

**EXECUTIVE SUMMARY  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, JANUARY 22, 2018**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JANUARY 22, 2018 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**COUNCIL MEMBERS PRESENT:** Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Dale Dodds, Henry Kollenberg, Brian Thompson

**CITY STAFF:** Roger Nelson, City Administrator; Karen Farris, City Secretary, Annette Arriaga, Director of Planning and Development, Scott Bounds, City Attorney, Joe Moore, City Engineer, and Aaron Crowley, HDR Engineering, Inc.

**DECLARATION OF QUORUM AND CALL TO ORDER**

Mayor Kobelan called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS WISHING TO ADDRESS COUNCIL**

Robert Erni, Executive Pastor and Steven Hicks from Ecclesia Church, 325 Piney Point, were present to introduce themselves to Piney Point Village and provide a brief context of the ministry of the church.

Brad Hutchinson, 11314 Iris Lee Lane, was present to comment on street and drainage. He discussed temporary measures to aid in the staging area for construction parking and heavy equipment on Iris Lee Lane. Mr. Hutchinson commented that Iris Lee Lane is not draining well. He suggested getting a right-of-way granted to the city to enable a utility easement.

Margaret Rohde, 11306 Iris Lee Lane, was present to comment on street and drainage.

**1. Discuss and take possible action on the VFD monthly report**

Councilmember Thompson gave a brief report for the Village Fire Department. An inspection of the roof determined the roof needs to be replaced. The Fire Commission and Mayors have had discussions regarding hiring a consultant to determine if a new fire station is needed.

**2. Discuss and take possible action on funding Piney Point's share of McGrath EMS proposal in the amount of \$7,376.25.**

Councilmember Kollenberg made a motion to authorize Piney Point Village Fire Commissioners to commit the City of Piney Point Village to the expenditure of \$7,376.25 and an appropriate study that the commissioners adopt. Councilmember Bender seconded the motion and it passed unanimously.

**3. Discuss and take possible action on the MVPD monthly report and discussion of City Council goals for the MVPD**

Chief Schultz summarized activities of the MVPD for the month of December 2017. Previously requested by council, Chief Schultz provided a presentation on response times, including CAD systems, priority systems, resources, alarms, and 911 calls.

**4. Discuss and take possible action on establishing a three-way stop intersection at the intersection of Beinhorn Road and North Piney Point Road**

Brian Muecke, Mayor of Hedwig Village was present to discuss a pedestrian matter at the intersection of Beinhorn Road and North Piney Point Road. Joe Moore, City Engineer will evaluate the area and return next month.

**5. Discuss and take possible action on Resolution 18.01.22.A appointing James Huguenard as a MVPD Police Commissioner for Piney Point Village**

Councilmember Ebeling made a motion to approve Resolution 18.01.22.A appointing James Huguenard as a MVPD Police Commissioner for Piney Point Village. Councilmember Bender seconded the motion and it passed unanimously.

**6. Discuss and take possible action on Ordinance 18.01.22 establishing regular City Council meeting dates for 2018**

Councilmember Dodds made a motion to approve Ordinance 18.01.22 establishing regular City Council meeting dates for 2018. Councilmember Thompson seconded the motion and it passed unanimously.

**7. Discuss and take possible action on Resolution 18.01.22.B calling and ordering the May 5, 2018 General Municipal Election**

Councilmember Bender made a motion to approve Resolution 18.01.22.B calling and ordering the May 5, 2018 General Municipal Election. Councilmember Dobbs seconded the motion and it passed unanimously.

**8. Discuss and take possible action on Resolution 18.01.22.C designating a public newspaper for FY 2018**

Councilmember made a motion to approve Resolution 18.01.22.C designating a public newspaper for FY 2018. Councilmember Dodds seconded the motion and it passed unanimously.

**9. Discuss and take possible action on Resolution 18.01.22.D appointing Harris-Galveston Subsidence District representative**

Councilmember Bender made a motion to approve Resolution 18.01.22.D appointing Kyle Sears for an additional two-year term as the City's representative to the Harris-Galveston Subsidence District. Councilmember Dodds seconded the motion and it passed unanimously.

**10. Discuss and take possible action on appointment of one Representative and one Alternate to the Houston-Galveston Area Council**

Councilmember Kollenberg made a motion to appoint Councilmember Dodds as Representative and Councilmember Bender as the Alternate to the Houston-Galveston Area Council General Assembly. Councilmember Ebeling seconded the motion and it

passed unanimously. Councilmember Thompson seconded the motion and it passed unanimously.

