



Spring Branch Independent School District

Planning and Construction Department
1066 N. Gessner Building A, Houston, Texas 77055
Phone (713) 251- 1000 • Fax (713) 973-8351

Travis Stanford, Associate Superintendent for Operations

May 13, 2024

Dear City of Piney Point Village Planning & Zoning Commissioners:

Construction efforts continue in full force on the replacement of Memorial Drive Elementary School with a new, state of the art facility designed to serve our students and community for decades to come. Memorial Drive ES will open its doors to returning students and staff in August of this year. We are excited to complete this important project and remain on schedule to do so as planned.

The fast-paced final summer before opening requires a concerted team effort between the District, Contractor, and various Jurisdictional Authorities to guarantee a successful opening.

To that end, Spring Branch ISD is requesting from Piney Point Village the option, if needed, to work additional hours beyond the City's Code of Ordinances hours for construction activities for interior finishing work on the project.

The additional times (the "Extended Hours") being requested are as follows:

Monday through Friday	7:00pm until 10:00pm
Saturday	6:00pm until 8:00pm
Sunday	8:00am until 8:00pm

Any additional work time allowed us would occur entirely inside the new building. No exterior work would be performed during the requested extended hours, to avoid any disruption to our neighbors' evenings and weekends. No work will be conducted on the City-observed Holidays.

The details of our proposal to the Planning & Zoning Commission and City Council will be available at the City of Piney Point Village website at <http://www.cityofpineypoint.com>.

Shortly after the April 15, 2024, City of Piney Point Village City Council Meeting, Spring Branch ISD provided friendly neighbor letters to Property Owners within 200 feet of the property line sent by US Mail Service to alert them of the upcoming official

City of Piney Point Village Planning & Zoning Commission and City Council meetings.

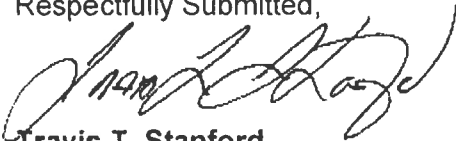
Spring Branch ISD has notified Property Owners within 200 feet of the property line via Certified Mail Services prior to May 3rd in advance of the **City of Piney Point Village Planning & Zoning Commission Public Hearing and meeting scheduled at 6:00 p.m. on Thursday, May 23, 2024**. This hearing will include information and discussion of the School District's request for additional work hours related to the Specific Use Permit ("SUP") for the construction and replacement of **Memorial Drive Elementary School** located at 11202 Smithdale Road. This Public Hearing and meeting will be held at **Ecclesia Church located at 325 Piney Point Rd., Houston, Texas 77024**.

If approved by City of Piney Point Village Planning and Zoning Commission, the request will move forward to **City of Piney Point Village City Council Public Hearing and meeting scheduled at 6:00 p.m. on Tuesday, May 28, 2024**. This hearing will include information and discussion of the School District's request for additional work hours related to the Specific Use Permit ("SUP") for the construction and replacement of **Memorial Drive Elementary School** located at 11202 Smithdale Road. This Public Hearing and meeting will be held at **Ecclesia Church located at 325 Piney Point Rd., Houston, Texas 77024**.

If you have any questions for Spring Branch ISD regarding this request for extended work hours, please contact **Geoff Bay** – SBISD Director of Planning and Construction by phone at (713) 251-1003, or by email at geoffrey.bay@springbranchisd.com.

Thank you for your time as you review and consider Spring Branch ISD's request. We look forward to discussing this request at the Planning & Zoning Commissioner's Meeting in May. We are hopeful to be able to successfully move forward with the P&Z approval to present to City Council in May 2024.

Respectfully Submitted,



Travis T. Stanford
Associate Superintendent for Operations
Spring Branch Independent School District
Phone: (713) 251-1008
Email: travis.stanford@springbranchisd.com