

**CITY OF PINEY POINT VILLAGE  
CITY COUNCIL**

Mark Kobelan, Mayor  
Michael Herminghaus, Council Position 1  
Dale Dodds, Council Position 2  
Joel Bender, Council Position 3, Mayor Pro Tem  
Aliza Dutt, Council Position 4  
Jonathan C. Curth, Council Position 5



**COUNCIL CHAMBERS  
7676 WOODWAY, SUITE 300  
HOUSTON, TEXAS 77063**

Robert Pennington, City Administrator  
David Olson, City Attorney

Phone (713) 782-0271  
[www.cityofpineypoint.com](http://www.cityofpineypoint.com)

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**THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, OCTOBER 23, 2023  
6:00 PM**

**NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR COUNCIL MEETING ON MONDAY, OCTOBER 23, 2023, AT 6:00 P.M. AT CITY HALL, 7676 WOODWAY DR., SUITE 300, HOUSTON, TEXAS TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**I. DECLARATION OF QUORUM AND CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. CITIZENS WISHING TO ADDRESS COUNCIL** - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of the Council or a Staff Member may only respond by stating specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

**IV. NEW BUSINESS**

1. Consideration and possible action on the Memorial Villages Police Department Monthly Report.
2. Consideration and possible action on the Village Fire Department Monthly Report.
3. Consideration and possible action on the Mayor's Monthly Report.
  - a) Landscape Improvements.
  - b) Arbor Day.
4. Consideration and possible action on the City Administrator's Monthly Report.
  - a) Financial Related Items:
    - i. Financial Report – September 2023.
    - ii. Property Tax Report – September 2023.
    - iii. Investment Report – Quarter-end September 2023.
    - iv. Authorize Disbursements over \$10,000.

- v. Authorize Merchant Card Services – OpenEdge.
  - b) Specific Use Permit Projects – Updates.
  - c) Gound Maintenance RFP – Update.
  - d) Meeting Signage Proposals.
- 5. Consideration and possible action on a quote from Uretek for pipe sealing and pavement lifting on Dana Lane.
- 6. Consideration and possible action on the 2023 Paving Improvements Project.
- 7. Consideration and possible action on the Engineer's Report.
- 8. Consideration and possible action on approval of the minutes for the Regular Session Council Meeting held on September 25, 2023.
- 9. Consideration and possible action on future agenda items, meeting dates, and similar matters.

#### V. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE

- 10. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in:
  - a) **Section 551.071**- Consultation with City Attorney.
  - b) **Section 551.072**- Real Estate Property.
  - c) Reconvene into an open session.
- 11. Consideration and possible action on items discussed in the Executive Session.

#### VI. ADJOURNMENT

#### CERTIFICATION

I certify that a copy of the October 23, 2023, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in compliance with Chapter 551 of the Texas Government Code on October 20, 2023.



Robert Pennington  
City Administrator / City Secretary



*In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide reasonable accommodations for persons attending City Council meetings. This facility is wheelchair-accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours before the meeting. For further assistance, we kindly request that you contact our city staff by dialing 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.*

TO: City Council

FROM: R. Pennington, City Administrator

VIA: R. Schultz, Police Chief

MEETING DATE: October 23, 2023

SUBJECT: Discuss and take possible action on the Memorial Villages Police Department Monthly Report.

**Agenda Item: 1**

This agenda item is for MVPD monthly reporting, to hear and discuss the activity of the Department including details on call volume, traffic stops, citations, and other public safety-related incidents. Attached is the monthly report from MVPD.



Memorial Villages Police Department  
11981 Memorial Drive  
Houston, Texas 77024  
Tel. (713) 365-3701

Raymond Schultz  
Chief of Police

October 9, 2023

TO: MVPD Police Commissioners  
FROM: R. Schultz, Chief of Police  
REF: September 2023 Monthly Report

During the month of September, MVPD responded/handled a total of 5,972 calls/incidents. 4,503 House Watch checks were conducted. 725 traffic stops were initiated with 746 citations being issued for 1306 violations. (Note: 23 Assists in Hedwig, 188 in Houston, 3 in Spring Valley and 0 in Hillshire)

*Calls/Events by Village were:*

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2031/18610	1640/15096	2	394/166/560	10@3:28
Piney Point:	1633/14456	1264/10740	4	241/125/366	10@3:55
Hunters Creek:	2049/20636	1596/16308	8	266/113/379	13@3:01
				Cites/Warn/Total	33@3:25

*Type and frequency of calls for service/citations include:*

Call Type	#	Call Type	#	Citations	#
False Alarms:	151	Ord. Violations:	21	Speeding:	185
Animal Calls:	15	Information:	18	Exp. Registration	329
ALPR Hits:	37	Suspicious Situations	85	No Ins	189
Assist Fire:	48	Loud Party	15	No License	147
Assist EMS:	46	Welfare Checks:	14	Stop Sign	26
				Fake Plate	26

*This month the department generated a total of 68 police reports.  
BH-18 PP-21 HC-29 HOU-0, HED-0, SV-0*

Crimes Against of Persons (0)

Crimes Against Property (14)

Theft/Felony	1	Fraud/ID	8
Unlawful Use of a Motor Vehicle	2	Theft Misd.	3

1

Petty/Quality of Life Crimes/Events (54)

ALPR Hits (valid)	2	DWI	1
Accidents	14	Poss of a DW	1
Animal Bite	1	Misc	12
Warrants	7	Towed Vehicles	16

Arrest Summary: Individuals Arrested (10)

Warrants	7	Felony	2
Class 3 Arrests	0	DWI	1



<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	4,048,379	5,698,141	71.0%
• Operating Expense:	773,878	1,096,092	70.6 %
• Total M&O Expenditures:	4,822,257	6,794,233	71.0%
• Capital Expenses:	358,646	672,200	53.4%
• Net Expenses:	5,180,903	7,466,433	69.0%

#### Follow-up on Previous Month Items/Requests from Commission

- The TMRS resolution was completed as requested.

#### Personnel Changes/Issues/Updates

- Officer Lowrey submitted his letter of resignation effective 9/29/23. We currently have 1 vacancy for a sworn position and 2 dispatch openings. 3 dispatch candidates are in the background phase.

#### Major/Significant Events

- A resident was defrauded by con artists out of several thousands of dollars. Detectives worked on the case after being notified of the crime and were successful in getting the suspects to return to the area for more money. Surveillance was set up monitoring the victim's home. The suspects returned to the area and were observed by detectives as the suspects watched the victim's home. 2 suspects were taken into custody. MVPD was notified by the FBI that the suspects are part of a larger organized crime ring and that we are the first department to be able to effect an arrest on the suspects.
- On September 11, 2023, a fugitive who had been on the run from Federal agents for over 23 years was taken into custody on an outstanding warrant for human smuggling. The 47-year-old male was booked into the Harris County Jail.

#### Status Update on Major Projects

- The MVPD radio project was closed out.
- The department was notified that additional funds have been awarded to the MVPD as reimbursement from Hurricane Harvey. The funds are for management costs associated with the accounting requirements. Great work by our fiscal manager.

#### Community Projects

- Staff attended Hero's Day at Hunters Creek Elementary School and had lunch with students.
- MVPD staff participated in the 9/11 Heroes Run and the 2023 MADD Walk.
- MVPD staff completed 3 summer RAD Classes and is currently hosting a RAD55 class for seniors.

#### V-LINC new registrations in September +32

BH – 1618(+10)  
PP – 1141 (+8)

HC – 1622 (+10)  
Out of Area – 597 (+4)

## September VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 20	3:39
------------	------

Fire – 4	3:22
----------	------

EMS – 16	3:43
----------	------

### By Village

BH Fire – 1	2:52
-------------	------

BH EMS – 6	4:04
------------	------

PP Fire – 0	0:00
-------------	------

PP EMS – 3	4:54
------------	------

HC Fire -3	3:31
------------	------

HC EMS -7	2:55
-----------	------

### Combined VFD Events (Priority + Radio)

Total – 60	3:33
------------	------

Fire – 35	3:22
-----------	------

EMS – 25	3:46
----------	------

### Radio Call Events

Total – 40	3:30
------------	------

Fire- 31	3:21
----------	------

EMS- 9	3:52
--------	------

### Radio Call Events by Village

BH – 11	3:54
---------	------

PP – 12	2:47
---------	------

HC – 17	3:44
---------	------

## 2023 Total Incidents

2023	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests		Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	3	25	44	72	11		4130	2646	1356	899	1032	611	1573	1130
February	0	16	37	53	8		3875	2522	1300	909	926	515	1504	1090
March	2	11	50	63	15		5376	4025	1881	1487	1426	973	1930	1090
April	2	10	30	42	8		4275	2966	1574	1198	966	572	1590	1195
May	1	19	61	82	21		5285	3873	1747	1315	1466	1062	1936	1496
June	1	16	93	110	20		8512	7148	2930	2559	2267	1818	3179	2765
July	2	14	89	105	14		10,474	9163	3323	3003	2889	2499	4109	3655
August	0	17	77	94	17		7,278	5804	2468	2086	1851	1426	2766	2291
September	0	12	56	68	10		5,972	4503	2031	1640	1633	1264	2049	1596
October														
November														
December														
Total	11	140	537	689	124		55177	42650	18610	15096	14456	10740	20636	16308

[illegible]

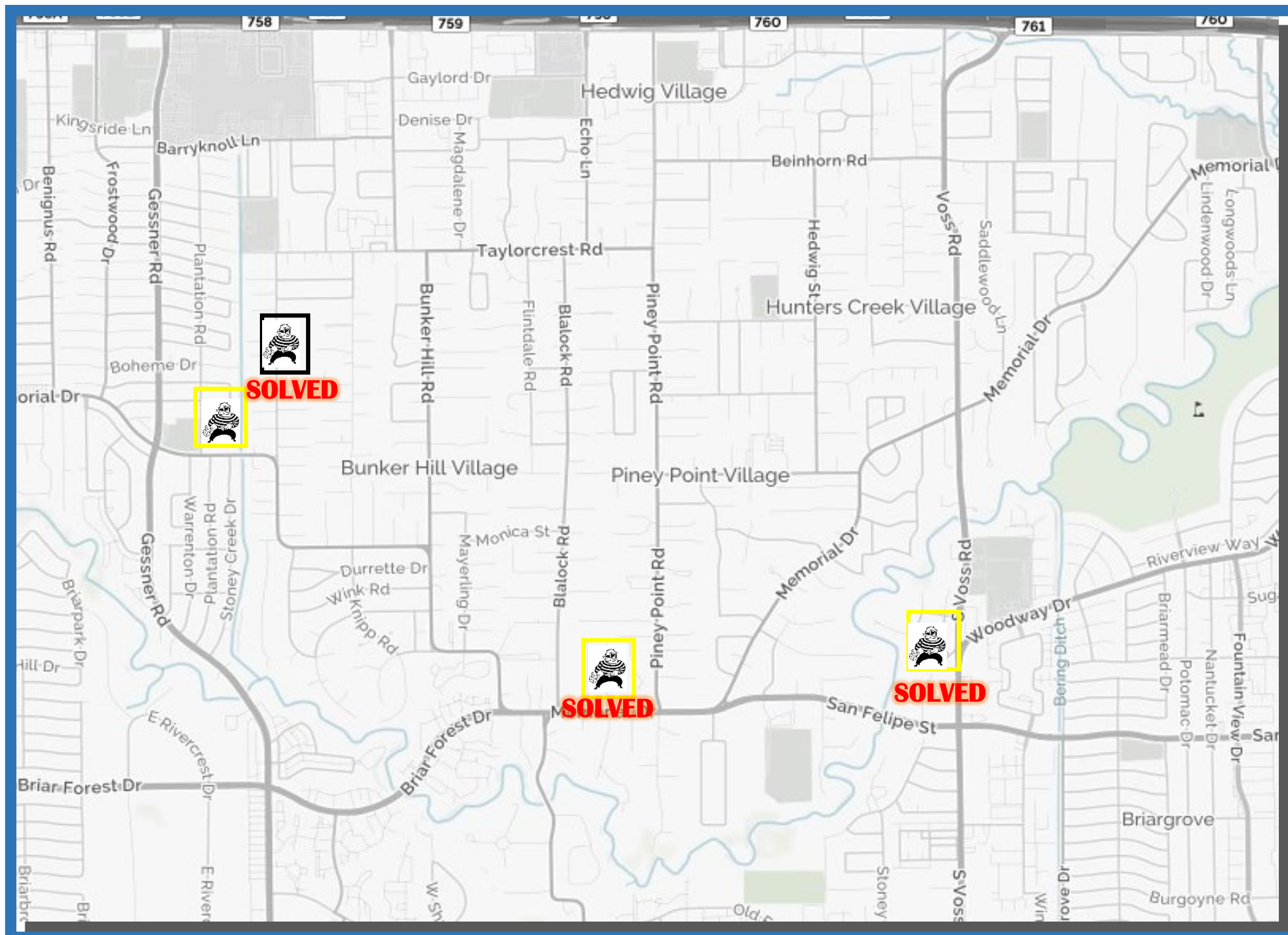


## 2022 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites	
ALSALMANI, ALI		26:36:21	23:28:43	24:11:20	22:45:35	36:12:16	39:39:19	20:29:11	41:34:45	25:51:37				5	55	
BAKER, BRIAN C	*	3:31:40	0:18:16	1:29:15	0:32:24	0:21:24	0:34:07	0:00:00	5:44:14	0:00:00						
BALDWIN, BRIAN		17:32:11	13:52:09	18:58:23	15:22:04	11:14:09	12:46:41	0:30:45	17:17:18	16:36:03				3	23	
BIEHUNKO, JOHN		22:37:16	20:41:29	24:20:46	9:54:47	16:39:29	14:18:35	21:50:18	17:17:36	16:00:05					20	
BOGGUS, LARRY	*	0:04:10	0:59:15	2:42:11	14:58:50	12:06:57	0:22:51	0:46:16	1:18:35	1:46:29						
BURLESON, Jason		13:12:02	10:25:15	13:11:53	22:52:41	25:02:17	28:34:21	12:28:04	17:46:00	14:03:26				3	26	
BYRD, Rachied										25:56:26				11	38	
CANALES, RALPH EDWARD		15:05:04	14:08:39	19:00:17	9:18:54	13:22:58	10:32:51	12:45:59	19:09:34	11:22:01				5	20	
CERNY, BLAIR C.	*	22:20:53	13:00:34	4:12:21	5:52:34	9:33:34	4:46:33	0:00:00	2:48:09	7:12:49						
ECKERFIELD, Dillion		25:34:06	16:08:21	33:29:46	21:55:20	33:28:28	33:18:43	29:35:54	18:27:41	17:59:00					22	
HARWOOD, NICHOLAS		18:58:46	19:16:48	12:51:44	9:07:09	9:03:33	21:35:51	25:01:09	20:51:59	28:19:01				8	27	
JARVIS, RICHARD		17:03:26	15:40:05	15:27:29	13:10:22	16:25:12	16:22:45	38:21:03	20:33:00	17:51:04				1	21	
JOHNSON, JOHN		15:48:16	16:53:09	14:28:58	17:03:42	13:16:09	25:55:05	15:29:31	12:10:51	23:43:59				1	37	
JONES, ERIC	*	0:00:00	14:52:11	0:00:00	0:00:00	0:02:31	0:00:00	0:00:00	0:00:18	2:40:15				1		
KING, JEREMY		9:53:27	0:00:00	20:34:58	7:58:39	14:52:28	7:00:48	17:04:38	12:46:59	13:25:27					16	
KUKOWSKI, Andy		21:46:17	23:48:00	14:19:24	14:13:17	27:31:49	29:10:56	8:46:48	24:12:12	25:10:47				1	46	
LOWRIE, Andy		18:47:35	35:22:56	22:43:49	31:50:20	26:19:33	31:43:01	37:35:44	32:07:40	14:19:42					26	
MCCELVANY, ROBERT		13:28:51	9:01:39	3:53:11	9:48:34	6:28:09	8:32:13	7:05:07	5:38:07	8:00:29				3	22	
ORTEGA, Yesenia		16:22:55	14:53:39	22:43:49	25:29:38	17:20:34	23:37:36	23:08:26	15:14:27	14:33:27				2	20	
OWENS, LANE	*	7:19:25	1:06:57	0:03:44	0:00:00	0:05:50	0:00:00	0:00:00	0:00:00	2:12:22						
PAVLOCK, JAMES ADAM		1:16:57	0:41:05	1:32:18	0:19:29	1:35:54	8:41:34	5:49:04	19:37:04	25:49:25				4	157	
RODRIGUEZ, CHRISTOPHER	*	2:58:13	0:45:39	5:03:49	10:10:35	3:29:18	1:38:51	1:09:41	0:39:05	7:12:29						
RODRIGUEZ, REGGIE				2:13:47	30:19:25	30:22:14	2:08:28	22:56:31	0:52:52	19:28:41				4	30	
SALAZAR, Efrain		21:58:39	20:02:08	19:37:20	14:39:42	22:21:47	24:51:18	41:51:31	1:11:04	10:18:29				2		
SCHANMEIR, CHRISTIAN		20:44:52	12:50:34	15:00:40	16:57:42	20:25:07	18:25:29	20:05:42	20:35:08	17:11:30				5	20	
SCHULTZ, RAYMOND	*	5:44:09	0:00:00	0:46:23	1:12:56	0:00:00	1:09:46	0:24:54	3:16:02	0:05:22						
SILLIMAN, ERIC		25:55:25	11:42:31	7:51:13	7:22:18	31:05:02	26:15:50	15:19:48	21:16:57	22:31:14				2	73	
SPRINKLE, MICHAEL		9:05:01	6:38:58	13:45:12	12:40:15	12:06:36	10:45:10	12:31:26	9:01:06	8:55:10				1	12	
TAYLOR, CRAIG		29:35:02	17:58:23	21:22:03	12:56:07	16:16:43	9:51:48	15:28:13	25:42:25	16:01:01				4	23	
TORRES, PATRICK		14:23:40	17:57:00	12:04:56	16:42:07	17:43:40	7:33:10	11:51:15								
VALDEZ, JUAN		20:27:22	8:01:45	16:38:45	16:10:38	15:51:29	17:34:23	21:00:35	27:51:49	19:17:02					11	
VASQUEZ, MONICA	*	0:39:02	2:11:16	2:48:31	24:00:53	2:54:01	0:52:15	0:49:31	1:01:46	0:11:55						
WHITE, TERRY		26:58:37	19:19:14	6:53:51	14:02:23	32:35:37	24:40:56	28:18:39	14:43:05	5:22:02				2	1	
WILLIFORD, Adam		17:44:28														
* = Admin														Total	68	746

Dispatch Committed Time														Totals
911 Phone Calls		385	377	460	UNV	UNV	383	278	214	264				2361
3700 Phone Calls		2469	2015	2558	UNV	UNV	2519	2018	2213	2049				15841
DP General Phone Calls*		53:12:01	71:35:35	56:39:49	UNV	UNV	UNV	35:59:09	39:03:25	48:90:24				
Radio Transmissions							10498	8985	9428	12234				

\* This is the minimal time as all internal calls route through the 3700 number.



