

**EXECUTIVE SUMMARY  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, MAY 21, 2018**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, MAY 21, 2018 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**COUNCIL MEMBERS PRESENT:** Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Dale Dodds, Henry Kollenberg, Brian Thompson

**CITY STAFF:** Roger Nelson, City Administrator; Karen Farris, City Secretary, Annette Arriaga, Director of Planning and Development, David Olson, City Attorney, Joe Moore, City Engineer, and Aaron Crowley, HDR Engineering, Inc.

**DECLARATION OF QUORUM AND CALL TO ORDER**

Mayor Kobelan called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**SWEARING IN OF NEWLY ELECTED OFFICIALS:** Municipal Court Judge John J. Klevenhagen was present to swear in Mark Kobelan, Mayor; Joel Bender, Councilmember Position No. 3; and Henry Kollenberg, Councilmember Position No. 4

**CITIZENS WISHING TO ADDRESS COUNCIL:** There were no citizens wishing to address Council regarding items not on the agenda.

- 1. Discuss and take possible action on electing a Mayor Pro-Tempore**  
Councilmember Kollenberg made a motion to elect John Ebeling as Mayor Pro-Tempore. Councilmember Thompson seconded the motion and it passed unanimously.
- 2. Discuss and take possible action on the MVPD monthly report.**
  - **Chief's Report:** Chief Schultz provided the April Monthly Report. There was discussion regarding compensation adjustments, departmental spending; and the McGrath Report.
  - **Commissioners' Report:** Present was Commissioner Jim Hugenard. Nothing more to add
- 3. Discuss and take possible action on the VFD monthly report, to include appointment of Henry Kollenberg to the VFD as an Alternate Fire Commissioner**  
Commissioner Zeb Nash updated Council on the Village Fire Department's monthly activities and areas of concern:
  - No change in response times
  - Staff vacancies: 1 currently; next month there will be 2 vacancies

- 4 VFD employees will receive a salary adjustment. Should be finalized at Wednesday meeting.
- Anticipate \$20,000 will be approved to purchase a rescue boat
- Audit Report finalized
- Funds spent due to Hurricane Harvey have not been reimbursed by FEMA yet
- Working on the budget
- Critical Issues: roof, McGrath Report (dispatch, and structure of the fire department)
- Coordinate all 6 cities for available services

**4. Discuss and take possible action on parking pad variance request at 570 Lanecrest**

TJ and Shawna Tuski, residents of 570 Lanecrest were present at the Council meeting to appeal to council to consider putting parking pad back to the way it was when they purchased their home. Council recommended amending Ordinance 17.01.23. David Olson, City Attorney will modify Ordinance 17.01.23 for consideration at the next meeting.

**5. Discuss and take possible action on the City's financial advisors**

Drew Masterson with Masterson Advisors, LLC addressed Council regarding financial advisor services. The City's current financial advisor contract is with Hilltop Securities. Mr. Masterson would like to continue the business relationship with Piney Point and has submitted a proposal. No further action taken.

**6. Discuss and take possible action on the Mayor's monthly report**

Mayor Kobelan provided an update for the following:

- **Beautification Committee:** There was good attendance at the last meeting. The committee members were excited about landscaping ideas.
- **Additional Committees:** Mayor Kobelan suggested the City may wish to consider creating additional committees that would maintain and/or monitor the hike & bike trails, sidewalks, the issue with utility boxes, crosswalks, and signage. There was discussion that perhaps resident John Driscoll could be a potential volunteer as a committee member.

