

**CITY OF PINEY POINT VILLAGE
CITY COUNCIL**

Aliza Dutt, Mayor
Michael Herminghaus, Council Position 1
Dale Dodds, Council Position 2
Joel Bender, Council Position 3, Mayor Pro Tem
Margaret Rohde, Council Position 4
Jonathan C. Curth, Council Position 5



**CITY HALL
7660 WOODWAY DRIVE SUITE 460
HOUSTON, TEXAS 77063**

Robert Pennington, City Administrator
David Olson, City Attorney

Phone (713) 782-0271
www.cityofpineypoint.com

**THE CITY OF PINEY POINT VILLAGE
PUBLIC HEARING AND REGULAR COUNCIL MEETING
MONDAY, JANUARY 27, 2025
6:00 PM**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A PUBLIC HEARING AND REGULAR COUNCIL MEETING ON MONDAY, JANUARY 27, 2025, AT 6:00 P.M. LOCATED AT 7660 WOODWAY DR. SUITE 593, HOUSTON, TEXAS 77063, TO DISCUSS THE AGENDA ITEMS LISTED BELOW. *(Note that this meeting will be conducted in Suite 593, on the 5th floor, due to finalizing construction on Suite 460)*

I. DECLARATION OF QUORUM AND CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS WISHING TO ADDRESS COUNCIL - *Any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not explicitly identified on the agenda, a member of the Council or a Staff Member may only respond by stating specific factual information or reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

IV. PUBLIC HEARING

- A.** Public Hearing for an ordinance of the City of Piney Point Village, Texas, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.
- 1) Open Public Hearing to comment regarding an ordinance amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash. Each individual will be allocated three (3) minutes to speak on each public hearing item. Note that this item is listed for council discussion and possible action under item #5 of this agenda as Proposed Ordinance 2024.11.
 - 2) Close Public Hearing.

V. NEW BUSINESS

1. Consideration and possible action on approval of the Council Meeting Minutes held on December 16, 2024.

2. Consideration and possible action on the Memorial Villages Police Department.
 - a) Update on activities.
3. Consideration and possible action on the Village Fire Department.
 - a) Update on activities.
 - b) Budget Amendment 2025-1.
 - c) VFD Financial Documents, Meeting Agendas, and Minutes.
4. Consideration and possible action on City Engineering.
 - a) Chapelwood Court Drainage Project
 - b) Street Assessment Plan
 - c) Blalock Point Repairs - Change Order
 - d) Chuckanut Drainage and Paving Improvements
 - e) Shadow Way Court Drainage Improvements
 - f) Engineers Report
5. Consideration and possible action on an ordinance (ORD. 2025.01) of the City of Piney Point Village, Texas, amending Chapter 58, Article I, Section 58-2, Street Regulations of the code of ordinances regarding the establishment of school zones and school crosswalks; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$200 for each day of violation; and providing for severability.
6. Consideration and possible action on an ordinance (ORD. 2025.01-A) of the City of Piney Point Village, Texas, amending Chapter 46, Article II. section 46-33 Prohibited Parking of the code of ordinances regarding prohibited parking in the area of Memorial Drive Elementary School; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$500 for each day of violation; and providing for severability.
7. Consideration and possible action regarding various City Boards and Commissions.
 - a) Nomination and Council approval to the Board of Adjustments Commission (RES. 2025.01-B1).
 - b) Nomination and Council approval to the Planning & Zoning Commission (RES. 2025.01-B2).
8. Consideration and possible action on a resolution (RES. 2025.01-C) designating the city's official newspaper for 2025.
9. Consideration and possible action on annual financial-related policies, including:
 - a) Resolution (RES. 2025.01-D1) adopting the 2025 Financial Investment Policy and Investment Strategy.
 - b) Resolution (RES. 2025.01-D2) adopting the 2025 City Accounts Payable Policy.
 - c) Resolution (RES. 2025.01-D3) adopting a City Credit Card Policy.
 - d) Resolution (RES. 2025.01-D4) adopting a City Financial Fraud Policy.

10. Consideration and possible action on an ordinance (ORD. 2025.01-E) of the City of Piney Point Village, Texas, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.
11. Consideration and possible action regarding the Mayor's Report.
 - a) CenterPoint Presentation
 - b) Beautification – Best Practices
12. Consideration and possible action regarding the City Administrator's Monthly Report, including but not limited to:
 - a) Financial Related Items:
 - i. Financial Report – December 2024.
 - ii. Property Tax Report.
 - iii. Investment Report (12/2024).
 - iv. Disbursements (greater than \$10,000).
 - b) Update on Current Specific Use Permits, Permit Activities, and Contributions.
13. Consideration and possible action regarding the purchase of a Public Works Truck.
14. Consideration and possible action on the Revised Resolution of Order (2024.12R-C) to establish a joint election with the Spring Branch Independent School District for the General Municipal Election on May 3, 2025, while recognizing San Jacinto Day as an election holiday.
15. Discuss and consider possible action on future agenda items, meeting dates, and similar matters.
 - a) Beautification Meeting – February 10.
 - b) Engineering Meeting – February 12.
 - c) Presidents Day - February 17.
 - d) Regular Council Meeting – February 24.

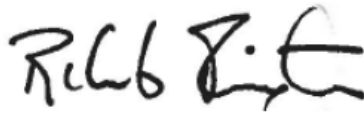
VI. EXECUTIVE SESSION

16. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in:
 - a) **Section 551.071**- Consultation with City Attorney.
 - b) **Section 551.072**- Lease Property – 7660 Woodway.
 - c) Reconvene into an open session.
17. Consideration and possible action on items discussed in the Executive Session.

VII. ADJOURNMENT

CERTIFICATION

I certify that a copy of the January 27, 2025, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the public on January 24, 2025, in compliance with Chapter 551 of the Texas Government Code.



Robert Pennington
City Administrator / City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide reasonable accommodations for persons attending City Council meetings. This facility is wheelchair-accessible, and accessible parking spaces are available. To better serve you, your requests should be received 48 hours before the meeting. Please contact the city administration at 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Public Hearing for Proposed Ordinance, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.

Public Hearing: A

The council is granting citizens an opportunity to be heard regarding the proposed amendment to Chapter 6, Article III, Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.

The Council will open the hearing to the public, and everyone attending will have the opportunity to speak for or against these requests per the city council's procedures.

- 1) Open Public Hearing to comment regarding an ordinance amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash. Each individual will be allocated three (3) minutes to speak on each public hearing item. Note that this item is listed for council discussion and possible action under item #5 of this agenda as Proposed Ordinance 2024.11.
- 2) Close Public Hearing.

Note: The public hearing provides individuals with three minutes to speak. This item is scheduled for discussion and potential action by the council later in the agenda. The public can access a draft of the proposed ordinance and additional details related to this agenda item.

Attachment:

Letter to Citizens



City of Piney Point Village

7660 WOODWAY DR., SUITE 460
HOUSTON, TX 77063

TELEPHONE (713) 782-0271
FAX (713) 782-0821

January 14, 2025

Dear Citizens of Piney Point Village,

The City Council is in the process of thoughtfully evaluating a proposed leash law that would encourage individuals to keep their pets on a leash when they are away from their property. This initiative aims to promote responsible pet ownership and enhance the safety of our community, particularly in light of recent events that indicate a need for adjustment in our ordinance. We warmly invite residents to share their insights and feedback as we consider this potential change, as your input is invaluable to us.

Our current ordinance (Sec. 6-99) prohibits dog owners from failing to manage their dogs' behavior when it poses a danger to others. However, it does not explicitly mandate the use of leashes.

The Memorial Villages Police Department has provided statistics on dog-related calls received over the past few years. In 2022, the department recorded a total of 72 dog-related incidents. This number increased in 2023, with 83 calls reported. As of the latest report in 2024, the total number of dog-related calls has decreased but remains significant at 77. These statistics provide important insights into the trends and concerns surrounding dog incidents within our community. They encompass a range of situations, from reports of loose dogs to instances where leashed dogs have faced attacks. It is noteworthy that there have been two reported bite incidents involving individuals this year. Additionally, local authorities have observed an increase in confrontations between controlled and uncontrolled dogs. As we address these issues, it is imperative that we foster communication and cooperation among all community members to ensure the safety and well-being of both our pets and residents.

The proposed legislation aims to mandate that all animals be leashed when outside of private property. This initiative aligns with a broader trend observed in neighboring communities, especially in Bunker Hill Village, where dog owners are required to use leashes while walking their pets beyond their homes. The anticipated benefits of this proposed change include:

- Enhanced public safety
- Reduced incidents involving aggressive animals
- Clearer guidelines for pet owners and law enforcement
- More efficient allocation of police resources

We welcome your feedback and have included the current and proposed changes. Join us for a public hearing on January 27th at 7660 Woodway, Suite 593, at 6:00 PM. Alternatively, you can also email us at cityadmin@pineypt.org to share your ideas on balancing pet owner rights with community safety. Thank you!

Sincerely,

Robert Pennington

City Administrator
Piney Point Village

EXHIBIT A

Chapter 6
Article III.
Division 2
Sec. 6-99. - Failure to Control Dogs

Original Ordinance (Ord. No. 600, § 10, 9-14-81):

- a) *It shall be unlawful for any person, whether as owner or keeper, having control of a dog by voice and sight control or under leash to fail to control such dog's behavior when such behavior places another person in actual or apparent danger of bodily harm.*
- b) *It shall be a defense to prosecution under this section if it can be shown that the failure of the owner or keeper to control such dog's behavior was necessary because:*
 - 1) *The owner or keeper was in immediate danger of physical harm and such dog's behavior was necessary for such owner or keeper's self-defense; or*
 - 2) *The owner or keeper of such dog was in immediate danger of loss or destruction of property and such dog's behavior was necessary for the preservation of such property.*

Proposed Ordinance (Ord. No. 2025.01-__):

- a) *It shall be unlawful for an owner to permit any dog to be at large upon the streets and public grounds of the city, or upon the premises of any person not the owner or keeper of such dog. Any dog on the streets, alleys, or public grounds of the city or on the premises of any person not the owner or keeper thereof, shall be at large, in violation of this section, unless such dog is under the control of the owner or keeper, or his agent, by means of a leash, chain, rope or cord not more than fifteen (15) feet in length and of sufficient strength to control the conduct of the dog.*
- b) *It shall be a defense to prosecution under this section if it can be shown that the failure of the owner or keeper to control such dog's behavior was necessary because:*
 - 1) *The owner or keeper was in immediate danger of physical harm and such dog's behavior was necessary for such owner or keeper's self-defense; or*
 - 2) *The owner or keeper of such dog was in immediate danger of loss or destruction of property and such dog's behavior was necessary for the preservation of such property.*

Responses to Proposed Changes Ordinance Sec 6-99 Failure to Control Dogs

Carl Vartian	11218 Tynewood Drive	YES	I very much favor enacting a leash law for Piney Point dogs. As an infectious disease specialist, I have treated a number of dogbites and we should do everything possible to keep pets in check. I am also concerned about dogs running into the street as I drive and this, too, would be eliminated with a leash law. I really do not see any cogent argument against requiring a leash. If a dog owner wants to let their dog run free, let them do it in their own yard or find an enclosed dogpark. If the dogs are sharing a public street with me, they need to be under control.
Matt Kemple	11510 Raintree Cir	YES	<p>I walk my dog everyday on a three mile loop in Piney Point. My dog is always on a leash. Occasionally unleashed dogs will confront my dog, sometimes with their owners in proximity. The situations are often unsafe. I fully support the proposed ordinance change.</p> <p>In addition, unleashed dogs often roam into my yard while their owner is walking down the street. This causes consternation for my dog inside my house.</p> <p>Leashed dogs going down the street don't trigger my dog.</p>
Brian Ussher	3 Derham Parc St,	YES	This is Brian Ussher on 3 Derham Parc St, i just wanted to state that we support the proposed ordinance that people must keep their pet on a leash. While i have never had an issue myself, i have witnessed many times when a dog owner is walking their dog without a leash.
Annie and Jonathan Hartigan	11323 Surrey Oaks Ln	YES	We are writing in support of the proposed leash law in Piney Point. We believe safety is critical and would feel much more comfortable walking in our community if dogs were on leash.
Mauricio Ceballos	(unknown)	YES	<p>I am writing to express my strong support for the proposed mandate requiring all dogs to be leashed in public and extending it to require muzzles for dogs deemed dangerous. This issue is deeply personal to me, as I experienced the tragic loss of my small dog due to an attack by an unleashed pit bull.</p> <p>The heartbreak and devastation caused by such incidents could be prevented with stronger regulations. While responsible pet ownership is essential, it is clear that additional safeguards are necessary to protect the safety of both people and animals in our community. Leash laws ensure control over pets in public spaces, and requiring muzzles for dogs that are big and with a history of aggression is a reasonable measure to prevent further tragedies as the leash is not enough to control this animals.</p> <p>I urge the council to take decisive action in implementing these policies. Our city should prioritize public safety while allowing pet owners to responsibly enjoy public spaces. No one should have to endure the loss and trauma that I, and many others, have suffered due to preventable attacks.</p> <p>Thank you for addressing this critical issue. I appreciate your commitment to making our community safer for everyone.</p>
Nelson, Jessica	(unknown)	YES	<p>I am writing to express my support for the enactment of the proposed ordinance requiring dog owners to leash their pets in Piney Point public spaces. This measure would address several important community concerns, promote public safety, and ensure a more orderly environment for all residents. One suggestion to consider is to present at the meeting (if statistics are available) data regarding incidents involving unleashed vs leashed dogs from Villages that have and do not have ordinances requiring dogs be leashed.</p> <p>Public Safety:</p> <p>Unleashed dogs, regardless of their temperament, can pose a safety risk to children, adult pedestrians, cyclists, and other dogs. Leashing pets in public spaces minimizes the risk of accidental injuries, aggressive interactions, or incidents of dogs running into traffic. Recent safety incidents involving 2 bite incidents in our community underscore the urgent need for this measure to protect residents and ensure public spaces remain safe for everyone. These incidents not only potentially caused physical harm to the individuals involved, but also created fear and anxiety for others in the community. Unleashed dogs, even those with generally good temperaments, can act unpredictably when startled, excited, or provoked.</p> <p>Responsible Ownership:</p> <p>A leash ordinance encourages responsible pet ownership. While many dog owners are able to consistently maintain control over their pets, some may underestimate their dog's reactions in unfamiliar or stimulating environments. Leashes help owners maintain control, ensuring their pets and others are safe and well-behaved. My only comment regarding the proposed ordinance is to question the length of the leash. 15 feet seems quite long....</p> <p>I believe this proposed leash ordinance would benefit the entire community by promoting safety, respect, and shared enjoyment of public spaces. Thank you for considering this important measure.</p> <p>Clear Guidelines:</p> <p>Enacting a leash ordinance provides clarity for dog owners and enforcement officials alike. Clear rules create consistency and make it easier to address issues when they arise. Some dog owners who do not leash their dogs and are able to exercise command and control over their dogs will likely be unhappy if this ordinance is enacted. However, I believe the safety component of this should take precedent over convenience/preference. If a child was injured due to an off leash dog, I think we all would regret not enacting this legislation. An alternative</p>

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action on approval of the Council Meeting Minutes.

Agenda Item: 1

Informational Summary

The minutes from the regular council meeting held on December 16, 2024, is now available for review. The practice of approving minutes at the following meeting allows for corrections while events are recent, formalizes them as the official record in a timely manner, supports legal compliance and accountability, and aligns with principles of effective meeting management and governance.

Recommendation

Staff recommends approving minutes from the council meeting on December 16, 2024.

MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING ON MONDAY, DECEMBER 16, 2024, AT 6:00 P.M. AT 7660 WOODWAY DR. SUITE 593, HOUSTON, TEXAS.

Councilmembers Present: Aliza Dutt, Michael Herminghaus, Dale Dodds, Joel Bender, Margaret Rohde and Jonathan Curth.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; Jim Huguenard, Police Commissioner; Gigi Joyner, Alternate Police Commissioner; Ray Schultz, Police Chief; Henry Kollenberg, Fire Commissioner; Dan Ramey, Alternate Fire Commissioner; Howard Miller, Fire Chief; John Peterson, City Engineering; Gracie Moylan, City Engineering; and Frederick Johnson, Public Works Manager.

Call To Order

At 6:02 p.m., Mayor Aliza Dutt declared a quorum and called the meeting to order.

Pledge of Allegiance

The Council led the Pledge of Allegiance to the United States of America Flag.

Citizens Wishing to Address Council

- Julie Goodall discussed several topics, including school signage, city communications, pine beetles, and the holiday park lights.
- Jonathan Curth discussed two topics: the height of the school zone beacons and an event concerning a home on Memorial, which was later identified as a realtor open house rather than a short-term rental. Staff is to codify recently adopted ordinances or provide a system for viewing ordinances awaiting final codification.
- John Lisenby endorsed Dan Ramey for the position of Alternate Commissioner for the Village Fire Department.
- There were no further public requests to speak before the Council.

Agenda Items

1. Consideration and possible action on approval of the Council Meeting Minutes held on November 18, 2024.

- Councilmember Herminghaus moved to approve the Council Meeting Minutes held on November 18, 2024. Dodds seconded the motion.
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
- The motion carried.

2. Consideration and possible action on the Memorial Villages Police Department, including (a) an Update on activities, (b) Budget Amendments, and (c) Memorial Point ALPR Request.

- In November, the MVPD responded to and handled 1,607 calls and incidents for Piney Point Village alone. Additionally, 1,161 house watch checks were conducted, and 345 citations, with 181 as warnings, were issued during this period.
- Councilmember Bender moved to approve the MVPD Budget Amendments. Herminghaus seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.

- The City Administrator provided an update to the Council about the HOA installing the Memorial Point ALPR camera.
- No further formal actions were taken into consideration.

3. Consideration and possible action on the Village Fire Department, including (a) Updates on activities.

- In November, the VFD responded to and handled a total of 132 calls and incidents across all cities. Piney Point Village accounted for 24 of those calls.
- No formal actions were taken into consideration.

4. Consideration and possible action on City Engineering, including (a) 2023 Paving Improvements Change Order, (b) Blalock Point Repairs Quotes, (c) Chapelwood Court Drainage Improvements, (d) Memorial Point and Memorial Drive Intersection, and (e) Engineering Report.

- **Recommendation (1)**: Councilmember Dodds moved to approve a change order for the 2023 Paving Improvements, totaling \$10,325.00, which includes the installation of an additional 18-inch RCP pipe and a new inlet at Grecian Way. Bender seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
- **Recommendation (2)**: Councilmember Dodds moved to approve the Chapelwood Court Drainage Improvements for \$82,134 to ensure proper drainage capacity. Herminghaus seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
- **Recommendation (3)**: Councilmember Bender moved to approve the Blalock Point Repairs Project awarded to Experts Underground Solutions in the amount of \$49,998.00. Herminghaus seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
- **Recommendation (4)**: As part of the Engineering Report, HDR presented the progress and changes regarding the proposed Chuckanut Drainage and Paving Improvements project following neighborhood meetings held on November 19 and December 12, 2024. During these discussions, Councilmember Dodds moved to approve Option 1.5 of the proposed improvements, contingent upon receiving a mutually agreed-upon document of understanding from all participants involved in the project. Bender seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
- In the Engineering Report, the council thoroughly reviewed the school zone sign project. HDR will explore additional signage options that comply with MUTCD standards. Furthermore, there was a discussion about a request to install a sign in the esplanade that reads, "Do Not Block Intersection(s)." A resident reported experiencing daily difficulties with traffic at the Memorial and Memorial Point intersection. The council instructed staff and the engineering team to find the least intrusive solution, potentially a sign that would enhance traffic flow at the intersection.
- No further formal action was taken into consideration.



The council agreed to change the order of discussion items and addressed Item #11 at approximately 7:16 PM.

5. **Consideration and possible action on an ordinance (ORD. 2024.12) of the City of Piney Point Village, Texas, amending Chapter 58, Article I, Section 58-2, Street Regulations of the code of ordinances regarding the establishment of school zones and school crosswalks; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$200 for each day of violation; and providing for severability. [NOTE: The order of discussion resumed as scheduled after addressing Item #11 at approximately 7:26 PM.]**
 - HDR will explore additional signage options that comply with MUTCD standards. Therefore, Councilmember Rohde moved to table the ordinance amending Chapter 58, Article I, Section 58-2, Street Regulations of the code of ordinances regarding the establishment of school zones and school crosswalks. Bender seconded the motion.
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
 - The motion carried.
6. **Consideration and possible action on an ordinance (ORD. 2024.12-A) of the City of Piney Point Village, Texas, amending Chapter 46, Article II. section 46-33 Prohibited Parking of the code of ordinances regarding prohibited parking in the area of Memorial Drive Elementary School; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$500 for each day of violation; and providing for severability.**
 - The council suggested enhanced outreach to inform local residents and MDE school leadership about our prohibited parking proposal.
 - Councilmember Rohde moved to table the ordinance amending Chapter 46, Article II. section 46-33 Prohibited Parking of the code of ordinances regarding prohibited parking in the area of Memorial Drive Elementary School; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$500 for each day of violation; and providing for severability. Bender seconded the motion.
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
 - The motion carried.
7. **Consideration and possible action on an ordinance (ORD. 2024.12-B) of the City of Piney Point Village, Texas, amending Chapter 10, Article I., Sections 10-1 and 10-2 and adding Section 10-9 of the code of ordinances regarding emergency construction work hours, construction-related parking, and construction site regulations; amending Chapter 26, Article I., Section 26-3 of the code of ordinances regarding restrictions for certain noise-producing activities; and amending chapter 56, Article I., Section 56-3 of the code of ordinances regarding construction activities in the city right-of-way.**
 - Councilmember Rohde moved to approve the ordinance (ORD. 2024.12-B) amending Chapter 10, Article I., Sections 10-1 and 10-2 and adding Section 10-9 of the code of ordinances regarding emergency construction work hours, construction-related parking, and construction site regulations; amending Chapter 26, Article I., Section 26-3 of the code of ordinances regarding restrictions for certain noise-producing activities; and amending

chapter 56, Article I., Section 56-3 of the code of ordinances regarding construction activities in the city right-of-way. Bender seconded the motion.

AYES: Herminghaus, Dodds, Bender, and Rohde.

NAYS: None.

ABSTAIN: Curth.

- The motion carried.



The council agreed to change the order of discussion items and addressed Workshop Items at approximately 7:44 PM.

8. Consideration and possible action on a Resolution of Order (RES. 2024.12-C) to establish a joint election with Spring Branch Independent School District for the General Municipal Election on May 3, 2025. [NOTE: The discussion resumed its scheduled order after addressing Workshop Item #A and Item #B at approximately 8:20 PM.]

- Councilmember Dodds proposed approving the Resolution of Order (RES. 2024.12-C) to establish a joint election with Spring Branch Independent School District for the General Municipal Election on May 3, 2025. Bender seconded the motion.

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

- The motion carried.

9. Consideration and possible action on the schedule of Observed Holidays for 2025 (RES. 2024.12-D).

- It was noted that an additional holiday was added to the proposed schedule, observing Martin Luther King Jr. Day, increasing the total number of holidays to twelve.
- Councilmember Bender proposed approving the schedule of Observed Holidays for 2025 (RES. 2024.12-D). Rohde seconded the motion.

AYES: Dodds, Bender, Rohde and Curth.

NAYS: Herminghaus.

- The motion carried.

10. Consideration and possible action on an Ordinance (ORD. 2024.12-E) that establishes the schedule for City Council Regular Meetings in 2025.

- It was noted that two regular meetings are scheduled as needed for 2025, as in the past, the city incorporated two regular meetings each month. It is expected that only the fourth Monday of each month will be used as the primary regular meeting date.
- Due to a scheduling conflict from a holiday, the regular meeting originally set for the fourth week of September has been adjusted to Wednesday, September 24, 2025.
- Councilmember Rohde proposed approving the Ordinance (ORD. 2024.12-E) that establishes the schedule for City Council Regular Meetings in 2025 with the adjustments discussed. Herminghaus seconded the motion.

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

- The motion carried.

11. Consideration and possible action regarding various City Boards and Commissions, including (a) Nomination and Council approval to the Memorial Villages Police Department Commission

(RES. 2024.12-F), (b) Nomination and Council approval to the Village Fire Department Commission (RES. 2024.12-G), (c) Nomination and Council approval to the Board of Adjustments Commission (RES. 2024.12-H). [*NOTE: This item was discussed after Item #4, engineering, and before Item #5, School Zone Ordinance at approximately 7:16 PM.*]

- **Recommendation (1)**: Mayor Dutt has nominated Gigi G. Joyner to serve as the Alternate Commissioner on the Memorial Villages Police Department Board of Commissioners. Councilmember Rohde moved to approve her nomination, and Herminghaus seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
- **Recommendation (2)**: Mayor Dutt has nominated Dan Ramey to serve as the Alternate Commissioner on the Villages Fire Department Board of Commissioners. Councilmember Herminghaus moved to approve his nomination, and Bender seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
- **Recommendation (3)**: Councilmember Bender moved to table the Board of Adjustment (BOA) nominations, and Dodds seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.

12. Consideration and possible action regarding the Mayor's Monthly Report, including (a) Chinese New Year Proclamation (RES. 2024.12-I).

- It was recommended by the majority of the council that the proposed resolution should be an acknowledgment from the mayor rather than a formal resolution.
- No formal action was taken.

13. Consideration and possible action regarding the City Administrator's Monthly Report, including (a) Financial Related Items, (b) Shred Services Contract, (c) Garbage Pickup for Holidays, and (d) Public Works Vehicle.

- Staff relayed the change in GFL recycling schedule due to the holidays.
- The financial-related items were provided to the council. After further council discussion, staff will review the Kinkaid payment and the tax adjustment in November. In addition, the staff and legal will compose a formal letter to Ecclesia Church requesting remediation for the identified SUP violations. The mayor will subsequently arrange a potential in-person meeting with the Church to discuss the violations, aiming to address the matter while preserving our amicable relationship.
- Staff has withdrawn the request for a new server costing \$18,699.38 as it was not urgent. After additional review, staff will resubmit this request.
- **Recommendation (1 & 2)**: Councilmember Rohde moved to approve the following recommendations: (1) disbursements limited to a \$25,000 TCO reimbursement to 11303 Somerland and \$108,750 to Uretek for improvements on North Piney Point Road; and (2) the Iron Mountain Shred Service Agreement. The motion passed with the following results:
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
- No further action was taken.

14. Consideration and possible action regarding a Resolution (RES. 2024.12-J) to execute settlement release documents with retail pharmacy Kroger as an additional settling party within the national opioid settlement participation previously authorized.

- Councilmember Bender moved to approve Resolution (RES. 2024.12-J) to execute settlement release documents with retail pharmacy Kroger as an additional settling party within the national opioid settlement participation previously authorized. Rohde seconded the motion.
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.
NAYS: None.
- The motion carried.

15. Discuss and consider possible action on any future agenda items, meeting dates, and similar matters.

- The Regular Council Meeting is scheduled for January 27.
- No formal action was taken.

WORKSHOP

A. Discussion and consideration regarding an ordinance of the City of Piney Point Village, Texas, amending Chapter 6, Article III., Section 6-99; Failure to control dogs amending the code of ordinances regarding the control of a dog. [NOTE: The discussion regarding this item took place following Item #7, approximately at 7:44 PM.]

- Herminghaus indicated that at the previous meeting, a draft of the proposed ordinance would be presented to the council. The mayor emphasized the importance of collecting additional data prior to making a decision.
- Staff requested that Chief Schultz provide statistics on calls related to dogs. He noted that the police are experiencing an increase in confrontations between dogs that are controlled by their owners and those that are not. In 2022, there were 72 calls regarding various animal issues; in 2023, that number rose to 83, and so far in 2024, there have been 77 calls. These calls cover a range of incidents, from dogs running down the street to a dog on a leash being attacked. This year, there have been two reported incidents of bites to individuals. However, many cases are resolved directly between dog owners without police intervention. The chief has acknowledged that residents from neighboring villages often walk their dogs in Piney Point, and likewise, Piney Point residents do the same in those areas. As a result, many residents return to their respective villages to file a report, so the data regarding these calls will need to be thoroughly reviewed for exact numbers.
- Councilmember Rohde noted that significant police time and resources are being tied up due to a dog's lack of control. The MVPD would prefer some consideration of a unified leash law that would ensure consistency among all participating villages, similar to the rule adopted by Bunker Hill: If you walk your dog off your property, you must have a leash.
- The council is requesting that an ordinance be drafted for their review. The next step is to inform the community about an upcoming open meeting where the proposal will be discussed. This information should be included in the communication regarding the proposed public hearing. The council would like to have this added to the agenda for the next council meeting, and it should be communicated through mailings or via VLINC. Additionally, discussions included finding a venue that can accommodate the public. Staff will review the completion timeline for the new office to ensure it meets the meeting deadline or to find a space that can accommodate the possibility of additional residents.

B. Discussion and consideration regarding an ordinance to regulate the operation of golf carts within the city limits; providing for definitions, registration requirements, operational restrictions, and penalties; and providing for an effective date. *[NOTE: The discussion regarding this item took place following Item #7, and Item #A approximately at 8:05 PM.]*

- Staff requested that Chief Schultz provide information and his opinion on the use of golf carts. Council Member Dodds raised a question regarding their safety. Schultz responded that golf carts are not safe in a major metropolitan environment, as they can create confusion for drivers when a car approaches a cart.
- The council initially requested the preparation of an ordinance akin to the Dog Leash Ordinance. They will notify the community regarding the upcoming meeting dedicated to discussing this proposal. Council Member Curth proposed that the council consider the number of ordinances currently being enacted and suggested postponing future items due to the significant changes that have already been implemented. The council generally concurred with this approach, recognizing that the issue of the carts is not a pressing concern at this time. It was agreed that this matter should be revisited in six months.

Executive Session

16. Closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in Section 551.071- Consultation with City Attorney; Section 551.072- Lease Property, 7660 Woodway; Section 551.074- Personnel Matters -Specifically to deliberate the duties and appointment of the City's Commissioner and Alternate Commissioner to the Village Fire Commission; Section 551.074- Personnel Matters - Annual Evaluation of City Employees.

- The council convened into executive session at 8:55 PM in accordance with the authority contained in Section 551.071- Consultation with City Attorney; Section 551.072- Lease Property, 7660 Woodway; Section 551.074- Personnel Matters -Specifically to deliberate the duties and appointment of the City's Commissioner and Alternate Commissioner to the Village Fire Commission; Section 551.074- Personnel Matters -Annual Evaluation of City Employees.
- The Council reconvenes into an open session at 10:07 PM.

17. Consideration and possible action on items discussed in the Executive Session.

- Councilmember Bender motioned to approve budgeted salary increases: The salary adjustments for various positions are as follows: City Administrator: 4%; Finance Director: 6%; Building Director: 6%; Court Administrator: 3%; Laborer: 3%; New hires less than 90 days are to remain at 0%; Two part-time positions: 10% and employed more than 90 days; Additionally, there will be a year-end salary adjustment similar to last year, in the same denomination. Legal has been instructed to extend the contract for the City Administrator, which will be further reviewed by the Council. Council Member Herminghaus seconded the motion.

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

- The motion carried.

Adjournment

- Councilmember Bender made a motion for adjournment, seconded by Councilmember Dodds.
- Mayor Dutt adjourned the meeting at 10:10 p.m.

PASSED AND APPROVED this 27th day of January 2025.

Aliza Dutt
Mayor

Robert Pennington
City Administrator / City Secretary

TO: City Council

VIA: R. Schultz, Police Chief

MEETING DATE: January 27, 2025

SUBJECT: Discuss and take possible action on Memorial Villages Police Department.

Agenda Item: 2

This agenda item concerns the MVPD department's monthly report, which includes call volume, traffic stops, citations, and other public safety incidents. The attached report contains all the details. This agenda item includes the following for discussion and action:

a) Update on activities.

Attachments:

- *MVPD Monthly Report.*



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

January 13, 2025

TO: MVPD Police Commissioners
FROM: R. Schultz, Chief of Police
REF: December 2024 Monthly Report

During the month of December, MVPD responded/handled a total of 6,176 calls/incidents. 4,730 House Watch checks were conducted. 546 traffic stops were initiated with 570 citations being issued for 919 violations. (Note: 11 Assists in Hedwig, 81 in Houston, 4 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1808/24548	1399/19569	0	176/138/314	8@4:34
Piney Point:	1830/19598	1437/14461	7	138/166/304	10@3:06
Hunters Creek:	2392/27723	1894/21515	5	162/138/300	11@3:17
				Cites/Warn/Total	29@3:35

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	144	Ord. Violations:	27	Speeding:	105
Animal Calls:	23	Information:	18	Exp. Registration	246
ALPR Hits:	27	Suspicious Situation	108	Ins	105
Assist Fire:	51	Loud Party	15	No License	95
Assist EMS:	45	Welfare Checks:	11	Red Light	25
Accidents:	12			Fake Plate	24

*This month the department generated a total of 53 police reports.
BH-9, PP-22, HC-22, HOU-0, HED-0, SV-0*

Crimes Against of Persons (1)

Assault 1

Crimes Against Property (9)

Identity Theft/Fraud	3	Burglary of a Vehicle	1
Theft	5		

Petty/Quality of Life Crimes/Events (43)

ALPR Hits (valid)	3	Emer. Order of Detention	1
Accidents	12	Possession of Marijuana	1
Warrants	5	Concealing Identity	1
DWI	1	Misc	19

Arrest Summary: Individuals Arrested (10)

Warrants	5	Felony	0
Class 3 Arrests	4	DWI	1

Budget YTD:	Expense	Budget	%
• Personnel Expense:	6,262,562	6,397,610	97.9%
• Operating Expense:	1,242,575	1,277,490	97.2%
• Total M&O Expenditures:	7,505,137	7,675,100	97.8%
• Capital Expenses:	538,372	540,000	99.7%
• Net Expenses:	8,043,510	8,215,100	98.0%

Follow-up on Previous Month Items/Requests from Commission

- New Police Commissioner Ms. Gigi Joiner was confirmed by Piney Point City Council.

Personnel Changes/Issues/Updates

- Officers completed the selection process for our sergeant vacancy. An assessment center was held on 12/18/24. Officer Andy Kukowski finished as the top candidate and is currently training with Sergeant Jarvis on nightshift.
- New Telecommunicator Marcus Zamudio completed the hiring process and started on January 4, 2025.
- Detectives are currently performing a preliminary background on an officer candidate/applicant.

Major/Significant Events

- 12/23/24 officers were dispatched to the 11500 Block of Memorial Drive in reference to a road rage incident with the victim being followed by an aggressive driver. Officers were able to locate the female victim as she was being chased by the suspect. The driver was found to be intoxicated and was placed under arrest. Through investigation, officers determined that the male was chasing the females after he had previously hit their vehicle and then exited his vehicle making very sexually explicit comments to the women in the other vehicle. It is believed that the male would have harmed the women had they not called 911.

Status Update on Major Projects

- The new POE message switch project was completed, and cutover was successful on December 15-16, 2024.
- One of the new Tahoe's had the upfitting of new equipment completed and is currently awaiting graphics. The other two vehicles are scheduled for upfitting the week of January 6, 2025.

Community Projects

- MVPD and the MVPF held the annual department Holiday Party at the Westin Hotel on December 7, 2024. The gathering was much appreciated by all attendees and their guests.
- The MVPF set up a new holiday light and music display in front of Bunker Hill City Hall. The automated program played each night at 6, 7 and 8 pm.
- MVPD assisted with Twinkle Light Parade on December 19, 2024. The event was well attended with the largest after party attendance ever at MDPC.

V-LINC new registrations in December +19

BH – 1726(+1)
PP – 1204 (+5)
HC – 1715 (+12)
Out of Area – 636 (+1)

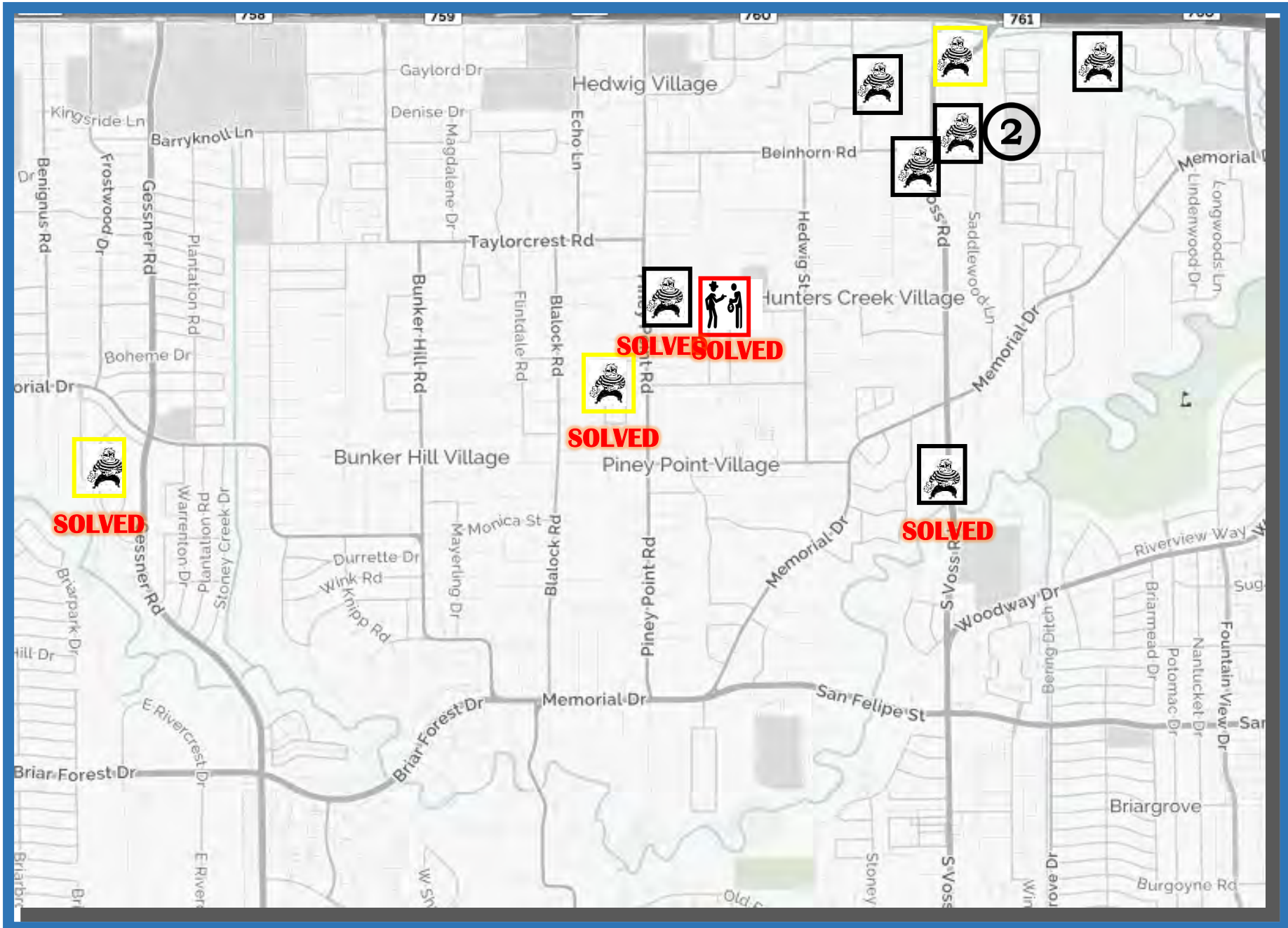
2024 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI		42:52:14	21:30:58	37:06:28	39:40:38	29:11:47	21:19:14	66:29:03	20:33:36	14:52:25	34:41:25	23:51:33	15:36:13	3	23
BAKER, BRIAN C	*	1:42:24	0:00:00	0:35:27	0:00:00	5:28:23	0:00:00	1:31:44	0:18:53	2:14:15	0:23:20	0:16:05	0:00:00		
BALDWIN, BRIAN	*	18:24:30	18:59:44	28:33:24	12:32:18	25:18:28	17:32:21	9:47:27	5:59:44	13:00:11	0:59:40	2:26:20	0:02:11		
BIEHUNKO, JOHN		29:52:43	23:36:19	16:45:56	2:46:50	31:48:33	14:03:45	22:40:53	32:39:39	22:13:07	15:10:16	20:58:37	20:45:20	1	31
BOGGUS, LARRY	*	17:35:09	2:23:10	2:22:51	2:00:05	8:46:03	2:13:55	6:45:02	4:07:01	2:56:49	1:22:22	0:00:00	5:23:31		
BURLESON, Jason		15:26:34	17:28:59	23:36:15	18:09:57	23:03:35	21:06:52	31:46:03	17:19:26	17:48:15	16:05:10	10:46:21	25:25:20	3	28
BYRD, Rachied		16:41:02	19:39:50	28:19:05	18:59:35	34:27:36	21:25:30	29:07:09	19:07:26	24:18:29	19:30:25	16:01:08	24:22:40	3	20
CANALES, RALPH EDWARD		11:43:19	21:55:59	12:07:49	24:49:15	27:18:18	14:37:47	51:22:08	17:19:26	17:21:00	18:29:17	18:22:45	6:18:26	2	13
CERNY, BLAIR C.	*	8:13:37	4:59:13	6:27:38	1:32:05	11:11:53	0:32:05	1:05:41	4:40:26	7:43:57	9:21:20	0:14:55	4:32:48		
ECKERFIELD, Dillion		28:07:09	19:02:55	24:52:06	21:17:02	32:47:20	29:22:43	25:33:09	22:38:53	8:52:46	17:15:49				
GONZALEZ, Jose		25:11:16	38:38:30	42:44:53	28:18:25	33:35:21	32:48:15	17:49:19	25:54:02	17:42:15	25:24:47	18:30:05	17:04:56		25
HARWOOD, NICHOLAS		23:18:34	3:07:14	17:43:56	28:44:11	23:39:26	21:24:06	16:03:19	19:26:16	19:52:56	25:09:09	26:54:06	20:36:27	3	20
JARVIS, RICHARD		38:50:40	18:16:56	20:10:21	23:20:37	20:00:23	15:05:02	18:13:30	18:02:31	12:57:12	14:15:26	15:42:30	22:10:51	6	32
JOHNSON, JOHN		23:33:58	25:28:12	17:06:23	26:43:12	18:18:53	25:55:58	25:24:29	14:53:01	22:28:03	14:08:48	21:15:22	14:49:23		24
JONES, ERIC	*	0:38:31	0:20:04	0:00:00	0:44:28	3:35:26	0:00:00	0:00:00	0:00:00	0:31:50	0:18:30	0:43:44	0:09:59	1	
KING, JEREMY		25:19:16	3:26:38	8:51:33	15:09:40	14:54:54	9:42:39	16:42:36	14:01:26	8:28:26	17:20:49	12:59:55	11:50:33	1	20
KUKOWSKI, Andy		17:46:52	28:55:17	26:00:53	27:31:26	36:18:46	36:09:41	10:34:58	6:41:06	22:43:49	32:03:45	29:28:33	36:01:45	4	53
MCELVANY, ROBERT		9:50:58	13:31:08	15:27:23	12:42:36	24:15:26	10:58:33	25:01:41	22:19:06	13:05:30	8:13:00	9:08:16	13:09:08	1	29
MILLARD, Shaneca									21:51:37	38:12:20	25:07:48	35:46:10	20:17:19	3	30
ORTEGA, Yesenia		17:06:45	16:36:54	25:13:15	22:16:07	28:41:06	4:19:29	33:36:24	20:41:24	14:54:00	15:34:20	15:46:50	24:06:59	2	18
OWENS, LANE	*	0:00:00	0:00:00	0:00:00	0:00:04	0:43:27	0:00:00	0:00:00	0:02:49	0:00:00	0:00:00	0:11:31	0:00:00	0	
PAVLOCK, JAMES ADAM		18:45:35	13:47:20	4:25:06	7:20:01	13:50:46	4:19:29	7:03:46	22:51:21	22:59:01	15:03:39	14:05:40	0:00:00		
RODRIGUEZ, CHRISTOPHER	*	10:18:14	7:50:54	8:54:16	4:38:53	5:10:26	0:00:00	13:27:54	0:00:00	11:40:38	2:27:27	2:55:37	0:00:00		
RODRIGUEZ, JOSE		19:14:42	9:18:19	35:52:06	24:27:30	18:17:11	39:53:26	52:18:10	26:25:10	25:31:15	30:49:39	18:28:10	14:23:44	1	32
RODRIGUEZ, REGGIE		21:17:14	16:39:22	21:01:10	25:15:09	19:00:03	20:16:46	20:20:36	16:14:10	15:49:29	16:10:52	12:29:28	23:14:39	2	18
SALAZAR, Efrain		5:05:08	9:09:05	19:39:29	9:20:02	18:09:37	6:09:20	19:55:03							
SCHULTZ, RAYMOND	*	0:47:13	0:35:00	0:10:09	1:27:19	8:32:27	0:10:32	1:06:28	1:40:25	2:30:14	0:16:36	0:16:00	0:31:12		
SILLIMAN, ERIC		22:54:37	17:51:55	13:37:07	34:21:51	19:46:38	17:36:23	22:30:09	27:38:55	18:23:23	14:59:34	12:13:30	9:44:35	1	47
SPRINKLE, MICHAEL		10:04:21	9:13:16	15:52:47	9:22:48	12:47:28	12:51:53	5:28:49	11:54:06	15:38:47	7:42:43	8:51:23	13:21:44	0	24
TAYLOR, CRAIG		11:35:43	19:13:52	14:00:25	24:44:23	23:44:56	23:56:03	18:44:46	19:59:08	20:00:37	18:48:28	16:34:25	24:19:12	7	31
VALDEZ, JUAN		20:53:02	25:56:16	30:29:02	18:24:20	17:19:05	11:47:16	20:10:18	39:55:33	24:43:14	37:39:18	33:56:52	15:50:44	1	24
VASQUEZ, MONICA	*	6:06:52	4:05:50	4:45:31	0:31:31	14:59:43	3:03:36	6:41:18	2:16:58	1:39:47					
WHITE, TERRY		16:04:09	18:55:51	33:33:09	25:22:46	23:51:43	18:24:40	25:57:42	17:04:00	34:40:39	22:25:37	23:23:53	27:31:50	8	28
* = Admin													Total	53	570

Dispatch Committed Time															
911 Phone Calls		237	243	276	305	488	344	385	346	236	271	261	205		
3700 Phone Calls		2489	2291	2385	2429	2297*	2048	3396	1982	2008	2259	2134	2383		
DP General Phone Calls*		78:37:52	57:41:47	60:05:17	52:21:09	41:50:20*	53:21:16	88:20:36	46:35:90	48:18:54	51:41:33	50:53:50	66:19:48		
Radio Transmissions		9871	9754	10382	10946	9991*	9189	10004	9778	9886	10241	10622	8698		

* This is the minimal time as all internal calls route through the 3700 number.

* 4 days of data missing due to equip failure.






2024 Burglary Map

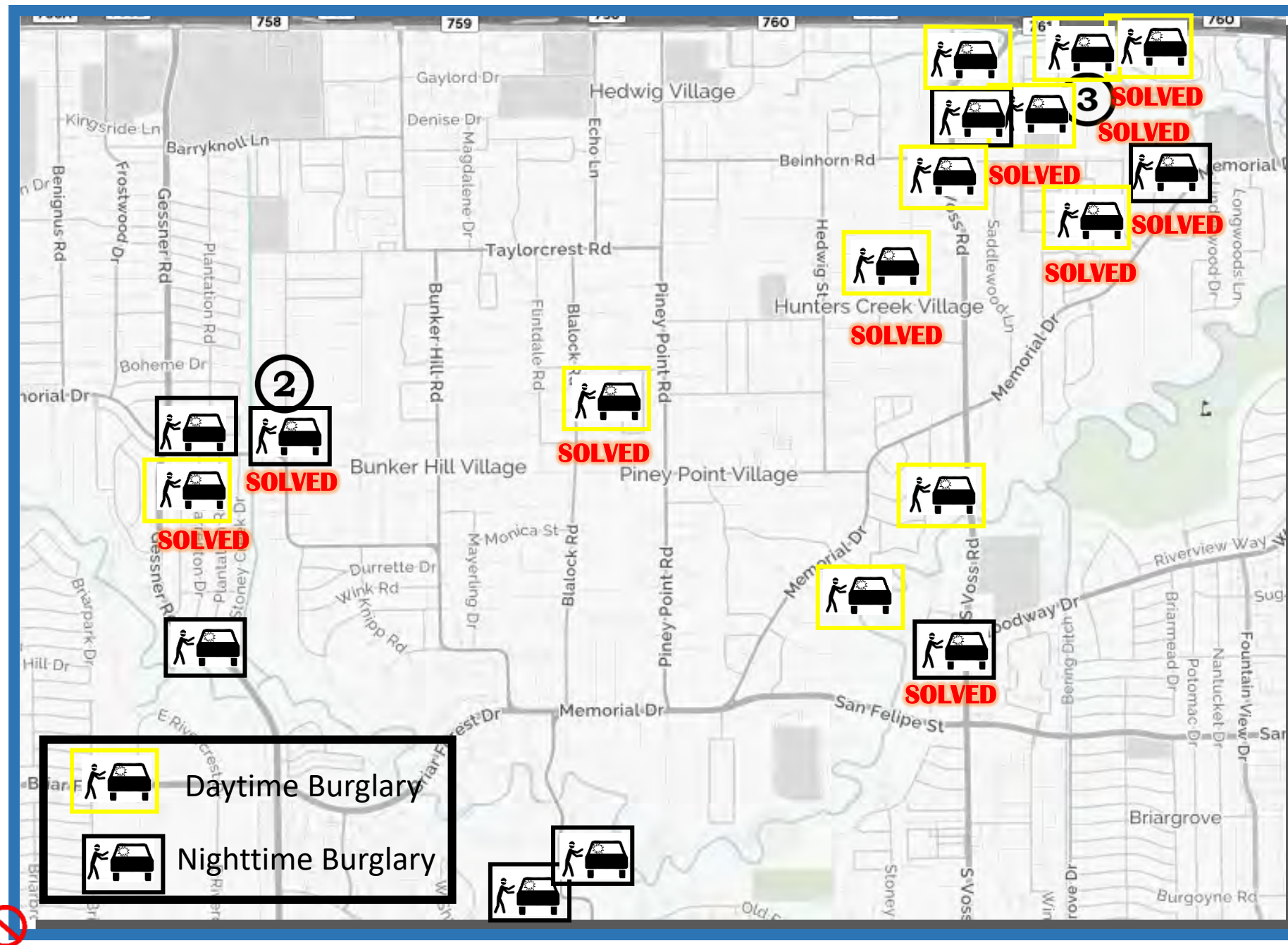
Address	Alarm	POE
467 Jan Kelly	No	Open Garage
250 Tamerlaine	No	Rear Door Kick
8 Voss Park	No	R Door
900 Brogden	No	Shed
10802 Beinhorn	No	Open Door
736 Voss	No	Door Kick
736 Voss	No	Door Pry
8525 Katy	Yes	Smash&Grab
323 Hunters Trail	No	Rear Window
9 Tokeneke Trl	No	Rear Window

2024 Robberies

Address	MO
1 Smithdale Estates	Implied

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery

2024 Auto Burglary Map



Address	POE
8333 Katy Fwy	Win
8525 Katy Fwy	UNL*
10614 Gawain	Win
10611 Twelve Oaks	UNL
11615 Starwood	UNL
10710 Marsha	Win
11321 Green Vale	UNL
2102 S. Piney Point	UNL
750 W. Creekside	UNL
29 Windemere	UNL
7 Hunters Ridge	UNL
218 Tamerlaine	UNL
8400 Hunters Creek Drive	UNL
114 Willowend	Win
10700 Marsha	UNK
709 Kuhlman	Win
7614 River Point	UNL
4 Voss Park	UNL
267 Plantation	UNL
11911 Laurie Ln	UNL
327 Knipp Forest	UNL
8429 Katy Fwy	Win*
818 Flint River	UNL



Lock/Win Punch



Blue Entry = Actual
Location Unknown
Underlined Contractor

SOLVED

12/31/24

2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	15	56	72	16	4171	2668	1543	1139	1014	626	1391	902
February	0	14	54	68	20	4168	2666	1332	959	1012	631	1592	1076
March	1	13	60	74	23	6259	4710	2168	1794	1440	1027	2418	1886
April	1	13	79	93	18	5090	3410	1664	1201	1168	746	1997	1462
May	4	12	65	81	18	6629	4830	1970	1483	1711	1259	2712	2086
June	0	4	80	84	20	7668	6287	2486	2119	2028	1650	2956	2517
July	0	10	43	53	10	10,509	8911	3503	3100	3114	2623	3725	3188
August	1	5	54	60	13	6,685	5109	2288	1875	1701	1269	2433	1963
September	2	4	79	85	22	6,049	4441	2175	1748	1393	981	2266	1711
October	2	11	66	79	15	5,848	4084	2054	1571	1580	1051	2024	1460
November	0	7	54	61	11	5,165	3,712	1557	1181	1607	1161	1817	1370
December	1	9	41	53	10	6176	4730	1808	1399	1830	1437	2392	1894
Total	13	117	731	863	196	74417	55558	24548	19569	19598	14461	27723	21515

2024 Totals	17	165	707	890	182	70947	54496	23709	19196	18915	14104	26305	20685
Difference	-4	-48	24	-27	14	3470	1062	839	373	683	357	1418	830
% Change	-23%	-29.00%	3.00%	-3.00%	8%								

MVPD – VFD Monthly Response Times Report

December 2024

911/Emergency Designated Calls - EMS and Fire

Total	12@3:23
Bunker Hill	4@3:50
Piney Point	4@3:51
Hunters Creek	4@2:29

EMS Only

Total	11@3:31
Bunker Hill	4@3:50
Piney Point	4@3:51
Hunters Creek	3@2:35

Fire Only

Total	1@1:53
Bunker Hill	0@0:00
Piney Point	0@0:00
Hunters Creek	1@1:53

Radio Calls – Fire Assist

Total	40@4:11
Bunker Hill	11@3:32
Piney Point	15@4:10
Hunters Creek	14@4:52

Radio Calls – EMS Assist

Total	8@5:24
Bunker Hill	2@3:45
Piney Point	1@8:47*
Hunters Creek	5@5:22

*Subject fainted



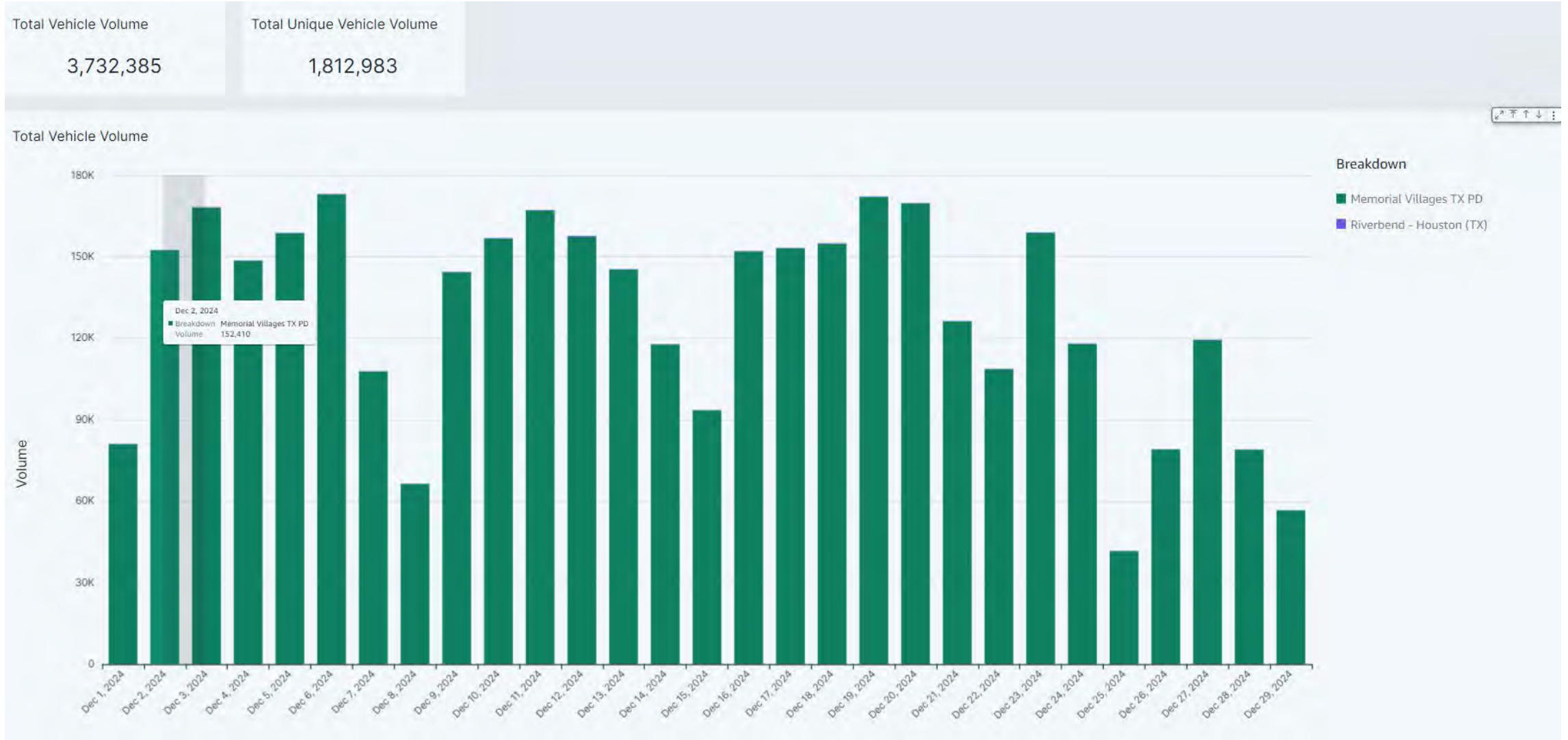
December 2024 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2024 ALPR Data Report

Total Reads 3,732,385



Total Vehicle Volume

3,732,385

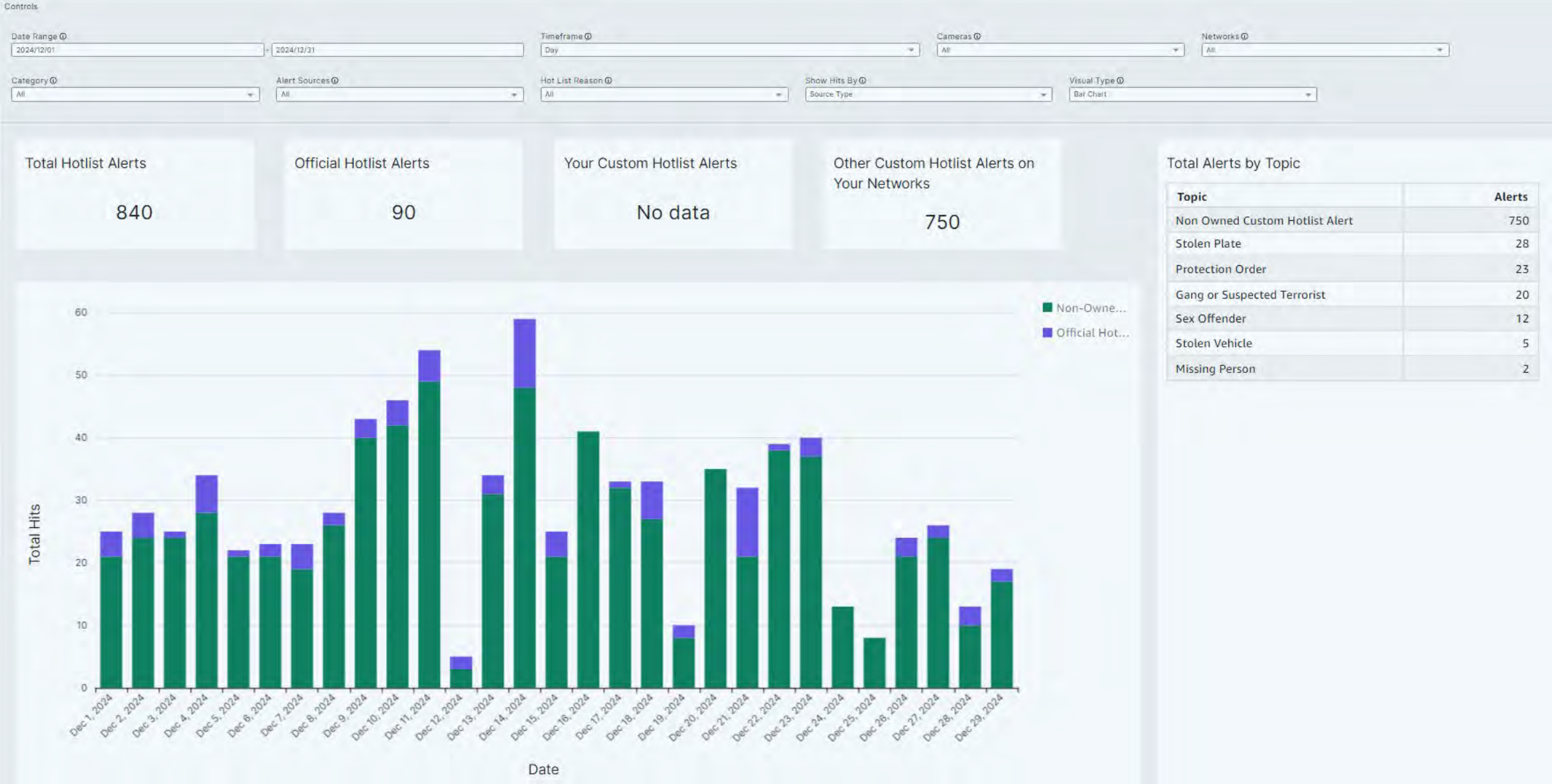
Total Unique Vehicle Volume

1,812,983

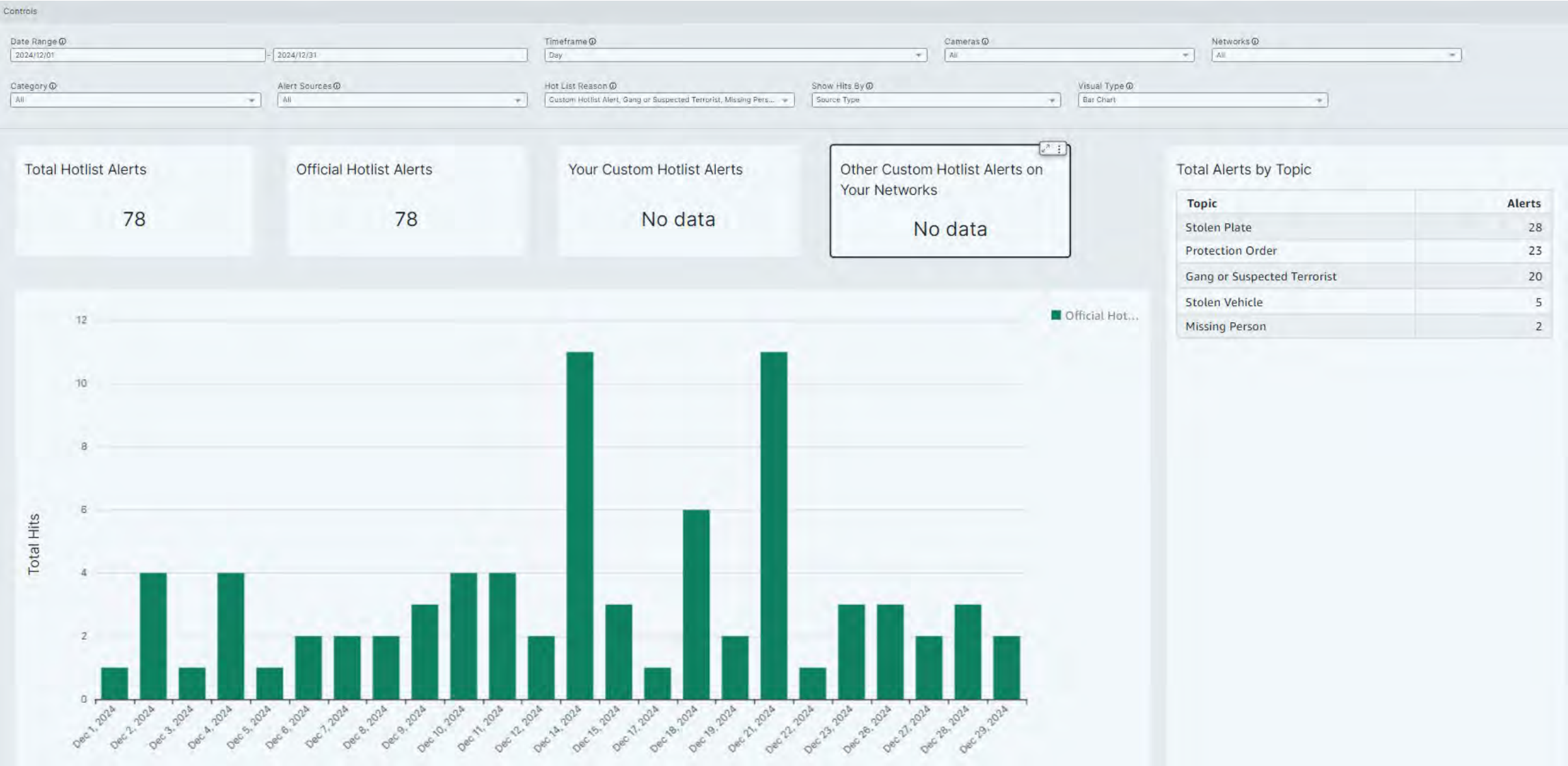
Unique Vehicle Volume



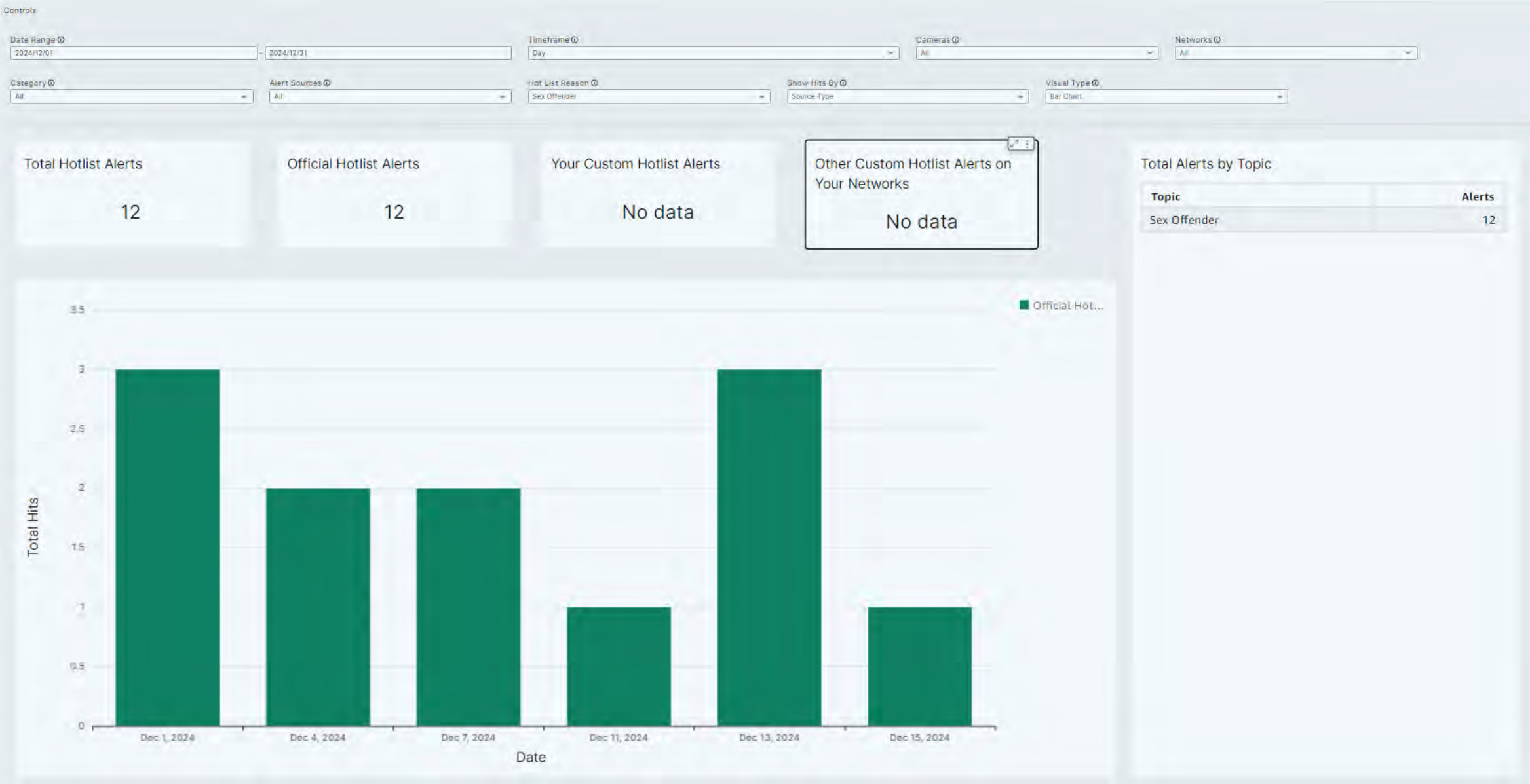
All Categories – All Hotlists



Top 6 Categories

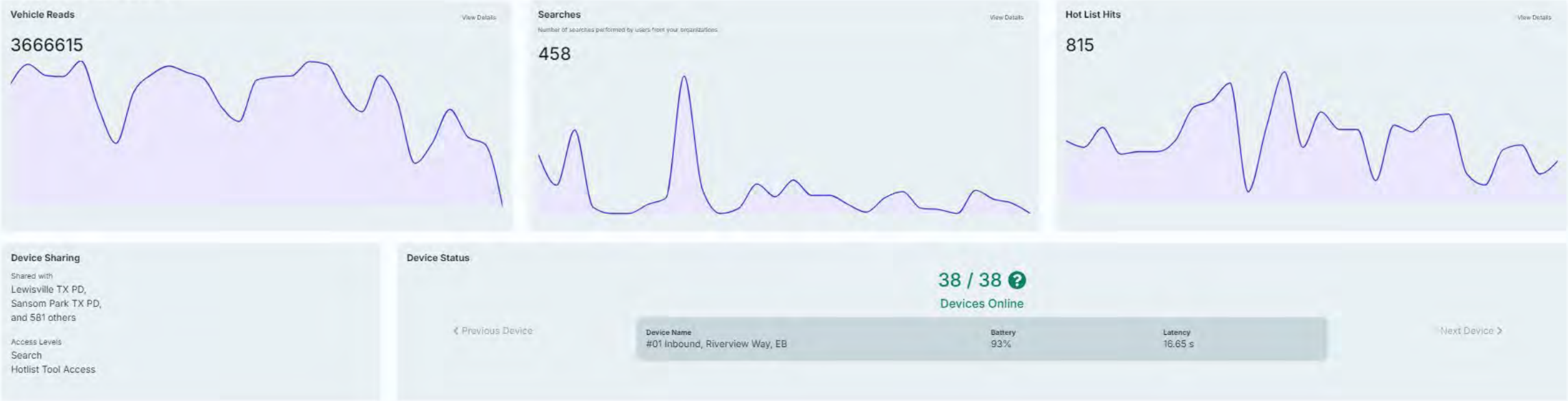


Sex Offenders



Summary Report

Insights Dashboard



#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

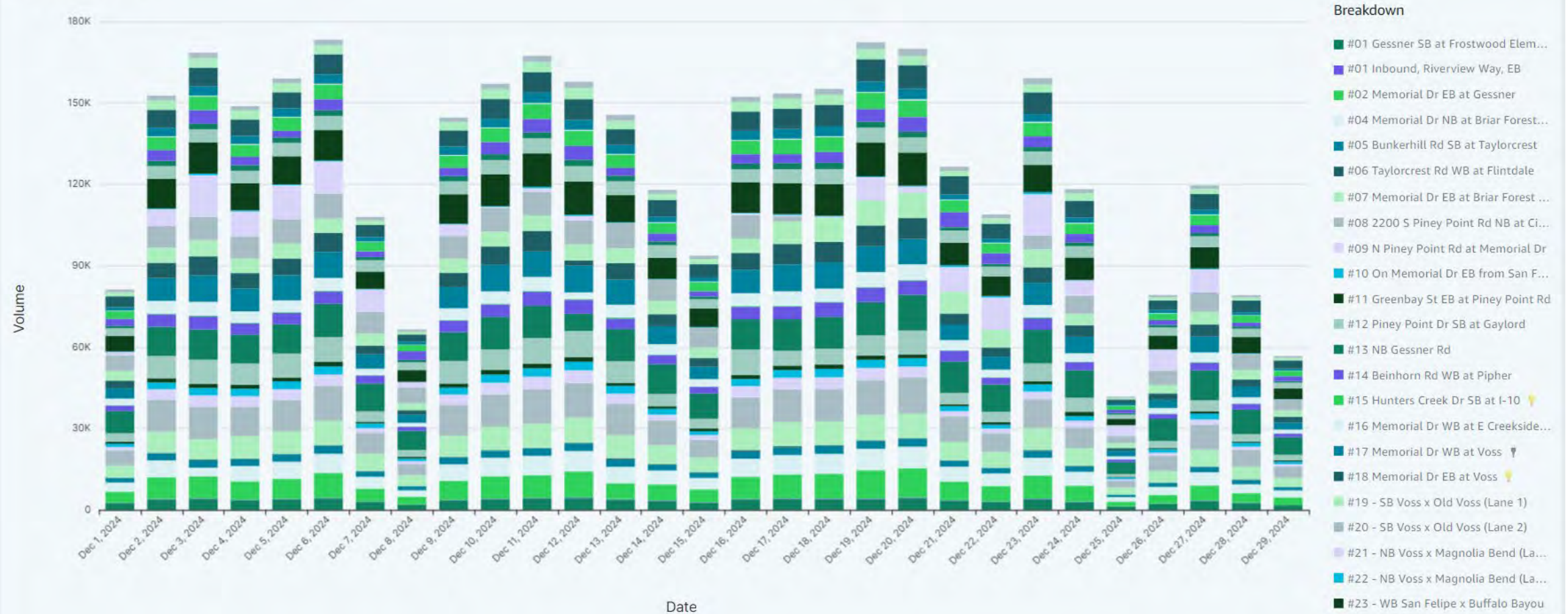
Total Vehicle Volume

3,732,385

Total Unique Vehicle Volume

1,812,983

Total Vehicle Volume



groupbysummary	Sum of Volume
#13 NB Gessner Rd	296387
#08 2200 S Piney Point Rd NB at City Limit	275765
#23 - WB San Felipe x Buffalo Bayou	259764
#07 Memorial Dr EB at Briar Forest	204266
#17 Memorial Dr WB at Voss	202964
#02 Memorial Dr EB at Gessner	192641
#12 Piney Point Dr SB at Gaylord	173016
#31 EB Memorial Dr near Tealwood	172975
#20 - SB Voss x Old Voss (Lane 2)	167301
#19 - SB Voss x Old Voss (Lane 1)	157637
#04 Memorial Dr NB at Briar Forest	156245
#21 - NB Voss x Magnolia Bend (Lane 1)	148973
#18 Memorial Dr EB at Voss	141566
#24 - NB Blalock x Memorial	126217
#28 MVPD Station S/B Memorial Drive	122891
#16 Memorial Dr WB at E Creekside Dr	107856
#14 Beinhorn Rd WB at Pipher	105548
#27 Unit 181 Blalock S/B at Taylorcrest	98276
#01 Gessner SB at Frostwood Elementary	96594
#09 N Piney Point Rd at Memorial Dr	85319
#32 WB Greenbay @ Memorial Dr	77073
#30 EB Beinhorn Rd @ Voss Rd	72567
#05 Bunkerhill Rd SB at Taylorcrest	64907
#10 On Memorial Dr EB from San Felipe	64792
Strey NB at Memorial	46806
#26 - SB Hedwig x Beinhorn	46266
#11 Greenbay St EB at Piney Point Rd	33063
#22 - NB Voss x Magnolia Bend (Lane 2)	9661
#29 - Riverbend Main Entrance	7255
#06 Taylorcrest Rd WB at Flintdale	6507
#15 Hunters Creek Dr SB at I-10	6336
#01 Inbound, Riverview Way, EB	4951
Grand Total	3732385

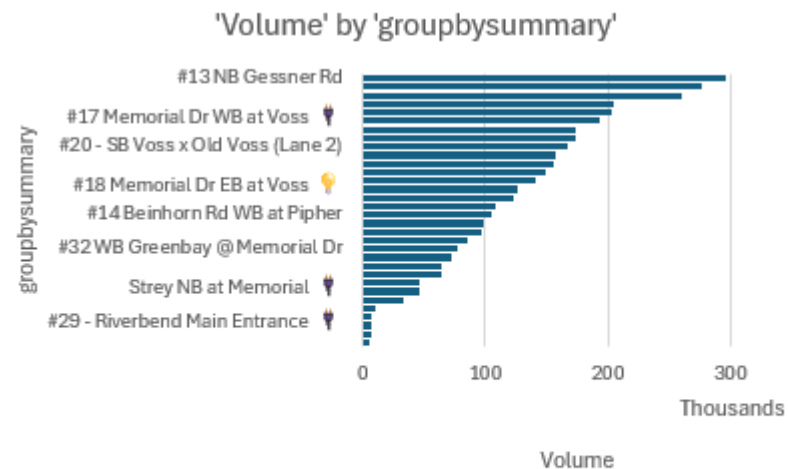


Plate Reads
By Location

Total Hotlist Alerts

828

Official Hotlist Alerts

78

Your Custom Hotlist Alerts

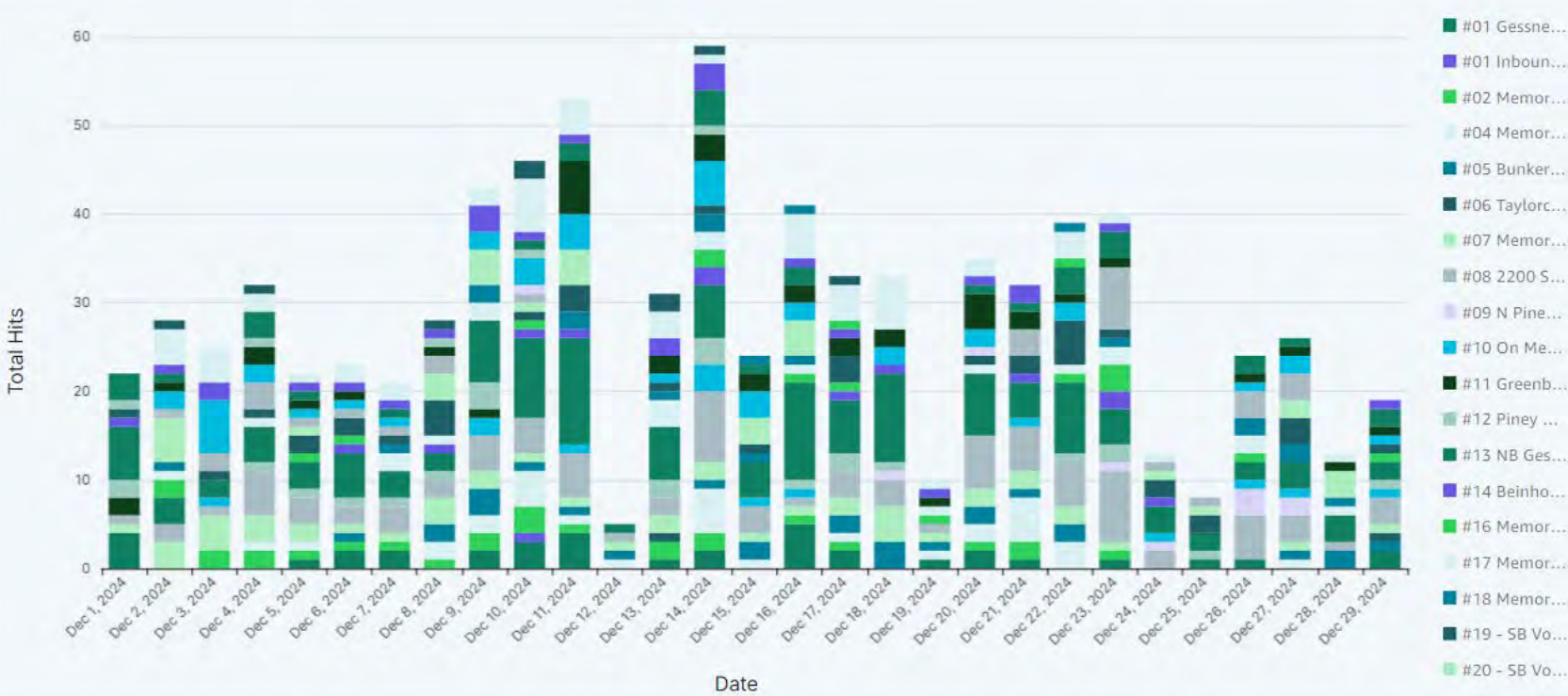
No data

Other Custom Hotlist Alerts on
Your Networks

750

Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	750
Stolen Plate	28
Protection Order	23
Gang or Suspected Terrorist	20
Stolen Vehicle	5
Missing Person	2



