

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, JANUARY 24, 2022**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR COUNCIL MEETING ON MONDAY, JANUARY 24, 2022, AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300, HOUSTON, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

Council Members Present: Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

City Staff: Bobby Pennington, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

Mayor Kobelan declared a quorum and called the meeting to order at 6:31 p.m.

Pledge of Allegiance

Introduction of new City Administrator, Bobby Pennington.

CITIZENS WISHING TO ADDRESS COUNCIL: *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

1. Public Hearing on a proposed Ordinance amending Section 74-245 of Division 5 of Article IV of Chapter 74, establishing regulations for the replacement of nonconforming fences.
2. Discuss and consider possible action on Ordinance No. 2022.02.28, amending Section 74-245 of Division 5 of Article IV of Chapter 74, establishing regulations for the replacement of nonconforming fences.
3. Discussed and considered possible action on the Memorial Villages Police Department monthly report. Chief Schultz provided the report for the month of December 2021.
2. Discussed and considered possible action on the Village Fire Department monthly report. Chief Foster and Commissioner Nash summarized and explained the Village Fire Department monthly report. Chief Foster praised Commissioner Nash for his commitment to the Village Fire Department.

3. Discussed and considered possible action on presenting a Proclamation to Fire Commissioner Zebulun Nash for his dedication and commitment to the community and to the Village Fire Department. Mayor Kobelan presented a Proclamation to Commissioner Nash in appreciation of his dedication and proclaimed January 24, 2022 as Zeb Nash Day in the City of Piney Point Village, Texas.

CITIZENS WISHING TO ADDRESS COUNCIL: (late arrival)

- Terrie Lenert resident of Bothwell Way presented her concerns regarding flooding on Bothwell Way. City Engineer will investigate issue and address concerns.
4. Discussed and considered possible action to reinstate Bunker Hill Village as a full member of the VFD and immediate reimbursement of the escrow funds contributed for 2019-2021. Council Member Kollenberg made a motion to authorize the Mayor to execute the amendment to the interlocal agreement at the appropriate time and in consultation with the City Attorney to readmit the City of Bunker Hill. Council Member Thompson seconded the motion and it passed unanimously.
 5. Discussed and considered action on Resolution No. 2022.01.24 Calling a General Municipal Election on May 7th, 2022 and establishing a joint election agreement with Spring Branch Independent School District. Council Member Bender made a motion to approve Resolution No. 2022.01.24 Calling a General Municipal Election on May 7th, 2022 and establishing a joint election agreement with Spring Branch Independent School District. Council Member Herminghaus seconded the motion and it passed unanimously.

CITIZENS WISHING TO ADDRESS COUNCIL: (late arrival)

- Residents of Hermosa Court were present to express their concerns regarding various issues related to Greenbay Hike/Bike Trail Project. These residents are interested in participating as members of the Beautification Committee.
6. Discussed and considered action on Resolution No. 2022.01.24A designating the City's Official Newspaper. Council Member Kollenberg made a motion to approve Resolution No. 2022.01.24A designating the City's Official Newspaper. Council Member Bender seconded the motion and it passed unanimously.
 7. Discussed and considered action on Resolution No. 2022.01.24B approving certain persons to be authorized to function as signatories on city accounts at Amegy Bank. Council Member Bender made a motion to approve Resolution No. 2022.01.24B approving certain persons to be authorized to function as signatories on city accounts at Amegy Bank. Council Member Dodds seconded the motion and it passed unanimously.
 8. Discussed and considered action on Resolution No. 2022.01.24C approving a contract with DRC Emergency Services for disaster debris clearance removal for 2022. Council Member Bender made a motion to approve Resolution No. 2022.01.24C approving a contract with DRC Emergency Services for disaster debris clearance removal for 2022. Council Member Herminghaus seconded the motion and it passed unanimously.

