

**MINUTES  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, NOVEMBER 19, 2018**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, NOVEMBER 19, 2018 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**COUNCIL MEMBERS PRESENT:** Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Dale Dodds, Henry Kollenberg,

**ABSENT:** Brian Thompson

**CITY STAFF:** Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning/Zoning, Development and Permits/Inspections; David Olson, City Attorney; Joe Moore, City Engineer

**DECLARATION OF QUORUM AND CALL TO ORDER**

Mayor Kobelan called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS WISHING TO ADDRESS COUNCIL:** There were no citizens wishing to address Council regarding items not on the agenda:

The order of the agenda items was changed as listed below.

**11. Discuss and take possible action on the Mayor's monthly report, including but not limited to:**

- Fariba Abedin sculpture

Houston based artist and resident of Piney Point Village, Fariba Abedin presented her art work and pictures of her sculptures at the council meeting and asked Council to consider displaying throughout Piney Point Village parks, and decorating crosswalks and electrical boxes.

**1. Discuss and take possible action on the MVPD monthly report**

Chief Schultz provided the monthly report and summarized activities of the MVPD for the month of October.

**2. Discuss and take possible action on the VFD monthly report**

The VFD monthly report was not included in the council agenda packet because the Council Meeting was held earlier than usual due to the Thanksgiving Holiday. Commissioner Zeb Nash was present and updated Council on activities at the VFD. Roof repair is 75% complete and they are confident it will be completed by mid-December. The Building Sub Committee issued a draft RFQ for the Project Manager which will be listed in the local newspaper before the next commission meeting. Once the Project Manager has been identified the next step will be to

identify an architect, and then to move forward with the renovation of the fire department. VFD is closely monitoring expenditures due to unforeseen expenses, one of which is the need to replace one of the boilers. Response times continue to be a focal barrier for the VFD as well as some of the other Villages. Response times continue to be within the national standard. VFD is fully staffed.

**3. Discuss and take possible action on Ordinance 2018.11.24A regarding approval of Kinkaid's Baseball Dugout SUP**

Council Member Bender made a motion to approve Ordinance 2018.11.24A regarding approval of Kinkaid's Baseball Dugout SUP including new bleachers, baseball equipment shelves, ADA compliant water fountains and replace three trees. Council Member Ebeling seconded the motion and it passed unanimously.

**4. Discuss and take possible action on Ordinance 2018.11.24B regarding approval of Kinkaid's Bleachers, Netting and Fencing SUP**

Council tabled this item. This is a formal adoption of the ordinance. Some of the items originally discussed, such as screening the detention pond with trees and vegetation, and planting trees behind the fence were not incorporated into the ordinance, Council Member Ebeling made a motion to table Ordinance 2018.11.24B regarding approval of Kinkaid's Bleachers, Netting and Fencing SUP. Council Member Kollenberg seconded the motion and it passed unanimously.

**5. Discuss and take possible action on Ordinance 2018.11.24C regarding approval of St. Francis' Columbarium SUP**

Council Member Bender made a motion to approve Ordinance 2018.11.24C regarding approval of St. Francis' Columbarium SUP. Council Member Ebeling seconded the motion is passed unanimously.

**6. Discussion with St. Francis representatives regarding playground, drainage and previous SUP's**

Council Members, representatives from St. Francis, and the City Engineer discussed drainage issues, the recently installed playground equipment, and the requirements of previously approved SUPs. Recommendation is to install a temporary swell to alleviate additional storm water and ponding, and to provide a plan to determine appropriate pipe size to install. This should be finalized at the next council meeting.

**7. Discuss and take possible action on proposed landscaping on North Piney Point Road adjacent to North Cheska**

Council Member Bender made a motion to authorize the Mayor to approve landscaping on North Piney Point Road, adjacent to North Cheska up to a maximum of \$2,800. Council Member Dodds seconded the motion and it passed unanimously.

**8. Discuss and take possible action on appointment of Margaret Rohde to the Planning and Zoning Commission**

Council Member Ebeling made a motion to appoint Margaret Rohde to the Planning and Zoning Commission. Council Member Bender seconded the motion and it passed unanimously.

9. **Discuss and take possible action on VF Waste/WCA rate increase request**  
Council Member Dodds made a motion to approve the VF Waste/WCA rate increase. Council Member Ebeling seconded the motion and it passed unanimously.

10. **Discuss and take possible action on invoice from the City of Houston for the Windermere Outfall Repair Project**

Council Member Dodds made a motion to approve payment in the amount of \$406,688.75 for the invoice from the City of Houston for the Windermere Outfall Repair Project. Council Member Bender seconded the motion and it passed unanimously. Council Member Kollenberg requested that the check for payment be issued without physical signatures (signatures can be computer generated).

11. **Discuss and take possible action on the Mayor's monthly report, including but not limited to:**

- Meeting regarding Kinkaid medians
- Fariba Abedin sculpture (this item was moved to the beginning of the council agenda)

Mayor Kobelan summarized a meeting with Kinkaid regarding plans for landscaping esplanades in front of Kinkaid. There are 3 esplanades: one is between the new entrance and the main entrance; another esplanade extends from the main entrance to the east entrance; and a third esplanade, which is not included in beautification plans yet, is located at the east entrance and extends to Farnham Park. Kinkaid and the City of Piney Point Village would share the expense.

