

**CITY OF PINEY POINT VILLAGE  
CITY COUNCIL**

Mark Kobelan, Mayor  
Michael Herminghaus, Council Position 1  
Dale Dodds, Council Position 2  
Joel Bender, Council Position 3, Mayor Pro Tem  
Aliza Dutt, Council Position 4  
Jonathan C. Curth, Council Position 5



**COUNCIL CHAMBERS  
7676 WOODWAY, SUITE 300  
HOUSTON, TEXAS 77063**

Robert Pennington, City Administrator  
David Olson, City Attorney

Phone (713) 782-0271  
[www.cityofpineypoint.com](http://www.cityofpineypoint.com)

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**THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, JULY 24, 2023  
5:30 PM**

**NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR COUNCIL MEETING ON MONDAY, JULY 24, 2023, AT 5:30 P.M. AT CITY HALL, 7676 WOODWAY DR., SUITE 300, HOUSTON, TEXAS TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**DECLARATION OF QUORUM AND CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**CITIZENS WISHING TO ADDRESS COUNCIL** - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

**AGENDA**

1. Budget Workshop #1 for the 2024 Proposed Budget
2. Consideration and possible action on the Memorial Villages Police Department Monthly Report.
3. Consideration and possible action on the Village Fire Department Monthly Report.
4. Presentation and possible action for iTRI365 Timing & Event Production to host a 5K Run in Piney Point Village requiring temporary street closures.
5. Consideration and possible action on the Mayor's Monthly Report.
  - a) Greenbay Street Landscape Improvements (Phase 3), between Robbins Drive and Tynbridge Lane.
  - b) Other Landscape Improvements.
6. Consideration and possible action on the City Administrator's Monthly Report.
  - a) Financial Related Items:

- i. Financial Report – June 2023.
  - ii. Investment Report – Quarter Ended June 2023
- b) Specific Use Permit Projects – Updates
- c) Holiday Event Planning
- 7. Consideration and possible action on a quote received from Uretek on concrete pavement lifting for sunken concrete panels on Baker Cove.
- 8. Consideration and possible action on a quote received from ICS for the repair of a storm sewer at 347 Tynebridge damaged due to a water line break.
- 9. Consideration and possible action on a quote received from ICS for an emergency repair to an asphalt pavement sink hole at 443 Flint Point.
- 10. Consideration and possible action on the Engineer's Report.
- 11. Consideration and possible action on revising Exhibit A to Section 74-245 Landscaping Plan, as referenced in Ordinance 2021.04.13.A as the Pre-Approved Plantings List.
- 12. Consideration and possible action on approval of minutes for the Regular Session Meeting held on June 26, 2023.
- 13. Consideration and possible action on any future agenda items, meeting dates, and similar matters.
- 14. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney); and pursuant to Section 551.072 of the Texas Government Code (Real Property), specifically to deliberate on Piney Point Village City Hall office lease, and pursuant to Section 551.074 of the Texas Government Code (Personnel), to deliberate exempt employee salaries.
- 15. Consideration and possible action on items discussed in Executive Session.
- 16. Adjourn.

**CERTIFICATION**

I certify that a copy of the July 24, 2023, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in compliance with Chapter 551 of the Texas Government Code on July 21, 2023.



Robert Pennington  
City Administrator / City Secretary



*In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide for reasonable accommodations for persons attending City Council meetings. This facility is wheelchair accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours prior to the meeting. Please contact Robert Pennington, at 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.*

TO: Members of the City Council

FROM: R. Pennington, City Administrator  
M. Yi, Finance Director

MEETING DATE: July 24, 2023

SUBJECT: Budget Workshop #1 for the 2024 Proposed Budget.

**Agenda Item: 1**

The city is scheduled to adopt the 2024 fiscal year budget by September 25, pursuant to State law and prior to beginning the fiscal year on January 1, 2024. This budget process begins by reviewing the proposed annual budget for fiscal year 2024 through two scheduled budget workshops. This is the first workshop that provides an opportunity for initial presentation and consideration. Attached is the filed proposed budget. All changes will be delineated through final adoption.

The proposed budget includes the following key highlights:

- Police Services benefit adjustment to Texas Municipal Retirement System (TMRS) plan by reinstating the updated service credits (USC) and cost of living adjustments (COLA) that were eliminated in 2009.
- Inclusion of amended additions to the 2023 projected budget for Village Fire Department related services.
- Recurring expansion of Village Fire Department service personnel to 53 full-time employees/firefighters.
- An increase in Village Fire Department related capital replacement to support future projected cost of scheduled future apparatus and vehicle replacement.
- Increase in service cost (5%) to maintain sanitation collection services, including a fuel surcharge increase.
- Increase in salary and wages (<5%) for Piney Point employees.
- Street paving improvement allocated at \$400,000.
- Additional funding for the 96" Stormwater Replacement Project on S. Piney Point Road to cover contingencies.
- Allocation of unassigned projects/programs at \$765,000 that may be used to support capital improvements or expanded recurring operations that would benefit residents and is to be determined in the final 2024 Adopted Budget.

**CITY OF PINEY POINT VILLAGE, TEXAS**  
**PROPOSED BUDGET**  
**FISCAL YEAR JANUARY 1, 2024 - DECEMBER 31, 2024**

**MARK KOBELAN**  
**MAYOR**

**JOEL BENDER**  
MAYOR PRO-TEM  
COUNCIL MEMBER, POSITION 3

**MICHAEL HERMINGHAUS**  
COUNCIL MEMBER, POSITION 1

**DALE DODDS**  
COUNCIL MEMBER, POSITION 2

**ALIZA DUTT**  
COUNCIL MEMBER, POSITION 4

**JONATHAN CURTH**  
COUNCIL MEMBER, POSITION 5

**PRESENTED BY:**  
**ROBERT PENNINGTON**  
CITY ADMINISTRATOR

**MICHELLE YI**  
FINANCE DIRECTOR

For more information contact:  
The City of Piney Point Village  
7676 Woodway, Suite 300; Houston, Texas 77063  
(713) 782-0271  
[www.cityofpineypoint.com](http://www.cityofpineypoint.com)



PINEY POINT VILLAGE, TEXAS

PROPOSED BUDGET

FISCAL YEAR 2024

Mayor, Mark Kobelan  
Mayor Pro-Tem, Joel Bender

City Council  
Michael Herminghaus  
Dale Dodds  
Aliza Dutt  
Jonathan Curth



7676 Woodway, Suite 300  
Houston, Texas 77063  
Robert Pennington, City Administrator  
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July 21, 2024

Honorable Mayor and Members of the City Council  
City of Piney Point Village, Texas

I am pleased to present the 2024 Proposed Budget. This is the first step in preparing the final for adoption. This Proposed Budget is presented as balanced - where total expected revenues are equal to total planned spending. The current economic outlook continues to eye inflationary factors; however, signs of overall inflation are beginning to taper off with June reporting around 3% for the Nation, the lowest in two years. Recent data from the Texas Economic Development reported unemployment rate at 4.1% with Federal Reserve Bank of Dallas reporting Houston employment at 3.6%. Staff will continue to monitor economic factors that could impact the final budget for 2024. However, the City's financial position remains strong with the proposed budget including the following highlights:

- A sustainable increase in Police Services that allows for modification of the current Texas Municipal Retirement System (TMRS) plan by reinstating the updated service credits (USC) and cost of living adjustments (COLA) that were eliminated in 2009.
- An absorption of amended additions to the 2023 projected budget for fire related services.
- An expansion of fire service personnel to 53 full-time employees/firefighters.
- An increase in fire related capital replacement to support future projected cost of scheduled apparatus.
- General fund revenue will absorb over a 5% annual increase to maintain premier sanitation collection services, including fuel surcharge increase.
- The proposed supports up to a 5% increase in salary and wages for Piney Point employees.
- Street Paving improvement estimated at \$400,000.
- Additional Cost for the 96" Stormwater Replacement on S. Piney Point Road.
- Other undesignated programs at \$765,000 that may be used to support capital improvements or expanded recurring operations that would benefit residents and further defined in the final 2024 Adopted Budget.

Thankfully, our Council's established practice of responsible budgeting has allowed for these proposed improvements. I look forward to the Council's direction on finalizing an adopted budget in September.

Respectfully submitted,

Robert Pennington  
City Administrator

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# PRINCIPAL CITY OFFICIALS

## City Elected Officials

Mark Kobelan	Mayor
Michael Herminghaus	Council Member, Position 1
Dale Dodds	Council Member, Position 2
Joel Bender	Council Member, Position 3, Mayor Pro-Tem
Aliza Dutt	Council Member, Position 4
Jonathan Curth	Council Member, Position 5

## Board of Adjustment

Lawrence Chapman	Chairman
Vickie Driscoll	Member
Roland Sauermann	Member
Kevin F. Risley	Member
Michael Cooper	Member
Scott Bender	Alternate Member
John Brennan	Alternate Member
Zeb Nash	Alternate Member
Britton Holland	Alternate Member

## Planning and Zoning Commission

Margaret Rohde	Chairman
Bill Burney	Member
Buck Ballas	Member
Dana Gompers	Member
Don Jones	Member
William Ogden	Member

## Memorial Village Police Commission

James Huguenard	Police Commissioner
Solace Southwick	Police Commissioner
John Ebeling	Alternate Police Commissioner
Ray Schultz	Police Chief

## Village Fire Commission

Zeb Nash	Fire Commissioner
Aliza Dutt	Alternate Fire Commissioner
Howard Miller	Interim Fire Chief

## Appointed Officials

Robert Pennington	City Administrator
David Olson	City Attorney
John J. Klevenhagen	Municipal Court Judge

## Primary Staff

Michelle Yi	Finance Director
Annette Arriaga	Director of Planning
Maria Garcia-Ruiz	Municipal Court Clerk

# BUDGET INTRODUCTION

## ABOUT PINEY POINT

Piney Point Village is a city in Harris County, Texas, located on the west side of Houston. The Village has a total land area of 2.1 square miles, located at 29°45'42"N 95°30'58"W. The City of Piney Point was founded in 1954 with an alderman form of government. Piney Point Village is serviced by the Memorial Village Police Department and the Village Fire Department. the city is served by the Spring Branch Independent School District. The Kinkaid School, a private K–12 school, and Pre-K–8 main campus of Saint Francis Episcopal Day School is located in Piney Point Village.

## CITY HISTORY

In 1824, John D. Taylor received a land grant from Stephen F. Austin for a league centered on "pine point" at the southernmost turn of Buffalo Bayou. Taylor's house became known as Piney Point. Our research does not tell us why Taylor selected this land so distant from other settlements in the area. It may have been due to its resources of water and timber or its natural location as a stopping point between John Harris's settlement of Harrisburg and Stephen F. Austin's headquarters in San Felipe de Austin.

In 1844, the Board of Roads and Revenues of Harris County approved a public road from Houston (founded in 1836) to Piney Point and on to the county line. By 1885, Piney Point was a station on the Texas Western Railroad and was part of a settlement of largely German farmers.

In 1936, state highway maps located Piney Point near several sawmills in the area.

In 1954 Piney Point was incorporated with an alderman form of government and by 1966 had a public school and four churches.

The population rose from 1,790 in 1960 to 3,257 in 1990, to 3,380 in 2000, and dropped slightly to

3,125 in 2010. As of the 2010 census there were 3,125 people, 1,064 households and 945 families residing within the city limits. As of 2010, Piney Point Village has the highest per capita income in Texas.

## BUDGET OBJECTIVES

The budget has been prepared to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council and who we are and what we do, enabling the reader to gain valuable information about the city without detailed accounting or budgetary knowledge. The budget document includes various activities and programs of the city, and comparative performance indicators for each program or activity, where available.

## BUDGET PHILOSOPHY

Budget philosophy depends upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the city takes a conservative perspective regarding both revenues and expenditures. Although historical trends are very useful, current data and will sometimes take precedence over prior year trends. This means budgeting from a "conservative" perspective in that revenues are often anticipated either at or slightly above prior levels unless there are other known factors that will significantly affect anticipated revenues. In addition, expenditures are also estimated conservatively. As a result, over the years this method increases in actual fund reserves when compared to budgeted or projected fund reserves. The city does not use unreasonable projections, which could have an adverse impact on the City's reserves.

# BUDGET INTRODUCTION

## BASIS OF BUDGETING

Governmental Funds: The governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred, which is in accordance with Generally Accepted Accounting Principles. “Measurable” means the amount of the transaction can be determined and “available” means the collectible period. The city considers the majority of its major revenues as available when collected. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as liabilities when due. Those revenues susceptible to accrual under the modified accrual method are property taxes and other taxes, intergovernmental revenue, and interest revenue. Licenses and permits, including fines and forfeitures revenues, are not susceptible to accrual because generally they are not measurable until received in cash. The fund balance approach of governmental funds or working capital approach can be identified as current assets less current liabilities. Governmental funds budget capital outlays as expenditures, but do not budget for non-cash expenditures such as accruals for sick and vacation liabilities and depreciation.

## BUDGET PROCEDURES

The budget process begins with the analysis for its respective operations, personnel requirements, and capital outlay. This financial information is to be used as a guide to complete the proposed budget. Supplemental requests for capital, new programming, growth and development or other items outside normal operating budgets are justified separately. Upon completion, the budget is refined and adjustments made. Property tax revenue is budgeted using data provided in the preliminary

or certified tax rolls received from the Appraisal District. All other revenues are budgeted with the use of comparative financial information provided by the prior year’s actual revenue, current year estimated revenue, and known factors that may affect receipt of revenue. The City Administrator then submits a balanced budget of expenditures and revenues to the City Council for review.

## PROCEDURE TO AMENDING THE BUDGET

Emergency Appropriations: The Council may make emergency appropriations to meet a pressing need for public expenditure, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

Transfer of Appropriations: The City Administrator may approve an amendment to the budget that transfers part or all of any unencumbered appropriation balance among programs within a department, or division. The City Council must approve any budget amendments that increase the appropriation for any fund.

# BUDGET CALENDAR

## FY 2024

S.B. 2, the also known as the Texas Property Tax Reform and Transparency Act of 2019, passed during the 2019 legislative session and makes significant changes to the property tax rate setting process. Most of the changes made by S.B. 2 became effective as early as January 1, 2020. If the city chooses to publish notice of the tax rate in the newspaper, the city must also provide public notice of its proposed tax rate by posting notice of the proposed tax rate, along with the information in Tax Code Sec. 26.052(e), prominently on the home page of the city's website.

July 1 - 20	Finalize Budget Document, Write Transmittal Letter, Budget Packets Prepared, Agenda and PowerPoint Prepared
July 21	City Administrator's Proposed Budget Filed with City Secretary. July 21 – last day for budget officer to file proposed budget with municipal clerk.
July 24	City Council Budget Workshop #1.
July 25	Chief appraiser to deliver certified appraisal roll or certified estimate of taxable value to Assessor
August 4	Submit the no-new-revenue and voter-approval tax rates to the city council.
August 28	City Council Budget Workshop #2; Including CIP programming.
September 1	Send to Memorial Examiner the "notice of tax rate hearing" and "notice of budget hearing" For Publication; Put on City's Website.
September 6	Memorial Examiner publish the "notice of tax rate hearing" and "notice of budget hearing" For Publication
September 25	Public Hearing on the Tax Rate. Public Hearing on Proposed Budget. City Council Budget Workshop #3 (if necessary) Consider an Ordinance to Amend Current Year Budget (if necessary) Consider an Ordinance Amending the Fee Schedule for Fiscal Year (if necessary) Consider a Tax Rate for Maintenance and Operation for Budget Year 2024 Consider a Tax Rate for Debt Service for Budget Year 2024. Consider an Ordinance for the Assessment, Levy and Collection of Ad Valorem Taxes. Consider an Ordinance Adopting the Budget for Fiscal Year 2024
January 1	Beginning of Fiscal Year 2024

## GENERAL FUND

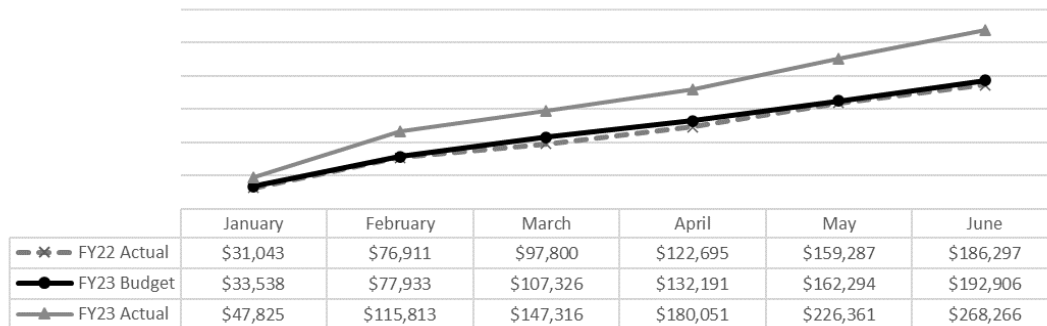
The General Fund, also known as Fund 10, provides the financing for all of Piney Point Village basic governmental services. The principal sources of revenue include property tax, sales tax, franchise fees, permits, use fees, and court fines. Expenditures are comprised of several divisions which include public services, contract services, development services, administrative services, municipal court, public works, and capital programs. Village Fire Department and Memorial Village Police Department provide the public safety services to the citizens of Piney Point Village and account for 52% of total annual resources.

### FISCAL YEAR 2024 PROPOSED BUDGET

	FY 2022 YEAR END ACTUAL	FY 2023 ORIGINAL BUDGET	FY 2023 YEAR END PROJECTED	FY 2024 PROPOSED BUDGET
<b>Total Revenues</b>	\$8,435,667	\$8,318,980	\$9,312,670	\$9,090,419
<b>Total Expenditures</b>	\$7,526,711	\$9,977,983	\$10,072,488	\$9,090,419
<i>Over/(Under) Expenditures:</i>	908,956	(1,659,002)	(759,818)	0
<i>Fund Balance - Ending:</i>	4,588,764	2,929,762	3,828,946	3,828,946

The 2023 projected revenues total \$9,312,670, which is \$993,690 or 11.9% greater than budgeted. This is largely due to improvements in permit activity and investment income. The 2024 proposed revenues total \$9,090,419, and account for increases in property value, the maintained growth in permit activity and investment income as well as decreases for non-recurring revenues. The 2024 proposed revenue is \$222,252 less than the 2023 projected revenue, and \$771,438 greater than the 2023 adopted revenue. Revenues will remain uncharacteristically high in 2023 Projected due to Special Use Permit construction activity.

- **Property Tax:** June 2023 maintenance and operating property tax is reported at \$6,543,896 and is 1.2% above the original budget projection. With essentially all collections received, the 2023 Projected is adjusted to \$6,550,875, or \$75,786 more than the original \$6,475,089 to equal current collections at the filing this budget. The 2024 Proposed includes the 2023 Projected as its base value plus a conservative 3.5% increase of \$229,281 which totals to \$6,780,156. Actual certified values, truth-in-taxation, and changes to tax rate calculations for debt service will require adjustments before final budget approval. These changes are tracked throughout the budget process.
- **Sales Tax:** Texas imposes 6.25% state sales and use tax on all retail sales, leases and rentals of most goods, as well as taxable services. As a local taxing jurisdiction, Piney Point imposes an additional 1%, and METRO also imposes 1%, for a maximum combined rate of 8.25%. The Texas Comptroller reported Piney Point sales tax collections at \$268,266 for June 2023. In addition to the total reported by the Comptroller, there are secondary collections of \$2,916 (vehicle inventory tax) for a combined total of \$271,182. The sales use portion well outpaces the budgeted projection (>39%) as well as last fiscal actuals (>43%). The year-end for sales tax collection is projected at \$103,725 more than the original budget based on this exceptional trend. The 2023 Projected is calculated to include June actuals as well as a more cautious 15% increase on the remaining monthly target trends for a total of \$485,725. The 2024 Proposed is the same at \$485,725. The following chart illustrates the cumulative performance in collections:



- Permits and Inspections:** Municipal planning permits are essential for regulation of land use with the intent of achieving the desired community planning outcome. Piney Point recently approved three special use zoning permits to SBISD, Saint Frances, and The Kinkaid School that allow these properties to be used in a council approved manner that varies from the normally accepted use in the residential zone (R1). Plat reviews regulate adjustments of subdivision plat records. The city continues to see high-end residential redevelopment on existing lots. Midyear, \$478,928 in Permits & Inspection Fees (10-4207) were collected, doubling from June 2022 report of \$237,372. The remaining months of 2022 recorded an additional \$557,927. Prior years showed limited activity in the second half of these fiscal years, clearly marking the bubble of SUP activity. For the 2023 Projected, an average of \$380,000 was calculated for the remaining fiscal year collection activity for a total of \$858,928. The 2024 Proposed is less at \$550,000. Staff will continue to monitor 2024 projections as the planned phase of Kinkaid's Upper School may increase fee revenues. However, St. Francis construction is anticipated to be finalized before year end, and MDE fees are current. Plat Reviews (10-4203) at \$9,750, Contractor Registration (10-4205) at \$10,650, and Board of Adjustment fees (10-4208) at \$1,250, all remain unchanged for 2023 and 2024. Drainage Reviews (10-4206) reported at \$33,900 in is likely to collect additional fees, projecting \$50,000 for 2023 and for 2024. After thorough review, 2023 Projected total \$930,578 and 2024 Proposed total less at \$622,150.
- Court Revenue:** Court revenue through June is \$72,133, 82% of the budget and \$27,031 more than last year. Court fines total \$66,345 and the remaining \$5,788 is primarily restricted for special use such as court security and technology. The court operates both in-person and virtual by zoom. The city collected \$111,183 for year-end 2022. Current trends show a 60% improvement in fine/fee collections for 2023 and is likely to continue. Both 2023 Projected and 2024 Proposed are adjusted to total \$135,000.
- Investment Income:** Interest income is at historical highs due to rate changes by the Federal Reserve. Midyear investment income is reported at \$194,023. The following months will see some use of cash reserves, but conservative trends target at least \$30,000 per month. The current outlook suggests that these rates will remain through the near future, possibly increasing by some degree with continued signals from the Fed as it moderates inflationary factors. Both 2023 Projected and 2024 Proposed are adjusted to total \$374,000.
- Agencies & Alarms:** Alarm Registration for June 2023 is \$24,650, with collections due in January. Both 2023 Projected and 2024 Proposed are adjusted to total \$25,000. Annual alarm registrations prove to be beneficial in maintaining up-to-date emergency information for individual properties.
- Franchise Revenue:** Midyear franchise taxes are reported at \$181,394. Cable Franchise (10-4602) is reported at \$42,577 with the expectancy of two additional quarterly proceeds for a total of \$85,153. Power/Electric Franchise (10-4605) to total of \$272,419. The Gas Franchise (10-4606) budget remains unchanged at \$25,000 as the annual payment is received at the end of the year and collections are subject to volatile market rates. The Telephone Franchise (10-4607) should include two additional quarterly proceeds to total \$3,515. The Wireless Franchise (10-4608) has variable proceeds awarded to the city and the average collection over the past three years is approximately \$1,800. Both 2023 Projected and 2024 Proposed are adjusted lower than the 2023 Budget by \$44,113 to total \$387,887. Lower collections are attributed to the "franchise fee elimination bill" that passed by the Legislature in 2019. The legislation eliminated over millions annually in municipal right-of-way fees from cable and telecom providers.

- **Contributions, Donations, & Non-Operating Revenue:** The majority of category funds are from contributions, intergovernmental, and reimbursements.
  - **Contributions:** The Kinkaid School pledged discretionary payments in lieu of real estate taxes relating to Kinkaid's property. Kinkaid promised two equal installments of \$65,500 with the first paid after receiving building permits related to the Lower School / Administration facilities, the second paid in early 2023. Both installments have been obtained with the first reported in fiscal year 2022. In addition, an annual payment of at least \$95,000 for the Memorial Village Police Department and the Memorial Village Fire Department services. The 2023 pledge was received and booked in October of 2022. Assuming the early timing of payments, the 2023 Projected and 2024 Proposed include the annual receipts.
  - **Intergovernmental:** Metro Transit funds are historically received in October each year totaling \$136,000,
  - **Reimbursement/Other:** Ambulance reimbursement has returned to participating villages at an annual expectancy of \$48,000. This is standard practice that was held during the reconstruction of the Village Fire Station. Other forms of reimbursement or non-operating income includes forfeitures in temporary certificates of occupancy (TCO), which two TCO payments are currently realized as non-operating revenue. Also, proceeds from the opioid settlement as well as CIP drainage cost share accounted for in 2023.

The 2023 projected expenditures total \$10,072,488, which \$3,109,176 is related to nonrecurring capital improvements, with a projected use of \$759,818 in retained cash. The 2024 proposed expenditures total \$9,090,419 and is a balanced budget and confirms that the city can manage current services with the annual financial resources available meeting the initial objective of this budget process. Note that this budget allocates \$1,515,000 in new capital programming without additional resources. Council and Staff will finalize this budget and ultimately adopt using a portion of retained resources toward nonrecurring programming without significant impact to held reserves.

## **Public Services**

The budget categorizes general fund operations into several divisions with a majority of resources supporting the Public Service Division. This division includes police, fire, and sanitation. Public Services totals \$5,321,562, a \$421,165 (8.6%) increase over the 2023 Projected and \$513,020 (10.7%) increase over the original 2023 budget. This significant increase is specified under police and fire services.

- **Police Services:** The Memorial Village Police Department (MVPD) has a 2023 projected budget of \$2,349,185 as Piney Point Village contribution for police services, a \$63,484 or 2.6% decrease over the original \$2,412,669. This decrease is due to reimbursement in Fiscal Year 2022 audited surplus. The total surplus was \$190,456 and the portion of City of Piney Point Village is \$63,485. The 2024 Proposed Budget is \$2,622,267, representing a \$209,598 (8.7%) increase over the original 2023 budget allocation and a \$273,081 (11.6%) increase over the 2023 Projected.

	<b>Proposed 2024 Budget</b>	
	<b>MVPD Total</b>	<b>PPV Share</b>
<b>Maintenance &amp; Operations</b>	\$7,577,100	\$2,525,700
<b>Vehicle Replacement</b>	\$140,000	\$46,667
<b>Capital</b>	\$149,700	\$49,900
<b>Total:</b>	<b>\$7,866,800</b>	<b>\$2,622,267</b>

- **MVPD Maintenance & Operations:** The Piney Point share cost of personnel and benefits is \$2,155,537 and includes the adjustments to TMRS contributions. The budget allows for modification of the current Texas Municipal Retirement System (TMRS) plan by reinstating the updated service credits (USC) and cost of living adjustments (COLA) that were eliminated in 2009. In addition, MVPD budget includes an increase in the base salary of 3% (1% STEP + 2% salary increase). The Health/Dental/Vision Insurance estimate is based on an 18% increase over current

elections with Piney Point share allocated at \$169,255. Decreases in fuel cost and building maintenance are incorporated and offset the overall increase.

- MVPD Auto Replacement: Category supports MVPD vehicle replacement plan with Piney Point share allocated at \$46,667. Historically, the Department purchases three new vehicles each fiscal year.
- MVPD Capital Outlay: In 2023, the capital plan supported the purchase of a storage container and radio system. For 2024, MVPD is requesting Piney Point allocate \$49,900 to cover maintenance and replacement of the station roof and HVAC system.
- Fire Services: The Fire Services original 2023 budget was \$1,824,868. An approved amendment in March increasing the allocation share, less carryover savings, by \$10,492, then a second amendment in April for annex roof repair increasing allocation share by an additional \$38,640, finally a third in June increasing personnel expense share by an additional \$94,768. Total amendments, less prior year carryovers, total \$143,899.

	<b>Amended 2023 Budget</b>	
	<b>VFD Change</b>	<b>PPV Share</b>
<b>(A1) Ambulances (2), IT, Gear</b>	\$49,958	\$10,491
<b>(A2) Annex Roof</b>	\$184,000	\$38,640
<b>(A3) Salary Adjustment</b>	\$451,277	\$94,768
<b>Total:</b>	<b>\$685,235</b>	<b>\$143,899</b>

The VFD 2023 Projected is \$1,968,767, and 7.9% greater than the 2023 Original due to the \$143,899 in amending changes detailed above. The VFD 2024 Proposed at \$2,081,832 is \$113,065 (5.7%) greater than the 2023 Projected and \$256,964 (14.1%) greater than the 2023 Original. The VFD currently has 50 full-time employees (FTEs) and is proposing to increase it to 53 FTEs. By doing so, VFD will cease supplying overtime hours to the three positions needed to adequately staff the second ambulance. The budget assumes the department will hire a permanent chief as of January 1, 2024, and will fill the vacant position created by the departure of the previous chief. The Health/Dental/Vision Insurance estimate is based on a 5% increase over current elections. Operating funds include a 113% increase to support ambulance medical supplies and IT cloud maintenance contracts. Capital Replacement funding is increased to support future projected cost of scheduled apparatus replacements. The following is the budget breakout for VFD 2024 Proposed with PPV cost share at 21%:

	<b>Proposed 2024 Budget</b>	
	<b>VFD Total</b>	<b>PPV Share</b>
<b>Personnel</b>	\$8,268,375	\$1,736,359
<b>Operating</b>	\$1,052,080	\$220,937
<b>Capital Equipment</b>	\$193,033	\$40,537
<b>Capital Replacement</b>	\$400,000	\$84,000
<b>Total:</b>	<b>\$9,913,488</b>	<b>\$2,081,832</b>

- Sanitation Collection: Services include traditional “backdoor,” twice each week for municipal solid waste, and once each week for recycling, from each residential unit. Monthly service cost for sanitation service is approximately \$44,915, with cost remaining unchanged for the first 8 months of the fiscal year. A notification of a rate change increases services by 5.41%, for a monthly cost rounded to \$47,342. Total cost for 2023 Projected is \$548,664. The 2024 Proposed is calculated on similar term and rate expectations (5.5%) for a total of \$578,520. The Contractor (GFL) may charge an additional fuel surcharge fee based on the Department of Energy (DOE) diesel prices and an increase of 3% is scheduled for September 2023 projecting \$12,881 for 2023 year-end and the rate continuing a full year through fiscal 2024 at \$17,043. Total sanitation cost is proposed at \$595,563.
- Other Public Services: Other services include Community Events at \$6,000, Street Lighting Services at \$14,400, and Library Services at \$1,500, totaling \$21,900.

### **Other Operating:**

The budget allocates nearly a quarter of general fund allocation to support Contract Services, Development Services, Administrative, Court and Public Works. These activities are detailed below:

- **Contract Service Division:** The Contract Service Division includes Engineering, Legal, Auditing, Tax Appraisal, Mosquito Control, and other contracted services Piney Point has with other entities. A majority of the division allocates funds for engineering services (46%) and legal services (21%). Total 2024 Proposed is \$475,500, an increase of \$ 31,450 or 7.1% over the projected.
- **Development Services:** Expenditures within the division remain on target with the original budget, except for credit card transaction fees projected at \$29,000. Total 2024 Proposed is \$302,200, an increase of \$7,382 or 7.1% over the projected. However, revenues attributed to development service significantly outpace the division expenses, yet some expenses are under engineering review allocated in the Contract Service Division.
- **Administrative Services:** Expenditures within the division remain in close target of the original budget. An additional allocation for the office lease is expected in 2024 unless negotiations in late fiscal year can offset the need. Also, a change in dependent coverage did occur in 2023 but is compensated by reducing the full-time administrative assistant position to part-time. Total 2024 Proposed is \$1,122,996, \$87,950 (8.5%) increase over the projected. The Proposed supports a 5% increase in salary/wages. Any additional changes in personnel and benefits will be presented prior to budget adoption.
- **Municipal Court:** Expenditures within the division remain below original budget targets. Some modifications in court funding and operations are applauded to recent Court efficiencies. The total 2024 Proposed is \$35,510, lower than the 2023 Original Budget by \$2,740.
- **Public Works/ Maintenance:** Expenditures within the division realigned to applicable line items; However, the total 2023 Projected is equal to the original budget. Landscaping maintenance and right-of-way mowing are two line-item expenses that are managed under one maintenance contract and therefore should be allocated as one under Landscaping Services (10-560-5504). Increase Landscaping Services is programmed for the recent additional landscape improvements. Total division is proposed at \$ 317,650.

### **Capital and Undefined Programming:**

Capital expenditures total \$1,515,000 or 17% of the current annual resources. This total is in addition to current allocated capital scheduled for the 2023 fiscal year. Many of the 2023 programs will be carried over into the new budget as they span over fiscal years. New programs include:

- Paving Improvements estimated at \$400,000.
- Additional Cost for 96" Stormwater Replacement estimated at \$350,000. Note that \$847,418 in ARPA funding is appropriated within the Capital Improvement Fund. Although the General Fund has supported emergency repair, it is likely maintaining a contingency estimated at \$89,600.
- Other undesignated programs are estimated at \$765,000 and may be used for support of recurring operations that would be defined in the 2024 Adopted Budget.

### **Reserves:**

The city balances revenues over expenditures. The beginning fund balance is projected at \$3,828,946 with the ending balance unchanged. The city maintains \$1,893,855 as a 90-day reserve. The filed 2024 Proposed Budget holds \$1,935,092 over the 90-day reserve.