Hits By Camera

groupingselector	Sum of Total Hits
#07 Memorial Dr EB at Briar Forest	10
#13 NB Gessner Rd	10
#05 Bunkerhill Rd SB at Taylorcrest	8
#04 Memorial Dr NB at Briar Forest	5
#08 2200 S Piney Point Rd NB at City Limit	5
#19 - SB Voss x Old Voss (Lane 1)	4
#14 Beinhorn Rd WB at Pipher	4
#02 Memorial Dr EB at Gessner	3
#24 - NB Blalock x Memorial	3
#21 - NB Voss x Magnolia Bend (Lane 1)	3
#17 Memorial Dr WB at Voss	3
#28 MVPD Station S/B Memorial Drive	3
#18 Memorial Dr EB at Voss	3
#31 EB Memorial Dr near Tealwood	3
#01 Gessner SB at Frostwood Elementary	3
#23 - WB San Felipe x Buffalo Bayou	2
Strey NB at Memorial	1
#27 Unit 181 Blalock S/B at Taylorcrest	1
#20 - SB Voss x Old Voss (Lane 2)	1
#06 Taylorcrest Rd WB at Flintdale	1
#12 Piney Point Dr SB at Gaylord	1
#16 Memorial Dr WB at E Creekside Dr	1
Grand Total	78



Total Reads – 3,732,385

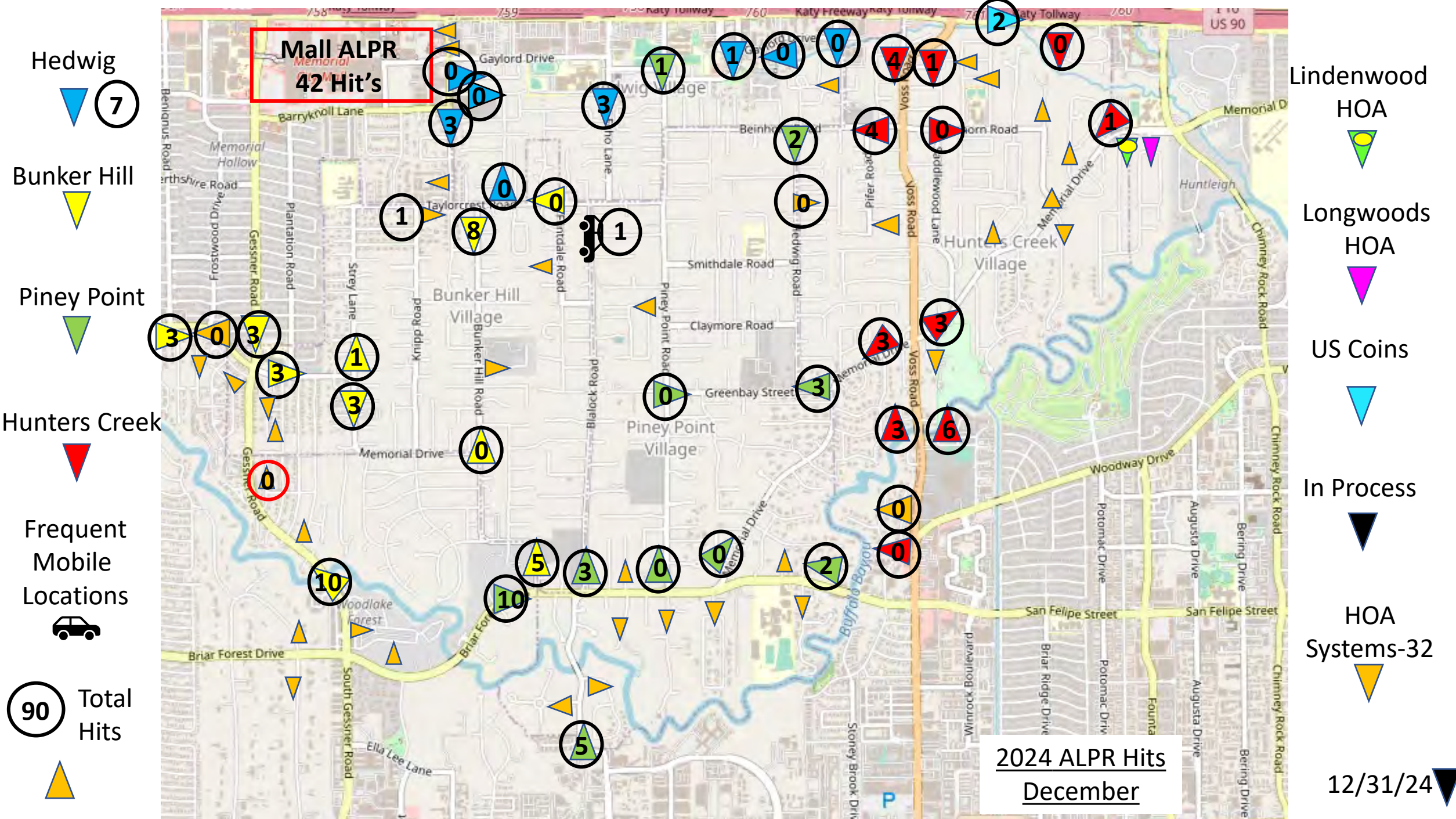
Unique Reads – 1,812,983

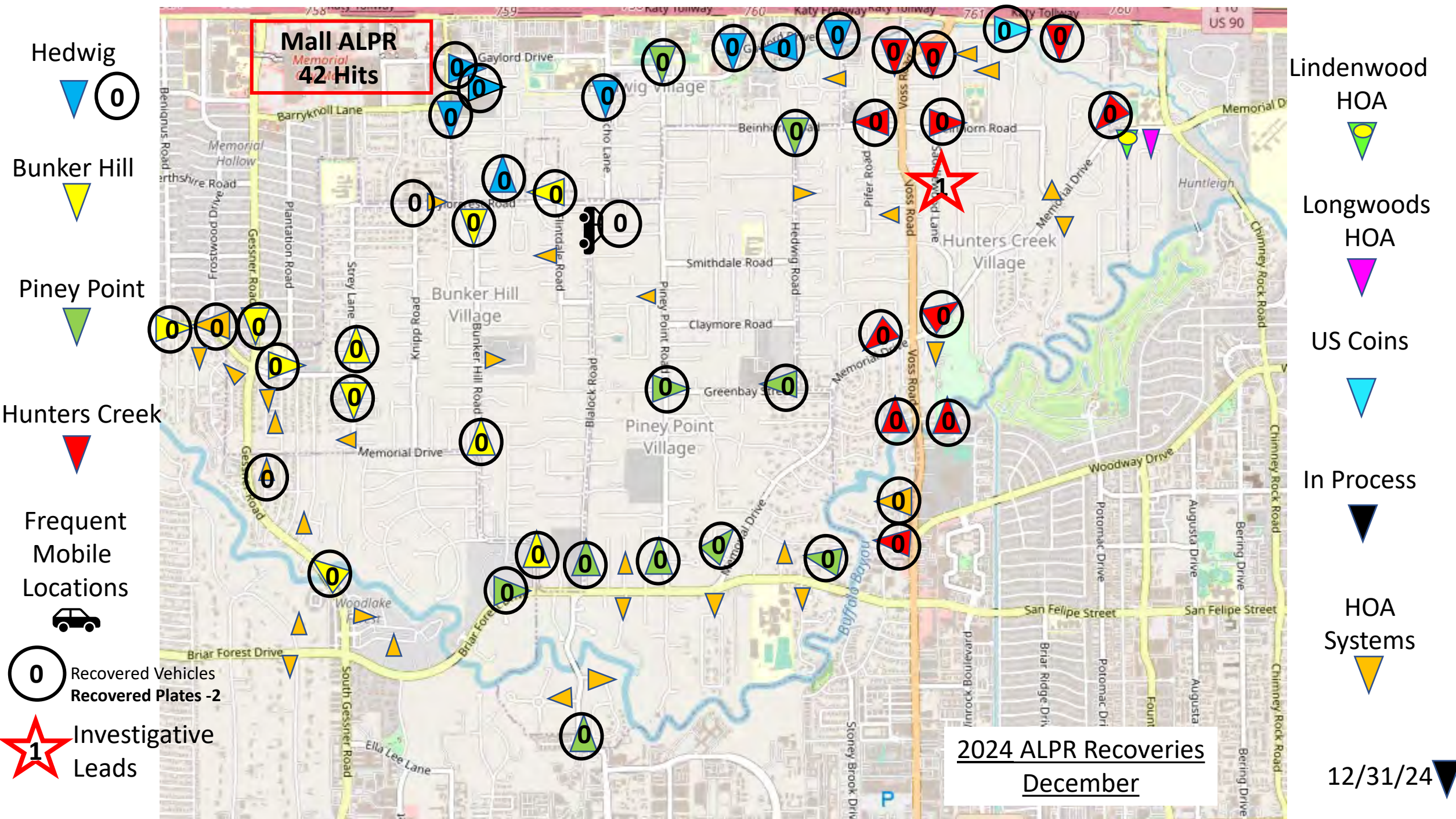
Hits- 90

6 Top Hits – 78

Hotlist – 2

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order





ALPR Recoveries						
Num	Plate	Vehicle	Loc	Val	Links	Date
1	SVL2616	Kia Soul	24	\$ 16,500.00	CC Fraud/Theft	7-Jan
2	CWS5686	Chev PU	21	\$ 10,000.00		9-Jan
3	SSP9798	GMC Arcac	19	\$ 46,000.00	Fraud	18-Jan
4	KPL1936	Chev1500	12	\$ 40,000.00	Repeat Offender	2-Feb
5	TMV3732	BMW	22	\$ 35,000.00	Fraud	16-Feb
6	SRY8618	ToyMaur	23	\$ 28,000.00		8-Mar
7	MXG5703	ToyRav4	5	\$ 26,000.00	Warrant	9-Mar
8	JBG9307	LexNX	1	\$ 13,000.00	Stolen Plate on veh	11-Mar
9	NVK8218	HyudElan	27	\$ 18,000.00		2-Apr
10	SKW4908	NissV200	2	\$ 14,000.00	Stolen Plate on veh	4-Apr
11	4463G98	Ford Mus	2	\$ 42,000.00	On tow trk	16-Apr
12	W297HO	BMW	31	\$ 55,000.00	Fraud/Fugitive	8-May
13	DOUQ11	Audi	19	\$ 60,000.00	Fraud/Fugitive	10-May
14	AM34158	Chevy	13	\$ 20,000.00	Fugitive	15-May
15	TFH8929	Jeep	22	\$ 30,000.00		9-Jun
16	BY59PS	ToyCor	13	\$ 14,000.00		13-Jun
17	RXS0863	BMW	13	\$ 21,000.00	Eluding HPD arrest	15-Jun
18	LNT9834	Hynd Alint	13	\$ 18,000.00	Drugs	27-Jun
19	TFK4209	Toy.Alt	24	N/A	IC VIN	10-Jul
20	FCW2228	Hynd/acc	13	\$ 12,500.00		18-Jul
21	SYV4647	Jeep/SUV	16	\$ 18,000.00	HPD Took Case	1-Aug
22	42036J	Trailer	23	\$ 6,000.00	Fraud	13-Aug
23	PSV8768	Honda	19	\$ 17,000.00	Mail Theft	30-Aug
24	MMT1829	Nissan Sei	Mobile	\$ 16,000.00	Mobile Test Unit	17-Sep
25	HDT9159	Ford EXP	13	\$ 35,000.00		8-Oct
26	AJ31690	Uhaul	HPD	\$ 30,000.00	abandoned	23-Oct
27	GFG9837	Toyota Cor	23	\$ 9,000.00	Civil	24-Oct
28	SLD5217	InfG37	2	\$ 34,000.00	Fugitive	7-Nov
29	AL61848	Uhaul	24	\$ 30,000.00		10-Nov
30	BW57438	Chev Tah	19	\$ 32,000.00	Fugitive	21-Nov
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\$ 746,000.00

Plate Recoveries					
Plate Recove	Date	Links	Plate Recon	Date	Links
6VKC128	1/23/2024	Owner	1C8661E	9/23/2024	Fake
RKN392	2/4/2024	Owner	1C8661E	10/3/2024	Fake
DWJ6774	2/15/2024	Owner	2481393	12/9/2024	Stolen
488105K	3/2/2024	Dup/Frd	8B0365D	12/21/2024	Fake
SKK6235	3/11/2024	Stolen			
DV7ZHH	3/18/2024	Owner			
	4/5/2024	Driver DNK			
TKX6267	4/11/2024	Arrested			
8LL173	4/29/2024	Cited/Tow			
7B2889H	5/21/2024	Cited/Tow			
KDW2425	5/23/2024	Owner			
386565H	5/25/2024	Cited/Tow			
RGJ6630	5/25/2024	Owner			
TFN6035	6/19/2024	Owner			
KSL1318	6/26/2024	Owner			
5B4575J	7/3/2024	Cited/Towed			
TKW6838	8/10/2024	Owner			
CWW2621	8/23/2024	Cited			
PSV8768	8/30/2024	On Stolen Car			
PD56229	8/30/2024	Owner			
PKM6191	9/12/2024	Cited/towed			
PMJ2303	9/18/2024	Recovered			

Firearm in vehicle	Vehicle found to be Stolen
Temp Tag	Hotlist

Located but Filed					
Date	Plate	Camera	Date	Plate	Camera
3-Jan	SFG3451	7	1-Oct	VPY1400	1
9-Jan	SGN1517	13			
28-Mar	W197102	22			
19-Jul	TPN1230	20			
28-Sep	1C7935E	8			
30-Sep	VPY1400	2			

Runaways/Missing		Community Safety Hotlist	
5 27 24	SNV9618 2	1/8/2024	LCP9497 32
7/4/2024	STC8489 9	4/19/2024	LCP9497 58
8/30/2024	RRG8054 31		
9/6/2024	VGP8503 23		

15 of 30 involved in other crimes = 50%

HOT List Hits Other Agencies				
8/5/2024	LWG4414	jersey	6	Warrant
9/13/2024	NVP4093	HPD	21	Suspects
10/28/2024	VGP9479	HCSO	6	Warrant

ALPR Stops Located not Reported as Recovered			
Plate	ALPR	Agency	Date
NLM7574	8	HPD	4-Jan
3882-E22	20	HPD	23-Jan
TLZ3887	13	C5	25-Apr
KDW2425	13	HPD	22-May
TLB1231	13	HPD	23-May
MPS5312	21	HPD	5-Jun
RXJ5040	21	HPD	28-Jul
GKN2469	21	HPD	22-Aug
1AOE392	13	HPD	23-Aug
TPT0723	13	HPD	9-Sep
VMB2435	21	HPD	27-Nov

Program Summary			
2024 Value	\$ 746,000.00	Recovered	30
2023 Value	\$ 646,500.00	Recovered	30
2022 Value	\$ 1,733,000.00	Recovered	74
2021 Value	\$ 1,683,601.00	Recovered	75
2020 Value	\$ 1,147,500.00	Recovered	61
2019 Value	\$ 438,000.00	Recovered	22
Program Total	\$ 6,394,601.00		292

INVESTIGATIVE LEADS/Solves						
Crime	Plate	Date	ALPR	Crime	Plate	Date
Package Theft	TPK9834	3-Jan	P- Kensington	Mail Theft	SJB2869	3/8/2024
BMV-Crim Mischief	100059B	3-Jan	P- US Coins	Mail Theft	SJB2869	3/15/2024
Theft of Lawn Eq	4297A98	4-Jan	2	Burglary of a Hab.	1RPFR	3/16/2024
Mail Theft	SXS7885	5-Jan	6	Burg of Hab	WV TLL2498	4/1/2024
Hotlist Theft	TPK9834	7-Jan	13	Auto Theft	TZ14122	4/11/2024
BMV suspects	SGN1517	9-Jan	13	Crim Tres	TFM3379	5/18/2024
Package Thief	BW6J592	10-Jan	Bellaire	Robbery	NMF0683	5/21/2024
FSGI	PRM6967	23-Jan	P-Still	Burglary of a Buss.	RPY6912	6/28/2024
FSGI	8XSG491	27-Jan	1	BMV	RPY6912	8/11/2024
Runaway	RKH0399	2-Feb	12	Fraud	LWG4414	8/5/2024
Theft of Lawn Eq	BW6J592	9-Feb	2	Fraud	RPY6912	8/11/2024
BMV Att	TSP9824	16-Feb	18	Burglary	VDF8058	9/23/2024
BMV		22-Feb	12	BMV	JSZ3816	10/1/2024
Susp Event	TJJ0901	4-Mar	17	Threats to School	PKX2151	10/8/2024

Crime	Date	Plate	ALPR
BMV	10/30/2024	TTB0303	8
BMV	10/11/2024	RKR0649	29
BMV's	11/2/2024	5921G11	7
BMV	11/14/2024	5635L91	Coins
Jugger	12/2/2024	LPB6281	12
Mail Thief	12/10/2024		7
FSGI	12/22/2024		26

* ALPR used to prove false report

TO: Mayor and City Council

FROM: R. Pennington, City Administrator

VIA: Village Fire Department Commission

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action on Village Fire Department.

Agenda Item: 3

Summary:

This agenda item is for VFD monthly reporting to hear and discuss the department's activity, including details on call volume and other public safety-related incidents.

- a) Update on Activities.
- b) Budget Amendment 2025-1.
- c) VFD Financial Documents, Meeting Agendas, and Minutes.

Note:

The VFD is looking to purchase a replacement ladder truck and possibly an additional piece of apparatus. These orders typically take a long time from the point of order to delivery. The VFD is confident that the purchase will not require additional funding from the city; however, it will require the department to allocate existing funds from its budget. Insurance proceeds are also expected to support this purchase. More information is expected to be presented during the meeting.

Attachments/Required Documents:

VFD Report documents.

Budget Amendment VFD 2025-1 (handout)

VFD Agenda & Minutes.



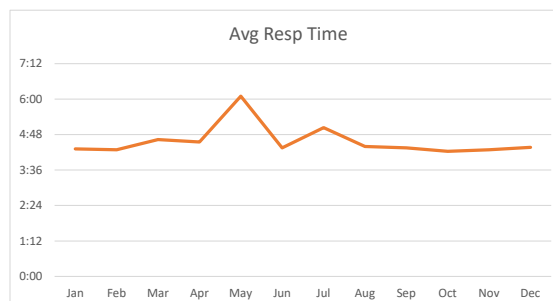
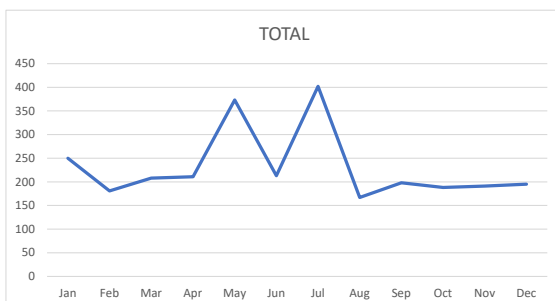
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

December 2024 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	250	181	208	211	373	213	402	167	198	188	191	195	2777
Abdominal Pain	0	1	1	2	4	3	2	2	1	5	1	1	23
Allergic Reaction	2	1	2	2	1	1	0	2	1	3	0	2	17
Animal Bite	0	0	1	0	0	0	0	2	0	0	0	0	3
Apartment Fire	0	0	0	0	0	0	1	0	0	0	0	0	1
Assult	0	1	1	0	1	1	0	0	2	1	0	0	7
Automatic Aid	3	2	3	4	1	0	0	0	0	1	2	0	16
Automatic Aid- Apartment Fire	13	6	13	10	4	2	5	0	0	2	3	0	58
Automatic Aid- Building Fire	4	2	2	3	0	1	1	0	0	2	3	0	18
Automatic Aid- Elevator Rescue	3	1	1	0	1	2	2	0	0	2	5	0	17
Automatic Aid- Entrapment MVC	1	3	1	0	1	0	0	0	0	0	2	0	8
Automatic Aid- Gas Leak	1	1	2	3	2	0	3	0	0	1	4	0	17
Automatic Aid- High Rise Fire	0	2	1	0	0	0	0	0	0	2	1	0	6
Back Pain	0	0	2	1	1	1	0	0	1	1	0	1	8
Burn Victim	0	0	0	0	0	0	2	0	0	0	0	0	2
Business Fire	0	0	0	0	0	0	0	1	1	0	0	0	2
Carbon Monoxide Detector With Symptoms	0	1	0	0	2	0	3	0	0	1	0	0	7
Carbon Monoxide Detector No Symptoms	2	3	3	1	11	8	11	7	1	3	5	6	61
Cardiac/Respiratory Arrest	1	1	0	0	0	1	0	0	2	0	1	2	8
Check a Noxious Odor	2	1	0	1	0	0	0	0	1	0	0	0	5
Check for Fire	0	0	1	0	1	0	7	0	3	0	1	0	13
Check for the Smell of Natural Gas	2	3	6	2	18	2	5	2	7	6	2	5	60
Check for the Smell of Smoke	2	2	1	2	5	2	5	4	3	0	0	0	26
Chest Pain	3	1	4	1	3	4	4	2	3	2	3	5	35
Child Locked in a Vehicle Engine and AC running	0	0	0	0	1	0	1	0	0	1	0	0	3
Child Locked in a Vehicle Engine not running	0	1	0	0	1	1	0	1	1	2	0	0	7
Choking	1	1	2	0	0	0	0	0	1	0	0	1	6
Diabetic Emergency	1	2	2	1	0	1	0	0	0	0	0	2	9
Difficulty Breathing	9	5	8	12	4	3	8	10	5	7	5	12	88
Dumpster Fire Not near Structure	0	0	0	0	1	1	0	0	0	0	1	0	3
Electrical Fire	0	0	1	0	1	0	1	1	0	3	0	0	7
Elevator Rescue	1	0	0	0	2	1	4	0	0	1	0	1	10
Entrapment- Non MVC	0	0	1	0	1	0	0	0	0	0	0	1	3
Eye Problems	0	0	0	0	0	1	0	0	0	0	0	0	1
Fall Victim	10	8	13	9	11	8	6	12	9	13	17	18	134
Fire Alarm Business	8	6	3	6	9	9	6	3	3	4	5	3	65
Fire Alarm Church or School	10	6	3	4	9	8	6	11	4	2	4	9	76
Fire Alarm Residence	36	28	23	25	57	38	59	26	45	31	32	31	431
Gas Leak	3	0	5	4	15	1	3	2	6	4	2	2	47
Grass Fire	0	0	0	0	0	0	1	0	0	1	2	0	4
HAZMAT Emergency	0	0	0	0	0	1	0	1	0	0	0	0	2
Headache- Stroke symptoms not present	0	0	0	2	0	1	0	1	2	0	0	0	6
Heart Problems	8	6	4	6	6	5	2	3	4	9	4	2	59
Heat/Cold Exposure	1	0	0	0	0	2	2	3	2	0	0	0	10
Hemorrhage/Laceration	1	2	1	1	1	1	1	4	4	2	4	2	24
House Fire	2	0	1	1	6	4	3	1	0	0	2	1	21
Injured Party	4	4	4	3	4	4	4	2	5	2	2	1	39
Medical Alarm	6	5	4	2	9	3	5	11	6	3	4	1	59
Motor Vehicle Collision	23	15	21	25	21	24	31	13	20	21	14	22	250
Motor Vehicle Collision with Entrapment	0	0	1	1	2	0	1	0	0	0	2	0	7
Object Down in Roadway	6	1	5	6	17	5	67	2	0	0	0	0	109
Oven/Appliance Fire	1	0	0	0	0	0	1	0	0	3	0	0	5
Overdose/Poisoning	1	1	2	0	3	0	2	1	1	3	4	0	18
Possible D.O.S.	1	0	1	2	0	0	0	1	0	1	0	1	7
Powerlines Down Arcing/Burning	3	0	3	6	41	14	66	2	0	0	5	2	142
Pregnancy/ Childbirth	1	0	0	0	0	0	0	0	2	0	0	1	4
Psychiatric Emergency	3	6	2	2	3	2	4	1	4	1	1	0	29
Seizures	4	2	8	4	2	1	7	0	4	3	0	4	39
Service Call Non-emergency	14	16	12	15	36	8	17	10	8	5	16	10	167
Shooting/Stabbing	1	0	0	0	2	1	0	0	0	0	1	0	5
Sick Call	21	15	15	19	23	20	19	8	11	9	17	13	190
Smoke in Business	1	0	0	0	0	0	0	0	0	0	0	0	1
Smoke in Residence	1	0	1	1	0	1	0	0	1	0	1	0	6
Stroke	5	1	3	2	3	1	5	4	1	3	1	4	33
Transformer Fire	3	0	2	2	11	1	11	0	1	0	0	0	31
Trash Fire	0	0	0	0	1	0	0	0	1	0	0	0	2
Traumatic Injury	1	3	0	1	0	0	0	0	3	0	1	1	10
Unconscious Party/Syncope	14	9	7	10	10	11	7	8	9	13	10	16	124
Unknown Medical Emergency	1	2	3	5	1	3	1	3	4	8	1	10	42
Vehicle Fire	4	3	1	2	3	0	0	2	2	1	0	1	19
Wash Down	1	1	1	0	0	0	0	0	1	0	0	1	5

Month	# of Incidents	Avg Resp Time
Jan	174	4:19
Feb	126	4:17
Mar	151	4:38
Apr	148	4:33
May	279	6:06
Jun	166	4:21
Jul	267	5:02
Aug	139	4:24
Sep	166	4:21
Oct	155	4:14
Nov	132	4:17
Dec	167	4:22
	2070	4:34

Note: Nat'l Std Fire Response Time: 6:50
Note: Nat'l Std Fire EMS Time: 6:30



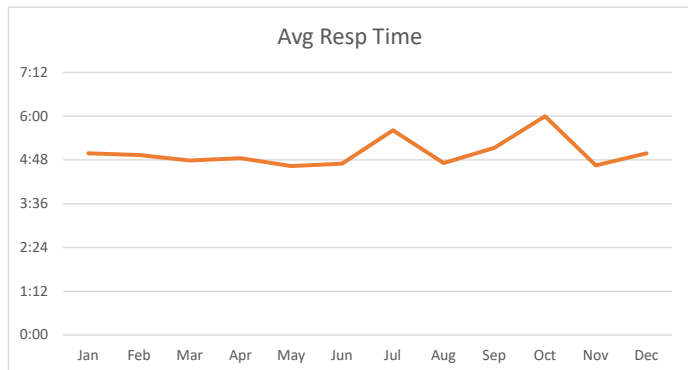
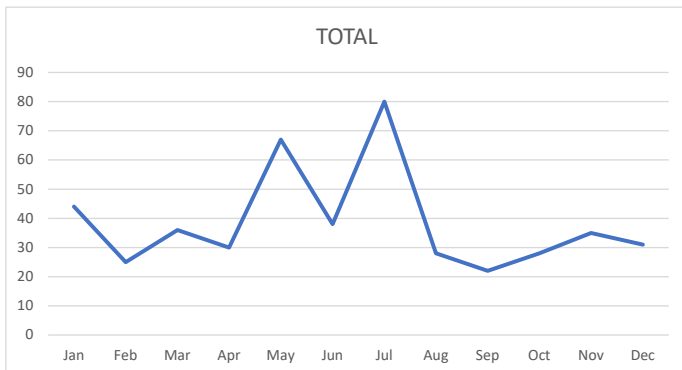


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Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

December 2024 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	44	25	36	30	67	38	80	28	22	28	35	31	464
Abdominal Pain	0	0	1	0	1	0	0	0	0	0	0	0	2
Allergic Reaction	0	1	0	0	0	0	0	0	0	1	0	0	2
Animal Bite	0	0	0	0	0	0	0	0	1	0	0	0	1
Assult	0	0	0	0	1	0	0	0	0	0	0	0	1
Back Pain	0	0	1	0	0	0	0	0	0	0	0	0	1
Business Fire	0	0	0	0	0	0	0	0	1	0	0	0	1
Carbon Monoxide Alarm with Symptoms	0	0	0	0	0	0	2	0	0	0	0	0	2
Carbon Monoxide Detector No Symptoms	0	0	1	0	1	0	3	0	0	0	1	2	8
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0	0	0	0	0	1	2
Check for the Smell of Natural Gas	0	1	2	0	2	1	0	0	0	1	0	1	8
Check for the Smell of Smoke	0	0	0	0	0	0	1	1	0	0	0	0	2
Chest Pain	0	0	2	0	0	0	0	0	0	0	0	2	4
Child Locked in a Vehicle Engine not running	0	0	0	0	0	1	0	1	0	1	0	0	3
Choking	0	1	0	0	0	0	0	0	1	0	0	0	2
Difficulty Breathing	2	2	3	0	1	0	0	2	0	0	1	1	12
Electrical Fire	0	0	0	0	0	0	0	0	0	1	0	0	1
Fall Victim	1	1	4	1	3	1	2	1	0	2	4	1	21
Fire Alarm Business	0	0	0	0	1	0	0	0	0	0	0	0	1
Fire Alarm Church or School	5	0	1	1	2	4	0	3	0	1	1	2	20
Fire Alarm Residence	13	7	7	8	11	12	18	6	10	11	15	10	128
Gas Leak	3	0	0	3	0	0	1	0	1	0	0	1	9
Headache- Stroke symptoms not present	0	0	0	1	0	0	0	0	0	0	0	0	1
Heart Problems	0	1	1	1	1	0	0	0	0	1	1	0	6
Heat/Cold Exposure	0	0	0	0	0	1	0	0	1	0	0	0	2
Hemorrhage/Laceration	1	0	0	0	0	0	0	0	1	0	0	1	3
House Fire	0	0	0	0	2	1	0	0	0	0	0	0	3
Injured Party	0	0	0	1	2	0	0	0	0	0	0	0	3
Medical Alarm	2	1	1	1	1	0	2	3	0	1	0	0	12
Motor Vehicle Collision	1	1	2	1	3	1	1	2	2	3	2	1	20
Motor Vehicle Collision with Entrapment	0	0	0	0	1	0	0	0	0	0	0	0	1
Object Down in Roadway	3	0	2	1	4	1	19	0	0	0	0	0	30
Overdose/Poisoning	0	0	0	0	1	0	0	1	0	0	1	0	3
Possible D.O.S.	1	0	1	0	0	0	0	0	0	0	0	0	2
Powerlines Down Arcing/Burning	2	0	1	1	9	5	16	2	0	0	3	1	40
Pregnancy/ Childbirth	0	0	0	0	0	0	0	0	0	0	0	1	1
Psychiatric Emergency	0	0	0	1	0	0	2	1	0	1	1	0	6
Seizures	0	0	0	0	1	0	0	0	0	0	0	0	1
Service Call Non-emergency	4	4	3	6	9	2	2	1	2	0	1	0	34
Shooting/Stabbing	0	0	0	0	2	1	0	0	0	0	1	0	4
Sick Call	2	1	1	2	3	4	3	1	1	1	2	3	24
Smoke in Residence	0	0	0	0	0	1	0	0	0	0	0	0	1
Stroke	2	0	2	0	1	0	0	1	0	1	0	1	8
Transformer Fire	1	0	0	0	2	0	4	0	0	0	0	0	7
Traumatic Injury	1	0	0	0	0	0	0	0	1	0	0	1	3
Unconscious Party/Syncope	0	2	0	1	2	1	3	1	0	2	1	1	14
Unknown Medical Emergency	0	1	0	0	0	1	1	1	0	0	0	0	4

Month	# of Incidents	Avg Resp Time
Jan	23	4:59
Feb	16	4:56
Mar	29	4:47
Apr	18	4:51
May	47	4:38
Jun	29	4:42
Jul	50	5:37
Aug	23	4:43
Sep	17	5:08
Oct	24	6:00
Nov	24	4:39
Dec	27	4:59
	327	4:59



VFD BUDGET AMENDMENT 2025-1



REV GROUP

EMERGENCY RESPONSE

Brandon, SD | Charlotte, MI | Ephrata, PA | Snyder, NE
SPARTANER.COMSourcewell
Formerly NJPW

Awarded Contract

Vendor Contract #113021-RVG-4

December 10, 2024

Village Fire Department
901 Corbindale Road
Houston, Texas 77024City of Bunker Hill Village, Member ID #234184
City of Hedwig Village, Member ID# 179843
City of Hunters Creek Village, Member ID# 173594

We are pleased to offer you ERV010 ERV Star Side Mount Pumper, Metro Star, Single Axle, 750 Gal Tank, 2000 GPM Pump and SME006 Smeal 107' Rear Mount Aerial Ladder, Gladiator, Tandem Axle, 500 Gal Tank, 2000 GPM Pump through the Sourcewell® Contract, based on the provided specifications and drawings.

	ERV010 Pumper	SME006 Aerial
MSRP	\$1,683,140.44	\$2,273,641.74
Sourcewell Discount	(-\$94,692.44)	(-\$152,461.74)
Discount Percentage	5.63%	6.71%
Price Per Unit (1 each)	\$1,588,448.00	\$2,121,000.00
Total Contract Price	\$3,709,448.00	
Multi-Unit Discount	(-\$79,313.00)	
Final Contract Price	\$3,630,135.00	

Prices above do not include any Federal, State or local taxes.

We look forward to providing your agency with an industry leading apparatus. Our legacy of expertise means we build your apparatus from the ground up on a foundation ready to handle your specific response equipment and route needs. We strategically configure your apparatus design to represent the best possible mix of safety, speed, agility, ergonomics, and serviceability.



Capital Replacement Fund Schedule

Option to show \$200,000 contribution for 2025, then increasing 85,000 each year beginning 2026

Vehicles		Life (years)	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
2017 Ladder	15											4,400,000.00
2020 Pumper 1	20											
2008 Pumper 2	20					1,950,635.07						
2014 Deputy Chief's Vehicle	10			150,000.00								
2019 Fire Chief's Vehicle	10							90,000.00				
2020 Utility Vehicle	10								75,000.00			
2023 Medic 1	10		186,710.00									
2023 Medic 2	10		186,710.00									
2014 Medic 3	10						300,000.00					
2012 Reserve Medic				sell (see below)								
2017 Fire Marshal's Vehicle	10					90,000.00						
Total to be spent for Vehicles			373,420.00	0.00	150,000.00	0.00	2,040,635.07	300,000.00	90,000.00	75,000.00	0.00	4,400,000.00

[illegible]

Balance

[illegible]

VFD Meeting Agendas, and Minutes

VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING AGENDA
Wednesday, January 22, 2025, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **Wednesday, January 22, 2025, at 6:00 P.M.**, 901 Corbindale Road, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – Regular Monthly Board Meeting Minutes November 20, 2024
 - B. Approval of Bills Paid – November and December 2024
 - C. Approval of Annual Calendar
4. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS** - The Board of Commissioners will receive a report from Marc Schwartz and discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.
5. **REPORTS**
 - A. Treasurer's Financial Reports and possible action – November and December 2024
 - B. Administrator's Report and possible action – November and December 2024
 - C. Investment Report – December Report
 - D. Budget Committee Meeting Report
 - E. Audit Committee Meeting Report
 - F. Fire Chief's Report and possible action –Annual Report 2024
6. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:
 - A. Presentation from Kenneth Oliver of TMRS regarding an adjustment to TMRS contributions
7. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** – The Board will discuss and consider possible action on the following:
 - A. QuickBooks Conversion Update
 - B. ORW Engagement Letter, Contract Changes
 - C. Siddons Martin Invoices
 - D. Budget Process Presentation
 - E. Salary Survey

I certify that the agenda for the 22nd of January 2025 Regular Monthly Board Meeting was posted at the fire department this the 17th day of January 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 for further information.

- F.** Discussion and possible action to purchase ladder truck, engine and deputy chief vehicles
- 8.** **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
 - A.** Executive session pursuant to Section 551.071 authorizing a governmental body to seek legal advice about pending on contemplated litigation.
- 9.** **FUTURE TOPICS**
- 10.** **NEXT MEETING DATE**
February 26, 2025
- 11.** **ADJOURNMENT**

I certify that the agenda for the 22nd of January 2025 Regular Monthly Board Meeting was posted at the fire department this the 17th day of January 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 for further information.

Minutes
**VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD
MEETING**

Wednesday, November 20, 2024, 6:00 P.M.

1. **CALL TO ORDER**

A regular fire commission meeting of the Village Fire Department was held on Wednesday, November 20, 2024, at 901 Corbindale, Houston, Texas 77024. It began at 6:03 p.m. and was presided over by Keith Brown. The secretary was present.

Present & Voting Were:

City of Bunker Hill Village
City of Hedwig Village
City of Hunters Creek
City of Hilshire Village
City of Piney Point Village
City of Spring Valley Village

Commissioner Keith Brown, Chair
Commissioner Matt Woodruff
Commissioner Rob Adams, Secretary
Commissioner Robert (Bob) Buesinger
Commissioner Henry Kollenberg, Vice Chair
Commissioner Allen Carpenter, Treasurer

Present Were:

City of Bunker Hill Village
City of Hedwig Village
City of Hilshire Village
City of Spring Valley Village

Alternate Clara Towsley
Alternate Patrick Breckon
Alternate Mike Garofalo
Alternate John Lisenby

Village Fire Department
Administrative Staff Katherine Stuart

Fire Chief, Howard Miller

Randle Law Firm

Attorney Brandon Morris

Not Present Were:

City of Hunters Creek
City of Piney Point Village

Alternate John DeWitt
Alternate Aliza Duff

Village Fire Department

Administrative Staff Amy Buckert (attended virtually)

2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
None

3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. Approval of Minutes – Regular Monthly Board Meeting Minutes October 23, 2024

B. Approval of Bills Paid – October 2024

Motion: Carpenter
Second: Woodruff
Unanimously approved.

Motion to take Exec Session out of order.

Motion: Carpenter
Second: Brown
Unanimously approved.

4. REPORTS

- A. Treasurer's Financial Reports and possible action – October 2024
- B. Administrator's Report and possible action – October 2024
 - Report Attached to Minutes
- C. Fire Chief's Report and possible action –October 2024

Staffing:

- Chief Miller advised that Firemedic Jason Salazar is still off with a torn meniscus. Captain Ekblaw is off with a knee injury due to the Ladder 1 wreck.
- The Captain's Test and Assessment was held 11/18-19/2024. Congratulations to Firemedic Derek Eckermann for coming in number 1.

Apparatus and Equipment:

- Chief advised that Engine 2 has a starter and flywheel problem. Ladder 1 is out of Service due to an accident. The Department will obtain a Loaner Engine from Metro Fire Equipment.
- Six Chainsaws were ordered.

Major Incidents:

- On November 17 at 5:30 am the ladder truck was responding to a vehicle accident between Gessner and Bunker Hill Road. This required the ladder to drive down to the beltway and make a U-turn. As the vehicle was making the U-turn it slid and hit one of the overpass bridge pillars. The ladder truck sustained serious damage that required extrication tools to remove the officer on the right front side of the vehicle. Both the officer and the driver were transported to Greater Heights Hospital to be checked out. Both were released the same day with only minor injuries.
- There was some Board discussion around accountability and driver safety and training. Commissioners Kollenberg and Woodruff both expressed concern at the number of accidents that have occurred and whether drivers are being cautious enough out on the roads.

October 2024 Incidents:

- Fire Incidents: 83
- EMS type Incidents: 90
- Service Calls Non-Emergency: 5
- HFD Calls: 10
- Total incidents: 188
- Average Response Time: 4 Minutes 14 Seconds
EMS 1st response time: (Natl Standard is 6:30)
Fire: (Natl Standard is 6:50)

Projects and Events:

- Chief Miller advised that Communications with PS Lightwave to the Houston radio system are now complete. Staff is working to migrate the station's internet and TV service to PS Lightwave. Once complete, the

Department will eliminate Xfinity/Comcast.

- The Department has now received the award letter for the Derecho FEMA reimbursement. The total cost of the event was \$14,421.57. FEMA will reimburse the department \$10,816.18. The Department's share is \$3,605.39. The money has not yet been received.
- The Department received the award letter for the Hurricane Beryl FEMA reimbursement. The total cost of the event was \$28,927.00. FEMA will reimburse the department \$21,695.25. The Department's share is \$7,231.75. The money has not yet been received.
- An awards luncheon has been held or scheduled for each shift. The luncheon for C-Shift is being held Saturday, November 23 at 2:00 pm.
- Also on November 23rd, Rocky Johnson will be representing the Village Fire Department at the "Battle of the Badges" boxing event in Galveston.

5. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:

A. Roof update

Roof is complete, there are a couple of punchlist items to be corrected. Once the report is received, the project can be closed out.

6. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** – The Board will discuss and consider possible action on the following:

A. Budget Committee Meeting (set meeting dates) – Discuss Meeting Dates for Budget in December meeting

Administrator to set meeting dates via email

Motion: Woodruff

Second: Carpenter

Unanimously approved.

B. Audit Committee Meeting (set meeting dates) – Administrator to set meeting dates via email

C. Proposed Policies –

Administrator to follow rules for local governments

Motion: Woodruff

Second: Kollenberg

Unanimously approved.

D. Approval of VMIG Board Recommendation for Plan Year 2025 Insurance Carriers all approved.

Motion: Carpenter

Second: Adams

Unanimously approved.

7. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS** - The Board of Commissioners will discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.

There is an estimated \$72,000 in fraudulent charges, the forensic auditors suspect approximately 20% of those are valid charges, and 80% are actually fraudulent. This amounts to an estimated \$58,000 in suspected fraud.

Recommendations coming out of the forensic audit include reducing the number of credit cards issued and that each cardholder holds their own card for accountability purposes.

8. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive session pursuant to Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following positions:
- Administrator/Finance Director

Board agreed to accommodate Director with remote work temporarily with the option to revisit options at a future date, deferred to Chair to enlist assistance from external resources with QuickBooks conversion.

9. **FUTURE TOPICS**

10. **NEXT MEETING DATE**

December 18, 2024

Leave necessity of meeting up to Chair

Motion: Woodruff

Second: Brown

Unanimously approved.

11. **ADJOURNMENT**

Fire Department

FY25 Fire Commission Meeting Calendar

Date	Action	Who
January		
1/22/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
1/22/2025	<i>Budget Process Presentation</i>	Admin/FD, Chief, Commission
February		
2/26/2025	Budget Discussion #1	Admin/FD, Chief, Commission
2/26/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
March		
3/26/2025	Budget Discussion #2	Admin/FD, Chief, Commission
3/26/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
April		
4/23/2025	Budget Discussion #3	Admin/FD, Chief, Commission
4/23/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
May		
5/28/2025	Budget Discussion #4	Admin/FD, Chief, Commission
5/28/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
5/28/2025	Adopt Budget	Admin/FD, Chief, Commission
June		
6/25/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
July		
7/23/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
August		
8/27/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
Septmeber		
9/24/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
October		
10/22/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
November		
11/19/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
December		
12/17/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission

VFD Financial Documents

Oliver, Rainey, & Wojtek, LLP
2909 Sherwood Way Ste. 300
San Angelo, TX 76901
512-756-4904

Independent Accountants' Compilation Report

To Management
Village Fire Department
Houston, TX

Management is responsible for the accompanying financial statements of Village Fire Department General Fund, Capital Replacement Fund, Facility Fund, and Ambulance Billing Fund, which comprise the statements of assets, liabilities, and fund balance - cash basis as of November 30, 2024, the related statements of receipts and expenditures - from cash transactions for the one month and eleven months then ended, the changes in fund balance from cash transactions for the eleven months then ended, and the statements of changes in cash balances - from cash transactions for the one month and eleven months then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

However, we did become aware of departures from financial statements prepared from cash transactions. The Village Fire Department maintains its accounting records using the modified cash basis method of accounting. Inventory, prepaids, deferred revenue, and payroll payables are currently reported in the financial statements. The effects of these departures from the cash basis of accounting have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Department's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Oliver, Rainey, & Wojtek, LLP

San Angelo, TX
December 31, 2024

Village Fire Department
Statement Of Assets, Liabilities, and Fund Balance
Cash Basis
November 30, 2024

	<u>General Fund</u>	<u>Capital Replacement Fund</u>	<u>Facility Fund</u>	<u>Ambulance Billing Fund</u>	<u>Combined Total</u>
Assets					
Cash					
Stellar Bank General Fund	\$ 595,550.34	\$ 0.00	\$ 0.00	\$ 0.00	\$ 595,550.34
Stellar Bank Savings	732,244.45	0.00	0.00	0.00	732,244.45
Texas Class - General Fund (0003)	378,496.15	0.00	0.00	0.00	378,496.15
Stellar Bank-Capital Replacement	0.00	717.75	0.00	0.00	717.75
Texas Class - Capital Replacement (0001)	0.00	534,532.05	0.00	0.00	534,532.05
Stellar Bank-Ambulance Billing	0.00	0.00	0.00	315,679.16	315,679.16
WFB - Ambulance Billing Account	0.00	0.00	0.00	4,605.64	4,605.64
Texas Class - Ambulance (0004)	0.00	0.00	0.00	367.94	367.94
Stellar Bank-Facility Fund	0.00	0.00	3,144.88	0.00	3,144.88
Texas Class - Facility Fund (0002)	0.00	0.00	96,991.91	0.00	96,991.91
Total Cash & Certificates	1,706,290.94	535,249.80	100,136.79	320,652.74	2,662,330.27
Gasoline & Oil Inventory	8,691.84	0.00	0.00	0.00	8,691.84
Prepaid Expenses	9,055.13	0.00	0.00	0.00	9,055.13
Prepaid Insurance	13,788.28	0.00	0.00	0.00	13,788.28
Interfund Receivables/Payables	(45,219.31)	45,279.40	0.00	(60.09)	0.00
Total Assets	<u>\$ 1,692,606.88</u>	<u>\$ 580,529.20</u>	<u>\$ 100,136.79</u>	<u>\$ 320,592.65</u>	<u>\$ 2,693,865.52</u>
Liabilities and Fund Balance					
Liabilities					
FICA Payable	\$ 34,972.40	\$ 0.00	\$ 0.00	\$ 0.00	\$ 34,972.40
Fed Income Tax W/H Payable	24,803.32	0.00	0.00	0.00	24,803.32
Retirement Contrib. Payable	68,178.48	0.00	0.00	0.00	68,178.48
Ambulance Funds Payable	0.00	0.00	0.00	320,592.65	320,592.65
Retainage Payable	0.00	0.00	234,038.94	0.00	234,038.94
Assessments Paid in Advance	396,395.33	16,666.67	0.00	0.00	413,062.00
Total Liabilities	<u>524,349.53</u>	<u>16,666.67</u>	<u>234,038.94</u>	<u>320,592.65</u>	<u>1,095,647.79</u>
Fund Balance	<u>1,168,257.35</u>	<u>563,862.53</u>	<u>(133,902.15)</u>	<u>0.00</u>	<u>1,598,217.73</u>
Total Liabilities & Fund Balance	<u>\$ 1,692,606.88</u>	<u>\$ 580,529.20</u>	<u>\$ 100,136.79</u>	<u>\$ 320,592.65</u>	<u>\$ 2,693,865.52</u>

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	Actual For 1 Month Ended November 30, 2024	Actual For 11 Months Ended November 30, 2024	Budget For 11 Months Ended November 30, 2024	Variance Over/(Under) Budget	Total Annual Budget
Receipts					
City Assessments (Note 1)	\$ 792,790.66	\$ 8,720,697.26	\$ 8,720,697.26	\$ 0.00	\$ 9,513,487.85
Grant Income	21,695.25	32,511.43	0.00	32,511.43	0.00
Miscellaneous Income	527.31	21,905.88	0.00	21,905.88	0.00
Interest/Dividend Income	4,733.25	46,033.12	0.00	46,033.12	0.00
Total Receipts	819,746.47	8,821,147.69	8,720,697.26	100,450.43	9,513,487.85
Capital Expend. (Note 3)	0.00	158,027.66	180,947.17	(22,919.51)	199,033.25
Personnel Expenditures					
Salaries	451,604.20	4,830,783.17	5,037,974.58	(207,191.41)	5,478,605.00
Overtime Regular	45,474.91	294,968.99	248,833.34	46,135.65	296,000.00
Overtime-Medical Standby	1,290.29	4,527.80	0.00	4,527.80	0.00
Overtime-Training	0.00	0.00	11,330.00	(11,330.00)	0.00
Overtime-CPR	1,183.57	8,287.31	9,245.28	(957.97)	10,085.76
Longevity	2,014.00	21,708.00	20,166.67	1,541.33	22,000.00
Higher Class	6,028.30	24,096.39	29,661.66	(5,565.27)	37,539.99
Prof. Certification Pay	5,192.92	58,565.38	58,250.00	315.38	66,000.00
457 Plan Contribution	0.00	0.00	101,608.56	(101,608.56)	110,845.70
FICA Tax	35,342.17	361,040.06	417,103.56	(56,063.50)	455,212.98
Basic Life, ADD & LTD Ins.	1,684.31	27,080.16	31,578.20	(4,498.04)	34,448.94
Retirement - TMRS	32,456.24	332,356.26	369,708.36	(37,352.10)	403,509.11
Health Insurance	78,294.86	808,628.39	1,062,541.27	(253,912.88)	1,126,233.37
Workmens' Comp Insurance	3,303.88	65,051.09	65,680.53	(629.44)	71,651.48
Meal Allowances	3,833.31	42,666.39	42,163.88	502.51	46,000.03
Total Personnel Expenditures	667,702.96	6,879,759.39	7,505,845.89	(626,086.50)	8,158,132.36
Operational Expenditures					
Ambulance Medical Supplies	3,948.93	46,154.87	64,169.29	(18,014.42)	70,000.02
Dues/Subscriptions/Manuals	200.00	3,868.10	2,235.75	1,632.35	2,439.00
Building Maintenance	0.00	17,881.09	24,651.21	(6,770.12)	26,892.22
Station Supplies	1,558.64	14,738.17	17,050.00	(2,311.83)	18,600.00
IP Address VPN-PS Lightwave	0.00	5,246.02	8,085.00	(2,838.98)	8,820.00
Internet, Phones & TV-Comcast	1,667.38	18,900.10	20,483.34	(1,583.24)	23,300.00
Mobile Device Serv.-T Mobile	974.56	8,035.36	6,727.90	1,307.46	8,566.80
City of Houston Radio System	0.00	15,164.70	18,040.00	(2,875.30)	19,680.00
Comm.-Motorola 47 & Nice	0.00	40,819.43	38,683.33	2,136.10	41,900.00
Inc. Rec&CAD-Propheonix	0.00	25,297.22	22,866.66	2,430.56	25,300.00
Trn.Soft.&Veh.Checks-Vector	0.00	8,078.07	7,150.01	928.06	8,100.00
EMS Protocol App - Handevy	0.00	5,234.25	4,775.00	459.25	6,300.00
EMS Eq Maint-ProCare/Stryker	0.00	20,544.63	19,250.00	1,294.63	21,000.00
Public Education & Relations	0.00	0.00	4,583.34	(4,583.34)	5,000.00
Inspections	0.00	0.00	183.34	(183.34)	200.00
Fire Investigations	0.00	576.72	870.84	(294.12)	950.00
Law Enforcement Equipment	0.00	3,070.00	2,812.50	257.50	3,150.00
Dispatch Alerting System	9,960.94	12,527.96	9,313.61	3,214.35	11,000.00
Elect. Protocol Cards-Pro QA	0.00	309.04	2,291.67	(1,982.63)	2,500.00
Translation Ser.-Language Line	5.80	19.72	183.34	(163.62)	200.00
VFD Fire Comm & Meet. Exp.	379.74	2,850.29	6,948.34	(4,098.05)	7,580.00
VFD Events	1,566.65	5,050.16	22,916.67	(17,866.51)	25,000.00

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	Actual For 1 Month Ended <u>November 30,</u> <u>2024</u>	Actual For 11 Months Ended <u>November 30,</u> <u>2024</u>	Budget For 11 Months Ended <u>November 30, 2024</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
CPR Supplies, Cards, & Equip.	11.99	6,800.11	6,416.67	383.44	7,000.00
Emergency Contingency	0.00	0.00	14,333.34	(14,333.34)	14,000.00
Gas & Oil (Note 4)	13,855.88	51,264.21	44,000.00	7,264.21	48,000.00
Property & Casualty Insurance	8,233.33	76,721.65	78,608.26	(1,886.61)	90,797.50
Maint. of Equip. (Note 5)	(9,704.63)	206,191.86	228,708.35	(22,516.49)	249,500.00
Office Expenses	2,078.01	28,297.36	39,525.48	(11,228.12)	42,164.10
Rent	0.00	10.00	9.17	0.83	10.00
Public Utilities	3,934.29	41,998.85	49,720.00	(7,721.15)	54,240.00
Fire Certification Fees	3,241.54	8,437.41	6,710.00	1,727.41	7,320.00
Software&Email-Microsoft 365	102.39	6,616.31	6,416.67	199.64	7,000.00
Legal Services	342.00	27,527.37	39,666.66	(12,139.29)	46,000.00
Accounting Services	1,058.00	40,267.00	44,000.00	(3,733.00)	66,000.00
IT Services	0.00	19,919.99	25,666.67	(5,746.68)	28,000.00
Health Ins. Consulting Serv.	0.00	10,186.48	10,541.67	(355.19)	11,500.00
Medical Director Services	1,596.14	15,480.70	18,333.34	(2,852.64)	20,000.00
Legal Notices & Advert.	0.00	3,572.60	3,131.74	440.86	3,572.60
Other Professional Services	0.00	13,016.15	14,666.67	(1,650.52)	16,000.00
Training Programs	3,306.73	31,389.25	80,845.03	(49,455.78)	88,740.00
Uniforms	0.00	11,095.40	18,333.34	(7,237.94)	20,000.00
Total Operational Expenditures	<u>48,318.31</u>	<u>853,158.60</u>	<u>1,033,904.20</u>	<u>(180,745.60)</u>	<u>1,156,322.24</u>
Transfers					
Total Expenditures	<u>716,021.27</u>	<u>7,890,945.65</u>	<u>8,720,697.26</u>	<u>(829,751.61)</u>	<u>9,513,487.85</u>
Excess of Receipts (Expenditures)	<u>\$ 103,725.20</u>	<u>\$ 930,202.04</u>	<u>\$ 0.00</u>	<u>\$ 930,202.04</u>	<u>\$ 0.00</u>

**Village Fire Department
Capital Replacement Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>Actual For 1 Month Ended November 30, 2024</u>	<u>Actual For 11 Months Ended November 30, 2024</u>	<u>Budget For 11 Months Ended November 30, 2024</u>	<u>Variance Over/(Under) Budget</u>	<u>Total Annual Budget</u>
Receipts					
City Assesments (Note 2)	\$ 33,333.34	\$ 366,666.73	\$ 366,666.73	\$ 0.00	\$ 400,000.00
Sale of Assets	0.00	57,000.00	0.00	57,000.00	0.00
Interest/Dividend Income	<u>2,136.53</u>	<u>15,315.52</u>	<u>0.00</u>	<u>15,315.52</u>	<u>0.00</u>
Total Receipts	<u>35,469.87</u>	<u>438,982.25</u>	<u>366,666.73</u>	<u>72,315.52</u>	<u>400,000.00</u>
Capital Expenditures					
Escrow	<u>0.00</u>	<u>4,088.79</u>	<u>366,666.73</u>	<u>(362,577.94)</u>	<u>400,000.00</u>
Total Capital Expenditures	<u>0.00</u>	<u>4,088.79</u>	<u>366,666.73</u>	<u>(362,577.94)</u>	<u>400,000.00</u>
Excess of Receipts (Expenditures)	<u>\$ 35,469.87</u>	<u>\$ 434,893.46</u>	<u>\$ 0.00</u>	<u>\$ 434,893.46</u>	<u>\$ 0.00</u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>Actual For 1 Month Ended November 30, 2024</u>	<u>Actual For 11 Months Ended November 30, 2024</u>	<u>Budget For 11 Months Ended November 30, 2024</u>	<u>Variance Over/(Under) Budget</u>	<u>Total Annual Budget</u>
Receipts					
Interest/Dividend Income	\$ 393.95	\$ 7,265.41	\$ 0.00	\$ 7,265.41	\$ 0.00
Total Receipts	<u>393.95</u>	<u>7,265.41</u>	<u>0.00</u>	<u>7,265.41</u>	<u>0.00</u>
Operational Expenditures					
Professional Services	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>
Total Operational Expenditures	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>
Excess of Receipts (Expenditures)	<u>\$ 393.95</u>	<u>\$ (169,773.01)</u>	<u>\$ 0.00</u>	<u>\$ (169,773.01)</u>	<u>\$ 0.00</u>

See Accountants' Compilation Report

**Village Fire Department
Statement of Changes in Fund Balance
From Cash Transactions
For the Eleven Months Ended November 30, 2024**

	<u>General Fund</u>	<u>Capital Replacement Fund</u>	<u>Facility Fund</u>	<u>Ambulance Billing Fund</u>	<u>Combined Total</u>
Fund Balance - January 01, 2024	\$ 238,055.31	\$ 128,969.07	\$ 35,870.86	\$ 0.00	\$ 402,895.24
Excess of Receipts (Expenditures) for the Eleven Months Ended November 30, 2024	<u>930,202.04</u>	<u>434,893.46</u>	<u>(169,773.01)</u>	<u>0.00</u>	<u>1,195,322.49</u>
Fund Balance - November 30, 2024	<u><u>\$ 1,168,257.35</u></u>	<u><u>\$ 563,862.53</u></u>	<u><u>\$ (133,902.15)</u></u>	<u><u>\$ 0.00</u></u>	<u><u>\$ 1,598,217.73</u></u>

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	1 Month Ended November 30, 2024	11 Months Ended November 30, 2024
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 103,725.20	\$ 930,202.04
Other Sources of Cash		
Decrease in Accounts Receivable	0.00	25,656.93
Decrease in Due To/From	33,333.34	45,219.31
Prepaid Insurance Amortization	11,883.35	310,826.96
Assessments Paid in Advance	0.00	710,322.42
Retirement Contribution Accruals	68,178.48	698,157.34
Payroll Withholding		
FICA Withholding	70,700.26	723,318.36
Fed Income Tax Withholding	52,165.71	506,810.96
Employee Med Plan 125 W/H	15,392.72	157,070.52
Deferred Comp Withholding	19,403.00	203,870.00
Firefighters Dues W/H	2,100.00	23,125.00
Prepaid Legal Svcs W/H	146.50	1,611.50
Special Employee Withholding	5,420.00	59,620.00
Supp. Life Ins. W/H	1,529.03	15,856.33
Total Other Sources of Cash	280,252.39	3,481,465.63
Uses of Cash		
Increase in Prepaid Expenses	0.00	(9,055.13)
Prepaid Insurance Payments	0.00	(245,181.06)
Advance Payments Amortization	0.00	(313,927.09)
Decrease in Accounts Payable	0.00	(224,479.75)
Retirement Plan Contribution Payments	0.00	(629,978.86)
Payroll Withholding Payments		
FICA Deposits	(67,169.78)	(688,345.96)
Fed Income Tax Deposits	(47,780.63)	(482,007.64)
Employee Med Plan 125 Paymnts	(15,392.72)	(157,070.52)
Deferred Comp Payments	(19,403.00)	(203,870.00)
Firefighters Dues Payments	(2,100.00)	(23,125.00)
Prepaid Legal Svcs Payments	(146.50)	(1,611.50)
Spec Employee W/H Payments	(5,420.00)	(59,620.00)
Supp Life Ins W/H Payments	(1,529.03)	(15,856.33)
Total Uses of Cash	(158,941.66)	(3,054,128.84)
Increase (Decrease) in Cash	225,035.93	1,357,538.83
Cash - Beginning of Period	1,481,255.01	348,752.11
Cash - End of Period	\$ 1,706,290.94	\$ 1,706,290.94

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended November 30, 2024</u>	<u>11 Months Ended November 30, 2024</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 35,469.87	\$ 434,893.46
 Other Sources of Cash		
Assessments Paid in Advance	0.00	16,666.67
Total Other Sources of Cash	0.00	16,666.67
 Uses of Cash		
Decrease in Due To/From	(33,333.34)	(45,279.40)
Total Uses of Cash	(33,333.34)	(45,279.40)
 Increase (Decrease) in Cash	2,136.53	406,280.73
 Cash - Beginning of Period	533,113.27	128,969.07
 Cash - End of Period	<u>\$ 535,249.80</u>	<u>\$ 535,249.80</u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended November 30, 2024</u>	<u>11 Months Ended November 30, 2024</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 393.95	\$ (169,773.01)
Other Sources of Cash		
Total Other Sources of Cash	<u>0.00</u>	<u>0.00</u>
Uses of Cash		
Decrease in Retainage Payable	0.00	0.20
Advance Payments Amortization	<u>0.00</u>	<u>0.00</u>
Total Uses of Cash	<u>0.00</u>	<u>0.20</u>
Increase (Decrease) in Cash	393.95	(169,772.81)
Cash - Beginning of Period	<u>99,742.84</u>	<u>269,909.60</u>
Cash - End of Period	<u>\$ 100,136.79</u>	<u>\$ 100,136.79</u>

See Accountants' Compilation Report

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
November 30, 2024

	Actual For 1 Month Ended <u>November 30, 2024</u>	Actual For 11 Months Ended <u>November 30, 2024</u>	Budget For 11 Months Ended <u>November 30, 2024</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Note 1: City Assessments - City Assessments as of November 30, 2024 Consist of the Following:					
Bunker Hill Village	\$ 150,630.23	\$ 1,656,932.53	\$ 1,656,932.53	\$ 0.00	\$ 1,807,562.68
Hedwig Village	146,666.27	1,613,328.97	1,613,328.97	0.00	1,759,995.25
Hilshire Village	23,783.72	261,620.92	261,620.92	0.00	285,404.64
Hunter's Creek Village	176,395.92	1,940,355.12	1,940,355.12	0.00	2,116,751.05
Piney Point Village	166,486.04	1,831,346.44	1,831,346.44	0.00	1,997,832.45
Spring Valley Village	128,828.48	1,417,113.28	1,417,113.28	0.00	1,545,941.78
Total City Assessments	<u>\$ 792,790.66</u>	<u>\$ 8,720,697.26</u>	<u>\$ 8,720,697.26</u>	<u>\$ 0.00</u>	<u>\$ 9,513,487.85</u>

Note 2: Capital Replacement Fund City Assessments - City Assessments as of November 30, 2024 Consist of the Following:

Bunker Hill Village	\$ 6,333.33	\$ 69,666.62	\$ 69,666.62	\$ 0.00	\$ 76,000.00
Hedwig Village	6,166.67	67,833.37	67,833.37	0.00	74,000.00
Hilshire Village	1,000.00	11,000.00	11,000.00	0.00	12,000.00
Hunter's Creek Village	7,416.67	81,583.37	81,583.37	0.00	89,000.00
Piney Point Village	7,000.00	77,000.00	77,000.00	0.00	84,000.00
Spring Valley Village	5,416.67	59,583.37	59,583.37	0.00	65,000.00
Total City Assessments	<u>\$ 33,333.34</u>	<u>\$ 366,666.73</u>	<u>\$ 366,666.73</u>	<u>\$ 0.00</u>	<u>\$ 400,000.00</u>

Note 3: Capital Expenditures - Capital Expenditures from the General Fund as of November 30, 2024 Consist of the Following:

Contingency-Physical Plant	\$ 0.00	\$ 8,380.00	\$ 9,166.67	\$ (786.67)	\$ 10,000.00
Misc. Tools, & Equip.-Fire	0.00	29,940.10	33,677.09	(3,736.99)	38,375.00
Misc. Tools & Equip.-EMS	0.00	27,307.98	24,159.90	3,148.08	26,356.25
Protective Gear	0.00	28,943.00	38,206.67	(9,263.67)	41,680.00
Apparatus Computers	0.00	0.00	12,589.50	(12,589.50)	13,734.00
Offie Computers	0.00	1,810.90	3,597.00	(1,786.10)	3,924.00
Radio Purchases	0.00	61,645.68	59,550.34	2,095.34	64,964.00
Total Capital Expenditures	<u>\$ 0.00</u>	<u>\$ 158,027.66</u>	<u>\$ 180,947.17</u>	<u>\$ (22,919.51)</u>	<u>\$ 199,033.25</u>

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
November 30, 2024

Note 4: Gas & Oil Expense - The cities of Bunker Hill, Hedwig Village, Hunter's Creek, Spring Valley, Piney Point, the Memorial Villages Police Department and the Memorial Villages Water Authority purchase gasoline from the Department at cost plus three cents per gallon administrative fee. Payments received from the cities for the gasoline cost are recorded as reductions in gas and oil expense. The administrative fees are recorded as an offset to maintenance expense.

	Actual For 1 Month Ended November 30, 2024	Actual For 11 Months Ended November 30, 2024	Budget For 11 Months Ended November 30, 2024	Variance Over/(Under) Budget	Total Annual Budget
Purchases	\$ 13,972.95	\$ 147,774.52	\$ 44,000.00	\$ 103,774.52	\$ 48,000.00
Gasoline Cost Reimbursements:					
Hedwig Village	0.00	(33,806.88)	0.00	(33,806.88)	0.00
Spring Valley	0.00	(54,926.46)	0.00	(54,926.46)	0.00
Bunker Hill	0.00	(3,884.30)	0.00	(3,884.30)	0.00
Village Police Department	0.00	(2,020.37)	0.00	(2,020.37)	0.00
Hunter's Creek	0.00	(481.61)	0.00	(481.61)	0.00
Piney Point	(117.07)	(1,390.69)	0.00	(1,390.69)	0.00
Total Cost Reimbursements:	(117.07)	(96,510.31)	0.00	(96,510.31)	0.00
Net Gas & Oil Expense	\$ 13,855.88	\$ 51,264.21	\$ 44,000.00	\$ 7,264.21	\$ 48,000.00

	1 Month Ended November 30, 2024	11 Months Ended November 30, 2024
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Note 5: Maintenance of Equipment - Maintenance of Equipment as of November 30, 2024 Consist of the Following:

Maintenance of Equipment	\$ 238.56	\$ 338.56
Maint. of Equipment-Maint. of Equipment	18.91	6,392.56
Maint. of Equipment-Maint.-Chief's Truck	0.00	4,356.13
Maint. of Equipment-Maint. Fire Marshall's Car	0.00	1,943.39
Maint. of Equipment-Maint. of Utility Truck	0.00	3,545.20
Maint. of Equipment-Maint.-Pumper (E1)	0.00	16,723.92
Maint. of Equipment-Maint.-Ladder (L1)	0.00	102,392.25
Maint. of Equipment-Maint. Ambulance (Medic 1)	0.00	3,239.17
Maint. of Equipment-Maint.-Ambulance (Medic 2)	0.00	1,840.02
Maint. of Equipment-Other	(1.16)	(585.30)
Maint. of Equipment-Maint. Contracts	(9,960.94)	(0.30)
Maint. of Equipment-Maint.-Pumper (E2) 2000	0.00	11,937.74
Maint. of Equipment-Maint.-Ambulance (Medic 3)	0.00	2,406.47
Maint. of Equipment-Deputy Chief's Car	0.00	2,245.18
Equipment & Supplies Maintenance	0.00	18,357.48
Knox Contracts	0.00	4,624.70
Bunker Gear Maint.	0.00	14,365.23
SCBA Maintenance	0.00	5,613.24
Fuel System	0.00	6,377.97
Vehicle Licenses & Permits	0.00	78.25
Total Maint. of Equipment	\$ (9,704.63)	\$ 206,191.86

SUPPLEMENTARY INFORMATION

Oliver, Rainey, & Wojtek, LLP
2909 Sherwood Way Ste. 300
San Angelo, TX 76901
512-756-4904

Village Fire Department
Houston, TX

The accompanying supplementary information contained in the supplementary schedule for the eleven months ended November 30, 2024, is presented only for analysis purposes and has been compiled by us without audit or review, from information that is the representation of management, and we do not express an opinion or any other form of assurance on such information.

