

**MINUTES
THE CITY OF PINEY POINT VILLAGE
SPECIAL COUNCIL MEETING
MONDAY, MARCH 30, 2020**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A SPECIAL MEETING ON MONDAY, MARCH 30, 2020 AT 6:30 P.M. VIA ZOOM TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

THE MARCH 30, 2020 6:30 P.M. MEETING WAS HELD VIRTUALLY THROUGH THE USE OF ZOOM. THE DIAL IN NUMBER: 884-841-6839

COUNCIL MEMBERS PRESENT: Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminhaus, Henry Kollenberg, Brian Thompson

CITY STAFF: Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Kobelan called the meeting to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE

Mayor Kobelan announced the agenda item order will change to be:

1. Discuss and take possible action on the MVPD monthly report
2. Discuss and take possible action on the VFD monthly report; and then
6. Discuss and take possible action on MVWA Ground Storage Tank; and then go back to agenda item #3 and complete the rest of the items in order

1. Discuss and take possible action on the MVPD monthly report

Chief Schultz presented the monthly report.

- MVPD is within budget
- MVPD contacted TML to increase Cyber Security and Ransomware coverage. The cost is \$40 per year increase in premiums.
- Personnel Committee working on the budget
- ALPR continues to be very effective with 60 hits last month
- Body cameras are in operation and all officers have them
- Calls for service have been consistent

In preparation for the Caronavirus:

- The station has been secure and sterile for almost a month. Preparations began early on
- There have been no prisoners in the building; there have been some changes in traffic enforcement; and PD moved to a high visibility enforcement roll.
- MVPD requested special needs residents to register with MVPD
- Supplement evening officers between 5:00 pm and 1:00 am
- Preparing for and planning for mass vaccination sites

- Monitor businesses that cater to senior only residents

2. Discuss and take possible action on the VFD monthly report

Commissioner Nash asked Council if they had any questions for him regarding the VFD monthly report. Council had no questions.

CITIZENS WISHING TO ADDRESS COUNCIL was inadvertently skipped at the beginning of the meeting.

CITIZENS WISHING TO ADDRESS COUNCIL – At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.

There were no citizens wishing to address Council.

6. Discuss and take possible action on MVWA Ground Storage Tank

Mike Montgomery explained that the MVWA has submitted plans for the addition of a proposed Ground Storage Tank at the MVWA Piney Point Water Plant. The MVWA would like to begin construction of a third Ground Storage Tank at the water plant beginning in mid-April. Construction will be contained within the limits of the water plant and should last about 6 months. The City Engineer had no objections to MVWA proposal. Council recognized and thanked MVWA for their work. There was discussion regarding notification of effected residents. Council Member Bender made a motion to approve the construction of the MVWA Ground Storage Tank with the condition that MVWA will provide notice to effected residents and that any complaints or objections received be resolved prior to construction. Council Member Thompson seconded the motion. Clarification was made to identify effected property owners. The effected property owners who would receive notice of construction would be any property owner who has a property line adjacent to or touching this tract. The motion passed unanimously, with the following vote:

Brian Thompson	-	Yes
Joel Bender	-	Yes
Michael Herminghaus	-	Yes
Dale Dodds	-	Yes
Henry Kollenberg	-	Yes

There was a suggestion made that Council may want to review what Piney Point expects from the MVWA Board Members; such as, if a project is being planned in Piney Point, that Council receive an earlier notification, perhaps several months in advance.

3. Discuss and take possible action on Landscape Plan – Echo Lane & Taylorcrest

Mayor Kobelan explained the landscaping at the intersection of Echo Lane and Taylorcrest. The Beautification Committee has been working with the landscaper and the property owner to the south of the site. The wall to the south of this area is private property and extends about 10 feet to the north of the wall. This area will be

landscaped by the property owner. The City right-of-way is about 14 feet deep and is the City's responsibility. The Beautification Committee has been working with the property owner for several months and the property owner has agreed to allow the City to use the existing irrigation in the City's portion of the landscaping. The estimates do not include irrigation. The amount needed to do the project is \$27,500. Council Member Thompson made a motion to approve the installation of landscaping at the intersection of Echo Lane and Taylorcrest. Council Member Kollenberg seconded the motion and it passed unanimously.