# GENERAL FUND - 10

## FISCAL YEAR 2024 PROPOSED BUDGET

	FY 2022 YEAR END ACTUAL	FY 2023 AMENDED BUDGET	FY 2023 YEAR END PROJECTED	FY 2024 PROPOSED BUDGET
<b>REVENUES:</b>				
Property Taxes	6,148,263	6,475,089	6,550,875	6,780,156
Sales Taxes	410,160	382,000	485,725	485,725
Permits & Inspections	877,170	538,150	930,578	622,150
Court Revenue	111,183	88,241	135,000	135,000
Investment Income	41,616	60,000	374,000	374,000
Agencies & Alarms	26,800	23,000	25,000	25,000
Franchise Taxes	421,460	432,000	387,887	387,887
Contribution & Use Fee	160,500	183,000	160,500	95,000
Other Governmental	136,000	136,500	136,000	136,500
Donations & Other	2,346	1,000	55,105	1,000
<b>Operating Revenues:</b>	<b>8,335,498</b>	<b>8,318,980</b>	<b>9,240,670</b>	<b>9,042,419</b>
Other Sources	2,029	0	0	0
Ambulance	19,929	0	48,000	48,000
CIP Cost Share	78,211	0	24,000	0
Non-Operating Transfers	0	0	0	0
<b>Non-Operating Revenues:</b>	<b>100,169</b>	<b>0</b>	<b>72,000</b>	<b>48,000</b>
<b>Total Revenues:</b>	<b>\$8,435,667</b>	<b>\$8,318,980</b>	<b>\$9,312,670</b>	<b>\$9,090,419</b>
<b>EXPENDITURES:</b>				
Police Services	2,119,750	2,412,669	2,349,185	2,622,267
Fire Services	1,698,980	1,824,868	1,968,767	2,081,832
Sanitation Services	536,200	550,105	561,545	595,563
Other Public Services	24,118	20,900	20,900	21,900
<b>Total Public Services:</b>	<b>4,379,049</b>	<b>4,808,542</b>	<b>4,900,397</b>	<b>5,321,562</b>
Contract Services	509,466	447,382	444,050	475,500
Development Services	272,337	282,500	294,818	302,200
Administrative Services	940,352	1,035,882	1,035,047	1,122,996
Municipal Court	18,852	38,250	32,750	35,510
Public Works & Maintenance	228,298	256,250	256,250	317,650
<b>Operating Expenditures:</b>	<b>6,348,355</b>	<b>6,868,807</b>	<b>6,963,312</b>	<b>7,575,419</b>
Capital Programs	1,178,356	3,109,176	3,109,176	1,515,000
<b>Non-Operating Expenditures:</b>	<b>1,178,356</b>	<b>3,109,176</b>	<b>3,109,176</b>	<b>1,515,000</b>
<b>Total Expenditures:</b>	<b>\$7,526,711</b>	<b>\$9,977,983</b>	<b>\$10,072,488</b>	<b>\$9,090,419</b>
<i>Revenues Over Expenditures</i>	<i>908,956</i>	<i>(1,659,002)</i>	<i>(759,818)</i>	<i>0</i>
Fund Balance - Beginning	3,679,808	4,588,764	4,588,764	3,828,946
<b>Fund Balance - Ending</b>	<b>\$4,588,764</b>	<b>\$2,929,762</b>	<b>\$3,828,946</b>	<b>\$3,828,946</b>
Reserve Requirement (25%)		1,717,202	1,717,202	1,893,855
Excess/(Deficit)		1,212,560	2,111,745	1,935,092

**GENERAL FUND - 10**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

		<b>FY 2022 YEAR END ACTUAL</b>	<b>FY 2023 AMENDED BUDGET</b>	<b>FY 2023 YEAR END PROJECTED</b>	<b>FY 2024 PROPOSED BUDGET</b>
<b><u>REVENUE</u></b>					
<b><u>Tax Collection</u></b>					
10-4101	Property Tax (M&O)	6,148,263	6,475,089	6,550,875	6,780,156
10-4150	Sales Tax	410,160	382,000	485,725	485,725
	<b>Total Tax Collection:</b>	<b>6,558,423</b>	<b>6,857,089</b>	<b>7,036,600</b>	<b>7,265,881</b>
<b><u>Permits &amp; Inspections</u></b>					
10-4203	Plat Reviews	10,100	9,750	9,750	9,750
10-4204	Code Enforcement Citations	0	0	0	0
10-4205	Contractor Registration	11,520	10,650	10,650	10,650
10-4206	Drainage Reviews	59,750	45,000	50,000	50,000
10-4207	Permits & Inspection Fees	795,300	471,000	858,928	550,000
10-4208	Board of Adjustment Fees	500	1,750	1,250	1,750
	<b>Total Permits &amp; Inspections:</b>	<b>877,170</b>	<b>538,150</b>	<b>930,578</b>	<b>622,150</b>
<b><u>Municipal Court</u></b>					
10-4300	Court Fines	103,604	85,000	126,000	126,000
10-4301	Building Security Fund	2,653	1,100	3,000	3,000
10-4302	Truancy Prevention	2,707	1,116	3,000	3,000
10-4303	Local Municipal Tech Fund	2,166	1,000	2,950	2,950
10-4304	Local Municipal Jury Fund	54	25	50	50
	<b>Total Municipal Court:</b>	<b>111,183</b>	<b>88,241</b>	<b>135,000</b>	<b>135,000</b>
<b><u>Investment Income</u></b>					
10-4400	Interest Revenue	41,616	60,000	374,000	374,000
	<b>Total Investment Income:</b>	<b>41,616</b>	<b>60,000</b>	<b>374,000</b>	<b>374,000</b>
<b><u>Agencies &amp; Alarms</u></b>					
10-4508	SEC-Registration	26,800	23,000	25,000	25,000
	<b>Total Agencies &amp; Alarms:</b>	<b>26,800</b>	<b>23,000</b>	<b>25,000</b>	<b>25,000</b>
<b><u>Franchise Revenue</u></b>					
10-4602	Cable Franchise	81,624	102,000	85,153	85,153
10-4605	Power/Electric Franchise	272,413	296,000	272,419	272,419
10-4606	Gas Franchise	60,030	25,000	25,000	25,000
10-4607	Telephone Franchise	3,675	7,000	3,515	3,515
10-4608	Wireless Franchise	3,717	2,000	1,800	1,800
	<b>Total Franchise Revenue:</b>	<b>421,460</b>	<b>432,000</b>	<b>387,887</b>	<b>387,887</b>
<b><u>Donations &amp; In Lieu</u></b>					
10-4702	Kinkaid School Contribution	160,500	183,000	160,500	95,000
10-4703	Metro Congested Mitigation	136,000	136,000	136,000	136,000
10-4704	Intergovernmental Revenues	0	500	0	500
10-4705	Ambulance	19,929	0	48,000	48,000
10-4800	Misc. Income	640	500	55,105	1,000
10-4801	Donations	1,706	500	0	0
10-4802	Reimbursement Proceeds	2,029	0	0	0
10-4803	CIP Cost Share	78,211	0	24,000	0
10-4850	Transfer In	0	0	0	0
	<b>Total Donations &amp; In Lieu:</b>	<b>399,015</b>	<b>320,500</b>	<b>423,605</b>	<b>280,500</b>
	<b>TOTAL REVENUES:</b>	<b>8,435,667</b>	<b>8,318,980</b>	<b>9,312,670</b>	<b>9,090,419</b>

**GENERAL FUND - 10**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

		FY 2022 YEAR END ACTUAL	FY 2023 AMENDED BUDGET	FY 2023 YEAR END PROJECTED	FY 2024 PROPOSED BUDGET
<b><u>EXPENDITURES</u></b>					
<b><u>PUBLIC SERVICE DIVISION</u></b>					
<u>Community Events</u>					
10-510-5001	Community Celebrations	8,165	5,000	5,000	6,000
	<b>Community Events:</b>	<b>8,165</b>	<b>5,000</b>	<b>5,000</b>	<b>6,000</b>
<u>Police Services</u>					
10-510-5010	MVPD Operations	2,066,417	2,264,745	2,201,260	2,525,700
10-510-5011	MVPD Auto Replacement	53,333	53,333	53,333	46,667
10-510-5012	MVPD Capital Expenditure	0	94,591	94,591	49,900
	<b>Police Services:</b>	<b>2,119,750</b>	<b>2,412,669</b>	<b>2,349,184</b>	<b>2,622,267</b>
<u>Miscellaneous</u>					
10-510-5020	Miscellaneous	0	0	0	0
	<b>Total Miscellaneous:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Sanitation Collection</u>					
10-510-5030	Sanitation Collection	480,775	539,319	548,664	578,520
10-510-5031	Sanitation Fuel Charge	55,426	10,786	12,881	17,043
	<b>Sanitation Collection:</b>	<b>536,200</b>	<b>550,105</b>	<b>561,545</b>	<b>595,563</b>
<u>Library Services</u>					
10-510-5040	Spring Branch Library	1,500	1,500	1,500	1,500
	<b>Library Services:</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<u>Street Lighting Services</u>					
10-510-5050	Street Lighting	14,453	14,400	14,400	14,400
	<b>Street Lighting Services:</b>	<b>14,453</b>	<b>14,400</b>	<b>14,400</b>	<b>14,400</b>
<u>Fire Services</u>					
10-510-5060	Villages Fire Department	1,698,980	1,824,868	1,968,767	2,081,832
	<b>Fire Services:</b>	<b>1,698,980</b>	<b>1,824,868</b>	<b>1,968,767</b>	<b>2,081,832</b>
	<b>TOTAL PUBLIC SERVICE:</b>	<b>4,379,049</b>	<b>4,808,542</b>	<b>4,900,396</b>	<b>5,321,562</b>

**GENERAL FUND - 10**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

		<b>FY 2022 YEAR END ACTUAL</b>	<b>FY 2023 AMENDED BUDGET</b>	<b>FY 2023 YEAR END PROJECTED</b>	<b>FY 2024 PROPOSED BUDGET</b>
<b><u>CONTRACT SERVICE DIVISION</u></b>					
10-520-5101	Grant Administration	5,250	0	0	0
10-520-5102	Accounting/Audit	20,066	25,000	19,400	25,000
10-520-5103	Engineering	219,880	210,000	210,000	220,000
10-520-5104	Legal	88,207	90,000	90,000	100,000
10-520-5105	Tax Appraisal-HCAD	56,989	58,882	60,570	63,000
10-520-5107	Animal Control	4,850	1,500	1,500	2,300
10-520-5108	IT Hardware/Software & Support	49,620	40,000	40,000	41,200
10-520-5109	Urban Forester	42,002	0	0	0
10-520-5110	Mosquito Control	22,603	22,000	22,580	24,000
<b>TOTAL CONTRACT SERVICE DIVISION:</b>		<b>509,466</b>	<b>447,382</b>	<b>444,050</b>	<b>475,500</b>

**GENERAL FUND - 10**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

		<b>FY 2022 YEAR END ACTUAL</b>	<b>FY 2023 AMENDED BUDGET</b>	<b>FY 2023 YEAR END PROJECTED</b>	<b>FY 2024 PROPOSED BUDGET</b>
<b><u>BUILDING SERVICE DIVISION</u></b>					
<b><u>Building &amp; Inspection Services</u></b>					
10-530-5152	Drainage Reviews	109,349	103,000	103,000	103,000
10-530-5153	Electrical Inspections	21,690	15,000	14,500	15,000
10-530-5154	Plat Reviews	0	500	500	500
10-530-5155	Plan Reviews	48,000	50,000	48,000	50,000
10-530-5156	Plumbing Inspections	24,975	18,000	18,000	18,000
10-530-5157	Structural Inspections	40,095	30,000	30,000	30,000
10-530-5158	Urban Forester	0	45,000	42,000	45,000
10-530-5160	Mechanical Inspections	9,360	8,500	8,500	8,500
<b>Building and Inspection Services:</b>		<b>253,469</b>	<b>270,000</b>	<b>264,500</b>	<b>270,000</b>
<b><u>Supplies and Office Expenditures</u></b>					
10-530-5108	Information Technology	0	0	0	0
10-530-5207	Misc Supplies	0	1,000	0	1,000
10-530-5211	Meeting Supplies	0	350	100	500
10-530-5213	Office Supplies	0	900	900	900
10-530-5214	Telecommunications	0	0	0	0
10-530-5215	Travel & Training	0	250	250	300
<b>Supplies and Office Expenditures:</b>		<b>0</b>	<b>2,500</b>	<b>1,250</b>	<b>3,200</b>
<b><u>Insurance</u></b>					
10-560-5353	Employee Insurance	0	0	0	0
10-530-5403	Credit Card Charges	18,868	10,000	29,068	29,000
<b>Insurance:</b>		<b>18,868</b>	<b>10,000</b>	<b>29,068</b>	<b>29,000</b>
<b>TOTAL BUILDING SERVICE DIVISION:</b>		<b>272,337</b>	<b>282,500</b>	<b>294,818</b>	<b>302,200</b>

**GENERAL FUND - 10**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

		<b>FY 2022 YEAR END ACTUAL</b>	<b>FY 2023 AMENDED BUDGET</b>	<b>FY 2023 YEAR END PROJECTED</b>	<b>FY 2024 PROPOSED BUDGET</b>
<b><u>GENERAL GOVERNMENT DIVISION</u></b>					
<b><u>Administrative Expenditures</u></b>					
10-540-5108	Information Technology	0	20,000	20,000	22,000
10-540-5202	Auto Allowance/Mileage	9,764	7,200	7,200	7,200
10-540-5203	Bank Fees	3,537	3,000	3,000	3,000
10-540-5204	Dues/Seminars/Subscriptions	3,506	3,000	2,600	3,600
10-540-5205	Elections	0	5,000	620	3,000
10-540-5206	Legal Notices	0	3,500	3,500	3,500
10-540-5207	Miscellaneous	5,119	5,000	5,000	5,000
10-540-5208	Citizen Communication	7,339	5,000	5,000	5,000
10-540-5209	Office Equipment & Maintenance	9,918	10,000	8,000	10,000
10-540-5210	Postage	1,000	1,500	1,500	2,000
10-540-5211	Meeting Supplies	9,543	10,000	6,000	7,500
10-540-5212	Rent/Leasehold/Furniture	134,898	130,000	137,451	146,000
10-540-5213	Supplies/Storage	14,611	10,000	7,000	10,000
10-540-5214	Telecommunications	10,154	16,000	14,000	16,000
10-540-5215	Travel & Training	1,824	1,000	1,000	3,000
10-540-5216	Statutory Legal Notices	2,243	1,500	1,500	1,500
<b>Administrative Expenditures:</b>		<b>213,455</b>	<b>231,700</b>	<b>223,371</b>	<b>248,300</b>
<b><u>Wages &amp; Benefits</u></b>					
10-540-5301	Gross Wages	515,004	598,454	598,454	633,245
10-540-5302	Overtime/Severance	19,418	18,236	4,000	20,809
10-540-5303	Temporary Personnel	26,383	0	10,000	0
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	40,694	47,728	47,728	50,035
10-540-5310	TMRS (City Responsibility)	42,947	59,345	59,345	62,571
10-540-5311	Payroll Process Exp-Paychex	3,242	3,000	3,000	4,000
<b>Wages &amp; Benefits:</b>		<b>647,688</b>	<b>726,763</b>	<b>722,527</b>	<b>770,660</b>
<b><u>Insurance</u></b>					
10-540-5353	Employee Insurance	69,607	62,919	77,249	88,836
10-540-5354	General Liability	8,482	10,000	8,700	10,000
10-540-5356	Workman's Compensation	0	4,000	2,000	4,000
<b>Insurance:</b>		<b>78,089</b>	<b>76,919</b>	<b>87,949</b>	<b>102,836</b>
<b><u>Other</u></b>					
10-540-5403	Credit Card Charges (Adm)	1,120	500	1,200	1,200
		0	0	0	0
		0	0	0	0
<b>Intergovernmental:</b>		<b>1,120</b>	<b>500</b>	<b>1,200</b>	<b>1,200</b>
<b>TOTAL GENERAL GOVERNMENT DIVISION:</b>		<b>940,352</b>	<b>1,035,882</b>	<b>1,035,047</b>	<b>1,122,996</b>

**GENERAL FUND - 10**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

		<b>FY 2022 YEAR END ACTUAL</b>	<b>FY 2023 AMENDED BUDGET</b>	<b>FY 2023 YEAR END PROJECTED</b>	<b>FY 2024 PROPOSED BUDGET</b>
<b><u>MUNICIPAL COURT DIVISION</u></b>					
<b><u>Supplies &amp; Office Expenditures</u></b>					
10-550-5108	Information Technology	0	0	0	0
10-550-5204	Dues & Subscriptions	0	0	0	0
10-550-5207	Misc Supplies	0	250	250	250
10-550-5211	Meeting Supplies	0	250	250	2,000
10-550-5213	Office Supplies	0	0	0	0
10-550-5215	Travel & Training	79	250	750	1,750
	<b>Supplies and Office Expenditures:</b>	<b>79</b>	<b>750</b>	<b>1,250</b>	<b>4,000</b>
<b><u>Insurance</u></b>					
10-550-5353	Employee Insurance	0	0	0	0
	<b>Insurance:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>Court Operations</u></b>					
10-550-5403	Credit Card Charges	4,808	12,000	6,500	6,510
10-550-5404	Judge/Prosecutor/Interpreter	18,823	25,000	25,000	25,000
10-550-5406	State Comptroller/OMNI/Linebar	0	0	0	0
10-550-5408	Supplies/Miscellaneous	0	0	0	0
10-550-5410	OmniBase Services of Texas	(4,858)	500	0	0
	<b>Court Operations:</b>	<b>18,773</b>	<b>37,500</b>	<b>31,500</b>	<b>31,510</b>
	<b>TOTAL MUNICIPAL COURT DIVISION:</b>	<b>18,852</b>	<b>38,250</b>	<b>32,750</b>	<b>35,510</b>

**GENERAL FUND - 10**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

		FY 2022 YEAR END ACTUAL	FY 2023 AMENDED BUDGET	FY 2023 YEAR END PROJECTED	FY 2024 PROPOSED BUDGET
<b><u>PUBLIC WORKS MAINTENANCE DIVISION</u></b>					
<u>Supplies &amp; Office Expenditures</u>					
10-560-5207	Misc Supplies	0	0	500	500
10-560-5213	Office Supplies	0	0	0	0
10-560-5215	Travel & Training	483	0	0	1,000
	<b>Supplies and Office Expenditures:</b>	<b>483</b>	<b>0</b>	<b>500</b>	<b>1,500</b>
<u>Insurance</u>					
10-560-5353	Employee Insurance	0	0	0	0
	<b>Insurance:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Maintenance &amp; Repair</u>					
10-560-5501	Public Works Maintenance	1,183	0	0	0
10-560-5501	TCEQ/County Permits	1,756	2,000	1,760	1,850
10-560-5504	Landscape Services	103,011	40,000	100,000	165,000
10-560-5505	Fuel & Oil	45	750	750	1,000
10-560-5506	Right of Way Mowing	19,718	40,000	40,000	0
10-560-5507	Traffic Control	27,532	30,000	30,000	15,000
10-560-5508	Water Utilities	1,597	2,000	2,400	2,800
10-560-5509	Tree Care/Removal	24,427	15,000	15,890	16,000
10-560-5510	Drainage Maintenance	1,277	12,000	1,000	1,500
10-560-5515	Community Beautification	45,006	100,000	45,000	100,000
10-560-5516	Equipment Maintenance	2,264	2,500	2,700	3,000
10-560-5517	Street Maintenance	0	12,000	3,500	10,000
	<b>Maintenance and Repair:</b>	<b>227,816</b>	<b>256,250</b>	<b>243,000</b>	<b>316,150</b>
<u>Other</u>					
10-560-5600	Capital Equipment	0	0	12,750	0
	<b>Other:</b>	<b>0</b>	<b>0</b>	<b>12,750</b>	<b>0</b>
	<b>TOTAL PUBLIC WORKS DIVISION:</b>	<b>228,298</b>	<b>256,250</b>	<b>256,250</b>	<b>317,650</b>

**GENERAL FUND - 10**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

		<b>FY 2022 YEAR END ACTUAL</b>	<b>FY 2023 AMENDED BUDGET</b>	<b>FY 2023 YEAR END PROJECTED</b>	<b>FY 2024 PROPOSED BUDGET</b>
<b><u>CAPITAL OUTLAY PROGRAMS</u></b>					
<b><u>Capital Maintenance</u></b>					
10-570-5606	Road/Drainage Projects	15,125	0	0	0
10-570-5702	Paving Improvements	0	0	0	400,000
10-570-5806	Drainage Improvements	25,563	0	0	0
		<b>40,688</b>	<b>0</b>	<b>0</b>	<b>400,000</b>
<b><u>Major Capital / Maintenance Programs</u></b>					
10-570-5640	Surrey Oaks	0	0	0	0
10-570-5808	Wilding Lane	191,187	0	0	0
10-580-5809	96" Stormwater Replacement	387,630	1,447,000	1,447,000	350,000
10-580-5810	Tokeneke - Country Squire	807,986	384,311	384,311	0
10-580-58XX	Williamsburg	44,132	187,215	187,215	0
10-580-58XX	Bothwell Way	0	67,500	67,500	0
10-580-58XX	Windermere Outfall Project	(361,422)	304,200	304,200	0
10-580-58XX	Smithdale Landscape/Sidewalk	0	178,690	178,690	0
10-580-58XX	Greenbay Beautification	0	440,260	440,260	0
10-580-58XX	Harris Co. Signal Participation	0	100,000	100,000	0
10-580-5811	Capital Programming	68,155	0	0	765,000
		<b>1,137,668</b>	<b>3,109,176</b>	<b>3,109,176</b>	<b>1,115,000</b>
<b>TOTAL CAPITAL OUTLAY PROGRAMS:</b>		<b>1,178,356</b>	<b>3,109,176</b>	<b>3,109,176</b>	<b>1,515,000</b>
<b>TOTAL EXPENDITURES:</b>		<b>7,526,711</b>	<b>9,977,983</b>	<b>10,072,488</b>	<b>9,090,419</b>

## DEBT SERVICE FUND

The Debt Service Fund, also known as the interest and sinking fund, is established by ordinance and accounts for the issuance of debt and provides for the payment of debt, including principal, and interest as payments become due. In the Debt Service Fund, an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements. The City of Piney Point Village has no general obligation legal debt limit other than a ceiling on the tax rate specified by the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate.

### FISCAL YEAR 2024 PROPOSED BUDGET

	FY 2022 YEAR END ACTUAL	FY 2023 AMENDED BUDGET	FY 2023 YEAR END PROJECTED	FY 2024 PROPOSED BUDGET
<b>Total Revenues</b>	953,782	909,330	951,976	896,050
<b>Total Expenditures</b>	875,950	877,950	877,950	885,050
<i>Over/(Under) Expenditures:</i>	77,832	31,380	74,026	11,000
<i>Fund Balance - Ending</i>	116,995	148,375	191,021	202,021

Based on the values unchanged, the proposed budget assumes a debt service (I&S) tax rate of 3.1115 cents (\$0.031115) per \$100 assessed valuation. The adopted budget will incorporate changes to the tax rate after certified values are received and truth in taxation calculations are finalized. The following is the detail for the proposed tax rate:

<b>Fiscal Year 2024 Proposed Tax Rate / Tax Year 2023</b>	
Debt Service (I&S) Rate	\$0.0318950
Maintenance & Operating (M&O) Rate	\$0.2232450
<b>Total Proposed Tax Rate</b>	<b>\$0.2551400</b>

A proposed tax rate of \$0.255140 per \$100 valuation likely exceeds the no-new revenue rates on the unpublished certified rolls. Legislation has been widely overhauled limiting the methods in which local governments can raise proceeds for capital needs. Calculations as to the amount of proceeds available are dependent on the certified valuation of property. The council approves values in a separate action from the budget adoption scheduled for September 2023 that will support the obligated debt structure in the final adopted budget.

The city has two general obligation bonds, Series 2017 and Series 2015. Series 2015 issued for \$3,910,000 has a S&P AAA rating. Interest on the Series 2015 accrue from the original delivery and payable August 15 and February 15 of each year commenced August 15, 2015. Proceeds from the sale are for costs of the designing, engineering and constructing of stormwater drainage and flood control improvements. The 2017 General Obligation issued for \$3,735,000 has a S&P rating of "AAA" and stable outlook. Interest on the Series 2017 accrue from the original delivery and payable August 15 and February 15 of each year commenced February 15, 2018. Proceeds from the sale are for costs of the designing, engineering and constructing of stormwater drainage and flood control improvements.

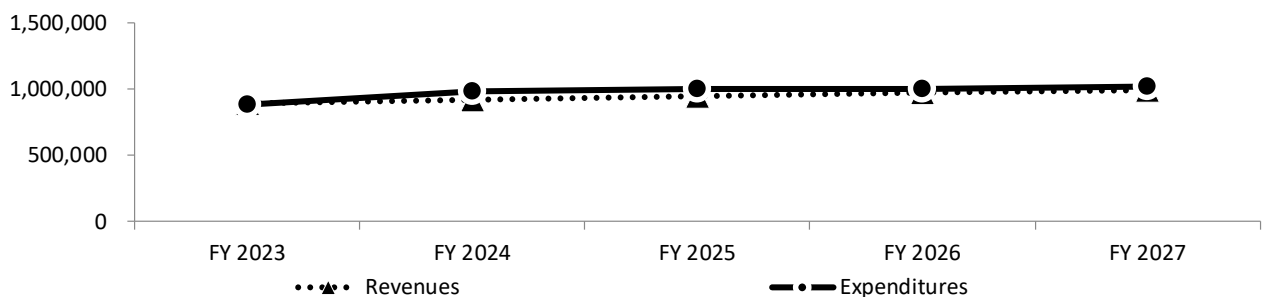
Proposed tax obligations for future years, if unadjusted, would allow debt service the capacity to support annual scheduled payments and is likely additional reserve will be maintained to further secure debt in the final adopted version of the budget.

<b>Municipal Bonds</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
<b><u>Total Obligation</u></b>			
Series 2015 General Obligation	850,000	20,325	870,325
Series 2017 General Obligation	1,670,000	104,000	1,774,000
	<b>2,520,000</b>	<b>124,325</b>	<b>2,644,325</b>
<b><u>Annual Obligation</u></b>			
Series 2015 General Obligation	420,000	14,950	434,950
Series 2017 General Obligation	400,000	46,100	446,100
	<b>820,000</b>	<b>61,050</b>	<b>881,050</b>

### **MULTI-YEAR PLAN**

It is projected that the Debt Service Fund will maintain a balanced budget for fiscal years ending 2024 through 2028 with additional debt capacity. The plan consists of maintaining annual debt payment on outstanding obligations as well as the use of improved capacity detailed below. The following five-year plan and chart is provided for planning purposes only, as the budget is adopted by the Council annually, therefore the projection detailed below does not restrain future councils to this plan:

	<b>FY 2024 PROPOSED</b>	<b>FY 2025 PROJECTED</b>	<b>FY 2026 PROJECTED</b>	<b>FY 2027 PROJECTED</b>	<b>FY 2028 PROJECTED</b>
Property Taxes	881,050	907,482	934,706	962,747	991,630
Interest	15,000	15,000	12,750	7,650	4,590
Non-Operating / Transfers	0	0	0	0	0
<b>Total Revenues</b>	<b>\$896,050</b>	<b>\$922,482</b>	<b>\$947,456</b>	<b>\$970,397</b>	<b>\$996,220</b>
Series 2015 General Obligation	434,950	435,375	0	0	0
Series 2017 General Obligation	446,100	441,950	444,425	441,525	0
Future Bond Capacity	0	100,000	550,000	555,000	1,010,000
Fiscal Agent Fees	4,000	5,000	5,000	5,000	5,000
<b>Total Expenditures</b>	<b>\$885,050</b>	<b>\$982,325</b>	<b>\$999,425</b>	<b>\$1,001,525</b>	<b>\$1,015,000</b>



**DEBT SERVICE FUND**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

	<b>FY 2022 YEAR END ACTUAL</b>	<b>FY 2023 AMENDED BUDGET</b>	<b>FY 2023 YEAR END PROJECTED</b>	<b>FY 2024 PROPOSED BUDGET</b>
<b><u>REVENUES:</u></b>				
Property Taxes	886,381	899,330	905,680	881,050
Interest	67,401	10,000	46,296	15,000
Transfers and Contributions	0	0	0	0
<b>Total Revenues:</b>	<b>\$953,782</b>	<b>\$909,330</b>	<b>\$951,976</b>	<b>\$896,050</b>
<b><u>EXPENDITURES:</u></b>				
Debt Service	872,950	874,950	874,950	881,050
Fiscal Agent Fees	3,000	3,000	3,000	4,000
<b>Total Expenditures:</b>	<b>\$875,950</b>	<b>\$877,950</b>	<b>\$877,950</b>	<b>\$885,050</b>
Revenue Over/(Under) Expenditures	77,832	31,380	74,026	11,000
Fund Balance - Beginning	39,163	116,995	116,995	191,021
Fund Balance - Ending	<b>\$116,995</b>	<b>\$148,375</b>	<b>\$191,021</b>	<b>\$202,021</b>
Reserve Requirement (25%)		219,488	219,488	221,263
Excess/(Deficit)		(71,113)	(28,466)	(19,241)

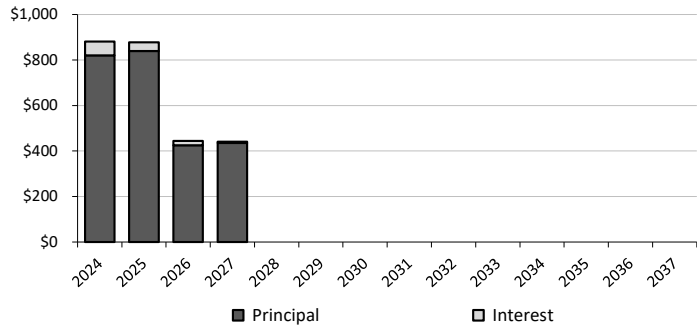
**DEBT SERVICE FUND - DETAIL**  
**FISCAL YEAR 2024 PROPOSED BUDGET**

		FY 2022 YEAR END ACTUAL	FY 2023 AMENDED BUDGET	FY 2023 YEAR END PROJECTED	FY 2024 PROPOSED BUDGET
<b><u>Revenues</u></b>					
<b><u>Property Taxes</u></b>					
20-4101	Current Taxes	886,381	899,330	905,680	881,050
	<b>Total Property Taxes</b>	<b>886,381</b>	<b>899,330</b>	<b>905,680</b>	<b>881,050</b>
<b><u>Interest</u></b>					
20-4400	Interest Income	67,401	10,000	46,296	15,000
	<b>Total Interest</b>	<b>67,401</b>	<b>10,000</b>	<b>46,296</b>	<b>15,000</b>
<b><u>Non-Operating</u></b>					
20-4410	Transfer In	0	0	0	0
	<b>Total Non-Operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL REVENUES:</b>	<b>953,782</b>	<b>909,330</b>	<b>951,976</b>	<b>896,050</b>
<b><u>Expenditures</u></b>					
<b><u>Financial Obligations</u></b>					
20-500-5821	Tax Bond Retirement	765,000	790,000	790,000	820,000
20-500-5820	Tax Bond Interest	107,950	84,950	84,950	61,050
20-500-5204	Fiscal Agent Fees	3,000	3,000	3,000	4,000
	<b>Total Financial Obligations</b>	<b>875,950</b>	<b>877,950</b>	<b>877,950</b>	<b>885,050</b>
	<b>TOTAL EXPENDITURES:</b>	<b>875,950</b>	<b>877,950</b>	<b>877,950</b>	<b>885,050</b>
 <i>Revenue Over/(Under) Expenditures</i>					
		77,832	31,380	74,026	11,000

## GENERAL LONG-TERM DEBT

### AGGREGATE DEBT MATURITY SCHEDULE

Fiscal Year	Principal	Interest	Total	Series Name	Principal Amount
FY2024	820,000	61,050	881,050	Series 2015 General Obligation	850,000
FY2025	840,000	37,325	877,325	Series 2017 General Obligation	1,670,000
FY2026	425,000	19,425	444,425	<b>Total</b>	<b>2,520,000</b>
FY2027	435,000	6,525	441,525		
FY2028					
FY2029					
FY2030					
FY2031					
FY2032					
FY2033					
FY2034					
FY2035					
FY2036					
FY2037					
<b>Total</b>	<b>2,520,000</b>	<b>124,325</b>	<b>2,644,325</b>		



### DISCRETE DEBT MATURITY SCHEDULES

#### SERIES 2015 GENERAL OBLIGATION BONDS

Fiscal Year	Principal	Interest	Total
FY2024	420,000	14,950	434,950
FY2025	430,000	5,375	435,375
FY2026			
FY2027			
FY2028			
FY2029			
FY2030			
FY2031			
FY2032			
FY2033			
FY2034			
FY2035			
FY2036			
FY2037			
<b>Total</b>	<b>850,000</b>	<b>20,325</b>	<b>870,325</b>

#### SERIES 2017 GENERAL OBLIGATION BONDS

Fiscal Year	Principal	Interest	Total
FY2024	400,000	46,100	446,100
FY2025	410,000	31,950	441,950
FY2026	425,000	19,425	444,425
FY2027	435,000	6,525	441,525
FY2028			
FY2029			
FY2030			
FY2031			
FY2032			
FY2033			
FY2034			
FY2035			
FY2036			
FY2037			
<b>Total</b>	<b>1,670,000</b>	<b>104,000</b>	<b>1,774,000</b>

### ANNUAL ALLOCATION OF DEBT MATURITY

DATE	DESCRIPTION	AMOUNT ISSUED	AMOUNT OUTSTANDING AS OF 12/31/22	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 12/31/23
2/15/2024	Series 2015 General Obligation	3,910,000		420,000	9,575	429,575	
8/15/2024					5,375	5,375	
	<b>Fiscal Year Total</b>		<b>850,000</b>	<b>420,000</b>	<b>14,950</b>	<b>434,950</b>	<b>430,000</b>
2/15/2024	Series 2017 General Obligation	3,735,000		400,000	27,050	427,050	
8/15/2024					19,050	19,050	
	<b>Fiscal Year Total</b>		<b>1,670,000</b>	<b>400,000</b>	<b>46,100</b>	<b>446,100</b>	<b>1,270,000</b>
	<b>TOTAL</b>	<b>7,645,000</b>	<b>2,520,000</b>	<b>820,000</b>	<b>61,050</b>	<b>881,050</b>	<b>1,700,000</b>

## SPECIAL REVENUE FUND

According to GASB 54, special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The term “proceeds of specific revenue sources” establishes that one or more specific restricted or committed revenue source is the foundation for a special revenue fund.