Oliver, Rainey, & Wojtek, LLP

San Angelo, TX
December 31, 2024

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Receipts						
City Assessments (Note 1)	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.69	\$ 792,790.63
Miscellaneous Income	0.00	0.00	0.00	2,008.96	1,878.07	105.36
Interest/Dividend Income	2,922.89	3,036.87	3,780.31	4,153.48	4,449.39	5,024.43
Total Receipts	<u>795,713.55</u>	<u>795,827.53</u>	<u>796,570.97</u>	<u>798,953.10</u>	<u>799,118.15</u>	<u>797,920.42</u>
Capital Expend. (Note 3)	<u>(5,974.62)</u>	<u>30,069.62</u>	<u>27,307.98</u>	<u>26,333.67</u>	<u>8,372.46</u>	<u>7,596.00</u>
Personnel Expenditures						
Salaries	439,034.20	440,043.81	446,829.06	439,366.42	434,771.10	439,956.45
Overtime Regular	20,426.81	454.83	15,323.60	30,515.33	24,739.92	31,478.62
Overtime-Medical Standby	0.00	0.00	(69.06)	923.77	692.83	431.89
Overtime-CPR	0.00	0.00	(560.00)	1,657.98	1,444.69	2,309.40
Longevity	1,954.00	1,950.00	1,956.00	1,968.00	1,970.00	1,970.00
Higher Class	819.07	1,671.52	1,626.76	3,392.73	2,113.99	1,555.54
Prof. Certification Pay	5,950.42	5,245.42	5,469.55	5,344.55	5,297.92	5,245.42
FICA Tax	31,533.09	31,671.21	32,148.72	33,372.43	32,820.64	33,493.51
Basic Life, ADD & LTD Ins.	1,598.67	1,674.57	1,679.31	10,682.79	1,652.80	1,653.19
Retirement - TMRS	29,109.59	29,264.37	29,674.79	30,767.38	30,256.20	30,864.78
Health Insurance	71,640.77	75,235.41	74,830.72	65,450.72	72,915.44	73,227.01
Workmens' Comp Insurance	5,580.33	3,303.88	6,607.75	6,607.75	3,303.87	9,911.63
Meal Allowances	4,333.29	3,833.31	3,833.31	3,833.31	3,833.31	3,833.31
Total Personnel Expenditures	<u>611,980.24</u>	<u>594,348.33</u>	<u>619,350.51</u>	<u>633,883.16</u>	<u>615,812.71</u>	<u>635,930.75</u>
Operational Expenditures						
Ambulance Medical Supplies	954.29	3,995.69	5,300.09	2,585.29	5,765.90	3,843.54
Dues/Subscriptions/Manuals	0.00	0.00	2,198.10	0.00	0.00	0.00
Building Maintenance	4,096.83	548.75	3,341.97	2,549.13	1,494.00	1,646.89
Station Supplies	502.49	654.09	1,020.91	1,037.42	1,768.47	1,986.84
IP Address VPN-PS Lightwave	0.00	756.43	0.00	(12.92)	2,232.62	0.00
Internet, Phones & TV-Comcast	846.35	2,569.00	1,466.54	1,752.63	2,504.93	1,826.03
Mobile Device Serv.-T Mobile	526.49	535.79	526.52	526.52	526.42	526.42
Comm.-Motorola 47 & Nice	0.00	40,819.43	0.00	0.00	0.00	0.00
EMS Protocol App - Handevy	835.27	0.00	0.00	0.00	4,398.98	0.00
EMS Eq Maint-ProCare/Stryker	0.00	0.00	0.00	20,544.63	0.00	0.00
Fire Investigations	0.00	0.00	0.00	89.09	487.63	0.00
Law Enforcement Equipment	0.00	3,070.00	0.00	0.00	0.00	0.00
Elect. Protocol Cards-Pro QA	0.00	53.04	0.00	0.00	0.00	0.00
Translation Ser.-Language Line	0.00	0.00	0.00	4.64	0.00	1.74
VFD Fire Comm & Meet. Exp.	0.00	0.00	1,076.53	381.57	0.00	373.06
VFD Events	0.00	0.00	0.00	0.00	337.10	287.00
CPR Supplies, Cards, & Equip.	0.00	0.00	(105.87)	6,637.52	0.00	232.49
Gas & Oil (Note 4)	29,842.82	(6,499.77)	4,852.35	14,438.58	7,338.85	7,739.17
Property & Casualty Insurance	6,752.67	6,752.67	6,752.67	6,751.33	6,751.33	6,751.33
Maint. of Equip. (Note 5)	2,647.51	5,091.55	12,283.80	18,459.62	13,997.49	6,395.72
Office Expenses	1,215.47	1,160.04	3,053.08	1,806.41	2,142.53	5,023.67
Rent	10.00	0.00	0.00	0.00	0.00	0.00
Public Utilities	3,885.63	1,195.14	2,952.66	3,530.09	2,987.56	5,719.49
Fire Certification Fees	523.02	0.00	174.34	654.34	0.00	686.34
Software&Email-Microsoft 365	0.00	457.16	745.37	510.63	458.54	1,829.29
Legal Services	(1,960.00)	3,622.48	2,722.52	11,620.00	23,862.00	2,147.00
IT Services	0.00	2,200.00	2,200.00	2,200.00	2,200.00	2,260.00
Health Ins. Consulting Serv.	10,186.48	0.00	0.00	0.00	0.00	0.00
Medical Director Services	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00
Legal Notices & Advert.	0.00	0.00	0.00	0.00	2,341.48	0.00
Other Professional Services	0.00	1,147.00	3,373.00	0.00	8,439.95	424.00
Training Programs	986.49	2,115.36	3,239.49	4,332.08	2,520.63	3,893.20
Uniforms	0.00	1,692.55	0.00	1,953.18	3,583.87	1,090.00
Total Operational Expenditures	<u>63,101.81</u>	<u>73,186.40</u>	<u>58,424.07</u>	<u>103,601.78</u>	<u>97,390.28</u>	<u>55,933.22</u>
Total Expenditures	<u>669,107.43</u>	<u>697,604.35</u>	<u>705,082.56</u>	<u>763,818.61</u>	<u>721,575.45</u>	<u>699,459.97</u>
Excess of Receipts (Expenditures)	<u>\$ 126,606.12</u>	<u>\$ 98,223.18</u>	<u>\$ 91,488.41</u>	<u>\$ 35,134.49</u>	<u>\$ 77,542.70</u>	<u>\$ 98,460.45</u>

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Receipts						
City Assessments (Note 1)	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 0.00
Grant Income	0.00	0.00	0.00	10,816.18	21,695.25	0.00
Miscellaneous Income	141.49	17,069.09	105.36	70.24	527.31	0.00
Interest/Dividend Income	4,449.47	4,513.26	4,357.95	4,611.82	4,733.25	0.00
Total Receipts	<u>797,381.62</u>	<u>814,373.01</u>	<u>797,253.97</u>	<u>808,288.90</u>	<u>819,746.47</u>	<u>0.00</u>
Capital Expend. (Note 3)	<u>0.00</u>	<u>56,251.42</u>	<u>(233.97)</u>	<u>8,305.10</u>	<u>0.00</u>	<u>0.00</u>
Personnel Expenditures						
Salaries	432,852.59	424,374.62	438,091.10	443,859.62	451,604.20	0.00
Overtime Regular	56,047.81	24,220.28	24,563.48	21,723.40	45,474.91	0.00
Overtime-Medical Standby	0.00	0.00	461.88	796.20	1,290.29	0.00
Overtime-CPR	692.82	519.62	461.88	577.35	1,183.57	0.00
Longevity	1,974.00	1,964.00	1,988.00	2,000.00	2,014.00	0.00
Higher Class	2,585.10	981.23	1,174.93	2,147.22	6,028.30	0.00
Prof. Certification Pay	5,192.92	5,091.67	5,125.42	5,409.17	5,192.92	0.00
FICA Tax	34,506.57	31,513.50	31,871.51	32,766.71	35,342.17	0.00
Basic Life, ADD & LTD Ins.	1,625.48	1,534.48	1,646.53	1,648.03	1,684.31	0.00
Retirement - TMRS	31,522.54	28,717.25	29,638.14	30,084.98	32,456.24	0.00
Health Insurance	72,476.42	69,425.14	77,430.94	77,700.96	78,294.86	0.00
Workmens' Comp Insurance	6,607.75	3,303.88	9,912.62	6,607.75	3,303.88	0.00
Meal Allowances	3,833.31	3,833.31	3,833.31	3,833.31	3,833.31	0.00
Total Personnel Expenditures	<u>649,917.31</u>	<u>595,478.98</u>	<u>626,199.74</u>	<u>629,154.70</u>	<u>667,702.96</u>	<u>0.00</u>
Operational Expenditures						
Ambulance Medical Supplies	2,444.35	6,207.30	2,814.33	8,295.16	3,948.93	0.00
Dues/Subscriptions/Manuals	0.00	0.00	375.00	1,095.00	200.00	0.00
Building Maintenance	1,097.95	0.00	3,815.76	(710.19)	0.00	0.00
Station Supplies	2,909.82	471.23	1,488.29	1,339.97	1,558.64	0.00
IP Address VPN-PS Lightwave	779.62	0.00	1,490.27	0.00	0.00	0.00
Internet, Phones & TV-Comcast	1,499.52	1,568.12	1,510.79	1,688.81	1,667.38	0.00
Mobile Device Serv.-T Mobile	526.42	2,239.48	570.25	556.49	974.56	0.00
City of Houston Radio System	0.00	0.00	0.00	15,164.70	0.00	0.00
Inc. Rec&CAD-Propheonix	0.00	25,297.22	0.00	0.00	0.00	0.00
Trn.Soft.& Veh.Checks-Vector	8,078.07	0.00	0.00	0.00	0.00	0.00
Dispatch Alerting System	0.00	0.00	756.00	1,811.02	9,960.94	0.00
Elect. Protocol Cards-Pro QA	0.00	0.00	0.00	256.00	0.00	0.00
Translation Ser.-Language Line	4.64	2.90	0.00	0.00	5.80	0.00
VFD Fire Comm & Meet. Exp.	0.00	206.36	203.44	229.59	379.74	0.00
VFD Events	154.85	271.26	2,172.71	260.59	1,566.65	0.00
CPR Supplies, Cards, & Equip.	0.00	11.99	11.99	0.00	11.99	0.00
Gas & Oil (Note 4)	(2,973.99)	(23,455.65)	10,042.39	(3,916.42)	13,855.88	0.00
Property & Casualty Insurance	6,751.33	6,752.33	6,752.33	7,720.33	8,233.33	0.00
Maint. of Equip. (Note 5)	9,794.45	91,876.09	7,717.39	47,632.87	(9,704.63)	0.00
Office Expenses	6,195.44	1,315.40	2,256.41	2,050.90	2,078.01	0.00
Public Utilities	3,922.48	4,370.97	4,194.13	5,306.41	3,934.29	0.00
Fire Certification Fees	1,405.32	1,159.51	0.00	593.00	3,241.54	0.00
Software&Email-Microsoft 365	0.00	541.78	1,148.63	822.52	102.39	0.00
Legal Services	2,250.00	(23,770.50)	3,780.00	2,911.87	342.00	0.00
Accounting Services	0.00	36,133.00	1,058.00	2,018.00	1,058.00	0.00
IT Services	0.00	2,200.00	4,400.00	2,259.99	0.00	0.00
Medical Director Services	1,596.14	1,596.14	1,596.14	1,596.14	1,596.14	0.00
Legal Notices & Advert.	0.00	0.00	1,231.12	0.00	0.00	0.00
Other Professional Services	2,528.60	(5,350.30)	372.90	2,081.00	0.00	0.00
Training Programs	1,305.67	3,494.73	534.27	5,660.60	3,306.73	0.00
Uniforms	0.00	0.00	0.00	2,775.80	0.00	0.00
Total Operational Expenditures	<u>50,270.68</u>	<u>133,139.36</u>	<u>60,292.54</u>	<u>109,500.15</u>	<u>48,318.31</u>	<u>0.00</u>
Total Expenditures	<u>700,187.99</u>	<u>784,869.76</u>	<u>686,258.31</u>	<u>746,959.95</u>	<u>716,021.27</u>	<u>0.00</u>
Excess of Receipts (Expenditures)	<u>\$ 97,193.63</u>	<u>\$ 29,503.25</u>	<u>\$ 110,995.66</u>	<u>\$ 61,328.95</u>	<u>\$ 103,725.20</u>	<u>\$ 0.00</u>

20570 - Village Fire Department General Ledger

November 1, 2024 - November 30, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11010.000	Stellar Bank General Fund			523,178.79		
11/01/24			SIGNUP GENIUS 140.48 CPR CLASS		140.48	
11/05/24			ENGIE		(3,420.13)	
11/05/24	13628		Henry Schein, Inc.		(591.44)	
11/05/24	13629		O'Reilly Automotive, Inc.		(18.91)	
11/05/24	13630		Randle Law Office, LTD, L.L.P.		(342.00)	
11/05/24	13631		Professional Welding Supply		(324.00)	
11/05/24	13632		Bound Tree Medical, LLC		(1,164.39)	
11/05/24	13633		3L Energy Solutions		(9,739.56)	
11/05/24	13644		3L Energy Solutions		(4,233.39)	
11/06/24			Internal Revenue Service - Payroll Taxes PPE10252024		(51,860.16)	
11/07/24	2903900856		Sam's Club Direct		(1,558.64)	
11/08/24			TCS		(2,710.00)	
11/11/24			Transfer XXX8337 to XXX2634: payroll and bills PPE11102024		300,000.00	
11/12/24			Transfer XXX8337 to XXX2634: VMIG for VFD November 2024		95,009.30	
11/12/24			Villages Mutual Insurance - November 2024		(95,009.30)	
11/12/24			Starlink		(140.00)	
11/13/24			Memorial Villages Water Authority		(186.50)	
11/13/24			Howard Miller		(57.00)	
11/13/24			AT&T		(621.39)	
11/14/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE11102024		(174,002.68)	
11/14/24			Americhex		(866.75)	
11/14/24			SIGNUP GENIUS 105.87 CPR CLASS		105.87	
11/14/24	2270768		Payroll ACH for 1 employee - direct deposit PPE11102024 additional payroll for W4 correction (Hilmer)		(1,165.23)	
11/15/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
11/15/24	2259376		Employee Reimbursements (Payroll Tracking ID: 2259376)		(418.66)	
11/15/24	2269325		Employee Reimbursements (Payroll Tracking ID: 2269325)		(139.55)	
11/18/24			Credit from KOTAPAY/Americhex for direct deposit check return - Calub PPE11102024		2,314.07	
11/18/24			Comcast		(578.39)	
11/18/24	2278430		Payroll correction - Donaldson PPE11102024/PPE11252024		(212.74)	
11/19/24			Stellar CC (1st BankCard) - 3345		(1,238.46)	
11/19/24			Stellar CC (1st BankCard) - 2075		(4,048.95)	
11/19/24			Stellar CC (1st BankCard) - 3921		(495.00)	
11/19/24			Stellar CC (1st BankCard) - 5283		(2,346.40)	
11/19/24			Stellar CC (1st BankCard) - 6002		(858.37)	
11/19/24			Stellar CC (1st BankCard) - 4657		(880.92)	
11/19/24	2280556		Direct deposit correction - Calub PPE11102024		(2,314.07)	
11/19/24	2282448		ACH PAYMENT VALIC AND UNION		(1,225.00)	
11/20/24			Internal Revenue Service - Payroll Taxes PPE11102025		(61,703.12)	
11/20/24			Nationwide Retirement Solutions		(7,359.00)	
11/20/24			Nationwide Retirement Solutions - ROTH		(2,160.00)	
11/20/24			AFLAC		(970.27)	
11/20/24			Legal Shield		(146.50)	
11/21/24			MEAL ALLOWANCE - for December 2024		(3,833.31)	
11/21/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
11/25/24			Transfer XXX8337 to XXX2634: payroll and bills PPE11252024		300,000.00	

20570 - Village Fire Department General Ledger

November 1, 2024 - November 30, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11/25/24			TCS		(2,710.00)	
11/25/24			Comcast		(548.12)	
11/25/24			Comcast		(400.87)	
11/25/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
11/25/24			Transfer XXX8337 to XXX2634: Meal Allowance		3,833.31	
11/26/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
11/26/24			Center Point Energy		(129.08)	
11/26/24			Texas Pride Disposal - for November 2024 service - invoice # 001655950		(198.58)	
11/26/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE11252024		(171,508.46)	
11/26/24	13643		Oliver, Rainey, & Wojtek, LLP		(1,058.00)	
11/26/24	2228666		Dr. Hutch Stilgenbauer		(1,250.00)	
11/27/24			SIGNUP GENIUS 140.48 CPR CLASS		140.48	
11/27/24			Henry Schein, Inc.		(1,869.10)	
11/27/24	2298745		Employee Reimbursements (Payroll Tracking ID: 2298745)		(134.52)	
11/29/24			AFLAC		(970.27)	
11/29/24			Nationwide Retirement Solutions		(7,364.00)	
11/29/24			Nationwide Retirement Solutions - ROTH		(2,170.00)	
11/29/24	2300985		ACH PAYMENT VALIC AND UNION		(1,225.00)	
11/30/24			Interest Deposit		1,163.74	
Totals for 11010.000					<u>72,371.55</u>	<u>595,550.34</u>
11020.000	Stellar Bank Savings			581,091.85		
11/01/24			CITY OF HILSHIRE ASSESSMENT - November 2024		24,783.72	
11/01/24			CITY OF BUNKER HILL ASSESSMENT - November 2024		156,963.56	
11/04/24			CITY OF SPRING VALLEY ASSESSMENT - November 2024		134,245.15	
11/04/24			CITY OF HUNTERS CREEK ASSESSMENT - November 2024		183,812.59	
11/08/24			CITY OF PINEY POINT ASSESSMENT - November 2024		173,486.04	
11/11/24			Transfer XXX8337 to XXX2634: payroll and bills PPE11102024		(300,000.00)	
11/12/24			Transfer XXX8337 to XXX2634: VMIG for VFD November 2024		(95,009.30)	
11/13/24			CITY OF HEDWIG ASSESSMENT - November 2024		152,832.94	
11/15/24			Public Assistance Grant, 4798 - for hurricane Beryl July 2024		21,695.25	
11/18/24	33049		CITY OF PINEY POINT FUEL - September 2024		118.23	
11/25/24			Transfer XXX8337 to XXX2634: payroll and bills PPE11252024		(300,000.00)	
11/25/24			Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		(3,833.31)	
11/30/24			Interest Deposit		2,057.73	
Totals for 11020.000					<u>151,152.60</u>	<u>732,244.45</u>
11070.000	Texas Class - General Fund (0003)			376,984.37		
11/30/24	29		Record Dividends on TX Class Accts.		1,511.78	
Totals for 11070.000					<u>1,511.78</u>	<u>378,496.15</u>
11080	Payroll Clearing			0.00		
11/14/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE11102024		174,002.68	

20570 - Village Fire Department General Ledger

November 1, 2024 - November 30, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11/14/24	2270768		Payroll ACH for 1 employee - direct deposit PPE11102024 additional payroll for W4 correction (Hilmer)		1,165.23	
11/18/24			Credit from KOTAPAY/Americhex for direct deposit check return - Calub PPE11102024		(2,314.07)	
11/18/24	2278430		Payroll correction - Donaldson PPE11102024/PPE11252024		212.74	
11/19/24	2280556		Direct deposit correction - Calub PPE11102024		2,314.07	
11/26/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE11252024		171,508.46	
11/30/24	21		Post 11/14/24 Payroll Entry		(174,002.68)	
11/30/24	21		Post Correction for Jayson Hilmer Check 11-14-24		(1,165.23)	
11/30/24	22		Post 11/30/24 Payroll		(171,721.20)	
Totals for 11080					<u>0.00</u>	<u>0.00</u>
11090 Cash Transfers				0.00		
11/11/24			Transfer XXX8337 to XXX2634: payroll and bills PPE11102024		(300,000.00)	
11/11/24			Transfer XXX8337 to XXX2634: payroll and bills PPE11102024		300,000.00	
11/12/24			Transfer XXX8337 to XXX2634: VMIG for VFD November 2024		(95,009.30)	
11/12/24			Transfer XXX8337 to XXX2634: VMIG for VFD November 2024		95,009.30	
11/25/24			Transfer XXX8337 to XXX2634: payroll and bills PPE11252024		(300,000.00)	
11/25/24			Transfer XXX8337 to XXX2634: payroll and bills PPE11252024		300,000.00	
11/25/24			Transfer XXX8337 to XXX2634: Meal Allowance		(3,833.31)	
11/25/24			Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		<u>3,833.31</u>	
Totals for 11090					<u>0.00</u>	<u>0.00</u>
11210 Gas & Oil Inventory				8,691.84		
Totals for 11210					<u>0.00</u>	<u>8,691.84</u>
11315 Prepaid Expenses				9,055.13		
Totals for 11315					<u>0.00</u>	<u>9,055.13</u>
11320 Prepaid Insurance				25,671.63		
11/30/24	26		Amortize Ins.		(11,189.21)	
11/30/24	31		Record Amort. of MD Ins. & Tank Liab.		(694.14)	
Totals for 11320					<u>(11,883.35)</u>	<u>13,788.28</u>
11321 Prepaid Insurance-Payments				245,181.06		
Totals for 11321					<u>0.00</u>	<u>245,181.06</u>
11322 Prepaid Ins-Amortization				(298,943.61)		
11/30/24	25		Special CF for Ins. Amortization		(11,189.21)	
11/30/24	32		Special CF for Addl. Ins. Amort.		(694.14)	
Totals for 11322					<u>(11,883.35)</u>	<u>(310,826.96)</u>
11329 Prepaid Insurance-Contra				53,762.55		
11/30/24	25		Special CF for Ins. Amortization		11,189.21	
11/30/24	32		Special CF for Addl. Ins. Amort.		694.14	
Totals for 11329					<u>11,883.35</u>	<u>65,645.90</u>
11710 Due to/from Capital Replacement Fund				(11,946.06)		

20570 - Village Fire Department General Ledger

November 1, 2024 - November 30, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11/01/24			CITY OF HILSHIRE ASSESSMENT - November 2024		(1,000.00)	
11/01/24			CITY OF BUNKER HILL ASSESSMENT - November 2024		(6,333.33)	
11/04/24			CITY OF SPRING VALLEY ASSESSMENT - November 2024		(5,416.67)	
11/04/24			CITY OF HUNTERS CREEK ASSESSMENT - November 2024		(7,416.67)	
11/08/24			CITY OF PINEY POINT ASSESSMENT - November 2024		(7,000.00)	
11/13/24			CITY OF HEDWIG ASSESSMENT - November 2024		(6,166.67)	
Totals for 11710					<u>(33,333.34)</u>	<u>(45,279.40)</u>
11750 Due to Ambulance Fund				60.09		
Totals for 11750					<u>0.00</u>	<u>60.09</u>
12110 FICA Payable				(31,441.92)		
11/06/24			Internal Revenue Service - Payroll Taxes PPE10252024		31,441.92	
11/20/24			Internal Revenue Service - Payroll Taxes PPE11102025		35,711.94	
11/30/24	21		Post 11/14/24 Payroll Entry		(14,477.92)	
11/30/24	21		Post 11/14/24 Payroll Entry		(3,386.01)	
11/30/24	21		Post 11/14/24 Payroll Entry		(14,477.92)	
11/30/24	21		Post 11/14/24 Payroll Entry		(3,386.01)	
11/30/24	21		Post Correction for Jayson Hilmer Check 11-14-24		6.45	
11/30/24	21		Post Correction for Jayson Hilmer Check 11-14-24		1.51	
11/30/24	21		Post Correction for Jayson Hilmer Check 11-14-24		6.45	
11/30/24	21		Post Correction for Jayson Hilmer Check 11-14-24		1.51	
11/30/24	22		Post 11/30/24 Payroll		(14,171.85)	
11/30/24	22		Post 11/30/24 Payroll		(3,314.35)	
11/30/24	22		Post 11/30/24 Payroll		(14,171.85)	
11/30/24	22		Post 11/30/24 Payroll		(3,314.35)	
Totals for 12110					<u>(3,530.48)</u>	<u>(34,972.40)</u>
12111 FICA Withholding				(652,618.10)		
11/30/24	9		Spec Cash Flow JE FICA		(70,700.26)	
Totals for 12111					<u>(70,700.26)</u>	<u>(723,318.36)</u>
12112 FICA Deposits				621,176.18		
11/30/24	9		Spec Cash Flow JE FICA		67,169.78	
Totals for 12112					<u>67,169.78</u>	<u>688,345.96</u>
12119 FICA Payable-Contra				31,441.92		
11/30/24	9		Spec Cash Flow JE FICA		(67,169.78)	
11/30/24	9		Spec Cash Flow JE FICA		70,700.26	
Totals for 12119					<u>3,530.48</u>	<u>34,972.40</u>
12120 Fed Income Tax W/H Payable				(20,418.24)		
11/06/24			Internal Revenue Service - Payroll Taxes PPE10252024		20,418.24	
11/20/24			Internal Revenue Service - Payroll Taxes PPE11102025		25,991.18	
11/30/24	21		Post 11/14/24 Payroll Entry		(27,362.39)	
11/30/24	21		Post Correction for Jayson Hilmer Check 11-14-24		1,371.21	
11/30/24	22		Post 11/30/24 Payroll		(24,803.32)	

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Totals for 12120					<u>(4,385.08)</u>	<u>(24,803.32)</u>
12121 Fed Income Tax Withholding				(454,645.25)		
11/30/24	10		Spec Cash Flow JE FWH		<u>(52,165.71)</u>	
Totals for 12121					<u>(52,165.71)</u>	<u>(506,810.96)</u>
12122 Fed Income Tax Deposits				434,227.01		
11/30/24	10		Spec Cash Flow JE FWH		<u>47,780.63</u>	
Totals for 12122					<u>47,780.63</u>	<u>482,007.64</u>
12129 Fed Income Tax W/H Pay-Contra				20,418.24		
11/30/24	10		Spec Cash Flow JE FWH		<u>(47,780.63)</u>	
11/30/24	10		Spec Cash Flow JE FWH		<u>52,165.71</u>	
Totals for 12129					<u>4,385.08</u>	<u>24,803.32</u>
12130 Employee Medical Plan 125				0.00		
11/12/24			Villages Mutual Insurance - November 2024		13,452.18	
11/20/24			AFLAC		970.27	
11/29/24			AFLAC		970.27	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(329.22)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(252.03)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(127.60)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(30.30)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(161.74)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(32.03)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(37.35)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(346.03)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(28.40)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(5,395.96)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(540.92)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(362.64)</u>	
11/30/24	21		Post 11/14/24 Payroll Entry		<u>(52.14)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(329.22)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(252.03)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(127.60)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(30.30)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(161.74)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(32.03)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(37.35)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(346.03)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(28.40)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(5,395.96)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(540.92)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(362.64)</u>	
11/30/24	22		Post 11/30/24 Payroll		<u>(52.14)</u>	
Totals for 12130					<u>0.00</u>	<u>0.00</u>
12131 Employee Med Plan 125 W/H				(141,677.80)		
11/30/24	11		Spec Cash Flow JE 125 Plan		<u>(15,392.72)</u>	
Totals for 12131					<u>(15,392.72)</u>	<u>(157,070.52)</u>
12132 Employee Med Plan 125 Paymnts				141,677.80		
11/30/24	11		Spec Cash Flow JE 125 Plan		<u>15,392.72</u>	
Totals for 12132					<u>15,392.72</u>	<u>157,070.52</u>
12139 Employee Med Plan 125-Contra				0.00		
11/30/24	11		Spec Cash Flow JE 125 Plan		<u>(15,392.72)</u>	

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11/30/24	11		Spec Cash Flow JE 125 Plan		15,392.72	
			Totals for 12139		<u>0.00</u>	<u>0.00</u>
12140	Deferred Compensation			0.00		
11/19/24	2282448		VALIC		175.00	
11/20/24			Nationwide Retirement Solutions		7,359.00	
11/20/24			Nationwide Retirement Solutions - ROTH		2,160.00	
11/29/24			Nationwide Retirement Solutions		7,364.00	
11/29/24			Nationwide Retirement Solutions - ROTH		2,170.00	
11/29/24	2300985		VALIC		175.00	
11/30/24	21		Post 11/14/24 Payroll Entry		(2,050.00)	
11/30/24	21		Post 11/14/24 Payroll Entry		(7,359.00)	
11/30/24	21		Post 11/14/24 Payroll Entry		(175.00)	
11/30/24	21		Post Correction for Jayson Hilmer Check 11-14-24		(110.00)	
11/30/24	22		Post 11/30/24 Payroll		(2,170.00)	
11/30/24	22		Post 11/30/24 Payroll		(7,364.00)	
11/30/24	22		Post 11/30/24 Payroll		(175.00)	
			Totals for 12140		<u>0.00</u>	<u>0.00</u>
12141	Deferred Comp Withholding			(184,467.00)		
11/30/24	12		Spec Cash Flow JE Def Comp		(19,403.00)	
			Totals for 12141		<u>(19,403.00)</u>	<u>(203,870.00)</u>
12142	Deferred Comp Payments			184,467.00		
11/30/24	12		Spec Cash Flow JE Def Comp		19,403.00	
			Totals for 12142		<u>19,403.00</u>	<u>203,870.00</u>
12149	Deferred Comp Pay-Contra			0.00		
11/30/24	12		Spec Cash Flow JE Def Comp		(19,403.00)	
11/30/24	12		Spec Cash Flow JE Def Comp		19,403.00	
			Totals for 12149		<u>0.00</u>	<u>0.00</u>
12160	Firefighters Dues			0.00		
11/19/24	2282448		UNION		1,050.00	
11/29/24	2300985		UNION		1,050.00	
11/30/24	21		Post 11/14/24 Payroll Entry		(1,050.00)	
11/30/24	22		Post 11/30/24 Payroll		(1,050.00)	
			Totals for 12160		<u>0.00</u>	<u>0.00</u>
12161	Firefighters Dues W/H			(21,025.00)		
11/30/24	13		Spec Cash Flow JE Dues		(2,100.00)	
			Totals for 12161		<u>(2,100.00)</u>	<u>(23,125.00)</u>
12162	Firefighters Dues Payments			21,025.00		
11/30/24	13		Spec Cash Flow JE Dues		2,100.00	
			Totals for 12162		<u>2,100.00</u>	<u>23,125.00</u>
12169	Firefighters Dues Pay-Contra			0.00		
11/30/24	13		Spec Cash Flow JE Dues		(2,100.00)	
11/30/24	13		Spec Cash Flow JE Dues		2,100.00	
			Totals for 12169		<u>0.00</u>	<u>0.00</u>
12170	Prepaid Legal Services			0.00		
11/20/24			Legal Shield		146.50	
11/30/24	21		Post 11/14/24 Payroll Entry		(73.26)	
11/30/24	22		Post 11/30/24 Payroll		(73.24)	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
Totals for 12170					0.00	0.00
12171 Prepaid Legal Svcs W/H				(1,465.00)		
11/30/24	14		Spec Cash Flow JE Legal		(146.50)	
Totals for 12171					(146.50)	(1,611.50)
12172 Prepaid Legal Svcs Payments				1,465.00		
11/30/24	14		Spec Cash Flow JE Legal		146.50	
Totals for 12172					146.50	1,611.50
12179 Prepaid Legal Pay-Contra				0.00		
11/30/24	14		Spec Cash Flow JE Legal		(146.50)	
11/30/24	14		Spec Cash Flow JE Legal		146.50	
Totals for 12179					0.00	0.00
12190 Special Employee W/H Payable				0.00		
11/08/24			TCS		2,710.00	
11/25/24			TCS		2,710.00	
11/30/24	21		Post 11/14/24 Payroll Entry		(2,710.00)	
11/30/24	22		Post 11/30/24 Payroll		(2,710.00)	
Totals for 12190					0.00	0.00
12191 Special Employee Withholding				(54,200.00)		
11/30/24	15		Spec Cash Flow JE Spec WH		(5,420.00)	
Totals for 12191					(5,420.00)	(59,620.00)
12192 Spec Employee W/H Payments				54,200.00		
11/30/24	15		Spec Cash Flow JE Spec WH		5,420.00	
Totals for 12192					5,420.00	59,620.00
12199 Special W/H Pay-Contra				0.00		
11/30/24	15		Spec Cash Flow JE Spec WH		(5,420.00)	
11/30/24	15		Spec Cash Flow JE Spec WH		5,420.00	
Totals for 12199					0.00	0.00
12200 Supp. Life Ins. W/H				0.00		
11/12/24			Villages Mutual Insurance - November 2024		1,529.03	
11/30/24	21		Post 11/14/24 Payroll Entry		(21.40)	
11/30/24	21		Post 11/14/24 Payroll Entry		(588.90)	
11/30/24	21		Post 11/14/24 Payroll Entry		(100.33)	
11/30/24	22		Post 11/30/24 Payroll		(28.09)	
11/30/24	22		Post 11/30/24 Payroll		(713.90)	
11/30/24	22		Post 11/30/24 Payroll		(125.33)	
11/30/24	27		Correct Ins. Allocation		48.92	
Totals for 12200					0.00	0.00
12201 Supp. Life Ins. W/H				(14,327.30)		
11/30/24	19		Spec Cash Flow JE Supportive Life & Aflac		(1,577.95)	
11/30/24	27		Correct Ins. Allocation		48.92	
Totals for 12201					(1,529.03)	(15,856.33)
12202 Supp Life Ins W/H Payments				14,327.30		
11/30/24	19		Spec Cash Flow JE Supportive Life & Aflac		1,529.03	
Totals for 12202					1,529.03	15,856.33
12209 Supp Life Ins Pay-Contra				0.00		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11/30/24	19		Spec Cash Flow JE Supportive Life & Aflac		(1,529.03)	
11/30/24	19		Spec Cash Flow JE Supportive Life & Aflac		1,577.95	
11/30/24	27		Correct Ins. Allocation		(48.92)	
Totals for 12209					<u>0.00</u>	<u>0.00</u>
12310 Retirement Contrib. Payable				0.00		
11/30/24	18		Adjust Retirement Cont. Payable		(32,456.24)	
11/30/24	21		Post 11/14/24 Payroll Entry		(17,915.77)	
11/30/24	21		Post Correction for Jayson Hilmer Check 11-14-24		(103.94)	
11/30/24	22		Post 11/30/24 Payroll		(17,702.53)	
Totals for 12310					<u>(68,178.48)</u>	<u>(68,178.48)</u>
12311 Retirement Contrib Accruals				(629,978.86)		
11/30/24	16		Spec Cash Flow JE Ret Cont.		(35,722.24)	
11/30/24	18		Adjust Retirement Cont. Payable		(32,456.24)	
Totals for 12311					<u>(68,178.48)</u>	<u>(698,157.34)</u>
12312 Retirement Contrib Payments				629,978.86		
Totals for 12312					<u>0.00</u>	<u>629,978.86</u>
12319 Retirement Contrib-Contra				0.00		
11/30/24	16		Spec Cash Flow JE Ret Cont.		35,722.24	
11/30/24	18		Adjust Retirement Cont. Payable		32,456.24	
Totals for 12319					<u>68,178.48</u>	<u>68,178.48</u>
12320 Assessments Paid in Advance				(396,395.33)		
Totals for 12320					<u>0.00</u>	<u>(396,395.33)</u>
12321 Advance Pmts-Receipts				(710,322.42)		
Totals for 12321					<u>0.00</u>	<u>(710,322.42)</u>
12322 Advance Pmts-Amortization				313,927.09		
Totals for 12322					<u>0.00</u>	<u>313,927.09</u>
12329 Advance Pmts-Contra				396,395.33		
Totals for 12329					<u>0.00</u>	<u>396,395.33</u>
13010 General Fund Balance				(238,055.31)		
Totals for 13010					<u>0.00</u>	<u>(238,055.31)</u>
14010 Bunker Hill Village				(1,506,302.30)		
11/01/24			CITY OF BUNKER HILL ASSESSMENT - November 2024		(150,630.23)	
Totals for 14010					<u>(150,630.23)</u>	<u>(1,656,932.53)</u>
14020 Hedwig Village				(1,466,662.70)		
11/13/24			CITY OF HEDWIG ASSESSMENT - November 2024		(146,666.27)	
Totals for 14020					<u>(146,666.27)</u>	<u>(1,613,328.97)</u>
14030 Hilshire Village				(237,837.20)		
11/01/24			CITY OF HILSHIRE ASSESSMENT - November 2024		(23,783.72)	
Totals for 14030					<u>(23,783.72)</u>	<u>(261,620.92)</u>
14040 Hunter's Creek Village				(1,763,959.20)		

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11/04/24			CITY OF HUNTERS CREEK ASSESSMENT - November 2024		(176,395.92)	
			Totals for 14040		<u>(176,395.92)</u>	<u>(1,940,355.12)</u>
14050 Piney Point Village				(1,664,860.40)		
11/08/24			CITY OF PINEY POINT ASSESSMENT - November 2024		(166,486.04)	
			Totals for 14050		<u>(166,486.04)</u>	<u>(1,831,346.44)</u>
14060 Spring Valley Village				(1,288,284.80)		
11/04/24			CITY OF SPRING VALLEY ASSESSMENT - November 2024		(128,828.48)	
			Totals for 14060		<u>(128,828.48)</u>	<u>(1,417,113.28)</u>
14211 Hedwig Gas & Oil				(33,806.88)		
			Totals for 14211		<u>0.00</u>	<u>(33,806.88)</u>
14221 Spring Valley Gas & Oil				(54,926.46)		
			Totals for 14221		<u>0.00</u>	<u>(54,926.46)</u>
14231 Bunker Hill Gas & Oil				(3,884.30)		
			Totals for 14231		<u>0.00</u>	<u>(3,884.30)</u>
14241 VPD Gas & Oil				(2,020.37)		
			Totals for 14241		<u>0.00</u>	<u>(2,020.37)</u>
14251 Hunters Creek Gas & Oil				(481.61)		
			Totals for 14251		<u>0.00</u>	<u>(481.61)</u>
14271 Piney Point Gas & Oil				(1,273.62)		
11/18/24	33049		CITY OF PINEY POINT FUEL - September 2024		(117.07)	
			Totals for 14271		<u>(117.07)</u>	<u>(1,390.69)</u>
14910.000 Interest/Dividend Income				(41,299.87)		
11/30/24			Interest Deposit		(2,057.73)	
11/30/24			Interest Deposit		(1,163.74)	
11/30/24	29		Record Dividends on TX Class Accts.		(1,511.78)	
			Totals for 14910.000		<u>(4,733.25)</u>	<u>(46,033.12)</u>
14920 Grant Income				(10,816.18)		
11/15/24			Public Assistance Grant, 4798 - for hurricane Beryl July 2024		(21,695.25)	
			Totals for 14920		<u>(21,695.25)</u>	<u>(32,511.43)</u>
14930 Miscellaneous Income				(21,378.57)		
11/01/24			SIGNUP GENIUS 140.48 CPR CLASS		(140.48)	
11/14/24			SIGNUP GENIUS 105.87 CPR CLASS		(105.87)	
11/15/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
11/21/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
11/25/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
11/26/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
11/27/24			SIGNUP GENIUS 140.48 CPR CLASS		(140.48)	
			Totals for 14930		<u>(527.31)</u>	<u>(21,905.88)</u>
15015 Contingency-Physical Plant				8,380.00		
			Totals for 15015		<u>0.00</u>	<u>8,380.00</u>
15020 Misc. Tools, & Equip.-Fire				29,940.10		
			Totals for 15020		<u>0.00</u>	<u>29,940.10</u>

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15025	Misc. Tools & Equip.-EMS			27,307.98		
			Totals for 15025		<u>0.00</u>	<u>27,307.98</u>
15030	Protective Gear			28,943.00		
			Totals for 15030		<u>0.00</u>	<u>28,943.00</u>
15050	Offie Computers			1,810.90		
			Totals for 15050		<u>0.00</u>	<u>1,810.90</u>
15055	Radio Purchases			61,645.68		
			Totals for 15055		<u>0.00</u>	<u>61,645.68</u>
16010	Salaries			4,379,178.97		
11/30/24	21		Post 11/14/24 Payroll Entry		250.00	
11/30/24	21		Post 11/14/24 Payroll Entry		1,544.56	
11/30/24	21		Post 11/14/24 Payroll Entry		223,390.02	
11/30/24	22		Post 11/30/24 Payroll		187.50	
11/30/24	22		Post 11/30/24 Payroll		925.35	
11/30/24	22		Post 11/30/24 Payroll		225,306.77	
			Totals for 16010		<u>451,604.20</u>	<u>4,830,783.17</u>
16011	Overtime Regular			249,494.08		
11/30/24	21		Post 11/14/24 Payroll Entry		16,875.87	
11/30/24	21		Post 11/14/24 Payroll Entry		8,142.32	
11/30/24	22		Post 11/30/24 Payroll		18,880.90	
11/30/24	22		Post 11/30/24 Payroll		1,575.82	
			Totals for 16011		<u>45,474.91</u>	<u>294,968.99</u>
16012	Overtime-Medical Standby			3,237.51		
11/30/24	21		Post 11/14/24 Payroll Entry		1,290.29	
			Totals for 16012		<u>1,290.29</u>	<u>4,527.80</u>
16014	Overtime-CPR			7,103.74		
11/30/24	21		Post 11/14/24 Payroll Entry		519.62	
11/30/24	22		Post 11/30/24 Payroll		663.95	
			Totals for 16014		<u>1,183.57</u>	<u>8,287.31</u>
16015	Longevity			19,694.00		
11/30/24	21		Post 11/14/24 Payroll Entry		1,004.00	
11/30/24	22		Post 11/30/24 Payroll		1,010.00	
			Totals for 16015		<u>2,014.00</u>	<u>21,708.00</u>
16016	Higher Class			18,068.09		
11/30/24	21		Post 11/14/24 Payroll Entry		3,355.88	
11/30/24	22		Post 11/30/24 Payroll		2,672.42	
			Totals for 16016		<u>6,028.30</u>	<u>24,096.39</u>
16018	Prof. Certification Pay			53,372.46		
11/30/24	21		Post 11/14/24 Payroll Entry		892.50	
11/30/24	21		Post 11/14/24 Payroll Entry		337.50	
11/30/24	21		Post 11/14/24 Payroll Entry		1,366.46	
11/30/24	22		Post 11/30/24 Payroll		892.50	
11/30/24	22		Post 11/30/24 Payroll		337.50	
11/30/24	22		Post 11/30/24 Payroll		1,366.46	
			Totals for 16018		<u>5,192.92</u>	<u>58,565.38</u>
16030	FICA Tax			325,697.89		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11/30/24	21		Post 11/14/24 Payroll Entry		17,863.93	
11/30/24	21		Post Correction for Jayson Hilmer		(7.96)	
			Check 11-14-24			
11/30/24	22		Post 11/30/24 Payroll		17,486.20	
			Totals for 16030		<u>35,342.17</u>	<u>361,040.06</u>
16040 Basic Life, ADD & LTD Ins.				25,395.85		
11/12/24			Villages Mutual Insurance - November 2024		1,684.31	
			Totals for 16040		<u>1,684.31</u>	<u>27,080.16</u>
16050 Retirement - TMRS				299,900.02		
11/30/24	18		Adjust Retirement Cont. Payable		32,456.24	
			Totals for 16050		<u>32,456.24</u>	<u>332,356.26</u>
16060 Health Insurance				730,333.53		
11/12/24			Villages Mutual Insurance - November 2024		78,343.78	
11/30/24	27		Correct Ins. Allocation		(48.92)	
			Totals for 16060		<u>78,294.86</u>	<u>808,628.39</u>
16070 Workmens' Comp Insurance				61,747.21		
11/30/24	26		Amortize Ins.		3,303.88	
			Totals for 16070		<u>3,303.88</u>	<u>65,051.09</u>
16100 Meal Allowances				38,833.08		
11/21/24			MEAL ALLOWANCE - for December 2024		3,833.31	
			Totals for 16100		<u>3,833.31</u>	<u>42,666.39</u>
17010 Ambulance Medical Supplies				42,205.94		
11/05/24	13628		Ambulance Medical Supplie		591.44	
11/05/24	13631		Ambulance Medical Supplie		324.00	
11/05/24	13632		Bound Tree Medical, LLC		1,164.39	
11/27/24			Ambulance Medical Supplie		1,869.10	
			Totals for 17010		<u>3,948.93</u>	<u>46,154.87</u>
17020 Dues/Subscriptions/Manuals				3,668.10		
11/19/24			Stellar CC (1st BankCard) - 2075 - EMAT member renewal Lutz		150.00	
11/19/24			Stellar CC (1st BankCard) - 5283 - Texas Fire Marshals Association annual membership - Fire Marshal		50.00	
			Totals for 17020		<u>200.00</u>	<u>3,868.10</u>
17030 Building Maintenance				17,881.09		
			Totals for 17030		<u>0.00</u>	<u>17,881.09</u>
17035 Station Supplies				13,179.53		
11/07/24	2903900856		Sam's Club Direct - invoice 005238		836.05	
11/07/24	2903900856		Sam's Club Direct - invoice 002128		98.77	
11/07/24	2903900856		Sam's Club Direct - invoice 000546		39.96	
11/07/24	2903900856		Sam's Club Direct - invoice 007763		583.86	
			Totals for 17035		<u>1,558.64</u>	<u>14,738.17</u>
17040 IP Address VPN-PS Lightwave				5,246.02		
			Totals for 17040		<u>0.00</u>	<u>5,246.02</u>
17041 Internet, Phones & TV-Comcast				17,232.72		
11/12/24			Starlink internet service		140.00	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11/18/24			Comcast		578.39	
11/25/24			Comcast		548.12	
11/25/24			Comcast		400.87	
Totals for 17041					<u>1,667.38</u>	<u>18,900.10</u>
17042 Mobile Device Serv.-T Mobile				7,060.80		
11/13/24			PHONE ALLOWANCE		57.00	
11/13/24			Mobile Device Services - FirstNet		621.39	
11/19/24			Stellar CC (1st BankCard) - 6002 - ubreakifix ipad repaid PO2024-293		296.17	
Totals for 17042					<u>974.56</u>	<u>8,035.36</u>
17043 City of Houston Radio System				15,164.70		
Totals for 17043					<u>0.00</u>	<u>15,164.70</u>
17044 Comm.-Motorola 47 & Nice				40,819.43		
Totals for 17044					<u>0.00</u>	<u>40,819.43</u>
17045 Inc. Rec&CAD-Propheonix				25,297.22		
Totals for 17045					<u>0.00</u>	<u>25,297.22</u>
17046 Trn.Soft.&Veh.Checks-Vector				8,078.07		
Totals for 17046					<u>0.00</u>	<u>8,078.07</u>
17047 EMS Protocol App - Handevy				5,234.25		
Totals for 17047					<u>0.00</u>	<u>5,234.25</u>
17048 EMS Eq Maint-ProCare/Stryker				20,544.63		
Totals for 17048					<u>0.00</u>	<u>20,544.63</u>
17072 Fire Investigations				576.72		
Totals for 17072					<u>0.00</u>	<u>576.72</u>
17073 Law Enforcement Equipment				3,070.00		
Totals for 17073					<u>0.00</u>	<u>3,070.00</u>
17085 Fuel				133,801.57		
11/05/24	13633		3L Energy Solutions invoice #366864		9,739.56	
11/05/24	13644		3L Energy Solutions invoice #367693		4,233.39	
Totals for 17085					<u>13,972.95</u>	<u>147,774.52</u>
17086 Rent				10.00		
Totals for 17086					<u>0.00</u>	<u>10.00</u>
17090 Property & Casualty Insurance				68,488.32		
11/30/24	26		Amortize Ins.		7,885.33	
11/30/24	31		Record Amort. of MD Ins. & Tank Liab.		348.00	
Totals for 17090					<u>8,233.33</u>	<u>76,721.65</u>
17099 Maintenance of Equipment				100.00		
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - boat cover (Kercho) PO2024-296 - order # 112-17113323045043		106.98	
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - 3 air filters (Witt) PO2024-299 - order # 112-1366237-8453803		131.58	
Totals for 17099					<u>238.56</u>	<u>338.56</u>
17100 Maint. of Equipment-Maint. of Equipment				6,373.65		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11/05/24	13629		O'Reilly Automotive, Inc.		18.91	
			Totals for 17100		18.91	6,392.56
17101			Maint. of Equipment-Maint.-Chief's Truck	4,356.13		
			Totals for 17101		0.00	4,356.13
17102			Maint. of Equipment-Maint. Fire Marshall's Car	1,943.39		
			Totals for 17102		0.00	1,943.39
17103			Maint. of Equipment-Maint. of Utility Truck	3,545.20		
			Totals for 17103		0.00	3,545.20
17105			Maint. of Equipment-Maint.-Pumper (E1)	16,723.92		
			Totals for 17105		0.00	16,723.92
17107			Maint. of Equipment-Maint.-Ladder (L1)	102,392.25		
			Totals for 17107		0.00	102,392.25
17108			Maint. of Equipment-Maint. Ambulance (Medic 1)	3,239.17		
			Totals for 17108		0.00	3,239.17
17109			Maint. of Equipment-Maint.-Ambulance (Medic 2)	1,840.02		
			Totals for 17109		0.00	1,840.02
17110			Maint. of Equipment-Other	(584.14)		
11/18/24	33049		CITY OF PINEY POINT FUEL - September 2024		(1.16)	
			Totals for 17110		(1.16)	(585.30)
17111			Maint. of Equipment-Maint. Contracts	9,960.64		
11/30/24	30		Correct US Digital Designs Coding		(9,960.94)	
			Totals for 17111		(9,960.94)	(0.30)
17112			Maint. of Equipment-Maint.-Pumper (E2) 2000	11,937.74		
			Totals for 17112		0.00	11,937.74
17113			Maint. of Equipment-Maint.-Ambulance (Medic 3)	2,406.47		
			Totals for 17113		0.00	2,406.47
17115			Maint. of Equipment-Deputy Chief's Car	2,245.18		
			Totals for 17115		0.00	2,245.18
17120			Postage/Printing/Stationery	15.00		
			Totals for 17120		0.00	15.00
17123			Equipment & Supplies Maintenance	18,357.48		
			Totals for 17123		0.00	18,357.48
17127			Knox Contracts	4,624.70		
			Totals for 17127		0.00	4,624.70
17128			Office Equipment	4,026.23		
			Totals for 17128		0.00	4,026.23
17129			Other Office Expenses	2,125.50		
			Totals for 17129		0.00	2,125.50
17131			Bunker Gear Maint.	14,365.23		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
Totals for 17131					<u>0.00</u>	<u>14,365.23</u>
17133	SCBA Maintenance			5,613.24		
Totals for 17133					<u>0.00</u>	<u>5,613.24</u>
17135	Fuel System			6,377.97		
Totals for 17135					<u>0.00</u>	<u>6,377.97</u>
17136	Vehicle Licenses & Permits			78.25		
Totals for 17136					<u>0.00</u>	<u>78.25</u>
17140.000	Public Utilities			38,064.56		
11/05/24			ENGIE		3,420.13	
11/13/24			Memorial Villages Water Authority		186.50	
11/26/24			Center Point Energy		129.08	
11/26/24			Texas Pride Disposal - for November		198.58	
			2024 service - invoice # 001655950			
Totals for 17140.000					<u>3,934.29</u>	<u>41,998.85</u>
17160	Fire Certification Fees			5,195.87		
11/15/24	2259376		Reimbursement Gutierrez - DOA Safety & Fire Education LLC		250.00	
11/15/24	2259376		Reimbursement Gutierrez - TCFP Exam		56.49	
11/15/24	2259376		Reimbursement Gutierrez - Lonestar Training Center		25.00	
11/15/24	2259376		Reimbursement Gutierrez - Certification TCFP		87.17	
11/19/24			Stellar CC (1st BankCard) - 2075 - TCFP Fire Cert Renewal PO2024-295		2,699.66	
11/19/24			Stellar CC (1st BankCard) - 2075 - TCFP Fire Cert Renewal PO2024-295		61.61	
11/19/24			Stellar CC (1st BankCard) - 2075 - TCFP Fire Cert Renewal PO2024-295		61.61	
Totals for 17160					<u>3,241.54</u>	<u>8,437.41</u>
17170	Fire Training			10,250.65		
11/19/24			Stellar CC (1st BankCard) - 3921 - Texas Fire Chiefs Association invoice #9968 Event Fee Chief's Workshop registration		495.00	
Totals for 17170					<u>495.00</u>	<u>10,745.65</u>
17171	EMS Training			0.00		
11/19/24			Stellar CC (1st BankCard) - 2075 - Blue Card training Ekblaw		385.00	
Totals for 17171					<u>385.00</u>	<u>385.00</u>
17173	EMS Certification Fees			6,617.25		
Totals for 17173					<u>0.00</u>	<u>6,617.25</u>
17174	Other Training Expenses			1,673.85		
Totals for 17174					<u>0.00</u>	<u>1,673.85</u>
17175	Emergency Mgt. Training-(TDEM)			4,912.52		
Totals for 17175					<u>0.00</u>	<u>4,912.52</u>
17176	Training Exams			606.49		
Totals for 17176					<u>0.00</u>	<u>606.49</u>
17177	Fire Marshal Training			935.96		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11/19/24			Stellar CC (1st BankCard) - 5283 - SHSU MarketPlace Fire Executive Management Training - Fire Marshal		2,000.00	
11/19/24			Stellar CC (1st BankCard) - 5283 - Nuvola Academy TCOLE CE classes - Fire Marshal		140.00	
11/19/24			Stellar CC (1st BankCard) - 5283 - San Marcos Emb Ste - food at Nov Training Conf - Fire Marshal		12.66	
Totals for 17177					<u>2,152.66</u>	<u>3,088.62</u>
17183 Dispatch Train & Certification Fees				1,275.00		
11/15/24	2269325		Reimbursement Zachrau Seymour - dispatch training 2 meals		34.23	
11/15/24	2269325		Reimbursement Zachrau Seymour - dispatch training mileage		105.32	
11/27/24	2298745		Reimbursement Miller, E - dispatch training 2 meals		30.00	
11/27/24	2298745		Reimbursement Mille, E - dispatch training mileage		104.52	
Totals for 17183					<u>274.07</u>	<u>1,549.07</u>
17185 Admin Train & Certification Fees				1,810.80		
Totals for 17185					<u>0.00</u>	<u>1,810.80</u>
17190 Uniforms				11,095.40		
Totals for 17190					<u>0.00</u>	<u>11,095.40</u>
17203 Shipping				222.25		
Totals for 17203					<u>0.00</u>	<u>222.25</u>
17205 Office Supplies				3,849.68		
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - 2025 wall calendar and planner (ops & admin) - order # 113- 8432557-9019416		36.70	
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - 2025 wall and desk calendar (dispatch & chief) - order # 113- 6025608-6917041		21.55	
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - variety of office supplies (ops, admin, chief) - order # 113- 6902138-6238664		188.76	
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - notebooks, labels, folders (admin) - order # 111-6850131- 0835430		38.28	
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - planner, pens, calendar (admin) - order # 111-5903013- 9072263		42.07	
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - markers, folders, envelopes (admin) - order # 111- 20234257925000		76.79	
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - wireless keyboard and mouse (admin) - order # 111-4689326- 5967429		158.99	
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - business card holder (admin) - order # 111-3930098-5926633		26.49	
11/19/24			Stellar CC (1st BankCard) - 4657 - Costco - halloween candy		64.92	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
Totals for 17205					<u>654.55</u>	<u>4,504.23</u>
17207	Bank Service Charges			206.73		
Totals for 17207					<u>0.00</u>	<u>206.73</u>
17211	Adobe			410.09		
11/19/24			Stellar CC (1st BankCard) - 5283 - Adobe - monthly subscription - Fire marshal		46.53	
11/19/24			Stellar CC (1st BankCard) - 6002 - Adobe annual subscription for administrator		<u>259.67</u>	
Totals for 17211					<u>306.20</u>	<u>716.29</u>
17213	Postage Meter Rental			769.45		
Totals for 17213					<u>0.00</u>	<u>769.45</u>
17219	Phones - 8x8			4,942.32		
Totals for 17219					<u>0.00</u>	<u>4,942.32</u>
17221	HRIS-Paycom, UKG, or Other			7,770.25		
11/14/24			Americhex		866.75	
Totals for 17221					<u>866.75</u>	<u>8,637.00</u>
17223	Accounting-Quickbooks			1,881.85		
11/19/24			Stellar CC (1st BankCard) - 3345 - Quickbooks		<u>250.51</u>	
Totals for 17223					<u>250.51</u>	<u>2,132.36</u>
17225	Software&Email-Microsoft 365			6,513.92		
11/19/24			Stellar CC (1st BankCard) - 3345 - NameCheap - website		15.16	
11/19/24			Stellar CC (1st BankCard) - 3345 - NameCheap - website		6.88	
11/19/24			Stellar CC (1st BankCard) - 3345 - Zoom		60.35	
11/19/24			Stellar CC (1st BankCard) - 6002 - turboscribe software/online transcription tool		<u>20.00</u>	
Totals for 17225					<u>102.39</u>	<u>6,616.31</u>
17230	Dispatch Alerting System			2,567.02		
11/30/24	30		Correct US Digital Designs Coding		<u>9,960.94</u>	
Totals for 17230					<u>9,960.94</u>	<u>12,527.96</u>
17240	Elect. Protocol Cards-Pro QA			309.04		
Totals for 17240					<u>0.00</u>	<u>309.04</u>
17250	Translation Ser.-Language Line			13.92		
11/19/24			Stellar CC (1st BankCard) - 3345 - Language Line invoice #11409130		5.80	
Totals for 17250					<u>5.80</u>	<u>19.72</u>
17302	Legal Services			27,185.37		
11/05/24	13630		Randle Law - invoice #		342.00	
Totals for 17302					<u>342.00</u>	<u>27,527.37</u>
17304	Accounting Services			39,209.00		
11/26/24	13643		Oliver, Rainey, & Wojtek, LLP - invoice #166221		<u>1,058.00</u>	
Totals for 17304					<u>1,058.00</u>	<u>40,267.00</u>

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
17306	IT Services			19,919.99		
			Totals for 17306		<u>0.00</u>	<u>19,919.99</u>
17308	Health Ins. Consulting Serv.			10,186.48		
			Totals for 17308		<u>0.00</u>	<u>10,186.48</u>
17309	Medical Director Services			13,884.56		
11/26/24	2228666		Dr. Hutch Stilgenbauer		1,250.00	
11/30/24	31		Record Amort. of MD Ins. & Tank Liab.		346.14	
			Totals for 17309		<u>1,596.14</u>	<u>15,480.70</u>
17311	Legal Notices & Advert.			3,572.60		
			Totals for 17311		<u>0.00</u>	<u>3,572.60</u>
17313	Other Professional Services			13,016.15		
			Totals for 17313		<u>0.00</u>	<u>13,016.15</u>
17401	VFD Fire Comm & Meet. Exp.			2,470.55		
11/19/24			Stellar CC (1st BankCard) - 5283 - Chickfila catering food for Chiefs Meeting 10-24-2024		97.21	
11/19/24			Stellar CC (1st BankCard) - 6002 - Newks catering food for Board Meeting 10-23-2024		282.53	
			Totals for 17401		<u>379.74</u>	<u>2,850.29</u>
17403	VFD Events			3,483.51		
11/19/24			Stellar CC (1st BankCard) - 3345 - Amazon - 2 sets of 12 8x10 picture frames (Tim Miller) - order # 113- 7348877-5022647		59.58	
11/19/24			Stellar CC (1st BankCard) - 2075 - Rudy's BBQ - catering food for awards ceremony 10-27-2024		691.07	
11/19/24			Stellar CC (1st BankCard) - 4657 - Rudy's BBQ - catering food for awards ceremony 10-19-2024		816.00	
			Totals for 17403		<u>1,566.65</u>	<u>5,050.16</u>
17405	CPR Supplies, Cards, & Equip.			6,788.12		
11/19/24			Stellar CC (1st BankCard) - 3345 - SignUp Genius		11.99	
			Totals for 17405		<u>11.99</u>	<u>6,800.11</u>
21055	Stellar Bank-Capital Replacement			716.25		
11/30/24			Interest Deposit		1.50	
			Totals for 21055		<u>1.50</u>	<u>717.75</u>
21070	Texas Class - Capital Replacement (0001)			532,397.02		
11/30/24	29		Record Dividends on TX Class Accts.		2,135.03	
			Totals for 21070		<u>2,135.03</u>	<u>534,532.05</u>
21710	Due to/from General Fund			11,946.06		
11/30/24	23		Record assessments Deposited to GF		33,333.34	
			Totals for 21710		<u>33,333.34</u>	<u>45,279.40</u>
22320	Assessments Paid in Advance			(16,666.67)		
			Totals for 22320		<u>0.00</u>	<u>(16,666.67)</u>
22321	Advance Pmts-Receipts			(16,666.67)		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
Totals for 22321					0.00	(16,666.67)
22329	Advance Pmts-Contra			16,666.67		
Totals for 22329					0.00	16,666.67
23010	Strategic Plan Fund Balance			(128,969.07)		
Totals for 23010					0.00	(128,969.07)
24010	Bunker Hill Village			(63,333.29)		
11/30/24	23		Record assessments Deposited to GF		(6,333.33)	
Totals for 24010					(6,333.33)	(69,666.62)
24020	Hedwig Village			(61,666.70)		
11/30/24	23		Record assessments Deposited to GF		(6,166.67)	
Totals for 24020					(6,166.67)	(67,833.37)
24030	Hilshire Village			(10,000.00)		
11/30/24	23		Record assessments Deposited to GF		(1,000.00)	
Totals for 24030					(1,000.00)	(11,000.00)
24040	Hunter's Creek Village			(74,166.70)		
11/30/24	23		Record assessments Deposited to GF		(7,416.67)	
Totals for 24040					(7,416.67)	(81,583.37)
24050	Piney Point Village			(70,000.00)		
11/30/24	23		Record assessments Deposited to GF		(7,000.00)	
Totals for 24050					(7,000.00)	(77,000.00)
24060	Spring Valley Village			(54,166.70)		
11/30/24	23		Record assessments Deposited to GF		(5,416.67)	
Totals for 24060					(5,416.67)	(59,583.37)
24905	Sale of Assets			(57,000.00)		
Totals for 24905					0.00	(57,000.00)
24910	Interest/Dividend Income			(13,178.99)		
11/30/24			Interest Deposit		(1.50)	
11/30/24	29		Record Dividends on TX Class Accts.		(2,135.03)	
Totals for 24910					(2,136.53)	(15,315.52)
25030	Escrow			4,088.79		
Totals for 25030					0.00	4,088.79
31010.000	Stellar Bank-Ambulance Billing			266,047.97		
11/01/24			HCCLAIMPMT NOVITAS CCD		441.45	
			1184643330			
11/05/24	1001189259		RDC Deposit - Taxas Children's		322.35	
11/08/24			HCCLAIMPMT NOVITAS CCD		5,965.10	
			1184643330			
11/15/24			HCCLAIMPMT TMHP CCD 000279201		112.61	
11/15/24			ePay Emergicon 113024160025321		38,312.42	
			PPD 11.14 EOM Funds			
11/19/24			HCCLAIMPMT NOVITAS CCD		446.35	
			1184643330			
11/20/24			HCCLAIMPMT NOVITAS CCD		892.40	
			1184643330			
11/21/24			HCCLAIMPMT NOVITAS CCD		2,154.06	
			1184643330			
11/25/24			HCCLAIMPMT PALMETTO GBA CCD		371.75	
			1184643330			

20570 - Village Fire Department General Ledger

November 1, 2024 - November 30, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11/30/24			Interest Deposit		612.70	
			Totals for 31010.000		<u>49,631.19</u>	<u>315,679.16</u>
31020 WFB - Ambulance Billing Account				4,689.07		
11/12/24			Client Analysis Srvc Chrg 241108 Svc		(86.76)	
			Chge 1024 000001516174347			
11/30/24			Interest Deposit		3.33	
			Totals for 31020		<u>(83.43)</u>	<u>4,605.64</u>
31070 Texas Class - Ambulance (0004)				366.44		
11/30/24	29		Record Dividends on TX Class Accts.		1.50	
			Totals for 31070		<u>1.50</u>	<u>367.94</u>
31750 Due from General Fund				(60.09)		
			Totals for 31750		<u>0.00</u>	<u>(60.09)</u>
32020 Ambulance Funds Payable				(271,043.39)		
11/01/24			HCCLAIMPMT NOVITAS CCD		(441.45)	
			1184643330			
11/05/24	1001189259		RDC Deposit - Taxas Children's		(322.35)	
11/08/24			HCCLAIMPMT NOVITAS CCD		(5,965.10)	
			1184643330			
11/12/24			Client Analysis Srvc Chrg 241108 Svc		86.76	
			Chge 1024 000001516174347			
11/15/24			HCCLAIMPMT TMHP CCD 000279201		(112.61)	
11/15/24			ePay Emergicon 113024160025321		(38,312.42)	
			PPD 11.14 EOM Funds			
11/19/24			HCCLAIMPMT NOVITAS CCD		(446.35)	
			1184643330			
11/20/24			HCCLAIMPMT NOVITAS CCD		(892.40)	
			1184643330			
11/21/24			HCCLAIMPMT NOVITAS CCD		(2,154.06)	
			1184643330			
11/25/24			HCCLAIMPMT PALMETTO GBA CCD		(371.75)	
			1184643330			
11/30/24			Interest Deposit		(612.70)	
11/30/24			Interest Deposit		(3.33)	
11/30/24	29		Record Dividends on TX Class Accts.		(1.50)	
			Totals for 32020		<u>(49,549.26)</u>	<u>(320,592.65)</u>
51020 Stellar Bank-Facility Fund				3,138.32		
11/30/24			Interest Deposit		6.56	
			Totals for 51020		<u>6.56</u>	<u>3,144.88</u>
51070 Texas Class - Facility Fund (0002)				96,604.52		
11/30/24	29		Record Dividends on TX Class Accts.		387.39	
			Totals for 51070		<u>387.39</u>	<u>96,991.91</u>
52020 Retainage Payable				(234,038.94)		
			Totals for 52020		<u>0.00</u>	<u>(234,038.94)</u>
53010 Facility Fund Balance				(35,870.86)		
			Totals for 53010		<u>0.00</u>	<u>(35,870.86)</u>
54910 Interest/Dividend Income				(6,871.46)		
11/30/24			Interest Deposit		(6.56)	
11/30/24	29		Record Dividends on TX Class Accts.		(387.39)	
			Totals for 54910		<u>(393.95)</u>	<u>(7,265.41)</u>
57130 Professional Services				177,038.42		
			Totals for 57130		<u>0.00</u>	<u>177,038.42</u>

20570 - Village Fire Department General Ledger

November 1, 2024 - November 30, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
991030.000	Allegiance Bank-Insurance Acct.			36,335.52		
11/01/24			ACH for Hilshire - November 2024		3,240.72	
11/04/24			ACH for Spring Valley - November 2024		57,013.77	
11/05/24	34873		Check for Hunters Creek - November 2024		9,748.03	
11/12/24			Transfer for VFD - November 2024		95,009.30	
11/12/24			ACH for MVWA - November 2024		26,493.27	
11/15/24			The Hartford - November 2024		(7,785.63)	
11/15/24			United Healthcare - November 2024		(214,887.62)	
11/15/24			Gallagher Benefit Services, Inc. - November 2024		(3,633.33)	
11/26/24			ACH for Hedwig - December 2024		32,721.23	
Totals for 991030.000					<u>(2,080.26)</u>	<u>34,255.26</u>
992020	Insurance Payable Account			(36,335.52)		
11/01/24			ACH for Hilshire - November 2024		(3,240.72)	
11/04/24			ACH for Spring Valley - November 2024		(57,013.77)	
11/05/24	34873		Check for Hunters Creek - November 2024		(9,748.03)	
11/12/24			Transfer for VFD - November 2024		(95,009.30)	
11/12/24			ACH for MVWA - November 2024		(26,493.27)	
11/15/24			The Hartford - November 2024		7,785.63	
11/15/24			United Healthcare - November 2024		214,887.62	
11/15/24			Gallagher Benefit Services, Inc. - November 2024		3,633.33	
11/26/24			ACH for Hedwig - December 2024		(32,721.23)	
Totals for 992020					<u>2,080.26</u>	<u>(34,255.26)</u>
Report Total						<u>0.00</u>
Net Profit/(Loss)						
Current Period			139,589.02			
Year-to-Date			<u>1,195,322.49</u>			

Distribution count = 413

20570 - Village Fire Department Transaction List

November 1, 2024 - November 30, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
11/01/24		991030.000		ACH for Hilshire - November 2024		3,240.72
11/01/24		992020		ACH for Hilshire - November 2024		(3,240.72)
11/01/24		11010.000		SIGNUP GENIUS 140.48 CPR CLASS		140.48
11/01/24		14930		SIGNUP GENIUS 140.48 CPR CLASS		(140.48)
11/01/24		11020.000		CITY OF HILSHIRE ASSESSMENT - November 2024		24,783.72
11/01/24		11710		CITY OF HILSHIRE ASSESSMENT - November 2024		(1,000.00)
11/01/24		14030		CITY OF HILSHIRE ASSESSMENT - November 2024		(23,783.72)
11/01/24		11020.000		CITY OF BUNKER HILL ASSESSMENT - November 2024		156,963.56
11/01/24		11710		CITY OF BUNKER HILL ASSESSMENT - November 2024		(6,333.33)
11/01/24		14010		CITY OF BUNKER HILL ASSESSMENT - November 2024		(150,630.23)
11/01/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		441.45
11/01/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(441.45)
11/04/24		991030.000		ACH for Spring Valley - November 2024		57,013.77
11/04/24		992020		ACH for Spring Valley - November 2024		(57,013.77)
11/04/24		11020.000		CITY OF SPRING VALLEY ASSESSMENT - November 2024		134,245.15
11/04/24		11710		CITY OF SPRING VALLEY ASSESSMENT - November 2024		(5,416.67)
11/04/24		14060		CITY OF SPRING VALLEY ASSESSMENT - November 2024		(128,828.48)
11/04/24		11020.000		CITY OF HUNTERS CREEK ASSESSMENT - November 2024		183,812.59
11/04/24		11710		CITY OF HUNTERS CREEK ASSESSMENT - November 2024		(7,416.67)
11/04/24		14040		CITY OF HUNTERS CREEK ASSESSMENT - November 2024		(176,395.92)
11/05/24		11010.000	ENGIE	ENGIE		(3,420.13)
11/05/24		17140.000	ENGIE	ENGIE		3,420.13
11/05/24	13628	11010.000	HENRY	Henry Schein, Inc.		(591.44)
11/05/24	13628	17010	HENRY	Ambulance Medical Supplie	1099-NEC (1)	591.44
11/05/24	13629	11010.000	O'REILLY	O'Reilly Automotive, Inc.		(18.91)
11/05/24	13629	17100	O'REILLY	O'Reilly Automotive, Inc.		18.91
11/05/24	13630	11010.000	RANDLE	Randle Law Office, LTD, L.L.P.		(342.00)
11/05/24	13630	17302	RANDLE	Randle Law - invoice #		342.00
11/05/24	13631	11010.000	PROWELD	Professional Welding Supply		(324.00)
11/05/24	13631	17010	PROWELD	Ambulance Medical Supplie		324.00
11/05/24	13632	11010.000	BOUND	Bound Tree Medical, LLC		(1,164.39)
11/05/24	13632	17010	BOUND	Bound Tree Medical, LLC		1,164.39
11/05/24	13633	11010.000	THREE	3L Energy Solutions		(9,739.56)
11/05/24	13633	17085	THREE	3L Energy Solutions invoice #366864		9,739.56
11/05/24	13644	11010.000	THREE	3L Energy Solutions		(4,233.39)
11/05/24	13644	17085	THREE	3L Energy Solutions invoice #367693		4,233.39
11/05/24	34873	991030.000		Check for Hunters Creek - November 2024		9,748.03
11/05/24	34873	992020		Check for Hunters Creek - November 2024		(9,748.03)
11/05/24	1001189259	31010.000		RDC Deposit - Texas Children's		322.35
11/05/24	1001189259	32020		RDC Deposit - Texas Children's		(322.35)
11/06/24		11010.000	IRSTAX	Internal Revenue Service - Payroll Taxes PPE10252024		(51,860.16)
11/06/24		12120	IRSTAX	Internal Revenue Service - Payroll Taxes PPE10252024		20,418.24
11/06/24		12110	IRSTAX	Internal Revenue Service - Payroll Taxes PPE10252024		31,441.92
11/07/24	2903900856	11010.000	SAMS	Sam's Club Direct		(1,558.64)
11/07/24	2903900856	17035	SAMS	Sam's Club Direct - invoice 005238		836.05
11/07/24	2903900856	17035	SAMS	Sam's Club Direct - invoice 002128		98.77
11/07/24	2903900856	17035	SAMS	Sam's Club Direct - invoice 000546		39.96
11/07/24	2903900856	17035	SAMS	Sam's Club Direct - invoice 007763		583.86

20570 - Village Fire Department Transaction List

November 1, 2024 - November 30, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
11/08/24		11010.000	TCS	TCS		(2,710.00)
11/08/24		12190	TCS	TCS		2,710.00
11/08/24		11020.000		CITY OF PINEY POINT ASSESSMENT - November 2024		173,486.04
11/08/24		11710		CITY OF PINEY POINT ASSESSMENT - November 2024		(7,000.00)
11/08/24		14050		CITY OF PINEY POINT ASSESSMENT - November 2024		(166,486.04)
11/08/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		5,965.10
11/08/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(5,965.10)
11/11/24		11010.000		Transfer XXX8337 to XXX2634: payroll and bills PPE11102024		300,000.00
11/11/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE11102024		(300,000.00)
11/11/24		11020.000		Transfer XXX8337 to XXX2634: payroll and bills PPE11102024		(300,000.00)
11/11/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE11102024		300,000.00
11/12/24		991030.000		Transfer for VFD - November 2024		95,009.30
11/12/24		992020		Transfer for VFD - November 2024		(95,009.30)
11/12/24		991030.000		ACH for MVWA - November 2024		26,493.27
11/12/24		992020		ACH for MVWA - November 2024		(26,493.27)
11/12/24		11010.000		Transfer XXX8337 to XXX2634: VMIG for VFD November 2024		95,009.30
11/12/24		11090		Transfer XXX8337 to XXX2634: VMIG for VFD November 2024		(95,009.30)
11/12/24		11010.000	VMIG	Villages Mutual Insurance - November 2024		(95,009.30)
11/12/24		12200	VMIG	Villages Mutual Insurance - November 2024		1,529.03
11/12/24		16040	VMIG	Villages Mutual Insurance - November 2024		1,684.31
11/12/24		12130	VMIG	Villages Mutual Insurance - November 2024		13,452.18
11/12/24		16060	VMIG	Villages Mutual Insurance - November 2024		78,343.78
11/12/24		11010.000	STARLINK	Starlink		(140.00)
11/12/24		17041	STARLINK	Starlink internet service		140.00
11/12/24		11020.000		Transfer XXX8337 to XXX2634: VMIG for VFD November 2024		(95,009.30)
11/12/24		11090		Transfer XXX8337 to XXX2634: VMIG for VFD November 2024		95,009.30
11/12/24		31020		Client Analysis Srvc Chrg 241108 Svc Chge 1024 000001516174347		(86.76)
11/12/24		32020		Client Analysis Srvc Chrg 241108 Svc Chge 1024 000001516174347		86.76
11/13/24		11010.000	MVWA	Memorial Villages Water Authority		(186.50)
11/13/24		17140.000	MVWA	Memorial Villages Water Authority		186.50
11/13/24		11010.000	HOWARDM	Howard Miller		(57.00)
11/13/24		17042	HOWARDM	PHONE ALLOWANCE		57.00
11/13/24		11010.000	ATT	AT&T		(621.39)
11/13/24		17042	ATT	Mobile Device Services - FirstNet		621.39
11/13/24		11020.000		CITY OF HEDWIG ASSESSMENT - November 2024		152,832.94
11/13/24		11710		CITY OF HEDWIG ASSESSMENT - November 2024		(6,166.67)
11/13/24		14020		CITY OF HEDWIG ASSESSMENT - November 2024		(146,666.27)
11/14/24		11010.000		KOTAPAY PAYROLL WIRE for direct deposit - PPE11102024		(174,002.68)
11/14/24		11080		KOTAPAY PAYROLL WIRE for direct deposit - PPE11102024		174,002.68
11/14/24		11010.000	AMERICHEX	Americhex		(866.75)
11/14/24		17221	AMERICHEX	Americhex		866.75
11/14/24		11010.000		SIGNUP GENIUS 105.87 CPR CLASS		105.87
11/14/24		14930		SIGNUP GENIUS 105.87 CPR CLASS		(105.87)
11/14/24	2270768	11010.000		Payroll ACH for 1 employee - direct deposit PPE11102024 additional payroll for W4 correction (Hilmer)		(1,165.23)

20570 - Village Fire Department

Transaction List

November 1, 2024 - November 30, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
11/14/24	2270768	11080		Payroll ACH for 1 employee - direct deposit PPE11102024 additional payroll for W4 correction (Hilmer)		1,165.23
11/15/24		991030.000	HARTFORD	The Hartford - November 2024		(7,785.63)
11/15/24		992020	HARTFORD	The Hartford - November 2024		7,785.63
11/15/24		991030.000	UHC	United Healthcare - November 2024		(214,887.62)
11/15/24		992020	UHC	United Healthcare - November 2024		214,887.62
11/15/24		991030.000	GALLAGHER	Gallagher Benefit Services, Inc. - November 2024		(3,633.33)
11/15/24		992020	GALLAGHER	Gallagher Benefit Services, Inc. - November 2024		3,633.33
11/15/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
11/15/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
11/15/24		11020.000		Public Assistance Grant, 4798 - for hurricane Beryl July 2024		21,695.25
11/15/24		14920		Public Assistance Grant, 4798 - for hurricane Beryl July 2024		(21,695.25)
11/15/24		31010.000		HCCLAIMPMT TMHP CCD 000279201		112.61
11/15/24		32020		HCCLAIMPMT TMHP CCD 000279201		(112.61)
11/15/24		31010.000		ePay Emergicon 113024160025321 PPD 11.14 EOM Funds		38,312.42
11/15/24		32020		ePay Emergicon 113024160025321 PPD 11.14 EOM Funds		(38,312.42)
11/15/24	2259376	11010.000		Employee Reimbursements (Payroll Tracking ID: 2259376)		(418.66)
11/15/24	2259376	17160		Reimbursement Gutierrez - DOA Safety & Fire Education LLC		250.00
11/15/24	2259376	17160		Reimbursement Gutierrez - TCFP Exam		56.49
11/15/24	2259376	17160		Reimbursement Gutierrez - Lonestar Training Center		25.00
11/15/24	2259376	17160		Reimbursement Gutierrez - Certification TCFP		87.17
11/15/24	2269325	11010.000		Employee Reimbursements (Payroll Tracking ID: 2269325)		(139.55)
11/15/24	2269325	17183		Reimbursement Zachrau Seymour - dispatch training 2 meals		34.23
11/15/24	2269325	17183		Reimbursement Zachrau Seymour - dispatch training mileage		105.32
11/18/24		11010.000		Credit from KOTAPAY/Americhex for direct deposit check return - Calub PPE11102024		2,314.07
11/18/24		11080		Credit from KOTAPAY/Americhex for direct deposit check return - Calub PPE11102024		(2,314.07)
11/18/24		11010.000	COMCAST	Comcast		(578.39)
11/18/24		17041	COMCAST	Comcast		578.39
11/18/24	33049	11020.000		CITY OF PINEY POINT FUEL - September 2024		118.23
11/18/24	33049	17110		CITY OF PINEY POINT FUEL - September 2024		(1.16)
11/18/24	33049	14271		CITY OF PINEY POINT FUEL - September 2024		(117.07)
11/18/24	2278430	11010.000		Payroll correction - Donaldson PPE11102024/PPE11252024		(212.74)
11/18/24	2278430	11080		Payroll correction - Donaldson PPE11102024/PPE11252024		212.74
11/19/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		446.35
11/19/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(446.35)
11/19/24		11010.000		Stellar CC (1st BankCard) - 3345		(1,238.46)
11/19/24		17205		Stellar CC (1st BankCard) - 3345 - Amazon - 2025 wall calendar and planner (ops & admin) - order # 113-8432557-9019416		36.70
11/19/24		17205		Stellar CC (1st BankCard) - 3345 - Amazon - 2025 wall and desk calendar (dispatch & chief) - order # 113-6025608-6917041		21.55
11/19/24		17405		Stellar CC (1st BankCard) - 3345 - SignUp Genius		11.99

20570 - Village Fire Department

Transaction List

November 1, 2024 - November 30, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
11/19/24		17250		Stellar CC (1st BankCard) - 3345 - Language Line invoice #11409130		5.80
11/19/24		17205		Stellar CC (1st BankCard) - 3345 - Amazon - variety of office supplies (ops, admin, chief) - order # 113-6902138-6238664		188.76
11/19/24		17225		Stellar CC (1st BankCard) - 3345 - NameCheap - website		15.16
11/19/24		17205		Stellar CC (1st BankCard) - 3345 - Amazon - notebooks, labels, folders (admin) - order # 111-6850131-0835430		38.28
11/19/24		17205		Stellar CC (1st BankCard) - 3345 - Amazon - planner, pens, calendar (admin) - order # 111-5903013-9072263		42.07
11/19/24		17403		Stellar CC (1st BankCard) - 3345 - Amazon - 2 sets of 12 8x10 picture frames (Tim Miller) - order # 113-7348877-5022647		59.58
11/19/24		17205		Stellar CC (1st BankCard) - 3345 - Amazon - markers, folders, envelopes (admin) - order # 111-20234257925000		76.79
11/19/24		17099		Stellar CC (1st BankCard) - 3345 - Amazon - boat cover (Kercho) PO2024-296 - order # 112-17113323045043		106.98
11/19/24		17225		Stellar CC (1st BankCard) - 3345 - NameCheap - website		6.88
11/19/24		17099		Stellar CC (1st BankCard) - 3345 - Amazon - 3 air filters (Witt) PO2024-299 - order # 112-1366237-8453803		131.58
11/19/24		17225		Stellar CC (1st BankCard) - 3345 - Zoom		60.35
11/19/24		17223		Stellar CC (1st BankCard) - 3345 - Quickbooks		250.51
11/19/24		17205		Stellar CC (1st BankCard) - 3345 - Amazon - wireless keyboard and mouse (admin) - order # 111-4689326-5967429		158.99
11/19/24		17205		Stellar CC (1st BankCard) - 3345 - Amazon - business card holder (admin) - order # 111-3930098-5926633		26.49
11/19/24		11010.000		Stellar CC (1st BankCard) - 2075		(4,048.95)
11/19/24		17403		Stellar CC (1st BankCard) - 2075 - Rudy's BBQ - catering food for awards ceremony 10-27-2024		691.07
11/19/24		17020		Stellar CC (1st BankCard) - 2075 - EMAT member renewal Lutz		150.00
11/19/24		17171		Stellar CC (1st BankCard) - 2075 - Blue Card training Ekblaw		385.00
11/19/24		17160		Stellar CC (1st BankCard) - 2075 - TCFP Fire Cert Renewal PO2024-295		2,699.66
11/19/24		17160		Stellar CC (1st BankCard) - 2075 - TCFP Fire Cert Renewal PO2024-295		61.61
11/19/24		17160		Stellar CC (1st BankCard) - 2075 - TCFP Fire Cert Renewal PO2024-295		61.61
11/19/24		11010.000		Stellar CC (1st BankCard) - 3921		(495.00)
11/19/24		17170		Stellar CC (1st BankCard) - 3921 - Texas Fire Chiefs Association invoice #9968 Event Fee Chief's Workshop registration		495.00
11/19/24		11010.000		Stellar CC (1st BankCard) - 5283		(2,346.40)
11/19/24		17177		Stellar CC (1st BankCard) - 5283 - SHSU MarketPlace Fire Executive Management Training - Fire Marshal		2,000.00
11/19/24		17177		Stellar CC (1st BankCard) - 5283 - Nuvola Academy TCOLE CE classes - Fire Marshal		140.00
11/19/24		17211		Stellar CC (1st BankCard) - 5283 - Adobe - monthly subscription - Fire marshal		46.53
11/19/24		17401		Stellar CC (1st BankCard) - 5283 - Chickfila catering food for Chiefs Meeting 10-24-2024		97.21
11/19/24		17177		Stellar CC (1st BankCard) - 5283 - San Marcos Emb Ste - food at Nov Training Conf - Fire Marshal		12.66

20570 - Village Fire Department

Transaction List

November 1, 2024 - November 30, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
11/19/24		17020		Stellar CC (1st BankCard) - 5283 - Texas Fire Marshals Association annual membership - Fire Marshal		50.00
11/19/24		11010.000		Stellar CC (1st BankCard) - 6002		(858.37)
11/19/24		17042		Stellar CC (1st BankCard) - 6002 - ubreakifix ipad repaid PO2024-293		296.17
11/19/24		17211		Stellar CC (1st BankCard) - 6002 - Adobe annual subscription for administrator		259.67
11/19/24		17401		Stellar CC (1st BankCard) - 6002 - Newks catering food for Board Meeting 10-23-2024		282.53
11/19/24		17225		Stellar CC (1st BankCard) - 6002 - turboscribe software/online transcription tool		20.00
11/19/24		11010.000		Stellar CC (1st BankCard) - 4657		(880.92)
11/19/24		17403		Stellar CC (1st BankCard) - 4657 - Rudy's BBQ - catering food for awards ceremony 10-19-2024		816.00
11/19/24		17205		Stellar CC (1st BankCard) - 4657 - Costco - halloween candy		64.92
11/19/24	2280556	11010.000		Direct deposit correction - Calub PPE11102024		(2,314.07)
11/19/24	2280556	11080		Direct deposit correction - Calub PPE11102024		2,314.07
11/19/24	2282448	11010.000		ACH PAYMENT VALIC AND UNION		(1,225.00)
11/19/24	2282448	12140		VALIC		175.00
11/19/24	2282448	12160		UNION		1,050.00
11/20/24		11010.000	IRSTAX	Internal Revenue Service - Payroll Taxes PPE11102025		(61,703.12)
11/20/24		12120	IRSTAX	Internal Revenue Service - Payroll Taxes PPE11102025		25,991.18
11/20/24		12110	IRSTAX	Internal Revenue Service - Payroll Taxes PPE11102025		35,711.94
11/20/24		11010.000	NRS	Nationwide Retirement Solutions		(7,359.00)
11/20/24		12140	NRS	Nationwide Retirement Solutions		7,359.00
11/20/24		11010.000	NRS	Nationwide Retirement Solutions - ROTH		(2,160.00)
11/20/24		12140	NRS	Nationwide Retirement Solutions - ROTH		2,160.00
11/20/24		11010.000	AFLAC	AFLAC		(970.27)
11/20/24		12130	AFLAC	AFLAC		970.27
11/20/24		11010.000	LEGALSHIELD	Legal Shield		(146.50)
11/20/24		12170	LEGALSHIELD	Legal Shield		146.50
11/20/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		892.40
11/20/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(892.40)
11/21/24		11010.000		MEAL ALLOWANCE - for December 2024		(3,833.31)
11/21/24		16100		MEAL ALLOWANCE - for December 2024		3,833.31
11/21/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
11/21/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
11/21/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		2,154.06
11/21/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(2,154.06)
11/25/24		11010.000		Transfer XXX8337 to XXX2634: payroll and bills PPE11252024		300,000.00
11/25/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE11252024		(300,000.00)
11/25/24		11020.000		Transfer XXX8337 to XXX2634: payroll and bills PPE11252024		(300,000.00)
11/25/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE11252024		300,000.00
11/25/24		11010.000	TCS	TCS		(2,710.00)
11/25/24		12190	TCS	TCS		2,710.00
11/25/24		11010.000	COMCAST	Comcast		(548.12)
11/25/24		17041	COMCAST	Comcast		548.12
11/25/24		11010.000	COMCAST	Comcast		(400.87)
11/25/24		17041	COMCAST	Comcast		400.87
11/25/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
11/25/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)

