

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, JUNE 26, 2017**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JUNE 26, 2017 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Dale Dodds, Henry Kollenberg, Mayor Mark Kobelan, Mayor Pro Tem John Ebeling, Joel Bender, Brian Thompson

CITY STAFF: Roger Nelson, City Administrator; Maggie Carty, City Secretary, Annette Arriaga, Director of Planning and Development, David Olson, City Attorney, with Olson & Olson, Joe Moore, and Aaron Croley, City Engineers with HDR, Inc.

DECLARATION OF QUORUM AND CALL TO ORDER
Mayor Kobelan called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

- 1. Discuss and take possible action on the MVPD monthly report including:**
 - a. Discuss and take action on the proposed 2018 Budget.**

Chief Schultz presented the police department's monthly report. There were 1913 incidents in PPV during the month of May. There were 1343 house watches, 3 accidents, and 296 citations issued. Response time was 3.53 minutes. Department is fully staffed for officers, one vacancy in dispatch, but an offer has been extended. Chris Alexander, Police Commissioner, presented the Proposed 2018 Budget. The proposed budget of \$5,169,525 consists of a 3.61% increase from last year's budget. Chief Schultz reviewed specific line items and then he and Mr. Alexander answered questions. Councilman Ebeling made a motion to approve the proposed 2018 Budget as presented. Councilman Dodds seconded the motion and it passed unanimously.

- 3. Discuss and take possible action on the Virtual Gate Project.**

Chief Schultz discussed the project. As a result of the May meeting, several questions were brought up by the city administrators. The committee has asked the consultants to go back and do some additional research. The committee is polling cities around the country with this type of system, gathering data regarding the effectiveness of the cameras. Councilman Ebeling discussed the costs of the project. No action was taken.

2. **Discuss and take possible action on the VFD monthly report including:**
 - a. **Discuss and take possible action on the 2016 Annual Financial Report**
 - b. **Discuss and take possible action on Intra-Budgetary Transfers – 2016**
 - c. **Discuss and take possible action on the use of the 2016 surplus of \$70,095 for Fire Station improvements**
 - d. **Discuss and approve Amended 2017 Budget**
 - e. **Discuss and take possible action on the proposed 2018 Budget**

~~Fire Chief David Foster gave a mid-year update. The joint dispatch with the police department is working very well. The new ladder truck was delivered this week. The emergency management system has been set up and the EOC is at the fire station. The department is fully staffed. A bench was purchased to memorialize Teresa Liggin. Commissioner Zeb Nash reviewed the proposed 2018 Budget.~~

a. Councilman Kollenberg made a motion to accept the 2016 Annual Financial Report. Councilman Bender seconded the motion and it passed unanimously.

b. Councilman Kollenberg made a motion to approve the Intra-Budgetary Transfers for 2016. Councilman Bender seconded the motion and it passed unanimously.

c. Councilman Kollenberg made a motion to approve the use of the 2016 surplus of \$70,095 for Fire Station improvements. Councilman Bender seconded the motion and it passed unanimously.

d. Councilman Kollenberg made a motion to approve the 2017 Amended Budget. Councilman Bender seconded the motion and it passed unanimously.

e. Councilman Kollenberg made a motion to approve the 2018 Budget. Councilman Bender seconded the motion and it passed unanimously.

4. **Discuss and take possible action on Ordinance 2017.06.26 regarding Garage Sales.**

Councilman Dodds made a motion to approve Ordinance 2017.06.26. Councilman Bender seconded the motion and it passed unanimously.

5. **Discuss and take possible action on landscaping plan for the east esplanade at the intersection of Blalock/South Piney Point and Memorial Drive.**

Mayor Kobelan reviewed the proposed landscape plan from Bright Landscaping to continue the landscaping on the east esplanade. Councilman Bender made a motion to approve an expense of up to \$10,000 for landscaping at South Piney Point and Blalock. Councilman Ebeling seconded the motion and it passed unanimously.

6. **Discuss and take possible action on standards for the issuance of a Temporary Certificate of Occupancy.**

Council discussed a proposal to change the gas meter deposit to \$2000, a fee of \$25,000 for a temporary certificate of occupancy with the authorization of at least two of the three following people: Mayor, City Administrator, and Building Official, and a \$2000 per day penalty if the house is not complete within 30 days. No action was taken. This item will be on the next agenda in the form of an ordinance.

7. Discuss and take possible action on Contract with Hilltop Securities for Continuing Disclosure Services

Councilman Dodds made a motion to approve the contract with Hilltop Securities for Continuing Disclosure Services. Councilman Ebeling seconded the motion and it passed unanimously.

