

**EXECUTIVE SUMMARY
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, JUNE 28, 2021**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR COUNCIL MEETING ON MONDAY, JUNE 28, 2021, AT 6:30 P.M. IN PERSON AT PINEY POINT VILLAGE CITY HALL AND VIA ZOOM TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

Zoom Meeting ID: 884 841 6839

COUNCIL MEMBERS PRESENT: Mayor Mark Kobelan, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson through Zoom

ABSENT: Joel Bender

CITY STAFF: Paul Davis, Interim City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Kobelan called the meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL – At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.

There were no citizens wishing to address council.

1. Discussed and considered possible action on the Memorial Villages Police Department monthly report. Chief Schultz summarized activities of the MVPD for the month of May.
2. Discussed and considered possible action on the Village Fire Department monthly report. Commissioner Nash explained progress pictures of the renovation of the fire station. Commissioner Nash reported on response times, budgeting, and staffing, for the month of May.
3. Discussed and considered possible action on a TexPool Resolution authorizing participation in the TexPool Investment Pools and Designating Authorized Representatives for the City of Piney Point Village. This agenda item is to update the authorized representatives for TexPool. This resolution will remove the previous city administrator and replace with Council Member Kollenberg. Council Member Dodds made a motion to approve TexPool Resolution authorizing

participation in the TexPool Investment Pools and Designating Authorized Representatives for the City of Piney Point Village. Council Member Herminghaus seconded the motion and it passed unanimously.

4. Discussed and considered possible action on the Non-Residential Fee Schedule. The Director of Planning & Development explained this agenda item. Council discussed presenting a bill to Kinkaid to cover the period through the end of June for expenses incurred; Council discussed creating a proposal to present at the July Meeting and Council also discussed appointing a sub-committee to work with the Director of Planning & Development to review the fees. Council Member Kollenberg and Council Member Thompson will be on the sub-committee. Council Member Kollenberg made a motion to authorize presenting a bill to Kinkaid School at the rate of cost plus 20% for expenses incurred through the end of June 2021. Council Member Dodds seconded the motion and it passed unanimously.
5. Discussed and considered possible action on Ordinance No. 2021.06.28 amending the Code of Ordinances, Chapter 34, Section 34-122, Limitations on lot fill for property. The City request that HDR explore options to update the City's 1% fill rule to allow driveways to be raised within 30-feet of the garage, which will then allow garages to be raised to reduce risk of garage flooding. Attached for review is the City Flood Ordinance-Chapter 34, Section 34-122 with track changes to show the revisions to the ordinance for discussion. This item was tabled to the next month Council Agenda.
6. Discussed and considered possible action regarding Temporary Certificates of Occupancy previously not approved for refund of deposit because the project exceeded the allowable time period. The 4 requests are for properties 11401 Quail Hollow Lane, 5 Memorial Point, 11306 Surrey Oaks Lane, and 11224 Wilding Lane. Council Member Dodds made a motion to approve refunding of deposits for the 4 Temporary Certificates of Occupancy previously not approved because the project exceeded the allowable time period. Council Member Herminghaus seconded the motion and it passed with a vote of 3 in favor and 1, Council Member Thompson, abstained.
7. Discussed and considered possible action on the Mayor's Monthly Report.
 - First Draft 2022 Budget, workshop July 12, 2021, at 4:30 p.m.
 - Esplanade west of Memorial & San Felipe: Mayor Kobelan reported the irrigation has been completed and landscaping will begin. Mayor Kobelan reported that the landscaping quote did not include sod. Council Member Kollenberg made a motion to authorize Mayor Kobelan to spend an additional up to \$8,000 for sod. Council Member Herminghaus seconded the motion and it passed unanimously.
 - Verizon: Paul Davis, provided a brief update.
8. Discussed and considered possible action on the City Administrator's Monthly Report, including:
 - May 2021 Financials

- Website, Personnel Policy, Purchasing Policy, Technology Proposal can be placed on hold until a City Administrator is hired.
 - Traffic signals
9. Discussed and considered possible action on a change order to the Wilding Lane Drainage and Paving Improvements Projects to provide protection to existing driveways in the project that will not be removed. The City Engineer presented this agenda item. Council Member Kollenberg made a motion to approve a change order to the Wilding Lane Drainage and Paving Improvements Projects to provide protection to existing driveways that will not be removed. Council Member Dodds seconded the motion and it passed unanimously.
 10. Discussed and considered possible action on quotes for repairing the damaged guardrail on South Piney Point Road. There are no attachments for this agenda item. Quotes were presented at the meeting. The City Engineer presented this agenda item. Council Member Kollenberg made a motion to accept the quote from ISI for repairing the damaged guardrail along the southbound lane of South Piney Point Road. Council Member Dodds seconded the motion and it passed unanimously.
 11. Discussed and considered possible action on quotes for cleaning and televising approximately 350 LF of storm sewer pipe at 11418 Shadow Way. The City Engineer presented this item. The resident recently raised concerns that several sinkholes were forming around the storm sewer pipe in the right-of-way. Council Member Herminghaus made a motion to accept the quote from AIMS Companies for \$3,000 for cleaning and televising approximately 350 LF of storm sewer pipe at 11418 Shadow Way. Council Member Kollenberg seconded the motion and it passed unanimously.
 12. Discussed and considered possible action on a change order to the Farnham Park Sinkhole Repairs Project to address the failing 24-inch outfall pipe. The City Engineer reported when installing the new most downstream manhole at 16 Farnham Park, it was discovered that the existing 24-inch CMP outfall pipe was completely filled with silt. He reported that it appears that the pipe is also at a reverse grade and would continue to fill with silt if not removed and replaced. Council Member Kollenberg made a motion to approve the T Construction change order for performing 24-inch HDPE storm sewer at a cost of \$24,500. Council Member Dodds seconded the motion and it passed unanimously.
 13. Discussed and considered possible action on the City Engineer's Monthly Report. The Engineer's Report for this month includes updates to the Wilding Lane Project and other various maintenance projects, and future projects. The City Engineer provided a brief update on 11411 Wendover, North Country Squire, South County Squire, Lacewood, and the 96-inch CMP Replacement.
 14. Discussed and considered approval of the Minutes for the Regular Session Meeting held on May 24, 2021. Council Member Herminghaus made a motion to approve the Minutes of the Regular Session Meeting held on May 24, 2021. Council Member Dodds seconded the motion and it passed unanimously.

15. Discussed and considered possible action on any future agenda items, meeting dates, etc.
 - July 12, 2021, 4:30 p.m. Special Meeting – Budget Workshop
16. **EXECUTIVE SESSION:** The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney), and pursuant to Section 551.074 of the Texas Government Code (Personnel), specifically to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator.
Council adjourned into a closed session at 8:37 p.m.
Council reconvened into an open session at 9:46 p.m.
17. Proposed action when Executive Session is reconvened.
No formal action.
18. **Adjourn**
Council Member Kollenberg made a motion to adjourn. Council Member Herminghaus seconded the motion and it passed unanimously. The meeting adjourned at 9:47 p.m.