

**CITY OF PINEY POINT VILLAGE
CITY COUNCIL**

Aliza Dutt, Mayor
Michael Herminghaus, Council Position 1
Dale Dodds, Council Position 2
Joel Bender, Council Position 3, Mayor Pro Tem
Margaret Rohde, Council Position 4
Jonathan C. Curth, Council Position 5



**CITY HALL
7660 WOODWAY DRIVE SUITE 460
HOUSTON, TEXAS 77063**

Robert Pennington, City Administrator
David Olson, City Attorney

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**THE CITY OF PINEY POINT VILLAGE
WORKSHOP AND REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 24, 2025
6:00 PM**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A WORKSHOP AND REGULAR COUNCIL MEETING ON MONDAY, FEBRUARY 24, 2025, AT 6:00 P.M. LOCATED AT 7660 WOODWAY DR. SUITE 460, HOUSTON, TEXAS 77063, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

I. DECLARATION OF QUORUM AND CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS WISHING TO ADDRESS COUNCIL - *Any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not explicitly identified on the agenda, a member of the Council or a Staff Member may only respond by stating specific factual information or reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

IV. NEW BUSINESS

1. Consideration and possible action on a resolution (RES 2025.02) to designate a municipal court clerk and perform the Oath of Office.
2. Consideration and possible action on approval of the Council Meeting Minutes held on January 27, 2025.
3. Consideration and possible action on the Memorial Villages Police Department.
 - a) Update on activities.
 - b) 2024 Racial Profiling Data and Report.
4. Consideration and possible action on the Village Fire Department.
 - a) Update on activities.
 - b) VFIS L-1 Claim Approval Letter.
 - c) VFD Financial Documents, Meeting Agendas, and Minutes.
5. Consideration and possible action on an ordinance (ORD. 2025.02-A) of the City of Piney Point Village, Texas, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.

6. Discussion and possible action regarding the Ecclesia Church Specific Use Permit, addressing compliance issues related to the fenced area designated for dog enclosure, trolley bus storage, and restrictions on frisbee golf course hours.
7. Consideration and possible action on City Engineering.
 - a) Chuckanut Drainage & Paving Improvements.
 - b) Drainage Criteria.
 - c) Shadow Way Court Drainage Improvements.
 - d) Windermere Outfall.
 - e) 2023 Paving Improvements Change Order.
 - f) 2023 Paving Improvements Material Testing.
 - g) Engineer's Report.
8. Consideration and possible action regarding the purchase of a Public Works Truck.
9. Consideration and Possible action on Budget Amendment PPV25-01, related to the proposed full-time Development Manager position.
10. Consideration and possible action regarding the appointment and confirmation of commissioners serving on the Planning & Zoning Commission (RES. 2025.02-B).
11. Consideration and possible action on a resolution (RES. 2025.02-C) regarding CenterPoint Energy 2025 Annual GRIP Adjustment.
12. Consideration and possible action regarding the Mayor's Report.
 - a) Image/Beautification Action Plan.
13. Consideration and possible action regarding the City Administrator's Monthly Report, including but not limited to:
 - a) Financial Related Items:
 - i. Financial Report – January 2025.
 - ii. Property Tax Report.
 - iii. Disbursements (greater than \$10,000).
 - b) Meadowick ALPR/FLOCK Safety Equipment Installation
14. Discuss and consider possible action on future agenda items, meeting dates, and similar matters.
 - a) Beautification Meeting – March 3 and 10.
 - b) Engineering Meeting – March 12.
 - c) Regular Council Meeting – March 24.

V. WORKSHOP

- A. Discuss proposed revisions to the organization's mission, vision, and strategies to achieve the organization's objectives.

VI. EXECUTIVE SESSION

15. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in:
 - a) **Section 551.071, Legal Consultation** - The City Council shall convene in a closed session as authorized under Section 551.071 of the Texas Government Code to obtain confidential legal counsel from the City Attorney concerning matters that fall within the attorney-client privilege.

- b) **Section 551.074, Fire Commissioner Review** - The City Council shall convene in a closed session, as authorized under Section 551.074 of the Texas Government Code, to deliberate on the duties and responsibilities of the Fire Commissioner.
 - c) **Section 551.074, City Administrator Review** - City Council shall convene in a closed session as authorized under Section 551.074 of the Texas Government Code to deliberate the duties, responsibilities, and contract terms pertaining to the City Administrator.
16. Consideration and possible action on items discussed in the Executive Session.

VII. ADJOURNMENT

CERTIFICATION

I certify that a copy of the February 24, 2025, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the public on February 21, 2025, in compliance with Chapter 551 of the Texas Government Code.



Robert Pennington
City Administrator / City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide reasonable accommodations for persons attending City Council meetings. This facility is wheelchair-accessible, and accessible parking spaces are available. To better serve you, your requests should be received 48 hours before the meeting. Please contact the city administration at 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 24, 2025

SUBJECT: Consideration and possible action on a resolution (RES 2025.02) to designate a municipal court clerk and perform the Oath of Office.

Agenda Item 1:

Summary:

The Oath of Office for the Municipal Court Clerk in Texas can be administered by several authorized individuals. According to Texas Government Code Section 602.002, list persons that are authorized to administer the oath, including:

- A judge, retired judge, senior judge, clerk, or commissioner of a court of record
- A notary public.
- The city secretary or clerk in a matter pertaining to the city's official business.

Celina Rodriguez has been appointed as our new full-time court clerk, entrusted with the responsibilities of overseeing court-related duties clerk. The oath is to be filed with the city secretary or the person responsible for maintaining the official records of the office

The Oath of Office:

The oath of office for a municipal court clerk in Texas consists of two parts: an anti-bribery statement and the official oath of office.

1. Anti-bribery statement:

"I, [name], do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God."

2. Oath of Office:

"I, [name], do solemnly swear (or affirm), that I will faithfully execute the duties of the office of [municipal court clerk] of the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws of the United States and of this State, so help me God."

The oath is to be filed with the city secretary or the person responsible for maintaining the official records of the office.

RESOLUTION NO. 2025.02

**A RESOLUTION OF THE CITY COUNCIL OF PINEY POINT VILLAGE, TEXAS, DESIGNATING
CELINA RODRIGUEZ AS THE MUNICIPAL COURT CLERK FOR THE CITY OF PINEY POINT
VILLAGE**

WHEREAS, the City of Piney Point Village requires a Municipal Court Clerk to perform essential duties for the efficient operation of its Municipal Court; and

WHEREAS, the City Council, on the recommendation of the City Administrator, has determined that Celina Rodriguez possesses the necessary qualifications and capabilities to serve in this capacity;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PINEY POINT VILLAGE, TEXAS:

SECTION 1. Celina Rodriguez is hereby designated as the Municipal Court Clerk for the City of Piney Point Village, Texas under the direction of the City Administrator or their designee.

SECTION 2. Celina Rodriguez, as Municipal Court Clerk, is responsible for managing court records, processing legal documents, handling fees and fines, scheduling proceedings, preparing legal paperwork, assisting judges and the public, maintaining the court seal, supervising jury selection and fine collection, coordinating with officials, preserving records, assisting in courtroom operations, processing bonds, and preparing reports, all while ensuring efficient court operations and adherence to legal requirements.

SECTION 3. This Resolution shall become effective immediately upon its passage and approval.

PASSED AND APPROVED this 24th day of February 2025.

CITY OF PINEY POINT VILLAGE, TEXAS

Aliza Dutt, Mayor

ATTEST:

Robert Pennington, City Administrator / City Secretary

MUNICIPAL COURT CLERK DUTIES – PINEY POINT VILLAGE

Daily Duties:

- Process On-Line Credit Card Payments.
- Download Citations.
- Print Judgments.
- File in Appropriate Court Date folder.
- Add time payment fee for payment plans over 30 days.
 - ❖ Add time payment fee for 30 day extension plans not paid in full. Send Late Notice
- Process emails from Defendants and Defense Attorney Requests.
- Process mail payments
- Mail returned undeliverable-bad address, post on Defendant's Maintenance.
- Attach undeliverable return envelope to judgment.
- Customer Service for walk-ins and phone
- Close out daily cash collections and balance cash drawer.
- Verify Insurance coverage

Docket (Arraignment) Duties:

- Verify Judgments against Dockets when Citations are finalized for next court date.
- Week before court date – Send out notice to Defendants.
- Two days prior to court date, rerun docket to verify all judgments are read for processing.
- Process all Judicial Orders.
- Send Show Cause hearing out to those not appearing for court. (By Mail)
- Prepare Complaints on all No-Shows and all requesting trials.
- Attach signed complaints to judgments and file in appropriate folder.

Docket (Pre-Trial) Duties:

- Set Pre-Trial Docket Date with Prosecutor & Judge.
- Complaints are to be made for attorneys (Check to see if they are emailed prior to court date of given at Pre-Trial Docket.)
- Pro-Se Defendants will be given a copy of their complaint on date of Pre-Trial.
- Run Attorney Docket – Make 2 copies – One for Attorney and one for Prosecutor.
- Attach Defendant Complaints for each attorney to their Attorney Docket Sheet.
- Complaints on unresolved cases are to be returned to Clerk's office.
- Show Cause Hearing on all unresolved Pro-Se Defendants.
 - ❖ Code Enforcement Citations are to be set on Pre-Trial Docket upon notification.

Docket (Jury/Bench Trials) Duties:

- Set Trial Date with Prosecutor & Judge.
- Send Notice to Officer of Trial Date.
- Send Juror summons a minimum of 2, preferably 3 weeks prior to Trial Date.
- Prepare excuses for Juror who need for Proof for Employer.
- Send Show Case Hearing Notices for those not appearing for trial.

Monthly Duties:

Reports due by the 5th of each month:

- Prepare and submit OCA Report to Office of Court Administration.
- Prepare and submit Conviction Report to DPS.
- Prepare and submit Monthly Report of Filed/Closed Cases By Agency to both Finance Director and City Administrator.
- Prepare and submit Report of Cases submitted to Linebarger Collection Agency.
- Prepare and submit a report of cases sent to Linebarger Collection Report to Finance Director and City Administrator

Second week in month:

- Run Case Management Report for compliance with Judicial Orders Due in the prior month:
 - ❖ Driving Safety Course:
 - Send Show Cause on prior month's cases non-compliance.
 - ❖ Deferred Disposition:
 - Check for compliance with Judicial Orders (Proof of Insurance coverage for deferred period, Proof of Driving Safety course order, any community service and/or special classes.)
 - Verify Insurance coverage with insurance agency.
 - Send Show Cause for Non-Compliance.
 - ❖ Payment Plan Agreements:
 - Send late notices for non-payment.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 24, 2025

SUBJECT: Consideration and possible action on approval of the Council Meeting Minutes.

Agenda Item: 2

Informational Summary

The minutes from the regular council meeting held on January 27, 2025, is now available for review. The practice of approving minutes at the following meeting allows for corrections while events are recent, formalizes them as the official record in a timely manner, supports legal compliance and accountability, and aligns with principles of effective meeting management and governance.

Recommendation

Staff recommends approving minutes from the council meeting on January 27, 2025.

MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING ON MONDAY, JANUARY 27, 2025, AT 6:00 P.M. AT 7660 WOODWAY DR. SUITE 593, HOUSTON, TEXAS.

Councilmembers Present: Aliza Dutt, Michael Herminghaus, Dale Dodds, Margaret Rohde and Jonathan Curth.

Councilmembers Absent: Joel Bender.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; Jim Huguenard, Police Commissioner; Eric Jones, Police Commander; Henry Kollenberg, Fire Commissioner; Howard Miller, Fire Chief; John Peterson, City Engineering; Gracie Moylan, City Engineering; and Frederick Johnson, Public Works Manager.

Call To Order

At 6:02 p.m., Mayor Aliza Dutt declared a quorum and called the meeting to order.

Pledge of Allegiance

The Council led the Pledge of Allegiance to the United States of America Flag.

Citizens Wishing to Address Council

- Johnan Curth requested that we cover plantings from likely freezing conditions in the future.

Agenda Items

1. **Public Hearing for an ordinance of the City of Piney Point Village, Texas, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.**
 - The public hearing was opened at 6:02 PM for comment regarding an ordinance amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.
 - Councilmember Herminghaus presented the background and various incidents that led to the dog leash issue becoming a public hearing request.
 - Betsy McKean (Lanecrest) requested additional information on the statistical data and supports using an e-collar. Furthermore, leash use will deter community interactions, such as animal playdates.
 - Steve Oldham (Jan Kelly) requested additional statistical data information, mainly comparing Piney Point and Bunker Hill. He does not favor changing the current ordinance, primarily if the data does not support it.
 - Amy and Tod Greenwood request that the council consider an ordinance allowing the use of an e-collar to control a dog in public.
 - Chris and Feona Chandler (Flint Point) provided personal testimony to advocate for a leash law.
 - Grant Johnson (Tokeneke) provided personal testimony related to his trained dogs and is not in favor of a more restrictive ordinance and believes the ordinance in place is sufficient.
 - Clint Rancher (Smithdale Estates) requests that the council consider a proposed ordinance that includes using an e-collar to control a dog in public.

- Shelley Barineau (Radney) stated that the city needs effective governance instead of excessive governance; therefore, the proposed ordinance is very restrictive and is against the proposed leash law.
- Councilmember Curth believes the current ordinance should remain unchanged. It already mandates the owner's responsibility for control, allowing them to decide the level of risk. This ordinance effectively balances community liability and responsibility.
- Written responses from the public regarding this matter were cataloged for the council's review and consideration.
- No further comments were provided during the public hearing.
- The public hearing concluded at 6:26 PM.



The council agreed to change the order of discussion items and addressed Item #10 at approximately 6:26 PM.

10. Consideration and possible action on an ordinance (ORD. 2025.01-E) of the City of Piney Point Village, Texas, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.

- Councilmember Herminghaus highlighted the police chief's earlier testimony and the robust support for the leash law expressed in past discussions. He encouraged MVPD Commander Jones to provide insights from the police department regarding community safety. Commander Jones affirmed their support for the leash law, underlining its critical role in enhancing the community's safety. The police will thoroughly analyze the data to categorize various types of dog-related incidents.
- Councilmember Dodds believes the proposed ordinance for a dog leash is not onerous and that if it can reduce the number of incidents, then it is a good thing.
- Councilmember Rohde initiated a discussion seeking input from the police and public about using e-collars for control, similar to a leash. Councilmember Rohde would like the council to consider the e-collar.
- The council engaged in a thorough discussion regarding concerns and possible implications before ultimately deciding to table the issue for future consideration.
- Councilmember Curth moved to Table the consideration and possible action on amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs. Dodds seconded the motion.
 AYES: Herminghaus, Dodds, Rohde and Curth.
 NAYS: None.
- The motion carried.

1. Consideration and possible action on approval of the Council Meeting Minutes held on December 16, 2024.

- Councilmember Herminghaus moved to approve the Council Meeting Minutes held on December 16, 2024. Dodds seconded the motion.
 AYES: Herminghaus, Dodds, Rohde and Curth.
 NAYS: None.
- The motion carried.

2. Consideration and possible action on the Memorial Villages Police Department, including (a) an Update on activities, (b) Budget Amendments, and (c) Memorial Point ALPR Request.

- In December, the MVPD responded to and handled 1,808 calls and incidents for Piney Point Village alone. Additionally, 1,437 house watch checks were conducted, and 304 citations, with 166 as warnings, were issued during this period.
- No formal actions were taken into consideration.

3. Consideration and possible action on the Village Fire Department, including (a) Updates on activities.

- In December, the VFD responded to and handled 167 calls and incidents across all cities. Piney Point Village accounted for 27 of those calls.
- Chief Miller and Commissioner Kollenberg presented a comprehensive report on VFD activity, budget updates, and capital replacement.
- Councilmember Dodds moved to approve the VFD Budget Amendment 2025-1. Herminghaus seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Rohde and Curth.
NAYS: None.
- No further actions were taken into consideration.



The council agreed to change the order of discussion items and addressed Item #7 at approximately 7:21 PM.

7. Consideration and possible action regarding various City Boards and Commissions, including (a) Nomination and Council approval to the Board of Adjustments Commission (RES. 2025.01-B1), (b) Nomination and Council approval to the Planning & Zoning Commission (RES. 2025.01-B2).

- Mayor Dutt has nominated Richard Hodge to the Board of Adjustments Commission, and the council discussed the positions and alternates to the BOA.
- **Recommendation (1):** Councilmember Curth made a motion to appoint Lawrence Chapman (1) as the Chair of the Board of Adjustments, which consists of the following members: Vickie Driscoll (2), Richard Hodge (3), Kevin F. Risley (4), and Michael Cooper (5); additionally, the alternate members will include Zeb Nash (6), Britton Holland (7), and John Brennan (8), with one unfilled position (9) in the alternates. Rohde seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Rohde and Curth.
NAYS: None.
- Mayor Dutt has nominated Tim Jones for the Planning and Zoning, and the council discussed the position nomination.
- **Recommendation (2):** Councilmember Curth motioned to appoint Tim Jones (Position 8) to Planning and Zoning. The motion passed with the following results:
AYES: Herminghaus, Dodds, Rohde and Curth.
NAYS: None.
- The council plans to revisit the Planning & Zoning Commission nomination to fill any remaining vacancy and define alternate members. No further action was taken.

➔ **The council agreed to change the order of discussion items and addressed Item #11 at approximately 7:44 PM.**

11. Consideration and possible action regarding the Mayor's Report, including (a) CenterPoint Presentation and (b) Beautification – Best Practices.

- Jason Fabre and Cole Stevenson provided a CenterPoint presentation on power resilience after Hurricane Beryl. Herminghaus requested details on the feasibility of plans for underground line replacement. Curth expressed his disappointment with CenterPoint's management of response efforts following the storm.
- Mayor Dutt requested an outline of proposed improvements and details on the estimated costs, including the requested underground lines and a plan of action.
- Mayor Dutt updated the Beautification Committee's project regarding the Best Practices guide.

➔ **The council agreed to change the order of discussion items and addressed Item #4 at approximately 8:28 PM.**

4. Consideration and possible action on City Engineering, including (a) Chapelwood Court Drainage Project, (b) Street Assessment Plan, (c) Blalock Point Repairs - Change Order, (d) Chuckanut Drainage and Paving Improvements, (e) Shadow Way Court Drainage Improvements (f) Engineers Report.

- HDR's proposed improvements to Chapelwood Court Drainage after CCTV footage along Chapelwood revealed significant root intrusion and blockages. HDR provided the proposal for engineering services design, bid, and construction phase services.
- **Recommendation (1):** Councilmember Dodds motioned to approve \$220,170 as the total project cost to approve Chapelwood Court Drainage. Herminghaus seconded. The motion passed with the following results:
 AYES: Herminghaus, Dodds, Rohde and Curth.
 NAYS: None.
- HDR is requesting approval to proceed with installing a junction box as a Change Order for the Blalock Point Repairs, totaling \$24,980.00. Given the situation's urgency, HDR considers this work to be an emergency repair.
- **Recommendation (2):** Councilmember Dodds made a motion to approve the installation of a junction box as a Change Order for the Blalock Point Repairs, totaling \$24,980.00. Herminghaus seconded. The motion passed with the following results:
 AYES: Herminghaus, Dodds, Rohde and Curth.
 NAYS: None.
- HDR is seeking approval for professional services during the Bid and Construction phases of the Chuckanut Drainage and Paving Improvements project. Based on the proposal dated June 18, 2024, the amount requested is \$117,250.00. The estimated Total Project Cost (OPCC) is \$1,482,910.00, with the City's portion amounting to \$1,223,942.50. Council member Dodds asked for clarification on the timeline for delivering information to the stakeholders.
- **Recommendation (3):** Councilmember Dodds motioned to approve \$117,250.00 and granted permission to work with the city administrator to proceed to the bid phase for the

Chuckanut Drainage and Paving Improvements project. Herminghaus seconded. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Curth.

NAYS: None.

- HDR is seeking approval for engineering services for the Street Assessment Planning Document for \$29,900. This assessment will evaluate the city's street conditions and help identify upgrades to enhance street quality and functionality.
- **Recommendation (4):** Councilmember Dodds motioned to approve the Street Assessment Planning Document for \$29,900. Herminghaus seconded. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Curth.

NAYS: None.

- The Council has shown interest in improving the drainage on Shadow Way, specifically leading to Shadow Way Court and extending through the cul-de-sac, in response to concerns raised by residents in recent months. HDR has identified several options for installing a drainage system connecting to the North Piney Point Greenbay System. HDR is now seeking direction on these options. Additionally, the Council has asked the urban forester to assess the number of trees that may need removal based on the proposed options. Further information will be provided for discussion at the next meeting.
- January Engineering report was provided by HDR, including a discussion on clearing debris from several identified bayou ravines near Wickwood. HDR has received information regarding the channels that are HCFCD's responsibility. A site visit is scheduled for January 29, 2025, to document the conditions and removal methods. Tynwood Ditch and Kinkaid Ditch are both maintained by HCFCD, which reportedly performed maintenance on these ditches in October 2024.
- An update on the Williamsburg project was provided, confirming that the asphalt work was completed shortly before the meeting. Herminghaus requested that the laydown area be cleaned up.
- An update was provided on the Windermere Project, estimating 80 truckloads of fill.
- It has been confirmed that the current school zone signs and beacons will remain the standards after analyzing the limited options.

5. Consideration and possible action on an ordinance (ORD. 2025.01) of the City of Piney Point Village, Texas, amending Chapter 58, Article I, Section 58-2, Street Regulations of the code of ordinances regarding the establishment of school zones and school crosswalks; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$200 for each day of violation; and providing for severability.

- This item was initially scheduled for council action last month but was postponed because HDR was tasked with exploring additional signage options that comply with MUTCD standards. After their examination, it was determined that the school zone signs and beacons that were recently procured and installed represent the best option.
- Councilmember Rohde motioned to approve Ordinance 2025.01 of the City of Piney Point Village, Texas, amending Chapter 58, Article I, Section 58-2, Street Regulations of the code of ordinances regarding the establishment of school zones and school crosswalks; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount

not to exceed \$200 for each day of violation; and providing for severability. Dodds seconded. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Curth.

NAYS: None.

- Rohde recommended that the mayor provide a public update on the schedule for when the beacon will flash for each school.

4. Consideration and possible action on an ordinance (ORD. 2025.01-A) of the City of Piney Point Village, Texas, Chapter 46, Article II. section 46-33 Prohibited Parking of the code of ordinances regarding prohibited parking in the area of Memorial Drive Elementary School; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$500 for each day of violation; and providing for severability.

- The council postponed this action at the last meeting to allow for an improved outreach effort to inform residents and MDE school leadership about our proposed parking restrictions.
- A letter is drafted for circulation. The Council recommended that the letter be sent as a PDF to the school for distribution by SBISD.
- The council recommends the ordinance reflect a change to state: *"It shall be unlawful for any person, having registered in his name or owning or operating or having charge of any vehicle, to allow or permit the same to be parked or be unattended upon the north side of Smithdale Road from the East driveway of Memorial Drive Elementary School to the intersection at Hedwig Road during the hours of 7:00 a.m. through 8:30 a.m., and 2:00 p.m. through 3:30 p.m., Monday through Friday, except on school holidays and when school is not in session when signs are in place giving notice of such prohibition (No Parking Zones)."*
- Councilmember Rohde motioned to approve the Ordinance (ORD. 2025.01-A) of the City of Piney Point Village, Texas, Chapter 46, Article II. section 46-33 Prohibited Parking of the code of ordinances regarding prohibited parking in the area of Memorial Drive Elementary School; repealing all ordinances and part of ordinances in conflict herewith; providing for a penalty in an amount not to exceed \$500 for each day of violation; and providing for severability; with the change of striking "stop" and replacing "unattended;" and direct the Mayor and City Administrator to revise a letter and send it to MDE for circulation. Dodds seconded. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Curth.

NAYS: None.

8. Consideration and possible action on a resolution (RES. 2025.01-C) designating the city's official newspaper for 2025.

- Councilmember Herminghaus motioned to approve the Resolution (RES. 2025.01-C) designating the city's official newspaper for 2025. Councilmember Rohde seconded. The motion passed with the following results:

AYES: Herminghaus, Rohde, Dodds, and Curth.

NAYS: None.

9. Consideration and possible action on annual financial-related policies, including (a) Resolution (RES. 2025.01-D1) adopting the 2025 Financial Investment Policy and Investment Strategy, (b) Resolution (RES. 2025.01-D2) adopting the 2025 City Accounts Payable Policy, (c) Resolution

(RES. 2025.01-D3) adopting a City Credit Card Policy, and (d) Resolution (RES. 2025.01-D4) adopting a City Financial Fraud Policy.

- The council requested that auditors examine our policies during the audit process, have the finance director approve the reconciliation and analysis of the financial report, and amend the financial policy to read, “sent to the mayor and one designated Councilman as required” instead of “as needed.”
- Councilmember Herminghaus motioned to approve Resolution (RES. 2025.01-D1), which adopts the 2025 Financial Investment Policy and Investment Strategy; Resolution (RES. 2025.01-D2), which adopts the 2025 City Accounts Payable Policy; Resolution (RES. 2025.01-D3), which adopts a City Credit Card Policy; and Resolution (RES. 2025.01-D4), which adopts a City Financial Fraud Policy, including the changes discussed above. Councilmember Rohde seconded. The motion passed with the following results:

AYES: Herminghaus, Rohde, Dodds, and Curth.

NAYS: None.

12. Consideration and possible action regarding the City Administrator's Monthly Report, including but not limited to: (a) Financial Related Items: Financial Report – December 2024, Property Tax Report, Investment Report (12/2024), Disbursements (greater than \$10,000); (b) Update on Current Specific Use Permits, Permit Activities, and Contributions.

- The city will draft a letter regarding SUP violations at Ecclesia. We are to invite them to the next meeting to clarify concerns and provide an action item related to these SUP issues.
- **Recommendation (1 & 2):** Councilmember Rohde proposed approving the following recommendations: (1) disbursements to Highway 1 for the Decorative Pole Refurbishment Project totaling \$15,554.40, Infrastructure Construction Services for the removal of school zone signage in the City for \$10,500.00, Consolidated Traffic Controls, Inc. for installing school zone signage at \$122,990.00, and Westco Grounds for Greenbay Street Retainage (10%) amounting to \$10,725.63; and (2) approving the Quarterly Investment Report for the quarter ending December 2024. Councilmember Herminghaus seconded.
- The motion passed with the following results:
AYES: Herminghaus, Rohde, Dodds, and Curth.
NAYS: None.

13. Consideration and possible action regarding the purchase of a Public Works Truck.

- No action was taken

14. Consideration and possible action on the Revised Resolution of Order (2024.12R-C) to establish a joint election with the Spring Branch Independent School District for the General Municipal Election on May 3, 2025, while recognizing San Jacinto Day as an election holiday.

- Councilmember Rohde proposed approving the Revised Resolution of Order (2024.12R-C) to establish a joint election with the Spring Branch Independent School District for the General Municipal Election on May 3, 2025, while recognizing San Jacinto Day as an election holiday. Councilmember Herminghaus seconded. The motion passed with the following results:
AYES: Herminghaus, Rohde, Dodds, and Curth.
NAYS: None.

15. Discuss and consider possible action on future agenda items, meeting dates, and similar matters.

- The schedule includes the Beautification Meeting on February 10, the Engineering Meeting on February 12, Presidents Day on February 17, and the Regular Council Meeting on February 24.
- Councilmember Herminghaus requested that the Ecclesia action item be included on the agenda.

Executive Session

16. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in **Section 551.071-** Consultation with City Attorney and **Section 551.072-** Lease Property – 7660 Woodway.

- No executive session was called or conducted.

17. Consideration and possible action on items discussed in the Executive Session.

- No executive session was called or conducted.

Adjournment

- Councilmember Herminghaus made a motion for adjournment, seconded by Councilmember Rohde.
- Mayor Dutt adjourned the meeting at 9:47 p.m.

PASSED AND APPROVED on this 24th day of February 2025.

Aliza Dutt
Mayor

Robert Pennington
City Administrator / City Secretary

TO: City Council

VIA: R. Schultz, Police Chief

MEETING DATE: February 24, 2025

SUBJECT: Discuss and take possible action on Memorial Villages Police Department.

Agenda Item: 3

This agenda item concerns the MVPD department's monthly report, which includes call volume, traffic stops, citations, and other public safety incidents. The attached report contains all the details. This agenda item includes the following for discussion and action:

- a) Update on activities.
- b) 2024 Racial Profiling Data and Report.

Attachments:

- *MVPD Monthly Report.*
- *2024 Racial Profiling Data and Report.*



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

February 10, 2025

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: January 2025 Monthly Report

During the month of January, MVPD responded/handled a total of 4,656 calls/incidents. 3,203 House Watch checks were conducted. 561 traffic stops were initiated with 584 citations being issued for 964 violations. (Note: 18 Assists in Hedwig, 95 in Houston, 4 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

| Village | Calls/YTD | House Watches/YTD | Accidents | Citations | Response Time |
|----------------|-----------|-------------------|-----------|------------------|---------------|
| Bunker Hill: | 1256/1256 | 883/883 | 1 | 174/116/290 | 6@3:36 |
| Piney Point: | 1525/1525 | 1122/1122 | 5 | 156/134/290 | 11@3:12 |
| Hunters Creek: | 1697/1697 | 1198/1198 | 5 | 220/165/385 | 13@3:05 |
| | | | | Cites/Warn/Total | 30@3:14 |

Type and frequency of calls for service/citations include:

| Call Type | # | Call Type | # | Citations | # |
|---------------|-----|----------------------|----|-------------------|-----|
| False Alarms: | 137 | Ord. Violations: | 7 | Speeding: | 145 |
| Animal Calls: | 20 | Information: | 7 | Exp. Registration | 233 |
| ALPR Hits: | 35 | Suspicious Situation | 78 | Ins | 119 |
| Assist Fire: | 48 | Loud Party | 14 | No License | 89 |
| Assist EMS: | 37 | Welfare Checks: | 11 | Stop Sign | 35 |
| Accidents: | 11 | | | Fake Plate | 23 |

*This month the department generated a total of 54 police reports.
BH-11, PP-16, HC-27, HOU-0, HED-0, SV-0*

Crimes Against of Persons (1)

Terroristic Threat (DV) 1

Crimes Against Property (12)

| | | | |
|--------------------------|---|-----------------------|---|
| Burglary of a Habitation | 4 | Burglary of a Vehicle | 2 |
| Theft - Felony | 2 | Theft – Misdemeanor | 3 |
| Credit Card Fraud | 1 | | |

Petty/Quality of Life Crimes/Events (41)

| | | | |
|-------------------|----|-------------------------------|----|
| ALPR Hits (valid) | 7 | Graffiti | 1 |
| Accidents | 11 | Possession of Controlled Sub. | 1 |
| Warrants | 3 | Misc | 16 |
| Eluding Arrest | 2 | | |

Arrest Summary: Individuals Arrested (7)

| | | | |
|-----------------|---|--------|---|
| Warrants | 3 | Felony | 1 |
| Class 3 Arrests | 3 | | |

| Budget YTD: | Expense | Budget | % |
|---------------------------|---------|-----------|------|
| • Personnel Expense: | 510,035 | 6,744,765 | 7.6% |
| • Operating Expense: | 178,951 | 1,192,201 | 15 % |
| • Total M&O Expenditures: | 689,016 | 7,936,966 | 8.7% |
| • Capital Expenses: | 0 | 144,000 | 0 % |
| • Net Expenses: | 689,016 | 8,106,966 | 8% |

Follow-up on Previous Month Items/Requests from Commission

Personnel Changes/Issues/Updates

New TCO Marcus Zamudio started on January 4, 2025, and is currently training on dayshift.

On 1/24/25 Officer Craig Taylor was seriously injured while working outside employment after being involved in a motorcycle accident. Officer Taylor remains in intensive care at Memorial Hermann Hospital. Officer Taylor has undergone 7 surgeries thus far. His long-term prognosis is unknown at this time. Staffing is being adjusted to ensure proper coverage is maintained during his recovery.

Major/Significant Events

This month we experienced an unusually high number of burglaries to area homes (all have been solved). 3 of the burglaries were linked to a group of individuals who had been breaking into homes in the River Oaks Area. MVPD arrested 2 of the suspects after they broke into a home on Farnham Park. MVPD detectives then used the ALPR system to place them present at the times at 2 of our prior burglaries. The suspects used the same MO during all of their crimes, which was breaking into homes that backed up to open space or bayous. All homes were entered after the criminals broke out a rear window.

On 1/16/25 there was a burglary to a vacant home on Voss Road. MVPD detectives were able to identify a group of suspects and then place them in the area by using the ALPR system including an in-car ALPR video read that showed the suspect vehicle turning into the victims driveway. Detectives have recovered stolen property all across the Houston area.

On 1/21/25 MVPD personnel responded to the snow emergency event across the villages. Personnel pre-staged at the department and initiated emergency operations at 0400 hours. MVPD remained fully staffed with extra dispatch on-duty throughout the event.

Status Update on Major Projects

One of the Chevrolet Tahoe's upfitting was completed and returned to the department and the other 2 were sent out for upfitting. 2 older vehicles were decommissioned and sent to auction.

Department staff located 3 new 2023 police package dodge chargers that were still available. Those vehicles were ordered to replace the CID vehicles as per the FY25 vehicle replacement plan and budget.

Community Projects

Officers supported the Frostwood Elementary School Family Color Run on 1/12/25.

V-LINC new registrations in January +31

BH – 1733(+7)
PP – 1217 (+13)

HC – 1724 (+9)
Out of Area – 638(+2)

MVPD – VFD Monthly Response Times Report

January 2025

911/Emergency Designated Calls - EMS and Fire

| | |
|---------------|---------|
| Total | 12@3:17 |
| Bunker Hill | 3@3:28 |
| Piney Point | 3@2:31 |
| Hunters Creek | 6@3:35 |

EMS Only

| | |
|---------------|---------|
| Total | 12@3:17 |
| Bunker Hill | 3@3:28 |
| Piney Point | 3@2:31 |
| Hunters Creek | 6@3:35 |

Fire Only

| | |
|---------------|--------|
| Total | 0@0:00 |
| Bunker Hill | 0@0:00 |
| Piney Point | 0@0:00 |
| Hunters Creek | 0@0:00 |

Radio Calls – Fire Assist

| | |
|---------------|---------|
| Total | 34@3:31 |
| Bunker Hill | 12@3:05 |
| Piney Point | 9@3:13 |
| Hunters Creek | 13@4:14 |

Radio Calls – EMS Assist

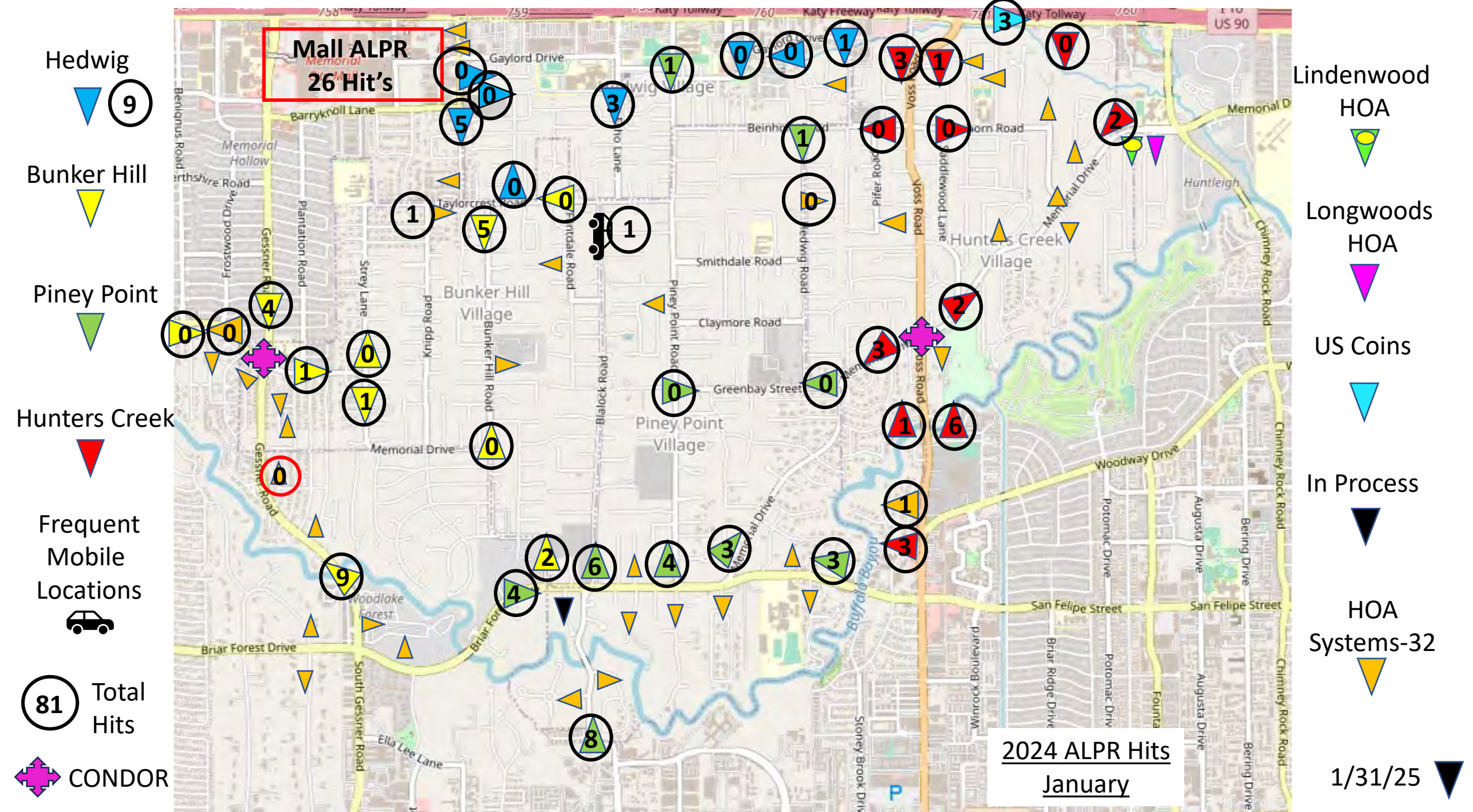
| | |
|---------------|--------|
| Total | 3@3:56 |
| Bunker Hill | 1@3:14 |
| Piney Point | 1@0:41 |
| Hunters Creek | 1@4:51 |

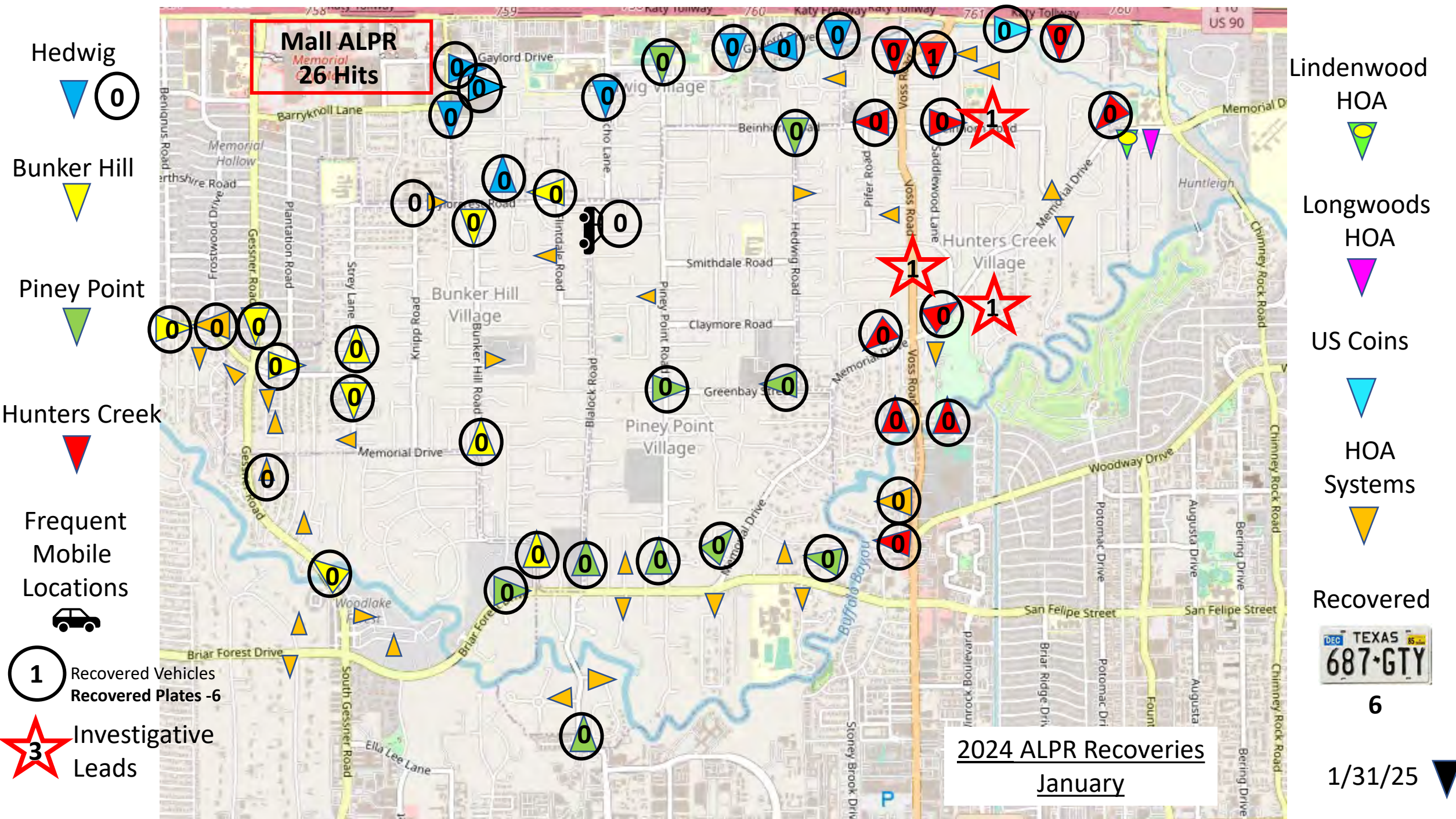
2025 Officer Committed Time to Service Report

| Employee Name | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Reports | Cites |
|------------------------|---|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|---------|-------|
| ALSALMANI, ALI | | 21:43:09 | | | | | | | | | | | | | 57 |
| BAKER, BRIAN C | * | 0:00:00 | | | | | | | | | | | | | |
| BALDWIN, BRIAN | * | 13:28:18 | | | | | | | | | | | | | |
| BIEHUNKO, JOHN | | 15:40:14 | | | | | | | | | | | | 3 | 24 |
| BOGGUS, LARRY | * | 1:35:53 | | | | | | | | | | | | | |
| BURLESON, Jason | | 14:32:02 | | | | | | | | | | | | 2 | 28 |
| BYRD, Rachied | | 24:40:42 | | | | | | | | | | | | 6 | 19 |
| CANALES, RALPH EDWARD | | 22:07:13 | | | | | | | | | | | | 7 | 19 |
| CERNY, BLAIR C. | * | 14:55:06 | | | | | | | | | | | | | |
| GONZALEZ, Jose | | 24:24:08 | | | | | | | | | | | | 1 | 31 |
| HARWOOD, NICHOLAS | | 16:57:08 | | | | | | | | | | | | 5 | 14 |
| JARVIS, RICHARD | | 21:10:56 | | | | | | | | | | | | 4 | 33 |
| JOHNSON, JOHN | | 23:42:56 | | | | | | | | | | | | 1 | 32 |
| JONES, ERIC | * | 0:06:21 | | | | | | | | | | | | | |
| KING, JEREMY | | 5:57:30 | | | | | | | | | | | | | 11 |
| KUKOWSKI, Andy | | 27:54:59 | | | | | | | | | | | | 3 | 64 |
| MCELVANY, ROBERT | | 12:22:39 | | | | | | | | | | | | | 17 |
| MILLARD, Shaneca | | 20:53:11 | | | | | | | | | | | | 2 | 36 |
| ORTEGA, Yesenia | | 22:55:16 | | | | | | | | | | | | 2 | 20 |
| OWENS, LANE | * | 0:00:00 | | | | | | | | | | | | | |
| PAVLOCK, JAMES ADAM | | 7:43:45 | | | | | | | | | | | | 1 | 30 |
| RODRIGUEZ, CHRISTOPHER | * | 10:19:28 | | | | | | | | | | | | 1 | |
| RODRIGUEZ, JOSE | | 27:31:06 | | | | | | | | | | | | 2 | 34 |
| RODRIGUEZ, REGGIE | | 14:07:24 | | | | | | | | | | | | 1 | 11 |
| SCHULTZ, RAYMOND | * | 0:00:00 | | | | | | | | | | | | | |
| SILLIMAN, ERIC | | 8:34:26 | | | | | | | | | | | | 3 | 5 |
| SPRINKLE, MICHAEL | | 12:49:34 | | | | | | | | | | | | 2 | 30 |
| TAYLOR, CRAIG | | 9:23:28 | | | | | | | | | | | | 2 | 18 |
| VALDEZ, JUAN | | 17:17:57 | | | | | | | | | | | | 1 | 21 |
| WHITE, TERRY | | 23:11:18 | | | | | | | | | | | | 5 | 30 |
| * = Admin | | | | | | | | | | | | | Total | 54 | 584 |

| | | | | | | | | | | | | | | | |
|-------------------------|--|----------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| Dispatch Committed Time | | | | | | | | | | | | | | | |
| 911 Phone Calls | | 200 | | | | | | | | | | | | | |
| 3700 Phone Calls | | 2279 | | | | | | | | | | | | | |
| DP General Phone Calls* | | 77:37:45 | | | | | | | | | | | | | |
| Radio Transmissions | | 8293 | | | | | | | | | | | | | |

* This is the minimal time as all internal calls route through the 3700 number.