The Special Revenue Fund restricts court-related collections. The following are restricted for special and purposes:

- **Court Security:** Restricted collections from a portion of a non-ordinance violation ticket fee reserved for the security of the Municipal Court. This Funding may be used only to finance security personnel for a municipal court, or to finance items when used for the purpose of providing security services for buildings housing a municipal court.
- **Court Technology:** A governing body of a municipality may create a municipal court technology fund, and require a defendant convicted of an offense to pay a technology fee as a cost of court. A fund designated as such may be used only to finance the purchase of or to maintain technological enhancements for a municipal court. This approved technology includes computer systems, computer networks, and computer software.
- **Safety Fund:** A governing body of a municipality may regulate and assess fines for vehicle violations allowed under the Transportation Code. These fees may be expended to enhance public safety and security.

### FISCAL YEAR 2024 PROPOSED BUDGET

	FY 2022 YEAR END ACTUAL	FY 2023 AMENDED BUDGET	FY 2023 YEAR END PROJECTED	FY 2024 PROPOSED BUDGET
<b>Total Revenues</b>	4,142	0	4,050	4,050
<b>Total Expenditures</b>	0	0	0	0
<i>Over/(Under) Expenditures:</i>	<i>4,142</i>	<i>0</i>	<i>4,050</i>	<i>4,050</i>
<i>Fund Balance - Ending</i>	<i>77,733</i>	<i>77,733</i>	<i>81,783</i>	<i>85,833</i>

The 2023 projected revenues total \$4,050, which is \$92 less than 2022 actual. Collections are based on specific established violations and the final verdict assessed by the Court; therefore, collection activity can range substantially from established projections. However, for budgeting purposes the 2024 Proposed is equal to the 2023 Projected at \$4,050. Ending fund balance for December 31, 2024 is \$85,833.

## CAPITAL PROJECT FUND

The Capital Projects fund is a governmental fund that is used for tracking the financial resources expended to acquire or construct major capital assets that are legally restricted and contractually required for the acquisition of capital assets.

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) authorized by the American Rescue Plan Act (ARPA), delivered \$847,418 to Piney Point Village to support recovery from the COVID-19 public health emergency. This resource will finance the South Piney Point Road 96-inch drainage outfall. The project includes the removal of an existing 96-inch corrugated metal storm sewer pipe that conveys stormwater to Buffalo Bayou, and replacing with a new, 9-foot by 9-foot reinforced concrete box storm sewer to the same outfall location along South Piney Point Road. The City has executed the contract and construction kick-off was established on May 10, 2023.

### FISCAL YEAR 2024 PROPOSED BUDGET

	FY 2022 YEAR END ACTUAL	FY 2023 AMENDED BUDGET	FY 2023 YEAR END PROJECTED	FY 2024 PROPOSED BUDGET
<b>Total Revenues</b>	428,374	0	0	0
<b>Total Expenditures</b>	0	0	847,418	0
<i>Over/(Under) Expenditures:</i>	428,374	0	(847,418)	0
<i>Fund Balance - Ending</i>	847,418	847,418	0	0

The 2023 projected revenues total \$0, as funding was received in fiscal years 2021 and 2022 and secured within the fund's balance. The projected 2023 expenditures are \$847,418 which will utilize all ARPA funding by year end 2023, as scheduled. However, it is likely that a carryover will be executed if funding continues into 2024, with ending fund balance for December 31, 2024 remaining at \$0. Additions in General Fund allocations will support the emergency repair, contingencies, and the construction delta related to the South Piney Point Road 96-inch CMP replacement.



The City of Piney Point Village

7676 Woodway, Suite 300; Houston, Texas 77063

[www.cityofpineypoint.com](http://www.cityofpineypoint.com)

TO: Members of the City Council

FROM: R. Pennington, City Administrator

VIA: R. Schultz, Police Chief

MEETING DATE: July 24, 2023

SUBJECT: Discuss and take possible action on the Memorial Villages Police Department Monthly Report.

**Agenda Item: 2**

This agenda item is for MVPD monthly reporting, to hear and discuss activity of the Department including detail on call volume, traffic stops, citations, and other public safety related incidents. Attached is the monthly report from MVPD.



Memorial Villages Police Department  
11981 Memorial Drive  
Houston, Texas 77024  
Tel. (713) 365-3701

Raymond Schultz  
Chief of Police

July 9, 2023

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: June 2023 Monthly Report

During the month of June, MVPD responded/handled a total of 8,512 calls/incidents. 7,148 House Watch checks were conducted. 548 traffic stops were initiated with 591 citations being issued for 1081 violations. (Note: 11 Assists in Hedwig, 84 in Houston, 2 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2930/10788	2559/8367	1	90/228/318	6@4:12
Piney Point:	2267/8083	1818/5551	5	135/389/524	9@2:59
Hunters Creek:	3179/11712	2765/8766	10	72/167/239	9@4:01
				Cites/Warn/Total	24@3:48

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	192	Ord. Violations:	31	Speeding:	107
Animal Calls:	11	Information:	22	Exp. Registration	278
ALPR Hits:	49	Suspicious Situations	72	No Ins	145
Assist Fire:	56	Loud Party	18	No License	116
Assist EMS:	35	Welfare Checks:	16	Stop Sign	32
				Fake Plate	49

*This month the department generated a total of 110 police reports.  
BH-28 PP-33 HC-40 HOU-9, HED-0, SV-0*

Crimes Against of Persons (1)

Assault (DV) 1

Crimes Against Property (16)

Burglary of a Motor Vehicle	4	Fraud/ID	8
Burglary of a Habitation	2	Theft Misd.	1
Theft Felony	1		

Petty/Quality of Life Crimes/Events (93)

ALPR Hits (valid)	4	DWI	3
Accidents	16	Misc	20
Possession of CS	1	Poss. of Deadly Weapon	1
Warrants	7	Towed Vehicles	41

Arrest Summary: Individuals Arrested (20)

Warrants	7	Felony	6
Class 3 Arrests	4	DWI	3

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	2,599,608	5,698,141	45.6%
• Operating Expense:	580,270	1,096,092	52.9%
• Total M&O Expenditures:	3,179,878	6,794,233	46.8%
• Capital Expenses:	357,462	672,200	53.2%
• Net Expenses:	3,537,340	7,466,433	47%

#### Follow-up on Previous Month Items/Requests from Commission

- The MVPD monthly reports were submitted to each city at their council meetings.

#### Personnel Changes/Issues/Updates

- The 2023 Sergeants promotional test was conducted on June 22, 2023. 5 candidates will be proceeding to the assessment center examination which will occur on July 12-13, 2023.
- 2 dispatchers submitted their resignations to the department. One was offered a position closer to her home and the other dispatcher will be relocating out of state. Both dispatchers commented positively about the organization and support from the department, commission, and community.

#### Major/Significant Events

- The ALPR system was responsible for solving several property crimes within the villages this month. Arrests included 2 groups of multiple individuals (4) and (3), who had broken into construction vehicles by utilizing a window punch and another male subject who had broken into a home in River Bend. The male in that case fled from officers but was caught. He was found to be in possession of 7 firearms.
- Officers towed 41 vehicles for being operated by an unlicensed driver, without a vehicle registration or insurance. Many were displaying fake paper license plate tags.
- Officers initiated a vacant home inventory of village area homes that are currently unoccupied. Officers located 2 transients who had established themselves on vacant properties. Officers now maintain an active list of vacant homes that are regularly patrolled.
- Officers arrest a duo of active mail thieves who were found to be in possession of over 400 pieces of area residents mail that they had just stolen.

#### Status Update on Major Projects

- New headsets were received for dispatch personnel as part of trouble shooting efforts with the radio modulation issues. Testing and tuning started 7/5/23. A second escalation meeting was held with the vendor and their executive team.

#### Community Projects

- Officers hosted the second of multiple summer RAD classes for residents. 12 mother/daughter teams completed the training.

#### V-LINC new registrations in June +26

BH – 1585(+9)

PP – 1128 (+3)

HC – 1597 (+8)

Out of Area – 585 (+6)

## June VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 8	3:17
-----------	------

Fire – 0	0:00
----------	------

EMS – 8	3:17
---------	------

### By Village

BH Fire – 0	0:00
-------------	------

BH EMS – 3	3:40
------------	------

PP Fire – 0	0:00
-------------	------

PP EMS – 1	1:56
------------	------

HC Fire -0	0:00
------------	------

HC EMS -4	3:21
-----------	------

### Combined VFD Events (Priority + Radio)

Total – 60	4:27
------------	------

Fire – 44	4:30
-----------	------

EMS – 16	4:20
----------	------

### Radio Call Events

Total – 52	4:40
------------	------

Fire- 44	4:30
----------	------

EMS- 8	5:23
--------	------

### Radio Call Events by Village

BH – 7	4:14
--------	------

PP – 28	4:46
---------	------

HC – 17	4:48
---------	------

## 2022 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI		26:36:21	23:28:43	24:11:20	22:45:35	36:12:16	39:39:19							3	36
BAKER, BRIAN C	*	3:31:40	0:18:16	1:29:15	0:32:24	0:21:24	0:34:07								
BALDWIN, BRIAN		17:32:11	13:52:09	18:58:23	15:22:04	11:14:09	12:46:41							2	9
BIEHUNKO, JOHN		22:37:16	20:41:29	24:20:46	9:54:47	16:39:29	14:18:35							2	21
BOGGUS, LARRY	*	0:04:10	0:59:15	2:42:11	14:58:50	12:06:57	0:22:51								
BURLESON, Jason		13:12:02	10:25:15	13:11:53	22:52:41	25:02:17	28:34:21							6	27
CANALES, RALPH EDWARD		15:05:04	14:08:39	19:00:17	9:18:54	13:22:58	10:32:51							2	13
CERNY, BLAIR C.	*	22:20:53	13:00:34	4:12:21	5:52:34	9:33:34	4:46:33								
ECKERFIELD, Dillion		25:34:06	16:08:21	33:29:46	21:55:20	33:28:28	33:18:43							5	28
HARWOOD, NICHOLAS		18:58:46	19:16:48	12:51:44	9:07:09	9:03:33	21:35:51							6	8
JARVIS, RICHARD		17:03:26	15:40:05	15:27:29	13:10:22	16:25:12	16:22:45							1	15
JOHNSON, JOHN		15:48:16	16:53:09	14:28:58	17:03:42	13:16:09	25:55:05							5	28
JONES, ERIC	*	0:00:00	14:52:11	0:00:00	0:00:00	0:02:31	0:00:00								
KING, JEREMY		9:53:27	0:00:00	20:34:58	7:58:39	14:52:28	7:00:48								17
KUKOWSKI, Andy		21:46:17	23:48:00	14:19:24	14:13:17	27:31:49	29:10:56							7	28
LOWRIE, Andy		18:47:35	35:22:56	22:43:49	31:50:20	26:19:33	31:43:01							9	68
MCELVANY, ROBERT		13:28:51	9:01:39	3:53:11	9:48:34	6:28:09	8:32:13								19
ORTEGA, Yesenia		16:22:55	14:53:39	22:43:49	25:29:38	17:20:34	23:37:36							3	16
OWENS, LANE	*	7:19:25	1:06:57	0:03:44	0:00:00	0:05:50	0:00:00								
PAVLOCK, JAMES ADAM		1:16:57	0:41:05	1:32:18	0:19:29	1:35:54	8:41:34							3	26
RODRIGUEZ, CHRISTOPHER	*	2:58:13	0:45:39	5:03:49	10:10:35	3:29:18	1:38:51								
RODRIGUEZ, REGGIE				2:13:47	30:19:25	30:22:14	2:08:28								44
SALAZAR, Efrain		21:58:39	20:02:08	19:37:20	14:39:42	22:21:47	24:51:18							4	21
SCHANMEIR, CHRISTIAN		20:44:52	12:50:34	15:00:40	16:57:42	20:25:07	18:25:29								18
SCHULTZ, RAYMOND	*	5:44:09	0:00:00	0:46:23	1:12:56	0:00:00	1:09:46								
SILLIMAN, ERIC		25:55:25	11:42:31	7:51:13	7:22:18	31:05:02	26:15:50							28	63
SPRINKLE, MICHAEL		9:05:01	6:38:58	13:45:12	12:40:15	12:06:36	10:45:10								12
TAYLOR, CRAIG		29:35:02	17:58:23	21:22:03	12:56:07	16:16:43	9:51:48							3	18
TORRES, PATRICK		14:23:40	17:57:00	12:04:56	16:42:07	17:43:40	7:33:10							2	19
VALDEZ, JUAN		20:27:22	8:01:45	16:38:45	16:10:38	15:51:29	17:34:23							3	13
VASQUEZ, MONICA	*	0:39:02	2:11:16	2:48:31	24:00:53	2:54:01	0:52:15								
WHITE, TERRY		26:58:37	19:19:14	6:53:51	14:02:23	32:35:37	24:40:56							13	27
WILLIFORD, Adam		17:44:28													
* = Admin													Total	107	594

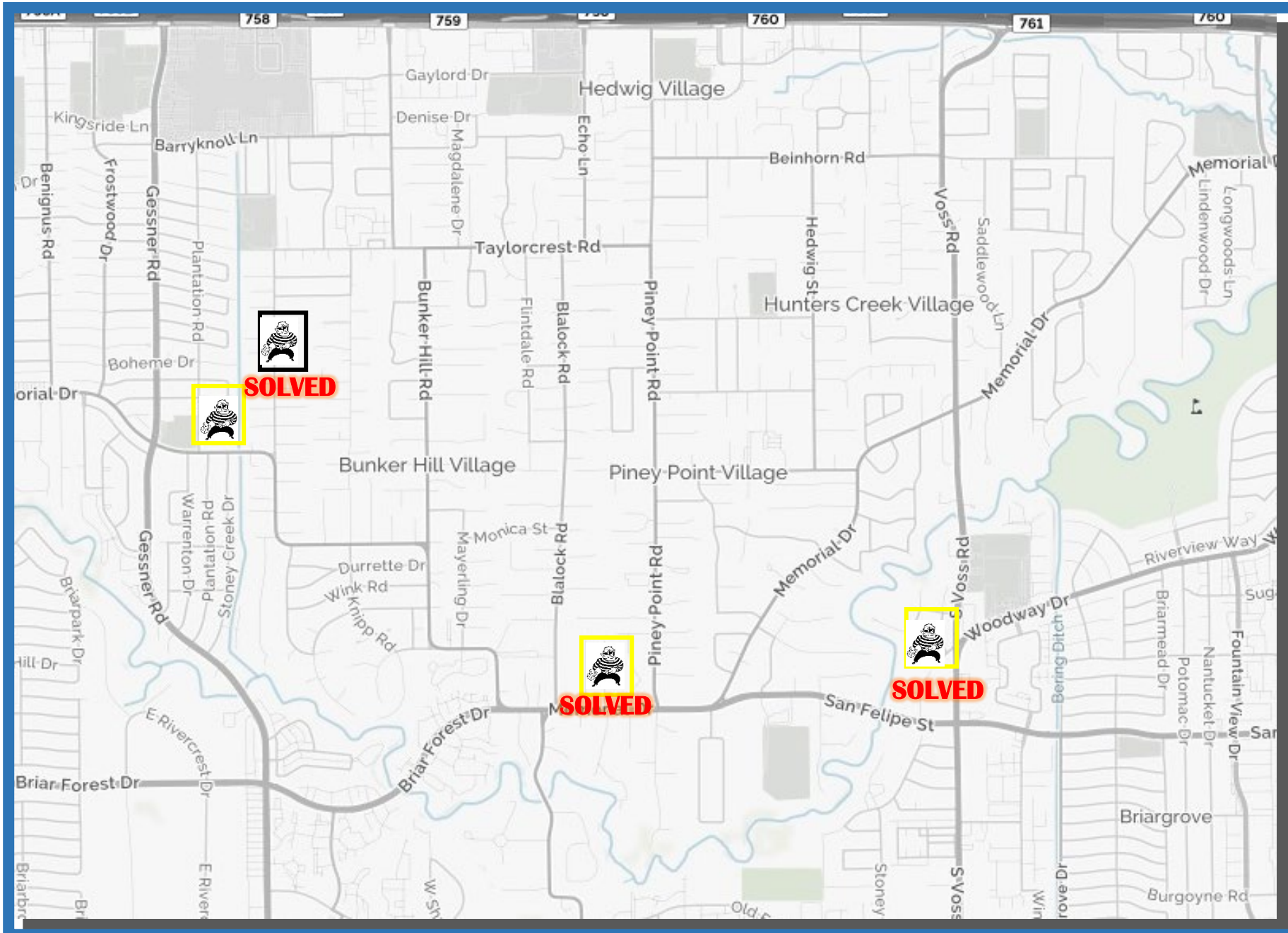
Dispatch Committed Time														Totals
911 Phone Calls		385	377	460	UNV	UNV								1222
3700 Phone Calls		2469	2015	2558	UNV	UNV								7042
DP General Phone Calls*		53:12:01	71:35:35	56:39:49	UNV	UNV								

\* This is the minimal time as all internal calls route through the 3700 number.

## 2023 Total Incidents

2023	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	3	25	44	72	11	4130	2646	1356	899	1032	611	1573	1130
February	0	16	37	53	8	3875	2522	1300	909	926	515	1504	1090
March	2	11	50	63	15	5376	4025	1881	1487	1426	973	1930	1090
April	2	10	30	42	8	4275	2966	1574	1198	966	572	1590	1195
May	1	19	61	82	21	5285	3873	1747	1315	1466	1062	1936	1496
June	1	16	93	110	20	8512	7148	2930	2559	2267	1818	3179	2765
July													
August													
September													
October													
November													
December													
Total	9	97	315	422	83	31453	23180	10788	8367	8083	5551	11712	8766

[illegible]






## 2023 Burglary Map

Address	Alarm	POE
12102 Rhett	No	Rear Door/Force
203 Heritage Oaks	No	Front Door/Force
1205 River Bend	No	Rear Door/Force
12014 Surrey Ln	No	UNL

## 2023 Robberies

Address	MO
---------	----

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery



6/30/23

## 2023 Auto Burglary Map

Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
<b>10709 Memorial</b>	<b>Lock Punch</b>
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor
10700 Marsha	Win/Smash
11722 Flintwood	UNL
1 Carsey Ln	UNL*
8435 Katy Fwy	Win/Smash*
11678 Arrowood	UNL
<b>11750 Memorial</b>	<b>Window/Punch</b>
12122 Memorial	UNK
<b>10900 Wickline</b>	<b>Window/Punch</b>
201 Kinkaid School Rd	UNK
825 Saddlewood	Lock Twist
<b>106 Willowend</b>	<b>Window/Punch</b>
<b>10906 Wickline</b>	<b>Window/Punch</b>
<b>9 Tokeneke Trl</b>	<b>Window/Punch</b>
<b>11207 Tyne Ct</b>	<b>Window/Punch</b>

Lock Punch



\* Jugging

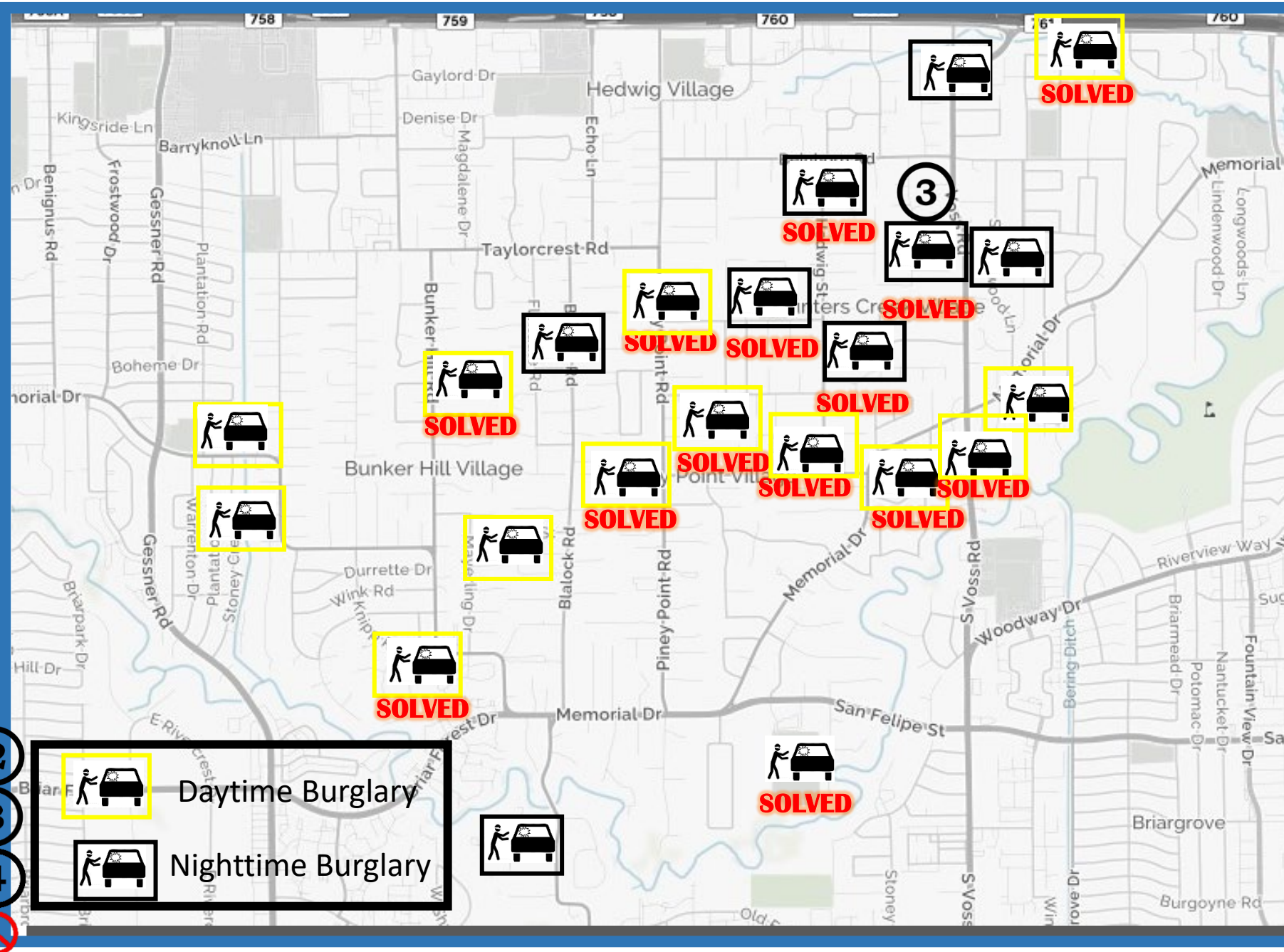


Blue Entry = Actual  
Location Unknown  
Underlined Contractor



**SOLVED**

6/30/23





# June 2023 ALPR REPORT

Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera



# 2023 ALPR Data Report

## Plate Reads Summary

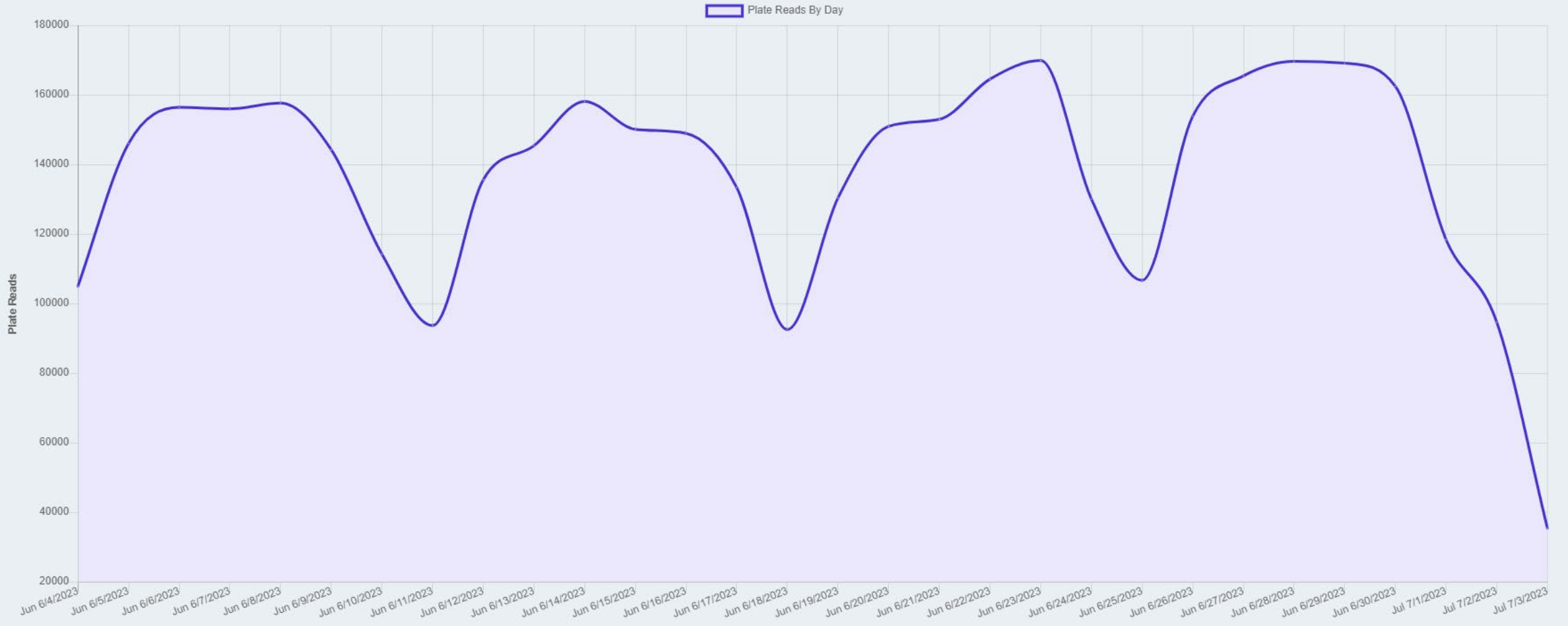
Total Plate Reads:  
4,111,131

[Download CSV](#)

Jun 4 - Jul 3

Devices (33) ▾

[Search](#)



# Unique Plate Reads Summary

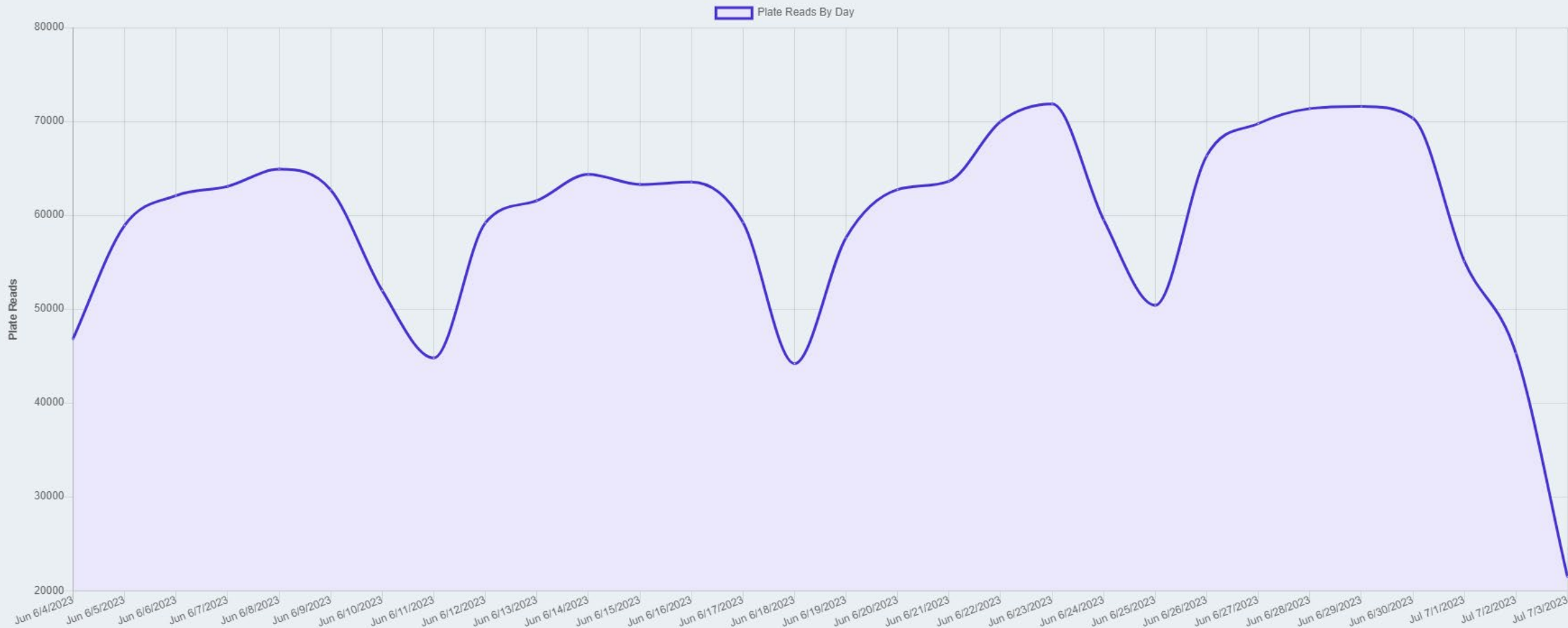
Total Unique Plate Reads:  
597,638

[Download CSV](#)

Jun 4 - Jul 3

Devices (34) ▾

[Search](#)



All Categories

Hits Report

06/03/2023

To...