8. Discuss and take possible action on Proposed Renewal of Solid Waste Collection and Recycling Contract with VF Waste/WCA

No discussion on this item. Item moved to the next agenda.

9. Discuss and take possible action on the Proposed Contract with BrooksWatson & Company for Audit Services for FY 2017 and FY 2018

Councilman Kollenberg made a motion to approve the contract with BrooksWatson & Company. Councilman Bender seconded the motion and it passed unanimously.

10. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:

- a. May 2017 Financials**
- b. Sales Tax Adjustment**

Roger Nelson, City Administrator, presented the May 2017 financials. Discussion occurred regarding a Sales Tax Adjustment notification from the State Comptroller's Office. The City has been over paid by the State for 3 years and now owes money back. Councilman Dodds made a motion to authorize the Mayor and City Administrator to figure out the best option for repayment. Councilman Ebeling seconded the motion and it passed unanimously.

11. Discuss and take Possible action on the City Engineer's monthly report

- a. Blalock/South Piney Point Paving and Drainage Improvements Project**

Harris County informed the contractor they have 15 days to complete work. The contractor submitted a schedule and a revision to the traffic control plan back to the county and they are awaiting final approval.

- b. North Piney Point Pavement and Drainage Improvements Project**

Pipe installation is almost complete. The contractor is at the Cheska Lane intersection and will be continuing north towards Green Bay. Preparation for the 4th of July parade is going on this week.

- c. Smithdale Estates Bypass Project**

The contractor has installed 60-inch pipe from Claymore north to 542 Lanecrest. AT&T lines were found to be in conflict with the proposed collection system. HDR is in contact with AT&T to determine when a relocation of their facilities can be completed, but HDR is also working on shifting the proposed improvements out of conflict with the AT&T lines. There will be an additional cost for the adjustments.

Councilman Kollenberg made a motion to authorize the Mayor to approve a change order on Smithdale Estates Bypass project up to \$25,000. Councilman Ebeling seconded the motion and it passed unanimously.

d. Maintenance Project

There are a few areas that may need ditch regrading or culvert cleaning: Tokeneke ditch, Magnolia Circle, and Chuckanut ditch. HDR will bring quotes to next meeting. A new sinkhole was discovered near the location of the repaired 96" pipe on South Piney Point. HDR will inspect it and report back to Council.

e. Future Projects

HDR was instructed to begin working on the scope of the Master Drainage Study Update. Regarding Millbrook, HDR and Councilman Dodds met with residents to discuss the 30% set of plans. HDR quoted the residents a fee of \$8700 to model the project to determine the potential improvement. HDR is also working on 30% plans for Pineneedle/Jeffers Court, Hacienda, and Grecian.

12. Discuss and take possible action on Amendment to North Piney Point Road Contract – North Cheska Paving

Discussion occurred regarding North Cheska residents coordinating the HDR on paving improvements. Councilman Dodds made a motion to approve the amendment to the North Piney Point Road Contract. Councilman Ebeling seconded the motion and it passed unanimously.

13. Discuss and take possible action on 351 Tynebridge Storm Sewer Replacement/Driveway repair Quote.

HDR obtained quotes to perform replacement of a corrugated metal storm sewer pipe underneath a concrete driveway apron at 351 Tynebridge. The lowest quote was from RAC for \$16,975. Discussion followed regarding the driveway cracking and shifting from a void under the driveway. No action was taken. Item tabled. Councilman Thompson will meet Joe Moore at the site to investigate the situation and HDR will get a quote for televising.

14. Discuss and take possible action on Inter-Local Agreement with the City of Houston for the Windermere Outfall Repair Project

Councilman Kollenberg made a motion to approve the Inter-Local Agreement with the City of Houston. Councilman Ebeling seconded the motion and it passed unanimously.

15. Discuss and take possible action on the minutes of the May 9, 2017, May 15, 2017, and May 31, 2017 Council meetings.

Councilman Ebeling made a motion to approve the minutes for the May 9th, 15th, and 31st meetings. Councilman Thompson seconded the motion and it passed unanimously.

16. Discuss and take possible action on any future agenda items, meeting dates, etc.

No Discussion.

17. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.074 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint or charge against an officer or employee – City Secretary.

Council adjourned into Executive Session at 9:39 pm.
Council reconvened in Open Session at 10:05 pm and no formal action was taken on any item.

18. Action outside of Executive Session, if any
No action was taken.

19. Adjourn
Councilman Dodds made a motion to adjourn at 10:06 pm. Councilman Thompson seconded the motion and the meeting adjourned.

PASSED AND APPROVED this 24th day of July, 2017.



Mark Kobelan
Mayor



Maggie Carty
City Secretary