January 2025 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2025 ALPR Data Report

Total Reads 3,269,897

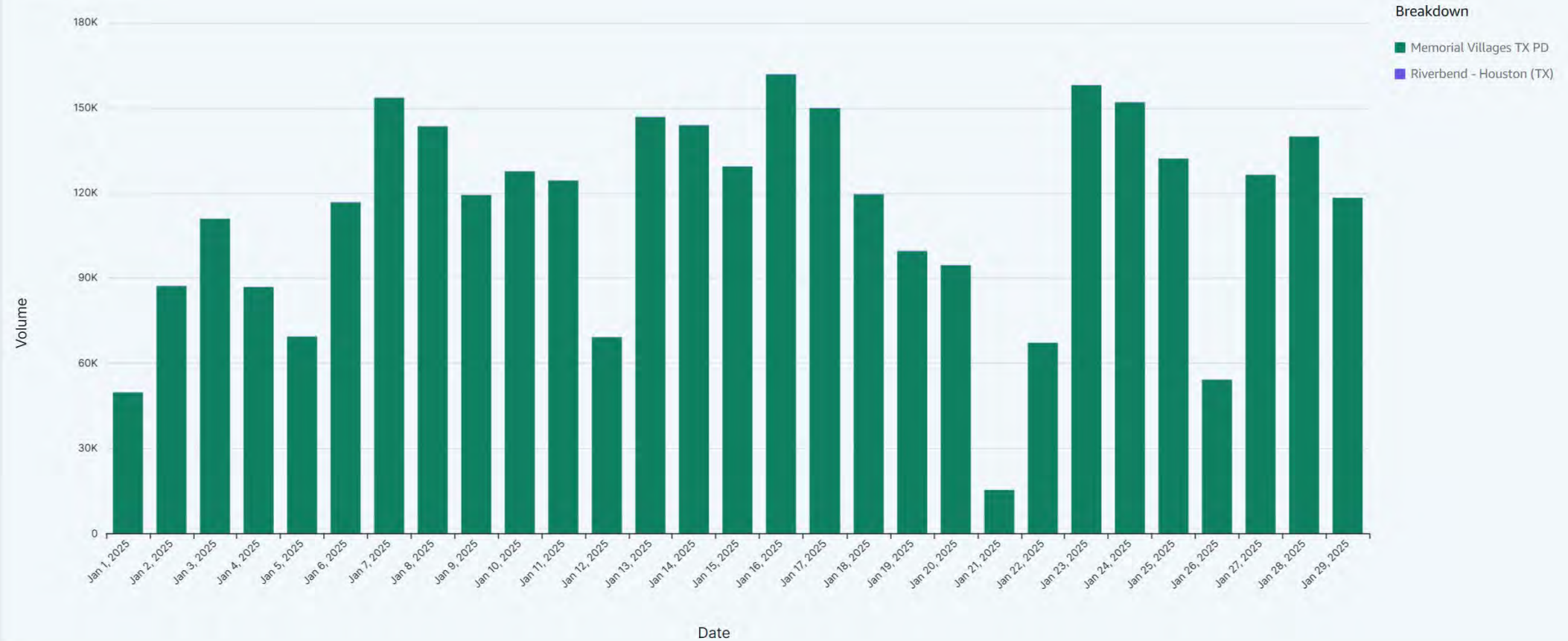
Total Vehicle Volume

3,269,897

Total Unique Vehicle Volume

1,607,310

Total Vehicle Volume



Unique Reads – 1,607,310

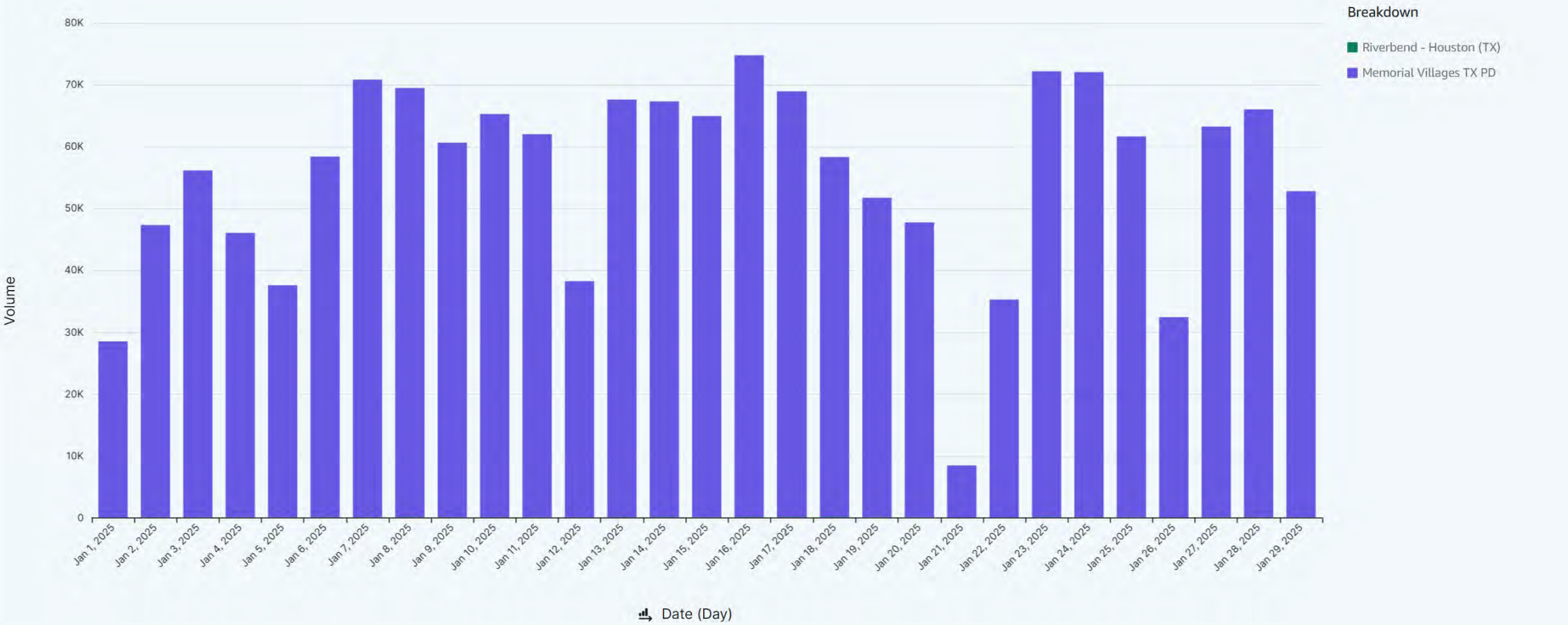
Total Vehicle Volume

3,269,897

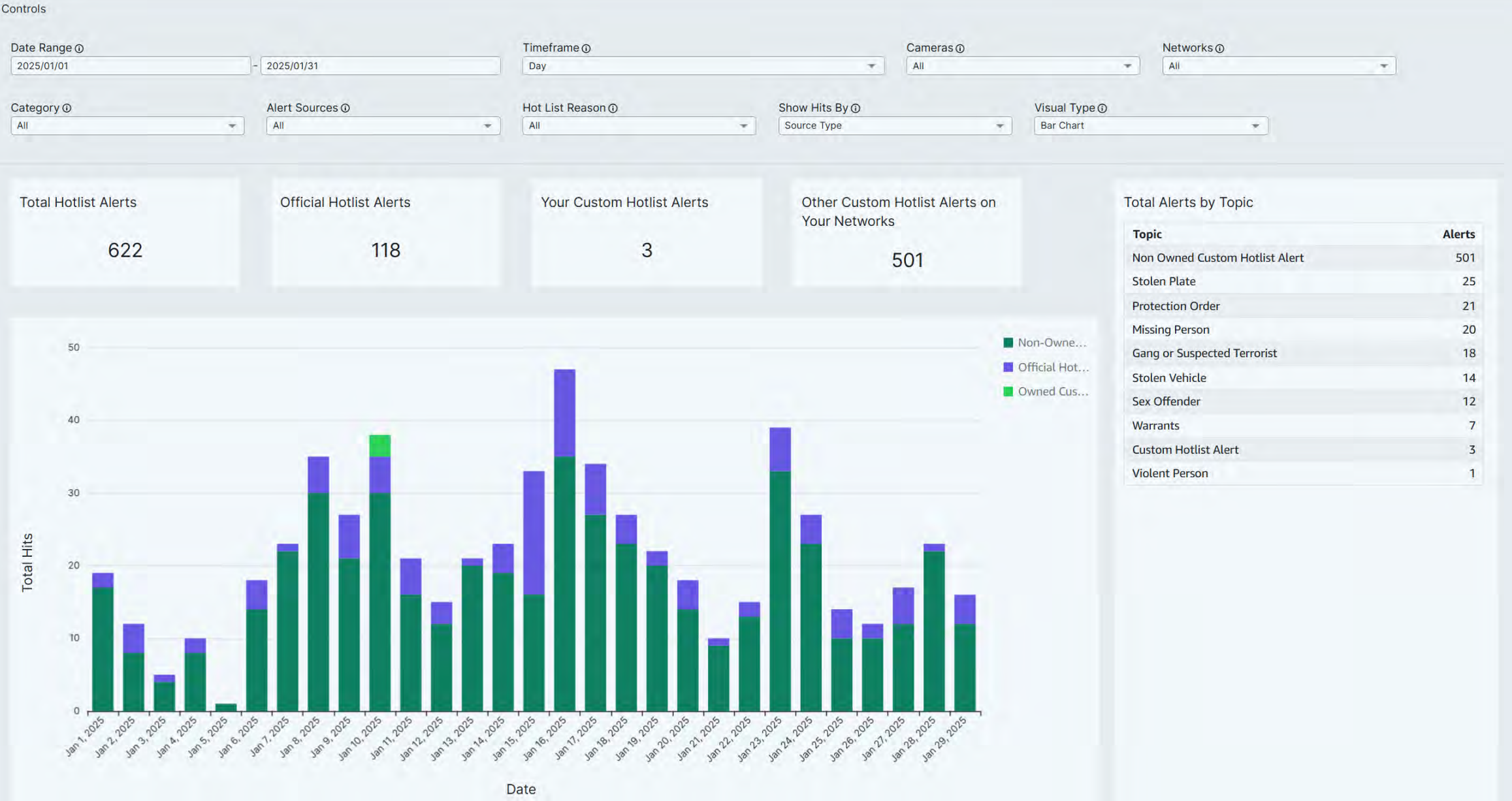
Total Unique Vehicle Volume

1,607,310

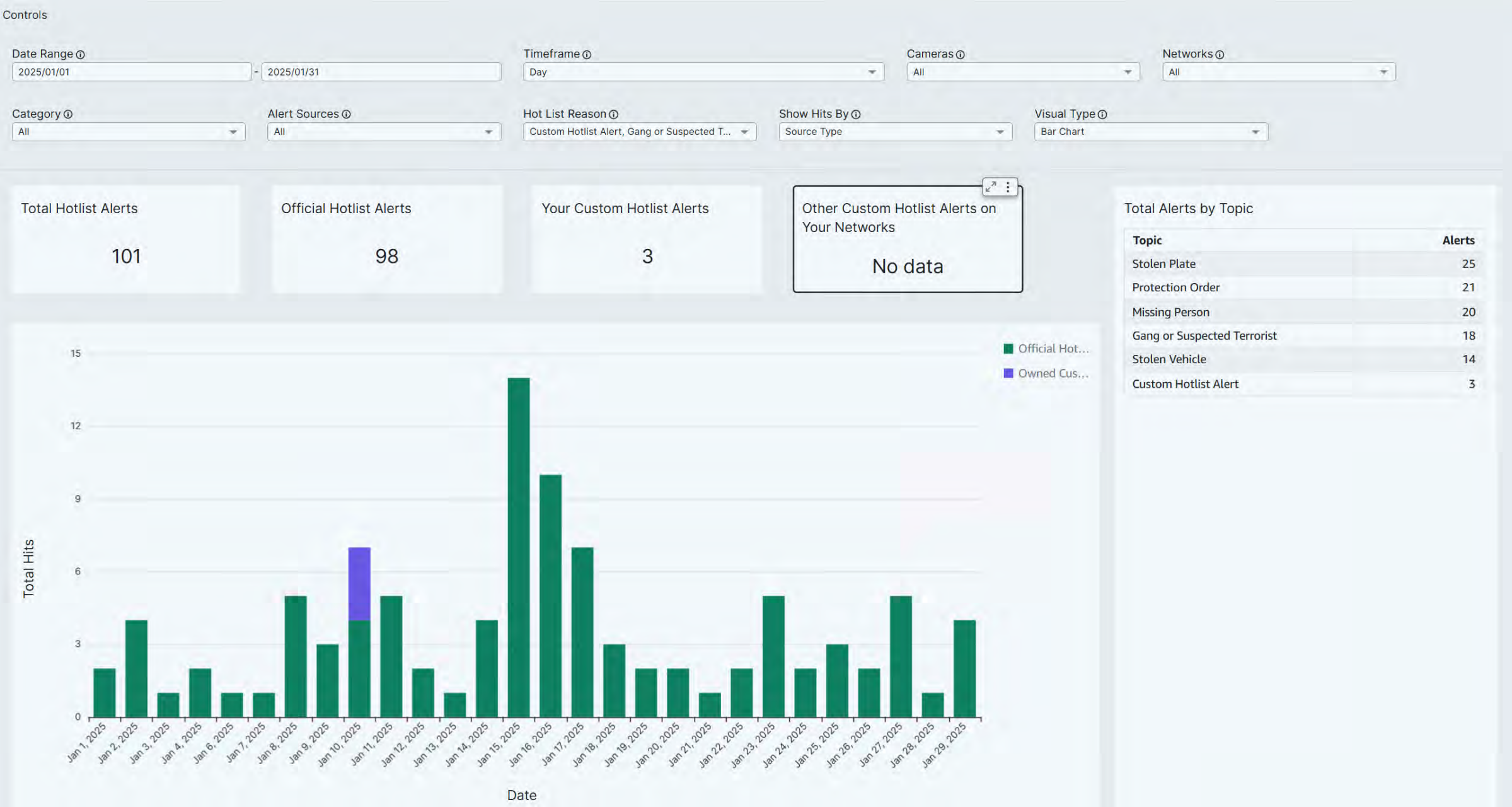
Unique Vehicle Volume



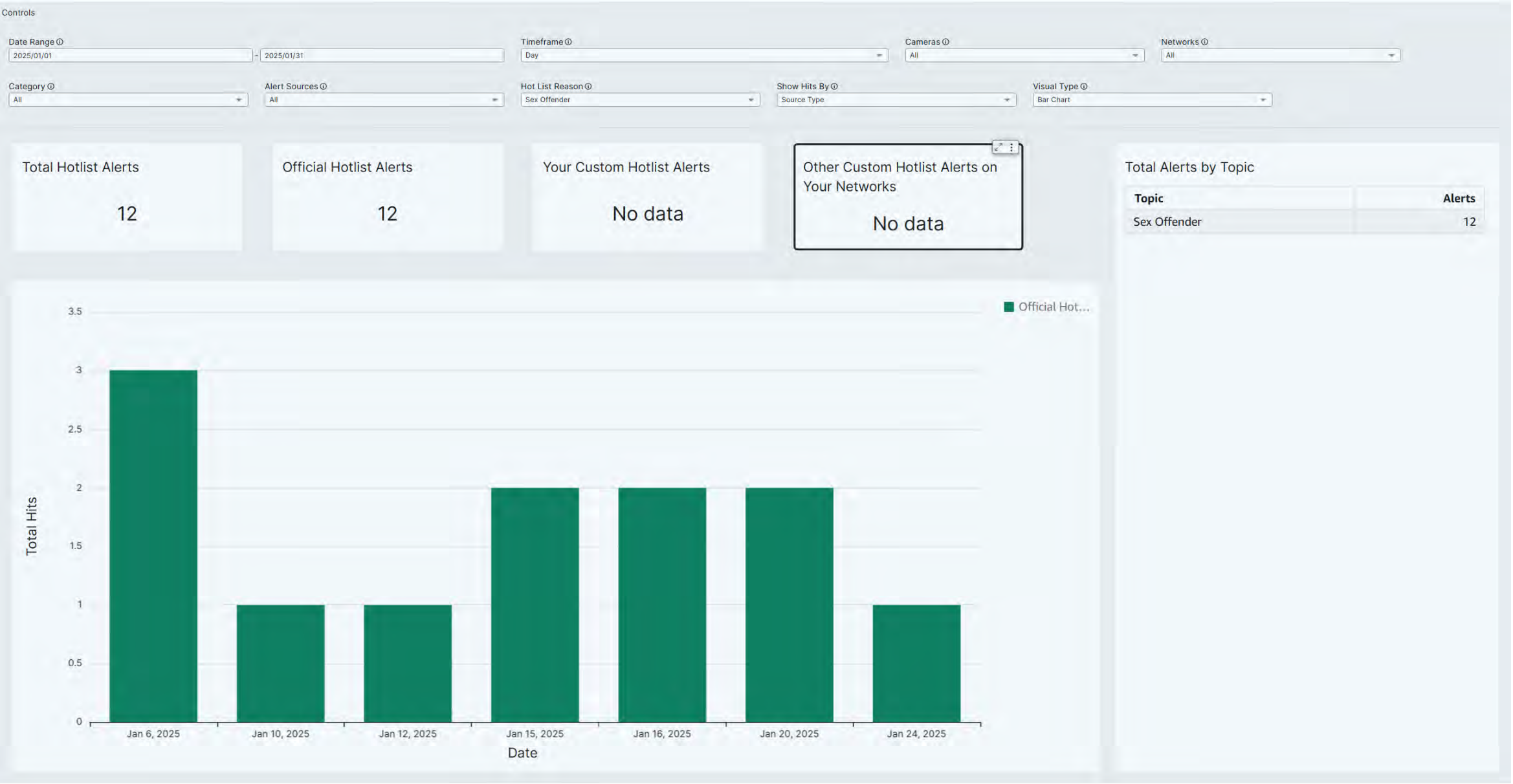
All Categories – All Hotlists



Top 6 Categories

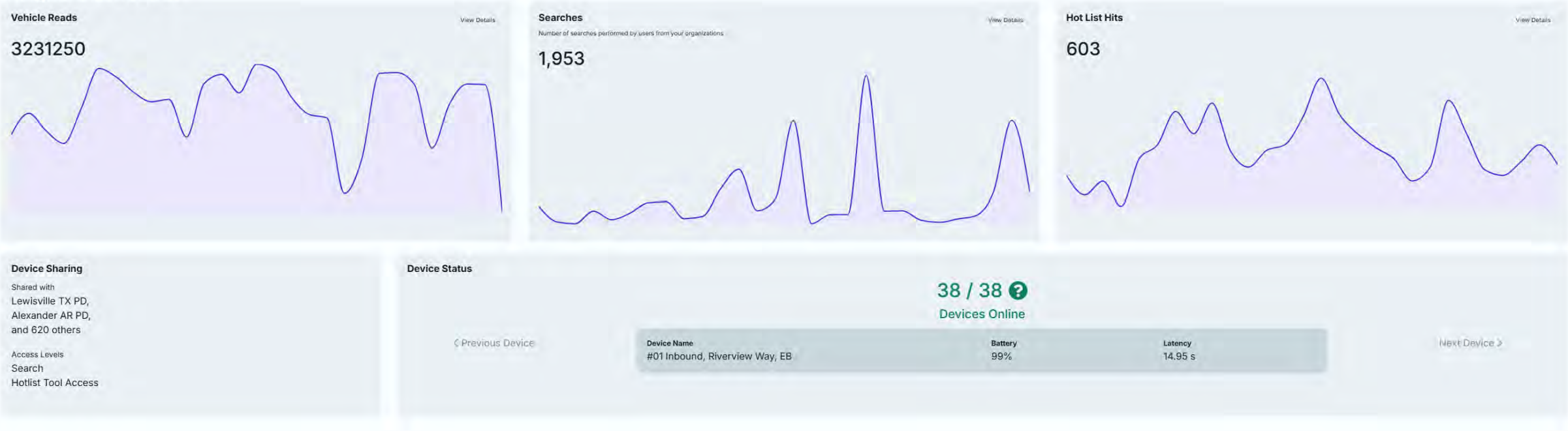


Sex Offenders



Summary Report

Insights Dashboard



#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

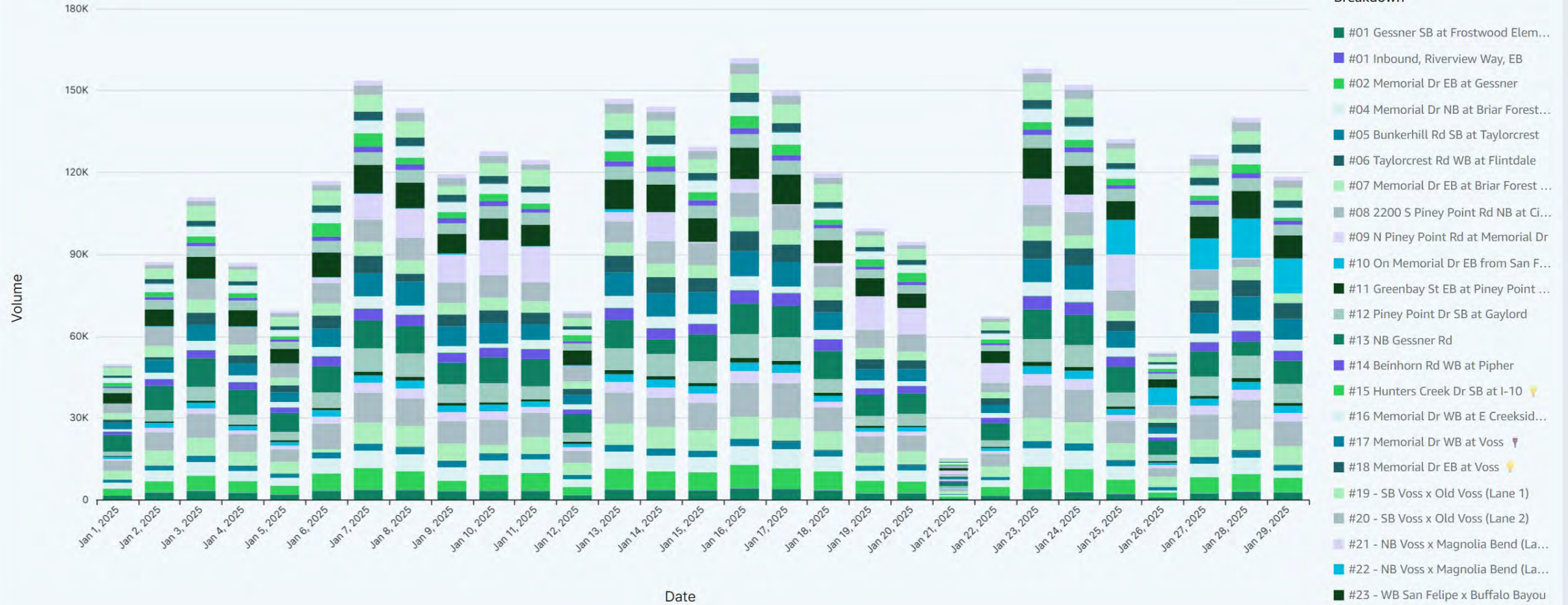
Total Vehicle Volume

3,269,897

Total Unique Vehicle Volume

1,607,310

Total Vehicle Volume



Total 'Volume' by 'groupbysummary'

| groupbysummary | Sum of Volume |
|--|----------------|
| #13 NB Gessner Rd | 247313 |
| #08 2200 S Piney Point Rd NB at City Limit | 239852 |
| #23 - WB San Felipe x Buffalo Bayou | 221603 |
| #20 - SB Voss x Old Voss (Lane 2) | 187755 |
| #17 Memorial Dr WB at Voss 🚦 | 179777 |
| #07 Memorial Dr EB at Briar Forest 💡 | 168142 |
| #12 Piney Point Dr SB at Gaylord | 165394 |
| #02 Memorial Dr EB at Gessner | 157252 |
| #21 - NB Voss x Magnolia Bend (Lane 1) | 139220 |
| #31 EB Memorial Dr near Tealwood | 135522 |
| #04 Memorial Dr NB at Briar Forest 🚦 | 134367 |
| #18 Memorial Dr EB at Voss 💡 | 122307 |
| #19 - SB Voss x Old Voss (Lane 1) | 114995 |
| #24 - NB Blalock x Memorial | 110477 |
| #28 MVPD Station S/B Memorial Drive | 100502 |
| #14 Beinhorn Rd WB at Pipher | 93272 |
| #16 Memorial Dr WB at E Creekside Dr 💡 | 84083 |
| #01 Gessner SB at Frostwood Elementary 💡 | 80902 |
| #09 N Piney Point Rd at Memorial Dr | 73455 |
| #27 Unit 181 Blalock S/B at Taylorcrest | 72486 |
| #32 WB Greenbay @ Memorial Dr | 67836 |
| #30 EB Beinhorn Rd @ Voss Rd | 62393 |
| #10 On Memorial Dr EB from San Felipe | 61828 |
| #22 - NB Voss x Magnolia Bend (Lane 2) | 61433 |
| #05 Bunkerhill Rd SB at Taylorcrest | 57542 |
| #26 - SB Hedwig x Beinhorn | 41758 |
| Strey NB at Memorial 🚦 | 39558 |
| #11 Greenbay St EB at Piney Point Rd | 28022 |
| #29 - Riverbend Main Entrance 🚦 | 6189 |
| #06 Taylorcrest Rd WB at Flintdale | 5581 |
| #15 Hunters Creek Dr SB at I-10 💡 | 4834 |
| #01 Inbound, Riverview Way, EB | 4214 |
| #25 - NB Bunker Hill x Memorial 🚦 | 33 |
| Grand Total | 3269897 |

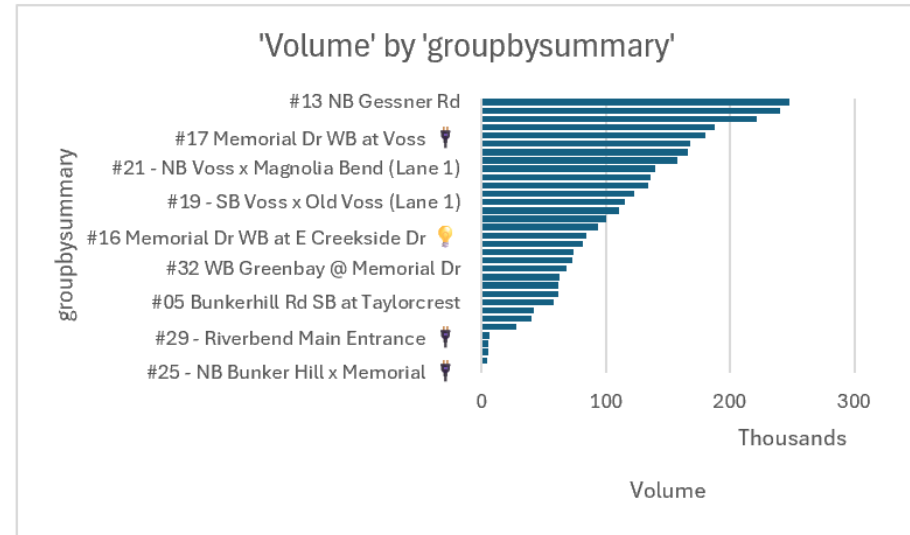
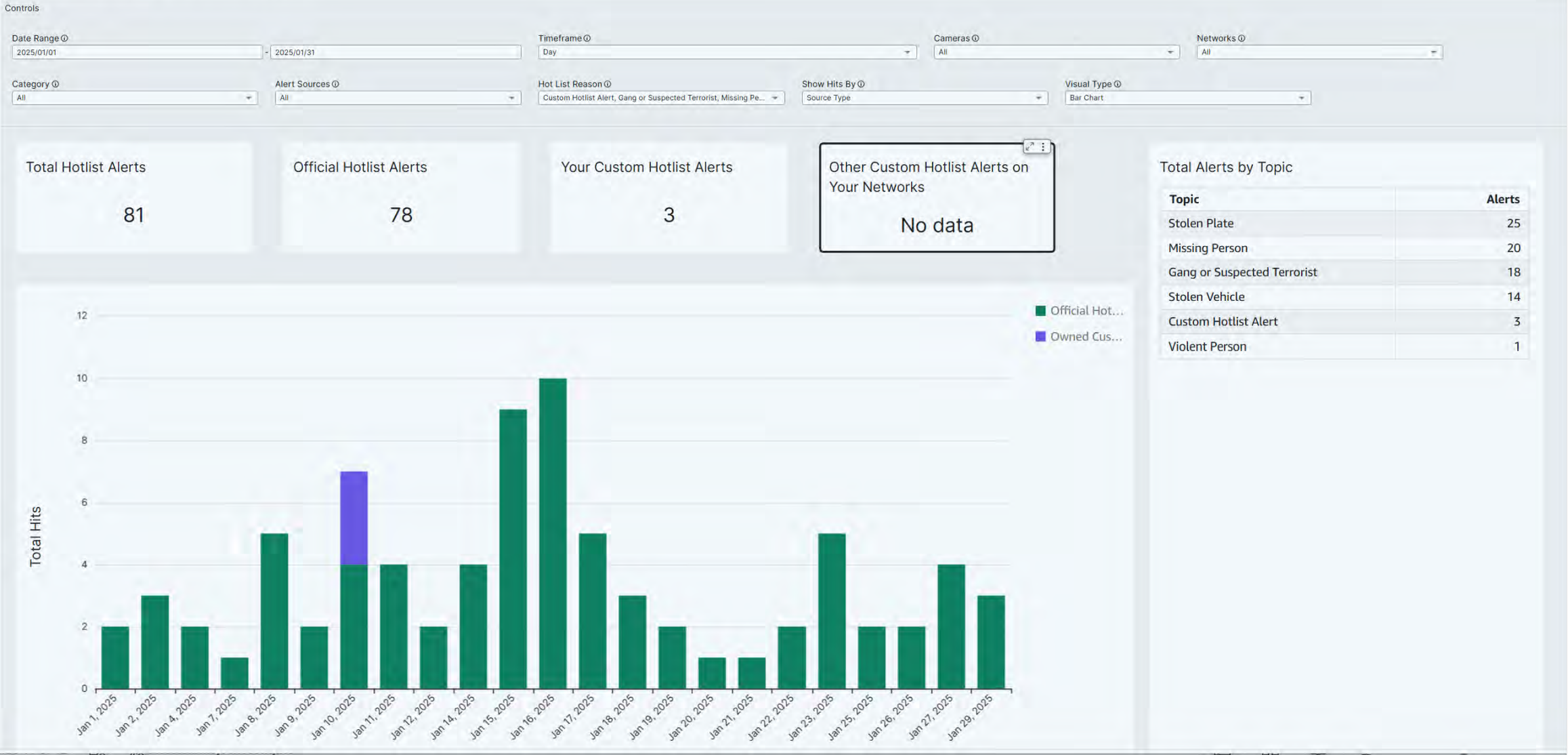


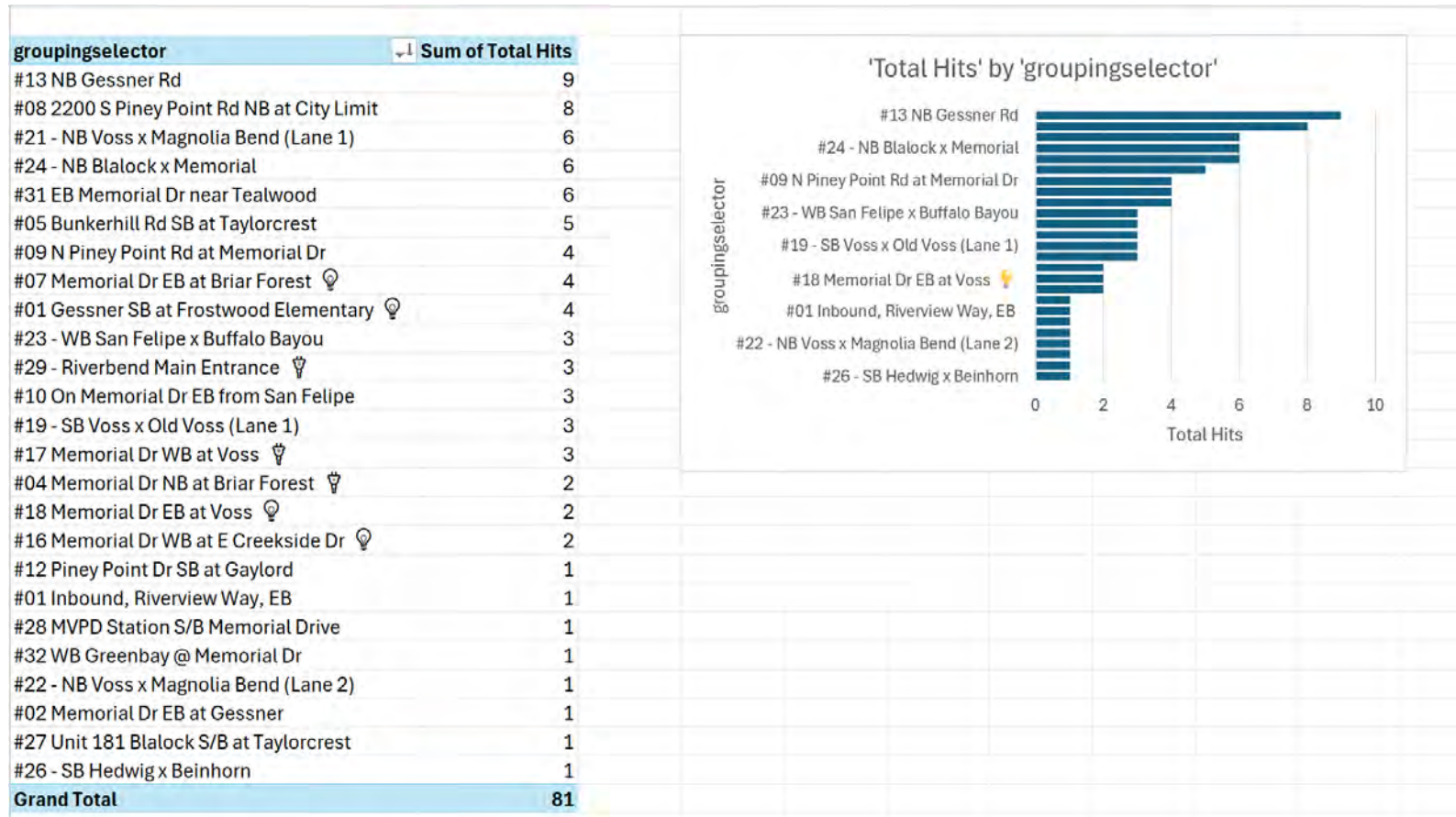
Plate Reads
By Location

Hot List Hits Report

Summary of hot list hits over time. Updates are made every 24 hours.



Hits By Camera



Total Reads – 3,269,897

Unique Reads – 1,607,310

Hits- 118

6 Top Hits – 98

Hotlist – 3

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

[illegible]

2025 Total Incidents

| 2025 | Crimes Against Persons | Crimes Against Property | Quality of Life Incidents | Total | Arrests |
|-----------|------------------------|-------------------------|---------------------------|-------|---------|
| January | 1 | 12 | 41 | 54 | 7 |
| February | | | | | |
| March | | | | | |
| April | | | | | |
| May | | | | | |
| June | | | | | |
| July | | | | | |
| August | | | | | |
| September | | | | | |
| October | | | | | |
| November | | | | | |
| December | | | | | |
| | | | | | |
| Total | 1 | 12 | 41 | 54 | 7 |
| | | | | | |

| Incidents | House Checks | YTD BH INC | YTD BH HC | YTD PP INC | YTD PP HC | YTD HC INC | YTD HC HC |
|-----------|--------------|------------|-----------|------------|-----------|------------|-----------|
| 4656 | 3203 | 1256 | 883 | 1525 | 1122 | 1697 | 1198 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
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| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| 4656 | 3203 | 1256 | 883 | 1525 | 1122 | 1697 | 1198 |
| | | | | | | | |

| | | | | | |
|-------------|----|-----|-----|-----|-----|
| 2024 Totals | 13 | 117 | 731 | 863 | 196 |
| Difference | | | | | |
| % Change | | | | | |

| | | | | | | | |
|-------|-------|-------|-------|-------|-------|-------|-------|
| 74417 | 55558 | 24548 | 19569 | 19598 | 14461 | 27723 | 21515 |
| | | | | | | | |



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024

Raymond Schultz
Chief of Police

January 16, 2025

TO: B. Hamilton, Chairman, MVPD Police Commission

FROM: R. Schultz, Chief

REF: 2024 Racial Profiling Data and Report

A review of the 2024 Racial Profiling Data and Report has been completed as per State of Texas legislative requirements, CCP Article 2.132. A copy of the report is attached and has been uploaded to the TCOLE web portal as required.

In 2024 the MVPD conducted 8,680 traffic stops. The race of the driver was NOT known in 99.8% at the time the traffic stop was conducted. Subsequently, the race of the driver was found to be.

- Alaska/Native American/Indian 1.89%
- Asian/Pacific Islander 6.09%
- Black 24.19%
- White 35.65%
- Hispanic/Latino 32.18%

The sex of the drivers was.

- Female 36.41%
- Male 63.58%

Moving violations issued.

- Alaska/Native American/Indian 2.20%
- Asian/Pacific Islander 6.54%
- Black 23.38%
- White 34.55%
- Hispanic/Latino 33.33%

Non-moving violation issued.

- Alaska/Native American/Indian 0.83%
- Asian/Pacific Islander 4.87%
- Black 26.34%
- White 39.58%
- Hispanic/Latino 28.38%

The data shows that a pattern of race-based traffic stops, arrests, searches or citations issued does not exist within the Memorial Villages Police Department.

Received: _____ Date: _____

Chairman

Memorial Villages, TX PD

Jan 1, 2024 - Dec 31, 2024

Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

| 01.Total Traffic Stops | | | |
|-----------------------------------|-------------------------------|--------|--------------|
| | | | 8,680 |
| | | | 8,680 |
| 02. Location of Stop | | | |
| CITY STREET | 98.68% | | 8,565 |
| COUNTY ROAD | 0.09% | | 8 |
| PRIVATE PROPERTY OR OTHER | 0.03% | | 3 |
| STATE HIGHWAY | 0.01% | | 1 |
| US HIGHWAY | 1.19% | | 103 |
| Total | 100.00% | | 8,680 |
| 03. Was Race Known Prior to Stop? | | | |
| N | 99.80% | | 8,663 |
| Y | 0.20% | | 17 |
| Total | 100.00% | | 8,680 |
| 04. Race or Ethnicity | | | |
| ALASKA NATIVE/AMERICAN INDIAN | 1.89% | | 164 |
| ASIAN/PACIFIC ISLANDER | 6.09% | | 529 |
| BLACK | 24.19% | | 2,100 |
| HISPANIC/LATINO | 32.18% | | 2,793 |
| WHITE | 35.65% | | 3,094 |
| Total | 100.00% | | 8,680 |
| 05. Gender | | | |
| FEMALE | ALASKA NATIVE/AMERICAN INDIAN | 1.27% | 40 |
| | ASIAN/PACIFIC ISLANDER | 5.54% | 175 |
| | BLACK | 27.71% | 876 |

Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

| 05. Gender | | | |
|---------------------------|-------------------------------|----------------|--------------|
| FEMALE | HISPANIC/LATINO | 27.33% | 864 |
| | WHITE | 38.15% | 1,206 |
| | | 100.00% | 3,161 |
| MALE | ALASKA NATIVE/AMERICAN INDIAN | 2.25% | 124 |
| | ASIAN/PACIFIC ISLANDER | 6.41% | 354 |
| | BLACK | 22.18% | 1,224 |
| | HISPANIC/LATINO | 34.95% | 1,929 |
| | WHITE | 34.21% | 1,888 |
| | | 100.00% | 5,519 |
| Total | | | 8,680 |
| 06. Reason for Stop? | | | |
| MOVING TRAFFIC VIOLATION | ALASKA NATIVE/AMERICAN INDIAN | 2.20% | 143 |
| | ASIAN/PACIFIC ISLANDER | 6.54% | 426 |
| | BLACK | 23.38% | 1,522 |
| | HISPANIC/LATINO | 33.33% | 2,170 |
| | WHITE | 34.55% | 2,249 |
| | | 100.00% | 6,510 |
| PRE EXISTING KNOWLEDGE | ASIAN/PACIFIC ISLANDER | 2.70% | 1 |
| | BLACK | 32.43% | 12 |
| | HISPANIC/LATINO | 32.43% | 12 |
| | WHITE | 32.43% | 12 |
| | | 100.00% | 37 |
| VEHICLE TRAFFIC VIOLATION | ALASKA NATIVE/AMERICAN INDIAN | 0.83% | 17 |
| | ASIAN/PACIFIC ISLANDER | 4.87% | 100 |
| | BLACK | 26.34% | 541 |

Memorial Villages, TX PD

Jan 1, 2024 - Dec 31, 2024

Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

| 06. Reason for Stop? | | | |
|-----------------------------|-------------------------------|---------|-------|
| VEHICLE TRAFFIC VIOLATION | HISPANIC/LATINO | 28.38% | 583 |
| | WHITE | 39.58% | 813 |
| | | 100.00% | 2,054 |
| VIOLATION OF LAW | ALASKA NATIVE/AMERICAN INDIAN | 5.06% | 4 |
| | ASIAN/PACIFIC ISLANDER | 2.53% | 2 |
| | BLACK | 31.65% | 25 |
| | HISPANIC/LATINO | 35.44% | 28 |
| | WHITE | 25.32% | 20 |
| | | 100.00% | 79 |
| Total | | | 8,680 |
| 07. Was a Search Conducted? | | | |
| N | ALASKA NATIVE/AMERICAN INDIAN | 1.91% | 163 |
| | ASIAN/PACIFIC ISLANDER | 6.16% | 526 |
| | BLACK | 23.76% | 2,030 |
| | HISPANIC/LATINO | 32.16% | 2,747 |
| | WHITE | 36.01% | 3,076 |
| | | 100.00% | 8,542 |
| Y | ALASKA NATIVE/AMERICAN INDIAN | 0.72% | 1 |
| | ASIAN/PACIFIC ISLANDER | 2.17% | 3 |
| | BLACK | 50.72% | 70 |
| | HISPANIC/LATINO | 33.33% | 46 |
| | WHITE | 13.04% | 18 |
| | | 100.00% | 138 |
| Total | | | 8,680 |

Memorial Villages, TX PD

Jan 1, 2024 - Dec 31, 2024

Texas TCOLE SB1187 Racial Profiling Report (2024)

| 08. Reason for Search? | | | |
|--------------------------|-------------------------------|----------------|--------------|
| CONSENT | ASIAN/PACIFIC ISLANDER | 5.88% | 1 |
| | BLACK | 41.18% | 7 |
| | HISPANIC/LATINO | 47.06% | 8 |
| | WHITE | 5.88% | 1 |
| | | 100.00% | 17 |
| CONTRABAND IN PLAIN VIEW | HISPANIC/LATINO | 66.67% | 2 |
| | WHITE | 33.33% | 1 |
| | | 100.00% | 3 |
| INCIDENT TO ARREST | ASIAN/PACIFIC ISLANDER | 4.17% | 1 |
| | BLACK | 54.17% | 13 |
| | HISPANIC/LATINO | 20.83% | 5 |
| | WHITE | 20.83% | 5 |
| | | 100.00% | 24 |
| INVENTORY | ALASKA NATIVE/AMERICAN INDIAN | 2.17% | 1 |
| | BLACK | 36.96% | 17 |
| | HISPANIC/LATINO | 47.83% | 22 |
| | WHITE | 13.04% | 6 |
| | | 100.00% | 46 |
| NO SEARCH | ALASKA NATIVE/AMERICAN INDIAN | 1.91% | 163 |
| | ASIAN/PACIFIC ISLANDER | 6.16% | 526 |
| | BLACK | 23.76% | 2,030 |
| | HISPANIC/LATINO | 32.16% | 2,747 |
| | WHITE | 36.01% | 3,076 |
| | | 100.00% | 8,542 |
| PROBABLE CAUSE | ASIAN/PACIFIC ISLANDER | 2.08% | 1 |
| | BLACK | 68.75% | 33 |
| | HISPANIC/LATINO | 18.75% | 9 |

Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

08. Reason for Search?

| | | | |
|----------------|-------|----------------|--------------|
| PROBABLE CAUSE | WHITE | 10.42% | 5 |
| | | 100.00% | 48 |
| Total | | | 8,680 |

09. Was Contraband Discovered?

| | | | |
|--------------|---|----------------|------------|
| N | ALASKA NATIVE/ AMERICAN INDIAN | 0.96% | 1 |
| | ASIAN/ PACIFIC ISLANDER | 1.92% | 2 |
| | BLACK | 44.23% | 46 |
| | HISPANIC/ LATINO | 38.46% | 40 |
| | WHITE | 14.42% | 15 |
| | | 100.00% | 104 |
| Y | ASIAN/ PACIFIC ISLANDER | 2.94% | 1 |
| | BLACK | 70.59% | 24 |
| | HISPANIC/ LATINO | 17.65% | 6 |
| | WHITE | 8.82% | 3 |
| | | 100.00% | 34 |
| Total | | | 138 |

10. Description of Contraband

| | | | |
|---------|------------------------|----------------|----------|
| ALCOHOL | BLACK | 100.00% | 6 |
| | | 100.00% | 6 |
| DRUGS | ASIAN/PACIFIC ISLANDER | 4.00% | 1 |

Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

| 10. Description of Contraband | | | |
|-------------------------------|-------------------------------|---------|-------|
| DRUGS | BLACK | 64.00% | 16 |
| | HISPANIC/LATINO | 24.00% | 6 |
| | WHITE | 8.00% | 2 |
| | | 100.00% | 25 |
| OTHER | BLACK | 75.00% | 3 |
| | WHITE | 25.00% | 1 |
| | | 100.00% | 4 |
| STOLEN PROPERTY | BLACK | 66.67% | 2 |
| | HISPANIC/LATINO | 33.33% | 1 |
| | | 100.00% | 3 |
| WEAPONS | BLACK | 100.00% | 4 |
| | | 100.00% | 4 |
| Total | | | 42 |
| 11. Result of the Stop | | | |
| ARREST | BLACK | 69.23% | 9 |
| | HISPANIC/LATINO | 15.38% | 2 |
| | WHITE | 15.38% | 2 |
| | | 100.00% | 13 |
| CITATION | ALASKA NATIVE/AMERICAN INDIAN | 1.57% | 59 |
| | ASIAN/PACIFIC ISLANDER | 3.72% | 140 |
| | BLACK | 25.47% | 959 |
| | HISPANIC/LATINO | 41.67% | 1,569 |
| | WHITE | 27.57% | 1,038 |
| | | 100.00% | 3,765 |
| CITATION AND ARREST | ASIAN/PACIFIC ISLANDER | 5.26% | 1 |
| | BLACK | 42.11% | 8 |

Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

| 11. Result of the Stop | | | |
|----------------------------|-------------------------------|----------------|--------------|
| CITATION AND ARREST | HISPANIC/LATINO | 26.32% | 5 |
| | WHITE | 26.32% | 5 |
| | | 100.00% | 19 |
| VERBAL WARNING | ALASKA NATIVE/AMERICAN INDIAN | 2.67% | 5 |
| | ASIAN/PACIFIC ISLANDER | 5.35% | 10 |
| | BLACK | 21.39% | 40 |
| | HISPANIC/LATINO | 31.02% | 58 |
| | WHITE | 39.57% | 74 |
| | | 100.00% | 187 |
| WRITTEN WARNING | ALASKA NATIVE/AMERICAN INDIAN | 2.14% | 100 |
| | ASIAN/PACIFIC ISLANDER | 8.10% | 378 |
| | BLACK | 22.96% | 1,072 |
| | HISPANIC/LATINO | 24.67% | 1,152 |
| | WHITE | 42.13% | 1,967 |
| | | 100.00% | 4,669 |
| WRITTEN WARNING AND ARREST | BLACK | 44.44% | 12 |
| | HISPANIC/LATINO | 25.93% | 7 |
| | WHITE | 29.63% | 8 |
| | | 100.00% | 27 |
| Total | | | 8,680 |
| 12. Arrest Based On | | | |
| OUTSTANDING WARRANT | ASIAN/PACIFIC ISLANDER | 2.33% | 1 |
| | BLACK | 48.84% | 21 |
| | HISPANIC/LATINO | 20.93% | 9 |
| | WHITE | 27.91% | 12 |

Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

| 12. Arrest Based On | | | |
|--------------------------|-----------------|---------|----|
| | | 100.00% | 43 |
| VIOLATION OF PENAL CODE | BLACK | 53.33% | 8 |
| | HISPANIC/LATINO | 26.67% | 4 |
| | WHITE | 20.00% | 3 |
| | | 100.00% | 15 |
| VIOLATION OF TRAFFIC LAW | HISPANIC/LATINO | 100.00% | 1 |
| | | 100.00% | 1 |
| Total | | | 59 |

| 13. Was Physical Force Used? | | | |
|---------------------------------|-------------------------------|---------|-------|
| N | ALASKA NATIVE/AMERICAN INDIAN | 1.89% | 164 |
| | ASIAN/PACIFIC ISLANDER | 6.10% | 529 |
| | BLACK | 24.19% | 2,099 |
| | HISPANIC/LATINO | 32.17% | 2,791 |
| | WHITE | 35.66% | 3,094 |
| | | 100.00% | 8,677 |
| USE OF FORCE - NO BODILY INJURY | BLACK | 33.33% | 1 |
| | HISPANIC/LATINO | 66.67% | 2 |
| | | 100.00% | 3 |
| Total | | | 8,680 |

| Was Arrest Due to Contraband Found? | | | |
|-------------------------------------|------------------------|---------|----|
| N | ASIAN/PACIFIC ISLANDER | 1.89% | 1 |
| | BLACK | 49.06% | 26 |
| | HISPANIC/LATINO | 20.75% | 11 |
| | WHITE | 28.30% | 15 |
| | | 100.00% | 53 |
| Y | BLACK | 50.00% | 3 |

Memorial Villages, TX PD

Jan 1, 2024 - Dec 31, 2024

Texas TCOLE SB1187 Racial Profiling Report (2024)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

| Was Arrest Due to Contraband Found? | | | |
|-------------------------------------|-----------------|---------|----|
| Y | HISPANIC/LATINO | 50.00% | 3 |
| | | 100.00% | 6 |
| Total | | | 59 |

Racial Profiling Report | Full

Agency Name: MEMORIAL VILLAGES POLICE DEPT.
Reporting Date: 01/16/2025
TCOLE Agency Number: 201231

Chief Administrator: RAYMOND D. SCHULTZ

Agency Contact Information:
Phone: (713) 365-3703
Email: rschultz@mvpdtx.org

Mailing Address:
11981 MEMORIAL DRIVE
HOUSTON, TX 77024-6297

This Agency filed a full report

MEMORIAL VILLAGES POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the MEMORIAL VILLAGES POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the MEMORIAL VILLAGES POLICE DEPT. if the individual believes that a peace officer employed by the MEMORIAL VILLAGES POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the MEMORIAL VILLAGES POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the MEMORIAL VILLAGES POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The MEMORIAL VILLAGES POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in

Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: ERIC JONES
Commander

Date: 01/16/2025

Total stops: 8680

Street address or approximate location of the stop

| | |
|---------------------------|------|
| City street | 8565 |
| US highway | 103 |
| County road | 8 |
| State highway | 1 |
| Private property or other | 3 |

Was race or ethnicity known prior to stop?

| | |
|-----|------|
| Yes | 17 |
| No | 8663 |

Race / Ethnicity

| | |
|---------------------------------|------|
| Alaska Native / American Indian | 164 |
| Asian / Pacific Islander | 529 |
| Black | 2100 |
| White | 3094 |
| Hispanic / Latino | 2793 |

Gender

| | |
|---------------|-------------|
| Female | 3161 |
|---------------|-------------|

| | |
|---------------------------------|------|
| Alaska Native / American Indian | 164 |
| Asian / Pacific Islander | 529 |
| Black | 2100 |
| White | 3094 |
| Hispanic / Latino | 2793 |

| | |
|-------------|-------------|
| Male | 5519 |
|-------------|-------------|

| | |
|---------------------------------|------|
| Alaska Native / American Indian | 124 |
| Asian / Pacific Islander | 354 |
| Black | 1224 |
| White | 1888 |
| Hispanic / Latino | 1929 |

Reason for stop?

| | |
|---------------------------------|-----------|
| Violation of law | 79 |
| Alaska Native / American Indian | 4 |
| Asian / Pacific Islander | 2 |
| Black | 25 |
| White | 20 |

| | |
|----------------------------------|-------------|
| Hispanic / Latino | 28 |
| Preexisting knowledge | 37 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 12 |
| Black | 12 |
| White | 12 |
| Hispanic / Latino | 12 |
| Moving traffic violation | 6510 |
| Alaska Native / American Indian | 143 |
| Asian / Pacific Islander | 426 |
| Black | 1522 |
| White | 2249 |
| Hispanic / Latino | 2170 |
| Vehicle traffic violation | 2054 |
| Alaska Native / American Indian | 17 |
| Asian / Pacific Islander | 100 |
| Black | 541 |
| White | 813 |
| Hispanic / Latino | 583 |
| Was a search conducted? | |
| Yes | 138 |
| Alaska Native / American Indian | 1 |
| Asian / Pacific Islander | 3 |
| Black | 70 |
| White | 18 |
| Hispanic / Latino | 46 |
| No | 8542 |
| Alaska Native / American Indian | 163 |
| Asian / Pacific Islander | 526 |
| Black | 2030 |
| White | 3076 |
| Hispanic / Latino | 2747 |
| Reason for Search? | |
| Consent | 17 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 1 |
| Black | 7 |
| White | 1 |

| | |
|-----------------------------------|------------|
| Hispanic / Latino | 8 |
| Contraband | 3 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 0 |
| White | 1 |
| Hispanic / Latino | 2 |
| Probable | 48 |
| Alaska Native / American Indian | 1 |
| Asian / Pacific Islander | 0 |
| Black | 33 |
| White | 5 |
| Hispanic / Latino | 9 |
| Inventory | 46 |
| Alaska Native / American Indian | 1 |
| Asian / Pacific Islander | 0 |
| Black | 17 |
| White | 6 |
| Hispanic / Latino | 22 |
| Incident to arrest | 24 |
| Alaska Native / American Indian | 1 |
| Asian / Pacific Islander | 0 |
| Black | 13 |
| White | 5 |
| Hispanic / Latino | 5 |
| Was Contraband discovered? | |
| Yes | 34 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 1 |
| Black | 24 |
| White | 3 |
| Hispanic / Latino | 6 |
| No | 104 |
| Alaska Native / American Indian | 1 |
| Asian / Pacific Islander | 2 |
| Black | 46 |
| White | 15 |
| Hispanic / Latino | 40 |

Did the finding result in arrest?

