

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 19, 2016**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, DECEMBER 19, 2016 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Dale Dodds, Henry Kollenberg, Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Brian Thompson

CITY STAFF: Roger Nelson, City Administrator; Annette Arriaga, Director of Planning, Development & Permits; David Olson, City Attorney with Olson & Olson; Joe Moore and Aaron Croley, City Engineers with HDR Engineering.

DECLARATION OF QUORUM AND CALL TO ORDER
Mayor Kobelan called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL
No citizen comments.

- 1. Discuss and take possible action on the Memorial Police Department monthly report.**
Chief Sanders gave a brief update of the department's monthly activities. There were 1324 incidents in Piney Point. He informed Council about an armed robbery and an attempted armed robbery in which video camera's assisted in apprehending both suspects. Two officers were promoted to 1st Sergeant. The electronic ticket writers startup is on schedule and new cameras have been installed at the police station. Commissioner Chris Alexander informed Council that Chief Sanders is retiring in a few months. A transition plan is in place. Assistant Chief Ray Schultz will take over as the new Chief.
- 2. Discuss and take possible action on the Village Fire Department monthly report.**
Commissioner Zeb Nash updated Council on the department's activities. Office Administrator Cheryl Easley will be retiring after 22 years with the department. A party will be held on the 29th of January. Her replacement has been hired and has been working at the department for one month. The department is currently fully staffed. Commissioner Nash's concern going into the new year will be facility improvements.

- 3. Discuss and take possible action to consider approval of the joint contract between the cities of Bunker Hill Village, Hunters Creek Village, and Piney Point Village and Shrader Engineering for preliminary engineering services for the Smart Cities Virtual Gate Project.**

Roger Nelson briefed Council on the contract. The proposal came in a little lower than expected. He recommends approval of the contract for the preliminary engineering services. Councilman Thompson made a motion to approve the contract. Councilman Bender seconded the motion and it passed unanimously.

- 4. Discuss and take possible action on approving the date and budget for Arbor Day 2017.**

Cary Moran, City Forester, spoke to Council regarding scheduling and budget for Arbor Day 2017. She suggested February 4, 2017 based on Memorial Drive Baptist Church's availability and a total budget of \$650 for 50 trees. Councilman Bender made a motion to approve the date and budget. Councilman Ebeling seconded the motion and it passed unanimously.

- 5. Discuss a proposed ordinance allowing homeowner parking pads in public rights-of-way.**

Mayor Kobelan opened the discussion. He reviewed a sample ordinance which would allow parking pads on a road less than 24' wide. Items to be determined would be material, color, linear feet, etc. Councilman Kollenberg suggested only allowing gravel. He also stated the proposed ordinance should clearly state that if the city requires access to the easement, the city is not responsible for replacing any improvements done by the homeowner for parking pads in the easement. Discussion followed. Joe Moore, City Engineer, cautioned about blocking roadside ditches. This item will be on the next agenda.

- 6. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

- **2017 Holiday Schedule**
- **Incode Update**

Roger Nelson reviewed the 2017 proposed holidays and updated Council on the transition to Incode.

- 7. Discuss and take possible action to create an audit committee and appointing Mayor Kobelan and Councilman Bender to the committee.**

Councilman Dale Dodds made a motion to create an audit committee and appoint Mayor Kobelan and Councilman Bender to be committee members. Councilman Ebeling seconded the motion and it passed unanimously.

- 8. Discuss and take possible action on the Engineer's monthly report.**

Joe Moore, City Engineer, briefly updated Council on the City projects. The Lanecrest project is underway on the west side of the road. N. Piney Point Road project plans are still at Memorial Villages Water Authority pending approval. A resident inquired about the Smithdale Estates project timing. The plans are still at Harris County Flood Control. Once the plans are approved, the project will be advertised for bid. Council anticipates awarding the Smithdale Estates bid in late January or early February. Potential future projects and paving improvements were discussed. HDR is still getting quotes for repairs on Bothwell Way, Holidan Way, and N. Piney Point Road. The standing water and options for repair on Somerland Way were discussed. HDR will get quotes for the options discussed.

9. Discuss and take possible action on the scope of the Master Drainage Study Update.

Joe Moore discussed possibly updating the Master Drainage Study and the GIS Map, and incorporating flooded resident report data. He suggested starting with a public meeting to identify problem areas as well as talking to other cities about sharing data. No action was taken. This item will be discussed again on a future agenda.

10. Discuss and take possible action on approval of the minutes of the November 21, 2016 Regular Council Meeting.

Councilman Bender made a motion to approve the minutes. Councilman Thompson seconded the motion and it passed unanimously.

11. Discuss and take possible action on any future agenda items and future meeting dates.

Future agenda items will include the parking pads on the City ROW.

12. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending or potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease or value of real property; and pursuant to Section 551.074 (PERSONNEL), specifically regarding employee annual reviews.

Council adjourned into Closed Executive Session at 7:47 PM.

Council reconvened in open session at 8:10 PM.

13. Action outside of Executive Session, if any.

Councilman Kollenberg made a motion to approve the salary recommendations by the City Administrator. Councilman Bender seconded the motion and it passed unanimously.

14. Adjourn

Councilman Ebeling made a motion to adjourn. Councilman Dodds seconded the motion and the meeting adjourned.

PASSED AND APPROVED this 23rd day of January, 2017.



Mark Kobelan
Mayor


Maggie Carty
City Secretary