

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 27, 2014**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, OCTOBER 27, 2014 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TX 77063, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

MEMBERS PRESENT: Mayor Lee Butler, Dale Dodds, Henry Kollenberg, and Joel Bender.

ABSENT: John Ebeling and Ron Goodwine

CITY STAFF: Ben Griffin, City Administrator; Maggie Carty, City Secretary; Annette Arriaga, Director of Planning, Development, & Permits; David Olson with Olson & Olson; John Peterson and Joe Moore with HDR Engineering Co.

GUESTS: Katia Carlos, Eric Carlos, Robert Lindsey, M.L. Carolan, Ashok Garg, Diane Wege, Dorothy & Gary Seline, Michael Herminghaus, Danny Desai, Pawan Agarwal, Duncan Shanklis, Brett Moody, Jorge Altschuler, Omana & Sam Abraham, Chris Anderson, and John Driskoll

DECLARATION OF QUORUM AND CALL TO ORDER: Mayor Lee Butler called the meeting to order at 6:30 p.m.

Mayor Butler conducted the meeting with the agenda items in the following order:

CITIZENS WISHING TO ADDRESS COUNCIL:

Mrs. Katia Carlos of 811 Heather Court addressed the Council regarding the potentially unsafe intersection at Beinhorn and Piney Point. She stated the children that attend Memorial Drive Elementary are affected by this intersection and she believes it to be dangerous. She is requesting the Council consider installing a stop sign or a flashing warning light to protect the pedestrians.

1. Discuss and take possible action on the MVPD monthly report.

Captain Eric Jones updated Council on the results of National Night Out. Commissioner Chris Alexander gave a brief update on the status of the medical insurance renewal. Mayor Butler gave a check to Captain Jones for \$2500.00 which was donated by a citizen who was very pleased with and appreciative of the outstanding service they received from the MVPD.

2. Discuss and take possible action on the VFD monthly report.

No report was given and no action taken.

4. Discuss and take possible action on Chapelwood request for a Special Use Permit for a columbarium.

Mayor Butler updated Council on the status of the SUP request by Chapelwood and informed them about what transpired at the P&Z meeting which was held on October 23, 2014. Mr. Robert Lindsey with Chapelwood outlined the church's plans for the columbarium and answered questions brought forward by citizens. Mayor Butler suggested to Council that a public hearing be held on the issue. He further suggested that the process should be a public hearing followed by the adoption of an ordinance. Mr. Kollenberg reiterated the importance of letting the public know about the issue and hearing all opinions prior to a vote by Council. Several citizens expressed their opinions on the subject. Mr. Dodds' major concern is regarding the effect of the columbarium on property values. The Council decided to mail a letter to all citizens to give notice of a Special Public Hearing on December 2nd, 2014 at Memorial Drive Elementary. Notice will also be published in the newspaper at least 15 days prior to the meeting. The Mayor stated the City will bear the expense of the mail out. The City Secretary will send out a courtesy special notice to citizens who provide their email address.

5. Discuss and take possible action on proceeding with \$4,000,000 Bond Sale.

In 2011 citizens voted to authorized the issuance of up to \$8,000,000 in bonds. The City has decided to sell \$4,000,000 of those bonds at this time considering upcoming projects. Mr. Masterson with First Southwest discussed private placement versus a public sale. An item to consider when making this decision is the term of the bonds. A term of 15 years or shorter is good for a private placement. For a term of 15 years or longer, a public sale may be more appropriate. The private placement process is less expensive and interest rates can be slightly lower, saving the City \$40,000 or \$50,000 in transaction costs. The 2015 Budget numbers were calculated with a 10 year amortization schedule. Based on that, Mr. Masterson recommends a private placement. The Council will make a decision at the next council meeting.

3. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:

September 2014 Financials
Quarterly Investment Report
Amegy Depository Contract
Messaging Board
November & December Council Meeting Dates
2015 City Hall Holiday Schedule
2015 Election Calendar

Ben Griffin, City Administrator reviewed the September 2014 Financials. He informed Council that the Amegy Depository Contract is up for renewal. The City is required to take bids on banking services every five years. A new messaging board will be ordered

and installed. The 2015 City Hall Holiday Schedule was reviewed. The 2015 Election Calendar was reviewed.