(total should equal previous column)

| | | | |
|-----|----|----|---|
| Yes | 0 | No | 0 |
| Yes | 1 | No | 0 |
| Yes | 24 | No | 0 |
| Yes | 3 | No | 0 |
| Yes | 6 | No | 0 |

| | |
|----------------------------------|------------|
| Description of contraband | |
| Drugs | 25 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 16 |
| White | 2 |
| Hispanic / Latino | 6 |
| Weapons | 4 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 4 |
| White | 0 |
| Hispanic / Latino | 0 |
| Currency | 0 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 0 |
| White | 0 |
| Hispanic / Latino | 0 |
| Alcohol | 0 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 0 |
| White | 0 |
| Hispanic / Latino | 0 |
| Stolen property | 3 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 2 |
| White | 0 |
| Hispanic / Latino | 1 |
| Other | 4 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 3 |
| White | 1 |
| Hispanic / Latino | 0 |
| Result of the stop | |
| Verbal warning | 187 |

| | |
|-----------------------------------|-------------|
| Alaska Native / American Indian | 5 |
| Asian / Pacific Islander | 10 |
| Black | 40 |
| White | 74 |
| Hispanic / Latino | 58 |
| Written warning | 4669 |
| Alaska Native / American Indian | 100 |
| Asian / Pacific Islander | 378 |
| Black | 1072 |
| White | 1967 |
| Hispanic / Latino | 1152 |
| Citation | 3765 |
| Alaska Native / American Indian | 59 |
| Asian / Pacific Islander | 140 |
| Black | 959 |
| White | 1038 |
| Hispanic / Latino | 1569 |
| Written warning and arrest | 27 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 12 |
| White | 8 |
| Hispanic / Latino | 7 |
| Citation and arrest | 19 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 1 |
| Black | 8 |
| White | 5 |
| Hispanic / Latino | 5 |
| Arrest | 13 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 9 |
| White | 2 |
| Hispanic / Latino | 2 |
| Arrest based on | |
| Violation of Penal Code | 15 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |

| | |
|------------------------------------|-----------|
| Black | 8 |
| White | 3 |
| Hispanic / Latino | 4 |
| Violation of Traffic Law | 1 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 0 |
| White | 0 |
| Hispanic / Latino | 1 |
| Violation of City Ordinance | 0 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 0 |
| White | 0 |
| Hispanic / Latino | 0 |
| Outstanding Warrant | 43 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 1 |
| Black | 21 |
| White | 12 |
| Hispanic / Latino | 9 |

Was physical force resulting in bodily injury used during stop?

| | |
|---------------------------------------|-------------|
| Yes | 3 |
| Alaska Native / American Indian | 0 |
| Asian / Pacific Islander | 0 |
| Black | 1 |
| White | 0 |
| Hispanic / Latino | 2 |
| Resulting in Bodily Injury To: | |
| Suspect | 0 |
| Officer | 0 |
| Both | 0 |
| No | 8677 |
| Alaska Native / American Indian | 164 |
| Asian / Pacific Islander | 529 |
| Black | 2099 |
| White | 3094 |
| Hispanic / Latino | 2791 |

Number of complaints of racial profiling

| | |
|---------------------------------------|---|
| Total | 0 |
| Resulted in disciplinary action | 0 |
| Did not result in disciplinary action | 0 |

Comparative Analysis

| | |
|-------------------------------------|-------------------------------------|
| Use TCOLE's auto generated analysis | <input type="checkbox"/> |
| Use Department's submitted analysis | <input checked="" type="checkbox"/> |

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

TO: Mayor and City Council

FROM: R. Pennington, City Administrator

VIA: Village Fire Department Commission

MEETING DATE: February 24, 2025

SUBJECT: Consideration and possible action on Village Fire Department.

Agenda Item: 4

Summary:

This agenda item is for VFD monthly reporting to hear and discuss the department's activity, including details on call volume and other public safety-related incidents.

- a) Update on Activities.
- b) VFIS L-1 Claim Approval Letter.
- c) VFD Commission Packet: Financial Documents, Meeting Agendas, Minutes, and Other Information. *(The document does not encompass all supporting documentation due to the file size; however, it is available upon request or can be accessed through VFD).*

Note:

VFIS Claims Management, representing the National Union Fire Insurance Company of Pittsburgh, PA, has completed the claim investigation for a vehicle belonging to the Village Fire Department. The damage exceeds 60% of the policy's coverage limit, triggering the Agreed Value Endorsement. As a result, a settlement of \$2,000,000.00 will be paid, which is the agreed value limit of coverage.

Attachments/Required Documents:

VFD Report & Response. (VFD-3)

VFIS Claims Letter. (VFD-5)

VFD Commission Packet. (VFD-6)

- *Agenda (VFD-6)*
- *Minutes (VFD-8)*
- *December Financials (VFD-13)*
- *Nov/Dec Admin Report (VFD-73)*
- *Investment Report (VFD-75)*
- *QuickBooks Conversion (VFD-76)*

- *ORW Contract (VFD-77)*
- *Siddons Martin Invoices (VFD-78)*



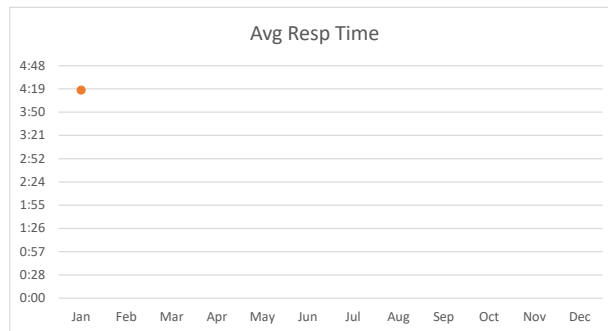
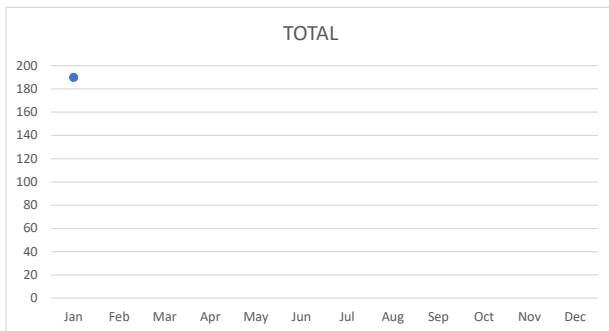
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

January 2025 Summary - All Cities

| Call/Incident Type/Detail | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total YTD |
|---|------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------------|
| TOTAL | 190 | | | | | | | | | | | | 190 |
| Abdominal Pain | 1 | | | | | | | | | | | | 1 |
| Carbon Monoxide Detector No Symptoms | 5 | | | | | | | | | | | | 5 |
| Cardiac/Respiratory Arrest | 1 | | | | | | | | | | | | 1 |
| Check a Noxious Odor | 1 | | | | | | | | | | | | 1 |
| Check for the Smell of Natural Gas | 5 | | | | | | | | | | | | 5 |
| Check for the Smell of Smoke | 1 | | | | | | | | | | | | 1 |
| Chest Pain | 5 | | | | | | | | | | | | 5 |
| Difficulty Breathing | 11 | | | | | | | | | | | | 11 |
| Fall Victim | 12 | | | | | | | | | | | | 12 |
| Fire Alarm Business | 23 | | | | | | | | | | | | 23 |
| Fire Alarm Church or School | 4 | | | | | | | | | | | | 4 |
| Fire Alarm Residence | 31 | | | | | | | | | | | | 31 |
| Gas Leak | 4 | | | | | | | | | | | | 4 |
| Heart Problems | 8 | | | | | | | | | | | | 8 |
| Hemorrhage/Laceration | 1 | | | | | | | | | | | | 1 |
| House Fire | 1 | | | | | | | | | | | | 1 |
| Injured Party | 4 | | | | | | | | | | | | 4 |
| Medical Alarm | 3 | | | | | | | | | | | | 3 |
| Motor Vehicle Collision | 22 | | | | | | | | | | | | 22 |
| Motor Vehicle Collision with Entrapment | 1 | | | | | | | | | | | | 1 |
| Possible D.O.S. | 1 | | | | | | | | | | | | 1 |
| Powerlines Down Arcing/Burning | 1 | | | | | | | | | | | | 1 |
| Psychiatric Emergency | 2 | | | | | | | | | | | | 2 |
| Service Call Non-emergency | 11 | | | | | | | | | | | | 11 |
| Sick Call | 9 | | | | | | | | | | | | 9 |
| Smoke in Residence | 2 | | | | | | | | | | | | 2 |
| Stroke | 3 | | | | | | | | | | | | 3 |
| Unconscious Party/Syncope | 10 | | | | | | | | | | | | 10 |
| Unknown Medical Emergency | 6 | | | | | | | | | | | | 6 |
| Vehicle Fire | 1 | | | | | | | | | | | | 1 |

| Month | # of Incidents | Avg Resp Time |
|-------|----------------|---------------|
| Jan | 144 | 4:18 |
| Feb | | |
| Mar | | |
| Apr | | |
| May | | |
| Jun | | |
| Jul | | |
| Aug | | |
| Sep | | |
| Oct | | |
| Nov | | |
| Dec | | |
| <hr/> | | |
| | 144 | 4:18 |

Note: Nat'l Std Fire Response Time: 6:50
Note: Nat'l Std Fire EMS Time: 6:30





Village Fire Department
901 Corbindale Rd
Houston,TX,77024
Phone# (713) 468-7941 Fax# (713) 468-5039

January 2025 Summary - Piney Point

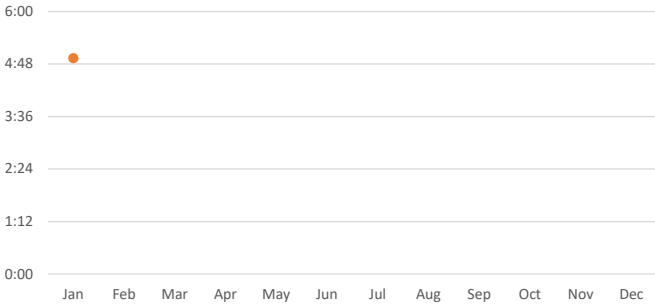
| Call/Incident Type/Detail | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total YTD |
|--------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|
| TOTAL | 24 | | | | | | | | | | | | 24 |
| Carbon Monoxide Detector No Symptoms | 2 | | | | | | | | | | | | 2 |
| Check a Noxious Odor | 1 | | | | | | | | | | | | 1 |
| Check for the Smell of Natural Gas | 1 | | | | | | | | | | | | 1 |
| Chest Pain | 1 | | | | | | | | | | | | 1 |
| Fall Victim | 2 | | | | | | | | | | | | 2 |
| Fire Alarm Church or School | 1 | | | | | | | | | | | | 1 |
| Fire Alarm Residence | 5 | | | | | | | | | | | | 5 |
| Gas Leak | 1 | | | | | | | | | | | | 1 |
| Heart Problems | 1 | | | | | | | | | | | | 1 |
| Medical Alarm | 1 | | | | | | | | | | | | 1 |
| Motor Vehicle Collision | 1 | | | | | | | | | | | | 1 |
| Service Call Non-emergency | 3 | | | | | | | | | | | | 3 |
| Sick Call | 2 | | | | | | | | | | | | 2 |
| Smoke in Residence | 1 | | | | | | | | | | | | 1 |
| Unconscious Party/Syncope | 1 | | | | | | | | | | | | 1 |

| Month | # of Incidents | Avg Resp Time |
|-------|----------------|---------------|
| Jan | 16 | 4:56 |
| Feb | | |
| Mar | | |
| Apr | | |
| May | | |
| Jun | | |
| Jul | | |
| Aug | | |
| Sep | | |
| Oct | | |
| Nov | | |
| Dec | | |
| | 16 | 4:56 |

TOTAL



Avg Resp Time





VFIS Claims Management

183 Leader Heights Road | P.O. Box 5126 | York, PA 17405
717.741.0911 | 800.233.1957 | f. 717.747.7051 | CA License #2D89880



February 11, 2025- SENT VIA EMAIL

Deputy Chief Steven Witt
Village Fire Department
901 Corbindale Road
Houston, TX 77024

| | | |
|-----|----------------|-------------------------|
| RE: | Insured: | Village Fire Department |
| | Policy Number: | VFNUCM0001252-05 |
| | Claim Number: | TXCM24110625 |
| | Date of Loss: | 11/17/2024 |
| | Description: | 2017 Sutphen Aerial Dev |
| | VIN: | 1S9A3JNE8H2003032 |

Dear Deputy Chief Witt:

VFIS Claims Management is handling this matter on behalf of National Union Fire Insurance Company of Pittsburgh, PA. As you are aware, we have completed our claim investigation and determined that the value of the damage to the captioned vehicle exceeds 60% of the coverage limit stated in the policy Declarations. Therefore, under the terms of the Agreed Value Endorsement, the loss settlement will be in the amount of \$2,000,000.00, which represents the agreed value limit of coverage.

In order to proceed with our payment, please complete and provide the following:

- The attached Power of Attorney (POA). This form requires notarization. ****The Owner and VIN must appear exactly as they do on the Title.***
- Complete the attached TX Unlimited Power of Attorney form, attached
- Written authorization on your organization's letterhead granting permission to the named individual, to sign documents on behalf of Village Fire Department. ****Below is a sample Authorization Form that you can copy and paste onto your letterhead for completion.***
- The original, lien free Title to the vehicle. ****Please sign and date. See sample***
- The below form confirming that "permanently attached equipment" will not be removed from the vehicle.

Please return all documents to us via overnight mail. If fees are incurred for notary and/or overnight mailing, please furnish a copy of your receipt(s) for reimbursement. Upon receipt and acceptance of the requested documentation, the settlement check will be issued to your organization.

Should you have questions, please contact me at the toll-free number above.

Sincerely,

Vang Her, Auto Claims Specialist

Extension: 7732

Email: vher@glatfelters.com

c: WinStar Insurance Group LLC, Frank Comiskey Agency Inc

VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING AGENDA
Wednesday, January 22, 2025, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **Wednesday, January 22, 2025, at 6:00 P.M.**, 901 Corbindale Road, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – Regular Monthly Board Meeting Minutes November 20, 2024
 - B. Approval of Bills Paid – November and December 2024
 - C. Approval of Annual Calendar
4. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS** - The Board of Commissioners will receive a report from Marc Schwartz and discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.
5. **REPORTS**
 - A. Treasurer's Financial Reports and possible action – November and December 2024
 - B. Administrator's Report and possible action – November and December 2024
 - C. Investment Report – December Report
 - D. Budget Committee Meeting Report
 - E. Audit Committee Meeting Report
 - F. Fire Chief's Report and possible action –Annual Report 2024
6. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:
 - A. Presentation from Kenneth Oliver of TMRS regarding an adjustment to TMRS contributions
7. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** – The Board will discuss and consider possible action on the following:
 - A. QuickBooks Conversion Update
 - B. ORW Engagement Letter, Contract Changes
 - C. Siddons Martin Invoices
 - D. Budget Process Presentation
 - E. Salary Survey

I certify that the agenda for the 22nd of January 2025 Regular Monthly Board Meeting was posted at the fire department this the 17th day of January 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 for further information.

- F.** Discussion and possible action to purchase ladder truck, engine and deputy chief vehicles
- 8.** **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
 - A.** Executive session pursuant to Section 551.071 authorizing a governmental body to seek legal advice about pending on contemplated litigation.
- 9.** **FUTURE TOPICS**
- 10.** **NEXT MEETING DATE**
February 26, 2025
- 11.** **ADJOURNMENT**

I certify that the agenda for the 22nd of January 2025 Regular Monthly Board Meeting was posted at the fire department this the 17th day of January 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 for further information.

Minutes
**VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD
MEETING**

Wednesday, November 20, 2024, 6:00 P.M.

1. **CALL TO ORDER**

A regular fire commission meeting of the Village Fire Department was held on Wednesday, November 20, 2024, at 901 Corbindale, Houston, Texas 77024. It began at 6:03 p.m. and was presided over by Keith Brown. The secretary was present.

Present & Voting Were:

City of Bunker Hill Village
City of Hedwig Village
City of Hunters Creek
City of Hilshire Village
City of Piney Point Village
City of Spring Valley Village

Commissioner Keith Brown, Chair
Commissioner Matt Woodruff
Commissioner Rob Adams, Secretary
Commissioner Robert (Bob) Buesinger
Commissioner Henry Kollenberg, Vice Chair
Commissioner Allen Carpenter, Treasurer

Present Were:

City of Bunker Hill Village
City of Hedwig Village
City of Hilshire Village
City of Spring Valley Village

Alternate Clara Towsley
Alternate Patrick Breckon
Alternate Mike Garofalo
Alternate John Lisenby

Village Fire Department
Administrative Staff Katherine Stuart

Fire Chief, Howard Miller

Randle Law Firm

Attorney Brandon Morris

Not Present Were:

City of Hunters Creek
City of Piney Point Village

Alternate John DeWitt
Alternate Aliza Duff

Village Fire Department

Administrative Staff Amy Buckert (attended virtually)

2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
None

3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. Approval of Minutes – Regular Monthly Board Meeting Minutes October 23, 2024

B. Approval of Bills Paid – October 2024

Motion: Carpenter
Second: Woodruff
Unanimously approved.

Motion to take Exec Session out of order.

Motion: Carpenter
Second: Brown
Unanimously approved.

4. REPORTS

- A. Treasurer's Financial Reports and possible action – October 2024
- B. Administrator's Report and possible action – October 2024
 - Report Attached to Minutes
- C. Fire Chief's Report and possible action –October 2024

Staffing:

- Chief Miller advised that Firemedic Jason Salazar is still off with a torn meniscus. Captain Ekblaw is off with a knee injury due to the Ladder 1 wreck.
- The Captain's Test and Assessment was held 11/18-19/2024. Congratulations to Firemedic Derek Eckermann for coming in number 1.

Apparatus and Equipment:

- Chief advised that Engine 2 has a starter and flywheel problem. Ladder 1 is out of Service due to an accident. The Department will obtain a Loaner Engine from Metro Fire Equipment.
- Six Chainsaws were ordered.

Major Incidents:

- On November 17 at 5:30 am the ladder truck was responding to a vehicle accident between Gessner and Bunker Hill Road. This required the ladder to drive down to the beltway and make a U-turn. As the vehicle was making the U-turn it slid and hit one of the overpass bridge pillars. The ladder truck sustained serious damage that required extrication tools to remove the officer on the right front side of the vehicle. Both the officer and the driver were transported to Greater Heights Hospital to be checked out. Both were released the same day with only minor injuries.
- There was some Board discussion around accountability and driver safety and training. Commissioners Kollenberg and Woodruff both expressed concern at the number of accidents that have occurred and whether drivers are being cautious enough out on the roads.

October 2024 Incidents:

- Fire Incidents: 83
- EMS type Incidents: 90
- Service Calls Non-Emergency: 5
- HFD Calls: 10
- Total incidents: 188
- Average Response Time: 4 Minutes 14 Seconds
EMS 1st response time: (Natl Standard is 6:30)
Fire: (Natl Standard is 6:50)

Projects and Events:

- Chief Miller advised that Communications with PS Lightwave to the Houston radio system are now complete. Staff is working to migrate the station's internet and TV service to PS Lightwave. Once complete, the

Department will eliminate Xfinity/Comcast.

- The Department has now received the award letter for the Derecho FEMA reimbursement. The total cost of the event was \$14,421.57. FEMA will reimburse the department \$10,816.18. The Department's share is \$3,605.39. The money has not yet been received.
- The Department received the award letter for the Hurricane Beryl FEMA reimbursement. The total cost of the event was \$28,927.00. FEMA will reimburse the department \$21,695.25. The Department's share is \$7,231.75. The money has not yet been received.
- An awards luncheon has been held or scheduled for each shift. The luncheon for C-Shift is being held Saturday, November 23 at 2:00 pm.
- Also on November 23rd, Rocky Johnson will be representing the Village Fire Department at the "Battle of the Badges" boxing event in Galveston.

5. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:

A. Roof update

Roof is complete, there are a couple of punchlist items to be corrected. Once the report is received, the project can be closed out.

6. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** – The Board will discuss and consider possible action on the following:

A. Budget Committee Meeting (set meeting dates) – Discuss Meeting Dates for Budget in December meeting

Administrator to set meeting dates via email

Motion: Woodruff

Second: Carpenter

Unanimously approved.

B. Audit Committee Meeting (set meeting dates) – Administrator to set meeting dates via email

C. Proposed Policies –

Administrator to follow rules for local governments

Motion: Woodruff

Second: Kollenberg

Unanimously approved.

D. Approval of VMIG Board Recommendation for Plan Year 2025 Insurance Carriers all approved.

Motion: Carpenter

Second: Adams

Unanimously approved.

7. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS** - The Board of Commissioners will discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.

There is an estimated \$72,000 in fraudulent charges, the forensic auditors suspect approximately 20% of those are valid charges, and 80% are actually fraudulent. This amounts to an estimated \$58,000 in suspected fraud.

Recommendations coming out of the forensic audit include reducing the number of credit cards issued and that each cardholder holds their own card for accountability purposes.

8. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive session pursuant to Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following positions:
- Administrator/Finance Director

Board agreed to accommodate Director with remote work temporarily with the option to revisit options at a future date, deferred to Chair to enlist assistance from external resources with QuickBooks conversion.

9. **FUTURE TOPICS**

10. **NEXT MEETING DATE**

December 18, 2024

Leave necessity of meeting up to Chair

Motion: Woodruff

Second: Brown

Unanimously approved.

11. **ADJOURNMENT**

Fire Department

FY25 Fire Commission Meeting Calendar

| Date | Action | Who |
|------------------|--|-----------------------------|
| January | | |
| 1/22/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| 1/22/2025 | <i>Budget Process Presentation</i> | Admin/FD, Chief, Commission |
| February | | |
| 2/26/2025 | Budget Discussion #1 | Admin/FD, Chief, Commission |
| 2/26/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| March | | |
| 3/26/2025 | Budget Discussion #2 | Admin/FD, Chief, Commission |
| 3/26/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| April | | |
| 4/23/2025 | Budget Discussion #3 | Admin/FD, Chief, Commission |
| 4/23/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| May | | |
| 5/28/2025 | Budget Discussion #4 | Admin/FD, Chief, Commission |
| 5/28/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| 5/28/2025 | Adopt Budget | Admin/FD, Chief, Commission |
| June | | |
| 6/25/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| July | | |
| 7/23/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| August | | |
| 8/27/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| Septmeber | | |
| 9/24/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| October | | |
| 10/22/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| November | | |
| 11/19/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |
| December | | |
| 12/17/2025 | <i>Regular Fire Commission Meeting</i> | Admin/FD, Chief, Commission |

Oliver, Rainey, & Wojtek, LLP
2909 Sherwood Way Ste. 300
San Angelo, TX 76901
512-756-4904

Independent Accountants' Compilation Report

To Management
Village Fire Department
Houston, TX

Management is responsible for the accompanying financial statements of Village Fire Department General Fund, Capital Replacement Fund, Facility Fund, and Ambulance Billing Fund, which comprise the statements of assets, liabilities, and fund balance - cash basis as of November 30, 2024, the related statements of receipts and expenditures - from cash transactions for the one month and eleven months then ended, the changes in fund balance from cash transactions for the eleven months then ended, and the statements of changes in cash balances - from cash transactions for the one month and eleven months then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

However, we did become aware of departures from financial statements prepared from cash transactions. The Village Fire Department maintains its accounting records using the modified cash basis method of accounting. Inventory, prepaids, deferred revenue, and payroll payables are currently reported in the financial statements. The effects of these departures from the cash basis of accounting have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Department's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Oliver, Rainey, & Wojtek, LLP

San Angelo, TX
December 31, 2024

Village Fire Department
Statement Of Assets, Liabilities, and Fund Balance
Cash Basis
November 30, 2024

| | <u>General Fund</u> | <u>Capital Replacement Fund</u> | <u>Facility Fund</u> | <u>Ambulance Billing Fund</u> | <u>Combined Total</u> |
|--|-------------------------|---|--------------------------|---------------------------------------|---------------------------|
| Assets | | | | | |
| Cash | | | | | |
| Stellar Bank General Fund | \$ 595,550.34 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 595,550.34 |
| Stellar Bank Savings | 732,244.45 | 0.00 | 0.00 | 0.00 | 732,244.45 |
| Texas Class - General Fund (0003) | 378,496.15 | 0.00 | 0.00 | 0.00 | 378,496.15 |
| Stellar Bank-Capital Replacement | 0.00 | 717.75 | 0.00 | 0.00 | 717.75 |
| Texas Class - Capital Replacement (0001) | 0.00 | 534,532.05 | 0.00 | 0.00 | 534,532.05 |
| Stellar Bank-Ambulance Billing | 0.00 | 0.00 | 0.00 | 315,679.16 | 315,679.16 |
| WFB - Ambulance Billing Account | 0.00 | 0.00 | 0.00 | 4,605.64 | 4,605.64 |
| Texas Class - Ambulance (0004) | 0.00 | 0.00 | 0.00 | 367.94 | 367.94 |
| Stellar Bank-Facility Fund | 0.00 | 0.00 | 3,144.88 | 0.00 | 3,144.88 |
| Texas Class - Facility Fund (0002) | 0.00 | 0.00 | 96,991.91 | 0.00 | 96,991.91 |
| Total Cash & Certificates | 1,706,290.94 | 535,249.80 | 100,136.79 | 320,652.74 | 2,662,330.27 |
| Gasoline & Oil Inventory | 8,691.84 | 0.00 | 0.00 | 0.00 | 8,691.84 |
| Prepaid Expenses | 9,055.13 | 0.00 | 0.00 | 0.00 | 9,055.13 |
| Prepaid Insurance | 13,788.28 | 0.00 | 0.00 | 0.00 | 13,788.28 |
| Interfund Receivables/Payables | (45,219.31) | 45,279.40 | 0.00 | (60.09) | 0.00 |
| Total Assets | <u>\$ 1,692,606.88</u> | <u>\$ 580,529.20</u> | <u>\$ 100,136.79</u> | <u>\$ 320,592.65</u> | <u>\$ 2,693,865.52</u> |
| Liabilities and Fund Balance | | | | | |
| Liabilities | | | | | |
| FICA Payable | \$ 34,972.40 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 34,972.40 |
| Fed Income Tax W/H Payable | 24,803.32 | 0.00 | 0.00 | 0.00 | 24,803.32 |
| Retirement Contrib. Payable | 68,178.48 | 0.00 | 0.00 | 0.00 | 68,178.48 |
| Ambulance Funds Payable | 0.00 | 0.00 | 0.00 | 320,592.65 | 320,592.65 |
| Retainage Payable | 0.00 | 0.00 | 234,038.94 | 0.00 | 234,038.94 |
| Assessments Paid in Advance | 396,395.33 | 16,666.67 | 0.00 | 0.00 | 413,062.00 |
| Total Liabilities | <u>524,349.53</u> | <u>16,666.67</u> | <u>234,038.94</u> | <u>320,592.65</u> | <u>1,095,647.79</u> |
| Fund Balance | <u>1,168,257.35</u> | <u>563,862.53</u> | <u>(133,902.15)</u> | <u>0.00</u> | <u>1,598,217.73</u> |
| Total Liabilities & Fund Balance | <u>\$ 1,692,606.88</u> | <u>\$ 580,529.20</u> | <u>\$ 100,136.79</u> | <u>\$ 320,592.65</u> | <u>\$ 2,693,865.52</u> |

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | Actual For 1 Month Ended November 30, 2024 | Actual For 11 Months Ended November 30, 2024 | Budget For 11 Months Ended November 30, 2024 | Variance Over/(Under) Budget | Total Annual Budget |
|-------------------------------------|---|---|---|---|------------------------------------|
| Receipts | | | | | |
| City Assessments (Note 1) | \$ 792,790.66 | \$ 8,720,697.26 | \$ 8,720,697.26 | \$ 0.00 | \$ 9,513,487.85 |
| Grant Income | 21,695.25 | 32,511.43 | 0.00 | 32,511.43 | 0.00 |
| Miscellaneous Income | 527.31 | 21,905.88 | 0.00 | 21,905.88 | 0.00 |
| Interest/Dividend Income | 4,733.25 | 46,033.12 | 0.00 | 46,033.12 | 0.00 |
| Total Receipts | 819,746.47 | 8,821,147.69 | 8,720,697.26 | 100,450.43 | 9,513,487.85 |
| Capital Expend. (Note 3) | 0.00 | 158,027.66 | 180,947.17 | (22,919.51) | 199,033.25 |
| Personnel Expenditures | | | | | |
| Salaries | 451,604.20 | 4,830,783.17 | 5,037,974.58 | (207,191.41) | 5,478,605.00 |
| Overtime Regular | 45,474.91 | 294,968.99 | 248,833.34 | 46,135.65 | 296,000.00 |
| Overtime-Medical Standby | 1,290.29 | 4,527.80 | 0.00 | 4,527.80 | 0.00 |
| Overtime-Training | 0.00 | 0.00 | 11,330.00 | (11,330.00) | 0.00 |
| Overtime-CPR | 1,183.57 | 8,287.31 | 9,245.28 | (957.97) | 10,085.76 |
| Longevity | 2,014.00 | 21,708.00 | 20,166.67 | 1,541.33 | 22,000.00 |
| Higher Class | 6,028.30 | 24,096.39 | 29,661.66 | (5,565.27) | 37,539.99 |
| Prof. Certification Pay | 5,192.92 | 58,565.38 | 58,250.00 | 315.38 | 66,000.00 |
| 457 Plan Contribution | 0.00 | 0.00 | 101,608.56 | (101,608.56) | 110,845.70 |
| FICA Tax | 35,342.17 | 361,040.06 | 417,103.56 | (56,063.50) | 455,212.98 |
| Basic Life, ADD & LTD Ins. | 1,684.31 | 27,080.16 | 31,578.20 | (4,498.04) | 34,448.94 |
| Retirement - TMRS | 32,456.24 | 332,356.26 | 369,708.36 | (37,352.10) | 403,509.11 |
| Health Insurance | 78,294.86 | 808,628.39 | 1,062,541.27 | (253,912.88) | 1,126,233.37 |
| Workmens' Comp Insurance | 3,303.88 | 65,051.09 | 65,680.53 | (629.44) | 71,651.48 |
| Meal Allowances | 3,833.31 | 42,666.39 | 42,163.88 | 502.51 | 46,000.03 |
| Total Personnel Expenditures | 667,702.96 | 6,879,759.39 | 7,505,845.89 | (626,086.50) | 8,158,132.36 |
| Operational Expenditures | | | | | |
| Ambulance Medical Supplies | 3,948.93 | 46,154.87 | 64,169.29 | (18,014.42) | 70,000.02 |
| Dues/Subscriptions/Manuals | 200.00 | 3,868.10 | 2,235.75 | 1,632.35 | 2,439.00 |
| Building Maintenance | 0.00 | 17,881.09 | 24,651.21 | (6,770.12) | 26,892.22 |
| Station Supplies | 1,558.64 | 14,738.17 | 17,050.00 | (2,311.83) | 18,600.00 |
| IP Address VPN-PS Lightwave | 0.00 | 5,246.02 | 8,085.00 | (2,838.98) | 8,820.00 |
| Internet, Phones & TV-Comcast | 1,667.38 | 18,900.10 | 20,483.34 | (1,583.24) | 23,300.00 |
| Mobile Device Serv.-T Mobile | 974.56 | 8,035.36 | 6,727.90 | 1,307.46 | 8,566.80 |
| City of Houston Radio System | 0.00 | 15,164.70 | 18,040.00 | (2,875.30) | 19,680.00 |
| Comm.-Motorola 47 & Nice | 0.00 | 40,819.43 | 38,683.33 | 2,136.10 | 41,900.00 |
| Inc. Rec&CAD-Propheonix | 0.00 | 25,297.22 | 22,866.66 | 2,430.56 | 25,300.00 |
| Trn.Soft.&Veh.Checks-Vector | 0.00 | 8,078.07 | 7,150.01 | 928.06 | 8,100.00 |
| EMS Protocol App - Handevy | 0.00 | 5,234.25 | 4,775.00 | 459.25 | 6,300.00 |
| EMS Eq Maint-ProCare/Stryker | 0.00 | 20,544.63 | 19,250.00 | 1,294.63 | 21,000.00 |
| Public Education & Relations | 0.00 | 0.00 | 4,583.34 | (4,583.34) | 5,000.00 |
| Inspections | 0.00 | 0.00 | 183.34 | (183.34) | 200.00 |
| Fire Investigations | 0.00 | 576.72 | 870.84 | (294.12) | 950.00 |
| Law Enforcement Equipment | 0.00 | 3,070.00 | 2,812.50 | 257.50 | 3,150.00 |
| Dispatch Alerting System | 9,960.94 | 12,527.96 | 9,313.61 | 3,214.35 | 11,000.00 |
| Elect. Protocol Cards-Pro QA | 0.00 | 309.04 | 2,291.67 | (1,982.63) | 2,500.00 |
| Translation Ser.-Language Line | 5.80 | 19.72 | 183.34 | (163.62) | 200.00 |
| VFD Fire Comm & Meet. Exp. | 379.74 | 2,850.29 | 6,948.34 | (4,098.05) | 7,580.00 |
| VFD Events | 1,566.65 | 5,050.16 | 22,916.67 | (17,866.51) | 25,000.00 |

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | Actual For 1 Month Ended <u>November 30,</u> <u>2024</u> | Actual For 11 Months Ended <u>November 30,</u> <u>2024</u> | Budget For 11 Months Ended <u>November 30, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|--|---|---|--|--|---|
| CPR Supplies, Cards, & Equip. | 11.99 | 6,800.11 | 6,416.67 | 383.44 | 7,000.00 |
| Emergency Contingency | 0.00 | 0.00 | 14,333.34 | (14,333.34) | 14,000.00 |
| Gas & Oil (Note 4) | 13,855.88 | 51,264.21 | 44,000.00 | 7,264.21 | 48,000.00 |
| Property & Casualty Insurance | 8,233.33 | 76,721.65 | 78,608.26 | (1,886.61) | 90,797.50 |
| Maint. of Equip. (Note 5) | (9,704.63) | 206,191.86 | 228,708.35 | (22,516.49) | 249,500.00 |
| Office Expenses | 2,078.01 | 28,297.36 | 39,525.48 | (11,228.12) | 42,164.10 |
| Rent | 0.00 | 10.00 | 9.17 | 0.83 | 10.00 |
| Public Utilities | 3,934.29 | 41,998.85 | 49,720.00 | (7,721.15) | 54,240.00 |
| Fire Certification Fees | 3,241.54 | 8,437.41 | 6,710.00 | 1,727.41 | 7,320.00 |
| Software&Email-Microsoft 365 | 102.39 | 6,616.31 | 6,416.67 | 199.64 | 7,000.00 |
| Legal Services | 342.00 | 27,527.37 | 39,666.66 | (12,139.29) | 46,000.00 |
| Accounting Services | 1,058.00 | 40,267.00 | 44,000.00 | (3,733.00) | 66,000.00 |
| IT Services | 0.00 | 19,919.99 | 25,666.67 | (5,746.68) | 28,000.00 |
| Health Ins. Consulting Serv. | 0.00 | 10,186.48 | 10,541.67 | (355.19) | 11,500.00 |
| Medical Director Services | 1,596.14 | 15,480.70 | 18,333.34 | (2,852.64) | 20,000.00 |
| Legal Notices & Advert. | 0.00 | 3,572.60 | 3,131.74 | 440.86 | 3,572.60 |
| Other Professional Services | 0.00 | 13,016.15 | 14,666.67 | (1,650.52) | 16,000.00 |
| Training Programs | 3,306.73 | 31,389.25 | 80,845.03 | (49,455.78) | 88,740.00 |
| Uniforms | 0.00 | 11,095.40 | 18,333.34 | (7,237.94) | 20,000.00 |
| Total Operational Expenditures | <u>48,318.31</u> | <u>853,158.60</u> | <u>1,033,904.20</u> | <u>(180,745.60)</u> | <u>1,156,322.24</u> |
| Transfers | | | | | |
| Total Expenditures | <u>716,021.27</u> | <u>7,890,945.65</u> | <u>8,720,697.26</u> | <u>(829,751.61)</u> | <u>9,513,487.85</u> |
| Excess of Receipts (Expenditures) | <u>\$ 103,725.20</u> | <u>\$ 930,202.04</u> | <u>\$ 0.00</u> | <u>\$ 930,202.04</u> | <u>\$ 0.00</u> |

**Village Fire Department
Capital Replacement Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | <u>Actual For 1 Month Ended November 30, 2024</u> | <u>Actual For 11 Months Ended November 30, 2024</u> | <u>Budget For 11 Months Ended November 30, 2024</u> | <u>Variance Over/(Under) Budget</u> | <u>Total Annual Budget</u> |
|--|---|---|---|---|------------------------------------|
| Receipts | | | | | |
| City Assesments (Note 2) | \$ 33,333.34 | \$ 366,666.73 | \$ 366,666.73 | \$ 0.00 | \$ 400,000.00 |
| Sale of Assets | 0.00 | 57,000.00 | 0.00 | 57,000.00 | 0.00 |
| Interest/Dividend Income | <u>2,136.53</u> | <u>15,315.52</u> | <u>0.00</u> | <u>15,315.52</u> | <u>0.00</u> |
| Total Receipts | <u>35,469.87</u> | <u>438,982.25</u> | <u>366,666.73</u> | <u>72,315.52</u> | <u>400,000.00</u> |
| Capital Expenditures | | | | | |
| Escrow | <u>0.00</u> | <u>4,088.79</u> | <u>366,666.73</u> | <u>(362,577.94)</u> | <u>400,000.00</u> |
| Total Capital Expenditures | <u>0.00</u> | <u>4,088.79</u> | <u>366,666.73</u> | <u>(362,577.94)</u> | <u>400,000.00</u> |
| Excess of Receipts (Expenditures) | <u>\$ 35,469.87</u> | <u>\$ 434,893.46</u> | <u>\$ 0.00</u> | <u>\$ 434,893.46</u> | <u>\$ 0.00</u> |

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | Actual For 1 Month Ended <u>November 30, 2024</u> | Actual For 11 Months Ended <u>November 30, 2024</u> | Budget For 11 Months Ended <u>November 30, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|--|--|--|--|--|---|
| Receipts | | | | | |
| Interest/Dividend Income | \$ 393.95 | \$ 7,265.41 | \$ 0.00 | \$ 7,265.41 | \$ 0.00 |
| Total Receipts | <u>393.95</u> | <u>7,265.41</u> | <u>0.00</u> | <u>7,265.41</u> | <u>0.00</u> |
| Operational Expenditures | | | | | |
| Professional Services | 0.00 | 177,038.42 | 0.00 | 177,038.42 | 0.00 |
| Total Operational Expenditures | <u>0.00</u> | <u>177,038.42</u> | <u>0.00</u> | <u>177,038.42</u> | <u>0.00</u> |
| Excess of Receipts (Expenditures) | <u>\$ 393.95</u> | <u>\$ (169,773.01)</u> | <u>\$ 0.00</u> | <u>\$ (169,773.01)</u> | <u>\$ 0.00</u> |

See Accountants' Compilation Report

**Village Fire Department
Statement of Changes in Fund Balance
From Cash Transactions
For the Eleven Months Ended November 30, 2024**

| | <u>General Fund</u> | <u>Capital Replacement Fund</u> | <u>Facility Fund</u> | <u>Ambulance Billing Fund</u> | <u>Combined Total</u> |
|---|--------------------------------|--|---------------------------------|--|----------------------------------|
| Fund Balance - January 01, 2024 | \$ 238,055.31 | \$ 128,969.07 | \$ 35,870.86 | \$ 0.00 | \$ 402,895.24 |
| Excess of Receipts (Expenditures) for the Eleven Months Ended November 30, 2024 | <u>930,202.04</u> | <u>434,893.46</u> | <u>(169,773.01)</u> | <u>0.00</u> | <u>1,195,322.49</u> |
| Fund Balance - November 30, 2024 | <u><u>\$ 1,168,257.35</u></u> | <u><u>\$ 563,862.53</u></u> | <u><u>\$ (133,902.15)</u></u> | <u><u>\$ 0.00</u></u> | <u><u>\$ 1,598,217.73</u></u> |

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Changes in Cash Balances
From Cash Transactions**

| | 1 Month Ended November 30, 2024 | 11 Months Ended November 30, 2024 |
|---|--|--|
| Sources (Uses) of Cash from Operations | | |
| Excess of Receipts (Expenditures) | \$ 103,725.20 | \$ 930,202.04 |
| Other Sources of Cash | | |
| Decrease in Accounts Receivable | 0.00 | 25,656.93 |
| Decrease in Due To/From | 33,333.34 | 45,219.31 |
| Prepaid Insurance Amortization | 11,883.35 | 310,826.96 |
| Assessments Paid in Advance | 0.00 | 710,322.42 |
| Retirement Contribution Accruals | 68,178.48 | 698,157.34 |
| Payroll Withholding | | |
| FICA Withholding | 70,700.26 | 723,318.36 |
| Fed Income Tax Withholding | 52,165.71 | 506,810.96 |
| Employee Med Plan 125 W/H | 15,392.72 | 157,070.52 |
| Deferred Comp Withholding | 19,403.00 | 203,870.00 |
| Firefighters Dues W/H | 2,100.00 | 23,125.00 |
| Prepaid Legal Svcs W/H | 146.50 | 1,611.50 |
| Special Employee Withholding | 5,420.00 | 59,620.00 |
| Supp. Life Ins. W/H | 1,529.03 | 15,856.33 |
| Total Other Sources of Cash | 280,252.39 | 3,481,465.63 |
| Uses of Cash | | |
| Increase in Prepaid Expenses | 0.00 | (9,055.13) |
| Prepaid Insurance Payments | 0.00 | (245,181.06) |
| Advance Payments Amortization | 0.00 | (313,927.09) |
| Decrease in Accounts Payable | 0.00 | (224,479.75) |
| Retirement Plan Contribution Payments | 0.00 | (629,978.86) |
| Payroll Withholding Payments | | |
| FICA Deposits | (67,169.78) | (688,345.96) |
| Fed Income Tax Deposits | (47,780.63) | (482,007.64) |
| Employee Med Plan 125 Paymnts | (15,392.72) | (157,070.52) |
| Deferred Comp Payments | (19,403.00) | (203,870.00) |
| Firefighters Dues Payments | (2,100.00) | (23,125.00) |
| Prepaid Legal Svcs Payments | (146.50) | (1,611.50) |
| Spec Employee W/H Payments | (5,420.00) | (59,620.00) |
| Supp Life Ins W/H Payments | (1,529.03) | (15,856.33) |
| Total Uses of Cash | (158,941.66) | (3,054,128.84) |
| Increase (Decrease) in Cash | 225,035.93 | 1,357,538.83 |
| Cash - Beginning of Period | 1,481,255.01 | 348,752.11 |
| Cash - End of Period | \$ 1,706,290.94 | \$ 1,706,290.94 |

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Changes in Cash Balances
From Cash Transactions**

| | <u>1 Month Ended November 30, 2024</u> | <u>11 Months Ended November 30, 2024</u> |
|---|--|--|
| Sources (Uses) of Cash from Operations | | |
| Excess of Receipts (Expenditures) | \$ 35,469.87 | \$ 434,893.46 |
| Other Sources of Cash | | |
| Assessments Paid in Advance | 0.00 | 16,666.67 |
| Total Other Sources of Cash | 0.00 | 16,666.67 |
| Uses of Cash | | |
| Decrease in Due To/From | (33,333.34) | (45,279.40) |
| Total Uses of Cash | (33,333.34) | (45,279.40) |
| Increase (Decrease) in Cash | 2,136.53 | 406,280.73 |
| Cash - Beginning of Period | 533,113.27 | 128,969.07 |
| Cash - End of Period | <u>\$ 535,249.80</u> | <u>\$ 535,249.80</u> |

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Changes in Cash Balances
From Cash Transactions**

| | <u>1 Month Ended November 30, 2024</u> | <u>11 Months Ended November 30, 2024</u> |
|---|--|--|
| Sources (Uses) of Cash from Operations | | |
| Excess of Receipts (Expenditures) | \$ 393.95 | \$ (169,773.01) |
| Other Sources of Cash | | |
| Total Other Sources of Cash | 0.00 | 0.00 |
| Uses of Cash | | |
| Decrease in Retainage Payable | 0.00 | 0.20 |
| Advance Payments Amortization | 0.00 | 0.00 |
| Total Uses of Cash | 0.00 | 0.20 |
| Increase (Decrease) in Cash | 393.95 | (169,772.81) |
| Cash - Beginning of Period | 99,742.84 | 269,909.60 |
| Cash - End of Period | <u>\$ 100,136.79</u> | <u>\$ 100,136.79</u> |

See Accountants' Compilation Report

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
November 30, 2024

| | Actual For 1 Month Ended <u>November 30, 2024</u> | Actual For 11 Months Ended <u>November 30, 2024</u> | Budget For 11 Months Ended <u>November 30, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|--|---|---|---|---|-------------------------------|
| Note 1: City Assessments - City Assessments as of November 30, 2024 Consist of the Following: | | | | | |
| Bunker Hill Village | \$ 150,630.23 | \$ 1,656,932.53 | \$ 1,656,932.53 | \$ 0.00 | \$ 1,807,562.68 |
| Hedwig Village | 146,666.27 | 1,613,328.97 | 1,613,328.97 | 0.00 | 1,759,995.25 |
| Hilshire Village | 23,783.72 | 261,620.92 | 261,620.92 | 0.00 | 285,404.64 |
| Hunter's Creek Village | 176,395.92 | 1,940,355.12 | 1,940,355.12 | 0.00 | 2,116,751.05 |
| Piney Point Village | 166,486.04 | 1,831,346.44 | 1,831,346.44 | 0.00 | 1,997,832.45 |
| Spring Valley Village | 128,828.48 | 1,417,113.28 | 1,417,113.28 | 0.00 | 1,545,941.78 |
| Total City Assessments | <u>\$ 792,790.66</u> | <u>\$ 8,720,697.26</u> | <u>\$ 8,720,697.26</u> | <u>\$ 0.00</u> | <u>\$ 9,513,487.85</u> |

Note 2: Capital Replacement Fund City Assessments - City Assessments as of November 30, 2024 Consist of the Following:

| | | | | | |
|------------------------|---------------------|----------------------|----------------------|----------------|----------------------|
| Bunker Hill Village | \$ 6,333.33 | \$ 69,666.62 | \$ 69,666.62 | \$ 0.00 | \$ 76,000.00 |
| Hedwig Village | 6,166.67 | 67,833.37 | 67,833.37 | 0.00 | 74,000.00 |
| Hilshire Village | 1,000.00 | 11,000.00 | 11,000.00 | 0.00 | 12,000.00 |
| Hunter's Creek Village | 7,416.67 | 81,583.37 | 81,583.37 | 0.00 | 89,000.00 |
| Piney Point Village | 7,000.00 | 77,000.00 | 77,000.00 | 0.00 | 84,000.00 |
| Spring Valley Village | 5,416.67 | 59,583.37 | 59,583.37 | 0.00 | 65,000.00 |
| Total City Assessments | <u>\$ 33,333.34</u> | <u>\$ 366,666.73</u> | <u>\$ 366,666.73</u> | <u>\$ 0.00</u> | <u>\$ 400,000.00</u> |

Note 3: Capital Expenditures - Capital Expenditures from the General Fund as of November 30, 2024 Consist of the Following:

| | | | | | |
|----------------------------|----------------|----------------------|----------------------|-----------------------|----------------------|
| Contingency-Physical Plant | \$ 0.00 | \$ 8,380.00 | \$ 9,166.67 | \$ (786.67) | \$ 10,000.00 |
| Misc. Tools, & Equip.-Fire | 0.00 | 29,940.10 | 33,677.09 | (3,736.99) | 38,375.00 |
| Misc. Tools & Equip.-EMS | 0.00 | 27,307.98 | 24,159.90 | 3,148.08 | 26,356.25 |
| Protective Gear | 0.00 | 28,943.00 | 38,206.67 | (9,263.67) | 41,680.00 |
| Apparatus Computers | 0.00 | 0.00 | 12,589.50 | (12,589.50) | 13,734.00 |
| Offie Computers | 0.00 | 1,810.90 | 3,597.00 | (1,786.10) | 3,924.00 |
| Radio Purchases | 0.00 | 61,645.68 | 59,550.34 | 2,095.34 | 64,964.00 |
| Total Capital Expenditures | <u>\$ 0.00</u> | <u>\$ 158,027.66</u> | <u>\$ 180,947.17</u> | <u>\$ (22,919.51)</u> | <u>\$ 199,033.25</u> |

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
November 30, 2024

Note 4: Gas & Oil Expense - The cities of Bunker Hill, Hedwig Village, Hunter's Creek, Spring Valley, Piney Point, the Memorial Villages Police Department and the Memorial Villages Water Authority purchase gasoline from the Department at cost plus three cents per gallon administrative fee. Payments received from the cities for the gasoline cost are recorded as reductions in gas and oil expense. The administrative fees are recorded as an offset to maintenance expense.

| | Actual For 1 Month Ended <u>November 30, 2024</u> | Actual For 11 Months Ended <u>November 30, 2024</u> | Budget For 11 Months Ended <u>November 30, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|-------------------------------|---|---|---|---|-------------------------------|
| Purchases | \$ 13,972.95 | \$ 147,774.52 | \$ 44,000.00 | \$ 103,774.52 | \$ 48,000.00 |
| Gasoline Cost Reimbursements: | | | | | |
| Hedwig Village | 0.00 | (33,806.88) | 0.00 | (33,806.88) | 0.00 |
| Spring Valley | 0.00 | (54,926.46) | 0.00 | (54,926.46) | 0.00 |
| Bunker Hill | 0.00 | (3,884.30) | 0.00 | (3,884.30) | 0.00 |
| Village Police Department | 0.00 | (2,020.37) | 0.00 | (2,020.37) | 0.00 |
| Hunter's Creek | 0.00 | (481.61) | 0.00 | (481.61) | 0.00 |
| Piney Point | (117.07) | (1,390.69) | 0.00 | (1,390.69) | 0.00 |
| Total Cost Reimbursements: | (117.07) | (96,510.31) | 0.00 | (96,510.31) | 0.00 |
| Net Gas & Oil Expense | <u>\$ 13,855.88</u> | <u>\$ 51,264.21</u> | <u>\$ 44,000.00</u> | <u>\$ 7,264.21</u> | <u>\$ 48,000.00</u> |

| | | |
|--|--------------------------|--------------------------|
| | <u>1 Month Ended</u> | <u>11 Months Ended</u> |
| | <u>November 30, 2024</u> | <u>November 30, 2024</u> |

Note 5: Maintenance of Equipment - Maintenance of Equipment as of November 30, 2024 Consist of the Following:

| | | |
|--|----------------------|----------------------|
| Maintenance of Equipment | \$ 238.56 | \$ 338.56 |
| Maint. of Equipment-Maint. of Equipment | 18.91 | 6,392.56 |
| Maint. of Equipment-Maint.-Chief's Truck | 0.00 | 4,356.13 |
| Maint. of Equipment-Maint. Fire Marshall's Car | 0.00 | 1,943.39 |
| Maint. of Equipment-Maint. of Utility Truck | 0.00 | 3,545.20 |
| Maint. of Equipment-Maint.-Pumper (E1) | 0.00 | 16,723.92 |
| Maint. of Equipment-Maint.-Ladder (L1) | 0.00 | 102,392.25 |
| Maint. of Equipment-Maint. Ambulance (Medic 1) | 0.00 | 3,239.17 |
| Maint. of Equipment-Maint.-Ambulance (Medic 2) | 0.00 | 1,840.02 |
| Maint. of Equipment-Other | (1.16) | (585.30) |
| Maint. of Equipment-Maint. Contracts | (9,960.94) | (0.30) |
| Maint. of Equipment-Maint.-Pumper (E2) 2000 | 0.00 | 11,937.74 |
| Maint. of Equipment-Maint.-Ambulance (Medic 3) | 0.00 | 2,406.47 |
| Maint. of Equipment-Deputy Chief's Car | 0.00 | 2,245.18 |
| Equipment & Supplies Maintenance | 0.00 | 18,357.48 |
| Knox Contracts | 0.00 | 4,624.70 |
| Bunker Gear Maint. | 0.00 | 14,365.23 |
| SCBA Maintenance | 0.00 | 5,613.24 |
| Fuel System | 0.00 | 6,377.97 |
| Vehicle Licenses & Permits | 0.00 | 78.25 |
| Total Maint. of Equipment | <u>\$ (9,704.63)</u> | <u>\$ 206,191.86</u> |