4. Discussion and take possible action on Monthly Landscape Maintenance

Mayor Kobelan explained the proposal and need for a Monthly Landscape Maintenance. The City has improved the appearance of the parks, right-of-ways, and medians. Bright Landscaping has been working with the City to provide monthly maintenance for the City's Parks and medians. This includes mulching, replace plantings, and monitoring the irrigation systems. The proposal would be for the rest of the year at a cost of \$1,447.42 per month. Next year the cost would be included in the budget. There was discussion regarding the landscaper who mows the right-of-ways, and perhaps discussing with them their services. Council Member Dodds made a motion to approve the Monthly Landscape Maintenance proposal. Council Member Herminghaus seconded the motion and it passed unanimously.

5. Discuss and take possible action on the City Administrator's monthly report including but not limited to:

- February 2020 Financials – there were no questions regarding the Financials
- Coronavirus

The City Administrator reported that the City is in the second week of working as a skeleton crew. Everyone works a couple days a week rotating morning and afternoon. The City averages a person a day visiting the office.

Mayor Kobelan highlighted his discussions with Lina Hidalgo, Harris County Judge.

- There are 3 public testing places: Katy, Houston, and Baytown
- 250 test per day
- FEMA supplies the materials; when the materials run out, that's all there is until FEMA sends more supplies
- Public testing takes 7 days to get results
- The County does not get the results. The results are given to the patient, and the patient decides if they want to share the results with the County.
- To be tested, the person must have symptoms
- Stay at Home will be extended
- Once there is a reduction in cases, there will be a slow return

Other topics discussed

- Signal boxes – coordinate with ATT to cover boxes

7. Discuss and take possible action on 2019 Maintenance Projects

The City Engineer explained the repairs to the apron on Memorial Drive. The base cost is \$6,631 but there could be additional expenses to increase the total cost to \$8,365.11. Council Member Kollenberg made a motion to authorize \$9,000, if necessary, in the 2019 Maintenance Project to include the removal and replacement

of an inlet apron on Memorial Drive just east of S. Piney Point Road. Council Member Bender seconded the motion and it passed unanimously.

The City Engineer explained the concrete point repair to remove a birdbath on North Country Squire with a cost for 1 panel being \$11,948.35, for 2 panels being \$24,019.43, and for 3 panels being \$35,754.58. Council Member Bender made a motion to approve concrete point repairs for 1 panel to remove a birdbath on North Country Squire. Council Member Dodds seconded the motion and it passed unanimously.

- 8. Discuss and take possible action on the City Engineer's monthly report**
Surrey Oaks Paving & Drainage Improvements: There was some discussion regarding the project being behind schedule. The Contractor acknowledges they are behind and attributes that the delays are beyond their control. The Contractor believes they will be able to make up the time.
Illuminated Crosswalk Signage – The Contractor has removed the sign and it's at the paint shop to be painted. The signs will be reinstalled when completed. HDR is holding the invoice until all items are resolved. City staff will confirm payment from Bunker Hill for their portion.
- 9. Discuss and take possible action on the minutes of the February 24, 2020 Council meeting**
Council Member Bender made a motion to approve the Minutes of the February 24, 2020 Council Meeting. Council Member Dodds seconded the motion and it passed unanimously.
- 10. Discuss and take possible action on any future agenda items, meeting dates, etc.**
 - Water Authority
 - Former Council Member John Ebeling injured
- 11. Adjourn**
Council Member Bender made a motion to adjourn. Council Member Herminghaus seconded the motion and it passed unanimously. The meeting adjourned at 7:58 p.m.

PASSED AND APPROVED this 27th day of April 2020



Mark Kobelan
Mayor





Karen Farris
City Secretary