

**MINUTES FOR  
THE CITY OF PINEY POINT VILLAGE  
REGULAR COUNCIL MEETING  
MONDAY, JUNE 27, 2011**

The City Council of The City of Piney Point Village held a Regular Meeting on Monday, June 27, 2011 at 6:00 p.m. at 7676 Woodway, Suite 300 Houston, Texas, 77063.

Mayor Pro Tem Ebeling declared that a quorum was in attendance and called the meeting to order at 6:00 p.m. due to Mayor Nemeth's absence. In attendance were Mr. Kollenberg, Mr. Dodds, Mr. Bender, Mr. Goodwine, City Attorney Olson, City Administrator Johnson and City Secretary Davenport. Mayor Nemeth arrived at 6:18 p.m.

There were no citizens in attendance to address council.

1. Open Public hearing regarding the St. Francis Special Use Permit request.

Mayor Pro Tem Ebeling opened the public hearing at 6:02 p.m.

Ms. Janann Pittman presented the Special Use Permit on the behalf of St. Francis.

Annette Arriaga stated that the request has been reviewed by the Planning and Zoning Committee and the permit has been recommended for approval by that Committee.

The public hearing was closed at 6:05 p.m.

2. Discuss and take action regarding the St. Francis Special Use Permit request.

Councilman Kollenberg expressed concern regarding the resident notification process.

A motion was made by Mayor Pro Tem Ebeling to approve the Special Use Permit subject to the applicant providing proof that the residents of 11510 Raintree have been notified and have no objections to these improvements. The motion was seconded by Councilman Dodds and the motion passed unanimously.

3. Discuss and take action regarding the monthly Memorial Villages Police Department report.

Police Commissioner Lee Butler and Police Chief Gary Brye reported to council regarding the last month's department activities.

4. Discuss and take action regarding the monthly Villages Fire Department report.

Fire Commissioner Kollenberg summarized the Villages Fire Department 2012

budget and requested that it be included on an upcoming agenda for further discussion.

5. Discuss and take action on the monthly financial report for May, 2011.

Randy Reimer was in attendance and reviewed the monthly financials with Council.

A motion was made by Mayor Pro Tem Ebeling to accept the report as presented. Councilman Bender seconded the motion and the motion passed unanimously.

6. Discuss and take action regarding *Section 50-168. Encumbrances Certificate of the City Code of Ordinances* concerning the current requirement that all encumbrances, including private restrictive covenants, be shown on the face of a plat.

David Olson discussed the Encumbrances Certificate and ordinance with Council. This item will come back to Council with further recommendations.

7. Discuss and take action on the proposed revised Owner's Acknowledgement for the Matthews final plat located at 464 Oak Lane.

David Olson discussed the proposed Owner's Acknowledgement. Mayor Nemeth suggested revising the ordinance. David Olson will send a redlined copy of the changes to Council and bring this item back at a future meeting.

8. Discuss status of Claymore and Smithdale project and possible action thereon.

John Peterson presented this item to Council.

A motion was made by Councilman Kollenberg to authorize the City Engineer to go to bid when ready upon Mayor Nemeth's approval. The motion was seconded by Councilman Dodds and the motion passed unanimously.

9. Discuss and take action regarding awarding the bid for the Hermosa Court drainage improvements project.

John Peterson presented the bid documents and a letter of recommendation for Schohill Construction.

A Motion was made by Councilman Bender to approve the Schohil bid at \$147,125.00. The motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

10. Discuss and take action on changing 36" point repair on Tynebrook to replacement of 70 linear feet of pipe in the 2011 pavement repair.

A motion was made by Mayor Pro Tem Ebeling to approve the repair as

presented not to exceed \$14,300.00 total. The motion was seconded by Councilman Goodwine and passed unanimously.

11. Discuss and take action on adding a section of 18" pipe on North Country Squire into the 2011 paving repair.

A motion was made by Councilman Kollenberg to approve the repair not to exceed \$1000.00. The motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

12. Discuss and take action on bond projects.

A discussion was held regarding the next step in the process to implementing the projects on the bond projects list.

13. Discuss and take action on first bond projects (required easements, storm sewer vs open ditches, etc.).

A discussion ensued regarding required easements, open ditches vs. pipe and Councilman Dodds summarized a meeting he had with Bunker Hill officials.

14. Discuss potential schedule for the city street rehabilitation program.

John Peterson reviewed a list of streets for rehabilitation purposes, for council review only.

15. Discuss and take possible action approving resolution 11.06.27A regarding Texas Class.

No action was taken on this item.

16. Discussion regarding the scheduling of the City Budget process.

Terri Johnson reviewed the schedule that was used last year and stated that we hope to have the certified roll from Harris County in August.

17. Discuss and take action on Resolution 11.06.27B regarding the City of Piney Point Village Investment Policy.

A Motion was made by Councilman Kollenberg to appoint Councilman Bender and Councilman Goodwine to the Investment Committee and Texas Class into the investment pool. The motion was seconded by Councilman Dodds and passed unanimously.

18. Discuss and take action on the Engagement Letter with Belt Harris Pechacek for the years ended December 31, 2011, 2012, and 2013.

Terri Johnson was instructed to have the auditors attend a future meeting. This item was tabled.

19. Discuss and take action on Minutes from the May 23, 2011 City Council

meeting.

A motion was made by Councilman Dodds to accept the minutes as presented. The motion was seconded by Mayor Pro Tem Ebeling and passed unanimously.

20. **Executive Session:**

The City Council will adjourn into closed executive session pursuant to section 551.071 of the Texas Local Government Code (CONSULTATION WITH ATTORNEY): specifically to discuss the Kemwood Drainage Issues.

Council recessed into executive session at 8:25 p.m.

Council resumed the regular meeting at 9:08 p.m.

21. Action, if any, taken out of executive session.

No action was take out of executive session.

22. The regular meeting was adjourned at 9:09 pm.

Passed and approved this 25<sup>th</sup> day of July, 2011.



Peter G. Nemeth  
Mayor



Amanda Davenport  
City Secretary