Village Fire Department
Statement Of Assets, Liabilities, and Fund Balance
Cash Basis
December 31, 2024

| | <u>General Fund</u> | <u>Capital Replacement Fund</u> | <u>Facility Fund</u> | <u>Ambulance Billing Fund</u> | <u>Combined Total</u> |
|--|-------------------------|---|--------------------------|---------------------------------------|---------------------------|
| Assets | | | | | |
| Cash | | | | | |
| Stellar Bank General Fund | \$ 553,026.26 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 553,026.26 |
| Stellar Bank Savings | 507,876.85 | 0.00 | 0.00 | 0.00 | 507,876.85 |
| Texas Class - General Fund (0003) | 380,020.64 | 0.00 | 0.00 | 0.00 | 380,020.64 |
| Stellar Bank-Capital Replacement | 0.00 | 719.30 | 0.00 | 0.00 | 719.30 |
| Texas Class - Capital Replacement (0001) | 0.00 | 536,685.02 | 0.00 | 0.00 | 536,685.02 |
| Stellar Bank-Ambulance Billing | 0.00 | 0.00 | 0.00 | 106,328.16 | 106,328.16 |
| WFB - Ambulance Billing Account | 0.00 | 0.00 | 0.00 | 4,522.08 | 4,522.08 |
| Texas Class - Ambulance (0004) | 0.00 | 0.00 | 0.00 | 369.45 | 369.45 |
| Stellar Bank-Facility Fund | 0.00 | 0.00 | 3,151.67 | 0.00 | 3,151.67 |
| Texas Class - Facility Fund (0002) | 0.00 | 0.00 | 97,382.55 | 0.00 | 97,382.55 |
| Total Cash & Certificates | <u>1,440,923.75</u> | <u>537,404.32</u> | <u>100,534.22</u> | <u>111,219.69</u> | <u>2,190,081.98</u> |
| Gasoline & Oil Inventory | 8,965.98 | 0.00 | 0.00 | 0.00 | 8,965.98 |
| Prepaid Expenses | 9,055.13 | 0.00 | 0.00 | 0.00 | 9,055.13 |
| Prepaid Insurance | 15,120.43 | 0.00 | 0.00 | 0.00 | 15,120.43 |
| Interfund Receivables/Payables | (61,885.96) | 61,946.05 | 0.00 | (60.09) | 0.00 |
| Total Assets | <u>\$ 1,412,179.33</u> | <u>\$ 599,350.37</u> | <u>\$ 100,534.22</u> | <u>\$ 111,159.60</u> | <u>\$ 2,223,223.52</u> |
| Liabilities and Fund Balance | | | | | |
| Liabilities | | | | | |
| Due to Spring Valley | \$ 57,559.63 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 57,559.63 |
| FICA Payable | 47,292.42 | 0.00 | 0.00 | 0.00 | 47,292.42 |
| Fed Income Tax W/H Payable | 23,174.86 | 0.00 | 0.00 | 0.00 | 23,174.86 |
| Employee Medical Plan 125 | 970.27 | 0.00 | 0.00 | 0.00 | 970.27 |
| Deferred Compensation | 90,672.21 | 0.00 | 0.00 | 0.00 | 90,672.21 |
| Firefighters Dues | 1,050.00 | 0.00 | 0.00 | 0.00 | 1,050.00 |
| Supp. Life Ins. W/H | 93.75 | 0.00 | 0.00 | 0.00 | 93.75 |
| Retirement Contrib. Payable | 39,885.50 | 0.00 | 0.00 | 0.00 | 39,885.50 |
| Ambulance Funds Payable | 0.00 | 0.00 | 0.00 | 111,159.60 | 111,159.60 |
| Retainage Payable | 0.00 | 0.00 | 234,038.94 | 0.00 | 234,038.94 |
| Total Liabilities | <u>260,698.64</u> | <u>0.00</u> | <u>234,038.94</u> | <u>111,159.60</u> | <u>605,897.18</u> |
| Fund Balance | <u>1,151,480.69</u> | <u>599,350.37</u> | <u>(133,504.72)</u> | <u>0.00</u> | <u>1,617,326.34</u> |
| Total Liabilities & Fund Balance | <u>\$ 1,412,179.33</u> | <u>\$ 599,350.37</u> | <u>\$ 100,534.22</u> | <u>\$ 111,159.60</u> | <u>\$ 2,223,223.52</u> |

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | <u>Actual For 1 Month Ended December 31, 2024</u> | <u>Actual For 12 Months Ended December 31, 2024</u> | <u>Budget For 12 Months Ended December 31, 2024</u> | <u>Variance Over/(Under) Budget</u> | <u>Total Annual Budget</u> |
|-------------------------------------|---|---|---|---|------------------------------------|
| Receipts | | | | | |
| City Assessments (Note 1) | \$ 792,790.59 | \$ 9,513,487.85 | \$ 9,513,487.85 | \$ 0.00 | \$ 9,513,487.85 |
| Grant Income | 0.00 | 32,511.43 | 0.00 | 32,511.43 | 0.00 |
| Miscellaneous Income | 210.72 | 22,116.60 | 0.00 | 22,116.60 | 0.00 |
| Interest/Dividend Income | 4,285.87 | 50,318.99 | 0.00 | 50,318.99 | 0.00 |
| Total Receipts | <u>797,287.18</u> | <u>9,618,434.87</u> | <u>9,513,487.85</u> | <u>104,947.02</u> | <u>9,513,487.85</u> |
| Capital Expend. (Note 3) | <u>1,754.26</u> | <u>159,781.92</u> | <u>199,033.25</u> | <u>(39,251.33)</u> | <u>199,033.25</u> |
| Personnel Expenditures | | | | | |
| Salaries | 449,574.42 | 5,280,357.59 | 5,478,605.00 | (198,247.41) | 5,478,605.00 |
| Overtime Regular | 12,229.96 | 307,198.95 | 296,000.00 | 11,198.95 | 296,000.00 |
| Overtime-Medical Standby | 0.00 | 4,527.80 | 0.00 | 4,527.80 | 0.00 |
| Overtime-CPR | 663.95 | 8,951.26 | 10,085.76 | (1,134.50) | 10,085.76 |
| Longevity | 2,026.00 | 23,734.00 | 22,000.00 | 1,734.00 | 22,000.00 |
| Higher Class | 3,063.30 | 27,159.69 | 37,539.99 | (10,380.30) | 37,539.99 |
| Prof. Certification Pay | 5,192.92 | 63,758.30 | 66,000.00 | (2,241.70) | 66,000.00 |
| 457 Plan Contribution | 94,251.42 | 94,251.42 | 110,845.70 | (16,594.28) | 110,845.70 |
| FICA Tax | 39,487.08 | 400,527.14 | 455,212.98 | (54,685.84) | 455,212.98 |
| Basic Life, ADD & LTD Ins. | 1,712.02 | 28,792.18 | 34,448.94 | (5,656.76) | 34,448.94 |
| Retirement - TMRS | 0.00 | 332,356.26 | 403,509.11 | (71,152.85) | 403,509.11 |
| Health Insurance | 82,964.66 | 891,593.05 | 1,126,233.37 | (234,640.32) | 1,126,233.37 |
| Workmens' Comp Insurance | 9,911.63 | 74,962.72 | 71,651.48 | 3,311.24 | 71,651.48 |
| Unemployment Claim Payment | 8,671.15 | 8,671.15 | 0.00 | 8,671.15 | 0.00 |
| Meal Allowances | 3,833.31 | 46,499.70 | 46,000.03 | 499.67 | 46,000.03 |
| Total Personnel Expenditures | <u>713,581.82</u> | <u>7,593,341.21</u> | <u>8,158,132.36</u> | <u>(564,791.15)</u> | <u>8,158,132.36</u> |
| Operational Expenditures | | | | | |
| Ambulance Medical Supplies | 21,903.36 | 68,058.23 | 70,000.02 | (1,941.79) | 70,000.02 |
| Dues/Subscriptions/Manuals | 0.00 | 3,868.10 | 2,439.00 | 1,429.10 | 2,439.00 |
| Building Maintenance | 2,007.96 | 19,889.05 | 26,892.22 | (7,003.17) | 26,892.22 |
| Station Supplies | 2,045.74 | 16,783.91 | 18,600.00 | (1,816.09) | 18,600.00 |
| IP Address VPN-PS Lightwave | 1,365.07 | 6,611.09 | 8,820.00 | (2,208.91) | 8,820.00 |
| Internet, Phones & TV-Comcast | 1,682.44 | 20,582.54 | 23,300.00 | (2,717.46) | 23,300.00 |
| Mobile Device Serv.-T Mobile | 556.59 | 8,591.95 | 8,566.80 | 25.15 | 8,566.80 |
| City of Houston Radio System | 0.00 | 15,164.70 | 19,680.00 | (4,515.30) | 19,680.00 |
| Comm.-Motorola 47 & Nice | 0.00 | 40,819.43 | 41,900.00 | (1,080.57) | 41,900.00 |
| Inc. Rec&CAD-Propheonix | 0.00 | 25,297.22 | 25,300.00 | (2.78) | 25,300.00 |
| Trn.Soft.&Veh.Checks-Vector | 0.00 | 8,078.07 | 8,100.00 | (21.93) | 8,100.00 |
| EMS Protocol App - Handevy | 0.00 | 5,234.25 | 6,300.00 | (1,065.75) | 6,300.00 |
| EMS Eq Maint-ProCare/Stryker | 0.00 | 20,544.63 | 21,000.00 | (455.37) | 21,000.00 |
| Public Education & Relations | 0.00 | 0.00 | 5,000.00 | (5,000.00) | 5,000.00 |
| Inspections | 0.00 | 0.00 | 200.00 | (200.00) | 200.00 |
| Fire Investigations | 0.00 | 576.72 | 950.00 | (373.28) | 950.00 |
| Law Enforcement Equipment | 0.00 | 3,070.00 | 3,150.00 | (80.00) | 3,150.00 |
| Dispatch Alerting System | 0.00 | 12,527.96 | 11,000.00 | 1,527.96 | 11,000.00 |
| Elect. Protocol Cards-Pro QA | 0.00 | 309.04 | 2,500.00 | (2,190.96) | 2,500.00 |
| Translation Ser.-Language Line | 0.00 | 19.72 | 200.00 | (180.28) | 200.00 |
| VFD Fire Comm & Meet. Exp. | 160.00 | 3,010.29 | 7,580.00 | (4,569.71) | 7,580.00 |
| VFD Events | 1,371.35 | 6,421.51 | 25,000.00 | (18,578.49) | 25,000.00 |
| CPR Supplies, Cards, & Equip. | 0.00 | 6,800.11 | 7,000.00 | (199.89) | 7,000.00 |

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | Actual For 1 Month Ended <u>December 31, 2024</u> | Actual For 12 Months Ended <u>December 31, 2024</u> | Budget For 12 Months Ended <u>December 31, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|--|--|--|--|--|---|
| Emergency Contingency | 0.00 | 0.00 | 14,000.00 | (14,000.00) | 14,000.00 |
| Gas & Oil (Note 4) | (7,756.37) | 43,507.84 | 48,000.00 | (4,492.16) | 48,000.00 |
| Property & Casualty Insurance | 31,829.33 | 108,550.98 | 90,797.50 | 17,753.48 | 90,797.50 |
| Maint. of Equip. (Note 5) | 16,433.91 | 222,625.77 | 249,500.00 | (26,874.23) | 249,500.00 |
| Office Expenses | 2,465.11 | 30,762.47 | 42,164.10 | (11,401.63) | 42,164.10 |
| Rent | 0.00 | 10.00 | 10.00 | 0.00 | 10.00 |
| Public Utilities | 3,470.22 | 45,469.07 | 54,240.00 | (8,770.93) | 54,240.00 |
| Fire Certification Fees | 418.66 | 8,856.07 | 7,320.00 | 1,536.07 | 7,320.00 |
| Software&Email-Microsoft 365 | 324.92 | 6,941.23 | 7,000.00 | (58.77) | 7,000.00 |
| Legal Services | 2,835.00 | 30,362.37 | 46,000.00 | (15,637.63) | 46,000.00 |
| Accounting Services | 10,175.00 | 50,442.00 | 66,000.00 | (15,558.00) | 66,000.00 |
| IT Services | 0.00 | 19,919.99 | 28,000.00 | (8,080.01) | 28,000.00 |
| Health Ins. Consulting Serv. | 0.00 | 10,186.48 | 11,500.00 | (1,313.52) | 11,500.00 |
| Medical Director Services | 1,596.14 | 17,076.84 | 20,000.00 | (2,923.16) | 20,000.00 |
| Legal Notices & Advert. | 0.00 | 3,572.60 | 3,572.60 | 0.00 | 3,572.60 |
| Other Professional Services | 93.00 | 13,109.15 | 16,000.00 | (2,890.85) | 16,000.00 |
| Training Programs | 5,637.83 | 37,027.08 | 88,740.00 | (51,712.92) | 88,740.00 |
| Uniforms | 112.50 | 11,207.90 | 20,000.00 | (8,792.10) | 20,000.00 |
| Total Operational Expenditures | <u>98,727.76</u> | <u>951,886.36</u> | <u>1,156,322.24</u> | <u>(204,435.88)</u> | <u>1,156,322.24</u> |
| Transfers | | | | | |
| Total Expenditures | <u>814,063.84</u> | <u>8,705,009.49</u> | <u>9,513,487.85</u> | <u>(808,478.36)</u> | <u>9,513,487.85</u> |
| Excess of Receipts (Expenditures) | <u>\$ (16,776.66)</u> | <u>\$ 913,425.38</u> | <u>\$ 0.00</u> | <u>\$ 913,425.38</u> | <u>\$ 0.00</u> |

**Village Fire Department
Capital Replacement Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | Actual For 1 Month Ended <u>December 31, 2024</u> | Actual For 12 Months Ended <u>December 31, 2024</u> | Budget For 12 Months Ended <u>December 31, 2024</u> | Variance Over/(Under) <u>Budget</u> | Total Annual <u>Budget</u> |
|--|--|--|--|--|---|
| Receipts | | | | | |
| City Assessments (Note 2) | \$ 33,333.27 | \$ 400,000.00 | \$ 400,000.00 | \$ 0.00 | \$ 400,000.00 |
| Sale of Assets | 0.00 | 57,000.00 | 0.00 | 57,000.00 | 0.00 |
| Interest/Dividend Income | <u>2,154.52</u> | <u>17,470.04</u> | <u>0.00</u> | <u>17,470.04</u> | <u>0.00</u> |
| Total Receipts | <u>35,487.79</u> | <u>474,470.04</u> | <u>400,000.00</u> | <u>74,470.04</u> | <u>400,000.00</u> |
| Capital Expenditures | | | | | |
| Escrow | <u>(0.05)</u> | <u>4,088.74</u> | <u>400,000.00</u> | <u>(395,911.26)</u> | <u>400,000.00</u> |
| Total Capital Expenditures | <u>(0.05)</u> | <u>4,088.74</u> | <u>400,000.00</u> | <u>(395,911.26)</u> | <u>400,000.00</u> |
| Excess of Receipts (Expenditures) | <u>\$ 35,487.84</u> | <u>\$ 470,381.30</u> | <u>\$ 0.00</u> | <u>\$ 470,381.30</u> | <u>\$ 0.00</u> |

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | <u>Actual For 1 Month Ended December 31, 2024</u> | <u>Actual For 12 Months Ended December 31, 2024</u> | <u>Budget For 12 Months Ended December 31, 2024</u> | <u>Variance Over/(Under) Budget</u> | <u>Total Annual Budget</u> |
|--|---|---|---|---|------------------------------------|
| Receipts | | | | | |
| Interest/Dividend Income | \$ 397.43 | \$ 7,662.84 | \$ 0.00 | \$ 7,662.84 | \$ 0.00 |
| Total Receipts | <u>397.43</u> | <u>7,662.84</u> | <u>0.00</u> | <u>7,662.84</u> | <u>0.00</u> |
| Operational Expenditures | | | | | |
| Professional Services | <u>0.00</u> | <u>177,038.42</u> | <u>0.00</u> | <u>177,038.42</u> | <u>0.00</u> |
| Total Operational Expenditures | <u>0.00</u> | <u>177,038.42</u> | <u>0.00</u> | <u>177,038.42</u> | <u>0.00</u> |
| Excess of Receipts (Expenditures) | <u>\$ 397.43</u> | <u>\$ (169,375.58)</u> | <u>\$ 0.00</u> | <u>\$ (169,375.58)</u> | <u>\$ 0.00</u> |

See Accountants' Compilation Report

**Village Fire Department
Statement of Changes in Fund Balance
From Cash Transactions
For the Twelve Months Ended December 31, 2024**

| | General <u>Fund</u> | Capital Replacement <u>Fund</u> | Facility <u>Fund</u> | Ambulance Billing <u>Fund</u> | Combined <u>Total</u> |
|---|--------------------------------|--|---------------------------------|--|----------------------------------|
| Fund Balance - January 01, 2024 | \$ 238,055.31 | \$ 128,969.07 | \$ 35,870.86 | \$ 0.00 | \$ 402,895.24 |
| Excess of Receipts (Expenditures) for the Twelve Months Ended December 31, 2024 | <u>913,425.38</u> | <u>470,381.30</u> | <u>(169,375.58)</u> | <u>0.00</u> | <u>1,214,431.10</u> |
| Fund Balance - December 31, 2024 | <u>\$ 1,151,480.69</u> | <u>\$ 599,350.37</u> | <u>\$ (133,504.72)</u> | <u>\$ 0.00</u> | <u>\$ 1,617,326.34</u> |

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Changes in Cash Balances
From Cash Transactions**

| | 1 Month Ended December 31, 2024 | 12 Months Ended December 31, 2024 |
|---|--|--|
| Sources (Uses) of Cash from Operations | | |
| Excess of Receipts (Expenditures) | \$ (16,776.66) | \$ 913,425.38 |
| Other Sources of Cash | | |
| Decrease in Accounts Receivable | 0.00 | 25,656.93 |
| Decrease in Due To/From | 16,666.65 | 61,885.96 |
| Prepaid Insurance Amortization | 18,491.10 | 329,318.06 |
| Assessments Paid in Advance | 0.00 | 710,322.42 |
| Retirement Contribution Accruals | 39,885.50 | 738,042.84 |
| Decrease Inventory | (274.14) | (274.14) |
| Payroll Withholding | | |
| FICA Withholding | 78,974.16 | 802,292.52 |
| Fed Income Tax Withholding | 43,410.93 | 550,221.89 |
| Employee Med Plan 125 W/H | 15,832.88 | 172,903.40 |
| Deferred Comp Withholding | 100,381.21 | 304,251.21 |
| Firefighters Dues W/H | 2,100.00 | 25,225.00 |
| Prepaid Legal Svcs W/H | 146.50 | 1,758.00 |
| Special Employee Withholding | 5,420.00 | 65,040.00 |
| Supp. Life Ins. W/H | 1,742.48 | 17,598.81 |
| Total Other Sources of Cash | 322,777.27 | 3,804,242.90 |
| Uses of Cash | | |
| Increase in Prepaid Expenses | 0.00 | (9,055.13) |
| Prepaid Insurance Payments | (19,823.25) | (265,004.31) |
| Advance Payments Amortization | (396,395.33) | (710,322.42) |
| Due to Spring Valley | 57,559.63 | 57,559.63 |
| Decrease in Accounts Payable | 0.00 | (224,479.75) |
| Retirement Plan Contribution Payments | (68,178.48) | (698,157.34) |
| Payroll Withholding Payments | | |
| FICA Deposits | (66,654.14) | (755,000.10) |
| Fed Income Tax Deposits | (45,039.39) | (527,047.03) |
| Employee Med Plan 125 Payments | (14,862.61) | (171,933.13) |
| Deferred Comp Payments | (9,709.00) | (213,579.00) |
| Firefighters Dues Payments | (1,050.00) | (24,175.00) |
| Prepaid Legal Svcs Payments | (146.50) | (1,758.00) |
| Spec Employee W/H Payments | (5,420.00) | (65,040.00) |
| Supp Life Ins W/H Payments | (1,648.73) | (17,505.06) |
| Total Uses of Cash | (571,367.80) | (3,625,496.64) |
| Increase (Decrease) in Cash | (265,367.19) | 1,092,171.64 |
| Cash - Beginning of Period | 1,706,290.94 | 348,752.11 |
| Cash - End of Period | \$ 1,440,923.75 | \$ 1,440,923.75 |

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Changes in Cash Balances
From Cash Transactions**

| | <u>1 Month Ended December 31, 2024</u> | <u>12 Months Ended December 31, 2024</u> |
|---|---|---|
| Sources (Uses) of Cash from Operations | | |
| Excess of Receipts (Expenditures) | \$ 35,487.84 | \$ 470,381.30 |
| Other Sources of Cash | | |
| Assessments Paid in Advance | 0.00 | 16,666.67 |
| Total Other Sources of Cash | 0.00 | 16,666.67 |
| Uses of Cash | | |
| Decrease in Due To/From | (16,666.65) | (61,946.05) |
| Advance Payments Amortization | (16,666.67) | (16,666.67) |
| Total Uses of Cash | (33,333.32) | (78,612.72) |
| Increase (Decrease) in Cash | 2,154.52 | 408,435.25 |
| Cash - Beginning of Period | 535,249.80 | 128,969.07 |
| Cash - End of Period | <u>\$ 537,404.32</u> | <u>\$ 537,404.32</u> |

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Changes in Cash Balances
From Cash Transactions**

| | <u>1 Month Ended</u> <u>December 31, 2024</u> | <u>12 Months Ended</u> <u>December 31, 2024</u> |
|---|--|--|
| Sources (Uses) of Cash from Operations | | |
| Excess of Receipts (Expenditures) | \$ 397.43 | \$ (169,375.58) |
| Other Sources of Cash | | |
| Total Other Sources of Cash | <u>0.00</u> | <u>0.00</u> |
| Uses of Cash | | |
| Decrease in Retainage Payable | 0.00 | 0.20 |
| Advance Payments Amortization | <u>0.00</u> | <u>0.00</u> |
| Total Uses of Cash | <u>0.00</u> | <u>0.20</u> |
| Increase (Decrease) in Cash | 397.43 | (169,375.38) |
| Cash - Beginning of Period | <u>100,136.79</u> | <u>269,909.60</u> |
| Cash - End of Period | <u>\$ 100,534.22</u> | <u>\$ 100,534.22</u> |

See Accountants' Compilation Report

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
December 31, 2024

| | Actual For | Actual For | Budget For | Variance | Total Annual |
|--|---------------------------------|---------------------------------|---------------------------------|----------------------|------------------------|
| | 1 Month Ended | 12 Months Ended | 12 Months Ended | Over/(Under) | Budget |
| | <u>December 31, 2024</u> | <u>December 31, 2024</u> | <u>December 31, 2024</u> | <u>Budget</u> | <u>Budget</u> |
| Note 1: City Assessments - City Assessments as of December 31, 2024 Consist of the Following: | | | | | |
| Bunker Hill Village | \$ 150,630.15 | \$ 1,807,562.68 | \$ 1,807,562.68 | \$ 0.00 | \$ 1,807,562.68 |
| Hedwig Village | 146,666.28 | 1,759,995.25 | 1,759,995.25 | 0.00 | 1,759,995.25 |
| Hilshire Village | 23,783.72 | 285,404.64 | 285,404.64 | 0.00 | 285,404.64 |
| Hunter's Creek Village | 176,395.93 | 2,116,751.05 | 2,116,751.05 | 0.00 | 2,116,751.05 |
| Piney Point Village | 166,486.01 | 1,997,832.45 | 1,997,832.45 | 0.00 | 1,997,832.45 |
| Spring Valley Village | 128,828.50 | 1,545,941.78 | 1,545,941.78 | 0.00 | 1,545,941.78 |
| Total City Assessments | <u>\$ 792,790.59</u> | <u>\$ 9,513,487.85</u> | <u>\$ 9,513,487.85</u> | <u>\$ 0.00</u> | <u>\$ 9,513,487.85</u> |

Note 2: Capital Replacement Fund City Assessments - City Assessments as of December 31, 2024 Consist of the Following:

| | | | | | |
|------------------------|---------------------|----------------------|----------------------|----------------|----------------------|
| Bunker Hill Village | \$ 6,333.38 | \$ 76,000.00 | \$ 76,000.00 | \$ 0.00 | \$ 76,000.00 |
| Hedwig Village | 6,166.63 | 74,000.00 | 74,000.00 | 0.00 | 74,000.00 |
| Hilshire Village | 1,000.00 | 12,000.00 | 12,000.00 | 0.00 | 12,000.00 |
| Hunter's Creek Village | 7,416.63 | 89,000.00 | 89,000.00 | 0.00 | 89,000.00 |
| Piney Point Village | 7,000.00 | 84,000.00 | 84,000.00 | 0.00 | 84,000.00 |
| Spring Valley Village | 5,416.63 | 65,000.00 | 65,000.00 | 0.00 | 65,000.00 |
| Total City Assessments | <u>\$ 33,333.27</u> | <u>\$ 400,000.00</u> | <u>\$ 400,000.00</u> | <u>\$ 0.00</u> | <u>\$ 400,000.00</u> |

Note 3: Capital Expenditures - Capital Expenditures from the General Fund as of December 31, 2024 Consist of the Following:

| | | | | | |
|----------------------------|--------------------|----------------------|----------------------|-----------------------|----------------------|
| Contingency-Physical Plant | \$ 0.00 | \$ 8,380.00 | \$ 10,000.00 | \$ (1,620.00) | \$ 10,000.00 |
| Misc. Tools, & Equip.-Fire | 399.00 | 30,339.10 | 38,375.00 | (8,035.90) | 38,375.00 |
| Misc. Tools & Equip.-EMS | 0.00 | 27,307.98 | 26,356.25 | 951.73 | 26,356.25 |
| Protective Gear | 0.00 | 28,943.00 | 41,680.00 | (12,737.00) | 41,680.00 |
| Apparatus Computers | 0.00 | 0.00 | 13,734.00 | (13,734.00) | 13,734.00 |
| Offie Computers | 1,355.26 | 3,166.16 | 3,924.00 | (757.84) | 3,924.00 |
| Radio Purchases | 0.00 | 61,645.68 | 64,964.00 | (3,318.32) | 64,964.00 |
| Total Capital Expenditures | <u>\$ 1,754.26</u> | <u>\$ 159,781.92</u> | <u>\$ 199,033.25</u> | <u>\$ (39,251.33)</u> | <u>\$ 199,033.25</u> |

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
December 31, 2024

Note 4: Gas & Oil Expense - The cities of Bunker Hill, Hedwig Village, Hunter's Creek, Spring Valley, Piney Point, the Memorial Villages Police Department and the Memorial Villages Water Authority purchase gasoline from the Department at cost plus three cents per gallon administrative fee. Payments received from the cities for the gasoline cost are recorded as reductions in gas and oil expense. The administrative fees are recorded as an offset to maintenance expense.

| | <u>Actual For</u> <u>1 Month Ended</u> <u>December 31, 2024</u> | <u>Actual For</u> <u>12 Months Ended</u> <u>December 31, 2024</u> | <u>Budget For</u> <u>12 Months Ended</u> <u>December 31, 2024</u> | <u>Variance</u> <u>Over/(Under)</u> <u>Budget</u> | <u>Total Annual</u> <u>Budget</u> |
|-------------------------------|---|---|---|---|--------------------------------------|
| Purchases | \$ -274.14 | \$ 147,500.38 | \$ 48,000.00 | \$ 99,500.38 | \$ 48,000.00 |
| Gasoline Cost Reimbursements: | | | | | |
| Hedwig Village | (7,195.31) | (41,002.19) | 0.00 | (41,002.19) | 0.00 |
| Spring Valley | 0.00 | (54,926.46) | 0.00 | (54,926.46) | 0.00 |
| Bunker Hill | 0.00 | (3,884.30) | 0.00 | (3,884.30) | 0.00 |
| Village Police Department | 0.00 | (2,020.37) | 0.00 | (2,020.37) | 0.00 |
| Hunter's Creek | 0.00 | (481.61) | 0.00 | (481.61) | 0.00 |
| Piney Point | (286.92) | (1,677.61) | 0.00 | (1,677.61) | 0.00 |
| Total Cost Reimbursements: | (7,482.23) | (103,992.54) | 0.00 | (103,992.54) | 0.00 |
| Net Gas & Oil Expense | <u>\$ (7,756.37)</u> | <u>\$ 43,507.84</u> | <u>\$ 48,000.00</u> | <u>\$ (4,492.16)</u> | <u>\$ 48,000.00</u> |

| | |
|--------------------------|--------------------------|
| <u>1 Month Ended</u> | <u>12 Months Ended</u> |
| <u>December 31, 2024</u> | <u>December 31, 2024</u> |

Note 5: Maintenance of Equipment - Maintenance of Equipment as of December 31, 2024 Consist of the Following:

| | | |
|--|---------------------|----------------------|
| Maintenance of Equipment | \$ 318.72 | \$ 657.28 |
| Maint. of Equipment-Maint. of Equipment | 29.98 | 6,422.54 |
| Maint. of Equipment-Maint.-Chief's Truck | 0.00 | 4,356.13 |
| Maint. of Equipment-Maint. Fire Marshall's Car | 0.00 | 1,943.39 |
| Maint. of Equipment-Maint. of Utility Truck | 0.00 | 3,545.20 |
| Maint. of Equipment-Maint.-Pumper (E1) | 0.00 | 16,723.92 |
| Maint. of Equipment-Maint.-Ladder (L1) | 1,500.00 | 103,892.25 |
| Maint. of Equipment-Maint. Ambulance (Medic 1) | 0.00 | 3,239.17 |
| Maint. of Equipment-Maint.-Ambulance (Medic 2) | 0.00 | 1,840.02 |
| Maint. of Equipment-Other | 14,308.86 | 13,723.56 |
| Maint. of Equipment-Maint. Contracts | 0.00 | (0.30) |
| Maint. of Equipment-Maint.-Pumper (E2) 2000 | 0.00 | 11,937.74 |
| Maint. of Equipment-Maint.-Ambulance (Medic 3) | 0.00 | 2,406.47 |
| Maint. of Equipment-Deputy Chief's Car | 0.00 | 2,245.18 |
| Equipment & Supplies Maintenance | 226.35 | 18,583.83 |
| Knox Contracts | 0.00 | 4,624.70 |
| Bunker Gear Maint. | 0.00 | 14,365.23 |
| SCBA Maintenance | 50.00 | 5,663.24 |
| Fuel System | 0.00 | 6,377.97 |
| Vehicle Licenses & Permits | 0.00 | 78.25 |
| Total Maint. of Equipment | <u>\$ 16,433.91</u> | <u>\$ 222,625.77</u> |

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | <u>January</u> | <u>February</u> | <u>March</u> | <u>April</u> | <u>May</u> | <u>June</u> |
|--|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Receipts | | | | | | |
| City Assessments (Note 1) | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.69 | \$ 792,790.63 |
| Miscellaneous Income | 0.00 | 0.00 | 0.00 | 2,008.96 | 1,878.07 | 105.36 |
| Interest/Dividend Income | 2,922.89 | 3,036.87 | 3,780.31 | 4,153.48 | 4,449.39 | 5,024.43 |
| Total Receipts | <u>795,713.55</u> | <u>795,827.53</u> | <u>796,570.97</u> | <u>798,953.10</u> | <u>799,118.15</u> | <u>797,920.42</u> |
| Capital Expend. (Note 3) | <u>(5,974.62)</u> | <u>30,069.62</u> | <u>27,307.98</u> | <u>26,333.67</u> | <u>8,372.46</u> | <u>7,596.00</u> |
| Personnel Expenditures | | | | | | |
| Salaries | 439,034.20 | 440,043.81 | 446,829.06 | 439,366.42 | 434,771.10 | 439,956.45 |
| Overtime Regular | 20,426.81 | 454.83 | 15,323.60 | 30,515.33 | 24,739.92 | 31,478.62 |
| Overtime-Medical Standby | 0.00 | 0.00 | (69.06) | 923.77 | 692.83 | 431.89 |
| Overtime-CPR | 0.00 | 0.00 | (560.00) | 1,657.98 | 1,444.69 | 2,309.40 |
| Longevity | 1,954.00 | 1,950.00 | 1,956.00 | 1,968.00 | 1,970.00 | 1,970.00 |
| Higher Class | 819.07 | 1,671.52 | 1,626.76 | 3,392.73 | 2,113.99 | 1,555.54 |
| Prof. Certification Pay | 5,950.42 | 5,245.42 | 5,469.55 | 5,344.55 | 5,297.92 | 5,245.42 |
| FICA Tax | 31,533.09 | 31,671.21 | 32,148.72 | 33,372.43 | 32,820.64 | 33,493.51 |
| Basic Life, ADD & LTD Ins. | 1,598.67 | 1,674.57 | 1,679.31 | 1,682.79 | 1,652.80 | 1,653.19 |
| Retirement - TMRS | 29,109.59 | 29,264.37 | 29,674.79 | 30,767.38 | 30,256.20 | 30,864.78 |
| Health Insurance | 71,640.77 | 75,235.41 | 74,830.72 | 65,450.72 | 72,915.44 | 73,227.01 |
| Workmens' Comp Insurance | 5,580.33 | 3,303.88 | 6,607.75 | 6,607.75 | 3,303.87 | 9,911.63 |
| Meal Allowances | 4,333.29 | 3,833.31 | 3,833.31 | 3,833.31 | 3,833.31 | 3,833.31 |
| Total Personnel Expenditures | <u>611,980.24</u> | <u>594,348.33</u> | <u>619,350.51</u> | <u>633,883.16</u> | <u>615,812.71</u> | <u>635,930.75</u> |
| Operational Expenditures | | | | | | |
| Ambulance Medical Supplies | 954.29 | 3,995.69 | 5,300.09 | 2,585.29 | 5,765.90 | 3,843.54 |
| Dues/Subscriptions/Manuals | 0.00 | 0.00 | 2,198.10 | 0.00 | 0.00 | 0.00 |
| Building Maintenance | 4,096.83 | 548.75 | 3,341.97 | 2,549.13 | 1,494.00 | 1,646.89 |
| Station Supplies | 502.49 | 654.09 | 1,020.91 | 1,037.42 | 1,768.47 | 1,986.84 |
| IP Address VPN-PS Lightwave | 0.00 | 756.43 | 0.00 | (12.92) | 2,232.62 | 0.00 |
| Internet, Phones & TV-Comcast | 846.35 | 2,569.00 | 1,466.54 | 1,752.63 | 2,504.93 | 1,826.03 |
| Mobile Device Serv.-T Mobile | 526.49 | 535.79 | 526.52 | 526.52 | 526.42 | 526.42 |
| Comm.-Motorola 47 & Nice | 0.00 | 40,819.43 | 0.00 | 0.00 | 0.00 | 0.00 |
| EMS Protocol App - Handevy | 835.27 | 0.00 | 0.00 | 0.00 | 4,398.98 | 0.00 |
| EMS Eq Maint-ProCare/Stryker | 0.00 | 0.00 | 0.00 | 20,544.63 | 0.00 | 0.00 |
| Fire Investigations | 0.00 | 0.00 | 0.00 | 89.09 | 487.63 | 0.00 |
| Law Enforcement Equipment | 0.00 | 3,070.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Elect. Protocol Cards-Pro QA | 0.00 | 53.04 | 0.00 | 0.00 | 0.00 | 0.00 |
| Translation Ser.-Language Line | 0.00 | 0.00 | 0.00 | 4.64 | 0.00 | 1.74 |
| VFD Fire Comm & Meet. Exp. | 0.00 | 0.00 | 1,076.53 | 381.57 | 0.00 | 373.06 |
| VFD Events | 0.00 | 0.00 | 0.00 | 0.00 | 337.10 | 287.00 |
| CPR Supplies, Cards, & Equip. | 0.00 | 0.00 | (105.87) | 6,637.52 | 0.00 | 232.49 |
| Gas & Oil (Note 4) | 29,842.82 | (6,499.77) | 4,852.35 | 14,438.58 | 7,338.85 | 7,739.17 |
| Property & Casualty Insurance | 6,752.67 | 6,752.67 | 6,752.67 | 6,751.33 | 6,751.33 | 6,751.33 |
| Maint. of Equip. (Note 5) | 2,647.51 | 5,091.55 | 12,283.80 | 18,459.62 | 13,997.49 | 6,395.72 |
| Office Expenses | 1,215.47 | 1,160.04 | 3,053.08 | 1,806.41 | 2,142.53 | 5,023.67 |
| Rent | 10.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Public Utilities | 3,885.63 | 1,195.14 | 2,952.66 | 3,530.09 | 2,987.56 | 5,719.49 |
| Fire Certification Fees | 523.02 | 0.00 | 174.34 | 654.34 | 0.00 | 686.34 |
| Software&Email-Microsoft 365 | 0.00 | 457.16 | 745.37 | 510.63 | 458.54 | 1,829.29 |
| Legal Services | (1,960.00) | 3,622.48 | 2,722.52 | 11,620.00 | 23,862.00 | 2,147.00 |
| IT Services | 0.00 | 2,200.00 | 2,200.00 | 2,200.00 | 2,200.00 | 2,260.00 |
| Health Ins. Consulting Serv. | 10,186.48 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Medical Director Services | 1,250.00 | 1,250.00 | 1,250.00 | 1,250.00 | 1,250.00 | 1,250.00 |
| Legal Notices & Advert. | 0.00 | 0.00 | 0.00 | 0.00 | 2,341.48 | 0.00 |
| Other Professional Services | 0.00 | 1,147.00 | 3,373.00 | 0.00 | 8,439.95 | 424.00 |
| Training Programs | 986.49 | 2,115.36 | 3,239.49 | 4,332.08 | 2,520.63 | 3,893.20 |
| Uniforms | 0.00 | 1,692.55 | 0.00 | 1,953.18 | 3,583.87 | 1,090.00 |
| Total Operational Expenditures | <u>63,101.81</u> | <u>73,186.40</u> | <u>58,424.07</u> | <u>103,601.78</u> | <u>97,390.28</u> | <u>55,933.22</u> |
| Total Expenditures | <u>669,107.43</u> | <u>697,604.35</u> | <u>705,082.56</u> | <u>763,818.61</u> | <u>721,575.45</u> | <u>699,459.97</u> |
| Excess of Receipts (Expenditures) | <u>\$ 126,606.12</u> | <u>\$ 98,223.18</u> | <u>\$ 91,488.41</u> | <u>\$ 35,134.49</u> | <u>\$ 77,542.70</u> | <u>\$ 98,460.45</u> |

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

| | <u>July</u> | <u>August</u> | <u>September</u> | <u>October</u> | <u>November</u> | <u>December</u> |
|--|---------------------|---------------------|----------------------|---------------------|----------------------|-----------------------|
| Receipts | | | | | | |
| City Assessments (Note 1) | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.66 | \$ 792,790.59 |
| Grant Income | 0.00 | 0.00 | 0.00 | 10,816.18 | 21,695.25 | 0.00 |
| Miscellaneous Income | 141.49 | 17,069.09 | 105.36 | 70.24 | 527.31 | 210.72 |
| Interest/Dividend Income | 4,449.47 | 4,513.26 | 4,357.95 | 4,611.82 | 4,733.25 | 4,285.87 |
| Total Receipts | <u>797,381.62</u> | <u>814,373.01</u> | <u>797,253.97</u> | <u>808,288.90</u> | <u>819,746.47</u> | <u>797,287.18</u> |
| Capital Expend. (Note 3) | <u>0.00</u> | <u>56,251.42</u> | <u>(233.97)</u> | <u>8,305.10</u> | <u>0.00</u> | <u>1,754.26</u> |
| Personnel Expenditures | | | | | | |
| Salaries | 432,852.59 | 424,374.62 | 438,091.10 | 443,859.62 | 451,604.20 | 449,574.42 |
| Overtime Regular | 56,047.81 | 24,220.28 | 24,563.48 | 21,723.40 | 45,474.91 | 12,229.96 |
| Overtime-Medical Standby | 0.00 | 0.00 | 461.88 | 796.20 | 1,290.29 | 0.00 |
| Overtime-CPR | 692.82 | 519.62 | 461.88 | 577.35 | 1,183.57 | 663.95 |
| Longevity | 1,974.00 | 1,964.00 | 1,988.00 | 2,000.00 | 2,014.00 | 2,026.00 |
| Higher Class | 2,585.10 | 981.23 | 1,174.93 | 2,147.22 | 6,028.30 | 3,063.30 |
| Prof. Certification Pay | 5,192.92 | 5,091.67 | 5,125.42 | 5,409.17 | 5,192.92 | 5,192.92 |
| 457 Plan Contribution | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 94,251.42 |
| FICA Tax | 34,506.57 | 31,513.50 | 31,871.51 | 32,766.71 | 35,342.17 | 39,487.08 |
| Basic Life, ADD & LTD Ins. | 1,625.48 | 1,534.48 | 1,646.53 | 1,648.03 | 1,684.31 | 1,712.02 |
| Retirement - TMRS | 31,522.54 | 28,717.25 | 29,638.14 | 30,084.98 | 32,456.24 | 0.00 |
| Health Insurance | 72,476.42 | 69,425.14 | 77,430.94 | 77,700.96 | 78,294.86 | 82,964.66 |
| Workmens' Comp Insurance | 6,607.75 | 3,303.88 | 9,912.62 | 6,607.75 | 3,303.88 | 9,911.63 |
| Unemployment Claim Payment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,671.15 |
| Meal Allowances | 3,833.31 | 3,833.31 | 3,833.31 | 3,833.31 | 3,833.31 | 3,833.31 |
| Total Personnel Expenditures | <u>649,917.31</u> | <u>595,478.98</u> | <u>626,199.74</u> | <u>629,154.70</u> | <u>667,702.96</u> | <u>713,581.82</u> |
| Operational Expenditures | | | | | | |
| Ambulance Medical Supplies | 2,444.35 | 6,207.30 | 2,814.33 | 8,295.16 | 3,948.93 | 21,903.36 |
| Dues/Subscriptions/Manuals | 0.00 | 0.00 | 375.00 | 1,095.00 | 200.00 | 0.00 |
| Building Maintenance | 1,097.95 | 0.00 | 3,815.76 | (710.19) | 0.00 | 2,007.96 |
| Station Supplies | 2,909.82 | 471.23 | 1,488.29 | 1,339.97 | 1,558.64 | 2,045.74 |
| IP Address VPN-PS Lightwave | 779.62 | 0.00 | 1,490.27 | 0.00 | 0.00 | 1,365.07 |
| Internet, Phones & TV-Comcast | 1,499.52 | 1,568.12 | 1,510.79 | 1,688.81 | 1,667.38 | 1,682.44 |
| Mobile Device Serv.-T Mobile | 526.42 | 2,239.48 | 570.25 | 556.49 | 974.56 | 556.59 |
| City of Houston Radio System | 0.00 | 0.00 | 0.00 | 15,164.70 | 0.00 | 0.00 |
| Inc. Rec&CAD-Propheonix | 0.00 | 25,297.22 | 0.00 | 0.00 | 0.00 | 0.00 |
| Trn.Soft.& Veh.Checks-Vector | 8,078.07 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Dispatch Alerting System | 0.00 | 0.00 | 756.00 | 1,811.02 | 9,960.94 | 0.00 |
| Elect. Protocol Cards-Pro QA | 0.00 | 0.00 | 0.00 | 256.00 | 0.00 | 0.00 |
| Translation Ser.-Language Line | 4.64 | 2.90 | 0.00 | 0.00 | 5.80 | 0.00 |
| VFD Fire Comm & Meet. Exp. | 0.00 | 206.36 | 203.44 | 229.59 | 379.74 | 160.00 |
| VFD Events | 154.85 | 271.26 | 2,172.71 | 260.59 | 1,566.65 | 1,371.35 |
| CPR Supplies, Cards, & Equip. | 0.00 | 11.99 | 11.99 | 0.00 | 11.99 | 0.00 |
| Gas & Oil (Note 4) | (2,973.99) | (23,455.65) | 10,042.39 | (3,916.42) | 13,855.88 | (7,756.37) |
| Property & Casualty Insurance | 6,751.33 | 6,752.33 | 6,752.33 | 7,720.33 | 8,233.33 | 31,829.33 |
| Maint. of Equip. (Note 5) | 9,794.45 | 91,876.09 | 7,717.39 | 47,632.87 | (9,704.63) | 16,433.91 |
| Office Expenses | 6,195.44 | 1,315.40 | 2,256.41 | 2,050.90 | 2,078.01 | 2,465.11 |
| Public Utilities | 3,922.48 | 4,370.97 | 4,194.13 | 5,306.41 | 3,934.29 | 3,470.22 |
| Fire Certification Fees | 1,405.32 | 1,159.51 | 0.00 | 593.00 | 3,241.54 | 418.66 |
| Software&Email-Microsoft 365 | 0.00 | 541.78 | 1,148.63 | 822.52 | 102.39 | 324.92 |
| Legal Services | 2,250.00 | (23,770.50) | 3,780.00 | 2,911.87 | 342.00 | 2,835.00 |
| Accounting Services | 0.00 | 36,133.00 | 1,058.00 | 2,018.00 | 1,058.00 | 10,175.00 |
| IT Services | 0.00 | 2,200.00 | 4,400.00 | 2,259.99 | 0.00 | 0.00 |
| Medical Director Services | 1,596.14 | 1,596.14 | 1,596.14 | 1,596.14 | 1,596.14 | 1,596.14 |
| Legal Notices & Advert. | 0.00 | 0.00 | 1,231.12 | 0.00 | 0.00 | 0.00 |
| Other Professional Services | 2,528.60 | (5,350.30) | 372.90 | 2,081.00 | 0.00 | 93.00 |
| Training Programs | 1,305.67 | 3,494.73 | 534.27 | 5,660.60 | 3,306.73 | 5,637.83 |
| Uniforms | 0.00 | 0.00 | 0.00 | 2,775.80 | 0.00 | 112.50 |
| Total Operational Expenditures | <u>50,270.68</u> | <u>133,139.36</u> | <u>60,292.54</u> | <u>109,500.15</u> | <u>48,318.31</u> | <u>98,727.76</u> |
| Total Expenditures | <u>700,187.99</u> | <u>784,869.76</u> | <u>686,258.31</u> | <u>746,959.95</u> | <u>716,021.27</u> | <u>814,063.84</u> |
| Excess of Receipts (Expenditures) | <u>\$ 97,193.63</u> | <u>\$ 29,503.25</u> | <u>\$ 110,995.66</u> | <u>\$ 61,328.95</u> | <u>\$ 103,725.20</u> | <u>\$ (16,776.66)</u> |

20570 - Village Fire Department

General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|------------------|----------------------------------|---------|--|-------------------|----------------|--------------------|
| 11010.000 | Stellar Bank General Fund | | | 595,550.34 | | |
| 12/02/24 | | | 8x8 | | (450.24) | |
| 12/03/24 | | | PS Lightwave Inc | | (1,365.07) | |
| 12/03/24 | | | ENGIE | | (2,875.37) | |
| 12/03/24 | 13647 | | Fort Bend County FF Association | | (2,955.00) | |
| 12/03/24 | 13650 | | Randle Law Office, LTD, L.L.P. | | (877.50) | |
| 12/04/24 | | | Internal Revenue Service - Payroll Taxes PPE11252024 | | (59,775.72) | |
| 12/05/24 | | | SIGNUP GENIUS 35.12 CPR CLASS | | 35.12 | |
| 12/05/24 | 13646 | | Home Depot | | (718.04) | |
| 12/06/24 | | | Oncore Technology | | (189.95) | |
| 12/09/24 | | | Starlink | | (140.00) | |
| 12/09/24 | | | Texas Child Support | | (2,710.00) | |
| 12/10/24 | | | Transfer XXX8337 to XXX2634: payroll and bills PPE12102024 | | 300,000.00 | |
| 12/10/24 | | | SIGNUP GENIUS 35.12 CPR CLASS | | 35.12 | |
| 12/10/24 | | | FedEx | | (141.24) | |
| 12/10/24 | | | AT&T | | (499.59) | |
| 12/10/24 | 13645 | | Eastern Fire Equipment Services Co., Inc. | | (234.85) | |
| 12/11/24 | | | Texas Municipal Retirement System | | (68,178.48) | |
| 12/11/24 | | | KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024 | | (156,421.84) | |
| 12/11/24 | | | SIGNUP GENIUS 35.12 CPR CLASS | | 35.12 | |
| 12/11/24 | | | Howard Miller | | (57.00) | |
| 12/11/24 | | | Memorial Villages Water Authority | | (211.85) | |
| 12/11/24 | 13649 | | Henry Schein, Inc. | | (201.61) | |
| 12/11/24 | 2340610 | | ACH PAYMENT VALIC AND UNION | | (1,225.00) | |
| 12/12/24 | | | Americhex | | (879.50) | |
| 12/12/24 | | | SIGNUP GENIUS 70.24 CPR CLASS | | 70.24 | |
| 12/13/24 | | | Legal Shield | | (146.50) | |
| 12/13/24 | | | Nationwide Retirement Solutions | | (7,364.00) | |
| 12/13/24 | | | Nationwide Retirement Solutions - ROTH | | (2,170.00) | |
| 12/16/24 | | | AFLAC | | (970.27) | |
| 12/16/24 | | | Transfer XXX8337 to XXX2634: VMIG for VFD December 2024 | | 100,217.75 | |
| 12/16/24 | | | Villages Mutual Insurance - December 2024 | | (100,217.75) | |
| 12/16/24 | 13654 | | Henry Schein, Inc. | | (662.53) | |
| 12/17/24 | | | SIGNUP GENIUS 35.12 CPR CLASS | | 35.12 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 4657 | | (1,532.80) | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3921 | | (148.45) | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 2075 | | (470.00) | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 6002 | | (1,111.30) | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 | | (454.20) | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 5283 | | (2,135.30) | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 9719 | | (174.79) | |
| 12/18/24 | | | Internal Revenue Service - Payroll Taxes PPE12102024 | | (51,917.81) | |
| 12/18/24 | | | Comcast | | (578.39) | |
| 12/20/24 | | | Pitney Bowes Credit Corporation | | (230.82) | |
| 12/20/24 | 2366079 | | Employee Reimbursements (Payroll Tracking ID: 2366079) | | (514.22) | |
| 12/23/24 | | | Texas Child Support | | (2,710.00) | |
| 12/23/24 | 13653 | | 290 Wrecker Service | | (1,500.00) | |
| 12/24/24 | | | Texas Pride Disposal - for December 2024 service - invoice # 1666718 | | (198.58) | |
| 12/24/24 | | | Comcast | | (415.93) | |
| 12/24/24 | | | Comcast | | (548.12) | |
| 12/24/24 | | | Home Depot | | (1,197.30) | |

