

**EXECUTIVE SUMMARY
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, OCTOBER 22, 2018**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, OCTOBER 22, 2018 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Dale Dodds, Henry Kollenberg, Brian Thompson

ABSENT: Joel Bender

CITY STAFF: Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning/Zoning, Development and Permits/Inspections; David Olson, City Attorney; Joe Moore, City Engineer

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Kobelan called the meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL: There were no citizens wishing to address Council regarding items not on the agenda:

The order of the agenda items was changed as listed below.

1. Discuss and take possible action on the MVPD monthly report

Present was Chief of Police, Raymond Schultz and Commissioner Jim Huguenard. Commissioner Huguenard updated Council on:

- the accounting system relative to the fund accounting policies adopted last year
- The Ring System and associated software
- The Virtual Gate, coordinating with goals and objectives, future costs, and efficiency
- Employee comment by Maureen Loud regarding the dedication and efforts of Police Chief Schultz.

Police Chief Schultz mentioned to council as a response to the employee comment made by Maureen Loud that law enforcement is a team effort. Chief Schultz provided the September Monthly Report. Updates included statistics on calls and events by Village; the type and frequency of the calls; major and significant events, and response times.

4. Discuss and take possible action on the Kinkaid presentation regarding upcoming SUP request

Gene Werlin was present. He explained the Kinkaid School is seeking a recommendation for a specific use permit to remodel and expand the varsity baseball field dugouts on the south side of the original campus. The plan will expand the home team dugout size by approximately 330 square feet and the visitor team dugout by approximately 175 square feet. The project will include installing new benches and baseball equipment shelves, ADA compliant water fountains and new light fixtures. It is on the Planning and Zoning Agenda for Thursday, October 25, 2018.

7. Discuss and take possible action on the Mayor's monthly report, including but not limited to:

- **Kinkaid landscaping along San Felipe**

Mayor Kobelan provided updates on:

1. Carol Tree Park: the landscaping is finished. 3 fairly large Crepe Myrtles were moved. 10 pine trees and 3 large White Oak trees were added. The sidewalk remains to be completed.
2. Flag Tree Park: the beds are prepared, the irrigation is installed. Landscaping should be completed in the next few days depending on the weather. By the end of the week the park should be done.
3. Kinkaid landscaping along San Felipe. The median between the right and left entrances at Kinkaid. Will also consider landscaping the other median on the east side. Kinkaid showed an interest in assisting with the landscaping.

Mayor Kobelan thanked Margaret Rohde for her work on the Beautification Committee.

5. Discuss and take possible action on Planning Commission vacancy

Lennie Burke has resigned from their position on the Planning & Zoning Commission. Margaret Rohde has expressed an interest and will attend the Planning & Zoning Commission meeting on Thursday, October 25, 2018.

6. Discuss and take possible action on Piney Point Circle letter of October 5, 2018

Council authorized Joe Moore, City Attorney and David Olson, City Attorney to work with residents of Piney Point Circle to determine appropriate dedication for easement/right-of-way, end of the street cul-de-sac, etc. to be considered at a later date.

8. Discuss and take possible action on the City Administrator's monthly report, including but not limited to

- **September 2018 Financials**
- **SUP Process Review**

Annette Arriaga, Director of Planning, Development and Permits explained changing the Zoning Ordinance in regards to the SUP Process by reworking the items that are already in place with some improvements to add, such as:

- When reading the Specific Use Permit, Section 74.125; within the definition of Application, it refers to a separate section, in which you must turn to that section for required items; such as permit application, tree survey, drainage.

This is already in the Ordinance, we wish to move this section to the application section.

Specific Use Permit procedures were clarified:

- Require applicant to go before Council to inform them of their proposal
- With the assistance of the City Administrator, Director of Planning, Development and Permits and staff, SUP Request can be placed on the Planning & Zoning Agenda.
- If Planning & Zoning approves the SUP Request the City Attorney will be authorized to draft an ordinance to be placed on the Planning & Zoning Agenda
- If the Planning & Zoning Commission approves the draft of the ordinance it will be presented to City Council

2. Discuss and take possible action on the VFD monthly report

Commissioner Zeb Nash was present and provided an update on activities at the VFD.

- The roof repair replacement has begun
- VFD has requested an amended budget item due to legal costs
- Bunker Hill is no longer part of the fire commission because they did not fulfill the requirements as stated in the Interlocal Agreement.

Council discussed options, plans, requirements and benefits related to a substation and Bunker Hills participation in the Fire Commission

3. Discuss and take possible action on a request to amend the VFD budget

Council Member Kollenberg made a motion to authorize and accept the amended fire department budget to add \$50,000 to professional services. Council Member Ebeling seconded the motion and it passed unanimously.

9. Discuss and take possible action on the City Engineer's monthly report

City Engineer Joe Moore provided an update on:

- N. Piney Point Road Paving – the contractor has poured the final stretch of sidewalk in front of Ecclesia Church
- Surrey Oaks – HDR has issued Notice to Proceeds for Survey and Geotechnical investigation and urban forestry evaluations.
- Carol Tree Park Sidewalk – HDR is coordinating with the Mayor on a sidewalk plan
- Taylorcrest Striping – HDR is obtaining quotes to restripe Taylorcrest at the intersection of Echo Lane and Blalock Road.
- Master Drainage Study – HDR will submit the draft Master Drainage Study update to Council for review and comment by the end of the week

Terry Lenert, resident of 11320 Bothwell Way was present to discuss her concerns related to flooding and drainage. Council discussed the drainage and flooding issues with the City Engineer.

10. Discuss and take possible action on the minutes of the September 24 Council meeting

Council Member Dobbs made a motion to approve the minutes of the September 24, 2018 Council Meeting. Council Member Thompson seconded the motion and it passed unanimously.

11. Discuss and take possible action on any future agenda items, meeting dates, etc.

Council discussed the Planning Commission replacement and will be voted on at the next council meeting.

12. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to

Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation related to North Piney Point Road project; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property and pursuant to Section 551.074 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint or charge against an officer or employee regarding Code Enforcement Officer

Council adjourned into a closed session at 8:34 p.m.

Council reconvened into open session at 9:16 p.m.

13. Action outside of Executive Session, if any

No action taken

14. Adjourn

Council Member Dodds made a motion to adjourn. Council Member Kollenberg seconded the motion and the meeting adjourned at 9:17 p.m.