

**EXECUTIVE SUMMARY
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, DECEMBER 17, 2018**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, DECEMBER 17, 2018 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Dale Dodds, Henry Kollenberg, Brian Thompson

CITY STAFF: Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Kobelan called the meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL: There were no citizens wishing to address Council regarding items not on the agenda:

1. Discuss and take possible action on the MVPD monthly report

Commissioner Huguenard announced this would be Chris Alexander's last meeting. Chris served 6 years on the Commission. Commissioner Huguenard and Chief Schultz thanked Chris for his service.

Chief Schultz provided the monthly report and summarized activities of the MVPD for the month of November. Chief Schultz updated council regarding the FY 2018 Budget. The Department remains on target to end the year. Chief Schultz reported that the Commission made a decision to return funds to the Villages from prior years and that the City should receive a check for about \$51,000. Chief reported to Council regarding personnel changes, home invasion crimes, assisting the fire department and EMS; and information on response times.

2. Discuss and take possible action on Resolution 2018.12.17 regarding the appointment of a new Piney Point Village Police Commissioner

Council Member Bender made a motion to approve Resolution 2018.12.17 regarding the appointment of a new Piney Point Village Police Commissioner. Council Member Ebeling seconded the motion and it passed unanimously.

3. Discuss and take possible action on the VFD monthly report

- **Fuel System**
- **Construction Update**

Commissioner Nash provided the monthly report. He reported on the following:

- Partnership with the police department on response times

- Roof replacement has been completed
 - The fire department is fully staffed
 - The fire department expects to be below budget
 - Fuel System has been resolved
 - Construction Update: currently searching for a project manager
4. **Discuss and take possible action on Ordinance 2018.12.17A regarding approval of Ecclesia's SUP request for Interior and Exterior renovations on the north side of their campus**
 Council Member Thompson made a motion to approve the Ordinance as presented regarding approval of Ecclesia's SUP request for Interior and Exterior renovations on the north side of their campus. Council Member Bender seconded the motion and it passed unanimously.
 5. **Discuss and take possible action on Ordinance 2018.12.17B regarding approval of Kinkaid's Bleachers, Netting and Fencing SUP**
 Council Member Bender made a motion to approve Ordinance 2018.12.17B regarding approval of Kinkaid's Bleachers, Netting and Fencing SUP. Council Member Ebeling seconded the motion and it passed unanimously.
 6. **Discuss and take possible action on Ordinance 2018.12.17C regarding proposed 2019 Meeting Dates**
 Council Member Kollenberg made a motion to approve Ordinance 2018.12.17C regarding proposed 2019 Meeting Dates. Council Member Bender seconded the motion and it passed unanimously.
 7. **Discuss and take possible action on observed 2019 Holidays**
 Council Member Kollenberg made a motion to approve the proposed holidays for FY 2019 on the recommendation of the City Administrator. Council Member Bender seconded the motion and it passed unanimously.
 8. **Discuss and take possible action on response to 2017 Annual Audit deficiencies**
 Council discussed the following significant deficiencies within the City's internal control: (1) General Accounting and Accounting Close Processes; (2) Investments – PFIA Compliance; (3) Deficit Pooled Cash Balances. Council Member Kollenberg made a motion for City Council to accept the 2017 audit response. Council Member Bender seconded the motion and it passed unanimously.
 9. **Discuss and take possible action on Quail Hollow landscaping**
 Council Member Ebeling made a motion to approve the Thompson-Hanson proposed landscaping plan at the southwest corner of Quail Hollow and Piney Point Road. Council Member Bender seconded the motion and it passed unanimously.
 10. **Discuss and take possible action on fence standards.**
 Council discussed fence ordinance issues for clarification purposes.

The first issue is a remodeled house on a trapezoidal lot on Clay Point. The resident has 2 options. (1) they must show the city they can establish that they did

not exceed the 50% rule; therefore, they are allowed a 6 foot fence; or (2) get relief from the Zoning Board of Adjustment.