6. Discuss and take possible action on approval of the Bids for the 2014 Paving Improvements Project.

John Peterson, City Engineer, discussed the bids received for the 2014 Paving Improvements Project. He recommends awarding the contract to Enterprise Commercial Paving. Mr. Kollenberg made a motion to accept the bid as recommended by the City Engineer. Mr. Bender seconded the motion and it passed unanimously.

7. Discuss and take possible action on the City Engineer's monthly report, including but not limited to:

**Batch #1 Paving and Drainage Improvement Project
Memorial Drive Elementary Drainage Improvements Project
2014 Paving Improvements Project
Blalock / S. Piney Point Drainage Project
Hedwig Roadway Improvements Project
COH storm sewer pipe repair project**

John Peterson updated Council on all ongoing projects. Batch #1 project is complete. MDE project started last Monday. Mr. Peterson met with the new principal. The Principal requested moving the fencing so they can use part of the playground during construction. Mr. Peterson will accommodate this request. Regarding the Blalock/S.Piney Point Drainage Project, an existing 24" pipeline in the middle of Memorial Drive was discussed. Coordination with Harris County would be required to move forward. On the Hedwig Roadway Improvement Project, concrete is scheduled to be poured every day this week.

9. Discuss and take possible action on the possible small projects to be included in the 2015 Maintenance Project.

Mr. Peterson updated Council on several small issues that will need attention in 2015 including holes, depressions, damaged inlets, and drainage issues. Dunsinane drainage problems and solutions were discussed. Homeowner on Dunsinane offered to pay for replacement trees if a long-term drainage solution can be done. Mr. Peterson will submit to Council a proposal for all projects.

10. Discuss and take possible action on the drainage relocation at 5 Durham Parc.

Homeowners have come to Council on several occasions. The owners would like to tie into an existing pipe, redirect it, and give the City an easement. He will pay for the pipe and easement. Mr. Peterson has no objection to the plan. City Attorney, David Olson, will draft a document to abandon and rededicate the easement. He will present it to Council at the next meeting.

11. Discuss and take possible action on the Ordinance drafted by City Attorney, David Olson, regarding public and private street regulations to protect the public health, safety and welfare of residents.

David Olson, City Attorney, presented the Ordinance and suggested the correction of a minor error. Mr. Kollenberg moved to approved the proposed ordinance with the correction. Mr. Bender seconded the motion and it passed it unanimously.

8. Discuss and take possible action on the approval of City of Houston Interlocal Agreement on the Windermere Construction.

John Petereson is working with the City of Houston on the Windermere construction. There is a small 24" outfall on Windermere that has been eroding the pipes. City of Houston Engineer has offered to design PPV's portion of the project at no additional cost to PPV. Mr. Peterson presented the Interlocal Agreement to Council to review. Specifically on Section 3.3.1, he suggested a change reflecting this verbal agreement regarding the design costs. David Olson suggested getting a statement in writing indicating there is no additional cost to PPV before the Interlocal Agreement is signed.

12. Discuss and take possible action on future agenda items.

Future meeting dates for the next two months are scheduled for November 24th and December 22nd. The City Secretary will canvas the Council to check on attendance and confirm a quorum for each meeting. Mr. Bender stated there will be an ordinance update at next meeting.

13. Discuss and take possible action on the minutes from the September 29, 2014 and October 6, 2014 Council Meetings.

Mr. Dodds made a motion to approve the minutes for the September 29 and October 6 council meetings as presented. Mr. Bender seconded the motion and it passed unanimously.

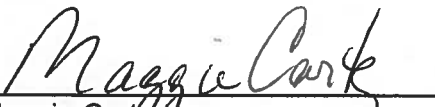
14. Adjournment

A motion was made for the meeting to adjourn by Mr. Kollenberg. The motion was seconded by Mr. Bender and approved. The meeting adjourned at 8:27 p.m.

PASSED AND APPROVED this 24th day of November 2014.



F. Lee Butler
Mayor



Maggie Cart
City Secretary

