

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 23, 2015**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, FEBRUARY 23, 2015 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TX 77063, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

MEMBERS PRESENT: Mayor Lee Butler, Dale Dodds, Henry Kollenberg, Joel Bender, and Ron Goodwine

ABSENT: John Ebeling

CITY STAFF: Ben Griffin, City Administrator; Maggie Carty, City Secretary; Annette Arriaga, Director of Planning, Development, & Permits; Mike Peloquin, Public Works; Kimberly Mickelson with Olson & Olson; John Peterson with HDR Engineering Co., Joe Moore with HDR Engineering

DECLARATION OF QUORUM AND CALL TO ORDER: Mayor Lee Butler called the meeting to order at 6:30 p.m.

Mayor Butler conducted the meeting with the agenda items in the following order:

CITIZENS WISHING TO ADDRESS COUNCIL:

Mr. Bryan Kratish introduced himself to Council as the new Librarian at the Spring Branch Memorial Library and thanked Council for the City's support.

Mrs. Wadler addressed Council regarding issues relating to construction on her street, Arrowwood Circle.

1. Discuss and take possible action on the MVPD monthly report.

Chief Sanders and Assistant Chief Schultz updated Council on repairs to the phone system at the police department.

2. Discuss and take possible action on the VFD monthly report.

Mr. Zeb Nash, Fire Department Commissioner, updated Council on a fire that occurred at Chapelwood during a wedding. He also informed Council of a stewardship report that will be posted on the department website which reports on response time, financials, and other community activities of the Fire

Department. Finally, Mr. Nash informed Council of an upcoming commission meeting at which the 911 calling system will be discussed.

3. Discuss and take possible action regarding parking and traffic at and around Memorial Drive Elementary including but not limited to adopting a "no-passing zone" in front of the school.

Chief Sanders updated Council on the traffic study conducted by the police department. He recommends closing Bakers Cove until after school zone hours and painting a double yellow line, no-passing zone, from Oak Lane to Wexford Court. Several citizens expressed opinions to Council, both in favor of and against the recommendations. Councilman Bender made a motion to approve an ordinance which would authorize a no-passing zone from Wexford Court to Oak Lane, prohibit left turns from Baker Cove onto Smithdale during school zone hours, and establish a no-parking area along the entire west side of Bakers Cove during school zone hours. Councilman Dodds seconded the motion and it passed unanimously. Councilman Bender made a motion to authorize Mayor Butler to use funds from the Child Safety Fund to pay for expenditures related to hiring of an off-duty officer to assist with traffic during school zone hours until the end of the 2015 school year. Councilman Kollenberg seconded the motion and it passed unanimously.

4. Discuss and take possible action regarding the Amendment to the Specific Use Permit issued to Kinkaid School for the parking garage moving twenty-five (25) feet to the west.

Agenda items 4, 5, 6, and 7 were discussed simultaneously. Mr. Werlin with Kinkaid School made a presentation updating Council on construction plans for the parking garage, temporary parking lot, cafeteria, and temporary cafeteria. Notice of a special meeting and public hearing on March 13, 2015 at 7:30 a.m. will be published in the Memorial Examiner. Council will discuss and take possible action at that time regarding the four specific use permit requests.

5. Discuss and take possible action regarding the Specific Use Permit request by Kinkaid School relating to the installation of a temporary surface parking lot of approximately 19,880 square feet, which will provide sixty-six (66) parking spaces.

See Item 4 above.

6. Discuss and take possible action regarding the Specific Use Permit request by Kinkaid School relating to the demolition of the current cafeteria building and the construction of a two-story, 26,000 square foot building on its existing footprint.

See Item 4 above.

7. Discuss and take possible action regarding the Specific Use Permit request by Kinkaid School relating to the installation of a temporary kitchen which will consist of two buildings to be placed between the Lower School and Katz Performing Arts Center and which will be utilized during the 2015-2016 school year.

See Item 4 above.

