

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, JUNE 24, 2019**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, JUNE 24, 2019 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Mayor Pro Tem Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

ABSENT: Mayor Mark Kobelan

CITY STAFF: Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Pro Tem Bender called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL – *At this time, any person with city related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

1. Discuss and take possible action on the MVPD monthly report

Chief Schultz provided the monthly report for May. He reported on burglaries, budget, calls for service, house watches, traffic stops and technology.

Chief Schultz gave a presentation on the FY2020 Budget. Commissioner Huguenard explained the 2020 Budget Proposal. There was discussion. Council Member Kollenberg made a motion to table the following Items A, B, & C:

A. Consideration and possible action regarding a request from the Police Commission to utilize \$245,387.00 (\$81,796.00 per City) in surplus from the Audited Fiscal Year 2018 Budget to be placed in the Special Asset Capital Fund for the 2019 Budget to be restricted to the payment of the costs, over a five-year period, of Modernization and Standardization of In-Car Video Systems and Body-Worn Camera Systems for all personnel.

B. Consideration and possible action regarding a request from the Commission for a 2019 Budget Adjustment from the Health Insurance Account to the Equipment Maintenance Contracts Account in the amount of \$44,000.00 for the purpose of funding an expanded Test for Automated License Plate Reader (ALPR) Technology.

C. Consideration and possible action regarding the Proposed 2020 Memorial Villages Police Department Budget in the amount of \$5,804,062.00 with Piney Point Village's 2020 Assessment being \$1,934,687.00.

Council Member Dodds seconded the motion and it passed 4-1. Council Member Herminghaus abstained.

2. Discuss and take possible action on the VFD monthly report

Deputy Chief Miller presented the monthly report for May. He reported on:

- Staffing, promotions, and retirements; updates on injured employees,
- All trucks are in operation; there is a proposal to replace an engine in 2020,
- The Fire Department will have an approved budget before June 30th;
- Fire Station renovation
- Fire and EMS type incidents, and
- Response times

Fire Commissioner Zeb Nash reported to Council that the Fire Department continues to have excellent operations in cooperation with the Police Department and they continue to monitor response times. The items that will be discussed at the next Commission Meeting:

- The audit report
- Finalize the budget
- Surplus,
- Interlocal Agreement with Bunker Hill; and associated legal fees

Commissioner Nash reported that some expenses that may not wait to be replaced include dispatch software, copier; and the fire truck replacement may not exceed \$650,000.

3. Discuss and take possible action on Grecian Way drainage project

HDR discussed with Council options for drainage improvement on Grecian Way and requested direction from Council. A resident of Grecian Way was present and explained their concern with drainage issues on Grecian Way. Council Member Dodds moved to approve the entire street on the Grecian Way drainage project. Council Member Thompson seconded the motion and it passed 4-1, with Council Member Kollenberg voting against.

4. Discussion and take possible action on Spring Branch Property Tax Collection Contract

Council Member Kollenberg made a motion to approve the Spring Branch Property Tax Collection Contract. Council Member Thompson seconded the motion and it passed unanimously.

5. Discuss and take possible action on Resolution 19.06.24 suspending the effective date of CenterPoint Energy's proposed rate change

Council Member Kollenberg made a motion to approve Resolution 19.06.24 suspending the effective date of CenterPoint Energy's proposed rate change. Council Member Thompson seconded the motion and it passed unanimously.

6. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:

- **May 2019 Financials**

The City Administrator reported that the City is currently in the process of building the 2020 Budget. There were no questions or comments.

7. Discuss and take possible action on the City Engineer's monthly report

The Engineer's Report for this month included updates to:

- Surrey Oaks Paving and Drainage Improvements – a meeting was held to review the final design plans with residents. The meeting went well. There are two homes in the cul-de-sac where right-of-entries will need to be obtained.
- Beinhorn Drainage and Sidewalk Improvements project – HDR is continuing the design phase for the Beinhorn Project which also includes improvements on Grecian Way. An additional sidewalk will be constructed on the west side of North Piney Point Road from Beinhorn Road to Holidan Way. The sidewalk width is limited to 6 feet wide due to the right-of-way constraints and the need to maintain drainage in the right-of-way.
- Wilding Lane Drainage and Paving Improvements project – This project is moving along well. The trees will be a significant factor effecting the project's design.
- City of Houston – Windermere Project – City of Houston still has not worked out any issues and concerns with the resident of #17 Windermere. The home of #18 Windermere was burglarized on May 30th. The forced entry was on the backside of the property. The resident believes the location of the storage of material and equipment assisted the burglar's access over the fence. The City Attorney and City Engineer will call their contacts and convey concern over the delay.
- 2019 Maintenance Project - #2 White Pillars and various concrete point repairs were "lumped" together to reduce engineering fees. The proposal for engineering services for both the #2 White Pillars and Concrete Point Repairs is included in a separate agenda item.
- Illuminated Crosswalk Signage: HDR previously discussed illuminated crosswalk signage at the intersection of Quail Hollow Trail at Blalock Road and at the intersection of North Piney Point Road and Beinhorn Road. HDR spoke with Bunker Hill Village and Hedwig Village about the signs and it appears both Villages are interested in cost sharing the signs with the City. HDR is soliciting quotes and will present at the July Council meeting.
- Memorial Drive – Asphalt Point Repairs – HDR solicited for quotes. It is anticipated that the quotes received will be presented at the July Council meeting for discussion.
- Future Projects

96 inch pipe – There was discussion that Harris County Flood is willing to discuss the possibility of doing 50/50 projects. Council discussed approaching Harris County with the possibility of doing this project on a 50/50 basis.

- 8. Discuss and take possible action on quotes received for the removal and replacement of driveway culverts and regrading of ditches on Jamestown.**
HDR reported the City received complaints of standing water in the ditches on the west half of Jamestown. Due to the shallow storm sewer system, drainage improvements could not be done. With the completion of the North Piney Point Road project, which lowered the outfall culvert at Jamestown, drainage improvements can now be done. Item was tabled.
- 9. Discuss and take possible action on a request to publicly advertise and bid the Surrey Oaks Paving and Drainage Improvements Project.**
HDR has completed the design of the Surrey Oaks Paving & Drainage Improvements Project. Council Member Thompson made a motion to approve HDR's request to advertise bidding for the Surrey Oaks Project. Council Member Dodds seconded the motion and it passed unanimously.
- 10. Authorize HDR to perform bid phase services for Surrey Oaks**
Council Member Dodds made a motion to authorize HDR to perform the bid phase services for Surrey Oaks. Council Member Herminghaus seconded the motion and it passed unanimously.
- 11. Discuss and take possible action on a Proposal for Professional Engineering Services for the 2019 Maintenance Project which includes drainage improvements at #2 White Pillars, drainage and concrete point repairs on Memorial Point, North Country Squire, and Heritage Oaks.**
Council Member Thompson made a motion to accept the Proposal for Professional Engineering Services for the 2019 Maintenance Project which includes drainage improvements at #2 White Pillars, drainage and concrete point repairs on Memorial Point, North Country Squire, and Heritage Oaks. Council Member Herminghaus seconded the motion and it passed 4-1, with Council Member Kollenberg voting against.
- 12. Discuss and take possible action on amendment to Beinhorn Engineering Services for additional sidewalk on west side of North Piney Point Road from Beinhorn to Holidan**
This Item was tabled.
- 13. Discuss and take possible action on the minutes of the May 20, 2019 Council meeting**
Council Member Dodds made a motion to approve the minutes of the May 20, 2019 Council meeting. Council Member Thompson seconded the motion and it passed unanimously.
- 14. Discuss and take possible action on any future agenda items, meeting dates, etc.**
Future agenda items:

- Beinhorn sidewalk
- Grecian Way
- Jamestown
- MVPD

15. **EXECUTIVE SESSION:** The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY), specifically regarding pending and potential litigation; and pursuant to Section 551.072 of the Texas Government Code (PERSONNEL), specifically to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee or to hear a complaint or charge against an officer or employee, specifically regarding Public Works

There were no Executive Session Items.

16. **Action outside of Executive Session, if any**

20. **Adjourn**

Council Member Dodds made a motion to adjourn. Council Member Herminghaus seconded the motion and it passed unanimously. The meeting adjourned at 9:08 p.m.

PASSED AND APPROVED this 22th day of July, 2019



Mark Kobelan
Mayor



Karen Farris
City Secretary