07/03/2023

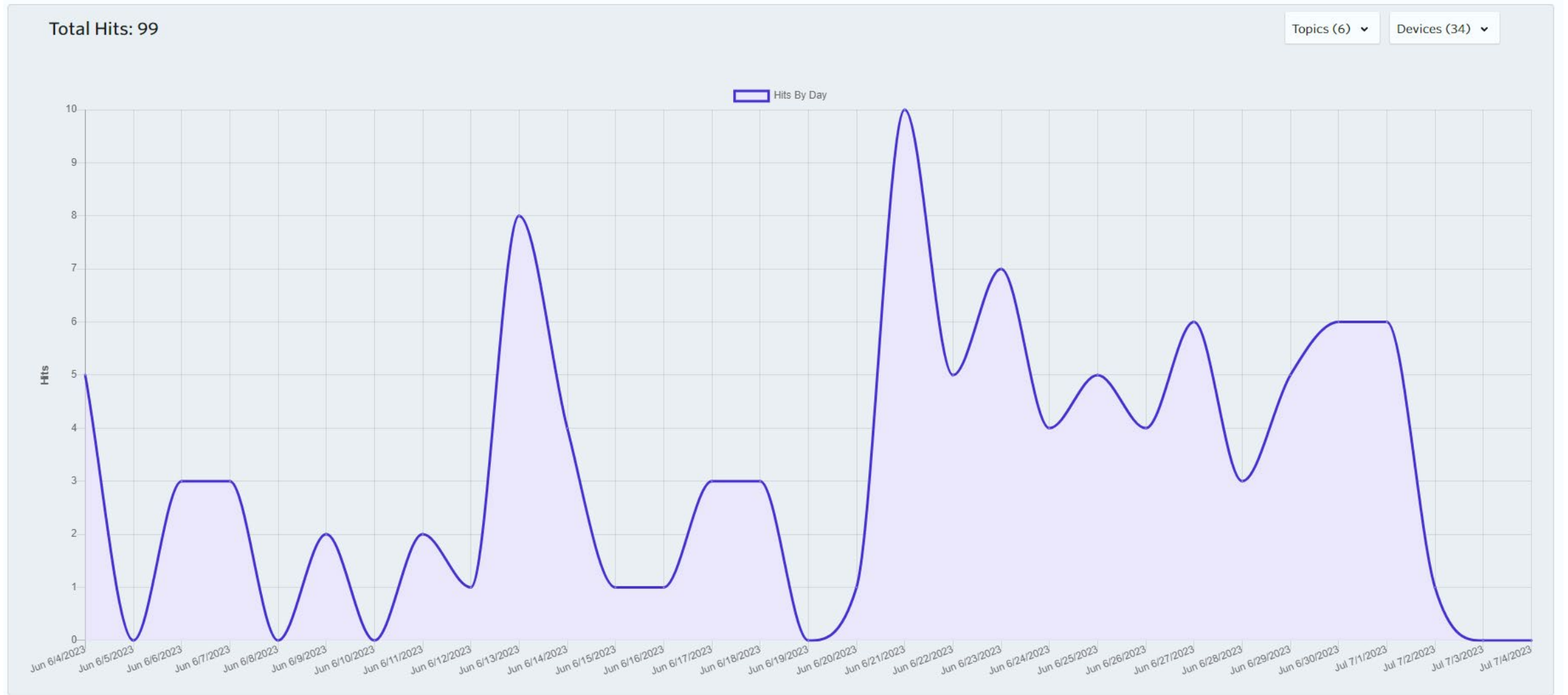
Search

Select a date range up to 31 days

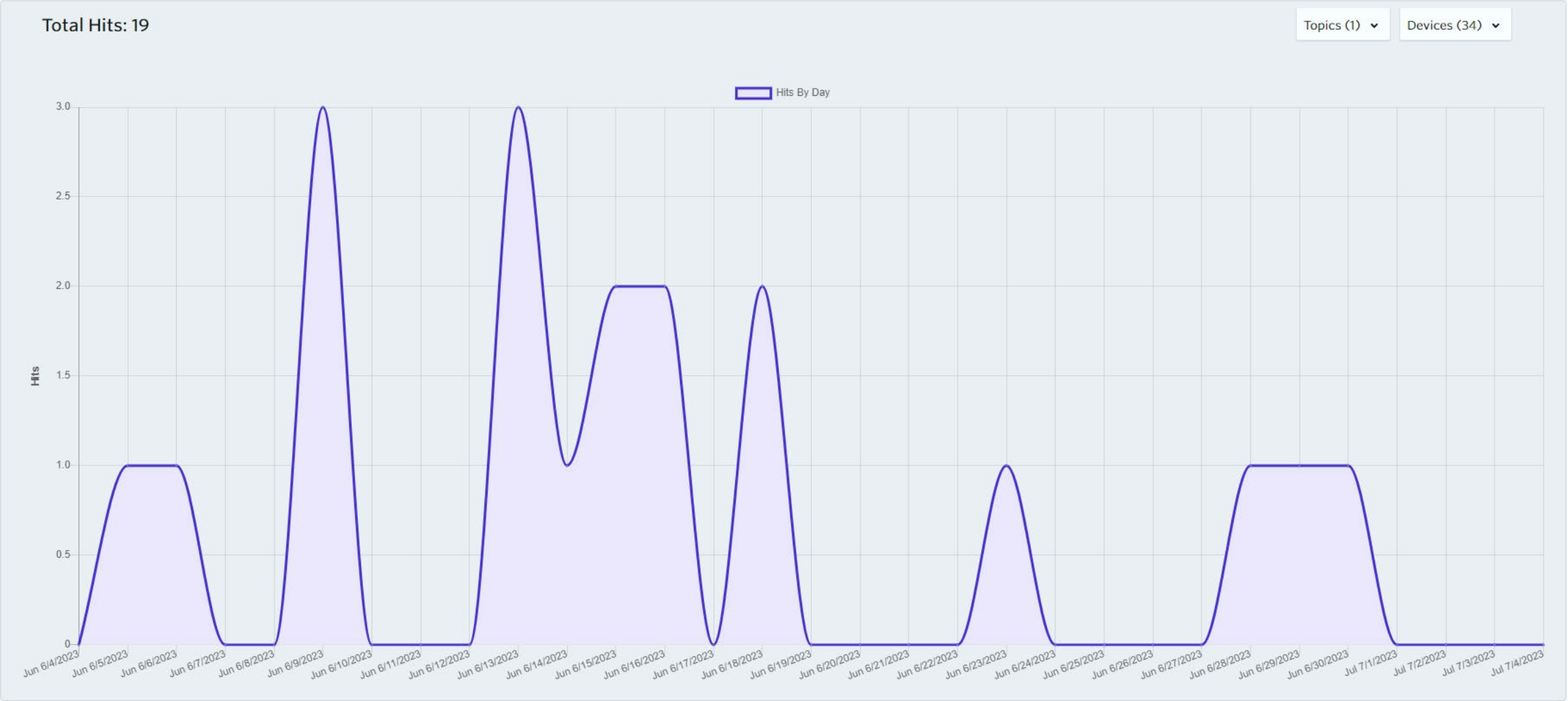
DOWNLOAD CSV



# Top 7 Categories



# Sex Offenders




# Summary Report

## Insights Dashboard

Plate Reads

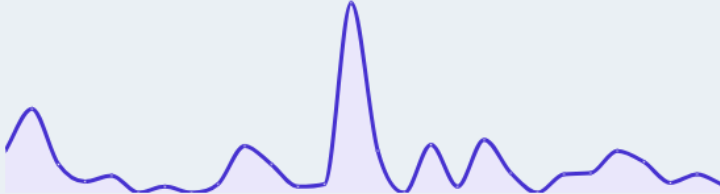
4,116,591



View Details

Searches


643



View Details

Hot List Hits

156



View Details


Device Sharing

Shared with  
Lewisville TX PD,  
Phoenix AZ PD,  
and 117 others

Access Levels  
Search  
Hotlist Tool Access

EDIT DEVICE SHARING

Device Status

34 / 34 

Devices Online

< Previous Device

Device Name	Battery	Latency
#01 Inbound, Riverview Way, EB	93%	15 s

Next Device >

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

**#3 NO ALPR - Future Location**

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

# Hits/Reads By Camera

1 2/217,245  
2 2/139,545  
3 See #31  
4 4/172,182  
5 1/78,575  
6 0/63,282  
7 2/119,983  
8 2/247,643  
9 0/62,175  
10 3/104,010  
11 0/29,207  
12 5/145,841  
13 8/282,954  
14 0/85,517  
15 0/7,007  
16 3/68,943

17 0/99,765  
18 7/123,366  
19 11/328,088  
20 0/195,942  
21 12/210,504  
22 7/357,914  
23 1/225,839  
24 2/136,797  
25 1/29,884  
26 1/39,646  
27 4/132,720  
28 1/131,924  
29 1/6,159  
30 0/48,779  
31 4/155,432  
32 0/42,021  
33 0/20,756  
34 0/5,066

Total Reads – 4,113,159

Unique Reads – 597,378

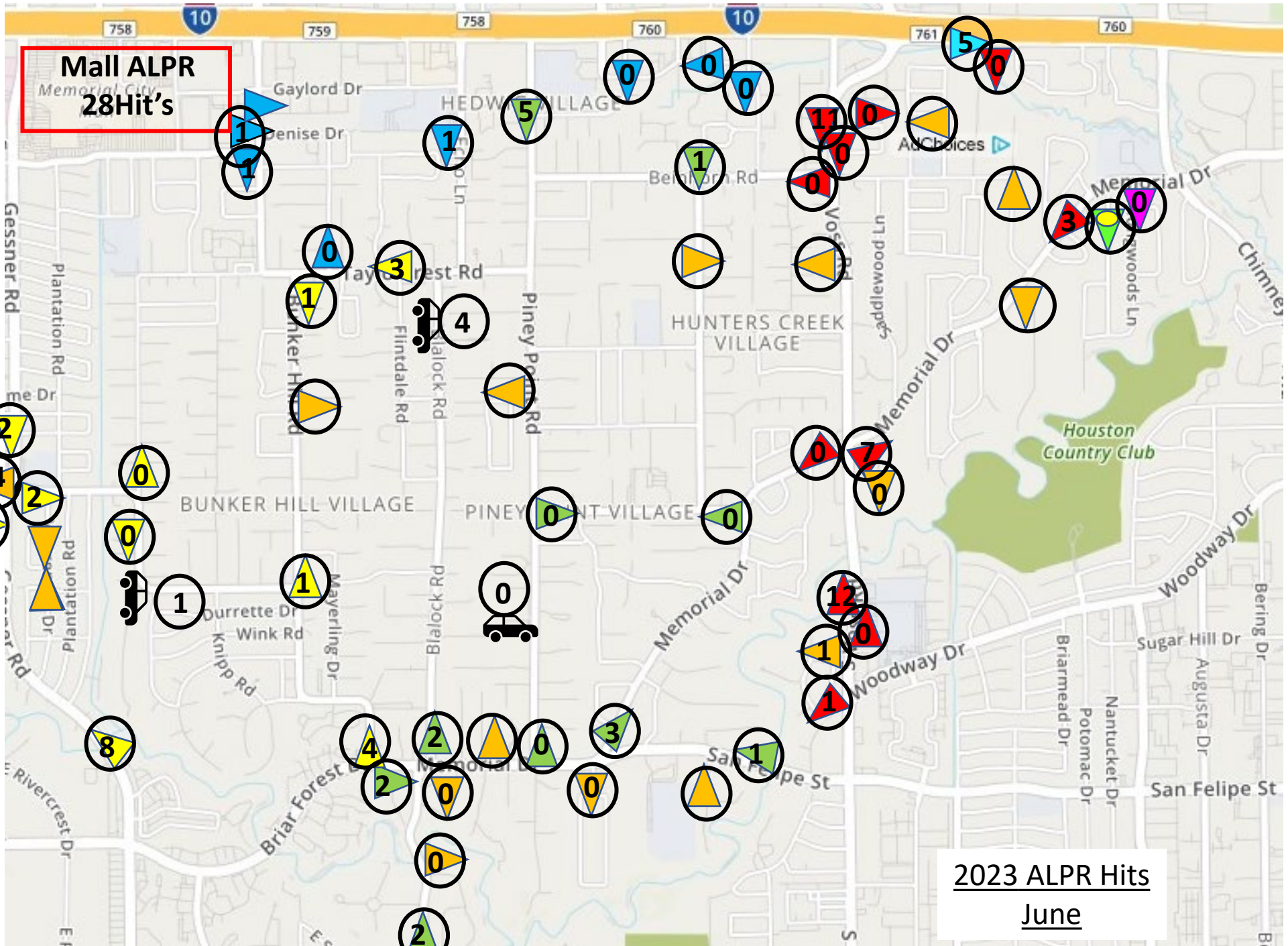
Hits- 156

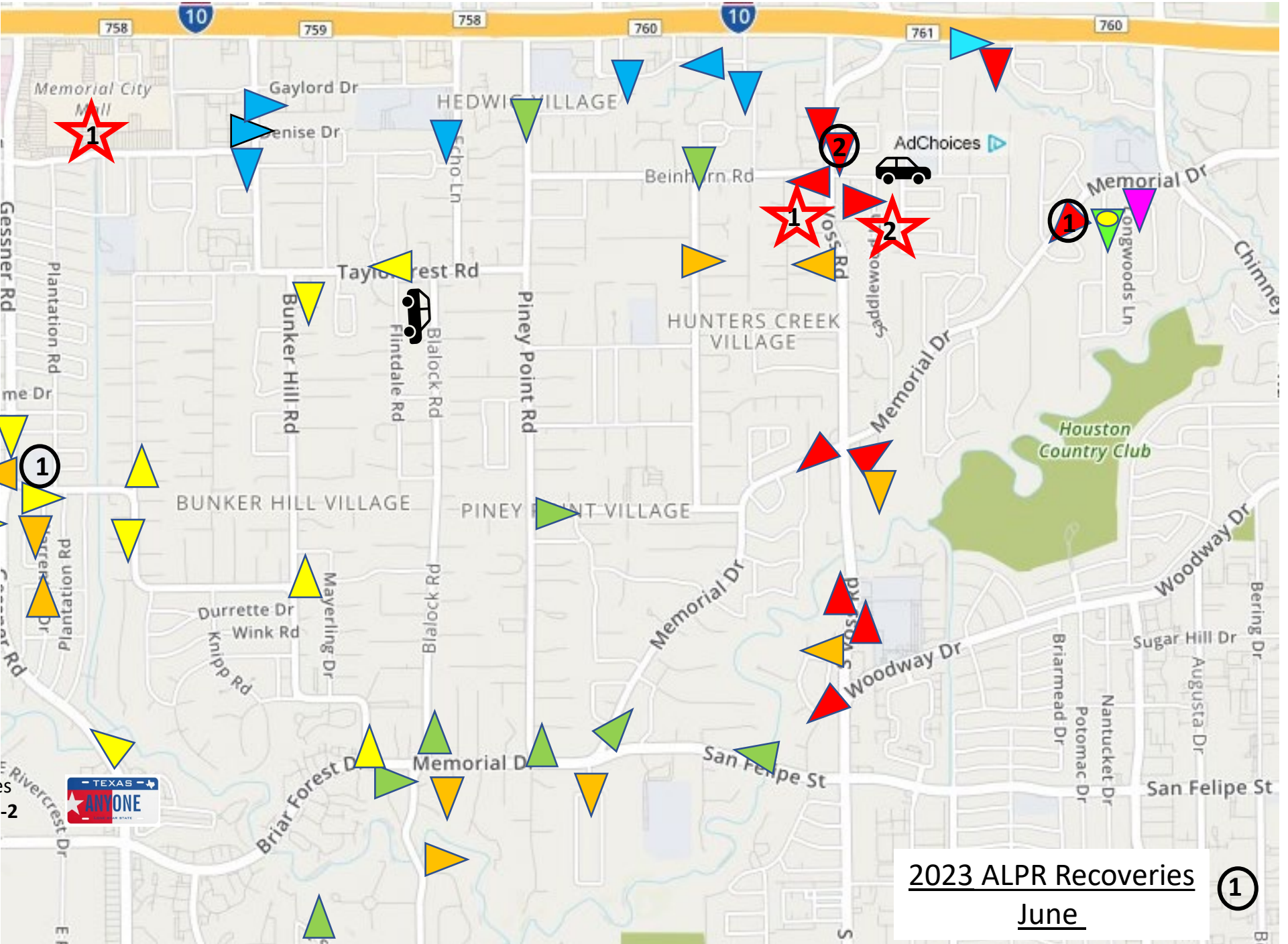
7 Top Hit List-99

- Hotlist - 3
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Recoveries - 4

June 2023





Hedwig

Bunker Hill

Piney Point

Hunters Creek

Frequent  
Mobile  
Locations



4 Recovered Vehicles  
Recovered Plates -2

3 Investigative  
Leads

Lindenwood  
HOA

Longwoods  
HOA

US Coins

In Process

HOA  
Systems

2023 ALPR Recoveries  
June

6/30/23

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PMC0662	Tou/Pri	13	\$ 18,000.00	Stolen from Repair	19-Jan
2	SFG4671	BMW X5	7	\$ 32,000.00	Fugitive Previous	28-Jan
3	RRB9905	Ford/Van	19	\$ 16,000.00	On Tow Truck	1-Feb
4	PRP8014	Toy/High	21	\$ 24,000.00	Fraud	17-Feb
5	3539AY	Merz	1	\$ 24,000.00	HPD-case	22-Feb
6	NDD4115	BMW328	8	\$ 31,500.00	Fraud	6-Mar
7	DRM8516	NissAlt	19	\$ 21,000.00		7-Apr
8	SNT5450	GMC 1500	14	\$ 26,000.00		19-Apr
9	LYG558	Nissan	19	\$ 14,000.00	Fugitive/Drugs	28-Apr
10	GLN0746	GMC Yuko	16	\$ 18,000.00		1-May
11	JRC3494	Porche	13	\$ 32,000.00	Fugitive	8-May
12	3A0A447	Hyundai	19	\$ 11,000.00	Fugitive	13-May
13	PYY0493	Hyundai	7	\$ 18,000.00		19-May
14	LKW5687	Ford Esc	2	\$ 11,000.00		8-Jun
15	PXF8499	Dodge P/L	21	\$ 16,000.00		11-Jun
16	RTV0092	Hyndi	13	\$ 14,000.00	Meth	24-Jun
17	SVW7775	Suburb	21	\$ 35,000.00		30-Jun
18						
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74						
75						

Plate Recoveries					
Plate Recove	Date	Links	Plate Reco	Date	Links
SFG9342	1/12/2023	Owner			
RDM8571	1/18/2023	Cited			
KKV5316	1/18/2023	Owner			
NDD9473	2/17/2023	Cited			
RMW2202	2/23/2023	Owner			
RGB8499	2/24/2023	Owner			
RZX6901	3/8/2023	Arrested			
OB1159K	4/18/2023	Cited			
LLC9151	4/21/2023	Owner			
NKH9972	5/17/2023	Owner			
2B0644F	5/18/2023	Cited			
SVH7417	5/20/2023	Owner			
PGN223	5/24/2023	Owner			
72054CO	5/25/2026	Cited			
HSL0283	6/2/2023	Owner			
RNT6220	6/22/2023	Cited			
2B3401K	6/23/2023	Cited			

Firearm in vehicle	Vehicle found to be Stolen
Temp Tag	

Located but Fled					
Date	Plate	Camera	Date	Plate	Camera
16-Jan	IN D19211	21			
4-Feb	LJL2527	21			
23-Apr	PZY1260	Hed			
23-Apr	1BF9105	8			
3-Jun	MPR7295	1			
16-Jun	3364G79	19			
Runaways					
3/3/2023	RZY8999	21	Juvenile Runaway		

7 of 15 involved in other crimes = 45%

HOT List Hits Other Agencies				
2/9/2023	98BGQN	9	Fugitives	
5/26/2023	SGH4365	6	Burglars	
6/4/2023	SVM4611	13	Burglars	
6-Jun		24	larceny	
26-Jun	GBW3672	19	Forgery	

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
SFG9342	19	HPD	11-Jan
KKP9539	1	HPD	26-Jan
PBB6385	13	HPD	30-Jan
RXN2712	21	Southside	9-Feb
RZY1469	8	HPD	6-Mar
HSL0283	7	HPD	3-Jun
RTY9029	6	HPD	4-Jun
HZY2942	6	HPD	14-Jun
PYX7001	19	HPD	22-Jun
LDZ0876	8	Edinberg	25-Jun

Program Summary			
2023 Value	\$ 361,500.00	Recovered	15
2022 Value	\$ 1,733,000.00	Recovered	74
54 2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 5,363,601.00		247

INVESTIGATIVE LEADS/Solves							
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR
Package Theft	BLN9367	29-Jan	#29	Theft	BHX3325	5/1/2023	5
Dumping of Concrete	261	7-Jan	#4	BMV	RKV2934	5/13/2023	19
Hotlist	98BBGQN	9-Feb	#9	BMV	SLD2033	5/19/2023	23
BMV's	LGD4601	10-Feb	#19	BMV x2	BS8B122	6/1/2023	14
Missing Person	RZY8999	3-Mar	#8	8OHx2 eluding	SNX4159	6/7/2023	19
Missing Person	MVC4443	5-Mar	#21	BMVx2	SNT1008	6/30/2023	19
Theft	692227C3	7-Mar	#19				
Missing person	BZ92064	28-Mar	#21				
Jugging	PYT9426	3/21/2023	#14				
BMV's	NDG7754	25-Mar	US Coins				
Theft	RXR5074	7-Apr	#11				
BMV's	HDN7572	17-Apr	#20				
BMV	SLD2033	21-Apr	#7				
Poss Abduction*	Multi	28-Apr	#14				

\* ALPR used to prove false report

TO: Members of the City Council

FROM: R. Pennington, City Administrator

VIA: H. Miller, Interim Fire Chief

MEETING DATE: July 24, 2023

SUBJECT: Discuss and take possible action on the Village Fire Department Monthly Report.

**Agenda Item: 3**

This agenda item is for VFD monthly reporting, to hear and discuss activity of the Department including detail on call volume and other public safety related incidents. The monthly Village Fire Strategic Plan Performance Report and supplemental information will be provided at the meeting.

**Village Fire Department ( Updated Budget )**  
**2023 Strategic Plan Performance 2nd Quarter Report- 7-19-2023**

2023 BUDGET	Quarter Budget	April	May	June	Qtr Total
Quarterly Budget	\$ 2,318,031.25	\$ 757,507.53	\$ 714,512.02	\$ 704,347.05	\$ 2,176,366.60
Total % of Annual Budget Spent		32.7%	31%	93%	93.9%
Personnel Expenditure	\$ 1,948,879.00	\$ 616,875.03	\$ 668,598.35	\$ 620,560.69	\$ 1,906,034.07
Personnel %		31.65%	34%	101%	166.56%
Overtime Expenditure	\$ 126,000.00	\$ 24,341.87	\$ 70,009.66	\$ 28,830.69	\$ 123,182.22
Overtime %		19.32%	56%	118%	97.76%
Capital Expenditure	\$ 120,500.00	\$ 1,023.00	\$ (34,040.00)	\$ 2,036.00	\$ (30,981.00)
Capital %		0.85%	-28%	0	-25.71%
Operational Expenditure	\$ 248,652.25	\$ 139,609.50	\$ 79,953.67	\$ 81,750.36	\$ 301,313.53
Operational %		56.1%	0	0	121.18%
<b>EMERGENCY OPERATIONS</b>		<b>April</b>	<b>May</b>	<b>June</b>	<b>Qtr Total</b>
Incidents		174	210	218	602
Avg. Emerg Resp.Time		4:44	4:51	4:45	4:46
Avg. Emerg. Fire Resp. Time (Nat'l Std 6:50)		5:45	5:02	4:58	5:15
Avg. Emerg. EMS Resp. Time (Nat'l Std 6:30)		4:25	4:44	4:33	4:34
Patients		68	99	85	252
Patients Transported		40	57	58	155
<b>EMS REVENUE</b>					
EMS Revenue Fund Balance		\$ 31,400.82	\$ 27,509.35	\$ 20,466.18	\$ 79,376.35
Amount Charged		\$ 79,822.42	\$ 56,052.32	\$ 103,840.44	\$ 239,715.18
Total Revenue Received		\$ -	\$ 50,538.66	\$ 15,641.28	\$ 66,179.94
<b>FIRE MARSHAL</b>					
General Plans Reviewed		5	5	7	17
Sprinkler Systems Reviewed		21	22	21	64
Fire Prevention Permits		0	2	3	5
Total Inspection Activities This Month		64	78	66	208
Fires Investigated		0	0	0	0
Community Education Events		7	6	7	20
Total # of Houses	6708				
Houses w/Sprinklers		2307	2313	2325	2325
Houses w/ Sprinkler Systems %		34.39%	34.48%	34.66%	34.66%

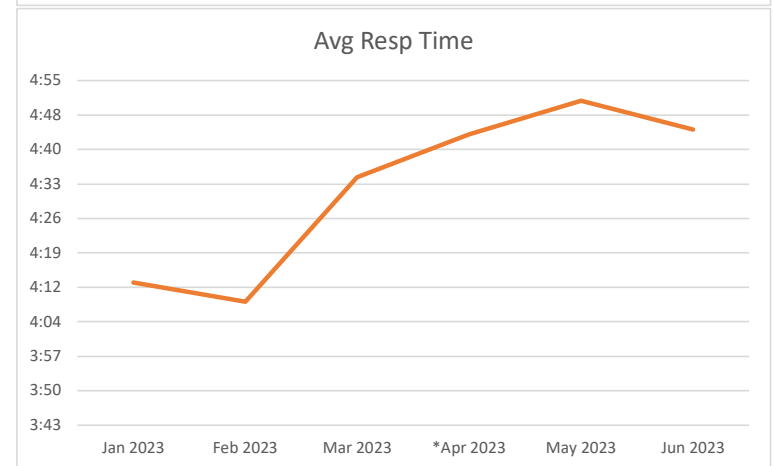
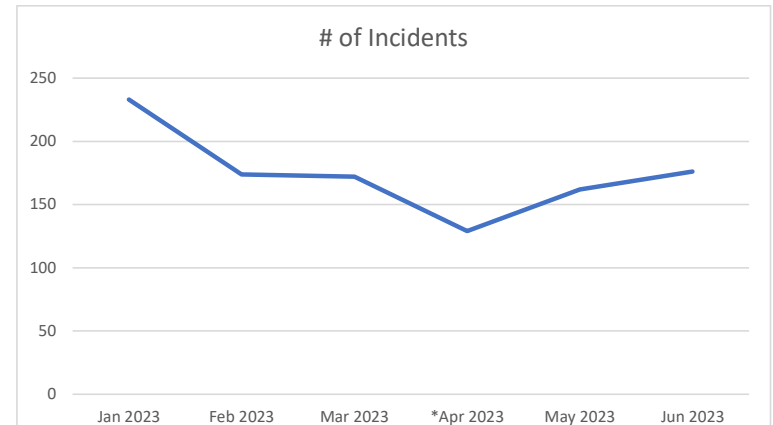


Village Fire Department  
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Phone# (713) 468-7941 Fax# (713) 468-5039

## June 2023 Summary - All Cities

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Total YTD
<b>TOTAL</b>	<b>233</b>	<b>174</b>	<b>172</b>	<b>174</b>	<b>210</b>	<b>218</b>	<b>1181</b>
Adominal Pain	2	0	3	1	0	1	7
Allergic Reaction	1	0	1	1	1	2	6
Animal Bite	1	0	1	0	0	0	2
Apartment Fire	2	0	1	0	0	1	4
Assault	0	0	0	0	1	1	2
Automatic Aid	2	0	1	1	1	0	5
Automatic Aid- Apartment Fire	15	9	7	8	9	1	49
Automatic Aid- Building Fire	4	3	2	4	4	0	17
Automatic Aid- Elevator Rescue	1	0	2	1	1	1	6
Automatic Aid- Entrapment MVC	0	2	2	1	0	0	5
Automatic Aid- Gas Leak	3	7	4	4	3	1	22
Automatic Aid- High Rise Fire	3	1	0	0	1	0	5
Automatic Aid- House Fire	6	3	2	1	0	0	12
Back Pain	0	1	2	0	0	0	3
Business Fire	0	1	0	1	0	0	2
Carbon Monoxide Detector No Symptoms	2	3	5	1	1	5	17
Cardiac/Respiratory Arrest	1	1	2	0	1	0	5
Check a Noxious Odor	1	0	2	0	0	0	3
Check for Fire	0	1	1	0	0	0	2
Check for the Smell of Natural Gas	10	1	0	6	0	2	19
Check for the Smell of Smoke	2	1	1	2	0	0	6
Chest Pain	8	13	2	2	4	3	32
Child Locked in a Vehicle Engine and AC running	0	1	1	0	0	0	2
Child Locked in a Vehicle Engine and AC not running	0	0	0	0	1	0	1
Diabetic Emergency	0	0	0	1	2	1	4
Difficulty Breathing	12	2	8	5	3	11	41
Electrical Fire	1	0	0	0	1	0	2
Elevator Rescue	3	0	1	1	1	1	7
Fall Victim	8	6	13	7	14	14	62
Fire Alarm Business	4	7	1	5	4	5	26
Fire Alarm Church or School	5	2	4	4	8	15	38
Fire Alarm Residence	46	17	19	36	38	50	206
Gas Leak	2	4	3	1	1	3	14
Grass Fire	0	0	0	0	1	2	3
Headache - Stroke symptoms not present	0	0	2	0	0	0	2
Heart Problems	5	4	5	5	10	6	35
Heat/Cold Exposure	0	0	0	0	0	2	2
Hemorrhage/Laceration	4	1	2	2	1	2	12

Month	# of Incidents	Avg Resp Time
Jan 2023	233	4:13
Feb 2023	174	4:09
Mar 2023	172	4:35
*Apr 2023	129	4:44
May 2023	162	4:51
Jun 2023	176	4:45



House Fire	2	1	1	1	1	2	8
Injured Party	2	2	2	1	4	3	14
Medical Alarm	3	3	1	7	8	4	26
Motor Vehicle Collision	17	21	13	19	27	19	116
Motor Vehicle Collision with Entrapment	0	1	2	0	0	0	3
Object Down in Roadway	0	0	1	2	5	5	13
Overdose/Poisoning	1	3	2	2	1	3	12
Possible D.O.S.	1	2	1	2	1	1	8
Powerlines Down Arcing/Burning	2	0	0	4	3	8	17
Pregnancy/ Childbirth	1	0	0	2	0	0	3
Psychiatric Emergency	3	4	5	1	1	1	15
Seizures	4	6	4	3	2	2	21
Service Call Non-emergency	12	16	12	3	3	1	47
Shooting/Stabbing	0	0	0	0	2	0	2
Sick Call	12	14	14	8	19	18	85
Smoke in Business	0	0	0	0	1	0	1
Stroke	1	2	1	1	3	5	13
Transformer Fire	1	0	2	3	1	1	8
Trash Fire	1	0	1	0	0	0	2
Traumatic Injury	0	0	2	1	0	1	4
Unconscious Party/Syncope	8	6	3	9	14	9	49
Unknown Medical Emergency	6	2	4	1	2	5	20
Vehicle Fire	2	0	1	3	0	0	6

\* Note: Excludes cancelled calls beginning in April.



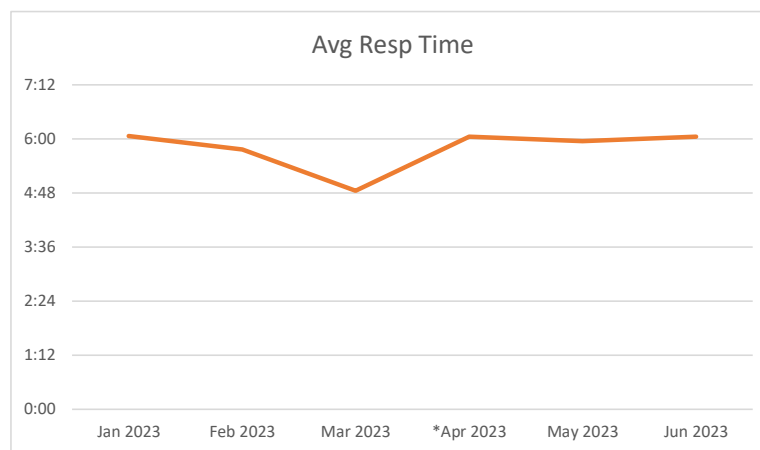
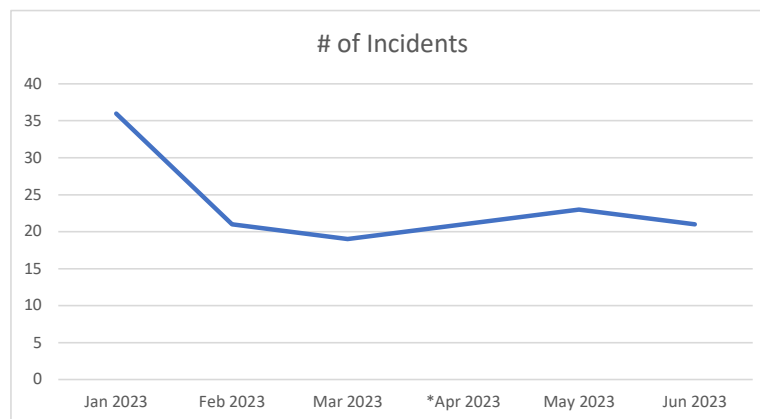
Village Fire Department  
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## June 2023 Summary - Bunker Hill

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Total YTD
<b>TOTAL</b>	<b>36</b>	<b>21</b>	<b>19</b>	<b>27</b>	<b>32</b>	<b>21</b>	<b>156</b>
Allergic Reaction	0	0	0	0	0	1	1
Assault	0	0	0	0	1	0	1
Business Fire	0	1	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	0	1	3	0	0	0	4
Cardiac/Respiratory Arrest	1	0	0	0	0	0	1
Check for the Smell of Natural Gas	3	0	0	2	0	0	5
Check for the Smell of Smoke	1	0	0	0	0	0	1
Chest Pain	0	0	0	0	0	1	1
Difficulty Breathing	4	0	4	0	0	1	9
Fall Victim	0	1	0	2	2	2	7
Fire Alarm Business	0	1	0	0	0	0	1
Fire Alarm Church or School	1	0	0	1	0	1	3
Fire Alarm Residence	9	3	4	6	8	6	36
Gas Leak	0	0	1	1	0	1	3
Grass Fire	0	0	0	0	0	1	1
Headache - Stroke symptoms not present	0	0	1	0	0	0	1
Heart Problems	0	1	0	1	2	1	5
Hemorrhage/Laceration	0	0	0	1	0	0	1
House Fire	1	0	0	0	0	0	1
Injured Party	1	0	0	0	1	0	2
Medical Alarm	0	1	0	3	0	0	4
Motor Vehicle Collision	1	0	1	2	6	0	10
Object Down in Roadway	0	0	0	1	2	0	3
Overdose/Poisoning	1	0	0	0	0	1	2
Possible D.O.S.	1	0	0	0	0	0	1
Powerlines Down Arcing/Burning	0	0	0	1	1	0	2
Psychiatric Emergency	1	0	0	1	0	0	2
Seizures	1	1	1	1	1	1	6
Service Call Non-emergency	6	7	2	1	2	0	18
Shooting/Stabbing	0	0	0	0	2	0	2
Sick Call	1	4	1	1	3	1	11
Stroke	1	0	0	1	1	1	4
Transformer Fire	0	0	0	1	0	0	1
Unconscious Party/Syncope	1	0	0	0	0	1	2
Unknown Medical Emergency	1	0	1	0	0	1	3

\* Note: Excludes cancelled calls beginning in April.