**7. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

- **April 2018 Financials**
- **FY 2019 Budget**

The City Administrator discussed:

- The 2019 Budget will be presented in July
- The Budget Hearing and approval of the Budget will be in August and September
- Obtain available dates from Councilmembers to discuss their thoughts on what they want built into the budget
- Infrastructure Committee members
- Agenda item to discuss tax rate

- Proposed tax rate

**8. Discuss and take possible action on the City Engineer's monthly report**

Present at the meeting were Pat and Sondra Appel, residents of 11319 Surrey Oaks Ln. They voiced their concerns regarding the age and deterioration of Surrey Oaks Ln. and the drainage issues. Cost to repair Surrey Oaks Ln., will be evaluated and HDR will identify and prioritize streets in need of repair. Mr. Appel indicated he is interested in volunteering to be on the Infrastructure committee.

Joe Moore, City Engineer updated Council on current projects, on-going projects, and future projects:

**N. Piney Point Road Paving & Drainage Improvements Project:** There was discussion regarding the asphalt reclamation and repaving on North Piney Point Road. The recommendation is to stabilize the subgrade to eliminate soft spots. Council requested Joe Moore, City Engineer obtain a second opinion from another reputable geotechnical firm. Councilmember Kollenberg made a motion authorizing Mayor Kobelan to approve up to \$20,000 for a second opinion from another geotechnical firm. Councilmember Bender seconded the motion and it passed unanimously.

Present at the council meeting was Don Poarch, resident of 2 Carsey Lane. Mr. Poarch is interested in volunteering to be on an infrastructure committee.

**Smithdale Estates Bypass Project:** HDR performed a final walkthrough noting a few items to be completed. HDR will verify the completion of these items before closing the project.

**Wilding Lane:** Council discussed the drainage issues with Joe Moore, City Engineer.

**2018 Street Assessment Project:** HDR completed the 2018 Street Assessment Project and will coordinate a meeting with Councilmember Bender and Councilmember Dodds to review draft and then present to Council for approval.

**Surrey Oaks Ln.:** Joe Moore, the City Engineer discussed multiple issues they observed during the cleaning and TV inspection of the storm sewer along the south side of the road. Councilmember Bender made a motion to authorize Mayor Kobelan to approve up to \$15,000 for blockages in the drainage. Councilmember Ebeling seconded the motion and it passed unanimously.

**Master Drainage Study Update:** HDR, completed the re-verification of identified projects

**Maintenance Projects:** Multiple maintenance issues have been identified throughout the City. HDR recommends that the different maintenance repair items be bundled based on the type of work and quotes obtained. Quotes will be presented at the next month's council meeting.

**FEMA:** FEMA is currently accepting Notices of Intent for the Hazard Mitigation Grant Program. There are three projects identified that may be candidates for the grant; Replacement of the 96-inch CMP on S. Piney Point Road, installation of storm sewer on the south side of Beinhorn Road, and Wilding Lane drainage improvements.

**Future Projects:** HDR identified multiple projects for the city to consider. There was discussion regarding future drainage improvements.

**9. Discuss and take possible action on a change order for additional work and materials for the stabilization of the base and subgrade on North Piney Point Road**

There was no discussion and no action taken. The change order was not received by the time of the council meeting.

**10. Discuss and take possible action on the minutes of the April 23, 2018 Council meeting**

Councilmember Dodds made a motion to approve the minutes of April 23, 2018 Council meeting. Councilmember Bender seconded the motion and it passed unanimously.

**11. Discuss and take possible action on any future agenda items, meeting dates, etc.**

There was discussion regarding future meeting dates and agenda items. Available future meeting date mentioned as the second Monday of June. Agenda items requested for discussion is the Virtual Gate and private streets.

**12. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property and pursuant to Section 551.076 of the Texas Government Code (DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS), specifically to deliberate court security and pursuant to Section 551.074 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint or charge against an officer or employee – Planning and Development and Code Enforcement.**

Council adjourned into a closed session at 8:43 p.m.

Council reconvened into open session at 9:02 p.m.

**13. Action outside of Executive Session, if any**

No action taken

**14. Adjourn**

Councilmember Ebeling made a motion to adjourn. Councilmember Thompson seconded the motion and the meeting adjourned at 9:03 p.m.