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Date	Reference	Account	Payee ID	Description	1099	Amount
11/25/24		11010.000		Transfer XXX8337 to XXX2634: Meal Allowance		3,833.31
11/25/24		11090		Transfer XXX8337 to XXX2634: Meal Allowance		(3,833.31)
11/25/24		11020.000		Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		(3,833.31)
11/25/24		11090		Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		3,833.31
11/25/24		31010.000		HCCLAIMPMT PALMETTO GBA CCD 1184643330		371.75
11/25/24		32020		HCCLAIMPMT PALMETTO GBA CCD 1184643330		(371.75)
11/26/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
11/26/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
11/26/24		11010.000	CENTERPOINT	Center Point Energy		(129.08)
11/26/24		17140.000	CENTERPOINT	Center Point Energy		129.08
11/26/24		11010.000	TXPRIDE	Texas Pride Disposal - for November 2024 service - invoice # 001655950		(198.58)
11/26/24		17140.000	TXPRIDE	Texas Pride Disposal - for November 2024 service - invoice # 001655950		198.58
11/26/24		11010.000		KOTAPAY PAYROLL WIRE for direct deposit - PPE11252024		(171,508.46)
11/26/24		11080		KOTAPAY PAYROLL WIRE for direct deposit - PPE11252024		171,508.46
11/26/24		991030.000		ACH for Hedwig - December 2024		32,721.23
11/26/24		992020		ACH for Hedwig - December 2024		(32,721.23)
11/26/24	13643	11010.000	ORW	Oliver, Rainey, & Wojtek, LLP		(1,058.00)
11/26/24	13643	17304	ORW	Oliver, Rainey, & Wojtek, LLP - invoice #166221		1,058.00
11/26/24	2228666	11010.000	MD-	Dr. Hutch Stilgenbauer		(1,250.00)
11/26/24	2228666	17309	MD-	Dr. Hutch Stilgenbauer		1,250.00
11/27/24		11010.000		SIGNUP GENIUS 140.48 CPR CLASS		140.48
11/27/24		14930		SIGNUP GENIUS 140.48 CPR CLASS		(140.48)
11/27/24		11010.000	HENRY	Henry Schein, Inc.		(1,869.10)
11/27/24		17010	HENRY	Ambulance Medical Supplie	1099-NEC (1)	1,869.10
11/27/24	2298745	11010.000		Employee Reimbursements (Payroll Tracking ID: 2298745)		(134.52)
11/27/24	2298745	17183		Reimbursement Miller, E - dispatch training 2 meals		30.00
11/27/24	2298745	17183		Reimbursement Mille, E - dispatch training mileage		104.52
11/29/24		11010.000	AFLAC	AFLAC		(970.27)
11/29/24		12130	AFLAC	AFLAC		970.27
11/29/24		11010.000	NRS	Nationwide Retirement Solutions		(7,364.00)
11/29/24		12140	NRS	Nationwide Retirement Solutions		7,364.00
11/29/24		11010.000	NRS	Nationwide Retirement Solutions - ROTH		(2,170.00)
11/29/24		12140	NRS	Nationwide Retirement Solutions - ROTH		2,170.00
11/29/24	2300985	11010.000		ACH PAYMENT VALIC AND UNION		(1,225.00)
11/29/24	2300985	12140		VALIC		175.00
11/29/24	2300985	12160		UNION		1,050.00
11/30/24		31010.000		Interest Deposit		612.70
11/30/24		32020		Interest Deposit		(612.70)
11/30/24		21055		Interest Deposit		1.50
11/30/24		24910		Interest Deposit		(1.50)
11/30/24		51020		Interest Deposit		6.56
11/30/24		54910		Interest Deposit		(6.56)
11/30/24		31020		Interest Deposit		3.33
11/30/24		32020		Interest Deposit		(3.33)
11/30/24		11020.000		Interest Deposit		2,057.73
11/30/24		14910.000		Interest Deposit		(2,057.73)
11/30/24		11010.000		Interest Deposit		1,163.74
11/30/24		14910.000		Interest Deposit		(1,163.74)
11/30/24	9	12112		Spec Cash Flow JE FICA		67,169.78

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Date	Reference	Account	Payee ID	Description	1099	Amount
11/30/24	9	12119		Spec Cash Flow JE FICA		(67,169.78)
11/30/24	9	12119		Spec Cash Flow JE FICA		70,700.26
11/30/24	9	12111		Spec Cash Flow JE FICA		(70,700.26)
11/30/24	10	12122		Spec Cash Flow JE FWH		47,780.63
11/30/24	10	12129		Spec Cash Flow JE FWH		(47,780.63)
11/30/24	10	12129		Spec Cash Flow JE FWH		52,165.71
11/30/24	10	12121		Spec Cash Flow JE FWH		(52,165.71)
11/30/24	11	12132		Spec Cash Flow JE 125 Plan		15,392.72
11/30/24	11	12139		Spec Cash Flow JE 125 Plan		(15,392.72)
11/30/24	11	12139		Spec Cash Flow JE 125 Plan		15,392.72
11/30/24	11	12131		Spec Cash Flow JE 125 Plan		(15,392.72)
11/30/24	12	12142		Spec Cash Flow JE Def Comp		19,403.00
11/30/24	12	12149		Spec Cash Flow JE Def Comp		(19,403.00)
11/30/24	12	12149		Spec Cash Flow JE Def Comp		19,403.00
11/30/24	12	12141		Spec Cash Flow JE Def Comp		(19,403.00)
11/30/24	13	12162		Spec Cash Flow JE Dues		2,100.00
11/30/24	13	12169		Spec Cash Flow JE Dues		(2,100.00)
11/30/24	13	12169		Spec Cash Flow JE Dues		2,100.00
11/30/24	13	12161		Spec Cash Flow JE Dues		(2,100.00)
11/30/24	14	12172		Spec Cash Flow JE Legal		146.50
11/30/24	14	12179		Spec Cash Flow JE Legal		(146.50)
11/30/24	14	12179		Spec Cash Flow JE Legal		146.50
11/30/24	14	12171		Spec Cash Flow JE Legal		(146.50)
11/30/24	15	12192		Spec Cash Flow JE Spec WH		5,420.00
11/30/24	15	12199		Spec Cash Flow JE Spec WH		(5,420.00)
11/30/24	15	12199		Spec Cash Flow JE Spec WH		5,420.00
11/30/24	15	12191		Spec Cash Flow JE Spec WH		(5,420.00)
11/30/24	16	12319		Spec Cash Flow JE Ret Cont.		35,722.24
11/30/24	16	12311		Spec Cash Flow JE Ret Cont.		(35,722.24)
11/30/24	18	16050		Adjust Retirement Cont. Payable		32,456.24
11/30/24	18	12310		Adjust Retirement Cont. Payable		(32,456.24)
11/30/24	18	12319		Adjust Retirement Cont. Payable		32,456.24
11/30/24	18	12311		Adjust Retirement Cont. Payable		(32,456.24)
11/30/24	19	12202		Spec Cash Flow JE Supportive Life & Aflac		1,529.03
11/30/24	19	12209		Spec Cash Flow JE Supportive Life & Aflac		(1,529.03)
11/30/24	19	12209		Spec Cash Flow JE Supportive Life & Aflac		1,577.95
11/30/24	19	12201		Spec Cash Flow JE Supportive Life & Aflac		(1,577.95)
11/30/24	21	16014		Post 11/14/24 Payroll Entry		519.62
11/30/24	21	16018		Post 11/14/24 Payroll Entry		892.50
11/30/24	21	16018		Post 11/14/24 Payroll Entry		337.50
11/30/24	21	16018		Post 11/14/24 Payroll Entry		1,366.46
11/30/24	21	16010		Post 11/14/24 Payroll Entry		250.00
11/30/24	21	16016		Post 11/14/24 Payroll Entry		3,355.88
11/30/24	21	16015		Post 11/14/24 Payroll Entry		1,004.00
11/30/24	21	16012		Post 11/14/24 Payroll Entry		1,290.29
11/30/24	21	16011		Post 11/14/24 Payroll Entry		16,875.87
11/30/24	21	16010		Post 11/14/24 Payroll Entry		1,544.56
11/30/24	21	16011		Post 11/14/24 Payroll Entry		8,142.32
11/30/24	21	16010		Post 11/14/24 Payroll Entry		223,390.02
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(329.22)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(252.03)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(127.60)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(30.30)
11/30/24	21	12200		Post 11/14/24 Payroll Entry		(21.40)
11/30/24	21	12190		Post 11/14/24 Payroll Entry		(2,710.00)
11/30/24	21	12200		Post 11/14/24 Payroll Entry		(588.90)
11/30/24	21	12170		Post 11/14/24 Payroll Entry		(73.26)
11/30/24	21	12200		Post 11/14/24 Payroll Entry		(100.33)
11/30/24	21	12160		Post 11/14/24 Payroll Entry		(1,050.00)

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Date	Reference	Account	Payee ID	Description	1099	Amount
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(161.74)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(32.03)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(37.35)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(346.03)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(28.40)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(5,395.96)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(540.92)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(362.64)
11/30/24	21	12140		Post 11/14/24 Payroll Entry		(2,050.00)
11/30/24	21	12140		Post 11/14/24 Payroll Entry		(7,359.00)
11/30/24	21	12310		Post 11/14/24 Payroll Entry		(17,915.77)
11/30/24	21	12140		Post 11/14/24 Payroll Entry		(175.00)
11/30/24	21	12130		Post 11/14/24 Payroll Entry		(52.14)
11/30/24	21	12120		Post 11/14/24 Payroll Entry		(27,362.39)
11/30/24	21	12110		Post 11/14/24 Payroll Entry		(14,477.92)
11/30/24	21	12110		Post 11/14/24 Payroll Entry		(3,386.01)
11/30/24	21	11080		Post 11/14/24 Payroll Entry		(174,002.68)
11/30/24	21	12110		Post 11/14/24 Payroll Entry		(14,477.92)
11/30/24	21	12110		Post 11/14/24 Payroll Entry		(3,386.01)
11/30/24	21	16030		Post 11/14/24 Payroll Entry		17,863.93
11/30/24	21	11080		Post Correction for Jayson Hilmer Check 11-14-24		(1,165.23)
11/30/24	21	12120		Post Correction for Jayson Hilmer Check 11-14-24		1,371.21
11/30/24	21	12110		Post Correction for Jayson Hilmer Check 11-14-24		6.45
11/30/24	21	12110		Post Correction for Jayson Hilmer Check 11-14-24		1.51
11/30/24	21	12140		Post Correction for Jayson Hilmer Check 11-14-24		(110.00)
11/30/24	21	12310		Post Correction for Jayson Hilmer Check 11-14-24		(103.94)
11/30/24	21	12110		Post Correction for Jayson Hilmer Check 11-14-24		6.45
11/30/24	21	12110		Post Correction for Jayson Hilmer Check 11-14-24		1.51
11/30/24	21	16030		Post Correction for Jayson Hilmer Check 11-14-24		(7.96)
11/30/24	22	16014		Post 11/30/24 Payroll		663.95
11/30/24	22	16018		Post 11/30/24 Payroll		892.50
11/30/24	22	16018		Post 11/30/24 Payroll		337.50
11/30/24	22	16018		Post 11/30/24 Payroll		1,366.46
11/30/24	22	16010		Post 11/30/24 Payroll		187.50
11/30/24	22	16016		Post 11/30/24 Payroll		2,672.42
11/30/24	22	16015		Post 11/30/24 Payroll		1,010.00
11/30/24	22	16011		Post 11/30/24 Payroll		18,880.90
11/30/24	22	16010		Post 11/30/24 Payroll		925.35
11/30/24	22	16011		Post 11/30/24 Payroll		1,575.82
11/30/24	22	16010		Post 11/30/24 Payroll		225,306.77
11/30/24	22	12130		Post 11/30/24 Payroll		(329.22)
11/30/24	22	12130		Post 11/30/24 Payroll		(252.03)
11/30/24	22	12130		Post 11/30/24 Payroll		(127.60)
11/30/24	22	12130		Post 11/30/24 Payroll		(30.30)
11/30/24	22	12200		Post 11/30/24 Payroll		(28.09)
11/30/24	22	12190		Post 11/30/24 Payroll		(2,710.00)
11/30/24	22	12200		Post 11/30/24 Payroll		(713.90)
11/30/24	22	12170		Post 11/30/24 Payroll		(73.24)
11/30/24	22	12200		Post 11/30/24 Payroll		(125.33)
11/30/24	22	12160		Post 11/30/24 Payroll		(1,050.00)
11/30/24	22	12130		Post 11/30/24 Payroll		(161.74)
11/30/24	22	12130		Post 11/30/24 Payroll		(32.03)
11/30/24	22	12130		Post 11/30/24 Payroll		(37.35)

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Date	Reference	Account	Payee ID	Description	1099	Amount
11/30/24	22	12130		Post 11/30/24 Payroll		(346.03)
11/30/24	22	12130		Post 11/30/24 Payroll		(28.40)
11/30/24	22	12130		Post 11/30/24 Payroll		(5,395.96)
11/30/24	22	12130		Post 11/30/24 Payroll		(540.92)
11/30/24	22	12130		Post 11/30/24 Payroll		(362.64)
11/30/24	22	12140		Post 11/30/24 Payroll		(2,170.00)
11/30/24	22	12140		Post 11/30/24 Payroll		(7,364.00)
11/30/24	22	12310		Post 11/30/24 Payroll		(17,702.53)
11/30/24	22	12140		Post 11/30/24 Payroll		(175.00)
11/30/24	22	12130		Post 11/30/24 Payroll		(52.14)
11/30/24	22	12120		Post 11/30/24 Payroll		(24,803.32)
11/30/24	22	12110		Post 11/30/24 Payroll		(14,171.85)
11/30/24	22	12110		Post 11/30/24 Payroll		(3,314.35)
11/30/24	22	11080		Post 11/30/24 Payroll		(171,721.20)
11/30/24	22	12110		Post 11/30/24 Payroll		(14,171.85)
11/30/24	22	12110		Post 11/30/24 Payroll		(3,314.35)
11/30/24	22	16030		Post 11/30/24 Payroll		17,486.20
11/30/24	23	21710		Record assessments Deposited to GF		33,333.34
11/30/24	23	24010		Record assessments Deposited to GF		(6,333.33)
11/30/24	23	24020		Record assessments Deposited to GF		(6,166.67)
11/30/24	23	24030		Record assessments Deposited to GF		(1,000.00)
11/30/24	23	24040		Record assessments Deposited to GF		(7,416.67)
11/30/24	23	24050		Record assessments Deposited to GF		(7,000.00)
11/30/24	23	24060		Record assessments Deposited to GF		(5,416.67)
11/30/24	25	11329		Special CF for Ins. Amortization		11,189.21
11/30/24	25	11322		Special CF for Ins. Amortization		(11,189.21)
11/30/24	26	16070		Amortize Ins.		3,303.88
11/30/24	26	17090		Amortize Ins.		7,885.33
11/30/24	26	11320		Amortize Ins.		(11,189.21)
11/30/24	27	16060		Correct Ins. Allocation		(48.92)
11/30/24	27	12200		Correct Ins. Allocation		48.92
11/30/24	27	12209		Correct Ins. Allocation		(48.92)
11/30/24	27	12201		Correct Ins. Allocation		48.92
11/30/24	29	11070.000		Record Dividends on TX Class Accts.		1,511.78
11/30/24	29	14910.000		Record Dividends on TX Class Accts.		(1,511.78)
11/30/24	29	21070		Record Dividends on TX Class Accts.		2,135.03
11/30/24	29	24910		Record Dividends on TX Class Accts.		(2,135.03)
11/30/24	29	31070		Record Dividends on TX Class Accts.		1.50
11/30/24	29	32020		Record Dividends on TX Class Accts.		(1.50)
11/30/24	29	51070		Record Dividends on TX Class Accts.		387.39
11/30/24	29	54910		Record Dividends on TX Class Accts.		(387.39)
11/30/24	30	17230		Correct US Digital Designs Coding		9,960.94
11/30/24	30	17111		Correct US Digital Designs Coding		(9,960.94)
11/30/24	31	17309		Record Amort. of MD Ins. & Tank Liab.		346.14
11/30/24	31	17090		Record Amort. of MD Ins. & Tank Liab.		348.00
11/30/24	31	11320		Record Amort. of MD Ins. & Tank Liab.		(694.14)
11/30/24	32	11329		Special CF for Addl. Ins. Amort.		694.14
11/30/24	32	11322		Special CF for Addl. Ins. Amort.		(694.14)
					Transaction Balance	0.00

Transaction Totals

Total Debits	4,429,626.46
Total Credits	4,429,626.46
Account Hash Total	23868324.
	0000

Village Fire Department
Statement Of Assets, Liabilities, and Fund Balance
Cash Basis
December 31, 2024

	<u>General Fund</u>	<u>Capital Replacement Fund</u>	<u>Facility Fund</u>	<u>Ambulance Billing Fund</u>	<u>Combined Total</u>
Assets					
Cash					
Stellar Bank General Fund	\$ 553,026.26	\$ 0.00	\$ 0.00	\$ 0.00	\$ 553,026.26
Stellar Bank Savings	507,876.85	0.00	0.00	0.00	507,876.85
Texas Class - General Fund (0003)	380,020.64	0.00	0.00	0.00	380,020.64
Stellar Bank-Capital Replacement	0.00	719.30	0.00	0.00	719.30
Texas Class - Capital Replacement (0001)	0.00	536,685.02	0.00	0.00	536,685.02
Stellar Bank-Ambulance Billing	0.00	0.00	0.00	106,328.16	106,328.16
WFB - Ambulance Billing Account	0.00	0.00	0.00	4,522.08	4,522.08
Texas Class - Ambulance (0004)	0.00	0.00	0.00	369.45	369.45
Stellar Bank-Facility Fund	0.00	0.00	3,151.67	0.00	3,151.67
Texas Class - Facility Fund (0002)	0.00	0.00	97,382.55	0.00	97,382.55
Total Cash & Certificates	<u>1,440,923.75</u>	<u>537,404.32</u>	<u>100,534.22</u>	<u>111,219.69</u>	<u>2,190,081.98</u>
Gasoline & Oil Inventory	8,965.98	0.00	0.00	0.00	8,965.98
Prepaid Expenses	9,055.13	0.00	0.00	0.00	9,055.13
Prepaid Insurance	15,120.43	0.00	0.00	0.00	15,120.43
Interfund Receivables/Payables	(61,885.96)	61,946.05	0.00	(60.09)	0.00
Total Assets	<u>\$ 1,412,179.33</u>	<u>\$ 599,350.37</u>	<u>\$ 100,534.22</u>	<u>\$ 111,159.60</u>	<u>\$ 2,223,223.52</u>
Liabilities and Fund Balance					
Liabilities					
Due to Spring Valley	\$ 57,559.63	\$ 0.00	\$ 0.00	\$ 0.00	\$ 57,559.63
FICA Payable	47,292.42	0.00	0.00	0.00	47,292.42
Fed Income Tax W/H Payable	23,174.86	0.00	0.00	0.00	23,174.86
Employee Medical Plan 125	970.27	0.00	0.00	0.00	970.27
Deferred Compensation	90,672.21	0.00	0.00	0.00	90,672.21
Firefighters Dues	1,050.00	0.00	0.00	0.00	1,050.00
Supp. Life Ins. W/H	93.75	0.00	0.00	0.00	93.75
Retirement Contrib. Payable	39,885.50	0.00	0.00	0.00	39,885.50
Ambulance Funds Payable	0.00	0.00	0.00	111,159.60	111,159.60
Retainage Payable	0.00	0.00	234,038.94	0.00	234,038.94
Total Liabilities	<u>260,698.64</u>	<u>0.00</u>	<u>234,038.94</u>	<u>111,159.60</u>	<u>605,897.18</u>
Fund Balance	<u>1,151,480.69</u>	<u>599,350.37</u>	<u>(133,504.72)</u>	<u>0.00</u>	<u>1,617,326.34</u>
Total Liabilities & Fund Balance	<u>\$ 1,412,179.33</u>	<u>\$ 599,350.37</u>	<u>\$ 100,534.22</u>	<u>\$ 111,159.60</u>	<u>\$ 2,223,223.52</u>

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>Actual For 1 Month Ended December 31, 2024</u>	<u>Actual For 12 Months Ended December 31, 2024</u>	<u>Budget For 12 Months Ended December 31, 2024</u>	<u>Variance Over/(Under) Budget</u>	<u>Total Annual Budget</u>
Receipts					
City Assessments (Note 1)	\$ 792,790.59	\$ 9,513,487.85	\$ 9,513,487.85	\$ 0.00	\$ 9,513,487.85
Grant Income	0.00	32,511.43	0.00	32,511.43	0.00
Miscellaneous Income	210.72	22,116.60	0.00	22,116.60	0.00
Interest/Dividend Income	4,285.87	50,318.99	0.00	50,318.99	0.00
Total Receipts	<u>797,287.18</u>	<u>9,618,434.87</u>	<u>9,513,487.85</u>	<u>104,947.02</u>	<u>9,513,487.85</u>
Capital Expend. (Note 3)	<u>1,754.26</u>	<u>159,781.92</u>	<u>199,033.25</u>	<u>(39,251.33)</u>	<u>199,033.25</u>
Personnel Expenditures					
Salaries	449,574.42	5,280,357.59	5,478,605.00	(198,247.41)	5,478,605.00
Overtime Regular	12,229.96	307,198.95	296,000.00	11,198.95	296,000.00
Overtime-Medical Standby	0.00	4,527.80	0.00	4,527.80	0.00
Overtime-CPR	663.95	8,951.26	10,085.76	(1,134.50)	10,085.76
Longevity	2,026.00	23,734.00	22,000.00	1,734.00	22,000.00
Higher Class	3,063.30	27,159.69	37,539.99	(10,380.30)	37,539.99
Prof. Certification Pay	5,192.92	63,758.30	66,000.00	(2,241.70)	66,000.00
457 Plan Contribution	94,251.42	94,251.42	110,845.70	(16,594.28)	110,845.70
FICA Tax	39,487.08	400,527.14	455,212.98	(54,685.84)	455,212.98
Basic Life, ADD & LTD Ins.	1,712.02	28,792.18	34,448.94	(5,656.76)	34,448.94
Retirement - TMRS	0.00	332,356.26	403,509.11	(71,152.85)	403,509.11
Health Insurance	82,964.66	891,593.05	1,126,233.37	(234,640.32)	1,126,233.37
Workmens' Comp Insurance	9,911.63	74,962.72	71,651.48	3,311.24	71,651.48
Unemployment Claim Payment	8,671.15	8,671.15	0.00	8,671.15	0.00
Meal Allowances	3,833.31	46,499.70	46,000.03	499.67	46,000.03
Total Personnel Expenditures	<u>713,581.82</u>	<u>7,593,341.21</u>	<u>8,158,132.36</u>	<u>(564,791.15)</u>	<u>8,158,132.36</u>
Operational Expenditures					
Ambulance Medical Supplies	21,903.36	68,058.23	70,000.02	(1,941.79)	70,000.02
Dues/Subscriptions/Manuals	0.00	3,868.10	2,439.00	1,429.10	2,439.00
Building Maintenance	2,007.96	19,889.05	26,892.22	(7,003.17)	26,892.22
Station Supplies	2,045.74	16,783.91	18,600.00	(1,816.09)	18,600.00
IP Address VPN-PS Lightwave	1,365.07	6,611.09	8,820.00	(2,208.91)	8,820.00
Internet, Phones & TV-Comcast	1,682.44	20,582.54	23,300.00	(2,717.46)	23,300.00
Mobile Device Serv.-T Mobile	556.59	8,591.95	8,566.80	25.15	8,566.80
City of Houston Radio System	0.00	15,164.70	19,680.00	(4,515.30)	19,680.00
Comm.-Motorola 47 & Nice	0.00	40,819.43	41,900.00	(1,080.57)	41,900.00
Inc. Rec&CAD-Propheonix	0.00	25,297.22	25,300.00	(2.78)	25,300.00
Trn.Soft.&Veh.Checks-Vector	0.00	8,078.07	8,100.00	(21.93)	8,100.00
EMS Protocol App - Handevy	0.00	5,234.25	6,300.00	(1,065.75)	6,300.00
EMS Eq Maint-ProCare/Stryker	0.00	20,544.63	21,000.00	(455.37)	21,000.00
Public Education & Relations	0.00	0.00	5,000.00	(5,000.00)	5,000.00
Inspections	0.00	0.00	200.00	(200.00)	200.00
Fire Investigations	0.00	576.72	950.00	(373.28)	950.00
Law Enforcement Equipment	0.00	3,070.00	3,150.00	(80.00)	3,150.00
Dispatch Alerting System	0.00	12,527.96	11,000.00	1,527.96	11,000.00
Elect. Protocol Cards-Pro QA	0.00	309.04	2,500.00	(2,190.96)	2,500.00
Translation Ser.-Language Line	0.00	19.72	200.00	(180.28)	200.00
VFD Fire Comm & Meet. Exp.	160.00	3,010.29	7,580.00	(4,569.71)	7,580.00
VFD Events	1,371.35	6,421.51	25,000.00	(18,578.49)	25,000.00
CPR Supplies, Cards, & Equip.	0.00	6,800.11	7,000.00	(199.89)	7,000.00

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	Actual For 1 Month Ended December 31, 2024	Actual For 12 Months Ended December 31, 2024	Budget For 12 Months Ended December 31, 2024	Variance Over/(Under) Budget	Total Annual Budget
Emergency Contingency	0.00	0.00	14,000.00	(14,000.00)	14,000.00
Gas & Oil (Note 4)	(7,756.37)	43,507.84	48,000.00	(4,492.16)	48,000.00
Property & Casualty Insurance	31,829.33	108,550.98	90,797.50	17,753.48	90,797.50
Maint. of Equip. (Note 5)	16,433.91	222,625.77	249,500.00	(26,874.23)	249,500.00
Office Expenses	2,465.11	30,762.47	42,164.10	(11,401.63)	42,164.10
Rent	0.00	10.00	10.00	0.00	10.00
Public Utilities	3,470.22	45,469.07	54,240.00	(8,770.93)	54,240.00
Fire Certification Fees	418.66	8,856.07	7,320.00	1,536.07	7,320.00
Software&Email-Microsoft 365	324.92	6,941.23	7,000.00	(58.77)	7,000.00
Legal Services	2,835.00	30,362.37	46,000.00	(15,637.63)	46,000.00
Accounting Services	10,175.00	50,442.00	66,000.00	(15,558.00)	66,000.00
IT Services	0.00	19,919.99	28,000.00	(8,080.01)	28,000.00
Health Ins. Consulting Serv.	0.00	10,186.48	11,500.00	(1,313.52)	11,500.00
Medical Director Services	1,596.14	17,076.84	20,000.00	(2,923.16)	20,000.00
Legal Notices & Advert.	0.00	3,572.60	3,572.60	0.00	3,572.60
Other Professional Services	93.00	13,109.15	16,000.00	(2,890.85)	16,000.00
Training Programs	5,637.83	37,027.08	88,740.00	(51,712.92)	88,740.00
Uniforms	112.50	11,207.90	20,000.00	(8,792.10)	20,000.00
Total Operational Expenditures	<u>98,727.76</u>	<u>951,886.36</u>	<u>1,156,322.24</u>	<u>(204,435.88)</u>	<u>1,156,322.24</u>
Transfers					
Total Expenditures	<u>814,063.84</u>	<u>8,705,009.49</u>	<u>9,513,487.85</u>	<u>(808,478.36)</u>	<u>9,513,487.85</u>
Excess of Receipts (Expenditures)	<u>\$ (16,776.66)</u>	<u>\$ 913,425.38</u>	<u>\$ 0.00</u>	<u>\$ 913,425.38</u>	<u>\$ 0.00</u>

**Village Fire Department
Capital Replacement Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	Actual For 1 Month Ended <u>December 31, 2024</u>	Actual For 12 Months Ended <u>December 31, 2024</u>	Budget For 12 Months Ended <u>December 31, 2024</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Receipts					
City Assesments (Note 2)	\$ 33,333.27	\$ 400,000.00	\$ 400,000.00	\$ 0.00	\$ 400,000.00
Sale of Assets	0.00	57,000.00	0.00	57,000.00	0.00
Interest/Dividend Income	<u>2,154.52</u>	<u>17,470.04</u>	<u>0.00</u>	<u>17,470.04</u>	<u>0.00</u>
Total Receipts	<u>35,487.79</u>	<u>474,470.04</u>	<u>400,000.00</u>	<u>74,470.04</u>	<u>400,000.00</u>
Capital Expenditures					
Escrow	<u>(0.05)</u>	<u>4,088.74</u>	<u>400,000.00</u>	<u>(395,911.26)</u>	<u>400,000.00</u>
Total Capital Expenditures	<u>(0.05)</u>	<u>4,088.74</u>	<u>400,000.00</u>	<u>(395,911.26)</u>	<u>400,000.00</u>
Excess of Receipts (Expenditures)	<u>\$ 35,487.84</u>	<u>\$ 470,381.30</u>	<u>\$ 0.00</u>	<u>\$ 470,381.30</u>	<u>\$ 0.00</u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>Actual For 1 Month Ended December 31, 2024</u>	<u>Actual For 12 Months Ended December 31, 2024</u>	<u>Budget For 12 Months Ended December 31, 2024</u>	<u>Variance Over/(Under) Budget</u>	<u>Total Annual Budget</u>
Receipts					
Interest/Dividend Income	\$ 397.43	\$ 7,662.84	\$ 0.00	\$ 7,662.84	\$ 0.00
Total Receipts	<u>397.43</u>	<u>7,662.84</u>	<u>0.00</u>	<u>7,662.84</u>	<u>0.00</u>
Operational Expenditures					
Professional Services	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>
Total Operational Expenditures	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>
Excess of Receipts (Expenditures)	<u>\$ 397.43</u>	<u>\$ (169,375.58)</u>	<u>\$ 0.00</u>	<u>\$ (169,375.58)</u>	<u>\$ 0.00</u>

See Accountants' Compilation Report

**Village Fire Department
Statement of Changes in Fund Balance
From Cash Transactions
For the Twelve Months Ended December 31, 2024**

	General <u>Fund</u>	Capital Replacement <u>Fund</u>	Facility <u>Fund</u>	Ambulance Billing <u>Fund</u>	Combined <u>Total</u>
Fund Balance - January 01, 2024	\$ 238,055.31	\$ 128,969.07	\$ 35,870.86	\$ 0.00	\$ 402,895.24
Excess of Receipts (Expenditures) for the Twelve Months Ended December 31, 2024	<u>913,425.38</u>	<u>470,381.30</u>	<u>(169,375.58)</u>	<u>0.00</u>	<u>1,214,431.10</u>
Fund Balance - December 31, 2024	<u>\$ 1,151,480.69</u>	<u>\$ 599,350.37</u>	<u>\$ (133,504.72)</u>	<u>\$ 0.00</u>	<u>\$ 1,617,326.34</u>

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	1 Month Ended December 31, 2024	12 Months Ended December 31, 2024
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ (16,776.66)	\$ 913,425.38
Other Sources of Cash		
Decrease in Accounts Receivable	0.00	25,656.93
Decrease in Due To/From	16,666.65	61,885.96
Prepaid Insurance Amortization	18,491.10	329,318.06
Assessments Paid in Advance	0.00	710,322.42
Retirement Contribution Accruals	39,885.50	738,042.84
Decrease Inventory	(274.14)	(274.14)
Payroll Withholding		
FICA Withholding	78,974.16	802,292.52
Fed Income Tax Withholding	43,410.93	550,221.89
Employee Med Plan 125 W/H	15,832.88	172,903.40
Deferred Comp Withholding	100,381.21	304,251.21
Firefighters Dues W/H	2,100.00	25,225.00
Prepaid Legal Svcs W/H	146.50	1,758.00
Special Employee Withholding	5,420.00	65,040.00
Supp. Life Ins. W/H	1,742.48	17,598.81
Total Other Sources of Cash	322,777.27	3,804,242.90
Uses of Cash		
Increase in Prepaid Expenses	0.00	(9,055.13)
Prepaid Insurance Payments	(19,823.25)	(265,004.31)
Advance Payments Amortization	(396,395.33)	(710,322.42)
Due to Spring Valley	57,559.63	57,559.63
Decrease in Accounts Payable	0.00	(224,479.75)
Retirement Plan Contribution Payments	(68,178.48)	(698,157.34)
Payroll Withholding Payments		
FICA Deposits	(66,654.14)	(755,000.10)
Fed Income Tax Deposits	(45,039.39)	(527,047.03)
Employee Med Plan 125 Payments	(14,862.61)	(171,933.13)
Deferred Comp Payments	(9,709.00)	(213,579.00)
Firefighters Dues Payments	(1,050.00)	(24,175.00)
Prepaid Legal Svcs Payments	(146.50)	(1,758.00)
Spec Employee W/H Payments	(5,420.00)	(65,040.00)
Supp Life Ins W/H Payments	(1,648.73)	(17,505.06)
Total Uses of Cash	(571,367.80)	(3,625,496.64)
Increase (Decrease) in Cash	(265,367.19)	1,092,171.64
Cash - Beginning of Period	1,706,290.94	348,752.11
Cash - End of Period	\$ 1,440,923.75	\$ 1,440,923.75

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended December 31, 2024</u>	<u>12 Months Ended December 31, 2024</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 35,487.84	\$ 470,381.30
 Other Sources of Cash		
Assessments Paid in Advance	0.00	16,666.67
Total Other Sources of Cash	0.00	16,666.67
 Uses of Cash		
Decrease in Due To/From	(16,666.65)	(61,946.05)
Advance Payments Amortization	(16,666.67)	(16,666.67)
Total Uses of Cash	(33,333.32)	(78,612.72)
 Increase (Decrease) in Cash	2,154.52	408,435.25
 Cash - Beginning of Period	535,249.80	128,969.07
 Cash - End of Period	<u>\$ 537,404.32</u>	<u>\$ 537,404.32</u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended December 31, 2024</u>	<u>12 Months Ended December 31, 2024</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 397.43	\$ (169,375.58)
Other Sources of Cash		
Total Other Sources of Cash	0.00	0.00
Uses of Cash		
Decrease in Retainage Payable	0.00	0.20
Advance Payments Amortization	0.00	0.00
Total Uses of Cash	0.00	0.20
Increase (Decrease) in Cash	397.43	(169,375.38)
Cash - Beginning of Period	100,136.79	269,909.60
Cash - End of Period	<u>\$ 100,534.22</u>	<u>\$ 100,534.22</u>

See Accountants' Compilation Report

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
December 31, 2024

	Actual For	Actual For	Budget For	Variance	Total Annual
	1 Month Ended	12 Months Ended	12 Months Ended	Over/(Under)	Budget
	<u>December 31, 2024</u>	<u>December 31, 2024</u>	<u>December 31, 2024</u>	<u>Budget</u>	<u>Budget</u>
Note 1: City Assessments - City Assessments as of December 31, 2024 Consist of the Following:					
Bunker Hill Village	\$ 150,630.15	\$ 1,807,562.68	\$ 1,807,562.68	\$ 0.00	\$ 1,807,562.68
Hedwig Village	146,666.28	1,759,995.25	1,759,995.25	0.00	1,759,995.25
Hilshire Village	23,783.72	285,404.64	285,404.64	0.00	285,404.64
Hunter's Creek Village	176,395.93	2,116,751.05	2,116,751.05	0.00	2,116,751.05
Piney Point Village	166,486.01	1,997,832.45	1,997,832.45	0.00	1,997,832.45
Spring Valley Village	128,828.50	1,545,941.78	1,545,941.78	0.00	1,545,941.78
Total City Assessments	<u>\$ 792,790.59</u>	<u>\$ 9,513,487.85</u>	<u>\$ 9,513,487.85</u>	<u>\$ 0.00</u>	<u>\$ 9,513,487.85</u>

Note 2: Capital Replacement Fund City Assessments - City Assessments as of December 31, 2024 Consist of the Following:

Bunker Hill Village	\$ 6,333.38	\$ 76,000.00	\$ 76,000.00	\$ 0.00	\$ 76,000.00
Hedwig Village	6,166.63	74,000.00	74,000.00	0.00	74,000.00
Hilshire Village	1,000.00	12,000.00	12,000.00	0.00	12,000.00
Hunter's Creek Village	7,416.63	89,000.00	89,000.00	0.00	89,000.00
Piney Point Village	7,000.00	84,000.00	84,000.00	0.00	84,000.00
Spring Valley Village	5,416.63	65,000.00	65,000.00	0.00	65,000.00
Total City Assessments	<u>\$ 33,333.27</u>	<u>\$ 400,000.00</u>	<u>\$ 400,000.00</u>	<u>\$ 0.00</u>	<u>\$ 400,000.00</u>

Note 3: Capital Expenditures - Capital Expenditures from the General Fund as of December 31, 2024 Consist of the Following:

Contingency-Physical Plant	\$ 0.00	\$ 8,380.00	\$ 10,000.00	\$ (1,620.00)	\$ 10,000.00
Misc. Tools, & Equip.-Fire	399.00	30,339.10	38,375.00	(8,035.90)	38,375.00
Misc. Tools & Equip.-EMS	0.00	27,307.98	26,356.25	951.73	26,356.25
Protective Gear	0.00	28,943.00	41,680.00	(12,737.00)	41,680.00
Apparatus Computers	0.00	0.00	13,734.00	(13,734.00)	13,734.00
Offie Computers	1,355.26	3,166.16	3,924.00	(757.84)	3,924.00
Radio Purchases	0.00	61,645.68	64,964.00	(3,318.32)	64,964.00
Total Capital Expenditures	<u>\$ 1,754.26</u>	<u>\$ 159,781.92</u>	<u>\$ 199,033.25</u>	<u>\$ (39,251.33)</u>	<u>\$ 199,033.25</u>

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
December 31, 2024

Note 4: Gas & Oil Expense - The cities of Bunker Hill, Hedwig Village, Hunter's Creek, Spring Valley, Piney Point, the Memorial Villages Police Department and the Memorial Villages Water Authority purchase gasoline from the Department at cost plus three cents per gallon administrative fee. Payments received from the cities for the gasoline cost are recorded as reductions in gas and oil expense. The administrative fees are recorded as an offset to maintenance expense.

	Actual For 1 Month Ended <u>December 31, 2024</u>	Actual For 12 Months Ended <u>December 31, 2024</u>	Budget For 12 Months Ended <u>December 31, 2024</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Purchases	\$ -274.14	\$ 147,500.38	\$ 48,000.00	\$ 99,500.38	\$ 48,000.00
Gasoline Cost Reimbursements:					
Hedwig Village	(7,195.31)	(41,002.19)	0.00	(41,002.19)	0.00
Spring Valley	0.00	(54,926.46)	0.00	(54,926.46)	0.00
Bunker Hill	0.00	(3,884.30)	0.00	(3,884.30)	0.00
Village Police Department	0.00	(2,020.37)	0.00	(2,020.37)	0.00
Hunter's Creek	0.00	(481.61)	0.00	(481.61)	0.00
Piney Point	(286.92)	(1,677.61)	0.00	(1,677.61)	0.00
Total Cost Reimbursements:	(7,482.23)	(103,992.54)	0.00	(103,992.54)	0.00
Net Gas & Oil Expense	<u>\$ (7,756.37)</u>	<u>\$ 43,507.84</u>	<u>\$ 48,000.00</u>	<u>\$ (4,492.16)</u>	<u>\$ 48,000.00</u>

1 Month Ended <u>December 31, 2024</u>	12 Months Ended <u>December 31, 2024</u>
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Note 5: Maintenance of Equipment - Maintenance of Equipment as of December 31, 2024 Consist of the Following:

Maintenance of Equipment	\$ 318.72	\$ 657.28
Maint. of Equipment-Maint. of Equipment	29.98	6,422.54
Maint. of Equipment-Maint.-Chief's Truck	0.00	4,356.13
Maint. of Equipment-Maint. Fire Marshall's Car	0.00	1,943.39
Maint. of Equipment-Maint. of Utility Truck	0.00	3,545.20
Maint. of Equipment-Maint.-Pumper (E1)	0.00	16,723.92
Maint. of Equipment-Maint.-Ladder (L1)	1,500.00	103,892.25
Maint. of Equipment-Maint. Ambulance (Medic 1)	0.00	3,239.17
Maint. of Equipment-Maint.-Ambulance (Medic 2)	0.00	1,840.02
Maint. of Equipment-Other	14,308.86	13,723.56
Maint. of Equipment-Maint. Contracts	0.00	(0.30)
Maint. of Equipment-Maint.-Pumper (E2) 2000	0.00	11,937.74
Maint. of Equipment-Maint.-Ambulance (Medic 3)	0.00	2,406.47
Maint. of Equipment-Deputy Chief's Car	0.00	2,245.18
Equipment & Supplies Maintenance	226.35	18,583.83
Knox Contracts	0.00	4,624.70
Bunker Gear Maint.	0.00	14,365.23
SCBA Maintenance	50.00	5,663.24
Fuel System	0.00	6,377.97
Vehicle Licenses & Permits	0.00	78.25
Total Maint. of Equipment	<u>\$ 16,433.91</u>	<u>\$ 222,625.77</u>

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Receipts						
City Assessments (Note 1)	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.69	\$ 792,790.63
Miscellaneous Income	0.00	0.00	0.00	2,008.96	1,878.07	105.36
Interest/Dividend Income	2,922.89	3,036.87	3,780.31	4,153.48	4,449.39	5,024.43
Total Receipts	<u>795,713.55</u>	<u>795,827.53</u>	<u>796,570.97</u>	<u>798,953.10</u>	<u>799,118.15</u>	<u>797,920.42</u>
Capital Expend. (Note 3)	<u>(5,974.62)</u>	<u>30,069.62</u>	<u>27,307.98</u>	<u>26,333.67</u>	<u>8,372.46</u>	<u>7,596.00</u>
Personnel Expenditures						
Salaries	439,034.20	440,043.81	446,829.06	439,366.42	434,771.10	439,956.45
Overtime Regular	20,426.81	454.83	15,323.60	30,515.33	24,739.92	31,478.62
Overtime-Medical Standby	0.00	0.00	(69.06)	923.77	692.83	431.89
Overtime-CPR	0.00	0.00	(560.00)	1,657.98	1,444.69	2,309.40
Longevity	1,954.00	1,950.00	1,956.00	1,968.00	1,970.00	1,970.00
Higher Class	819.07	1,671.52	1,626.76	3,392.73	2,113.99	1,555.54
Prof. Certification Pay	5,950.42	5,245.42	5,469.55	5,344.55	5,297.92	5,245.42
FICA Tax	31,533.09	31,671.21	32,148.72	33,372.43	32,820.64	33,493.51
Basic Life, ADD & LTD Ins.	1,598.67	1,674.57	1,679.31	1,682.79	1,652.80	1,653.19
Retirement - TMRS	29,109.59	29,264.37	29,674.79	30,767.38	30,256.20	30,864.78
Health Insurance	71,640.77	75,235.41	74,830.72	65,450.72	72,915.44	73,227.01
Workmens' Comp Insurance	5,580.33	3,303.88	6,607.75	6,607.75	3,303.87	9,911.63
Meal Allowances	4,333.29	3,833.31	3,833.31	3,833.31	3,833.31	3,833.31
Total Personnel Expenditures	<u>611,980.24</u>	<u>594,348.33</u>	<u>619,350.51</u>	<u>633,883.16</u>	<u>615,812.71</u>	<u>635,930.75</u>
Operational Expenditures						
Ambulance Medical Supplies	954.29	3,995.69	5,300.09	2,585.29	5,765.90	3,843.54
Dues/Subscriptions/Manuals	0.00	0.00	2,198.10	0.00	0.00	0.00
Building Maintenance	4,096.83	548.75	3,341.97	2,549.13	1,494.00	1,646.89
Station Supplies	502.49	654.09	1,020.91	1,037.42	1,768.47	1,986.84
IP Address VPN-PS Lightwave	0.00	756.43	0.00	(12.92)	2,232.62	0.00
Internet, Phones & TV-Comcast	846.35	2,569.00	1,466.54	1,752.63	2,504.93	1,826.03
Mobile Device Serv.-T Mobile	526.49	535.79	526.52	526.52	526.42	526.42
Comm.-Motorola 47 & Nice	0.00	40,819.43	0.00	0.00	0.00	0.00
EMS Protocol App - Handevy	835.27	0.00	0.00	0.00	4,398.98	0.00
EMS Eq Maint-ProCare/Stryker	0.00	0.00	0.00	20,544.63	0.00	0.00
Fire Investigations	0.00	0.00	0.00	89.09	487.63	0.00
Law Enforcement Equipment	0.00	3,070.00	0.00	0.00	0.00	0.00
Elect. Protocol Cards-Pro QA	0.00	53.04	0.00	0.00	0.00	0.00
Translation Ser.-Language Line	0.00	0.00	0.00	4.64	0.00	1.74
VFD Fire Comm & Meet. Exp.	0.00	0.00	1,076.53	381.57	0.00	373.06
VFD Events	0.00	0.00	0.00	0.00	337.10	287.00
CPR Supplies, Cards, & Equip.	0.00	0.00	(105.87)	6,637.52	0.00	232.49
Gas & Oil (Note 4)	29,842.82	(6,499.77)	4,852.35	14,438.58	7,338.85	7,739.17
Property & Casualty Insurance	6,752.67	6,752.67	6,752.67	6,751.33	6,751.33	6,751.33
Maint. of Equip. (Note 5)	2,647.51	5,091.55	12,283.80	18,459.62	13,997.49	6,395.72
Office Expenses	1,215.47	1,160.04	3,053.08	1,806.41	2,142.53	5,023.67
Rent	10.00	0.00	0.00	0.00	0.00	0.00
Public Utilities	3,885.63	1,195.14	2,952.66	3,530.09	2,987.56	5,719.49
Fire Certification Fees	523.02	0.00	174.34	654.34	0.00	686.34
Software&Email-Microsoft 365	0.00	457.16	745.37	510.63	458.54	1,829.29
Legal Services	(1,960.00)	3,622.48	2,722.52	11,620.00	23,862.00	2,147.00
IT Services	0.00	2,200.00	2,200.00	2,200.00	2,200.00	2,260.00
Health Ins. Consulting Serv.	10,186.48	0.00	0.00	0.00	0.00	0.00
Medical Director Services	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00
Legal Notices & Advert.	0.00	0.00	0.00	0.00	2,341.48	0.00
Other Professional Services	0.00	1,147.00	3,373.00	0.00	8,439.95	424.00
Training Programs	986.49	2,115.36	3,239.49	4,332.08	2,520.63	3,893.20
Uniforms	0.00	1,692.55	0.00	1,953.18	3,583.87	1,090.00
Total Operational Expenditures	<u>63,101.81</u>	<u>73,186.40</u>	<u>58,424.07</u>	<u>103,601.78</u>	<u>97,390.28</u>	<u>55,933.22</u>
Total Expenditures	<u>669,107.43</u>	<u>697,604.35</u>	<u>705,082.56</u>	<u>763,818.61</u>	<u>721,575.45</u>	<u>699,459.97</u>
Excess of Receipts (Expenditures)	<u>\$ 126,606.12</u>	<u>\$ 98,223.18</u>	<u>\$ 91,488.41</u>	<u>\$ 35,134.49</u>	<u>\$ 77,542.70</u>	<u>\$ 98,460.45</u>

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Receipts						
City Assessments (Note 1)	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.59
Grant Income	0.00	0.00	0.00	10,816.18	21,695.25	0.00
Miscellaneous Income	141.49	17,069.09	105.36	70.24	527.31	210.72
Interest/Dividend Income	4,449.47	4,513.26	4,357.95	4,611.82	4,733.25	4,285.87
Total Receipts	<u>797,381.62</u>	<u>814,373.01</u>	<u>797,253.97</u>	<u>808,288.90</u>	<u>819,746.47</u>	<u>797,287.18</u>
Capital Expend. (Note 3)	<u>0.00</u>	<u>56,251.42</u>	<u>(233.97)</u>	<u>8,305.10</u>	<u>0.00</u>	<u>1,754.26</u>
Personnel Expenditures						
Salaries	432,852.59	424,374.62	438,091.10	443,859.62	451,604.20	449,574.42
Overtime Regular	56,047.81	24,220.28	24,563.48	21,723.40	45,474.91	12,229.96
Overtime-Medical Standby	0.00	0.00	461.88	796.20	1,290.29	0.00
Overtime-CPR	692.82	519.62	461.88	577.35	1,183.57	663.95
Longevity	1,974.00	1,964.00	1,988.00	2,000.00	2,014.00	2,026.00
Higher Class	2,585.10	981.23	1,174.93	2,147.22	6,028.30	3,063.30
Prof. Certification Pay	5,192.92	5,091.67	5,125.42	5,409.17	5,192.92	5,192.92
457 Plan Contribution	0.00	0.00	0.00	0.00	0.00	94,251.42
FICA Tax	34,506.57	31,513.50	31,871.51	32,766.71	35,342.17	39,487.08
Basic Life, ADD & LTD Ins.	1,625.48	1,534.48	1,646.53	1,648.03	1,684.31	1,712.02
Retirement - TMRS	31,522.54	28,717.25	29,638.14	30,084.98	32,456.24	0.00
Health Insurance	72,476.42	69,425.14	77,430.94	77,700.96	78,294.86	82,964.66
Workmens' Comp Insurance	6,607.75	3,303.88	9,912.62	6,607.75	3,303.88	9,911.63
Unemployment Claim Payment	0.00	0.00	0.00	0.00	0.00	8,671.15
Meal Allowances	3,833.31	3,833.31	3,833.31	3,833.31	3,833.31	3,833.31
Total Personnel Expenditures	<u>649,917.31</u>	<u>595,478.98</u>	<u>626,199.74</u>	<u>629,154.70</u>	<u>667,702.96</u>	<u>713,581.82</u>
Operational Expenditures						
Ambulance Medical Supplies	2,444.35	6,207.30	2,814.33	8,295.16	3,948.93	21,903.36
Dues/Subscriptions/Manuals	0.00	0.00	375.00	1,095.00	200.00	0.00
Building Maintenance	1,097.95	0.00	3,815.76	(710.19)	0.00	2,007.96
Station Supplies	2,909.82	471.23	1,488.29	1,339.97	1,558.64	2,045.74
IP Address VPN-PS Lightwave	779.62	0.00	1,490.27	0.00	0.00	1,365.07
Internet, Phones & TV-Comcast	1,499.52	1,568.12	1,510.79	1,688.81	1,667.38	1,682.44
Mobile Device Serv.-T Mobile	526.42	2,239.48	570.25	556.49	974.56	556.59
City of Houston Radio System	0.00	0.00	0.00	15,164.70	0.00	0.00
Inc. Rec&CAD-Propheonix	0.00	25,297.22	0.00	0.00	0.00	0.00
Trn.Soft.& Veh.Checks-Vector	8,078.07	0.00	0.00	0.00	0.00	0.00
Dispatch Alerting System	0.00	0.00	756.00	1,811.02	9,960.94	0.00
Elect. Protocol Cards-Pro QA	0.00	0.00	0.00	256.00	0.00	0.00
Translation Ser.-Language Line	4.64	2.90	0.00	0.00	5.80	0.00
VFD Fire Comm & Meet. Exp.	0.00	206.36	203.44	229.59	379.74	160.00
VFD Events	154.85	271.26	2,172.71	260.59	1,566.65	1,371.35
CPR Supplies, Cards, & Equip.	0.00	11.99	11.99	0.00	11.99	0.00
Gas & Oil (Note 4)	(2,973.99)	(23,455.65)	10,042.39	(3,916.42)	13,855.88	(7,756.37)
Property & Casualty Insurance	6,751.33	6,752.33	6,752.33	7,720.33	8,233.33	31,829.33
Maint. of Equip. (Note 5)	9,794.45	91,876.09	7,717.39	47,632.87	(9,704.63)	16,433.91
Office Expenses	6,195.44	1,315.40	2,256.41	2,050.90	2,078.01	2,465.11
Public Utilities	3,922.48	4,370.97	4,194.13	5,306.41	3,934.29	3,470.22
Fire Certification Fees	1,405.32	1,159.51	0.00	593.00	3,241.54	418.66
Software&Email-Microsoft 365	0.00	541.78	1,148.63	822.52	102.39	324.92
Legal Services	2,250.00	(23,770.50)	3,780.00	2,911.87	342.00	2,835.00
Accounting Services	0.00	36,133.00	1,058.00	2,018.00	1,058.00	10,175.00
IT Services	0.00	2,200.00	4,400.00	2,259.99	0.00	0.00
Medical Director Services	1,596.14	1,596.14	1,596.14	1,596.14	1,596.14	1,596.14
Legal Notices & Advert.	0.00	0.00	1,231.12	0.00	0.00	0.00
Other Professional Services	2,528.60	(5,350.30)	372.90	2,081.00	0.00	93.00
Training Programs	1,305.67	3,494.73	534.27	5,660.60	3,306.73	5,637.83
Uniforms	0.00	0.00	0.00	2,775.80	0.00	112.50
Total Operational Expenditures	<u>50,270.68</u>	<u>133,139.36</u>	<u>60,292.54</u>	<u>109,500.15</u>	<u>48,318.31</u>	<u>98,727.76</u>
Total Expenditures	<u>700,187.99</u>	<u>784,869.76</u>	<u>686,258.31</u>	<u>746,959.95</u>	<u>716,021.27</u>	<u>814,063.84</u>
Excess of Receipts (Expenditures)	<u>\$ 97,193.63</u>	<u>\$ 29,503.25</u>	<u>\$ 110,995.66</u>	<u>\$ 61,328.95</u>	<u>\$ 103,725.20</u>	<u>\$ (16,776.66)</u>

20570 - Village Fire Department

General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11010.000	Stellar Bank General Fund			595,550.34		
12/02/24			8x8		(450.24)	
12/03/24			PS Lightwave Inc		(1,365.07)	
12/03/24			ENGIE		(2,875.37)	
12/03/24	13647		Fort Bend County FF Association		(2,955.00)	
12/03/24	13650		Randle Law Office, LTD, L.L.P.		(877.50)	
12/04/24			Internal Revenue Service - Payroll Taxes PPE11252024		(59,775.72)	
12/05/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
12/05/24	13646		Home Depot		(718.04)	
12/06/24			Oncore Technology		(189.95)	
12/09/24			Starlink		(140.00)	
12/09/24			Texas Child Support		(2,710.00)	
12/10/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		300,000.00	
12/10/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
12/10/24			FedEx		(141.24)	
12/10/24			AT&T		(499.59)	
12/10/24	13645		Eastern Fire Equipment Services Co., Inc.		(234.85)	
12/11/24			Texas Municipal Retirement System		(68,178.48)	
12/11/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024		(156,421.84)	
12/11/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
12/11/24			Howard Miller		(57.00)	
12/11/24			Memorial Villages Water Authority		(211.85)	
12/11/24	13649		Henry Schein, Inc.		(201.61)	
12/11/24	2340610		ACH PAYMENT VALIC AND UNION		(1,225.00)	
12/12/24			Americhex		(879.50)	
12/12/24			SIGNUP GENIUS 70.24 CPR CLASS		70.24	
12/13/24			Legal Shield		(146.50)	
12/13/24			Nationwide Retirement Solutions		(7,364.00)	
12/13/24			Nationwide Retirement Solutions - ROTH		(2,170.00)	
12/16/24			AFLAC		(970.27)	
12/16/24			Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		100,217.75	
12/16/24			Villages Mutual Insurance - December 2024		(100,217.75)	
12/16/24	13654		Henry Schein, Inc.		(662.53)	
12/17/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
12/18/24			Stellar CC (1st BankCard) - 4657		(1,532.80)	
12/18/24			Stellar CC (1st BankCard) - 3921		(148.45)	
12/18/24			Stellar CC (1st BankCard) - 2075		(470.00)	
12/18/24			Stellar CC (1st BankCard) - 6002		(1,111.30)	
12/18/24			Stellar CC (1st BankCard) - 3345		(454.20)	
12/18/24			Stellar CC (1st BankCard) - 5283		(2,135.30)	
12/18/24			Stellar CC (1st BankCard) - 9719		(174.79)	
12/18/24			Internal Revenue Service - Payroll Taxes PPE12102024		(51,917.81)	
12/18/24			Comcast		(578.39)	
12/20/24			Pitney Bowes Credit Corporation		(230.82)	
12/20/24	2366079		Employee Reimbursements (Payroll Tracking ID: 2366079)		(514.22)	
12/23/24			Texas Child Support		(2,710.00)	
12/23/24	13653		290 Wrecker Service		(1,500.00)	
12/24/24			Texas Pride Disposal - for December 2024 service - invoice # 1666718		(198.58)	
12/24/24			Comcast		(415.93)	
12/24/24			Comcast		(548.12)	
12/24/24			Home Depot		(1,197.30)	

20570 - Village Fire Department

General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/24/24	13656		IMPACT PROMOTIONAL SERVICES, LLC		(112.50)	
12/24/24	13657		Randle Law Office, LTD, L.L.P.		(1,957.50)	
12/24/24	13659		Kilgore Industries		(1,617.00)	
12/24/24	13661		FedEx		(141.24)	
12/26/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		300,000.00	
12/26/24			Texas Workforce Commission		(4,099.59)	
12/26/24			Henry Schein, Inc.		(1,232.45)	
12/26/24	13652		Municipal Emergency Services		(4,219.92)	
12/26/24	13658		Oliver, Rainey, & Wojtek, LLP		(2,384.00)	
12/27/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024		(166,745.11)	
12/27/24			Transfer XXX8337 to XXX2634: Meal Allowance		3,833.31	
12/27/24			MEAL ALLOWANCE - for January 2025		(3,833.31)	
12/30/24			Center Point Energy		(184.42)	
12/30/24	13655		Bound Tree Medical, LLC		(17,579.67)	
12/30/24	2300208		Dr. Hutch Stilgenbauer		(1,250.00)	
12/31/24			Interest Deposit		1,258.31	
12/31/24			Dell Marketing L.P.		(1,355.26)	
12/31/24			8x8		(450.24)	
12/31/24	13664		Deep East Texas Worker's		(19,823.25)	
12/31/24	13665		VFIS of Texas		(23,596.00)	
12/31/24	13666		Bound Tree Medical, LLC		(1,531.65)	
12/31/24	13667		Municipal Emergency Services		(50.00)	
12/31/24	13668		Nommensen, Williams, Sticker & Doyle, PC		(210.00)	
12/31/24	13669		Schwartz Associates, LLC		(1,581.00)	
12/31/24	13670		Siddons-Martin Emergency Group		(9,930.71)	
12/31/24	13671		OCCUPATIONAL HEALTH CENTERS OF SOUTHWEST P.A.		(93.00)	
12/31/24	13672		Professional Welding Supply		(505.50)	
12/31/24	13673		O'Reilly Automotive, Inc.		(83.94)	
12/31/24	13674		Laureen Falco, CPA LLC		(6,000.00)	
			Totals for 11010.000		<u>(42,524.08)</u>	<u>553,026.26</u>
11020.000	Stellar Bank Savings			732,244.45		
12/04/24			CITY OF HUNTERS CREEK ASSESSMENT - December 2024		91,906.29	
12/05/24			CITY OF HILSHIRE ASSESSMENT - December 2024		12,391.86	
12/09/24			CITY OF PINEY POINT ASSESSMENT - December 2024		86,743.02	
12/10/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		(300,000.00)	
12/10/24			CITY OF HEDWIG ASSESSMENT - December 2024		76,416.47	
12/13/24			CITY OF HEDWIG FUEL - October & November 2024		7,269.01	
12/16/24			Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		(100,217.75)	
12/17/24			CITY OF SPRING VALLEY ASSESSMENT - November 2024		67,122.57	
12/23/24			CITY OF BUNKER HILL ASSESSMENT - December 2024		78,481.70	
12/24/24			CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake		57,559.63	
12/26/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		(300,000.00)	
12/27/24			Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		(3,833.31)	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/30/24	33100		CITY OF PINEY POINT FUEL - October & November 2024		289.84	
12/31/24			Interest Deposit		1,503.07	
			Totals for 11020.000		<u>(224,367.60)</u>	<u>507,876.85</u>
11070.000	Texas Class - General Fund (0003)			378,496.15		
12/31/24	29		Record Dividends on TX Class Accts.		1,524.49	
			Totals for 11070.000		<u>1,524.49</u>	<u>380,020.64</u>
11080	Payroll Clearing			0.00		
12/11/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024		156,421.84	
12/27/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024		166,745.11	
12/31/24	21		Post 15th payroll journal entry		(156,421.84)	
12/31/24	22		Post last of the month payroll entry		(166,745.11)	
			Totals for 11080		<u>0.00</u>	<u>0.00</u>
11090	Cash Transfers			0.00		
12/10/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		(300,000.00)	
12/10/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		300,000.00	
12/16/24			Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		100,217.75	
12/16/24			Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		(100,217.75)	
12/26/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		(300,000.00)	
12/26/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		300,000.00	
12/27/24			Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		3,833.31	
12/27/24			Transfer XXX8337 to XXX2634: Meal Allowance		(3,833.31)	
			Totals for 11090		<u>0.00</u>	<u>0.00</u>
11210	Gas & Oil Inventory			8,691.84		
12/31/24	37		Adjust Inventory		274.14	
			Totals for 11210		<u>274.14</u>	<u>8,965.98</u>
11315	Prepaid Expenses			9,055.13		
			Totals for 11315		<u>0.00</u>	<u>9,055.13</u>
11320	Prepaid Insurance			13,788.28		
12/31/24	26		Amortize Ins.		(17,796.96)	
12/31/24	39		Additional Ins. Amort for MD Ins. & Task Liability		(694.14)	
12/31/24	13664		Prepaid - 11/10/2024 - 02/10/2025		19,823.25	
			Totals for 11320		<u>1,332.15</u>	<u>15,120.43</u>
11321	Prepaid Insurance-Payments			245,181.06		
12/31/24	24		Record Spec CF for Ins. Payments		19,823.25	
			Totals for 11321		<u>19,823.25</u>	<u>265,004.31</u>
11322	Prepaid Ins-Amortization			(310,826.96)		
12/31/24	25		Special CF for Ins. Amortization		(17,796.96)	
12/31/24	40		Special CF for Addl. Ins. Amort		(694.14)	
			Totals for 11322		<u>(18,491.10)</u>	<u>(329,318.06)</u>
11329	Prepaid Insurance-Contra			65,645.90		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	24		Record Spec CF for Ins. Payments		(19,823.25)	
12/31/24	25		Special CF for Ins. Amortization		17,796.96	
12/31/24	40		Special CF for Addl. Ins. Amort		694.14	
Totals for 11329					<u>(1,332.15)</u>	<u>64,313.75</u>
11710 Due to/from Capital Replacement Fund				(45,279.40)		
12/04/24			CITY OF HUNTERS CREEK ASSESSMENT - December 2024		(3,708.33)	
12/05/24			CITY OF HILSHIRE ASSESSMENT - December 2024		(500.00)	
12/09/24			CITY OF PINEY POINT ASSESSMENT - December 2024		(3,500.00)	
12/10/24			CITY OF HEDWIG ASSESSMENT - December 2024		(3,083.33)	
12/17/24			CITY OF SPRING VALLEY ASSESSMENT - November 2024		(2,708.33)	
12/23/24			CITY OF BUNKER HILL ASSESSMENT - December 2024		(3,166.66)	
Totals for 11710					<u>(16,666.65)</u>	<u>(61,946.05)</u>
11750 Due to Ambulance Fund				60.09		
Totals for 11750					<u>0.00</u>	<u>60.09</u>
12020.000 Due to Spring Valley				0.00		
12/31/24	38		Reclass Spring Valley Money Received in Error		(57,559.63)	
Totals for 12020.000					<u>(57,559.63)</u>	<u>(57,559.63)</u>
12110 FICA Payable				(34,972.40)		
12/04/24			Internal Revenue Service - Payroll Taxes PPE11252024		34,972.40	
12/18/24			Internal Revenue Service - Payroll Taxes PPE12102024		31,681.74	
12/31/24	21		Post 15th payroll journal entry		(12,838.31)	
12/31/24	21		Post 15th payroll journal entry		(3,002.56)	
12/31/24	21		Post 15th payroll journal entry		(12,838.31)	
12/31/24	21		Post 15th payroll journal entry		(3,002.56)	
12/31/24	22		Post last of the month payroll entry		(13,729.75)	
12/31/24	22		Post last of the month payroll entry		(3,210.92)	
12/31/24	22		Post last of the month payroll entry		(13,729.75)	
12/31/24	22		Post last of the month payroll entry		(3,210.92)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(5,434.51)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(1,271.03)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(5,434.51)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(1,271.03)	
Totals for 12110					<u>(12,320.02)</u>	<u>(47,292.42)</u>
12111 FICA Withholding				(723,318.36)		
12/31/24	9		Spec Cash Flow JE FICA		(78,974.16)	
Totals for 12111					<u>(78,974.16)</u>	<u>(802,292.52)</u>
12112 FICA Deposits				688,345.96		
12/31/24	9		Spec Cash Flow JE FICA		66,654.14	
Totals for 12112					<u>66,654.14</u>	<u>755,000.10</u>
12119 FICA Payable-Contra				34,972.40		
12/31/24	9		Spec Cash Flow JE FICA		(66,654.14)	
12/31/24	9		Spec Cash Flow JE FICA		78,974.16	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
Totals for 12119					<u>12,320.02</u>	<u>47,292.42</u>
12120 Fed Income Tax W/H Payable				(24,803.32)		
12/04/24			Internal Revenue Service - Payroll Taxes PPE11252024		24,803.32	
12/18/24			Internal Revenue Service - Payroll Taxes PPE12102024		20,236.07	
12/31/24	21		Post 15th payroll journal entry		(20,236.07)	
12/31/24	22		Post last of the month payroll entry		(23,174.86)	
Totals for 12120					<u>1,628.46</u>	<u>(23,174.86)</u>
12121 Fed Income Tax Withholding				(506,810.96)		
12/31/24	10		Spec Cash Flow JE FWH		(43,410.93)	
Totals for 12121					<u>(43,410.93)</u>	<u>(550,221.89)</u>
12122 Fed Income Tax Deposits				482,007.64		
12/31/24	10		Spec Cash Flow JE FWH		45,039.39	
Totals for 12122					<u>45,039.39</u>	<u>527,047.03</u>
12129 Fed Income Tax W/H Pay-Contr				24,803.32		
12/31/24	10		Spec Cash Flow JE FWH		(45,039.39)	
12/31/24	10		Spec Cash Flow JE FWH		43,410.93	
Totals for 12129					<u>(1,628.46)</u>	<u>23,174.86</u>
12130 Employee Medical Plan 125				0.00		
12/16/24			AFLAC		970.27	
12/16/24			Villages Mutual Insurance - December 2024		13,892.34	
12/31/24	21		Post 15th payroll journal entry		(329.22)	
12/31/24	21		Post 15th payroll journal entry		(252.03)	
12/31/24	21		Post 15th payroll journal entry		(127.60)	
12/31/24	21		Post 15th payroll journal entry		(30.30)	
12/31/24	21		Post 15th payroll journal entry		(161.74)	
12/31/24	21		Post 15th payroll journal entry		(32.03)	
12/31/24	21		Post 15th payroll journal entry		(37.35)	
12/31/24	21		Post 15th payroll journal entry		(357.86)	
12/31/24	21		Post 15th payroll journal entry		(28.40)	
12/31/24	21		Post 15th payroll journal entry		(5,602.44)	
12/31/24	21		Post 15th payroll journal entry		(540.92)	
12/31/24	21		Post 15th payroll journal entry		(362.64)	
12/31/24	21		Post 15th payroll journal entry		(53.91)	
12/31/24	22		Post last of the month payroll entry		(329.22)	
12/31/24	22		Post last of the month payroll entry		(252.03)	
12/31/24	22		Post last of the month payroll entry		(127.60)	
12/31/24	22		Post last of the month payroll entry		(30.30)	
12/31/24	22		Post last of the month payroll entry		(161.74)	
12/31/24	22		Post last of the month payroll entry		(32.03)	
12/31/24	22		Post last of the month payroll entry		(37.35)	
12/31/24	22		Post last of the month payroll entry		(357.86)	
12/31/24	22		Post last of the month payroll entry		(28.40)	
12/31/24	22		Post last of the month payroll entry		(5,602.44)	
12/31/24	22		Post last of the month payroll entry		(540.92)	
12/31/24	22		Post last of the month payroll entry		(362.64)	
12/31/24	22		Post last of the month payroll entry		(53.91)	
Totals for 12130					<u>(970.27)</u>	<u>(970.27)</u>
12131 Employee Med Plan 125 W/H				(157,070.52)		
12/31/24	11		Spec Cash Flow JE 125 Plan		(15,832.88)	
Totals for 12131					<u>(15,832.88)</u>	<u>(172,903.40)</u>

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12132 Employee Med Plan 125 Paymnts				157,070.52		
12/31/24	11		Spec Cash Flow JE 125 Plan		14,862.61	
Totals for 12132					<u>14,862.61</u>	<u>171,933.13</u>
12139 Employee Med Plan 125-Contra				0.00		
12/31/24	11		Spec Cash Flow JE 125 Plan		(14,862.61)	
12/31/24	11		Spec Cash Flow JE 125 Plan		15,832.88	
Totals for 12139					<u>970.27</u>	<u>970.27</u>
12140 Deferred Compensation				0.00		
12/11/24	2340610		VALIC		175.00	
12/13/24			Nationwide Retirement Solutions		7,364.00	
12/13/24			Nationwide Retirement Solutions - ROTH		2,170.00	
12/31/24	21		Post 15th payroll journal entry		(2,170.00)	
12/31/24	21		Post 15th payroll journal entry		(7,364.00)	
12/31/24	21		Post 15th payroll journal entry		(175.00)	
12/31/24	22		Post last of the month payroll entry		(2,170.00)	
12/31/24	22		Post last of the month payroll entry		(7,379.00)	
12/31/24	22		Post last of the month payroll entry		(175.00)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(80,948.21)	
Totals for 12140					<u>(90,672.21)</u>	<u>(90,672.21)</u>
12141 Deferred Comp Withholding				(203,870.00)		
12/31/24	12		Spec Cash Flow JE Def Comp		(100,381.21)	
Totals for 12141					<u>(100,381.21)</u>	<u>(304,251.21)</u>
12142 Deferred Comp Payments				203,870.00		
12/31/24	12		Spec Cash Flow JE Def Comp		9,709.00	
Totals for 12142					<u>9,709.00</u>	<u>213,579.00</u>
12149 Deferred Comp Pay-Contra				0.00		
12/31/24	12		Spec Cash Flow JE Def Comp		(9,709.00)	
12/31/24	12		Spec Cash Flow JE Def Comp		100,381.21	
Totals for 12149					<u>90,672.21</u>	<u>90,672.21</u>
12160 Firefighters Dues				0.00		
12/11/24	2340610		UNION		1,050.00	
12/31/24	21		Post 15th payroll journal entry		(1,050.00)	
12/31/24	22		Post last of the month payroll entry		(1,050.00)	
Totals for 12160					<u>(1,050.00)</u>	<u>(1,050.00)</u>
12161 Firefighters Dues W/H				(23,125.00)		
12/31/24	13		Spec Cash Flow JE Dues		(2,100.00)	
Totals for 12161					<u>(2,100.00)</u>	<u>(25,225.00)</u>
12162 Firefighters Dues Payments				23,125.00		
12/31/24	13		Spec Cash Flow JE Dues		1,050.00	
Totals for 12162					<u>1,050.00</u>	<u>24,175.00</u>
12169 Firefighters Dues Pay-Contra				0.00		
12/31/24	13		Spec Cash Flow JE Dues		(1,050.00)	
12/31/24	13		Spec Cash Flow JE Dues		2,100.00	
Totals for 12169					<u>1,050.00</u>	<u>1,050.00</u>
12170 Prepaid Legal Services				0.00		
12/13/24			Legal Shield		146.50	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	21		Post 15th payroll journal entry		(73.26)	
12/31/24	22		Post last of the month payroll entry		(73.24)	
			Totals for 12170		<u>0.00</u>	<u>0.00</u>
12171	Prepaid Legal Svcs W/H			(1,611.50)		
12/31/24	14		Spec Cash Flow JE Legal		(146.50)	
			Totals for 12171		<u>(146.50)</u>	<u>(1,758.00)</u>
12172	Prepaid Legal Svcs Payments			1,611.50		
12/31/24	14		Spec Cash Flow JE Legal		146.50	
			Totals for 12172		<u>146.50</u>	<u>1,758.00</u>
12179	Prepaid Legal Pay-Contr			0.00		
12/31/24	14		Spec Cash Flow JE Legal		(146.50)	
12/31/24	14		Spec Cash Flow JE Legal		146.50	
			Totals for 12179		<u>0.00</u>	<u>0.00</u>
12190	Special Employee W/H Payable			0.00		
12/09/24			Texas Child Support		2,710.00	
12/23/24			Texas Child Support		2,710.00	
12/31/24	21		Post 15th payroll journal entry		(2,710.00)	
12/31/24	22		Post last of the month payroll entry		(2,710.00)	
			Totals for 12190		<u>0.00</u>	<u>0.00</u>
12191	Special Employee Withholding			(59,620.00)		
12/31/24	15		Spec Cash Flow JE Spec WH		(5,420.00)	
			Totals for 12191		<u>(5,420.00)</u>	<u>(65,040.00)</u>
12192	Spec Employee W/H Payments			59,620.00		
12/31/24	15		Spec Cash Flow JE Spec WH		5,420.00	
			Totals for 12192		<u>5,420.00</u>	<u>65,040.00</u>
12199	Special W/H Pay-Contr			0.00		
12/31/24	15		Spec Cash Flow JE Spec WH		(5,420.00)	
12/31/24	15		Spec Cash Flow JE Spec WH		5,420.00	
			Totals for 12199		<u>0.00</u>	<u>0.00</u>
12200	Supp. Life Ins. W/H			0.00		
12/16/24			Villages Mutual Insurance - December 2024		1,648.73	
12/31/24	21		Post 15th payroll journal entry		(29.16)	
12/31/24	21		Post 15th payroll journal entry		(715.80)	
12/31/24	21		Post 15th payroll journal entry		(126.28)	
12/31/24	22		Post last of the month payroll entry		(29.16)	
12/31/24	22		Post last of the month payroll entry		(715.80)	
12/31/24	22		Post last of the month payroll entry		(126.28)	
			Totals for 12200		<u>(93.75)</u>	<u>(93.75)</u>
12201	Supp. Life Ins. W/H			(15,856.33)		
12/31/24	19		Spec Cash Flow JE Supportive Life & Aflac		(1,742.48)	
			Totals for 12201		<u>(1,742.48)</u>	<u>(17,598.81)</u>
12202	Supp Life Ins W/H Payments			15,856.33		
12/31/24	19		Spec Cash Flow JE Supportive Life & Aflac		1,648.73	
			Totals for 12202		<u>1,648.73</u>	<u>17,505.06</u>
12209	Supp Life Ins Pay-Contr			0.00		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	19		Spec Cash Flow JE Supportive Life & Aflac		(1,648.73)	
12/31/24	19		Spec Cash Flow JE Supportive Life & Aflac		1,742.48	
Totals for 12209					93.75	93.75
12310 Retirement Contrib. Payable				(68,178.48)		
12/11/24			Texas Municipal Retirement System		68,178.48	
12/31/24	21		Post 15th payroll journal entry		(16,086.10)	
12/31/24	22		Post last of the month payroll entry		(17,201.73)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(6,597.67)	
Totals for 12310					28,292.98	(39,885.50)
12311 Retirement Contrib Accruals				(698,157.34)		
12/31/24	16		Spec Cash Flow JE Ret Cont (TMRS)		(39,885.50)	
Totals for 12311					(39,885.50)	(738,042.84)
12312 Retirement Contrib Payments				629,978.86		
12/31/24	17		Spec Cash Flow JE Ret Cont TMRS		68,178.48	
Totals for 12312					68,178.48	698,157.34
12319 Retirement Contrib-Contra				68,178.48		
12/31/24	16		Spec Cash Flow JE Ret Cont (TMRS)		39,885.50	
12/31/24	17		Spec Cash Flow JE Ret Cont TMRS		(68,178.48)	
Totals for 12319					(28,292.98)	39,885.50
12320 Assessments Paid in Advance				(396,395.33)		
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		396,395.33	
Totals for 12320					396,395.33	0.00
12321 Advance Pmts-Receipts				(710,322.42)		
Totals for 12321					0.00	(710,322.42)
12322 Advance Pmts-Amortization				313,927.09		
12/31/24	36		Special CF for GF 12/24 Assess Recd. 1/24		396,395.33	
Totals for 12322					396,395.33	710,322.42
12329 Advance Pmts-Contra				396,395.33		
12/31/24	36		Special CF for GF 12/24 Assess Recd. 1/24		(396,395.33)	
Totals for 12329					(396,395.33)	0.00
13010 General Fund Balance				(238,055.31)		
Totals for 13010					0.00	(238,055.31)
14010 Bunker Hill Village				(1,656,932.53)		
12/23/24			CITY OF BUNKER HILL ASSESSMENT - December 2024		(75,315.04)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(75,315.11)	
Totals for 14010					(150,630.15)	(1,807,562.68)
14020 Hedwig Village				(1,613,328.97)		
12/10/24			CITY OF HEDWIG ASSESSMENT - December 2024		(73,333.14)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(73,333.14)	
Totals for 14020					(146,666.28)	(1,759,995.25)

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
14030 Hilshire Village				(261,620.92)		
12/05/24			CITY OF HILSHIRE ASSESSMENT - December 2024		(11,891.86)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(11,891.86)	
			Totals for 14030		<u>(23,783.72)</u>	<u>(285,404.64)</u>
14040 Hunter's Creek Village				(1,940,355.12)		
12/04/24			CITY OF HUNTERS CREEK ASSESSMENT - December 2024		(88,197.96)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(88,197.97)	
			Totals for 14040		<u>(176,395.93)</u>	<u>(2,116,751.05)</u>
14050 Piney Point Village				(1,831,346.44)		
12/09/24			CITY OF PINEY POINT ASSESSMENT - December 2024		(83,243.02)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(83,242.99)	
			Totals for 14050		<u>(166,486.01)</u>	<u>(1,997,832.45)</u>
14060 Spring Valley Village				(1,417,113.28)		
12/17/24			CITY OF SPRING VALLEY ASSESSMENT - November 2024		(64,414.24)	
12/24/24			CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake		(57,559.63)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(64,414.26)	
12/31/24	38		Reclass Spring Valley Money Received in Error		57,559.63	
			Totals for 14060		<u>(128,828.50)</u>	<u>(1,545,941.78)</u>
14211 Hedwig Gas & Oil				(33,806.88)		
12/13/24			CITY OF HEDWIG FUEL - October 2024		(3,947.29)	
12/13/24			CITY OF HEDWIG FUEL - November 2024		(3,248.02)	
			Totals for 14211		<u>(7,195.31)</u>	<u>(41,002.19)</u>
14221 Spring Valley Gas & Oil				(54,926.46)		
			Totals for 14221		<u>0.00</u>	<u>(54,926.46)</u>
14231 Bunker Hill Gas & Oil				(3,884.30)		
			Totals for 14231		<u>0.00</u>	<u>(3,884.30)</u>
14241 VPD Gas & Oil				(2,020.37)		
			Totals for 14241		<u>0.00</u>	<u>(2,020.37)</u>
14251 Hunters Creek Gas & Oil				(481.61)		
			Totals for 14251		<u>0.00</u>	<u>(481.61)</u>
14271 Piney Point Gas & Oil				(1,390.69)		
12/30/24	33100		CITY OF PINEY POINT FUEL - October 2024		(173.11)	
12/30/24	33100		CITY OF PINEY POINT FUEL - November 2024		(113.81)	
			Totals for 14271		<u>(286.92)</u>	<u>(1,677.61)</u>
14910.000 Interest/Dividend Income				(46,033.12)		
12/31/24			Interest Deposit		(1,503.07)	
12/31/24			Interest Deposit		(1,258.31)	