Month	# of Incidents	Avg Resp Time
Jan 2023	36	6:04
Feb 2023	21	5:46
Mar 2023	19	4:51
*Apr 2023	21	6:03
May 2023	23	5:57
Jun 2023	21	6:03



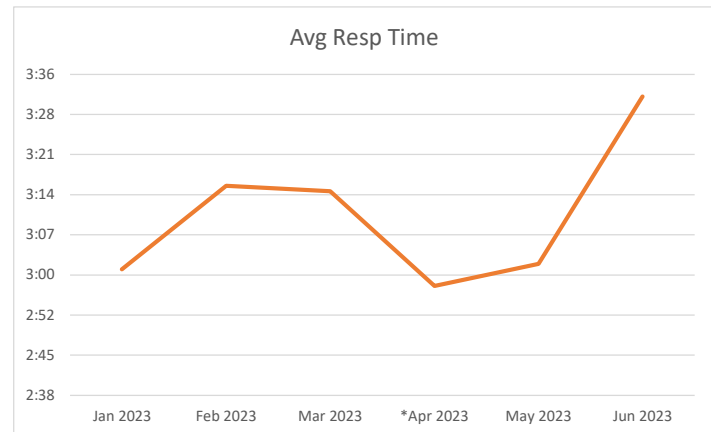
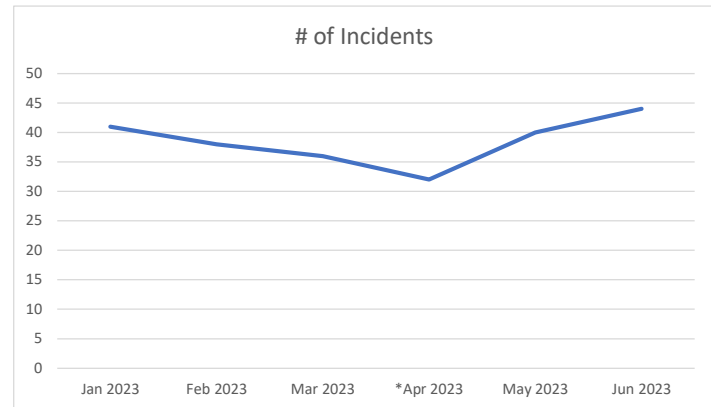


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### June 2023 Summary - Hedwig

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Total YTD
<b>TOTAL</b>	<b>41</b>	<b>38</b>	<b>36</b>	<b>34</b>	<b>41</b>	<b>46</b>	<b>236</b>
Adominal Pain	0	0	2	1	0	0	3
Allergic Reaction	0	0	1	1	1	1	4
Apartment Fire	1	0	1	0	0	1	3
Assult	0	0	0	0	0	1	1
Business Fire	0	0	0	1	0	0	1
Check a Noxious Odor	1	0	0	0	0	0	1
Check for the Smell of Natural Gas	0	0	0	1	0	2	3
Check for the Smell of Smoke	0	0	1	1	0	0	2
Chest Pain	3	5	1	0	0	1	10
Diabetic Emergency	0	0	0	0	1	1	2
Difficulty Breathing	1	2	1	2	0	3	9
Electrical Fire	1	0	0	0	0	0	1
Elevator Rescue	0	0	0	0	0	1	1
Fall Victim	3	3	3	1	5	2	17
Fire Alarm Business	1	3	1	2	1	3	11
Fire Alarm Church or School	0	0	3	2	8	6	19
Fire Alarm Residence	7	2	1	5	1	0	16
Gas Leak	1	1	1	0	0	0	3
Heart Problems	1	2	0	3	3	2	11
Heat/Cold Exposure	0	0	0	0	0	1	1
Hemorrhage/Laceration	1	0	1	0	0	0	2
Injured Party	1	2	0	0	2	0	5
Medical Alarm	0	0	0	0	1	1	2
Motor Vehicle Collision	5	6	5	2	3	2	23
Object Down in Roadway	0	0	0	0	0	2	2
Overdose/Poisoning	0	2	1	1	0	0	4
Possible D.O.S.	0	1	1	0	0	0	2
Powerlines Down Arcing/Burning	0	0	0	0	0	3	3
Pregnancy/ Childbirth	0	0	0	2	0	0	2
Psychiatric Emergency	1	0	2	0	0	0	3
Seizures	2	1	1	1	0	0	5
Service Call Non-emergency	0	4	3	0	0	0	7
Sick Call	5	2	2	2	5	7	23
Smoke in Business	0	0	0	0	1	0	1
Stroke	0	0	0	0	2	0	2
Transformer Fire	0	0	1	0	0	0	1
Traumatic Injury	0	0	1	0	0	0	1
Unconscious Party/Syncope	3	1	1	5	6	3	19
Unknown Medical Emergency	2	1	1	1	1	3	9
Vehicle Fire	1	0	0	0	0	0	1

Month	# of Incidents	Avg Resp Time
Jan 2023	41	3:01
Feb 2023	38	3:16
Mar 2023	36	3:15
*Apr 2023	32	2:58
May 2023	40	3:02
Jun 2023	44	3:32



\* Note: Excludes cancelled calls beginning in April.



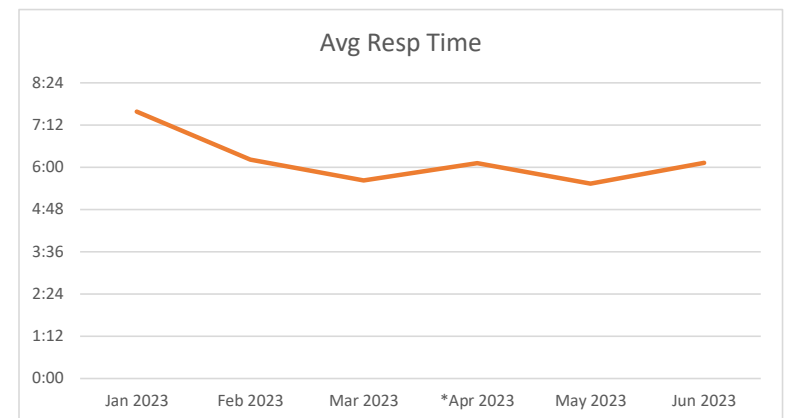
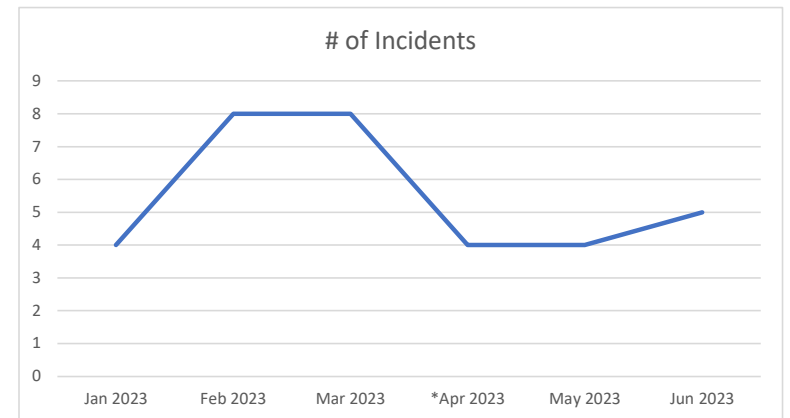
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## June 2023 Summary - Hilshire

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Total YTD
<b>TOTAL</b>	<b>4</b>	<b>8</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>34</b>
Carbon Monoxide Detector No Symptoms	1	0	0	0	0	0	1
Check for the Smell of Natural Gas	1	0	0	0	0	0	1
Chest Pain	1	1	0	0	1	0	3
Fall Victim	0	1	2	0	0	0	3
Fire Alarm Church or School	0	0	0	1	0	0	1
Fire Alarm Residence	0	0	0	0	2	1	3
Heart Problems	0	0	1	0	0	1	2
Hemorrhage/Laceration	0	1	0	1	0	0	2
Medical Alarm	0	0	0	0	1	0	1
Motor Vehicle Collision	0	1	0	1	0	3	5
Motor Vehicle Collision with Entrapment	0	0	2	0	0	0	2
Object Down in Roadway	0	0	0	1	0	0	1
Possible D.O.S.	0	1	0	0	0	0	1
Psychiatric Emergency	1	0	0	0	0	0	1
Service Call Non-emergency	0	2	1	0	0	0	3
Sick Call	0	1	2	1	0	0	4

\* Note: Excludes cancelled calls beginning in April.

Month	# of Incidents	Avg Resp Time
Jan 2023	4	7:35
Feb 2023	8	6:13
Mar 2023	8	5:38
*Apr 2023	4	6:07
May 2023	4	5:32
Jun 2023	5	6:08





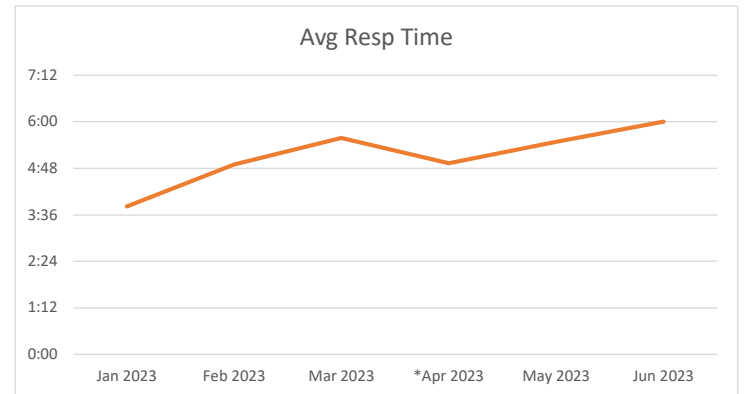
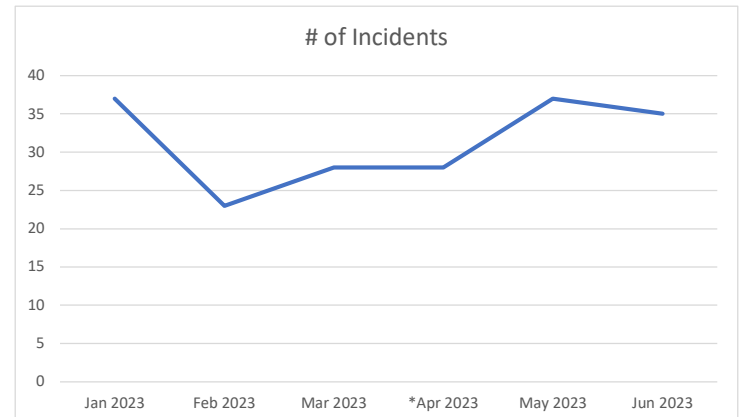
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Houston, TX, 77024  
Phone# (713) 468-7941 Fax# (713) 468-5039

## June 2023 Summary - Hunters Creek

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Total YTD
<b>TOTAL</b>	<b>37</b>	<b>23</b>	<b>28</b>	<b>38</b>	<b>43</b>	<b>44</b>	<b>213</b>
Abdominal Pain	0	0	0	0	0	1	1
Animal Bite	0	0	1	0	0	0	1
Back Pain	0	0	1	0	0	0	1
Carbon Monoxide Detector No Symptoms	1	1	0	1	0	1	4
Cardiac/Respiratory Arrest	0	0	1	0	0	0	1
Check a Noxious Odor	0	0	1	0	0	0	1
Check for the Smell of Natural Gas	1	0	0	1	0	0	2
Check for the Smell of Smoke	0	0	0	1	0	0	1
Chest Pain	1	1	0	0	2	0	4
Child Locked in a Vehicle Engine and AC not running	0	0	0	0	1	0	1
Difficulty Breathing	2	0	3	2	1	1	9
Electrical Fire	0	0	0	0	1	0	1
Elevator Rescue	3	0	0	0	0	0	3
Fall Victim	1	0	2	3	2	4	12
Fire Alarm Business	1	1	0	2	0	0	4
Fire Alarm Church or School	0	0	0	0	0	1	1
Fire Alarm Residence	15	4	5	14	14	16	68
Gas Leak	0	1	0	0	1	0	2
Heart Problems	0	0	1	1	2	0	4
Hemorrhage/Laceration	0	0	1	0	1	0	2
House Fire	0	1	0	1	1	0	3
Injured Party	0	0	1	0	0	2	3
Medical Alarm	2	2	0	3	4	2	13
Motor Vehicle Collision	5	7	1	1	4	5	23
Overdose/Poisoning	0	0	0	1	0	1	2
Possible D.O.S.	0	0	0	1	0	0	1
Powerlines Down Arcing/Burning	1	0	0	1	0	2	4
Psychiatric Emergency	0	1	1	0	0	0	2
Seizures	0	1	1	0	0	1	3
Service Call Non-emergency	1	0	3	2	0	0	6
Sick Call	0	1	3	0	5	3	12
Traumatic Injury	0	0	0	1	0	1	2
Unconscious Party/Syncope	2	2	1	2	4	3	14
Unknown Medical Emergency	0	0	1	0	0	0	1
Vehicle Fire	1	0	0	0	0	0	1

\* Note: Excludes cancelled calls beginning in April.

Month	# of Incidents	Avg Resp Time
Jan 2023	37	3:49
Feb 2023	23	4:54
Mar 2023	28	5:35
*Apr 2023	28	4:56
May 2023	37	5:29
Jun 2023	35	6:00



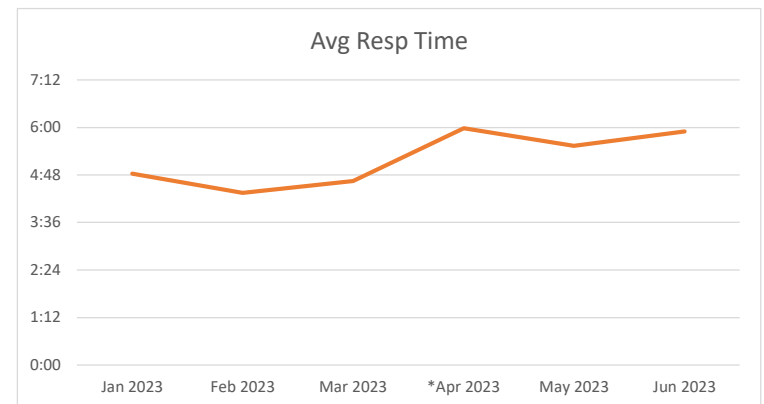
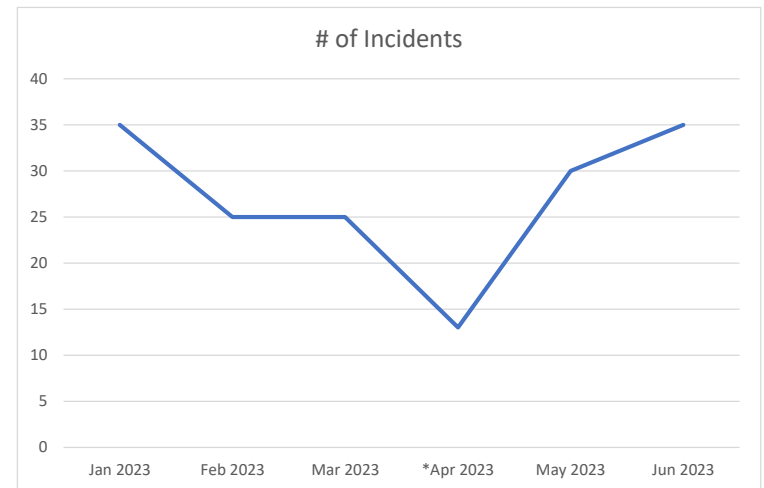


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## June 2023 Summary - Piney Point

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Total YTD
<b>TOTAL</b>	<b>35</b>	<b>25</b>	<b>25</b>	<b>20</b>	<b>38</b>	<b>50</b>	<b>193</b>
Animal Bite	1	0	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	0	1	1	0	0	4	6
Cardiac/Respiratory Arrest	0	1	1	0	0	0	2
Check for the Smell of Natural Gas	3	0	0	0	0	0	3
Check for the Smell of Smoke	1	1	0	0	0	0	2
Chest Pain	1	1	1	0	0	0	3
Diabetic Emergency	0	0	0	1	1	0	2
Difficulty Breathing	2	0	0	1	1	3	7
Fall Victim	4	0	3	0	4	3	14
Fire Alarm Church or School	2	1	1	0	0	3	7
Fire Alarm Residence	9	7	7	10	12	21	66
Gas Leak	1	1	0	0	0	1	3
Grass Fire	0	0	0	0	1	1	2
Heart Problems	0	0	1	0	1	0	2
Hemorrhage/Laceration	1	0	0	0	0	1	2
House Fire	1	0	1	0	0	2	4
Injured Party	0	0	0	0	1	1	2
Medical Alarm	0	0	0	0	0	1	1
Motor Vehicle Collision	3	2	2	1	3	1	12
Object Down in Roadway	0	0	1	0	3	3	7
Overdose/Poisoning	0	1	0	0	1	0	2
Possible D.O.S.	0	0	0	0	1	1	2
Powerlines Down Arcing/Burning	0	0	0	1	0	0	1
Psychiatric Emergency	0	3	1	0	1	1	6
Seizures	1	1	0	1	0	0	3
Service Call Non-emergency	4	3	2	0	0	0	9
Sick Call	0	2	0	3	4	1	10
Stroke	0	0	0	0	0	1	1
Transformer Fire	0	0	1	1	0	0	2
Trash Fire	0	0	1	0	0	0	1
Unconscious Party/Syncope	1	0	0	0	3	1	5
Unknown Medical Emergency	0	0	1	0	1	0	2
Vehicle Fire	0	0	0	1	0	0	1

Month	# of Incidents	Avg Resp Time
Jan 2023	35	4:50
Feb 2023	25	4:21
Mar 2023	25	4:39
*Apr 2023	13	5:59
May 2023	30	5:32
Jun 2023	35	5:54



\* Note: Excludes cancelled calls beginning in April.

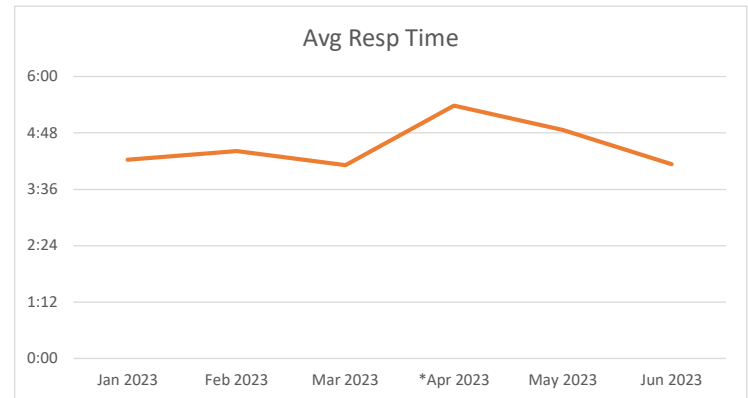
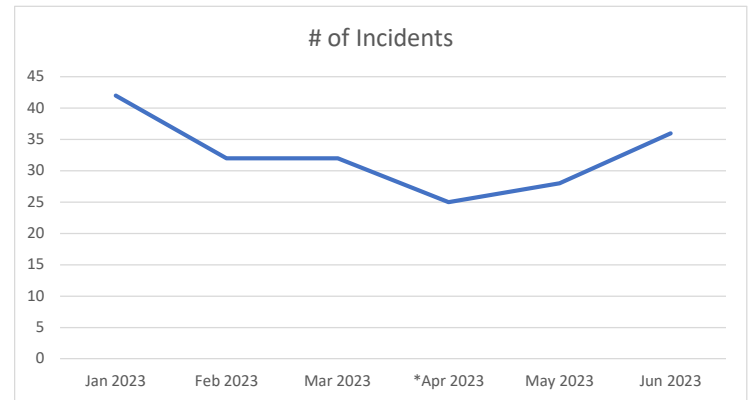


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## June 2023 Summary - Spring Valley

Call/Incident Type/Detail	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Total YTD
<b>TOTAL</b>	<b>42</b>	<b>32</b>	<b>32</b>	<b>25</b>	<b>30</b>	<b>41</b>	<b>202</b>
Adominal Pain	2	0	1	0	0	0	3
Allergic Reaction	1	0	0	0	0	0	1
Back Pain	0	1	1	0	0	0	2
Carbon Monoxide Detector No Symptoms	0	0	1	0	1	0	2
Cardiac/Respiratory Arrest	0	0	0	0	1	0	1
Check a Noxious Odor	0	0	1	0	0	0	1
Check for Fire	0	1	1	0	0	0	2
Check for the Smell of Natural Gas	1	1	0	1	0	0	3
Chest Pain	2	5	0	2	1	1	11
Child Locked in a Vehicle Engine and AC running	0	1	0	0	0	0	1
Difficulty Breathing	2	0	0	0	1	3	6
Elevator Rescue	0	0	1	1	1	0	3
Fall Victim	0	1	3	1	1	3	9
Fire Alarm Business	2	2	0	1	3	2	10
Fire Alarm Church or School	2	1	0	0	0	4	7
Fire Alarm Residence	6	1	1	0	1	6	15
Gas Leak	0	1	1	0	0	1	3
Headache - Stroke symptoms not present	0	0	1	0	0	0	1
Heart Problems	4	1	2	0	2	1	10
Heat/Cold Exposure	0	0	0	0	0	1	1
Hemorrhage/Laceration	2	0	0	0	0	1	3
Injured Party	0	0	1	1	0	0	2
Medical Alarm	1	0	1	1	2	0	5
Motor Vehicle Collision	3	3	3	9	9	3	30
Motor Vehicle Collision with Entrapment	0	1	0	0	0	0	1
Overdose/Poisoning	0	0	1	0	0	1	2
Possible D.O.S.	0	0	0	1	0	0	1
Powerlines Down Arcing/Burning	1	0	0	1	2	1	5
Pregnancy/ Childbirth	1	0	0	0	0	0	1
Psychiatric Emergency	0	0	1	0	0	0	1
Seizures	0	2	1	0	1	0	4
Service Call Non-emergency	1	0	0	0	0	1	2
Sick Call	6	4	6	1	2	6	25
Stroke	0	2	1	0	0	3	6
Transformer Fire	0	0	0	1	1	1	3
Trash Fire	1	0	0	0	0	0	1
Traumatic Injury	0	0	1	0	0	0	1
Unconscious Party/Syncope	1	3	1	2	1	1	9
Unknown Medical Emergency	3	1	0	0	0	1	5
Vehicle Fire	0	0	1	2	0	0	3

Month	# of Incidents	Avg Resp Time
Jan 2023	42	4:14
Feb 2023	32	4:25
Mar 2023	32	4:07
*Apr 2023	25	5:23
May 2023	28	4:52
Jun 2023	36	4:08



\* Note: Excludes cancelled calls beginning in April.

TO: Mayor and Members of the City Council

FROM: R. Pennington, City Administrator

MEETING DATE: July 24, 2023

SUBJECT: Presentation and possible action for iTRI365 Timing & Event Production to host a 5K Run in Piney Point Village requiring temporary street closures.

**Agenda Item: 4**

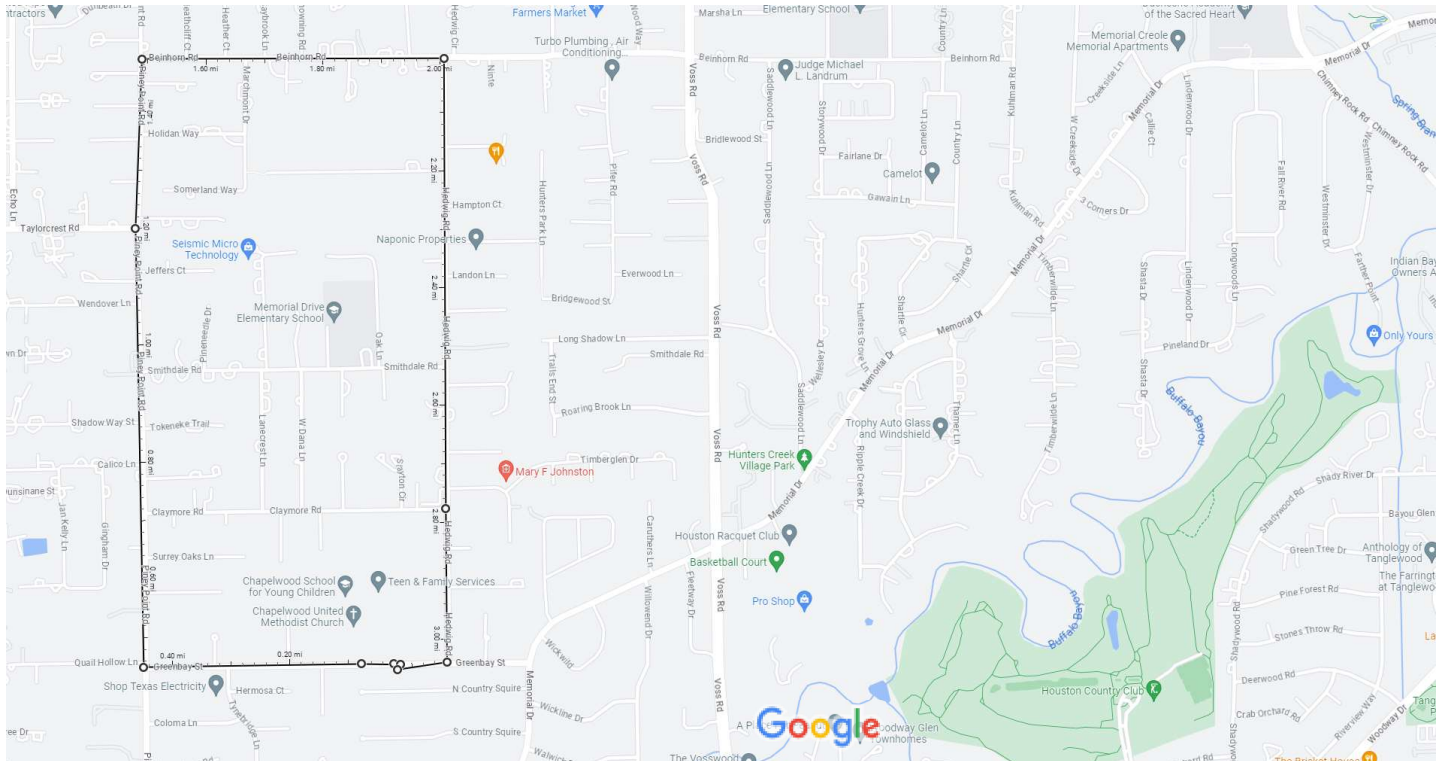
Kayla Tillison from the iTRI365 Timing is presenting a proposal for a local 5K Road Race. iTRI365 Timing is requesting the City's approval, including partial street closures to maintain safety for the participants. MVPD will assist with the event. The organization has tentative permission from Chapelwood Church to start and finish in their parking lot.

The dates for consideration are Saturday, October 14 or Sunday, October 15. The race will take place in the morning hours only. Setup to take down (and all the 5K fun in between) should be approximately 6:00AM-10:00AM, starting wheelchairs/rollers at 7:45AM with runners/walkers at 8:00AM.

This organization is promoting the proposed 5K Run as a fundraiser for the FLOW Foundation, funding lymphatic obstruction & wellness.

**Attachment:**

Route Map



Map data ©2023 500 ft

Measure distance

Total area: 15,142,190.16 ft<sup>2</sup> (1.41 km<sup>2</sup>)

Total distance: 3.13 mi (5.03 km)

TO: City Council

FROM: Mark Kobelan, Mayor

MEETING DATE: July 24, 2023

SUBJECT: Consideration and possible action on Mayor's Monthly Report, including Greenbay Street Landscape Improvements (Phase 3), between Robbins Drive and Tynbridge Lane.

**Agenda Item: 5**

**Summary:**

This agenda item includes reports from the mayor, including, but not limited to, the status of various projects:

- A. Greenbay Road Between Robbins Rd and Tynbridge: This item is to discuss a proposal for landscape improvements on Greenbay Street between Robbins Drive and Tynbridge Lane. Attached is a proposed cost by Bright Landscape Designs.

**Attachment:**

Landscape Proposal and Estimate

*Design & Estimate*

*for*

*July 2023*

*Greenbay Road Between Robbins Rd and Tynbridge*

*Presented by*

*Carol L. Bright &*

*Bright Landscape Designs, Inc.*

*281-496-3576* office

*281-844-4525* cell

Bright Landscape Designs, Inc

9302 Reid Lake Drive  
Houston, TX 77064

# Estimate

DATE	ESTIMATE #
7/5/2023	13469

City of Piney Point Village  
7676 Woodway Drive Suite 300  
Houston, TX 77024

## PROJECT

July 2023 - Greenbay between Robbins and

DESCRIPTION	SIZE	QTY	COST	TOTAL
GREENBAY RD BETWEEN ROBBINS RD AND TYNBRIDGE				
Eagleston Holly Tree(7'-8')	30 gal	2	518.40	1,036.80
Turks Cap - Red (14"-16")	3 gal	27	32.16593	868.48
Fern - Foxtail	3 gal	51	29.97	1,528.47
Pine - Loblolly(8'-9') OR 5-45g Loblolly Pine Tree (12"-13") @ \$3523.50	30 gal	5	380.70	1,903.50
Crape Myrtle - Tuscarora (7'-9')	30 gal	5	340.20	1,701.00
Yaupon - Dwarf (8")	3 gal	23	24.94783	573.80
Ligustrum - sunshine (18"-20")	3 gal	23	38.88	894.24
Liriope - Giant	1 gal	93	6.08398	565.81
Redbud Tree- Merlot (7'-8')	30 gal	5	421.20	2,106.00
Pittosporum - Green (20"-22")	5 gal	23	42.12	968.76
Lantana - New Gold	1 gal	122	12.15	1,482.30
Asian Jasmine	1 gal	108	3.65398	394.63
Ajuga - Burgundy Glow	4" flat	22	41.99409	923.87
Magnolia - 'Lil Gem' (5')	30 gal	2	405.00	810.00
Macho Fern	3 gal	17	34.83	592.11
Japanese Yew (4')	15 gal	13	170.10	2,211.30
Ginger - Variegated (16"-20")	3 gal	32	31.19406	998.21
Grass - Variegated Aztec	1 gal	42	6.6419	278.96
Maple-Red (12'-14')	45 gal	2	672.30	1,344.60
Juniper - Prostrata	3 gal	22	23.97591	527.47
Gulf Coast Muhly Grass	3 gal	6	24.22833	145.37
Moss Rock Boulders (5 @ approx 600# each) OR 1.5 tons Wister Boulders (5 @ approx 600# each) @ \$535.00	ton	1.5	300.00	450.00
Bull Rock	cy	3	127.50	382.50
Bendaboard - Brown - 4" X 20' - includes stakes and screws OR 9-Steel-Edging - Brown - 16' @ \$924.75	4" X 20' piece	7	67.50	472.50
Premium Mix Compost	cy	33	54.00	1,782.00

Phone #

2814963576

E-mail

carol@brightlandscapedesigns.com

Bright Landscape Designs, Inc

9302 Reid Lake Drive  
Houston, TX 77064

# Estimate

DATE	ESTIMATE #
7/5/2023	13469

City of Piney Point Village  
7676 Woodway Drive Suite 300  
Houston, TX 77024

## PROJECT

July 2023 - Greenbay between Robbins and

DESCRIPTION	SIZE	QTY	COST	TOTAL
Pine Deco Mulch	cy	17	45.00	765.00
Metal Tree Stake with strap 6'	each	38	12.15	461.70
Landscape Fabric/300 sq ft roll	300 sq ft roll	1	90.00	90.00
Landscape Fabric Staples	box/500	0.5	82.50	41.25
Medium Brown Pea Gravel OR 1 cy Crushed Granite Gravel @ \$129.00 OR 1 cy Cream Gravel #8 Stone @ \$138.00	cy	1	93.00	93.00
Oklahoma Flagstone - 1.5" thick - 12 pieces approximately 18" X 24"	ton	0.3	570.00	171.00
TOTAL PLANTS & MATERIALS				26,564.63
LABOR, PICKUP, DELIVERY, DISPOSAL, INVENTORY ITEMS, ETC.				25,933.56
Subtotal				52,498.19
REPEAT CUSTOMER DISCOUNT			-5.00%	-2,624.91
Subtotal				49,873.28
NOTE: THIS ESTIMATE DOES NOT INCLUDE ANY SOD OR YARD MIX OR LABOR TO INSTALL WHICH MAY BE NECESSARY.				
NOTE: ESTIMATE DOES NOT INCLUDE ANY SPRINKLER SYSTEM ADJUSTMENTS				

Phone #

2814963576

E-mail

carol@brightlandscapedesigns.com

Bright Landscape Designs, Inc

9302 Reid Lake Drive

Houston, TX 77064

# Estimate

DATE	ESTIMATE #
7/5/2023	13469

City of Piney Point Village  
7676 Woodway Drive Suite 300  
Houston, TX 77024

PROJECT

July 2023 - Greenbay between Robbins and

DESCRIPTION	SIZE	QTY	COST	TOTAL
<p>Notes: 1) This estimate is based upon the above plants and materials and condition of property at time of site inspection by Bright Landscape Designs, Inc. Deviations from original accepted estimate/design for plants, materials and labor will be adjusted at retail cost for plants and materials and at \$51 per man hour. 2) Please turn sprinkler system off if set to run the afternoon before or morning of scheduled work. 3) Any main line or water lines that run under area where we will be installing patio it is recommended that it be moved. But cost is not included in estimate. 4) Unless specified sprinkler adjustments/repairs or additions are not included in estimate. 5) Options are not included in bottom line of estimate. 6) There is no guarantee on seasonal color. 7) There is no guarantee on Sod</p> <p>Payment Terms: 1) 40% deposit due at time customer signs and returns estimate to Bright Landscape Designs, Inc. 2) Remaining balance (adjusted for changes made at time of installation) due upon receipt of invoice. 3) If job takes more than 2 weeks, there will be an intermediate draw of 35% of remaining balance.</p> <p>WANT TO EARN YOUR BONUS POINTS? WE NOW ACCEPT MASTERCARD/VISA/DISCOVER</p>				

PLEASE INITIAL BELOW AND  
SIGN THE ATTACHED (IF  
APPLICABLE) AND RETURN TO  
BRIGHT LANDSCAPE DESIGNS,  
INC. PRIOR TO  
COMMENCEMENT OF WORK.