**11. Discuss and take possible action on 2018 Animal Control contract with Bunker Hill**

Councilmember Dodds made a motion to approve the 2018 Animal Control Interlocal Agreement with Bunker Hill. Councilmember Ebeling seconded the motion and it passed unanimously.

**12. Discuss and take possible action on Bunker Hill request for reimbursement for Hurricane Harvey related expenses**

Councilmember Ebeling made a motion to approve the reimbursement to Bunker Hill for Hurricane Harvey related expenses. Councilmember Thompson seconded the motion and it passed unanimously.

**13. Discuss and take possible action on appointing members to the Beautification Committee**

Council discussed which residents may be interested in serving on the Beautification Committee. Prospective members named are Cary Moran, Deborah Kobelan, Martha White, Diane Huffman, Margaret Rohde, Michael Phillips, Lauren Reed, Mindy Rice and David Collins.

**14. Discuss and take possible action on approving the date and budget for Arbor Day 2018**

Councilmember Kollenberg made a motion to approve Saturday, February 3, 2018 as Arbor Day in Piney Point Village and approve a budget estimated at \$650. Councilmember Thompson seconded the motion and it passed unanimously.

**15. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

- **Landscaping**
- **November 2017 Financials**

Council discussed landscaping. Councilmember Bender made a motion to approve \$8,000 for landscaping projects for the areas around the historical markers. Councilmember Ebeling seconded the motion and it passed unanimously.

Councilmember Thompson made a motion to accept the November 2017 Financials. Councilmember Ebeling seconded the motion and it passed unanimously.

**16. Discuss and take possible action on the City Engineer's monthly report**

- a. **North Piney Point Paving and Drainage**
- b. **Smithdale Estates Bypass Project**
- c. **Windermere Storm Sewer Outfall Repair**
- d. **Future Projects**
- e. **Project Schedules**

Joe Moore, City Engineer updated council on current projects. North Piney Point Paving and Drainage should be completed by April. Smithdale Estates Bypass Project will have a detour. Excavation will require closing Greenbay at Memorial Drive. A detour will be set up using Hedwig, Beinhorn and Voss Roads. The Windermere Storm

Sewer Outfall Repair will be re-bid by the City of Houston. The start of construction will be delayed until mid-to late-Spring. Future projects identified includes a Chapelwood Crosswalk.

**17. Discuss and take possible action on North Piney Point Paving and Drainage Change Order – proposed sidewalk revisions – west side of North Piney Point Road near Greenbay Drive**

Council discussed sidewalk revisions on the west side of North Piney Point Road near Greenbay Drive. Cost of proposed sidewalk revisions are minimal. Mayor can authorize amounts under \$5,000. No other action taken.

**18. Discuss and take possible action on North Piney Point Paving and Drainage Change Order – proposed sidewalk revisions – west side of North Piney Point Road near Memorial Drive**

Councilmember Bender made a motion to approve the Change Order to revise the sidewalk on the west side of North Piney Point Road near Memorial Drive. Councilmember Ebeling seconded the motion and it passed unanimously.

**19. Discuss and take possible action on Amendment to Engineering Contract – Smithdale Estates Bypass – Junction Box Revisions and Traffic Control Plans**

Councilmember Ebeling made a motion to approve the Amendment to the Engineering Contract – Smithdale Estates Bypass – Junction Box Revisions and Traffic Control Plans. Councilmember Thompson seconded the motion and it passed unanimously.

**20. Discuss and take possible action on a change order for the replacement of the sprinkler system in the east right-of-way of Smithdale Estates**

Council discussed. Councilmember Dodds made a motion to approve a Change Order for the replacement of the sprinkler system in the east right-of-way of Smithdale Estates. Councilmember Bender seconded the motion and it passed unanimously.

**21. Discuss and take possible action on the minutes of the December 18, 2017 Council meeting**

Councilmember Ebeling made a motion to approve the minutes of the December 18, 2017 Council meeting. Councilmember Bender seconded the motion and it passed unanimously.

**22. Discuss and take possible action on any future agenda items, meeting dates, etc.**

Council discussed the need for meetings for the Beautification Committee and the possibility of Special Meetings to discuss Change Orders for Engineering.

**23. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property.**

Council adjourned into a closed session at 9:40 p.m.

Council reconvened into open session at 9:42 p.m.

**15. Action outside of Executive Session, if any**

No action taken

**16. Adjourn**

Councilmember Bender made a motion to adjourn. Councilmember Thompson seconded the motion and the meeting adjourned at 9:44 p.m.