## 2023 Burglary Map

Address	Alarm	POE
12102 Rhett	No	Rear Door/Force
203 Heritage Oaks	No	Front Door/Force
1205 River Bend	No	Rear Door/Force
12014 Surrey Ln	No	UNL

## 2023 Robberies

Address	MO
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 Daytime Burglary

 Nighttime Burglary

 Robbery

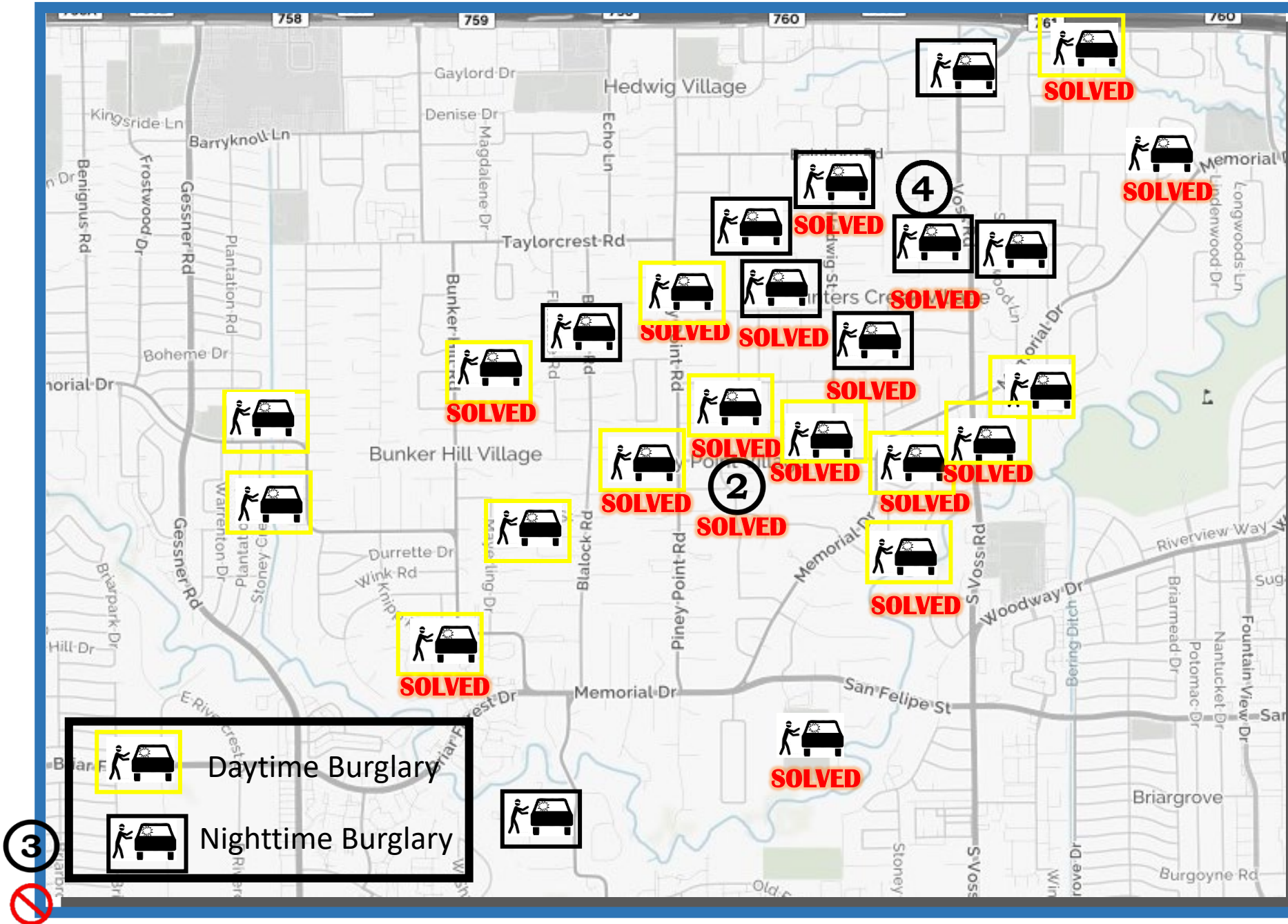


9/30/23

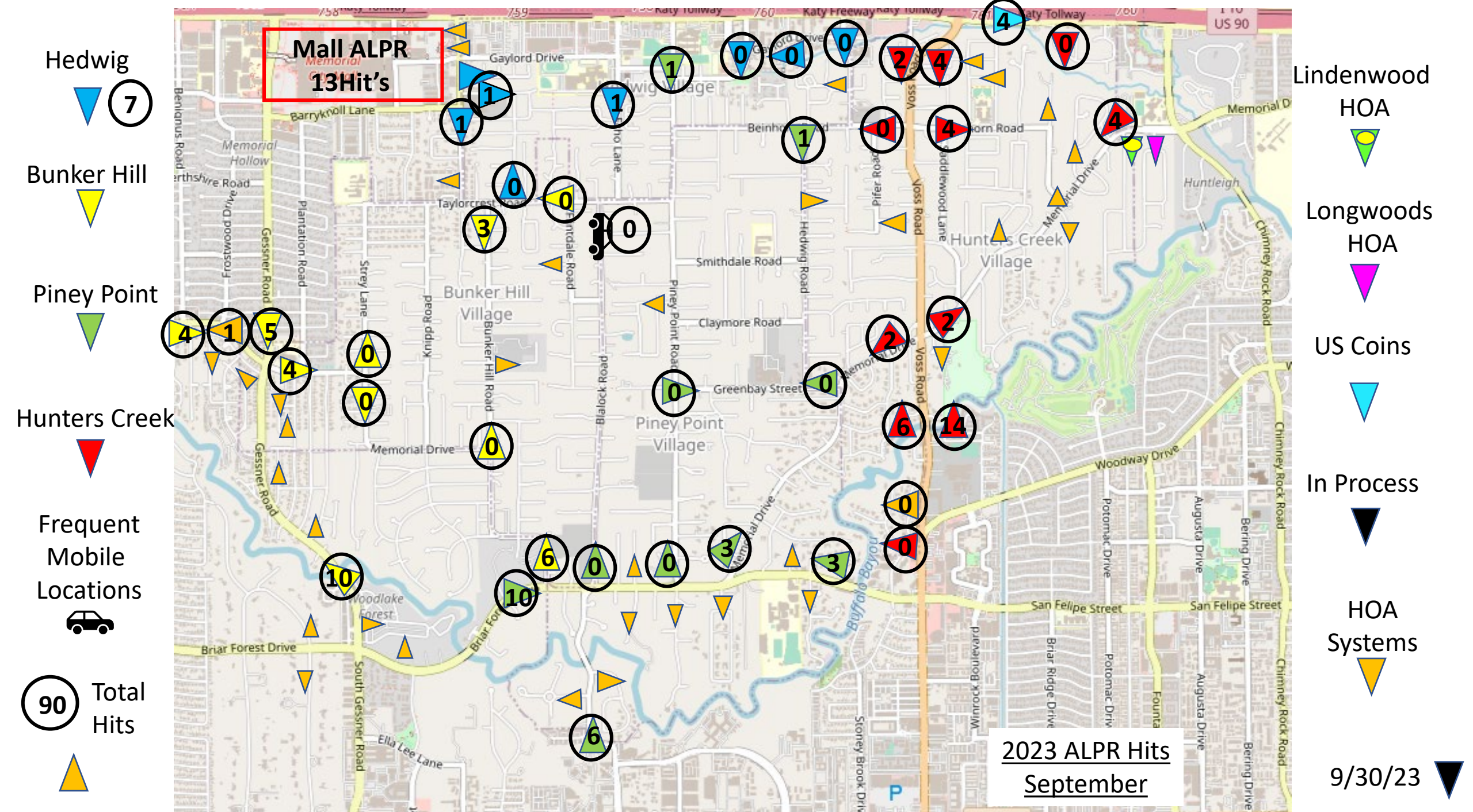


## 2023 Auto Burglary Map

Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
<b>10709 Memorial</b>	<b>Lock Punch</b>
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor
10700 Marsha	Win/Smash
11722 Flintwood	UNL
1 Carsey Ln	UNL*
8435 Katy Fwy	Win/Smash*
11678 Arrowood	UNL
<b>11750 Memorial</b>	<b>Window/Punch</b>
12122 Memorial	UNK
<b>10900 Wickline</b>	<b>Window/Punch</b>
201 Kinkaid School Rd	UNL
825 Saddlewood	Lock Twist
<b>106 Willowend</b>	<b>Window/Punch</b>
<b>10906 Wickline</b>	<b>Window/Punch</b>
<b>9 Tokeneke Trl</b>	<b>Window/Punch</b>
<b>11207 Tyne Ct</b>	<b>Window/Punch</b>
11215 Tyne Ct	UNL
10901 Bridgewood	UNL
<b>11 Willowend</b>	<b>UNL/Contractor</b>
505 Lanecrest	UNL
749 W Creekside	Unfounded









**Mall ALPR Recoveries**

Hedwig  
 


Bunker Hill  



Piney Point  



Hunters Creek  


Frequent  
Mobile  
Locations  


 Recovered Vehicles  
Recovered Plates -2

 Investigative  
Leads


Lindenwood  
HOA  


Longwoods  
HOA  


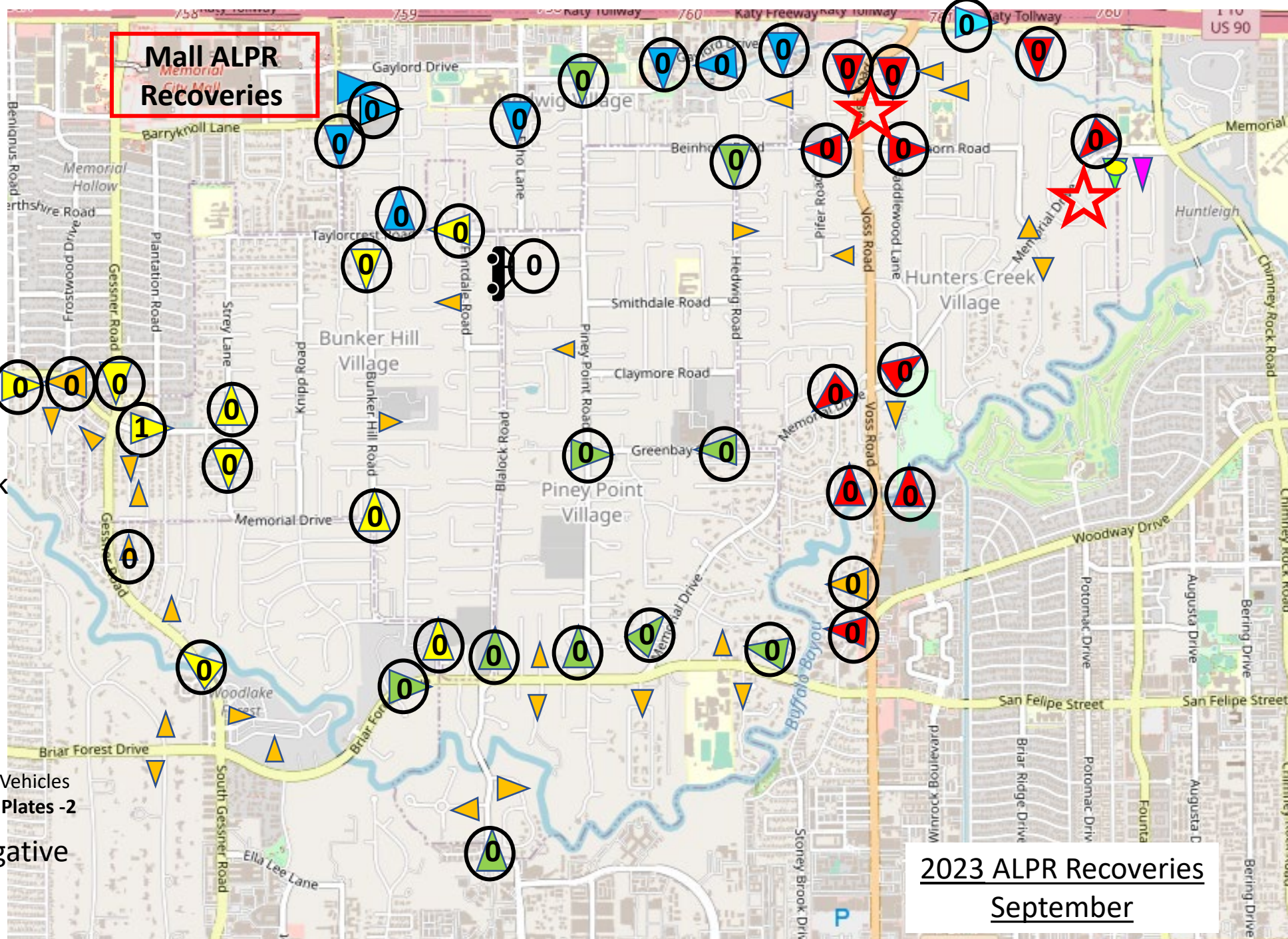
US Coins  


In Process  


HOA  
Systems  


9/30/23 

2023 ALPR Recoveries  
September







# September 2023 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate  
Number of Unique Plates Read – Total without repeats  
Number of Hits/Alerts - All 14 possible categories  
Number of Hits/Alerts of the 6 monitored categories  
Number of Sex Offender Hits (not monitored live)  
Summary Report  
Total Hits-Reads/total vehicles passed by each camera

# 2023 ALPR Data Report

## Plate Reads Summary

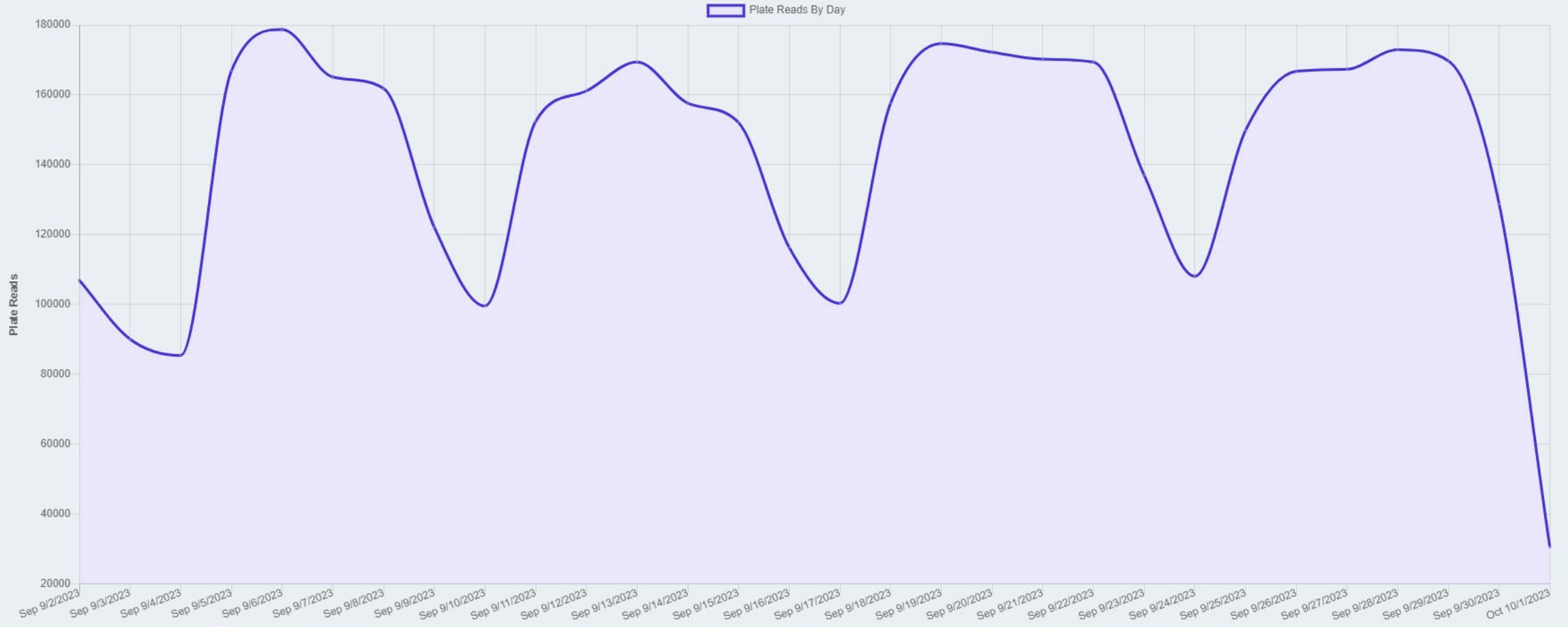
Total Plate Reads:  
4,260,941

[Download CSV](#)

Sep 2 - Oct 1

Devices (34) ▾

[Search](#)



# Unique Plate Reads Summary

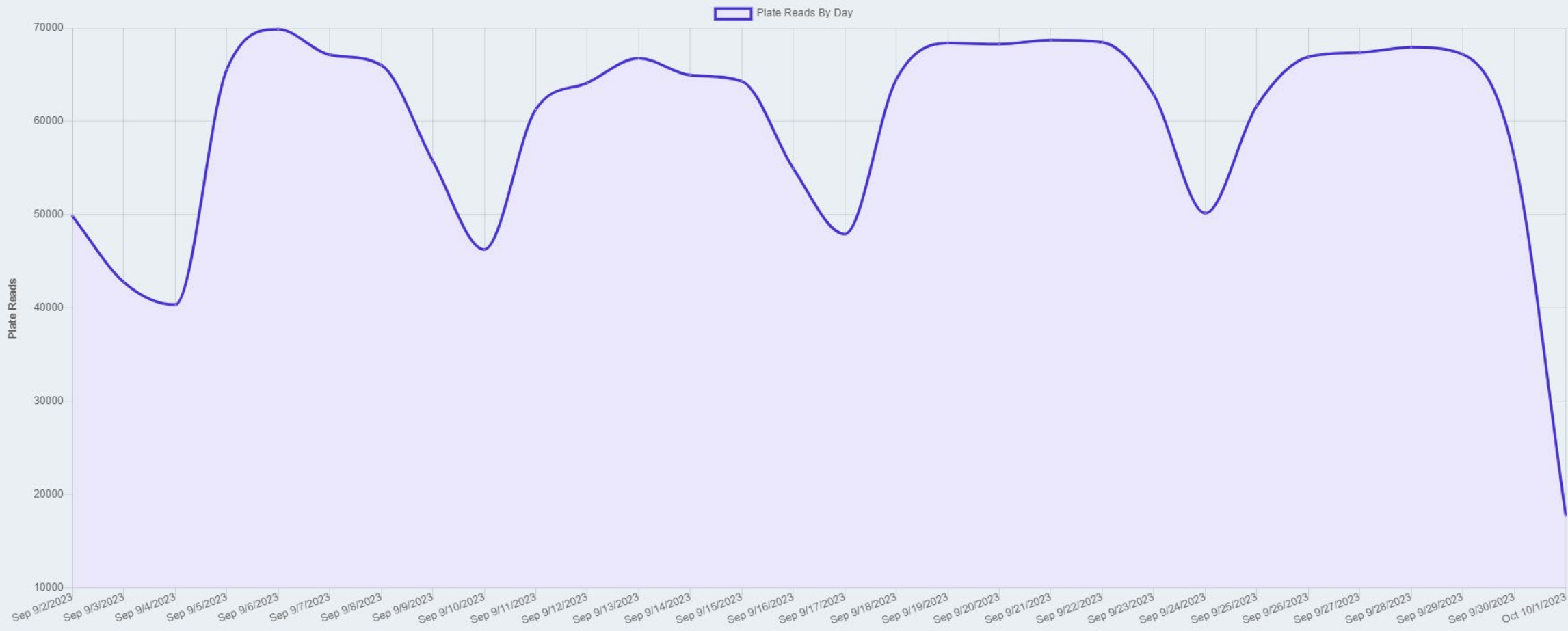
Total Unique Plate Reads:  
582,004

Download CSV

Sep 2 - Oct 1

Devices (34)

Search



All Categories

Hits Report

09/01/2023

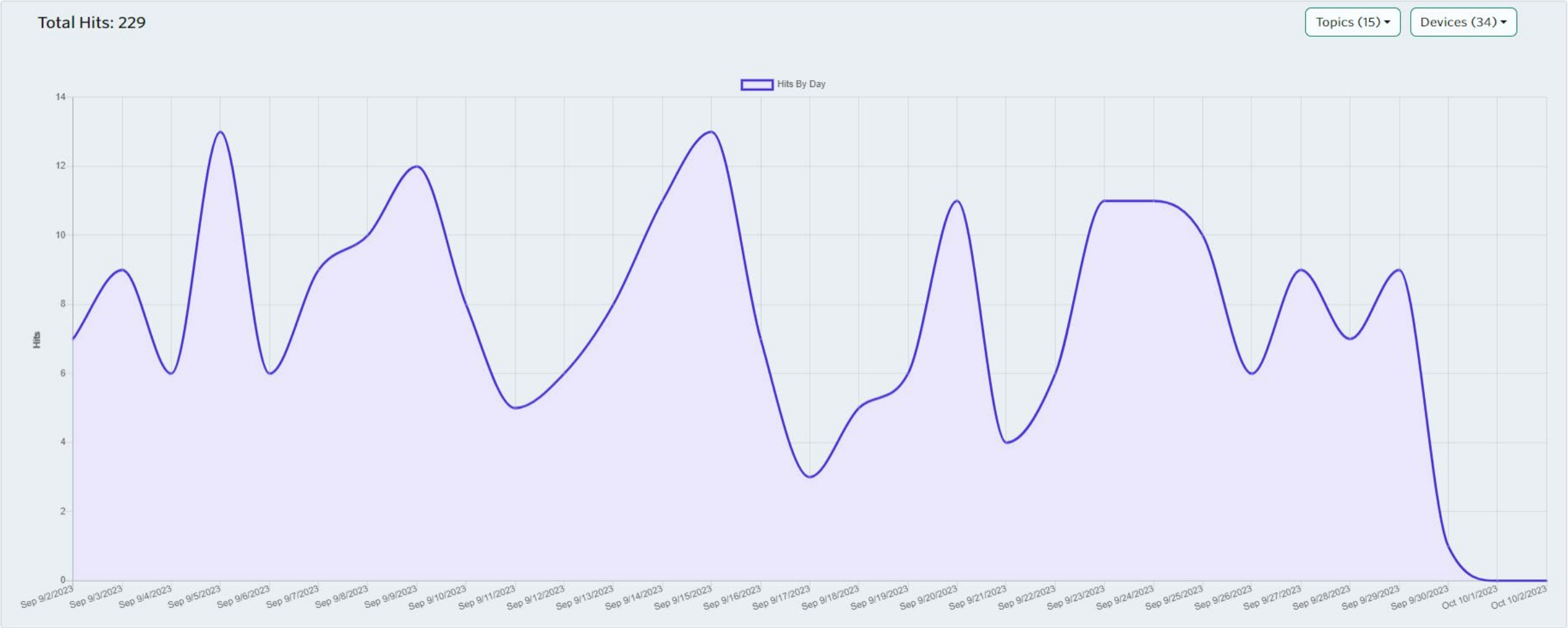
To...