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General Ledger

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	29		Record Dividends on TX Class Accts.		(1,524.49)	
			Totals for 14910.000		<u>(4,285.87)</u>	<u>(50,318.99)</u>
14920	Grant Income			(32,511.43)		
			Totals for 14920		<u>0.00</u>	<u>(32,511.43)</u>
14930	Miscellaneous Income			(21,905.88)		
12/05/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
12/10/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
12/11/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
12/12/24			SIGNUP GENIUS 70.24 CPR CLASS		(70.24)	
12/17/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
			Totals for 14930		<u>(210.72)</u>	<u>(22,116.60)</u>
15015	Contingency-Physical Plant			8,380.00		
			Totals for 15015		<u>0.00</u>	<u>8,380.00</u>
15020	Misc. Tools, & Equip.-Fire			29,940.10		
12/05/24	13646		Home Depot Mulch and bag prop Invoice #9524966		399.00	
			Totals for 15020		<u>399.00</u>	<u>30,339.10</u>
15025	Misc. Tools & Equip.-EMS			27,307.98		
			Totals for 15025		<u>0.00</u>	<u>27,307.98</u>
15030	Protective Gear			28,943.00		
			Totals for 15030		<u>0.00</u>	<u>28,943.00</u>
15050	Offie Computers			1,810.90		
12/31/24			Dell Marketing L.P.		1,355.26	
			Totals for 15050		<u>1,355.26</u>	<u>3,166.16</u>
15055	Radio Purchases			61,645.68		
			Totals for 15055		<u>0.00</u>	<u>61,645.68</u>
16010	Salaries			4,830,783.17		
12/31/24	21		Post 15th payroll journal entry		187.50	
12/31/24	21		Post 15th payroll journal entry		1,113.20	
12/31/24	21		Post 15th payroll journal entry		225,493.59	
12/31/24	22		Post last of the month payroll entry		5,129.95	
12/31/24	22		Post last of the month payroll entry		187.50	
12/31/24	22		Post last of the month payroll entry		667.92	
12/31/24	22		Post last of the month payroll entry		221,366.32	
12/31/24	31		Reclass Payment to TWC for Unemployment Claim (March 24)		(4,571.56)	
			Totals for 16010		<u>449,574.42</u>	<u>5,280,357.59</u>
16011	Overtime Regular			294,968.99		
12/31/24	21		Post 15th payroll journal entry		512.07	
12/31/24	22		Post last of the month payroll entry		8,784.12	
12/31/24	22		Post last of the month payroll entry		2,933.77	
			Totals for 16011		<u>12,229.96</u>	<u>307,198.95</u>
16012	Overtime-Medical Standby			4,527.80		
			Totals for 16012		<u>0.00</u>	<u>4,527.80</u>
16014	Overtime-CPR			8,287.31		
12/31/24	22		Post last of the month payroll entry		663.95	
			Totals for 16014		<u>663.95</u>	<u>8,951.26</u>

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
16015	Longevity			21,708.00		
12/31/24	21		Post 15th payroll journal entry		1,012.00	
12/31/24	22		Post last of the month payroll entry		1,014.00	
			Totals for 16015		<u>2,026.00</u>	<u>23,734.00</u>
16016	Higher Class			24,096.39		
12/31/24	22		Post last of the month payroll entry		3,063.30	
			Totals for 16016		<u>3,063.30</u>	<u>27,159.69</u>
16018	Prof. Certification Pay			58,565.38		
12/31/24	21		Post 15th payroll journal entry		892.50	
12/31/24	21		Post 15th payroll journal entry		337.50	
12/31/24	21		Post 15th payroll journal entry		1,366.46	
12/31/24	22		Post last of the month payroll entry		892.50	
12/31/24	22		Post last of the month payroll entry		337.50	
12/31/24	22		Post last of the month payroll entry		1,366.46	
			Totals for 16018		<u>5,192.92</u>	<u>63,758.30</u>
16020	457 Plan Contribution			0.00		
12/31/24	30		Post 457 Plan Contribution Payroll Entry		94,251.42	
			Totals for 16020		<u>94,251.42</u>	<u>94,251.42</u>
16030	FICA Tax			361,040.06		
12/31/24	21		Post 15th payroll journal entry		15,840.87	
12/31/24	22		Post last of the month payroll entry		16,940.67	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		6,705.54	
			Totals for 16030		<u>39,487.08</u>	<u>400,527.14</u>
16040	Basic Life, ADD & LTD Ins.			27,080.16		
12/16/24			Villages Mutual Insurance - December 2024		1,712.02	
			Totals for 16040		<u>1,712.02</u>	<u>28,792.18</u>
16050	Retirement - TMRS			332,356.26		
			Totals for 16050		<u>0.00</u>	<u>332,356.26</u>
16060	Health Insurance			808,628.39		
12/16/24			Villages Mutual Insurance - December 2024		82,964.66	
			Totals for 16060		<u>82,964.66</u>	<u>891,593.05</u>
16070	Workmens' Comp Insurance			65,051.09		
12/31/24	26		Amortize Ins.		9,911.63	
			Totals for 16070		<u>9,911.63</u>	<u>74,962.72</u>
16090	Unemployment Claim Payment			0.00		
12/26/24			Texas Workforce Commission		4,099.59	
12/31/24	31		Reclass Payment to TWC for Unemployment Claim (March 24)		4,571.56	
			Totals for 16090		<u>8,671.15</u>	<u>8,671.15</u>
16100	Meal Allowances			42,666.39		
12/27/24			MEAL ALLOWANCE - for January 2025		3,833.31	
			Totals for 16100		<u>3,833.31</u>	<u>46,499.70</u>
17010	Ambulance Medical Supplies			46,154.87		
12/06/24			Oncore Technology		189.95	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/11/24	13649		Ambulance Medical Supplie		201.61	
12/16/24	13654		Invoice #2592877		662.53	
12/26/24			Ambulance Medical Supplie		1,232.45	
12/30/24	13655		Invoice #85555397		177.89	
12/30/24	13655		Invoice #85588824		5,863.07	
12/30/24	13655		Invoice #85580060		619.99	
12/30/24	13655		Invoice #85567835		6,639.95	
12/30/24	13655		Invoice #85578068		1,939.90	
12/30/24	13655		Invoice #85566507		138.90	
12/30/24	13655		Invoice #85574344		2,199.97	
12/31/24	13666		Invoice #85606075		1,531.65	
12/31/24	13672		Invoice #R 24120443		189.00	
12/31/24	13672		Invoice #UC 13630		162.00	
12/31/24	13672		Invoice #W 317069		86.70	
12/31/24	13672		Invoice #W 317437		67.80	
Totals for 17010					<u>21,903.36</u>	<u>68,058.23</u>
17020 Dues/Subscriptions/Manuals				3,868.10		
Totals for 17020					<u>0.00</u>	<u>3,868.10</u>
17030 Building Maintenance				17,881.09		
12/24/24			Home Depot Invoice #2054899 - red husky 4 tier, blk heavy duty 4 tier, 1.5" DWV hub cap		434.54	
12/24/24			Home Depot - credit		(29.98)	
12/24/24			Home Depot - credit		(13.60)	
12/24/24	13659		Kilgore Industries ST12473181		345.00	
12/24/24	13659		Kilgore Industries ST12473934		1,272.00	
Totals for 17030					<u>2,007.96</u>	<u>19,889.05</u>
17035 Station Supplies				14,738.17		
12/05/24	13646		Home Depot Coax Cable Invoice #2635388		43.90	
12/05/24	13646		Home Depot 5/8 OSB Invoice #37041586		79.60	
12/05/24	13646		Home Depot Toilet Cleaners Invoice #8042576		165.56	
12/18/24			Stellar CC (1st BankCard) - 4657		327.88	
12/18/24			Stellar CC (1st BankCard) - 4657		206.96	
12/18/24			Stellar CC (1st BankCard) - 4657		207.18	
12/18/24			Stellar CC (1st BankCard) - 4657		277.70	
12/18/24			Stellar CC (1st BankCard) - 4657		121.24	
12/18/24			Stellar CC (1st BankCard) - 4657		67.96	
12/18/24			Stellar CC (1st BankCard) - 4657		53.64	
12/18/24			Stellar CC (1st BankCard) - 4657		270.24	
12/18/24			Stellar CC (1st BankCard) - 6002 Sam's Club Membership		110.00	
12/24/24			Home Depot Invoice #5054119 - XL broom (qty2)		29.94	
12/31/24	13673		O'Reilly Automotive, Inc.		83.94	
Totals for 17035					<u>2,045.74</u>	<u>16,783.91</u>
17040 IP Address VPN-PS Lightwave				5,246.02		
12/03/24			PS Lightwave Inc		1,365.07	
Totals for 17040					<u>1,365.07</u>	<u>6,611.09</u>
17041 Internet, Phones & TV-Comcast				18,900.10		
12/09/24			Starlink		140.00	
12/18/24			Comcast		578.39	
12/24/24			Comcast		415.93	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/24/24			Comcast		548.12	
			Totals for 17041		<u>1,682.44</u>	<u>20,582.54</u>
17042			Mobile Device Serv.-T Mobile	8,035.36		
12/10/24			AT&T		499.59	
12/11/24			PHONE ALLOWANCE		57.00	
			Totals for 17042		<u>556.59</u>	<u>8,591.95</u>
17043			City of Houston Radio System	15,164.70		
			Totals for 17043		<u>0.00</u>	<u>15,164.70</u>
17044			Comm.-Motorola 47 & Nice	40,819.43		
			Totals for 17044		<u>0.00</u>	<u>40,819.43</u>
17045			Inc. Rec&CAD-Propheonix	25,297.22		
			Totals for 17045		<u>0.00</u>	<u>25,297.22</u>
17046			Trn.Soft.&Veh.Checks-Vector	8,078.07		
			Totals for 17046		<u>0.00</u>	<u>8,078.07</u>
17047			EMS Protocol App - Handevy	5,234.25		
			Totals for 17047		<u>0.00</u>	<u>5,234.25</u>
17048			EMS Eq Maint-ProCare/Stryker	20,544.63		
			Totals for 17048		<u>0.00</u>	<u>20,544.63</u>
17072			Fire Investigations	576.72		
			Totals for 17072		<u>0.00</u>	<u>576.72</u>
17073			Law Enforcement Equipment	3,070.00		
			Totals for 17073		<u>0.00</u>	<u>3,070.00</u>
17085			Fuel	147,774.52		
12/31/24	37		Adjust Inventory		(274.14)	
			Totals for 17085		<u>(274.14)</u>	<u>147,500.38</u>
17086			Rent	10.00		
			Totals for 17086		<u>0.00</u>	<u>10.00</u>
17090			Property & Casualty Insurance	76,721.65		
12/31/24	26		Amortize Ins.		7,885.33	
12/31/24	39		Additional Ins. Amort for MD Ins. & Task Liability		348.00	
12/31/24	13665		Quarterly Installments 9/30/24 - 12/30/24		8,802.00	
12/31/24	13665		Quarterly Installments 9/30/24 - 12/30/24		<u>14,794.00</u>	
			Totals for 17090		<u>31,829.33</u>	<u>108,550.98</u>
17099			Maintenance of Equipment	338.56		
12/18/24			Stellar CC (1st BankCard) - 5283		143.93	
12/18/24			Stellar CC (1st BankCard) - 9719		188.77	
12/18/24			Credit		(13.98)	
			Totals for 17099		<u>318.72</u>	<u>657.28</u>
17100			Maint. of Equipment-Maint. of Equipment	6,392.56		
12/05/24	13646		Home DepotSpark Kit Invoice #351822		29.98	
			Totals for 17100		<u>29.98</u>	<u>6,422.54</u>

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
17101	Maint. of Equipment-Maint.-Chief's Truck			4,356.13		
			Totals for 17101		0.00	4,356.13
17102	Maint. of Equipment-Maint. Fire Marshall's Car			1,943.39		
			Totals for 17102		0.00	1,943.39
17103	Maint. of Equipment-Maint. of Utility Truck			3,545.20		
			Totals for 17103		0.00	3,545.20
17105	Maint. of Equipment-Maint.-Pumper (E1)			16,723.92		
			Totals for 17105		0.00	16,723.92
17107	Maint. of Equipment-Maint.-Ladder (L1)			102,392.25		
12/23/24	13653		290 Wrecker Service		1,500.00	
			Totals for 17107		1,500.00	103,892.25
17108	Maint. of Equipment-Maint. Ambulance (Medic 1)			3,239.17		
			Totals for 17108		0.00	3,239.17
17109	Maint. of Equipment-Maint.-Ambulance (Medic 2)			1,840.02		
			Totals for 17109		0.00	1,840.02
17110	Maint. of Equipment-Other			(585.30)		
12/10/24	13645		Eastern Fire Equipment Services Co., Inc. Chainsaw Sharpening		234.85	
12/13/24			CITY OF HEDWIG FUEL - October 2024		(39.47)	
12/13/24			CITY OF HEDWIG FUEL - November 2024		(34.23)	
12/26/24	13652		Invoice 2158484		3,461.20	
12/26/24	13652		Invoice 2166501		758.72	
12/30/24	33100		CITY OF PINEY POINT FUEL - October 2024		(1.72)	
12/30/24	33100		CITY OF PINEY POINT FUEL - November 2024		(1.20)	
12/31/24	13670		Invoice #302-0000027580		9,306.37	
12/31/24	13670		Invoice #302-0000027579		624.34	
			Totals for 17110		14,308.86	13,723.56
17111	Maint. of Equipment-Maint. Contracts			(0.30)		
			Totals for 17111		0.00	(0.30)
17112	Maint. of Equipment-Maint.-Pumper (E2) 2000			11,937.74		
			Totals for 17112		0.00	11,937.74
17113	Maint. of Equipment-Maint.-Ambulance (Medic 3)			2,406.47		
			Totals for 17113		0.00	2,406.47
17115	Maint. of Equipment-Deputy Chief's Car			2,245.18		
			Totals for 17115		0.00	2,245.18
17120	Postage/Printing/Stationery			15.00		
12/10/24			FedEx		141.24	
12/24/24	13661		FedEx Inv # 8-646-89224		65.39	
12/24/24	13661		FedEx Inv # 8-653-18402		65.39	
12/24/24	13661		FedEx Inv # 9-684-93354		5.23	
12/24/24	13661		FedEx Inv # 9-685-29189		5.23	
			Totals for 17120		282.48	297.48
17123	Equipment & Supplies Maintenance			18,357.48		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/24/24			Home Depot Invoice #5054120 - trufuel50 (qty30) for chainsaws		226.35	
			Totals for 17123		226.35	18,583.83
17127	Knox Contracts			4,624.70		
			Totals for 17127		0.00	4,624.70
17128	Office Equipment			4,026.23		
			Totals for 17128		0.00	4,026.23
17129	Other Office Expenses			2,125.50		
			Totals for 17129		0.00	2,125.50
17131	Bunker Gear Maint.			14,365.23		
			Totals for 17131		0.00	14,365.23
17133	SCBA Maintenance			5,613.24		
12/31/24	13667		IN2173209		50.00	
			Totals for 17133		50.00	5,663.24
17135	Fuel System			6,377.97		
			Totals for 17135		0.00	6,377.97
17136	Vehicle Licenses & Permits			78.25		
			Totals for 17136		0.00	78.25
17140.000	Public Utilities			41,998.85		
12/03/24			ENGIE		2,875.37	
12/11/24			Memorial Villages Water Authority		211.85	
12/24/24			Texas Pride Disposal - for December 2024 service - invoice #1666718		198.58	
12/30/24			Center Point Energy		184.42	
			Totals for 17140.000		3,470.22	45,469.07
17160	Fire Certification Fees			8,437.41		
12/20/24	2366079		Reimbursement Kercho - Lone Star Leadership Officer II Class		250.00	
12/20/24	2366079		Reimbursement Kercho - TCFP Exam Fee		56.49	
12/20/24	2366079		Reimbursement Kercho - Lone Star College Testing Fee		25.00	
12/20/24	2366079		Reimbursement Kercho - TCFP Certification Fee		87.17	
			Totals for 17160		418.66	8,856.07
17170	Fire Training			10,745.65		
12/03/24	13647		Fort Bend County FF Association Live Burn Training		2,955.00	
12/18/24			Saltgrass Interview Panel Lunch		105.45	
12/18/24			Billy's Pit Bastrop Training Lunch		43.00	
12/20/24	2366079		Reimbursement Gamez - Art of Reading Smoke		50.00	
12/20/24	2366079		Reimbursement Gamea - mileage for class		45.56	
			Totals for 17170		3,199.01	13,944.66
17171	EMS Training			385.00		
12/18/24			MHHS Training		470.00	
12/18/24			MCES8 Training		100.00	
12/18/24			Refund MCES8		(100.00)	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/18/24			Stellar CC (1st BankCard) - 3345 SignUp Genius		11.99	
12/18/24			Stellar CC (1st BankCard) - 3345 SignUp Genius		11.99	
			Totals for 17171		<u>493.98</u>	<u>878.98</u>
17173	EMS Certification Fees			6,617.25		
			Totals for 17173		<u>0.00</u>	<u>6,617.25</u>
17174	Other Training Expenses			1,673.85		
			Totals for 17174		<u>0.00</u>	<u>1,673.85</u>
17175	Emergency Mgt. Training-(TDEM)			4,912.52		
			Totals for 17175		<u>0.00</u>	<u>4,912.52</u>
17176	Training Exams			606.49		
			Totals for 17176		<u>0.00</u>	<u>606.49</u>
17177	Fire Marshal Training			3,088.62		
12/18/24			Stellar CC (1st BankCard) - 5283		10.86	
12/18/24			Stellar CC (1st BankCard) - 5283		490.98	
12/18/24			Stellar CC (1st BankCard) - 5283		80.00	
12/18/24			Stellar CC (1st BankCard) - 5283		83.00	
12/18/24			Stellar CC (1st BankCard) - 5283		80.00	
12/18/24			DartDrones		1,200.00	
			Totals for 17177		<u>1,944.84</u>	<u>5,033.46</u>
17183	Dispatch Train & Certification Fees			1,549.07		
			Totals for 17183		<u>0.00</u>	<u>1,549.07</u>
17185	Admin Train & Certification Fees			1,810.80		
			Totals for 17185		<u>0.00</u>	<u>1,810.80</u>
17190	Uniforms			11,095.40		
12/24/24	13656		IMPACT PROMOTIONAL SERVICES, LLC Invoice #108139		112.50	
			Totals for 17190		<u>112.50</u>	<u>11,207.90</u>
17203	Shipping			222.25		
			Totals for 17203		<u>0.00</u>	<u>222.25</u>
17205	Office Supplies			4,504.23		
12/18/24			Stellar CC (1st BankCard) - 6002 - TurboScribe		20.00	
12/18/24			Stellar CC (1st BankCard) - 3345 Amazon		19.97	
12/18/24			Stellar CC (1st BankCard) - 3345 Amazon		52.24	
12/18/24			Stellar CC (1st BankCard) - 3345 Amazon		17.50	
12/18/24			Stellar CC (1st BankCard) - 3345 Amazon		55.24	
12/18/24			Stellar CC (1st BankCard) - 3345 Name Cheap - Domain Name		6.88	
			Totals for 17205		<u>171.83</u>	<u>4,676.06</u>
17207	Bank Service Charges			206.73		
			Totals for 17207		<u>0.00</u>	<u>206.73</u>
17211	Adobe			716.29		
			Totals for 17211		<u>0.00</u>	<u>716.29</u>

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
17213	Postage Meter Rental			769.45		
12/20/24			Pitney Bowes Credit Corporation		230.82	
			Totals for 17213		<u>230.82</u>	<u>1,000.27</u>
17219	Phones - 8x8			4,942.32		
12/02/24			8x8		450.24	
12/31/24			8x8		450.24	
			Totals for 17219		<u>900.48</u>	<u>5,842.80</u>
17221	HRIS-Paycom, UKG, or Other			8,637.00		
12/12/24			Americhex		879.50	
			Totals for 17221		<u>879.50</u>	<u>9,516.50</u>
17223	Accounting-Quickbooks			2,132.36		
			Totals for 17223		<u>0.00</u>	<u>2,132.36</u>
17225	Software&Email-Microsoft 365			6,616.31		
12/18/24			Stellar CC (1st BankCard) - 3345		250.51	
			Intuit/QB			
12/18/24			Stellar CC (1st BankCard) - 3345 Zoom		27.88	
12/18/24			Stellar CC (1st BankCard) - 5283 Adobe		46.53	
			Totals for 17225		<u>324.92</u>	<u>6,941.23</u>
17230	Dispatch Alerting System			12,527.96		
			Totals for 17230		<u>0.00</u>	<u>12,527.96</u>
17240	Elect. Protocol Cards-Pro QA			309.04		
			Totals for 17240		<u>0.00</u>	<u>309.04</u>
17250	Translation Ser.-Language Line			19.72		
			Totals for 17250		<u>0.00</u>	<u>19.72</u>
17302	Legal Services			27,527.37		
12/03/24	13650		Randle Law - invoice #		877.50	
12/24/24	13657		Randle Law - invoice #6496		427.50	
12/24/24	13657		Randle Law Office, LTD, L.L.P. - invoice #6490		1,530.00	
			Totals for 17302		<u>2,835.00</u>	<u>30,362.37</u>
17304	Accounting Services			40,267.00		
12/26/24	13658		Oliver, Rainey, & Wojtek, LLP - invoice #186654		2,384.00	
12/31/24	41		Reclass GF Prof Fees		6,000.00	
12/31/24	13668		Video Conference for QB Migration		210.00	
12/31/24	13669		Payment for Forensic Audit Costs		1,581.00	
			Invoice#24-			
			Totals for 17304		<u>10,175.00</u>	<u>50,442.00</u>
17306	IT Services			19,919.99		
			Totals for 17306		<u>0.00</u>	<u>19,919.99</u>
17308	Health Ins. Consulting Serv.			10,186.48		
			Totals for 17308		<u>0.00</u>	<u>10,186.48</u>
17309	Medical Director Services			15,480.70		
12/30/24	2300208		Dr. Hutch Stilgenbauer		1,250.00	
12/31/24	39		Additional Ins. Amort for MD Ins. & Task Liability		346.14	
			Totals for 17309		<u>1,596.14</u>	<u>17,076.84</u>

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
17311	Legal Notices & Advert.			3,572.60		
			Totals for 17311		0.00	3,572.60
17313	Other Professional Services			13,016.15		
12/31/24	41		Reclass GF Prof Fees		93.00	
			Totals for 17313		93.00	13,109.15
17401	VFD Fire Comm & Meet. Exp.			2,850.29		
12/18/24			Stellar CC (1st BankCard) - 6002 Meeting Dinners		160.00	
			Totals for 17401		160.00	3,010.29
17403	VFD Events			5,050.16		
12/18/24			Stellar CC (1st BankCard) - 6002 - Shift Thanksgiving Meal (Rudy's)		821.30	
12/24/24			Home Depot Invoice #1901038 (discounted for paying early from 560.40 to 550.05) - christmas lights & decor for station		550.05	
			Totals for 17403		1,371.35	6,421.51
17405	CPR Supplies, Cards, & Equip.			6,800.11		
			Totals for 17405		0.00	6,800.11
21055	Stellar Bank-Capital Replacement			717.75		
12/31/24			Interest Deposit		1.55	
			Totals for 21055		1.55	719.30
21070	Texas Class - Capital Replacement (0001)			534,532.05		
12/31/24	29		Record Dividends on TX Class Accts.		2,152.97	
			Totals for 21070		2,152.97	536,685.02
21710	Due to/from General Fund			45,279.40		
12/31/24	23		Record Assessments Deposit to GF		33,333.34	
12/31/24	33		Reclass 12/24 Assessment Recd 1/24 CRF		(16,666.69)	
			Totals for 21710		16,666.65	61,946.05
22320	Assessments Paid in Advance			(16,666.67)		
12/31/24	33		Reclass 12/24 Assessment Recd 1/24 CRF		16,666.67	
			Totals for 22320		16,666.67	0.00
22321	Advance Pmts-Receipts			(16,666.67)		
			Totals for 22321		0.00	(16,666.67)
22322	Advance Pmts-Amortization			0.00		
12/31/24	34		Special CF CRF Assess 12/24 Recd 1/24		16,666.67	
			Totals for 22322		16,666.67	16,666.67
22329	Advance Pmts-Contra			16,666.67		
12/31/24	34		Special CF CRF Assess 12/24 Recd 1/24		(16,666.67)	
			Totals for 22329		(16,666.67)	0.00
23010	Strategic Plan Fund Balance			(128,969.07)		
			Totals for 23010		0.00	(128,969.07)
24010	Bunker Hill Village			(69,666.62)		
12/31/24	23		Record Assessments Deposit to GF		(6,333.33)	

20570 - Village Fire Department **General Ledger**

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	32		Correct Rounding Capital Replacement Fund		(0.05)	
			Totals for 24010		<u>(6,333.38)</u>	<u>(76,000.00)</u>
24020 Hedwig Village				(67,833.37)		
12/31/24	23		Record Assessments Deposit to GF		(6,166.67)	
12/31/24	32		Correct Rounding Capital Replacement Fund		0.04	
			Totals for 24020		<u>(6,166.63)</u>	<u>(74,000.00)</u>
24030 Hilshire Village				(11,000.00)		
12/31/24	23		Record Assessments Deposit to GF		(1,000.00)	
			Totals for 24030		<u>(1,000.00)</u>	<u>(12,000.00)</u>
24040 Hunter's Creek Village				(81,583.37)		
12/31/24	23		Record Assessments Deposit to GF		(7,416.67)	
12/31/24	32		Correct Rounding Capital Replacement Fund		0.04	
			Totals for 24040		<u>(7,416.63)</u>	<u>(89,000.00)</u>
24050 Piney Point Village				(77,000.00)		
12/31/24	23		Record Assessments Deposit to GF		(7,000.00)	
			Totals for 24050		<u>(7,000.00)</u>	<u>(84,000.00)</u>
24060 Spring Valley Village				(59,583.37)		
12/31/24	23		Record Assessments Deposit to GF		(5,416.67)	
12/31/24	32		Correct Rounding Capital Replacement Fund		0.04	
			Totals for 24060		<u>(5,416.63)</u>	<u>(65,000.00)</u>
24905 Sale of Assets				(57,000.00)		
			Totals for 24905		<u>0.00</u>	<u>(57,000.00)</u>
24910 Interest/Dividend Income				(15,315.52)		
12/31/24			Interest Deposit		(1.55)	
12/31/24	29		Record Dividends on TX Class Accts.		(2,152.97)	
			Totals for 24910		<u>(2,154.52)</u>	<u>(17,470.04)</u>
25030 Escrow				4,088.79		
12/31/24	32		Correct Rounding Capital Replacement Fund		(0.07)	
12/31/24	33		Reclass 12/24 Assessment Recd 1/24 CRF		0.02	
			Totals for 25030		<u>(0.05)</u>	<u>4,088.74</u>
31010.000 Stellar Bank-Ambulance Billing				315,679.16		
12/04/24			HCCLAIMPMT NOVITAS CCD 1184643330		447.76	
12/12/24			ePay Emergicon 113024160027137 PPD 12.11 EOM Funds		18,322.68	
12/17/24			HCCLAIMPMT NOVITAS CCD 1184643330		6,482.14	
12/19/24	0017612995		RDC Deposit		106.10	
12/23/24			Payment to Cities - 2024 EMS billing Q1 true up, Q2, Q3		(236,339.23)	
12/24/24			HCCLAIMPMT NOVITAS CCD 1184643330		613.00	
12/27/24			HCCLAIMPMT NOVITAS CCD 1184643330		449.16	
12/31/24			Interest Deposit		567.39	
			Totals for 31010.000		<u>(209,351.00)</u>	<u>106,328.16</u>

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
31020 WFB - Ambulance Billing Account				4,605.64		
12/11/24			CLIENT ANALYSIS SRVC CHRG 241210		(86.60)	
			SVC CHGE 1124 000001516174347			
12/31/24			Interest Deposit		3.04	
Totals for 31020					<u>(83.56)</u>	<u>4,522.08</u>
31070 Texas Class - Ambulance (0004)				367.94		
12/31/24	29		Record Dividends on TX Class Accts.		1.51	
Totals for 31070					<u>1.51</u>	<u>369.45</u>
31750 Due from General Fund				(60.09)		
Totals for 31750					<u>0.00</u>	<u>(60.09)</u>
32020 Ambulance Funds Payable				(320,592.65)		
12/04/24			HCCLAIMPMT NOVITAS CCD		(447.76)	
			1184643330			
12/11/24			CLIENT ANALYSIS SRVC CHRG 241210		86.60	
			SVC CHGE 1124 000001516174347			
12/12/24			ePay Emergicon 113024160027137		(18,322.68)	
			PPD 12.11 EOM Funds			
12/17/24			HCCLAIMPMT NOVITAS CCD		(6,482.14)	
			1184643330			
12/19/24	0017612995		RDC Deposit		(106.10)	
12/23/24			Bunker Hill - 2024 EMS billing Q1 true up, Q2, Q3		44,904.45	
12/23/24			Hedwig - 2024 EMS billing Q1 true up, Q2, Q3		43,722.76	
12/23/24			Hilshire - 2024 EMS billing Q1 true up, Q2, Q3		7,090.18	
12/23/24			Hunters Creek - 2024 EMS billing Q1 true up, Q2, Q3		52,585.48	
12/23/24			Piney Point - 2024 EMS billing Q1 true up, Q2, Q3		49,631.24	
12/23/24			Spring Valley - 2024 EMS billing Q1 true up, Q2, Q3		38,405.12	
12/24/24			HCCLAIMPMT NOVITAS CCD		(613.00)	
			1184643330			
12/27/24			HCCLAIMPMT NOVITAS CCD		(449.16)	
			1184643330			
12/31/24			Interest Deposit		(3.04)	
12/31/24			Interest Deposit		(567.39)	
12/31/24	29		Record Dividends on TX Class Accts.		(1.51)	
Totals for 32020					<u>209,433.05</u>	<u>(111,159.60)</u>
51020 Stellar Bank-Facility Fund				3,144.88		
12/31/24			Interest Deposit		6.79	
Totals for 51020					<u>6.79</u>	<u>3,151.67</u>
51070 Texas Class - Facility Fund (0002)				96,991.91		
12/31/24	29		Record Dividends on TX Class Accts.		390.64	
Totals for 51070					<u>390.64</u>	<u>97,382.55</u>
52020 Retainage Payable				(234,038.94)		
Totals for 52020					<u>0.00</u>	<u>(234,038.94)</u>
53010 Facility Fund Balance				(35,870.86)		
Totals for 53010					<u>0.00</u>	<u>(35,870.86)</u>
54910 Interest/Dividend Income				(7,265.41)		
12/31/24			Interest Deposit		(6.79)	
12/31/24	29		Record Dividends on TX Class Accts.		(390.64)	

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
Totals for 54910					<u>(397.43)</u>	<u>(7,662.84)</u>
57130 Professional Services				177,038.42		
12/31/24	41		Reclass GF Prof Fees		(6,093.00)	
12/31/24	13671		D. Baldwin, Invoice #325856119.		93.00	
12/31/24	13674		Laureen Falco, CPA LLC - 1st part QB Conversion		<u>6,000.00</u>	
Totals for 57130					<u>0.00</u>	<u>177,038.42</u>
991030.000 Allegiance Bank-Insurance Acct.				34,255.26		
12/05/24			ACH for Hilshire - December 2024		3,240.72	
12/09/24			ACH for Hilshire - December 2024 additional		876.58	
12/16/24			Transfer for VFD - December 2024		100,217.75	
12/17/24			ACH for Spring Valley - December 2024		59,618.52	
12/19/24	34924		Check for Hunters Creek - December 2024		10,786.94	
12/23/24			ACH for MVWA - December 2024		27,313.00	
12/24/24			United Healthcare		(214,559.99)	
12/26/24			The Hartford		(7,652.81)	
12/26/24			Gallagher Benefit Services, Inc.		<u>(3,633.33)</u>	
Totals for 991030.000					<u>(23,792.62)</u>	<u>10,462.64</u>
992020 Insurance Payable Account				(34,255.26)		
12/05/24			ACH for Hilshire - December 2024		(3,240.72)	
12/09/24			ACH for Hilshire - December 2024 additional		(876.58)	
12/16/24			Transfer for VFD - December 2024		(100,217.75)	
12/17/24			ACH for Spring Valley - December 2024		(59,618.52)	
12/19/24	34924		Check for Hunters Creek - December 2024		(10,786.94)	
12/23/24			ACH for MVWA - December 2024		(27,313.00)	
12/24/24			United Healthcare		214,559.99	
12/26/24			The Hartford		7,652.81	
12/26/24			Gallagher Benefit Services, Inc.		<u>3,633.33</u>	
Totals for 992020					<u>23,792.62</u>	<u>(10,462.64)</u>
Report Total						<u>0.00</u>
Net Profit/(Loss)						
Current Period				19,108.61		
Year-to-Date				<u>1,214,431.10</u>		

Distribution count = 490

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/02/24		11010.000	8x8	8x8		(450.24)
12/02/24		17219	8x8	8x8		450.24
12/03/24		11010.000	PS Light	PS Lightwave Inc		(1,365.07)
12/03/24		17040	PS Light	PS Lightwave Inc		1,365.07
12/03/24		11010.000	ENGIE	ENGIE		(2,875.37)
12/03/24		17140.000	ENGIE	ENGIE		2,875.37
12/03/24	13647	11010.000		Fort Bend County FF Association		(2,955.00)
12/03/24	13647	17170		Fort Bend County FF Association Live Burn Training		2,955.00
12/03/24	13650	11010.000	RANDLE	Randle Law Office, LTD, L.L.P.		(877.50)
12/03/24	13650	17302	RANDLE	Randle Law - invoice #		877.50
12/04/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		447.76
12/04/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(447.76)
12/04/24		11020.000		CITY OF HUNTERS CREEK ASSESSMENT - December 2024		91,906.29
12/04/24		11710		CITY OF HUNTERS CREEK ASSESSMENT - December 2024		(3,708.33)
12/04/24		14040		CITY OF HUNTERS CREEK ASSESSMENT - December 2024		(88,197.96)
12/04/24		11010.000	IRSTAX	Internal Revenue Service - Payroll Taxes PPE11252024		(59,775.72)
12/04/24		12120	IRSTAX	Internal Revenue Service - Payroll Taxes PPE11252024		24,803.32
12/04/24		12110	IRSTAX	Internal Revenue Service - Payroll Taxes PPE11252024		34,972.40
12/05/24		991030.000		ACH for Hilshire - December 2024		3,240.72
12/05/24		992020		ACH for Hilshire - December 2024		(3,240.72)
12/05/24		11020.000		CITY OF HILSHIRE ASSESSMENT - December 2024		12,391.86
12/05/24		11710		CITY OF HILSHIRE ASSESSMENT - December 2024		(500.00)
12/05/24		14030		CITY OF HILSHIRE ASSESSMENT - December 2024		(11,891.86)
12/05/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
12/05/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
12/05/24	13646	11010.000	HDEP	Home Depot		(718.04)
12/05/24	13646	17100	HDEP	Home DepotSpark Kit Invoice #351822		29.98
12/05/24	13646	17035	HDEP	Home Depot Coax Cable Invoice #2635388		43.90
12/05/24	13646	15020	HDEP	Home Depot Mulch and bag prop Invoice #9524966		399.00
12/05/24	13646	17035	HDEP	Home Depot 5/8 OSB Invoice #37041586		79.60
12/05/24	13646	17035	HDEP	Home Depot Toilet Cleaners Invoice #8042576		165.56
12/06/24		11010.000	ONCORE	Oncore Technology		(189.95)
12/06/24		17010	ONCORE	Oncore Technology		189.95
12/09/24		991030.000		ACH for Hilshire - December 2024 additional		876.58
12/09/24		992020		ACH for Hilshire - December 2024 additional		(876.58)
12/09/24		11020.000		CITY OF PINEY POINT ASSESSMENT - December 2024		86,743.02
12/09/24		11710		CITY OF PINEY POINT ASSESSMENT - December 2024		(3,500.00)
12/09/24		14050		CITY OF PINEY POINT ASSESSMENT - December 2024		(83,243.02)
12/09/24		11010.000	STARLINK	Starlink		(140.00)
12/09/24		17041	STARLINK	Starlink		140.00
12/09/24		11010.000	TCS	Texas Child Support		(2,710.00)
12/09/24		12190	TCS	Texas Child Support		2,710.00
12/10/24		11010.000		Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		300,000.00
12/10/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		(300,000.00)
12/10/24		11020.000		Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		(300,000.00)

20570 - Village Fire Department Transaction List

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/10/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		300,000.00
12/10/24		11020.000		CITY OF HEDWIG ASSESSMENT - December 2024		76,416.47
12/10/24		11710		CITY OF HEDWIG ASSESSMENT - December 2024		(3,083.33)
12/10/24		14020		CITY OF HEDWIG ASSESSMENT - December 2024		(73,333.14)
12/10/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
12/10/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
12/10/24		11010.000	FEDEX	FedEx		(141.24)
12/10/24		17120	FEDEX	FedEx		141.24
12/10/24		11010.000	ATT	AT&T		(499.59)
12/10/24		17042	ATT	AT&T		499.59
12/10/24	13645	11010.000	EASTERN	Eastern Fire Equipment Services Co., Inc.		(234.85)
12/10/24	13645	17110	EASTERN	Eastern Fire Equipment Services Co., Inc. Chainsaw Sharpening		234.85
12/11/24		11010.000	TMRS	Texas Municipal Retirement System		(68,178.48)
12/11/24		12310	TMRS	Texas Municipal Retirement System		68,178.48
12/11/24		11010.000		KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024		(156,421.84)
12/11/24		11080		KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024		156,421.84
12/11/24		31020		CLIENT ANALYSIS SRVC CHRG 241210 SVC CHGE 1124 000001516174347		(86.60)
12/11/24		32020		CLIENT ANALYSIS SRVC CHRG 241210 SVC CHGE 1124 000001516174347		86.60
12/11/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
12/11/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
12/11/24		11010.000	HOWARDM	Howard Miller		(57.00)
12/11/24		17042	HOWARDM	PHONE ALLOWANCE		57.00
12/11/24		11010.000	MVWA	Memorial Villages Water Authority		(211.85)
12/11/24		17140.000	MVWA	Memorial Villages Water Authority		211.85
12/11/24	13649	11010.000	HENRY	Henry Schein, Inc.		(201.61)
12/11/24	13649	17010	HENRY	Ambulance Medical Supplie	1099-NEC (1)	201.61
12/11/24	2340610	11010.000		ACH PAYMENT VALIC AND UNION		(1,225.00)
12/11/24	2340610	12140		VALIC		175.00
12/11/24	2340610	12160		UNION		1,050.00
12/12/24		31010.000		ePay Emergicon 113024160027137 PPD 12.11 EOM Funds		18,322.68
12/12/24		32020		ePay Emergicon 113024160027137 PPD 12.11 EOM Funds		(18,322.68)
12/12/24		11010.000	AMERICHEX	Americhex		(879.50)
12/12/24		17221	AMERICHEX	Americhex		879.50
12/12/24		11010.000		SIGNUP GENIUS 70.24 CPR CLASS		70.24
12/12/24		14930		SIGNUP GENIUS 70.24 CPR CLASS		(70.24)
12/13/24		11010.000	LEGALSHIELD	Legal Shield		(146.50)
12/13/24		12170	LEGALSHIELD	Legal Shield		146.50
12/13/24		11010.000	NRS	Nationwide Retirement Solutions		(7,364.00)
12/13/24		12140	NRS	Nationwide Retirement Solutions		7,364.00
12/13/24		11010.000	NRS	Nationwide Retirement Solutions - ROTH		(2,170.00)
12/13/24		12140	NRS	Nationwide Retirement Solutions - ROTH		2,170.00
12/13/24		11020.000		CITY OF HEDWIG FUEL - October & November 2024		7,269.01
12/13/24		14211		CITY OF HEDWIG FUEL - October 2024		(3,947.29)
12/13/24		17110		CITY OF HEDWIG FUEL - October 2024		(39.47)
12/13/24		14211		CITY OF HEDWIG FUEL - November 2024		(3,248.02)
12/13/24		17110		CITY OF HEDWIG FUEL - November 2024		(34.23)
12/16/24		11010.000	AFLAC	AFLAC		(970.27)
12/16/24		12130	AFLAC	AFLAC		970.27
12/16/24		11020.000		Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		(100,217.75)

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December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/16/24		11090		Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		100,217.75
12/16/24		11010.000		Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		100,217.75
12/16/24		11090		Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		(100,217.75)
12/16/24		11010.000	VMIG	Villages Mutual Insurance - December 2024		(100,217.75)
12/16/24		12200	VMIG	Villages Mutual Insurance - December 2024		1,648.73
12/16/24		16040	VMIG	Villages Mutual Insurance - December 2024		1,712.02
12/16/24		12130	VMIG	Villages Mutual Insurance - December 2024		13,892.34
12/16/24		16060	VMIG	Villages Mutual Insurance - December 2024		82,964.66
12/16/24		991030.000		Transfer for VFD - December 2024		100,217.75
12/16/24		992020		Transfer for VFD - December 2024		(100,217.75)
12/16/24	13654	11010.000	HENRY	Henry Schein, Inc.		(662.53)
12/16/24	13654	17010	HENRY	Invoice #2592877	1099-NEC (1)	662.53
12/17/24		991030.000		ACH for Spring Valley - December 2024		59,618.52
12/17/24		992020		ACH for Spring Valley - December 2024		(59,618.52)
12/17/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		6,482.14
12/17/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(6,482.14)
12/17/24		11020.000		CITY OF SPRING VALLEY ASSESSMENT - November 2024		67,122.57
12/17/24		11710		CITY OF SPRING VALLEY ASSESSMENT - November 2024		(2,708.33)
12/17/24		14060		CITY OF SPRING VALLEY ASSESSMENT - November 2024		(64,414.24)
12/17/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
12/17/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
12/18/24		11010.000		Stellar CC (1st BankCard) - 4657		(1,532.80)
12/18/24		17035		Stellar CC (1st BankCard) - 4657		327.88
12/18/24		17035		Stellar CC (1st BankCard) - 4657		206.96
12/18/24		17035		Stellar CC (1st BankCard) - 4657		207.18
12/18/24		17035		Stellar CC (1st BankCard) - 4657		277.70
12/18/24		17035		Stellar CC (1st BankCard) - 4657		121.24
12/18/24		17035		Stellar CC (1st BankCard) - 4657		67.96
12/18/24		17035		Stellar CC (1st BankCard) - 4657		53.64
12/18/24		17035		Stellar CC (1st BankCard) - 4657		270.24
12/18/24		11010.000		Stellar CC (1st BankCard) - 3921		(148.45)
12/18/24		17170		Saltgrass Interview Panel Lunch		105.45
12/18/24		17170		Billy's Pit Bastrop Training Lunch		43.00
12/18/24		11010.000		Stellar CC (1st BankCard) - 2075		(470.00)
12/18/24		17171		MHHS Training		470.00
12/18/24		17171		MCES8 Training		100.00
12/18/24		17171		Refund MCES8		(100.00)
12/18/24		11010.000		Stellar CC (1st BankCard) - 6002		(1,111.30)
12/18/24		17035		Stellar CC (1st BankCard) - 6002 Sam's Club Membership		110.00
12/18/24		17401		Stellar CC (1st BankCard) - 6002 Meeting Dinners		160.00
12/18/24		17205		Stellar CC (1st BankCard) - 6002 - TurboScribe		20.00
12/18/24		17403		Stellar CC (1st BankCard) - 6002 - Shift Thanksgiving Meal (Rudy's)		821.30
12/18/24		11010.000		Stellar CC (1st BankCard) - 3345		(454.20)
12/18/24		17225		Stellar CC (1st BankCard) - 3345 Intuit/QB		250.51
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Amazon		19.97
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Amazon		52.24
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Amazon		17.50
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Amazon		55.24
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Name Cheap - Domain Name		6.88
12/18/24		17225		Stellar CC (1st BankCard) - 3345 Zoom		27.88

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Date	Reference	Account	Payee ID	Description	1099	Amount
12/18/24		17171		Stellar CC (1st BankCard) - 3345 SignUp Genius		11.99
12/18/24		17171		Stellar CC (1st BankCard) - 3345 SignUp Genius		11.99
12/18/24		11010.000		Stellar CC (1st BankCard) - 5283		(2,135.30)
12/18/24		17177		Stellar CC (1st BankCard) - 5283		10.86
12/18/24		17177		Stellar CC (1st BankCard) - 5283		490.98
12/18/24		17177		Stellar CC (1st BankCard) - 5283		80.00
12/18/24		17099		Stellar CC (1st BankCard) - 5283		143.93
12/18/24		17225		Stellar CC (1st BankCard) - 5283 Adobe		46.53
12/18/24		17177		Stellar CC (1st BankCard) - 5283		83.00
12/18/24		17177		Stellar CC (1st BankCard) - 5283		80.00
12/18/24		17177		DartDrones		1,200.00
12/18/24		11010.000		Stellar CC (1st BankCard) - 9719		(174.79)
12/18/24		17099		Stellar CC (1st BankCard) - 9719		188.77
12/18/24		17099		Credit		(13.98)
12/18/24		11010.000	IRSTAX	Internal Revenue Service - Payroll Taxes PPE12102024		(51,917.81)
12/18/24		12120	IRSTAX	Internal Revenue Service - Payroll Taxes PPE12102024		20,236.07
12/18/24		12110	IRSTAX	Internal Revenue Service - Payroll Taxes PPE12102024		31,681.74
12/18/24		11010.000	COMCAST	Comcast		(578.39)
12/18/24		17041	COMCAST	Comcast		578.39
12/19/24	34924	991030.000		Check for Hunters Creek - December 2024		10,786.94
12/19/24	34924	992020		Check for Hunters Creek - December 2024		(10,786.94)
12/19/24	0017612995	31010.000		RDC Deposit		106.10
12/19/24	0017612995	32020		RDC Deposit		(106.10)
12/20/24		11010.000	PBCC	Pitney Bowes Credit Corporation		(230.82)
12/20/24		17213	PBCC	Pitney Bowes Credit Corporation		230.82
12/20/24	2366079	11010.000		Employee Reimbursements (Payroll Tracking ID: 2366079)		(514.22)
12/20/24	2366079	17160		Reimbursement Kercho - Lone Star Leadership Officer II Class		250.00
12/20/24	2366079	17160		Reimbursement Kercho - TCFP Exam Fee		56.49
12/20/24	2366079	17160		Reimbursement Kercho - Lone Star College Testing Fee		25.00
12/20/24	2366079	17160		Reimbursement Kercho - TCFP Certification Fee		87.17
12/20/24	2366079	17170		Reimbursement Gamez - Art of Reading Smoke		50.00
12/20/24	2366079	17170		Reimbursement Gamea - mileage for class		45.56
12/23/24		991030.000		ACH for MVWA - December 2024		27,313.00
12/23/24		992020		ACH for MVWA - December 2024		(27,313.00)
12/23/24		11020.000		CITY OF BUNKER HILL ASSESSMENT - December 2024		78,481.70
12/23/24		11710		CITY OF BUNKER HILL ASSESSMENT - December 2024		(3,166.66)
12/23/24		14010		CITY OF BUNKER HILL ASSESSMENT - December 2024		(75,315.04)
12/23/24		31010.000		Payment to Cities - 2024 EMS billing Q1 true up, Q2, Q3		(236,339.23)
12/23/24		32020		Bunker Hill - 2024 EMS billing Q1 true up, Q2, Q3		44,904.45
12/23/24		32020		Hedwig - 2024 EMS billing Q1 true up, Q2, Q3		43,722.76
12/23/24		32020		Hilshire - 2024 EMS billing Q1 true up, Q2, Q3		7,090.18
12/23/24		32020		Hunters Creek - 2024 EMS billing Q1 true up, Q2, Q3		52,585.48
12/23/24		32020		Piney Point - 2024 EMS billing Q1 true up, Q2, Q3		49,631.24
12/23/24		32020		Spring Valley - 2024 EMS billing Q1 true up, Q2, Q3		38,405.12
12/23/24		11010.000	TCS	Texas Child Support		(2,710.00)

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Date	Reference	Account	Payee ID	Description	1099	Amount
12/23/24		12190	TCS	Texas Child Support		2,710.00
12/23/24	13653	11010.000		290 Wrecker Service		(1,500.00)
12/23/24	13653	17107		290 Wrecker Service		1,500.00
12/24/24		991030.000	UHC	United Healthcare		(214,559.99)
12/24/24		992020	UHC	United Healthcare		214,559.99
12/24/24		11020.000		CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake		57,559.63
12/24/24		14060		CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake		(57,559.63)
12/24/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		613.00
12/24/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(613.00)
12/24/24		11010.000	TXPRIDE	Texas Pride Disposal - for December 2024 service - invoice # 1666718		(198.58)
12/24/24		17140.000	TXPRIDE	Texas Pride Disposal - for December 2024 service - invoice #1666718		198.58
12/24/24		11010.000	COMCAST	Comcast		(415.93)
12/24/24		17041	COMCAST	Comcast		415.93
12/24/24		11010.000	COMCAST	Comcast		(548.12)
12/24/24		17041	COMCAST	Comcast		548.12
12/24/24		11010.000	HDEP	Home Depot		(1,197.30)
12/24/24		17030	HDEP	Home Depot Invoice #2054899 - red husky 4 tier, blk heavy duty 4 tier, 1.5" DWV hub cap		434.54
12/24/24		17035	HDEP	Home Depot Invoice #5054119 - XL broom (qty2)		29.94
12/24/24		17123	HDEP	Home Depot Invoice #5054120 - trufuel50 (qty30) for chainsaws		226.35
12/24/24		17403	HDEP	Home Depot Invoice #1901038 (discounted for paying early from 560.40 to 550.05) - christmas lights & decor for station		550.05
12/24/24		17030	HDEP	Home Depot - credit		(29.98)
12/24/24		17030	HDEP	Home Depot - credit		(13.60)
12/24/24	13656	11010.000	IMPACT	IMPACT PROMOTIONAL SERVICES, LLC		(112.50)
12/24/24	13656	17190	IMPACT	IMPACT PROMOTIONAL SERVICES, LLC Invoice #108139		112.50
12/24/24	13657	11010.000	RANDLE	Randle Law Office, LTD, L.L.P.		(1,957.50)
12/24/24	13657	17302	RANDLE	Randle Law - invoice #6496		427.50
12/24/24	13657	17302	RANDLE	Randle Law Office, LTD, L.L.P. - invoice #6490		1,530.00
12/24/24	13659	11010.000	KILGORE	Kilgore Industries		(1,617.00)
12/24/24	13659	17030	KILGORE	Kilgore Industries ST12473181		345.00
12/24/24	13659	17030	KILGORE	Kilgore Industries ST12473934		1,272.00
12/24/24	13661	11010.000	FEDEX	FedEx		(141.24)
12/24/24	13661	17120	FEDEX	FedEx Inv # 8-646-89224		65.39
12/24/24	13661	17120	FEDEX	FedEx Inv # 8-653-18402		65.39
12/24/24	13661	17120	FEDEX	FedEx Inv # 9-684-93354		5.23
12/24/24	13661	17120	FEDEX	FedEx Inv # 9-685-29189		5.23
12/26/24		11010.000		Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		300,000.00
12/26/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		(300,000.00)
12/26/24		11020.000		Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		(300,000.00)
12/26/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		300,000.00
12/26/24		991030.000	HARTFORD	The Hartford		(7,652.81)
12/26/24		992020	HARTFORD	The Hartford		7,652.81
12/26/24		991030.000	GALLAGHER	Gallagher Benefit Services, Inc.		(3,633.33)
12/26/24		992020	GALLAGHER	Gallagher Benefit Services, Inc.		3,633.33
12/26/24		11010.000		Texas Workforce Commission		(4,099.59)
12/26/24		16090		Texas Workforce Commission		4,099.59
12/26/24		11010.000	HENRY	Henry Schein, Inc.		(1,232.45)

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Date	Reference	Account	Payee ID	Description	1099	Amount
12/26/24		17010	HENRY	Ambulance Medical Supplie	1099-NEC (1)	1,232.45
12/26/24	13652	11010.000	MES	Municipal Emergency Services		(4,219.92)
12/26/24	13652	17110	MES	Invoice 2158484		3,461.20
12/26/24	13652	17110	MES	Invoice 2166501		758.72
12/26/24	13658	11010.000	ORW	Oliver, Rainey, & Wojtek, LLP		(2,384.00)
12/26/24	13658	17304	ORW	Oliver, Rainey, & Wojtek, LLP - invoice #186654		2,384.00
12/27/24		11020.000		Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		(3,833.31)
12/27/24		11090		Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		3,833.31
12/27/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		449.16
12/27/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(449.16)
12/27/24		11010.000		KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024		(166,745.11)
12/27/24		11080		KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024		166,745.11
12/27/24		11010.000		Transfer XXX8337 to XXX2634: Meal Allowance		3,833.31
12/27/24		11090		Transfer XXX8337 to XXX2634: Meal Allowance		(3,833.31)
12/27/24		11010.000		MEAL ALLOWANCE - for January 2025		(3,833.31)
12/27/24		16100		MEAL ALLOWANCE - for January 2025		3,833.31
12/30/24		11010.000	CENTERPOINT	Center Point Energy		(184.42)
12/30/24		17140.000	CENTERPOINT	Center Point Energy		184.42
12/30/24	13655	11010.000	BOUND	Bound Tree Medical, LLC		(17,579.67)
12/30/24	13655	17010	BOUND	Invoice #85555397		177.89
12/30/24	13655	17010	BOUND	Invoice #85588824		5,863.07
12/30/24	13655	17010	BOUND	Invoice #85580060		619.99
12/30/24	13655	17010	BOUND	Invoice #85567835		6,639.95
12/30/24	13655	17010	BOUND	Invoice #85578068		1,939.90
12/30/24	13655	17010	BOUND	Invoice #85566507		138.90
12/30/24	13655	17010	BOUND	Invoice #85574344		2,199.97
12/30/24	33100	11020.000		CITY OF PINEY POINT FUEL - October & November 2024		289.84
12/30/24	33100	17110		CITY OF PINEY POINT FUEL - October 2024		(1.72)
12/30/24	33100	14271		CITY OF PINEY POINT FUEL - October 2024		(173.11)
12/30/24	33100	17110		CITY OF PINEY POINT FUEL - November 2024		(1.20)
12/30/24	33100	14271		CITY OF PINEY POINT FUEL - November 2024		(113.81)
12/30/24	2300208	11010.000	MD-	Dr. Hutch Stilgenbauer		(1,250.00)
12/30/24	2300208	17309	MD-	Dr. Hutch Stilgenbauer		1,250.00
12/31/24		21055		Interest Deposit		1.55
12/31/24		24910		Interest Deposit		(1.55)
12/31/24		31020		Interest Deposit		3.04
12/31/24		32020		Interest Deposit		(3.04)
12/31/24		31010.000		Interest Deposit		567.39
12/31/24		32020		Interest Deposit		(567.39)
12/31/24		11020.000		Interest Deposit		1,503.07
12/31/24		14910.000		Interest Deposit		(1,503.07)
12/31/24		51020		Interest Deposit		6.79
12/31/24		54910		Interest Deposit		(6.79)
12/31/24		11010.000		Interest Deposit		1,258.31
12/31/24		14910.000		Interest Deposit		(1,258.31)
12/31/24		11010.000	DELL	Dell Marketing L.P.		(1,355.26)
12/31/24		15050	DELL	Dell Marketing L.P.		1,355.26
12/31/24		11010.000	8x8	8x8		(450.24)
12/31/24		17219	8x8	8x8		450.24
12/31/24	9	12112		Spec Cash Flow JE FICA		66,654.14
12/31/24	9	12119		Spec Cash Flow JE FICA		(66,654.14)
12/31/24	9	12119		Spec Cash Flow JE FICA		78,974.16

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Date	Reference	Account	Payee ID	Description	1099	Amount
12/31/24	9	12111		Spec Cash Flow JE FICA		(78,974.16)
12/31/24	10	12122		Spec Cash Flow JE FWH		45,039.39
12/31/24	10	12129		Spec Cash Flow JE FWH		(45,039.39)
12/31/24	10	12129		Spec Cash Flow JE FWH		43,410.93
12/31/24	10	12121		Spec Cash Flow JE FWH		(43,410.93)
12/31/24	11	12132		Spec Cash Flow JE 125 Plan		14,862.61
12/31/24	11	12139		Spec Cash Flow JE 125 Plan		(14,862.61)
12/31/24	11	12139		Spec Cash Flow JE 125 Plan		15,832.88
12/31/24	11	12131		Spec Cash Flow JE 125 Plan		(15,832.88)
12/31/24	12	12142		Spec Cash Flow JE Def Comp		9,709.00
12/31/24	12	12149		Spec Cash Flow JE Def Comp		(9,709.00)
12/31/24	12	12149		Spec Cash Flow JE Def Comp		100,381.21
12/31/24	12	12141		Spec Cash Flow JE Def Comp		(100,381.21)
12/31/24	13	12162		Spec Cash Flow JE Dues		1,050.00
12/31/24	13	12169		Spec Cash Flow JE Dues		(1,050.00)
12/31/24	13	12169		Spec Cash Flow JE Dues		2,100.00
12/31/24	13	12161		Spec Cash Flow JE Dues		(2,100.00)
12/31/24	14	12172		Spec Cash Flow JE Legal		146.50
12/31/24	14	12179		Spec Cash Flow JE Legal		(146.50)
12/31/24	14	12179		Spec Cash Flow JE Legal		146.50
12/31/24	14	12171		Spec Cash Flow JE Legal		(146.50)
12/31/24	15	12192		Spec Cash Flow JE Spec WH		5,420.00
12/31/24	15	12199		Spec Cash Flow JE Spec WH		(5,420.00)
12/31/24	15	12199		Spec Cash Flow JE Spec WH		5,420.00
12/31/24	15	12191		Spec Cash Flow JE Spec WH		(5,420.00)
12/31/24	16	12319		Spec Cash Flow JE Ret Cont (TMRS)		39,885.50
12/31/24	16	12311		Spec Cash Flow JE Ret Cont (TMRS)		(39,885.50)
12/31/24	17	12312		Spec Cash Flow JE Ret Cont TMRS		68,178.48
12/31/24	17	12319		Spec Cash Flow JE Ret Cont TMRS		(68,178.48)
12/31/24	19	12202		Spec Cash Flow JE Supportive Life & Aflac		1,648.73
12/31/24	19	12209		Spec Cash Flow JE Supportive Life & Aflac		(1,648.73)
12/31/24	19	12209		Spec Cash Flow JE Supportive Life & Aflac		1,742.48
12/31/24	19	12201		Spec Cash Flow JE Supportive Life & Aflac		(1,742.48)
12/31/24	21	16018		Post 15th payroll journal entry		892.50
12/31/24	21	16018		Post 15th payroll journal entry		337.50
12/31/24	21	16018		Post 15th payroll journal entry		1,366.46
12/31/24	21	16010		Post 15th payroll journal entry		187.50
12/31/24	21	16015		Post 15th payroll journal entry		1,012.00
12/31/24	21	16011		Post 15th payroll journal entry		512.07
12/31/24	21	16010		Post 15th payroll journal entry		1,113.20
12/31/24	21	16010		Post 15th payroll journal entry		225,493.59
12/31/24	21	12130		Post 15th payroll journal entry		(329.22)
12/31/24	21	12130		Post 15th payroll journal entry		(252.03)
12/31/24	21	12130		Post 15th payroll journal entry		(127.60)
12/31/24	21	12130		Post 15th payroll journal entry		(30.30)
12/31/24	21	12200		Post 15th payroll journal entry		(29.16)
12/31/24	21	12190		Post 15th payroll journal entry		(2,710.00)
12/31/24	21	12200		Post 15th payroll journal entry		(715.80)
12/31/24	21	12170		Post 15th payroll journal entry		(73.26)
12/31/24	21	12200		Post 15th payroll journal entry		(126.28)
12/31/24	21	12160		Post 15th payroll journal entry		(1,050.00)
12/31/24	21	12130		Post 15th payroll journal entry		(161.74)
12/31/24	21	12130		Post 15th payroll journal entry		(32.03)
12/31/24	21	12130		Post 15th payroll journal entry		(37.35)
12/31/24	21	12130		Post 15th payroll journal entry		(357.86)
12/31/24	21	12130		Post 15th payroll journal entry		(28.40)
12/31/24	21	12130		Post 15th payroll journal entry		(5,602.44)
12/31/24	21	12130		Post 15th payroll journal entry		(540.92)
12/31/24	21	12130		Post 15th payroll journal entry		(362.64)

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/31/24	21	12140		Post 15th payroll journal entry		(2,170.00)
12/31/24	21	12140		Post 15th payroll journal entry		(7,364.00)
12/31/24	21	12310		Post 15th payroll journal entry		(16,086.10)
12/31/24	21	12140		Post 15th payroll journal entry		(175.00)
12/31/24	21	12130		Post 15th payroll journal entry		(53.91)
12/31/24	21	12110		Post 15th payroll journal entry		(12,838.31)
12/31/24	21	12120		Post 15th payroll journal entry		(20,236.07)
12/31/24	21	12110		Post 15th payroll journal entry		(3,002.56)
12/31/24	21	11080		Post 15th payroll journal entry		(156,421.84)
12/31/24	21	12110		Post 15th payroll journal entry		(12,838.31)
12/31/24	21	12110		Post 15th payroll journal entry		(3,002.56)
12/31/24	21	16030		Post 15th payroll journal entry		15,840.87
12/31/24	22	16010		Post last of the month payroll entry		5,129.95
12/31/24	22	16014		Post last of the month payroll entry		663.95
12/31/24	22	16018		Post last of the month payroll entry		892.50
12/31/24	22	16018		Post last of the month payroll entry		337.50
12/31/24	22	16018		Post last of the month payroll entry		1,366.46
12/31/24	22	16010		Post last of the month payroll entry		187.50
12/31/24	22	16016		Post last of the month payroll entry		3,063.30
12/31/24	22	16015		Post last of the month payroll entry		1,014.00
12/31/24	22	16011		Post last of the month payroll entry		8,784.12
12/31/24	22	16010		Post last of the month payroll entry		667.92
12/31/24	22	16011		Post last of the month payroll entry		2,933.77
12/31/24	22	16010		Post last of the month payroll entry		221,366.32
12/31/24	22	12130		Post last of the month payroll entry		(329.22)
12/31/24	22	12130		Post last of the month payroll entry		(252.03)
12/31/24	22	12130		Post last of the month payroll entry		(127.60)
12/31/24	22	12130		Post last of the month payroll entry		(30.30)
12/31/24	22	12200		Post last of the month payroll entry		(29.16)
12/31/24	22	12190		Post last of the month payroll entry		(2,710.00)
12/31/24	22	12200		Post last of the month payroll entry		(715.80)
12/31/24	22	12170		Post last of the month payroll entry		(73.24)
12/31/24	22	12200		Post last of the month payroll entry		(126.28)
12/31/24	22	12160		Post last of the month payroll entry		(1,050.00)
12/31/24	22	12130		Post last of the month payroll entry		(161.74)
12/31/24	22	12130		Post last of the month payroll entry		(32.03)
12/31/24	22	12130		Post last of the month payroll entry		(37.35)
12/31/24	22	12130		Post last of the month payroll entry		(357.86)
12/31/24	22	12130		Post last of the month payroll entry		(28.40)
12/31/24	22	12130		Post last of the month payroll entry		(5,602.44)
12/31/24	22	12130		Post last of the month payroll entry		(540.92)
12/31/24	22	12130		Post last of the month payroll entry		(362.64)
12/31/24	22	12140		Post last of the month payroll entry		(2,170.00)
12/31/24	22	12140		Post last of the month payroll entry		(7,379.00)
12/31/24	22	12310		Post last of the month payroll entry		(17,201.73)
12/31/24	22	12140		Post last of the month payroll entry		(175.00)
12/31/24	22	12130		Post last of the month payroll entry		(53.91)
12/31/24	22	12120		Post last of the month payroll entry		(23,174.86)
12/31/24	22	12110		Post last of the month payroll entry		(13,729.75)
12/31/24	22	12110		Post last of the month payroll entry		(3,210.92)
12/31/24	22	11080		Post last of the month payroll entry		(166,745.11)
12/31/24	22	12110		Post last of the month payroll entry		(13,729.75)
12/31/24	22	12110		Post last of the month payroll entry		(3,210.92)
12/31/24	22	16030		Post last of the month payroll entry		16,940.67
12/31/24	23	21710		Record Assessments Deposit to GF		33,333.34
12/31/24	23	24010		Record Assessments Deposit to GF		(6,333.33)
12/31/24	23	24020		Record Assessments Deposit to GF		(6,166.67)
12/31/24	23	24030		Record Assessments Deposit to GF		(1,000.00)
12/31/24	23	24040		Record Assessments Deposit to GF		(7,416.67)

20570 - Village Fire Department Transaction List

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/31/24	23	24050		Record Assessments Deposit to GF		(7,000.00)
12/31/24	23	24060		Record Assessments Deposit to GF		(5,416.67)
12/31/24	24	11321		Record Spec CF for Ins. Payments		19,823.25
12/31/24	24	11329		Record Spec CF for Ins. Payments		(19,823.25)
12/31/24	25	11329		Special CF for Ins. Amortization		17,796.96
12/31/24	25	11322		Special CF for Ins. Amortization		(17,796.96)
12/31/24	26	16070		Amortize Ins.		9,911.63
12/31/24	26	17090		Amortize Ins.		7,885.33
12/31/24	26	11320		Amortize Ins.		(17,796.96)
12/31/24	29	11070.000		Record Dividends on TX Class Accts.		1,524.49
12/31/24	29	14910.000		Record Dividends on TX Class Accts.		(1,524.49)
12/31/24	29	21070		Record Dividends on TX Class Accts.		2,152.97
12/31/24	29	24910		Record Dividends on TX Class Accts.		(2,152.97)
12/31/24	29	31070		Record Dividends on TX Class Accts.		1.51
12/31/24	29	32020		Record Dividends on TX Class Accts.		(1.51)
12/31/24	29	51070		Record Dividends on TX Class Accts.		390.64
12/31/24	29	54910		Record Dividends on TX Class Accts.		(390.64)
12/31/24	30	16020		Post 457 Plan Contribution Payroll Entry		94,251.42
12/31/24	30	12140		Post 457 Plan Contribution Payroll Entry		(80,948.21)
12/31/24	30	12310		Post 457 Plan Contribution Payroll Entry		(6,597.67)
12/31/24	30	12110		Post 457 Plan Contribution Payroll Entry		(5,434.51)
12/31/24	30	12110		Post 457 Plan Contribution Payroll Entry		(1,271.03)
12/31/24	30	12110		Post 457 Plan Contribution Payroll Entry		(5,434.51)
12/31/24	30	12110		Post 457 Plan Contribution Payroll Entry		(1,271.03)
12/31/24	30	16030		Post 457 Plan Contribution Payroll Entry		6,705.54
12/31/24	31	16090		Reclass Payment to TWC for Unemployment Claim (March 24)		4,571.56
12/31/24	31	16010		Reclass Payment to TWC for Unemployment Claim (March 24)		(4,571.56)
12/31/24	32	24010		Correct Rounding Capital Replacement Fund		(0.05)
12/31/24	32	24020		Correct Rounding Capital Replacement Fund		0.04
12/31/24	32	24040		Correct Rounding Capital Replacement Fund		0.04
12/31/24	32	24060		Correct Rounding Capital Replacement Fund		0.04
12/31/24	32	25030		Correct Rounding Capital Replacement Fund		(0.07)
12/31/24	33	22320		Reclass 12/24 Assessment Recd 1/24 CRF		16,666.67
12/31/24	33	21710		Reclass 12/24 Assessment Recd 1/24 CRF		(16,666.69)
12/31/24	33	25030		Reclass 12/24 Assessment Recd 1/24 CRF		0.02
12/31/24	34	22322		Special CF CRF Assess 12/24 Recd 1/24		16,666.67
12/31/24	34	22329		Special CF CRF Assess 12/24 Recd 1/24		(16,666.67)
12/31/24	35	12320		Reclass 12/24 GF Assessments Recd. 1/24		396,395.33
12/31/24	35	14010		Reclass 12/24 GF Assessments Recd. 1/24		(75,315.11)
12/31/24	35	14020		Reclass 12/24 GF Assessments Recd. 1/24		(73,333.14)
12/31/24	35	14030		Reclass 12/24 GF Assessments Recd. 1/24		(11,891.86)
12/31/24	35	14040		Reclass 12/24 GF Assessments Recd. 1/24		(88,197.97)
12/31/24	35	14050		Reclass 12/24 GF Assessments Recd. 1/24		(83,242.99)
12/31/24	35	14060		Reclass 12/24 GF Assessments Recd. 1/24		(64,414.26)
12/31/24	36	12322		Special CF for GF 12/24 Assess Recd. 1/24		396,395.33
12/31/24	36	12329		Special CF for GF 12/24 Assess Recd. 1/24		(396,395.33)
12/31/24	37	11210		Adjust Inventory		274.14
12/31/24	37	17085		Adjust Inventory		(274.14)
12/31/24	38	14060		Reclass Spring Valley Money Received in Error		57,559.63
12/31/24	38	12020.000		Reclass Spring Valley Money Received in Error		(57,559.63)
12/31/24	39	17309		Additional Ins. Amort for MD Ins. & Task Liability		346.14
12/31/24	39	17090		Additional Ins. Amort for MD Ins. & Task Liability		348.00
12/31/24	39	11320		Additional Ins. Amort for MD Ins. & Task Liability		(694.14)
12/31/24	40	11329		Special CF for Addl. Ins. Amort		694.14

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/31/24	40	11322		Special CF for Addl. Ins. Amort		(694.14)
12/31/24	41	57130		Reclass GF Prof Fees		(6,093.00)
12/31/24	41	17304		Reclass GF Prof Fees		6,000.00
12/31/24	41	17313		Reclass GF Prof Fees		93.00
12/31/24	13664	11010.000	DETC	Deep East Texas Worker's		(19,823.25)
12/31/24	13664	11320	DETC	Prepaid - 11/10/2024 - 02/10/2025		19,823.25
12/31/24	13665	11010.000	VFIS	VFIS of Texas		(23,596.00)
12/31/24	13665	17090	VFIS	Quarterly Installments 9/30/24 - 12/30/24		8,802.00
12/31/24	13665	17090	VFIS	Quarterly Installments 9/30/24 - 12/30/24		14,794.00
12/31/24	13666	11010.000	BOUND	Bound Tree Medical, LLC		(1,531.65)
12/31/24	13666	17010	BOUND	Invoice #85606075		1,531.65
12/31/24	13667	11010.000	MES	Municipal Emergency Services		(50.00)
12/31/24	13667	17133	MES	IN2173209		50.00
12/31/24	13668	11010.000	MES	Nommensen, Williams, Sticker & Doyle, PC		(210.00)
12/31/24	13668	17304	MES	Video Conference for QB Migration		210.00
12/31/24	13669	11010.000		Schwartz Associates, LLC		(1,581.00)
12/31/24	13669	17304		Payment for Forensic Audit Costs		1,581.00
				Invoice#24-		
12/31/24	13670	11010.000	SIDDONS-MAR	Siddons-Martin Emergency Group		(9,930.71)
12/31/24	13670	17110	SIDDONS-MAR	Invoice #302-0000027580		9,306.37
12/31/24	13670	17110	SIDDONS-MAR	Invoice #302-0000027579		624.34
12/31/24	13671	11010.000	CONCENTRA	OCCUPATIONAL HEALTH CENTERS OF SOUTHWEST P.A.		(93.00)
12/31/24	13671	57130	CONCENTRA	D. Baldwin, Invoice #325856119.		93.00
12/31/24	13672	11010.000	PROWELD	Professional Welding Supply		(505.50)
12/31/24	13672	17010	PROWELD	Invoice #R 24120443		189.00
12/31/24	13672	17010	PROWELD	Invoice #UC 13630		162.00
12/31/24	13672	17010	PROWELD	Invoice #W 317069		86.70
12/31/24	13672	17010	PROWELD	Invoice #W 317437		67.80
12/31/24	13673	11010.000	O'REILLY	O'Reilly Automotive, Inc.		(83.94)
12/31/24	13673	17035	O'REILLY	O'Reilly Automotive, Inc.		83.94
12/31/24	13674	11010.000		Laureen Falco, CPA LLC		(6,000.00)
12/31/24	13674	57130		Laureen Falco, CPA LLC - 1st part QB Conversion		6,000.00
					Transaction Balance	0.00

Transaction Totals

Total Debits	<u>5,429,275.41</u>
Total Credits	<u>5,429,275.41</u>
Account Hash Total	<u>25289180.</u>
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VILLAGE FIRE DEPARTMENT
ADJUSTING JOURNAL ENTRIES
For the Period Ended December 31, 2024

1	A/C #	DEBIT	CREDIT	DESCRIPTION
9	12112	66,654.14		Spec cash flow JE - FICA
	12119		66,654.14	
	12119	78,974.16		
	12111		78,974.16	
10	12122	45,039.39		Spec cash flow JE - FWH
	12129		45,039.39	
	12129	43,410.93		
	12121		43,410.93	
11	12132	14,862.61		Spec cash flow JE - 125 Plan
	12139		14,862.61	
	12139	15,832.88		
	12131		15,832.88	
12	12142	9,709.00		Spec cash flow JE - Def Comp
	12149		9,709.00	
	12149	100,381.21		
	12141		100,381.21	
13	12162	1,050.00		Spec cash flow JE - Dues
	12169		1,050.00	
	12169	2,100.00		
	12161		2,100.00	
14	12172	146.50		Spec cash flow JE - Legal
	12179		146.50	
	12179	146.50		
	12171		146.50	
15	12192	5,420.00		Spec cash flow JE - Spec WH
	12199		5,420.00	
	12199	5,420.00		
	12191		5,420.00	
16	12319	39,885.50		Spec cash flow JE - Ret Cont (TMRS)
	12311		39,885.50	Withholding Per General Ledger
17	12312	68,178.48		Spec Cash flow JE - Ret Cont (TMRS)
	12319		68,178.48	Payments Per General Ledger (12310)

18	16050	36,238.80		Adjust Retirement Contribution Payable
	12310		36,238.80	Per Report - Employer Calculation
	12319	36,238.80		
	12311		36,238.80	
19	12202	1,648.73		Spec cash flow JE - Supportive Life & Aflac
	12209		1,648.73	(Life Ins. WH & Aflac Life & Aflac S Non P)
	12209	1,742.48		
	12201		1,742.48	
20	12110			Adjust FICA
	12120	-		
	16030			
21	See	Payroll	Sheet	Post Payroll Entry 15th of month see sheet
22	See	Payroll	Sheet	Post Payroll Entry last of month see sheet
23	21710	33,333.34		Record Assessments Deposited to GF
	24010		6,333.33	
	24020		6,166.67	
	24030		1,000.00	
	24040		7,416.67	
	24050		7,000.00	
	24060		5,416.67	
24	11321	19823 ²⁵		Record Spec. CF for Ins. Payments
	11329		19823 ²⁵	(Pmts coded to acct 11320)
25	11329	17796.96 13,359.08		Special CF for Ins. Amortization
	11322		17796.96 13,359.08	
26	16070	9911.63 6,607.75		Amortize Insurance
	17090	7885.32 6,751.33		
	11320		17796.96 13,359.08	
27	16060			Correct Ins. Allocation
	12200		-	
	12209	-		
	12201		-	
28	12170			Adjust Legal Rounding
	17302			

29	11070	1,524.49		Record Dividends on Texas Class Account
	14910		1,524.49	
	21070	2,152.97		
	24910		2,152.97	
	31070	1.51		
	32020		1.51	
	51070	390.64		
	54910		390.64	
30	See	Payroll	Sheet	Post 457 Plan Contributions
31	16090	4,571.56		Reclass Payment to TWC for
	16010		4,571.56	Unemployment Claim
(32)	24010		.05	Correct Rnding CRF
	24020	.04		
	24040	.04		
	24060	.04		
	25030		.87	
(33)	22320	16666.67		Reclass 12/24 Assessment
	21710		16666.69	Recl 1/24 CRF
	25030	.02		
(34)	22322	16666.67		Special CF CRF Assoc
	22329		16666.67	12/24 Recl 1/24
(35)	12320	396395.33		Reclass 12/24 GF
	14010		75315 ¹¹	Assessments Recl 1/24
	14020		73333 ¹⁴	
	14030		11891 ⁸⁶	
	14040		88197 ⁹⁷	
	14050		83242 ⁹⁷	
	14060		64414 ²⁶	
(36)	12322	396395.33		Special CF for GF 12/24
	12329		396395.33	Assoc Recl 1/24
(37)	11210	274 ¹⁷		Adjust Inventory at 1/24
	17085		274 ¹⁴	
(38)	14060	57559.63		Reclass SV \$ need a
	12020		57539.63	error

↓
New Due to
Spring
Valley

Adjusting Journal Entries

Client VF

Client # _____

Period Ending 12/31/24

[illegible]

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:

BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

To: Village Fire Department Fire Commission
From: Amy Buckert, Administrator/Finance Director
CC: Howard Miller, Fire Chief
Date: January 22, 2025
Re: **November/December Administrator's Report**

Please find below an overview of the financial statements and reports for last month.

Summary of VFD Financial Performance as of end of November (91.7% of the budget year):
(Budget amendments are captured in this month's financials.)

November Revenue:

- Total General Fund revenue year to date is tracking right at 92.7%.

November Expenses:

- Personnel Expenses: 84.3% of budget
- Operational Expenses: 68.6% of budget
- Total Expenses: 73.7% of budget

Summary of VFD Financial Performance as of end of December (100% of the budget year):
(Budget amendments are captured in this month's financials.)

December Revenue:

- Total General Fund revenue year to date is tracking right at 101%.

December Expenses:

- Personnel Expenses: 93.1% of budget
- Operational Expenses: 82.3% of budget
- Total Expenses: 91.5% of budget

**The December entries do not yet include any personnel accruals back to 2024, nor any adjusting journal entries to be made during audit.*

Key Highlights:

- Grant Income Received
- Monthly Investment Report (report in packet)
- Siddons Martin invoices/payments
- Update on progress with Laureen Falco (report in packet)

Policies Update

- No policy updates for January

Next Steps:

- Audit Committee Update

- Audit Committee met December 13 and laid out workplan and timeline with Mr. Belt
 - Aiming to have the PBC list from Belt Harris in February
- Budget Committee Update
 - Identified meeting dates for Budget Committee
 - Set dates for Budget Hearings
 - Meeting calendar in packet
 - Kick off presentation

December 2024 Investment Report

Account Type	Purchase Date	Maturity Date	Interest (Yield)	EOM Balance	Interest Earned
General Fund	N/A	On Demand	2.57%	\$617,685.28	\$1,258.31
Capital Fund	N/A	On Demand	2.57%	\$719.30	\$1.55
Facility Fund	N/A	On Demand	2.57%	\$3,151.67	\$6.79
Ambulance Fund (WF)	N/A	On Demand	0.56%	\$6,342.83	\$3.03
Ambulance Fund (St)	N/A	On Demand	2.57%	\$106,328.16	\$567.39
VMIG	N/A	On Demand	0%	\$10,462.64	\$0.00
Savings	N/A	On Demand	2.57%	\$507,876.85	\$1,503.07
TexasClass	N/A	On Demand	4.75%	\$1,014,457.66	\$4,069.61
Totals:				\$2,267,024.39	\$7,409.75

This report complies with the requirements of the Public Funds Investment Act and covers all the funds of the Village Fire Department that are subject to that law.



Amy Buckert, Administrator/Finance Director

VILLAGE FIRE DEPARTMENT



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

*Protecting and Serving the Cities
of:*

**BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE**

To: Village Fire Department Fire Commission
From: Amy Buckert, Administrator/Finance Director
CC: Howard Miller, Fire Chief
Date: January 22, 2025

Re: QuickBooks Conversion Update

The following is an update on the QuickBooks Online (QBO) work being performed by Laureen Falco. Below is a summary of the progress, training, and recommendations.

ACS System and November 2024 Reconciliation

- Collaboration with ORW to understand the ACS system, which has been used for financial package and reconciling records through 2024
- ORW has maintained full control of the ACS system, while VFD staff has had limited interaction with tasks like downloading reports and recording journal entries
- A reconciliation discrepancy of \$8,463.79 was identified for the General Fund (Stellar Bank #2634), related to ORW's handling of outstanding checks as of October 31, 2024. This has been addressed in QBO bank reconciliations.