The second issue is the west side of South Piney Point Road. Multiple residents have back fences along South Piney Point Road and a fairly wide right of way. The fence can barely be seen from the road. There was discussion regarding any interest in granting relief for going to an 80% fence. The 80% fence will hardly be seen from the road but also will be loud for the residents that back up to a busy street. There are 2 options. (1) get relief from the Zoning Board of Adjustment, or (2) change the ordinance

- 11. Discuss and take possible action on St. Francis' proposed drainage plans**

There was discussion. Council Member Bender made a motion to approve the St. Francis' proposed drainage plans. Council Member Dobbs seconded the motion and it passed unanimously.
- 12. Discuss and take possible action on Ordinance 2018.12.17D No Parking regulations on North Piney Point Road at St. Francis**

Michael Herminghaus was present and described incidents of vehicles being parked on sidewalks at St. Francis. There was discussion. For years people have been allowed to park in the right of way at St. Francis. Recently new landscape and sidewalks were installed. Now, with the new sidewalks and landscaping there is a conflict with the parking situation. A representative from St. Francis explained event parking and their methods of monitoring the number of vehicles expected at an event. It was recommended if parking changes are made that signage and advance notice should be posted and distributed. Council did not vote. Council took no action.
- 13. Discuss and take possible action on Interlocal Agreement with HCFCD for administration of a regional watershed protection and education program**

Council Member Thompson made a motion to approve the Interlocal Agreement with HCFCD for administration of a regional watershed protection and education program. Council Member Bender seconded the motion and it passed unanimously.
- 14. Discuss and take possible action on the Mayor's monthly report, including but not limited to:**
 - **Carol Tree Park Update**

Christmas decorations are in place. Sidewalks have been postponed until January. Council expressed no opposition and authorized the additional cost for a 6" sidewalk versus a 4" sidewalk and for the repair of a drop-off at an inlet within Carol Tree Park.
 - **Trees on North Cheska**

Bright Landscape planted 6 Yaupon trees to cover an area where underbrush was recently removed.
- 15. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**
 - **November 2018 Financials**

- **Workshop Dates**

Roger Nelson requested council complete a calendar to indicate their availability for Workshop Dates for the Drainage Program and the Street Assessment.

16. Discuss and take possible action on the City Engineer's monthly report

The Engineer's Report included updates to:

- N. Piney Point Road Paving & Drainage Improvements Project: An inspection has been completed on the pedestrian elements with no violations.
- Surrey Oaks: The existing storm sewer in the cul-de-sac is right below ground and in some locations, the inlets are slightly above the edge of the road. In order to put the necessary cross slope on the pavement, the drainage in the cul-de-sac will have to consist of 12-inch PVC pipe with inlets built into the side of the pipe.
- City of Houston – Windermere Project: The City of Houston expects to award the contract for the Windermere Outfall Repair Project to Fused Industries, LLC.
- Maintenance Projects: Bothwell Way Clean & TV, Taylorcrest Restriping, Carol Tree Park Sidewalk, Bothwell Way Survey, Williamsburg-solicit quotes

17. Discuss and take possible action on Floodplain Building Ordinance 2018.12.17E

Council Member Bender made a motion to approve Floodplain Building Ordinance 2018.12.17E to revise the requirement of the lowest floor elevation to be 1-foot above the 500-year if building in either the 500-year or 100-year floodplains. Council Member Ebeling seconded the motion and it passed unanimously.

18. Discuss and take possible action on guardrail quotes – Priority 1

Council Member Bender made a motion to accept the guardrail quote – Priority 1 for the total quote amount of \$6,768.29. Council Member Ebeling seconded the motion and it passed unanimously.

19. Discuss and take possible action on guardrail quotes – Priority 2

Council Member Bender made a motion to accept the guardrail quote – Priority 2 for the total quote amount of \$18,944. Council Member Thompson seconded the motion and it passed unanimously.

20. Discuss and take possible action on ditch regrading quotes

Council Member Dobbs made a motion to accept the quote from Don Mar Grading, Inc. for the total amount of \$9,340. Council Member Bender seconded the motion and it passed unanimously.

21. Discuss and take possible action on installation of Type E Inlet at south end of Piney Point Road

Council Member Dobbs made a motion to accept the quote from Don Mar Grading, Inc. for the total amount of \$4,500. Council Member Ebeling seconded the motion and it passed unanimously.

22. Discuss and take possible action on the minutes of the November 19, 2018 Council meeting

Council Member Dodds made a motion to approve the minutes of the November 19, 2018 Council Meeting. Council Member Bender seconded the motion and it passed unanimously.

23. Discuss and take possible action on any future agenda items, meeting dates, etc.

Future agenda items: crosswalks, stripping

Workshop items: Parking on the sidewalk

24. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property and pursuant to Section 551.074 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint or charge against an officer or employee specifically regarding employees' compensation.

Council adjourned into a closed session at 8:50 p.m.

Council reconvened into open session at 9:42 p.m.

25. Action outside of Executive Session, if any

No action taken

Council Member Kollenberg made a motion to authorize the Mayor to approve the compensation adjustments discussed. Council Member Bender seconded the motion and it passed unanimously.

26. Adjourn

Council Member Bender made a motion to adjourn. Council Member Ebeling seconded the motion and the meeting adjourned at 9:42 p.m.