10/01/2023

Search

Select a date range up to 31 days

DOWNLOAD CSV



# Top 7 Categories

## Hits Report

09/01/2023

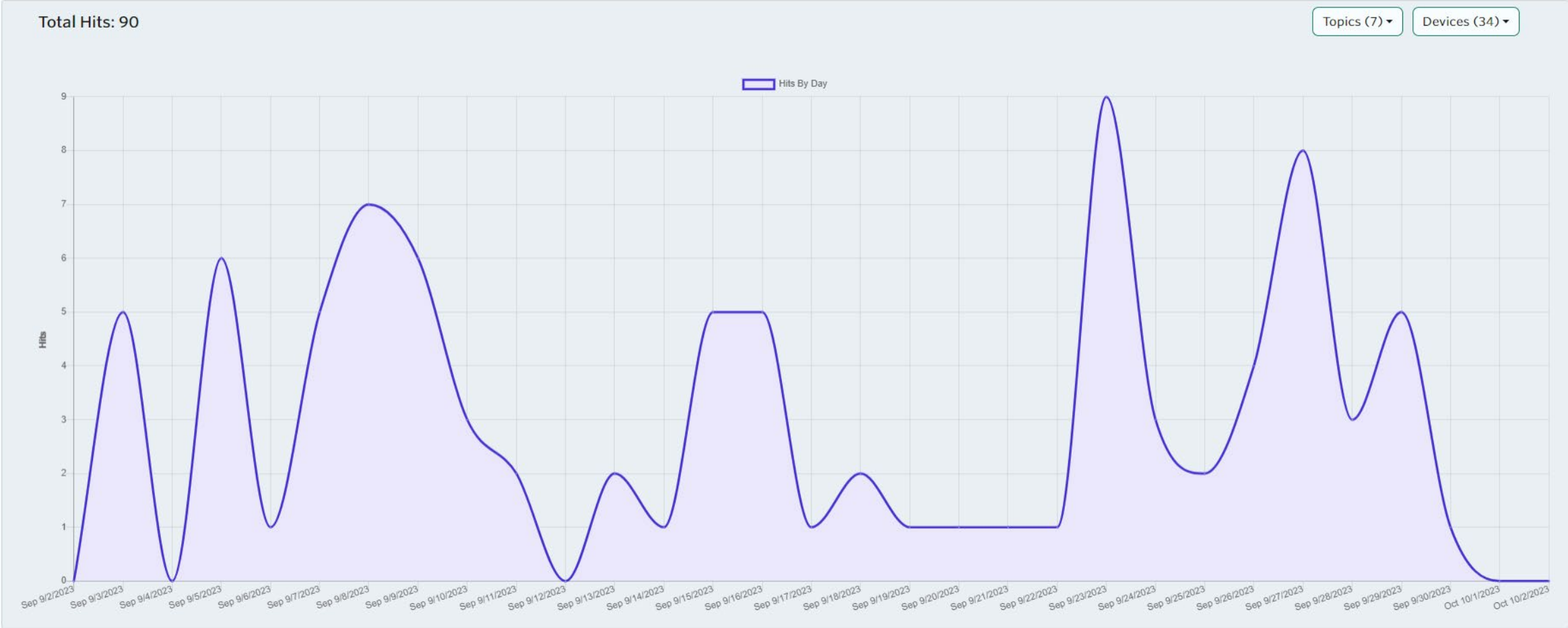
To...

10/01/2023

Search

Select a date range up to 31 days

Download CSV



# Sex Offenders

## Hits Report

To...

Search

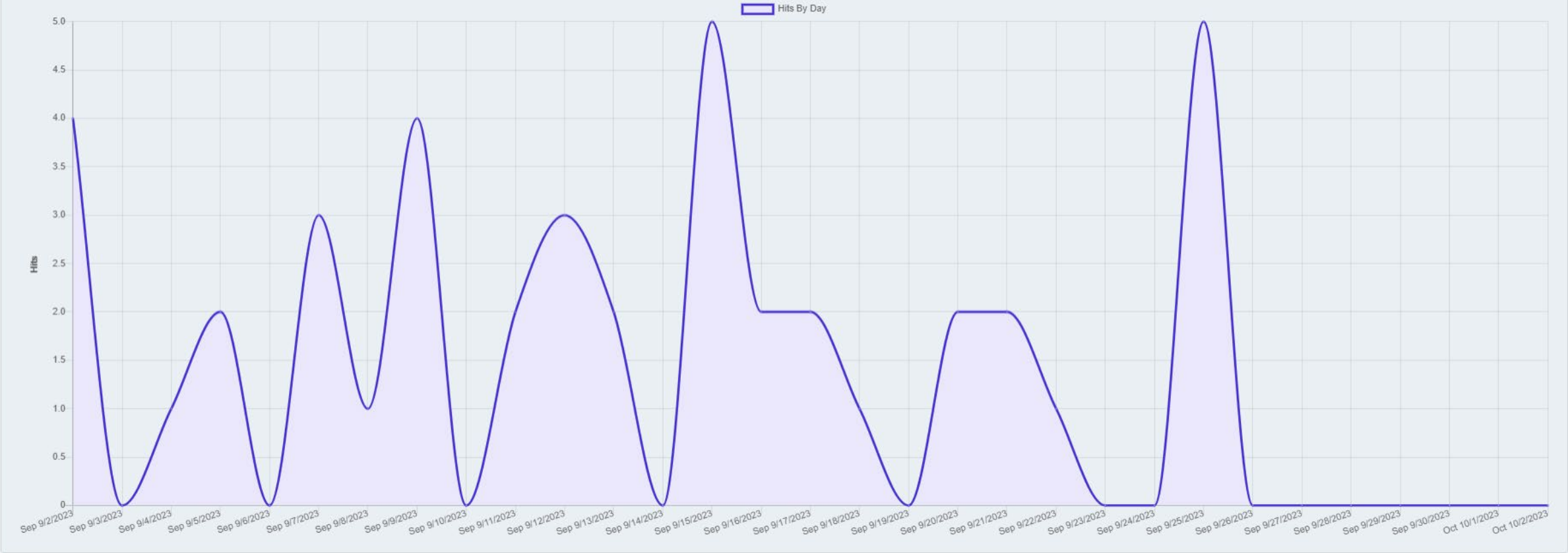
Select a date range up to 31 days

 **DOWNLOAD CSV**

Total Hits: 42

Topics (1) ▾

Devices (34) ▾




# Summary Report

## Insights Dashboard

Plate Reads

4,261,256



View Details

Searches


683



View Details

Hot List Hits

233



View Details


Device Sharing

Shared with  
Lewisville TX PD,  
Sansom Park TX PD,  
and 318 others

Access Levels  
Search  
Hotlist Tool Access

EDIT DEVICE SHARING

Device Status

34 / 34 

Devices Online

< Previous Device

Device Name	Battery	Latency
#01 Inbound, Riverview Way, EB	95%	15 s

Next Device >



#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

**#3 NO ALPR - Future Location**

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

# Hits/Reads By Camera

1 5/248,177  
2 4/167,638  
3 See #31  
4 6/197,170  
5 3/89,799  
6 0/72,188  
7 10/127,326  
8 6/257,332  
9 0/90,846  
10 3/105,073  
11 0/25,859  
12 1/224,461  
13 10/276,044  
14 0/99,797  
15 0/7,261  
16 5/62,634

17 2/111,521  
18 2/135,491  
19 4/208,810  
20 2/116,173  
21 6/294,190  
22 14/398,942  
23 3/291,148  
24 0/155,382  
25 0/31,371  
26 1/52,782  
27 0/76,469  
28 0/33,715  
29 0/6,672  
30 0/72,341  
31 4/164,457  
32 0/51,454  
33 0/4,739  
34 0/5,664

Total Reads – 4,260,941

Unique Reads – 582,004

Hits- 229

7 Top Hit 90

- Hotlist - 42
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Recoveries - 1

September 2023

ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	PMC0662	Tou/Pri	13	\$ 18,000.00	Stolen from Repair	19-Jan
2	SFG4671	BMW X5	7	\$ 32,000.00	Fugitive Previous	28-Jan
3	RRB9905	Ford/Van	19	\$ 16,000.00	On Tow Truck	1-Feb
4	PRP8014	Toy/High	21	\$ 24,000.00	Fraud	17-Feb
5	3539AY	Merz	1	\$ 24,000.00	HPD-case	22-Feb
6	NDD4115	BMW328	8	\$ 31,500.00	Fraud	6-Mar
7	DRM8516	NissAlt	19	\$ 21,000.00		7-Apr
8	SNT5450	GMC 1500	14	\$ 26,000.00		19-Apr
9	LYG558	Nissan	19	\$ 14,000.00	Fugitive/Drugs	28-Apr
10	GLN0746	GMC Yuko	16	\$ 18,000.00		1-May
11	JRC3494	Porche	13	\$ 32,000.00	Fugitive	8-May
12	3A0A447	Hyundai	19	\$ 11,000.00	Fugitive	13-May
13	PYY0493	Hyundai	7	\$ 18,000.00		19-May
14	LKW5687	Ford Esc	2	\$ 11,000.00		8-Jun
15	PXF8499	Dodge P/L	21	\$ 16,000.00		11-Jun
16	RTV0092	Hyndi	13	\$ 14,000.00	Meth	24-Jun
17	SVW7775	Suburb	21	\$ 35,000.00		30-Jun
18	3554581	Honda Acc	24	\$ 22,000.00	Fraud/fugitives	26-Jul
19	9PCYC	Olds	13	\$ 9,000.00	Fraud	5-Aug
20	HU15922	HYUN Vel	21	\$ 11,000.00		8-Aug
21	26D243A	Chev 1500	27	\$ 2,000.00		9-Aug
22	SDZ1804	Red VW	13	\$ 26,000.00	Auto Thieves	11-Aug
23	SFF3401	Grey VW	Woaks	\$ 30,000.00	Auto Thieves/Gang	11-Aug
24	4B7962F	Ford Foc	21	\$ 11,000.00	Fugitive/Drugs	23-Aug
25	AL38296	Uhaul	23	\$ 32,000.00	Fraud	27-Aug
26	RXN1895	ChevTrax	2	\$ 14,000.00		23-Sep
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Plate Recoveries						
Plate Recove	Date	Links	Plate Reco	Date	Links	
SFG9342	1/12/2023	Owner	MWCRLN	8/15/2023	Owner	
RDM8571	1/18/2023	Cited	GCD1760	8/16/2023	Cited	
KKV5316	1/18/2023	Owner	487962F	8/25/2023	Cited	
NDD9473	2/17/2023	Cited	PRW9441	9/5/2023	Cited	
RMW2202	2/23/2023	Owner	TATDKAT	9/25/2023	Owner	
RGB8499	2/24/2023	Owner				
RZX6901	3/8/2023	Arrested				
OB1159K	4/18/2023	Cited				
LLC9151	4/21/2023	Owner				
NKH9972	5/17/2023	Owner				
2B0644F	5/18/2023	Cited				
SVH7417	5/20/2023	Owner				
PGN223	5/24/2023	Owner				
72054CO	5/25/2026	Cited				
HSL0283	6/2/2023	Owner				
RNT6220	6/22/2023	Cited				
2B3401K	6/23/2023	Cited				
SKY3033	7/2/2023	Owner				
3B9213E	7/20/2023	Victim/swap				
3M8386Z	8/5/2023	Stolen/Dupe				
SNZ9391	8/5/2023	Owner				
BS8K522	8/8/2023	Cited				

Firearm in vehicle

Vehicle found to be Stolen

Temp Tag

Located but Fled								
Date	Plate	Camera	Date	Plate	Camera	Date	Plate	Camera
16-Jan	IN D19211	21	16-Aug	LFD4670	27	27-Sep	KIA	13
4-Feb	LJL2527	21	19-Aug	LYH5271	23			
23-Apr	PZY1260	Hed	28-Aug	SNT0018	16			
23-Apr	1BF9105	8	8-Sep	179ENU	8			
3-Jun	MPR7295	1	10-Sep	3742X63	21			
16-Jun	3364G79	19	15-Sep	SNT0018	22			

Runaways

3/3/2023 RZY8999 21 Juvenile Runaway

16 of 25 involved in other crimes = 64%

HOT List Hits Other Agencies

2/9/2023	988GQN	9	Fugitives
5/26/2023	SGH4365	6	Burglars
6/4/2023	SVM4611	13	Burglars
6-Jun		24	larceny
26-Jun	GBW3672	19	Forgery
22-Sep	TFG6407	27	Theft

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
SFG9342	19	HPD	11-Jan
KKP9539	1	HPD	26-Jan
PBB6385	13	HPD	30-Jan
RXN2712	21	Southside	9-Feb
RZY1469	8	HPD	6-Mar
HSL0283	7	HPD	3-Jun
RTY9029	6	HPD	4-Jun
HZY2942	6	HPD	14-Jun
PYX7001	19	HPD	22-Jun
LDZ0876	8	Edinberg	25-Jun
HHP9296	19	HPD	3-Sep
LJL8583	7	HPD*	24-Sep

\* HPD never showed up to meet w/victim

Program Summary			
2023 Value	\$ 518,500.00	Recovered	25
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 5,520,601.00		257

INVESTIGATIVE LEADS/Solves							
Crime	Plate	Date	ALPR	Crime	Plate	Date	ALPR
Package Theft	BLN9367	29-Jan	#29	Theft	BHX3325	5/1/2023	5
Dumping of Concrete	261	7-Jan	#4	BMV	RKV2934	5/13/2023	19
Hotlist	988BGQN	9-Feb	#9	BMV	SLD2033	5/19/2023	23
BMV's	LGD4601	10-Feb	#19	BMV x2	BS88122	6/1/2023	14
Missing Person	RZY8999	3-Mar	#8	BOHx2 eluding	SNX4159	6/7/2023	19
Missing Person	MVC4443	5-Mar	#21	BMVx2	SNT1008	6/30/2023	19
Theft	692227C3	7-Mar	#19	BMV	SMY1888	8/9/2023	Woaks
Missing person	BZ92064	28-Mar	#21	Package Threats	DGH5917	8/11/2023	19
Jugging	PYT9426	3/21/2023	#14	Missing Person	SLB6399	8/15/2023	7
BMV's	NDG7754	25-Mar	US Coins	Fraud	RZJ4503	9/29/2023	13
Theft	RXR5074	7-Apr	#11	Fraud	RKS2748	9/27/2023	16
BMV's	HDN7572	17-Apr	#20				
BMV	SLD2033	21-Apr	#7				
Poss Abduction*	Multi	28-Apr	#14				

\* ALPR used to prove false report

MEMORANDUM

CITY OF PINEY POINT VILLAGE

TO: Members of the City Council

FROM: R. Pennington, City Administrator

VIA: H. Miller, Interim Fire Chief

MEETING DATE: October 23, 2023

SUBJECT: Discuss and take possible action on the Village Fire Department Monthly Report.

**Agenda Item: 2**

This agenda item is for VFD monthly reporting, to hear and discuss the activity of the Department including detail on call volume and other public safety-related incidents. The monthly Village Fire Strategic Plan Performance Report and supplemental information will be provided at the meeting.

**Attachments:**

September 2023 Summary

**Village Fire Department**  
**2023 Strategic Plan Performance 2nd Quarter Report- 10-18-2023**

2023 BUDGET	Quarter Budget	July	August	September	Qtr Total
Quarterly Budget	\$ 2,318,031.25	\$ 757,507.53	\$ 830,570.37	\$ 709,762.24	\$ 2,297,840.14
Total % of Annual Budget Spent		32.7%	35.8%	30.6%	99.1%
Personnel Expenditure	\$ 1,948,879.00	\$ 630,980.44	\$ 666,158.81	\$ 641,792.85	\$ 1,938,932.10
Personnel %		32.38%	34.18%	32.93%	99.49%
Overtime Expenditure	\$ 126,000.00	\$ 38,421.60	\$ 63,106.61	\$ 45,424.23	\$ 146,952.44
Overtime %		30.49%	50.08%	36.05%	116.63%
Capital Expenditure	\$ 120,500.00	\$ 25,695.17	\$ 66,883.70	\$ 1,277.00	\$ 93,855.87
Capital %		21.32%	55.51%	1.06%	77.89%
Operational Expenditure	\$ 248,652.25	\$ 81,756.09	\$ 97,527.86	\$ 66,692.39	\$ 245,976.34
Operational %		32.9%	39.22%		72.10%
<b>EMERGENCY OPERATIONS</b>		<b>July</b>	<b>August</b>	<b>September</b>	<b>Qtr Total</b>
Incidents		221	210	223	654
Apparatuses Responses		386	356	356	1098
Avg. Emerg Resp.Time		4:21	4:40	4:39	4:33
Avg. Emerg. Fire Resp. Time (Nat'l Std 6:50)		4:37	4:44	4:53	4:44
Avg. Emerg. EMS Resp. Time (Nat'l Std 6:30)		4:09	4:35	4:24	4:22
Patients		38	20	29	87
Patients Transported		48	29	18	95
<b>EMS REVENUE</b>					
EMS Revenue Fund Balance		\$ 82,634.94	\$ 102,914.62	\$ 26,220.93	\$ 211,770.49
Amount Charged		\$ 58,192.82	\$ 101,675.26	\$82,672.00	\$ 242,540.08
Total Revenue Received		\$ 32,162.40	\$ 18,427.73	\$ 5,041.31	\$ 55,631.44
<b>FIRE MARSHAL</b>					
General Plans Reviewed		6	2	6	14
Sprinkler Systems Reviewed		13	16	7	36
Fire Prevention Permits		3	2	1	6
Total Inspection Activities This Month		80	72	48	200
Fires Investigated		0	0	0	0
Community Education Events		3	2	5	10
Total # of Houses	6708				
Houses w/Sprinklers		2344	2354	2359	2359
Houses w/ Sprinkler Systems %		34.94%	35.09%	35.17%	35.17%

TO: City Council

FROM: Mark Kobelan, Mayor

MEETING DATE: October 23, 2023

SUBJECT: Consideration and possible action on Mayor's Monthly Report, including, Arbor Day Proclamation, Landscape Improvements.

**Agenda Item: 3**

**Summary:**

This agenda item includes reports from the mayor, including, but not limited to, the status of various projects:

A. Arbor Day Proclamation.

- For Council consideration regarding Arbor Day, 2023. The Piney Point Arbor Day Celebration is proposed for Saturday, November 11<sup>th</sup> at Ecclesia from 10 a.m. to noon. The total cost for the trees (50) from Bill Bounds Nursery is \$900.00.

B. Landscape Improvements.

# PROCLAMATION

**WHEREAS**, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, Arbor Day is now observed throughout the nation and world, and

**WHEREAS**, the City of Piney Point has observed such holiday for the past 16 years beginning in 2005, and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and,

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community.

**NOW, THEREFORE, I**, Mayor Mark Kobelan of the City of Piney Point Village, do hereby proclaim November 11, 2023, as Arbor Day in the City of Piney Point Village, and

**BE IT RESOLVED**, that the City of Piney Point Village, urges all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

**IN OFFICIAL RECOGNITION WHEREOF**, I, Mayor Mark Kobelan, the undersigned hereby affix my signature this Eleventh Day of November 2023.

---

Mark Kobelan, Mayor

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: October 23, 2023

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including, but not limited to selected items.

**Agenda Item: 4**

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives that are not generally included on a city council agenda for action. Some items listed may call for Council approval and/or delegate authorization under the direction of the Council. Note the following items:

**A. Financial Related Items:**

- i. Financial Report: This report represents a general overview of financial activity through September 2023. Attached is the latest report.
- ii. Property Tax Report: Attached is the latest report from our tax assessor-collector regarding tax collection.
- iii. Investment Report: The Public Funds Investment Act and the City's Investment Policy require that an Investment Report be presented to the City Council quarterly. Attached is the Quarterly Investment Report for the Quarter ended September 30, 2023. Staff recommends acceptance as presented.
- iv. Disbursements:
  - a) Public Management; \$28,000.00. This is the second invoice for work performed on the ARPA-CLFRF grant. Per the contract, it is locally funded and is not to be paid with grant funds.
  - b) Fall Landscape; \$12,510.00. This is for the various maintenance, upkeep, and minor improvement projects completed in the city.
  - c) Infrastructure Construction Services (1); \$28,030.00 This is a request for maintenance work on Memorial Drive, Green Oaks Drive, and 8 Tokeneke, including re-grading ditches, cleaning culverts, and hydro-mulching.
  - d) Infrastructure Construction Services (2); \$23,475.00. This is for the sidewalk modifications and installation of curb ramps at the intersection of Greenbay and Tynebridge Lane.
  - e) Infrastructure Construction Services (3); \$10,950.00. This is a request to excavate and dispose of sinkhole debris, and patch asphalt at 443 Flint Point.
  - f) OnPar Utilities and Concrete; \$21,850.00 This is for the point repairs on the storm sewer on South Country Squire.