**TOTAL BEFORE SALES TAXES**

**\$49,873.28**

**Sales Taxes (0.0%)**

**\$0.00**

**TOTAL**

**\$49,873.28**

Phone #  
INITIALS  
2814963576

E-mail  
carol@brightlandscapedesigns.com

Bright Landscape Designs, Inc

9302 Reid Lake Drive  
Houston, TX 77064

Invoice

Date	Invoice #
7/13/2023	6557

Bill To
City of Piney Point Village 7676 Woodway Drive Suite 300 Houston, TX 77024

		P.O. No.	Terms	Project
				July 2023 - Design Fee
Description	Qty	Rate	Amount	
DESIGN FEE		1,450.00	1,450.00	
TOTAL			1,450.00	
			Subtotal	\$1,450.00
			Sales Tax (0.0%)	\$0.00
			Total	\$1,450.00
			Payments/Credits	\$0.00
			Balance Due	\$1,450.00

Phone #
2814963576

E-mail
carol@brightlandscapedesigns.com



EAGLESTON HOLLY TREE FORM



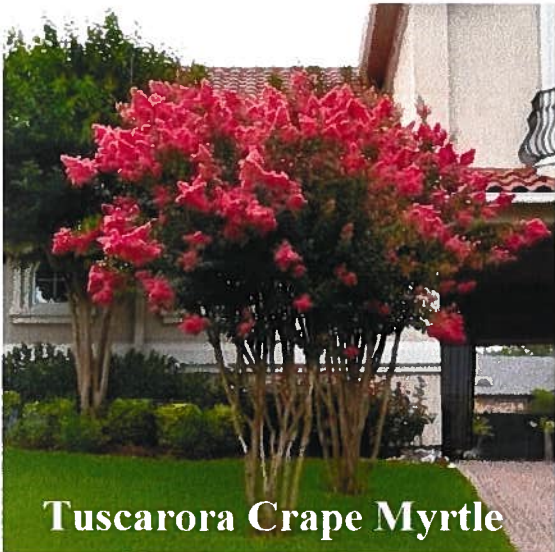
Turks Cap



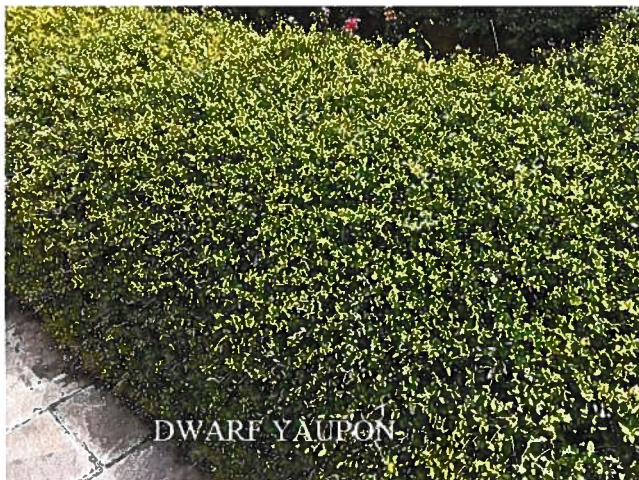
FOXTAIL FERN



Loblolly Pine



Tuscarora Crape Myrtle



DWARF YALPON





ASIAN JASMINE



BURGUNDY GLOW AJUGA



Lil Gem Magnolia



MACHO FERN



JAPANESE YEW



VARIEGATED GINGER



Variegated Aztec Grass



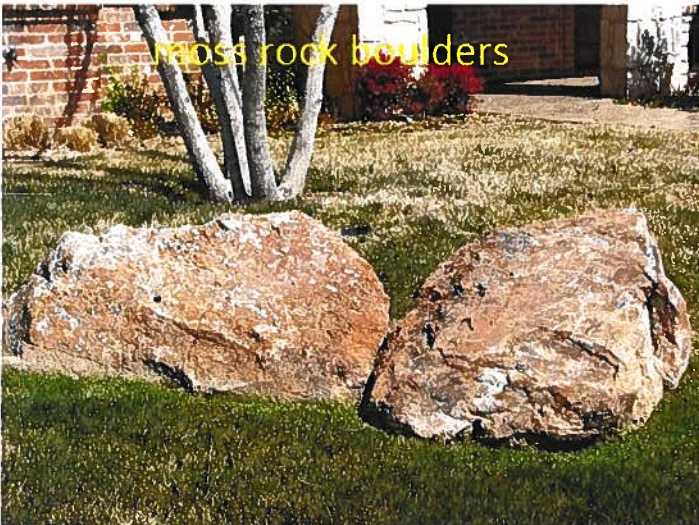
Red Maple Tree



Prostrata Juniper



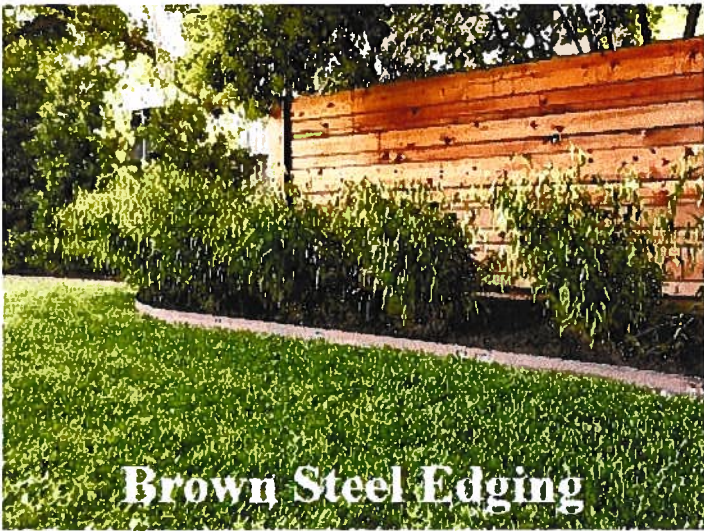
Dwarf Muhly Grass



moss rock boulders



WISTER BOULDER



TO: Mayor and Members of the City Council

FROM: R. Pennington; City Administrator

MEETING DATE: July 24, 2023

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including, but not limited to selected items.

**Agenda Item: 6**

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives that are not generally included on a city council agenda for action. Some items listed may call for Council approval and/or delegate authorization under the direction of Council. Note the following items:

A. Financial Related Items:

- i. Financial Report: This report represents a general overview of financial activity through June 2023. Attached is the latest report. Staff recommends approving the report as presented.
- ii. Investment Report: The Public Funds Investment Act and the City's Investment Policy require that an Investment Report be presented to City Council on a quarterly basis. Attached is the Quarterly Investment Report for the Quarter ended June 30, 2023. Staff recommends acceptance as presented.

B. Update on Specific Use Permit Projects: The purpose of this listing is to share any current information or progress on these major construction programs.

- i. Memorial Drive Elementary School Update.
- ii. St. Francis Episcopal Church Specific Use Permit Update.
- iii. The Kinkaid School Specific Use Permit Update.

C. Event: Christmas Appreciation Date & Time; from 12/04 to 12/14.

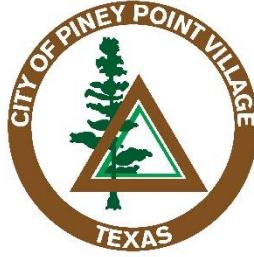
**Recommendation:**

Approve the following required items:

- 1.) Investment Report for quarter ended 06.30.2023

**ITEM A (i.)**

**FINANCIAL REPORT – JUNE 2023**



# CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

## JUNE 2023 FINANCIALS (PRELIMINARY)

This report represents a general overview of the city's financial operations through June 2023, which is the sixth month of the fiscal year 2023. Beginning balances are audited. Budgeted numbers in this report represent the amended budget through June.

### General Fund

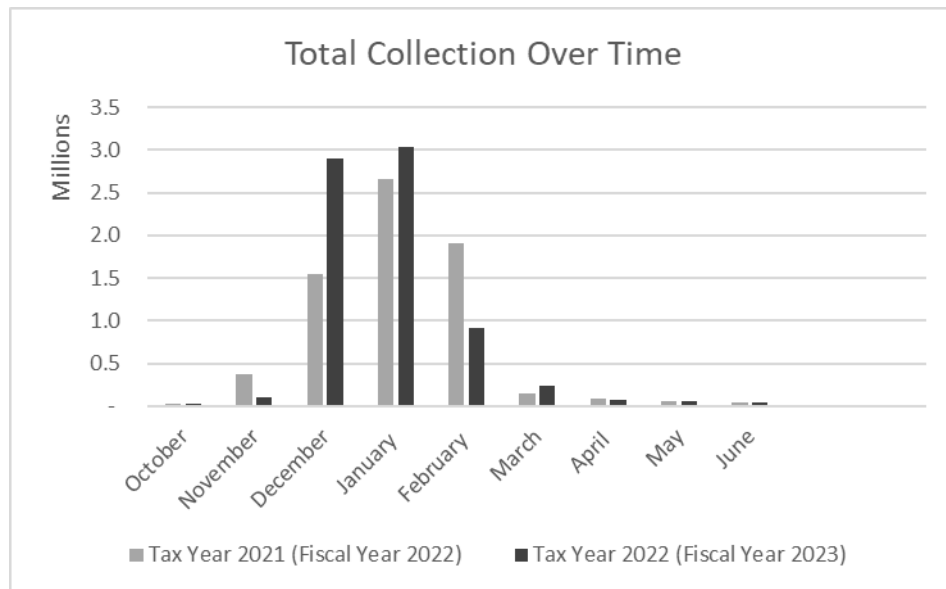
	Prior YTD	Budget	Month	YTD
<b>Total Revenues</b>	\$6,206,921	\$8,318,980	\$244,462	\$7,957,322
<b>Total Expenditures</b>	\$3,701,040	\$10,121,883	\$531,119	\$4,180,517
<b>Over/(Under)</b>	\$2,505,881	(\$1,802,903)	(\$286,656)	\$3,776,804

	Prior YTD	Budget	Month	YTD
<b>Operating Revenues</b>	\$6,203,345	\$8,317,980	\$244,462	\$7,878,216
<b>Operating Expenditures</b>	\$3,322,531	\$7,012,707	\$488,994	\$3,648,595
<b>Over/(Under)</b>	\$2,880,814	\$1,305,273	(\$244,531)	\$4,229,621

1. Total revenues are \$7,957,322 or 95.7% of budget and 28.2% above last YTD, mainly due to tax collection, building permit issued, and interest earned.
  - a. Property tax is reported at \$6,543,896 for the M&O or 101.1% of the budget. The current YTD amount collected represents 82.2% of the total general fund revenue. General fund Property Tax is \$1,060,438 more than the last YTD due to the percentage allocation of M&O and timing of tax posting. The adopted rate is \$0.255140 with \$0.224025 designated as M&O and the remaining \$0.031115 as the I&S requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2023, and delinquent as of February 1, 2023. The City currently contracts with Spring Branch ISD as the tax assessor collector. The budget incorporates a 99% collection rate on the total property tax revenue. Please note that SBISD monthly collection report is \$7,374,674.99, versus the amount deposited to our accounts, totaling \$7,460,005.19 (M&O and I&S). The

difference is \$85,330.20, with \$94,238.87 as delinquent collected from October thru December 2022, and the tax office recognized as 2022 collection. This amount is then offset by (\$8,912.44) for attorney's fees - not recorded as actual city collections. Please review monthly tax office report for additional details on adjusted taxable values. Also, collections can vary depending on the deposit date with Spring Branch ISD and the tax rate portion needing to support the fund. Below is a graph illustrating the monthly collection activity comparison on FY22 vs. FY23:



- b. Sales Tax collection through June total \$271,182 or 71.0% of the total annual \$382,000 projection. Beyond June reporting, the Texas Comptroller posted sales tax collections through July showing \$309,269 (cumulative) or \$90,370 greater than last year. The budget projection on sales tax collection represents 4.59% of all general fund revenue. The following chart provides details:

	(\$) Last Fiscal	(\$) Budgeted Projection	(\$) Current Fiscal	(\$) Actual Variance	(%) Actual Variance	(\$) Budget Variance	(%) Budget Variance
January	\$31,043.38	\$33,537.58	\$47,825.22	\$16,781.84	35.09%	\$14,287.64	42.60%
February	\$45,868.05	\$44,395.18	\$67,987.79	\$22,119.74	32.53%	\$23,592.61	53.14%
March	\$20,888.33	\$29,393.37	\$31,502.65	\$10,614.32	33.69%	\$2,109.28	7.18%
April	\$24,894.95	\$24,865.03	\$32,735.34	\$7,840.39	23.95%	\$7,870.31	31.65%
May	\$36,592.44	\$30,103.23	\$46,310.02	\$9,717.58	20.98%	\$16,206.79	53.84%
June	\$27,009.77	\$30,611.13	\$41,905.23	\$14,895.46	35.55%	\$11,294.10	36.90%
July	\$32,601.29	\$29,731.43	\$41,002.27	\$8,400.98	20.49%	\$4,459.71	15.00%
TYD	\$218,898	\$222,637	\$309,269	\$90,370	41.28%	\$79,820.44	35.9%

- c. Franchise tax collections booked through June total \$181,394. The amount collected included \$42,577 for cable franchise, \$136,210 for electric franchise and \$2,608 for telephone/wireless franchise. The city anticipates collecting over \$250K in remaining franchise tax.
  - d. Court revenue is \$72,133, 81.7% of the budget and \$27,031 more than last year. Court fines total \$66,345 and the remaining \$5,788 is primarily restricted for special use such as court security and technology. The court operates both in-person and virtual by zoom. The city collected \$111K in court revenue for 2022. Current trends show a 59.9% improvement in fine/fee collections for 2023.
  - e. Permits and Licenses total \$525,438, 97.6% of the budget projection. Permits and inspection fees total \$478,928 and the remaining \$46,510 is for plat reviews, contractor registration, drainage review and BOA fees. Drainage reviews are currently at \$33,900.
  - f. Alarm registrations are \$24,650, 107.2% of annual budget projection. This represents \$500 less than the last YTD. Annual alarm registrations prove to be beneficial in maintaining up-to-date emergency information for individual properties.
  - g. Interest revenue continues to outperform at \$194,023, 323.4% of the budget and at a significant increase of \$187,558 more than last year. We expect that interest revenue will continue to improve; the exponential growth will ease toward year-end. The current trend projects approximately \$400K by the end of the fiscal year.
  - h. Other revenue collections include \$65,500 for scheduled contribution from The Kinkaid School and \$79,105, recorded as non-operational, mainly from forfeiture of temporary occupancy certificates (\$50K) and storm sewer cost share (\$24K).
2. The city's amended budget allocation is \$10,121,883; operations allocated at \$7,012,707 with \$3,109,176 as capital programming. Total expenditures to date are \$4,180,517, 41.3% of budget and 13% more than last YTD. Operating expenditures are \$3,648,595, 52% of budget, \$326,065 more than last YTD.
3. Divisions and categories that are currently trending higher in expenditures are as follows:
- a. Police Services at \$1,405,544 or 58.3% due to the practice of providing an additional service payment at the beginning of the year as agreed for adequate MVPD operational cash flow; in addition is the annual capital expenditure of \$94,591 and auto replacement of 53,333, both annual obligations disbursed in full to the department. This represents a 14.50% increase from last year to date. Police Operations are reported at \$1,257,620, a 5.1% increase over last year to date.
  - b. Fire Services original budget was \$1,824,868. An approved amendment in March increased the department allocation by \$10,492 to \$1,835,360. The Council approved

VFD's second amendment in April for fire station annex roof repair, increasing PPV allocation by \$38,640 to \$1,874,000. The Council approved VFD's third amendment in June for personnel and other operation expenses, increasing PPV allocation by \$94,768 to \$1,968,767.75. Expenditures are currently at \$996,939 or 50.60%. This is a 17.6% increase from last year.

4. Remaining operations are within expectations (50.0%) and trending lower than last year to date are as follows:
  - a. Total Contract Services at 47.2% of budget and \$51,229 lower than last YTD mainly due to engineering and legal service expenses billing or activity.
  - b. The Building Services Division at \$163,606 or 57.9%, and \$23,267 or 16.6% more than last year to date. Credit card fees associated with the permits are currently at \$14,534, or at 145.3% of the line-item allocation and \$9,688 higher than last year due to activity and cost of merchant services.
  - c. The General Government Division at 46.0% is below target with expectations. Gross wages and benefits line items are at 43.7%, apart from employee insurance trending higher, at \$5,472 from last YTD, due to changes in employee elected dependent coverage. Administrative expenses are 47% and merchant service are \$799 higher due to reallocating fire registration merchant fees to general government division.
  - d. The Municipal Court Division at 36% is reporting efficiency in handling higher volume on the docket while maintaining expenditures below budget target Division expenditures are \$1,607 more than last year to date.
  - e. Public Works at 38.3% is below target with expectation, more than last year to date by \$3,686, mainly in landscaping maintenance and purchase of street striping machine. Staff continues to monitor the repair and maintenance for road and street signs and will recommend any repairs before year-end.
5. Capital expenditures at 17.1% in the amount of \$531,922 with \$2,577,254 remaining at the time of this report. The following capital projects are scheduled for the current year.
  - a. 96" Stormwater Replacement CIP – (\$130,101): Council awarded the bid to AR Turnkey Construction Co. Inc. at low bid of \$1,608,975.00 during the special meeting on April 11, 2023. A major source of project funding is ARPA.
  - b. Tokeneke – Country Squire CIP – (\$289,514): This project is under construction in progress and is substantially complete.
  - c. Other projects include Williamsburg (\$37,152), Bothwell Way, Windermere Outfall Project, Smithdale Landscape/Sidewalk, Greenbay Beautification (\$75,155), and traffic signals.
6. The amended budget provides a use of \$1,802,903 in reserved cash and supports a portion of the \$3,109,176 in capital programs. In 2021, the audited ending balance for the general fund was

reported at \$3,679,808. In 2022, the audited revenue over expenditures by \$908,956, increasing fund balance to \$4,588,764. Several unanticipated amendments in fire services restrict budgeted reserves.

#### **Debt Service Fund**

	<b>Prior YTD</b>	<b>Budget</b>	<b>Month</b>	<b>YTD</b>
<b>Total Revenues</b>	\$1,358,053	\$909,330	\$5,444	\$949,165
<b>Total Expenditures</b>	\$874,450	\$877,950	\$0	\$839,075
<b>Over/(Under)</b>	\$483,603	\$31,380	\$5,444	\$110,090

7. Revenues are \$949,165; 104.4% of budget with \$908,869 from property tax collections. The adopted rate designated for interest and sinking is \$0.031115 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.
  - a. Interest revenue has exceeded annual expectations by \$30,296 directly due to the current interest rates.
8. Expenditures are \$839,075, 95.6% of budget, as debt service principal payments were fully disbursed.
  - a. Two Principal payments were disbursed, \$410,000 for GO Series 2015 and \$380,000 for GO Series 2017.
  - b. In addition, payments of interest due includes \$13,675 for GO Series 2015 and \$34,650 for GO Series 2017. The city is obligated to pay the remaining \$36,625 in interest by August. Current debt obligations are scheduled through 2027.
  - c. Agent fees total \$750.
9. Revenues are over expenditures by \$110,090, debt service restricts a portion of cash to support fund balance. The budget projects an end year reserve estimated greater than \$30K with a for the debt service fund. The current trend supports higher expectations for the fund due to interest revenue income.

**FOR MORE INFORMATION:** This summary report is based on detailed information generated by the City's Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.



# Piney Point Village TEXAS

## Statement of Revenue & Expenditures For Month Ended: June 30, 2023

### GENERAL FUND SUMMARY

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>REVENUES</b>						
PROPERTY TAXES	5,483,458	6,475,089	31,471	6,543,896	101.1%	(68,807)
SALES TAXES	188,746	382,000	41,905	271,182	71.0%	110,818
FRANCHISE TAXES	184,212	432,000	23,508	181,394	42.0%	250,606
COURT REVENUE	45,102	88,241	8,850	72,133	81.7%	16,108
PERMITS & INSPECTIONS	270,212	538,150	99,134	525,438	97.6%	12,712
ALARM REGISTRATIONS	25,150	23,000	400	24,650	107.2%	(1,650)
GOVERNMENTAL CONT. (METRO)	0	136,500	0	0	0.0%	136,500
MISC AND IN LIEN (KINKAID)	0	183,000	0	65,500	35.8%	117,500
INTEREST	6,465	60,000	39,194	194,023	323.4%	(134,023)
<b>TOTAL OPERATING</b>	<b>6,203,345</b>	<b>8,317,980</b>	<b>244,462</b>	<b>7,878,216</b>	<b>94.7%</b>	<b>439,764</b>
OTHER NON-OPERATING PROCEEDS	3,576	1,000	0	79,105	7910.5%	(77,605)
<b>TOTAL NON-OPERATING</b>	<b>3,576</b>	<b>1,000</b>	<b>0</b>	<b>79,105</b>	<b>7910.5%</b>	<b>(77,605)</b>
<b>TOTAL REVENUES</b>	<b>\$6,206,921</b>	<b>\$8,318,980</b>	<b>\$244,462</b>	<b>\$7,957,322</b>	<b>95.7%</b>	<b>\$362,159</b>
	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>						
<b>PUBLIC SERVICE DIVISION</b>						
POLICE SERVICES	1,227,358	2,412,669	125,243	1,405,544	58.3%	1,007,125
FIRE SERVICES	847,830	1,968,768	158,904	996,939	50.6%	971,829
SANITATION COLLECTION	264,720	550,105	45,810	274,861	50.0%	275,244
OTHER PUBLIC SERVICES	8,867	20,900	1,212	7,384	35.3%	13,516
<b>PUBLIC SERVICE DIVISION</b>	<b>2,348,774</b>	<b>4,952,442</b>	<b>331,169</b>	<b>2,684,728</b>	<b>54.2%</b>	<b>2,267,714</b>
<b>OPERATIONS</b>						
CONTRACT SERVICES	262,574	447,382	56,704	211,345	47.2%	236,037
BUILDING SERVICES	140,339	282,500	17,368	163,606	57.9%	118,894
GENERAL GOVERNMENT	464,219	1,035,882	74,820	476,999	46.0%	558,884
MUNICIPAL COURT	12,179	38,250	1,120	13,786	36.0%	24,464
PUBLIC WORKS	94,445	256,250	7,813	98,131	38.3%	158,119
<b>OPERATION DIVISIONS</b>	<b>973,756</b>	<b>2,060,264</b>	<b>157,825</b>	<b>963,867</b>	<b>46.8%</b>	<b>1,096,397</b>
<b>TOTAL PUBLIC &amp; OPERATING</b>	<b>\$3,322,531</b>	<b>\$7,012,707</b>	<b>\$488,994</b>	<b>\$3,648,595</b>	<b>52.0%</b>	<b>\$3,364,111</b>
<b>NON-OPERATING</b>						
CAPITAL PROGRAMS	378,509	3,109,176	42,125	531,922	17.1%	2,577,254
<b>TOTAL NON-OPERATING</b>	<b>378,509</b>	<b>3,109,176</b>	<b>42,125</b>	<b>531,922</b>	<b>17.1%</b>	<b>2,577,254</b>
<b>TOTAL EXPENDITURES</b>	<b>\$3,701,040</b>	<b>\$10,121,883</b>	<b>\$531,119</b>	<b>\$4,180,517</b>	<b>41.3%</b>	<b>\$5,941,365</b>
REVENUE OVER/(UNDER) EXPENDITURES	2,505,881	(1,802,903)	(286,656)	3,776,804		



# Piney Point Village TEXAS

## Statement of Revenue & Expenditures For Month Ended: June 30, 2023

### GENERAL FUND REVENUES

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>Tax Collection</u>							
10-4101	Property Tax (M&O)	5,483,458	6,475,089	31,471	6,543,896	101.1%	(68,807)
	Total Property Tax :	5,483,458	6,475,089	31,471	6,543,896	101.1%	(68,807)
10-4150	Sales Tax	188,745.84	382,000	41,905	271,182	71.0%	110,818
	<b>Total Tax Collection:</b>	<b>5,672,203</b>	<b>6,857,089</b>	<b>73,377</b>	<b>6,815,078</b>	<b>99.4%</b>	<b>42,011</b>
<u>Permits &amp; Inspections</u>							
10-4203	Plat Reviews	6,600	9,750	1,750	7,000	71.8%	2,750
10-4205	Contractor Registration	7,440	10,650	780	4,860	45.6%	5,790
10-4206	Drainage Reviews	18,550	45,000	2,350	33,900	75.3%	11,100
10-4207	Permits & Inspection Fees	237,372	471,000	94,254	478,928	101.7%	(7,928)
10-4208	Board of Adjustment Fees	250	1,750	0	750	42.9%	1,000
	<b>Total Permits &amp; Inspections:</b>	<b>270,212</b>	<b>538,150</b>	<b>99,134</b>	<b>525,438</b>	<b>97.6%</b>	<b>12,712</b>
<u>Municipal Court</u>							
10-4300	Court Fines	41,823	85,000	8,284	66,345	78.1%	18,655
10-4301	Building Security Fund	1,148	1,100	198	2,026	184.2%	(926)
10-4302	Truancy Prevention	1,171	1,116	202	2,067	185.2%	(951)
10-4303	Local Municipal Tech Fund	937	1,000	162	1,654	165.4%	(654)
10-4304	Local Municipal Jury Fund	23	25	4	41	165.4%	(16)
	<b>Total Municipal Court:</b>	<b>45,102</b>	<b>88,241</b>	<b>8,850</b>	<b>72,133</b>	<b>81.7%</b>	<b>16,108</b>
<u>Investment Income</u>							
10-4400	Interest Revenue	6,465	60,000	39,194	194,023	323.4%	(134,023)
	<b>Total Investment Income:</b>	<b>6,465</b>	<b>60,000</b>	<b>39,194</b>	<b>194,023</b>	<b>323.4%</b>	<b>(134,023)</b>
<u>Agencies &amp; Alarms</u>							
10-4508	SEC-Registration	25,150	23,000	400	24,650	107.2%	(1,650)
	<b>Total Agencies &amp; Alarms:</b>	<b>25,150</b>	<b>23,000</b>	<b>400</b>	<b>24,650</b>	<b>107.2%</b>	<b>(1,650)</b>
<u>Franchise Revenue</u>							
10-4602	Cable Franchise	41,485	102,000	0	42,577	41.7%	59,423
10-4605	Power/Electric Franchise	113,503	296,000	22,702	136,210	46.0%	159,790
10-4606	Gas Franchise	25,391	25,000	0	0	0.0%	25,000
10-4607	Telephone Franchise	1,897	7,000	807	1,758	0.0%	5,242
10-4608	Wireless Franchise	1,935	2,000	0	850	42.5%	1,150
	<b>Total Franchise Revenue:</b>	<b>184,212</b>	<b>432,000</b>	<b>23,508</b>	<b>181,394</b>	<b>42.0%</b>	<b>250,606</b>
<u>Donations &amp; In Lieu</u>							
10-4702	Kinkaid School Contribution	0	183,000	0	65,500	35.8%	117,500
10-4703	Metro Congested Mitigation	0	136,000	0	0	0.0%	136,000
10-4704	Intergovernmental Revenues	0	500	0	0	0.0%	500
10-4800	Misc. Income	640	500	0	0	0.0%	500
10-4801	Donations	907	500	0	55,105	11021.0%	(54,605)
10-4802	Reimbursement Proceeds	2,029	0	0	0	n/a	0
10-4803	CIP Cost Share		0	0	24,000		(24,000)
	<b>Total Donations &amp; In Lieu:</b>	<b>3,576</b>	<b>320,500</b>	<b>0</b>	<b>144,605</b>	<b>45.1%</b>	<b>175,895</b>
	<b>TOTAL REVENUES:</b>	<b>\$6,206,921</b>	<b>\$8,318,980</b>	<b>244,462</b>	<b>7,957,322</b>	<b>95.7%</b>	<b>\$361,659</b>



# Piney Point Village TEXAS

## Statement of Revenue & Expenditures For Month Ended: June 30, 2023

### GENERAL FUND EXPENDITURES

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b><u>PUBLIC SERVICE DIVISION</u></b>							
<u>Community Events</u>							
10-510-5001	Community Celebrations	1,597	5,000	0	0	0.0%	5,000
	<b>Community Events:</b>	<b>1,597</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>5,000</b>
<u>Police Services</u>							
10-510-5010	MVPD Operations	1,196,247	2,264,745	125,243	1,257,620	55.5%	1,007,125
10-510-5011	MVPD Auto Replacement	31,111	53,333	0	53,333	100.0%	0
10-510-5012	MVPD Capital Expenditure	0	94,591	0	94,591	100.0%	(0)
	<b>Police Services:</b>	<b>1,227,358</b>	<b>2,412,669</b>	<b>125,243</b>	<b>1,405,544</b>	<b>58.3%</b>	<b>1,007,125</b>
<u>Sanitation Collection</u>							
10-510-5030	Sanitation Collection	259,529	539,319	45,810	271,268	50.3%	268,051
10-510-5031	Sanitation Fuel Charge	5,191	10,786	0	3,593	33.3%	7,193
	<b>Sanitation Collection:</b>	<b>264,720</b>	<b>550,105</b>	<b>45,810</b>	<b>274,861</b>	<b>50.0%</b>	<b>275,244</b>
<u>Library Services</u>							
10-510-5040	Spring Branch Library	0	1,500	0	0	0.0%	1,500
	<b>Library Services:</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>1,500</b>
<u>Street Lighting Services</u>							
10-510-5050	Street Lighting	7,270	14,400	1,212	7,384	51.3%	7,016
	<b>Street Lighting Services:</b>	<b>7,270</b>	<b>14,400</b>	<b>1,212</b>	<b>7,384</b>	<b>51.3%</b>	<b>7,016</b>
<u>Fire Services</u>							
10-510-5060	Villages Fire Department	847,830	1,968,768	158,904	996,939	50.6%	971,829
	<b>Fire Services:</b>	<b>847,830</b>	<b>1,968,768</b>	<b>158,904</b>	<b>996,939</b>	<b>50.6%</b>	<b>971,829</b>
	<b>TOTAL PUBLIC SERVICE:</b>	<b>\$2,348,774</b>	<b>\$4,952,442</b>	<b>\$331,169</b>	<b>\$2,684,728</b>	<b>54.2%</b>	<b>\$2,267,714</b>

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b><u>CONTRACT SERVICE DIVISION</u></b>							
10-520-5102	Accounting/Audit	20,066	25,000	0	19,399	77.6%	5,601
10-520-5103	Engineering	107,568	210,000	15,353	79,451	37.8%	130,549
10-520-5104	Legal	66,197	90,000	10,622	50,187	55.8%	39,813
10-520-5105	Tax Appraisal-HCAD	31,567	58,882	13,667	33,826	57.4%	25,056
10-520-5107	Animal Control	2,020	1,500	0	240	16.0%	1,260
10-520-5108	IT Hardware/Software & Support	3,176	40,000	14,667	18,662	46.7%	21,338
10-520-5109	Urban Forester	21,600	0			n/a	0
10-520-5110	Mosquito Control	10,381	22,000	2,395	9,580	43.5%	12,420
<b>TOTAL CONTRACT SERVICE DIVISION:</b>		<b>\$262,574</b>	<b>\$447,382</b>	<b>\$56,704</b>	<b>\$211,345</b>	<b>47.2%</b>	<b>\$236,037</b>
<b><u>BUILDING SERVICE DIVISION</u></b>							
<b><u>Building &amp; Inspection Services</u></b>							
10-530-5152	Drainage Reviews	49,023	103,000	9,964	66,430	64.5%	36,570
10-530-5153	Electrical Inspections	9,225	15,000	0	8,100	54.0%	6,900
10-530-5154	Plat Reviews	0	500	0	0	0.0%	500
10-530-5155	Plan Reviews	24,000	50,000	0	20,000	40.0%	30,000
10-530-5156	Plumbing Inspections	10,395	18,000	0	10,080	56.0%	7,920
10-530-5157	Structural Inspections	20,340	30,000	0	15,435	51.5%	14,565
10-530-5158	Urban Forester		45,000	4,720	24,040	53.4%	
10-530-5160	Mechanical Inspections	4,590	8,500	0	4,905	57.7%	3,595
<b>Building and Inspection Services:</b>		<b>117,573</b>	<b>270,000</b>	<b>14,684</b>	<b>148,990</b>	<b>55.2%</b>	<b>100,050</b>
<b><u>Supplies and Office Expenditures</u></b>							
10-530-5108	Information Technology	17,919	0	0	0	n/a	0
10-530-5207	Misc Supplies	0	1,000	0	81	n/a	919
10-530-5211	Meeting Supplies	0	350	0	0	n/a	350
10-530-5213	Office Supplies	0	900	0	0	n/a	900
10-530-5215	Travel & Training	0	250	0	0	n/a	250
<b>Supplies and Office Expenditures:</b>		<b>17,919</b>	<b>2,500</b>	<b>0</b>	<b>81</b>	<b>n/a</b>	<b>2,419</b>
<b><u>Insurance</u></b>							
10-530-5403	Credit Card Charges	4,847	10,000	2,684	14,534	145.3%	(4,534)
<b>Insurance:</b>		<b>4,847</b>	<b>10,000</b>	<b>2,684</b>	<b>14,534</b>	<b>n/a</b>	<b>(4,534)</b>
<b>TOTAL BUILDING SERVICE DIVISION:</b>		<b>\$140,339</b>	<b>\$282,500</b>	<b>\$17,368</b>	<b>\$163,606</b>	<b>57.9%</b>	<b>\$97,934</b>