9. Discuss and take possible action regarding drainage on Dunsinane.

Gary Seline asked Council for flood relief for his lot on Dunsinane. Mary Carolan, homeowner at 11505 Dunsinane, also addressed Council regarding drainage on her property. The history of drainage improvements on Dunsinane was discussed. Mr. John Peterson recommended installing a culvert to resolve the current drainage issue. Councilman Bender suggested a compromise between all three parties. Councilman Bender and Councilman Dodds will work with the homeowners to negotiate a compromise. Mayor Butler tabled the issue. No action was taken and the subject was deferred until the March regular council meeting to give the homeowners an opportunity to negotiate a compromise.

8. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:

- **January 2015 Financials**
- **Terminating Linebarger**

Ben Griffin, City Administrator, reviewed the January 2015 Financials. Councilman Kollenberg made a motion to authorize Ben Griffin to terminate the contract with Linebarger & Associates. Councilman Bender seconded the motion and it passed unanimously.

10. Discuss and take possible action on the City Engineer's monthly report regarding ongoing engineering projects.

Joe Moore and John Peterson, City Engineers, briefly updated Council regarding ongoing projects in the City. No action was taken.

11. Discuss and take possible action on a quote for the Cleaning and Televising of a 24" Storm Sewer on S. Country Squire.

Councilman Dodds made a motion to approve the quote and authorize the work for the Cleaning and Televising of a 24" storm sewer on S. Country Squire. Councilman Bender seconded the motion and it passed unanimously.

12. Discuss and take possible action on the contract amendment for the Woods Edge Outfall Repair and Bank Stabilization Project for design services from Erosion Control Systems.

Councilman Dodds made a motion to approve the contract amendment for the Woods Edge Outfall Repair and Bank Stabilization Project. Councilman Kollenberg seconded the motion and it passed unanimously.

13. Discuss and take possible action on a change order to the Hedwig Roadway Improvements Project for additional guardrail on bridge.

Councilman Kollenberg made a motion to authorize the change order to the Hedwig Roadway Improvements Project for additional bridge guardrail. Councilman Bender seconded the motion and it passed unanimously.

14. Discuss and take possible action regarding authorization of emergency road repair on Memorial Drive and related expenditure of \$9500.00.

Councilman Kollenberg made a motion to authorize the emergency road repair on Memorial Drive and payment of related expenditure. Councilman Dodds seconded the motion and it passed unanimously.

15. Discuss and take possible action on Resolution 15.02.23A declaring the gator surplus with no nominal value and authorizing City Staff to donate the gator to Memorial Baptist Church.

Councilman Bender made a motion to approve Resolution 15.02.23A declaring the gator surplus with no nominal value and authorizing the donation of said gator to Memorial Baptist Church. Councilman Goodwine seconded the motion and it passed unanimously.

16. Discuss and take possible action on approval of the annual Spring Branch Memorial Library donation in the amount of \$1500.00.

Councilman Bender made a motion to approve the annual donation of \$1500.00 to Spring Branch Memorial Library. Councilman Dodds seconded the motion and it passed unanimously.

17. Discuss and take possible action on Resolution 15.02.23B opposing Senate Bill 182.

Councilman Bender made a motion to approve Resolution 15.02.23B opposing Senate Bill 182. Councilman Dodds seconded the motion and it passed unanimously.

18. Discuss and take possible action on Resolution 15.02.23C opposing Senate Bill 343.

Councilman Kollenberg made a motion to authorize Ben Griffin, City Administrator, to rewrite Resolution 15.02.23C opposing Senate Bill 343; and approve the rewritten Resolution. Councilman Dodds seconded the motion and it passed unanimously.

19. Discuss and take possible action on the minutes of the January 26, 2015 Council meeting.

Councilman Dodds made a motion to approve the revised minutes of the January 26, 2015 Council meeting. Council Bender seconded the motion and it passed unanimously.

20. Discuss and take possible action on any future agenda items and meeting dates.

No action was taken.

21. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY): regarding Client Matters that the Duty of the Attorney Requires be Held in Closed Session.

Council adjourned into a closed session at 8:59 P.M.

Council reconvened into open session at 9:21 P.M.


22. Action outside of Executive Session, if any.

No action was taken.

23. Adjourn

Councilman Bender made a motion to adjourn. Councilman Goodwine seconded the motion and the meeting adjourned.

PASSED AND APPROVED this 23rd day of March, 2015.



F. Lee Butler
Mayor



Maggie Carty
City Secretary