- g) Jason Bienek; \$10,255.00. Approval of inspection services and plan reviews for August, costing over \$10k. The invoice was pre-approved to ensure timely payment to the contractor as per the contract terms. The staff proposes adjusting the accounts payable process to include permits as a programmed allowable expense.
- v. Credit Card Contract: Authorize City Administrator to sign OpenEdge Payments LLC contract with amended rates extending the term for 36 months. Staff can negotiate rates with the current credit card company for 13% savings.
- B. Update on Specific Use Permit Projects: The purpose of this listing is to share any current information or progress on these significant construction programs.
  - i. Memorial Drive Elementary School Update.
  - ii. St. Francis Episcopal Church Specific Use Permit Update.
  - iii. The Kinkaid School Specific Use Permit Update.
- C. Update on Ground Maintenance: The City published sealed bid proposals seeking a professional service contract for ground maintenance. The information is on our website and in the Memorial Examiner (10/18/2023). The deadline for submission is November 9, 2023.
- D. Council Meeting Signage: The beautification committee recommends installing portable meeting signage to notify the public before public meetings, similar to neighboring villages.

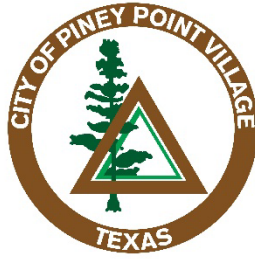
### **Recommendation:**

Approve the following required items:

- (1) Approve the Investment Report for the quarter ended 09/30/2023.
- (2) Disbursement for Public Management at \$28,000.00
- (3) Disbursement for Fall Landscape at \$12,510.00.
- (4) Disbursement for Infrastructure Construction Services at \$28,030.00, \$23,475.00, and \$10,950.00.
- (5) Disbursement for OnPar Utilities and Concreate at \$21,850.00
- (6) Disbursement Ratification for Jason Bienek at \$10,255.00.
- (7) Authorizing the City Administrator to sign the contract with OpenEdge Payment LLC.
- (?) Staff is requesting direction on Council Meeting Signage.

**ITEM A (i.)**

**FINANCIAL REPORT – SEPTEMBER 2023**



## CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

### SEPTEMBER 2023 PRELIMINARY FINANCIALS

This report provides an overview of the city's finances through September 2023, which marks the ninth month of fiscal year 2023. Beginning balances have been audited and the budgeted numbers in this report reflect the amended budget through September.

#### General Fund

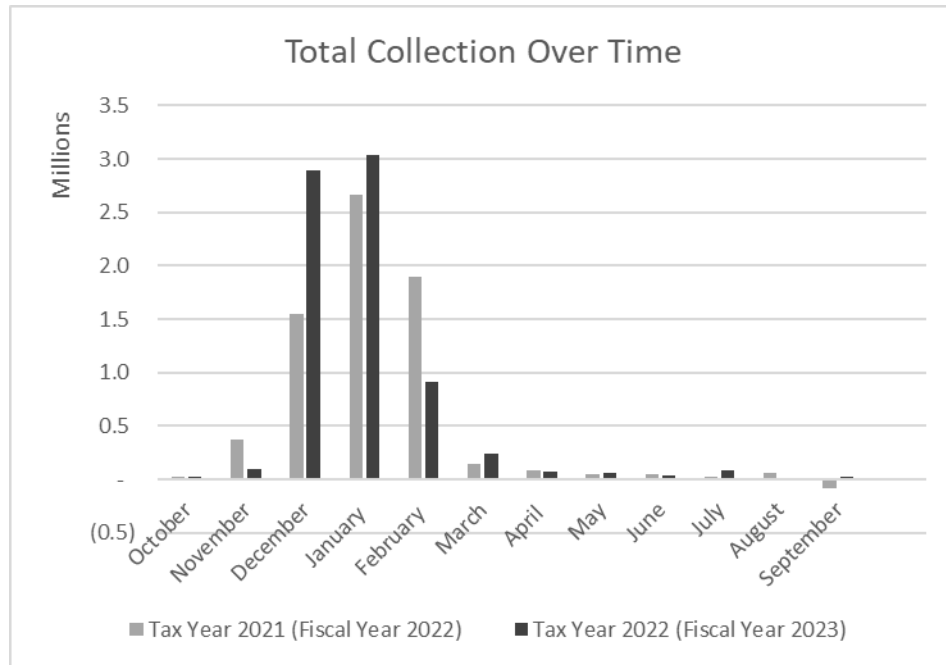
	Prior YTD	Budget	Month	YTD
<b>Total Revenues</b>	\$7,659,495	\$8,318,980	\$226,952	\$8,617,548
<b>Total Expenditures</b>	\$5,333,251	\$10,121,883	\$1,890,552	\$7,311,417
<b>Over/(Under)</b>	\$2,326,244	(\$1,802,903)	(\$1,663,600)	\$1,306,131

	Prior YTD	Budget	Month	YTD
<b>Operating Revenues</b>	\$7,614,722	\$8,317,980	\$209,599	\$8,506,235
<b>Operating Expenditures</b>	\$4,867,236	\$7,012,707	\$540,669	\$5,325,350
<b>Over/(Under)</b>	\$2,747,486	\$1,305,273	(\$331,070)	\$3,180,885

1. Total revenues are \$8,617,548, or 103.6% of the budget and 12.5% above the last YTD, mainly due to tax collection, building permits issued, and interest earned.
  - a. Property tax is reported at \$6,637,381 for the M&O or 102.5% of the budget. The current YTD amount collected represents 77% of the total general fund revenue. General Fund Property Tax is \$604,849 more than the last YTD due to the percentage allocation of M&O and timing of tax posting. The adopted rate is \$0.255140, with \$0.224025 designated as M&O and the remaining \$0.031115 as the I&S requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2023, and delinquent as of February 1, 2023. The City currently contracts with Spring Branch ISD as the tax assessor-collector. The budget incorporates a 99% collection rate on the total property tax revenue. Please note that the SBISD monthly collection report is \$7,462,205.93 versus the amount deposited to our accounts, totaling \$7,411,368.89 (M&O and I&S). The difference is \$78,904.48, with \$94,238.87 as delinquent collected from October through December 2022, and the tax office recognized as 2022 collection. This amount is then

offset by (\$15,338.16) for attorney's fees - not recorded as actual city collections, after the prior tax years adjustment. Please review the monthly tax office report for additional details on adjusted taxable values. Also, collections can vary depending on the deposit date with Spring Branch ISD and the tax rate portion needed to support the fund. Below is a graph illustrating the monthly collection activity comparison on FY22 vs. FY23:



- b. Sales Tax collection through September totals \$394,166 or 103.2% of the total annual \$382,000 projection. Beyond September reporting, the Texas Comptroller posted sales tax collections through October showing \$431,001 (cumulative) or \$115,350 greater than last year. The budget projection on sales tax collection represents 4.59% of all general fund revenue. The following chart provides details:

	(\$) Last Fiscal	(\$) Budgeted Projection	(\$) Current Fiscal	(\$) Actual Variance	(%) Actual Variance	(\$) Budget Variance	(%) Budget Variance
January	\$31,043.38	\$33,537.58	\$47,825.22	\$16,781.84	35.09%	\$14,287.64	42.60%
February	\$45,868.05	\$44,395.18	\$67,987.79	\$22,119.74	32.53%	\$23,592.61	53.14%
March	\$20,888.33	\$29,393.37	\$31,502.65	\$10,614.32	33.69%	\$2,109.28	7.18%
April	\$24,894.95	\$24,865.03	\$32,735.34	\$7,840.39	23.95%	\$7,870.31	31.65%
May	\$36,592.44	\$30,103.23	\$46,310.02	\$9,717.58	20.98%	\$16,206.79	53.84%
June	\$27,009.77	\$30,611.13	\$41,905.23	\$14,895.46	35.55%	\$11,294.10	36.90%
July	\$32,601.29	\$29,731.43	\$41,002.27	\$8,400.98	20.49%	\$11,270.84	37.91%
August	\$32,863.31	\$34,200.80	\$37,764.40	\$4,901.09	12.98%	\$3,563.60	10.42%
September	\$28,779.38	\$28,097.16	\$44,216.60	\$15,437.22	34.91%	\$16,119.44	57.37%
October	\$28,779.38	\$32,378.62	\$39,751.92	\$4,641.46	11.68%	\$7,373.30	22.77%
TYD	\$309,320	\$317,314	\$431,001	\$115,350	36.54%	\$113,687.90	35.8%

- c. Franchise tax collections booked through September total \$292,125. The amount collected included \$64,317 for the cable franchise, \$204,315 for the electric franchise, and \$23,492 for the telephone/wireless franchise. The city anticipates collecting over \$130K in remaining franchise tax.
  - d. Court revenue is \$108,995, 123.5% of the budget, totaling \$35,247 more than last year. Court fines are \$99,783, and the remaining \$9,212 is primarily restricted for uses such as court security and technology. The court operates both in-person and virtual by Zoom. The city collected \$111K in court revenue for 2022. Current trends show a 47.8% improvement in fine/fee collections for 2023.
  - e. Permits and Licenses total \$674,986, 125.4% of the budget projection. Permits and inspection fees total \$615,876; the remaining \$59,110 is for plat reviews, contractor registration, drainage review, and BOA fees. Drainage reviews are currently at \$44,250.
  - f. Alarm registrations are \$25,450, 110.7% of the annual budget projection. This represents \$750 less than the last YTD. Annual alarm registrations are beneficial in maintaining up-to-date emergency information for individual properties.
  - g. Interest revenue continues to outperform at \$307,633, 512.7% of the budget, and a significant increase of \$287,599 more than last year. We expect that interest revenue will continue to improve; the exponential growth will plateau toward year-end. The current trend projects approximately \$420K by the end of the fiscal year.
  - h. Other revenue collections include \$65,500 for scheduled contribution from The Kinkaid School, \$32,208 for two quarters' ambulance revenue from VFD, and \$79,105 recorded as non-operational, mainly from forfeiture of temporary occupancy certificates (\$50K) and storm sewer cost share (\$24K).
2. The city's amended budget allocation is \$10,121,883; operations allocated at \$7,012,707 with \$3,109,176 as capital programming. Total expenditures to date are \$7,311,417, 72.2% of budget and 37.1% more than last YTD. Operating expenditures are \$5,325,350, 75.9% of the budget, \$458,114 more than last YTD.
3. Divisions and categories that are currently trending higher in expenditures are as follows:
- a. Police Services at \$1,971,728 or 81.7% due to the practice of providing an additional service payment at the beginning of the year as agreed for adequate MVPD operational cash flow; in addition is the annual capital expenditure of \$94,591 and auto replacement of 53,333, both annual obligations disbursed in full to the department. This represents a 13.1% increase from last year to date. Police Operations are reported at \$1,823,804, a 6.9% increase over last year.
  - b. Fire Services original budget was \$1,824,868. An approved amendment in March increased the department allocation by \$10,492 to \$1,835,360. The Council approved VFD's second amendment for fire station annex roof repair in April, increasing PPV

allocation by \$38,640 to \$1,874,000. The Council approved VFD's third amendment for personnel and other operation expenses in June, increasing PPV allocation by \$94,768 to \$1,968,767.75. Expenditures are currently at \$1,521,228 or 77.3%. This is a 22.8% increase from last year.

- c. The Building Services expenses are currently at \$246,426 or 87.2% of the budget, which is \$33,934 more than last year. This increase is primarily due to the Urban Forester being reallocated from the Contract Service Division in the current fiscal year. Additionally, credit card processing fees have shown an increase of \$11,718 compared to last year. This rise can be attributed to higher permit fees and contractors paying for permits using credit cards. The city will charge a 3% processing fee to recover some losses from our merchant services fees beginning October 1.
4. Remaining operations are within expectations (75%) and trending lower than last year to date are as follows:
- a. Total Contract Services at 64.1% of the budget and \$88,758 lower than last YTD, mainly due to engineering and legal service expenses billing or activity.
  - b. The Other Public Services at 58.1% of the budget, trending similarly, only \$1,755 less than last year.
  - c. The General Government Division at 71.0% is below target with expectations. Gross wages and benefits line items are at 70.5%, apart from employee insurance trending similarly, only \$528 more than last year. Administrative expenses are 70.9%, and merchant services are \$404 higher due to reallocating alarm registration merchant fees to the general government division. The Council approved a 3% credit card processing fee that will take effect beginning October 1.
  - d. The Municipal Court Division, at 64.2%, is reporting efficiency in handling higher volume on the docket while maintaining expenditures below budget target. Division expenditures are \$5,097 more than last year to date.
  - e. Public Works at 62.4% is below target with expectation, but more than last year by \$7,249, mainly in landscaping maintenance and purchase of street striping machine. Staff continues to monitor the repair and maintenance of road and street signs. Staff is compiling a list of signs to be replaced.
5. Capital expenditures at 63.9% of \$1,986,067, with \$1,150,260 remaining at the time of this report. The following capital projects are scheduled for the current year.
- a. 96" Stormwater Replacement CIP – (\$1,464,301): The Council awarded the bid to AR Turnkey Construction Co. Inc. at a low bid of \$1,608,975.00 during the special meeting on April 11, 2023. A significant source of project funding is ARPA.
  - b. Tokeneke – Country Squire CIP – (\$305,558): This project is completed.

- c. Other projects include Williamsburg (\$40,804), Bothwell Way, Windermere Outfall Project, Smithdale Landscape/Sidewalk, Community (Greenbay) Beautification (\$101,431), Pothole Repairs (\$27,151.25) and traffic signals.
6. The amended budget uses \$1,802,903 in reserved cash and supports a portion of the \$3,109,176 in capital programs. In 2021, the audited ending balance for the general fund was reported at \$3,679,808. In 2022, the audited revenue over expenditures by \$908,956, increasing fund balance to \$4,588,764. Several unanticipated amendments in fire services restrict budgeted reserves.

#### **Debt Service Fund**

	<b>Prior YTD</b>	<b>Budget</b>	<b>Month</b>	<b>YTD</b>
<b>Total Revenues</b>	\$937,705	\$909,330	\$3,918	\$965,716
<b>Total Expenditures</b>	\$875,950	\$877,950	\$0	\$876,450
<b>Over/(Under)</b>	\$61,755	\$31,380	\$3,918	\$89,266

7. Revenues are \$965,716, 106.2% of the budget, with \$922,191 from property tax collections. The adopted rate designated for interest and sinking is \$0.031115 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.
- a. Interest revenue is \$43,525, totaling \$13,556 more than last year due to the current interest rates.
8. Expenditures are \$876,450, 99.8% of the budget, as debt service principal payments were fully disbursed.
- a. Two Principal payments were disbursed: \$410,000 for GO Series 2015 and \$380,000 for GO Series 2017.
  - b. In addition, interest payments due include \$13,675 for GO Series 2015 and \$34,650 for GO Series 2017. The city paid the remaining \$36,625 interest payment in July. Current debt obligations are scheduled through 2027.
  - c. Agent fees total \$1,500.
9. Revenues are over expenditures by \$89,266, and debt service restricts a portion of cash to support fund balance. The budget projects an end-year reserve estimated greater than \$130K with a for the debt service fund. The current trend supports higher expectations for the fund due to interest revenue income.

**FOR MORE INFORMATION:** This summary report is based on detailed information from the City's Administration. If you have any questions or want additional information on this report, please contact city administration at 713-230-8703.





# Piney Point Village TEXAS

## Statement of Revenue & Expenditures For Month Ended: September 30, 2023

### GENERAL FUND SUMMARY

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>REVENUES</b>						
PROPERTY TAXES	6,032,531	6,475,089	18,275	6,637,381	102.5%	(162,292)
SALES TAXES	284,363	382,000	44,217	394,166	103.2%	(12,166)
FRANCHISE TAXES	296,977	432,000	42,733	292,125	67.6%	139,875
COURT REVENUE	73,748	88,241	10,327	108,995	123.5%	(20,754)
PERMITS & INSPECTIONS	519,447	538,150	57,707	674,986	125.4%	(136,836)
ALARM REGISTRATIONS	26,200	23,000	150	25,450	110.7%	(2,450)
GOVERNMENTAL CONT. (METRO)	361,422	136,500	0	0	0.0%	136,500
MISC AND IN LIEN(KINKAID)	0	183,000	0	65,500	35.8%	117,500
INTEREST	20,034	60,000	36,191	307,633	512.7%	(247,633)
<b>TOTAL OPERATING</b>	<b>7,614,722</b>	<b>8,317,980</b>	<b>209,599</b>	<b>8,506,235</b>	<b>102.3%</b>	<b>(188,255)</b>
OTHER NON-OPERATING PROCEEDS	44,773	1,000	17,353	111,313	11131.3%	(109,813)
<b>TOTAL NON-OPERATING</b>	<b>44,773</b>	<b>1,000</b>	<b>17,353</b>	<b>111,313</b>	<b>11131.3%</b>	<b>(109,813)</b>
<b>TOTAL REVENUES</b>	<b>\$7,659,495</b>	<b>\$8,318,980</b>	<b>\$226,952</b>	<b>\$8,617,548</b>	<b>103.6%</b>	<b>(\$298,068)</b>
	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>						
<b>PUBLIC SERVICE DIVISION</b>						
POLICE SERVICES	1,750,793	2,412,669	188,728	1,971,728	81.7%	440,941
FIRE SERVICES	1,239,136	1,968,768	174,699	1,521,228	77.3%	447,540
SANITATION COLLECTION	398,770	550,105	45,810	366,482	66.6%	183,624
OTHER PUBLIC SERVICES	13,897	20,900	1,341	12,143	58.1%	8,757
<b>PUBLIC SERVICE DIVISION</b>	<b>3,402,596</b>	<b>4,952,442</b>	<b>410,578</b>	<b>3,871,581</b>	<b>78.2%</b>	<b>1,080,862</b>
<b>OPERATIONS</b>						
CONTRACT SERVICES	375,667	447,382	14,875	286,909	64.1%	160,473
BUILDING SERVICES	212,492	282,500	23,127	246,426	87.2%	36,074
GENERAL GOVERNMENT	704,267	1,035,882	71,659	735,875	71.0%	300,008
MUNICIPAL COURT	19,442	38,250	9,787	24,539	64.2%	13,711
PUBLIC WORKS	152,772	256,250	10,644	160,020	62.4%	96,230
<b>OPERATION DIVISIONS</b>	<b>1,464,640</b>	<b>2,060,264</b>	<b>130,092</b>	<b>1,453,769</b>	<b>70.6%</b>	<b>606,495</b>
<b>TOTAL PUBLIC &amp; OPERATING</b>	<b>\$4,867,236</b>	<b>\$7,012,707</b>	<b>\$540,669</b>	<b>\$5,325,350</b>	<b>75.9%</b>	<b>\$1,687,357</b>
<b>NON-OPERATING</b>						
CAPITAL PROGRAMS	466,015	3,109,176	1,349,883	1,986,067	63.9%	1,123,109
<b>TOTAL NON-OPERATING</b>	<b>466,015</b>	<b>3,109,176</b>	<b>1,349,883</b>	<b>1,986,067</b>	<b>63.9%</b>	<b>1,123,109</b>
<b>TOTAL EXPENDITURES</b>	<b>\$5,333,251</b>	<b>\$10,121,883</b>	<b>\$1,890,552</b>	<b>\$7,311,417</b>	<b>72.2%</b>	<b>\$2,810,466</b>
REVENUE OVER/(UNDER) EXPENDITURES	2,326,244	(1,802,903)	(1,663,600)	1,306,131		