20570 - Village Fire Department

General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|------------------|-----------------------------|---------|--|-------------------|--------------------|--------------------|
| 12/24/24 | 13656 | | IMPACT PROMOTIONAL SERVICES, LLC | | (112.50) | |
| 12/24/24 | 13657 | | Randle Law Office, LTD, L.L.P. | | (1,957.50) | |
| 12/24/24 | 13659 | | Kilgore Industries | | (1,617.00) | |
| 12/24/24 | 13661 | | FedEx | | (141.24) | |
| 12/26/24 | | | Transfer XXX8337 to XXX2634: payroll and bills PPE12252024 | | 300,000.00 | |
| 12/26/24 | | | Texas Workforce Commission | | (4,099.59) | |
| 12/26/24 | | | Henry Schein, Inc. | | (1,232.45) | |
| 12/26/24 | 13652 | | Municipal Emergency Services | | (4,219.92) | |
| 12/26/24 | 13658 | | Oliver, Rainey, & Wojtek, LLP | | (2,384.00) | |
| 12/27/24 | | | KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024 | | (166,745.11) | |
| 12/27/24 | | | Transfer XXX8337 to XXX2634: Meal Allowance | | 3,833.31 | |
| 12/27/24 | | | MEAL ALLOWANCE - for January 2025 | | (3,833.31) | |
| 12/30/24 | | | Center Point Energy | | (184.42) | |
| 12/30/24 | 13655 | | Bound Tree Medical, LLC | | (17,579.67) | |
| 12/30/24 | 2300208 | | Dr. Hutch Stilgenbauer | | (1,250.00) | |
| 12/31/24 | | | Interest Deposit | | 1,258.31 | |
| 12/31/24 | | | Dell Marketing L.P. | | (1,355.26) | |
| 12/31/24 | | | 8x8 | | (450.24) | |
| 12/31/24 | 13664 | | Deep East Texas Worker's | | (19,823.25) | |
| 12/31/24 | 13665 | | VFIS of Texas | | (23,596.00) | |
| 12/31/24 | 13666 | | Bound Tree Medical, LLC | | (1,531.65) | |
| 12/31/24 | 13667 | | Municipal Emergency Services | | (50.00) | |
| 12/31/24 | 13668 | | Nommensen, Williams, Sticker & Doyle, PC | | (210.00) | |
| 12/31/24 | 13669 | | Schwartz Associates, LLC | | (1,581.00) | |
| 12/31/24 | 13670 | | Siddons-Martin Emergency Group | | (9,930.71) | |
| 12/31/24 | 13671 | | OCCUPATIONAL HEALTH CENTERS OF SOUTHWEST P.A. | | (93.00) | |
| 12/31/24 | 13672 | | Professional Welding Supply | | (505.50) | |
| 12/31/24 | 13673 | | O'Reilly Automotive, Inc. | | (83.94) | |
| 12/31/24 | 13674 | | Laureen Falco, CPA LLC | | (6,000.00) | |
| | | | Totals for 11010.000 | | <u>(42,524.08)</u> | <u>553,026.26</u> |
| 11020.000 | Stellar Bank Savings | | | 732,244.45 | | |
| 12/04/24 | | | CITY OF HUNTERS CREEK ASSESSMENT - December 2024 | | 91,906.29 | |
| 12/05/24 | | | CITY OF HILSHIRE ASSESSMENT - December 2024 | | 12,391.86 | |
| 12/09/24 | | | CITY OF PINEY POINT ASSESSMENT - December 2024 | | 86,743.02 | |
| 12/10/24 | | | Transfer XXX8337 to XXX2634: payroll and bills PPE12102024 | | (300,000.00) | |
| 12/10/24 | | | CITY OF HEDWIG ASSESSMENT - December 2024 | | 76,416.47 | |
| 12/13/24 | | | CITY OF HEDWIG FUEL - October & November 2024 | | 7,269.01 | |
| 12/16/24 | | | Transfer XXX8337 to XXX2634: VMIG for VFD December 2024 | | (100,217.75) | |
| 12/17/24 | | | CITY OF SPRING VALLEY ASSESSMENT - November 2024 | | 67,122.57 | |
| 12/23/24 | | | CITY OF BUNKER HILL ASSESSMENT - December 2024 | | 78,481.70 | |
| 12/24/24 | | | CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake | | 57,559.63 | |
| 12/26/24 | | | Transfer XXX8337 to XXX2634: payroll and bills PPE12252024 | | (300,000.00) | |
| 12/27/24 | | | Transfer XXX8337 to XXX2634: MEAL ALLOWANCE | | (3,833.31) | |

20570 - Village Fire Department

General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|------------------|--|---------|--|-------------------|---------------------|---------------------|
| 12/30/24 | 33100 | | CITY OF PINEY POINT FUEL - October & November 2024 | | 289.84 | |
| 12/31/24 | | | Interest Deposit | | 1,503.07 | |
| | | | Totals for 11020.000 | | <u>(224,367.60)</u> | <u>507,876.85</u> |
| 11070.000 | Texas Class - General Fund (0003) | | | 378,496.15 | | |
| 12/31/24 | 29 | | Record Dividends on TX Class Accts. | | 1,524.49 | |
| | | | Totals for 11070.000 | | <u>1,524.49</u> | <u>380,020.64</u> |
| 11080 | Payroll Clearing | | | 0.00 | | |
| 12/11/24 | | | KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024 | | 156,421.84 | |
| 12/27/24 | | | KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024 | | 166,745.11 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (156,421.84) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (166,745.11) | |
| | | | Totals for 11080 | | <u>0.00</u> | <u>0.00</u> |
| 11090 | Cash Transfers | | | 0.00 | | |
| 12/10/24 | | | Transfer XXX8337 to XXX2634: payroll and bills PPE12102024 | | (300,000.00) | |
| 12/10/24 | | | Transfer XXX8337 to XXX2634: payroll and bills PPE12102024 | | 300,000.00 | |
| 12/16/24 | | | Transfer XXX8337 to XXX2634: VMIG for VFD December 2024 | | 100,217.75 | |
| 12/16/24 | | | Transfer XXX8337 to XXX2634: VMIG for VFD December 2024 | | (100,217.75) | |
| 12/26/24 | | | Transfer XXX8337 to XXX2634: payroll and bills PPE12252024 | | (300,000.00) | |
| 12/26/24 | | | Transfer XXX8337 to XXX2634: payroll and bills PPE12252024 | | 300,000.00 | |
| 12/27/24 | | | Transfer XXX8337 to XXX2634: MEAL ALLOWANCE | | 3,833.31 | |
| 12/27/24 | | | Transfer XXX8337 to XXX2634: Meal Allowance | | (3,833.31) | |
| | | | Totals for 11090 | | <u>0.00</u> | <u>0.00</u> |
| 11210 | Gas & Oil Inventory | | | 8,691.84 | | |
| 12/31/24 | 37 | | Adjust Inventory | | 274.14 | |
| | | | Totals for 11210 | | <u>274.14</u> | <u>8,965.98</u> |
| 11315 | Prepaid Expenses | | | 9,055.13 | | |
| | | | Totals for 11315 | | <u>0.00</u> | <u>9,055.13</u> |
| 11320 | Prepaid Insurance | | | 13,788.28 | | |
| 12/31/24 | 26 | | Amortize Ins. | | (17,796.96) | |
| 12/31/24 | 39 | | Additional Ins. Amort for MD Ins. & Task Liability | | (694.14) | |
| 12/31/24 | 13664 | | Prepaid - 11/10/2024 - 02/10/2025 | | 19,823.25 | |
| | | | Totals for 11320 | | <u>1,332.15</u> | <u>15,120.43</u> |
| 11321 | Prepaid Insurance-Payments | | | 245,181.06 | | |
| 12/31/24 | 24 | | Record Spec CF for Ins. Payments | | 19,823.25 | |
| | | | Totals for 11321 | | <u>19,823.25</u> | <u>265,004.31</u> |
| 11322 | Prepaid Ins-Amortization | | | (310,826.96) | | |
| 12/31/24 | 25 | | Special CF for Ins. Amortization | | (17,796.96) | |
| 12/31/24 | 40 | | Special CF for Addl. Ins. Amort | | (694.14) | |
| | | | Totals for 11322 | | <u>(18,491.10)</u> | <u>(329,318.06)</u> |
| 11329 | Prepaid Insurance-Contra | | | 65,645.90 | | |

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|---|-----------|---------|---|----------------------|--------------------|-----------------------|
| 12/31/24 | 24 | | Record Spec CF for Ins. Payments | | (19,823.25) | |
| 12/31/24 | 25 | | Special CF for Ins. Amortization | | 17,796.96 | |
| 12/31/24 | 40 | | Special CF for Addl. Ins. Amort | | 694.14 | |
| Totals for 11329 | | | | | <u>(1,332.15)</u> | <u>64,313.75</u> |
| 11710 Due to/from Capital Replacement Fund | | | | (45,279.40) | | |
| 12/04/24 | | | CITY OF HUNTERS CREEK ASSESSMENT - December 2024 | | (3,708.33) | |
| 12/05/24 | | | CITY OF HILSHIRE ASSESSMENT - December 2024 | | (500.00) | |
| 12/09/24 | | | CITY OF PINEY POINT ASSESSMENT - December 2024 | | (3,500.00) | |
| 12/10/24 | | | CITY OF HEDWIG ASSESSMENT - December 2024 | | (3,083.33) | |
| 12/17/24 | | | CITY OF SPRING VALLEY ASSESSMENT - November 2024 | | (2,708.33) | |
| 12/23/24 | | | CITY OF BUNKER HILL ASSESSMENT - December 2024 | | (3,166.66) | |
| Totals for 11710 | | | | | <u>(16,666.65)</u> | <u>(61,946.05)</u> |
| 11750 Due to Ambulance Fund | | | | 60.09 | | |
| Totals for 11750 | | | | | <u>0.00</u> | <u>60.09</u> |
| 12020.000 Due to Spring Valley | | | | 0.00 | | |
| 12/31/24 | 38 | | Reclass Spring Valley Money Received in Error | | (57,559.63) | |
| Totals for 12020.000 | | | | | <u>(57,559.63)</u> | <u>(57,559.63)</u> |
| 12110 FICA Payable | | | | (34,972.40) | | |
| 12/04/24 | | | Internal Revenue Service - Payroll Taxes PPE11252024 | | 34,972.40 | |
| 12/18/24 | | | Internal Revenue Service - Payroll Taxes PPE12102024 | | 31,681.74 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (12,838.31) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (3,002.56) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (12,838.31) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (3,002.56) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (13,729.75) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (3,210.92) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (13,729.75) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (3,210.92) | |
| 12/31/24 | 30 | | Post 457 Plan Contribution Payroll Entry | | (5,434.51) | |
| 12/31/24 | 30 | | Post 457 Plan Contribution Payroll Entry | | (1,271.03) | |
| 12/31/24 | 30 | | Post 457 Plan Contribution Payroll Entry | | (5,434.51) | |
| 12/31/24 | 30 | | Post 457 Plan Contribution Payroll Entry | | (1,271.03) | |
| Totals for 12110 | | | | | <u>(12,320.02)</u> | <u>(47,292.42)</u> |
| 12111 FICA Withholding | | | | (723,318.36) | | |
| 12/31/24 | 9 | | Spec Cash Flow JE FICA | | (78,974.16) | |
| Totals for 12111 | | | | | <u>(78,974.16)</u> | <u>(802,292.52)</u> |
| 12112 FICA Deposits | | | | 688,345.96 | | |
| 12/31/24 | 9 | | Spec Cash Flow JE FICA | | 66,654.14 | |
| Totals for 12112 | | | | | <u>66,654.14</u> | <u>755,000.10</u> |
| 12119 FICA Payable-Contra | | | | 34,972.40 | | |
| 12/31/24 | 9 | | Spec Cash Flow JE FICA | | (66,654.14) | |
| 12/31/24 | 9 | | Spec Cash Flow JE FICA | | 78,974.16 | |

20570 - Village Fire Department

General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|--|-----------|---------|--|-------------------|--------------------|---------------------|
| Totals for 12119 | | | | | <u>12,320.02</u> | <u>47,292.42</u> |
| 12120 Fed Income Tax W/H Payable | | | | (24,803.32) | | |
| 12/04/24 | | | Internal Revenue Service - Payroll Taxes PPE11252024 | | 24,803.32 | |
| 12/18/24 | | | Internal Revenue Service - Payroll Taxes PPE12102024 | | 20,236.07 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (20,236.07) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (23,174.86) | |
| Totals for 12120 | | | | | <u>1,628.46</u> | <u>(23,174.86)</u> |
| 12121 Fed Income Tax Withholding | | | | (506,810.96) | | |
| 12/31/24 | 10 | | Spec Cash Flow JE FWH | | (43,410.93) | |
| Totals for 12121 | | | | | <u>(43,410.93)</u> | <u>(550,221.89)</u> |
| 12122 Fed Income Tax Deposits | | | | 482,007.64 | | |
| 12/31/24 | 10 | | Spec Cash Flow JE FWH | | 45,039.39 | |
| Totals for 12122 | | | | | <u>45,039.39</u> | <u>527,047.03</u> |
| 12129 Fed Income Tax W/H Pay-Contra | | | | 24,803.32 | | |
| 12/31/24 | 10 | | Spec Cash Flow JE FWH | | (45,039.39) | |
| 12/31/24 | 10 | | Spec Cash Flow JE FWH | | 43,410.93 | |
| Totals for 12129 | | | | | <u>(1,628.46)</u> | <u>23,174.86</u> |
| 12130 Employee Medical Plan 125 | | | | 0.00 | | |
| 12/16/24 | | | AFLAC | | 970.27 | |
| 12/16/24 | | | Villages Mutual Insurance - December 2024 | | 13,892.34 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (329.22) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (252.03) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (127.60) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (30.30) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (161.74) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (32.03) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (37.35) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (357.86) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (28.40) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (5,602.44) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (540.92) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (362.64) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (53.91) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (329.22) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (252.03) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (127.60) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (30.30) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (161.74) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (32.03) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (37.35) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (357.86) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (28.40) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (5,602.44) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (540.92) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (362.64) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (53.91) | |
| Totals for 12130 | | | | | <u>(970.27)</u> | <u>(970.27)</u> |
| 12131 Employee Med Plan 125 W/H | | | | (157,070.52) | | |
| 12/31/24 | 11 | | Spec Cash Flow JE 125 Plan | | (15,832.88) | |
| Totals for 12131 | | | | | <u>(15,832.88)</u> | <u>(172,903.40)</u> |

20570 - Village Fire Department

General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|--|-----------|---------|--|-------------------|---------------------|---------------------|
| 12132 Employee Med Plan 125 Paymnts | | | | 157,070.52 | | |
| 12/31/24 | 11 | | Spec Cash Flow JE 125 Plan | | 14,862.61 | |
| Totals for 12132 | | | | | <u>14,862.61</u> | <u>171,933.13</u> |
| 12139 Employee Med Plan 125-Contra | | | | 0.00 | | |
| 12/31/24 | 11 | | Spec Cash Flow JE 125 Plan | | (14,862.61) | |
| 12/31/24 | 11 | | Spec Cash Flow JE 125 Plan | | 15,832.88 | |
| Totals for 12139 | | | | | <u>970.27</u> | <u>970.27</u> |
| 12140 Deferred Compensation | | | | 0.00 | | |
| 12/11/24 | 2340610 | | VALIC | | 175.00 | |
| 12/13/24 | | | Nationwide Retirement Solutions | | 7,364.00 | |
| 12/13/24 | | | Nationwide Retirement Solutions - ROTH | | 2,170.00 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (2,170.00) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (7,364.00) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (175.00) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (2,170.00) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (7,379.00) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (175.00) | |
| 12/31/24 | 30 | | Post 457 Plan Contribution Payroll Entry | | (80,948.21) | |
| Totals for 12140 | | | | | <u>(90,672.21)</u> | <u>(90,672.21)</u> |
| 12141 Deferred Comp Withholding | | | | (203,870.00) | | |
| 12/31/24 | 12 | | Spec Cash Flow JE Def Comp | | (100,381.21) | |
| Totals for 12141 | | | | | <u>(100,381.21)</u> | <u>(304,251.21)</u> |
| 12142 Deferred Comp Payments | | | | 203,870.00 | | |
| 12/31/24 | 12 | | Spec Cash Flow JE Def Comp | | 9,709.00 | |
| Totals for 12142 | | | | | <u>9,709.00</u> | <u>213,579.00</u> |
| 12149 Deferred Comp Pay-Contra | | | | 0.00 | | |
| 12/31/24 | 12 | | Spec Cash Flow JE Def Comp | | (9,709.00) | |
| 12/31/24 | 12 | | Spec Cash Flow JE Def Comp | | 100,381.21 | |
| Totals for 12149 | | | | | <u>90,672.21</u> | <u>90,672.21</u> |
| 12160 Firefighters Dues | | | | 0.00 | | |
| 12/11/24 | 2340610 | | UNION | | 1,050.00 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (1,050.00) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (1,050.00) | |
| Totals for 12160 | | | | | <u>(1,050.00)</u> | <u>(1,050.00)</u> |
| 12161 Firefighters Dues W/H | | | | (23,125.00) | | |
| 12/31/24 | 13 | | Spec Cash Flow JE Dues | | (2,100.00) | |
| Totals for 12161 | | | | | <u>(2,100.00)</u> | <u>(25,225.00)</u> |
| 12162 Firefighters Dues Payments | | | | 23,125.00 | | |
| 12/31/24 | 13 | | Spec Cash Flow JE Dues | | 1,050.00 | |
| Totals for 12162 | | | | | <u>1,050.00</u> | <u>24,175.00</u> |
| 12169 Firefighters Dues Pay-Contra | | | | 0.00 | | |
| 12/31/24 | 13 | | Spec Cash Flow JE Dues | | (1,050.00) | |
| 12/31/24 | 13 | | Spec Cash Flow JE Dues | | 2,100.00 | |
| Totals for 12169 | | | | | <u>1,050.00</u> | <u>1,050.00</u> |
| 12170 Prepaid Legal Services | | | | 0.00 | | |
| 12/13/24 | | | Legal Shield | | 146.50 | |

20570 - Village Fire Department

General Ledger

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| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|--------------|-------------------------------------|---------|---|-------------------|-------------------|--------------------|
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (73.26) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (73.24) | |
| | | | Totals for 12170 | | <u>0.00</u> | <u>0.00</u> |
| 12171 | Prepaid Legal Svcs W/H | | | (1,611.50) | | |
| 12/31/24 | 14 | | Spec Cash Flow JE Legal | | (146.50) | |
| | | | Totals for 12171 | | <u>(146.50)</u> | <u>(1,758.00)</u> |
| 12172 | Prepaid Legal Svcs Payments | | | 1,611.50 | | |
| 12/31/24 | 14 | | Spec Cash Flow JE Legal | | 146.50 | |
| | | | Totals for 12172 | | <u>146.50</u> | <u>1,758.00</u> |
| 12179 | Prepaid Legal Pay-Contr | | | 0.00 | | |
| 12/31/24 | 14 | | Spec Cash Flow JE Legal | | (146.50) | |
| 12/31/24 | 14 | | Spec Cash Flow JE Legal | | 146.50 | |
| | | | Totals for 12179 | | <u>0.00</u> | <u>0.00</u> |
| 12190 | Special Employee W/H Payable | | | 0.00 | | |
| 12/09/24 | | | Texas Child Support | | 2,710.00 | |
| 12/23/24 | | | Texas Child Support | | 2,710.00 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (2,710.00) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (2,710.00) | |
| | | | Totals for 12190 | | <u>0.00</u> | <u>0.00</u> |
| 12191 | Special Employee Withholding | | | (59,620.00) | | |
| 12/31/24 | 15 | | Spec Cash Flow JE Spec WH | | (5,420.00) | |
| | | | Totals for 12191 | | <u>(5,420.00)</u> | <u>(65,040.00)</u> |
| 12192 | Spec Employee W/H Payments | | | 59,620.00 | | |
| 12/31/24 | 15 | | Spec Cash Flow JE Spec WH | | 5,420.00 | |
| | | | Totals for 12192 | | <u>5,420.00</u> | <u>65,040.00</u> |
| 12199 | Special W/H Pay-Contr | | | 0.00 | | |
| 12/31/24 | 15 | | Spec Cash Flow JE Spec WH | | (5,420.00) | |
| 12/31/24 | 15 | | Spec Cash Flow JE Spec WH | | 5,420.00 | |
| | | | Totals for 12199 | | <u>0.00</u> | <u>0.00</u> |
| 12200 | Supp. Life Ins. W/H | | | 0.00 | | |
| 12/16/24 | | | Villages Mutual Insurance - December 2024 | | 1,648.73 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (29.16) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (715.80) | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (126.28) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (29.16) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (715.80) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (126.28) | |
| | | | Totals for 12200 | | <u>(93.75)</u> | <u>(93.75)</u> |
| 12201 | Supp. Life Ins. W/H | | | (15,856.33) | | |
| 12/31/24 | 19 | | Spec Cash Flow JE Supportive Life & Aflac | | (1,742.48) | |
| | | | Totals for 12201 | | <u>(1,742.48)</u> | <u>(17,598.81)</u> |
| 12202 | Supp Life Ins W/H Payments | | | 15,856.33 | | |
| 12/31/24 | 19 | | Spec Cash Flow JE Supportive Life & Aflac | | 1,648.73 | |
| | | | Totals for 12202 | | <u>1,648.73</u> | <u>17,505.06</u> |
| 12209 | Supp Life Ins Pay-Contr | | | 0.00 | | |

20570 - Village Fire Department General Ledger

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| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|--|-----------|---------|--|-------------------|----------------|--------------------|
| 12/31/24 | 19 | | Spec Cash Flow JE Supportive Life & Aflac | | (1,648.73) | |
| 12/31/24 | 19 | | Spec Cash Flow JE Supportive Life & Aflac | | 1,742.48 | |
| Totals for 12209 | | | | | 93.75 | 93.75 |
| 12310 Retirement Contrib. Payable | | | | (68,178.48) | | |
| 12/11/24 | | | Texas Municipal Retirement System | | 68,178.48 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | (16,086.10) | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | (17,201.73) | |
| 12/31/24 | 30 | | Post 457 Plan Contribution Payroll Entry | | (6,597.67) | |
| Totals for 12310 | | | | | 28,292.98 | (39,885.50) |
| 12311 Retirement Contrib Accruals | | | | (698,157.34) | | |
| 12/31/24 | 16 | | Spec Cash Flow JE Ret Cont (TMRS) | | (39,885.50) | |
| Totals for 12311 | | | | | (39,885.50) | (738,042.84) |
| 12312 Retirement Contrib Payments | | | | 629,978.86 | | |
| 12/31/24 | 17 | | Spec Cash Flow JE Ret Cont TMRS | | 68,178.48 | |
| Totals for 12312 | | | | | 68,178.48 | 698,157.34 |
| 12319 Retirement Contrib-Contra | | | | 68,178.48 | | |
| 12/31/24 | 16 | | Spec Cash Flow JE Ret Cont (TMRS) | | 39,885.50 | |
| 12/31/24 | 17 | | Spec Cash Flow JE Ret Cont TMRS | | (68,178.48) | |
| Totals for 12319 | | | | | (28,292.98) | 39,885.50 |
| 12320 Assessments Paid in Advance | | | | (396,395.33) | | |
| 12/31/24 | 35 | | Reclass 12/24 GF Assessments Recd. 1/24 | | 396,395.33 | |
| Totals for 12320 | | | | | 396,395.33 | 0.00 |
| 12321 Advance Pmts-Receipts | | | | (710,322.42) | | |
| Totals for 12321 | | | | | 0.00 | (710,322.42) |
| 12322 Advance Pmts-Amortization | | | | 313,927.09 | | |
| 12/31/24 | 36 | | Special CF for GF 12/24 Assess Recd. 1/24 | | 396,395.33 | |
| Totals for 12322 | | | | | 396,395.33 | 710,322.42 |
| 12329 Advance Pmts-Contra | | | | 396,395.33 | | |
| 12/31/24 | 36 | | Special CF for GF 12/24 Assess Recd. 1/24 | | (396,395.33) | |
| Totals for 12329 | | | | | (396,395.33) | 0.00 |
| 13010 General Fund Balance | | | | (238,055.31) | | |
| Totals for 13010 | | | | | 0.00 | (238,055.31) |
| 14010 Bunker Hill Village | | | | (1,656,932.53) | | |
| 12/23/24 | | | CITY OF BUNKER HILL ASSESSMENT - December 2024 | | (75,315.04) | |
| 12/31/24 | 35 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (75,315.11) | |
| Totals for 14010 | | | | | (150,630.15) | (1,807,562.68) |
| 14020 Hedwig Village | | | | (1,613,328.97) | | |
| 12/10/24 | | | CITY OF HEDWIG ASSESSMENT - December 2024 | | (73,333.14) | |
| 12/31/24 | 35 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (73,333.14) | |
| Totals for 14020 | | | | | (146,666.28) | (1,759,995.25) |

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| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|---|-----------|---------|--|-------------------|---------------------|-----------------------|
| 14030 Hilshire Village | | | | (261,620.92) | | |
| 12/05/24 | | | CITY OF HILSHIRE ASSESSMENT - December 2024 | | (11,891.86) | |
| 12/31/24 | 35 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (11,891.86) | |
| | | | Totals for 14030 | | <u>(23,783.72)</u> | <u>(285,404.64)</u> |
| 14040 Hunter's Creek Village | | | | (1,940,355.12) | | |
| 12/04/24 | | | CITY OF HUNTERS CREEK ASSESSMENT - December 2024 | | (88,197.96) | |
| 12/31/24 | 35 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (88,197.97) | |
| | | | Totals for 14040 | | <u>(176,395.93)</u> | <u>(2,116,751.05)</u> |
| 14050 Piney Point Village | | | | (1,831,346.44) | | |
| 12/09/24 | | | CITY OF PINEY POINT ASSESSMENT - December 2024 | | (83,243.02) | |
| 12/31/24 | 35 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (83,242.99) | |
| | | | Totals for 14050 | | <u>(166,486.01)</u> | <u>(1,997,832.45)</u> |
| 14060 Spring Valley Village | | | | (1,417,113.28) | | |
| 12/17/24 | | | CITY OF SPRING VALLEY ASSESSMENT - November 2024 | | (64,414.24) | |
| 12/24/24 | | | CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake | | (57,559.63) | |
| 12/31/24 | 35 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (64,414.26) | |
| 12/31/24 | 38 | | Reclass Spring Valley Money Received in Error | | 57,559.63 | |
| | | | Totals for 14060 | | <u>(128,828.50)</u> | <u>(1,545,941.78)</u> |
| 14211 Hedwig Gas & Oil | | | | (33,806.88) | | |
| 12/13/24 | | | CITY OF HEDWIG FUEL - October 2024 | | (3,947.29) | |
| 12/13/24 | | | CITY OF HEDWIG FUEL - November 2024 | | (3,248.02) | |
| | | | Totals for 14211 | | <u>(7,195.31)</u> | <u>(41,002.19)</u> |
| 14221 Spring Valley Gas & Oil | | | | (54,926.46) | | |
| | | | Totals for 14221 | | <u>0.00</u> | <u>(54,926.46)</u> |
| 14231 Bunker Hill Gas & Oil | | | | (3,884.30) | | |
| | | | Totals for 14231 | | <u>0.00</u> | <u>(3,884.30)</u> |
| 14241 VPD Gas & Oil | | | | (2,020.37) | | |
| | | | Totals for 14241 | | <u>0.00</u> | <u>(2,020.37)</u> |
| 14251 Hunters Creek Gas & Oil | | | | (481.61) | | |
| | | | Totals for 14251 | | <u>0.00</u> | <u>(481.61)</u> |
| 14271 Piney Point Gas & Oil | | | | (1,390.69) | | |
| 12/30/24 | 33100 | | CITY OF PINEY POINT FUEL - October 2024 | | (173.11) | |
| 12/30/24 | 33100 | | CITY OF PINEY POINT FUEL - November 2024 | | (113.81) | |
| | | | Totals for 14271 | | <u>(286.92)</u> | <u>(1,677.61)</u> |
| 14910.000 Interest/Dividend Income | | | | (46,033.12) | | |
| 12/31/24 | | | Interest Deposit | | (1,503.07) | |
| 12/31/24 | | | Interest Deposit | | (1,258.31) | |

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| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|--------------|---------------------------------------|---------|--|-------------------|-------------------|---------------------|
| 12/31/24 | 29 | | Record Dividends on TX Class Accts. | | (1,524.49) | |
| | | | Totals for 14910.000 | | <u>(4,285.87)</u> | <u>(50,318.99)</u> |
| 14920 | Grant Income | | | (32,511.43) | | |
| | | | Totals for 14920 | | <u>0.00</u> | <u>(32,511.43)</u> |
| 14930 | Miscellaneous Income | | | (21,905.88) | | |
| 12/05/24 | | | SIGNUP GENIUS 35.12 CPR CLASS | | (35.12) | |
| 12/10/24 | | | SIGNUP GENIUS 35.12 CPR CLASS | | (35.12) | |
| 12/11/24 | | | SIGNUP GENIUS 35.12 CPR CLASS | | (35.12) | |
| 12/12/24 | | | SIGNUP GENIUS 70.24 CPR CLASS | | (70.24) | |
| 12/17/24 | | | SIGNUP GENIUS 35.12 CPR CLASS | | (35.12) | |
| | | | Totals for 14930 | | <u>(210.72)</u> | <u>(22,116.60)</u> |
| 15015 | Contingency-Physical Plant | | | 8,380.00 | | |
| | | | Totals for 15015 | | <u>0.00</u> | <u>8,380.00</u> |
| 15020 | Misc. Tools, & Equip.-Fire | | | 29,940.10 | | |
| 12/05/24 | 13646 | | Home Depot Mulch and bag prop Invoice #9524966 | | 399.00 | |
| | | | Totals for 15020 | | <u>399.00</u> | <u>30,339.10</u> |
| 15025 | Misc. Tools & Equip.-EMS | | | 27,307.98 | | |
| | | | Totals for 15025 | | <u>0.00</u> | <u>27,307.98</u> |
| 15030 | Protective Gear | | | 28,943.00 | | |
| | | | Totals for 15030 | | <u>0.00</u> | <u>28,943.00</u> |
| 15050 | Offie Computers | | | 1,810.90 | | |
| 12/31/24 | | | Dell Marketing L.P. | | 1,355.26 | |
| | | | Totals for 15050 | | <u>1,355.26</u> | <u>3,166.16</u> |
| 15055 | Radio Purchases | | | 61,645.68 | | |
| | | | Totals for 15055 | | <u>0.00</u> | <u>61,645.68</u> |
| 16010 | Salaries | | | 4,830,783.17 | | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | 187.50 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | 1,113.20 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | 225,493.59 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 5,129.95 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 187.50 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 667.92 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 221,366.32 | |
| 12/31/24 | 31 | | Reclass Payment to TWC for Unemployment Claim (March 24) | | (4,571.56) | |
| | | | Totals for 16010 | | <u>449,574.42</u> | <u>5,280,357.59</u> |
| 16011 | Overtime Regular | | | 294,968.99 | | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | 512.07 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 8,784.12 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 2,933.77 | |
| | | | Totals for 16011 | | <u>12,229.96</u> | <u>307,198.95</u> |
| 16012 | Overtime-Medical Standby | | | 4,527.80 | | |
| | | | Totals for 16012 | | <u>0.00</u> | <u>4,527.80</u> |
| 16014 | Overtime-CPR | | | 8,287.31 | | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 663.95 | |
| | | | Totals for 16014 | | <u>663.95</u> | <u>8,951.26</u> |

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| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|---|-----------|---------|--|-------------------|------------------|--------------------|
| 16015 Longevity | | | | 21,708.00 | | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | 1,012.00 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 1,014.00 | |
| | | | Totals for 16015 | | <u>2,026.00</u> | <u>23,734.00</u> |
| 16016 Higher Class | | | | 24,096.39 | | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 3,063.30 | |
| | | | Totals for 16016 | | <u>3,063.30</u> | <u>27,159.69</u> |
| 16018 Prof. Certification Pay | | | | 58,565.38 | | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | 892.50 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | 337.50 | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | 1,366.46 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 892.50 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 337.50 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 1,366.46 | |
| | | | Totals for 16018 | | <u>5,192.92</u> | <u>63,758.30</u> |
| 16020 457 Plan Contribution | | | | 0.00 | | |
| 12/31/24 | 30 | | Post 457 Plan Contribution Payroll Entry | | 94,251.42 | |
| | | | Totals for 16020 | | <u>94,251.42</u> | <u>94,251.42</u> |
| 16030 FICA Tax | | | | 361,040.06 | | |
| 12/31/24 | 21 | | Post 15th payroll journal entry | | 15,840.87 | |
| 12/31/24 | 22 | | Post last of the month payroll entry | | 16,940.67 | |
| 12/31/24 | 30 | | Post 457 Plan Contribution Payroll Entry | | 6,705.54 | |
| | | | Totals for 16030 | | <u>39,487.08</u> | <u>400,527.14</u> |
| 16040 Basic Life, ADD & LTD Ins. | | | | 27,080.16 | | |
| 12/16/24 | | | Villages Mutual Insurance - December 2024 | | 1,712.02 | |
| | | | Totals for 16040 | | <u>1,712.02</u> | <u>28,792.18</u> |
| 16050 Retirement - TMRS | | | | 332,356.26 | | |
| | | | Totals for 16050 | | <u>0.00</u> | <u>332,356.26</u> |
| 16060 Health Insurance | | | | 808,628.39 | | |
| 12/16/24 | | | Villages Mutual Insurance - December 2024 | | 82,964.66 | |
| | | | Totals for 16060 | | <u>82,964.66</u> | <u>891,593.05</u> |
| 16070 Workmens' Comp Insurance | | | | 65,051.09 | | |
| 12/31/24 | 26 | | Amortize Ins. | | 9,911.63 | |
| | | | Totals for 16070 | | <u>9,911.63</u> | <u>74,962.72</u> |
| 16090 Unemployment Claim Payment | | | | 0.00 | | |
| 12/26/24 | | | Texas Workforce Commission | | 4,099.59 | |
| 12/31/24 | 31 | | Reclass Payment to TWC for Unemployment Claim (March 24) | | 4,571.56 | |
| | | | Totals for 16090 | | <u>8,671.15</u> | <u>8,671.15</u> |
| 16100 Meal Allowances | | | | 42,666.39 | | |
| 12/27/24 | | | MEAL ALLOWANCE - for January 2025 | | 3,833.31 | |
| | | | Totals for 16100 | | <u>3,833.31</u> | <u>46,499.70</u> |
| 17010 Ambulance Medical Supplies | | | | 46,154.87 | | |
| 12/06/24 | | | Oncore Technology | | 189.95 | |

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| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|--|-----------|---------|---|----------------------|-------------------|-----------------------|
| 12/11/24 | 13649 | | Ambulance Medical Supplie | | 201.61 | |
| 12/16/24 | 13654 | | Invoice #2592877 | | 662.53 | |
| 12/26/24 | | | Ambulance Medical Supplie | | 1,232.45 | |
| 12/30/24 | 13655 | | Invoice #85555397 | | 177.89 | |
| 12/30/24 | 13655 | | Invoice #85588824 | | 5,863.07 | |
| 12/30/24 | 13655 | | Invoice #85580060 | | 619.99 | |
| 12/30/24 | 13655 | | Invoice #85567835 | | 6,639.95 | |
| 12/30/24 | 13655 | | Invoice #85578068 | | 1,939.90 | |
| 12/30/24 | 13655 | | Invoice #85566507 | | 138.90 | |
| 12/30/24 | 13655 | | Invoice #85574344 | | 2,199.97 | |
| 12/31/24 | 13666 | | Invoice #85606075 | | 1,531.65 | |
| 12/31/24 | 13672 | | Invoice #R 24120443 | | 189.00 | |
| 12/31/24 | 13672 | | Invoice #UC 13630 | | 162.00 | |
| 12/31/24 | 13672 | | Invoice #W 317069 | | 86.70 | |
| 12/31/24 | 13672 | | Invoice #W 317437 | | 67.80 | |
| Totals for 17010 | | | | | <u>21,903.36</u> | <u>68,058.23</u> |
| 17020 Dues/Subscriptions/Manuals | | | | 3,868.10 | | |
| Totals for 17020 | | | | | <u>0.00</u> | <u>3,868.10</u> |
| 17030 Building Maintenance | | | | 17,881.09 | | |
| 12/24/24 | | | Home Depot Invoice #2054899 - red husky 4 tier, blk heavy duty 4 tier, 1.5" DWV hub cap | | 434.54 | |
| 12/24/24 | | | Home Depot - credit | | (29.98) | |
| 12/24/24 | | | Home Depot - credit | | (13.60) | |
| 12/24/24 | 13659 | | Kilgore Industries ST12473181 | | 345.00 | |
| 12/24/24 | 13659 | | Kilgore Industries ST12473934 | | 1,272.00 | |
| Totals for 17030 | | | | | <u>2,007.96</u> | <u>19,889.05</u> |
| 17035 Station Supplies | | | | 14,738.17 | | |
| 12/05/24 | 13646 | | Home Depot Coax Cable Invoice #2635388 | | 43.90 | |
| 12/05/24 | 13646 | | Home Depot 5/8 OSB Invoice #37041586 | | 79.60 | |
| 12/05/24 | 13646 | | Home Depot Toilet Cleaners Invoice #8042576 | | 165.56 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 4657 | | 327.88 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 4657 | | 206.96 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 4657 | | 207.18 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 4657 | | 277.70 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 4657 | | 121.24 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 4657 | | 67.96 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 4657 | | 53.64 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 4657 | | 270.24 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 6002 Sam's Club Membership | | 110.00 | |
| 12/24/24 | | | Home Depot Invoice #5054119 - XL broom (qty2) | | 29.94 | |
| 12/31/24 | 13673 | | O'Reilly Automotive, Inc. | | 83.94 | |
| Totals for 17035 | | | | | <u>2,045.74</u> | <u>16,783.91</u> |
| 17040 IP Address VPN-PS Lightwave | | | | 5,246.02 | | |
| 12/03/24 | | | PS Lightwave Inc | | 1,365.07 | |
| Totals for 17040 | | | | | <u>1,365.07</u> | <u>6,611.09</u> |
| 17041 Internet, Phones & TV-Comcast | | | | 18,900.10 | | |
| 12/09/24 | | | Starlink | | 140.00 | |
| 12/18/24 | | | Comcast | | 578.39 | |
| 12/24/24 | | | Comcast | | 415.93 | |

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| 12/24/24 | | | Comcast | | 548.12 | |
| | | | Totals for 17041 | | <u>1,682.44</u> | <u>20,582.54</u> |
| 17042 | | | Mobile Device Serv.-T Mobile | 8,035.36 | | |
| 12/10/24 | | | AT&T | | 499.59 | |
| 12/11/24 | | | PHONE ALLOWANCE | | 57.00 | |
| | | | Totals for 17042 | | <u>556.59</u> | <u>8,591.95</u> |
| 17043 | | | City of Houston Radio System | 15,164.70 | | |
| | | | Totals for 17043 | | <u>0.00</u> | <u>15,164.70</u> |
| 17044 | | | Comm.-Motorola 47 & Nice | 40,819.43 | | |
| | | | Totals for 17044 | | <u>0.00</u> | <u>40,819.43</u> |
| 17045 | | | Inc. Rec&CAD-Propheonix | 25,297.22 | | |
| | | | Totals for 17045 | | <u>0.00</u> | <u>25,297.22</u> |
| 17046 | | | Trn.Soft.&Veh.Checks-Vector | 8,078.07 | | |
| | | | Totals for 17046 | | <u>0.00</u> | <u>8,078.07</u> |
| 17047 | | | EMS Protocol App - Handevy | 5,234.25 | | |
| | | | Totals for 17047 | | <u>0.00</u> | <u>5,234.25</u> |
| 17048 | | | EMS Eq Maint-ProCare/Stryker | 20,544.63 | | |
| | | | Totals for 17048 | | <u>0.00</u> | <u>20,544.63</u> |
| 17072 | | | Fire Investigations | 576.72 | | |
| | | | Totals for 17072 | | <u>0.00</u> | <u>576.72</u> |
| 17073 | | | Law Enforcement Equipment | 3,070.00 | | |
| | | | Totals for 17073 | | <u>0.00</u> | <u>3,070.00</u> |
| 17085 | | | Fuel | 147,774.52 | | |
| 12/31/24 | 37 | | Adjust Inventory | | (274.14) | |
| | | | Totals for 17085 | | <u>(274.14)</u> | <u>147,500.38</u> |
| 17086 | | | Rent | 10.00 | | |
| | | | Totals for 17086 | | <u>0.00</u> | <u>10.00</u> |
| 17090 | | | Property & Casualty Insurance | 76,721.65 | | |
| 12/31/24 | 26 | | Amortize Ins. | | 7,885.33 | |
| 12/31/24 | 39 | | Additional Ins. Amort for MD Ins. & Task Liability | | 348.00 | |
| 12/31/24 | 13665 | | Quarterly Installments 9/30/24 - 12/30/24 | | 8,802.00 | |
| 12/31/24 | 13665 | | Quarterly Installments 9/30/24 - 12/30/24 | | <u>14,794.00</u> | |
| | | | Totals for 17090 | | <u>31,829.33</u> | <u>108,550.98</u> |
| 17099 | | | Maintenance of Equipment | 338.56 | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 5283 | | 143.93 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 9719 | | 188.77 | |
| 12/18/24 | | | Credit | | (13.98) | |
| | | | Totals for 17099 | | <u>318.72</u> | <u>657.28</u> |
| 17100 | | | Maint. of Equipment-Maint. of Equipment | 6,392.56 | | |
| 12/05/24 | 13646 | | Home DepotSpark Kit Invoice #351822 | | 29.98 | |
| | | | Totals for 17100 | | <u>29.98</u> | <u>6,422.54</u> |

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| 17101 | Maint. of Equipment-Maint.-Chief's Truck | | | 4,356.13 | | |
| | Totals for 17101 | | | | 0.00 | 4,356.13 |
| 17102 | Maint. of Equipment-Maint. Fire Marshall's Car | | | 1,943.39 | | |
| | Totals for 17102 | | | | 0.00 | 1,943.39 |
| 17103 | Maint. of Equipment-Maint. of Utility Truck | | | 3,545.20 | | |
| | Totals for 17103 | | | | 0.00 | 3,545.20 |
| 17105 | Maint. of Equipment-Maint.-Pumper (E1) | | | 16,723.92 | | |
| | Totals for 17105 | | | | 0.00 | 16,723.92 |
| 17107 | Maint. of Equipment-Maint.-Ladder (L1) | | | 102,392.25 | | |
| 12/23/24 | 13653 | | 290 Wrecker Service | | 1,500.00 | |
| | Totals for 17107 | | | | 1,500.00 | 103,892.25 |
| 17108 | Maint. of Equipment-Maint. Ambulance (Medic 1) | | | 3,239.17 | | |
| | Totals for 17108 | | | | 0.00 | 3,239.17 |
| 17109 | Maint. of Equipment-Maint.-Ambulance (Medic 2) | | | 1,840.02 | | |
| | Totals for 17109 | | | | 0.00 | 1,840.02 |
| 17110 | Maint. of Equipment-Other | | | (585.30) | | |
| 12/10/24 | 13645 | | Eastern Fire Equipment Services Co., Inc. Chainsaw Sharpening | | 234.85 | |
| 12/13/24 | | | CITY OF HEDWIG FUEL - October 2024 | | (39.47) | |
| 12/13/24 | | | CITY OF HEDWIG FUEL - November 2024 | | (34.23) | |
| 12/26/24 | 13652 | | Invoice 2158484 | | 3,461.20 | |
| 12/26/24 | 13652 | | Invoice 2166501 | | 758.72 | |
| 12/30/24 | 33100 | | CITY OF PINEY POINT FUEL - October 2024 | | (1.72) | |
| 12/30/24 | 33100 | | CITY OF PINEY POINT FUEL - November 2024 | | (1.20) | |
| 12/31/24 | 13670 | | Invoice #302-0000027580 | | 9,306.37 | |
| 12/31/24 | 13670 | | Invoice #302-0000027579 | | 624.34 | |
| | Totals for 17110 | | | | 14,308.86 | 13,723.56 |
| 17111 | Maint. of Equipment-Maint. Contracts | | | (0.30) | | |
| | Totals for 17111 | | | | 0.00 | (0.30) |
| 17112 | Maint. of Equipment-Maint.-Pumper (E2) 2000 | | | 11,937.74 | | |
| | Totals for 17112 | | | | 0.00 | 11,937.74 |
| 17113 | Maint. of Equipment-Maint.-Ambulance (Medic 3) | | | 2,406.47 | | |
| | Totals for 17113 | | | | 0.00 | 2,406.47 |
| 17115 | Maint. of Equipment-Deputy Chief's Car | | | 2,245.18 | | |
| | Totals for 17115 | | | | 0.00 | 2,245.18 |
| 17120 | Postage/Printing/Stationery | | | 15.00 | | |
| 12/10/24 | | | FedEx | | 141.24 | |
| 12/24/24 | 13661 | | FedEx Inv # 8-646-89224 | | 65.39 | |
| 12/24/24 | 13661 | | FedEx Inv # 8-653-18402 | | 65.39 | |
| 12/24/24 | 13661 | | FedEx Inv # 9-684-93354 | | 5.23 | |
| 12/24/24 | 13661 | | FedEx Inv # 9-685-29189 | | 5.23 | |
| | Totals for 17120 | | | | 282.48 | 297.48 |
| 17123 | Equipment & Supplies Maintenance | | | 18,357.48 | | |

20570 - Village Fire Department

General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|------------------|---------------------------------------|---------|--|-------------------|----------------|--------------------|
| 12/24/24 | | | Home Depot Invoice #5054120 - trufuel50 (qty30) for chainsaws | | 226.35 | |
| | | | Totals for 17123 | | 226.35 | 18,583.83 |
| 17127 | Knox Contracts | | | 4,624.70 | | |
| | | | Totals for 17127 | | 0.00 | 4,624.70 |
| 17128 | Office Equipment | | | 4,026.23 | | |
| | | | Totals for 17128 | | 0.00 | 4,026.23 |
| 17129 | Other Office Expenses | | | 2,125.50 | | |
| | | | Totals for 17129 | | 0.00 | 2,125.50 |
| 17131 | Bunker Gear Maint. | | | 14,365.23 | | |
| | | | Totals for 17131 | | 0.00 | 14,365.23 |
| 17133 | SCBA Maintenance | | | 5,613.24 | | |
| 12/31/24 | 13667 | | IN2173209 | | 50.00 | |
| | | | Totals for 17133 | | 50.00 | 5,663.24 |
| 17135 | Fuel System | | | 6,377.97 | | |
| | | | Totals for 17135 | | 0.00 | 6,377.97 |
| 17136 | Vehicle Licenses & Permits | | | 78.25 | | |
| | | | Totals for 17136 | | 0.00 | 78.25 |
| 17140.000 | Public Utilities | | | 41,998.85 | | |
| 12/03/24 | | | ENGIE | | 2,875.37 | |
| 12/11/24 | | | Memorial Villages Water Authority | | 211.85 | |
| 12/24/24 | | | Texas Pride Disposal - for December 2024 service - invoice #1666718 | | 198.58 | |
| 12/30/24 | | | Center Point Energy | | 184.42 | |
| | | | Totals for 17140.000 | | 3,470.22 | 45,469.07 |
| 17160 | Fire Certification Fees | | | 8,437.41 | | |
| 12/20/24 | 2366079 | | Reimbursement Kercho - Lone Star Leadership Officer II Class | | 250.00 | |
| 12/20/24 | 2366079 | | Reimbursement Kercho - TCFP Exam Fee | | 56.49 | |
| 12/20/24 | 2366079 | | Reimbursement Kercho - Lone Star College Testing Fee | | 25.00 | |
| 12/20/24 | 2366079 | | Reimbursement Kercho - TCFP Certification Fee | | 87.17 | |
| | | | Totals for 17160 | | 418.66 | 8,856.07 |
| 17170 | Fire Training | | | 10,745.65 | | |
| 12/03/24 | 13647 | | Fort Bend County FF Association Live Burn Training | | 2,955.00 | |
| 12/18/24 | | | Saltgrass Interview Panel Lunch | | 105.45 | |
| 12/18/24 | | | Billy's Pit Bastrop Training Lunch | | 43.00 | |
| 12/20/24 | 2366079 | | Reimbursement Gamez - Art of Reading Smoke | | 50.00 | |
| 12/20/24 | 2366079 | | Reimbursement Gamea - mileage for class | | 45.56 | |
| | | | Totals for 17170 | | 3,199.01 | 13,944.66 |
| 17171 | EMS Training | | | 385.00 | | |
| 12/18/24 | | | MHHS Training | | 470.00 | |
| 12/18/24 | | | MCES8 Training | | 100.00 | |
| 12/18/24 | | | Refund MCES8 | | (100.00) | |

