

**EXECUTIVE SUMMARY
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, APRIL 23, 2018**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, APRIL 23, 2018 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Dale Dodds, Henry Kollenberg

ABSENT: Brian Thompson

CITY STAFF: Roger Nelson, City Administrator; Karen Farris, City Secretary, Annette Arriaga, Director of Planning and Development, David Olson, City Attorney, Joe Moore, City Engineer, and Aaron Crowley, HDR Engineering, Inc.

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Kobelan called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL: There were no citizens wishing to address Council regarding items not on the agenda.

1. Discuss and take possible action on the MVPD monthly report

- **Chief's Report:** Chief Schultz gave a brief overview of the department's monthly activity.
- **Commissioners' Report:** Commissioner Alexander reported that Texas Best Practice Program, which is a program to assist agencies in the efficient and effective delivery of service, has been submitted. A three day site survey and audit is scheduled for May 22nd, 23rd, & 24th.

2. Discuss and take possible action on the VFD monthly report.

Commissioner Zeb Nash updated Council on the Fire Department's activities and areas of concern:

- 7th Annual Family Day Celebration: Recognized service, anniversaries, and outstanding achievements
- 1 vacancy, Firefighter EMT
- RFP to replace the roof has been advertised
- FEMA has not reimbursed for overtime and other expenses
- 2019 Budget Workshop will begin next month
- A change of officers at the next Commissioners meeting
- Auditors will provide a final report by the May meeting
- McGrath Report on response time; the draft will be provided to the commission by the next meeting

- Spring Branch ISD Police Department does not communicate lock-down drills at schools.

3. Discuss and take possible action on CenterPoint Rate Case

Councilmember Bender made a motion to approve Resolution No. 18.04.23 CenterPoint Energy Houston Electric, LLC's application for approval to amend its Distribution Cost Recovery Factor. Councilmember Kollenberg seconded the motion and it passed unanimously.

4. Discuss and take possible action on Rental Agreement for Network Service Providers

There was discussion. No action taken.

5. Discuss and take possible action on Revised Accounts Payable Procedures

Councilmember Kollenberg made a motion to approve the revised Accounts Payable Procedures. Councilmember Bender seconded the motion and it passed unanimously.

6. Discuss and take possible action on Mowing and Landscaping Bids

Bids (6) were opened for mowing services. The mowing services includes the right-of-ways, landscaping services at the triangles at Calico and Dunsinane, and the area north of White Pillars. The low bid was received from Westco Grounds Maintenance Co., Inc. References have been checked. Councilmember Ebeling made a motion to approve the bid from Westco Grounds Maintenance Co. for a total of \$54,926. Councilmember Bender seconded the motion and it passed unanimously.

7. Discuss and take possible action on the Mayor's monthly report, including but not limited to:

- **Heritage Trail & Dedication**
- **Beautification Committee Update**
- **Clean-up along Buffalo Bayou**
- **Memorial Drive Sidewalks**
- **Utility Boxes**

Mayor Kobelan summarized the activities of the Heritage Trail & Dedication. The Beautification Committee has had its first meeting. There was discussion regarding the clean-up along Buffalo Bayou, the condition of the Memorial Drive sidewalks, and Utility Boxes. John Driscoll, resident of 24 N. Cheska was present to request an update on any plans of the Beautification Committee for planting shrubbery north of Cheska Lane entry. Mr. Driscoll's request will be discussed at the next Beautification Committee meeting.

8. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:

- March 2018 Financials – VF Waste has not billed the city for December 2017 or January 2018
- Financial Advisor – The new representative for Hilltop Securities is Spencer Day

- 9. Discuss and take possible action on the City Engineer's monthly report**
Joe Moore, City Engineer, updated Council regarding the N. Piney Point Road Paving and Drainage Improvements Project, Smithdale Estates Bypass Project, Wilding Lane, the 2018 Street Assessment Project, and the Master Drainage Study Update. Joe identified and discussed possible future projects.
- 10. Discuss and take possible action on Wilding Lane CADD background survey fee**
Councilmember Ebeling made a motion to approve the cost of \$6,000 to CADD the background drawings of the survey and to perform a site visit to verify the survey. Councilmember Dodds seconded the motion and it passed unanimously.
- 11. Discuss and take possible action on change order for 4" PVC drain pipe to drain birdbath at #12 Smithdale Estates**
Councilmember Dodds made a motion to approve the change order for 4" PVC drain pipe to drain birdbath at #12 Smithdale Estates. Councilmember Ebeling seconded the motion and it passed unanimously.
- 12. Discuss and take possible action on the minutes of the March 26 Council meeting**
Councilmember Dodds made a motion to approve the minutes of March 26, 2018 Council meeting. Councilmember Bender seconded the motion and it passed unanimously.
- 13. Discuss and take possible action on any future agenda items, meeting dates, etc.**
No action taken
- 14. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property and pursuant to Section 551.074 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint or charge against an officer or employee – Planning & Development and Code Enforcement.**
Council adjourned into a closed session at 7:54 p.m.
Council reconvened into open session at 8:31 p.m.
- 15. Action outside of Executive Session, if any**
No action taken
- 16. Adjourn**
Councilmember Ebeling made a motion to adjourn. Councilmember Bender seconded the motion and the meeting adjourned at 8:31 p.m.