# Piney Point Village TEXAS

## Statement of Revenue & Expenditures For Month Ended: September 30, 2023

### GENERAL FUND REVENUES

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>Tax Collection</u>							
10-4101	Property Tax (M&O)	6,032,531	6,475,089	18,275	6,637,381	102.5%	(162,292)
	Total Property Tax :	6,032,531	6,475,089	18,275	6,637,381	102.5%	(162,292)
10-4150	Sales Tax	284,363.36	382,000	44,217	394,166	103.2%	(12,166)
	<b>Total Tax Collection:</b>	<b>6,316,895</b>	<b>6,857,089</b>	<b>62,491</b>	<b>7,031,546</b>	<b>102.5%</b>	<b>(174,457)</b>
<u>Permits &amp; Inspections</u>							
10-4203	Plat Reviews	10,100	9,750	0	7,000	71.8%	2,750
10-4205	Contractor Registration	9,330	10,650	930	7,110	66.8%	3,540
10-4206	Drainage Reviews	42,800	45,000	2,350	44,250	98.3%	750
10-4207	Permits & Inspection Fees	456,717	471,000	54,427	615,876	130.8%	(144,876)
10-4208	Board of Adjustment Fees	500	1,750	0	750	42.9%	1,000
	<b>Total Permits &amp; Inspections:</b>	<b>519,447</b>	<b>538,150</b>	<b>57,707</b>	<b>674,986</b>	<b>125.4%</b>	<b>(136,836)</b>
<u>Municipal Court</u>							
10-4300	Court Fines	68,297	85,000	9,321	99,783	117.4%	(14,783)
10-4301	Building Security Fund	1,908	1,100	352	3,224	293.1%	(2,124)
10-4302	Truancy Prevention	1,947	1,116	359	3,290	294.8%	(2,174)
10-4303	Local Municipal Tech Fund	1,557	1,000	287	2,632	263.2%	(1,632)
10-4304	Local Municipal Jury Fund	39	25	7	66	263.3%	(41)
	<b>Total Municipal Court:</b>	<b>73,748</b>	<b>88,241</b>	<b>10,327</b>	<b>108,995</b>	<b>123.5%</b>	<b>(20,754)</b>
<u>Investment Income</u>							
10-4400	Interest Revenue	20,034	60,000	36,191	307,633	512.7%	(247,633)
	<b>Total Investment Income:</b>	<b>20,034</b>	<b>60,000</b>	<b>36,191</b>	<b>307,633</b>	<b>512.7%</b>	<b>(247,633)</b>
<u>Agencies &amp; Alarms</u>							
10-4508	SEC-Registration	26,200	23,000	150	25,450	110.7%	(2,450)
	<b>Total Agencies &amp; Alarms:</b>	<b>26,200</b>	<b>23,000</b>	<b>150</b>	<b>25,450</b>	<b>110.7%</b>	<b>(2,450)</b>
<u>Franchise Revenue</u>							
10-4602	Cable Franchise	61,654	102,000	0	64,317	63.1%	37,683
10-4605	Power/Electric Franchise	204,310	296,000	22,702	204,315	69.0%	91,685
10-4606	Gas Franchise	25,391	25,000	0	0	0.0%	25,000
10-4607	Telephone Franchise	2,777	7,000	0	2,611	0.0%	4,389
10-4608	Wireless Franchise	2,845	2,000	20,031	20,881	1044.1%	(18,881)
	<b>Total Franchise Revenue:</b>	<b>296,977</b>	<b>432,000</b>	<b>42,733</b>	<b>292,125</b>	<b>67.6%</b>	<b>139,875</b>
<u>Donations &amp; In Lieu</u>							
10-4702	Kinkaid School Contribution	0	183,000	0	65,500	35.8%	117,500
10-4703	Metro Congested Mitigation	0	136,000	0	0	0.0%	136,000
10-4704	Intergovernmental Revenues	361,422	500	0	0	0.0%	500
10-4705	Ambulance	0	0	17,353	32,208		(32,208)
10-4800	Misc. Income	640	500	0	0	0.0%	500
10-4801	Donations	1,706	500	0	55,105	11021.0%	(54,605)
10-4802	Reimbursement Proceeds	2,029	0	0	0	n/a	0
10-4803	CIP Cost Share	40,398	0	0	24,000		(24,000)
	<b>Total Donations &amp; In Lieu:</b>	<b>406,195</b>	<b>320,500</b>	<b>17,353</b>	<b>176,813</b>	<b>55.2%</b>	<b>143,687</b>
	<b>TOTAL REVENUES:</b>	<b>\$7,659,495</b>	<b>\$8,318,980</b>	<b>226,952</b>	<b>8,617,548</b>	<b>103.6%</b>	<b>(\$298,568)</b>



# Piney Point Village TEXAS

## Statement of Revenue & Expenditures For Month Ended: September 30, 2023

### GENERAL FUND EXPENDITURES

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b><u>PUBLIC SERVICE DIVISION</u></b>						
<u>Community Events</u>						
10-510-5001 Community Celebrations	1,645	5,000	0	975	19.5%	4,025
<b>Community Events:</b>	<b>1,645</b>	<b>5,000</b>	<b>0</b>	<b>975</b>	<b>19.5%</b>	<b>4,025</b>
<u>Police Services</u>						
10-510-5010 MVPD Operations	1,706,349	2,264,745	188,728	1,823,804	80.5%	440,941
10-510-5011 MVPD Auto Replacement	44,444	53,333	0	53,333	100.0%	0
10-510-5012 MVPD Capital Expenditure	0	94,591	0	94,591	100.0%	(0)
<b>Police Services:</b>	<b>1,750,793</b>	<b>2,412,669</b>	<b>188,728</b>	<b>1,971,728</b>	<b>81.7%</b>	<b>440,941</b>
<u>Sanitation Collection</u>						
10-510-5030 Sanitation Collection	390,951	539,319	44,912	361,092	67.0%	178,227
10-510-5031 Sanitation Fuel Charge	7,819	10,786	898	5,389	50.0%	5,397
<b>Sanitation Collection:</b>	<b>398,770</b>	<b>550,105</b>	<b>45,810</b>	<b>366,482</b>	<b>66.6%</b>	<b>183,624</b>
<u>Library Services</u>						
10-510-5040 Spring Branch Library	1,500	1,500	0	0	0.0%	1,500
<b>Library Services:</b>	<b>1,500</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>1,500</b>
<u>Street Lighting Services</u>						
10-510-5050 Street Lighting	10,752	14,400	1,341	11,168	77.6%	3,232
<b>Street Lighting Services:</b>	<b>10,752</b>	<b>14,400</b>	<b>1,341</b>	<b>11,168</b>	<b>77.6%</b>	<b>3,232</b>
<u>Fire Services</u>						
10-510-5060 Villages Fire Department	1,239,136	1,968,768	174,699	1,521,228	77.3%	447,540
<b>Fire Services:</b>	<b>1,239,136</b>	<b>1,968,768</b>	<b>174,699</b>	<b>1,521,228</b>	<b>77.3%</b>	<b>447,540</b>
<b>TOTAL PUBLIC SERVICE:</b>	<b>\$3,402,596</b>	<b>\$4,952,442</b>	<b>\$410,578</b>	<b>\$3,871,581</b>	<b>78.2%</b>	<b>\$1,080,862</b>

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b><u>CONTRACT SERVICE DIVISION</u></b>							
10-520-5101	Grant Administration	5,250	0			n/a	0
10-520-5102	Accounting/Audit	20,066	25,000	0	19,399	77.6%	5,601
10-520-5103	Engineering	151,642	210,000	0	125,667	59.8%	84,333
10-520-5104	Legal	78,127	90,000	0	58,995	65.6%	31,005
10-520-5105	Tax Appraisal-HCAD	44,339	58,882	13,906	47,732	81.1%	11,150
10-520-5107	Animal Control	2,260	1,500	0	520	34.7%	980
10-520-5108	IT Hardware/Software & Support	22,136	40,000	969	19,631	49.1%	20,369
10-520-5109	Urban Forester	33,440	0	0	0	n/a	0
10-520-5110	Mosquito Control	18,408	22,000	0	14,965	68.0%	7,035
<b>TOTAL CONTRACT SERVICE DIVISION:</b>		<b>\$375,667</b>	<b>\$447,382</b>	<b>\$14,875</b>	<b>\$286,909</b>	<b>64.1%</b>	<b>\$160,473</b>
<b><u>BUILDING SERVICE DIVISION</u></b>							
<b><u>Building &amp; Inspection Services</u></b>							
10-530-5152	Drainage Reviews	77,822	103,000	0	92,251	89.6%	10,749
10-530-5153	Electrical Inspections	15,930	15,000	4,140	17,325	115.5%	(2,325)
10-530-5154	Plat Reviews	0	500	0	0	0.0%	500
10-530-5155	Plan Reviews	36,000	50,000	4,000	32,000	64.0%	18,000
10-530-5156	Plumbing Inspections	17,190	18,000	2,790	17,595	97.8%	405
10-530-5157	Structural Inspections	29,565	30,000	2,250	23,670	78.9%	6,330
10-530-5158	Urban Forester	0	45,000	5,480	33,200	73.8%	
10-530-5160	Mechanical Inspections	6,795	8,500	990	7,875	92.6%	625
<b>Building and Inspection Services:</b>		<b>183,302</b>	<b>270,000</b>	<b>19,650</b>	<b>223,916</b>	<b>82.9%</b>	<b>34,284</b>
<b><u>Supplies and Office Expenditures</u></b>							
10-530-5108	Information Technology	19,080	0	0	0	n/a	0
10-530-5207	Misc Supplies	0	1,000	300	300	n/a	700
10-530-5211	Meeting Supplies	0	350	0	81	n/a	269
10-530-5213	Office Supplies	0	900	0	300	n/a	600
10-530-5215	Travel & Training	0	250	0	0	n/a	250
<b>Supplies and Office Expenditures:</b>		<b>19,080</b>	<b>2,500</b>	<b>300</b>	<b>681</b>	<b>n/a</b>	<b>1,819</b>
<b><u>Insurance</u></b>							
10-530-5403	Credit Card Charges	10,110	10,000	3,177	21,828	218.3%	(11,828)
<b>Insurance:</b>		<b>10,110</b>	<b>10,000</b>	<b>3,177</b>	<b>21,828</b>	<b>n/a</b>	<b>(11,828)</b>
<b>TOTAL BUILDING SERVICE DIVISION:</b>		<b>\$212,492</b>	<b>\$282,500</b>	<b>\$23,127</b>	<b>\$246,426</b>	<b>87.2%</b>	<b>\$24,274</b>

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>GENERAL GOVERNMENT DIVISION</b>							
<u>Administrative Expenditures</u>							
10-540-5108	Information Technology	1,465	20,000	2,750	15,356	76.8%	4,644
10-540-5202	Auto Allowance/Mileage	7,098	7,200	787	7,511	104.3%	(311)
10-540-5203	Bank Fees	3,006	3,000	111	1,994	66.5%	1,006
10-540-5204	Dues/Seminars/Subscriptions	3,258	3,000	42	3,399	113.3%	(399)
10-540-5205	Elections	0	5,000	0	619	12.4%	4,381
10-540-5206	Legal Notices	0	3,500	1,692	3,959	113.1%	(459)
10-540-5207	Miscellaneous	1,587	5,000	0	1,617	32.3%	3,383
10-540-5208	Citizen Communication	6,076	5,000	0	3,888	77.8%	1,112
10-540-5209	Office Equipment & Maintenance	7,318	10,000	0	4,466	44.7%	5,534
10-540-5210	Postage	0	1,500	9	368	24.6%	1,132
10-540-5211	Meeting Supplies	7,596	10,000	186	2,193	21.9%	7,807
10-540-5212	Rent/Leasehold/Furniture	102,185	130,000	11,306	103,918	79.9%	26,082
10-540-5213	Supplies/Storage	11,268	10,000	1,468	8,523	85.2%	1,477
10-540-5214	Telecommunications	7,062	16,000	735	6,396	40.0%	9,605
10-540-5215	Travel & Training	1,335	1,000	0	0	0.0%	1,000
10-540-5216	Statutory Legal Notices	2,076	1,500	0	180	12.0%	1,320
<b>Administrative Expenditures:</b>		<b>161,329</b>	<b>231,700</b>	<b>19,086</b>	<b>164,386</b>	<b>70.9%</b>	<b>67,314</b>
<u>Wages &amp; Benefits</u>							
10-540-5301	Gross Wages	392,536	598,454	44,451	424,944	71.0%	173,511
10-540-5302	Overtime/Severance	15,298	18,236	54	1,976	10.8%	16,259
10-540-5303	Temporary Personnel	10,557	0	0	5,595	n/a	(5,595)
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	31,213	47,728	3,358	33,503	70.2%	14,224
10-540-5310	TMRS (City Responsibility)	32,494	59,345	4,482	43,690	73.6%	15,656
10-540-5311	Payroll Process Exp-Paychex	2,377	3,000	228	2,417	80.6%	583
<b>Wages &amp; Benefits:</b>		<b>484,474</b>	<b>726,763</b>	<b>52,573</b>	<b>512,125</b>	<b>70.5%</b>	<b>214,637</b>
<u>Insurance</u>							
10-540-5353	Employee Insurance	57,669	62,919	0	58,197	92.5%	4,723
10-540-5354	General Liability	0	10,000	0	0	0.0%	10,000
10-540-5356	Workman's Compensation	0	4,000	0	(33)	-0.8%	4,033
<b>Insurance:</b>		<b>57,669</b>	<b>76,919</b>	<b>0</b>	<b>58,164</b>	<b>75.6%</b>	<b>18,756</b>
<u>Other</u>							
10-540-5403	Credit Card Charges (Adm)	795	500	0	1,199	239.8%	(699)
<b>Intergovernmental:</b>		<b>795</b>	<b>500</b>	<b>0</b>	<b>1,199</b>	<b>239.8%</b>	<b>(699)</b>
<b>TOTAL GENERAL GOVERNMENT DIVISION:</b>		<b>\$704,267</b>	<b>\$1,035,882</b>	<b>\$71,659</b>	<b>\$735,875</b>	<b>71.0%</b>	<b>\$300,008</b>

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b><u>MUNICIPAL COURT DIVISION</u></b>							
<u>Supplies &amp; Office Expenditures</u>							
10-550-5204	Dues & Subscriptions	0	0	0	0	n/a	0
10-550-5207	Misc Supplies	0	250	105	232	n/a	18
10-550-5211	Meeting Supplies	0	250	0	0	n/a	250
10-550-5215	Travel & Training	79	250	0	150	n/a	100
	<b>Supplies and Office Expenditures:</b>	<b>79</b>	<b>750</b>	<b>105</b>	<b>382</b>	<b>n/a</b>	<b>368</b>
<u>Court Operations</u>							
10-550-5403	Credit Card Charges	4,091	12,000	432	2,982	24.9%	9,018
10-550-5404	Judge/Prosecutor/Interpreter	14,900	25,000	9,250	21,175	84.7%	3,825
10-550-5410	OmniBase Services of Texas	372	500	0	0	0.0%	500
	<b>Court Operations:</b>	<b>19,363</b>	<b>37,500</b>	<b>9,682</b>	<b>24,157</b>	<b>64.4%</b>	<b>13,343</b>
	<b>TOTAL MUNICIPAL COURT DIVISION:</b>	<b>\$19,442</b>	<b>\$38,250</b>	<b>\$9,787</b>	<b>\$24,539</b>	<b>64.2%</b>	<b>\$13,711</b>
<b><u>PUBLIC WORKS MAINTENANCE DIVISION</u></b>							
<u>Maintenance &amp; Repair</u>							
10-560-5207	Misc Supplies		0	776	1,334		(1,334)
10-560-5500	Public Works Maintenance	1,183	0	0	0		0
10-560-5501	TCEQ & Harris CO Permits	100	2,000	0	100	5.0%	1,900
10-560-5504	Landscaping Maintenance	82,228	40,000	660	36,903	92.3%	3,097
10-560-5505	Gator Fuel & Maintenance	45	750	220	395	52.6%	355
10-560-5506	Right of Way Mowing	9,934	40,000	10,623	62,265	155.7%	(22,265)
10-560-5507	Road & Sign Repair	19,663	30,000	0	5,529	18.4%	24,471
10-560-5508	ROW Water/Planting	865	2,000	1,366	6,566	328.3%	(4,566)
10-560-5509	Tree Care/Removal	11,642	15,000	0	11,890	79.3%	3,110
10-560-5510	Road/Drainage Maintenance	477	12,000	0	1,719	14.3%	10,281
10-560-5515	Landscape Improvements	24,704	100,000	(3,000)	17,445	17.4%	82,555
10-560-5516	Equipment Maintenance	1,931	2,500	0	1,332	53.3%	1,168
10-560-5517	Street Maintenance	0	12,000	0	1,793	14.9%	10,207
	<b>Maintenance and Repair:</b>	<b>152,772</b>	<b>256,250</b>	<b>10,644</b>	<b>147,270</b>	<b>57.5%</b>	<b>110,314</b>
<u>Other Expenses</u>							
10-560-5600	Capital Equipment		0	0	12,750	n/a	(12,750)
	<b>Total Other Expenses</b>			<b>0</b>	<b>12,750</b>		<b>(12,750)</b>
	<b>TOTAL PUBLIC WORKS DIVISION:</b>	<b>\$152,772</b>	<b>\$256,250</b>	<b>\$10,644</b>	<b>\$160,020</b>	<b>62.4%</b>	<b>\$97,564</b>

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b><u>CAPITAL OUTLAY PROGRAMS</u></b>						
<b><u>General Capital / Maintenance Programs</u></b>						
10-570-5606 Road/Drainage Projects	15,125	0	0	0	n/a	0
	<b>15,125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>n/a</b>	<b>0</b>
<b><u>Major Capital / Maintenance Programs</u></b>						
10-570-5702 Paving Improvements			0	27,151		
10-570-5806 Drainage and Sidewalks	25,563	0			n/a	0
10-570-5808 Wilding Lane	270,271	0	0	0	n/a	0
10-580-5809 96" Stormwater Replacement	74,566	1,447,000	1,282,651	1,464,301	101.2%	(17,301)
10-580-5810 Tokeneke - Country Squire	52,547	384,311	0	305,558	79.5%	78,753
10-580-5811 Capital Programming			46,821	46,821	#DIV/0!	(46,821)
10-580-5821 Williamsburg	27,942	187,215	0	40,804	21.8%	146,411
10-580-5822 Bothwell Way	0	67,500	0	0	0.0%	67,500
10-580-5823 Windermere Outfall Project	0	304,200	0	0	0.0%	304,200
10-580-5824 Smithdale Landscape/Sidewalk	0	178,690	0	0	0.0%	178,690
10-580-5825 Community Beautification	0	440,260	20,411	101,431	23.0%	338,829
10-580-5826 Harris Co. Signal Participation	0	100,000	0	0	0.0%	100,000
	<b>450,890</b>	<b>3,109,176</b>	<b>1,349,883</b>	<b>1,986,067</b>	<b>63.9%</b>	<b>1,150,260</b>
<b>TOTAL CAPITAL OUTLAY PROGRAMS:</b>	<b>\$466,015</b>	<b>\$3,109,176</b>	<b>\$1,349,883</b>	<b>\$1,986,067</b>	<b>63.9%</b>	<b>\$1,150,260</b>
<b>TOTAL EXPENDITURES:</b>	<b>\$5,333,251</b>	<b>\$10,121,883</b>	<b>\$1,890,552</b>	<b>\$7,311,417</b>	<b>72.2%</b>	<b>\$2,827,152</b>



# Piney Point Village TEXAS

## Statement of Revenue & Expenditures For Month Ended: September 30, 2023

### DEBT SERVICE FUND

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>REVENUES</b>						
PROPERTY TAXES	907,736	899,330	2,875	922,191	102.5%	(22,861)
Total Property Tax :	907,736	899,330	2,875	922,191	102.5%	(22,861)
INTEREST	29,969	10,000	1,043	43,525	435.3%	(33,525)
<b>TOTAL OPERATING</b>	<b>937,705</b>	<b>909,330</b>	<b>3,918</b>	<b>965,716</b>	<b>106.2%</b>	<b>(56,386)</b>
<b>TOTAL REVENUES</b>	<b>\$937,705</b>	<b>\$909,330</b>	<b>\$3,918</b>	<b>\$965,716</b>	<b>106.2%</b>	<b>(\$56,386)</b>
	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<b>EXPENDITURES</b>						
TAX BOND PRINCIPAL	765,000	790,000	0	790,000	100.0%	0
TAX BOND INTEREST	107,950	84,950	0	84,950	100.0%	0
FISCAL AGENT FEES	3,000	3,000	0	1,500	50.0%	1,500
<b>OPERATING EXPENDITURES</b>	<b>875,950</b>	<b>877,950</b>	<b>0</b>	<b>876,450</b>	<b>99.8%</b>	<b>1,500</b>
<b>TOTAL EXPENDITURES</b>	<b>\$875,950</b>	<b>\$877,950</b>	<b>\$0</b>	<b>\$876,450</b>	<b>99.8%</b>	<b>\$1,500</b>
REVENUE OVER/(UNDER) EXPENDITURES	61,755	31,380	3,918	89,266		



**ITEM A (ii.)**

**PROPERTY TAX REPORT – SEPTEMBER 2023**

**City of Piney Point Village**  
**Monthly Tax Office Report**  
**September 30, 2023**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value     \$    2,921,073,514

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Original Levy 0.25514	\$ 6,994,791.16	\$ -	\$ 6,994,791.16
Carryover Balance	-	147,884.68	147,884.68
Adjustments	458,035.79	(28,919.02)	429,116.77
Adjusted Levy	7,452,826.95	118,965.66	7,571,792.61
Less Collections Y-T-D	7,411,368.89	10,837.16	7,422,206.05
Receivable Balance	<u>\$ 41,458.06</u>	<u>\$ 108,128.50</u>	<u>\$ 149,586.56</u>

C. COLLECTION RECAP:

Current Month:	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Base Tax	\$ 10,818.53	\$ 7,318.46	\$ 18,136.99
Penalty & Interest	1,504.91	2,358.58	3,863.49
Attorney Fees	1,765.26	1,935.41	3,700.67
Other Fees	-	-	-
Total Collections	<u>\$ 14,088.70</u>	<u>\$ 11,612.45</u>	<u>\$ 25,701.15</u>

Year-To-Date:	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Base Tax:	\$ 7,411,368.89	\$ 10,837.16	\$ 7,422,206.05
Penalty & Interest	35,727.81	13,803.42	49,531.23
Attorney Fees	4,470.53	10,863.86	15,334.39
Other Fees	20.40	815.01	835.41
Total Collections	<u>\$ 7,451,587.63</u>	<u>\$ 36,319.45</u>	<u>\$ 7,487,907.08</u>

Percent of Adjusted Levy	<u>99.98%</u>	<u>100.47%</u>
--------------------------	---------------	----------------

**MONTHLY TAX OFFICE REPORT**  
**Tax A/R Summary by Year**  
**September 30, 2023**

YEAR	BEGINNING BALANCE AS OF 12/31/2022	ADJUSTMENTS	COLLECTIONS	ENDING BALANCE AS OF 09/30/2023
21	\$ 43,690.21	\$ (10,772.40)	\$ 7,328.44	\$ 25,589.37
2020	28,555.27	(6,156.27)	6,021.57	16,377.43
19	22,688.76	(4,023.31)	2,325.71	16,339.74
18	13,064.06	(3,725.80)	(819.22)	10,157.48
17	4,648.01	(1,890.68)	(1,859.21)	4,616.54
16	4,577.04	(2,190.65)	(2,160.13)	4,546.52
15	4,154.85	0.01	-	4,154.86
14	3,783.69	-	-	3,783.69
13	3,467.82	-	-	3,467.82
12	2,787.74	(115.24)	-	2,672.50
11	3,180.89	-	-	3,180.89
10	3,007.68	-	-	3,007.68
09	2,737.28	-	-	2,737.28
08	2,491.47	-	-	2,491.47
07	2,455.76	-	-	2,455.76
06	2,365.71	-	-	2,365.71
05	75.13	-	-	75.13
04	63.95	-	-	63.95
03	44.68	-	-	44.68
02	44.68	(44.68)	-	-
	<u>\$ 147,884.68</u>	<u>\$ (28,919.02)</u>	<u>\$ 10,837.16</u>	<u>\$ 108,128.50</u>

**ITEM A (iii.)**

**INVESTMENT REPORT – SEPTEMBER 2023**



# City of Piney Point Village

7676 WOODWAY DR., SUITE 300  
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271  
FAX (713) 782-0281

## **QUARTERLY INVESTMENT REPORT** PERIOD ENDED SEPTEMBER 30, 2023

October 23, 2023

Following the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to the City Council a quarterly report of investment transactions of all funds for the preceding period.