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|--------------|--|---------|---------------------------------------|-------------------|-----------------|--------------------|
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 | | 11.99 | |
| | | | SignUp Genius | | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 | | 11.99 | |
| | | | SignUp Genius | | | |
| | | | Totals for 17171 | | <u>493.98</u> | <u>878.98</u> |
| 17173 | EMS Certification Fees | | | 6,617.25 | | |
| | | | Totals for 17173 | | <u>0.00</u> | <u>6,617.25</u> |
| 17174 | Other Training Expenses | | | 1,673.85 | | |
| | | | Totals for 17174 | | <u>0.00</u> | <u>1,673.85</u> |
| 17175 | Emergency Mgt. Training-(TDEM) | | | 4,912.52 | | |
| | | | Totals for 17175 | | <u>0.00</u> | <u>4,912.52</u> |
| 17176 | Training Exams | | | 606.49 | | |
| | | | Totals for 17176 | | <u>0.00</u> | <u>606.49</u> |
| 17177 | Fire Marshal Training | | | 3,088.62 | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 5283 | | 10.86 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 5283 | | 490.98 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 5283 | | 80.00 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 5283 | | 83.00 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 5283 | | 80.00 | |
| 12/18/24 | | | DartDrones | | 1,200.00 | |
| | | | Totals for 17177 | | <u>1,944.84</u> | <u>5,033.46</u> |
| 17183 | Dispatch Train & Certification Fees | | | 1,549.07 | | |
| | | | Totals for 17183 | | <u>0.00</u> | <u>1,549.07</u> |
| 17185 | Admin Train & Certification Fees | | | 1,810.80 | | |
| | | | Totals for 17185 | | <u>0.00</u> | <u>1,810.80</u> |
| 17190 | Uniforms | | | 11,095.40 | | |
| 12/24/24 | 13656 | | IMPACT PROMOTIONAL SERVICES, LLC | | 112.50 | |
| | | | Invoice #108139 | | | |
| | | | Totals for 17190 | | <u>112.50</u> | <u>11,207.90</u> |
| 17203 | Shipping | | | 222.25 | | |
| | | | Totals for 17203 | | <u>0.00</u> | <u>222.25</u> |
| 17205 | Office Supplies | | | 4,504.23 | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 6002 - | | 20.00 | |
| | | | TurboScribe | | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 | | 19.97 | |
| | | | Amazon | | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 | | 52.24 | |
| | | | Amazon | | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 | | 17.50 | |
| | | | Amazon | | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 | | 55.24 | |
| | | | Amazon | | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 Name | | 6.88 | |
| | | | Cheap - Domain Name | | | |
| | | | Totals for 17205 | | <u>171.83</u> | <u>4,676.06</u> |
| 17207 | Bank Service Charges | | | 206.73 | | |
| | | | Totals for 17207 | | <u>0.00</u> | <u>206.73</u> |
| 17211 | Adobe | | | 716.29 | | |
| | | | Totals for 17211 | | <u>0.00</u> | <u>716.29</u> |

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|--------------|---|---------|--|-------------------|------------------|--------------------|
| 17213 | Postage Meter Rental | | | 769.45 | | |
| 12/20/24 | | | Pitney Bowes Credit Corporation | | 230.82 | |
| | | | Totals for 17213 | | <u>230.82</u> | <u>1,000.27</u> |
| 17219 | Phones - 8x8 | | | 4,942.32 | | |
| 12/02/24 | | | 8x8 | | 450.24 | |
| 12/31/24 | | | 8x8 | | 450.24 | |
| | | | Totals for 17219 | | <u>900.48</u> | <u>5,842.80</u> |
| 17221 | HRIS-Paycom, UKG, or Other | | | 8,637.00 | | |
| 12/12/24 | | | Americhex | | 879.50 | |
| | | | Totals for 17221 | | <u>879.50</u> | <u>9,516.50</u> |
| 17223 | Accounting-Quickbooks | | | 2,132.36 | | |
| | | | Totals for 17223 | | <u>0.00</u> | <u>2,132.36</u> |
| 17225 | Software&Email-Microsoft 365 | | | 6,616.31 | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 | | 250.51 | |
| | | | Intuit/QB | | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 3345 Zoom | | 27.88 | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 5283 Adobe | | 46.53 | |
| | | | Totals for 17225 | | <u>324.92</u> | <u>6,941.23</u> |
| 17230 | Dispatch Alerting System | | | 12,527.96 | | |
| | | | Totals for 17230 | | <u>0.00</u> | <u>12,527.96</u> |
| 17240 | Elect. Protocol Cards-Pro QA | | | 309.04 | | |
| | | | Totals for 17240 | | <u>0.00</u> | <u>309.04</u> |
| 17250 | Translation Ser.-Language Line | | | 19.72 | | |
| | | | Totals for 17250 | | <u>0.00</u> | <u>19.72</u> |
| 17302 | Legal Services | | | 27,527.37 | | |
| 12/03/24 | 13650 | | Randle Law - invoice # | | 877.50 | |
| 12/24/24 | 13657 | | Randle Law - invoice #6496 | | 427.50 | |
| 12/24/24 | 13657 | | Randle Law Office, LTD, L.L.P. - invoice #6490 | | 1,530.00 | |
| | | | Totals for 17302 | | <u>2,835.00</u> | <u>30,362.37</u> |
| 17304 | Accounting Services | | | 40,267.00 | | |
| 12/26/24 | 13658 | | Oliver, Rainey, & Wojtek, LLP - invoice #186654 | | 2,384.00 | |
| 12/31/24 | 41 | | Reclass GF Prof Fees | | 6,000.00 | |
| 12/31/24 | 13668 | | Video Conference for QB Migration | | 210.00 | |
| 12/31/24 | 13669 | | Payment for Forensic Audit Costs | | 1,581.00 | |
| | | | Invoice#24- | | | |
| | | | Totals for 17304 | | <u>10,175.00</u> | <u>50,442.00</u> |
| 17306 | IT Services | | | 19,919.99 | | |
| | | | Totals for 17306 | | <u>0.00</u> | <u>19,919.99</u> |
| 17308 | Health Ins. Consulting Serv. | | | 10,186.48 | | |
| | | | Totals for 17308 | | <u>0.00</u> | <u>10,186.48</u> |
| 17309 | Medical Director Services | | | 15,480.70 | | |
| 12/30/24 | 2300208 | | Dr. Hutch Stilgenbauer | | 1,250.00 | |
| 12/31/24 | 39 | | Additional Ins. Amort for MD Ins. & Task Liability | | 346.14 | |
| | | | Totals for 17309 | | <u>1,596.14</u> | <u>17,076.84</u> |

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|----------|--|---------|--|-------------------|----------------|--------------------|
| 17311 | Legal Notices & Advert. | | | 3,572.60 | | |
| | | | Totals for 17311 | | 0.00 | 3,572.60 |
| 17313 | Other Professional Services | | | 13,016.15 | | |
| 12/31/24 | 41 | | Reclass GF Prof Fees | | 93.00 | |
| | | | Totals for 17313 | | 93.00 | 13,109.15 |
| 17401 | VFD Fire Comm & Meet. Exp. | | | 2,850.29 | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 6002 Meeting Dinners | | 160.00 | |
| | | | Totals for 17401 | | 160.00 | 3,010.29 |
| 17403 | VFD Events | | | 5,050.16 | | |
| 12/18/24 | | | Stellar CC (1st BankCard) - 6002 - Shift Thanksgiving Meal (Rudy's) | | 821.30 | |
| 12/24/24 | | | Home Depot Invoice #1901038 (discounted for paying early from 560.40 to 550.05) - christmas lights & decor for station | | 550.05 | |
| | | | Totals for 17403 | | 1,371.35 | 6,421.51 |
| 17405 | CPR Supplies, Cards, & Equip. | | | 6,800.11 | | |
| | | | Totals for 17405 | | 0.00 | 6,800.11 |
| 21055 | Stellar Bank-Capital Replacement | | | 717.75 | | |
| 12/31/24 | | | Interest Deposit | | 1.55 | |
| | | | Totals for 21055 | | 1.55 | 719.30 |
| 21070 | Texas Class - Capital Replacement (0001) | | | 534,532.05 | | |
| 12/31/24 | 29 | | Record Dividends on TX Class Accts. | | 2,152.97 | |
| | | | Totals for 21070 | | 2,152.97 | 536,685.02 |
| 21710 | Due to/from General Fund | | | 45,279.40 | | |
| 12/31/24 | 23 | | Record Assessments Deposit to GF | | 33,333.34 | |
| 12/31/24 | 33 | | Reclass 12/24 Assessment Recd 1/24 CRF | | (16,666.69) | |
| | | | Totals for 21710 | | 16,666.65 | 61,946.05 |
| 22320 | Assessments Paid in Advance | | | (16,666.67) | | |
| 12/31/24 | 33 | | Reclass 12/24 Assessment Recd 1/24 CRF | | 16,666.67 | |
| | | | Totals for 22320 | | 16,666.67 | 0.00 |
| 22321 | Advance Pmts-Receipts | | | (16,666.67) | | |
| | | | Totals for 22321 | | 0.00 | (16,666.67) |
| 22322 | Advance Pmts-Amortization | | | 0.00 | | |
| 12/31/24 | 34 | | Special CF CRF Assess 12/24 Recd 1/24 | | 16,666.67 | |
| | | | Totals for 22322 | | 16,666.67 | 16,666.67 |
| 22329 | Advance Pmts-Contra | | | 16,666.67 | | |
| 12/31/24 | 34 | | Special CF CRF Assess 12/24 Recd 1/24 | | (16,666.67) | |
| | | | Totals for 22329 | | (16,666.67) | 0.00 |
| 23010 | Strategic Plan Fund Balance | | | (128,969.07) | | |
| | | | Totals for 23010 | | 0.00 | (128,969.07) |
| 24010 | Bunker Hill Village | | | (69,666.62) | | |
| 12/31/24 | 23 | | Record Assessments Deposit to GF | | (6,333.33) | |

**20570 - Village Fire Department
General Ledger**

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|---|------------|---------|---|-------------------|---------------------|--------------------|
| 12/31/24 | 32 | | Correct Rounding Capital Replacement Fund | | (0.05) | |
| | | | Totals for 24010 | | <u>(6,333.38)</u> | <u>(76,000.00)</u> |
| 24020 Hedwig Village | | | | (67,833.37) | | |
| 12/31/24 | 23 | | Record Assessments Deposit to GF | | (6,166.67) | |
| 12/31/24 | 32 | | Correct Rounding Capital Replacement Fund | | 0.04 | |
| | | | Totals for 24020 | | <u>(6,166.63)</u> | <u>(74,000.00)</u> |
| 24030 Hilshire Village | | | | (11,000.00) | | |
| 12/31/24 | 23 | | Record Assessments Deposit to GF | | (1,000.00) | |
| | | | Totals for 24030 | | <u>(1,000.00)</u> | <u>(12,000.00)</u> |
| 24040 Hunter's Creek Village | | | | (81,583.37) | | |
| 12/31/24 | 23 | | Record Assessments Deposit to GF | | (7,416.67) | |
| 12/31/24 | 32 | | Correct Rounding Capital Replacement Fund | | 0.04 | |
| | | | Totals for 24040 | | <u>(7,416.63)</u> | <u>(89,000.00)</u> |
| 24050 Piney Point Village | | | | (77,000.00) | | |
| 12/31/24 | 23 | | Record Assessments Deposit to GF | | (7,000.00) | |
| | | | Totals for 24050 | | <u>(7,000.00)</u> | <u>(84,000.00)</u> |
| 24060 Spring Valley Village | | | | (59,583.37) | | |
| 12/31/24 | 23 | | Record Assessments Deposit to GF | | (5,416.67) | |
| 12/31/24 | 32 | | Correct Rounding Capital Replacement Fund | | 0.04 | |
| | | | Totals for 24060 | | <u>(5,416.63)</u> | <u>(65,000.00)</u> |
| 24905 Sale of Assets | | | | (57,000.00) | | |
| | | | Totals for 24905 | | <u>0.00</u> | <u>(57,000.00)</u> |
| 24910 Interest/Dividend Income | | | | (15,315.52) | | |
| 12/31/24 | | | Interest Deposit | | (1.55) | |
| 12/31/24 | 29 | | Record Dividends on TX Class Accts. | | (2,152.97) | |
| | | | Totals for 24910 | | <u>(2,154.52)</u> | <u>(17,470.04)</u> |
| 25030 Escrow | | | | 4,088.79 | | |
| 12/31/24 | 32 | | Correct Rounding Capital Replacement Fund | | (0.07) | |
| 12/31/24 | 33 | | Reclass 12/24 Assessment Recd 1/24 CRF | | 0.02 | |
| | | | Totals for 25030 | | <u>(0.05)</u> | <u>4,088.74</u> |
| 31010.000 Stellar Bank-Ambulance Billing | | | | 315,679.16 | | |
| 12/04/24 | | | HCCLAIMPMT NOVITAS CCD 1184643330 | | 447.76 | |
| 12/12/24 | | | ePay Emergicon 113024160027137 PPD 12.11 EOM Funds | | 18,322.68 | |
| 12/17/24 | | | HCCLAIMPMT NOVITAS CCD 1184643330 | | 6,482.14 | |
| 12/19/24 | 0017612995 | | RDC Deposit | | 106.10 | |
| 12/23/24 | | | Payment to Cities - 2024 EMS billing Q1 true up, Q2, Q3 | | (236,339.23) | |
| 12/24/24 | | | HCCLAIMPMT NOVITAS CCD 1184643330 | | 613.00 | |
| 12/27/24 | | | HCCLAIMPMT NOVITAS CCD 1184643330 | | 449.16 | |
| 12/31/24 | | | Interest Deposit | | 567.39 | |
| | | | Totals for 31010.000 | | <u>(209,351.00)</u> | <u>106,328.16</u> |

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|---|------------|---------|---|-------------------|-------------------|---------------------|
| 31020 WFB - Ambulance Billing Account | | | | 4,605.64 | | |
| 12/11/24 | | | CLIENT ANALYSIS SRVC CHRG 241210 | | (86.60) | |
| | | | SVC CHGE 1124 000001516174347 | | | |
| 12/31/24 | | | Interest Deposit | | 3.04 | |
| Totals for 31020 | | | | | <u>(83.56)</u> | <u>4,522.08</u> |
| 31070 Texas Class - Ambulance (0004) | | | | 367.94 | | |
| 12/31/24 | 29 | | Record Dividends on TX Class Accts. | | 1.51 | |
| Totals for 31070 | | | | | <u>1.51</u> | <u>369.45</u> |
| 31750 Due from General Fund | | | | (60.09) | | |
| Totals for 31750 | | | | | <u>0.00</u> | <u>(60.09)</u> |
| 32020 Ambulance Funds Payable | | | | (320,592.65) | | |
| 12/04/24 | | | HCCLAIMPMT NOVITAS CCD | | (447.76) | |
| | | | 1184643330 | | | |
| 12/11/24 | | | CLIENT ANALYSIS SRVC CHRG 241210 | | 86.60 | |
| | | | SVC CHGE 1124 000001516174347 | | | |
| 12/12/24 | | | ePay Emergicon 113024160027137 | | (18,322.68) | |
| | | | PPD 12.11 EOM Funds | | | |
| 12/17/24 | | | HCCLAIMPMT NOVITAS CCD | | (6,482.14) | |
| | | | 1184643330 | | | |
| 12/19/24 | 0017612995 | | RDC Deposit | | (106.10) | |
| 12/23/24 | | | Bunker Hill - 2024 EMS billing Q1 true up, Q2, Q3 | | 44,904.45 | |
| 12/23/24 | | | Hedwig - 2024 EMS billing Q1 true up, Q2, Q3 | | 43,722.76 | |
| 12/23/24 | | | Hilshire - 2024 EMS billing Q1 true up, Q2, Q3 | | 7,090.18 | |
| 12/23/24 | | | Hunters Creek - 2024 EMS billing Q1 true up, Q2, Q3 | | 52,585.48 | |
| 12/23/24 | | | Piney Point - 2024 EMS billing Q1 true up, Q2, Q3 | | 49,631.24 | |
| 12/23/24 | | | Spring Valley - 2024 EMS billing Q1 true up, Q2, Q3 | | 38,405.12 | |
| 12/24/24 | | | HCCLAIMPMT NOVITAS CCD | | (613.00) | |
| | | | 1184643330 | | | |
| 12/27/24 | | | HCCLAIMPMT NOVITAS CCD | | (449.16) | |
| | | | 1184643330 | | | |
| 12/31/24 | | | Interest Deposit | | (3.04) | |
| 12/31/24 | | | Interest Deposit | | (567.39) | |
| 12/31/24 | 29 | | Record Dividends on TX Class Accts. | | (1.51) | |
| Totals for 32020 | | | | | <u>209,433.05</u> | <u>(111,159.60)</u> |
| 51020 Stellar Bank-Facility Fund | | | | 3,144.88 | | |
| 12/31/24 | | | Interest Deposit | | 6.79 | |
| Totals for 51020 | | | | | <u>6.79</u> | <u>3,151.67</u> |
| 51070 Texas Class - Facility Fund (0002) | | | | 96,991.91 | | |
| 12/31/24 | 29 | | Record Dividends on TX Class Accts. | | 390.64 | |
| Totals for 51070 | | | | | <u>390.64</u> | <u>97,382.55</u> |
| 52020 Retainage Payable | | | | (234,038.94) | | |
| Totals for 52020 | | | | | <u>0.00</u> | <u>(234,038.94)</u> |
| 53010 Facility Fund Balance | | | | (35,870.86) | | |
| Totals for 53010 | | | | | <u>0.00</u> | <u>(35,870.86)</u> |
| 54910 Interest/Dividend Income | | | | (7,265.41) | | |
| 12/31/24 | | | Interest Deposit | | (6.79) | |
| 12/31/24 | 29 | | Record Dividends on TX Class Accts. | | (390.64) | |

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

| Date | Reference | Journal | Description | Beginning Balance | Current Amount | Period End Balance |
|---|-----------|---------|---|----------------------|--------------------|-----------------------|
| Totals for 54910 | | | | | <u>(397.43)</u> | <u>(7,662.84)</u> |
| 57130 Professional Services | | | | 177,038.42 | | |
| 12/31/24 | 41 | | Reclass GF Prof Fees | | (6,093.00) | |
| 12/31/24 | 13671 | | D. Baldwin, Invoice #325856119. | | 93.00 | |
| 12/31/24 | 13674 | | Laureen Falco, CPA LLC - 1st part QB Conversion | | <u>6,000.00</u> | |
| Totals for 57130 | | | | | <u>0.00</u> | <u>177,038.42</u> |
| 991030.000 Allegiance Bank-Insurance Acct. | | | | 34,255.26 | | |
| 12/05/24 | | | ACH for Hilshire - December 2024 | | 3,240.72 | |
| 12/09/24 | | | ACH for Hilshire - December 2024 additional | | 876.58 | |
| 12/16/24 | | | Transfer for VFD - December 2024 | | 100,217.75 | |
| 12/17/24 | | | ACH for Spring Valley - December 2024 | | 59,618.52 | |
| 12/19/24 | 34924 | | Check for Hunters Creek - December 2024 | | 10,786.94 | |
| 12/23/24 | | | ACH for MVWA - December 2024 | | 27,313.00 | |
| 12/24/24 | | | United Healthcare | | (214,559.99) | |
| 12/26/24 | | | The Hartford | | (7,652.81) | |
| 12/26/24 | | | Gallagher Benefit Services, Inc. | | <u>(3,633.33)</u> | |
| Totals for 991030.000 | | | | | <u>(23,792.62)</u> | <u>10,462.64</u> |
| 992020 Insurance Payable Account | | | | (34,255.26) | | |
| 12/05/24 | | | ACH for Hilshire - December 2024 | | (3,240.72) | |
| 12/09/24 | | | ACH for Hilshire - December 2024 additional | | (876.58) | |
| 12/16/24 | | | Transfer for VFD - December 2024 | | (100,217.75) | |
| 12/17/24 | | | ACH for Spring Valley - December 2024 | | (59,618.52) | |
| 12/19/24 | 34924 | | Check for Hunters Creek - December 2024 | | (10,786.94) | |
| 12/23/24 | | | ACH for MVWA - December 2024 | | (27,313.00) | |
| 12/24/24 | | | United Healthcare | | 214,559.99 | |
| 12/26/24 | | | The Hartford | | 7,652.81 | |
| 12/26/24 | | | Gallagher Benefit Services, Inc. | | <u>3,633.33</u> | |
| Totals for 992020 | | | | | <u>23,792.62</u> | <u>(10,462.64)</u> |
| Report Total | | | | | | <u>0.00</u> |
| Net Profit/(Loss) | | | | | | |
| Current Period | | | | 19,108.61 | | |
| Year-to-Date | | | | <u>1,214,431.10</u> | | |

Distribution count = 490

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|-----------|------------|----------|--|------|--------------|
| 12/02/24 | | 11010.000 | 8x8 | 8x8 | | (450.24) |
| 12/02/24 | | 17219 | 8x8 | 8x8 | | 450.24 |
| 12/03/24 | | 11010.000 | PS Light | PS Lightwave Inc | | (1,365.07) |
| 12/03/24 | | 17040 | PS Light | PS Lightwave Inc | | 1,365.07 |
| 12/03/24 | | 11010.000 | ENGIE | ENGIE | | (2,875.37) |
| 12/03/24 | | 17140.000 | ENGIE | ENGIE | | 2,875.37 |
| 12/03/24 | 13647 | 11010.000 | | Fort Bend County FF Association | | (2,955.00) |
| 12/03/24 | 13647 | 17170 | | Fort Bend County FF Association Live Burn Training | | 2,955.00 |
| 12/03/24 | 13650 | 11010.000 | RANDLE | Randle Law Office, LTD, L.L.P. | | (877.50) |
| 12/03/24 | 13650 | 17302 | RANDLE | Randle Law - invoice # | | 877.50 |
| 12/04/24 | | 31010.000 | | HCCLAIMPMT NOVITAS CCD 1184643330 | | 447.76 |
| 12/04/24 | | 32020 | | HCCLAIMPMT NOVITAS CCD 1184643330 | | (447.76) |
| 12/04/24 | | 11020.000 | | CITY OF HUNTERS CREEK ASSESSMENT - December 2024 | | 91,906.29 |
| 12/04/24 | | 11710 | | CITY OF HUNTERS CREEK ASSESSMENT - December 2024 | | (3,708.33) |
| 12/04/24 | | 14040 | | CITY OF HUNTERS CREEK ASSESSMENT - December 2024 | | (88,197.96) |
| 12/04/24 | | 11010.000 | IRSTAX | Internal Revenue Service - Payroll Taxes PPE11252024 | | (59,775.72) |
| 12/04/24 | | 12120 | IRSTAX | Internal Revenue Service - Payroll Taxes PPE11252024 | | 24,803.32 |
| 12/04/24 | | 12110 | IRSTAX | Internal Revenue Service - Payroll Taxes PPE11252024 | | 34,972.40 |
| 12/05/24 | | 991030.000 | | ACH for Hilshire - December 2024 | | 3,240.72 |
| 12/05/24 | | 992020 | | ACH for Hilshire - December 2024 | | (3,240.72) |
| 12/05/24 | | 11020.000 | | CITY OF HILSHIRE ASSESSMENT - December 2024 | | 12,391.86 |
| 12/05/24 | | 11710 | | CITY OF HILSHIRE ASSESSMENT - December 2024 | | (500.00) |
| 12/05/24 | | 14030 | | CITY OF HILSHIRE ASSESSMENT - December 2024 | | (11,891.86) |
| 12/05/24 | | 11010.000 | | SIGNUP GENIUS 35.12 CPR CLASS | | 35.12 |
| 12/05/24 | | 14930 | | SIGNUP GENIUS 35.12 CPR CLASS | | (35.12) |
| 12/05/24 | 13646 | 11010.000 | HDEP | Home Depot | | (718.04) |
| 12/05/24 | 13646 | 17100 | HDEP | Home DepotSpark Kit Invoice #351822 | | 29.98 |
| 12/05/24 | 13646 | 17035 | HDEP | Home Depot Coax Cable Invoice #2635388 | | 43.90 |
| 12/05/24 | 13646 | 15020 | HDEP | Home Depot Mulch and bag prop Invoice #9524966 | | 399.00 |
| 12/05/24 | 13646 | 17035 | HDEP | Home Depot 5/8 OSB Invoice #37041586 | | 79.60 |
| 12/05/24 | 13646 | 17035 | HDEP | Home Depot Toilet Cleaners Invoice #8042576 | | 165.56 |
| 12/06/24 | | 11010.000 | ONCORE | Oncore Technology | | (189.95) |
| 12/06/24 | | 17010 | ONCORE | Oncore Technology | | 189.95 |
| 12/09/24 | | 991030.000 | | ACH for Hilshire - December 2024 additional | | 876.58 |
| 12/09/24 | | 992020 | | ACH for Hilshire - December 2024 additional | | (876.58) |
| 12/09/24 | | 11020.000 | | CITY OF PINEY POINT ASSESSMENT - December 2024 | | 86,743.02 |
| 12/09/24 | | 11710 | | CITY OF PINEY POINT ASSESSMENT - December 2024 | | (3,500.00) |
| 12/09/24 | | 14050 | | CITY OF PINEY POINT ASSESSMENT - December 2024 | | (83,243.02) |
| 12/09/24 | | 11010.000 | STARLINK | Starlink | | (140.00) |
| 12/09/24 | | 17041 | STARLINK | Starlink | | 140.00 |
| 12/09/24 | | 11010.000 | TCS | Texas Child Support | | (2,710.00) |
| 12/09/24 | | 12190 | TCS | Texas Child Support | | 2,710.00 |
| 12/10/24 | | 11010.000 | | Transfer XXX8337 to XXX2634: payroll and bills PPE12102024 | | 300,000.00 |
| 12/10/24 | | 11090 | | Transfer XXX8337 to XXX2634: payroll and bills PPE12102024 | | (300,000.00) |
| 12/10/24 | | 11020.000 | | Transfer XXX8337 to XXX2634: payroll and bills PPE12102024 | | (300,000.00) |

20570 - Village Fire Department Transaction List

December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|-----------|-----------|-------------|--|--------------|--------------|
| 12/10/24 | | 11090 | | Transfer XXX8337 to XXX2634: payroll and bills PPE12102024 | | 300,000.00 |
| 12/10/24 | | 11020.000 | | CITY OF HEDWIG ASSESSMENT - December 2024 | | 76,416.47 |
| 12/10/24 | | 11710 | | CITY OF HEDWIG ASSESSMENT - December 2024 | | (3,083.33) |
| 12/10/24 | | 14020 | | CITY OF HEDWIG ASSESSMENT - December 2024 | | (73,333.14) |
| 12/10/24 | | 11010.000 | | SIGNUP GENIUS 35.12 CPR CLASS | | 35.12 |
| 12/10/24 | | 14930 | | SIGNUP GENIUS 35.12 CPR CLASS | | (35.12) |
| 12/10/24 | | 11010.000 | FEDEX | FedEx | | (141.24) |
| 12/10/24 | | 17120 | FEDEX | FedEx | | 141.24 |
| 12/10/24 | | 11010.000 | ATT | AT&T | | (499.59) |
| 12/10/24 | | 17042 | ATT | AT&T | | 499.59 |
| 12/10/24 | 13645 | 11010.000 | EASTERN | Eastern Fire Equipment Services Co., Inc. | | (234.85) |
| 12/10/24 | 13645 | 17110 | EASTERN | Eastern Fire Equipment Services Co., Inc. Chainsaw Sharpening | | 234.85 |
| 12/11/24 | | 11010.000 | TMRS | Texas Municipal Retirement System | | (68,178.48) |
| 12/11/24 | | 12310 | TMRS | Texas Municipal Retirement System | | 68,178.48 |
| 12/11/24 | | 11010.000 | | KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024 | | (156,421.84) |
| 12/11/24 | | 11080 | | KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024 | | 156,421.84 |
| 12/11/24 | | 31020 | | CLIENT ANALYSIS SRVC CHRG 241210 SVC CHGE 1124 000001516174347 | | (86.60) |
| 12/11/24 | | 32020 | | CLIENT ANALYSIS SRVC CHRG 241210 SVC CHGE 1124 000001516174347 | | 86.60 |
| 12/11/24 | | 11010.000 | | SIGNUP GENIUS 35.12 CPR CLASS | | 35.12 |
| 12/11/24 | | 14930 | | SIGNUP GENIUS 35.12 CPR CLASS | | (35.12) |
| 12/11/24 | | 11010.000 | HOWARDM | Howard Miller | | (57.00) |
| 12/11/24 | | 17042 | HOWARDM | PHONE ALLOWANCE | | 57.00 |
| 12/11/24 | | 11010.000 | MVWA | Memorial Villages Water Authority | | (211.85) |
| 12/11/24 | | 17140.000 | MVWA | Memorial Villages Water Authority | | 211.85 |
| 12/11/24 | 13649 | 11010.000 | HENRY | Henry Schein, Inc. | | (201.61) |
| 12/11/24 | 13649 | 17010 | HENRY | Ambulance Medical Supplie | 1099-NEC (1) | 201.61 |
| 12/11/24 | 2340610 | 11010.000 | | ACH PAYMENT VALIC AND UNION | | (1,225.00) |
| 12/11/24 | 2340610 | 12140 | | VALIC | | 175.00 |
| 12/11/24 | 2340610 | 12160 | | UNION | | 1,050.00 |
| 12/12/24 | | 31010.000 | | ePay Emergicon 113024160027137 PPD 12.11 EOM Funds | | 18,322.68 |
| 12/12/24 | | 32020 | | ePay Emergicon 113024160027137 PPD 12.11 EOM Funds | | (18,322.68) |
| 12/12/24 | | 11010.000 | AMERICHEX | Americhex | | (879.50) |
| 12/12/24 | | 17221 | AMERICHEX | Americhex | | 879.50 |
| 12/12/24 | | 11010.000 | | SIGNUP GENIUS 70.24 CPR CLASS | | 70.24 |
| 12/12/24 | | 14930 | | SIGNUP GENIUS 70.24 CPR CLASS | | (70.24) |
| 12/13/24 | | 11010.000 | LEGALSHIELD | Legal Shield | | (146.50) |
| 12/13/24 | | 12170 | LEGALSHIELD | Legal Shield | | 146.50 |
| 12/13/24 | | 11010.000 | NRS | Nationwide Retirement Solutions | | (7,364.00) |
| 12/13/24 | | 12140 | NRS | Nationwide Retirement Solutions | | 7,364.00 |
| 12/13/24 | | 11010.000 | NRS | Nationwide Retirement Solutions - ROTH | | (2,170.00) |
| 12/13/24 | | 12140 | NRS | Nationwide Retirement Solutions - ROTH | | 2,170.00 |
| 12/13/24 | | 11020.000 | | CITY OF HEDWIG FUEL - October & November 2024 | | 7,269.01 |
| 12/13/24 | | 14211 | | CITY OF HEDWIG FUEL - October 2024 | | (3,947.29) |
| 12/13/24 | | 17110 | | CITY OF HEDWIG FUEL - October 2024 | | (39.47) |
| 12/13/24 | | 14211 | | CITY OF HEDWIG FUEL - November 2024 | | (3,248.02) |
| 12/13/24 | | 17110 | | CITY OF HEDWIG FUEL - November 2024 | | (34.23) |
| 12/16/24 | | 11010.000 | AFLAC | AFLAC | | (970.27) |
| 12/16/24 | | 12130 | AFLAC | AFLAC | | 970.27 |
| 12/16/24 | | 11020.000 | | Transfer XXX8337 to XXX2634: VMIG for VFD December 2024 | | (100,217.75) |

20570 - Village Fire Department Transaction List

December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|-----------|------------|----------|---|--------------|--------------|
| 12/16/24 | | 11090 | | Transfer XXX8337 to XXX2634: VMIG for VFD December 2024 | | 100,217.75 |
| 12/16/24 | | 11010.000 | | Transfer XXX8337 to XXX2634: VMIG for VFD December 2024 | | 100,217.75 |
| 12/16/24 | | 11090 | | Transfer XXX8337 to XXX2634: VMIG for VFD December 2024 | | (100,217.75) |
| 12/16/24 | | 11010.000 | VMIG | Villages Mutual Insurance - December 2024 | | (100,217.75) |
| 12/16/24 | | 12200 | VMIG | Villages Mutual Insurance - December 2024 | | 1,648.73 |
| 12/16/24 | | 16040 | VMIG | Villages Mutual Insurance - December 2024 | | 1,712.02 |
| 12/16/24 | | 12130 | VMIG | Villages Mutual Insurance - December 2024 | | 13,892.34 |
| 12/16/24 | | 16060 | VMIG | Villages Mutual Insurance - December 2024 | | 82,964.66 |
| 12/16/24 | | 991030.000 | | Transfer for VFD - December 2024 | | 100,217.75 |
| 12/16/24 | | 992020 | | Transfer for VFD - December 2024 | | (100,217.75) |
| 12/16/24 | 13654 | 11010.000 | HENRY | Henry Schein, Inc. | | (662.53) |
| 12/16/24 | 13654 | 17010 | HENRY | Invoice #2592877 | 1099-NEC (1) | 662.53 |
| 12/17/24 | | 991030.000 | | ACH for Spring Valley - December 2024 | | 59,618.52 |
| 12/17/24 | | 992020 | | ACH for Spring Valley - December 2024 | | (59,618.52) |
| 12/17/24 | | 31010.000 | | HCCLAIMPMT NOVITAS CCD 1184643330 | | 6,482.14 |
| 12/17/24 | | 32020 | | HCCLAIMPMT NOVITAS CCD 1184643330 | | (6,482.14) |
| 12/17/24 | | 11020.000 | | CITY OF SPRING VALLEY ASSESSMENT - November 2024 | | 67,122.57 |
| 12/17/24 | | 11710 | | CITY OF SPRING VALLEY ASSESSMENT - November 2024 | | (2,708.33) |
| 12/17/24 | | 14060 | | CITY OF SPRING VALLEY ASSESSMENT - November 2024 | | (64,414.24) |
| 12/17/24 | | 11010.000 | | SIGNUP GENIUS 35.12 CPR CLASS | | 35.12 |
| 12/17/24 | | 14930 | | SIGNUP GENIUS 35.12 CPR CLASS | | (35.12) |
| 12/18/24 | | 11010.000 | | Stellar CC (1st BankCard) - 4657 | | (1,532.80) |
| 12/18/24 | | 17035 | | Stellar CC (1st BankCard) - 4657 | | 327.88 |
| 12/18/24 | | 17035 | | Stellar CC (1st BankCard) - 4657 | | 206.96 |
| 12/18/24 | | 17035 | | Stellar CC (1st BankCard) - 4657 | | 207.18 |
| 12/18/24 | | 17035 | | Stellar CC (1st BankCard) - 4657 | | 277.70 |
| 12/18/24 | | 17035 | | Stellar CC (1st BankCard) - 4657 | | 121.24 |
| 12/18/24 | | 17035 | | Stellar CC (1st BankCard) - 4657 | | 67.96 |
| 12/18/24 | | 17035 | | Stellar CC (1st BankCard) - 4657 | | 53.64 |
| 12/18/24 | | 17035 | | Stellar CC (1st BankCard) - 4657 | | 270.24 |
| 12/18/24 | | 11010.000 | | Stellar CC (1st BankCard) - 3921 | | (148.45) |
| 12/18/24 | | 17170 | | Saltgrass Interview Panel Lunch | | 105.45 |
| 12/18/24 | | 17170 | | Billy's Pit Bastrop Training Lunch | | 43.00 |
| 12/18/24 | | 11010.000 | | Stellar CC (1st BankCard) - 2075 | | (470.00) |
| 12/18/24 | | 17171 | | MHHS Training | | 470.00 |
| 12/18/24 | | 17171 | | MCES8 Training | | 100.00 |
| 12/18/24 | | 17171 | | Refund MCES8 | | (100.00) |
| 12/18/24 | | 11010.000 | | Stellar CC (1st BankCard) - 6002 | | (1,111.30) |
| 12/18/24 | | 17035 | | Stellar CC (1st BankCard) - 6002 Sam's Club Membership | | 110.00 |
| 12/18/24 | | 17401 | | Stellar CC (1st BankCard) - 6002 Meeting Dinners | | 160.00 |
| 12/18/24 | | 17205 | | Stellar CC (1st BankCard) - 6002 - TurboScribe | | 20.00 |
| 12/18/24 | | 17403 | | Stellar CC (1st BankCard) - 6002 - Shift Thanksgiving Meal (Rudy's) | | 821.30 |
| 12/18/24 | | 11010.000 | | Stellar CC (1st BankCard) - 3345 | | (454.20) |
| 12/18/24 | | 17225 | | Stellar CC (1st BankCard) - 3345 Intuit/QB | | 250.51 |
| 12/18/24 | | 17205 | | Stellar CC (1st BankCard) - 3345 Amazon | | 19.97 |
| 12/18/24 | | 17205 | | Stellar CC (1st BankCard) - 3345 Amazon | | 52.24 |
| 12/18/24 | | 17205 | | Stellar CC (1st BankCard) - 3345 Amazon | | 17.50 |
| 12/18/24 | | 17205 | | Stellar CC (1st BankCard) - 3345 Amazon | | 55.24 |
| 12/18/24 | | 17205 | | Stellar CC (1st BankCard) - 3345 Name Cheap - Domain Name | | 6.88 |
| 12/18/24 | | 17225 | | Stellar CC (1st BankCard) - 3345 Zoom | | 27.88 |

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|------------|------------|----------|--|------|--------------|
| 12/18/24 | | 17171 | | Stellar CC (1st BankCard) - 3345 SignUp Genius | | 11.99 |
| 12/18/24 | | 17171 | | Stellar CC (1st BankCard) - 3345 SignUp Genius | | 11.99 |
| 12/18/24 | | 11010.000 | | Stellar CC (1st BankCard) - 5283 | | (2,135.30) |
| 12/18/24 | | 17177 | | Stellar CC (1st BankCard) - 5283 | | 10.86 |
| 12/18/24 | | 17177 | | Stellar CC (1st BankCard) - 5283 | | 490.98 |
| 12/18/24 | | 17177 | | Stellar CC (1st BankCard) - 5283 | | 80.00 |
| 12/18/24 | | 17099 | | Stellar CC (1st BankCard) - 5283 | | 143.93 |
| 12/18/24 | | 17225 | | Stellar CC (1st BankCard) - 5283 Adobe | | 46.53 |
| 12/18/24 | | 17177 | | Stellar CC (1st BankCard) - 5283 | | 83.00 |
| 12/18/24 | | 17177 | | Stellar CC (1st BankCard) - 5283 | | 80.00 |
| 12/18/24 | | 17177 | | DartDrones | | 1,200.00 |
| 12/18/24 | | 11010.000 | | Stellar CC (1st BankCard) - 9719 | | (174.79) |
| 12/18/24 | | 17099 | | Stellar CC (1st BankCard) - 9719 | | 188.77 |
| 12/18/24 | | 17099 | | Credit | | (13.98) |
| 12/18/24 | | 11010.000 | IRSTAX | Internal Revenue Service - Payroll Taxes PPE12102024 | | (51,917.81) |
| 12/18/24 | | 12120 | IRSTAX | Internal Revenue Service - Payroll Taxes PPE12102024 | | 20,236.07 |
| 12/18/24 | | 12110 | IRSTAX | Internal Revenue Service - Payroll Taxes PPE12102024 | | 31,681.74 |
| 12/18/24 | | 11010.000 | COMCAST | Comcast | | (578.39) |
| 12/18/24 | | 17041 | COMCAST | Comcast | | 578.39 |
| 12/19/24 | 34924 | 991030.000 | | Check for Hunters Creek - December 2024 | | 10,786.94 |
| 12/19/24 | 34924 | 992020 | | Check for Hunters Creek - December 2024 | | (10,786.94) |
| 12/19/24 | 0017612995 | 31010.000 | | RDC Deposit | | 106.10 |
| 12/19/24 | 0017612995 | 32020 | | RDC Deposit | | (106.10) |
| 12/20/24 | | 11010.000 | PBCC | Pitney Bowes Credit Corporation | | (230.82) |
| 12/20/24 | | 17213 | PBCC | Pitney Bowes Credit Corporation | | 230.82 |
| 12/20/24 | 2366079 | 11010.000 | | Employee Reimbursements (Payroll Tracking ID: 2366079) | | (514.22) |
| 12/20/24 | 2366079 | 17160 | | Reimbursement Kercho - Lone Star Leadership Officer II Class | | 250.00 |
| 12/20/24 | 2366079 | 17160 | | Reimbursement Kercho - TCFP Exam Fee | | 56.49 |
| 12/20/24 | 2366079 | 17160 | | Reimbursement Kercho - Lone Star College Testing Fee | | 25.00 |
| 12/20/24 | 2366079 | 17160 | | Reimbursement Kercho - TCFP Certification Fee | | 87.17 |
| 12/20/24 | 2366079 | 17170 | | Reimbursement Gamez - Art of Reading Smoke | | 50.00 |
| 12/20/24 | 2366079 | 17170 | | Reimbursement Gamea - mileage for class | | 45.56 |
| 12/23/24 | | 991030.000 | | ACH for MVWA - December 2024 | | 27,313.00 |
| 12/23/24 | | 992020 | | ACH for MVWA - December 2024 | | (27,313.00) |
| 12/23/24 | | 11020.000 | | CITY OF BUNKER HILL ASSESSMENT - December 2024 | | 78,481.70 |
| 12/23/24 | | 11710 | | CITY OF BUNKER HILL ASSESSMENT - December 2024 | | (3,166.66) |
| 12/23/24 | | 14010 | | CITY OF BUNKER HILL ASSESSMENT - December 2024 | | (75,315.04) |
| 12/23/24 | | 31010.000 | | Payment to Cities - 2024 EMS billing Q1 true up, Q2, Q3 | | (236,339.23) |
| 12/23/24 | | 32020 | | Bunker Hill - 2024 EMS billing Q1 true up, Q2, Q3 | | 44,904.45 |
| 12/23/24 | | 32020 | | Hedwig - 2024 EMS billing Q1 true up, Q2, Q3 | | 43,722.76 |
| 12/23/24 | | 32020 | | Hilshire - 2024 EMS billing Q1 true up, Q2, Q3 | | 7,090.18 |
| 12/23/24 | | 32020 | | Hunters Creek - 2024 EMS billing Q1 true up, Q2, Q3 | | 52,585.48 |
| 12/23/24 | | 32020 | | Piney Point - 2024 EMS billing Q1 true up, Q2, Q3 | | 49,631.24 |
| 12/23/24 | | 32020 | | Spring Valley - 2024 EMS billing Q1 true up, Q2, Q3 | | 38,405.12 |
| 12/23/24 | | 11010.000 | TCS | Texas Child Support | | (2,710.00) |

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|-----------|------------|-----------|--|------|--------------|
| 12/23/24 | | 12190 | TCS | Texas Child Support | | 2,710.00 |
| 12/23/24 | 13653 | 11010.000 | | 290 Wrecker Service | | (1,500.00) |
| 12/23/24 | 13653 | 17107 | | 290 Wrecker Service | | 1,500.00 |
| 12/24/24 | | 991030.000 | UHC | United Healthcare | | (214,559.99) |
| 12/24/24 | | 992020 | UHC | United Healthcare | | 214,559.99 |
| 12/24/24 | | 11020.000 | | CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake | | 57,559.63 |
| 12/24/24 | | 14060 | | CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake | | (57,559.63) |
| 12/24/24 | | 31010.000 | | HCCLAIMPMT NOVITAS CCD 1184643330 | | 613.00 |
| 12/24/24 | | 32020 | | HCCLAIMPMT NOVITAS CCD 1184643330 | | (613.00) |
| 12/24/24 | | 11010.000 | TXPRIDE | Texas Pride Disposal - for December 2024 service - invoice # 1666718 | | (198.58) |
| 12/24/24 | | 17140.000 | TXPRIDE | Texas Pride Disposal - for December 2024 service - invoice #1666718 | | 198.58 |
| 12/24/24 | | 11010.000 | COMCAST | Comcast | | (415.93) |
| 12/24/24 | | 17041 | COMCAST | Comcast | | 415.93 |
| 12/24/24 | | 11010.000 | COMCAST | Comcast | | (548.12) |
| 12/24/24 | | 17041 | COMCAST | Comcast | | 548.12 |
| 12/24/24 | | 11010.000 | HDEP | Home Depot | | (1,197.30) |
| 12/24/24 | | 17030 | HDEP | Home Depot Invoice #2054899 - red husky 4 tier, blk heavy duty 4 tier, 1.5" DWV hub cap | | 434.54 |
| 12/24/24 | | 17035 | HDEP | Home Depot Invoice #5054119 - XL broom (qty2) | | 29.94 |
| 12/24/24 | | 17123 | HDEP | Home Depot Invoice #5054120 - trufuel50 (qty30) for chainsaws | | 226.35 |
| 12/24/24 | | 17403 | HDEP | Home Depot Invoice #1901038 (discounted for paying early from 560.40 to 550.05) - christmas lights & decor for station | | 550.05 |
| 12/24/24 | | 17030 | HDEP | Home Depot - credit | | (29.98) |
| 12/24/24 | | 17030 | HDEP | Home Depot - credit | | (13.60) |
| 12/24/24 | 13656 | 11010.000 | IMPACT | IMPACT PROMOTIONAL SERVICES, LLC | | (112.50) |
| 12/24/24 | 13656 | 17190 | IMPACT | IMPACT PROMOTIONAL SERVICES, LLC Invoice #108139 | | 112.50 |
| 12/24/24 | 13657 | 11010.000 | RANDLE | Randle Law Office, LTD, L.L.P. | | (1,957.50) |
| 12/24/24 | 13657 | 17302 | RANDLE | Randle Law - invoice #6496 | | 427.50 |
| 12/24/24 | 13657 | 17302 | RANDLE | Randle Law Office, LTD, L.L.P. - invoice #6490 | | 1,530.00 |
| 12/24/24 | 13659 | 11010.000 | KILGORE | Kilgore Industries | | (1,617.00) |
| 12/24/24 | 13659 | 17030 | KILGORE | Kilgore Industries ST12473181 | | 345.00 |
| 12/24/24 | 13659 | 17030 | KILGORE | Kilgore Industries ST12473934 | | 1,272.00 |
| 12/24/24 | 13661 | 11010.000 | FEDEX | FedEx | | (141.24) |
| 12/24/24 | 13661 | 17120 | FEDEX | FedEx Inv # 8-646-89224 | | 65.39 |
| 12/24/24 | 13661 | 17120 | FEDEX | FedEx Inv # 8-653-18402 | | 65.39 |
| 12/24/24 | 13661 | 17120 | FEDEX | FedEx Inv # 9-684-93354 | | 5.23 |
| 12/24/24 | 13661 | 17120 | FEDEX | FedEx Inv # 9-685-29189 | | 5.23 |
| 12/26/24 | | 11010.000 | | Transfer XXX8337 to XXX2634: payroll and bills PPE12252024 | | 300,000.00 |
| 12/26/24 | | 11090 | | Transfer XXX8337 to XXX2634: payroll and bills PPE12252024 | | (300,000.00) |
| 12/26/24 | | 11020.000 | | Transfer XXX8337 to XXX2634: payroll and bills PPE12252024 | | (300,000.00) |
| 12/26/24 | | 11090 | | Transfer XXX8337 to XXX2634: payroll and bills PPE12252024 | | 300,000.00 |
| 12/26/24 | | 991030.000 | HARTFORD | The Hartford | | (7,652.81) |
| 12/26/24 | | 992020 | HARTFORD | The Hartford | | 7,652.81 |
| 12/26/24 | | 991030.000 | GALLAGHER | Gallagher Benefit Services, Inc. | | (3,633.33) |
| 12/26/24 | | 992020 | GALLAGHER | Gallagher Benefit Services, Inc. | | 3,633.33 |
| 12/26/24 | | 11010.000 | | Texas Workforce Commission | | (4,099.59) |
| 12/26/24 | | 16090 | | Texas Workforce Commission | | 4,099.59 |
| 12/26/24 | | 11010.000 | HENRY | Henry Schein, Inc. | | (1,232.45) |

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|-----------|-----------|-------------|---|--------------|--------------|
| 12/26/24 | | 17010 | HENRY | Ambulance Medical Supplie | 1099-NEC (1) | 1,232.45 |
| 12/26/24 | 13652 | 11010.000 | MES | Municipal Emergency Services | | (4,219.92) |
| 12/26/24 | 13652 | 17110 | MES | Invoice 2158484 | | 3,461.20 |
| 12/26/24 | 13652 | 17110 | MES | Invoice 2166501 | | 758.72 |
| 12/26/24 | 13658 | 11010.000 | ORW | Oliver, Rainey, & Wojtek, LLP | | (2,384.00) |
| 12/26/24 | 13658 | 17304 | ORW | Oliver, Rainey, & Wojtek, LLP - invoice #186654 | | 2,384.00 |
| 12/27/24 | | 11020.000 | | Transfer XXX8337 to XXX2634: MEAL ALLOWANCE | | (3,833.31) |
| 12/27/24 | | 11090 | | Transfer XXX8337 to XXX2634: MEAL ALLOWANCE | | 3,833.31 |
| 12/27/24 | | 31010.000 | | HCCLAIMPMT NOVITAS CCD 1184643330 | | 449.16 |
| 12/27/24 | | 32020 | | HCCLAIMPMT NOVITAS CCD 1184643330 | | (449.16) |
| 12/27/24 | | 11010.000 | | KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024 | | (166,745.11) |
| 12/27/24 | | 11080 | | KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024 | | 166,745.11 |
| 12/27/24 | | 11010.000 | | Transfer XXX8337 to XXX2634: Meal Allowance | | 3,833.31 |
| 12/27/24 | | 11090 | | Transfer XXX8337 to XXX2634: Meal Allowance | | (3,833.31) |
| 12/27/24 | | 11010.000 | | MEAL ALLOWANCE - for January 2025 | | (3,833.31) |
| 12/27/24 | | 16100 | | MEAL ALLOWANCE - for January 2025 | | 3,833.31 |
| 12/30/24 | | 11010.000 | CENTERPOINT | Center Point Energy | | (184.42) |
| 12/30/24 | | 17140.000 | CENTERPOINT | Center Point Energy | | 184.42 |
| 12/30/24 | 13655 | 11010.000 | BOUND | Bound Tree Medical, LLC | | (17,579.67) |
| 12/30/24 | 13655 | 17010 | BOUND | Invoice #85555397 | | 177.89 |
| 12/30/24 | 13655 | 17010 | BOUND | Invoice #85588824 | | 5,863.07 |
| 12/30/24 | 13655 | 17010 | BOUND | Invoice #85580060 | | 619.99 |
| 12/30/24 | 13655 | 17010 | BOUND | Invoice #85567835 | | 6,639.95 |
| 12/30/24 | 13655 | 17010 | BOUND | Invoice #85578068 | | 1,939.90 |
| 12/30/24 | 13655 | 17010 | BOUND | Invoice #85566507 | | 138.90 |
| 12/30/24 | 13655 | 17010 | BOUND | Invoice #85574344 | | 2,199.97 |
| 12/30/24 | 33100 | 11020.000 | | CITY OF PINEY POINT FUEL - October & November 2024 | | 289.84 |
| 12/30/24 | 33100 | 17110 | | CITY OF PINEY POINT FUEL - October 2024 | | (1.72) |
| 12/30/24 | 33100 | 14271 | | CITY OF PINEY POINT FUEL - October 2024 | | (173.11) |
| 12/30/24 | 33100 | 17110 | | CITY OF PINEY POINT FUEL - November 2024 | | (1.20) |
| 12/30/24 | 33100 | 14271 | | CITY OF PINEY POINT FUEL - November 2024 | | (113.81) |
| 12/30/24 | 2300208 | 11010.000 | MD- | Dr. Hutch Stilgenbauer | | (1,250.00) |
| 12/30/24 | 2300208 | 17309 | MD- | Dr. Hutch Stilgenbauer | | 1,250.00 |
| 12/31/24 | | 21055 | | Interest Deposit | | 1.55 |
| 12/31/24 | | 24910 | | Interest Deposit | | (1.55) |
| 12/31/24 | | 31020 | | Interest Deposit | | 3.04 |
| 12/31/24 | | 32020 | | Interest Deposit | | (3.04) |
| 12/31/24 | | 31010.000 | | Interest Deposit | | 567.39 |
| 12/31/24 | | 32020 | | Interest Deposit | | (567.39) |
| 12/31/24 | | 11020.000 | | Interest Deposit | | 1,503.07 |
| 12/31/24 | | 14910.000 | | Interest Deposit | | (1,503.07) |
| 12/31/24 | | 51020 | | Interest Deposit | | 6.79 |
| 12/31/24 | | 54910 | | Interest Deposit | | (6.79) |
| 12/31/24 | | 11010.000 | | Interest Deposit | | 1,258.31 |
| 12/31/24 | | 14910.000 | | Interest Deposit | | (1,258.31) |
| 12/31/24 | | 11010.000 | DELL | Dell Marketing L.P. | | (1,355.26) |
| 12/31/24 | | 15050 | DELL | Dell Marketing L.P. | | 1,355.26 |
| 12/31/24 | | 11010.000 | 8x8 | 8x8 | | (450.24) |
| 12/31/24 | | 17219 | 8x8 | 8x8 | | 450.24 |
| 12/31/24 | 9 | 12112 | | Spec Cash Flow JE FICA | | 66,654.14 |
| 12/31/24 | 9 | 12119 | | Spec Cash Flow JE FICA | | (66,654.14) |
| 12/31/24 | 9 | 12119 | | Spec Cash Flow JE FICA | | 78,974.16 |

