

**MINUTES  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, JANUARY 27, 2014**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JANUARY 27, 2014 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

**DECLARATION OF QUORUM AND CALL TO ORDER:** Mayor Lee Butler called the meeting to order at 6:32 p.m. Those present were: Henry Kollenberg, Dale Dodds, Joel Bender, Ron Goodwine, City Administrator Ben Griffin, City Secretary Amanda Davenport, City Attorney David Olson and the City Engineers. Mayor Pro Tem Ebeling was absent.

**1. Discuss and take possible action on the monthly Memorial Villages Police Department report.**

Police Chief Sanders reported on the monthly activities of the Memorial Village Police Department.

**2. Discuss and take possible action on the monthly Village Fire Department report.**

Zeb Nash reported to Council regarding the Village Fire Department monthly activity and requested that the 2013 VFD Response times be included in the minutes as follows:

139 Fire Calls  
117 EMS Calls  
40% of these calls were responded to in less than 4 minutes  
99% of these calls were responded to in less than 8 minutes

**3. Update from Memorial Villages Water Authority.**

Mr. Mike Montgomery from the Memorial Villages Water Authority addressed Council at this time with an update regarding the projects that the Water Authority has in progress.

**15. Discuss and take possible action regarding Tiny Trails drainage easement.**

John Peterson discussed this item with Council. Mr. and Mrs. John and Marcia Lutostanski were in attendance. This item will come back to Council on a future agenda with a cost proposal for repair of pipe and tree removal.

**4. Discuss and take possible action on the monthly report from the City Administrator including, but not limited to:**

- December 2013 finance reports**
- Arbor Day is March 1, 2014 @ MDBC**
- Website update-changes and training**
- January Builder of the Month**

City Administrator Griffin discussed the aforementioned items with Council and announced that the January builder of the month is Mark Harvie.

**5. Discuss and take possible action on the Dec. 31, 2013 quarterly investment report.**

Motion was made by Councilman Kollenberg to accept the 2013 4<sup>th</sup> Quarter Investment Report. The motion was seconded by Councilman Dodds and passed unanimously.

**6. Discuss and take possible action regarding the City's maintenance responsibility on private streets.**

Councilman Kollenberg discussed this item with Council. This item will come back on the February agenda with input from the City Attorney.

**7. Discuss and take possible action on trees for Arbor Day.**

Cary Moran presented this item to Council and stated that Arbor Day will be March 1, 2014 at Memorial Drive Baptist Church from 11 am – 1 pm.

Motion was made by Councilman Bender to approve buying trees from Bill Bownds Nursery in the amount of \$550.00. The motion was seconded by Councilman Kollenberg and approved unanimously.

**8. Discuss and take possible action regarding an update on the Batch 1 Project.**

John Peterson updated Council on the Batch 1 Project progress.

**9. Discuss and take possible action on a change order for the Batch #1 Paving and Drainage Improvements Project.**

Motion was made by Councilman Dodds to approve an expenditure up to \$5000.00 for the Batch 1 change order specifically to bore under the existing Dawn Redwood tree. Motion was seconded by Councilman Bender and passed unanimously.

**10. Discuss and take possible action on the current status of the 2013 Paving Improvements Project.**

John Peterson updated the Council on the 2013 Paving Improvements Project.

**11. Discuss and take possible action on a change order for the 2013 Paving Improvements Project.**

This item was tabled at this time.

**12. Discuss and take possible action on the current status of the Asphalt Point Repairs Project.**

John Peterson updated Council on the Asphalt Point Repairs Project.

**13. Discuss and take possible action on approval of the Hedwig Road Project bids and contract approval.**

Motion was made by Councilman Dodds to approve AAA Asphalt Paving, Inc. as the low bidder and approve the contract in the amount of \$2,367,400.00. The motion was seconded by Councilman Bender and passed unanimously.

**14. Update and discuss the progress on a Fill Ordinance.**

John Peterson briefed the Council on the Fill Ordinance and will bring this back next month.

**16. Discuss and take possible action on the City's TMRS rate.**

Motion was made by Councilman Kollenberg to approve the rate of 4.95% contribution to TMRS. The motion was seconded by Councilman Dodds and passed unanimously.

**17. Discuss and take possible action regarding recycling in the City, expanding the service and keeping the cost under control.**

Councilman Kollenberg discussed this issue with Council and requested that this item be put back on next month's agenda.

**18. Discuss and take possible action concerning Section 10-56(f)(18) of the City's Code of Ordinances, prohibiting the use of cellulose insulation.**

This item was deferred by Attorney David Olson to executive session.

**19. Update and discuss the Code Red policy.**

Ben Griffin updated Council on the discussion with the other Cities and the Police Department on a Code Red usage policy.

**20. Discuss and take possible action to add Duncan-Williams, Inc. as an authorized Broker/Dealer under the City's investment policy.**

Motion was made by Councilman Kollenberg to approve Duncan-Williams, Inc. as an authorized Broker/Dealer. The motion was seconded by Councilman Bender and passed unanimously.

**21. Discuss and take possible action on ratifying the City's selection to the Harris-Galveston Subsidence District Board.**

Motion was made by Councilman Bender to ratify the selection of Mr. Kyle R. Sears to the HGSD. The motion was seconded by Councilman Kollenberg and approved unanimously.

**22. Discuss and take possible action on adoption of Resolution 14.01.27A calling and ordering the May 10, 2014 General Municipal Election.**

Motion by Councilman Kollenberg to adopt Resolution 14.01.27A ordering the May 2014 General Election. The motion was seconded by Councilman Bender and passed unanimously.

**23. Discuss and take possible action on adoption of Resolution 14.01.27B designating an official newspaper for FY 2014.**

Motion was made by Councilman Dodds to adopt Resolution 14.01.27B designating the Houston Chronicle as the official City newspaper. The motion was made by Councilman Bender and passed unanimously.

**24. Discuss and take possible action regarding plans for the City's 60th Anniversary celebration.**

Mayor Butler discussed his thoughts regarding plans for the 60<sup>th</sup> anniversary celebration.

**25. Discuss and take possible action on City Council Minutes for December 16, 2013 Council meeting.**

Motion was made by Councilman Kollenberg to approve the Minutes as presented. The motion was seconded by Councilman Dodds and passed unanimously.

**26. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY): specifically to discuss Section 10-56(f)(18) of the City's Code of Ordinances.**

Mayor Butler announced recess into executive session at 8:30 p.m. and back into regular session at 8:32 p.m.


**27. Action, if any, out of executive session.**

No action was taken out of executive session.

**28. Adjourn**

Motion was made by Councilman Bender to adjourn at 8:33 p.m. The motion was seconded by Councilman Dodds and passed unanimously.

PASSED AND APPROVED this 24<sup>th</sup> day of February 2014.

  
\_\_\_\_\_  
F. Lee Butler  
Mayor

  
\_\_\_\_\_  
Amanda Davenport  
City Secretary