12. **Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**

- October 2018 Financials
- SUP Process

The October 2018 Financials are in the agenda packet. The SUP Process is not at a starting point at this time for discussion. The goal is to make the SUP Process clear, a more uniform process and will provide the City more time to review plans.

There was discussion regarding trash pick-up during the holidays and recommendations to post the trash pick-up dates on the website and V-Link.

13. **Discuss and take possible action on the City Engineer's monthly report**

The Engineer's Report included updates to:

- N. Piney Point Road Paving & Drainage Improvements Project: a final walk through was performed and a punch list has been provided to the contractor. The contractor reported that the punch list should be completed within two weeks.
- Surrey Oaks: HDR has drawn the background drawings in CADD, performed a site visit to verify the survey, and is currently designing the proposed improvements. A letter will be drafted to send certified mail to all home owners providing an anticipated project schedule and notice of limited home construction.
- City of Houston - Windermere Project: This project includes the repair of a City of Houston 102-inch diameter storm sewer outfall pipe at Buffalo Bayou, a City

of Piney Point Village 24-inch diameter storm sewer outfall pipe, and a temporary access road. The City of Houston anticipates starting the project as early as January, but does not have an official schedule from the contractor as the project has not been awarded yet.

- **Master Drainage Study:** A draft copy of the Master Drainage Study has been provided to the City for review and comment.
- **Maintenance Projects:** The city requested a quote be obtained for ditch regrading on the west side of Memorial Drive from Lacewood to Lazywood, Williamsburg Lane, and reshaping and cleaning of the right-of-way between Bothwell and Holiday Way on the east side of N. Piney Point Road.
- **Future Projects:** Wilding Lane and Beinhorn Road are good candidates for the next drainage improvements projects as homes in both areas have previously reported flooding and water frequently overwhelms the roadside ditches filling yards and streets.

**14. Discuss and take possible action on Bothwell/Holidan/N. Piney Point survey proposal**

Council Member Dodds made a motion to approve the proposal from Landtech for a total amount of \$14,600 to obtain topographic survey of Bothwell Way, Holidan Way, and the N. Piney Point Road. Council Member Bender seconded the motion and it passed unanimously.

**15. Discuss and take possible action on Bothwell Clean and TV Quotes**

Council Member Dodds made a motion to accept the quote from AIMS Companies for a total of \$7,500 to clean and televise storm sewer on N. Piney Point Road, Bothwell Way, and Holiday Way. Council Member Bender seconded the motion and it passed unanimously.

**16. Discuss and take possible action on Taylorcrest Striping Quotes**

Council Member Ebeling made a motion to accept the quote from Batterson for a total of \$6,191.69 for restriping Taylorcrest Road from Blalock Road through the Echo Lane intersection. Council Member Dodds seconded the motion and it passed unanimously.

**17. Discuss and take possible action on N. Piney Point Road Striping Quotes**

Council Member Kollenberg made a motion to table the restriping of N. Piney Point Road from Beinhorn Road to Greenbay Street. Council Member Bender seconded the motion and it passed unanimously.

**18. Discuss and take possible action on Carol Tree Park Sidewalk Quotes**

Council Member Bender made a motion to accept the quote from DonMar Grading for a total of \$26,966.25 to extend the sidewalk southbound from N. Piney Point Road to Memorial Drive and replace the decomposed granite sidewalk through Carol Tree Park. Council Member Ebeling seconded the motion and it passed unanimously.

**19. Discuss and take possible action on the minutes of the October 22<sup>nd</sup> Council meeting**

Council Member Dodds made a motion to approve the minutes of the October 22, 2018 Council meeting. Council Member Ebeling seconded the motion and it passed unanimously.

**20. Discuss and take possible action on any future agenda items, meeting dates, etc.**

Council discussed and identified future agenda items and meeting dates:

- St. Francis: drainage
- Kinkaid
- Workshop: drainage and street assessments
- Auditors
- Next Council meeting date: December 17, 2018

**21. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property and pursuant to Section 551.074 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint or charge against an officer or employee regarding vehicle allowance**

Council adjourned into a closed session at 8:15 p.m.

Council reconvened into open session at 8:33 p.m.

**22. Action outside of Executive Session, if any**

No action taken

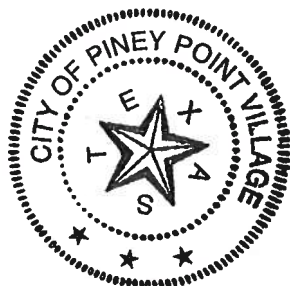
**23. Adjourn**

Council Member Dodds made a motion to adjourn. Council Member Ebeling seconded the motion and the meeting adjourned at 8:33 p.m.

**PASSED AND APPROVED this 17th day of December, 2018**



Mark Kobelan  
Mayor



Karen Farris  
City Secretary