QBO Transition and Training

- Training on QBO features, including recording journal entries, downloading reports, and working with accrual-basis accounting
- QBO allows flexibility in generating reports on both cash and accrual bases
- Use of "Bill" function to stay more organized on timely payment of bills as opposed to "Checks" and "Expenses" functions

Integration of Apps

- QBO supports additional apps like Fathom (\$50/month for advanced reporting), Tipalti (purchase order automation apps) to streamline processes
- These tools offer greater control and efficiency for VFD Staff, offsetting extra costs as Admin staff is leveraged for higher-level tasks

Proposed P.O. Policy

- VFD Staff recommend establishing a \$500 threshold for P.O. processing to reduce time spent on approvals and receipts for smaller purchases

Next Steps and Recommendations

Vendor and Reporting Tasks

- Setup vendors for ACH payments
- Review vendors for 1099 preparation

- Review/revise investment report created by Administrator

Payroll Adjustments

- Coded payroll journal entries (J/E) from ORW reports and created a template for December 2024 payrolls (and beyond)

Fathom Reporting Tool

- Signed up for a two-week trial of Fathom to design customizable reports, including a potential Bay City Budget-style report for review

P-Card Research

- Exploring P-card programs (Tipalti) to provide detailed options for consideration

Time and Billing

- **Work Hours to Date:** 40 hours (invoice sent)
- **Estimated Additional Hours:** 80 hours for monthly reporting, P.O. process automation, and app integration

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SPRING VALLEY VILLAGE

From: Amy Buckert, Administrator/Finance Director

CC: Howard Miller, Fire Chief

Date: January 16, 2025

Re: Oliver, Rainey, Wojtek, LLP (ORW) Contract Changes

Oliver, Rainey & Wojtek, LLP (ORW) has sent forth their engagement letter for 2025. Of notable change is the fact that they have gone from a flat fee (\$1,000 per month) to an hourly rate of \$170/hour. There have been additional charges from time to time, such as during the QuickBooks implementation or for extra support during audit season; however, it is unclear as to how many hours we should anticipate budgeting for FY2025 in light of this change.

Due to this change in fee structure and the Department's migration to QuickBooks, it is recommended that we sign a 6-month engagement letter with ORW in order to get through year end close out and plan to utilize Laureen Falco, the Department's current QuickBooks implementation expert to provide accounting oversight and review of monthly reports thereafter. The benefit of this includes a more local contact person to assist with questions and training, as well as a more personalized client experience.

Staff seeks approval to enter into a 6-month engagement letter with ORW, and to transition thereafter to Laureen Falco, CPA for assistance with and review of the Department's monthly financials.



Certified Public Accountants

RECEIVED DEC 18 2024

ACCOUNTING SERVICES ENGAGEMENT LETTER

The following is a partial list of bookkeeping services available from Oliver, Rainey & Wojtek, L.L.P. We appreciate the opportunity of working with you. To ensure a complete understanding between us and to better meet your expectations of service from our firm, please clearly identify by initialing below the particular services to be provided during 2025.

Returns and reports will be prepared from the information you furnish to us. All information, which you submit to us, should be correct and complete to the best of your knowledge. We will not attempt to audit or otherwise verify data which you provide, although we may need to ask for clarification of some of the information.

None of the services can be relied on to disclose errors, fraud, or illegal acts. However, we will inform you of any material errors and of any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will inform you of any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

We have marked the services which we expect to provide. Please review the information carefully and make any necessary changes and initial each of the services you are requesting we provide.

BOOKKEEPING SERVICES

Reconcile bank statements	<u>X</u>	Prepare sales tax return and make payment	<u> </u>
Data entry of cash & non-cash transactions	<u> </u>	Accounts payable	<u> </u>
Financial statement compilation	<u>X</u>	Accounts receivable	<u> </u>
Standard adjusting or correcting of journal entries	<u>X</u>	<u> </u>	<u> </u>
Prepare Forms 1096/1099	<u>X</u>	<u> </u>	<u> </u>

We will prepare the indicated financial statements of Village Fire Department for the year 2025 and perform a compilation engagement with respect to those financial statements.

Our Responsibilities

The objective of our engagement is to -

1. prepare financial statements in accordance with the Cash Basis of accounting based on information provided by you.
2. apply accounting and financial reporting expertise to assist you in the presentation of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for them to be in accordance with the Cash Basis of accounting.

We will conduct our compilation engagement in accordance with the Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with applicable professional standards, including the AICPA's *Code of Professional Conduct*, and its ethical principles of integrity, objectivity, professional competence, and due care, when performing the bookkeeping services, preparing the financial statements, and performing the compilation engagement.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion, a conclusion, nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the Company or noncompliance with laws and regulations.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities since performing those procedures or taking such action would impair our independence.

Your Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare financial statements in accordance with the Cash Basis of accounting and assist you in the presentation of the financial statements in accordance with the Cash Basis of accounting. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

1. The selection of the Cash Basis of accounting as the financial reporting framework to be applied in the preparation of the financial statements.
2. The preparation and fair presentation of financial statements in accordance with Cash Basis of accounting and the inclusion of a description of the Cash Basis.
3. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.
4. The prevention and detection of fraud.
5. To ensure that the Company complies with the laws and regulations applicable to its activities.
6. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
7. To provide us with—
 - access to all information of which you are aware is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - additional information that we may request from you for the purpose of the compilation engagement.
 - unrestricted access to persons within the Company of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skill, knowledge, and experience to oversee our bookkeeping services, other nonattest services, and the preparation of your financial statements. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the financial statements and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them. There may be circumstances in which the report differs from the expected form and content. If, for any reason, we are unable to complete the compilation of your financial statements, we will not issue a report on such statements as a result of this engagement.

Our report will disclose that the financial statements are prepared in accordance with the Cash Basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

You agree to include our accountant's compilation report in any document containing financial statements that indicates that we have performed a compilation engagement on such financial statements and, prior to the inclusion of the report, to obtain our permission to do so.

Other Relevant Information

Elizabeth Melton is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We will provide you or your designated employee with: (1) a copy of the compiled financial statement(s), (2) a copy of the standard, adjusting, or correcting journal entries, (3) a copy of any bank reconciliations prepared by us, (4) sales tax reports, (5) payroll reports, and (6) W-2s and/or 1099s, as applicable. We ask that you or your designated employee review these documents and let us know if you believe they are incorrect.

FEES

Our fee for these services will be based upon the amount of time required at our standard billing rate of \$170.00 per hour plus out-of-pocket expenses. We will bill you on that basis and all invoices will be due and payable upon presentation.

In accordance with our established firm collection policies, no additional work will be performed on any account that becomes 45 days or more past due. Finance charges will be attached to all past due accounts at the firm's prevailing interest rate. You also agree to pay reasonable attorney fees and collection costs incurred by Oliver, Rainey & Wojtek, L.L.P. relating to collection of fees for services performed under the terms of this engagement.

You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us.

If the foregoing fairly sets forth your understanding, please sign this letter in the space indicated and return it to our office. If your needs change during the year, the nature of our service can be adjusted appropriately. We want to express our appreciation for this opportunity to work with you and we trust that this will be the continuation of a long and congenial association.

Accepted by: _____ Client Name VILLAGE FIRE DEPARTMENT

Date: _____ Client Number 20570

OLIVER, RAINEY & WOJTEK, L.L.P. PRIVACY NOTICE

Certified Public Accountants, like all providers of personal financial services, are now required by law to inform their clients of their policies regarding privacy of client information. CPAs have been and continue to be bound by professional standards of confidentiality that are even more stringent than those required by law. Therefore, we have always protected your right to privacy.

Types of Nonpublic Personal Information We Collect

We collect nonpublic information about you that is provided to us by you or obtained by us with your authorization.

Parties to Whom We Disclose Information

For current and former clients, we do not disclose any nonpublic personal information obtained in the course of our practice except as required or permitted by law. Permitted disclosures include, for instance, providing information to our employees, and in limited situations, to unrelated third parties who need to know that information to assist us in providing services to you. In all such situations, we stress the confidential nature of information being shared.

Protecting the Confidentiality and Security of Current and Former Clients' Information

We retain records relating to professional services that we provide so that we are better able to assist you with your professional needs and, in some cases, to comply with professional guidelines. In order to guard your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with our professional standards.

Please call us at (325) 942-6713 if you have any questions, because our privacy, our professional ethics, and the ability to provide you with quality financial services are very important to us.

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From: Amy Buckert, Administrator/Finance Director

CC: Howard Miller, Fire Chief

Date: January 17, 2025

Re: Siddons Martin Invoices

Siddons Martin experienced some invoicing issues last year that caused some bills not to be paid and resulted in some budget overages (letter attached). As a result, issuing the check for the necessary work performed will require Commission approval in advance of payment.

Paid to Siddons Martin in FY2024:	\$86,647.76
Owed to Siddons Martin:	\$40,980.80

Vehicle Maintenance Budget:	\$165,000.00
Currently Spent:	\$138,976.45
Remaining Budget:	\$26,023.55

Amount over Budget:	\$(14,957.25) (9% over budget)
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It is recommended that the overages be covered with some of the remaining funds from the Health Insurance line item. These overages, although exceeding budgeted line items, *result in no additional assessments to the member cities.*

Staff recommends release of the check to pay all outstanding invoices, and because the amount exceeds \$10,000, this will go before member cities during the end of year budget amendment process.



Village Fire Department
901 Corbindale Road
Houston, TX 77024

RE: Past Due Invoices

January 16, 2025

To whom it may concern:

It has come to our attention that due to an internal system change error, you may not have received invoices for all completed transactions with Siddons-Martin Emergency Group. If this has affected you, we would like to personally apologize for not providing invoices in a timely manner. We've taken several steps to mitigate this issue going forward and ask for your patience while we work to provide you with any missing documents.

Siddons-Martin has also recently returned to providing monthly account statements to better assist you in tracking parts and service transactions. All financial statements are sent to the designated contact we have on file. Should you need to add or remove contacts from your financial responsibility contact list, please provide complete contact information and we will make the appropriate changes.

Thank you,
Tonia Weatherford
Service Manager

**Siddons-Martin Emergency Group, LLC
1362 E. Richey Road
Houston, TX 77073
1-800-784-6806 Fax (281) 442-0850**



**PUBLIC
SECTOR**
PERSONNEL
CONSULTANTS

January 17, 2025

Chief Howard Miller
Village Fire Department
901 Corbindale Road
Houston, TX 77024

Dear Chief Miller,

Pursuant to your request, we are pleased to provide you with a quote to assist the Department with its compensation planning. Steps we propose in this process include:


1. Telephone/videoconference project planning meeting with the City's project designee(s)
2. Occupational, organization re-familiarization by review of department documents, job descriptions
3. Confirmation of survey comparison agencies for collecting external data
4. Solicitation of salary and add-pay compensation components from approved comparators
5. Calculation of prevailing rates and practices for benchmark classifications
6. Application of survey findings towards suggestions for pay range or pay plan updating, for review
7. Review of findings and recommendations in draft form with Department Officials, stakeholders
8. Preparation of summary memo on findings and recommendations; optional presentation

We estimate that the project can be completed within 90 days of authorization to proceed, and that the total cost **will not exceed \$5,000** unless on-site meeting or presentations are requested. An on-site meeting can be added for an additional \$1,500.

Please let me know if we can provide additional information.

Sincerely,

Matthew Weatherly, President
(888) 522-7772
matt@pspc.us

	Sutphen Quote	Customer Info	
		Work Phone Number: 832-687-0665 Home Phone Number: Fax Number:	Customer#: CTB001523

Bill To
Customer: Village Fire Department Address: ,

Ship To
Customer: Same as Bill-to Address:

Quote Line Number 1

Line	Item #	Qty	Item Description/Comments
1		1	Wheelbase = 247
2		1	APPARATUS MODEL = SL100
3		1	**ENG Bell Mounting Location = BellOS
4		1	**ENG Color Coding Standard = No
5		1	**ENG Facility = Hilliard
6	USA	1	USA
7	10000200	1	PROPOSAL DRAWINGS
8	10000210	1	APPROVAL DRAWINGS
11	10010001	1	CHASSIS, CUSTOM
12	25020120	1	FRAME, 10" DOUBLE RAILS, DOMEX, TANDEM AXLE - AERIAL (110K PSI)
13	45010001	1	FRONT TOW EYES, BELOW BUMPER
14	45010015	1	FRONT TOW EYE FINISH, PAINTED
15	46010000	1	REAR TOW EYES

Line	Item #	Qty	Item Description/Comments
16	40010250	1	STEERING - ROSS TAS-85
17	22010100	1	DRIVE LINE, SPICER, 1810 SERIES (Tandem)
18	23013420	1	ENGINE, CUMMINS X 15 500HP DOC-DPF-DEF-SCR OBD
19	23030006	1	AIR INTAKE/EMBER SEPARATOR
20	47012440	1	TRANSMISSION, ALLISON GEN 5, EVS4000
21	23110000	1	JACOBS ENGINE BRAKE
22	47024050	1	TRANSMISSION COOLER
23	47025000	1	TRANSMISSION FLUID, CASTROL TRANSYND
24	47030000	1	ALLISON TOUCH PAD SHIFTER
25	21021200	1	COOLING SYSTEM
26	21030000	1	FAN CLUTCH
27	21030200	1	RADIATOR COOLANT RECOVERY, PRESSURIZED SYST
28	26020100	1	FUEL BEAM, 65 GALLON (AERIALS)
29	26030000	1	FUEL FILL
30	26030100	1	FUEL COOLER
31	24040000	1	DIESEL EXHAUST FLUID TANK
32		1	**ENG DEF Access = DEFDoor
33	13012120	1	ALTERNATOR, NIEHOFF, 430 AMP
34	15010510	1	BATTERIES, INTERSTATE TYPE 31 MHD (6)
35	15031700	1	BATTERY JUMPER TERMINALS
36	15031455	1	KUSSMAUL 1200 W/MANUAL SHORE LINE & 120V PUMP PLUS (FOR 20 AMP A/E)
37	15030550	1	KUSSMAUL 091-55-20-120 (VOLT) 20 AMP SUPER AUTO EJECT W/ WP COVER
38		1	**ENG Auto Eject Location = Driver Side Of Cab
39		1	**ENG Auto Eject Cover Color = Red

Line	Item #	Qty	Item Description/Comments
40		1	**ENG Battery Charger Note: Body Facility to provide/install battery charger & Auto Eject (if applicable)
41	14010527	1	FRONT AXLE, MERITOR MFS-20-133A 23,000 LB.
42	41010217	1	SUSPENSION FRONT 23,000# 54" LEAF
43	41030100	1	SUSPENSION, ENHANCED SYSTEM
44	43010370	1	FRONT TIRES MICHELIN 425/65R22.5 LRL XFE 22.5 X 12.25 WHEELS
45	14520307	1	REAR AXLE, MERITOR RT-44-145 44,000 LB TANDEM
46	14530200	1	TOP SPEED, OTHER
47	42020023	1	SUSPENSION REAR RAYDAN 44,000# AIR RIDE
48	44020270	1	TIRES, REAR, MICHELIN 12R22.5 LRH XZE HIGHWAY 52,000 - 58,000 GVWR
49	42920100	1	TIRE PRESS MONITOR, DORAN 360HD
50	44220210	1	WHEELS, ALUM, ALCOA, DURABRITE (max 58K rear)
51	44270105	1	HUB COVERS, FRONT & REAR, POLISHED STS (Tandem Axle)
52	44270305	1	CHROME LUG NUT CAPS, FRONT & REAR (Tandem Axle)
53	44271100	1	MUD FLAPS, FRONT (PAIR)
54	44271200	1	MUD FLAPS, REAR (PAIR)
55	16010250	1	BRAKES MERITOR DISC PLUS EX225 FRONT ONLY
56	18010046	1	AIR BRAKE SYST 6 TANKS WABCO 1200 DRYER (TANDEM)
57	18220500	1	NO ELEC STABILITY CONTROL SYS
58	18110100	1	WABCO 6 CHANNEL ANTI-LOCK BRAKES TANDEM
59	54010200	1	AERIAL CHASSIS PREP (TANDEM AXLE)
60	54010000	1	MISCELLANEOUS ITEMS ON CHASSIS
61	11024250	1	CAB TSAL4SE 73" 10" RR 1/2
62	11030025	1	CAB CERTIFICATION - STRUCTURAL INTEGRITY
63	11031025	1	CAB TILT SYSTEM W/AIR TURN VALVE

Line	Item #	Qty	Item Description/Comments
64		1	**ENG Cab Tilt Controls = Aerial Access Step Well
65	11031100	1	MANUAL BACK-UP TILT SYSTEM
66	11031355	1	CAB DOORS, BARRIER STYLE
67	11031390	1	AUXILIARY CAB STEPS, ALUM, SET OF 4
68	11031421	1	CAB DOOR WINDOWS, POWER
69	11031401	1	CAB SIDE WINDOWS, FIXED
70	11031460	1	NO WINDOWS, BACK WALL OF CAB
71	11031465	1	WINDOW TINTING (LIMO TINT 8%)
72	11030215	1	EXTERIOR COMPTS, SIDE OF EXT CAB, TRANSVERSE
73	52010010	1	SYNCHRONIZED ELECTRIC INTERMITTENT WIPERS
74	27028888	1	SPECIAL Handrails HANSEN ANTI-SLIP 4000lit BACKLIT HANDLES
75		1	**CLAR NOTES, HANSEN ANTI-SLIP 4000 lit STYLE CAB GRAB HANDLES. RED LED's
76	27030600	1	COAT HOOKS FOR GRAB HANDRAILS (4)
77	27030007	1	HANDRAILS, REAR CAB INTERIOR DOOR WINDOW KNURLED STS
78	38010020	1	MIRRORS LANG MEKRA 300 SERIES HEATED & REMOTE
79	11024405	1	RAISED GRILLE, LEVEL STYLE FACADE (ISX)
80	32588888	1	SPECIAL ITEM, GRILL TO BE GUARDIAN STYLE
81		1	**CLAR NOTES, GRILL TO BE GUARDIAN STYLE
82	20012220	1	BUMPER, 24" FORMED STEEL CHANNEL, PAINTED
83		1	**ENG Siren Speaker Perforations = No Siren Speaker Perforations In Bumper
84	20040220	1	STORAGE WELL, ALL DEEP COMPTS, FULL WIDTH (24" BUMPER)
85	20030100	1	COVER FOR BUMPER TROUGH, TREADPLATE, 2" RAISE
86		1	**ENG Storage Well Cover Note: Body Facility to provide/install storage well cover
87			

Line	Item #	Qty	Item Description/Comments
88	20031230	1	MOVEABLE MOUNTING WITH INTERLOCK FOR BELL
89	20088888	1	SPECIAL ITEM, RECESS MOUNTS FOR WARNING LIGHTS
90		1	**CLAR NOTES, ON THE FORMED STEEL FRONT BUMPER THE SIDE FACING WARNING LIGHTS & DOT LIGHT TO BE RECESS MOUNTED. IN THE ANGLED PART OF THE BUMPER WARNING LIGHTS TO BE RECESS MOUNT THERE AS WELL. FOUR POCKETS TOTAL
91	20088888	1	SPECIAL ITEM, XX
92	20088888	1	SPECIAL ITEM, RAPTOR SKIN TOP RADIUS OF FORMED STEEL BUMPER
93		1	**CLAR NOTES, ON THE TOP LIP OF THE BUMPER INSTALL RAPTOR SKIN ON THE RADIUS - COLOR TO BE DETERMINED AT PRE-BUILD
94	12010500	1	AIR HORNS, DUAL, GROVER #2040 RECTANGULAR
95		1	**ENG** Air Horns Location: Inboard In Bumper
96	12030305	1	FOOT SWITCH, DRIVER'S SIDE
97	12030350	1	LANYARD CONTROL FOR AIR HORNS
98		1	**CLAR NOTES, ONLY ONE PULL LANYARD - TO DRIVER'S SIDE
99	12510110	1	SIREN, WHELEN 295HFS2, REMOTE FLUSH MOUNT
100	12610112	1	SIREN SPEAKERS, CAST PROD SA4201-6B-A (2) IN GRILLE
101	12710100	1	SIREN, FEDERAL Q2B, FLUSH GRILLE MOUNT
102	12730305	1	FOOT SWITCH, DRIVER'S SIDE, FOR MECH SIREN
103		1	**ENG** Siren Brake Note Siren Brake Switch For Driver
104	12730350	1	MOMENTARY SWITCH ON DASH, OFFICER'S SIDE, FOR MECH SIREN
105		1	**ENG** Siren Brake Note Siren Brake Switch For Officer
106		1	**CLAR NOTES, NO SIREN BRAKE FOR OFFICER
107	32520510	1	HEADLIGHTS, LED, DUAL STS HOUSINGS
108	48028888	1	SPECIAL Turn Signals WHELEN "M" SERIES CAB TURN SIGNALS
109	32530500	1	ALTERNATING FLASHER FOR HEADLIGHT
110	11035405	1	DIAMONDPLATE REAR EXTERIOR WALL OF CAB (AERIAL OR TOP MOUNT)
111	11035435	1	DIAMONDPLATE CAB ROOF, FULL WIDTH (AERIAL)

Line	Item #	Qty	Item Description/Comments
112	31010285	1	INTERIOR, MULTISPEC BLACK SPECKLE PAINT W/GRAY-BLACK DURAWEAR
113	11032929	1	DOOR PANEL, FULL STS
114	11032958	1	REFLECTIVE MATL, INTERIOR CAB DOORS, REFLEXITE
115		1	**ENG Reflective Striping Color = #030 Red Transparent & #L2 Fluorescent Lime
116		1	**ENG Reflective Striping Verbiage = VILLAGE FIRE DEPARTMENT
117	31010291	1	CAB INTERIOR FLOOR COVERING, BLACK RUBBERIZED
118	22510100	1	ENGINE ENCLOSURE, FULL SIZE
119	22510530	1	ENGINE ENCLOSURE COVERING, SCORPION BLACK URETHANE BLEND
120	11031681	1	TOOL MOUNTING PLATE, TOP OF ENGINE ENCLOSURE
121	22610050	1	ENGINE HOOD LIGHT, LED (1)
122	11031510	1	FLAT WORK SURFACE IN LIEU OF GLOVE BOX
123	11031701	1	GLOVE BOX HOLDERS IN UPPER CREW DOORS (SLANT BACK, RR)
124		1	**CLAR NOTES, FACE REFLECTIVE CHEVRONS ON INSIDE OF DOORS SIDEWAYS TO POINT TOWARD THE OUTSIDE OF THE TRUCK TO DIRECT TRAFFIC {{{{{{ - LH OR }}}}}} - RH
125	30010125	1	INSTRUMENTATION, BEEDE GAUGES W/ CENTER & OVERHEAD CONSOLES (AERIALS)
126		1	**ENG Overhead Console Panel's Finish BlackWrinkle
127	30010700	1	CAB PUMP SHIFT
128	30031600	1	ECCO 6220 DOOR AJAR STROBE IN CAB
129		1	**ENG Ecco Light Color Amber
130	29910000	1	LOAD MANAGER, CLASS-1
131	30031100	1	HIGH IDLE SWITCH
132	30031778	1	12V POWER POINTS, (5)
133	30031804	1	12V DUAL PORT USB POWER POINTS, (4)
134	11040000	1	CAB ACCESSORY FUSE PANEL
135	84541540	1	POWER & GROUND STUDS, UPPER COMMAND CONSOLE

Line	Item #	Qty	Item Description/Comments
136		1	**ENG Requirements (AMPS) for Power/Ground Studs in Upper Command Console: One 12-volt 60-amp, direct to the battery, One 12-volt 30-amp controlled by the ignition switch, One 12-volt 125-amp ground
137	30110000	1	VEHICLE DATA RECORDER, AKRON/WELDON
138	30088888	1	SPECIAL ITEM, IPO ECCO STROBE FOR DOOR AJAR - WHELEN M4
139		1	**CLAR NOTES, IPO ECCO STROBE FOR DOOR AJAR IN CAB, USE WHELEN M4 LED - AMBER. ALSO AUDIBLE WARNING
140	33510030	1	INTERIOR CAB LIGHTS, RED/CLEAR LED (2)
141	34010030	1	INTERIOR CREW LIGHTS, RED/CLEAR LED (2)
142	34088888	1	SPECIAL ITEM, WHELEN M4 DOOR PANEL LIGHTS-AMBER
143		1	**CLAR NOTES, WHELEN M4 AMBER LED LIGHTS MOUNTED ON THE INTERIOR DOOR PANEL AND ACTIVATE WHEN THE DOOR IS OPEN.
144	28010750	1	DEFROSTER, HEATER & A/C-SEVERE CLIM (COMPACT)
145	28030500	1	DEFROSTER DUCTWORK, ENTIRE WINDSHIELD
146	11031687	1	TOOL MOUNTING PLATE, 25" x 19.5", TOP OF HEAT/AC UNIT
147	38510105	1	DRIVER'S SEAT, BOSTROM SIERRA HIGH BACK ABTS AIR RIDE (DURAWEAR)
148	38320000	1	HELMET STORED IN COMPARTMENT
149	39010125	1	OFFICER'S SEAT, BOSTROM TANKER 450, AIR RIDE ABTS SCBA (DURAWEAR)
150	38320000	1	HELMET STORED IN COMPARTMENT
151	39521125	1	CREW SEAT 1, BOSTROM TANKER 450, ABTS SCBA (DURAWEAR)
152	38320000	1	HELMET STORED IN COMPARTMENT
153	39521126	1	CREW SEAT 2, BOSTROM TANKER 450, ABTS SCBA (DURAWEAR)
154	38320000	1	HELMET STORED IN COMPARTMENT
155	11031825	1	EMS CABINET, FORWARD FACING, DOUBLE ON CREW SEAT RISER
156	39521457	1	CREW SEAT 5, BOSTROM TANKER 450, ABTS SCBA FIXED (DURAWEAR)
157	38320000	1	HELMET STORED IN COMPARTMENT
158	39521458	1	CREW SEAT 6, BOSTROM TANKER 450, ABTS SCBA FIXED (DURAWEAR)
159	38320000	1	HELMET STORED IN COMPARTMENT

Line	Item #	Qty	Item Description/Comments
160	39588888	1	SPECIAL ITEM, EMS CABINET TO BE NARROWED
161		1	**CLAR NOTES, EMS CABINET TO BE 4" NARROWER ON EACH SIDE - 8" TOTAL TO IMPROVE SHOULDER ROOM FOR FORWARD FACING SEATS.
162	39588888	1	SPECIAL ITEM, EMS CABINET AMDOR DOOR
163		1	**CLAR NOTES, EMS CABINET TO HAVE AMDOR ROLL UP DOOR
164	39550200	1	SEAT COLOR, BLACK
165	39610000	5	SCBA BRACKETS, BOSTROM, SECURE ALL(5)
166	38410000	1	SEAT BELT WARNING SYSTEM, AKRON / WELDON
167	39710015	1	CREW SEAT COMPT, FRONT DROP-DOWN DOORS (73" CAB)
168	11031740	1	OVERHEAD STORAGE, FRONT OF 10" RR W/NET
169	84541700	6	INSTALLATION OF CUSTOMERS 2-WAY RADIO ANTENNA (6)
170	84541500	1	WIRING OF CAB FOR FUTURE INSTALLATION OF HANDLIGHT CHARGERS OR RADIO CHARGERS
171	30080100	1	HD STEREO, JENSEN, AM/FM/WB
172	84560230	1	CAMERA SYSTEM, SAFETY VISION SV-CLCD0-70
173		1	**ENG Camera System Note: Body Facility to provide/install camera system
174	39830100	1	ROLLTEK SIDE CURTAIN AIRBAGS
175	11088888	1	SPECIAL ITEM, LOCAL "ON" - "OFF" SWITCH FOR OVERHEAD
176		1	**CLAR NOTES, LOCAL SWITCH AT OVERHEAD STORAGE FOR OVERHEAD STORAGE LIGHTS - SO LIGHTS CAN BE TURNED ON WITH DOORS CLOSED.
177	60020406	1	WATEROUS PUMP CSU-2000 GPM SINGLE STAGE
178	60025310	1	GEARBOX, WATEROUS, FRONT MOUNTED
179	60026030	1	MECHANICAL PUMP SEAL, WATEROUS
180	60030355	1	MANUAL PUMP SHIFT OVERRIDE (1810 DRIVELINE)
181	60031001	1	ZINC ANODES, WATEROUS
182	60035121	1	PUMP TEST, MISTRAS GROUP, INC
183	61510000	1	AUXILIARY COOLER (HEAT EXCHANGER)

Line	Item #	Qty	Item Description/Comments
184	62010002	1	STAINLESS STEEL PIPING
185	66020100	1	3" TANK TO PUMP W/CHECK VALVE
186	61720100	1	VALVE, AKRON HEAVY DUTY
187	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
188	73010100	1	TANK FILL 1.5"
189	61720100	1	VALVE, AKRON HEAVY DUTY
190	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
191	61020010	1	PRESSURE GOVERNOR, FIRE RESEARCH, IN CONTROL 400-SERIES
192	61210000	1	INTAKE PRESSURE CONTROL, ELKHART 40-20
193	63021100	1	6" MAIN SUCTION, LEFT SIDE
194	63035100	1	TFT BALL INTAKE VALVE
195	65030000	1	2.5" LEFT SIDE INLET
196	61720100	1	VALVE, AKRON HEAVY DUTY
197	61770100	1	ACTUATOR, VALVE, SWING HANDLE
198	60036010	1	THREADS, NST
199	63025100	1	6" MAIN SUCTION, RIGHT SIDE
200	63035100	1	TFT BALL INTAKE VALVE
201	64030000	1	2.5" RIGHT SIDE INLET
202	61720100	1	VALVE, AKRON HEAVY DUTY
203	61770100	1	ACTUATOR, VALVE, SWING HANDLE
204	60036010	1	THREADS, NST
205	70525125	1	2.5" DISCHARGE, LEFT - Position 1
206	61720100	1	VALVE, AKRON HEAVY DUTY
207	61770100	1	ACTUATOR, VALVE, SWING HANDLE

Line	Item #	Qty	Item Description/Comments
208	77021010	1	GAUGE, DISCH, INNOVATIVE CONTROLS 2.5"
209	60036010	1	THREADS, NST
210	70525125	1	2.5" DISCHARGE, LEFT - Position 2
211	61720100	1	VALVE, AKRON HEAVY DUTY
212	61770100	1	ACTUATOR, VALVE, SWING HANDLE
213	77021010	1	GAUGE, DISCH, INNOVATIVE CONTROLS 2.5"
214	60036010	1	THREADS, NST
215	71025140	1	4" DISCHARGE, RIGHT - Position 3
216	61720100	1	VALVE, AKRON HEAVY DUTY
217	61770200	1	ACTUATOR, VALVE, AKRON HANDWHEEL
218	77021010	1	GAUGE, DISCH, INNOVATIVE CONTROLS 2.5"
219	60036010	1	THREADS, NST
220	61840300	1	ADAPTER, 4" NST FE X 5" STORZ, 30-DEGREE W/CAP & CHAIN, TFT
221	71025125	1	2.5" DISCHARGE, RIGHT - Position 4
222	61720100	1	VALVE, AKRON HEAVY DUTY
223	61770100	1	ACTUATOR, VALVE, SWING HANDLE
224	77021010	1	GAUGE, DISCH, INNOVATIVE CONTROLS 2.5"
225	60036010	1	THREADS, NST
226	71530100	1	DISCHARGE 2.5" VALVE 2.5" PIPE TO LEFT REAR
227	61720100	1	VALVE, AKRON HEAVY DUTY
228	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
229	77021010	1	GAUGE, DISCH, INNOVATIVE CONTROLS 2.5"
230	60036010	1	THREADS, NST
231	72230200	1	DISCHARGE 2.5" TO FRONT BUMPER

Line	Item #	Qty	Item Description/Comments
232	61720100	1	VALVE, AKRON HEAVY DUTY
233	61770120	1	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS
234	77021010	1	GAUGE, DISCH, INNOVATIVE CONTROLS 2.5"
235	60036010	1	THREADS, NST
236		1	**ENG Front Bumper Swivel Location/Side = OfficersSide
237		1	**ENG Front Discharge Swivel Location/Trough = InTrough
238		1	**CLAR NOTES, LEAVE ROOM FOR A GATED WYE ON THE 2 1/2" CHIKSAN IN THE TRAY. DEALER TO FURNISH 2 1/2" x 2-1 1/2" GATED WYE. DISCHARGE IN CENTER OF RECESS
239	72810000	1	TWO CROSSLAYS 2" VALVE-PIPING 1.5" SWIVEL
240	61720100	2	VALVE, AKRON HEAVY DUTY (2)
241	61770120	2	ACTUATOR, VALVE, PUSH/PULL HANDLE, INNOVATIVE CONTROLS (2)
242	77021010	2	GAUGE, DISCH, INNOVATIVE CONTROLS 2.5" (2)
243	60036010	2	THREADS, NST (2)
244	72910510	1	COVER, VINYL FOR CROSSLAYS (AERIALS)
245		1	**ENG Crosslay/Speedlay Cover Color = Red
246	72888888	1	SPECIAL ITEM, 1- 2 1/2" CROSSLAY & 1 - 1 1/2" CROSSLAY
247		1	**CLAR NOTES, CROSSLAYS TO HAVE ONE 200' 1 3/4" AND ONE 200' 2 1/2"
248	61742000	1	MASTER PUMP DRAIN, MULTIPORT
249	61730005	10	DRAIN VALVES, INNOVATIVE CONTROLS, LIFT-UP(10)
250	78521430	1	WATERWAY, 3" VALVE, AKRON 9325 ELECTRIC ACTUATOR
251	MANUAL WATERWAY VALVE ACTUATOR	1	SPECIAL ITEM, MANUAL WATERWAY VALVE ACTUATOR
252		1	**CLAR NOTES, REQUEST MANUAL WATERWAY CONTROL. ROTARY HAND WHEEL. FLOWMETER & PRESSURE GAUGE STILL REQUIRED
253	73570700	1	WATEROUS AQUIS 2.5
254	73531350	1	FOAM TANK 20 GALLON BUILT INTO BOOSTER TANK
255		1	**ENG Foam Plumbed to Front Bumper Discharge True

Line	Item #	Qty	Item Description/Comments
256		1	**ENG Foam Plumbed to 1st Crosslay/Speedlay True
257		1	**ENG Foam Plumbed to 2nd Crosslay/Speedlay True
258	74920110	1	A SM1 - SIDE MOUNT PUMP PANEL
259	74930500	1	PANEL FINISH, BLACK VINYL
260	74931000	1	ESCUTCHEON PLATES
261	74931050	1	COLOR CODING
262	75040200	1	TROUGH IN RUNNING BOARD, LEFT SIDE
263		1	**ENG Specify Hose Type & Capacity Desired for Left Running Board Trough = 35' X 5"
264		1	**ENG Left Trough Cover = VelcroStraps
265	75040210	1	TROUGH IN RUNNING BOARD, RIGHT SIDE
266		1	**ENG Specify Hose Type & Capacity Desired for Right Running Board Trough = 35' X 5"
267		1	**ENG Right Trough Cover = VelcroStraps
268	75510210	1	PUMP PANEL LIGHTS, LED STRIPS
269	75530100	1	LIGHT ON OPPOSITE SIDE PUMP PANEL, LED
270	76010105	1	PUMP PANEL GAUGES & CONTROLS
271	60028050	1	PUMP PRIMER, TRIDENT, AIR
272	60028310	1	(1) PRIMER BUTTON - MAIN SUCTION
273	76031960	1	AIR OUTLET, BOTH SIDES OF PUMP PANEL, WITH 25' OF HOSE
274	76030600	1	MC PUMP OVERHEAT W/ BUZZER ALARM
275	76031900	1	AIR HORN PUSH BUTTON SWITCH ON PUMP PANEL
276	76521060	1	GAUGES, MASTER, INNOVATIVE CONTROLS, 6"
277	77510050	1	GAUGE, WATER LEVEL, INNOVATIVE CONTROLS
278	77532000	1	GAUGE, WATER LEVEL, WHELEN 500 LED MONSTER
279		1	**ENG Whelen Gauge Locations = DSCabBhdCrwDr

Line	Item #	Qty	Item Description/Comments
280	77540100	1	GAUGE, FOAM LEVEL, INNOVATIVE CONTROLS
281	83525200	1	WATER TANK BRAND, UPF
282	83520205	1	WATER TANK, 300 GAL, POLY (AERIALS)
283	80125120	1	BODY SL100-2 - LEFT HIGH / RIGHT HIGH LADDERS ENCLOSED
284	80029905	1	BODY SUBFRAME, TANDEM AXLE AERIALS
285	81150000	1	250# ADJUSTABLE VERTICAL SLIDE-OUT PANEL [L4] (1)
286	81150300	1	600# SLIDE-MASTER TRAY [L4] (1)
287	81130200	1	ADJUSTABLE SHELF [L5] (1)
288	81130200	1	ADJUSTABLE SHELF [L6] (1)
289	81130200	1	ADJUSTABLE SHELF [R1] (1)
290	81130200	1	ADJUSTABLE SHELF [R2] (1)
291	81150000	1	250# ADJUSTABLE VERTICAL SLIDE-OUT PANEL [R3] (1)
292	81130200	1	ADJUSTABLE SHELF [R4] (1)
293	81150300	1	600# SLIDE-MASTER TRAY [R4] (1)
294	81150200	1	250# SLIDE-MASTER SLIDE OUT/TILT DOWN DRAWER [R5] (1)
295	81150300	1	600# SLIDE-MASTER TRAY [R5] (1)
296	81130200	1	ADJUSTABLE SHELF [R6] (1)
297	81165705	1	UNISTRUT TRACK IN COMPTS
298	80220420	1	COMPT DOORS, ROM ROLL-UP, PAINTED
299	84530910	1	COMPT LIGHTING, LED LIGHT STRIPS, 2 PER COMPT
300	80288888	1	SPECIAL ITEM, ROLL UP DOORS TO BE AMDOR
301		1	**CLAR NOTES, ROLL UP DOORS TO BE AMDOR
302	80288888	1	SPECIAL ITEM, FMI DRIP PANS FOR ROLL UP DOORS
303		1	**CLAR NOTES, EIGHT ROLL UP DOORS TO HAVE FMI DRIP PANS / DRAINS

Line	Item #	Qty	Item Description/Comments
304	81320420	1	HOSEBED FOR SL100-2, ALUM FLOORING
305		1	**ENG List the Hose Bed Hose Load Req. = 1000' X 5"
306	81410200	1	COVER, ALUMINUM 2 PC, MAIN HOSE BED
307		1	**ENG Hosebed Cover Color = Black
308	81330300	1	HOSE BED DIVIDER, ADJ (1)
309	81388888	1	SPECIAL ITEM, BLACK NETTING HOSE BED RESTRAINTS
310	81388888	1	SPECIAL ITEM, STORAGE BOX ON TOP OF BODY
311		1	**CLAR NOTES, STORAGE BOX ON TOP OF BOTH SIDES OF BODY... TO BE OFFSET TOWARD THE REAR OF THE BODY AND END AT THE DIVISION OF L2/L3 & R3/R4. DIMENSIONS TBD AT PRE-BUILD. BOX TO HAVE LID.
312	81910300	1	HANDRAILS, KNURLED STS, 70, 75, & 100
313	82013300	1	STEPS, 70, 75 & 100
314	82520000	1	RUB RAILS, EXTRUDED ALUM
315	83010100	1	ALUMINUM TREADPLATE (AERIALS)
316	80290101	1	FIBERGLASS WHEEL WELL LINERS (SL100, SPH)
317	80231260	1	7 SCBA CYLINDER COMPTS (TANDEM BODY)
318	89028888	1	SPECIAL Ladder Package ALCO-LITE 89' COMPLIMENT
319		1	**CLAR NOTES, 89' LADDER COMPLIMENT TO MAKE ROOM FOR 1000' OF 5" HOSE AND MAYBE 400 OR 500 GALLONS OF WATER IF SOME LADDER(S) ARE EXTERNALLY STOWED ??
320	89030600	1	LITTLE GIANT 13' LADDER (1)
321	89030800	1	ALCO-LITE 10 FT ATTIC EXT LADDER AEL-10' (1)
322	89512110	1	LADDERS ENCLOSED IN HOSEBED (SL100)
323	84550110	1	LICENSE PLATE BRACKET W/ LIGHT, LED
324	84510100	1	ELECTRICAL DESCRIPTION
325	84520000	1	BACK UP ALARM, ECCO SA917
326	85010302	1	TAIL/TURN/BACKUP, WHELEN 600, LED, QUAD
327	85030200	1	TECNIQ LED PARKING LIGHTS, REAR FENDERS, PAIR

Line	Item #	Qty	Item Description/Comments
328	85110100	1	ICC LIGHTS, LED
329	85130100	1	MARKER LIGHTS, BRITAX, FLEXIBLE, LED (PAIR)
330	85510110	1	STEP LIGHTS, LED, WHELEN 2G
331	85710020	1	UNDERCARRIAGE GROUND LIGHTS, LED
332	86520200	1	REAR WORK LIGHTS, (2) RIGID D2 DIFFUSION FLOOD, LED
333	87020325	1	WARNING LIGHTS, UPPER, WHELEN, LED FREEDOM 12
334		1	**ENG Upper Warning Lights Note: Body Facility to provide/install lightbar
335	87520371	1	WARNING LIGHTS, LOWER, WHELEN 600 SUPER LED
336	87588888	1	SPECIAL ITEM, M6 LOWER ZONE LIGHTS
337	87588888	1	SPECIAL ITEM, M6 STOP-TAIL-TURN-REVERSE LIGHTS
338		1	**CLAR NOTES, M6 STOP-TAIL-TURN-LED REVERSE
339	87588888	1	SPECIAL ITEM, REAR STANCHION LIGHTING TO BE WHELEN B6 ALL LED IPO STANDARD
340		1	**CLAR NOTES, REAR STANCHION LIGHTING TO BE WHELEN B6 ALL LED RED ROTATOR / AMBER LED - LEFT SIDE AMBER ROTATOR / RED LED - RIGHT SIDE
341	87537731	10	WARNING LIGHTS, WHELEN 600, SUPER LED (PAIR) (10)
342		1	**ENG** Additional 600 LED Warning Lights Note: Body Facility to provide/install Additional 600 LED Warning Lights
343	87537505	1	WARNING LIGHT, ROTO-RAY, LED
344		1	**ENG RotoRay Note: Body Facility to provide/install RotoRay
345		1	**ENG Warning Light Colors = RED-RED-AMBER
346	87588888	1	SPECIAL ITEM, ALL WARNING LIGHTS TO BE WHELEN M SERIES
347		1	**CLAR NOTES, ALL WARNING LIGHTS TO BE WHELEN M SERIES
348	88390902	1	LIGHT, FR SPECTRA, LED, BROW 20K LUMENS, 12V(1)
349	88390910	2	LIGHT, FR SPECTRA, LED, SURFACE MNT, 15K LUMENS, 12V(2)
350	86588888	1	SPECIAL ITEM, 12V SPECTRAS TO BE FRC MAX SPECTRA
351	88230606	1	GENERATOR, HARRISON, 8KW HYD AERIALS

Line	Item #	Qty	Item Description/Comments
352	88250405	1	CIRCUIT BREAKER PANEL WITH 8 SPACES FOR BREAKERS
353	88251120	1	BREAKER PANEL, STD LOCATION (L2)
354	88250100	2	120 VOLT OUTLET W/WEATHERPROOF COVER - EACH (2)
355		1	**ENG Nema Number = L5-20 Nema Twist Lock
356		1	**ENG Outlet Locations = REAR WHEEL WELL, ONE LEFT / ONE RIGHT
357	88431200	1	HANNAY ECR-1616-17-18 REEL W/200' 10/3 (1)
358	88432000	1	AKRON FOUR-WAY RECEPTACLE BOX, WIRED TO REEL CABLE (1)
359		1	**ENG (4) Main NEMA Numbers Receptacles= L5-15 & DUPLEX
360		1	**ENG Receptacle Box, Hardwired, Pig Tail Or Recessed Plug = Hardwired
361	88390830	3	LIGHT, FR SPECTRA, LED, FIXED, 20K LUMENS, 240V(3)
362	88390841	2	LIGHT, FR SPECTRA, LED, TELE, 20K LUMENS, 240V, TURNTABLE(2)
363		1	**CLAR NOTES, FIXED LIGHTING TWO LIGHTS AT REAR OF BODY ONE LIGHT AT AERIAL WATERWAY PINNING AREA SO LIGHT STAYS ADJACENT TO MONITOR
364	10040315	1	MODEL, SL100
365	96110000	1	AERIAL LADDER - SL100
366	96110100	1	LOAD LIMITATIONS
367	96110200	1	RAISING & LOWERING
368	96110300	1	EXTENSION & RETRACTION - SL100
369	96110700	1	LOWER TURNTABLE ASSEMBLY
370	96110750	1	TURNTABLE
371	96110400	1	HYDRAULIC SYSTEM - SL100
372	96110500	1	EMERGENCY HYDRAULIC POWER
373	96110600	1	INTERLOCK - SL100
374	96110800	1	STABILIZER SYSTEM
375	96110900	1	CONTROL STATION

Line	Item #	Qty	Item Description/Comments
376	96111000	1	DATA PLAQUES
377	96111100	1	QUALITY CONTROL
378	96120000	1	WATERWAY
379	96122130	1	AERIAL SPOT LIGHTS - (4) RIGID D2 SPOT, LED (SL100)
380	95088888	1	SPECIAL ITEM, RIGID LED LADDER LIGHTING
381		1	**CLAR NOTES, BLUE LADDER RIGID LED LIGHTING
382	95088888	1	SPECIAL ITEM, AERIAL SPOT LIGHTS TO BE WHELEN MINI PIONEER
383		1	**CLAR NOTES, AERIAL SPOT LIGHTS TO BE WHELEN PIONEER MINI
384	95088888	1	SPECIAL ITEM, XX
385	95088888	1	SPECIAL ITEM, CHEVRON STRIPING ON OUTRIGGERS
386		1	**CLAR NOTES, RELEXITE #030 & L2 TO MATCH REST OF TRUCK CHEVRON STRIPING ON OUTRIGGERS
387	96121200	1	MONITOR, TFT Y4-E11A-P-01 MONSOON ELEC W/M-ERP-1500 NOZZLE (SL100)
388	96130110	1	INTERCOM SYSTEM, FRC ACT 2-STATION (SL100)
389	96150100	1	120 VOLT UP LADDER (SL100)
390	95080200	1	STOKES BASKET MOUNTED ON BASE SECTION OF BOOM
391	RED REFLECTIVE TAPE ON TIP OF AERIAL	1	SPECIAL ITEM, RED REFLECTIVE TAPE ON TIP OF AERIAL
392	CAMERA & MONITOR FOR PASSENGER OUTRIGGER	1	SPECIAL ITEM, CAMERA & MONITOR FOR PASSENGER OUTRIGGER
393		1	**CLAR NOTES, CAMERA MOUNTED TO VISUALIZE PASSENGER OUTRIGGER OPERATION FROM JACK CONTROL STATION MONITOR
394	XX	1	SPECIAL ITEM, XX
395	WHELEN M6 FLASHING LED ON OUTRIGGER IPO STANDARD	1	SPECIAL ITEM, WHELEN M6 FLASHING LED ON OUTRIGGER IPO STANDARD

Line	Item #	Qty	Item Description/Comments
396		1	**CLAR NOTES, WHELEN M6V2RC TO BE USED ON OUTRIGGER FLASHING LIGHT IPO STANDARD
397	ROPE PULLEY SYSTEM ON TIP	1	SPECIAL ITEM, ROPE PULLEY SYSTEM ON TIP
398		1	**CLAR NOTES, ROPE PULLEY SYSTEM RATED AT 500 LBS ON AERIAL TIP AND BE REMOVABLE.
399	89910010	1	CORROSION REDUCTION PROGRAM (PROPOSALS)
400	90010060	1	STAINLESS PAINT SCHEME - SL100
401	90030005	1	TWO TONE CAB TO BOTTOM OF WINDSHIELD
402	90030159	1	PAINT FRAME RAILS, FUEL BEAM, BODY SUBFRAME & LOWER AERIAL COMPONENTS - BLACK
403	90030032	1	PAINT, TURNTABLE, SIDE PLATES & LIFT CYLINDER OTHER THAN SILVER
404	90510000	1	3" LETTERING, 22K (UP TO 40)
405	90610210	1	6" SCOTCHLITE STRIPE AROUND TRUCK (TANDEM)
406	90630501	1	ONE PIECE "Z" STRIPE (OVER 11-3/4")
407	90630110	2	1" SCOTCHLITE STRIPE ABOVE OR BELOW - EACH (TANDEM)(2)
408	90682120	1	CHEVRON STRIPING, REAR BODY OUTBOARD, REFLEXITE (Aerial Ladders)
409		1	**ENG Chevron Striping, Rear Body Color = #030 Red Transparent & #L2 Fluorescent Lime
410	90670020	1	CHEVRON STRIPING, FRONT BUMPER, REFLEXITE
411		1	**ENG Chevron Striping, Front Bumper Color = #030 Red Transparent & #L2 Fluorescent Lime
412	90710100	1	BOOM SIGN, SL100
413		1	**ENG State Boom Sign Paint Color = BODY COLOR
414	90750000	1	BOOM SIGN LARGER THAN STD
415	90720115	1	8" LETTERING FOR BOOM SIGN (SA/SL75, SL100, SP70)
416	90688888	1	SPECIAL ITEM, FRONT GRILL TEXAS FLAG GRAPHIC
417	91010000	1	MISC EQUIP - (1) PINT TOUCH-UP PAINT, STAINLESS STEEL NUTS & BOLTS
418	91030700	1	ZIAMATIC SAC-44 FOLDING WHEEL CHOCKS MTD W/ SQCH-44H HOLDERS (PAIR)
419	91082800	3	ATLAS #531 POMPIER LIFE BELT EACH (3)

Line	Item #	Qty	Item Description/Comments
420		1	**ENG State Life Belt Sizes, Qty's = M, L, XL
421	89050100	1	PIKE POLE STORAGE TUBES, (3) EA SIDE
422		1	**CLAR NOTES, 2-10', 2-8', 2-6' NEW YORK STYLE ROOF HOOKS
423	89088888	1	SPECIAL ITEM, STORAGE FOR 6' LA TRASH HOOK
424	99010000	1	MANUALS (1-PRINTED & 1-CD) WITH DVD
425	99031110	1	DELIVERY, AERIAL APPARATUS
426	99510005	1	ONE YEAR WARRANTY - AERIALS
427	99999100	1	NOTATIONS
428	PDB000219	1	DEALER SUPPLIED - OTHER - BRACKETS AND PAC TRAC AS SPECIFIED
429		1	TOTAL TRUCK PRICE \$1,878,779.00
429			SUBTRACT REUSING THE AERIAL, AND LOWER ASSEMBLY WITH THE JACKS -\$75,000
			TOTAL TRUCK PRICE REUSING THR AERIAL AND COMPONETS \$1,803,779.00

TO: City Council

FROM: City Engineer

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action on the City Engineering

Agenda Item: 4

Summary

Overall, city engineers provide critical technical expertise to guide infrastructure decisions and ensure municipalities can meet the current and future needs of residents. They play a key role in maintaining and improving the quality of life in cities. HDR, Inc. are providing specialized expertise for specific city projects. Ultimately, contracting with engineering firms allows cities to access necessary expertise and services while potentially reducing costs and increasing flexibility in their operations. The following are current items related to engineering activities and reporting:

- a) Chapelwood Court Drainage Improvements: HDR is seeking approval for the Chapelwood Court Drainage Project. Due to the timing of the requested information, HDR will provide additional background details related to the project at the meeting. This project was discussed in December following a review of the CCTV footage along Chapelwood, which revealed significant root intrusion and blockages.
- b) Street Assessment Plan: HDR is seeking approval for engineering services for the Street Assessment Planning Document at a cost of \$29,900. This assessment will evaluate the city's street conditions and help identify necessary upgrades to enhance street quality and functionality.
- c) Blalock Point Repairs - Change Order: HDR is requesting approval to proceed with the installation of a junction box as a Change Order for the Blalock Point Repairs, totaling \$24,980.00. Given the urgency of the situation, HDR considers this work to be an emergency repair.
- d) Chuckanut Drainage and Paving Improvements: HDR is seeking approval for professional services during the Bid and Construction phases of the Chuckanut Drainage and Paving Improvements project. Based on the proposal dated June 18, 2024, the amount requested is \$117,250.00. The estimated Total Project Cost (OPCC) is \$1,482,910.00, with the City's portion amounting to \$1,223,942.50.
- e) Shadow Way Court Drainage Improvements: The Council has expressed interest in improving the drainage on Shadow Way, specifically to Shadow Way Court and up

through the cul-de-sac to address the concerns raised by residents in recent months. HDR has identified several options for the installation of a drainage system that will connect to the North Piney Point Greenbay System. Attached is an exhibit showing the proposed drainage system. HDR has presented three construction options (in the ROW, beneath the pavement with one lane of concrete replacement, and beneath the pavement with full pavement replacement). Also attached is a cost estimate prepared for discussion and possible action. HDR is requesting direction from the Council on how the city would like to proceed with preparing a proposal for these improvements.

f) January Engineers Report

Recommendations:

- (1) Staff recommends HDR's proposed improvements to Chapelwood Court Drainage.
- (2) Staff recommends the Street Assessment Planning Document in the amount of \$29,900.
- (3) Staff recommends that the Blalock Point Repairs - Change Order in the amount of \$24,980.00.
- (4) Staff recommends the Chuckanut Drainage and Paving Improvements as presented.
- (5) Staff recommends the Shadow Way Court Drainage Improvements as presented.

Council Agenda Item Cover Memo

1/27/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Chapelwood Court Drainage Project

SUMMARY/BACKGROUND (WHY): HDR is requesting to approve the proposal for the Chapelwood Court Drainage Project. The proposal will be provided to council Monday night.

STAFF RECOMMENDATION: _____

ESTIMATED COST: _____ **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES _ NO _ **EMERGENCY REQUEST:** YES __ NO __

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes

Council Agenda Item Cover Memo

1/27/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Street Condition Assessment

SUMMARY/BACKGROUND (WHY): HDR is requesting approval for the engineering services for the Street Assessment Planning Document for the lump sum figure of \$29,900.00..

STAFF RECOMMENDATION: _____

ESTIMATED COST: \$29,900.00 **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES _ NO _ **EMERGENCY REQUEST:** YES __ NO __

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes



January 23, 2025

Mayor and City Council Members
City of Piney Point Village
7660 Woodway Drive; Suite 460
Houston, Texas 77063

Re: Proposal for Professional Engineering Services for
2025 Update to the Existing Street Condition Assessment Planning Document
City of Piney Point Village

Dear Mayor and Council Members,

As requested, HDR Engineering, Inc. (HDR) is pleased to submit this proposal for performing engineering services for the above referenced project for the City of Piney Point Village. A general description of the project, proposed scope of services, and fees are included herein.

GENERAL DESCRIPTION

HDR completed a Street Condition Assessment Planning Document in 2005 for the City of Piney Point Village that provided an engineering evaluation of the all of the public streets in the City, documented their assessed general condition, recommended street rehabilitation or reconstruction methods, and provided budgetary improvement costs for each street. An update to the assessment was completed in both 2011 and 2018, which included a re-evaluation of all public streets, updating of the documented general conditions for each street, and updated the budgetary improvement costs. The City has completed multiple street reconstruction or rehabilitation projects since 2018 and has request an update to the assessment to assist in the planning of future reconstruction or rehabilitation projects. The proposed scope of services for the update to the Street Condition Assessment Planning Document is described further in the following sections.

SCOPE OF SERVICES

HDR will update the existing street inventory data (pavement type, street widths, and relative level of traffic) and then perform an evaluation of the current general condition of the pavement based solely on visual inspection of the type and approximate amount of pavement distress observed. The pavement condition rating system used in the 2018 planning document will be used to apply a rating to each street. A review of City street projects will provide additional information regarding pavement types and approximate age of the pavements. HDR will compile a list of street rehabilitation projects that have

been performed since the last update to the street assessment completed in 2018 and include this information in the update.

Once each street has been evaluated and assigned a condition rating, HDR will develop budgetary Engineer's Opinions of Probable Construction Costs (OPCCs) for the proposed rehabilitation or reconstruction associated with the assigned condition rating. It should be noted that the actual street rehabilitation or reconstruction method and associated OPCC may change after detailed engineering and surveying is completed. For purposes of this planning document, HDR will consider proven industry standard rehabilitation and reconstruction techniques for each street.

HDR proposes that data obtained during the evaluation be collected using ESRI Survey 123 or Collector app using the City's GIS street shapefiles. Data will be collected in real-time and progress tracked during the evaluation process. The completed GIS data set will be used to generate summary tables and exhibits to be included in the updated planning document. The summary tables will catalog the evaluated pavement condition rating and OPCC for proposed rehabilitation and reconstruction for each street as well as present the streets in order of the condition rating assigned. The GIS data set will also be used to develop a "Pavement Condition Survey Map" which will graphically illustrate the deterioration levels assigned to each street. The streets will be presented in the table(s) in order of the observed pavement deterioration level. The proposed Street Condition Assessment Planning Document will provide information pertaining to the current condition of the pavement within the City's network and information pertinent to the development of a City-wide program of new construction, rehabilitation or maintenance that will optimize the use of available resources. The anticipated tasks are as follows:

1. Obtain City GIS street data for basis of the field evaluation.
2. Prepare GIS field collector or Survey123 app for field evaluation and data management.
3. Utilize the existing 9-level pavement condition rating system used in the 2018 assessment update for continuity between street condition assessment planning documents.
4. Field work will compose of driving approximately 90% of City streets and walking approximately 10% of the City streets.
5. Data collected will be the type of paving, width, and level of traffic as observed during the evaluation.
6. Assign a pavement condition rating to each street based on a visual inspection of the deterioration levels of each street relative to City streets within the City of Piney Point Village.
7. Input the collected data into spreadsheets and categorize them on the level of deterioration.
8. Compose Street Condition Assessment Planning Document.
9. Coordinate with the City on the expected method of paving rehabilitation and expected cost associated with the selected method.

10. Prepare Engineer's Opinion of Probable Construction Costs (OPCC) for the rehabilitation or reconstruction of the pavement.
11. Prepare summary tables, exhibits, and graphs to summarize data and provide visual representation of the current pavement condition rating City-wide and change from the 2018 assessment update.
12. One meeting with the City's staff and incorporate their comments into the report.
13. Prepare evaluation data in a format compatible to be entered into the City's GIS database.
14. Present two hard copies and one electronic copy to the City.
15. The anticipated mileage of roads being assessed and that are maintained by the city is approximately 23 miles. If it is found that the assessment exceeds this total, the rate for each additional 10 miles assessed will be \$800.00 per 10-miles or pro-rated based on this amount for mileage under the increment of 10-miles. The additional miles will only be assessed after approval from the City of Piney Point Village.

Items not included in the report are the conditions for existing sidewalk, parking lots, or drainage infrastructure. This report will assess the existing pavement on City streets only. This report will be a stand-alone report by itself and not a part of any other City reporting or rating systems or programs.

FEE FOR SERVICES

HDR's fee for the engineering services described above shall be a lump sum figure of \$29,900.00.

We will submit monthly progress invoice with status reports for all work completed to invoice date. The fees presented in this section reflect a combined effort to perform all proposed work at one time as a single project.

Additional services beyond those described in the Scope of Services will be invoiced on the basis of direct labor cost time a factor of 3.05 and direct cost plus 10%. No additional services will be performed or invoiced without prior authorization from the City of Piney Point Village.

SCHEDULE

It is anticipated that it will take ten (10) weeks after approval to finalize the updated report.

HDR appreciates the opportunity to submit this proposal and to continue working for the City of Piney Point Village.

Sincerely,

HDR ENGINEERING, INC.



David Weston
Vice President/Area Manager

Acceptance: City of Piney Point Village, Texas

By: _____

Date: _____

Council Agenda Item Cover Memo

1/27/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Blalock Point Repairs Project.

SUMMARY/BACKGROUND (WHY): HDR is requesting to move forward with the installation of the junction box as a Change Order to the Blalock Point Repairs for the amount of \$24,980.00. Due to the nature of the issue, HDR believes this constitutes as an emergency repair.

STAFF RECOMMENDATION: _____

ESTIMATED COST: \$24,980.00 **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES _ NO __ **EMERGENCY REQUEST:** YES _X__ NO ____

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes

CHANGE ORDER NO. 1

PROJECT: Blalock Point Repairs **DATE OF ISSUANCE:** January 28, 2025

OWNER: City of Piney Point Village **ENGINEER:** HDR Engineering Inc.
(Name & 7676 Woodway Drive, Suite 300 4828 Loop Central Drive, Suite 800
Address) Houston, Texas 77063 Houston, Texas 77081

CONTRACTOR: Experts Underground Solutions, LLC **ENGINEER'S PROJECT No.:** 10420849
3623 Broad Street
Houston, TX 77087

You are directed to make the following changes in the Contract Documents.

Purpose of the Change Order: Installation of a junction box that is 14 ft by 6 ft, with a 32" manhole ring in cover.

Attachments: See Attachment 'A'

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price \$ <u>49,998.00</u>	Original Contract Time <u>Calendar Days</u>
Previous Change Orders No. <u>0</u> to No. <u>0</u> \$ <u>0.00</u>	Net Change From Previous Change Orders <u>Calendar Days</u>
Contract Price Prior to this Change Order \$ <u>49,998.00</u>	Contract Time Prior to this Change Order <u>Calendar Days</u>
Net (Increase) (Decrease) of this Change Order \$ <u>24,980.00</u>	Net Increase (Decrease) of this Change Order <u>Calendar Days</u>
Contract Price with all Approved Change Orders \$ <u>74,978.00</u>	Contract Time with all Approved Change Orders <u>Calendar Days</u>

RECOMMENDED
HDR Engineering Inc.

APPROVED
City of Piney Point Village

APPROVED
Experts Underground Solutions, LLC

By _____ By _____ By _____

ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL AMOUNT
ADDITIONS:					
CO5-1	Form and for in place Junction Box to hold 2 42" RCP Pipes. Approximately 14' x 6'. This includes pour in place concrete base 8" Thick. 8" Thick walls with a 32" manhole ring in cover in place. 3,500 psi concrete #4 Rebar. Extra rebar for concrete top.	L.S	1	\$24,980.00	\$24,980.00
TOTAL CHANGE ORDER NO. 1:					\$24,980.00



Experts Underground Solutions, L.L.C.

3623 Broad Street. * Houston, Texas 77087 * Ph. 832 983-5987 *

January 15, 2025

HDR, Inc

Att. Ms. Gracie Moylan

4828 Loop Central Drive, Suite 700

Houston. Texas 77081

RE: City of Piney Point Village – Build a junction box

Dear Ms. Moylan,

Experts US, LLC is pleased to provide a proposal for performing the **“City of Piney Point Village – Build a junction box a”**. We performed a site visit on 1/15/2025. The following is a breakdown of costs.

ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED
10	Form and for in place Junction Box to hold 2 42" RCP Pipes. Approx. 14' x 6'. This includes pour in place concrete base 8" Thick. 8" Thick walls with a 32" manhole ring in cover in place. 3,500 PSI concrete #4 Rebar. Extra rebar for concrete top.	LF	1	\$24,980.00	\$24,980.00
	Total				\$24,980.00

This price includes Mobilization, Labor, Material, Equipment, Fuel, Traffic Control, Flagman, Restoration, and Supervision.

This price does **NOT** include...

- PRE and Post Tv

Experts US, LLC can mobilize a crew within 24 hours upon approval of this proposal. If you have any questions, please don't hesitate to contact me.

I appreciate the opportunity to provide this proposal. We are looking forward to working with you.

Sincerely,

Yonin Villares

Managing Director

Experts US, LLC

Phone: (832) 983-5987

Email: yvillares@expertsusllc.com

Accepted By: _____

Date: _____

Title: _____

Council Agenda Item Cover Memo

1/27/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Chuckanut Drainage and Paving Improvements

SUMMARY/BACKGROUND (WHY): HDR is requesting approval for the professional services for the Bid Phase and Construction Phase for the Chuckanut Drainage and Paving Improvements for the amount of \$117,250.00, as per the proposal dated June 18, 2024. The estimated OPCC is \$1,482,910.00. The City's portion of this cost totals to \$1,223,942.50.

STAFF RECOMMENDATION: _____

ESTIMATED COST: \$117,250.00 for Engineering Fees & \$1,482,910.00 for Construction

CURRENT BUDGETED ITEM: YES ☐ NO ☐ **EMERGENCY REQUEST:** YES ☐ NO ☒

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes



June 18, 2024

Mayor and City Council Members
City of Piney Point Village
7676 Woodway Drive; Suite 300
Houston, Texas 77063

Re: Proposal for Professional Engineering Services
Design, Bid, and Construction Phase Services for
the Chuckanut Drainage & Paving Improvements Project for the
City of Piney Point Village

HDR Engineering, Inc. (HDR) is pleased to submit this proposal for the design, bid phase, construction management, and part-time construction phase services for the above referenced project. The proposal is based on our conversations held with the City on this project. For your convenience, this proposal consists of a General Overview, Project Understanding, Scope of Services, and a Fee Schedule.

GENERAL OVERVIEW:

This proposal provides a description of the engineering services requires for the drainage improvements on Chuckanut Lane in the City of Piney Point Village. The following of a general overview of the project and the issues that are anticipated to be addressed as part of this project:

PROJECT UNDERSTANDING:

Chuckanut Lane

Currently the drainage system on Chuckanut Lane consists of open ditches with driveway culverts. All runoff produced in the subdivision splits at a drainage break near #8 and #9 Chuckanut at the street bend where runoff is conveyed to two separate outfalls at North Piney Point Road. From the drainage break, runoff either flows east towards the Chuckanut Lane and North Piney Point Road intersection or flows south to a ditch in the Chuckanut Lane cul-de-sac. The ditch in the cul-de-sac flows east through a drainage easement along the side yards of #2 Chuckanut and 239 North Piney Point Road outfalling into the North Piney Point Road drainage system.

Historically, the roadside ditches have held water on a consistent basis because of minimal or reverse grades in the slope of the ditch flow line due to misaligned driveway culverts. City Council previously requested that HDR obtain survey and investigate the existing conditions of the drainage system on the street. Several driveway culverts are misaligned and both culverts and ditch grades are not sloped consistently to a City minimum standard.

In 2017, the City installed a drainage system on North Piney Point Road at an appropriate depth and sized to convey the runoff produced from all lots on Chuckanut Lane during a City of Houston 2-year storm event. Multiple residents expressed their desire to have the storm sewer installed in the City right-of-way in front of their homes to eliminate the existing roadside ditches and driveway culverts. HDR and Councilman Dale Dodds met with residents to discuss conceptual engineering solutions and proposed a 50/50 construction cost share agreement between the City and each resident for storm sewer installation. All residents on Chuckanut Lane have expressed interest in participating in the 50/50 construction cost share agreement with the City.

It is our understanding that the City requests that HDR provide professional engineering services to design a storm sewer system in the City right-of-way starting at the outfall at the Chuckanut and North Piney Point Road intersection, continuing east along the north side of Chuckanut Lane, then turning south at the street bend continuing to the cul-de-sac. The City has also requested that the proposed improvements include installation of storm sewer in the same alignment as the existing ditch located in a drainage easement along the south side of #2 Chuckanut and 239 North Piney Point Road. Both residents have expressed interest in participating in the 50/50 construction cost share agreement for this improvement as well.

Lastly, the City requested that HDR include reconstruction of the existing asphalt pavement in the proposed scope of work for the project. The existing pavement was last reconstructed in 2005 and is showing signs of cracking, specifically on the north end of Chuckanut where the pavement splits at the medians. The 2018 Update of the Street Condition Assessment Planning Document noted the street to be rated as a 2B indicating "Fair condition with intermittent moderate alligator cracking and frequent slight cracking and channeling. Rideability fair and surface is intermittently rough and uneven."

The engineer's opinion of probable construction costs for the above-described project is \$850,000.

SCOPE OF SERVICES

The following Scope of Services is outlined for the design, bid, and construction phase services.

I. DESIGN PHASE SERVICES

A. Basic Design Phase Services

- Hold a "kick-off" meeting with City staff to finalize the requirements for the project.

- Review available historical information (record drawings, reports/studies, GIS data, etc.)
- Research and gather information on private utilities (i.e. gas, electrical, telephone, pipelines, etc.) along the project alignment.
- Prepare drainage area map based on previously identified drainage areas.
- Prepare hydraulic calculations for the plan set.
- Prepare plan cover sheet, general notes, survey control, project layout, 75% plan/profile drawings, and detail sheets.
- Prepare contract documents and specifications.
- Coordinate with the Memorial Villages Water Authority (M.V.W.A.) during the design process and provide draft documents for review and comment. Incorporate appropriate comments with the final bid documents.
- Prepare the engineer's opinion of probable construction costs (OPCC).
 - Any opinions of probable construction cost provided are made on the basis of information available to HDR and on the basis of HDR's experience and qualifications and represents its judgment as an experienced and qualified professional engineer. However, since HDR has no control over the cost of labor, materials, equipment or services furnished by others, or over the construction contractor(s') methods of determining prices, or over competitive bidding or market conditions, HDR does not guarantee that proposals, bids or actual construction costs will not vary from HDR's OPCCs
- Submit 75% Plans and OPCC for review by the City.
- Submit 75% plans to private utility companies for review and incorporate utility company markups in the final bid documents.
- Incorporate City's comments into the plans and OPCC.
- Prepare 100% design drawings, specifications, and contract documents suitable for bidding.

- Assist the City in obtaining and/or securing approvals required public and private utilities affected by this project. This assistance will involve the usual and expected coordination for the approval process. When the process involves work beyond the expected, such as; special submittals, additional designs, appearances at special meetings, coordination of utility/pipeline excavation efforts, permitting applications, etc., such work falls under the Additional Services portion of this proposal. All permit fees will be the responsibility of the City of Piney Point Village.
- Prepare an OPCC to costs to reflect the 100% design.
- Provide a set of Contract Documents to the City.
- Presentations of the design plans or public meetings with residents is not included in this scope of services. If the City determines that a public meeting is warranted, HDR will perform such services under the existing on-going contract with the City.
- Coordination with residents to share plans, OPCC, other project related documents with residents or preparation of resident cost share agreements and resident coordination for signatures is not included in this scope of services. If the City requests such services, HDR will perform such services under the existing on-going contract with the City.

B. Special Services

1. Urban Forestry Services

- HDR will obtain services from a professional urban forester subconsultant to evaluate tree protection measures needed during the final design and construction phase. Evaluation will be presented in a preliminary findings report to assist in project design and tree protection plans to be incorporated into the project plans.

2. Traffic Control Plan

- Prepare traffic control plans and details for the construction area.

3. Storm Water Pollution Protection Plan

- Due to the proposed work to be performed in this project, a storm water pollution protection plan will be produced so that the City complies with State mandated MS4 permitting.

II. BID PHASE SERVICES

A. Basic Services

The City of Piney Point Village will enter into this phase after the acceptance of the Final Design Phase documents.

- Assist the City in obtaining bids for the project. The City of Piney Point Village will advertise the project and will absorb all related advertising costs. HDR will coordinate with the City and will assist in developing the wording of the advertisement.
- HDR will post project plans and specifications on Civcast to generate interest for the project during the bidding process, provide information to and answer questions from potential bidders concerning the Project's construction documents and prepare addendums as necessary. The City will absorb costs associated to posting on Civcast.
- Conduct a pre-bid conference for potential bidders, including the preparation of the meeting agenda and preparing a meeting minutes summary.
- Evaluate the bids and the qualifications of the apparent low bidders.
- Prepare a letter of recommendation advising the City as to the acceptability of the apparent low bidder.

III. CONSTRUCTION PHASE SERVICES

A. Basic Services – Construction Management

- Act as the City's Project Representative during the construction phase.
- Review and respond accordingly to submittals as required by the contract specifications.
- Respond to RFI's and prepare change orders necessitated by field conditions.
- Review the contractor's pay estimates, evaluate the completion of work, and make payment recommendations to the City.

- Visit the site periodically to observe the progress and quality of executed work and to determine in general if such work is proceeding in accordance with the contract documents. Site representation (construction observation) is not included as part of the Basic Services for Construction Management. Site representation is included in the Construction Phase - Special Services.
- HDR will not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor(s) or the safety precautions and programs incident to the work of the Contractor(s). HDR's effort will be directed toward providing a greater degree of confidence for the City that the completed work of Contractor(s) will conform to the Contract Documents, but HDR will not be responsible for the failure of Contractor(s) to perform the work in accordance with the Contract Documents. During site visits HDR shall keep the City informed of the progress of the work, shall endeavor to guard the City against defects and deficiencies in such work and may disapprove or reject work failing to conform to the Contract Documents.
- Conduct a final review of the Project and make a recommendation for Final Payment on the Project.
- Engineer shall provide the City one electronic copy of record plans based on the drawings provided to the Engineer by the Contractor(s).
- A public meeting with residents is not included in this scope of services. If the City determines that a public meeting is warranted, HDR will perform such services under the existing on-going contract with the City.
- HDR anticipates that construction will take approximately four (4) months to complete and has therefore based the lump sum fee on a level of effort to complete the above tasks for this duration.

B. Special Services – Construction Observation Phase Services and Material Testing

1. Material Testing

- Construction materials testing is included in this proposal as a budgetary item only. It is anticipated that Geotest Engineering, Inc. will be utilized as a subcontractor to HDR to perform the testing services.

2. Part-Time Site Representation Services

- Provide one construction observer (on-site representative) to observe the daily progress of construction activities and to assist in the interpretation of plans and specifications. The estimated construction duration for the project will be four (4) months. The on-site representative will be on site an average of 20 hours a week for the project.
- Provide support to the on-site representative through supervisory and administrative services.
- Provide engineering and technical office personnel support throughout construction. This is to attend project progress meetings, provide on-site support to address Contractor's questions, resident's concerns and conflict issues.
- In the event of rain days where construction may be hindered or stopped, the representative will be on-site long enough to verify that inclement weather has occurred and the associated impact on the Contractor and construction.
- The on-site representative shall maintain daily reports.
- The on-site representative will coordinate with the Contractor's representative to estimate quantities installed on the project. The on-site representative will review the Contractor's quantity measurements prior to HDR's project manager processing the Contractor's periodic monthly payment request.
- The on-site representative will aid in the coordination of activities of the testing laboratory.
- The on-site representative will coordinate with the City and the Contractor for construction scheduling, resident notification, and complaints.
- The on-site representative will assist in the performance of a final inspection, the preparation of a punch list and subsequent follow up reviews.
- The on-site representative will assemble and maintain notes, comments, sketches, and supporting data related to the project in order to assist in the preparation of record drawings.
- HDR will process daily reports and other administrative office duties.

- HDR will track and document costs associated with the work.
- The on-site representative will be provided in an effort to aid in the process of observing performance of work of the Contractor(s). Through more extensive on-site observations of the work in progress, HDR shall endeavor to provide further protection for the City against defects and deficiencies in the work of the contractor(s); but the furnishing of such on-site representative will not make HDR responsible for construction means, methods, techniques, sequences or procedures or safety precautions or programs, or for Contractor(s) failure to perform their work in accordance with the Contract Documents.

ADDITIONAL SERVICES

- "Additional Services" shall only be performed when directed by the City to HDR. These services are not considered normal or customary engineering services.
- Services resulting from significant changes in the Project or its design, including but not limited to, changes in size, complexity, the City's schedule, or character of construction or method of financing; and revising previously accepted studies, reports design documents or Contract Documents when such revisions are due to causes beyond HDR's control.
- Preparing documents for alternate bids outside of the original scope requested by the City or documents for out of sequence work.
- Preparing to serve or serving as a consultant or witness for the City in any litigation, public hearing or other legal or administrative proceeding involving the Project.
- Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) a significant amount of defective or neglected work of Contractor(s), (3) prolongation of the construction contract time, (4) acceleration of the progress schedule involving services beyond normal working hours and (5) default of Contractor.
- HDR will endeavor to appraise the City of any potential additional or extended services that may result from the above listed items, prior to HDR's expenditure of time on such services. As previously noted, any such extended or additional services shall only be performed when directed by the City to HDR.

FEE SCHEDULE

HDR will submit monthly invoices with status reports for all engineering work completed to invoice date. Please be aware that these fees are based on performing all improvement design as a single project. The fees presented in this section reflect a combined effort to perform all proposed work at one time as a single project. If the project is reduced the proposed fees will need to be adjusted accordingly to reflect the cost of performing engineering services on a smaller project. The invoices will be based on the following schedule:

Chuckanut Drainage & Paving Improvements Project **Total Fees**

Basic Services:

Design Phase (Lump Sum)	\$ 50,500.00
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approved by City Council 6/24/24

Bid Phase (Lump Sum)	\$ 8,500.00
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Construction Management (Lump Sum)	\$ 29,750.00
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Special Services:

Traffic Control (Lump Sum)	\$ 1,750.00
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approved by City Council 6/24/24

Storm Water Pollution Protection Plan (Lump Sum)	\$ 1,800.00
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approved by City Council 6/24/24

Part-Time Site Observation (Not to Exceed) -Time & Materials	\$ 69,000.00
-----------------------------------------------------------------	--------------

Urban Forestry (Not-to-Exceed) -subconsultant's cost plus 10%	\$ 7,900.00
------------------------------------------------------------------	-------------

approved by City Council 6/24/24

*Construction Material Testing (Not to Exceed) -subconsultants cost plus 10%	\$ 10,000.00
---------------------------------------------------------------------------------	--------------

*Geotechnical Services (Not to Exceed) -subconsultants cost plus 10%	\$ 12,000.00
-------------------------------------------------------------------------	--------------

approved by City Council 6/24/24

Chuckanut Drainage & Paving Improvements Project	\$191,200.00
-------------------------------------------------------------	---------------------

*At this time the magnitude of these tasks are not known. Therefore, budgetary amounts are provided. These figures may increase or decrease depending upon actual work required. If an increase becomes necessary, it can be accomplished by utilizing available funds from other lines items that have under run or by contract amendment.

The total engineer opinion of total project cost is as follows:

Construction	\$ 845,000.00
Engineering	\$ 92,300.00
Subconsultants	\$ 29,900.00
Observation Fees	\$ 69,000.00
Total Opinion of Probable Project Cost	\$1,036,200.00

Public meetings addressing the Final Engineering or Construction phases and results other than at regular council meetings to Council is not included in this scope. In the event the City should desire a public meeting, (such as a Town Hall type meeting) HDR's services associated with such a meeting, or meetings will be charge under the current on-going contract.

SCHEDULE

It is estimated that the schedule to accomplish the Design Phase is four (4) months from the date of authorization to proceed, the bid phase will be one (1) month, execution of the contract document will be one (1) month, and construction will take approximately four (4) months.

INVOICES

All hourly charges shall be based on a raw labor rate times a multiplier of 3.18. Reimbursable expenses will be charged at cost plus 10%. Time and materials charges and additional services beyond those described in the Scope of Services will be invoiced on the basis of direct labor costs times a factor of 3.18 for office personnel and for field personnel and direct cost plus 10%. No additional services will be performed or invoiced without prior authorization from the City of Piney Point Village.

HDR appreciates the opportunity to submit this proposal and we look forward to continuing our work with the City of Piney Point Village.