The City invests cash that is not immediately needed for operations in Certificates of Deposit, TexPool, Texas Class and Securities issued by Agencies of the Federal Government as allowed by the Public Funds Investment Act and the City's Investment Policy.

### Portfolio Recap:

- ✓ The TexPool earned an average yield of 5.25%.
- ✓ The Texas Class earned an average yield of 5.44%.
- ✓ Throughout the quarter, the City's investments earned interest of \$116,838.96.

During the second quarter of FY 2023, the Federal Open Market Committee (FOMC) voted to raise the Fed Funds Target Rate by 25 basis points to a new range of 5.0% to 5.25% reaffirming its commitment to fight price pressures in an economy operating well beyond full employment. Staff will continue to monitor all accounts.

Enclosed are investment transaction details for the Quarter that Ended September 30, 2023. This information shows that the beginning market value was \$9,455,473.87 as of July 1, 2023, and the ending market value was \$8,565,989.07 on September 30, 2023. Also included is documentation showing the book value additions of \$5,593,605.26 and book value withdrawals of \$6,483,090.06 for the third quarter.

Compliance: The City requires its depository banks to provide collateral for all deposits over Federal Deposit Insurance. As of September 30, 2023, the market value of collateral pledged to the City by Amegy Bank is through Zions Bank Corporation National Association.

Market Value: The City currently holds no investments in which the book value differs from the market value. For all holdings, the book value is equal to the market value.

This report follows the investment strategy of Piney Point Village Investment Policy and with the Texas Public Funds Investment Act, V.T.C.A., Government Code Ch. 2256, as amended.

Investment Officer:

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Joel Bender

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Michael Herminghaus

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Robert Pennington

# CITY OF PINEY POINT VILLAGE

## QUARTERLY INVESTMENT REPORT

### SEPTEMBER 2023 QUARTER END

#### SUMMARY

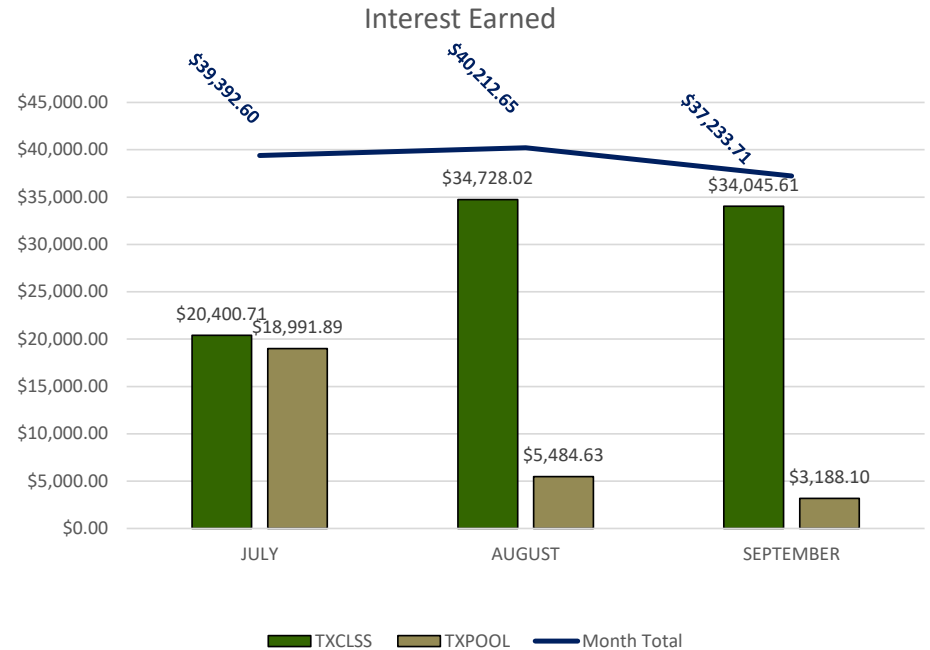
ALL FUNDS	JULY	AUGUST	SEPTEMBER	TOTAL
Beginning Balance	\$9,455,473.87	\$9,243,352.73	\$8,988,524.43	\$9,455,473.87
Deposits	\$4,291,101.33	\$765,752.92	\$419,912.05	\$5,476,766.30
Interest	\$39,392.60	\$40,212.65	\$37,233.71	\$116,838.96
Withdrawals	\$4,542,615.07	\$1,060,793.87	\$879,681.12	\$6,483,090.06
<b>ENDING BALANCE</b>	<b>\$9,243,352.73</b>	<b>\$8,988,524.43</b>	<b>\$8,565,989.07</b>	<b>\$8,565,989.07</b>

Average Monthly Rate	JULY	AUGUST	SEPTEMBER	TOTAL
Amegy Interest Revenue	0.00%	0.00%	0.00%	\$0.00
Texas Class Interest Revenue	5.32%	5.48%	5.52%	\$89,174.34
Texpool Interest Revenue	5.12%	5.30%	5.32%	\$27,664.62

Net Asset Value (NAV)	JULY	AUGUST	SEPTEMBER
Texas Class NAV (Month End)	1.00000	1.00000	1.00000
Texpool NAV	0.99989	0.99983	0.99982

Value	JULY	AUGUST	SEPTEMBER
Texas Class Market	\$21,799,014,299	\$22,016,468,826	\$21,648,043,049
Texas Class Amortized	\$21,801,543,967	\$22,017,761,614	\$21,650,468,194
Texpool Market	\$28,905,350,139	\$29,241,263,303	\$28,698,814,132
Texpool Book	\$28,912,616,411	\$29,245,867,923	\$28,702,334,857

Texas Class Rating	Standard & Poor's	AAAm
Texpool Rating	Standard & Poor's	AAAm



At the end of the quarter, yields on 1-, 3-, 6- and 12-month U.S. Treasuries were 5.37%, 5.46%, 5.55% and 5.47%, respectively; the 1-, 3-, 6- and 12-month Bloomberg Short-Term Bank Yield Index rates (BSBY) were 5.39%, 5.56%, 5.75% and 5.94%, respectively;

**CITY OF PINEY POINT VILLAGE  
QUARTERLY INVESTMENT REPORT  
SEPTEMBER 2023 QUARTER END**

**AMEGY ACCOUNTS**

GENERAL OPERATING	JULY	AUGUST	SEPTEMBER	TOTAL
Fund 10 - General				
Beginning Balance	\$187,891.18	\$362,584.33	\$578,907.41	\$187,891.18
Deposits	\$642,558.22	\$727,116.95	\$411,378.98	\$1,781,054.15
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$467,865.07	\$510,793.87	\$679,681.12	\$1,658,340.06
<b>ENDING BALANCE</b>	\$362,584.33	\$578,907.41	\$310,605.27	\$310,605.27

NON-MAJOR	JULY	AUGUST	SEPTEMBER	TOTAL
Fund 30 - Child Safety				
Beginning Balance	\$37,224.89	\$37,505.25	\$37,788.13	\$37,224.89
Deposits	\$280.36	\$282.88	\$310.77	\$874.01
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
<b>ENDING BALANCE</b>	\$37,505.25	\$37,788.13	\$38,098.90	\$38,098.90

**TEXAS CLASS ACCOUNTS**

GENERAL FUND	JULY	AUGUST	SEPTEMBER	TOTAL
Fund 10				
Beginning Balance	\$3,725,236.27	\$7,282,111.23	\$7,316,048.91	\$3,725,236.27
Deposits	\$3,537,375.00	\$0.00	\$0.00	\$3,537,375.00
Interest	\$19,499.96	\$33,937.68	\$33,270.81	\$86,708.45
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
<b>ENDING BALANCE</b>	\$7,282,111.23	\$7,316,048.91	\$7,349,319.72	\$7,349,319.72

DEBT SERVICE	JULY	AUGUST	SEPTEMBER	TOTAL
Fund 20				
Beginning Balance	\$206,062.38	\$169,588.13	\$170,378.47	\$206,062.38
Deposits	\$37,375.00	\$0.00	\$0.00	\$37,375.00
Interest	\$900.75	\$790.34	\$774.80	\$2,465.89
Withdrawals	\$74,750.00	\$0.00	\$0.00	\$74,750.00
<b>ENDING BALANCE</b>	\$169,588.13	\$170,378.47	\$171,153.27	\$171,153.27

**TEXPOOL ACCOUNTS**

GENERAL OPERATING	JULY	AUGUST	SEPTEMBER	TOTAL
Fund 10 /1100				
Beginning Balance	\$5,252,132.17	\$1,335,456.97	\$824,344.22	\$5,252,132.17
Deposits	\$64,554.96	\$33,675.79	\$7,601.12	\$105,831.87
Interest	\$18,769.84	\$5,211.46	\$2,919.82	\$26,901.12
Withdrawals	\$4,000,000.00	\$550,000.00	\$200,000.00	\$4,750,000.00
<b>ENDING BALANCE</b>	\$1,335,456.97	\$824,344.22	\$634,865.16	\$634,865.16

DEBT SERVICE	JULY	AUGUST	SEPTEMBER	TOTAL
Fund 20 /1105				
Beginning Balance	\$46,926.98	\$56,106.82	\$61,057.29	\$46,926.98
Deposits	\$8,957.79	\$4,677.30	\$621.18	\$14,256.27
Interest	\$222.05	\$273.17	\$268.28	\$763.50
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
<b>ENDING BALANCE</b>	\$56,106.82	\$61,057.29	\$61,946.75	\$61,946.75

**ITEM A (iv.)**

**DISBURSEMENTS**





September 20, 2023

INVOICE No: ARPA-TX1234-2

**Bill To:**

City of Piney Point Village  
7676 Woodway, Suite 300  
Houston, TX 77063

**Remit Payment To:**

Public Management, Inc.  
15355 Vantage Parkway W. #360  
Houston, Texas 77032

**Project: American Rescue Plan - Coronavirus Local Fiscal Recovery Funding (ARPA-CLFRF)**

**Service Dates : 8/10/22 - 9/20/23**

<u>Activity</u>	<u>Activity Fee</u>	<u>Percent Complete</u>	<u>Fee Billed</u>
Program Development & Admin. Start-up	\$ 2,625.00	100%	\$ 2,625.00
Needs Identification & Recovery Plan	\$ 2,625.00	100%	\$ 2,625.00
25% of allocated funds expended	\$ 7,000.00	100%	\$ 7,000.00
50% of allocated funds expended	\$ 7,000.00	100%	\$ 7,000.00
75% of allocated funds expended	\$ 7,000.00	100%	\$ 7,000.00
All allocated funds expended	\$ 7,000.00	100%	\$ 7,000.00
Contract Closeout	\$ 1,750.00	0%	-
<b>Total Fee</b>	<b>\$ 35,000.00</b>		
Total Fee Billed			\$ 33,250.00
Fee Previously Billed			\$ 5,250.00
<b>Total this Invoice</b>			<b>\$ 28,000.00</b>

**Thank You for your business.**

# INVOICE

## Specialist In Tree Work

7001 Mullins Dr. STE. G Houston, TX 77081

**832-620-8366**

fallandscape61@yahoo.com

CUSTOMER: City of Piney Point

DATE: 04-22-2023

## Commercial & Residential

**ADDRESS:**

CITY: Houston

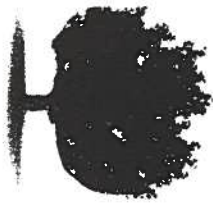
STATE: TX ZIP: 77063 TERM:

**PHONE:**[illegible]**Subtotal:**

Tax:

**Total:**

**THANK YOU FOR YOUR BUSINESS!**



# FALL LANDSCAPE

## Specialist In Tree Work

7001 Mullins Dr. STE. G Houston, TX 77081

# INVOICE

832-620-8366

fallandscap61@yahoo.com

Commercial & Residential

CUSTOMER: City of Pinedy Point  
ADDRESS:  
CITY: Houston STATE: Texas ZIP: 77063  
PHONE: TERM:

DATE: 09-22-2023

Tree work on memorial and memorial point cut 3		
water oaks and one cherry laurel.	\$	700.00
Prct up branches on memorial and Greenbay Np		

Subtotal:	700.00
Tax:	
Total:	700.00

THANK YOU FOR YOUR BUSINESS!



7001 Mullins Dr. STE. G Houston, TX 77081

fallandscapes61@yahoo.com

DATE: 04-27-2023

## ADDRESS:

STATE: TEXAS

ZIP: 77063 TERM:

PHONE:

**Subtotal:**

700.00

**Tax:**

**Total:**

70 Oct 20

**THANK YOU FOR YOUR BUSINESS!**



**832-620-8366**

fallandscape61@yahoo.com  
Commercial & Residential

## Commercial & Residential

Subtotal:	950.00
Tax:	
Total:	950.00



# FALL LANDSCAPE

## Specialist In Tree Work

# INVOICE

7001 Mullins Dr. STE. G Houston, TX 77081

**832-620-8366**

fallandsscape61@yahoo.com

CUSTOMER: *City of Piney Point*

ADDRESS:

DATE: *04-22-2023*

Commercial & Residential

CITY: *Houston*

STATE: *Texas* ZIP: *77063* TERM:

PHONE:

<i>Out lower branches close to the lights on memorial</i>		<i>350.00</i>

Subtotal:

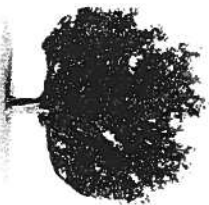
*350.00*

Tax:

Total:

*350.00*

**THANK YOU FOR YOUR BUSINESS!**



# FALL LANDSCAPE

# INVOICE

## Specialist In Tree Work

7001 Mullins Dr. STE. G Houston, TX 77081

**832-620-8366**

falllandscap61@yahoo.com

CUSTOMER:

City of Piney Point

DATE

09-22-2023

Commercial & Residential

ADDRESS:

CITY: Houston

STATE: Texas

ZIP: 77063

TERM:

PHONE:

Assisting City With General Public Work Project						\$440.00

Subtotal:

Tax:

Total:

THANK YOU FOR YOUR BUSINESS!

4440.00

4440.00





7001 Mullins Dr. STE. G Houston, TX 77081

fallandscaped61@yahoo.com

DATE: 09-22-2023

DATE: 09-22-2023

STATE: Texas

ZIP: 7783 TERM:

TERM:

STATE: Texas

ZIP: 7783 TERM:

**Subtotal:**

500.00

Tax:

**Total:**

500.00

**THANK YOU FOR YOUR BUSINESS!**



# FALL LANDSCAPE

# INVOICE

## Specialist In Tree Work

7001 Mullins Dr. STE. G Houston, TX 77081

832-620-8366

falllandscapes61@yahoo.com

CUSTOMER

ADDRESS:

City of Piney Point

DATE: 09-22-2023

Commercial & Residential

CITY: Houston

STATE: Texas

ZIP:

77063

TERM:

PHONE:

Kingsworthy Lane and one dead pine		\$	750.00

Subtotal:

750.00

Tax:

Total:

750.00

THANK YOU FOR YOUR BUSINESS!



# FALL LANDSCAPE

## Specialist In Tree Work

# INVOICE

7001 Mullins Dr. STE. G Houston, TX 77081

832-620-8366

falllandscapes61@yahoo.com

CUSTOMER:

City of Piney Point

DATE: 09-22-2023

Commercial & Residential

ADDRESS:

CITY: Houston

STATE: Texas ZIP: 77063

TERM:

PHONE:

Tylorcrest and Celh0 lane	cut 4 trees and	
grind stumps		\$ 4,700.00

Subtotal:

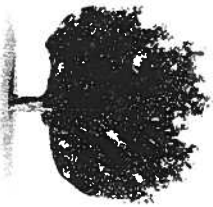
4,700.00

Tax:

Total:

4,700.00

THANK YOU FOR YOUR BUSINESS!



# FALL LANDSCAPE

# INVOICE

## Specialist In Tree Work

7001 Mullins Dr. STE. G Houston, TX 77081

832-620-8366

falllandscapes61@yahoo.com

CUSTOMER:

city of Pinedy Point

ADDRESS:

CITY: Houston

STATE: Texas

ZIP:

77083

TERM:

PHONE:

DATE:

09-22-2023

Commercial & Residential

cut one large water oak located close to fountain (at planade area)			\$ 600.00

Subtotal:

\$ 600.00

Tax:

Total:

\$ 600.00

THANK YOU FOR YOUR BUSINESS!



# FALL LANDSCAPE

# INVOICE

**Specialist In Tree Work**  
7001 Mullins Dr. STE. G Houston, TX 77081

**832-620-8366**

falllandscapes61@yahoo.com

Commercial & Residential

CUSTOMER: *City of Piny Point*  
ADDRESS:

DATE: *09-22-2023*

CITY: *Houston*  
PHONE:

STATE: *Texas* ZIP: *77063* TERM:

<i>Tree work on memorial and Wicketway st</i>		
<i>Remove trees, trim bushes and cut small trees</i>	<i>\$</i>	<i>3,195.00</i>

Subtotal:

Tax:

Total:

*3,195.00*

THANK YOU FOR YOUR BUSINESS!



# FALL LANDSCAPE

## Specialist In Tree Work

# INVOICE

7001 Mullins Dr. STE. G Houston, TX 77081

832-620-8366

fallandscapes61@yahoo.com

CUSTOMER: *City of Piny Point*

ADDRESS:

DATE: *09-22-2023*

CITY: *Houston*

STATE: *Texas*

ZIP:

TERM:

PHONE:

<i>S. Piny Point. cut one dead tree close to the fence.</i>		
<i>(capmrtles area)</i>		<i>\$ 200.00</i>

Subtotal:

*200.00*

Tax:

Total:

*\$ 200.00*

THANK YOU FOR YOUR BUSINESS!



# FALL LANDSCAPE

## Specialist in Tree Work

# INVOICE

7001 Mullins Dr. STE. G Houston, TX 77081

832-620-8366

falllandscape61@yahoo.com

CUSTOMER: City of Pinky Point

DATE: 09-22-2023

Commercial & Residential

ADDRESS:

CITY: Houston

STATE: Texas

ZIP: 77063

TERM:

PHONE:

Greenbay St: cut one branch, cut tree and remove vines					\$ 100.00

Subtotal:

\$ 100.00

Tax

Total:

\$ 100.00

THANK YOU FOR YOUR BUSINESS!





