

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, JULY 28, 2014**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JULY 28, 2014 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

MEMBERS PRESENT: Mayor Lee Butler, Mayor Pro Tem John Ebeling, Dale Dodds, Henry Kollenberg, Joel Bender, and Ron Goodwine.

CITY STAFF: Ben Griffin, City Administrator; Annette Arriaga, Director of Planning, Development, & Permits; Lesa Smith, Municipal Court Clerk; David Olson with Olson & Olson; John Peterson and Joe Moore with HDR Engineering Co.

GUESTS: Mitch Zarsky, Steve Horn, Kris Vivekananthan, Edward Trusty, Roz Cooley, Alan Sandersen, Susan Masars, Zeb Nash, John Putnam, Gene Werlin, Andy Martire, Brad Deutser, Doug Yeager, Ed Jordan.

DECLARATION OF QUORUM AND CALL TO ORDER: Mayor Lee Butler called the meeting to order at 6:32 p.m.

Mayor Butler conducted the meeting with the agenda items in the following order:

1. Discuss and take possible action on Ordinance 2014.06.30A regarding a request from the Kinkaid School for a Specific Use Permit for the Kinkaid School to utilize the Milby Tract for school and educational purposes.

Motion was made to approve Ordinance 2014.06.30A by Councilman Kollenberg. The motion was seconded by Mayor Pro Tem Ebeling and approved unanimously.

2. Discuss and take possible action on Ordinance 2014.06.30B regarding a request from the Kinkaid School for a Specific Use Permit to allow for the construction of a multi-level parking garage on the Kinkaid property.

Motion was made to approve Ordinance 2014.06.30B by Councilman Bender. The motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

3. Discuss and take possible action on the MVPD monthly report.

Chief Sanders reported to Council that on August 11th, the regular commission meeting will be held in the Hunters Creek Building in order to honor retirees. The officer training for use of AEDs is complete.

Commissioner Alexander reported to Council that on September 11th, the Commission will host a cookout to honor the Department and invited the Council to attend.

4. Discuss and take possible action on the MVPD FY2015 Budget Proposal.

Chief Sanders presented the FY2015 Proposed Budget and discussed variances. A motion was made by Councilman Kollenberg to approve the FY2015 Budget. Commissioner Alexander recommended approval. Councilman Bender seconded the motion and it passed unanimously.

5. Discuss and take possible action on the authority of the MVPD to enforce laws and ordinances on private streets in the City.

David Olson reported to the Council on the statutes in the local government code which give the Council authority to allow the Police Department to enforce laws and ordinances on private streets. Mr. Olson recommends the Commission presenting a formal recommendation for approval by Council to improve consistency between the Cities.

6. Discuss and take possible action on the VFD monthly report.

Fire Commissioner Zeb Nash reported to Council on monthly activity. The Department has plans to hire a new employee next month to replace a retiree.

7. Discuss and take possible action on the VFD 2014 Amended Budget as approved by the Board of Commissioners on May 21, 2014.

Fire Commissioner Nash recommended approving the 2014 Amended Budget. Councilman Kollenberg made a motion to approve. The motion was seconded and approved unanimously by the Council.

8. Discuss and take possible action on the VFD FY2015 Budget Proposal.

Fire Commissioner Nash discussed the FY2015 Proposed Budget. A motion was made by Councilman Kollenberg to not approve the budget and requested that the Commissioner go back to the Fire Commission and ask that a salary increase be placed on the budget as recommended by the Compensation Committee. The motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

9. Discuss and take possible action regarding the City's maintenance, regulation and drainage responsibilities on private streets.

David Olson reported to Council on a proposed ordinance to address damage by construction contractors to private streets. No action was taken. Mayor Butler requested formal action be taken next month.

10. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:

- * June 2014 Financials
- * Remodel for Court Security

City Administrator Ben Griffin reported to Council on the June 2014 Financials. Further discussion on the financials was deferred until the budget workshop. Mr. Griffin recommended a remodel to the City Hall lobby area to improve security for the Court Clerk. The Council approved the recommendation.

13. Discuss and take possible action of RFP for an audit firm for Fiscal years 2014, 2015, and 2016.

City Administrator Ben Griffin reported to Council on the results of the RFP for an audit firm. Mr. Griffin recommended hiring Brooks Cardial because they were qualified, had good references and, as a bonus, had the lowest bid. Allan Sanderson, representing Sanderson & Knox, spoke to Council about renegotiating their bid to lower the price. Councilman Kollenberg made a motion for the City Administrator to negotiate an engagement letter with Brooks Cardial to be presented at the next Council meeting. The motion was seconded and passed unanimously.

23. Discussion and possible approval of request from Dr. Vivekananthan to build a portion of driveway as a turnaround in city right of way at 11519 Dunsinane.

City Engineer John Peterson presented this item to Council. Homeowner proposes to pay for a turnaround at the end of Dunsinane to facilitate easier turnaround by vehicles traveling to the end of the street. No action was taken. A motion was made by Councilman Kollenberg to table the item until all residents could be heard. The motion was seconded and approved.