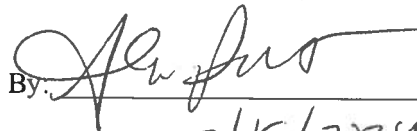
Sincerely

HDR ENGINEERING, INC.



David Weston
Vice President/Area Manager

Acceptance: City of Piney Point Village, Texas



By: _____
Date: 7/18/2024

Council Agenda Item Cover Memo

1/27/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Shadow Way Drainage Improvements Project.

SUMMARY/BACKGROUND (WHY): Council has expressed interest in improving the drainage on Shadow Way, specifically to Shadow Way Court and up through the cul-de-sac to address the concerns expressed by residents in recent months. HDR has identified several options for the installation of a drainage system that will tie into the North Piney Point Greenbay System. Attached is an exhibit to show the proposed drainage system. We have provided three construction options (in the ROW, under the pavement with one lane of concrete replacement, and under the pavement with full pavement replacement). Also attached, is a cost estimate that was prepared for discussion and possible action. HDR is requesting direction from Council on how the City would like to move forward with preparing a proposal for these improvements.

STAFF RECOMMENDATION: _____

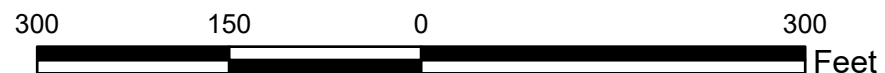
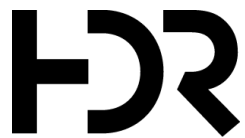
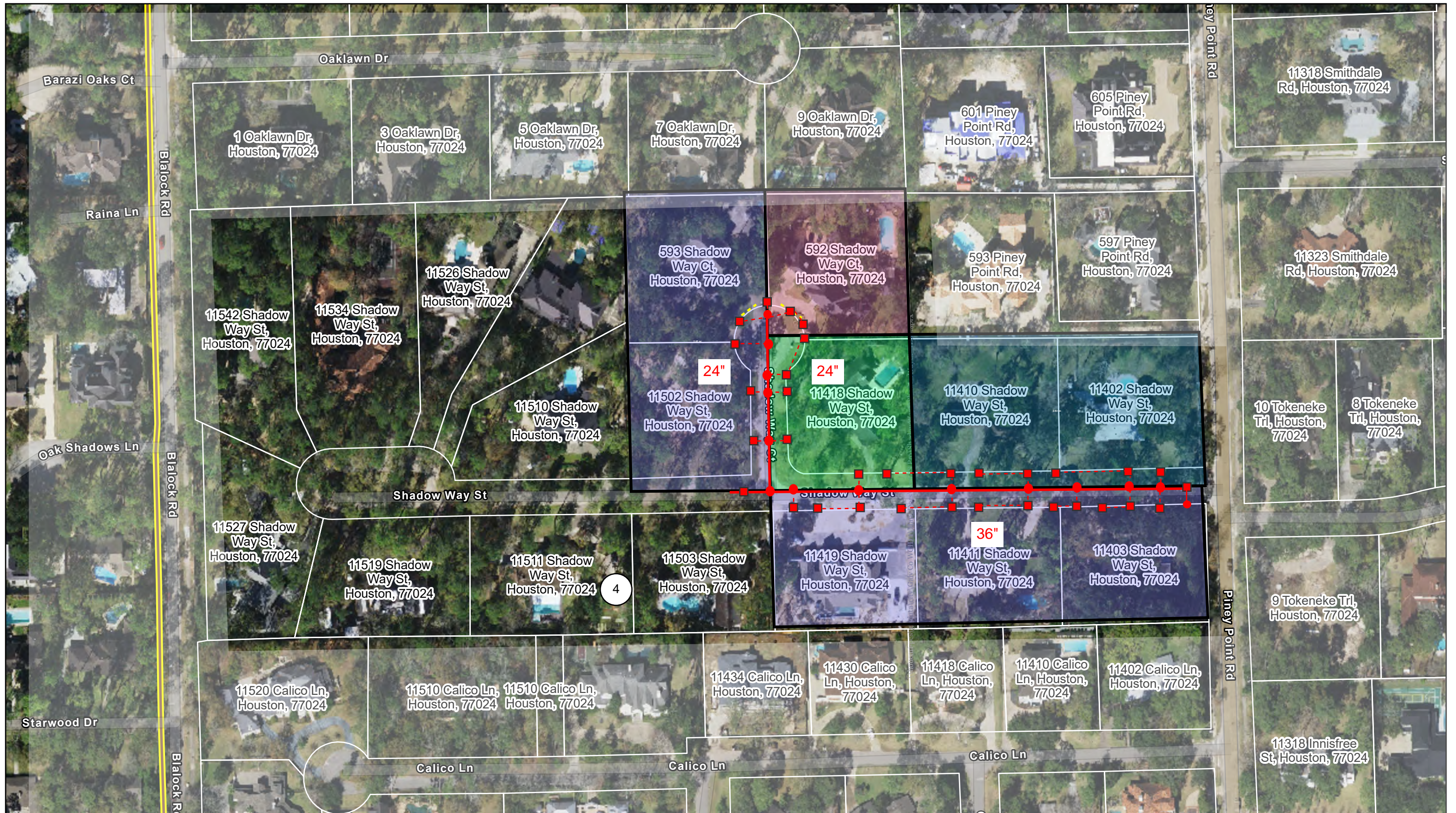
ESTIMATED COST: TBD _____ **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES _ NO __ **EMERGENCY REQUEST:** YES ___ NO X___

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes





**Shadow Way St.
& Shadow Way Ct.**

N



City of Piney Point Village				
Opinion of Propable Construction Costs for Shadow Way Street Drainage Improvements				
Item	Unit	Quantity	Unit Cost	Cost
General Items				
Traffic Control	LS	1	\$30,000.00	\$30,000.00
Storm Water Pollution Prevention Plan	LS	1	\$15,000.00	\$15,000.00
General Items Total				\$45,000.00
Storm Items				
Remove and dispose of existing storm sewer, complete in place, the sum of:	LF	1000	\$32.00	\$32,000.00
24" RCP storm sewer all depths (open cut), including bedding and backfill, complete in place, the sum of:	LF	444	\$185.00	\$82,140.00
24" HDPE storm sewer all depths (open cut), including bedding and backfill, complete in place, the sum of:	LF	615	\$110.00	\$67,650.00
36" RCP storm sewer all depths (open cut), including bedding and backfill, complete in place, the sum of:	LF	700	\$300.00	\$210,000.00
Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA	33	\$5,000.00	\$165,000.00
5' Diameter Precast Storm Sewer Manhole, complete in place, the sum of:	EA	14	\$6,500.00	\$91,000.00
Storm Items Total				\$647,790.00
Paving Items				
Remove and replace 6" thick reinforced concrete driveway, including proof rolling, level up sand, and full depth saw cut, complete in place, the sum of:	SY	350	\$125.00	\$43,750.00
Concrete paving point repair, complete in place, the sum of:	SY	360	\$195.00	\$70,200.00
Paving Items Total				\$113,950.00
Total Cost				\$806,740.00
30% Contingency				\$242,022.00
Total Opinion of Propable Construction Costs				\$1,048,800.00

Option 2: Storm Sewer under Half of Street

City of Piney Point Village				
Opinion of Propable Construction Costs for Shadow Way Street Paving & Drainage Improvements				
Item	Unit	Quantity	Unit Cost	Cost
General Items				
Traffic Control	LS	1	\$30,000.00	\$30,000.00
Storm Water Pollution Prevention Plan	LS	1	\$15,000.00	\$15,000.00
General Items Total				\$45,000.00
Storm Items				
Remove and dispose of existing storm sewer, complete in place, the sum of:	LF	1000	\$32.00	\$32,000.00
24" RCP storm sewer all depths (open cut), including bedding and backfill, complete in place, the sum of:	LF	444	\$185.00	\$82,140.00
24" HDPE storm sewer all depths (open cut), including bedding and backfill, complete in place, the sum of:	LF	615	\$110.00	\$67,650.00
36" RCP storm sewer all depths (open cut), including bedding and backfill, complete in place, the sum of:	LF	700	\$300.00	\$210,000.00
Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA	33	\$5,000.00	\$165,000.00
5' Diameter Precast Storm Sewer Manhole, complete in place, the sum of:	EA	14	\$6,500.00	\$91,000.00
Storm Items Total				\$647,790.00
Paving Items				
Remove and dispose of existing concrete pavement and base material, complete in place, the sum of:	SY	1350	\$14.00	\$18,900.00
7.5" reinforced concrete pavement, complete in place, the sum of:	SY	1350	\$100.00	\$135,000.00
6" lime stabilized subgrade (7%), complete in place, the sum of:	SY	1600	\$13.00	\$20,800.00
Lime for treating pavement subgrade, complete in place, the sum of:	TON	4	\$315.00	\$1,260.00
Concrete paving point repair, complete in place, the sum of:	SY	200	\$195.00	\$39,000.00
Remove and replace 6" thick reinforced concrete driveway, including proof rolling, level up sand, and full depth saw cut, complete in place, the sum of:	SY	350	\$125.00	\$43,750.00
Paving Items Total				\$258,710.00
Total Cost				\$951,500.00
30% Contingency				\$285,450.00
Total Opinion of Propable Construction Costs				\$1,237,000.00

Option 3: Storm Sewer under Entire Street

City of Piney Point Village				
Opinion of Propable Construction Costs for Shadow Way Street Paving & Drainage Improvements				
Item	Unit	Quantity	Unit Cost	Cost
General Items				
Traffic Control	LS	1	\$30,000.00	\$30,000.00
Storm Water Pollution Prevention Plan	LS	1	\$15,000.00	\$15,000.00
General Items Total				\$45,000.00
Storm Items				
Remove and dispose of existing storm sewer, complete in place, the sum of:	LF	1000	\$32.00	\$32,000.00
24" RCP storm sewer all depths (open cut), including bedding and backfill, complete in place, the sum of:	LF	444	\$185.00	\$82,140.00
24" HDPE storm sewer all depths (open cut), including bedding and backfill, complete in place, the sum of:	LF	615	\$110.00	\$67,650.00
36" RCP storm sewer all depths (open cut), including bedding and backfill, complete in place, the sum of:	LF	700	\$300.00	\$210,000.00
Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA	33	\$5,000.00	\$165,000.00
5' Diameter Precast Storm Sewer Manhole, complete in place, the sum of:	EA	14	\$6,500.00	\$91,000.00
Storm Items Total				\$647,790.00
Paving Items				
Remove and dispose of existing concrete pavement and base material, complete in place, the sum of:	SY	2667	\$14.00	\$37,333.33
7.5" reinforced concrete pavement, complete in place, the sum of:	SY	2667	\$100.00	\$266,666.67
6" lime stabilized subgrade (7%), complete in place, the sum of:	SY	2889	\$13.00	\$37,555.56
Lime for treating pavement subgrade, complete in place, the sum of:	TON	7	\$315.00	\$2,205.00
Remove and replace 6" thick reinforced concrete driveway, including proof rolling, level up sand, and full depth saw cut, complete in place, the sum of:	SY	560	\$125.00	\$70,000.00
Paving Items Total				\$413,760.56
Total Cost				\$1,106,550.56
30% Contingency				\$331,965.17
Total Opinion of Propable Construction Costs				\$1,438,600.00

Council Agenda Item Cover Memo

1/27/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the Engineer's Report

SUMMARY/BACKGROUND (WHY): The City has requested that updates to current projects be summarized in an Engineer's Report.

STAFF RECOMMENDATION: _____

ESTIMATED COST: N/A **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES ☐ NO ☐ **EMERGENCY REQUEST:** YES ☐ NO ☒

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes



Engineer's Status Report

City of Piney Point Village

HDR Engineering, Inc.

City Council Meeting Date: January 27, 2025

Submit to City: January 23, 2025

CURRENT PROJECTS:

1. Chapelwood Court Drainage Project – Action Required

- At the December Council Meeting, Council asked HDR to bring a proposal for drainage improvements at Chapelwood Court. These improvements include the removal and replacement of 160 LF of storm sewer and the installation of two inlets, as well as drainage improvements at 412 Chapelwood Court (provide access to the City's drainage system).
- HDR is requesting the approval of the submitted proposal to move forward with the design of the Chapelwood Court Drainage Project.

2. Blalock Point Repair– Action Required

- During the November Council Meeting, Council approved three point repairs along Blalock.
- The two northern repairs have been made and completed. It was confirmed that pipes were damaged at these two locations. The Contractor has completed the repairs and put a temporary asphalt cold patch at these locations.
- At the location where the corrugated metal pipe was located, it was discovered that the pipe was purposefully damaged in order to install in an area with limited access. HDR conducted a site visit with the Contractor on January 15, 2025, to determine next steps as reinforced concrete pipe could not be used in that location due to the space limitations. It was determined that a junction box was the best solution with the existing conditions.
 - i. The Contractor sent a cost estimate for a junction box that is 14 ft by 6 ft, with a 32" manhole ring in cover. The total cost would be \$24,980.00.
- HDR is requesting to move forward with the installation of the junction box as a Change Order to the Blalock Point Repairs for the amount of \$24,980.00. Due to the nature of the issue, HDR believes this constitutes as an emergency.





3. Chuckanut Drainage & Paving Improvements– Action Required

- The Chuckanut Drainage & Paving Improvements 100% design has been completed. The bidding phase is currently planned for February 2025, and construction projected to start in April 2025.
- HDR is requesting to move forward with the Bid Phase and Construction Phase for the Chuckanut Drainage and Paving Improvements for the amount of \$117,250.00, as per the proposal dated June 18, 2024. The estimated OPCC is \$1,482,910.00. The City's portion of this cost totals to \$1,223,942.50.

4. Street Condition Assessment– Action Required

- City requested a proposal from HDR to update the street assessment planning document last updated in 2018.
- HDR is requesting to move forward with the engineering services for the Street Assessment Planning Document for the lump sum figure of \$29,900.00.

5. Shadow Way Court– Action Required

- As part of the North Piney Point Greenbay system a 36" RCP stubout was installed at the proper depth for future expansion at Shadow Way. As directed by council, HDR has created an exhibit with a preliminary layout that would address the drainage along Shadow Way, utilizing the stub-out from the Piney Point Greenbay Project.
- Per the request of Council, HDR looked at extending the system only to Shadow Way Court. HDR is requesting direction from Council on how the City would like to proceed forward with design of this project:
 - i. Option 1 (Storm Sewer in ROW): \$1,048,800.00
 - ii. Option 2 (Storm Sewer under one lane in Road): \$1,237,000.00
 - iii. Option 3 (Storm Sewer under road with complete road replacement): \$1,438,600.00

6. School Zone Sign Replacement Project

- The installation of school zone signs was completed on December 20, 2024, and the pay estimate was processed and sent to the City on January 8, 2025.
- The removal of existing school zone signs was completed on January 10, 2024, and the pay estimate was processed and sent to the City on January 20, 2025.
- The project is now complete.

7. 2023 Paving Improvements

- The 2023 Paving Improvements includes improvements on Williamsburg, Innisfree, Tokeneke, Grecian Way and Green Oaks Drive.
- AAA Asphalt began work at Williamsburg on December 9, 2024. Due to mechanical issues at the concrete slurry supplier's pug mill, there were delays to the project. Construction began again on January 15, 2025. Freezing temperatures this past week added to the delay of completing this roadway at Williamsburg and beginning work on Innisfree.



- The Contractor has completed 90% of the drainage improvements on Grecian Way and on Greenvale. After completing work on Williamsburg (Schedule to be complete 1/25/25), the Contractor will move their roadway crew on to Innisfree. Notices have been distributed to the residents on Innisfree notifying them of the upcoming work.

8. City of Houston – Windermere Outfall Repair Project

- The survey began on November 19, 2024, after residents were notified on November 13. The survey was received by HDR on January 8, 2025 and HDR conducted a survey verification site visit on January 17, 2025.
- HDR is currently coordinating with Geopier to get an updated cost estimate. HDR will bring a proposal to the March Council Meeting.

9. Harris County Traffic Signals Project – Memorial Drive

- The Harris County Traffic Signals Project involves replacing signals at Memorial intersections with Blalock, Piney Point, and San Felipe. HDR is closely monitoring Harris County's progress, as they advance toward the 100% design stage.

10. Soldiers Creek Sub Watershed Feasibility Study Project

- The Soldiers Creek Sub Watershed Feasibility Study aims to address drainage and erosion issues. Haff and Associates invited representatives from Piney Point Village, Bunker Hill, Hunters Creek, and Hedwig to a meeting on November 20, 2024, for an update on current conditions and to gather input on flooding concerns. After the November 20, 2024 meeting, HDR scheduled a follow up meeting for December 5, 2024 to go over the history and improvements that have been performed by the City of Piney Point Village to reduce the risk of flooding against Soldiers Creek. HDR shared documentation/plan sets with HCFCFCD

11. MS4

- The Municipal Separate Storm Sewer System (MS4) update outlines a new five-year plan due by February 11, 2025, following new TCEQ permitting. HDR received approval to proceed with the plan's development.

12. South Piney Point Road Improvements

- South Piney Point Road Improvements include additional signage and striping to enhance safety and visibility. HDR issued the Notice to Proceed to OnPar Civil Services, LLC on November 11, 2024 and work began December 16, 2024.
- As of January 20, 2025, OnPar informed HDR that the Radar Signs and Poles were shipping but had not been delivered. HDR will continue monitoring the progress and will inform Council when installation begins.

TO: The Mayor and City Council

FROM: R. Pennington, City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action on an ordinance (ORD. 2025.01) of the City of Piney Point Village, Texas, amending Chapter 58, Article I, Section 58-2, Street Regulations of the code of ordinances regarding the establishment of school zones and school crosswalks; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$200 for each day of violation; and providing for severability.

Agenda Item: 5

Recent Update:

This item was originally scheduled for council action; however, it was deferred as HDR was assigned the task of examining additional signage options that are in compliance with MUTCD standards.

Summary:

This ordinance aims to establish and regulate school zones and crossings within the city to enhance safety for students and pedestrians.

The key provisions of the proposed ordinance are as follows:

School Zones: The ordinance designates specific streets or portions thereof as school zones, where the speed limit will be reduced to 20 miles per hour when school zone flashing beacons are in place and operating. The designated areas include:

1. San Felipe Street (east of Stillforest Drive to Farnham Park Drive)
2. Kinkaid School Drive (south of Wickwood Drive to San Felipe Street)
3. North Piney Point Road (from Ecclesia Church driveway to north of St. Francis Episcopal Church)
4. Greenbay Street (near Chapelwood United Methodist Church)
5. Smithdale Road (from Smithdale Estates Drive to east of Oak Lane)

School Crossings: The ordinance also establishes designated school crossings where drivers must yield to pedestrians. These crossings will be marked with signs and painted lines. The designated crossings are:

1. The signalized intersection of Kinkaid School Drive and San Felipe Street.
2. Smithdale Road adjacent to Memorial Drive Elementary School.

Drivers are prohibited from entering or driving through these crossings when pedestrians are present.

This ordinance aims to improve safety around schools by reducing vehicle speeds and establishing clear pedestrian right-of-way at designated crossings.

Recommendation:

It is recommended that the council adopt the proposed ordinance as presented.

Attachment:

Ordinance No. 2025.01

ORDINANCE NO. 2025.01

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, AMENDING CHAPTER 58, ARTICLE I. SECTION 58-2 -STREET REGULATIONS OF THE CODE OF ORDINANCES REGARDING THE ESTABLISHMENT OF SCHOOL ZONES AND SCHOOL CROSSWALKS; REPEALING ALL ORDINANCES AND PART OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$200 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the regulations established in the Code of Ordinances have been made in accordance with a comprehensive plan for the purpose of promoting the health, safety and general welfare of the city and its inhabitants; and

WHEREAS, the City Council of the City of Piney Point Village, Texas, has determined that amendments should be made to Section 58-2 of the Piney Point Village Code of Ordinances regarding the establishment of school zones and school crosswalks.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, THAT:

Section 1. The recitals set forth above are found to be true and correct and are adopted as the findings of fact of the City.

Section 2. Chapter 58, Article I., Section 58-2. -Street Regulations of the Code of Ordinances of the City of Piney Point Village, Texas, is hereby amended to read as set out in Exhibit A, attached hereto.

Section 3. All other portions of the Piney Point Village Code of Ordinances not specifically amended hereby remain in full force and effect.

Section 4. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 5. Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount of not less than One Dollar (\$1.00) or more than Two Hundred Dollars (\$200.00). Each day of violation shall constitute a separate offense.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be

adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND RESOLVED this 27th day of January 2025.

Aliza Dutt
Mayor

Attest:

Robert Pennington
City Administrator / City Secretary

ORDINANCE NO. 2025.01

EXHIBIT A

Chapter 58

Article I.

Section 58-2. -Street Regulations

Sec. 58-2. Street regulations.

- (a) *Public street.* The specific street regulations of the city, including but not limited to, speed limits, stop intersections, yield intersections, and parking regulations that are not printed in this code, but are adopted by reference, are on file in the city secretary's office.
- (b) *Private streets.*
 - (1) Applicable regulations provided for in subtitle C, "Rules of Road" of title VII of the Texas Transportation Code for public streets within the city are extended to private streets (referenced as "highways" in the Transportation Code) within the city.
 - (2) Motor vehicles are prohibited from parking on private streets in such a manner as to block access to a personal driveway.
 - (3) Motor vehicles are prohibited from parking on private streets in such a manner as to preclude the access of any emergency vehicle or other city vehicle on such private street.
- (c) *School zones.* The following streets, or portions thereof, are hereby designated as school zones and no person shall drive or operate a vehicle at a speed in excess of twenty (20) miles per hour when school zone flashing beacons are in place and flashing warning lights
 - (1) Along San Felipe Street, from a point approximately 160 feet east of its intersection with Stillforest Drive, east to a point approximately at the intersection of Farnham Park Drive.
 - (2) Along Kinkaid School Drive, from a point approximately 550 feet south of its intersection with Wickwood Drive, south to a point approximately at the intersection of San Felipe Street.
 - (3) Along North Piney Point Road, from a point approximately at its intersection of the Ecclesia Church driveway, north to a point approximately 260 feet north of the St. Francis Episcopal Church property line.
 - (4) Along Greenbay Street, from a point approximately 200 feet west of the Chapelwood United Methodist Church property line, east to a point approximately 200 feet east of the United Methodist Church property line.
 - (5) Along Smithdale Road, from a point approximately at its intersection with Smithdale Estates Drive, east to a point approximately 345 feet east of Oak Lane.

- (d) *School crossings.* The following locations are hereby designated as school crossings and no person shall drive or operate a vehicle into or through any school crossing at a time when there is a person or persons crossing or standing therein; provided that the school crossing has been indicated by signs and the boundaries of the crossings are marked by painted lines:
- (1) At the signalized intersection of Kinkaid School Drive and San Felipe Street.
 - (2) On Smithdale Road adjacent to Memorial Drive Elementary School.

TO: The Mayor and City Council

FROM: R. Pennington, City Administrator
M. Rohde, Councilmember

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action on an ordinance (ORD. 2025.01-A) of the City of Piney Point Village, Texas, Chapter 46, Article II. section 46-33 Prohibited Parking of the code of ordinances regarding prohibited parking in the area of Memorial Drive Elementary School; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$500 for each day of violation; and providing for severability.

Agenda Item: 6

Recent Information:

The council postponed this action at the last meeting to allow for an improved outreach effort aimed at informing local residents and MDE school leadership about our proposed restrictions on parking. As of this agenda posting, the city has scheduled a meeting to discuss the outreach plan for parents dropping off their children at school.

Summary:

This ordinance amends Chapter 46, Article II, Section 46-33 of the Piney Point Village Code of Ordinances regarding prohibited parking in the area of Memorial Drive Elementary School. The key points of the ordinance are:

1. It updates regulations for prohibited parking near Memorial Drive Elementary School to promote the safety and general public welfare.
2. Violations of this ordinance will be considered misdemeanors, punishable by a fine of up to \$500 per day of violation.

The specific changes to the prohibited parking regulations can be found in Appendix A of the ordinance.

Memorial Drive Elementary School follows this schedule: classes begin at 7:50 AM and end at 3:05 PM. The school office operates from 7:30 AM to 4:00 PM.

The proposed ordinance would enforce parking restrictions on the north side of Smithdale Road, from the school's east driveway to Hedwig Road. These restrictions are in place Monday through

Friday mornings from 7:00 AM to 8:30 AM and Monday through Friday afternoons from 2:00 PM to 3:30 PM. This regulation applies only when school is in session.

Recommendation:

It is advised that the council enact a parking ordinance to enhance traffic drop-off and pick-up at MDE.

Attachment:

Ordinance No. 2025.01-A

ORDINANCE NO. 2025.01-A

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, AMENDING CHAPTER 46, ARTICLE II. SECTION 46-33 –PROHIBITED PARKING OF THE CODE OF ORDINANCES REGARDING PROHIBITED PARKING IN THE AREA OF MEMORIAL DRIVE ELEMENTARY SCHOOL; REPEALING ALL ORDINANCES AND PART OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$500 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the regulations established in the Code of Ordinances have been made in accordance with a comprehensive plan for the purpose of promoting the health, safety and general welfare of the city and its inhabitants; and

WHEREAS, the City Council of the City of Piney Point Village, Texas, has determined that amendments should be made to Section 46-33 of the Piney Point Village Code of Ordinances regarding prohibited parking in the area of Memorial Drive Elementary School;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, THAT:

Section 1. The recitals set forth above are found to be true and correct and are adopted as the findings of fact of the City.

Section 2. Chapter 46, Article II., Section 46-33 -Prohibited Parking of the Code of Ordinances of the City of Piney Point Village, Texas, is hereby amended to read as set out in Appendix A, attached hereto.

Section 3. All other portions of the Piney Point Village Code of Ordinances not specifically amended hereby remain in full force and effect.

Section 4. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 5. Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount of no more than Five Hundred Dollars (\$500.00). Each day of violation shall constitute a separate offense.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND RESOLVED this 27th day of January 2025.

Aliza Dutt
Mayor

Attest:

Robert Pennington
City Administrator / City Secretary

ORDINANCE NO. 2025.01-A

EXHIBIT A

Chapter 46

Article II.

Section 46-33 -Prohibited Parking

Sec. 46-33. Prohibited Parking.

- (a) It shall be unlawful for any person, having registered in his name or owning or operating or having charge of any vehicle, to allow or permit the same to be parked or stopped upon Magnolia Circle between the hours of 7:00 a.m. and 4:00 p.m., Monday through Friday, except on school holidays and when school is not in session, when signs are in place giving notice of such prohibition ("No Parking Zones").
- (b) It shall be unlawful for any person, having registered in his name or owning or operating or having charge of any vehicle, to allow or permit the same to be parked or stopped upon the north side of Smithdale Road from the East driveway of Memorial Drive Elementary School to the intersection at Hedwig Road during the hours of 7:00 a.m. through 8:30 a.m., and 2:00 p.m. through 3:30 p.m., Monday through Friday, except on school holidays and when school is not in session, when signs are in place giving notice of such prohibition ("No Parking Zones").
- ~~(b)~~ (c) It is presumed that the registered owner of the motor vehicle is the person who parked or stopped the vehicle at the time and place of the offense charged; and the state department of motor vehicles' computer-generated record of the registered vehicle owner is prima facie evidence of the contents of the record.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action regarding various City Boards and Commissions; including (a.) the appointment and confirmation of commissioners serving on the Piney Point Village Board of Adjustments (RES. 2025.01-B1); (b.) the appointment and confirmation of commissioners serving on the Planning & Zoning Commission (RES. 2025.01-B2).

Agenda Item: 7

Recent Update:

The appointment and confirmation of commissioners for the Piney Point Village Board of Adjustments has been postponed in order to time for contacting members who are willing and able to continue their service to the community.

Summary:

The agenda item focuses on considering and potentially taking action regarding various City Boards and Commissions for Piney Point Village. Specifically, it includes:

- a) Appointment and confirmation of commissioners serving on the Piney Point Village Board of Adjustments.
- b) Appointment and confirmation of commissioners serving on the Piney Point Village Planning and Zoning.

These appointments are crucial for the city's governance and oversight of key services such as fire protection, law enforcement, and zoning adjustments.

Board of Adjustments:

The Board of Adjustment (BOA) is appointed by the City Council. This board functions as a quasi-judicial body with the authority to hear and decide on appeals, variances, and special exceptions related to zoning ordinances. It can reverse, affirm, or modify decisions made by administrative officials who enforce zoning regulations. The BOA has the power to grant variances from the strict enforcement of zoning ordinances on a case-by-case basis, as long as specific conditions are met. Its members are volunteering residents of the city.

A five-member Board of Adjustment, including a chairman, is established. The City Council appoints members for two-year terms and can remove them for cause. Four alternate members are

also appointed to serve in the absence of regular members when requested by the mayor. Alternates have the same term length, appointment process, and removal conditions as regular members. The Board's powers are governed by V.T.C.A., Local Government Code, § 211.009.

Current Members of the Board of Adjustment are:

- Lawrence Chapman, Chair
- Vickie Driscoll, Member
- Roland Sauermann, Member
- Kevin F. Risley, Member
- Michael Cooper, Member
- Scott Bender, Alternate Member
- John Brennan, Alternate Member
- Zeb Nash, Alternate Member
- Britton Holland, Alternate Member

In addition, Mayor Dutt has nominated Richard Hodge, a Managing Member and founder of Residential Electrical & HVAC Services, a B2C Software Platform for Disintermediated and Community-Centric Marketing Attribution.

Planning and Zoning:

The Planning and Zoning Commission in Piney Point Village, Texas has several important duties and powers as directed by the city council, mainly the consideration of matters related to planning and zoning. The commission serves as an advisory board to the City Council, helping to guide the development and redevelopment of Piney Point Village in a coordinated and harmonious manner.

Current Members of Planning and Zoning are:

- Don Jones – Chair
- Bill Burney
- Buck Ballas
- Chris DeZevallos
- Dana Gompers
- Jay Cohen
- William Burney
- *Position 8 - Vacant*

Mayor Dutt has nominated Tim Jones for the Planning and Zoning Commission. Please consider approving his appointment. Mr. Jones's extensive experience in business and real estate demonstrates his qualifications for the Commission.

Recommendation:

- (1) Consider the appointment (or reappointment) of individual members to the Board of Adjustment for two-year terms.
- (2) Consider appointing a selected member to the Planning and Zoning to fill a vacancy.

Attachments:

Draft Resolutions.

Application/Resume submitted via email 01/20/25.

RESOLUTION NO. 2025.01-B1

**A RESOLUTION OF THE CITY COUNCIL OF PINEY POINT VILLAGE, TEXAS, APPOINTING MEMBERS TO
THE BOARD OF ADJUSTMENT.**

WHEREAS, Section 74-66 of the Piney Point Village Code of Ordinances establishes a Board of Adjustment consisting of five regular members and four alternate members; and

WHEREAS, the City Council is responsible for appointing members to the Board of Adjustment for two-year terms; and

WHEREAS, the City Council desires to appoint qualified individuals to serve on the Board of Adjustment;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PINEY POINT VILLAGE, TEXAS, THAT:

Section 1: Appointment of Regular Members: The following individuals are hereby appointed as regular members of the Board of Adjustment for a two-year term:

- Position 1: _____ - Chairman
- Position 2: _____
- Position 3: _____
- Position 4: _____
- Position 5: _____

Section 2: Appointment of Alternate Members: The following individuals are hereby appointed as alternate members of the Board of Adjustment for a two-year term:

- Position 6-ALT: _____
- Position 7-ALT: _____
- Position 8-ALT: _____
- Position 9-ALT: _____

Section 3: Terms of Office: The terms of office for all appointed members shall commence on January 1, 2025, unless otherwise removed for cause by the City Council.

Section 4: Powers and Duties: The Board of Adjustment shall have the powers granted by and be controlled by the provisions of Texas Local Government Code § 211.0091.

Section 5: Effective Date: This resolution shall take effect immediately upon its passage and approval.

PASSED AND APPROVED THIS 27TH DAY OF JANUARY 2025.

Aliza Dutt
Mayor

Attest:

Robert Pennington
City Administrator / City Secretary

RESOLUTION NO. 2025.01-B2

**A RESOLUTION OF THE CITY COUNCIL OF PINEY POINT VILLAGE, TEXAS, APPOINTING MEMBERS TO
THE PLANNING AND ZONING COMMISSION.**

WHEREAS, Section 2-56 of the Piney Point Village Code of Ordinances establishes the Planning and Zoning Commission; and

WHEREAS, Section 2-57 of the recently amended Piney Point Village Code of Ordinances establishes that the Planning and Zoning Commission consists of five regular members and three alternate members; and

WHEREAS, the City Council is responsible for appointing members to the Planning and Zoning Commission for two-year terms; and

WHEREAS, the City Council desires to appoint qualified individuals to serve on the Planning and Zoning Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PINEY POINT VILLAGE, TEXAS, THAT:

Section 1: Appointment of Members: The individual listed below is appointed as a member of the Planning and Zoning for the remaining two-year term, while all other previously appointed positions remain unchanged:

- Position 8 : Tim Jones

Section 2: Terms of Office: The terms of office for all appointed members shall commence on June 1, 2024, unless otherwise removed for cause by the City Council.

Section 3: Filling of Vacancies: All vacancies on the Planning and Zoning Commission for unexpired terms caused by resignation, death, removal, disqualification or any other reason shall be filled for the remainder of the unexpired term by appointment as provided in section 2-59.

Section 4: Powers and Duties: At the direction of the city council, the Planning and Zoning Commission shall have duties and powers as hereinafter provided: (1) To investigate, consider and if appropriate under the ordinances of the city and the laws of the state, approve preliminary and final plats of subdivisions in the city, and to perform such other duties as may be imposed upon city planning commissions by the laws of the state. (2) To fulfill the duties and perform the functions of a zoning commission as provided by V.T.C.A., Local Government Code § 211.007. (3) Such other duties as may from time to time be delegated to the commission by the city council.

Section 6: Effective Date: This resolution shall take effect immediately upon its passage and approval.

PASSED AND APPROVED THIS 27TH DAY OF JANUARY 2025.

Aliza Dutt
Mayor

Attest:

Robert Pennington
City Administrator / City Secretary

TO: City Council

FROM: Bobby Pennington, City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action on a resolution to designate the official newspaper of the city for 2025.

Agenda Item: 8

The purpose of this agenda item is to discuss and take appropriate action on a resolution designating the City's Official Newspaper for the upcoming year, as required annually by Law. The council of a "Type A" city designates its official newspaper by resolution or ordinance and contracts with that paper to publish required notices.

Recommendation:

It is recommended to adopt Resolution 2025.01-C, designating the Memorial Examiner as the official newspaper of the city, and authorizing the city administrator to contract with Houston Community Newspapers (HCN).

Attachments:

Resolution 2025.01-C

RESOLUTION 2025.01-C

**RESOLUTION OF THE CITY OF PINEY POINT VILLAGE, TEXAS,
DESIGNATING THE MEMORIAL EXAMINER AS THE OFFICIAL
NEWSPAPER FOR THE CITY OF PINEY POINT VILLAGE, TEXAS.**

WHEREAS, Chapter 52, Section 52.004, Texas Local Government Code requires that as soon as practical after the beginning of each municipal year, the governing body of the municipality shall designate, by ordinance or resolution, a public newspaper to be the municipality's official newspaper until another newspaper is selected; and

WHEREAS, a public newspaper serving the City of Piney Point Village, Texas, and the local area that is widely read is the MEMORIAL EXAMINER; and

WHEREAS, the MEMORIAL EXAMINER meets all of the requirements for service as the official newspaper of the City of Piney Point Village;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, THAT:

The City Council of the City of Piney Point Village hereby resolves that the MEMORIAL EXAMINER is the "Official Newspaper" of the City of Piney Point Village, Texas.

PASSED AND APPROVED this 27th day of January 2025.

City of Piney Point Village, Texas

Aliza Dutt, Mayor

ATTEST

Robert Pennington, City Administrator/City Secretary

TO: Mayor and City Council

FROM: R. Pennington, City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action on annual financial-related policies: (a) Investment Policy (RES. 2025.01-D1); (b) Accounts Payable Policy (RES. 2025.01-D2); (c) Credit Card Policy (RES. 2025.01-D3), (d) Fraud Policy (RES. 2025.01-D4).

Agenda Item: 9

Information:

Investment Policy:

The governing body must annually review its investment policies under the Public Funds Investment Act (PFIA) and adopt a written ordinance or resolution to document any changes made.

Accounts Payable Policy:

This policy outlines the management of the city's short-term payment obligations to suppliers for goods and services. It includes processing bills and invoices, approving payments, and maintaining accurate records, aiming to ensure legitimate payments, capitalize on discounts, and improve cash flow.

Credit Card Policy:

This policy provides guidelines for using city-issued credit cards, promoting financial control and accountability. It defines authorized expenses, sets transaction limits, and requires documentation, all while ensuring compliance with state laws and protecting employees from personal liability.

Fraud Policy:

A fraud policy is essential for protecting public funds and ensuring transparency. It establishes guidelines for detecting and preventing fraud, promotes accountability, strengthens internal controls, and demonstrates a commitment to responsible financial stewardship.

Noteworthy Changes:

1. Investment Policy: The staff has reviewed the policy and recommends no changes.
2. Accounts Payable Policy: During the annual review of our accounts payable procedures, we incorporated the language that was approved by council action in 2022 regarding the

mayoral approval threshold. The mayor is authorized to approve municipal expenditures up to a maximum of ten thousand dollars (\$10,000) within the established budgetary parameters. Staff is recommending an adjustment to the city administrator's procurement approval threshold, raising it from \$2,500 to \$6,000. While this represents a significant increase in fiduciary responsibility, the higher threshold would allow for faster procurement of routine goods and services. This change will enable a more rapid response to the city's needs and consider some of the inflationary factors affecting current economic conditions.

3. Credit Card Policy: In light of the increasing trend in credit card usage and the importance of promoting sound financial practices, we would like to respectfully propose the introduction of a new credit card policy.
4. Fraud Policy: Other cities have adopted similar fraud policies. This policy is recommended to enhance our current financial policies.

Recommendation:

Staff recommends approving:

- a) Investment Policy (RES. 2025.01-D1)
- b) Accounts Payable Policy (RES. 2025.01-D2)
- c) Credit Card Policy (RES. 2025.01-D3)
- d) Fraud Policy (RES. 2025.01-D4).

Attachments:

Related Financial Policies

CITY OF PINEY POINT VILLAGE, TEXAS
PUBLIC FUNDS MANAGEMENT & INVESTMENT POLICY

PURPOSE

This Policy defines the parameters for authorized and approved investment and related management of all public funds of the City of Piney Point Village ("PPV"). The intent is not to affect each investment decision or transaction by policy, but rather to establish guidelines of acceptability and prudence under which such activity can be efficiently implemented by authorized personnel. Notwithstanding any contrary provision set forth therein, the Public Funds Investment Act of Texas "(PFIA)" shall apply to all matters addressed by this Policy.

Approved investment instruments, strategies, and securities dealer counter parties will be outlined, and authorization to effect transactions on behalf of the City of Piney Point Village will be delineated. This Policy is intended to supplement general financial operations carried out under the auspices of any investment contract or agreement, and any such contract or agreement must accommodate implementation of and compliance with this Policy. This Policy applies to all investment activities of PPV.

INVESTMENT COMMITTEE

The City Council hereby creates an Investment Committee composed of two Aldermen to be appointed by the mayor and confirmed by the City Council and the current City Administrator who serves as the City Treasurer. These individuals shall be qualified to serve as investment officers under the PFIA. Such Committee shall be authorized to act under this policy in the capacity of the Investment Committee for PPV. The Investment Committee Chairman shall be the current City Administrator pursuant to this policy and the PFIA. The Committee shall meet upon the call of the mayor or any two (2) of its members. A majority of the Committee shall constitute a quorum; all decisions of the Committee regarding the investment of any of the City's funds shall require the affirmative vote of a majority of the Committee's members.

On or before the thirtieth (30th) day following the expiration of each calendar quarter, the Investment Committee shall make a detailed report, in writing, to the City Council reflecting the status (invested or un-invested) of all funds of the City as of the last day of the immediately preceding calendar quarter. With respect to invested funds, such report shall reflect, but shall not necessarily be limited to, the date, amount, and specific character of each investment, the scheduled maturity, if any, thereof, the guaranteed or anticipated annualized rate of return thereon, and such additional information as the City Council may direct or as may be required under the "Reporting" provisions of this Policy and in compliance with the PFIA and Include:

- I. a listing of individual securities held at the end of the reporting period.
- II. average weighted yield to maturity of the portfolio of city investments as compared to applicable benchmarks.
- III. listing of investments by maturity date and by type of asset
- IV. percentage of the total portfolio by type of asset.

The City Council shall be the final arbiter of all decisions regarding the investment of City funds. It shall have the authority (1) to overrule or override any decision of the Investment Committee relating to the investment or noninvestment of funds; (2) to determine what funds, by category and amount, shall or shall not be invested; and (3) with respect to invested or to be invested funds, to direct the amount, time, mode, and type of their investment in any manner permitted by law and this Policy.

OBJECTIVE

Public funds management should primarily emphasize safety of principal and liquidity, while seeking to maximize income derived from the investment of all available funds. This may be accomplished under the auspices of this Policy, the investment contract or agreement, or any combined utilization of the two. General, idle, or un-invested funds should be held to minimum amounts necessary to meet immediate operating disbursement requirements.

AUTHORIZED INVESTMENTS

Funds may be invested only as authorized under the current PFIA or any subsequent enabling legislation. Securities approved for purchase, sale and investment by the Policy include:

- I. obligations, including letters of credit, of the United States or its agencies;
- II. direct obligations of this state or its agencies and instrumentalities;
- III. other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state of the United States or their respective agencies and instrumentalities;
- IV. a certificate of deposit or share certificate if the certificate satisfied the requirements of §2256.0 IO of the PFIA;
- V. a fully collateralized repurchase agreement if the repurchase agreement satisfies the requirements of §2256.010 of the PFIA;
- VI. a bankers' acceptance if the bankers' acceptance satisfies the requirements of §2256.012 of the PFIA;
- VII. a commercial paper if the commercial paper satisfies the requirements of §2256.013 of the PFIA;
- VIII. a non-load money market mutual fund if the mutual fund satisfies the requirements of §2256.014 of the PFIA;
- IX. investments made through an eligible investment pool if the City Council by resolution authorized investment in the pool and the particular pool satisfies the requirements §2256.016 of the PFIA;
- X. invest public funds of the City with:
 - a. Amegy Investments, Inc.
 - b. Amegy Bank
 - c. TexPool
 - d. Texas Class
 - e. Robert W. Baird & Co.

- f. Duncan-Williams, Inc., Investment Bankers

REPORTING

The Investment Committee is charged with maintaining thorough and timely documentation of all investments purchased, sold, and held to satisfy accounting, audit, regulatory, custody, and other requirements as stipulated by applicable regulations and general internal policy. The Investment Committee shall provide quarterly reports to the City Council and such reports shall comply with the PFIA.

CUSTODY

All investments must be held by the depository bank or other designated third-party custodian. All investment transactions must be affected on a "delivery versus payment" and "receipt versus payment" basis at the designated custodian. Under no circumstances may funds or securities be released to any counterparty without approved third-party control and assurance of performance. All transactions must be evidenced by counter-party confirmation and custody receipts.

MARKET RISK

Investments must be made in eligible securities with a maturity date occurring on or before the date the funds invested are required to be available. Acknowledging that future availability dates cannot always be prognosticated with total certainty, any security purchased must have sufficient liquidity characteristics to assure that sale prior to stated maturity would result in no material loss of principal or interest. Under no circumstances may public funds be invested in securities whose maturity or other characteristics are such that acquisition thereof would entail any speculation as to future market value for liquidation. Weighted Average Maturity for a Pooled Fund Group: The weighted average maturity will be 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security.

STANDARD OF CARE

Investments shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived.

AUTHORIZED FIRMS

Securities transactions may be affected only with registered securities firms explicitly approved by name by City Council.

AMENDMENTS

This Policy may be amended from time to time as conditions or prevailing law may require.

This Policy shall be reviewed and approved by the City Council of PPV on an annual basis.

- Reviewed: *January 24, 2022; February 27, 2023; January 22, 2024; January 27, 2025.*

RESOLUTION 2025.01-D1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, ADOPTING AN AMENDED INVESTMENT POLICY AND INVESTMENT STRATEGY IN ACCORDANCE WITH CHAPTER 2256 OF THE GOVERNMENT CODE, PUBLIC FUNDS INVESTMENT ACT.

WHEREAS, the Public Funds Investment Act codified in Government Code Chapter 2256 governs local government investment; and

WHEREAS, the Public Fund Investment Act (Section 2256.005a), as amended, requires the City to adopt an Investment Policy and Investment Strategy by rule, order, ordinance, or resolution governing the investment of funds under its control; and

WHEREAS, the Public Fund Investment Act (Section 2256.005e), requires the governing body to review and adopt that Investment Policy and Investment Strategy by rule, order, ordinance, or resolution not less than annually, recording any changes made thereto; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. The City of Piney Point Village has complied with the requirements of the Public Funds Investment Act and the Investment Policy. The modified Investment Policy, Investment Strategy, attached hereto as Exhibit "A," is hereby adopted and approved.

PASSED, APPROVED, AND ADOPTED this 27th day of January 2025.

Aliza Dutt
Mayor

ATTEST:

Robert Pennington,
Administrator / City Secretary

City of Piney Point Village
Accounts Payable Procedures
January 2025

1. Staff reviews invoices to ensure validity and accuracy, coding them for the correct general ledger accounts.
 - a. Before sending the item to the Accounts Payable approvers, either the City Administrator or Finance Director will initial it to confirm that it has been completed.
 - b. Staff will enter invoices into the general ledger promptly and utilize accrual-based accounting when applicable to ensure consistent month-to-month financial comparisons.
 - c. The City Administrator or Finance Director will approve all accounts payable batches in the INCODE system.
2. To ensure timely payment to vendors, invoices will be scanned and sent to the mayor and one designated Councilman as needed, typically monthly. Both pre-authorized ACH transactions and early due date invoices, as well as regular invoices due later in the month, will be submitted for approval.
 - a. All invoices that are not approved will be indicated on the cover sheet.
 - b. All remaining invoices may still be paid, even if certain invoices have been disallowed.
 - c. Each paid invoice will include a signature to indicate approval.
 - d. The signed cover sheet and scanned invoice copies will be saved as a further backup to show approvals have been obtained.
3. The City Administrator or Finance Director will process checks after obtaining the necessary approvals and will run a monthly check register of all payments made.
 - a. The monthly Financial Statements are presented to the Council at each monthly meeting.
 - b. The City Administrator or Finance Director must approve all check batches in INCODE. Once the invoices are approved, checks under \$10,000 may be signed electronically.
 - c. The electronic signatures will be the same as those used by regular invoice approvers.
 - d. Checks exceeding \$10,000 will be manually signed by the mayor and one designated council member. If either the mayor or the designated council member is unavailable, the City Administrator may serve as the second signatory, provided that the invoices have been approved.
 - e. The following vendors, whose invoices typically exceed \$10,000, are exceptions and can be paid with a digital signature: GFL, Olson & Olson, Westco, Contract Employees, and the entities listed in paragraph 7.
4. Invoices will be marked as paid by attaching a copy of the check stub or ACH payment confirmation notice.
5. Bank accounts will be reconciled every month.
6. The Finance Director will review the general ledger monthly to verify proper and consistent coding of revenues and expenses on an accrual basis.

7. The following invoices are authorized for ACH payment on or around the first day of each month and will be submitted for formal approval with the regular payables:
 - a. Memorial Village Police Department - General Fund.
 - b. Memorial Village Police Department - Auto Replacement.
 - c. Village Fire Department.
 - d. Office Lease monthly payment.
 - e. ENGIE
 - f. Memorial Villages Water Authority
 - g. Harris Central Appraisal District
 - h. AFLAC
 - i. TMRS
 - j. HDR
 - k. Payroll
 - l. Texas Comptroller
 - m. Bank of New York (Bond Principal and Interest Payments)
8. The following invoices, which include late payment penalties, are pre-authorized for early due dates or relate to payroll and contract labor performance. They will receive formal approval with regular end-of-month payments:
 - a. Credit Card.
 - b. Phone and Internet Service.
 - c. Office Depot.
 - d. Home Depot.
 - e. Office Equipment – Printer, Scanner, Postage.
 - f. Garbage.
 - g. Landscaping Maintenance - Under Annual Contract.
 - h. Contract Employees.
9. Mayoral Procurement Approval Threshold: The Mayor is authorized to approve municipal expenditures up to a maximum of ten thousand dollars (\$10,000.00) within the established budgetary parameters.
10. City Administrator Procurement Approval Threshold: The City Administrator possesses procurement approval authority for purchases not exceeding six thousand dollars (\$6,000.00), consistent with fiscal management protocols.

RESOLUTION 2025.01-D2

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINEY
POINT VILLAGE, TEXAS, ADOPTING ACCOUNTS PAYABLE
PROCEDURES.**

WHEREAS, the City Council of the City of Piney Point Village recognizes the importance of establishing clear and efficient accounts payable procedures; and

WHEREAS, these procedures are designed to ensure proper financial management, transparency, and accountability in the City's financial operations; and

WHEREAS, the City Administration and City Council desire to formalize these procedures to guide staff in the processing and payment of invoices;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1 The City Council hereby adopts the Accounts Payable Procedures as outlined in the document titled "City of Piney Point Village Accounts Payable Procedures, January 2025," which is attached hereto and incorporated herein by reference.

Section 2. These procedures shall be effective immediately upon adoption of this resolution and shall supersede any conflicting policies or procedures previously in effect.

Section 3. The City Administrator and Finance Director are hereby authorized and directed to implement and enforce these procedures.

Section 4. This resolution shall be in full force and effect from and after its passage and approval.

PASSED, APPROVED, AND ADOPTED this 27th day of January 2025.

Aliza Dutt
Mayor

ATTEST:

Robert Pennington,
Administrator / City Secretary

CITY OF PINEY POINT VILLAGE

PROCUREMENT USER AGREEMENT

1. The procurement card is issued to City employees based on their need to purchase business-related goods and services. It is not an entitlement and does not reflect an employee's title or position. The card may be revoked at any time.
2. The procurement card is strictly for business-related purchases. Any personal charges made on the card will be considered misappropriation of City funds. The user agrees that they are the only person authorized to use the card and is responsible for all charges incurred.
3. Misuse of the procurement card will be treated as misappropriation of City funds and may result in disciplinary action, including termination and potential criminal prosecution. The user agrees that the City may collect any amounts owed due to unauthorized use or misuse of the card, regardless of their employment status.
4. To protect the City's assets, users must comply with internal control procedures. These procedures include submitting receipts in a timely manner and following appropriate security measures to safeguard the procurement card.
5. Users must immediately notify the City Administrator or Finance Director of any discrepancies related to card usage. The user is also responsible for resolving any discrepancies and obtaining any refunds owed to the City.
6. Users should report a lost or stolen card immediately to the City Administrator or Finance Director.
7. The undersigned acknowledges that the City has the right to audit the use of this procurement card at any time. Any unauthorized charges or misuse of the card will be reported to the City Administrator.

Your signature verifies that you have read and understand the City's procurement card program requirements stated above and agree to comply with them. Misuse of the card may result in disciplinary action, up to and including termination and criminal prosecution.

User Signature / Date

City Administrator Signature / Date

User Name (Print)

City Administrator Name (Print)

Finance Director Signature / Date

Finance Director Name (Print)

RESOLUTION 2025.01-D3

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, ADOPTING THE PROCUREMENT CARD USER AGREEMENT POLICY

WHEREAS, the City of Piney Point Village recognizes the need for an efficient and controlled method for employees to make business-related purchases; and

WHEREAS, the City Council deems it necessary to establish clear guidelines for the use of procurement cards to ensure fiscal responsibility and prevent misuse of City funds; now, therefore,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. The City Council hereby adopts the Procurement Card User Agreement Policy as follows:

1. Issuance of procurement cards shall be based on business need and not on employee title or position. The City reserves the right to revoke cards at any time.
2. Procurement cards are for official City business only. Personal use is strictly prohibited and will be considered a misappropriation of City funds. Cardholders are solely responsible for all charges on their assigned cards.
3. Misuse of procurement cards may result in disciplinary action, up to and including termination and potential criminal prosecution. The City retains the right to collect any unauthorized charges, regardless of the employee's employment status.
4. Cardholders must adhere to internal control procedures, including timely receipt submission and proper card security measures.
5. Cardholders must promptly report any discrepancies to the City Administrator or Finance Director and are responsible for resolving issues and obtaining refunds when necessary.
6. Lost or stolen cards must be reported immediately to the City Administrator or Finance Director.
7. The City reserves the right to audit card usage at any time. Any unauthorized charges or misuse must be reported to the City Administrator.

Section 2. This resolution shall be effective immediately upon its passage and approval.

PASSED, APPROVED, AND ADOPTED this 27th day of January 2025.

Aliza Dutt
Mayor

ATTEST:

Robert Pennington,
Administrator / City Secretary

CITY OF PINEY POINT VILLAGE

POLICY AND PROCEDURE FOR INCIDENTS OF FRAUD OR IRREGULARITY

Policy

The City is dedicated to protecting its revenue, property, information, and assets from fraud by anyone, including the public, contractors, vendors, volunteers, and employees. The City will investigate all allegations and take appropriate actions, including termination, restitution, and reporting to authorities for prosecution. Fraud will not be tolerated, regardless of an individual's role or history.

Purpose

To safeguard the assets and interests of the City of Piney Point Village, enhance overall awareness of fraud, provide a means for employees to express concerns, and ensure a coordinated response to any allegations or suspicions of fraud or irregularities.

Scope

This policy and procedure apply to all City employees, including full-time and part-time employees, temporary and seasonal personnel, as well as volunteers.

Definition

Fraud encompasses deliberate actions undertaken to acquire unauthorized advantages through deception. This practice is characterized by dishonesty and subterfuge, aimed at misleading individuals for personal benefit. Key activities include:

- Forgery or document alteration (checks, agreements, etc.)
- Misrepresentation of information
- Misappropriation of funds or assets
- Authorizing payments for unreceived goods or unperformed services
- Unauthorized use of City property or records
- Theft or destruction of assets
- Embezzlement, including accepting gifts from vendors or submitting personal reimbursement claims.

Measures to Minimize the Risk of Fraud

To maintain the City's high standards, we have established effective procedures and controls aimed at reducing fraud risks. These initiatives ensure integrity and clarify expectations for all employees. Directors and Supervisors play a vital role in conveying these standards and facilitating efficient internal operations. Essential procedures include a strong separation of duties, clearly defined authorization processes, thorough independent monitoring, and effective oversight. The Administration needs to conduct regular reviews of financial accounts to evaluate financial statements and identify any discrepancies. Early detection is vital for minimizing potential harm. An external audit firm will conduct an annual audit to confirm financial integrity, ensure compliance with policies and laws, and detect any fraud. Management is responsible for identifying fraudulent or dishonest activities within its scope. Directors and supervisors must recognize the risks and vulnerabilities tied to their positions, specifically identifying potential fraud types, and implement and uphold effective monitoring, reviewing, and control measures.

Procedures for Addressing Fraud Concerns

In cases of suspected fraud, it's crucial to follow a systematic approach for an effective response. The recommended procedures are as follows:

- I. Initial Steps:
 - A. Evidence Collection
 1. Gather all relevant documents and information
 2. Ensure proper documentation for future reference
 - B. Incident Reporting
 1. Contact appropriate authorities promptly
 2. Provide detailed information to facilitate effective action
 - C. Post-Incident Analysis
 1. Evaluate circumstances leading to the incident
 2. Implement preventive measures for future security
- II. Employee and Management Responsibilities:
 - A. Responsibilities of Employees:
 - 1) Employees are required to report any suspicions to their immediate supervisor.
 - 2) In the event that the supervisor is implicated, employees must escalate the issue to upper management.
 - B. Responsibilities of Management:
 - 1) Management is responsible for initiating an investigation.
 - a) Management must confirm the occurrence of any illegal activity.
 - b) If necessary, management should involve law enforcement authorities.
 - c) Implementation of protective measures for maintaining records is essential.
 - d) Management may engage independent consultants as required.
 - 2) Communication and Reporting:
 - a) Update Audit Committee regularly
 - b) Prepare post-investigation report on internal controls
 - c) Share information with external auditors
 - 3) Stakeholder Notification
 - a) Inform affected parties transparently
 - 4) Disciplinary Actions
 - a) Consult with the City Attorney for potential termination or prosecution
 - b) Implement immediate measures for theft or security breaches
 - c) Notify individuals under investigation before final action
 - 5) Post-Investigation Procedures
 - a) Return evidentiary materials to appropriate departments
 - b) Ensure protection for whistleblowers against retaliation

Enforcement

All questions or other clarifications of this policy and its related responsibilities should be addressed to the Director of Finance and/or City Administrator and/or City Attorney, who shall be responsible for its administration, revision, interpretation, and application.

RESOLUTION 2025.01-D4

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINEY
POINT VILLAGE, TEXAS, ADOPTING FINANCIAL FRAUD POLICY.**

WHEREAS, the City Council of the City of Piney Point Village recognizes the importance of protecting the city's financial resources and maintaining public trust;
and

WHEREAS, implementing a comprehensive financial fraud policy is essential to prevent, detect, and respond to potential fraudulent activities and

WHEREAS, such a policy will enhance the city's internal financial controls;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
PINEY POINT VILLAGE, TEXAS:**

Section 1. The City Council hereby adopts the Financial Fraud Policy, attached hereto and incorporated herein by reference.

Section 2. The City Administrator is directed to implement and enforce this policy throughout all city departments and operations.

Section 3. This resolution shall take effect immediately upon its passage and approval.

PASSED, APPROVED, AND ADOPTED this 27th day of January 2025.

Aliza Dutt
Mayor

ATTEST:

Robert Pennington,
Administrator / City Secretary

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action on an ordinance of the City of Piney Point Village, Texas, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.

Item: 10

After hearing from the public, this item is listed for the council to discuss and take possible action to amend Chapter 6, Article III, Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.

A draft ordinance has been presented as a potential framework for adoption, contingent upon the council's agreement to the specified conditions within the document. Our existing ordinance (Sec. 6-99) prohibits owners from failing to control their dogs' behavior when it poses a danger to others. However, it does not explicitly require leashes. The Memorial Villages Police Department has reported detailed statistics regarding dog-related calls received over the past few years. In 2022, the department recorded a total of 72 calls related to dog incidents. This number increased in 2023, with 83 calls reported. As of the latest report in 2024, the total number of dog-related calls remains significant at 77. These statistics provide valuable insights into trends and concerns related to dog incidents in the community. The calls range from reports of loose dogs to situations where leashed dogs are attacked. Additionally, there have been two reported bite incidents involving individuals this year. The police are also noticing an increase in confrontations between controlled and uncontrolled dogs. The proposed ordinance seeks to establish a requirement for all animals to be leashed when outside of private property. This initiative reflects a broader trend observed in neighboring communities, particularly in Bunker Hill Village, where it is required that dog owners use leashes when walking their pets beyond their premises.

Recommendation:

Staff recommends evaluating public input and modifying the ordinance to provide clear guidelines for pet owners, aiming to reduce incidents involving aggressive animals.

Attachment:

Proposed Ordinance (ORD. 2025.01-E)

ORDINANCE NO. 2025.01-E

**AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS,
AMENDING CHAPTER 6, ARTICLE III., DIVISION 2, SECTION 6-99 -
FAILURE TO CONTROL DOGS OF THE CODE OF ORDINANCES
REGARDING THE CONTROL OF A DOG UNDER LEASH; REPEALING
ALL ORDINANCES AND PART OF ORDINANCES IN CONFLICT
HEREWITH; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO
EXCEED \$200 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR
SEVERABILITY.**

* * * * *

WHEREAS, the regulations established in the Code of Ordinances have been made in accordance with a comprehensive plan for the purpose of promoting the health, safety, and general welfare of the city and its inhabitants; and

WHEREAS, The City Council of Piney Point Village, Texas, is to amend Section 6-99 of the Piney Point Village Code of Ordinances. This resolution is to enhance public safety and promote responsible pet ownership; and

WHEREAS, the regulations stipulate that dogs must remain under direct control when outside the owner's property, specifically mandating that they be restrained by a leash in public areas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, THAT:

Section 1. The recitals set forth above are found to be true and correct and are adopted as the findings of fact of the City.

Section 2. **Chapter 6, Article III., Division 2, Section 6-99 - Failure to Control Dogs** of the Code of Ordinances of the City of Piney Point Village, Texas, is hereby amended to read as set out in Exhibit A, attached hereto.

Section 3. All other portions of the Piney Point Village Code of Ordinances not specifically amended hereby remain in full force and effect.

Section 4. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 5. Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount of not less than One Dollar (\$1.00) or more than Two Hundred Dollars (\$200.00). Each day of violation shall

constitute a separate offense.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND RESOLVED this 27th day of January 2025.

Aliza Dutt
Mayor

Attest:

Robert Pennington
City Administrator / City Secretary

ORDINANCE NO. 2025.01-E

EXHIBIT A

Chapter 6
Article III.
Division 2
Sec. 6-99. - Failure to Control Dogs

Original Ordinance (Ord. No. 600, § 10, 9-14-81):

- a) It shall be unlawful for any person, whether as owner or keeper, having control of a dog by voice and sight control or under leash to fail to control such dog's behavior when such behavior places another person in actual or apparent danger of bodily harm.*
- b) It shall be a defense to prosecution under this section if it can be shown that the failure of the owner or keeper to control such dog's behavior was necessary because:*
 - 1) The owner or keeper was in immediate danger of physical harm and such dog's behavior was necessary for such owner or keeper's self-defense; or*
 - 2) The owner or keeper of such dog was in immediate danger of loss or destruction of property and such dog's behavior was necessary for the preservation of such property.*

Amended Ordinance (Ord. No. 2025.01-E):

- a) It shall be unlawful for an owner to permit any dog to be at large upon the streets and public grounds of the city, or upon the premises of any person not the owner or keeper of such dog. Any dog on the streets, alleys, or public grounds of the city or on the premises of any person not the owner or keeper thereof, shall be at large, in violation of this section, unless such dog is under the control of the owner or keeper, or his agent, by means of a leash, chain, rope or cord not more than fifteen (15) feet in length and of sufficient strength to control the conduct of the dog.*
- b) It shall be a defense to prosecution under this section if it can be shown that the failure of the owner or keeper to control such dog's behavior was necessary because:*
 - 1) The owner or keeper was in immediate danger of physical harm and such dog's behavior was necessary for such owner or keeper's self-defense; or*
 - 2) The owner or keeper of such dog was in immediate danger of loss or destruction of property and such dog's behavior was necessary for the preservation of such property.*

TO: City Council

FROM: Aliza Dutt, Mayor

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action regarding Mayor's Monthly Report.

Agenda Item: 11

Summary:

This agenda item includes reports from the mayor, including, but not limited to, the status of various projects, events, and recognitions:

- a) CenterPoint Presentation
- b) Beautification – Best Practices

Piney Point Village Beautification Committee

Best Practices Guide

Opening Notes

These best practices can help our community create beautiful, functional, sustainable landscapes. Focusing on proper planting, regular maintenance, and thoughtful plant selection ensures long-term success and an environment that benefits people, plants, and wildlife alike.

Table of Contents

1. **Plantings**
 2. **Bed Installations**
 3. **Maintenance and Care**
 4. **Trimming**
 5. **Pruning**
 6. **Appendix: Recommended Plants for Houston, TX**
-

1. Plantings

Best Practices for Planting

- **Right Plant, Right Place:** Select plants suitable for Houston's climate and location conditions (e.g., sun/shade, soil type, moisture).
- **Seasonal Timing:** Plant perennials and shrubs for root establishment in fall or early spring. Annuals can be planted during spring and fall.
- **Soil Preparation:**
 - Test soil pH and nutrient levels.
 - Amend soil with organic matter like compost to improve drainage and fertility.
- **Planting Technique:**
 - Dig a hole twice as wide as the root ball but no deeper.
 - Place the plant at soil level or slightly above to avoid root rot.
 - Water thoroughly after planting and mulch to retain moisture.

Mulching Guidelines

- Use organic mulch (e.g., pine straw, shredded hardwood).

- Maintain a 2–3-inch layer of mulch but keep it 2-3 inches away from the base of plants to prevent disease.
 - Replenish mulch annually to maintain coverage and improve soil health.
-

2. Bed Installations

Designing Garden Beds

- **Shape and Layout:** Use curved lines for a natural look. Consider visibility and accessibility.
- **Height and Layers:**
 - Tall plants in the back, medium-height plants in the middle, and low ground cover at the front.
- **Spacing:** Refer to the Appendix for spacing based on plant size to avoid overcrowding.
- **Borders:** Beds should use vegetation such as monkey grass, lirioppe, etc. as edging for all beds. As an alternative, edging materials (e.g., stone, brick, and metal) can be used to define beds and reduce lawn intrusion.

Soil Preparation for Beds

- Clear grass and weeds from the bed area.
 - Till the soil 6-12 inches deep and incorporate compost for better aeration and fertility.
 - Install landscape fabric or cardboard under mulch for additional weed control.
-

3. Maintenance and Care

Watering

- **New Plantings:** Water deeply 2-3 times per week until established.
- **Established Plants:** Water as needed during dry spells. Prioritize early morning watering to reduce evaporation.
- **Irrigation Systems:** Use soaker hoses or drip irrigation for efficient water delivery.

Fertilizing

- Use slow-release, balanced fertilizers for trees, shrubs, and flowers.
- Avoid over-fertilizing, which can lead to excessive growth and reduced resilience.

- Apply fertilizers during the growing season: spring and early fall.

Weed Control

- Regularly check and remove weeds to reduce competition for nutrients.
 - Mulching helps suppress weeds naturally.
 - Avoid chemical herbicides unless absolutely necessary.
-

4. Trimming

General Trimming Practices

- **Purpose:** Maintain plant shape, improve sign visibility, and encourage growth.
- **Timing:**
 - **Shrubs:** Trim lightly after flowering.
 - **Hedges:** Trim during the growing season to maintain form.
- **Tools:** Use sharp, clean tools like hand pruners, shears, or hedge trimmers.

Safety and Cleanliness

- Always sanitize tools between plants to prevent disease spread.
 - Wear appropriate protective gear (e.g., gloves, eye protection).
-

5. Pruning

When and Why to Prune

- **Goals:**
 - Remove dead, diseased, or damaged wood.
 - Shape plants and encourage healthy growth.
 - Promote flowering and fruiting for appropriate species.
- **Timing:**
 - **Deciduous Trees:** Late winter or early spring before new growth.
 - **Flowering Shrubs:** Immediately after flowering.
 - **Evergreens:** Prune lightly in late winter.

Proper Pruning Techniques

1. Make clean cuts at a 45-degree angle just above a bud or lateral branch.
2. Remove no more than 25% of the plant's foliage in one season.
3. Use the three-cut method for large branches to avoid tearing bark.

6. Appendix: Recommended Plants for Houston, TX

Table of Recommended Plants

Category	Plant Name	Mature Size	Spacing	Water Needs	Features	Wildlife Attraction	Blooming
Tree	Live Oak	40-80 ft	30-50 ft	Low	Shade, drought-tolerant	Birds, squirrels	No
Tree	Crape Myrtle	15-25 ft	15 ft	Moderate	Summer blooms, colorful	Bees, butterflies	Yes (summer)
Shrub	Texas Sage	3-5 ft	3-5 ft	Low	Drought-tolerant	Pollinators	Yes (purple)
Shrub	Indian Hawthorn	3-6 ft	3-5 ft	Moderate	Evergreen, blooms	Bees	Yes (spring)
Flower	Black-eyed Susan	2-3 ft	1-2 ft	Moderate	Bright yellow flowers	Butterflies	Yes (summer)
Flower	Gulf Coast Penstemon	1-3 ft	1-2 ft	Moderate	Pink blooms	Bees, hummingbirds	Yes (spring)
Flower	Lantana	1-3 ft	2 ft	Low	Colorful, hardy	Butterflies, hummingbirds	Yes (summer-fall)
Groundcover	Asiatic Jasmine	6-12 in	1-2 ft	Low	Low-maintenance	None	No

Notes

- **Water Needs:**
 - *Low*: Drought-tolerant; minimal watering required.
 - *Moderate*: Requires consistent moisture, especially during hot months.
 - **Wildlife Attraction:** Indicates which animals or pollinators are attracted to the plant.
 - **Blooming:** Specifies bloom season for flowering plants.
-

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including selected items.

Agenda Item: 12

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives that are not generally included on a city council agenda for action. Some items listed may call for Council approval and/or delegate authorization under the direction of the Council. Note the following items:

A. Financial Related Items:

- i. Financial Report: This report provides an overview of financial activity as of December 2024. Total revenues amount to \$9,349,098, which is 101.2% of the budget. Presently, the total operating expenditure is \$7,601,763, representing 98.8% of the budget. Total expenditure is \$8,513,297 at 83.8%. The current revenue over expenditure is \$835,801.
- ii. Property Tax Report: Attached is the latest report from our tax assessor-collector regarding tax collection.
- iii. Quarterly Financial Report: Period ended December 2024. The Report documents the beginning balance of \$8,306,252.54 as of October 1, 2024, and the ending balance of \$8,285,489.95 on December 31, 2024. Also included is documentation showing deposits of \$3,352,993.12 and withdrawals of \$3,467,132.82. Total Interest revenue was \$93,377.11 for the last quarter.
- iv. Disbursements (greater than \$10,000).
 - (1) Highway 1 – Decorative Pole Refurbishment Project at \$15,554.40.
 - (2) Infrastructure Construction Services - For removal of school zone signage in the City at \$10,500.00.
 - (3) Consolidated Traffic Controls, Inc. - For the installation of school zone signage in the amount of \$122,990.00.
 - (4) Westco Grounds: Greenbay Street Retainage (10%) in the amount of \$10,725.63.

B. Update on Current Specific Use Permits, Permit Activity, and Contributions.

- i. Ecclesia Church Letter and Outreach.
- ii. Kinkaid Contribution – Received \$107,500 on January 24, 2025. The final financial report (AFR) will show an accrual in 2024. Note that this is not reflected in the provided financials due to the timing of the current agenda.

Recommendation:

1. Approve Disbursements greater than \$10,000.00.
2. Approve the Quarterly Investment Report for the quarter ending December 2024.

FINANCIAL RELATED ITEMS



CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

DECEMBER 2024 FINANCIALS (PRELIMINARY)

The following report presents a comprehensive overview of the municipality's financial operations up to December 2024, marking the twelfth month of the fiscal year 2024. Staff continue to work on FY 2024 year-end close. The final number will be brought to the Council after the audit. The figures in the budget reflect the original plan adopted for the fiscal year, as no adjustments to the budget have been warranted or implemented.

General Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$10,364,064	\$9,240,418	\$226,004	\$9,349,098
Total Expenditures	\$9,357,417	\$10,158,382	\$464,113	\$8,513,297
Over/(Under)	\$1,006,647	(\$917,964)	(\$238,109)	\$835,801

	Prior YTD	Budget	Month	YTD
Operating Revenues	\$9,395,671	\$9,191,418	\$152,346	\$9,118,454
Operating Expenditures	\$7,018,513	\$7,695,482	\$338,784	\$7,601,763
Over/(Under)	\$2,377,157	\$1,495,936	(\$186,438)	\$1,516,692

1. Year-to-date, total revenues amount to \$9,349,098, which is 101.2% of the budget, and 9.8% lower than last year. This decrease is primarily attributed to the permitting fees revenue, and the transfer from the ARPA fund for the 96" Stormwater Replacement capital improvement project, partially offset by increases in property tax collections and interest earnings.
 - a. Property tax received for the M&O or the general fund totals \$6,949,218, which is 100.3% of the budget. The amount collected year-to-date represents 74.3% of the total general fund revenue. The current Property Tax collected over last year-to-date amount is \$404,849, which is 6.2% higher. The calculated adopted tax rate is \$0.255140, with \$0.226507 designated as M&O providing the remaining \$0.028633 as the I&S

requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2024, and are delinquent as of February 1, 2024. The City currently contracts with Spring Branch ISD as the tax assessor-collector. Please review the monthly tax office report for additional details and adjustments to current taxable values.

- Please note that the City also received \$2,214,584.11 for M&O and \$271,660.75 for I&S, totaling \$2,486,244.86, from November to December, this amount is deferred revenue for FY 2025.
- b. As of December, we collected \$495,416 in sales tax, which is 102.0% of our annual projection of \$485,725. The year-to-date amount collected is \$14,600 less than the amount collected through December 2023, which was \$510,017, showing a decrease of 2.9%. It's important to note that the budget projection for sales tax can vary significantly. However, the collection only represents 5.26%, a fraction of all general fund revenue.
- c. Franchise fee collections through December totaled \$346,426, which includes \$61,196 for the cable franchise, \$272,424 for the electric franchise, and \$12,806 for telephone and wireless franchise fees. The City has not yet received gas franchise fees, which normally arrive by February. These fees will be accrued to FY 2024 once received.
- d. Court revenue is \$132,512, which accounts for 98.2% of the budget and is \$3,454 lower than last year. Court fines total \$122,074, and the remaining \$10,438 is mainly reserved for special purposes, such as court security or technology. In 2023, the city collected \$135,000 in court revenue.
- e. License and permits total \$568,651, projected to be less than the target at 91.4%. Permits and inspection fees account for 87.5% of the category revenue. Drainage reviews are currently at \$62,000. The administration expected a bubble of SUP permit activity; the only unknown was the timing of the permit approval and revenue posting for these colossal projects.
- f. The current total for alarm registrations is \$23,350, which is 93.4% of the annual budget. The practice of annual alarm registration significantly contributes to keeping emergency information current for individual properties. Despite the decrease in activity, it is notable that this revenue stream is minimal.
- g. Interest revenue is \$466,881, 124.8% of the budget, and represents a significant increase of \$68,394 compared to the same period last year. Interest income remains elevated due to the high interest rates. The Federal Open Market Committee (FOMC) cut the Fed Funds Target Rate by 50 basis points during its September meeting, 25 basis points during its November meeting and another 25 basis points during its December meeting. The City's interest revenue will likely be impacted by the Fed's decision.
- h. The Non-Operating Revenue is \$230,644, comprising \$81,375 from ambulance revenue, \$91,944 from CIP Cost Share for the Williamsburg Drainage Improvements project,

\$35,787 from miscellaneous income (mainly from forfeiture of temporary occupancy certificates), and \$21,538 from credit card fees.

2. The city has designated \$7,695,485 for operating expenses, with an additional \$2,462,900 allocated for capital programming. Presently, the total current expenditure is \$8,513,297, representing 83.8% of the budget, 9% lower than the corresponding period last year. Operating expenditures alone amount to \$7,601,763, constituting 98.8% of the budget and reflecting a programmed increase of 8.3% compared to the same period last year. Anticipated savings are primarily expected in capital programs.
3. Divisions and categories that are currently trending higher in expenditures are as follows:
 - a. Building Services at \$342,706 or 113.4%, exceeds the budget target by 13.4%, primarily due to drainage reviews and inspection services for the SUPs approved in late FY 2023, inspections carried into FY 2024, and an increase in generator permits due to the storms.
4. Divisions and categories that are noteworthy:
 - a. Administrative services is currently below budget expectations at 93.5%. However, unexpected costs related to storage have been noted. The department is experiencing salary savings, though we are now fully staffed.
 - b. Municipal Court is currently below budget expectations at 70.4%.
 - c. Public Works is currently below budget expectations at 90.2%. However, landscaping maintenance is higher than projected due to the storm recovery.
5. Capital expenditures at \$911,534 or 37.0% due to the timing of this report. The following capital projects are scheduled for the current year.
 - a. 96" Stormwater Replacement CIP – This project was completed in April 2024.
 - b. Other projects include Williamsburg, School Zone Signage, Community Beautification, and Paving.
6. The budget adopted the use of \$917,964 in reserved cash and supports a portion of the \$2,462,900 in capital programs. In 2023, the audited revenue over expenditures by revenue over expenditures was \$1,006,646, increasing fund balance to the fund balance to nearly \$5.6 million. The current revenue over expenditure is \$835,801. As stated at the beginning of the report, the year-end closeout is continuing until the audit is finished. The final revenue over expenditure may change.

Debt Service Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$958,248	\$896,050	\$2,851	\$900,271
Total Expenditures	\$877,950	\$885,050	\$0	\$884,200
Over/(Under)	\$80,298	\$11,000	\$2,851	\$16,071

7. Revenues are \$900,271, 100.5% of the budget, with \$878,141 from property tax collections. The adopted rate designated for interest and sinking is \$0.028633 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.
8. Expenditures are \$884,200, 99.9% of the budget, as debt service principal payment payments are semiannual.
 - a. Two Principal payments were disbursed, \$420,000 for GO Series 2015 and \$400,000 for GO Series 2017.
 - b. In addition, interest payments due include \$18,950 for GO Series 2015 and \$46,100 for GO Series 2017, as well as \$3,150 for Paying Agent Fees. Current debt obligations are scheduled through 2027.
9. Although revenues are over expenditures by \$16,071, debt service restricts a portion of cash to support fund balance. The budget projects an end-the-year reserve estimated at \$205K with a for the debt service fund.