# FALL LANDSCAPE

# INVOICE

Specialist In Tree Work

7001 Mullins Dr. STE. G Houston, TX 77081

832-620-8366

falllandscapes61@yahoo.com

Commercial & Residential

CUSTOMER: City of pinky point

DATE: 09-02-2023

ADDRESS:

CITY: Houston

STATE: TX

ZIP: 77063

PHONE:

TERM:

<u>9 Memorial Point cut dead branches large Elm tree \$ 175.00</u>				

Subtotal:

\$ 175.00

Tax:

Total:

\$ 175.00

THANK YOU FOR YOUR BUSINESS!

# INVOICE

## Specialist In Tree Work

7001 Mullins Dr. STE. G Houston, TX 77081

**832-620-8366**

fallandscaped61@yahoo.com

## Commercial & Residential

CUSTOMER: City of Piney Point  
ADDRESS: 7676 Woodhurst St 300

DATE: 09-22-2023

**SECRET**

CITY: Houston STATE: TX

STATE: TX ZIP: 77063 TERM: \_\_\_\_\_

PHONE: 713-782-0277

[illegible]

**Subtotal:**

Tax:

**Total:**

**THANK YOU FOR YOUR BUSINESS!**



September 22, 2023

Mr. Bobby Pennington  
City of Piney Point Village  
7676 Woodway, Suite 300  
Houston, Texas 77063

Re: Request for Payment – Memorial Drive Ditch Regrading, Culvert Cleaning, Hydromulching  
City of Piney Point Village  
HDR Job No. 10336216

Dear Mr. Pennington:

Please find the attached invoices for payment for the above referenced project from Dream Property Works & More. This project was for ditch regrading, culvert cleaning and hydromulching on Memorial Drive, Green Oaks Drive, and 8 Tokeneke. City Council approved of this project for a total not-to-exceed amount of \$28,030.00. We have reviewed the invoice numbered 1137 and recommend payment in the amount of \$28,030.00.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'JEM', is placed over a light blue rectangular background.

Joseph Moore, P.E., CFM  
City Engineer

Enclosures

Infrastructure Construction Services

7111 Foster League  
Richmond, TX 77406 US  
icstxs@gmail.com



INVOICE

BILL TO  
CITY of PINEY POINT VILLAGE  
7676 Woodway Suite 300  
Houston, TX 77063

INVOICE 1137  
DATE 08/02/2023  
TERMS Net 30  
DUE DATE 09/01/2023

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
CUT DRAINAGE SWALE	CUT DRAINAGE SWALE TOKENEKE TRAIL	140	12.00	1,680.00
HYDROMULCH (BERMUDA)	HYDROMULCH (BERMUDA)	1	650.00	650.00
CLEAN STORM SEWER CULVERTS	CLEAN STORM SEWER CULVERTS	30	30.00	900.00
CUT DRAINAGE SWALE	CUT DRAINAGE SWALE SOUTH SIDE GREEN OAKS	210	12.00	2,520.00
HYDROMULCH (BERMUDA)	HYDROMULCH (BERMUDA)	1	650.00	650.00
CLEAN STORM SEWER CULVERTS	CLEAN STORM SEWER CULVERTS GREEN OAKS	50	30.00	1,500.00
CUT DRAINAGE SWALE	CUT DRAINAGE SWALE MEMORAIL DR	980	16.00	15,680.00
HYDROMULCH (BERMUDA)	HYDROMULCH (BERMUDA) MEMORIAL DR	1	1,200.00	1,200.00
CLEAN STORM SEWER CULVERTS	CLEAN STORM SEWER CULVERTS MEMORIAL DR	130	25.00	3,250.00

-----  
PINEY POINT DITCH GRADING

SUBTOTAL	28,030.00
TAX	0.00
TOTAL	28,030.00
-----	
BALANCE DUE	<b>\$28,030.00</b>



October 19, 2023

Mr. Bobby Pennington  
City of Piney Point Village  
7676 Woodway, Suite 300  
Houston, Texas 77063

Re: Request for Payment – Greenbay/Tynebridge Curb Ramp  
City of Piney Point Village  
HDR Job No. 10336216

Dear Mr. Pennington:

Please find the attached invoices for payment for the above referenced project from ICS Infrastructure Construction Services. This is for the sidewalk modifications and installations of curb ramps at the intersection of Greenbay and Tynebridge Lane. The City Council approved a quote for the original scope of work for \$23,475.00 at the April 24, 2023 Council meeting. We have reviewed the invoice numbered 1128 and recommend payment in the amount of \$23,475.00.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'JEM', is placed above the printed name of Joseph Moore.

Joseph Moore, P.E., CFM  
City Engineer

Enclosures



Infrastructure Construction Services

7111 Foster League  
Richmond, TX 77406 US  
icstxs@gmail.com



INVOICE

BILL TO  
CITY of PINEY POINT VILLAGE  
7676 Woodway Suite 300  
Houston, TX 77063

INVOICE 1128  
DATE 06/23/2023  
TERMS Net 30  
DUE DATE 07/23/2023

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
TRAFFIC CONTROL	TEMPORARY TRAFFIC CONCTROL COMPLETE IN PLACE	1	1,500.00	1,500.00
REMOVE AND DISPOSE SIDEWALK	REMOVE AND DISPOSE CONCRETE SIDEWALK	125	8.00	1,000.00
REMOVAL OF PAVEMENT	REMOVAL AND DISPOSAL OF 6" CURB	45	25.00	1,125.00
INSTALL CONCRETE CURB	TAPERED CURB	30	35.00	1,050.00
INSTALL CONCRETE SIDEWALK	INSTALL CONCRETE SIDEWALK	260	15.00	3,900.00
REMOVE AND REPLACE WHEEL CHAIR RAMP	WCR TRUNCATED DOMES	3	650.00	1,950.00
REMOVE AND REPLACE WHEEL CHAIR RAMP	INSTALL TYPE 2 WHEEL CHAIR RAMP	3	3,150.00	9,450.00
SIGN BLADES	CROSS WALK WARNING SIGN	2	650.00	1,300.00
MISC. EXCAVATION	ADJUST GATE VALVE	2	350.00	700.00
Replace Missing Buttons and Striping	12" WIDE SOLID WHITE STRIPE	60	25.00	1,500.00
FULL DEPTH SAW CUT OF PAVEMENT	FULL DEPTH SAWCUT OF PAVEMENT	1	1,500.00	
REMOVE AND REPLACE WHEEL CHAIR RAMP	UPGRADE TO TYPE 7 WCR AND PAVERS INSTEAD OF INSERTS	1	3,650.00	

GREEN BAY SIDEWALK AND WHEEL CHAIR RAMPS	SUBTOTAL	23,475.00
	TAX	0.00
	TOTAL	23,475.00
	BALANCE DUE	\$23,475.00



October 19, 2023

Mr. Bobby Pennington  
City of Piney Point Village  
7676 Woodway, Suite 300  
Houston, Texas 77063

Re: Request for Payment – 443 Flint Point Sinkhole  
City of Piney Point Village  
HDR Job No. 10336216

Dear Mr. Pennington:

Please find the attached invoices for payment for the above referenced project from Infrastructure Construction Services. This is for the excavation and disposal in the sinkhole area, and asphalt patch at 443 Flint Point. The City Council approved a quote for the original scope of work for \$10,950. We have reviewed the invoice numbered 1139 and recommend payment in the amount of \$10,950.00.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'JEM', is placed over a rectangular area that likely represents a stamp or official seal.

Joseph Moore, P.E., CFM  
City Engineer

Enclosures

Infrastructure Construction Services

7111 Foster League  
Richmond, TX 77406 US  
icstxs@gmail.com



INVOICE

BILL TO  
CITY of PINEY POINT VILLAGE  
7676 Woodway Suite 300  
Houston, TX 77063

INVOICE 1139  
DATE 08/14/2023  
TERMS Net 30  
DUE DATE 09/13/2023

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
MOBILIZATION	MOBILIZATION	1	850.00	850.00
MISC. EXCAVATION	EXCAVATE AND DISPOSE EXCAVATED MATERIAL	1	3,650.00	3,650.00
MISC. EXCAVATION	BACK FILL EXCAVATION WITH CEMENT SAND AND PATCH ASPHALT	1	6,450.00	6,450.00

443 Flint Point Sinkhole

SUBTOTAL	10,950.00
TAX	0.00
TOTAL	10,950.00
BALANCE DUE	\$10,950.00





October 19, 2023

Mr. Bobby Pennington  
City of Piney Point Village  
7676 Woodway, Suite 300  
Houston, Texas 77063

Re: Request for Payment – South Country Squire Storm Sewer Point Repairs  
City of Piney Point Village  
HDR Job No. 10336216

Dear Mr. Pennington:

Please find the attached invoices for payment for the above referenced project from OnPar Utilities and Concrete. This is for the point repairs on the storm sewer on South Country Squire. The City Council approved a quote for the original scope of work for \$21,850.00 at the September 25, 2023 Council meeting. We have reviewed the invoice numbered OPCS-021 and recommend payment in the amount of \$21,850.00.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'JEM', is placed over a rectangular area that has been redacted from the document.

Joseph Moore, P.E., CFM  
City Engineer

Enclosures



**Bill To:**  
**City of Piney Point Village/HDR - Joseph Moore**  
**7676 Woodway Dr.**  
**Houston, TX 77063**  
**Joseph Moore**  
[joseph.moore@hdrinc.com](mailto:joseph.moore@hdrinc.com)

**Invoice**  
**No.** OPCS-021

**Date** 10/17/23

**PO** \_\_\_\_\_

**Project Name/No.**  
**South Country Squire - Storm Sewer Point Repairs**

Item No.	Description of Item	Quantity	Unit	Unit Price	Extended Total
1	Remove existing storm sewer, all sizes, all depths, complete in place, the sum of:	75	LF	\$ 25.00	\$ 1,875.00
2	24" HDPE storm sewer including bedding and backfill, complete in place, the sum of:	75	LF	\$ 125.00	\$ 9,375.00
3	Concrete Collar, including concrete, reinforcing, formwork, complete in place, the sum of:	4	EA	\$ 1,500.00	\$ 6,000.00
4	Connect Prop. Stm Swr to Exist. Stm Swr Manhole including non-shrink grout of annular space, complete in place, the sum of:	2	EA	\$ 1,500.00	\$ 3,000.00
5	Root pruning trench, complete in place, the sum of:	80	LF	\$ 20.00	\$ 1,600.00

**TOTAL \$21,850.00**

Acct # PLS See the detail below  
 Acct # \_\_\_\_\_  
 Entered 09/26/2023  
 Approved [Signature]  
 Posted \_\_\_\_\_

**August 2023**

### Inspector Monthly Invoicing

Name	Month	Year
Jason Bienek	August	2023
Bob Baldwin		

### Inspector Billing Address

Jason Bienek	2300 Blalock Road Houston, TX 77080	(713) 898-6502
Bob Baldwin	1718 Warwickshire Drive Houston, Texas 77077	(713) 480-6734

### Inspections

Type	QTY	Fee Amount x \$45.00	Total =
Structural	49	49 X \$45.00	\$2,205.00
Electrical	90	90 X \$45.00	\$4,050.00
			= \$6,255.00

530-5157  
530-5153

### Plan Reviews

Regular inspections are **\$45.00 for each inspection**. Plus, the flat rate plan review fees.

Type	Address	Fee Amount \$	Total =
Code Enforcement/Plan Review		Flat Rate Amount	\$4,000.00
New Single-Family Home	565 W Dana Lane	\$0.00	\$0.00
Generator	11211 Tynewood Dr	\$0.00	\$0.00
Driveway/Flatwork	11214 Tynewood Dr	\$0.00	\$0.00
Driveway/Flatwork	4 Brompton	\$0.00	\$0.00
Accessory Structure	11310 Claymore Road	\$0.00	\$0.00
Turf	11411 Wendover Rd	\$0.00	\$0.00
Generator	11214 Tynewood Dr	\$0.00	\$0.00
Generator	11323 Smithdale Rd	\$0.00	\$0.00
New Upper School	201 Kinkaid School Dr	\$0.00	\$0.00
New Single-Family -Plan Revision	11505 Memorial Dr	\$0.00	\$0.00
			= \$4,000.00

530-5155

### Final Statement

Date Submitted	Approved By		Invoice Total
09/20/2023	ARA		<b>\$10,255.00</b>

**ITEM A (v.)**

**CREDIT CARD PROCESSING COMPANY - OPENEDGE**

## CLIENT SATISFACTION OFFER

Merchant Name or DBA Name: PINEY POINT VILLAGE, TX (“**Merchant**”)

Merchant ID(s): 8788240016956, 8788240016957 (“**MID**” or “**MIDs**”)

Date: 09/21/2023

OPENEDGE PAYMENTS LLC (“**OpenEdge**”), a Global Payments company, values its merchant clients and strives to create mutually beneficial, long-term relationships with them. To that end, OpenEdge offers you, the Merchant, the following terms on behalf of its affiliate, Global Payments Direct, Inc. (“**Global Direct**”). Accepting this offer will modify your Card Services Agreement (the “**Agreement**”) with Global Direct in accordance with the adjustments listed below (the “**Amended Rates**”). Capitalized terms not defined herein shall have the meaning given in the Agreement.

### Amended Rates

Credit Discount Rate	0.25%	Per item	\$0.20
Debit Discount Rate	0.25%	Per item	\$0.20
Settlement Funding Fee	0.20%	Per item	\$0.20
Risk Assessment Fee	0.40%	Per item	\$0.40

Please see the Rate Analysis for full details.

### Contract Term

The Amended Rates will become effective on the first day of the calendar month of the Effective Date so long as this Client Satisfaction Offer is executed and received by Global Direct by the 15<sup>th</sup> of the calendar month, otherwise the Amended Rates will be effective on the first day of the calendar month following the Effective Date. The Amended Rates are subject to the terms and conditions of the current version of the Agreement. All fees, rates, charges and other terms not otherwise revised per this Client Satisfaction Offer remain in full force and effect.

Merchant agrees to extend the term of the Agreement for 36 months from the last date of execution below (the “**Effective Date**”). This time period will be referred to as the “**Extended Term**”. At the expiration of the Extended Term, the Agreement will automatically renew as per the terms of the Agreement for successive one-year periods (each a “**Renewal Term**”, and collectively with the Initial Term and the Extended Term, the “**Term**”).

Merchant agrees to pay the following account closure fees per terminating MID upon early termination of the Agreement: (a) \$500.00 if terminated with more than 12 months remaining in the Term; or (b) \$250.00 if terminated with 12 or fewer months remaining in the Term, or such portion of the foregoing as may be permitted by applicable law.

All other terms and conditions of the Agreement remain unchanged. This Client Satisfaction Offer and the details contained herein are confidential and may not be disclosed, displayed, or otherwise transmitted to any third party except to attorneys, accountants or other professional advisers as may be necessary to effect the purposes of this letter between the parties. By signing below, each party acknowledges that it has carefully read and fully understood this amendment, and each agrees to be bound by the terms of this amendment.

OPENEDGE PAYMENTS LLC

PINEY POINT VILLAGE, TX

Signed By: \_\_\_\_\_

Signed By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Card Type	Charge Type	# Trans	\$ Sales	CURRENT RATES			PROPOSED RATES			Savings
				% Disc	Per Item	Total Fees	% Disc	Per Item	Total Fees	
AMEX	Qualified	10	550.00	0.393%	0.3370	5.53	0.250%	0.2000	3.38	2.16
AMEX	Qualified	10	6,036.90	0.396%	0.3160	27.08	0.250%	0.2000	17.09	9.99
AMEX	Qualified	1	14,407.70	0.400%	0.4000	58.03	0.250%	0.2000	36.22	21.81
DISC	Qualified	1	640.00	0.370%	0.1900	2.56	0.250%	0.2000	1.80	0.76
VISA	Qualified	1	30.00	0.367%	0.1900	0.30	0.250%	0.2000	0.28	0.03
VIBS	Qualified	5	700.00	0.400%	0.4000	4.80	0.250%	0.2000	2.75	2.05
VIBS	Qualified	18	5,289.00	0.397%	0.3650	27.55	0.250%	0.2000	16.82	10.73
VIBS	Qualified	1	50.00	0.400%	0.4000	0.60	0.250%	0.2000	0.33	0.28
VDBT	Qualified	4	522.00	0.370%	0.1900	2.69	0.250%	0.2000	2.11	0.59
VDBT	Qualified	2	833.00	0.370%	0.1900	3.46	0.250%	0.2000	2.48	0.98
VDBT	Qualified	3	262.00	0.401%	0.4000	2.25	0.250%	0.2000	1.26	1.00
VDBT	Qualified	37	6,471.00	0.373%	0.2127	32.03	0.250%	0.2000	23.58	8.45
VISP	Qualified	13	28,202.00	0.399%	0.3031	116.39	0.250%	0.2000	73.11	43.29
VINF	Qualified	6	2,100.00	0.399%	0.2950	10.14	0.250%	0.2000	6.45	3.69
VIPP	Qualified	3	350.00	0.371%	0.1900	1.87	0.250%	0.2000	1.48	0.40
VISG	Qualified	1	20.00	0.400%	0.4000	0.48	0.250%	0.2000	0.25	0.23
VIBT	Qualified	5	790.00	0.395%	0.3580	4.91	0.250%	0.2000	2.98	1.94
VBT5	Qualified	7	2,435.00	0.400%	0.3700	12.32	0.250%	0.2000	7.49	4.83
VIBE	Qualified	2	1,075.00	0.400%	0.4000	5.10	0.250%	0.2000	3.09	2.01
VISB	Qualified	4	1,125.00	0.400%	0.4000	6.10	0.250%	0.2000	3.61	2.49
MCBS	Qualified	1	150.00	0.400%	0.4000	1.00	0.250%	0.2000	0.58	0.43
MCBS	Qualified	4	950.00	0.400%	0.4000	5.40	0.250%	0.2000	3.18	2.23
MCBS	Qualified	3	941.00	0.391%	0.3300	4.67	0.250%	0.2000	2.95	1.72
MCBS	Qualified	2	800.00	0.400%	0.4000	4.00	0.250%	0.2000	2.40	1.60
MDBT	Qualified	1	65.00	0.369%	0.1900	0.43	0.250%	0.2000	0.36	0.07
MDBT	Qualified	18	4,052.00	0.378%	0.2367	19.58	0.250%	0.2000	13.73	5.85
MWEL	Qualified	3	711.00	0.394%	0.3300	3.79	0.250%	0.2000	2.38	1.41
MCEC	Qualified	3	692.00	0.370%	0.1900	3.13	0.250%	0.2000	2.33	0.80
MCEB	Qualified	1	650.00	0.400%	0.4000	3.00	0.250%	0.2000	1.83	1.18
MCHV	Qualified	1	50.00	0.380%	0.1900	0.38	0.250%	0.2000	0.33	0.06
MBLS	Qualified	1	650.00	0.400%	0.4000	3.00	0.250%	0.2000	1.83	1.18
Fee	GP Fee - Risk Assessment Fee	172	81,599.60	0.464%	0.7000	498.85	0.400%	0.4000	395.20	103.65
Fee	Settlement Funding Fee	172	81,599.60	0.238%	0.5450	288.05	0.200%	0.2000	197.60	90.45
Fee	Batch Per Item Fee	172	0.00	0.00%	0.2350	40.42	0.00%	0.2000	34.40	6.02
Statement Totals		172	81,599.60			2,605.35			2,271.06	

TOTAL POTENTIAL MONTHLY SAVINGS  
POTENTIAL YEARLY SAVINGS  
PERCENTAGE SAVINGS

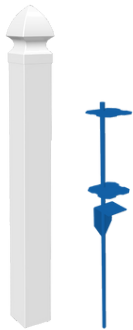
\$334.29  
\$4,011.52  
13%

This is a summary of proposed rate and fee changes

**ITEM C**

**MEETING SIGNAGE**

## **4 EVER PRODUCTS**



### **4" Vinyl Square Lot Marker with Power Stake (\$94)**

The 4' Vinyl/PVC Lot Marker Sign comes in an easy-to-assemble kit. It includes all the components needed to assemble the post pictured (the hardware to install your sign is not included). Installation is especially easy due to our drive-in stake. Just drive the stake in the ground, slide the post over the stake, and then attach your sign. This product is designed for the real estate agent to install using simply a hammer. The post is 4" x 4" x 48".

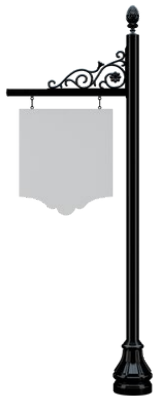
<https://www.4everproducts.com/4-vinyl-square-lot-marker-post-only-no-sign/>



### **Hanging Address Marker (\$98)**

Our 4Ever 4" hanging address marker post comes with a 4' tall square 2-piece post. This address post is very easy to install. It comes with pre-drilled holes and mounting hardware. Slide the poles together until you hear the spring pin "click" into its mounting hole. Next, lightly hammer the top of the pole with a hammer 12-18 inches into the ground. Lastly, slide the finial on top of the pole.