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Transaction List

December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|-----------|---------|----------|---|------|--------------|
| 12/31/24 | 9 | 12111 | | Spec Cash Flow JE FICA | | (78,974.16) |
| 12/31/24 | 10 | 12122 | | Spec Cash Flow JE FWH | | 45,039.39 |
| 12/31/24 | 10 | 12129 | | Spec Cash Flow JE FWH | | (45,039.39) |
| 12/31/24 | 10 | 12129 | | Spec Cash Flow JE FWH | | 43,410.93 |
| 12/31/24 | 10 | 12121 | | Spec Cash Flow JE FWH | | (43,410.93) |
| 12/31/24 | 11 | 12132 | | Spec Cash Flow JE 125 Plan | | 14,862.61 |
| 12/31/24 | 11 | 12139 | | Spec Cash Flow JE 125 Plan | | (14,862.61) |
| 12/31/24 | 11 | 12139 | | Spec Cash Flow JE 125 Plan | | 15,832.88 |
| 12/31/24 | 11 | 12131 | | Spec Cash Flow JE 125 Plan | | (15,832.88) |
| 12/31/24 | 12 | 12142 | | Spec Cash Flow JE Def Comp | | 9,709.00 |
| 12/31/24 | 12 | 12149 | | Spec Cash Flow JE Def Comp | | (9,709.00) |
| 12/31/24 | 12 | 12149 | | Spec Cash Flow JE Def Comp | | 100,381.21 |
| 12/31/24 | 12 | 12141 | | Spec Cash Flow JE Def Comp | | (100,381.21) |
| 12/31/24 | 13 | 12162 | | Spec Cash Flow JE Dues | | 1,050.00 |
| 12/31/24 | 13 | 12169 | | Spec Cash Flow JE Dues | | (1,050.00) |
| 12/31/24 | 13 | 12169 | | Spec Cash Flow JE Dues | | 2,100.00 |
| 12/31/24 | 13 | 12161 | | Spec Cash Flow JE Dues | | (2,100.00) |
| 12/31/24 | 14 | 12172 | | Spec Cash Flow JE Legal | | 146.50 |
| 12/31/24 | 14 | 12179 | | Spec Cash Flow JE Legal | | (146.50) |
| 12/31/24 | 14 | 12179 | | Spec Cash Flow JE Legal | | 146.50 |
| 12/31/24 | 14 | 12171 | | Spec Cash Flow JE Legal | | (146.50) |
| 12/31/24 | 15 | 12192 | | Spec Cash Flow JE Spec WH | | 5,420.00 |
| 12/31/24 | 15 | 12199 | | Spec Cash Flow JE Spec WH | | (5,420.00) |
| 12/31/24 | 15 | 12199 | | Spec Cash Flow JE Spec WH | | 5,420.00 |
| 12/31/24 | 15 | 12191 | | Spec Cash Flow JE Spec WH | | (5,420.00) |
| 12/31/24 | 16 | 12319 | | Spec Cash Flow JE Ret Cont (TMRS) | | 39,885.50 |
| 12/31/24 | 16 | 12311 | | Spec Cash Flow JE Ret Cont (TMRS) | | (39,885.50) |
| 12/31/24 | 17 | 12312 | | Spec Cash Flow JE Ret Cont TMRS | | 68,178.48 |
| 12/31/24 | 17 | 12319 | | Spec Cash Flow JE Ret Cont TMRS | | (68,178.48) |
| 12/31/24 | 19 | 12202 | | Spec Cash Flow JE Supportive Life & Aflac | | 1,648.73 |
| 12/31/24 | 19 | 12209 | | Spec Cash Flow JE Supportive Life & Aflac | | (1,648.73) |
| 12/31/24 | 19 | 12209 | | Spec Cash Flow JE Supportive Life & Aflac | | 1,742.48 |
| 12/31/24 | 19 | 12201 | | Spec Cash Flow JE Supportive Life & Aflac | | (1,742.48) |
| 12/31/24 | 21 | 16018 | | Post 15th payroll journal entry | | 892.50 |
| 12/31/24 | 21 | 16018 | | Post 15th payroll journal entry | | 337.50 |
| 12/31/24 | 21 | 16018 | | Post 15th payroll journal entry | | 1,366.46 |
| 12/31/24 | 21 | 16010 | | Post 15th payroll journal entry | | 187.50 |
| 12/31/24 | 21 | 16015 | | Post 15th payroll journal entry | | 1,012.00 |
| 12/31/24 | 21 | 16011 | | Post 15th payroll journal entry | | 512.07 |
| 12/31/24 | 21 | 16010 | | Post 15th payroll journal entry | | 1,113.20 |
| 12/31/24 | 21 | 16010 | | Post 15th payroll journal entry | | 225,493.59 |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (329.22) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (252.03) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (127.60) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (30.30) |
| 12/31/24 | 21 | 12200 | | Post 15th payroll journal entry | | (29.16) |
| 12/31/24 | 21 | 12190 | | Post 15th payroll journal entry | | (2,710.00) |
| 12/31/24 | 21 | 12200 | | Post 15th payroll journal entry | | (715.80) |
| 12/31/24 | 21 | 12170 | | Post 15th payroll journal entry | | (73.26) |
| 12/31/24 | 21 | 12200 | | Post 15th payroll journal entry | | (126.28) |
| 12/31/24 | 21 | 12160 | | Post 15th payroll journal entry | | (1,050.00) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (161.74) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (32.03) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (37.35) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (357.86) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (28.40) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (5,602.44) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (540.92) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (362.64) |

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Transaction List

December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|-----------|---------|----------|--------------------------------------|------|--------------|
| 12/31/24 | 21 | 12140 | | Post 15th payroll journal entry | | (2,170.00) |
| 12/31/24 | 21 | 12140 | | Post 15th payroll journal entry | | (7,364.00) |
| 12/31/24 | 21 | 12310 | | Post 15th payroll journal entry | | (16,086.10) |
| 12/31/24 | 21 | 12140 | | Post 15th payroll journal entry | | (175.00) |
| 12/31/24 | 21 | 12130 | | Post 15th payroll journal entry | | (53.91) |
| 12/31/24 | 21 | 12110 | | Post 15th payroll journal entry | | (12,838.31) |
| 12/31/24 | 21 | 12120 | | Post 15th payroll journal entry | | (20,236.07) |
| 12/31/24 | 21 | 12110 | | Post 15th payroll journal entry | | (3,002.56) |
| 12/31/24 | 21 | 11080 | | Post 15th payroll journal entry | | (156,421.84) |
| 12/31/24 | 21 | 12110 | | Post 15th payroll journal entry | | (12,838.31) |
| 12/31/24 | 21 | 12110 | | Post 15th payroll journal entry | | (3,002.56) |
| 12/31/24 | 21 | 16030 | | Post 15th payroll journal entry | | 15,840.87 |
| 12/31/24 | 22 | 16010 | | Post last of the month payroll entry | | 5,129.95 |
| 12/31/24 | 22 | 16014 | | Post last of the month payroll entry | | 663.95 |
| 12/31/24 | 22 | 16018 | | Post last of the month payroll entry | | 892.50 |
| 12/31/24 | 22 | 16018 | | Post last of the month payroll entry | | 337.50 |
| 12/31/24 | 22 | 16018 | | Post last of the month payroll entry | | 1,366.46 |
| 12/31/24 | 22 | 16010 | | Post last of the month payroll entry | | 187.50 |
| 12/31/24 | 22 | 16016 | | Post last of the month payroll entry | | 3,063.30 |
| 12/31/24 | 22 | 16015 | | Post last of the month payroll entry | | 1,014.00 |
| 12/31/24 | 22 | 16011 | | Post last of the month payroll entry | | 8,784.12 |
| 12/31/24 | 22 | 16010 | | Post last of the month payroll entry | | 667.92 |
| 12/31/24 | 22 | 16011 | | Post last of the month payroll entry | | 2,933.77 |
| 12/31/24 | 22 | 16010 | | Post last of the month payroll entry | | 221,366.32 |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (329.22) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (252.03) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (127.60) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (30.30) |
| 12/31/24 | 22 | 12200 | | Post last of the month payroll entry | | (29.16) |
| 12/31/24 | 22 | 12190 | | Post last of the month payroll entry | | (2,710.00) |
| 12/31/24 | 22 | 12200 | | Post last of the month payroll entry | | (715.80) |
| 12/31/24 | 22 | 12170 | | Post last of the month payroll entry | | (73.24) |
| 12/31/24 | 22 | 12200 | | Post last of the month payroll entry | | (126.28) |
| 12/31/24 | 22 | 12160 | | Post last of the month payroll entry | | (1,050.00) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (161.74) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (32.03) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (37.35) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (357.86) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (28.40) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (5,602.44) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (540.92) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (362.64) |
| 12/31/24 | 22 | 12140 | | Post last of the month payroll entry | | (2,170.00) |
| 12/31/24 | 22 | 12140 | | Post last of the month payroll entry | | (7,379.00) |
| 12/31/24 | 22 | 12310 | | Post last of the month payroll entry | | (17,201.73) |
| 12/31/24 | 22 | 12140 | | Post last of the month payroll entry | | (175.00) |
| 12/31/24 | 22 | 12130 | | Post last of the month payroll entry | | (53.91) |
| 12/31/24 | 22 | 12120 | | Post last of the month payroll entry | | (23,174.86) |
| 12/31/24 | 22 | 12110 | | Post last of the month payroll entry | | (13,729.75) |
| 12/31/24 | 22 | 12110 | | Post last of the month payroll entry | | (3,210.92) |
| 12/31/24 | 22 | 11080 | | Post last of the month payroll entry | | (166,745.11) |
| 12/31/24 | 22 | 12110 | | Post last of the month payroll entry | | (13,729.75) |
| 12/31/24 | 22 | 12110 | | Post last of the month payroll entry | | (3,210.92) |
| 12/31/24 | 22 | 16030 | | Post last of the month payroll entry | | 16,940.67 |
| 12/31/24 | 23 | 21710 | | Record Assessments Deposit to GF | | 33,333.34 |
| 12/31/24 | 23 | 24010 | | Record Assessments Deposit to GF | | (6,333.33) |
| 12/31/24 | 23 | 24020 | | Record Assessments Deposit to GF | | (6,166.67) |
| 12/31/24 | 23 | 24030 | | Record Assessments Deposit to GF | | (1,000.00) |
| 12/31/24 | 23 | 24040 | | Record Assessments Deposit to GF | | (7,416.67) |

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December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|-----------|-----------|----------|--|------|--------------|
| 12/31/24 | 23 | 24050 | | Record Assessments Deposit to GF | | (7,000.00) |
| 12/31/24 | 23 | 24060 | | Record Assessments Deposit to GF | | (5,416.67) |
| 12/31/24 | 24 | 11321 | | Record Spec CF for Ins. Payments | | 19,823.25 |
| 12/31/24 | 24 | 11329 | | Record Spec CF for Ins. Payments | | (19,823.25) |
| 12/31/24 | 25 | 11329 | | Special CF for Ins. Amortization | | 17,796.96 |
| 12/31/24 | 25 | 11322 | | Special CF for Ins. Amortization | | (17,796.96) |
| 12/31/24 | 26 | 16070 | | Amortize Ins. | | 9,911.63 |
| 12/31/24 | 26 | 17090 | | Amortize Ins. | | 7,885.33 |
| 12/31/24 | 26 | 11320 | | Amortize Ins. | | (17,796.96) |
| 12/31/24 | 29 | 11070.000 | | Record Dividends on TX Class Accts. | | 1,524.49 |
| 12/31/24 | 29 | 14910.000 | | Record Dividends on TX Class Accts. | | (1,524.49) |
| 12/31/24 | 29 | 21070 | | Record Dividends on TX Class Accts. | | 2,152.97 |
| 12/31/24 | 29 | 24910 | | Record Dividends on TX Class Accts. | | (2,152.97) |
| 12/31/24 | 29 | 31070 | | Record Dividends on TX Class Accts. | | 1.51 |
| 12/31/24 | 29 | 32020 | | Record Dividends on TX Class Accts. | | (1.51) |
| 12/31/24 | 29 | 51070 | | Record Dividends on TX Class Accts. | | 390.64 |
| 12/31/24 | 29 | 54910 | | Record Dividends on TX Class Accts. | | (390.64) |
| 12/31/24 | 30 | 16020 | | Post 457 Plan Contribution Payroll Entry | | 94,251.42 |
| 12/31/24 | 30 | 12140 | | Post 457 Plan Contribution Payroll Entry | | (80,948.21) |
| 12/31/24 | 30 | 12310 | | Post 457 Plan Contribution Payroll Entry | | (6,597.67) |
| 12/31/24 | 30 | 12110 | | Post 457 Plan Contribution Payroll Entry | | (5,434.51) |
| 12/31/24 | 30 | 12110 | | Post 457 Plan Contribution Payroll Entry | | (1,271.03) |
| 12/31/24 | 30 | 12110 | | Post 457 Plan Contribution Payroll Entry | | (5,434.51) |
| 12/31/24 | 30 | 12110 | | Post 457 Plan Contribution Payroll Entry | | (1,271.03) |
| 12/31/24 | 30 | 16030 | | Post 457 Plan Contribution Payroll Entry | | 6,705.54 |
| 12/31/24 | 31 | 16090 | | Reclass Payment to TWC for Unemployment Claim (March 24) | | 4,571.56 |
| 12/31/24 | 31 | 16010 | | Reclass Payment to TWC for Unemployment Claim (March 24) | | (4,571.56) |
| 12/31/24 | 32 | 24010 | | Correct Rounding Capital Replacement Fund | | (0.05) |
| 12/31/24 | 32 | 24020 | | Correct Rounding Capital Replacement Fund | | 0.04 |
| 12/31/24 | 32 | 24040 | | Correct Rounding Capital Replacement Fund | | 0.04 |
| 12/31/24 | 32 | 24060 | | Correct Rounding Capital Replacement Fund | | 0.04 |
| 12/31/24 | 32 | 25030 | | Correct Rounding Capital Replacement Fund | | (0.07) |
| 12/31/24 | 33 | 22320 | | Reclass 12/24 Assessment Recd 1/24 CRF | | 16,666.67 |
| 12/31/24 | 33 | 21710 | | Reclass 12/24 Assessment Recd 1/24 CRF | | (16,666.69) |
| 12/31/24 | 33 | 25030 | | Reclass 12/24 Assessment Recd 1/24 CRF | | 0.02 |
| 12/31/24 | 34 | 22322 | | Special CF CRF Assess 12/24 Recd 1/24 | | 16,666.67 |
| 12/31/24 | 34 | 22329 | | Special CF CRF Assess 12/24 Recd 1/24 | | (16,666.67) |
| 12/31/24 | 35 | 12320 | | Reclass 12/24 GF Assessments Recd. 1/24 | | 396,395.33 |
| 12/31/24 | 35 | 14010 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (75,315.11) |
| 12/31/24 | 35 | 14020 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (73,333.14) |
| 12/31/24 | 35 | 14030 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (11,891.86) |
| 12/31/24 | 35 | 14040 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (88,197.97) |
| 12/31/24 | 35 | 14050 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (83,242.99) |
| 12/31/24 | 35 | 14060 | | Reclass 12/24 GF Assessments Recd. 1/24 | | (64,414.26) |
| 12/31/24 | 36 | 12322 | | Special CF for GF 12/24 Assess Recd. 1/24 | | 396,395.33 |
| 12/31/24 | 36 | 12329 | | Special CF for GF 12/24 Assess Recd. 1/24 | | (396,395.33) |
| 12/31/24 | 37 | 11210 | | Adjust Inventory | | 274.14 |
| 12/31/24 | 37 | 17085 | | Adjust Inventory | | (274.14) |
| 12/31/24 | 38 | 14060 | | Reclass Spring Valley Money Received in Error | | 57,559.63 |
| 12/31/24 | 38 | 12020.000 | | Reclass Spring Valley Money Received in Error | | (57,559.63) |
| 12/31/24 | 39 | 17309 | | Additional Ins. Amort for MD Ins. & Task Liability | | 346.14 |
| 12/31/24 | 39 | 17090 | | Additional Ins. Amort for MD Ins. & Task Liability | | 348.00 |
| 12/31/24 | 39 | 11320 | | Additional Ins. Amort for MD Ins. & Task Liability | | (694.14) |
| 12/31/24 | 40 | 11329 | | Special CF for Addl. Ins. Amort | | 694.14 |

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

| Date | Reference | Account | Payee ID | Description | 1099 | Amount |
|----------|-----------|-----------|-------------|---|----------------------------|-------------|
| 12/31/24 | 40 | 11322 | | Special CF for Addl. Ins. Amort | | (694.14) |
| 12/31/24 | 41 | 57130 | | Reclass GF Prof Fees | | (6,093.00) |
| 12/31/24 | 41 | 17304 | | Reclass GF Prof Fees | | 6,000.00 |
| 12/31/24 | 41 | 17313 | | Reclass GF Prof Fees | | 93.00 |
| 12/31/24 | 13664 | 11010.000 | DETC | Deep East Texas Worker's | | (19,823.25) |
| 12/31/24 | 13664 | 11320 | DETC | Prepaid - 11/10/2024 - 02/10/2025 | | 19,823.25 |
| 12/31/24 | 13665 | 11010.000 | VFIS | VFIS of Texas | | (23,596.00) |
| 12/31/24 | 13665 | 17090 | VFIS | Quarterly Installments 9/30/24 - 12/30/24 | | 8,802.00 |
| 12/31/24 | 13665 | 17090 | VFIS | Quarterly Installments 9/30/24 - 12/30/24 | | 14,794.00 |
| 12/31/24 | 13666 | 11010.000 | BOUND | Bound Tree Medical, LLC | | (1,531.65) |
| 12/31/24 | 13666 | 17010 | BOUND | Invoice #85606075 | | 1,531.65 |
| 12/31/24 | 13667 | 11010.000 | MES | Municipal Emergency Services | | (50.00) |
| 12/31/24 | 13667 | 17133 | MES | IN2173209 | | 50.00 |
| 12/31/24 | 13668 | 11010.000 | MES | Nommensen, Williams, Sticker & Doyle, PC | | (210.00) |
| 12/31/24 | 13668 | 17304 | MES | Video Conference for QB Migration | | 210.00 |
| 12/31/24 | 13669 | 11010.000 | | Schwartz Associates, LLC | | (1,581.00) |
| 12/31/24 | 13669 | 17304 | | Payment for Forensic Audit Costs | | 1,581.00 |
| | | | | Invoice#24- | | |
| 12/31/24 | 13670 | 11010.000 | SIDDONS-MAR | Siddons-Martin Emergency Group | | (9,930.71) |
| 12/31/24 | 13670 | 17110 | SIDDONS-MAR | Invoice #302-0000027580 | | 9,306.37 |
| 12/31/24 | 13670 | 17110 | SIDDONS-MAR | Invoice #302-0000027579 | | 624.34 |
| 12/31/24 | 13671 | 11010.000 | CONCENTRA | OCCUPATIONAL HEALTH CENTERS OF SOUTHWEST P.A. | | (93.00) |
| 12/31/24 | 13671 | 57130 | CONCENTRA | D. Baldwin, Invoice #325856119. | | 93.00 |
| 12/31/24 | 13672 | 11010.000 | PROWELD | Professional Welding Supply | | (505.50) |
| 12/31/24 | 13672 | 17010 | PROWELD | Invoice #R 24120443 | | 189.00 |
| 12/31/24 | 13672 | 17010 | PROWELD | Invoice #UC 13630 | | 162.00 |
| 12/31/24 | 13672 | 17010 | PROWELD | Invoice #W 317069 | | 86.70 |
| 12/31/24 | 13672 | 17010 | PROWELD | Invoice #W 317437 | | 67.80 |
| 12/31/24 | 13673 | 11010.000 | O'REILLY | O'Reilly Automotive, Inc. | | (83.94) |
| 12/31/24 | 13673 | 17035 | O'REILLY | O'Reilly Automotive, Inc. | | 83.94 |
| 12/31/24 | 13674 | 11010.000 | | Laureen Falco, CPA LLC | | (6,000.00) |
| 12/31/24 | 13674 | 57130 | | Laureen Falco, CPA LLC - 1st part QB Conversion | | 6,000.00 |
| | | | | | Transaction Balance | 0.00 |

Transaction Totals

| | |
|--------------------|---------------------|
| Total Debits | <u>5,429,275.41</u> |
| Total Credits | <u>5,429,275.41</u> |
| Account Hash Total | <u>25289180.</u> |
| | 0000 |

VILLAGE FIRE DEPARTMENT
ADJUSTING JOURNAL ENTRIES
For the Period Ended December 31, 2024

| 1 | A/C # | DEBIT | CREDIT | DESCRIPTION |
|----|-------|------------|------------|-------------------------------------|
| 9 | 12112 | 66,654.14 | | Spec cash flow JE - FICA |
| | 12119 | | 66,654.14 | |
| | 12119 | 78,974.16 | | |
| | 12111 | | 78,974.16 | |
| 10 | 12122 | 45,039.39 | | Spec cash flow JE - FWH |
| | 12129 | | 45,039.39 | |
| | 12129 | 43,410.93 | | |
| | 12121 | | 43,410.93 | |
| 11 | 12132 | 14,862.61 | | Spec cash flow JE - 125 Plan |
| | 12139 | | 14,862.61 | |
| | 12139 | 15,832.88 | | |
| | 12131 | | 15,832.88 | |
| 12 | 12142 | 9,709.00 | | Spec cash flow JE - Def Comp |
| | 12149 | | 9,709.00 | |
| | 12149 | 100,381.21 | | |
| | 12141 | | 100,381.21 | |
| 13 | 12162 | 1,050.00 | | Spec cash flow JE - Dues |
| | 12169 | | 1,050.00 | |
| | 12169 | 2,100.00 | | |
| | 12161 | | 2,100.00 | |
| 14 | 12172 | 146.50 | | Spec cash flow JE - Legal |
| | 12179 | | 146.50 | |
| | 12179 | 146.50 | | |
| | 12171 | | 146.50 | |
| 15 | 12192 | 5,420.00 | | Spec cash flow JE - Spec WH |
| | 12199 | | 5,420.00 | |
| | 12199 | 5,420.00 | | |
| | 12191 | | 5,420.00 | |
| 16 | 12319 | 39,885.50 | | Spec cash flow JE - Ret Cont (TMRS) |
| | 12311 | | 39,885.50 | Withholding Per General Ledger |
| 17 | 12312 | 68,178.48 | | Spec Cash flow JE - Ret Cont (TMRS) |
| | 12319 | | 68,178.48 | Payments Per General Ledger (12310) |

| | | | | |
|----|-------|-------------------------------|-------------------------------|---|
| 18 | 16050 | 36,238.80 | | Adjust Retirement Contribution Payable |
| | 12310 | | 36,238.80 | Per Report - Employer Calculation |
| | 12319 | 36,238.80 | | |
| | 12311 | | 36,238.80 | |
| 19 | 12202 | 1,648.73 | | Spec cash flow JE - Supportive Life & Aflac |
| | 12209 | | 1,648.73 | (Life Ins. WH & Aflac Life & Aflac S Non P) |
| | 12209 | 1,742.48 | | |
| | 12201 | | 1,742.48 | |
| 20 | 12110 | | | Adjust FICA |
| | 12120 | - | | |
| | 16030 | | | |
| 21 | See | Payroll | Sheet | Post Payroll Entry 15th of month see sheet |
| 22 | See | Payroll | Sheet | Post Payroll Entry last of month see sheet |
| 23 | 21710 | 33,333.34 | | Record Assessments Deposited to GF |
| | 24010 | | 6,333.33 | |
| | 24020 | | 6,166.67 | |
| | 24030 | | 1,000.00 | |
| | 24040 | | 7,416.67 | |
| | 24050 | | 7,000.00 | |
| | 24060 | | 5,416.67 | |
| 24 | 11321 | 19823 ²⁵ | | Record Spec. CF for Ins. Payments |
| | 11329 | | 19823 ²⁵ | (Pmts coded to acct 11320) |
| 25 | 11329 | 17796.96 13,359.08 | | Special CF for Ins. Amortization |
| | 11322 | | 17796.96 13,359.08 | |
| 26 | 16070 | 9911.63 6,607.75 | | Amortize Insurance |
| | 17090 | 7885.32 6,751.33 | | |
| | 11320 | | 17796.96 13,359.08 | |
| 27 | 16060 | | | Correct Ins. Allocation |
| | 12200 | | - | |
| | 12209 | - | | |
| | 12201 | | - | |
| 28 | 12170 | | | Adjust Legal Rounding |
| | 17302 | | | |

| | | | | |
|------|-------|-------------------|---------------------|---|
| 29 | 11070 | 1,524.49 | | Record Dividends on Texas Class Account |
| | 14910 | | 1,524.49 | |
| | 21070 | 2,152.97 | | |
| | 24910 | | 2,152.97 | |
| | 31070 | 1.51 | | |
| | 32020 | | 1.51 | |
| | 51070 | 390.64 | | |
| | 54910 | | 390.64 | |
| 30 | See | Payroll | Sheet | Post 457 Plan Contributions |
| 31 | 16090 | 4,571.56 | | Reclass Payment to TWC for |
| | 16010 | | 4,571.56 | Unemployment Claim |
| (32) | 24010 | | .05 | Correct Rnding CRF |
| | 24020 | .04 | | |
| | 24040 | .04 | | |
| | 24060 | .04 | | |
| | 25030 | | .87 | |
| (33) | 22320 | 16666.67 | | Reclass 12/24 Assessment |
| | 21710 | | 16666.69 | Recl 1/24 CRF |
| | 25030 | .02 | | |
| (34) | 22322 | 16666.67 | | Special CF CRF Assoc |
| | 22329 | | 16666.67 | 12/24 Recl 1/24 |
| (35) | 12320 | 396395.33 | | Reclass 12/24 GF |
| | 14010 | | 75315 ¹¹ | Assessments Recl 1/24 |
| | 14020 | | 73333 ¹⁴ | |
| | 14030 | | 11891 ⁸⁶ | |
| | 14040 | | 88197 ⁹⁷ | |
| | 14050 | | 83242 ⁹⁷ | |
| | 14060 | | 64414 ²⁶ | |
| (36) | 12322 | 396395.33 | | Special CF for GF 12/24 |
| | 12329 | | 396395.33 | Assoc Recl 1/24 |
| (37) | 11210 | 274 ¹⁷ | | Adjust Inventory at 1/24 |
| | 17085 | | 274 ¹⁴ | |
| (38) | 14060 | 57559.63 | | Reclass SV \$ need a |
| | 12020 | | 57539.63 | error |

↓
New Due to
Spring
Valley

Adjusting Journal Entries

Client VF

Client # _____

Period Ending 12/31/24

[illegible]

Village Fire Department



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

Protecting and Serving the Cities of:

BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

To: Village Fire Department Fire Commission
From: Amy Buckert, Administrator/Finance Director
CC: Howard Miller, Fire Chief
Date: January 22, 2025
Re: **November/December Administrator's Report**

Please find below an overview of the financial statements and reports for last month.

Summary of VFD Financial Performance as of end of November (91.7% of the budget year):
(Budget amendments are captured in this month's financials.)

November Revenue:

- Total General Fund revenue year to date is tracking right at 92.7%.

November Expenses:

- Personnel Expenses: 84.3% of budget
- Operational Expenses: 68.6% of budget
- Total Expenses: 73.7% of budget

Summary of VFD Financial Performance as of end of December (100% of the budget year):
(Budget amendments are captured in this month's financials.)

December Revenue:

- Total General Fund revenue year to date is tracking right at 101%.

December Expenses:

- Personnel Expenses: 93.1% of budget
- Operational Expenses: 82.3% of budget
- Total Expenses: 91.5% of budget

**The December entries do not yet include any personnel accruals back to 2024, nor any adjusting journal entries to be made during audit.*

Key Highlights:

- Grant Income Received
- Monthly Investment Report (report in packet)
- Siddons Martin invoices/payments
- Update on progress with Lauren Falco (report in packet)

Policies Update

- No policy updates for January

Next Steps:

- Audit Committee Update

- Audit Committee met December 13 and laid out workplan and timeline with Mr. Belt
 - Aiming to have the PBC list from Belt Harris in February
- Budget Committee Update
 - Identified meeting dates for Budget Committee
 - Set dates for Budget Hearings
 - Meeting calendar in packet
 - Kick off presentation

December 2024 Investment Report

| Account Type | Purchase Date | Maturity Date | Interest (Yield) | EOM Balance | Interest Earned |
|---------------------|---------------|---------------|------------------|-----------------------|-------------------|
| General Fund | N/A | On Demand | 2.57% | \$617,685.28 | \$1,258.31 |
| Capital Fund | N/A | On Demand | 2.57% | \$719.30 | \$1.55 |
| Facility Fund | N/A | On Demand | 2.57% | \$3,151.67 | \$6.79 |
| Ambulance Fund (WF) | N/A | On Demand | 0.56% | \$6,342.83 | \$3.03 |
| Ambulance Fund (St) | N/A | On Demand | 2.57% | \$106,328.16 | \$567.39 |
| VMIG | N/A | On Demand | 0% | \$10,462.64 | \$0.00 |
| Savings | N/A | On Demand | 2.57% | \$507,876.85 | \$1,503.07 |
| TexasClass | N/A | On Demand | 4.75% | \$1,014,457.66 | \$4,069.61 |
| | | | | | |
| Totals: | | | | \$2,267,024.39 | \$7,409.75 |

This report complies with the requirements of the Public Funds Investment Act and covers all the funds of the Village Fire Department that are subject to that law.



Amy Buckert, Administrator/Finance Director

VILLAGE FIRE DEPARTMENT



901 Corbindale Rd
Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

*Protecting and Serving the Cities
of:*

**BUNKER HILL VILLAGE
HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE**

To: Village Fire Department Fire Commission
From: Amy Buckert, Administrator/Finance Director
CC: Howard Miller, Fire Chief
Date: January 22, 2025

Re: QuickBooks Conversion Update

The following is an update on the QuickBooks Online (QBO) work being performed by Laureen Falco. Below is a summary of the progress, training, and recommendations.

ACS System and November 2024 Reconciliation

- Collaboration with ORW to understand the ACS system, which has been used for financial package and reconciling records through 2024
- ORW has maintained full control of the ACS system, while VFD staff has had limited interaction with tasks like downloading reports and recording journal entries
- A reconciliation discrepancy of \$8,463.79 was identified for the General Fund (Stellar Bank #2634), related to ORW's handling of outstanding checks as of October 31, 2024. This has been addressed in QBO bank reconciliations.

QBO Transition and Training

- Training on QBO features, including recording journal entries, downloading reports, and working with accrual-basis accounting
- QBO allows flexibility in generating reports on both cash and accrual bases
- Use of "Bill" function to stay more organized on timely payment of bills as opposed to "Checks" and "Expenses" functions

Integration of Apps

- QBO supports additional apps like Fathom (\$50/month for advanced reporting), Tipalti (purchase order automation apps) to streamline processes
- These tools offer greater control and efficiency for VFD Staff, offsetting extra costs as Admin staff is leveraged for higher-level tasks

Proposed P.O. Policy

- VFD Staff recommend establishing a \$500 threshold for P.O. processing to reduce time spent on approvals and receipts for smaller purchases

Next Steps and Recommendations

Vendor and Reporting Tasks

- Setup vendors for ACH payments
- Review vendors for 1099 preparation

Village Fire Department



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PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

From: Amy Buckert, Administrator/Finance Director

CC: Howard Miller, Fire Chief

Date: January 16, 2025

Re: Oliver, Rainey, Wojtek, LLP (ORW) Contract Changes

Oliver, Rainey & Wojtek, LLP (ORW) has sent forth their engagement letter for 2025. Of notable change is the fact that they have gone from a flat fee (\$1,000 per month) to an hourly rate of \$170/hour. There have been additional charges from time to time, such as during the QuickBooks implementation or for extra support during audit season; however, it is unclear as to how many hours we should anticipate budgeting for FY2025 in light of this change.

Due to this change in fee structure and the Department's migration to QuickBooks, it is recommended that we sign a 6-month engagement letter with ORW in order to get through year end close out and plan to utilize Laureen Falco, the Department's current QuickBooks implementation expert to provide accounting oversight and review of monthly reports thereafter. The benefit of this includes a more local contact person to assist with questions and training, as well as a more personalized client experience.

Staff seeks approval to enter into a 6-month engagement letter with ORW, and to transition thereafter to Laureen Falco, CPA for assistance with and review of the Department's monthly financials.

Village Fire Department



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Houston, Texas 77024
(713) 468-7941
(713) 468-5039 FAX

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HEDWIG VILLAGE
HILSHIRE VILLAGE
HUNTERS CREEK VILLAGE
PINEY POINT VILLAGE
SPRING VALLEY VILLAGE

From: Amy Buckert, Administrator/Finance Director

CC: Howard Miller, Fire Chief

Date: January 17, 2025

Re: Siddons Martin Invoices

Siddons Martin experienced some invoicing issues last year that caused some bills not to be paid and resulted in some budget overages (letter attached). As a result, issuing the check for the necessary work performed will require Commission approval in advance of payment.

| | |
|-----------------------------------|-------------|
| Paid to Siddons Martin in FY2024: | \$86,647.76 |
| Owed to Siddons Martin: | \$40,980.80 |

| | |
|------------------------------------|---------------------|
| Vehicle Maintenance Budget: | \$165,000.00 |
| Currently Spent: | \$138,976.45 |
| Remaining Budget: | \$26,023.55 |

| | |
|----------------------------|---------------------------------------|
| Amount over Budget: | \$(14,957.25) (9% over budget) |
|----------------------------|---------------------------------------|

It is recommended that the overages be covered with some of the remaining funds from the Health Insurance line item. These overages, although exceeding budgeted line items, *result in no additional assessments to the member cities.*

Staff recommends release of the check to pay all outstanding invoices, and because the amount exceeds \$10,000, this will go before member cities during the end of year budget amendment process.



Village Fire Department
901 Corbindale Road
Houston, TX 77024

RE: Past Due Invoices

January 16, 2025

To whom it may concern:

It has come to our attention that due to an internal system change error, you may not have received invoices for all completed transactions with Siddons-Martin Emergency Group. If this has affected you, we would like to personally apologize for not providing invoices in a timely manner. We've taken several steps to mitigate this issue going forward and ask for your patience while we work to provide you with any missing documents.

Siddons-Martin has also recently returned to providing monthly account statements to better assist you in tracking parts and service transactions. All financial statements are sent to the designated contact we have on file. Should you need to add or remove contacts from your financial responsibility contact list, please provide complete contact information and we will make the appropriate changes.

Thank you,
Tonia Weatherford
Service Manager

Siddons-Martin Emergency Group, LLC
1362 E. Richey Road
Houston, TX 77073
1-800-784-6806 Fax (281) 442-0850



**PUBLIC
SECTOR**
PERSONNEL
CONSULTANTS

January 17, 2025

Chief Howard Miller
Village Fire Department
901 Corbindale Road
Houston, TX 77024

Dear Chief Miller,

Pursuant to your request, we are pleased to provide you with a quote to assist the Department with its compensation planning. Steps we propose in this process include:

1. Telephone/videoconference project planning meeting with the City's project designee(s)
2. Occupational, organization re-familiarization by review of department documents, job descriptions
3. Confirmation of survey comparison agencies for collecting external data
4. Solicitation of salary and add-pay compensation components from approved comparators
5. Calculation of prevailing rates and practices for benchmark classifications
6. Application of survey findings towards suggestions for pay range or pay plan updating, for review
7. Review of findings and recommendations in draft form with Department Officials, stakeholders
8. Preparation of summary memo on findings and recommendations; optional presentation

We estimate that the project can be completed within 90 days of authorization to proceed, and that the total cost **will not exceed \$5,000** unless on-site meeting or presentations are requested. An on-site meeting can be added for an additional \$1,500.

Please let me know if we can provide additional information.

Sincerely,

Matthew Weatherly, President
(888) 522-7772
matt@pspc.us

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 24, 2025

SUBJECT: Consideration and possible action on an ordinance of the City of Piney Point Village, Texas, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.

Item: 5

Update:

On January 27, a public hearing addressed a proposed amendment to the city's dog leash ordinance. Opinions varied, with some advocating stricter rules and others supporting alternatives like e-collars. After the hearing, the council discussed the matter further but did not take action to amend the ordinance.

Summary:

The original objective was to draft an ordinance that has been presented as a potential framework for adoption, contingent upon the council's agreement to the specified conditions within the document. Our existing ordinance (Sec. 6-99) prohibits owners from failing to control their dogs' behavior when it poses a danger to others. However, it does not explicitly require leashes. The proposed ordinance seeks to establish a requirement for all animals to be leashed outside of private property. This initiative reflects a broader trend observed in neighboring communities, particularly in Bunker Hill Village, where dog owners are required to use leashes when walking their pets beyond their premises.

- **Statistical Data (MVPV):** The Police Department initially reported general statistics regarding dog-related calls received over the past few years. It is noted that residents and council members requested more statistical data to support the need for changes.
 - **Original Reported Stats:** In 2022, the department recorded 72 dog-related calls. This increased to 83 in 2023, with 77 calls for through mid-December 2024. These statistics highlight trends regarding all dog incidents, including reports of loose dogs and attacks on leashed dogs. Additionally, there were two bite incidents in 2024 and more confrontations between controlled and uncontrolled dogs.

- Additional Data: Commander Eric Jones of the Memorial Villages Police Department has compiled animal-related incident data for Bunker Hill (BHV) and Piney Point (PPV) for the years 2023-2024. The data reveals a total of 346 calls for service, with 183 from BH and 163 from PP.
 - BHV reported 3 animal-related incidents:
 - 1) A neighbor's cat bit a child (2023)
 - 2) A loose boxer bit a walker without a dog (2024)
 - 3) The same boxer, running loose again, bit a leashed dog and its walker a week later (2024)
 - PPV reported 9 animal-related incidents:
 - 1) Four unleashed small dogs bit a walker's leg (2023)
 - 2) A delivery driver took a cat from a porch (2023)
 - 3) A homeowner's dog bit a contractor during a fence inspection (2023)
 - 4) Two shepherds got off-leash and attacked a leashed dog (2024)
 - 5) An ongoing issue with barking dogs (2024)
 - 6) A dog attacked a dog walker and their dog in front of its residence (2024)
 - 7) Loose dogs attacked a dog walker and their dog (2024)
 - 8) A Goldendoodle bit a walker passing by (2024)
 - 9) A leashed Doberman with a runner bit a passing walker (2024)
- MVPD Analysis: Piney Point Village experienced three times as many reported incidents as Bunker Hill Village during this period. The majority of incidents in both villages involved dog bites or attacks. Loose or improperly controlled dogs were a recurring issue in both communities. Piney Point Village saw a significant increase in reported incidents from 2023 to 2024. These findings suggest a need for increased awareness of responsible pet ownership and potentially stricter enforcement of leash laws in both communities, particularly in Piney Point.

Options/Recommendation/Concerns: A proposed plan could allow using e-collars as an alternative to leashes under specific conditions. For example, dog owners would need to provide certified training or demonstrate that the animal has a suitable temperament. Additionally, dogs using e-collars would have to wear visible identifiers. This approach aims to balance responsible pet ownership with public safety by establishing clear guidelines and enforcement methods.

Staff recommends three potential options:

- a) Adopt the draft ordinance requiring all off-premises dogs to be leashed.
- b) Modify the draft ordinance to allow e-collars as an alternative to leashes under certain conditions.
- c) Take no action, thereby maintaining the current ordinance.

Attachment:

Proposed Ordinance (ORD. 2025.02-A)

ORDINANCE NO. 2025.02-A

**AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS,
AMENDING CHAPTER 6, ARTICLE III., DIVISION 2, SECTION 6-99 -
FAILURE TO CONTROL DOGS OF THE CODE OF ORDINANCES
REGARDING THE CONTROL OF A DOG UNDER LEASH; REPEALING
ALL ORDINANCES AND PART OF ORDINANCES IN CONFLICT
HEREWITH; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO
EXCEED \$200 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR
SEVERABILITY.**

* * * * *

WHEREAS, the regulations established in the Code of Ordinances have been made in accordance with a comprehensive plan for the purpose of promoting the health, safety, and general welfare of the city and its inhabitants; and

WHEREAS, The City Council of Piney Point Village, Texas, is to amend Section 6-99 of the Piney Point Village Code of Ordinances. This resolution is to enhance public safety and promote responsible pet ownership; and

WHEREAS, the regulations stipulate that dogs must remain under direct control when outside the owner's property, specifically mandating that they be restrained by a leash in public areas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, THAT:

Section 1. The recitals set forth above are found to be true and correct and are adopted as the findings of fact of the City.

Section 2. **Chapter 6, Article III., Division 2, Section 6-99 - Failure to Control Dogs** of the Code of Ordinances of the City of Piney Point Village, Texas, is hereby amended to read as set out in Exhibit A, attached hereto.

Section 3. All other portions of the Piney Point Village Code of Ordinances not specifically amended hereby remain in full force and effect.

Section 4. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 5. Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount of not less than One Dollar (\$1.00) or more than Two Hundred Dollars (\$200.00). Each day of violation shall

constitute a separate offense.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND RESOLVED this 24th day of February 2025.

Aliza Dutt
Mayor

Attest:

Robert Pennington
City Administrator / City Secretary

EXHIBIT A
LEASH OPTION
Original Draft

ORDINANCE NO. 2025.02-A

EXHIBIT A

Chapter 6
Article III.
Division 2
Sec. 6-99. - Failure to Control Dogs

Original Ordinance (Ord. No. 600, § 10, 9-14-81):

- c) It shall be unlawful for any person, whether as owner or keeper, having control of a dog by voice and sight control or under leash to fail to control such dog's behavior when such behavior places another person in actual or apparent danger of bodily harm.*
- d) It shall be a defense to prosecution under this section if it can be shown that the failure of the owner or keeper to control such dog's behavior was necessary because:*
 - 1) The owner or keeper was in immediate danger of physical harm and such dog's behavior was necessary for such owner or keeper's self-defense; or*
 - 2) The owner or keeper of such dog was in immediate danger of loss or destruction of property and such dog's behavior was necessary for the preservation of such property.*

Amended Ordinance (Ord. No. 2025.02-A):

- c) It shall be unlawful for an owner to permit any dog to be at large upon the streets and public grounds of the city, or upon the premises of any person not the owner or keeper of such dog. Any dog on the streets, alleys, or public grounds of the city or on the premises of any person not the owner or keeper thereof, shall be at large, in violation of this section, unless such dog is under the control of the owner or keeper, or his agent, by means of a leash, chain, rope or cord not more than fifteen (15) feet in length and of sufficient strength to control the conduct of the dog.*
- d) It shall be a defense to prosecution under this section if it can be shown that the failure of the owner or keeper to control such dog's behavior was necessary because:*
 - 3) The owner or keeper was in immediate danger of physical harm and such dog's behavior was necessary for such owner or keeper's self-defense; or*
 - 4) The owner or keeper of such dog was in immediate danger of loss or destruction of property and such dog's behavior was necessary for the preservation of such property.*

EXHIBIT A
LEASH & E-COLLAR OPTION

ORDINANCE NO. 2025.02-A

EXHIBIT A

**Chapter 6
Article III.
Division 2
Sec. 6-99. - Failure to Control Dogs**

Original Ordinance (Ord. No. 600, § 10, 9-14-81):

- c) It shall be unlawful for any person, whether as owner or keeper, having control of a dog by voice and sight control or under leash to fail to control such dog's behavior when such behavior places another person in actual or apparent danger of bodily harm.*
- d) It shall be a defense to prosecution under this section if it can be shown that the failure of the owner or keeper to control such dog's behavior was necessary because:
 - 1) The owner or keeper was in immediate danger of physical harm and such dog's behavior was necessary for such owner or keeper's self-defense; or*
 - 2) The owner or keeper of such dog was in immediate danger of loss or destruction of property and such dog's behavior was necessary for the preservation of such property.**

Amended and Revised Ordinance (Ord. No. 2025.02-A):

- c) It shall be unlawful for an owner to permit any dog to be at large upon the streets and public grounds of the city, or upon the premises of any person not the owner or keeper of such dog. Any dog on the streets, alleys, or public grounds of the city or on the premises of any person not the owner or keeper thereof, shall be at large, in violation of this section, unless:
 - 1) Such dog is under the control of the owner or keeper, or his agent, by means of a leash, chain, rope or cord not more than fifteen (15) feet in length and of sufficient strength to control the conduct of the dog.*
 - 2) Such dog is managed by its owner, handler, or representative using a functional electronic collar as an alternative to a traditional leash. This collar must be equipped with identifiable features to ensure accurate recognition. The owner or handler must present evidence of certified training or effectively demonstrate that the dog possesses the appropriate temperament for off-lead control.**

d) It shall be a defense to prosecution under this section if it can be shown that the failure of the owner or keeper to control such dog's behavior was necessary because:

- 1) The owner or keeper was in immediate danger of physical harm and such dog's behavior was necessary for such owner or keeper's self-defense; or*
- 2) The owner or keeper of such dog was in immediate danger of loss or destruction of property and such dog's behavior was necessary for the preservation of such property.*