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>GENERAL GOVERNMENT DIVISION</b>							
<u>Administrative Expenditures</u>							
10-540-5108	Information Technology	1,084	20,000	1,881	8,860	44.3%	11,140
10-540-5202	Auto Allowance/Mileage	4,508	7,200	787	4,569	63.5%	2,631
10-540-5203	Bank Fees	1,907	3,000	304	1,851	61.7%	1,149
10-540-5204	Dues/Seminars/Subscriptions	2,115	3,000	221	923	30.8%	2,077
10-540-5205	Elections	0	5,000	0	619	12.4%	4,381
10-540-5206	Legal Notices	0	3,500	0	1,251	35.7%	2,249
10-540-5207	Miscellaneous	967	5,000	728	1,617	32.3%	3,383
10-540-5208	Citizen Communication	3,393	5,000	0	3,888	77.8%	1,112
10-540-5209	Office Equipment & Maintenance	5,198	10,000	613	3,350	33.5%	6,650
10-540-5210	Postage	0	1,500	0	360	24.0%	1,140
10-540-5211	Meeting Supplies	6,443	10,000	116	1,689	16.9%	8,311
10-540-5212	Rent/Leasehold/Furniture	69,615	130,000	11,065	70,000	53.8%	60,000
10-540-5213	Supplies/Storage	6,431	10,000	495	5,339	53.4%	4,661
10-540-5214	Telecommunications	4,861	16,000	753	4,287	26.8%	11,713
10-540-5215	Travel & Training	525	1,000	0	0	0.0%	1,000
10-540-5216	Statutory Legal Notices	1,230	1,500	0	180	12.0%	1,320
<b>Administrative Expenditures:</b>		<b>108,276</b>	<b>231,700</b>	<b>16,963</b>	<b>108,783</b>	<b>47.0%</b>	<b>122,917</b>
<u>Wages &amp; Benefits</u>							
10-540-5301	Gross Wages	257,369	598,454	43,474	260,545	43.5%	337,909
10-540-5302	Overtime/Severance	10,695	18,236	563	1,512	8.3%	16,724
10-540-5303	Temporary Personnel	0	0	1,063	4,364	n/a	(4,364)
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	20,513	47,728	3,322	21,041	44.1%	26,687
10-540-5310	TMRS (City Responsibility)	21,192	59,345	4,471	28,465	48.0%	30,880
10-540-5311	Payroll Process Exp-Paychex	1,598	3,000	228	1,473	49.1%	1,527
<b>Wages &amp; Benefits:</b>		<b>311,367</b>	<b>726,763</b>	<b>53,120</b>	<b>317,400</b>	<b>43.7%</b>	<b>409,362</b>
<u>Insurance</u>							
10-540-5353	Employee Insurance	44,177	62,919	4,737	49,649	78.9%	13,271
10-540-5354	General Liability	0	10,000	0	0	0.0%	10,000
10-540-5356	Workman's Compensation	0	4,000	0	(33)	-0.8%	4,033
<b>Insurance:</b>		<b>44,177</b>	<b>76,919</b>	<b>4,737</b>	<b>49,616</b>	<b>64.5%</b>	<b>27,304</b>
<u>Other</u>							
10-540-5403	Credit Card Charges (Adm)	400	500	0	1,199	239.8%	(699)
<b>Intergovernmental:</b>		<b>400</b>	<b>500</b>	<b>0</b>	<b>1,199</b>	<b>239.8%</b>	<b>(699)</b>
<b>TOTAL GENERAL GOVERNMENT DIVISION:</b>		<b>\$464,219</b>	<b>\$1,035,882</b>	<b>\$74,820</b>	<b>\$476,999</b>	<b>46.0%</b>	<b>\$558,884</b>

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b><u>MUNICIPAL COURT DIVISION</u></b>							
<u>Supplies &amp; Office Expenditures</u>							
10-550-5204	Dues & Subscriptions	0	0	0	0	n/a	0
10-550-5207	Misc Supplies	0	250	0	0	n/a	250
10-550-5211	Meeting Supplies	0	250	0	0	n/a	250
10-550-5215	Travel & Training	79	250	0	0	n/a	250
	<b>Supplies and Office Expenditures:</b>	<b>79</b>	<b>750</b>	<b>0</b>	<b>0</b>	<b>n/a</b>	<b>750</b>
<u>Court Operations</u>							
10-550-5403	Credit Card Charges	3,554	12,000	585	1,889	15.7%	10,111
10-550-5404	Judge/Prosecutor/Interpreter	8,294	25,000	535	11,897	47.6%	13,103
10-550-5410	OmniBase Services of Texas	252	500	0	0	0.0%	500
	<b>Court Operations:</b>	<b>12,100</b>	<b>37,500</b>	<b>1,120</b>	<b>13,786</b>	<b>36.8%</b>	<b>23,714</b>
	<b>TOTAL MUNICIPAL COURT DIVISION:</b>	<b>\$12,179</b>	<b>\$38,250</b>	<b>\$1,120</b>	<b>\$13,786</b>	<b>36.0%</b>	<b>\$24,464</b>
<b><u>PUBLIC WORKS MAINTENANCE DIVISION</u></b>							
<u>Maintenance &amp; Repair</u>							
10-560-5207	Misc Supplies			194	194		
10-560-5500	Public Works Maintenance	609	0			n/a	0
10-560-5501	TCEQ & Harris CO Permits	100	2,000	0	100	5.0%	1,900
10-560-5504	Landscaping Maintenance	61,121	40,000	2,970	34,961	87.4%	5,039
10-560-5505	Gator Fuel & Maintenance	45	750	0	0	0.0%	750
10-560-5506	Right of Way Mowing	0	40,000	0	20,264	50.7%	19,736
10-560-5507	Road & Sign Repair	16,400	30,000	773	4,044	13.5%	25,956
10-560-5508	ROW Water/Planting	520	2,000	76	1,439	71.9%	561
10-560-5509	Tree Care/Removal	9,660	15,000	0	7,185	47.9%	7,815
10-560-5510	Road/Drainage Maintenance	0	12,000	420	420	3.5%	11,580
10-560-5515	Landscape Improvements	4,830	100,000	1,379	14,542	14.5%	85,458
10-560-5516	Truck Fuel & Maintenance	1,161	2,500	0	1,332	53.3%	1,168
10-560-5517	Sidewalk Improvements	0	12,000	0	900	7.5%	11,100
	<b>Maintenance and Repair:</b>	<b>94,445</b>	<b>256,250</b>	<b>5,813</b>	<b>85,381</b>	<b>33.3%</b>	<b>171,063</b>
<u>Other Expenses</u>							
10-560-5600	Capital Equipment		0	2,000	12,750	n/a	(12,750)
	<b>Total Other Expenses</b>			<b>2,000</b>	<b>12,750</b>		<b>(12,750)</b>
	<b>TOTAL PUBLIC WORKS DIVISION:</b>	<b>\$94,445</b>	<b>\$256,250</b>	<b>\$7,813</b>	<b>\$98,131</b>	<b>38.3%</b>	<b>\$158,313</b>

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b><u>CAPITAL OUTLAY PROGRAMS</u></b>						
<u>General Capital / Maintenance Programs</u>						
10-570-5606 Road/Drainage Projects	15,125	0	0	0	n/a	0
	<b>15,125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>	<b>0</b>
<u>Major Capital / Maintenance Programs</u>						
10-570-5806 Drainage and Sidewalks	22,563	0			n/a	0
10-570-5808 Wilding Lane	226,285	0	0	0	n/a	0
10-580-5809 96" Stormwater Replacement	73,468	1,447,000	2,130	130,101	9.0%	1,316,899
10-580-5810 Tokeneke - Country Squire	41,068	384,311	4,784	289,514	75.3%	94,797
10-580-5821 Williamsburg	0	187,215	2,322	37,152	19.8%	150,063
10-580-5822 Bothwell Way	0	67,500	0	0	0.0%	67,500
10-580-5823 Windermere Outfall Project	0	304,200	0	0	0.0%	304,200
10-580-5824 Smithdale Landscape/Sidewalk	0	178,690	0	0	0.0%	178,690
10-580-5825 Greenbay Beautification	0	440,260	32,889	75,155	17.1%	365,105
10-580-5826 Harris Co. Signal Participation	0	100,000	0	0	0.0%	100,000
	<b>363,384</b>	<b>3,109,176</b>	<b>42,125</b>	<b>531,922</b>	<b>17.1%</b>	<b>2,577,254</b>
<b>TOTAL CAPITAL OUTLAY PROGRAMS:</b>	<b>\$378,509</b>	<b>\$3,109,176</b>	<b>\$42,125</b>	<b>\$531,922</b>	<b>17.1%</b>	<b>\$2,577,254</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$3,701,040</b>	<b>\$10,121,883</b>	<b>\$531,119</b>	<b>\$4,180,517</b>	<b>41.3%</b>	<b>\$5,920,599</b>



# Piney Point Village TEXAS

## Statement of Revenue & Expenditures For Month Ended: June 30, 2023

### DEBT SERVICE FUND

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>REVENUES</b>						
PROPERTY TAXES	1,349,255	899,330	4,363	908,869	101.1%	(9,539)
Total Property Tax :	1,349,255	899,330	4,363	908,869	101.1%	(9,539)
INTEREST	8,798	10,000	1,082	40,296	403.0%	(30,296)
<b>TOTAL OPERATING</b>	<b>1,358,053</b>	<b>909,330</b>	<b>5,444</b>	<b>949,165</b>	<b>104.4%</b>	<b>(39,835)</b>
<b>TOTAL REVENUES</b>	<b>\$1,358,053</b>	<b>\$909,330</b>	<b>\$5,444</b>	<b>\$949,165</b>	<b>104.4%</b>	<b>(\$39,835)</b>
	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>						
TAX BOND PRINCIPAL	765,000	790,000	0	790,000	100.0%	0
TAX BOND INTEREST	107,950	84,950	0	48,325	56.9%	36,625
FISCAL AGENT FEES	1,500	3,000	0	750	25.0%	2,250
<b>OPERATING EXPENDITURES</b>	<b>874,450</b>	<b>877,950</b>	<b>0</b>	<b>839,075</b>	<b>95.6%</b>	<b>38,875</b>
<b>TOTAL EXPENDITURES</b>	<b>\$874,450</b>	<b>\$877,950</b>	<b>\$0</b>	<b>\$839,075</b>	<b>95.6%</b>	<b>\$38,875</b>
REVENUE OVER/(UNDER) EXPENDITURES	483,603	31,380	5,444	110,090		

**ITEM A (ii.)**

**INVESTMENT REPORT – QUARTER ENDED JUNE 2023**



# City of Piney Point Village

7676 WOODWAY DR., SUITE 300  
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271  
FAX (713) 782-0281

## QUARTERLY INVESTMENT REPORT PERIOD ENDED JUNE 30, 2023

July 24, 2023

In accordance with the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to City Council a quarterly report of investment transactions of all funds for the preceding period.

The City invests cash that is not immediately needed for operations in Certificates of Deposit, TexPool, Texas Class and Securities issued by Agencies of the Federal Government as allowed by the Public Funds Investment Act and the City's Investment Policy.

### Portfolio Recap:

- ✓ The TexPool earned an average yield of 4.80%.
- ✓ The Texas Class earned an average yield of 5.17%.
- ✓ Throughout the quarter, the City's investments earned interest of \$122,653.51.

During the second quarter of FY 2023, the Federal Open Market Committee (FOMC) voted to raise the Fed Funds Target Rate by 25 basis points to a new range of 5.0% to 5.25% reaffirming its commitment to fight price pressures in an economy operating well beyond full employment. Staff will continue to monitor all accounts.

Enclosed are investment transaction details for the Quarter that Ended June 30, 2023. This information shows that the beginning market value was \$10,716,710.46 as of April 1, 2023, and the ending market value was \$9,455,473.87 on June 30, 2023. Also included are documentation showing the book value additions of \$3,158,388.21 and book value withdrawals of \$4,542,278.31 for the second quarter.

Compliance: The City requires its depository banks to provide collateral for all deposits in excess of Federal Deposit Insurance. As of June 30, 2023, the market value of collateral pledged to the City by Amegy Bank is through Zions Bank Corporation National Association.

Market Value: The City currently holds no investments in which the book value differs from the market value. For all holdings, the book value is equal to the market value.

This report is in compliance with the investment strategy of Piney Point Village Investment Policy and with the Texas Public Funds Investment Act, V.T.C.A., Government Code Ch. 2256, as amended.

Investment Officer:

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Joel Bender

---

Michael Herminghaus

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Robert Pennington

# CITY OF PINEY POINT VILLAGE

## QUARTERLY INVESTMENT REPORT

### JUNE 2023 QUARTER END

#### SUMMARY

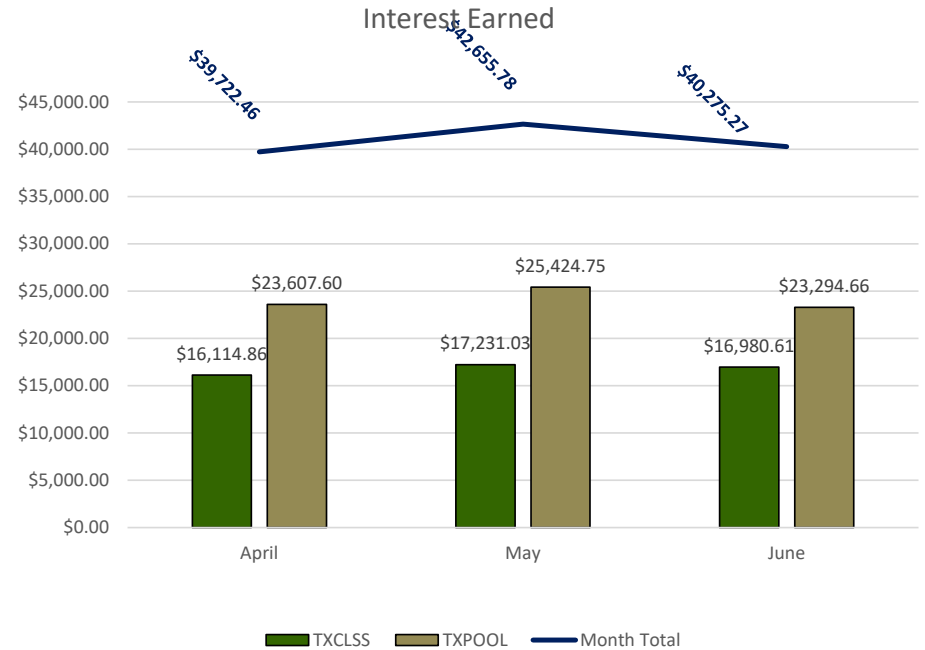
ALL FUNDS	April	May	June	TOTAL
Beginning Balance	\$10,716,710.46	\$10,567,232.63	\$10,256,255.82	\$10,716,710.46
Deposits	\$913,936.61	\$1,115,448.90	\$1,129,002.70	\$3,158,388.21
Interest	\$39,722.46	\$42,655.78	\$40,275.27	\$122,653.51
Withdrawals	\$1,103,136.90	\$1,469,081.49	\$1,970,059.92	\$4,542,278.31
<b>ENDING BALANCE</b>	<b>\$10,567,232.63</b>	<b>\$10,256,255.82</b>	<b>\$9,455,473.87</b>	<b>\$9,455,473.87</b>

Average Monthly Rate	April	May	June	TOTAL
Amegy Interest Revenue	0.00%	0.00%	0.00%	\$0.00
Texas Class Interest Revenue	5.04%	5.20%	5.27%	\$50,326.50
Texpool Interest Revenue	4.80%	5.00%	5.05%	\$72,327.01

Net Asset Value (NAV)	April	May	June
Texas Class NAV (Month End)	1.00000	1.00000	1.00000
Texpool NAV	0.99989	0.99983	0.99982

Value	April	May	June
Texas Class Market	\$22,624,675,110	\$22,815,926,862	\$22,173,428,461
Texas Class Amortized	\$22,629,341,972	\$22,821,193,489	\$22,177,238,871
Texpool Market	\$32,148,031,833	\$31,111,509,799	\$32,124,340,957
Texpool Book	\$32,151,836,946	\$31,116,675,593	\$32,129,069,047

Texas Class Rating	Standard & Poor's	AAAm
Texpool Rating	Standard & Poor's	AAAm



At the end of June, yields on 1-, 3-, 6- and 12-month U.S. Treasuries were 5.14%, 5.32%, 5.45% and 5.42%, respectively; the 1-, 3-, 6- and 12-month Bloomberg Short-Term Bank Yield Index rates (BSBY) were 5.21%, 5.47%, 5.67% and 5.93%, respectively; and the 1-, 3-, 6- and 12-month London interbank offered rates were 5.26%, 5.53%, 5.81% and 6.04%, respectively.

**CITY OF PINEY POINT VILLAGE  
QUARTERLY INVESTMENT REPORT  
JUNE 2023 QUARTER END**

**AMEGY ACCOUNTS**

GENERAL OPERATING	April	May	June	TOTAL
Fund 10 - General				
Beginning Balance	\$501,441.08	\$680,684.20	\$292,407.63	\$501,441.08
Deposits	\$782,380.02	\$195,130.88	\$1,065,543.47	\$2,043,054.37
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$603,136.90	\$583,407.45	\$1,170,059.92	\$2,356,604.27
<b>ENDING BALANCE</b>	<b>\$680,684.20</b>	<b>\$292,407.63</b>	<b>\$187,891.18</b>	<b>\$187,891.18</b>

NON-MAJOR	April	May	June	TOTAL
Fund 30 - Child Safety				
Beginning Balance	\$36,296.56	\$36,627.67	\$36,904.10	\$36,296.56
Deposits	\$331.11	\$276.43	\$320.79	\$928.33
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
<b>ENDING BALANCE</b>	<b>\$36,627.67</b>	<b>\$36,904.10</b>	<b>\$37,224.89</b>	<b>\$37,224.89</b>

**TEXAS CLASS ACCOUNTS**

GENERAL FUND	April	May	June	TOTAL
Fund 10				
Beginning Balance	\$3,677,547.67	\$3,692,817.86	\$3,709,145.70	\$3,677,547.67
Deposits	\$0.00	\$0.00	\$0.00	\$0.00
Interest	\$15,270.19	\$16,327.84	\$16,090.57	\$47,688.60
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
<b>ENDING BALANCE</b>	<b>\$3,692,817.86</b>	<b>\$3,709,145.70</b>	<b>\$3,725,236.27</b>	<b>\$3,725,236.27</b>

DEBT SERVICE	April	May	June	TOTAL
Fund 20				
Beginning Balance	\$203,424.48	\$204,269.15	\$205,172.34	\$203,424.48
Deposits	\$0.00	\$0.00	\$0.00	\$0.00
Interest	\$844.67	\$903.19	\$890.04	\$2,637.90
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
<b>ENDING BALANCE</b>	<b>\$204,269.15</b>	<b>\$205,172.34</b>	<b>\$206,062.38</b>	<b>\$206,062.38</b>

**TEXPOOL ACCOUNTS**

GENERAL OPERATING	April	May	June	TOTAL
Fund 10 /1100				
Beginning Balance	\$5,399,367.99	\$5,032,573.65	\$5,973,586.92	\$5,399,367.99
Deposits	\$113,199.97	\$916,582.28	\$55,442.32	\$1,085,224.57
Interest	\$20,005.69	\$24,430.99	\$23,102.93	\$67,539.61
Withdrawals	\$500,000.00	\$0.00	\$800,000.00	\$1,300,000.00
<b>ENDING BALANCE</b>	<b>\$5,032,573.65</b>	<b>\$5,973,586.92</b>	<b>\$5,252,132.17</b>	<b>\$5,252,132.17</b>

DEBT SERVICE	April	May	June	TOTAL
Fund 20 /1105				
Beginning Balance	\$898,632.68	\$920,260.10	\$39,039.13	\$898,632.68
Deposits	\$18,025.51	\$3,459.31	\$7,696.12	\$29,180.94
Interest	\$3,601.91	\$993.76	\$191.73	\$4,787.40
Withdrawals	\$0.00	\$885,674.04	\$0.00	\$885,674.04
<b>ENDING BALANCE</b>	<b>\$920,260.10</b>	<b>\$39,039.13</b>	<b>\$46,926.98</b>	<b>\$46,926.98</b>



YOU'RE INVITED!  
PLEASE JOIN US FOR AN APPRECIATION DINNER

City of Piney Point Village Appreciation Dinner  
sponsored by GFL Environmental  
Tuesday, December 6th at Five O'clock in the Evening  
635 Piney Point Rd. Houston, TX 77064  
Wine, appetizers, crafts, and Carri Blue Willy's catering will follow  
RSVP by November 21st via this invitation or by e-mailing [cityhall@pineypt.org](mailto:cityhall@pineypt.org)

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TO: Members of the City Council

FROM: Joe Moore, City Engineer

MEETING DATE: July 24, 2023

SUBJECT: Consideration and possible action on a quote received from Uretek on concrete pavement lifting for sunken concrete panels on Baker Cove.

**Agenda Item: 7**

**Summary**

The City Council requested that HDR solicit a quote for completion of concrete pavement lifting for sunken concrete panels on Baker Cove. Uretek will inject polyurethane underneath the pavement re-stabilizing the subgrade and lifting the panels back onto grade. This method utilizes the existing concrete pavement and eliminates the need for the replacement of concrete, minimizing the disturbance to residents to one instead of approximately one week.

**Attachment:**

Uretek Quote

# PROPOSAL FOR SERVICES

**Prepared for:**

Joseph Moore  
HDR Engineering, Inc - Houston, TX  
Baker Cove - Birdbaths

**Prepared by:**

Robert Vera  
Project Manager

**URETEK USA, Inc.**

(346) 225-4284

[rvera@uretekusa.com](mailto:rvera@uretekusa.com)

[www.uretekusa.com](http://www.uretekusa.com)

**Proposal date:**

July 6, 2023



Joseph,

URETEK USA, Inc. is pleased to present this proposal for our safe, non-intrusive, and long-lasting polymer repair solutions. URETEK pioneered and refined the polymer ground injection technology in use today. We have 30 years in the business and over 100,000 (and counting) successful projects to date.

## **Scope of Work:**

There has been some settlement at 1 Baker Cove causing water to pond along the curb-line. There are approx. 4 separate areas of settlement in between the U driveways of 1 and 5 Baker Cove. URETEK USA will inject to stabilize and lift the roadway back to grade. This will allow the water to flow towards the drain as designed.

URETEK USA hereby proposes to furnish all equipment, labor, materials and supervision, unless noted otherwise, to complete the scope of work described above. Changes to the Scope of Work such as an extension of the repair area and/or unforeseen conditions will be performed via Change Order.

URETEK USA will notify you immediately upon discovery of any unforeseen conditions as URETEK USA will not proceed with any additional work without your prior written approval.

## **Construction Details:**

URETEK will perform the following operations:

- If required, Dynamic Cone Penetrometer (DCP) tests at locations chosen by the URETEK Supervisor will be executed. DCP tests will be used to confirm existing subgrade and/or foundation soil conditions, to locate voids, and to assist in determining or confirming injection depth(s). This plan will include depths, spacing, and pattern for all injections. If testing shows additional injection levels are needed, the URETEK Project Manager will get approval from the client prior to proceeding.
- Pavement Profile will be taken every 10 ft. in a longitudinal direction on edges and center of work area. Profile spots will be taken before and after injections and documented for review. During the procedure for void fill and/or pavement lifting, injections will be monitored by laser level, dial indicator, and/or string line.
- For UDI, holes will be vertically drilled to a depth sufficient to penetrate below the pavement and into the subgrade. Injection tubes will be inserted to the required depth(s) determined by the DCP test results. The holes shall be sufficiently spaced to fill voids and realign the pavement.
- Production units will have mounted proportion pumps capable of maintaining proper polyurethane component material temperature, material pressure and proper mixing of component materials.
- Certified and calibrated Flow Meters will read injected material amounts of components ("A" + "B").

**Proposed Cost:**

Location #1: Baker Cove  
29.769373, -95.511818  
120' x 24' - 2" max lift  
Estimated Pounds: 5,200  
Estimated Cost: \$33,800.00

Total Estimated Pounds = 5,200

**Total Material Estimate: \$33,800.00**

**Total Estimate: \$33,800.00**

This pricing is valid for up to 30 days from the date of this proposal.

**Changes to Scope of Work:**

All change orders must be approved in writing and signed on behalf of URETEK and the project site representative.

**Items not Included in Quote:**

Traffic Control, Bonding/Bond Participation, Saw Cutting, Sales Tax, Joint/Crack Sealing, Milling of Existing Asphalt Wedges (if required)

**Payment Terms:**

If agreement is by the pound, client will only pay for product installed. Payment terms are net 30 unless the contract states differently.

**BuyBoard National Purchasing Cooperative:**

URETEK is able to accept purchase orders directly through BuyBoard (<https://www.buyboard.com>). Pricing is based off of BuyBoard Contract #635-21.

**Warranty:**

URETEK will provide a two-year unconditional warranty against settlement of more than 1/2" in pavement structures that have been injected. In the unlikely event that movement of more than 1/2" occurs in the injected pavement structure, URETEK will return to inject the pavement structure to lift to proper grade at no charge to the owner. If traffic control is not included in this proposal, URETEK would require that any traffic control required to perform the warranty work be provided by the owner.

Any bonded project shall only provide a one-year warranty from date of substantial completion. This shall not impact the URETEK two-year unconditional warranty described above.

**This warranty shall be null if:**

- The DCP tests reveal problems deeper than the approved injection plan and the client chooses not to address those problems at the time of this project.
- The client does not perform joint repair and/or crack sealing after URETEK completes their work on the pavement.

**Concealed or Unknown Conditions:**

It is the responsibility of the owner to provide as-built drawing and site condition information to URETEK before our crew gets on-site to work on a project for the owner. Site condition information includes, but not limited to soil borings reports, pavement structure drawings, water table information, and architectural drawings of structures in the work area. If it is known that there is underground infrastructure: pipes, culverts, duct banks, conduit, etc. in the proposed work area, the owner must identify them prior to work being started. URETEK will be placing tubes into the ground and injecting a low viscosity liquid. While in the liquid phase, the polymer will flow to the weakest area it encounters. If there are cracked or disjointed pipes, culverts, duct banks, conduits, etc., the structure may be infiltrated and filled with polymer. Unless noted by the owner, URETEK will proceed under the assumption that all underground infrastructure is sound. URETEK will not be held responsible for any harm, damage, or costs to repair or replace said structures that are in disrepair or have open joints.

**Indemnification & Hold Harmless:**

To the fullest extent permitted by law, the Subcontractor shall indemnify and hold harmless the Contractor, the Contractor's other subcontractors, the Architect, the Owner and their agents, consultants and employees (the Indemnities) from all claims for bodily injury and property damage other than to the Work itself that may arise from the performance of the Subcontract Work, including reasonable attorneys' fees, costs and expenses, that arise from the performance of the Work, but only to the extent caused by the negligent acts or omissions of the Subcontractor, the Subcontractor's Sub Subcontractors or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable. This indemnity includes if the Subcontractor or any of its agents, employees, suppliers, or lower-tier Subcontractors utilize any machinery, equipment, tools, scaffolding, hoists, lifts or similar items owned, leased, or under the control of the Contractor. The Subcontractor shall be entitled to reimbursement of any defense cost paid above Subcontractor's percentage of liability for the underlying claim to the extent attributable to the negligent acts or omissions of the Indemnities.

## **Schedule:**

Schedule will be discussed between URETEK and client after all paperwork has been approved by both sides. Operations can accommodate day or night/weekday and/or weekend work depending on the client's schedule. Traffic can be returned to the project area 15 minutes after our last injection.

## **Merit Shop Contractor:**

URETEK USA, Inc. is a merit shop contractor and all services provided by this proposal will be on a merit shop basis. All reference to labor agreement of any kind, or alluded to, in a contract in principle or a sub-contract, are set aside and not part of this proposal.

## **Operating Classification:**

Primary NAICS:

237310 - Highway, Street, and Bridge Construction

Secondary NAICS:

237110 - Water and Sewer Line and Related Structures Construction

237990 - Railroad Construction & Other Heavy and Civil Engineering Construction

236118 - Remodeling Construction

236210 - Industrial Building Construction

236220 - Construction (including new work, additions, alterations, maintenance, and repairs) of Commercial and Institutional Buildings and Related Structures

238190 - Other Foundation, Structure, and Building Exterior Contractors

238990 - Specialized Trade and Site Preparation

Unique Entity Identifier (UEI) #: PRF6YC157PH5

DUNS #: 556910990

CAGE code: 1T9Y9

URETEK USA, Inc. is an Equal Opportunity Employer hiring minority, disadvantaged, disabled, and veteran personnel. URETEK can also help you achieve your DBE goals.

TO: Members of the City Council

FROM: Joe Moore, City Engineer

MEETING DATE: July 24, 2023

SUBJECT: Consideration and possible action on a quote received from ICS for the repair of a storm sewer at 347 Tynebridge damaged due to a water line break.

**Agenda Item: 8**

**Summary**

The Council previously requested that HDR obtain quotes to repair the storm sewer broken during a water line break repair at 347 Tynebridge. HDR obtained a quote from ICS who is currently performing work in the city to repair the storm sewer.

**Attachment:**

ICS Quote - \$7,800.



Date of Proposal: 7-11-2023

Proposal To: CITY OF PINEY POINT (the "Customer")

Serving: 347 TYNEBRIDGE INLET REPAIR (the "Site")

Acceptance: The Customer may accept this Proposal either by A) signing where indicated or B) asking Infrastructure Construction Services (the "Company" herein) to begin work in writing. In the event of either form of acceptance, this Proposal shall become the contract between the Customer and the Company (the "Agreement" herein). This Proposal is valid for one hundred and twenty (120) days following the Date of Proposal listed above, but may, at the Company's sole option, be withdrawn or revised at any time prior to acceptance by the Customer.

Scope: The Company will provide consultative, construction, and/or field services regarding the Customer's construction project, construction punch list, or other infrastructure rehabilitation project (collectively, the "Project"). The parties agree that these services are labor and materials on behalf of the Customer and may or may not occur during the construction phase. In addition, the Company may:

- Facilitate the Customer's obtaining permit authorization to perform the Project;
- Prepare, modify, and/or maintain the Customer's construction documents including plans, specifications, certificates, or other documents required by the Customer's Project (collectively, the "Construction Documents");
- Provide inspections, testing, walk-throughs, and/or records concerning the Company's observations of site conditions;
- Provide debris removal, grading, or other handiwork;
- Construct amenities, structures, appurtenances, water quality features, drainage features, or concrete paving;
- Provide training, educational material, public notices, or consultation; or
- Recommend best management practices for the Customer's use and implementation. The scope of work performed

ITEM	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	MOBILIZATION AND INSURANCE	1	EA	\$ 850.00	\$ 850.00
2	FABRICATE TYPE D INLET AT PIPE BRAKE	1	EA	\$ 6,950.00	\$ 6,950.00
				Total	\$ 7,800.00

Excludes: LABORATORY TESTING, SURVEY, PERMITS, BONDS, UTILITY RELOCATES, IRRIGATION REPAIRS, SALES TAX (IF PROJECT IS TAX EXEMPT, CERTIFICATE MUST BE PROVIDED BEFORE START OF PROJECT), FEES & FINES ASSOCIATED WITH DAMAGE OF UN AND MISMARKED UTILITY LINES, DAMAGE TO ANY SURROUNDING STRUCTURES.

**Standard Traffic Control includes installation, maintenance and removal of barrels, delineators, work ahead and lane closed ahead signs. Electronic message boards, detour and custom signs are not included.**

Schedule: The Company may provide schedules suggesting when work may be done in the future and/or a general plan for frequency of work. The Customer understands that schedules are subject to change, based on weather and other factors. The Customer agrees to make no claim against the Company for Work not being performed according to any schedule.

Pricing of Services: The Company has offered pricing at rates as shown in this Agreement for the items of work that are agreed to be performed. This pricing is shown with subtotals based on estimated quantities for the Customer's information. However, the Company will invoice and the Customer shall pay the unit price(s) for Work based on actual quantities performed. All services and materials will be charged sales tax unless a valid Texas Sales and Use Tax Resale Certificate/Exemption Certificate is furnished.



**Changes:** This is a unit price contract and includes only items for which the Company and the Customer have agreed on the Work described in the agreed line items. No claim shall be made against the Company for any variance between estimated quantities and the quantities actually requested or performed under the Agreement. The parties anticipate that the actual Work will involve performance of quantities that may differ from the estimated quantities, and as part of this Agreement, the Customer will pay for actual quantities performed and invoiced. Work for which there is no line item is not in the Scope of the Agreement, and will be added to this Agreement only if the Company and the Customer agree in writing on the scope and price of that additional work and the Customer indicates its agreement by signature or other express agreement.

**The Customer's Responsibility:** The Company cannot guarantee, assure, nor warrant the Customer's compliance with its permit authorization to perform the Project nor its compliance with Local, State, and/or Federal requirements. The Company is only advising the Customer on the site conditions and requirements, and the Customer has primary responsibility to perform the work recommended by the Company and stated in the permit authorization to perform the Project. The Customer therefore agrees that Customer's performance of certain work is a condition precedent to the Company's obligation and/or ability to perform work, and further agrees that Customer will perform at least the following work:

- Obtain permit authorization to perform the Project;
- Maintain and enforce good housekeeping practices;
- Maintain and enforce the best management practices described in the Customer's permit authorization to the maximum extent practicable, including routine maintenance and/or repair/replacement of pollution prevention devices or erosion and sedimentation controls;
- Manage the Customer's contractors, sub-contractors and suppliers at every tier, and all other visitors and deliveries to the site to make sure they are maintaining best management practices;
- Notify the Company of the start and completion of any construction, the termination of any permit authorization, the transfer of any parcels, of lot take-down schedules, or of any transfer of operational control to another operator or operators;
- Notify the Company of any responsibilities assigned to other agents, designers, consultants, trades, contractors, subcontractors and/or suppliers at any tier;
- Provide access to the areas in which the Company will provide services;
- Allow periodic inspections by the Company by any reasonable means, technology, or methodology;
- Implement best management practices as the Company recommends and/or suggests to the maximum extent practicable; and
- Comply promptly with the requirements of any permit authorization to perform the Project and with the requirements of Local, State, and Federal authorities.

**Term:** The Agreement will continue as long as the Customer requests services from the Company. However, when the Customer accepts a project as completed, the Company will cease service in that area and will no longer be responsible for providing services for that area.

**Termination:** Either party may terminate this agreement upon seven (7) days written notice to the other. If the Customer terminates the Agreement, the Company will immediately be due payment for services performed up to and resulting from termination, including demobilization, and after the date of termination, the Company will not be responsible for maintenance or storage of any records of services performed during this Agreement. If the Company terminates the agreement, the Company will immediately be due payment for services performed up to termination and after the date of termination. The Company will not be responsible for maintenance or storage of any records of services performed during this Agreement.

**Invoicing:** The Company will invoice by the last day of each month for services performed during that month, based on actual quantities of the Work performed.

**Payment:** Payment is due in full upon receipt, without retainage or withholding. Amounts unpaid after one hundred eighty (180) days will bear interest from seven days after the invoice date at 1 ½% interest per month.



