

**MINUTES  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 27, 2016**

**THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JUNE 27, 2016 AT 6:30 P.M. AT CITY HALL, LOCATED AT 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.**

**COUNCIL MEMBERS PRESENT:** Dale Dodds, Henry Kollenberg, Mayor Kobelan, John Ebeling, Joel Bender, Brian Thompson

**CITY STAFF:** Maggie Carty, City Secretary; Annette Arriaga, Director of Planning, Development, & Permits; David Olson, City Attorney with Olson & Olson; Joe Moore and John Peterson, City Engineers with HDR Engineering.

**DECLARATION OF QUORUM AND CALL TO ORDER**

Mayor Kobelan called the meeting to order at 6:30 p.m.

**CITIZENS WISHING TO ADDRESS COUNCIL**

Mr. Olivier Leten of 380 Piney Point Rd. addressed Council regarding approving an ordinance to allow golf carts to be driven within the City. Council will research the subject and place it on the July agenda.

**2. Discuss and take possible action on the VFD monthly report including presentation of the 2017 VFD Budget.**

Mr. Zeb Nash, Commissioner, updated Council on the monthly activities. He discussed the 2017 Budget which will be on the July agenda for approval. The budget includes a 2% salary increase. The Commission voted to recommend keeping the 2015 surplus, roughly \$58,000, and applying it to a facilities capital fund. There is approximately \$300,000 associated with reimbursement from ambulance service, noted in the footnotes. The 75 ft. ladder truck will be replaced with a 100 ft. ladder truck and is included in the 2017 budget.

**3. Discuss and take possible action regarding an update from the P&Z Commission on the Kinkaid request for SUPs related to the West Campus Improvement Project.**

David Olson, City Attorney, updated Council on Kinkaid's progress to obtain 14 SUPs. P&Z did not have a public hearing and has no formal recommendation at this time. P&Z is still waiting on drainage plans from Kinkaid. Councilman Kollenberg discussed breaking up the 14 SUPs into smaller phases. Mr. Werlin informed Council that they are including all 14 items with a schedule of start dates because Council had previously requested all items be presented in a timely manner and they are complying with that request.

**1. Discuss and take possible action on the MVPD monthly report including but not limited to: Chief Sander's Report, Presentation of the 2017 Budget, Presentation of a proposal for Automated Ticket Writers.**

Chief Sanders presented the MVPD 2017 Budget. Councilman Kollenberg questioned budget line items. Councilman Ebeling made a motion to approve the budget. Councilman Bender seconded the motion and it passed.

Chief Schultz presented a proposal to purchase electronic ticket writers. The purchase price would be approximately \$49,500 divided by the three cities with Piney Point's portion being roughly \$16500. Additionally, there would be a reoccurring cost of \$7500, \$2500 per City. Discussion followed as to whether the purchase would be accounted for as a special assessment or an amendment to the MVPD 2016 Budget. The item was tabled, no action taken.

**4. Discuss and take possible action on approval of a St. Francis building permit for construction of sound barrier walls as authorized by the 2000 SUP.**

Councilman Kollenberg made a motion to authorize the Building and Permitting Department to issue a building permit to construct the sound barrier wall as authorized by the SUP issued in 2000. Councilman Bender seconded the motion and it passed unanimously.

**5. Discuss and take possible action on the City Administrator's monthly report, including but not limited to: May 2016 Financials.**

Maggie Carty, City Secretary, presented the 2016 financials. The Municipal Court and Permitting Department software was discussed. The City Secretary will research the pros and cons of converting the systems back to Incode as previously used by these departments.

**6. Discuss and take possible action on the 2017 Budget process, timing, and scheduling.**

Council discussed the budget process. The budget will be reviewed at the end of the agenda at the July regular meeting. The proposed tax rate will be voted on in August and two public hearings will be scheduled at that time. There will be a vote at the end of September to adopt the proposed tax rate.

**7. Discuss and take possible action on City beautification projects.**

Mayor Kobelan presented to Council a proposal for beautifying the medians in Piney Point Village, specifically at the intersection of S. Piney Point and Blalock where construction is currently ongoing. The steps involved would be getting permission from Harris County including submitting drawings to County Engineers, submitting a letter of agreement to the Park, Road, and Bridge Department stating our intent to maintain the medians, and finally getting water to the medians. Councilman Kollenberg made a motion to authorize an expense up to \$20,000 for this project. Council Bender seconded the motion and it passed.

Mayor Kobelan also discussed forming a beautification committee to address enhancement projects in the City and asked Cary Moran to be on the committee.

- 8. Discuss and take possible action on the Engineer's Report regarding ongoing projects.**  
Joe Moore, City Engineer, updated Council on projects in the City. He informed Council about two change orders. Councilman Kollenberg proposed asking Bunker Hill for reimbursement of additional engineering costs and other expenses associated with traffic flow changes on the S. Piney Point Project. HDR will provide information on the additional costs. A damaged culvert on Beinhorn, which needs immediate repair while the Beinhorn project is in progress, was discussed. Councilman Kollenberg made a motion to authorize the Mayor to approve an expense up to \$12,000. Councilman Bender seconded the motion and it passed unanimously.
- 9. Discuss and take possible action on the Tynewood Ditch Washout.**  
HDR has received a quote of \$264,000, but can get the price down to \$234,945. Councilman Bender made a motion to authorize the Mayor to approve an expense up to \$235,000 for the repair. Councilman Ebeling seconded the motion and it passed unanimously.
- 10. Discuss and take possible action on a proposal for H&H Study for a 96-inch pipe.**  
Councilman Dodds made a motion to approve the H&H Study for a cost of \$48,948. Councilman Bender seconded the motion and it passed unanimously.
- 11. Discuss and take possible action on the minutes for the May 23, 2016 Council Meetings.**  
Councilman Dodds made a motion to approve the minutes of the May 23, 2016 meeting. Councilman Ebeling seconded the motion and it passed unanimously.
- 12. Discuss and take possible action on any future agenda items.**  
July agenda items will be Village Fire Department Budget, Surplus, and Transfers and review of PPV 2017 Budget.
- 13. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property; and pursuant to Section 551.074 (PERSONNEL MATTERS), specifically to discuss the City Administrator position.**  
Council adjourned into closed Executive Session at 8:50 PM.  
Council reconvened into Open Session at 9:40 PM.
- 14. Action outside of Executive Session, if any.**  
No action was taken.

**15. Adjourn.**

Councilman Bender made a motion to adjourn and the meeting adjourned at 9:41 PM.

**PASSED AND APPROVED this 25th day of July, 2016.**



**Mark Kobelan**  
Mayor



**Maggie Carty**  
City Secretary