9. Discussed and considered possible action on the Investment Policy. Council Member Bender made a motion to approve the Investment Policy. Council Member Thompson seconded the motion and it passed unanimously.
10. Discussed and considered possible action on the Public Management Proposal associated with the American Rescue Plan Act, Coronavirus Local Fiscal Recovery Fund. This item was tabled to next month.
11. Discussed and considered possible action on the Greenbay Hike/Bike Trail Project. Mayor Kobelan explained the Proposed Community Improvement Project-Greenbay Trail. Council supports looking at ideas, suggestions, plan designs, etc. Updates will be reported on a regular basis.
12. Discuss and consider possible action on the Mayor's Monthly Report.
 - Update on COVID
13. Discuss and consider possible action on the City Administrator's Monthly Report, including but not limited to:
 - December 2021 Financials – the City Administrator summarized the December 2021 Financials.
 - Quarterly Investment Report ending 12/2021 – City Administrator provided a brief explanation of the Quarterly Investment Report ending 12/2021.

Council Member Bender requested that the invoicing process for the city to be reimbursed for expenses incurred associated with the planning process move forward and be completed by the next Council Meeting.

Bobby Pennington, the City Administrator explained he will make an adjustment on Income on the Financial Statement to show the actual income accounted for.
14. Discussed and considered the ROW Agreements with residents on Wilding Lane for Parking Pads. Council Member Kollenberg made a motion to authorize the Mayor to execute this agreement and to place such deadlines on it as he deems appropriate in consultation with the City Engineer. Council Member Herminghaus seconded the motion and it passed unanimously.
15. Discussed and considered approval of Verizon/MCI Fiber Optic Cable Improvements Plans on Taylorcrest Road and North Piney Point Road. Council Member Bender made a motion to approve the Verizon/MCI Fiber Optic Cable Improvements Plans on Taylorcrest Road and North Piney Point Road. Council Member Dodds seconded the motion and it passed unanimously.
16. Discussed and considered a proposal for professional engineering services for the Tokeneke and Country Squires Improvements Project. Council Member Herminghaus made a motion to accept the proposal from HDR in the amount of \$96,320 for professional engineering services for the Tokeneke and Country

Squires Improvements Project. Council Member Bender seconded the motion and it passed unanimously.

17. Discussed and considered action on the Engineer's Report. The City Engineer reported that the cost to repair the Smithdale Estates sinkhole should be under \$5,000. On Par Construction completed the maintenance projects and provided HDR a quote of \$4,500 for the repair of the Smithdale sinkhole. Council Member Dodds authorized the mayor to approve the repair of the Smithdale Estates sinkhole if the cost is below \$5,000. Council Member Bender seconded the motion and it passed unanimously.
18. Discuss and consider approval of the Minutes for the December 20, 2021, Special Council Meeting. Council Member Bender made a motion to approve the Minutes for the December 20, 2021, Special Council Meeting. Council Member Dodds seconded the motion and it passed unanimously.
19. Discuss and consider possible action on any future agenda items, meeting dates, etc.
 - Sidewalk on Smithdale
 - P & Z – St. Francis & Kinkaid Hearings
 - As-built drainage plan process
20. **Executive Session:** The City Council adjourned into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney), and pursuant to Section 551.074 of the Texas Government Code (Personnel), specifically to deliberate the appointment, evaluation, reassignment, duties, discipline, or dismissal of the City Administrator and to deliberate employee salary increases.
Council adjourned into a closed session at 8:20 p.m.
Council reconvened into an open session at 9:06 p.m.
19. Discuss and consider possible action on items discussed in Executive Session. No formal action taken.
20. Discussed and considered action on other items discussed in Executive Session. Council Member Bender made a motion to follow through with the plan for wages retroactive to January 1st, 2022. Council Member Herminghaus seconded the motion and it passed unanimously.
21. **Adjourn**
Council Member Bender made a motion to adjourn. Council Member Herminghaus seconded the motion and it passed unanimously. The meeting adjourned at 9:08 p.m.

PASSED AND APPROVED this 28th day of February 2022.

Mark Kobelan
Mayor



Karen Farris
Karen Farris
City Secretary