**The Company Rights Upon Non-Payment:** If payment is not received timely, the Company may, at its sole discretion, suspend any or all work for the Customer. In addition, the Company will be under no obligation to maintain records that it has kept for the Customer on any Project for which payment is late. **NOTWITHSTANDING ANY OTHER PROVISION IN THIS DOCUMENT, THE CUSTOMER AGREES TO INDEMNIFY THE COMPANY FOR ANY DAMAGES INCURRED BY THE CUSTOMER ARISING OUT OF OR RELATED TO OR RESULTING FROM RECORDS THAT THE COMPANY DOES NOT MAINTAIN WHILE THE CUSTOMER'S ACCOUNT IS DELINQUENT.**

**Limitation of Responsibility / Liability:** The Company will be responsible for damages incurred by the Customer only to the extent that such damages are directly caused by the Company's actions or omissions. The Customer agrees that the Company is not liable for the Customer's failure to perform the Customer's responsibilities under this agreement, including following the recommendations and suggestions of the Company and maintaining best management practices. The Customer agrees that the Company's total liability for any one year of services provided under this Agreement for this Project will not exceed 50% of the amount billed to the Customer for this Project during that year. Under no circumstances will the Company be liable for damages due to the Customer's failure to perform any of its responsibilities outlined above, or damages caused by the actions or inactions of any of the Customer's employees, agents, designers, consultants, trades, contractors, subcontractors and/or suppliers at any tier.

**Waiver of Consequential Damages:** The Company and the Customer waive any and all claims against each other for consequential damages arising out of or relating to this Agreement. This mutual waiver includes:

- Damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- Damages incurred by the Company for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

**Assurance:** The Customer agrees that, both at the beginning of the job and any other time at which the Company may request, the Customer will provide the Company assurance of the Customer's ability to pay for the Work, as well as A) if this is a private project, the information described in subparagraphs 1-5 of Texas Business & Commerce Code Section 56.054 (d), or B) if this is a public projects, the information described in subparagraphs 1-3 of Texas Business & Commerce Code Section 56.054 (e).

**Limited Warranty:** The Company will perform the Work in a manner consistent with the standard of care expected of a company performing such services in this geographical area at this time under these circumstances. The Company provides no other warranties, and the Customer agrees that all other warranties, express or implied, are excluded.

**Disputes:** The parties will attempt to resolve any disputes arising out of or relating to this Proposal or the resulting Agreement and/or the Work by a) direct discussions between the parties, followed by b) mediation. If disputes remain unresolved after mediation, they will be resolved by arbitration, with the award of the arbitrator(s) binding pursuant to Texas Civil Practices and remedies Code Ch. 171. Mediation and/or arbitration will be conducted by the American Arbitration Association ("AAA") under their Construction Industry Rules in effect at the time that the dispute is first submitted to the AAA.

**Insurance:** The Company will carry its standard insurance, including general liability, auto liability, workers' compensation, and professional liability coverage.

**No Third Party Beneficiary:** Notwithstanding any provision of the Agreement, no other person or entity besides the Company and the Customer, whether or not mentioned in this Agreement or in the Work, is intended to be or will be considered to be a third party beneficiary of or entitled to assert any rights under this Agreement.

**MUTUAL INDEMNITY: THE COMPANY AND THE CUSTOMER AGREE THAT EACH WILL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE OTHER FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, LOSSES, DAMAGES,**



**CAUSES OF ACTION, SUITS, AND LIABILITIES, INCLUDING ALL EXPENSES OF LITIGATION, COURT COSTS, AND ATTORNEYS' FEES, OF EVERY KIND OR CHARACTER ("CLAIMS"), TO THE EXTENT THAT SUCH CLAIMS ARISE FROM DAMAGES CAUSED BY A) THE INDEMNIFYING PARTY, B) ANY OF THE INDEMNIFYING PARTY'S EMPLOYEES, REPRESENTATIVES, DESIGNERS, SUBCONTRACTORS, AND/OR SUPPLIERS AT ANY TIER, AND/OR C) ANY OTHER PARTY FOR WHOM THE INDEMNIFYING PARTY IS RESPONSIBLE.**

**THESE DUTIES EXTEND TO CLAIMS INCLUDING THOSE ARISING FROM PERSONAL INJURY, INCLUDING DEATH, EMOTIONAL DISTRESS, REAL AND PERSONAL PROPERTY DAMAGE, AND ECONOMIC LOSS.**

**THESE DUTIES EXTEND TO ALL CLAIMS THAT ARE BASED ON, IN CONNECTION WITH, RELATING TO, OR ARISING OUT OF WORK AND/OR THE AGREEMENT.**

**THESE DUTIES ARE NOT LIMITED BY OR TO THE AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE BY OR FOR ANY PARTY UNDER WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS OR OTHER EMPLOYEE BENEFIT ACTS.**

**APPROVED AS TO FORM AND SUBSTANCE:**

_____ ("Customer")	_____ Infrastructure Construction Services ("Company")
_____ Signature of the Customer Representative	_____ Signature of the Company Representative
_____ Printed Name of the Customer Representative	_____ Printed Name of the Company Representative
_____ Title of the Customer Representative	_____ Title of the Company Representative
_____ Date	_____ Date

TO: Members of the City Council

FROM: Joe Moore, City Engineer

MEETING DATE: July 24, 2023

SUBJECT: Consideration and possible action on a quote received from ICS for an emergency repair to an asphalt pavement sink hole at 443 Flint Point.

**Agenda Item: 9**

**Summary**

A sink hole formed underneath the asphalt pavement at 443 Flint Point. HDR has reviewed the locations of existing infrastructure including MVWA utilities and the sink hole does not appear to be caused by any existing infrastructure. HDR coordinated with ICS who is currently performing work for the City to obtain a quote to excavate the sink hole approximately 4-feet deep, verify no failed infrastructure, and then backfill and repair the asphalt pavement.

TO: Members of the City Council

FROM: Joe Moore, City Engineer

MEETING DATE: July 24, 2023

SUBJECT: Consideration and possible action on the Engineer's Report.

**Agenda Item: 10**

**Summary**

The City has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the 96-inch CMP Replacement Project, Williamsburg, Piney Point Circle easements, other various maintenance projects, and future projects.



**Engineer's Status Report  
City of Piney Point Village  
HDR Engineering, Inc.**

City Council Meeting Date: July 24, 2023

Submit to City: July 20, 2023

**CURRENT PROJECTS**

**1. 96-inch CMP Replacement Project**

The City and A.R. Turnkee (Contractor) have executed the project's contract documents, a pre-construction meeting has been held on May 9<sup>th</sup>, and the Contractor sent approval to start box culvert manufacturing on May 12<sup>th</sup>. The manufacturer has reported a production run on July 18<sup>th</sup> which is much later than the original 4-6 week lead time that HDR was provided.

HDR has requested the Contractor's schedule and start date multiple times and to-date has not received that information. HDR has issued the Notice to Proceed for July 24, 2023.

**2. 96-inch CMP Temporary Stabilization**

HDR continues to monitor the open trench for signs of erosion and failure of the stabilization. As previously reported, there is still slow erosion from very low in the trench, below the blue trench boxes, and is causing dirt from the outside of the trench box to settle. HDR will continue to monitor the erosion and settlement, especially following rain events, and will provide updates to the City.

**3. Piney Point Circle - Additional Easements**

The easement agreements have been prepared and sent to the residents at 11408/11406 Memorial. HDR received notice from Buck Ballas that the resident at 11406 Memorial has some concern over executing the easement as they are in the middle of a sale of the property. Mr. Ballas suggested a method of including the easement in their closing documents but HDR has not heard if the owners are interested in doing so or not. The residents at 11408 Memorial have not responded or acknowledged receipt of the easement document. The easement agreements for 11302/11303 Piney Point Circle have not been sent to the respective residents at this time as Mr. Ballas suggested getting the easements from 11408 & 11406 Memorial before sending it to those residents.

**4. Williamsburg and Wendover Drainage Improvements**

Per Council direction, HDR has revised the plans to include installation of storm sewer on the south side of the street only. No improvements will be made on the north side of the street. At the May City Council meeting, Council requested that we do not advertise Williamsburg at this time, but prepare a design for storm sewer at 11411 & 11414 Wendover and incorporate those designs into the Williamsburg drainage improvements project. HDR is completing the storm sewer design and will be coordinating with Cary for recommendations on the projects impact to trees. After her review, we'll update the Opinion of Probable Construction Costs (OPCC) and then present the design and costs to the residents for potential cost share agreements.

**5. Greenbay & Tynebridge Sidewalk Ramp**



The Contractor, ICS, started the work on the curb ramp at this intersection on Tuesday, June 20<sup>th</sup> and should be completed by early next week. Councilman Herminghaus noted some standing water on the landing of the ramp on the north side of Greenbay. HDR sent this concern to the Contractor and is waiting for their response. The Contractor is also working to complete the crosswalk striping and signage.

**6. Ditch Regrading**

The Contractor, ICS, has started the ditch regrading work but still needs to complete the regrading on Memorial and some touch up grading on Green Oaks. After those are completed they will be hydromulching.

**7. South Country Squire & Green Vale – Storm Sewer Clean & TV**

Council previously authorized the Mayor to approve a quote for cleaning and televising storm sewer at South Country Squire and Green Vale not to exceed \$15,000. HDR received three quotes for the proposed work. The lowest quote received was for a total of \$11,150 from AAA Flexible Pipe Cleaning. HDR coordinated with the Mayor and received approval to issue a Notice to Proceed to AAA Flexible Pipe Cleaning to begin the work. HDR has not received notice of the anticipated start date or schedule and will continue to follow up with AAA Flexible Pipe Cleaning until the televised results are received. Results will be discussed with Council at a later date.

**8. Pothole Repairs**

City Council approved the lowest quote submitted by AAA Asphalt for asphalt pot hole repairs at Echo Lane/Taylorcrest and on San Felipe/Memorial at the June Council meeting. The repairs will be started and completed on Saturday, June 22<sup>nd</sup>. An exhibit and public notice with project details was prepared by HDR and submit to the City for distribution. The City has sent this information out on V-Link.

**9. Asphalt Paving Improvements**

Per our discussions in the May and June Engineering Meeting and the Paving Improvements Planning Meeting held on June 13th with Dale, Joel, and Bobby, we have obtained a proposal from Atlas (formerly PaveTex) to core Tokeneke Trail, Innisfree Lane, Green Oaks Drive, and Williamsburg Drive and provide recommendations for pavement rehabilitation options. A proposal was received for \$6,750.00 and the Mayor approved the proposal. A Notice to Proceed has been issued for Atlas to begin the investigation. Council will be updated on the findings of their report upon receipt.

**10. Baker Cove**

Per discussion at the June Engineering Meeting, HDR has coordinated with Uretek about the ability to lift the sunken concrete panel on Baker Cove. Uretek believes the street is a good candidate for their product and has submit a quote to perform the work. A separate agenda item has been included for discussion and possible action on the quote.



#### **11. 443 Flint Point**

As presented that the June Engineering Meeting, a sinkhole formed in the asphalt pavement at 443 Flint Point. HDR is unaware of any storm sewer in the vicinity of the sink hole as the known storm sewer system starts at the cul-de-sac and continues south through easements to Chapelwood Church and Green Bay. HDR also confirmed from the MVWA that the sanitary sewer lines are not located along the street. HDR has coordinated with ICS who is currently performing work in the City to provide a quote for exploring a potential cause and repair to the pavement. The quote received has been included in a separate agenda item for discussion and possible action.



#### **12. 347 Tynebridge Storm Sewer Repair**

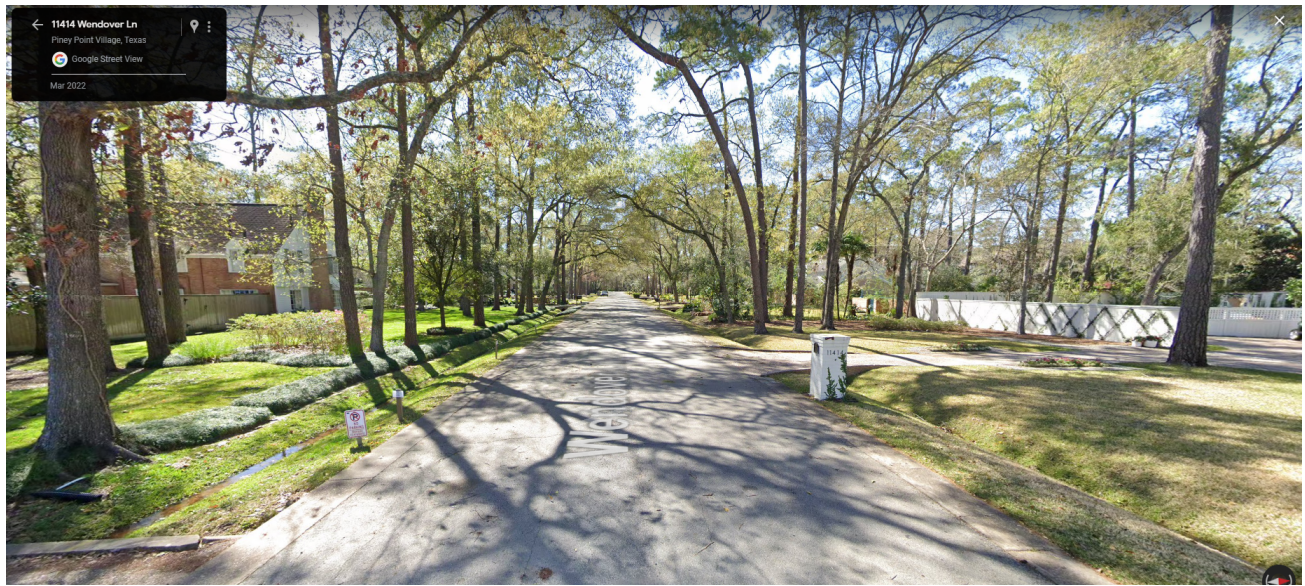
As previously discussed, the storm sewer at 347 Tynebridge was broken during a water line break and repair at this same address. Per discussion at the June Engineering Meeting, HDR obtained a quote from ICS who is currently performing work in the City to repair the storm sewer at this location. The quote has been included in a separate agenda item for discussion and possible action.



## **FUTURE PROJECTS**

### **13. List of Potential Storm Sewer Cost Share Projects**

- Chuckanut
- Innisfree
- Jamestown
- 610 Grecian Way
- Piney Point Circle (if made public)
- Wendover – Councilman Dodds received interest from residents on Wendover about continuing the storm sewer project. HDR recommends holding a public meeting with residents on Wendover to discuss potential projects and impacts on trees.



TO: Mayor and Members of the City Council

FROM: R. Pennington; City Administrator

MEETING DATE: July 24, 2023

SUBJECT: Consideration and possible action on revising Exhibit A to Section 74-245 Landscaping Plan, as referenced in Ordinance 2021.04.13.A as the Pre-Approved Plantings List.

**Agenda Item: 11**

In 2021, changes to the fence ordinance were adopted to allow 8' wooden fences with landscaping, irrigation, and maintained. The Beautification Committee provided a list of suggested plants for the landscaping.

This consideration is to revise the original exhibit in Ord. 2021.04.13.A to include more freeze tolerant plantings in the list as acceptable pre-approved plantings. This revised list was reviewed and generally accepted by the Beautification Committee for Council approval. This change will provide residents with more planting options and less risk of vegetation loss due to regional low temperature exposures.

**Attachment:**

Exhibit – Original

Exhibit – Revised

**Original Ordinance,  
Exhibit,  
&  
Landscape Plan**

ORDINANCE NO. 2021.04.13.A

AN ORDINANCE AMENDING ARTICLE IV OF CHAPTER 74 OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, BY DELETING PARAGRAPH (3) OF SUBSECTION (i) OF SECTION 74-245 IN ITS ENTIRETY AND ADDING A NEW PARAGRAPH (3) OF SUBSECTION (i) OF SECTION 74-245, ESTABLISHING REGULATIONS FOR FENCES, SIDE AND REAR YARD ADJACENT TO A STREET; PROVIDING FOR OTHER MATTERS RELATED TO THE SUBJECT; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

\* \* \* \* \*

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

**Section 1.** That Paragraph (3) of Subsection (i) of Section 74-245 be deleted in its entirety and a new Paragraph (3) of Subsection (i) of Section 74-245 be added to provide as follows:

**“Article IV. – DISTRICT REGULATIONS**

\* \* \*

**Sec. 74-245 – Supplementary district regulations.**

\* \* \*

- (i) *Fences and walls in required yards.* No fence or freestanding fence-type wall shall be permitted in any required yard except as specifically authorized below:

\* \* \*

- (3)*Fences, side and rear yard adjacent to a street.* Fences may be constructed within a required side or rear yard adjacent to a street if such fence does not exceed eight feet in height above the natural grade of the lot at the lot line adjacent to such fence, and the fence is either (i) an 80 percent fence, or (ii) an authorized wooden fence with landscaping from a City approved landscaping plan and placed on the side of the fence adjacent to the street. The property owner is responsible for maintaining

the fence and the landscaping in accordance with the City approved landscaping plan, including, but not limited to, removing and replacing any dead landscaping or other landscaping that does not comply with the City approved landscaping plan. The property owner is also responsible for removing and replacing the landscaping from the street and associated right-of-way if the City has to perform work in the right-of-way encumbered by such landscaping. The City's Building Official shall be responsible for ensuring compliance with this Section, and shall identify and give notice of any deficiencies or other deviations from a City approved landscaping plan. Failure of the property owner to maintain the fence and landscaping in accordance with the City approved landscaping plan shall result in the suspension of the fence permit. The City's Building Official shall give notice, by regular mail, to the property owner at the address of the property at issue identifying all deficiencies with the landscaping and/or fence. If the property owner fails to address all of the deficiencies with the fence and/or landscaping within thirty (30) days from the date the City mails notice of such deficiencies, the fence permit shall be revoked. If the fence permit is revoked, the property owner shall remove the fence and associated landscaping within ten (10) days of such revocation. If the fence and landscaping are not removed within ten (10) days of revocation of the fence permit, the City may remove the fence and landscaping as identified in the City approved landscaping plan. Any fees incurred by the City shall be the responsibility of the property owner. If the property owner fails to reimburse the City for all expenses incurred during the fence and landscaping removal process within ten (10) days from the date notice of such expenses is mailed to the property owner, the City may assess a lien against the property in the amount of such expenses. Any fence constructed between the main building and an adjacent street shall have the finished exterior side facing the adjacent street, and shall have no posts or rails visible from such adjacent street, irrespective of the distance from the fence and the adjacent lot line or street."

**Section 2.** Any person who shall intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.

**Section 3.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect,

impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 4.** All ordinances and parts of ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED on first and final reading this 13<sup>th</sup> day of April, 2021.

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Mark Kobelan  
Mayor

ATTEST:

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Karen Farris  
City Secretary

**Landscaping Plan, as required by Section 74-245(3)**

- 1) Landscaping plan prepared by a professional must be submitted to the city for approval.  
This must include orientation and specify the type, spacing and the size of the plantings per the pre-approved plantings in Exhibit A. Irrigation is mandatory. Planting in the city right of way is permissible.
- 2) Plantings not included in the pre-approved plantings list must be approved by the City's Urban Forester during the fence permit process. In the event the Urban Forester is unavailable, the Chairperson of the City of Piney Point Beautification Committee can authorize plantings not on Exhibit A.
- 3) Plantings shall not include any of the following varieties, unless otherwise included on the Exhibit A, or the property owner already maintains these specific varieties on the property and additional plantings are in keeping with a desired aesthetic:
  - Plants considered invasive to Houston-Texas Gulf Coast Region (reference Pg. 16 *A Garden Book for Houston and the Texas Gulf Coast*, River Oaks Garden Club, Fifth Edition, 2013)
  - Tropical varieties (i.e. palms, banana plants, bamboo)
  - Plants considered highly toxic to humans and/or animals. See Pgs. 640-643, *A Garden Book for Houston and the Texas Gulf Coast*, River Oaks Garden Club, Fifth Edition, 2013
  - Any vines that propagate by re-seeding
  - Thorny varieties
- 4) Before and after photos must be provided at final permit inspection.
- 5) Regular maintenance is required at the owner's expense. This includes the City right of way if part of the approved landscaping plan.
- 6) Plantings in the City right of way that must be removed due to a City or public work's project must be replaced at the owner's expense per the originally approved landscaping plan within 60 days of the project's completion.

- 7) On or before 3 year after obtaining the permit, privacy plantings must shield a minimum of 80 percent of the wooden fence's surface area from view from the adjacent city road or private street.**
- 8) Residents will be required to acknowledge in writing that they are aware of the ordinance and maintenance requirements, and that they will abide by such requirements.**

Pre-Approved Plantings List  
(Draft 7.19.2020 - Beautification Sub-Committee)

	Ezt. Maturity Size (ft)	Initial Planting		Optimal Sunlight	Additional Specifications / Comments		Page *
		Height	Width		Soil Conditions	Comments	
Shrubs							
Wolfs							
Burford (Ilex cornuta)	10	6	3 ft	15 gal.	Sun to Partial Shade	Fertile, well-drained soil	Drought tolerant and tolerates wet soils.
Foster (Ilex x obtusata)	20	10	3 ft	15 gal.	Sun to Partial Shade	Moist, well-drained soil	Medium growth. Less dense in partial shade. Easy to shape.
Nellie R. Stevens (Ilex x 'Nellie R. Stevens')	10-20	10-20	3 ft	15 gal.	Sun to Partial Shade	Moist, well-drained soil	Faster growing. Less dense in full shade. Very durable.
Savannah	15-30	10	4 ft	15 gal.	Sun to Partial Shade	Non-alkaline, well-drained soil	More narrow. Drought resistant. No salt-based fertilizers.
Viburnums							
Avebuld (Viburnum odoratissimum var. ovicoid)	15-20	15-20	3 ft	15 gal.	Sun to Partial Shade	Moist, well-drained soil	Upright growth habit.
Japonicum	6	8	3 ft	15 gal.	Sun to Partial Shade	Moist, well-drained soil	Upright growth habit. Damage at temperatures between 20-24°F.
Sandwich (Viburnum suspensum)	6-12	6-12	3 ft	15 gal.	Sun to Partial Shade	Moist, well-drained soil	
Walters (Viburnum coccineum)	8-25	6-10	3 ft	15 gal.	Sun to Partial Shade	Moist, well-drained soil	
Others							
Pineapple Guava (Eugenia selloana)	10-25	10-15	3 ft	15 gal.	Sun to Partial Shade	Well-drained, slightly acidic soil	Slow to moderate growing. Requires freeze protection.
Japanese Yew (Podocarpus macrophylla)	10-15	4-6	18-24 in.	15 gal.	Sun to Shade	Well-drained, acidic soil	Slow growing.
Baccharis (Baccharis flexilis)	10-15	15	4 ft	15 gal.	Sun to Partial Shade	Moist, well-drained soil	Slow growing. Less dense in partial shade.
Pittosporum (Pittosporum tobira)	6-15	7-20	3 ft	15 gal.	Sun to Partial Shade	Moist, well-drained soil	Prune for shape after blooming.
Small/Ornamental Trees							
Magnolia							
Little Gem variety of (Magnolia grandiflora)	25	10	4 ft	15 gal.	Sun to Partial Shade	Moist, well-drained soil	Not suitable for more narrow planting areas.
Vines / "Semi-Climbers"							
Cariflorate or Star Jasmine (Trieuchospermum jasminoides)	20	5	18-24 in.	1 gal.	Sun to Partial Shade	Loose, fertilized soil	Provide wire to trellis for support.
Creeping Fig (Ficus pumila)	10	15	18-24 in.	1 gal.	Sun to Full Shade	Moist, well-drained soil	Clings to masonry. Roots are invasive.
Bleeding Heart Vine or Glory Bower (Clerodendrum thomsonianum)	12	n/a	18-24 in.	1 gal.	Sun to Partial Shade	Moist, well-drained soil	Can be trimmed as shrub. Vines need support. Rampant grower.
Cariflorate or Star Jasmine (Trieuchospermum jasminoides)	15	20	18-24 in.	1 gal.	Sun to Partial Shade	Moist, well-drained soil	Requires less water after established. Requires freeze protection.
Cariflorate or Star Jasmine (Trieuchospermum jasminoides)	12	15	18-24 in.	1 gal.	Sun to Partial Shade	Moist, well-drained soil	Drought tolerant. Good for west-facing walls.

\* - A Garden Book for Houston and the Texas Gulf Coast. River Oaks Garden Club. Fifth Revised Edition 2013.

## **Revised Exhibit**

**Pre-Approved Plantings List**

(Draft 7.19.2020 --Beautification Sub-Committee)

		Est. Maturity Size (ft)		Initial Planting		Optimal Sunlight	Soil Conditions
				Min Spacing	Min Pot Size		
Hollys							
Yaupon Holly - Pride of Houston							
Burford ( <i>ilex cornuta</i> )		10	6	3 ft.	7 gal.	Sun to Partial Shade	Fertile, well-drained soil
Foster ( <i>ilex x attenuata</i> )		20	10	3 ft.	7 gal.	Sun to Partial Shade	Moist, well-drained soil
Nellie R. Stevens ( <i>ilex x 'Nellie R. Stevens'</i> )		10 - 20	10 - 20	3 ft.	7 gal.	Sun to Partial Shade	Moist, well-drained soil
Savannah /Eagleston		15 - 30	10	4 ft.	7 gal.	Sun to Partial Shade	Non-alkaline well-drained soil
Viburnum							
Walters ( <i>viburnum obovatum</i> )		8 - 25	6 - 10	3 ft.	7 gal.	Sun to Partial Shade	Moist, well-drained soil
Others							
Pineapple Gauva		10 - 25	10-15	3 ft.	7 gal.	Sun to Partial Shade	Moist, well-drained soil
Japanese Yew ( <i>podocarpus macrophyllus</i> )		10 - 15	4 - 6	6 ft	7 gal.	Sun to Partial Shade	Moist, well-drained soil
Banana Shrub ( <i>michelia figo</i> )		10 - 15	15	4 ft.	7 gal.	Sun to Partial Shade	Moist, well-drained soil
Pittosporum ( <i>pittosporum tobira</i> )		6 - 15	7 - 20	3 ft.	7 gal.	Sun to Partial Shade	Moist, well-drained soil
Loropetalum		~ 5 ft		3 ft.	7 gal.	Sun to Partial Shade	Moist, well-drained soil
Magnolia (magnolia grandiflora)							
Little Gem variety		25	10	4 ft.	7 gal.	Sun to Partial Shade	Moist, well-drained soil
D. D. Blanchard variety						Sun to Partial Shade	Moist, well-drained soil
Vines (freeze risk)							
Confederate or Star Jasmine		20	5	18-24	1 gal.	Sun to Partial Shade	Moist, well-drained soil
Creeping Fig ( <i>ficus pumila</i> )				18-24	1 gal.	Sun to Partial Shade	Moist, well-drained soil
Evergreen Wisteria		10	10	18-24 in	1 gal.	Sun to Partial Shade	Moist, well-drained soil
Coral honeysuckle or trumpet honeysuckle ( <i>lonicera</i>		15	20	18-24 in	1 gal.	Sun to Partial Shade	Moist, well-drained soil
Roses							
Peggy Martin		6	10	18-24 in	1 gal.	Sun to Partial Shade	Moist, well-drained soil
Old Blush		5	10	18-24 in	1 gal.	Sun to Partial Shade	Moist, well-drained soil

TO: The Honorable Mayor and Members of the City Council

FROM: R. Pennington; City Administrator

MEETING DATE: June 26, 2023

SUBJECT: Consideration and possible action on approval of the minutes for the Regular Session Council Meeting held on June 26, 2023.

**Agenda Item: 12**

**Informational Summary**

The following is the draft of minutes from the regular council meeting held on Monday, June 26, 2023.

**Recommendation**

Staff recommends the approval of minutes from the regular council meeting held on June 26, 2023.

**MINUTES OF A CITY OF PINEY POINT REGULAR COUNCIL MEETING MONDAY, JUNE 26, 2023, 6:00 P.M.  
AT CITY HALL CHAMBERS, 7676 WOODWAY DRIVE, SUITE 300, HOUSTON, TEXAS.**

**Councilmembers Present:** Mayor Mark Kobelan, Michael Herminghaus, Dale Dodds, Aliza Dutt, Jonathan Curth.

**City Representatives Present:** Bobby Pennington, City Administrator; David Olson, City Attorney; Ray Schultz, Police Chief; Brian Baker, Police Patrol Commander; Annette Arriaga, Director of Planning & Development; Joe Moore, City Engineer; Zeb Nash, Fire Commissioner; Howard Miller, Interim Fire Chief; Marlo Longoria, Village Fire Administrator.

**Call To Order**

- Mayor Kobelan declared a quorum and called the meeting to order at 6:02 p.m.

**Pledge Of Allegiance**

- Council led the Pledge of Allegiance to the United States of America Flag.

**Citizens Wishing to Address Council**

- Berzin Bhandara with Ardenwood Group discussed potential public office space at 7670 Woodway.
- There were no other general comments.

**Agenda**

**1. Consideration and possible action on the Memorial Villages Police Department Monthly Report.**

- Ray Schultz, Police Chief reported the activities of the police department for the month of May.
- No action was taken.

**2. Consideration and possible action on the Village Fire Department Monthly Report.**

- Fire Commissioner Nash and Interim Chief Miller reported the activities of the fire department for the month of May.
- No action was taken.

**3. Presentation on the Village Fire Department Annual Audited Report for FY 2022 and consider acceptance as presented.**

- Interim Fire Chief Miller presented the audit report for fiscal year 2022 completed by Belt Harris Pechacek, LLLP.
- Councilmember Dodds made a motion to approve the Village Fire Department fiscal year 2022 audit as presented, seconded by Councilmember Herminghaus.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

**4. Consideration and possible action on Village Fire Department Budget Amendment 003-2022.**

- Councilmember Herminghaus made a motion to approve the Village Fire Department Budget Amendment 003-2022, seconded by Councilmember Dutt.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.
5. **Consideration and possible action on Village Fire Department Budget Amendment 2023-04 and Ordinance No. 2023.06 amending the City of Piney Point Village 2023 Budget to account for an increase assessment for Village Fire Department services.**
    - Councilmember Dodds made a motion to approve the Village Fire Department Budget Amendment 2023-04 and Ordinance No. 2023.06 amending the City of Piney Point Village 2023 Budget, seconded by Councilmember Herminghaus.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
    - The motion carried.
  6. **Consideration and possible action on the Village Fire Department Fiscal Year 2024 Budget.**
    - The budget presentation was provided by Interim Chief Miller followed by Council questions and comments.
    - Councilmember Dodds made a motion to approve the Village Fire Department Fiscal Year 2024 Budget, seconded by Councilmember Herminghaus.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
    - The motion carried.
  7. **Consideration and possible action on modification of monthly unit rate and fuel surcharge on GFL contracted solid waste collection, disposal services and recycling services.**
    - The council discussed the fuel surcharge calculations.
    - Councilmember Herminghaus made a motion to approve the monthly unit rate increase of 5.41% and a fuel surcharge increase of 3% in accordance with the exhibit provided, seconded by Councilmember Dodds.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
    - The motion carried.
  8. **Consideration and possible action on revising the city holiday schedule to observe Independence Day on July 4.**
    - Councilmember Herminghaus made a motion revising the city holiday schedule to observe Independence Day on July 4, seconded by Councilmember Dutt.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
    - The motion carried.
  9. **Consideration and possible action on the Mayor's Monthly Report.**
    - No action taken.
  10. **Consideration and possible action on the City Administrator's Monthly Report including Financial Report for May 2023; Refund of Temporary Certificate of Occupancy on 601 Piney Point Road; Disbursement – Bright Landscape Designs (Greenbay/Robbins); Disbursement – Bright Landscape Designs (Greenbay/Tynebridge); Disbursement – Tyler Technologies Inc; Maintenance Contract Amendment – Westco; Memorial Drive Esplanade Plant Replacement; Specific Use Permit Projects**

**– Update; Short-Term Lease on Single-Family Dwellings – P&Z Status; Iris Lee Automated License Plate Recognition (ALPR) system; Parade Event.**

- Councilmember Herminghaus made a motion to the following: (1) to refund of 601 Piney Point Road temporary certificate of occupancy; (2) to approve disbursements over \$10,000 as presented; (3) to amend Westco landscape contract including Greenbay maintenance, changes to crape myrtle care and insect control, increasing cost to \$10,598 per month; (4) to approve proposal from Tree Service and Design to replace Memorial Drive plantings as itemized for \$8,875; (5) to allow for an ALPR system to be located on private property near Iris Lee. Motion was seconded by Councilmember Dodds.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

**11. Consideration and possible action on quotes received from contractors for asphalt repairs at Memorial/San Felipe and Taylorcrest/Echo Lane.**

- Councilmember Dodds made a motion to award AAA Paving the asphalt repairs at Memorial/San Felipe and Taylorcrest/Echo Lane for \$27,151.25, seconded by Councilmember Dutt.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

**12. Consideration and possible action on the Engineer's Report.**

- No action taken.

**13. Consideration and possible action on approval of minutes for the Regular Session Meeting held on May 22, 2023.**

- Councilmember Herminghaus made a motion to approval of minutes for the Regular Session Meeting held on May 22, 2023, seconded by Councilmember Dodds.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

**14. Consideration and possible action on any future agenda items, meeting dates, and similar matters.**

- No action taken.

**15. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney); and pursuant to Section 551.072 of the Texas Government Code (Real Property), specifically to deliberate on Piney Point Village City Hall office lease.**

- Council adjourned into closed session at 8:26 p.m.
- Council reconvened into open session at 8:42 p.m.

**16. Consideration and possible action on items discussed in Executive Session.**

- No action was taken.

**17. Adjourn.**

- Councilmember Herminghaus made a motion for adjournment, seconded by Councilmember Dodds.
- Mayor Kobelan adjourned the meeting at 8:43 p.m.

**PASSED AND APPROVED this 24th day of July 2023.**

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Mark Kobelan  
Mayor

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Robert Pennington  
City Administrator / City Secretary