11. and 17. Discuss and take possible action on the City of Bunker Hill request to add a right turn lane to our Blalock Road Project.

Discuss and take possible action on approving HDR going out to bid on the South Piney Point Road/Blalock Project.

City Engineer John Peterson reported on two items. The City is four to five weeks away from bidding the South Piney Point Road/Blalock project. The Bunker Hill City Administrator, Karen Glynn, was present to discuss partnering with the City on a right turn lane on Blalock. The City of Bunker Hill will pay for the turn lane and the traffic study. Mr. Peterson recommended that the City Attorney draft an Interlocal Agreement. Once that is complete, the turn lane can be change-ordered into the existing project contract. No formal action was taken. Councilman Kollenberg moved to authorize the Mayor to authorize HDR, at the appropriate time, to go out to bid on the project. The motion was seconded and approved unanimously.

12. Discuss and take possible action on Interlocal Aid Agreement and Joint Resolution that allows the Villages Emergency Management to work with the Harris County Emergency Management Plan.

A motion was made by Councilman Bender to approve the Interlocal Aid Agreement and Joint Resolution. The motion was seconded and approved unanimously.

**14. and 15. Discussion on Windermere repairs, access through Vargos, cooperation with City of Houston, etc.
Discuss and take possible action to authorize clearing of the right of way for access for the Windermere projects geotechnical borings.**

John Peterson reported to Council on the status of the Windermere repairs. A motion was made to approve the clearing of the right of way for access for the Windermere projects geotechnical borings. The motion was seconded and passed unanimously.

16. Discuss and take possible action on Engineers update of outstanding projects, including but not limited to Batch 1, Hedwig Road, etc.

John Peterson updated the Council on the current status of outstanding projects. The Batch 1 Project is almost complete and will come in under budget. Hedwig is ahead of schedule. No other action was taken.

18. Authorize HDR to go out for Bids for the Memorial Drive Elementary Project.

A motion was made by Councilman Kollenberg to authorize HDR to go out for bids for the Memorial Drive Elementary Project. The motion was seconded and approved unanimously.

19. Authorize HDR to go out for bids for the 2014 Paving Project (Lacewood, West Arrowwood Circle, Blalock Circle.)

John Peterson updated Council on the status of the project. A motion was made by Councilman Bender to authorize HDR to go out for bids on the project. The motion was seconded and approved unanimously.

20. Discuss and approve bids to place approximately 80 foot of curb at N. Piney Road @ Taylorcrest.

John Peterson presented this item to Council. Options for the repair were discussed. It was suggested to add this to the 2014 Paving Project bid in hopes of receiving a better price.

21. Discuss and approve bids for repair of sink hole at corner of S. Piney Point Road just north of Carlton Park, repair at 2 – 48 inch sewer pipes.

John Peterson updated Council on the status of repair. A motion was made by Councilman Dodd to approve the DonMar bid of \$12,000 to repair the sink hole. The motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

22. Discuss and possibly approve drainage outfall options at 9A Woods Edge Lane.

John Peterson gave a brief history of the problem. Council gave approval to proceed with preliminary steps. No further action was taken.

24. Discuss and take possible action on scheduling a Budget Workshop concerning the 2015 PPV Budget. Discuss and take possible action on budget schedule, public hearing dates, publication dates, tax rate adoption dates, etc. for the 2015 Budget.

The next regular meeting is on August 25th. It was agreed to schedule a Budget Workshop on August 4th at 6:30 p.m. Four members must be present at meetings to propose tax rate.

25. EXECUTIVE SESSION:

Council adjourned at 8:36 p.m. into closed Executive Session pursuant to section 551.074 of the Texas Government Code (PERSONNEL MATTERS): specifically, matter involving the employment, evaluation, and duties of the City Administrator, City Secretary, Court Clerk, Director of Planning, Development and Permits/Building Official and the Code Enforcement Officer.

Council returned from Executive Session at 8:45 p.m. and no action was taken.

26. Discuss and take possible action on approving the appointment of a City Secretary.

Ben Griffin presented this item to Council. Approval was requested to hire Maggie Carty. A motion was made by Councilman Kollenberg to approve the hiring of Maggie Carty. The motion was seconded and approved unanimously.

27. Discuss and take possible action of future agenda items.

No action was taken. Mayor Butler suggested future agenda items be discussed at a later date.

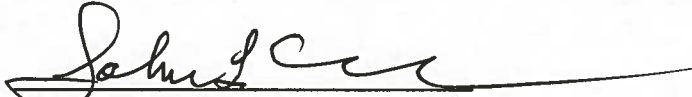
28. Discuss and take action on minutes of meeting for May 27, 2014 and June 30, 2014 Council meetings.

A motion was made by Councilman Kollenberg to approve the minutes. The motion was seconded and approved unanimously.

29. Adjournment

A motion was made for the meeting to adjourn. The motion was seconded and approved. The meeting adjourned at 8:48 p.m.

PASSED AND APPROVED this 25th day of August 2014.



John Ebeling
Mayor Pro Tem



Maggie Carty
City Secretary

