

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, JANUARY 25, 2016**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JANUARY 25, 2016 AT 6:30 P.M. AT CITY HALL, LOCATED AT 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Dale Dodds, Henry Kollenberg, Mayor Butler, John Ebeling, Joel Bender, and Brian Thompson

CITY STAFF: Ben Griffin, City Administrator; Maggie Carty, City Secretary; Annette Arriaga, Director of Planning, Development, & Permits; David Olson, City Attorney with Olson & Olson; Joe Moore and John Peterson, City Engineers with HDR Engineering.

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Butler called the meeting to order at 6:34 p.m.

CITIZENS WISHING TO ADDRESS COUNCIL

No citizens addressed Council.

1. Discuss and take possible action on the MVPD monthly report.

Chief Sanders gave a brief update of the department's monthly activities and 2015 year end statistics. Piney Point had 1358 incidents in December, an increase of 12%. For the year 2015, Piney Point had 18,000 events. Response time to life safety dispatches in the City is 2 minutes 9 seconds. End of year budget preliminary numbers are 4% under budget. Three new officers were sworn in at the January meeting.

Commissioner Chris Alexander informed Council that the Commission approved a 1.5% salary increase across the board and will be voting on additional salary increases for the Chief and Assistant Chief for their outstanding service and performance.

Chief Sanders presented Councilman Kollenberg with an honorary police badge in recognition of his years of service on the Police Commission.

2. Discuss and take possible action on the VFD monthly report.

Commissioner Zeb Nash gave a brief update of the Fire Department's monthly activities. The unaudited financials indicate the Department performed at 1.7% below budget which is \$86,000. Included in these performance results is \$280,000 in EMS recovery funds which is a record high. Response time is

holding steady at just below 8 minutes. Two Firemen will be recognized on May 7, 2016 by the Houston 100 Club for saving a life during a fire in October 2015. The dispatch system will be an agenda item at the next commission meeting.

3. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:

- **December 2015 Financials**

Ben Griffin, City Administrator, gave a brief overview of the December 2015 financials. He informed Council that the city audit is underway and the auditors will be at City Hall the middle of February. The audit should be complete by March. The City collected approximately \$100,000 from FEMA for the emergency repair on South Piney Point.

4. Discuss and take possible action on Ordinance 2015.10.21B to amend 2015 Budget.

Item was tabled. No discussion.

5. Discuss and take possible action on the reappointment of Mr. Kyle Sears as a board member of the Subsidence District.

Councilman Kollenberg made a motion to reappoint Mr. Kyle Sears to the board of the Subsidence District. Councilman Bender seconded the motion and it passed unanimously.

6. Discuss and take possible action on Resolution 16.01.25A calling and ordering the May 7, 2016 General Municipal Election.

Councilman Bender made a motion to approve Resolution 16.01.25A calling the May 7, 2016 General Municipal Election. Councilman Dodds seconded the motion and it passed unanimously.

7. Discuss and take possible action on Resolution 16.01.25B designating a public newspaper to be the official newspaper for FY2016.

Councilman Ebeling made a motion to approve Resolution 16.01.25B designating the Memorial Examiner as the official newspaper for 2016. Councilman Bender seconded the motion and it passed unanimously.

8. Presentation by Mr. Paul Nimmons, attorney for Mr. Plumber at #7 Pinetree regarding Mr. Plumber's request to remove 2-3 feet of pavement that extends onto his property.

Mr. Nimmons presented pictures and maps to illustrate the Plumber's request to remove a portion of the street pavement which lies on the Plumber's property. He gave a brief presentation on behalf of the Plumbers and requested Council consider allowing the removal of approximately 14" of pavement to improve the looks of the street. Councilman Kollenberg stated that access must be available to emergency responders and removing even 14" of pavement leaves inadequate access on this street. No action was taken.

- 9. Discuss and take possible action on the City Engineer's monthly report.**
Joe Moore, City Engineer, briefly reviewed the Engineer's report. Blalock/S. Piney Point Project has received all approvals from the County. HDR is waiting on the change order from the contractor before the project can begin. Regarding the 2015 Maintenance Project, the contractor has not finished the guardrail on S. Piney Point. To prevent further congestion on S. Piney Point, HDR recommends the guardrail repair be removed from the 2015 Maintenance Project and moved to a change order on the Blalock/S. Piney Point Project. Regarding Woods Edge Bank Stabilization, the project will go out to bid at the end of February with Council approval. HDR will keep Council updated on the progress with FEMA in regards to funding the replacement of the 96-inch damaged CMP.
- 10. Discuss and take possible action on Asphalt Point Repair Quotes.**
Councilman Bender made a motion to accept the low bid from AAA Asphalt Paving, Inc. for asphalt point repairs in the amount of \$29,050. Councilman Dodds seconded the motion and it passed unanimously.
- 11. Discuss and take possible action on the Flooded Residents Report – Memorial Day Flooding.**
Joe Moore summarized the report on the Flooded Residents-Memorial Day Flooding. Council reviewed the report and asked HDR to make a recommendation at a future meeting.
- 12. Discuss and take possible action on Lanecrest Drainage Improvements budgetary project cost.**
Joe Moore reported to Council that a survey would cost \$7920.00. Engineering costs would be approximately \$8000. Councilman Dodds made a motion to approve a cost up to \$16,000 for a survey and engineering for the Lanecrest Drainage Improvement project. Councilman Bender seconded the motion and it passed unanimously.
- 13. Discuss and take possible action on Woods Edge Approval to advertise.**
Councilman Kollenberg made a motion to authorize the advertising for bids on the Woods Edge Bank Stabilization Project. Councilman Bender seconded the motion and it passed unanimously.
- 14. Discuss and take possible action on hydro mulch quotes and tree replacement for S. Piney Point at Carlton Park for the repair area of the collapsed sewer line.**
Ben Griffin briefed Council on the quotes received to repair the area around the collapsed sewer line on S. Piney Point. The cost was approximately \$1500 for hydro mulch and \$2500 for tree replacement. Mayor Butler authorized the repair with his discretionary authority.

15. **Discuss and take possible action on N. Piney Point Road scope of work – asphalt roadway, concrete curb and gutter, etc.**

John Peterson, City Engineer, reported to Council that the curb and gutter option will not work. The other options for repair were discussed. Councilman Dodds recommended authorizing HDR to continue with the original PER using asphalt, which was approved in a previous Council Meeting. No action required.

16. **Discuss and take possible action on the minutes of the November 23, 2015 and December 21, 2015 Council meetings.**

Councilman Bender made a motion to approve the minutes and Councilman Thompson seconded the motion. It passed unanimously.

17. **Discuss and take possible action on any future agenda items, meeting dates, etc.**

No discussion.

18. **EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (DELIBERATION ABOUT REAL PROPERTY), specifically to deliberate the purchase, exchange, lease, or value of real property; and pursuant to Section 551.074 (PERSONNEL MATTERS), specifically to discuss the City Administrator position.**

Council adjourned into Closed Executive Session at 8:07 p.m.

Council reconvened in Open Session at 8:27 p.m.

19. **Action outside of Executive Session, if any.**

Councilman Kollenberg made a motion to enter into a contract with an employment search firm for a cost up to \$25,000. Councilman Bender seconded the motion and it passed unanimously.

20. **Adjourn**

Councilman Dodds made a motion to adjourn and the meeting adjourned.

PASSED AND APPROVED this 22nd day of February, 2016.



F. Lee Butler
Mayor



Maggie Carty
City Secretary