FOR MORE INFORMATION: This summary report is based on detailed information generated by the City's Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: December 31, 2024

GENERAL FUND SUMMARY

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	6,544,370	6,930,156	12,244	6,949,218	100.3%	(19,062)
SALES TAXES	510,017	485,725	38,023	495,416	102.0%	(9,691)
FRANCHISE TAXES	417,322	387,887	22,768	346,426	89.3%	41,461
COURT REVENUE	135,966	135,000	7,672	132,512	98.2%	2,488
PERMITS & INSPECTIONS	1,054,409	622,150	41,966	568,651	91.4%	53,499
ALARM REGISTRATIONS	26,100	25,000	100	23,350	93.4%	1,650
GOVERNMENTAL CONT. (METRO)	136,000	136,500	0	136,000	99.6%	500
PILOT FEES (KINKAID)	173,000	95,000	0	0	0.0%	95,000
INTEREST	398,488	374,000	29,574	466,881	124.8%	(92,881)
TOTAL OPERATING	9,395,671	9,191,418	152,346	9,118,454	99.2%	72,964
OTHER NON-OPERATING PROCEEDS	968,393	49,000	73,658	230,644	470.7%	(181,144)
TOTAL NON-OPERATING	968,393	49,000	73,658	230,644	470.7%	(181,144)
TOTAL REVENUES	\$10,364,064	\$9,240,418	\$226,004	\$9,349,098	101.2%	(\$108,180)
	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
EXPENDITURES						
PUBLIC SERVICE DIVISION						
POLICE SERVICES	2,299,184	2,622,267	0	2,622,267	100.0%	0
FIRE SERVICES	1,969,287	2,081,832	86,743	2,081,832	100.0%	(0)
SANITATION COLLECTION	559,622	595,563	50,849	587,114	98.6%	8,449
OTHER PUBLIC SERVICES	31,314	36,900	10,135	36,181	98.1%	719
PUBLIC SERVICE DIVISION	4,859,407	5,336,562	147,727	5,327,394	99.8%	9,168
OPERATIONS						
CONTRACT SERVICES	466,966	475,500	36,552	472,340	99.3%	3,160
BUILDING SERVICES	364,722	302,200	11,447	342,706	113.4%	(40,506)
GENERAL GOVERNMENT	1,022,722	1,228,060	123,045	1,147,756	93.5%	80,304
MUNICIPAL COURT	28,878	35,510	1,155	24,999	70.4%	10,511
PUBLIC WORKS	275,818	317,650	18,858	286,568	90.2%	31,082
OPERATION DIVISIONS	2,159,106	2,358,920	191,057	2,274,369	96.4%	84,551
TOTAL PUBLIC & OPERATING	\$7,018,513	\$7,695,482	\$338,784	\$7,601,763	98.8%	\$93,719
NON-OPERATING						
CAPITAL PROGRAMS	2,338,904	2,462,900	125,329	911,534	37.0%	1,551,366
TOTAL NON-OPERATING	2,338,904	2,462,900	125,329	911,534	37.0%	1,551,366
TOTAL EXPENDITURES	\$9,357,417	\$10,158,382	\$464,113	\$8,513,297	83.8%	\$1,645,085
REVENUE OVER/(UNDER) EXPENDITURES	1,006,647	(917,964)	(238,109)	835,801		



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: December 31, 2024

GENERAL FUND REVENUES

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>Tax Collection</u>						
10-4101 Property Tax (M&O)	6,544,370	6,930,156	12,244	6,949,218	100.3%	(19,062)
<i>Unearned/Adjusted</i>	0	0	0			0
<i>Total Property Tax :</i>	6,544,370	6,930,156	12,244	6,949,218	100.3%	(19,062)
10-4150 Sales Tax	510,017	485,725	38,023	495,416	102.0%	(9,691)
Total Tax Collection:	7,054,386	7,415,881	50,267	7,444,635	100.4%	(28,754)
<u>Permits & Inspections</u>						
10-4203 Plat Reviews	8,750	9,750	0	1,750	17.9%	8,000
10-4205 Contractor Registration	9,090	10,650	120	6,390	60.0%	4,260
10-4206 Drainage Reviews	68,250	50,000	0	62,000	124.0%	(12,000)
10-4207 Permits & Inspection Fees	967,569	550,000	41,846	497,511	90.5%	52,489
10-4208 Board of Adjustment Fees	750	1,750	0	1,000	57.1%	750
Total Permits & Inspections:	1,054,409	622,150	41,966	568,651	91.4%	53,499
<u>Municipal Court</u>						
10-4300 Court Fines	124,827	126,000	7,233	122,074	96.9%	3,926
10-4301 Building Security Fund	3,899	3,000	154	3,653	121.8%	(653)
10-4302 Truancy Prevention	3,978	3,000	157	3,728	124.3%	(728)
10-4303 Local Municipal Tech Fund	3,183	2,950	125	2,982	101.1%	(32)
10-4304 Local Municipal Jury Fund	80	50	3	75	149.1%	(25)
Total Municipal Court:	135,966	135,000	7,672	132,512	98.2%	2,488
<u>Investment Income</u>						
10-4400 Interest Revenue	398,488	374,000	29,574	466,881	124.8%	(92,881)
Total Investment Income:	398,488	374,000	29,574	466,881	124.8%	(92,881)
<u>Agencies & Alarms</u>						
10-4508 SEC-Registration	26,100	25,000	100	23,350	93.4%	1,650
Total Agencies & Alarms:	26,100	25,000	100	23,350	93.4%	1,650
<u>Franchise Revenue</u>						
10-4602 Cable Franchise	86,018	85,153	0	61,196	71.9%	23,957
10-4605 Power/Electric Franchise	272,421	272,419	22,702	272,424	100.0%	(5)
10-4606 Gas Franchise	30,521	25,000	0	0	0.0%	25,000
10-4607 Telephone Franchise	3,393	3,515	0	2,196	0.0%	1,319
10-4608 Wireless Franchise	24,969	1,800	66	10,609	589.4%	(8,809)
Total Franchise Revenue:	417,322	387,887	22,768	346,426	89.3%	41,461
<u>Donations & In Lieu</u>						
10-4702 Kinkaid School Contribution	173,000	95,000	0	0	0.0%	95,000
10-4703 Metro Congested Mitigation	136,000	136,000	0	136,000	100.0%	0
10-4704 Intergovernmental Revenues		500	0	0	0.0%	500
10-4705 Ambulance	37,714	48,000	49,631	81,375	169.5%	(33,375)
10-4800 Misc Income	55,105	1,000	0	35,787	3578.7%	(34,787)
10-4803 CIP Cost Share	24,000	0	22,510	91,944		(91,944)
10-4804 Credit Card Fees	4,155	0	1,516	21,538		(21,538)
10-4850 Transfer In	847,419					
Total Donations & In Lieu:	1,277,393	280,500	73,658	366,644	130.7%	(86,144)
Total Revenue Received	10,364,064	9,240,418	226,004	9,349,098	101.2%	(108,680)
<i>FY21: Unearned Adjusted</i>	0	0	0	0		0
TOTAL REVENUES:	\$10,364,064	\$9,240,418	226,004	9,349,098	101.2%	(\$108,680)



Piney Point Village TEXAS

Statement of Revenue & Expenditures
For Month Ended: December 31, 2024

GENERAL FUND EXPENDITURES

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>PUBLIC SERVICE DIVISION</u>							
<u>Community Events</u>							
10-510-5001	Community Celebrations	13,191	6,000	765	7,674	127.9%	5,000
10-510-5002	Public Relations		15,000	7,891	12,693	84.6%	2,307
Community Events:		13,191	21,000	8,656	20,368	97.0%	2,307
<u>Police Services</u>							
10-510-5010	MVPD Operations	2,201,260	2,525,700	0	2,525,700	100.0%	0
10-510-5011	MVPD Auto Replacement	53,333	46,667	0	46,667	100.0%	0
10-510-5012	MVPD Capital Expenditure	44,591	49,900	0	49,900	n/a	0
Police Services:		2,299,184	2,622,267	0	2,622,267	100.0%	0
<u>Miscellaneous</u>							
10-510-5020	Miscellaneous		0	0	0	n/a	0
Total Miscellaneous:		0	0	0	0	n/a	0
<u>Sanitation Collection</u>							
10-510-5030	Sanitation Collection	550,446	578,520	49,852	576,549	99.7%	1,971
10-510-5031	Sanitation Fuel Charge	9,176	17,043	997	10,565	62.0%	6,478
Sanitation Collection:		559,622	595,563	50,849	587,114	98.6%	8,449
<u>Library Services</u>							
10-510-5040	Spring Branch Library	1,500	1,500			0.0%	1,500
Library Services:		1,500	1,500	0	0	0.0%	1,500
<u>Street Lighting Services</u>							
10-510-5050	Street Lighting	16,623	14,400	1,479	15,814	109.8%	(1,414)
Street Lighting Services:		16,623	14,400	1,479	15,814	109.8%	(1,414)
<u>Fire Services</u>							
10-510-5060	Villages Fire Department	1,969,287	2,081,832	86,743	2,081,832	100.0%	(0)
Fire Services:		1,969,287	2,081,832	86,743	2,081,832	100.0%	(0)
TOTAL PUBLIC SERVICE:		\$4,859,407	\$5,336,562	\$147,727	\$5,327,394	99.8%	\$10,842

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICE DIVISION</u>							
10-520-5101	Grant Administration	28,000	0			n/a	0
10-520-5102	Accounting/Audit	19,399	25,000	0	24,989	100.0%	11
10-520-5103	Engineering	244,021	220,000	16,957	245,463	111.6%	(25,463)
10-520-5104	Legal	68,797	100,000	2,310	80,694	80.7%	19,307
10-520-5105	Tax Appraisal-HCAD	62,982	63,000	15,202	73,997	117.5%	(10,997)
10-520-5107	Animal Control	1,718	2,300	0	3,716	161.6%	(1,416)
10-520-5108	IT Hardware/Software & Support	22,295	41,200	2,083	18,937	46.0%	22,263
10-520-5110	Mosquito Control	19,755	24,000	0	24,545	102.3%	(545)
TOTAL CONTRACT SERVICE DIVISION:		\$466,966	\$475,500	\$36,552	\$472,340	99.3%	\$3,160
<u>BUILDING SERVICE DIVISION</u>							
<u>Building & Inspection Services</u>							
10-530-5152	Drainage Reviews	145,152	103,000	8,021	135,148	131.2%	(32,148)
10-530-5153	Electrical Inspections	22,995	15,000	0	25,290	168.6%	(10,290)
10-530-5154	Plat Reviews	0	500	0	0	0.0%	500
10-530-5155	Plan Reviews	48,000	50,000	0	44,000	88.0%	6,000
10-530-5156	Plumbing Inspections	26,595	18,000	0	29,565	164.3%	(11,565)
10-530-5157	Structural Inspections	34,245	30,000	0	38,520	128.4%	(8,520)
10-530-5158	Urban Forester	47,680	45,000	2,000	39,520	87.8%	5,480
10-530-5160	Mechanical Inspections	11,655	8,500	0	8,775	103.2%	(275)
Building and Inspection Services:		336,322	270,000	10,021	320,818	118.8%	(50,818)
<u>Supplies and Office Expenditures</u>							
10-530-5204	Dues & Subscriptions	0	500	0	0	0.0%	500
10-530-5206	Legal Notices			0	2,255	n/a	
10-530-5207	Misc Supplies	650	1,000	0	735	73.5%	265
10-530-5209	Office Equipment & Maintenance		500	0	0	0.0%	500
10-530-5211	Meeting Supplies	81	900	0	0	0.0%	900
10-530-5213	Office Supplies	498					
10-530-5215	Travel & Training		300	0	0	0.0%	300
Supplies and Office Expenditures:		1,230	3,200	0	2,990	93.4%	2,465
<u>Insurance</u>							
10-530-5403	Credit Card Charges	27,171	29,000	1,426	18,898	65.2%	10,102
Insurance:		27,171	29,000	1,426	18,898	65.2%	10,102
TOTAL BUILDING SERVICE DIVISION:		\$364,722	\$302,200	\$11,447	\$342,706	113.4%	(\$38,251)

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
GENERAL GOVERNMENT DIVISION							
<u>Administrative Expenditures</u>							
10-540-5108	Information Technology	22,559	22,000	54	42,182	191.7%	(20,182)
10-540-5201	Administrative/Professional Fe		0	0	9,105	n/a	(9,105)
10-540-5202	Auto Allowance/Mileage	10,402	7,200	917	8,775	121.9%	(1,575)
10-540-5203	Bank Fees	2,169	3,000	129	917	30.6%	2,083
10-540-5204	Dues/Seminars/Subscriptions	4,289	3,600	42	3,649	101.4%	(49)
10-540-5205	Elections	619	3,000	0	489	16.3%	2,511
10-540-5206	Legal Notices	7,390	3,500	0	6,053	172.9%	(2,553)
10-540-5207	Miscellaneous	2,367	5,000	0	633	12.7%	4,367
10-540-5208	Citizen Communication	3,888	5,000	0	4,691	93.8%	309
10-540-5209	Office Equipment & Maintenance	8,699	10,000	1,027	8,886	88.9%	1,114
10-540-5210	Postage	1,377	2,000	0	232	11.6%	1,768
10-540-5211	Meeting Supplies	2,507	7,500	641	9,375	125.0%	(1,875)
10-540-5212	Rent/Leasehold/Furniture	137,836	146,000	2,459	121,166	83.0%	24,834
10-540-5213	Supplies/Storage	10,470	10,000	1,224	32,288	322.9%	(22,288)
10-540-5214	Telecommunications	9,644	16,000	1,744	13,034	81.5%	2,966
10-540-5215	Travel & Training	0	3,000	0	0	0.0%	3,000
10-540-5216	Statutory Legal Notices	180	1,500	0	0	0.0%	1,500
Administrative Expenditures:		224,395	248,300	8,237	261,475	105.3%	(13,175)
<u>Wages & Benefits</u>							
10-540-5301	Gross Wages	594,544	662,745	84,733	610,438	92.1%	52,307
10-540-5302	Overtime/Severance	3,201	20,809	209	2,348	11.3%	18,461
10-540-5303	Temporary Personnel	5,595	0	0	0	n/a	0
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	43,525	50,035	4,851	45,735	91.4%	4,300
10-540-5310	TMRS (City Responsibility)	58,773	138,135	19,371	141,382	102.4%	(3,247)
10-540-5311	Payroll Process Exp-Paychex	3,215	4,000	583	3,920	98.0%	80
Wages & Benefits:		708,853	875,724	109,746	803,823	91.8%	71,901
<u>Insurance</u>							
10-540-5353	Employee Insurance	76,836	88,836	5,062	71,400	80.4%	17,436
10-540-5354	General Liability	11,472	10,000	0	7,209	72.1%	2,791
10-540-5356	Workman's Compensation	(33)	4,000	0	3,850	96.2%	150
Insurance:		88,275	102,836	5,062	82,458	80.2%	20,378
<u>Other</u>							
10-540-5403	Credit Card Charges (Adm)	1,199	1,200	0	0	0.0%	1,200
10-540-5710	Intergovernmental Expenditure		0			n/a	
Intergovernmental:		1,199	1,200	0	0	0.0%	1,200
TOTAL GENERAL GOVERNMENT DIVISION:		\$1,022,722	\$1,228,060	\$123,045	\$1,147,756	93.5%	\$80,304

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT DIVISION</u>							
<u>Supplies & Office Expenditures</u>							
10-550-5207	Misc Supplies	232	250	0	0	n/a	250
10-550-5211	Meeting Supplies		2,000	0	0	n/a	2,000
10-550-5213	Office Supplies			0	1,029	n/a	
10-550-5215	Travel & Training	399	1,750	0	650	n/a	1,100
	Supplies and Office Expenditures:	631	4,000	0	1,679	n/a	3,350
<u>Insurance</u>							
10-550-5353	Employee Insurance		0			n/a	0
	Insurance:	0	0	0	0	n/a	0
<u>Court Operations</u>							
10-550-5403	Credit Card Charges	3,772	6,510	655	5,895	90.6%	615
10-550-5404	Judge/Prosecutor/Interpreter	24,475	25,000	500	17,425	69.7%	7,575
	Court Operations:	28,247	31,510	1,155	23,320	74.0%	8,190
	TOTAL MUNICIPAL COURT DIVISION:	\$28,878	\$35,510	\$1,155	\$24,999	70.4%	\$11,540
<u>PUBLIC WORKS MAINTENANCE DIVISION</u>							
<u>Supplies & Office Expenditures</u>							
10-560-5108	Information Technology	1,302	0	0	3,044		(3,044)
10-560-5207	Misc Supplies	1,751	500	0	88	17.6%	412
10-560-5209	Office Equipment & Maintenance	4,805	0			n/a	0
10-560-5215	Travel & Training		1,000	0	0	n/a	1,000
	Supplies and Office Expenditures:	7,858	1,500	0	3,132	208.8%	(1,632)
<u>Insurance</u>							
10-560-5353	Employee Insurance		0			n/a	0
	Insurance:	0	0	0	0	n/a	0
<u>Maintenance & Repair</u>							
10-560-5501	TCEQ & Harris CO Permits	1,756	0	0	1,766	n/a	(1,766)
10-560-5504	Landscaping Maintenance	59,253	1,850	17,354	112,198	6064.8%	(110,348)
10-560-5505	Fuel & Oil	512	165,000	176	2,053	1.2%	162,947
10-560-5506	Right of Way Mowing	72,888	1,000	0	23,557	2355.7%	(22,557)
10-560-5507	Traffic Control	8,652	15,000	179	27,724	184.8%	(12,724)
10-560-5508	Water Utilities	11,390	2,800	1,149	8,316	297.0%	(5,516)
10-560-5509	Tree Care/Removal	24,860	16,000	0	53,109	331.9%	(37,109)
10-560-5510	Road/Drainage Maintenance	4,259	1,500	0	3,301	220.1%	(1,801)
10-560-5515	Community Beautification	64,736	100,000	0	42,331	42.3%	57,669
10-560-5516	Equipment Maintenance	1,731	3,000	0	1,462	48.7%	1,538
10-560-5517	Street Maintenance	5,173	10,000	0	7,619	76.2%	2,381
	Maintenance and Repair:	255,210	316,150	18,858	283,436	89.7%	32,714
<u>OTHER EXPENSES</u>							
10-560-5600	CAPITAL EQUIPMENT	12,750				n/a	
	Other Expenses:	12,750	0	0	0	n/a	0
	TOTAL PUBLIC WORKS DIVISION:	\$275,818	\$317,650	\$18,858	\$286,568	90.2%	\$31,082

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY PROGRAMS</u>							
<u>General Capital / Maintenance Programs</u>							
10-570-5601	Capital Improvements	4,370	0				0
10-570-5606	Road/Drainage Projects		0			n/a	0
10-570-5701	2019 Maintenance Projects		0			n/a	0
10-570-5702	2020 Paving Improvements	27,151	0			n/a	0
10-570-5703	2021 Paving Improvements		0			n/a	0
10-570-5806	Drainage and Sidewalks		0			n/a	0
		31,521	0	0	0	n/a	0
<u>Major Capital / Maintenance Programs</u>							
	Surrey Oaks		0			n/a	0
10-570-5808	Wilding Lane	0	0			n/a	0
10-580-5809	96" Stormwater Replacement	1,661,656	0	0	195,501	n/a	(195,501)
10-580-5810	Tokeneke - Country Squire	307,085	0	0	0	n/a	
10-580-5811	Capital Programming	149,306	2,462,900	125,329	709,139	28.8%	
10-580-5821	Williamsburg	49,352	0			n/a	
10-580-5822	Bothwell Way					n/a	
10-580-5823	Windermere Outfall Project					n/a	
10-580-5824	Smithdale Landscape/Sidewalk					n/a	
10-580-5825	Community Beautification	139,984	0	0	6,894	n/a	
10-580-5826	Harris Co. Signal Participation		0			n/a	
	Capital Programming		0			n/a	
		2,307,383	2,462,900	125,329	911,534	37.0%	(195,501)
TOTAL CAPITAL OUTLAY PROGRAMS:		\$2,338,904	\$2,462,900	\$125,329	\$911,534	37.0%	(\$195,501)
TOTAL EXPENDITURES:		\$9,357,417	\$10,158,382	\$464,113	\$8,513,297	83.8%	(\$96,824)



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: December 31, 2024

DEBT SERVICE FUND

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	910,860.85	881,050	1,515	878,141	99.7%	2,909
Total Property Tax :	910,861	881,050	1,515	878,141	99.7%	2,909
INTEREST	47,387	15,000	1,336	22,130	147.5%	(7,130)
TOTAL OPERATING	958,248	896,050	2,851	900,271	100.5%	(4,221)
TOTAL REVENUES	\$958,248	\$896,050	\$2,851	\$900,271	100.5%	(\$4,221)
	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
EXPENDITURES						
TAX BOND PRINCIPAL	790,000	820,000	0	820,000	100.0%	0
TAX BOND INTEREST	84,950	61,050	0	61,050	100.0%	0
FISCAL AGENT FEES	3,000	4,000	0	3,150	78.8%	850
OPERATING EXPENDITURES	877,950	885,050	0	884,200	99.9%	850
TOTAL EXPENDITURES	\$877,950	\$885,050	\$0	\$884,200	99.9%	\$850
REVENUE OVER/(UNDER) EXPENDITURES	80,298	11,000	2,851	16,071		

**City of Piney Point Village
Monthly Tax Office Report
December 31, 2024**

Prepared by: J Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 3,140,830,344

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Original Levy 0.25514	\$ 7,743,622.72	\$ 7,602,266.60	\$ 15,345,889.32
Carryover Balance	-	142,575.84	142,575.84
Adjustments	269,891.99	202,119.31	472,011.30
Adjusted Levy	8,013,514.71	7,946,961.75	15,960,476.46
Less Collections Y-T-D	2,486,244.86	7,776,821.54	10,263,066.40
Receivable Balance	<u>\$ 5,527,269.85</u>	<u>\$ 170,140.21</u>	<u>\$ 5,697,410.06</u>

C. COLLECTION RECAP:

Current Month:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax	\$ 2,202,241.89	\$ 11,200.56	\$ 2,213,442.45
Penalty & Interest	-	2,558.15	2,558.15
Attorney Fees	-	2,736.11	2,736.11
Other Fees	8.88	-	8.88
Total Collections	<u>\$ 2,202,250.77</u>	<u>\$ 16,494.82</u>	<u>\$ 2,218,745.59</u>

Year-To-Date:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax:	\$ 2,486,244.86	\$ 7,776,821.54	\$ 10,263,066.40
Penalty & Interest	-	50,454.58	50,454.58
Attorney Fees	-	14,666.98	14,666.98
Other Fees	8.88	83.59	92.47
Total Collections	<u>\$ 2,486,253.74</u>	<u>\$ 7,842,026.69</u>	<u>\$ 10,328,280.43</u>

Percent of Adjusted Levy	<u>31.03%</u>	<u>128.89%</u>
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City of Piney Point Village
Tax A/R Summary by Year
December 31, 2024

YEAR	BEGINNING BALANCE AS OF 12/31/2023	ADJUSTMENTS	COLLECTIONS	ENDING BALANCE AS OF 12/31/2024
2023	\$ 7,602,266.60	\$ 223,589.51	\$ 7,789,728.99	\$ 36,127.12
22	34,483.77	(17,964.70)	(10,401.62)	\$ 26,920.69
21	25,589.37	(2,554.47)	(2,268.60)	25,303.50
20	16,377.43	(367.12)	(367.12)	16,377.43
19	16,339.74	(499.88)	(498.02)	16,337.88
18	10,157.48	(234.72)	(232.86)	10,155.62
17	4,616.54	-	1.86	4,614.68
16	4,546.52	-	1.86	4,544.66
15	4,154.86	-	1.86	4,153.00
14	3,771.63	-	1.86	3,769.77
13	3,443.45	(55.85)	1.86	3,385.74
12	2,672.50	-	1.57	2,670.93
11	3,180.89	-	78.53	3,102.36
10	3,007.68	-	78.53	2,929.15
09	2,737.28	-	78.53	2,658.75
08	2,491.47	-	78.53	2,412.94
07	2,455.76	-	70.67	2,385.09
06	2,365.71	-	74.81	2,290.90
05	75.13	-	75.13	-
04	63.95	-	63.95	-
03	44.68	-	44.68	-
02	-	44.68	44.68	-
01	-	44.68	44.68	-
00	-	44.68	44.68	-
1999	-	40.08	40.08	-
98	-	32.42	32.42	-
	<u>\$ 7,744,842.44</u>	<u>\$ 202,119.31</u>	<u>\$ 7,776,821.54</u>	<u>\$ 170,140.21</u>

CITY OF PINEY POINT VILLAGE

QUARTERLY INVESTMENT REPORT

DECEMBER 2024 QUARTER END

SUMMARY

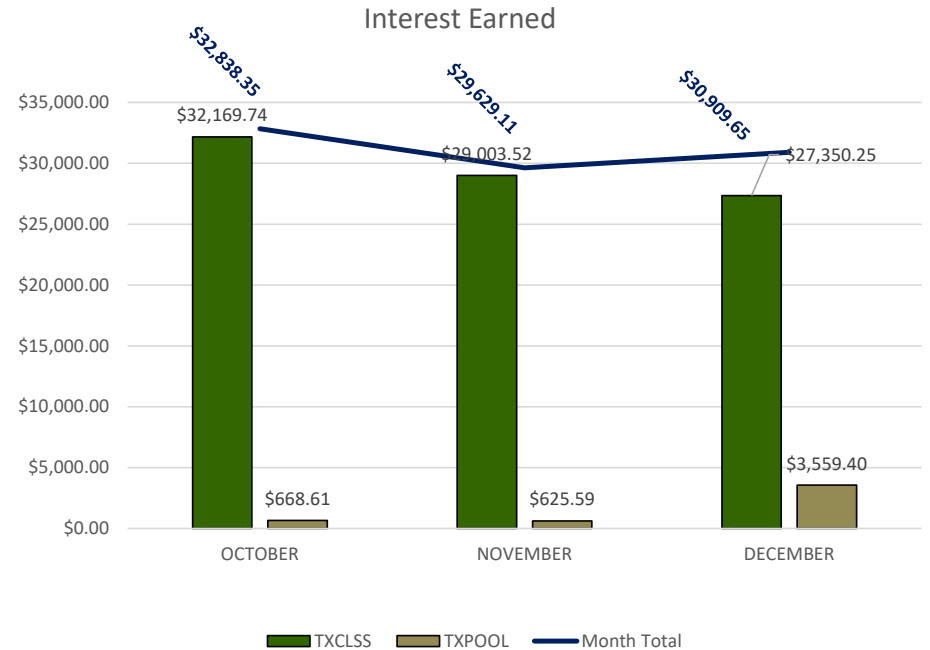
ALL FUNDS	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Beginning Balance	\$8,306,252.54	\$8,067,446.58	\$7,530,091.30	\$8,306,252.54
Deposits	\$409,818.57	\$596,219.62	\$2,346,954.93	\$3,352,993.12
Interest	\$32,838.35	\$29,629.11	\$30,909.65	\$93,377.11
Withdrawals	\$681,462.88	\$1,163,204.01	\$1,622,465.93	\$3,467,132.82
ENDING BALANCE	\$8,067,446.58	\$7,530,091.30	\$8,285,489.95	\$8,285,489.95

Average Monthly Rate	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Amegy Interest Revenue	0.00%	0.00%	0.00%	\$0.00
Texas Class Interest Revenue	5.45%	5.43%	5.29%	\$88,523.51
Texpool Interest Revenue	5.32%	5.30%	5.16%	\$4,853.60

Net Asset Value (NAV)	OCTOBER	NOVEMBER	DECEMBER
Texas Class NAV (Month End)	1.00000	1.00000	1.00000
Texpool NAV	1.00001	1.00019	1.00029

Value	OCTOBER	NOVEMBER	DECEMBER
Texas Class Market	\$26,404,968,873	\$24,276,646,607	\$24,698,903,945
Texas Class Amortized	\$26,405,304,446	\$24,272,404,250	\$24,688,019,465
Texpool Market	\$32,328,439,576	\$30,300,993,126	\$30,884,372,404
Texpool Book	\$32,328,036,121	\$30,295,015,407	\$30,875,405,325

Texas Class Rating	Standard & Poor's	AAAm
Texpool Rating	Standard & Poor's	AAAm



At the end of the month, yields on 1-, 3-, 6- and 12-month USTreasuries were 4.28%, 4.32%, 4.28% and 4.15%, respectively.

CITY OF PINEY POINT VILLAGE

QUARTERLY INVESTMENT REPORT

DECEMBER 2024 QUARTER END

AMEGY ACCOUNTS

GENERAL OPERATING	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Fund 10 - General				
Beginning Balance	\$586,718.13	\$314,799.61	\$147,530.31	\$586,718.13
Deposits	\$409,544.36	\$595,934.71	\$758,112.14	\$1,763,591.21
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$681,462.88	\$763,204.01	\$672,465.93	\$2,117,132.82
ENDING BALANCE	\$314,799.61	\$147,530.31	\$233,176.52	\$233,176.52

NON-MAJOR	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Fund 30 - Child Safety				
Beginning Balance	\$41,456.44	\$41,730.65	\$42,015.56	\$41,456.44
Deposits	\$274.21	\$284.91	\$222.53	\$781.65
Interest	\$0.00	\$0.00	\$0.00	\$0.00
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$41,730.65	\$42,015.56	\$42,238.09	\$42,238.09

TEXAS CLASS ACCOUNTS

GENERAL FUND	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Fund 10				
Beginning Balance	\$7,337,056.82	\$7,368,452.95	\$6,996,728.38	\$7,337,056.82
Deposits	\$0.00	\$0.00	\$450,000.00	\$450,000.00
Interest	\$31,396.13	\$28,275.43	\$26,616.04	\$86,287.60
Withdrawals	\$0.00	\$400,000.00	\$850,000.00	\$1,250,000.00
ENDING BALANCE	\$7,368,452.95	\$6,996,728.38	\$6,623,344.42	\$6,623,344.42

DEBT SERVICE	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Fund 20				
Beginning Balance	\$180,785.37	\$181,558.98	\$182,287.07	\$180,785.37
Deposits	\$0.00	\$0.00	\$0.00	\$0.00
Interest	\$773.61	\$728.09	\$734.21	\$2,235.91
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$181,558.98	\$182,287.07	\$183,021.28	\$183,021.28

TEXPOOL ACCOUNTS

GENERAL OPERATING	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Fund 10 /1100				
Beginning Balance	\$92,224.62	\$92,609.47	\$92,969.51	\$92,224.62
Deposits	\$0.00	\$0.00	\$1,014,362.78	\$1,014,362.78
Interest	\$384.85	\$360.04	\$2,957.76	\$3,702.65
Withdrawals	\$0.00	\$0.00	\$100,000.00	\$100,000.00
ENDING BALANCE	\$92,609.47	\$92,969.51	\$1,010,290.05	\$1,010,290.05

DEBT SERVICE	OCTOBER	NOVEMBER	DECEMBER	TOTAL
Fund 20 /1105				
Beginning Balance	\$68,011.16	\$68,294.92	\$68,560.47	\$68,011.16
Deposits	\$0.00	\$0.00	\$124,257.48	\$124,257.48
Interest	\$283.76	\$265.55	\$601.64	\$1,150.95
Withdrawals	\$0.00	\$0.00	\$0.00	\$0.00
ENDING BALANCE	\$68,294.92	\$68,560.47	\$193,419.59	\$193,419.59

Estimate

Highway 1 LLC
20411 Cook Road
Tomball, TX 77377
(O) 713-344-1279
www.highway1tx.com

Bid Date	Estimate #
1/15/2025	25-0119

Contractor / Address
City of Piney Point 7676 Woodway Suite 300 Houston, TX 77063

Project Location
Sign Supports

Bid Number	Description	Estimated Units	U/M	Unit Price	Total
M1SS	4" X 180" ROUND FLUTED ALUMINUM POLE SIZE: 4" DIAZ. (A.D.) X 180"L SHAPE: ROUND TEXTURE: FLUTED MATERIAL: ALUMINUM COLOR: FIR GREEN RAL6009	12	ea	454.62	5,455.44
M1SS	PINE CONE FINIAL FOR 4" ROUND HARDWARE INCLUDED: SET SCREW MATERIAL: ALUMINUM COLOR: FIR GREEN RAL6009	12	ea	81.48	977.76
M1SS	"EUROPA" ALUMINUM BASE FOR 4" ROUND POLE SIZE: 25" TALL X 4" ID OPENING SHAPE: ROUND HARDWARE INCLUDED: SET SCREWS COLOR: FIR GREEN RAL6009	12	ea	214.73	2,576.76
M1SS	1" X 1"X 38" SQUARE ARM WEDLED CLOSED ON THE END. DOUBLE TABS WELDED ON THE BOTTOM TO HOLD ESTRUDED STREET BLADE FRAME. CAST MOUNT TO FIT 4" ROUND FLUTED POLE COLOR: FIR GREEN RAL6009	24	ea	129.08	3,097.92
M1SS	1" EXTRUDED FRAME WITH RINGS WELDED ON THE TOP SO IT CAN HANG FROM THE ABOVE BRACKET COLOR: FIR GREEN RAL6009	24	ea	134.17	3,220.08
M1SS	MOUNTING HARDWARE KIT FOR STREET SIGNAGE (4" ROUND POLES) CONTAINS: 1 NUT 1 BOLT FOR 4" POLE 1 LOCK WASHER 1 CAST WASHER 2 FLAT WASHERS COLOR: ral 6009	12	ea	18.87	226.44

*Estimate does not include performance bond or association dues.
*Retainage will not be held on our work unless withheld by owner on GC.
*Minimum charge of \$1,750 will be accessed on any work preformed.
*Traffic control estimate (Monthly Rental) does not include arrow board, message board, attenuator truck, concrete/water barriers, flaggers, uniformed police officers, or labor in operating or maintaining lanes closures.
*Sales tax will be billed accordingly unless a tax exemption certificate is provided.
*There will be a 3.5% charge on credit card transactions.
*Quantities will be field measured and billed accordingly.
*2 weeks prior notification for mobilization and material aquisitions.

Sales Tax (8.25%)	\$0.00
Total	\$15,554.40

Quote is valid for 30 days after bid date.
Please sign and return for execution.

Signature _____



January 15, 2025

Mr. Bobby Pennington
City of Piney Point Village
7676 Woodway, Suite 300
Houston, Texas 77063

Re: Request for Payment – School Zone Sign Removal Project
City of Piney Point Village
HDR Job No. 10420849

Dear Mr. Pennington:

Please find the attached invoice for payment for the above referenced project from Infrastructure Construction Services. This invoice is for the removal of school zone signage in the City. We have reviewed the invoice numbered 1223 and recommend payment in the amount of \$10,500.00.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink that reads 'John Peterson'.

John Peterson, P.E., CFM
City Engineer

Enclosures

Infrastructure Construction Services

7111 Foster League
Richmond, TX 77406 US
icstxs@gmail.com



INVOICE

BILL TO
CITY of PINEY POINT VILLAGE
7676 Woodway Suite 300
Houston, TX 77063

INVOICE 1223
DATE 01/13/2025
TERMS Net 15
DUE DATE 01/28/2025

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
MISC. EXCAVATION	REMOVE SIGNS MEMORIAL DRIVE ELEMENTRY SCHOOL	14	300.00	4,200.00
MISC. EXCAVATION	REMOVE SIGNS UNITED METHODIST CHURCH	6	300.00	1,800.00
MISC. EXCAVATION	REMOVE SIGNS KINKAID SCHOOL	6	300.00	1,800.00
MISC. EXCAVATION	REMOVE SIGNS ST FRANCIS EDISCOPAL DAY SCHOOL	6	300.00	1,800.00
MISC. EXCAVATION	REMOVE ADDITIONAL SIGNS MEMORIAL DRIVE ELEMENTRY SCHOOL	3	300.00	900.00
SCHOOL ZONE SIGN REMOVAL				
SUBTOTAL				10,500.00
TAX				0.00
TOTAL				10,500.00
BALANCE DUE				\$10,500.00



January 6, 2024

Mr. Bobby Pennington
City of Piney Point Village
7676 Woodway, Suite 300
Houston, Texas 77063


Re: Request for Payment – School Zone Sign Installation Project
City of Piney Point Village
HDR Job No. 10420849

Dear Mr. Pennington:

Please find the attached invoice for payment for the above referenced project from Consolidated Traffic Controls, Inc. This invoice is for the installation of school zone signage in the City. We have reviewed the invoice numbered 64827 and recommend payment in the amount of \$122,990.00.

Sincerely,

HDR Engineering, Inc.


John Peterson, P.E., CFM
City Engineer

Enclosures



Consolidated Traffic Controls, Inc.

Serving The Traffic Industry Since 1980

CTC-Traffic.com | TOLL-FREE 800.448.8841 FAX 817.274.3610

Consolidated Traffic Controls, Inc., 1016 Enterprise Place, Arlington, Texas 76001

INVOICE

Invoice Number: 64827

Invoice Date: 12/31/24

Page: 1

Customer Phone:

Customer Fax:

B CITY OF PINEY POINT VILLAGE
I 7676 WOODWAY DR
L STE 300
L joseph.moore@hdrinc.com
L HOUSTON, TX 77063

S CITY OF PINEY POINT VILLAGE
H 7676 WOODWAY DR
I STE 300
P HOUSTON, TX 77063

Sales Ord No: 32873
Order Date: 06/25/24
Account Cd: PINEYPOINT
Salesperson: 68

Taxable: N
Pmt Terms: NET 30
Shipper No: 32873
Ship Date: 12/31/24

Purchase Order: NTP SZ SIGN PROJECT
Ship Via: INSTALL
FOB: FOB
Job Number: 44838/39/STK

Line	Qty Shipped	Backordered	Part Number/Description	Price	UM	Extended Price
1	9.00	0.00	PNS10-503333GK ONE BATT CABINET WITH GUARDIAN 503333GK	\$1,548.0000	EA	\$13,932.00
2	9.00	0.00	PNS10-SP65 65W SOLAR PNL ASSY W/MOUNT SP65	\$612.0000	EA	\$5,508.00
3	9.00	0.00	PNS10-500645104 104 AMP HOUR GEL CELL BATTERY 500645-104	\$463.0000	EA	\$4,167.00
36	27.00	0.00	190102G SIGNAL 1 SECTION FIR GREEN M21126 RAL 6009	\$222.0000	EA	\$5,994.00
36	27.00	0.00	190101G VISOR ALUM 12" FIR GREEN M27090 RAL 6009	\$0.0000	EA	\$0.00
36	27.00	0.00	PNS10-504580S WIREKIT ASSY/LEDS (1) PER 2LED 504580S	\$0.0000	EA	\$0.00
36	27.00	0.00	PNS10-503375 MOUNTING HARDWARE 503375 SE-5053-ALO	\$0.0000	EA	\$0.00
5	27.00	0.00	PNS10-502463 12" 12VDC LED AMBER 5W 502463	\$68.0000	EA	\$1,836.00
6	9.00	0.00	780151 SIGN CELLPHONE PROHIBITED S7-1T 24X18	\$130.0000	EA	\$1,170.00
7	9.00	0.00	780113L S1-1 SCHL XING 36X36 GRN LEFT S1-1 SCHL XING 36X36 GRN LEFT	\$348.0000	EA	\$3,132.00



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Consolidated Traffic Controls, Inc., 1016 Enterprise Place, Arlington, Texas 76001

INVOICE

Invoice Number: 64827

Invoice Date: 12/31/24

Page: 2

Customer Phone:

Customer Fax:

B CITY OF PINEY POINT VILLAGE
I 7676 WOODWAY DR
L STE 300
L joseph.moore@hdrinc.com
L HOUSTON, TX 77063

S CITY OF PINEY POINT VILLAGE
H 7676 WOODWAY DR
I STE 300
P HOUSTON, TX 77063

Sales Ord No: 32873
Order Date: 06/25/24
Account Cd: PINEYPOINT
Salesperson: 68

Taxable: N
Pmt Terms: NET 30
Shipper No: 32873
Ship Date: 12/31/24

Purchase Order: NTP SZ SIGN PROJECT
Ship Via: INSTALL
FOB: FOB
Job Number: 44838/39/STK

Line	Qty Shipped	Backordered	Part Number/Description	Price	UM	Extended Price
8	9.00	0.00	PNS10-503644 AP22 TIME SWITCH 503644	\$438.0000	EA	\$3,942.00
9	9.00	0.00	PNS10-M2MYAGI YAGI ANT W/ BRK AND 15' LEAD M2MYAGI	\$269.0000	EA	\$2,421.00
10	9.00	0.00	PNS10-M2M5YR-4 SERVICE PLAN AND MODEM 5 YEARS M2M5YR-4AK	\$1,300.0000	EA	\$11,700.00
11	9.00	0.00	*INT INSTALL LT CTC INSTALLATION	\$3,480.0000	EA	\$31,320.00
12	9.00	0.00	20PB-5364 SCREW IN ANCHOR 4" PB-5364	\$522.0000	EA	\$4,698.00
13	9.00	0.00	201020 COLLAR, ROUND FOR SQUARE BASE PB-5325-PNC	\$101.0000	EA	\$909.00
14	9.00	0.00	201044 POLE 15' SCHDL 80 ALUMINUM PB-5102-15-PNC	\$695.0000	EA	\$6,255.00
15	9.00	0.00	201502 ALUM BASE, TXDOT CERTIFIED SP-1014-TX-PNC	\$229.0000	EA	\$2,061.00
16	9.00	0.00	201007 POST CAP, DOME TYPE PB-5402-PNC	\$24.0000	EA	\$216.00
17	16.00	0.00	*ONSITE TIME FS ON SITE TIME	\$180.0000	EA	\$2,880.00
18	16.00	0.00	*ONSITE TIME JR SECOND MAN ONSITE & DRIVE TIME	\$180.0000	EA	\$2,880.00



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Consolidated Traffic Controls, Inc., 1016 Enterprise Place, Arlington, Texas 76001

INVOICE

Invoice Number: 64827
Invoice Date: 12/31/24
Page: 3
Customer Phone:
Customer Fax:

B CITY OF PINEY POINT VILLAGE
I 7676 WOODWAY DR
L STE 300
L joseph.moore@hdrinc.com
L HOUSTON, TX 77063

S CITY OF PINEY POINT VILLAGE
H 7676 WOODWAY DR
I STE 300
P HOUSTON, TX 77063

Sales Ord No:	32873	Taxable:	N	Purchase Order:	NTP SZ SIGN PROJECT
Order Date:	06/25/24	Pmt Terms:	NET 30	Ship Via:	INSTALL
Account Cd:	PINEYPOINT	Shipper No:	32873	FOB:	FOB
Salesperson:	68	Ship Date:	12/31/24	Job Number:	44838/39/STK

Line	Qty Shipped	Backordered	Part Number/Description	Price	UM	Extended Price
19	9.00	0.00	780074 "SCHOOL" SIGN HV GREEN 24X8 S4-3P	\$111.0000	EA	\$999.00
20	9.00	0.00	780150-20 SIGN SCHOOL SPEED SIGN 20 MPH S5-1 24X48	\$317.0000	EA	\$2,853.00
21	9.00	0.00	780027 END SCHOOL ZONE HIP 24X10 S5-2ATP	\$112.0000	EA	\$1,008.00
22	9.00	0.00	780093-30 SIGN 24X30 SPEED IS 30 MPH R2-1	\$236.0000	EA	\$2,124.00
24	1.00	0.00	780117 SIGN "AHEAD" 24X8 W16-9P	\$111.0000	EA	\$111.00
25	4.00	0.00	780021 SIGN ARROW 24X8 W16-7P	\$111.0000	EA	\$444.00
26	23.00	0.00	780142 2 3/8 TUBULAR POST GALV 12' 2 3/8 TUBULAR POST GALV	\$169.0000	EA	\$3,887.00
27	23.00	0.00	780160 SOCKETS, POZ LOCK	\$69.0000	EA	\$1,587.00
28	23.00	0.00	780161 WEDGES, POZ LOCK	\$36.0000	EA	\$828.00
31	27.00	0.00	201019G SIGNAL CLOSURE KIT GREEN M30585 RAL 6009	\$0.0000	EA	\$0.00
32	2.00	0.00	103002B BANDING 3/4" 100' ROLL, BLACK	\$0.0000	EA	\$0.00



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Consolidated Traffic Controls, Inc., 1016 Enterprise Place, Arlington, Texas 76001

INVOICE

Invoice Number: 64827
Invoice Date: 12/31/24
Page: 4
Customer Phone:
Customer Fax:

B CITY OF PINEY POINT VILLAGE
I 7676 WOODWAY DR
L STE 300
L joseph.moore@hdrinc.com
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S CITY OF PINEY POINT VILLAGE
H 7676 WOODWAY DR
I STE 300
P HOUSTON, TX 77063

Sales Ord No: 32873
Order Date: 06/25/24
Account Cd: PINEYPOINT
Salesperson: 68

Taxable: N
Pmt Terms: NET 30
Shipper No: 32873
Ship Date: 12/31/24

Purchase Order: NTP SZ SIGN PROJECT
Ship Via: INSTALL
FOB: FOB
Job Number: 44838/39/STK

Line	Qty Shipped	Backordered	Part Number/Description	Price	UM	Extended Price
33	100.00	0.00	BA206K110 141120B 1 IN FLARED C BRACKET BLACK BESB021	\$0.0000	EA	\$0.00
34	1.00	0.00	103004B BUCKLES 3/4" BLACK, 100/BOX BOBU256	\$0.0000	EA	\$0.00
36	9.00	0.00	*PNS PNS10-CAB HUNTER GREEN COAT CABINET & MOUNTING BRACKET HUNTER GREEN	\$117.0000	EA	\$1,053.00
37	135.00	0.00	*PNS PAINT ADDER PAINT FOR POLE (PER FT)	\$3.0000	EA	\$405.00
38	5.00	0.00	*PNS S1-1 WALKING TO SCHOOL SIGN 36 x 26, POWDER COAT HUNTER GREEN	\$336.0000	EA	\$1,680.00
39	9.00	0.00	*PNS POWDER COAT S1-1 SIGN BACKS HUNTER GREEN	\$75.0000	EA	\$675.00
40	9.00	0.00	*PNS POWDER COAT S7-1T SIGN BACKS HUNTER GREEN	\$35.0000	EA	\$315.00

COMPLETED
C/O PINEY POINT VILLAGE
CONTACT GRACIE 713-576-3620
INSTALLED 9 SCHOOL ZONE FLASHERS FROM GROUND UP, ADDED TO RTC CONNECT
NETWORK. ALSO INSTALLED 23 SMALLER SIGNS AND POLES FROM GROUND UP. ALL



Consolidated Traffic Controls, Inc.

Serving The Traffic Industry Since 1980

CTC-Traffic.com | TOLL-FREE **800.448.8841** FAX **817.274.3610**

Consolidated Traffic Controls, Inc., 1016 Enterprise Place, Arlington, Texas 76001

INVOICE

Invoice Number: 64827

Invoice Date: 12/31/24

Page: 5

Customer Phone:

Customer Fax:

B CITY OF PINEY POINT VILLAGE
I 7676 WOODWAY DR
L STE 300
L joseph.moore@hdrinc.com
L HOUSTON, TX 77063

S CITY OF PINEY POINT VILLAGE
H 7676 WOODWAY DR
I STE 300
P HOUSTON, TX 77063

Sales Ord No: 32873
Order Date: 06/25/24
Account Cd: PINEYPOINT
Salesperson: 68

Taxable: N
Pmt Terms: NET 30
Shipper No: 32873
Ship Date: 12/31/24

Purchase Order: NTP SZ SIGN PROJECT
Ship Via: INSTALL
FOB: FOB
Job Number: 44838/39/STK

Line	Qty Shipped	Backordered	Part Number/Description	Price	UM	Extended Price
------	-------------	-------------	-------------------------	-------	----	----------------

ARE UP AND FLASHERS OPERATIONAL.

Subtotal: \$122,990.00

Freight: \$0.00

Total: \$122,990.00



Invoice #83724

Remit Payments to Lockbox:
Westco Grounds Maintenance, LLC
PO Box 790379
St. Louis, MO 63179-0379
Above address is for payments only

Date 7/30/2024
Terms Net 30
PO #

Bill To

Piney Point Village
7676 Woodway Drive, Suite 300
Houston, TX 77063

Property Address

Greenbay Street Beautification
Greenbay St
Houston, TX 77024

Description

Amount

#15936 - Landscape and Irrigation Install	\$107,256.29
	\$64,709.59
	\$3,216.70
	\$3,135.00
	\$3,562.50
	\$3,325.00
	\$6,745.00
	\$22,562.50
Subtotal	\$107,256.29
Sales Tax	\$0.00
Total	\$107,256.29

10% retainage - \$10,725.63



Westco
Grounds Maintenance, LLC

Invoice #83725

Remit Payments to Lockbox:
Westco Grounds Maintenance, LLC
PO Box 790379
St. Louis, MO 63179-0379
Above address is for payments only

Date 7/30/2024
Terms Net 30
PO #

Bill To

Piney Point Village
7676 Woodway Drive, Suite 300
Houston, TX 77063

Property Address

Greenbay Street Beautification
Greenbay St
Houston, TX 77024

Qty	Description	Unit Price	Amount
#15936 - Landscape and Irrigation Install			
1.00	Retainage	\$5,645.07	\$5,645.07
Subtotal			\$5,645.07
Sales Tax			\$0.00
Total			\$5,645.07

Update on Current Specific Use Permits, Permit Activity, and Contributions



City of Piney Point Village

7660 WOODWAY DR., SUITE 460
HOUSTON, TX 77063

TELEPHONE (713) 782-0271
FAX (713) 782-0821

January 7, 2025

Ecclesia Church
325 Piney Point Dr.
Houston, TX 77024

Dear Ecclesia Church Leadership,

I hope this letter finds you well. I am writing to express concerns that have been raised regarding certain activities occurring on your church property, which violate the Special Use Permit (SUP) granted to Ecclesia Church.

We have identified two primary issues that necessitate immediate attention:

1. Utilization of the fenced area as a dog park: Our records indicate that the current use of the fenced area as an off-leash dog park is not in compliance with the SUP. Although we recognize the community's interest in such facilities, it is essential to secure proper authorization and implement appropriate residential measures.
2. The non-operational trolley bus: It has come to our attention that the trolley bus on your property is no longer operational. As this was a specific condition of your SUP, we must address its current status and discuss any plans for its potential future use or removal.

Additionally, we kindly request that you consider limiting the hours of the frisbee golf course during late evening hours. This adjustment would help mitigate any potential disturbances to neighboring residents.

We want to emphasize that our goal is to work collaboratively with Ecclesia Church to resolve these matters. To this end, I would like to arrange an in-person meeting to discuss these issues in more detail. This meeting will provide an opportunity for us to explore solutions together while maintaining the positive relationship between the church and our community.

Please reach out to our office at your earliest convenience to schedule this meeting. We look forward to working with you to address these concerns and ensure compliance with the SUP requirements.

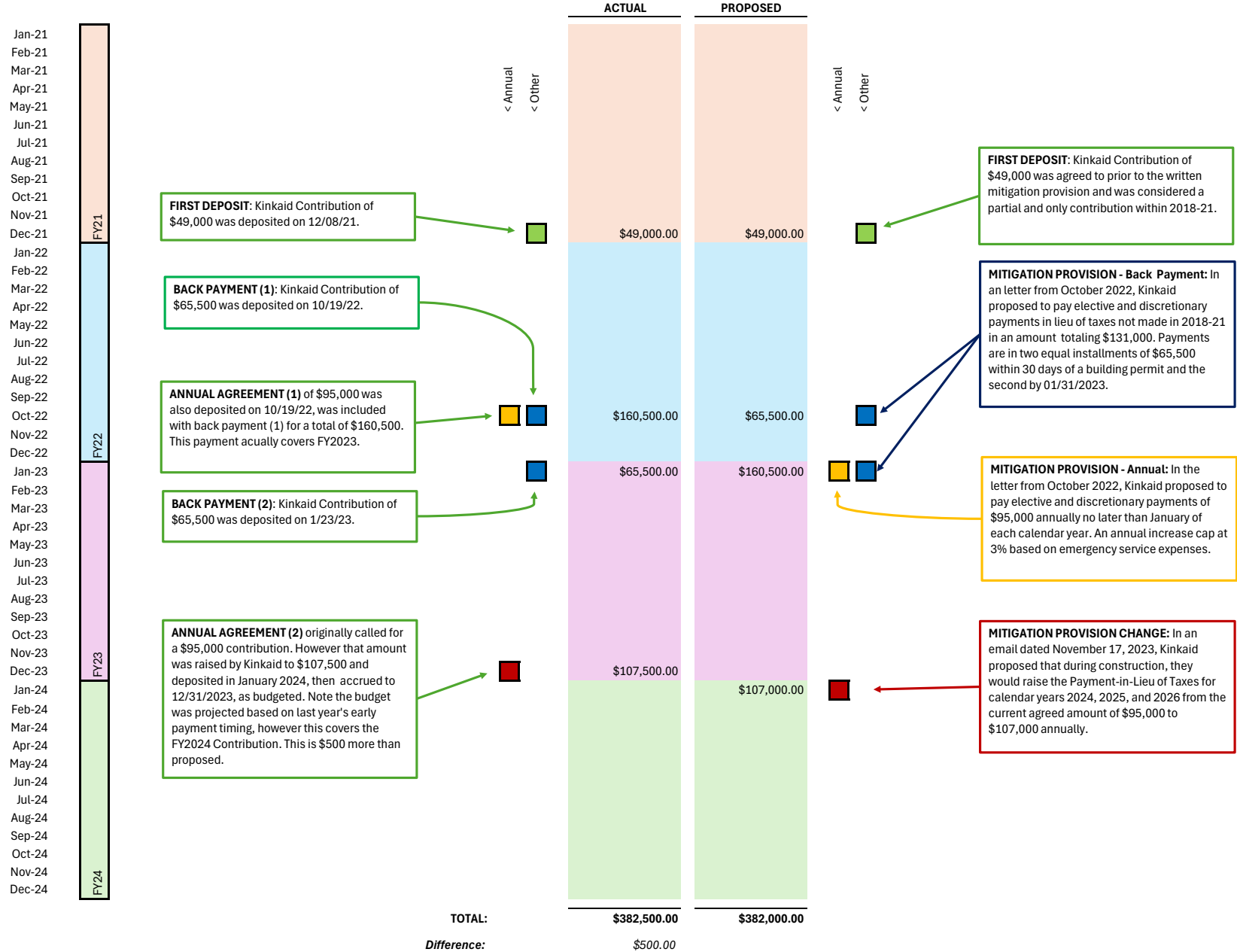
Thank you for your prompt attention to this matter and your continued commitment to our community.

Sincerely,

David Olson

Piney Point Village

A Timeline of Actual and Expected Kinkaid Contribution



TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action regarding the purchase of a Public Works Truck.

Agenda Item: 13

The staff has compiled several work truck options from HGAC, offering a range that includes both basic models and those with additional features. We are looking for a vehicle with specifications similar to the following:

- Engine: 3.5L EcoBoost V6 or 5.0L V8
- Towing Capacity: Approximately 12,000 to 13,500 pounds
- Payload Capacity: Around 1,900 to 2,400 pounds
- Cab Configuration: Regular to SuperCrew
- Bed Length: 6.5-foot box
- Drivetrain: 4x2 or 4x4

According to the HGAC New Vehicle Summary Worksheet, the price options range from \$38,526 to \$53,017.

Additionally, there was a discussion about obtaining a written quote from Enterprise that would be below the \$50,000 threshold, while still meeting similar vehicle specifications and adequate towing capacity. If the quoted cost exceeds this amount, we should proceed with the options available through the HGAC Buy Board, which has already completed the necessary competitive bidding process.

Recommendation:

It is advisable to purchase the most suitable vehicle to meet our operational needs.



City of Piney Point Village

7660 WOODWAY DR., SUITE 460
HOUSTON, TX 77063

TELEPHONE (713) 782-0271
FAX (713) 782-0821

New Vehicle Summary Worksheet

Proposal: Public Works Truck

Option A:	2024 F-150 4x2 Regular Cab 8' ox 141' WB XL	Description: GVWR: 6,220 lb Payload	\$38,526.00
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Option B:	2025 F-150 4x2 Super Cab 6.5' box 145' WB	Description: GVWR: 6,365 lb Payload	\$ 40,811.75
-----------	----------------------------------------------	----------------------------------------	--------------

Option C:	2024 F-150 4x2 Super Cab 6.5' box 145' STX	Description: GVWR: 6,365 lb Payload	\$ 44,521.00
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Option D:	2024 F-250 4x4 SD Crew Cab 8' box 176' SRW	Description: GVWR: 10,000.00	\$ 53,017.00
-----------	-----------------------------------------------	---------------------------------	--------------

Notes:

BUY BOARD FEE 2 Buy Board Contract # 724-23

Paul Neagle

Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

Prepared for: Frederick Johnson, City of Piney Point

2024 F-150 4x2 Regular Cab 8' box 141" WB XL (F1K)

Price Level: 475



Client Proposal

Prepared by:

Paul Neagle

Office: 512-563-3290

Quote ID: VOPP24F1K

Date: 01/09/2025



Mac Haik Ford | 7201 South Interstate 35, Georgetown, Texas, 78626
Office: 512-930-3673 | Fax: 512-863-7348

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 Regular Cab 8' box 141" WB XL (F1K)

Price Level: 475 | Quote ID: VOPP24F1K

Frederick Johnson, City of Piney Point

Re: Quote ID VOPP24F1K 01/09/2025

Dear Frederick,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Paul Neagle

512-563-3290

Prepared for: Frederick Johnson

City of Piney Point
Prepared by: Paul Neagle
01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 Regular Cab 8' box 141" WB XL (F1K)

Price Level: 475 | Quote ID: VOPP24F1K

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Prepared for: Frederick Johnson

City of Piney Point
Prepared by: Paul Neagle
01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 Regular Cab 8' box 141" WB XL (F1K)

Price Level: 475 | Quote ID: VOPP24F1K

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 Regular Cab 8' box 141" WB XL (F1K)

Price Level: 475 | Quote ID: VOPP24F1K

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
F1K	Base Vehicle Price (F1K)	\$37,075.00
Packages		
101A	Equipment Group 101A Standard <i>Includes:</i> - Engine: 2.7L V6 EcoBoost Includes auto start-stop technology. - Transmission: Electronic 10-Speed Automatic Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail. - 3.55 Axle Ratio - GVWR: 6,220 lb Payload Package - Tires: 245/70R17 BSW A/S - Wheels: 17" Silver Steel - Radio: AM/FM SiriusXM w/360L Includes 4 speakers and auxiliary audio input jack. - SYNC 4 w/Enhanced Voice Recognition Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation. Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles). Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation. Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.	N/C
Powertrain		
99P	Engine: 2.7L V6 EcoBoost <i>Includes auto start-stop technology.</i>	Included
44G	Transmission: Electronic 10-Speed Automatic <i>Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail.</i>	Included
X19	3.55 Axle Ratio	Included
STDGV	GVWR: 6,220 lb Payload Package	Included
Wheels & Tires		
STDTR	Tires: 245/70R17 BSW A/S	Included
64C	Wheels: 17" Silver Steel	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 Regular Cab 8' box 141" WB XL (F1K)

Price Level: 475 | Quote ID: VOPP24F1K

As Configured Vehicle (cont'd)

Code	Description	MSRP
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Seats & Seat Trim

A	Vinyl 40/20/40 Front Seat	N/C
---	---------------------------	-----

Other Options

141WB	141" Wheelbase	STD
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PAINT	Monotone Paint Application	STD
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STDRD	Radio: AM/FM SiriusXM w/360L	Included
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*Includes 4 speakers and auxiliary audio input jack.**Includes:**- SYNC 4 w/Enhanced Voice Recognition**Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation. Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles). Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation. Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.***Fleet Options**

WARANT	Fleet Customer Powertrain Limited Warranty	N/C
--------	--------------------------------------------	-----

*Requires valid FIN code.**Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.***Emissions**

425	50 State Emissions System	STD
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Exterior Color

YZ_01	Oxford White	N/C
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Interior Color

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Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 Regular Cab 8' box 141" WB XL (F1K)

Price Level: 475 | Quote ID: VOPP24F1K

As Configured Vehicle (cont'd)

Code	Description	MSRP
AS_02	Black w/Medium Dark Slate w/Vinyl 40/20/40 Front Seat	N/C
SUBTOTAL		\$37,075.00
Destination Charge		\$1,995.00
TOTAL		\$39,070.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025

Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626



2024 F-150 4x2 Regular Cab 8' box 141" WB XL (F1K)

Price Level: 475 | Quote ID: VOPP24F1K

Pricing Summary - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		\$39,070.00
Subtotal		\$39,070.00
<i>Pre-Tax Adjustments</i>		
Code	Description	MSRP
Dealer Discount	Dealer Discount	-\$900.00
GPC	Government Pricing Concession	-\$600.00
Subtotal		\$37,570.00
<i>Post-Tax Adjustments</i>		
Code	Description	MSRP
INSP FEE	GOV VEH INSP REPL FEE	\$16.75
Doc	Doc Fee	\$225.00
BUY BOARD FEE 2	Buy Board Contract # 724-23	\$400.00
Delivery Fee	Delivery Fee	\$315.00
Subtotal		\$38,526.75
Total		\$38,526.75

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson, City of Piney Point

2025 F-150 4x2 SuperCab 6.5' box 145" WB XL (X1K)

Price Level: 540



Client Proposal

Prepared by:

Paul Neagle

Office: 512-563-3290

Quote ID: VOPP25X2K

Date: 01/09/2025



Mac Haik Ford | 7201 South Interstate 35, Georgetown, Texas, 78626
Office: 512-930-3673 | Fax: 512-863-7348

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2025 F-150 4x2 SuperCab 6.5' box 145" WB XL (X1K)

Price Level: 540 | Quote ID: VOPP25X2K

Frederick Johnson, City of Piney Point

Re: Quote ID VOPP25X2K 01/09/2025

Dear Frederick,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Paul Neagle

512-563-3290

Prepared for: **Frederick Johnson**

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2025 F-150 4x2 SuperCab 6.5' box 145" WB XL (X1K)

Price Level: 540 | Quote ID: VOPP25X2K

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Prepared for: **Frederick Johnson**

City of Piney Point
Prepared by: Paul Neagle
01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2025 F-150 4x2 SuperCab 6.5' box 145" WB XL (X1K)

Price Level: 540 | Quote ID: VOPP25X2K

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2025 F-150 4x2 SuperCab 6.5' box 145" WB XL (X1K)

Price Level: 540 | Quote ID: VOPP25X2K

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
X1K	Base Vehicle Price (X1K)	\$41,660.00
Packages		
101A	Equipment Group 101A Standard <i>Includes:</i> - Engine: 2.7L V6 EcoBoost Includes auto start-stop technology. - Transmission: Electronic 10-Speed Automatic Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail. - 3.55 Axle Ratio - GVWR: 6,365 lbs Payload Package - Tires: 245/70R17 BSW A/S - Wheels: 17" Silver Steel - Radio: AM/FM Stereo w/6 Speakers Includes auxiliary audio input jack. - SYNC 4 w/Enhanced Voice Recognition Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.	N/C
Powertrain		
99P	Engine: 2.7L V6 EcoBoost <i>Includes auto start-stop technology.</i>	Included
44G	Transmission: Electronic 10-Speed Automatic <i>Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail.</i>	Included
X19	3.55 Axle Ratio	Included
STDGV	GVWR: 6,365 lbs Payload Package	Included
Wheels & Tires		
STDTR	Tires: 245/70R17 BSW A/S	Included
64C	Wheels: 17" Silver Steel	Included
Seats & Seat Trim		
A	Vinyl 40/20/40 Front Seat	N/C
Other Options		

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2025 F-150 4x2 SuperCab 6.5' box 145" WB XL (X1K)

Price Level: 540 | Quote ID: VOPP25X2K

As Configured Vehicle (cont'd)

Code	Description	MSRP
145WB	145" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/6 Speakers <i>Includes auxiliary audio input jack.</i>	Included
	<i>Includes:</i> - SYNC 4 w/Enhanced Voice Recognition <i>Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.</i>	
153	Front License Plate Bracket <i>Standard in states where required by law, optional to all others.</i>	N/C

Fleet Options

WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
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Emissions

425	50 State Emissions System	STD
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Exterior Color

YZ_01	Oxford White	N/C
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Interior Color

AS_02	Black w/Medium Dark Slate w/Vinyl 40/20/40 Front Seat	N/C
-------	----------------------------------------------------------	-----

SUBTOTAL	\$41,660.00
Destination Charge	\$1,995.00
TOTAL	\$43,655.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2025 F-150 4x2 SuperCab 6.5' box 145" WB XL (X1K)

Price Level: 540 | Quote ID: VOPP25X2K

Pricing Summary - Single Vehicle

MSRP*Vehicle Pricing***\$43,655.00****Subtotal****\$43,655.00***Pre-Tax Adjustments***Code****Description****MSRP**

Dealer Discount

Dealer Discount

-\$1,200.00

GPC

Government Pricing Concession

-\$2,600.00

Subtotal**\$39,855.00***Post-Tax Adjustments***Code****Description****MSRP**

INSP FEE

GOV VEH INSP REPL FEE

\$16.75

Doc

Doc Fee

\$225.00

BUY BOARD FEE 2

Buy Board Contract # 724-23

\$400.00

Delivery Fee

Delivery Fee

\$315.00

Subtotal**\$40,811.75****Total****\$40,811.75**

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson, City of Piney Point

2024 F-150 4x2 SuperCab 6.5' box 145" WB STX (X2K)

Price Level: 475



Client Proposal

Prepared by:

Paul Neagle

Office: 512-563-3290

Quote ID: VOPP24X2K

Date: 01/09/2025



Mac Haik Ford | 7201 South Interstate 35, Georgetown, Texas, 78626
Office: 512-930-3673 | Fax: 512-863-7348

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025

Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626



2024 F-150 4x2 SuperCab 6.5' box 145" WB STX (X2K)

Price Level: 475 | Quote ID: VOPP24X2K

Frederick Johnson, City of Piney Point

Re: Quote ID VOPP24X2K 01/09/2025

Dear Frederick,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Paul Neagle

512-563-3290

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 SuperCab 6.5' box 145" WB STX (X2K)

Price Level: 475 | Quote ID: VOPP24X2K

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Prepared for: Frederick Johnson

City of Piney Point
Prepared by: Paul Neagle
01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 SuperCab 6.5' box 145" WB STX (X2K)

Price Level: 475 | Quote ID: VOPP24X2K

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 SuperCab 6.5' box 145" WB STX (X2K)

Price Level: 475 | Quote ID: VOPP24X2K

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
X2K	Base Vehicle Price (X2K)	\$46,100.00
Packages		
200A	Equipment Group 200A Standard <i>Includes:</i> - Engine: 2.7L V6 EcoBoost <i>Includes auto start-stop technology.</i> - Transmission: Electronic 10-Speed Automatic <i>Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail.</i> - 3.55 Axle Ratio - GVWR: 6,365 lbs Payload Package - Tires: 275/60R20 BSW A/S - Wheels: 20" Dark Gray w/Machined Aluminum - Unique Sport Cloth 40/Console/40 Front-Seats <i>Includes manual driver/passenger lumbar, lime accent and flow-through console with steering column mounted shifter.</i> - Radio: AM/FM SiriusXM w/360L <i>Includes 6 speakers and auxiliary audio input jack.</i> - SYNC 4 w/Enhanced Voice Recognition <i>Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation. Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles). Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation. Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.</i>	-\$2,000.00
Powertrain		
99P	Engine: 2.7L V6 EcoBoost <i>Includes auto start-stop technology.</i>	Included
44G	Transmission: Electronic 10-Speed Automatic <i>Includes SelectShift with progressive range select and selectable drive modes: normal, ECO, sport, tow/haul, slippery and trail.</i>	Included
X19	3.55 Axle Ratio	Included
STDGV	GVWR: 6,365 lbs Payload Package	Included
Wheels & Tires		
STDTR	Tires: 275/60R20 BSW A/S	Included

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Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 SuperCab 6.5' box 145" WB STX (X2K)

Price Level: 475 | Quote ID: VOPP24X2K

As Configured Vehicle (cont'd)

Code	Description	MSRP
STDWL	Wheels: 20" Dark Gray w/Machined Aluminum	Included

Seats & Seat Trim

D	Unique Sport Cloth 40/Console/40 Front-Seats <i>Includes manual driver/passenger lumbar, lime accent and flow-through console with steering column mounted shifter.</i>	Included
---	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------

Other Options

145WB	145" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM SiriusXM w/360L <i>Includes 6 speakers and auxilliary audio input jack.</i>	Included

Includes:**- SYNC 4 w/Enhanced Voice Recognition**

Includes 12" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual, conversational voice command recognition and connected navigation. Note: Navigation services require SYNC4 and FordPass Connect (optional on select vehicles). Eligible vehicles receive a complimentary 1-year trial of navigation services that begins on the new vehicle warranty start date. Customers must unlock the navigation service trial by activating the eligible vehicle with a FordPass member account. If not subscribed by the end of the complimentary period, the connected navigation service will terminate, and the system will revert to embedded offline navigation. Connected service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. FordPass App, compatible with select smartphone platforms, is available via a download. Message and data rates may apply.

153	Front License Plate Bracket <i>Standard in states where required by law, optional to all others.</i>	N/C
-----	---------------------------------------------------------------------------------------------------------	-----

Fleet Options

WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code.	N/C
--------	-------------------------------------------------------------------------------	-----

Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.

Emissions

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Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 SuperCab 6.5' box 145" WB STX (X2K)

Price Level: 475 | Quote ID: VOPP24X2K

As Configured Vehicle (cont'd)

Code	Description	MSRP
425	50 State Emissions System	STD
Exterior Color		
YZ_01	Oxford White	N/C
Interior Color		
DB_03	Black w/Unique Sport Cloth 40/Console/40 Front-Seats or Unique Sport Cloth 40/Console/40 Front- Seats	N/C
SUBTOTAL		\$44,100.00
Destination Charge		\$1,995.00
TOTAL		\$46,095.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

01/09/2025



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-150 4x2 SuperCab 6.5' box 145" WB STX (X2K)

Price Level: 475 | Quote ID: VOPP24X2K

Pricing Summary - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		\$46,095.00
Subtotal		\$46,095.00
<i>Pre-Tax Adjustments</i>		
Code	Description	MSRP
Dealer Discount	Dealer Discount	-\$1,200.00
GPC	Government Pricing Concession	-\$1,600.00
Subtotal		\$43,295.00
<i>Post-Tax Adjustments</i>		
Code	Description	MSRP
INSP FEE	GOV VEH INSP REPL FEE	\$16.75
Doc	Doc Fee	\$225.00
BUY BOARD FEE 2	Buy Board Contract # 724-23	\$400.00
Delivery Fee	Delivery Fee	\$315.00
Subtotal		\$44,251.75
Total		\$44,251.75

Customer Signature

Acceptance Date

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Prepared for: Frederick Johnson, City of Piney Point

2024 F-250 4x4 SD Crew Cab 8' box 176" WB SRW XL (W2B)

Price Level: 435



Client Proposal

Prepared by:

Paul Neagle

Office: 512-563-3290

Quote ID: COPP24W2B

Date: 10/31/2024



Mac Haik Ford | 7201 South Interstate 35, Georgetown, Texas, 78626

Office: 512-930-3673 | Fax: 512-863-7348

Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

10/31/2024



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-250 4x4 SD Crew Cab 8' box 176" WB SRW XL (W2B)

Price Level: 435 | Quote ID: COPP24W2B

Frederick Johnson, City of Piney Point

Re: Quote ID COPP24W2B 10/31/2024

Dear Frederick,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Paul Neagle

512-563-3290

Prepared for: Frederick Johnson

City of Piney Point
Prepared by: Paul Neagle
10/31/2024



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-250 4x4 SD Crew Cab 8' box 176" WB SRW XL (W2B)

Price Level: 435 | Quote ID: COPP24W2B

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Prepared for: Frederick Johnson

City of Piney Point
Prepared by: Paul Neagle
10/31/2024



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-250 4x4 SD Crew Cab 8' box 176" WB SRW XL (W2B)

Price Level: 435 | Quote ID: COPP24W2B

Warranty

Standard Warranty

Basic Warranty

Basic warranty 36 months/36,000 miles

Powertrain Warranty

Powertrain warranty 60 months/60,000 miles

Corrosion Perforation

Corrosion perforation warranty 60 months/unlimited

Roadside Assistance Warranty

Roadside warranty 60 months/60,000 miles

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Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

10/31/2024



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-250 4x4 SD Crew Cab 8' box 176" WB SRW XL (W2B)

Price Level: 435 | Quote ID: COPP24W2B

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
W2B	Base Vehicle Price (W2B)	\$51,770.00
Packages		
600A	Order Code 600A <i>Includes:</i> - Engine: 6.8L 2V DEVCT NA PFI V8 Gas Flex fuel. - Transmission: TorqShift-G 10-Speed Automatic Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road. - GVWR: 10,000 lb Payload Package - Wheels: 17" Argent Painted Steel Includes painted hub covers/center ornaments. - HD Vinyl 40/20/40 Split Bench Seat Includes center armrest, cupholder, storage and driver's side manual lumbar. - Radio: AM/FM Stereo w/MP3 Player Includes 6 speakers. - SYNC 4 Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.	N/C
Powertrain		
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas Flex fuel.	Included
44F	Transmission: TorqShift-G 10-Speed Automatic Includes SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road.	Included
X3E	Electronic-Locking w/3.73 Axle Ratio	\$430.00
STDGV	GVWR: 10,000 lb Payload Package	Included
Wheels & Tires		
TBM	Tires: LT245/75Rx17E BSW A/T Spare may not be the same as road tire.	\$165.00
64A	Wheels: 17" Argent Painted Steel Includes painted hub covers/center ornaments.	Included
Seats & Seat Trim		
A	HD Vinyl 40/20/40 Split Bench Seat	Included

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Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

10/31/2024



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-250 4x4 SD Crew Cab 8' box 176" WB SRW XL (W2B)

Price Level: 435 | Quote ID: COPP24W2B

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<i>Includes center armrest, cupholder, storage and driver's side manual lumbar.</i>	
Other Options		
176WB	176" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/MP3 Player <i>Includes 6 speakers.</i>	Included
	<i>Includes:</i> - SYNC 4 <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual.</i>	
17X	FX4 Off-Road Package <i>Includes:</i> - Hill Descent Control - Off-Road Specifically Tuned Shock Absorbers <i>Includes front/rear.</i> - Transfer Case & Fuel Tank Skid Plates - Unique FX4 Off-Road Box Decal	\$495.00
96D	XL Driver Assist Package <i>Includes:</i> - Automatic High Beam - Pre-Collision Assist <i>Includes Automatic Emergency Braking (AEB) and forward collision warning.</i>	\$730.00
67E	250 Amp Alternator (Gas)	\$85.00
153	Front License Plate Bracket <i>Standard in states requiring 2 license plates and optional to all others.</i>	N/C

Fleet Options

WARANT	Fleet Customer Powertrain Limited Warranty Requires valid FIN code. <i>Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.</i>	N/C
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Emissions

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Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

10/31/2024



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-250 4x4 SD Crew Cab 8' box 176" WB SRW XL (W2B)

Price Level: 435 | Quote ID: COPP24W2B

As Configured Vehicle (cont'd)

Code	Description	MSRP
425	50-State Emissions System	STD
Exterior Color		
Z1_01	Oxford White	N/C
Interior Color		
AS_03	Medium Dark Slate w/HD Vinyl 40/20/40 Split Bench Seat	N/C
Upfit Options		
3715A	Surface Mount LED 4 Strobes Amber Blue	\$3,870.00
GRA1	Graphics Package	\$449.00
SUBTOTAL		\$57,994.00
Destination Charge		\$1,995.00
TOTAL		\$59,989.00

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Prepared for: Frederick Johnson

City of Piney Point

Prepared by: Paul Neagle

10/31/2024



Mac Haik Ford | 7201 South Interstate 35 Georgetown Texas | 78626

2024 F-250 4x4 SD Crew Cab 8' box 176" WB SRW XL (W2B)

Price Level: 435 | Quote ID: COPP24W2B

Pricing Summary - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		\$59,989.00
Subtotal		\$59,989.00
<i>Pre-Tax Adjustments</i>		
Code	Description	MSRP
Dealer Discount	Dealer Discount	-\$3,000.00
GPC	Government Pricing Concession	-\$600.00
Subtotal		\$56,389.00
<i>Post-Tax Adjustments</i>		
Code	Description	MSRP
2yr State Inspe	State Inspection Labor	\$7.00
<i>State Inspection</i>		
Doc	Doc Fee	\$225.00
Delivery Fee	Delivery Fee	\$315.00
BUY BOARD FEE 2	Buy Board Contract # 724-23	\$400.00
Subtotal		\$57,336.00
Total		\$57,336.00

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

TO: Mayor and City Council

FROM: R. Pennington, City Administrator

MEETING DATE: January 27, 2025

SUBJECT: Consideration and possible action on the Revised Resolution of Order (2024.12R-C) to establish a joint election with the Spring Branch Independent School District for the General Municipal Election on May 3, 2025, while recognizing San Jacinto Day as an election holiday.

Agenda Item: 14

Update:

The state election law sets the uniform election date for municipalities on the first Saturday in May, which falls on May 3, 2025. However, an adjustment is necessary due to San Jacinto Day, a state holiday observed on April 21.

The original order was issued by the Council on December 16. However, we have since received word and confirmation from the state regarding this change. Please note that Early Voting has been moved from April 21 to April 22, while all other details remain as originally presented.

Summary:

The state election law states that the first Saturday in May is the uniform election date for municipalities, which means the next election will be held on May 3, 2025. As per the Election Code of the State of Texas, the City Council is obligated to "Order" the upcoming General Municipal Election.

The revised draft resolution proposes a General Municipal Election on May 3, 2025, to coincide with the Spring Branch Independent School District (SBISD) election, including the amended change for San Jacinto Day. This election will follow Chapter 271 of the Texas Election Code and Section 11.0581 of the Texas Education Code. Voting will take place at Spring Branch Middle School on election day, as agreed upon by Piney Point Village and SBISD. An Interlocal Cooperation Agreement for Joint Elections was approved by the Council in November. Key dates are as follows:

- Election Day: Saturday, May 3, 2025.
- Early Voting: April 22-29, 2025.
- First day to file for a place on the ballot: January 15, 2025.
- Last day to file for a place on the ballot: February 14, 2025, at 5:00 PM
- Last day to register to vote: April 3, 2025.
- Last day to apply for a ballot by mail: April 22, 2025 (received, not postmarked).

Recommendation

The staff recommends the Revised Resolution of Order (2024.12R-C), as presented, calling to establish a joint election with Spring Branch Independent School District for the General Municipal Election on May 3, 2025, while recognizing San Jacinto Day as an election holiday.

Attachments:

- *Revised Resolution (2024.12R-C)*

RESOLUTION No. 2024.12R-C

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, AUTHORIZING AND CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 3, 2025, FOR THE PURPOSE OF ELECTING THREE ALDERMEN; ESTABLISHING A JOINT ELECTION AGREEMENT WITH SPRING BRANCH INDEPENDENT SCHOOL DISTRICT; PROVIDING FOR THE USE OF DIRECT RECORDING VOTING DEVICES; PROVIDING FOR EARLY VOTING HOURS AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS.

Section 1. That a general regular municipal election is hereby ordered to be held on May 3, 2025, to elect three Aldermen for Position 1, Position 2, and Position 5 by the qualified voters of the City of Piney Point Village, Texas.

Section 2. The City of Piney Point Village has entered into a joint election agreement with the Spring Branch Independent School District.

Section 3. The Office of the City Secretary shall perform all duties customarily performed by the County Clerk in general elections with respect to early voting, giving notice of the election, and preparing the official ballots.

Section 4. The early voting polling place shall be held at Piney Point Village City Hall located at 7660 Woodway, Suite 460, Houston, Texas 77063; early voting shall take place beginning April 22, 2025, and ending April 29, 2025, between the hours of 8:00 a.m. to 4:00 p.m. and April 28, 2025, and April 29, 2025, from 7:00 a.m. to 7:00 p.m.

Section 5. Applications for ballots for voting by mail may be submitted to the City Secretary by mail or common or contract carrier at City of Piney Point Village, 7660 Woodway Drive, Suite 460, Houston, Texas 77063, by telephonic facsimile machine at (832) 952-1157, or by electronic transmission of a scanned application containing an original signature to the following email address: citysec@pineypt.org. Applications for ballots by mail must be received no later than April 22, 2025, by 5:00 p.m.

Section 6. May 3, 2025, election day polling place shall be held at Spring Branch Middle School at 1000 North Piney Point Road, Houston, Texas 77024, from 7:00 a.m. to 7:00 p.m.

Section 7. The official Election Judge, Alternate Judge, and election clerks shall be appointed by and paid by the Spring Branch Independent School District.

Section 8. Direct recording electronic voting machines shall be used for voting at the foregoing election polling place, and electronic counting devices and equipment shall be used for counting the ballots at said election.

Section 9. An Early Voting Ballot Board is hereby designated to canvass the early votes cast by mail and by personal appearance. Spring Branch Independent School District shall appoint such members as provided in the Texas Election Code, Section 87.002(b).

Section 10. The Mayor is authorized to sign an Order of Election and a Notice of Election prescribed by the State of Texas on behalf of the City Council. Notice of Election shall be published in accordance with the provisions of the Texas Election Code.

Section 11. Should any part, section, subsection, paragraph, sentence, clause, or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respect shall remain in full force and effect.

Section 12. This resolution shall be effective immediately upon adoption.

PASSED, APPROVED, AND RESOLVED this 27th day of January 2025.

City of Piney Point Village, Texas

Aliza Dutt, Mayor

ATTEST:

Robert Pennington, City Secretary