[Hanging Address Marker - 4Ever Products](#)



### **3" Round Hanging Signpost System (\$548)**

The Hanging Signpost System is made from durable, high-quality aluminum with a powder-coated finish. The product is 6' to 8' tall, featuring a stylish finial and decorative base. Designed for functionality and aesthetic appeal, our Hanging Signpost System is the perfect choice for anyone looking to update their signage. Constructed with rust and corrosion-resistant materials, our product is suitable for any weather conditions and is built to last for years. Please note that the hanging sign itself is not included in this product. The actual pole measures 2 7/8" OD. Choose from various toppers and bases to create a custom look. 4Ever recommends that our hanging signposts are installed approximately 24" below ground using 40-60 pounds of concrete, depending on conditions.

[3" Round Hanging Sign Post System - 4Ever Products](#)



### **3" Round Post Community Message Board (\$1,096)**

Our Community Message Board is made from aluminum with a durable powder-coated finish. The display board measures 36 x 30 and has a Cork Insert Board for posting messages, notices, and announcements.

[3" Round Post Community Message Board - 4Ever Products](#)



11300 Trade Center Dr. Suite A  
Rancho Cordova, CA 95742  
Phone: 916-273-1576

CL#1008664

Ship To
JOSE GOMEZ 7676 WOODWAY DRIVE ST 30 HOUSTO TX 77063

Item	Qty	Description	Cost	Total
REPST-803-BL	6	Prestige Sign System with Fluted Base Color: GREEN Finial: Pineapple	499.00	2,994.00T
GS	6	Steel Ground Spike ONLY	189.00	1,134.00T
shipping	0	Shipping	212.43	0.00
		3 % SURCHARGE FOR CREDIT CARD PAYMENTS		
misc		custom color \$250 ships in 2-3 weeks	0.00	0.00T
misc		custom color \$350 ships in 1 week	0.00	0.00T
misc		Raw would drop the price of every system to \$479, and ships in a week.	0.00	0.00T
			0.00	0.00

<b>Total</b>	\$4,128.00
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copies  
design  
print

8566 Katy Fwy. Suite 124 • Houston, TX 77024

Jose Gomez  
City Of Piney Point Village  
7676 woodway, suite 300  
Houston TX 77063

## Quotation

No: 23309

Date: 10/12/23

### SHIP TO:

City Of Piney Point Village  
7676 woodway, suite 300  
Houston TX 77063

Pickup

Acct.No	Ordered by	Phone	P.O. No	Prepared by	Sales Rep	Ship By
2439	Jose Gomez			Lucas	Galilea	Pickup
Quantity	Description				Unit Price	Price
6	Aluminum Signs 18 x 24				50.9300/Ea	305.58
					Subtotal	305.58
					Tax	0.00
					TOTAL	305.58
					Terms	Net 10 Days
Received by _____ Date _____						

TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: October 23, 2023

SUBJECT: Discuss and take possible action on a quote received for joint sealing and pavement lifting on Dana Lane

**Agenda Item: 5**

**Summary**

Councilman Dodds reported an asphalt pavement settlement on Dana Lane. The settlement extends approximately 90-feet long and the entire width of the road (18-feet wide). It appears the settlement may be attributed to the storm sewer beneath the pavement, as sand was observed inside the adjacent storm sewer manhole. HDR coordinated with Uretek who can provide joint sealing and pavement lifting services without the need for excavation. A quote for discussion and possible action will be distributed at the Council meeting.

**Additional:**

*A quote for discussion and possible action will be distributed at the Council meeting.*



Dana Lane



9/27/2023, 1:36:01 PM

- Piney Point Village City Limits

Storm Sewer Lines

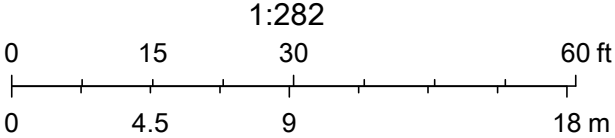
ROW
- Storm Sewer Manholes

Circular Shape

Parcels
- Inlets

Ditches

Streets
- Grate Inlet



Maxar, Microsoft, Esri Community Maps Contributors, Baylor University, City of Houston, HPB, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, CONANP, Esri, HERE, Garmin, Foursquare, SafeGraph, GeoTechnologies, Inc, METI/NASA,







TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: October 23, 2023

SUBJECT: Discuss and take possible action on a proposal for professional engineering services for the 2023 Paving Improvements Project.

**Agenda Item: 6**

**Summary**

City Council requested that HDR provide a proposal for professional engineering services for asphalt paving improvements on Greek Oaks Drive, Williamsburg Drive, Innisfree Lane, and Tokeneke Trail. At the September Council meeting, the Council also requested that the collapsed storm sewer in front of 11315, 11309, 11305 Green Vale, and 610 Grecian Way be included in this scope of work.

**Attachment:**

Attachment for a proposal for design, bid, construction management, and construction observation phase services for the above designed scope of work will be distributed at the meeting.

TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: October 23, 2023

SUBJECT: Consideration and possible action on the Engineer's Report.

**Agenda Item: 7**

**Summary**

The city has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the 96-inch CMP Replacement Project, Williamsburg, Green Oaks, Wendover, Piney Point Circle easements, other various maintenance projects, and future projects.



**Engineer's Status Report  
City of Piney Point Village  
HDR Engineering, Inc.**

City Council Meeting Date: October 23, 2023

Submit to City: October 19, 2023

**CURRENT PROJECTS**

**1. 96-inch CMP Replacement Project**

The Contractor has completed the project and a project walkthrough is scheduled for Friday, October 20, 2023. Per discussion at the last Council meeting and follow-up conversations with Bobby and the Beautification Committee, the tree planting and hydromulch seeding will be removed from the project scope of work and completed by the Beautification Committee.

Additional updates from the walkthrough meeting on the punch list and close out status will be provided at the Council meeting.

**2. Piney Point Circle - Additional Easements**

As previously updated, Councilman Dodds, Bobby, and HDR has a good meeting with the new owners of 11406 Memorial. The resident recently reached out with concerns of a sink hole in their backyard in the vicinity of the storm sewer pipe. HDR is working to schedule a meeting with the resident to inspect this concern.

The proposed easement metes & bounds will need to be updated by the surveyor to reflect the new Owner names at 11406 Memorial. HDR has asked the residents if they have any other comments or concerns over the easement agreement or metes & bounds. If none, HDR will discuss these changes with the surveyor to update the metes & bounds documents.

HDR will approach 11408 Memorial once the easement agreement has been signed by 11406 Memorial.

**3. Williamsburg and Wendover Drainage Improvements**

HDR has completed the plans and specifications for this project and is coordinating with the City to publish the project for advertisement. The anticipated bid opening date is November 30<sup>th</sup> and potential award of the project by City Council at the December 18<sup>th</sup> Council meeting. Construction will start after the holidays in January 2024.

**4. Green Oaks Drainage**

At the September Council meeting, Council met with resident at 11527 Green Oaks to discuss the drainage issues created for the south side of Green Oaks Drive from their removal of storm sewer along their east property line. At the meeting the residents agreed to installation of two 12-inch PVC storm sewer pipes to replace the pipes removed. To-date these pipes have not been installed. HDR will be preparing a letter to the residents to document the conversations held in the Council meeting and to establish a date that the City expects the drainage to be restored.



**5. South Country Squire & Green Vale – Storm Sewer Clean & TV**

Last month City Council approved a quote from OnPar Civil Services to perform storm sewer point repairs to remove root blockages at 11010 and 11030 South Country Squire. Significant root blockages were removed from the storm sewer restoring capacity in the system.

**6. Green Vale - Storm Sewer Clean & TV**

Per Council discussion at the September Council meeting, HDR has included the replacement of the storm sewer in front of 11313, 11309, and 11305 Green Vale in the scope of services for the 2023 Paving Improvements Proposal for professional engineering services that is included in a separate agenda item.

## 7. **610 Grecian Way**

Per Council discussion at the September Council meeting, HDR has included the replacement of the storm sewer in front of 610 Grecian Way in the scope of services for the 2023 Paving Improvements Proposal for professional engineering services that is included in a separate agenda item.

## 8. **COH Windermere Outfall Repair Project**

HDR provided comments back to the City of Houston on the Interlocal Agreement (ILA) between the City and City of Houston for the shared project improvements. The City of Houston then request a meeting with the City to review the project and ILA. The City of Houston was going to work on revising the ILA to address the City's comments based on discussion held in the meeting and would provide the City with a new draft for review upon completion. Per the previous direction, HDR is meeting at #15 Windermere Friday, October 20th with a Contractor to re-explore the options to repair the City of Piney Point Village outfall and bank erosion with use of the existing easement. HDR will provide an update on this potential opportunity at the Council meeting.

## 9. **Dana Lane**

Councilman Dodds reported a settlement of the pavement at 582 Dana Lane. It appears the settlement could be attributed to a leaking joint in the storm sewer beneath the pavement. HDR is obtaining a quote from Uretek to both joint seal and lift the pavement to grade and this quote will be included in a separate agenda item.

## 10. **Blalock & Quail Hollow**

Previously a sink hole formed near the illuminated crosswalk on Blalock at Quail Hollow. Due to the proximity of a sanitary sewer manhole, the MVWA was contacted, and the sink hole was dye test. The MVWA confirmed that a service line that tied into the manhole had been abandoned but not plugged and was a source of infiltration. The MVWA plugged the service line and backfilled the sinkhole. The sink hole has opened up two more times since the original backfill and was recently investigated during a rain event. During the investigation it appeared that the nearby storm sewer was leaking into the sanitary sewer, both systems being a cause for the sink hole. HDR is currently evaluating the most cost-effective option for sealing the joints on the storm sewer and will provide updates at a later meeting.





## **FUTURE PROJECTS FOR CONSIDERATION:**

### **11. Memorial Drive (Greenbay to San Felipe) Roadway Reconstruction**

### **12. Soldiers Creek Sidewalk (Holidan Way to White Pillars)**

HDR is continuing to coordinate with HCFCD on this potential opportunity. HCFCD has reported that they are circulating our exhibits through various individuals at HCFCD to determine if they will allow this project.

### **13. Shadow Way Drainage Improvements**

### **14. List of Potential Storm Sewer Cost Share Projects**

- Chuckanut – Councilman Dodds, Bobby, Jose, and Joe recently met with the residents at #7 and #8 Chuckanut who had expressed concerns about the drainage on the street. The residents requested Opinions of Probable Construction Costs (OPCC) to replace the ditch with storm sewer on Chuckanut. HDR will work to prepare OPCCs for future discussions with residents on the street.
- Innisfree
- Jamestown
- 610 Grecian Way
- Piney Point Circle (if made public)
- Wendover

TO: The Honorable Mayor and Members of the City Council

FROM: R. Pennington; City Administrator

MEETING DATE: October 23, 2023

SUBJECT: Consideration and possible action on approval of the minutes for the Regular Session Council Meeting held on September 25, 2023.

**Agenda Item: 8**

**Informational Summary**

The following is the draft of minutes from the regular council meeting held on Monday, September 25, 2023.

**Recommendation**

Staff recommends approving minutes from the regular council meeting held on September 25, 2023.

**MINUTES OF A CITY OF PINEY POINT REGULAR COUNCIL MEETING ON MONDAY, SEPTEMBER 25, 2023,  
AT 6:00 P.M. AT ECCLESIA CHURCH, 325 PINEY POINT ROAD, HOUSTON, TEXAS.**

**Councilmembers Present:** Mayor Mark Kobelan, Michael Herminghaus, Dale Dodds, Aliza Dutt, and Jonathan Curth.

**City Representatives Present:** Bobby Pennington, City Administrator; David Olson, City Attorney; Solace Southwick, Police Commissioner; Ray Schultz, Police Chief; Howard Miller, Interim Fire Chief; Annette Arriaga, Director of Planning & Development; Joe Moore, City Engineer; Michelle Yi, Director of Finance.

**I. Call To Order**

- Mayor Kobelan declared a quorum and called the meeting to order at 6:04 p.m. with Herminghaus, Dodds, and Dutt present. Curth joins the session at 6:15 p.m. before opening the public hearings.

**II. Pledge Of Allegiance**

- Council led the Pledge of Allegiance to the United States of America Flag.

**III. Citizens Wishing to Address Council**

- There were no other general comments.

**→ V. New Business- Item #9 was moved from the original order of the posted agenda.**

**9. Consideration and possible action on the Memorial Villages Police Department Monthly Report.**

- Chief Ray Schultz reported the activities of the police department for the month of August.
- No action was taken.

**IV. Public Hearings**

**1. Public Hearing on an ordinance adopting the Proposed 2024 Budget.**

- Public Hearing opened at 6:16 p.m. to allow citizens of Piney Point Village to comment regarding the Proposed 2024 Budget.
- There were no statements from the public.
- Public Hearing closed at 6:17 p.m.

**2. Public Hearing on an ordinance adopting the 2023 Proposed Property Tax Rate.**

- Public Hearing opened at 6:17 p.m. to allow citizens of Piney Point Village to comment regarding the 2023 Proposed Property Tax Rate.
- There were no statements from the public.
- Public Hearing closed at 6:18 p.m.

**V. New Business (*continued*)**

**3. Consideration and acceptance of the Harris Central Appraisal District 2023 Certified Appraisal Roll for Piney Point Village by Ordinance.**

- Councilmember Herminghaus motioned to approve the 2023 Certified Appraisal Roll Ordinance No. 2023.09, seconded by Councilmember Dodds.

AYES: Herminghaus, Dodds, Dutt, and Curth.

NAYS: None.

- The motion carried.

**4. Consideration and possible action on an ordinance adopting the 2024 Budget for the City of Piney Point Village.**

- City Administrator Pennington proposed changing the 2024 Capital Improvement projects to be allocated to a single line item.
- Councilmember Dodds motioned to approve Ordinance 2023.09.A, adopting the 2024 Budget with the proposed change in capital allocation for the City of Piney Point Village, seconded by Councilmember Herminghaus.
- The official record vote secured as follows:
  - FOR the proposal = Herminghaus, Dodds, Dutt, and Curth.
  - AGAINST the proposal = None.
  - PRESENT and not voting = Mark Kobelan.
  - ABSENT = Bender.
- The motion carried.

**5. Consideration and ratification that requires raising more revenue from property taxes than in the previous year, requiring a separate vote of the governing body to ratify the property tax increase reflected in the City of Piney Point Village 2024 Budget.**

- Councilmember Herminghaus motioned to approve Ordinance 2023.09.B to ratify the property tax revenue reflected, seconded by Councilmember Dutt.
- The official record vote secured as follows:
  - FOR the proposal = Herminghaus, Dodds, Dutt, and Curth.
  - AGAINST the proposal = None.
  - PRESENT and not voting = Mark Kobelan.
  - ABSENT = Bender.
- The motion carried.

**6. Consideration and possible action setting the Debt Service Tax Rate of \$0.028633 per \$100 of assessed valuation of all taxable property within the city's corporate limits for Tax Year 2023.**

- Councilmember Herminghaus motioned as legally required. The motion set a Debt Service Tax Rate of \$0.028633 per \$100 of assessed valuation for all taxable properties within the City's corporate limits for Tax Year 2023, seconded by Councilmember Dodds.
- The official record vote secured as follows:
  - FOR the proposal = Herminghaus, Dodds, Dutt, and Curth.
  - AGAINST the proposal = None.
  - PRESENT and not voting = Mark Kobelan.
  - ABSENT = Bender.
- The motion carried.

**7. Consideration and possible action setting the Maintenance and Operations Tax Rate of \$0.226507 per \$100 of assessed valuation of all taxable property within the city's corporate limits for Tax Year 2023.**

- Councilmember Curth motioned as legally required. The motion set a maintenance and operations tax rate of \$0.226507 per \$100 of assessed valuation for all taxable properties within the City's corporate limits for Tax Year 2023, seconded by Councilmember Herminghaus.
- The official record vote secured as follows:

- FOR the proposal = Herminghaus, Dodds, Dutt, and Curth.
- AGAINST the proposal = None.
- PRESENT and not voting = Mark Kobelan.
- ABSENT = Bender.
- The motion carried.

**8. Consideration and possible action on the maintenance and operations component of the tax rate, action on the debt service component of the tax rate, and action on an ordinance concerning the combined 2023 Tax Rate.**

- Councilmember Dodd motioned as legally required. The motion set the component rates for a combined Tax Rate of \$0.255140 per \$100 of assessed valuation for Tax Year 2023 and established Ordinance 2023.09.C, seconded by Councilmember Herminghaus.
- The official record vote secured as follows:
  - FOR the proposal = Herminghaus, Dodds, Dutt, and Curth.
  - AGAINST the proposal = None.
  - PRESENT and not voting = Mark Kobelan.
  - ABSENT = Bender.
- The motion carried.

**9. *\*\* Item #9 has been moved forward from its original position on the posted agenda. \*\****

**10. Consideration and possible action on the Village Fire Department Monthly Report.**

- Interim Chief Miller reported the activities of the fire department for August.
- No action was taken.

**11. Consideration and possible action on a contract renewal of Solid Waste Collection and Disposal Services.**

- Councilmember Dodds motioned to renew the agreement for Solid Waste Collection and Disposal Services with Waste Corporation of Texas, L.P., a GFL Company. Councilmember Dutt seconded the motion.
  - AYES: Herminghaus, Dodds, Dutt, and Curth.
  - NAYS: None.
- The motion carried.

**12. Consideration and possible action on the Mayor's Monthly Report.**

- Discussion with no further action.

**13. Consideration and possible action on the City Administrator's Monthly Report including Financial Related Items, updates on Specific Use Permit Projects, Holiday Event Planning, and Maintenance Contract Renewal.**

- Councilmember Herminghaus motioned to approve (1) Disbursement of Bright Landscape Designs at \$17,698.35; (2) Disbursement of AR Turnkey Construction Co. at \$1,280,397.05; (3) Reimbursement of 583 Magnolia Circle TCO at \$25,000.00; (4) Disbursement of Uretek USA, Inc. at \$39,020.91; (5) Seek proposals for maintenance contract of landscape Grounds. Councilmember Dodds seconded the motion.
  - AYES: Herminghaus, Dodds, Dutt, and Curth.
  - NAYS: None.

- The motion carried.
- 14. Consideration and possible action on designating a representative as the General Assembly and an alternate authorized to serve as the voting representative of HGAC's 2024 General Assembly.**
- Councilmember Dodds motioned to designate Curth as the HGAC representative in the General Assembly and Dutt as the alternate. Councilmember Herminghaus seconded the motion.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
  - The motion carried.
- 15. Consideration and possible action on quotes received for tree plantings for public right-of-way landscape areas.**
- Councilmember Dodds motioned to authorize the mayor to purchase 100 additional trees up to \$25,000, seconded by Councilmember Herminghaus.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
  - The motion carried.
- 16. Consideration and possible action on the Green Oaks Drive drainage system on the south side of Green Oaks Drive.**
- Councilmember Herminghaus motioned to authorize the city engineer to review plans for two 12-inch drainage pipes at 11527 Green Oaks, seconded by Councilmember Dodds.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
  - The motion carried.
- 17. Consideration and possible action on quotes received to mechanically remove roots from the inside of the storm sewer pipe on South Country Squire or perform storm sewer point repairs to remove roots and repair infiltration points on the storm sewer pipe on South Country Squire.**
- Councilmember Dodds motioned to accept and approve the On-Par Civil Service quote of \$21,850 to perform South Country Squire storm sewer point repairs, seconded by Councilmember Herminghaus.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
  - The motion carried.
- 18. Consideration and possible action on the Engineer's Report.**
- Discussion with no further action.
- 19. Consideration and possible action on approval of the minutes for the Regular Session Council Meeting held on August 28, 2023.**
- Councilmember Dodds motioned to approve the minutes for the Regular Session Council Meeting held on August 28, 2023, seconded by Councilmember Dutt.  
AYES: Herminghaus, Dodds, Dutt, and Curth.  
NAYS: None.
  - The motion carried.



- 20. Consideration and possible action on future agenda items, meeting dates, and similar matters.**
- The next regular Council meeting is October 23, 2023.

**VI. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE**

- 21. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in Section 551.071- Consultation with City Attorney, and Section 551.072- Real Estate Property.**
- The council convened into executive session at 7:44 p.m.
  - The council reconvened into the regular public meeting at 8:19 p.m.
- 22. Consideration and possible action on items discussed in the Executive Session.**
- No additional action was taken following the executive session.

**VII. ADJOURNMENT**

- 23. Adjourn.**
- Councilmember Herminghaus motioned for adjournment and Mayor Kobelan adjourned the meeting at 8:19 p.m.

**PASSED AND APPROVED this 23rd day of October 2023.**

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Mark Kobelan  
Mayor

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Robert Pennington  
City Administrator / City Secretary