Responses to Proposed Changes Ordinance Sec 6-99 Failure to Control Dogs

| | | | |
|-----------------------------|----------------------|-----|--|
| Carl Vartian | 11218 Tynewood Drive | YES | I very much favor enacting a leash law for Piney Point dogs. As an infectious disease specialist, I have treated a number of dogbites and we should do everything possible to keep pets in check. I am also concerned about dogs running into the street as I drive and this, too, would be eliminated with a leash law. I really do not see any cogent argument against requiring a leash. If a dog owner wants to let their dog run free, let them do it in their own yard or find an enclosed dogpark. If the dogs are sharing a public street with me, they need to be under control. |
| Matt Kemple | 11510 Raintree Cir | YES | <p>I walk my dog everyday on a three mile loop in Piney Point. My dog is always on a leash. Occasionally unleashed dogs will confront my dog, sometimes with their owners in proximity. The situations are often unsafe. I fully support the proposed ordinance change.</p> <p>In addition, unleashed dogs often roam into my yard while their owner is walking down the street. This causes consternation for my dog inside my house.</p> <p>Leashed dogs going down the street don't trigger my dog.</p> |
| Brian Ussher | 3 Derham Parc St, | YES | This is Brian Ussher on 3 Derham Parc St, i just wanted to state that we support the proposed ordinance that people must keep their pet on a leash. While i have never had an issue myself, i have witnessed many times when a dog owner is walking their dog without a leash. |
| Annie and Jonathan Hartigan | 11323 Surrey Oaks Ln | YES | We are writing in support of the proposed leash law in Piney Point. We believe safety is critical and would feel much more comfortable walking in our community if dogs were on leash. |
| Mauricio Ceballos | (unknown) | YES | <p>I am writing to express my strong support for the proposed mandate requiring all dogs to be leashed in public and extending it to require muzzles for dogs deemed dangerous. This issue is deeply personal to me, as I experienced the tragic loss of my small dog due to an attack by an unleashed pit bull.</p> <p>The heartbreak and devastation caused by such incidents could be prevented with stronger regulations. While responsible pet ownership is essential, it is clear that additional safeguards are necessary to protect the safety of both people and animals in our community. Leash laws ensure control over pets in public spaces, and requiring muzzles for dogs that are big and with a history of aggression is a reasonable measure to prevent further tragedies as the leash is not enough to control this animals.</p> <p>I urge the council to take decisive action in implementing these policies. Our city should prioritize public safety while allowing pet owners to responsibly enjoy public spaces. No one should have to endure the loss and trauma that I, and many others, have suffered due to preventable attacks.</p> <p>Thank you for addressing this critical issue. I appreciate your commitment to making our community safer for everyone.</p> |
| Nelson, Jessica | (unknown) | YES | <p>I am writing to express my support for the enactment of the proposed ordinance requiring dog owners to leash their pets in Piney Point public spaces. This measure would address several important community concerns, promote public safety, and ensure a more orderly environment for all residents. One suggestion to consider is to present at the meeting (if statistics are available) data regarding incidents involving unleashed vs leashed dogs from Villages that have and do not have ordinances requiring dogs be leashed.</p> <p>Public Safety:</p> <p>Unleashed dogs, regardless of their temperament, can pose a safety risk to children, adult pedestrians, cyclists, and other dogs. Leashing pets in public spaces minimizes the risk of accidental injuries, aggressive interactions, or incidents of dogs running into traffic. Recent safety incidents involving 2 bite incidents in our community underscore the urgent need for this measure to protect residents and ensure public spaces remain safe for everyone. These incidents not only potentially caused physical harm to the individuals involved, but also created fear and anxiety for others in the community. Unleashed dogs, even those with generally good temperaments, can act unpredictably when startled, excited, or provoked.</p> <p>Responsible Ownership:</p> <p>A leash ordinance encourages responsible pet ownership. While many dog owners are able to consistently maintain control over their pets, some may underestimate their dog's reactions in unfamiliar or stimulating environments. Leashes help owners maintain control, ensuring their pets and others are safe and well-behaved. My only comment regarding the proposed ordinance is to question the length of the leash. 15 feet seems quite long....</p> <p>I believe this proposed leash ordinance would benefit the entire community by promoting safety, respect, and shared enjoyment of public spaces. Thank you for considering this important measure.</p> <p>Clear Guidelines:</p> <p>Enacting a leash ordinance provides clarity for dog owners and enforcement officials alike. Clear rules create consistency and make it easier to address issues when they arise. Some dog owners who do not leash their dogs and are able to exercise command and control over their dogs will likely be unhappy if this ordinance is enacted. However, I believe the safety component of this should take precedent over convenience/preference. If a child was injured due to an off leash dog, I think we all would regret not enacting this legislation. An alternative</p> |
| Brad Hutchinson | 11314 Iris Lee Lane | YES | I am Brad Hutchinson and live at 11314 Iris Lee Lane. I'm writing to let you know that I support strongly. The leash law has proposed and the recent mailing. Feel free to call me with any questions 713-2028282 |

| | | | |
|-------------------------|--------------------|-----|---|
| Clinton W. Rancher | (unknown) | REV | <p>My wife and I support the major objectives of the law, but believe it is important that any new rule permit the use of electronic leashes. Relying on the existing ordinance, we invested significantly in having our dog trained, a key component of which is the use of an electronic collar. The use of an electronic collar satisfies each of the objectives of the proposed ordinance and permits the owners of trained dogs to enjoy the benefits of their investment. I'd like to make two points supporting our view. First, the website description of the proposed rule claims that it "aligns with a broader trend observed in neighboring communities, especially in Bunker Hill Village, where dog owners are required to use leashes while walking their pets beyond their homes." That statement would be true if the proposed ordinance permits the use of electronic leashes. Bunker Hill, cited above, appears unique among the Villages in requiring a physical leash restraint. In addition to the current ordinance in Piney Point, below are the relevant excerpts from the Hunters Creek and Hedwig Village ordinances, neither of which requires physical restraint ...</p> |
| Doug Atnipp | N Country Squire | NO | <p>I am opposed to the proposed new ordinance requiring dogs to be on leashes. I believe it is an unnecessary restriction on the residents of Piney Point Village, difficult to enforce, and only serves to impose additional regulations without providing additional protections to citizens. This ordinance penalizes dog owners who have obedient pets. To begin, the statistics provided in the letter fail to break down how many of the incidents reported to the police department involved dogs being walked without leashes. The letter indicates that leashed dogs have been attacked, but it fails to clarify if those attacks were by dogs that were being walked off leash or were loose without an owner present. Additionally, the letter fails to clarify that the two reported bites were by dogs being walked by their owners off leash. I suspect that in both of those instances the dogs were not being walked off leash but rather were dogs that were out without the knowledge of the owner or involved a situation where the dogs "escaped" when a front door was opened without the intention of the owner to have the dog out. Next, I believe that the current ordinance provides the adequate remedy to the City to Piney Point to deal with unruly unleashed pets. The current ordinance makes it clear that the failure to control the pet is already a violation of the ordinance, whether the pet is off leash or on leash. Interestingly, the current ordinance anticipates that there are situations when a pet owner can have their dog on a leash and still fail to control them. It is about control, not whether the animal is on a leash. Absent statistics that demonstrate that it is dogs who are off leash with their owners, I see no reason to impose an additional regulatory burden on all pet owners. The new ordinance will not do anything to improve the situation where pets are out without the knowledge of the owner which, absent statistics to the contrary being provided, I assume accounts for the vast majority of the situations that involve the police and the dog bites that have been reported. I have lived on my block (which is a cul-de-sac) for over 26 years. I routinely walk my dogs to the end of the block, off-leash, and have for the last 26 years. I have never had a situation where my pets "attacked" an individual (although they certainly bark at them and at other dogs). If I ever fail to control my pets, the current ordinance permits the City to issue me a citation. However, now I can be cited and fined for the exact same actions which are not creating any danger to anyone. Additionally, if my dog merely goes into my neighbor's yard without being on a leash I will have violated the new ordinance even if there is no intention on my part for the dog to be out (think unloading groceries, picking up the mail etc.) or I am merely going next door with my dog walking with me. I don't believe the City has demonstrated that the new ordinance will provide additional safety to residents. It would probably make much more sense better to adopt more stringent fines and penalties for pet owners who are serial violators of allowing their pets to be out without supervision of the owner. It is my opinion that the City should focus on those creating the issue, not impose additional burdens on people that have never created an issue.</p> |
| James and Cynthia Fleck | 14 N Cheska Ln | NO | <p>I'm sending this email in response to the city newsletter.</p> <p>I am against a proposed leash mandate.</p> <p>I walk my dog on a lease 100% of the time but I think mandating or making a law to do it is not right. I see plenty of nice dogs walking with their owners off lease that are very obedient and obviously well behaved.</p> <p>Since we have a current ordinance Sec 6--99, this should be good enough. We don't need our police officers going around checking for people walking their dogs.</p> <p>Again my wife and I vote NO.</p> |
| Amy Greenwood | 11319 Greenbay St. | NO | <p>I wanted to write and voice my opinion against the proposed change in the leash ordinance. I personally am someone who walks their dog off the leash. My dog is highly trained to my voice commands, and wears an electronic collar that I have on me at all times. I at no time for the dogs safety or for my neighbors do not feel as if I do not have control of my dog. It would certainly change my experience of living in Piney Point Village, of which I have been a resident for 15 years. I have a couple of questions and/or suggestions, because I would love to see us work out a compromise. Of the 77 dog related calls that the Village Police Department has responded to in 2024 - do you know how many of them were related to a dog being off leash? How many for aggressive animals? Were those calls in response to a lost pet or found pet? I would love to see a break down of this number because I am assuming the Village police would still respond to pet related incidents of other natures. So how much more efficient of allocation of resources is this in reality. In other cities, I believe NYC parks, are allowed to have dogs off leash within a certain time period - before 9:00 a.m. I believe that this could be a model for us to follow. Maybe dogs could be off leash at certain times of day, following this example. This would be a clear guideline for pet owners, law enforcement and neighbors. How would the leash law be enforced? Are officers now going to spend time patrolling for dogs off leash? Does this add to the allocation of police resources? I would appreciate these points to be added to the discussion that the City Council is having. I do plan on attending the public hearing. On a separate but animal related topic, my neighbor feeds all the feral cats in the neighborhood. She leaves open containers of food for them in her back yard which is immediately adjacent to my garage. This also attracts possums, raccoons, and other rodents which we see on a nightly basis. I have found dead cats in my yard, as well as multiple litters of feral kittens in my yard, fence, under the hood of my car, etc. This is actually a health problem that I would love to see the city address. I have on occasion counted as many as 15 cats in her yard. This is a problem. Could we have an ordinance that forbids this practice or limits the number of cats a person is allowed to have?</p> |

| | | | |
|---------------------------|---------------------|-----|--|
| Sandy Frieden & Bob Kelly | 331 Tynebridge Lane | YES | <p>We are unable to attend tonight's meeting but do have strong opinions about the proposed Ordinance No. 2025.01 regarding failure to control dogs.</p> <p>We believe that everyone's safety is assured if dog owners are required to have their dogs on leashes at all times on public property.</p> <p>While walking in the neighborhood, we have also been attacked (dogs suddenly rushing at us, jumping and nipping) by dogs which were either loose on their owner's yard, or ran out of their house when the owner opened the door. Therefore, we think the ordinance should further state that dogs should be controlled from running loose outside of a closed-in area at all times.</p> |
| Steve Oldham | 442 Jan Kelly Lane | NO | <p>I am a resident of Piney Point Village and a frequent walker of our dog. I plan to attend tonight's City Council meeting and am especially interested in understanding the driver for the proposed change of the current ordinance. Are the statistics of 72/83/77 dog-related incidents listed below sourced from only Piney Point Village, or across the jurisdiction of the Memorial Villages Police Department? I apologize for the late request, but does the MVPD have data regarding dog-related incidents that distinguishes between the villages' experience? It would seem like a perfect comparison to see whether Bunker Hill Village (which, I believe, has a leash law) and Piney Point Village (which has an "under control" rule) have experienced different dog-related incident counts (or rates of increase) over the past few years. The variance, in my view, would be determinate regarding whether we should consider changing the ordinance.</p> |
| Michael J. Cenatiempo | (unknown) | YES | <p>My wife and I, residing in Piney Point, agree there should be a mandatory leash law imposed on anyone walking or otherwise dealing with a dog or cat off the owner's premises.</p> |
| Laura and Drew Horn | (unknown) | NO | <p>I am writing with feedback on the proposed leash law. Unfortunately, I was unable to attend the meeting last night, but would like to give some thoughts. Our family has a dog who has been trained to walk with an electronic collar. She also responds to voice commands. For 11+ years we have enjoyed the ability to walk in the neighborhood with our dog in very close proximity, and our dog has enjoyed the ability to walk near us without the restraint of a physical leash around her neck. When we walk her in the neighborhood, we also always carry a physical leash with as well, and when other walkers, dog walkers or joggers approach, we put the physical leash on her out of courtesy to the other community members because we understand that some people may be uncomfortable approaching a dog not on a physical leash. Our recommendation would be to clarify or modify the ordinance, such that the dog is "under control of the owner or keeper, or his agent, by means of an electronic collar or leash... when within 30 (or 50) feet of other dog walkers or pedestrians." We think that would bridge the gap between being able to walk our dog as we have been for over 10 years now and yet address the concerns of other community members. I would also like to point out that oftentimes when walking our dog, we don't pass any other people on the sidewalk so this proposed ordinance would not always be relevant. The other question we have is this - in the amount of "dog-related incidents" referenced in your letter, how many of those would actually be prevented by a dog being walked on a leash? Incidents of loose dogs who escape yards or dogs attacking while still on a leash will not be reduced by this leash law, so we are wondering if those statistics are misleading.</p> |
| Annabella Green | (unknown) | YES | <p>I approve of this ordinance. It is necessary to keep the neighborhood safe. Today I was walking my dog in the Willowick subdivision and neighborhood and was attacked by two dogs that came out of a house with the garage open. I started screaming as the two dogs were barking and growling trying to bite my dog and were around us coming in contact with me. It was very frightening experience. Two ladies came out to grab the dogs. Horrible experience.</p> |
| Suzanne Itani | 11325 Bothwell Way | YES | <p>Good morning. I'm fully supportive of leash laws. I've had family members who have bitten and threatened by people's dogs once in our own backyard in Piney Point. Also, my neighbors have let their dogs run free sometimes and they use my front yard for their business. That's where my grandchildren play. Leash laws are needed for so many reasons!</p> |
| Sherry Willerson | | NO | <p>Both my husband and I are against a leash law in Piney Point.</p> |
| Jacqueline Looney Wright | 8 Wexford Court | NO | <p>My name is Jacqueline Wright and I live at 8 Wexford Court. I do not think it is necessary to amend the leash law. I request you vote against it.</p> <p>Dear Mr. Pennington-</p> <p>I was not able to attend the public hearing on Jan 27. But I would like to gain a better understanding of the unfortunate biting instances. Will there be another public meeting where this is addressed? Dog owners of unruly or aggressive breeds should be responsible for controlling their dogs, period. It saddens me to hear that well trained dogs with e-collars may not have the same freedom that they currently have today. Piney Point is a special neighborhood. We have a small town feel in a big city. Please don't pile on ordinances that take away that feeling. I look forward to hearing more details on this matter.</p> |
| Allison Jensen | 11204 Wilding Ln | NO | <p>Allison Jensen from 11204 Wilding Ln is opposed to the Leash Law.</p> |
| Olivier Leten | 380 Piney Point Rd | NO | <p>I was just now going through the letter you sent our January 14 regarding a new proposed dog leash law.</p> <p>As a responsible dog owner of 4 dogs (3 large dogs and 1 small dog), I would not oppose new regulation that will improve the safety of our neighborhood. However, I walk 2 of my 3 large dogs on a daily basis in the neighborhood off leash; I used to walk all 3 large dogs off leash but our oldest dog is now over 13 and cannot go for long walks anymore. All our dogs have always been through a rigorous off-leash training before allowing them to be walking off-leash in the neighborhood at great expense to us (abt. \$2,800 per dog). Off leash for us means that the dogs are wearing an electronic collar and I have recall on the dogs. I am not the only one in the neighborhood that walks my dogs off leash and have seen other owners just like me with trained dogs wearing electronic collars.</p> <p>It would be unfair to penalize us, responsible dog owners, who have total recall on their dogs.</p> <p>I would strongly recommend the city counsel to include a provision for electronic collars that provides for recall on the dogs wearing one.</p> <p>Thank you for your understanding, Olivier Leten and Angela Olivarez 380 Piney Point Rd</p> |

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 24, 2025

SUBJECT: Discussion and possible action regarding the Ecclesia Church Specific Use Permit, addressing compliance issues related to the fenced area designated for dog enclosure, trolley bus storage, and restrictions on frisbee golf course hours.

Agenda Item: 6

This item is for will address Ecclesia Church's Specific Use Permit (SUP) compliance. The agenda will begin with a review of the church's current SUP status, followed by a discussion of concerns raised in the letters of January 7th and February 6th. These concerns include using a fenced area as a dog enclosure, the status of a non-operational trolley bus, and considering limiting hours for the frisbee golf course. Ecclesia Church representatives will provide updates on actions taken to address these issues. The council will then discuss potential modifications to the SUP if necessary and consider the next steps regarding the church's compliance.

Ron Smith, COO of Ecclesia Houston, plans to attend the meeting. Note that in a communication dated February 6, he stated that the dog enclosure's intended use is for Ecclesia employees to bring their dogs to work and provide them with a safe place while outside. The trolley is operational. They plan to sell the unit in the near future and are starting the marketing process. At the Frisbee Golf Course, they will install signs to limit the hours to daylight within the next 30 days.

Attachments:

Letter Dated 1/7/25

Letter Dated 2/7/25

Email Response 2/6/25



City of Piney Point Village

7660 WOODWAY DR., SUITE 460
HOUSTON, TX 77063

TELEPHONE (713) 782-0271
FAX (713) 782-0821

January 7, 2025

Ecclesia Church
325 Piney Point Dr.
Houston, TX 77024

Dear Ecclesia Church Leadership,

I hope this letter finds you well. I am writing to express concerns that have been raised regarding certain activities occurring on your church property, which violate the Special Use Permit (SUP) granted to Ecclesia Church.

We have identified two primary issues that necessitate immediate attention:

1. Utilization of the fenced area as a dog park: Our records indicate that the current use of the fenced area as an off-leash dog park is not in compliance with the SUP. Although we recognize the community's interest in such facilities, it is essential to secure proper authorization and implement appropriate residential measures.
2. The non-operational trolley bus: It has come to our attention that the trolley bus on your property is no longer operational. As this was a specific condition of your SUP, we must address its current status and discuss any plans for its potential future use or removal.

Additionally, we kindly request that you consider limiting the hours of the frisbee golf course during late evening hours. This adjustment would help mitigate any potential disturbances to neighboring residents.

We want to emphasize that our goal is to work collaboratively with Ecclesia Church to resolve these matters. To this end, I would like to arrange an in-person meeting to discuss these issues in more detail. This meeting will provide an opportunity for us to explore solutions together while maintaining the positive relationship between the church and our community.

Please reach out to our office at your earliest convenience to schedule this meeting. We look forward to working with you to address these concerns and ensure compliance with the SUP requirements.

Thank you for your prompt attention to this matter and your continued commitment to our community.

Sincerely,

Alixia Dutt

Mayor of Piney Point Village



City of Piney Point Village

7660 WOODWAY DR., SUITE 460
HOUSTON, TX 77063

TELEPHONE (713) 782-0271
FAX (713) 782-0821

February 6, 2025

Reverend Wayne Brown
Ecclesia Church
325 Piney Point Dr.
Houston, TX 77024

Dear Rev. Brown,

I hope this letter finds you well. I am writing to follow up on our previous communication dated January 7, 2025, regarding concerns about activities on Ecclesia Church property that are not in compliance with your Specific Use Permit (SUP).

We kindly request an update on the following matters:

- The use of the fenced area as a dog enclosure
- The status of the non-operational trolley bus
- Consideration of limiting the hours for the frisbee golf course

We kindly request that Ecclesia be represented at the upcoming city council meeting, where we will discuss and potentially take action on the SUP process. We invite you to attend our council meeting on February 24, 2025, at 6:00 PM.

Your prompt attention to these matters is greatly appreciated. If you have already addressed these concerns or have any questions, please don't hesitate to contact our office.

We look forward to your response and representation at the city council meeting to ensure we can work collaboratively towards a resolution that benefits both Ecclesia Church and our community.

Sincerely,

Aliza Dutt

Mayor
Piney Point Village

Re: Ecclesia Church - Specific Use Permit.

From Ron Smith <ronsmith@ecclesiahouston.org>

Date Thu 2025-02-06 4:28 PM

Bobby,

Thank you for the note. I will be at the city council meeting, as referenced below.

In follow-up to the items below

- The dog enclosure's intended use is for Ecclesia employees to be able to bring dogs to work and have a safe place for them while outside.
- The trolley is operational. We plan to sell the unit in the near term and are beginning the marketing process.
- Frisbee Golf Course, we will install signs to limit the hours to daylight hours within the next 30 days.

If you have any other questions or concerns, please don't hesitate to let me know.

Sincerely,
Ron Smith
COO Ecclesia Houston



ORDINANCE NO. 2021.04.13

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, IN ACCORDANCE WITH DIVISION 4 OF ARTICLE II OF CHAPTER 74 OF THE CITY'S CODE OF ORDINANCES, ESTABLISHING AND APPROVING ISSUANCE OF A SPECIFIC USE PERMIT FOR THE INSTALLATION OF CERTAIN IMPROVEMENTS ON THE ECCLESIA TRACT; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the City of Piney Point Village (the "City") finds it to be in the best interest of the health, safety, and welfare of its citizens to approve the following improvements on the Ecclesia Tract subject to certain conditions; now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and are hereby adopted.

Section 2. Ecclesia was originally issued a specific use permit on December 17, 2018 (see "Specific Use Ordinance No. 2018.12.17A") to make certain improvements to the existing Fellowship Hall, construct a new utility shed, wood deck and water feature, update playground equipment, and make certain drainage improvements. Out of the projects identified in the original specific use permit Ordinance, only the existing 1-story 4,616 square foot Fellowship Hall underwent asbestos abatement with minor demolition and patch and repair, the drop ceiling was removed, and the diffuser panels and branch lines for the HVAC system in the drop ceiling were removed. The remainder of the items identified in the original specific use permit Ordinance were

not fully consummated because the building permit was not issued and paid for in a timely manner, and the original specific use permit Ordinance expired.

Section 2. The City hereby establishes and approves issuance of a new specific use permit, as outlined by the terms of this Ordinance, to permit the installation of the following improvements on the Ecclesia Tract. Such improvements are further identified in a site plan and related specifications, as provided for in Exhibit “A,” attached hereto and made a part of this Ordinance. City Council approval of the proposed improvements provided for in this Ordinance is subject to adherence to the site plan and related specifications provided for in Exhibit “A,” and other stipulations as stated below:

1. Fellowship Hall Exterior Renovations

- a. Retire four old exterior condenser units. Replace with three new units located on west side of building at parking lot where current units are located.
- b. Relamping of the exterior downlights in the roof soffit.
- c. Replace damaged existing shingle and membrane roofing in kind, adding a layer of continuous insulation.

2. Fellowship Hall Interior Renovations

- a. Replace drywall and base trim throughout.
- b. New tile in bathrooms.
- c. Install new interior doors.
- d. Install new kitchen work counters, including a sink.
- e. Paint walls and ceiling throughout.
- f. Patch surface of exposed concrete floor at entrance (interior).

- g. Replace toilets and sinks (2 each) in existing single occupancy bathrooms with new fixtures.
- h. Replace electrical wiring in kitchen to bring it up to current code.
- i. Replace the demolished fluorescent fixtures with new LED lighting fixtures throughout, see lighting plan.
- j. New switching for light fixtures, see electrical plan.
- k. New duplex outlets, see electrical plan.
- l. Install insulated acoustical panels at interior of exposed ceiling.
- m. Install new spiral HVAC ducts, diffusers, and return vents.

Section 3. Any person who intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed (i) \$2,000.00 for violation of any provision that governs fire safety, zoning or public health or sanitation, including dumping of refuse, or (ii) \$500.00 for all other violations. No penalty shall be greater or less than the penalty provided for the same or similar offense under the laws of the State of Texas. Each day of any violation shall constitute a separate offense.

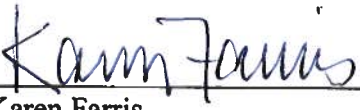
Section 4. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same

notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. All ordinances or parts of ordinances inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

PASSED, APPROVED, AND ADOPTED this 13th day of April 2021.

ATTEST:



Karen Farris
City Secretary

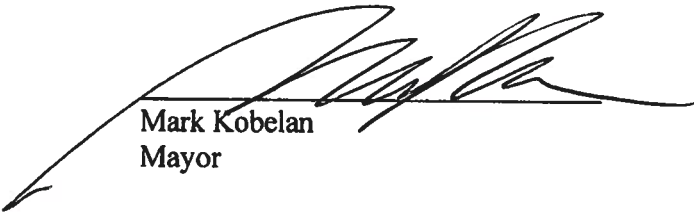
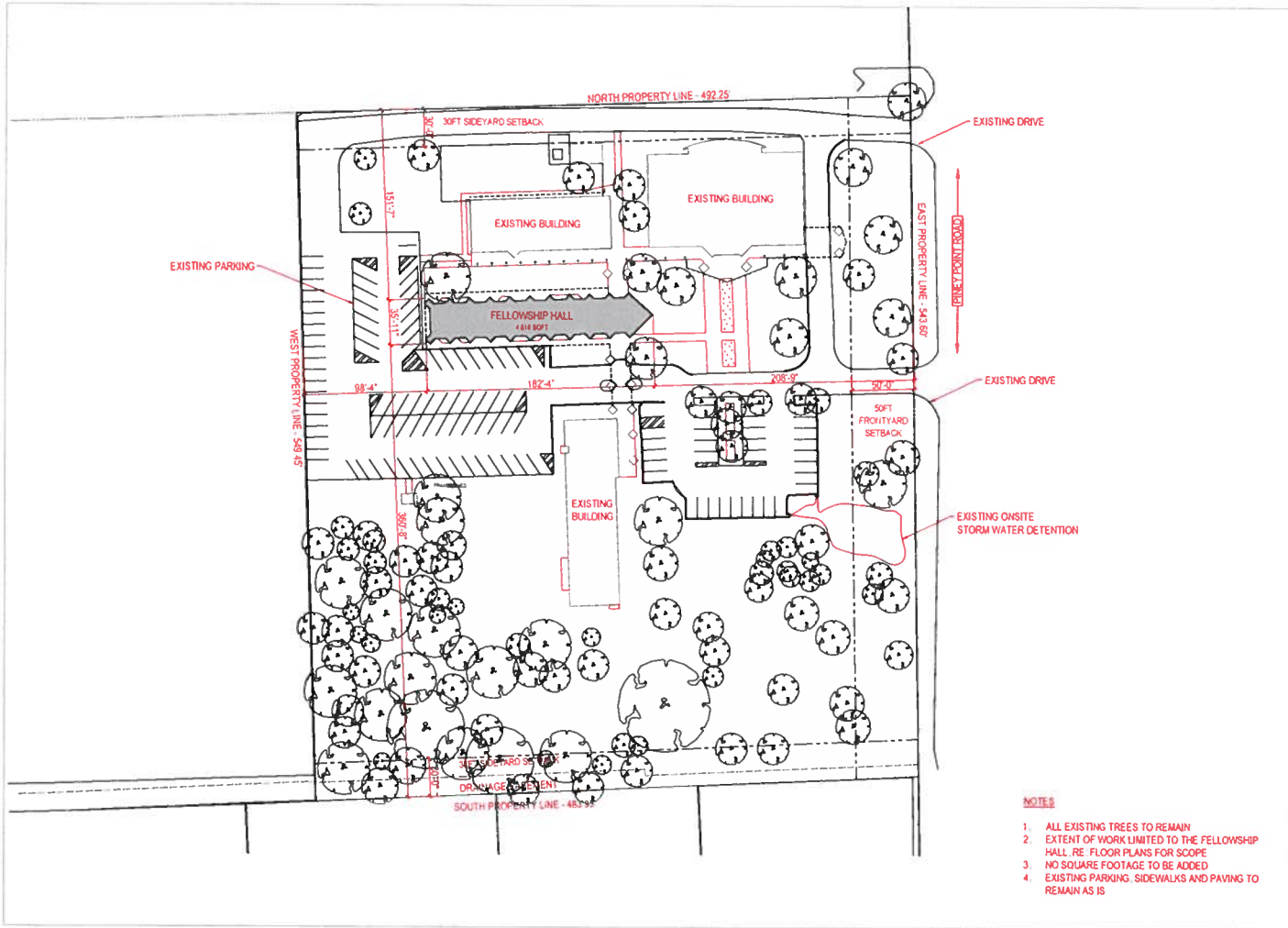

Mark Kobelan
Mayor



EXHIBIT "A"

Site Plan and Related Specifications for Proposed Improvements to Ecclesia Tract



- NOTES**
1. ALL EXISTING TREES TO REMAIN
 2. EXTENT OF WORK LIMITED TO THE FELLOWSHIP HALL. RE: FLOOR PLANS FOR SCOPE
 3. NO SQUARE FOOTAGE TO BE ADDED
 4. EXISTING PARKING, SIDEWALKS AND PAVING TO REMAIN AS IS

LIM ARCHITECTURE

2713 Westmore Street
Houston, Texas 77028
P 617-696-6211



1100 Clear Street
Houston, TX 77002
713-425-1846

ECCLESIA PINEY POINT
325 Piney Point Road
Houston, TX 77024

SUP APPLICATION

| Item | Description |
|------|-------------|
| 1 | Site Plan |
| 2 | Site Plan |
| 3 | Site Plan |
| 4 | Site Plan |
| 5 | Site Plan |
| 6 | Site Plan |
| 7 | Site Plan |
| 8 | Site Plan |
| 9 | Site Plan |
| 10 | Site Plan |

NOT FOR CONSTRUCTION

SITE PLAN

| | |
|-------------|----------|
| Scale | 1" = 10' |
| North Arrow | N |
| Project No. | 100-000 |
| Revision | |
| Author | |
| Checker | |
| Engineer | |



houston's holistic missional christian community

Dear City Council Members,

The existing Fellowship Hall on Ecclesia's Campus is in need of renovation. Ecclesia Houston is requesting approval from the City Council in accordance with the Piney Point Village Code of Ordinance: Chapter 74-121.-124. This requires that a Specific Use Permit be issued for Churches and other places of worship to undertake any construction or renovation work on new or existing buildings. The Planning and Zoning Commission granted approval for the SUP at their January 2021 meeting. We are now asking City council to review the submitted SUP application for approval.

A previous SUP was approved in December of 2018 which contained several minor campus projects. The only project from the 2018 SUP that was undertaken was work on the existing Fellowship Hall. This scope consisted of asbestos abatement and the removal of the drop ceiling and some interior walls as outlined in the 2018 SUP. That work has been completed. The time period for completing any of the other projects contained in the 2018 SUP has expired.

Ecclesia is now applying for a Special Use Permit to complete a new phase of renovation work on the Fellowship Hall. This scope could only be determined following the abatement and selective interior demolition completed under the 2018 SUP. This is a renovation project only and the application includes no addition or expansion to the existing footprint of the building. No site drainage work is required in the scope of this project. No existing trees will be removed. The majority of the renovation will be limited to the interior and will entail electrical, mechanical and plumbing work, as well as new finishes, painting, lighting, and A/V fixtures. Work that will take place on the exterior of the building includes the relamping of exterior safety lights, the removal and replacement of old condenser units, and the re-roofing of the existing roof with similar materials (composite shingle on the gable and a membrane on the low pitch), and adding new insulation to the roof. A detailed scope of work is outlined below.

Exterior Scope

- Retire four old exterior condenser units. Replace with three new units located on west side of building at parking lot where current units are located
- Relamping of the exterior downlights in the roof soffit
- Replace damaged existing shingle and membrane roofing in kind, adding a layer of continuous insulation

ecclesia

houston's

holistic

missional

christian

community

Interior Scope

- Replace drywall and base trim throughout.
- New tile in bathrooms
- Install new interior doors
- Install new kitchen work counters, including a sink
- Paint walls and ceiling throughout
- Patch surface of exposed concrete floor at entrance (interior)
- Replace toilets and sinks (2 each) in existing single occupancy bathrooms with new fixtures
- Replace electrical wiring in kitchen to bring it up to current code
- Replace the demolished fluorescent fixtures with new LED lighting fixtures throughout, see lighting plan
- New switching for light fixtures, see electrical plan
- New duplex outlets, see electrical plan
- Install insulated acoustical panels at interior of exposed ceiling
- Install new spiral HVAC ducts, diffusers, and return vents

This renovation project has already been introduced to the City Council and an application has been submitted to the Building Department for permit review. An architectural plan of the Fellowship and the proposed scope is included with this project packet. Ecclesia has notified the neighbors within 200 feet of the extents of the campus with registered return receipt and first-class mail, as required. The notice letter, the list of recipients, and the scans of the registered return receipts are also included with this letter in the project packet.

Long Term Builders is the general contractor on this project. They have completed previous projects on the Ecclesia Campus, so they are familiar with City of Piney Point regulations and guidelines and they will maintain a clean and safe jobsite throughout the course of the renovation.

Questions or concerns please contact Elizabeth Cook, elizabeth@ecclesiahouston.org



TO: City Council

VIA: City Engineer

MEETING DATE: February 24, 2025

SUBJECT: Consideration and possible action on the City Engineering

Agenda Item: 7

Summary

Overall, city engineers provide critical technical expertise to guide infrastructure decisions and ensure municipalities can meet the current and future needs of residents. They play a key role in maintaining and improving the quality of life in cities. HDR, Inc. are providing specialized expertise for specific city projects. Ultimately, contracting with engineering firms allows cities to access necessary expertise and services while potentially reducing costs and increasing flexibility in their operations. The following are current items related to engineering activities and reporting:

- a) Chuckanut Drainage & Paving Improvements. On February 12, 2025, the City reached out to HDR concerning the resident at 6 Chuckanut, who showed interest in rejoining the project. The City asked HDR to assess the effort needed for the extra fees related to redesigning improvements at 6 Chuckanut. HDR finalized the assessment, indicating that the package redesign cost is \$6,000.
- b) Drainage Criteria. As part of its annual review, HDR and the City recognized enhancements to the current Drainage Criteria. HDR seeks approval for the updated drainage guidelines.
- c) Shadow Way Court Drainage Improvements. In response to the Council's request, HDR sought a proposal from C. N. Koehl Urban Forestry to evaluate the trees on Shadow Way. Upon approval, HDR will proceed with the proposal from C. N. Koehl Urban Forestry for the amount of \$1,236.40.
- d) Windermere Outfall. During the meeting with Geopier, we were recommended to obtain an additional survey so they can properly design the stabilization of the Buffalo Bayou channel banks. HDR suggests that the Council approve the additional survey from Landtech for the amount of \$2,950.00.
- e) 2023 Paving Improvements – Drainage Change Order. Following discussions with the Council at the Engineers' Meeting, HDR has collaborated with the Contractor to establish the cost associated with the installation of an additional inlet. HDR recommends that the Council approve an additional expenditure of \$3,425 for the installation of this inlet at 610 Grecian Way, to be processed as a change order to the 2023 Paving Improvements Project.

- f) 2023 Paving Improvements - Material Testing. HDR is requesting an additional \$2,000 for extra material testing due to issues with large-diameter rock integration. The initial \$10,000 budget for services has been impacted by failed gradation on several streets, requiring additional testing after the Contractor added more aggregate to meet specifications.
- g) February Engineer's Report.

Recommendations:

- (1) The staff recommends the approval of the redesign costs for the **Chuckanut Drainage and Paving Improvements**, proposing an additional allocation of \$6,000 to encompass all residential lots.
- (2) The staff recommends approving the recommended changes to the **Drainage Criteria**.
- (3) The staff recommends approving the proposal from C. N. Koehl Urban Forestry for \$1,236.40 regarding **Shadow Way Court Drainage Improvements**.
- (4) The staff recommends the approval of an additional survey from Landtech for \$2,950.00 regarding the **Windermere Outfall**.
- (5) It is recommended that the Council authorize an additional expenditure of \$3,425 for the installation of the inlet at 610 Grecian Way as a change order to the **2023 Paving Improvements Project**.
- (6) Approve an additional \$2,000 for material testing related to the **2023 Paving Improvements Project**.

Council Agenda Item Cover Memo

2/24/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Chuckanut Drainage & Paving Improvements

SUMMARY/BACKGROUND (WHY): • HDR was contacted on February 12, 2025 by the City regarding the resident at 6 Chuckanut who has inquired about re-entering the project. The City requested that HDR prepare a level of effort for the additional fees regarded to the redesign of the improvements at 6 Chuckanut. HDR completed the level of effort and the additional amount to redesign the package is \$6,000.

STAFF RECOMMENDATION: _____

ESTIMATED COST: \$6,000 _____ **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES _ NO __ **EMERGENCY REQUEST:** YES ___ NO X___

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes



February 19, 2025

Mayor and City Council Members
City of Piney Point Village
7660 Woodway Drive; Suite 460
Houston, Texas 77063

**Re: Amendment #1 to Contract for Professional Engineering Services
Design, Bid, and Construction Phase Services for
the Chuckanut Drainage & Paving Improvements Project for the
City of Piney Point Village
HDR Job No. 10407577**

HDR Engineering, Inc. (HDR) previously entered into a Professional Engineering Services Contract with the City of Piney Point Village on July 18, 2024 to prepare design plans and specifications for drainage and paving improvements along Chuckanut Lane. The preliminary design of the drainage improvements along the street was conceptualized with the understanding that the City would enter into a 50/50 construction cost share agreement with each resident for storm sewer installed in the City right-of-way in front of their homes to eliminate the existing roadside ditches and driveway culverts. However, during the course of the design, it became apparent that the resident at #6 Chuckanut Lane was no longer interested in participating in the 50/50 cost share, and the City directed HDR to proceed with the design of the drainage improvements along the street with the understanding that the existing roadside ditch sections and driveway culverts in front of #6 would remain as-is.

HDR completed the design, including the omission of drainage improvements in front of #6, and presented the 100% plans and specifications at the City Council Meeting on January 27, 2025. However, the resident at #6 Chuckanut has since reconfirmed their intentions to participate in the 50/50 construction cost share for the drainage improvements in front of their property. To accommodate, the City has now asked HDR to revise the project design to include storm sewer in front of #6 Chuckanut. As HDR will incur additional costs to perform the required design revisions, the City requested that HDR present this Contract Amendment for the associated additional design services on this project.

Amended Fee Amount (Amendment No. 1):

HDR's contract amendment is a not-to-exceed amount of **\$6,000.00.**

The total contract, including this amendment, is now as follows:

FEE SCHEDULE:

Chuckanut Drainage & Paving Improvements Project **Total Fees**

Basic Services:

Design Phase (Lump Sum) \$ 50,500.00

Bid Phase (Lump Sum) \$ 8,500.00

Construction Management (Lump Sum) \$ 29,750.00

Special Services:

Traffic Control (Lump Sum) \$ 1,750.00

Storm Water Pollution Protection Plan (Lump Sum) \$ 1,800.00

Part-Time Site Observation (Not to Exceed)
-Time & Materials \$ 69,000.00

Urban Forestry (Not-to-Exceed)
-subconsultant's cost plus 10% \$ 7,900.00

Construction Material Testing (Not to Exceed)
-subconsultants cost plus 10% \$ 10,000.00

Geotechnical Services (Not to Exceed)
-subconsultants cost plus 10% \$ 12,000.00

Chuckanut Drainage & Paving Improvements Project **\$191,200.00**

Amendment #1 – Additional Design Phase Services

Additional Services

Additional Design Phase Services (Lump Sum) \$ 6,000.00

TOTAL AMENDMENT NO. 1 FEE **\$6,000.00**

TOTAL DESIGN FEE W/ AMENDMENT NO. 1 **\$197,200.00**

TERMS AND CONDITIONS:

The same terms and conditions as agreed to under the approved Contract will apply to this Contract Amendment.

We appreciate the opportunity to be of service on this project. If you have any questions, please do not hesitate to contact us at (713)-622-9264.

Sincerely,

HDR Engineering, Inc.



David C. Weston
Vice President/Area Manager

Acceptance: HDR's services will be available upon the acceptance of this proposed letter agreement by all applicable parties as listed below. Please indicate acceptance of this letter agreement by affixing your signature or that of your authorized representative in the space below.

City of Piney Point Village, Texas

By:

Date:

Council Agenda Item Cover Memo

2/24/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Revised Drainage Criteria

SUMMARY/BACKGROUND (WHY): • HDR and the City identified improvements to the existing Drainage Criteria as part of its annual review. HDR is requesting to approve the revised Drainage Criteria.

STAFF RECOMMENDATION: _____

ESTIMATED COST: NA

CURRENT BUDGETED ITEM: YES _ NO __ **EMERGENCY REQUEST:** YES ___ NO X__

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes

CITY OF PINEY POINT VILLAGE
NEW CONSTRUCTION

Address of Property: _____

Date: _____

Builder: _____

Builder's Contact Telephone Number: _____

Engineering Company: _____

Engineer: _____

Engineer's Contact Telephone Number: _____

Engineer's Mailing Address: _____

NEW CONSTRUCTION DRAINAGE - PLAN REQUIREMENTS –

| | |
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| 1. A Temporary Drainage Plan during Construction shall be submitted and approved, and shall conform to guidelines for Temporary Drainage Plan (separate requirements not listed on this sheet). Plans will not be approved without an approved temporary plan. | |
| 2. The Drainage Plan shall demonstrate that positive drainage will occur on the lot. | |
| 3. The Drainage Plan shall include all aspects of the anticipated development including but not limited to building foundation, patios, decks, swimming pools, drives, walks, landscaped areas, downspouts, drainage system, etc. The Drainage Plan shall show existing and finished grade elevations of all proposed paving and grading on the site and shall include existing and planned spot elevations at a maximum of 25-foot spacing covering the lot, including shots on 25-foot spacing along the perimeter of the lot, grid across the lot, and along the perimeter of all structures (i.e., building slabs, sidewalks, patios, driveways, decks, etc.). | |
| 4. If roadside ditches in the right-of-way are to be disturbed (i.e. removal of existing driveway culverts), proposed ditch flow line and top of bank elevations must be provided on the drainage plan at a maximum of 25-foot spacing. | |
| 5. The topographical survey shall show the location and existing elevations of roadways, all trees on the lot , all easements, all landscaping, storm and sanitary sewers. Proposed removal of any existing trees must be indicated on the drainage plan. | |
| 6. The topographical survey must also include features in the right-of-way in front of adjacent properties including ditch flow line and top of bank elevations and storm sewer elevations (driveway culvert flow lines, storm sewer flow lines, inlet top of grates). | |

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| 7. The Drainage Plan shall be prepared under the supervision of a Registered Professional Engineer of the State of Texas. The plans shall be sealed and signed by Engineer. | |
| 8. When a Drainage plan is to incorporate a retaining wall, a detail of the retaining wall will be required on the submitted plans. | |
| 9. All driveways must be a minimum of 3-feet from the property line at the side yard to allow for drainage or grading. | |
| 10. Engineer shall provide drainage area calculations using Atlas 14 rainfall data for a Harris County Region 2 2-Year storm event on the submitted plans. The runoff coefficient (C-value) used must be calculated using the following equation: $C = 0.6I_a + 0.2$. (I_a = impervious area/total area) and must not be less than 0.40. | |
| 11. All proposed drainage pipes shall be sloped to achieve a minimum velocity of 3ft/sec. | |
| 12. No elevation changes shall occur around the perimeter of the property. Plan shall show existing and proposed elevations on 25-foot spacing along the perimeter of the property. | |
| 13. Outfall flow line elevations and flow line of existing system shall be shown where proposed tie-in occurs. | |
| 14. Culverts shall be able to convey a Harris County Region 2 2-year storm event using Atlas 14 rainfall data for all affected areas. The min. culvert size shall be 3.14 square feet (24-inch diameter) and shall be Reinforced Concrete. | |
| 15. All driveway culverts shall have a minimum cover of 3-inches between top of pipe and bottom of pavement. | |
| 16. Drainage of the lot may be obtained by surface or sub-surface means, or a combination of the two, as is appropriate and necessary to ensure that all runoff produced in a Harris County Region 2 2-year storm event using Atlas 14 rainfall data will drain into the street, ditch, storm sewer system, or a recorded drainage easement. | |
| 17. The Contractor shall be responsible for implementation, maintenance, and inspection of storm water pollution prevention measurements including, but not limited to, erosion and sediment controls (reinforced filter-fabric fencing), waste collection and disposal, off-site vehicle trucking, and other practices consistent with state and local regulations. Hay bales will not be allowed to be used as sediment control devices. | |
| 18. Note on plan "Any areas of grass within the City's right of way which are disturbed or dug up during construction shall be replaced with St. Augustine or grass which matches the grass removed." | |
| 19. Note on plan "Any damage to existing roads, driveways, sidewalks, or other appurtenances within the City's right of way shall be saw cut, removed and replaced | |

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| with material equal to or superior to existing material, and be installed in a manner acceptable to the City". | |
| 20. Note "The Contractor shall maintain drainage during construction as to not adversely impact adjacent / neighboring properties during a Harris County Region 2 2-year storm event using Atlas 14 rainfall data". | |
| 21. Note "Reinforced Filter-Fabric Fences may not be taken down until the builder receives approval from the City". | |
| 22. Note "Any revisions to the originally approved drainage plans must be submitted to the City by the builder's Engineer that provided the original approved drainage plans. Resubmitted plans must be signed and sealed by the builder's Engineer". | |
| 23. Note on plan "Any excavation in the drip-line of trees 20-inches in diameter and above must be completed by hand digging. No roots larger than 1-inch in diameter are permitted to be cut for construction of the drainage system." | |
| 24. Note on plan "Roof drain tie-ins as a minimum shall be as follows: 1 per 4-inch drain line or 4 per 6-inch drain line. The design engineer shall determine the proper sizing as part of the permanent drainage plan." | |
| 25. Note on plan "Proposed landscaping/planting areas along the perimeter of the property shall not impede storm water flow into and through swales or storm sewer inlets. No raised flower beds will be allowed along the perimeter of the property. No landscaping/planting will be permitted in proposed drainage swales." | |
| 26. Note on plan "Pipe connections to inlets must be installed with a water-tight seal both on the outside face of inlet structure and the inside wall. It is recommended that inlet bottoms are grout filled to the proposed pipe flowlines to help facilitate flow conveyance." | |
| 27. Note on plan "Proposed curb cuts and repairs must be inspected by drainage inspector prior to the concrete curb pour to ensure the cut and repair in the field matches the proposed detail shown on the drainage plan." | |
| 28. Note on plan "If a drainage sump pump is proposed on the temporary drainage plan, the sump pump must be installed and operable to pass temporary drainage inspection." | |
| 29. If storm sewer pipes are proposed in drainage plan, main pipes shall be minimum 6-inch PVC SDR 26. Drainage grate inlets to be a minimum of 12" x 12" along main line pipe. | |
| 30. If storm sewer pipes are proposed on drainage plan, all pipes shall be labeled indicating the proposed length, material and flowline elevations. All proposed storm sewer inlets or junction boxes must be labeled with top of grate elevations and flow line elevations of pipes connected to the box. | |
| 31. All inlet grates for proposed area drains as part of the drainage system must be fully exposed and may not be buried under gravel, landscaping, artificial turf, etc. | |
| 32. If drainage swales are proposed as part of the drainage system, swales shall be a minimum of 6-inch deep from high bank to flow line. | |
| 33. No drainage shall go into an adjacent private drainage system without a drainage easement recorded at the Harris County Clerk's office. (No private agreements | |

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| between homeowners sharing drainage will be allowed unless recorded at County Clerk Office and approved by the City). | |
| 34. All drainage systems that require a sump pump system must include a sump detail with a properly sized overflow pipe to convey 2-year storm event. The pump system does not need to be of a size to pump the storm itself and the pumping system shall be sized so as to not negatively impact the City's existing storm system and/or infrastructure. | |
| 35. The engineer is to provide a force main separate from an overflow line (i.e. the force main is not allowed to discharge into the overflow pipe at any point.). | |
| 36. An erosion control system shall be required at the outfall of the force discharge (Concrete apron, rip rap, etc.). | |
| 37. Drainage system must include a clean-out, inlet or junction box at every bend to provide access for maintenance; the only exception may be where roof drains tie into the main system. | |
| 38. When the design calls for a system to discharge through an existing concrete curb, the plan submitted must include a curb cut and repair detail. This detail will include No. 4 rebars doweled in both vertically and horizontally to the existing pavement and curb. | |
| 39. Proposed tie-ins to existing storm sewers that have saddle inlets will not be allowed. The developer will replace the saddle inlet with a City of Houston Type A Inlet. | |
| 40. Provide tie-in detail if using existing City inlet. | |
| 41. French Drains are for landscape use only (i.e. flowerbeds) and not to be used in lieu of inlets in the permanent or temporary drainage plan. | |
| 42. All drainage plans and as-built plans shall utilize the City Benchmark System. Please contact the City for information on the location and elevation of the closest benchmark. Please include the benchmark that was used for elevations on the submitted plan. | |
| 43. Submitted plans shall be drawn to an engineer's scale and not to an architect's scale. | |
| 44. All plans need to be oriented with North directed to the top or right of the page. | |
| 45. If roof drains are to be tied into the drainage system, they must be shown in the drainage plan. | |
| 46. Roof drain tie-ins as a minimum shall be as follows: 1 per 4-inch drain line or 4 per 6-inch drain line. The design engineer shall determine the proper sizing as part of the permanent drainage plan. | |

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| 47. When building in the floodplain the surveyor or engineer must delineate the limits of the 500-year, 100-year floodplains and floodway as established by the Effective FEMA F.I.R.M. maps. 500-year and 100-year floodplain boundaries shall be based on the contour of the 500-year and 100-year flood elevations at the subject property. | |
| 48. When building in the floodplain, plans must list the 500-year and 100-year flood elevations at the subject property as established by FEMA and Harris County Flood Control District. | |
| 49. When building in the 500-year floodplain, plans must include a certificate of elevation. | |
| 50. When building in the floodplain, plans must include cut and fill calculations to demonstrate no net fill within the 500-year floodplain below the 500-year flood elevation. The Engineer must provide cross sections showing the existing natural ground elevations, proposed finished grade elevations, and proposed structures to verify the proposed cut and fill mitigation calculations. Volume of proposed storm sewer pipes or drainage swales used for conveyance capacity for 2-year design storms may not also be used as cut volume for floodplain mitigation. Volume of proposed pools on the property may not be used as cut volume for floodplain mitigation. | |
| 51. Per City Code of Ordinances Section 34-95: Encroachments are prohibited, including fill, new construction, substantial improvements and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge. | |
| <p>52. Per City Code of Ordinances Section 34-122 – Limitation on lot fill for property:</p> <p>a) The height to which any point on the lot can be filled, other than the foundation, shall be limited to no more than the amount needed to create a maximum elevation equal to a one percent slope from the existing top of curb, edge of road (if no curb exists), existing high bank or property lines (whichever is closer to the development) from all sides. The only exceptions to this requirement are:</p> <ol style="list-style-type: none"> 1. The building foundation. 2. The driveway, within a 30-foot, 180-degree outward facing arch, established from the building line of the main vehicle entrance to the garage, if the following requirements are met: <ol style="list-style-type: none"> a. A curb is provided on the driveway perimeter adjacent to the property line. b. The driveway must be spaced a minimum of three feet from the property line. c. A means to drain the area between the edge of the driveway and property line shall be provide in accordance with city drainage criteria. | |

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| <p>b) In no case shall more than 12 inches of fill be allowed on any lot, other than the exceptions provided for in subsection 34-122(a) above.</p> <p>c) Existing elevations which are higher than the calculated elevations are not required to be cut to meet the requirements of this section. The calculation only applies to additional fill above the existing ground elevation (pre-construction elevations).</p> <p>d) All fill used on property located inside the 500-year flood plain shall comply with zero net fill requirements that are established in article III of this chapter.</p> | |
| 53. Drainage Plans must be approved by Harris County Flood Control District (HCFCD) if the drainage system is proposed to discharge into a tributary of Buffalo Bayou. | |
| 54. Plans must have all Memorial Villages Water Authority utilities shown in the Right-of-Way | |
| 55. Drainage plans must be approved by Memorial Villages Water Authority (MVWA) prior to a building permit being issued to the builder for work performed in the right-of-way. Plans only entering the right-of-way to outfall into City facilities do not have to be approved by MVWA. | |
| 56. Sump pumps proposed on temporary drainage plans must be completely installed and operable at the time of construction. | |
| 57. Drainage plans must show finished floor elevation, garage finished floor elevation, and the elevations on the driveway adjacent to the garage. Garage finished floor elevation must coordinate with adjacent proposed driveway elevations. | |
| 58. Finished floor elevation must be 12-inch above the nearest sanitary sewer manhole lid elevation. Elevation of nearest sanitary sewer manhole lid must be provided. | |
| 59. Any excavation in the vicinity of trees 20-inches in diameter and above shall be completed by hand digging. Locations of hand digging around trees must be called out on the drainage plan. | |
| 60. No drainage pipes shall be proposed within the drip-line of any trees that are either partially or completely located on an adjacent property. | |
| 61. Drainage plans shall include a title block clearly indicating the engineering firm's contact information and scope of work (new house, house addition, new pool, etc.). | |
| 62. Drainage plans must show all sanitary sewer clean outs on the property. | |
| 63. Drainage plans must be submitted on paper with dimensions of either 34"X22" or 36"X24". | |

“As-Built” Drawing Check List
Drainage Requirements for Residential Construction

Required “As-Built” Drainage Information for a Certificate of Occupancy

A. As built Topographic Features

- _____ 1. Sidewalks
- _____ 2. Driveways or other pavement including material
- _____ 3. All structures
- _____ 4. Drainage structures and pipes
- _____ 5. Berms and Swales
- _____ 6. Edge of road or curb and gutter
- _____ 7. Retaining walls
- _____ 8. Open Ditches
- _____ 9. Systems or solutions for floodplain volume mitigation, including the total volume of storage for each mitigation system/solution.
- _____ 10. All trees
- _____ 11. List of all impervious structures and materials including their associated area in square feet and lot coverage percentage.
- _____ 12. Memorial Villages Water Authority (MVWA) water and sanitary sewer utilities within Right-of-Way and/or easements adjacent to property
- _____ 13. Sanitary Sewer Cleanouts
- _____ 14. Meters/Meter Boxes
- _____ 15. Valves/Valves Boxes
- _____ 16. Sanitary Sewer Manholes
- _____ 17. Fire Hydrants
- _____ 18. Gas Meters
- _____ 19. AC Units
- _____ 20. Accessory Structures
- _____ 21. Fences

B. “As-Built” Elevations Conforming with the Latest Approved Drainage Plan

- _____ 1. Along lot perimeter and at grade breaks at a maximum spacing of 25 feet
- _____ 2. Grid throughout interior of lot including grade breaks at a maximum spacing
- _____ 3. Finished floor of all structures
- _____ 4. Finished grade adjacent to all structures
- _____ 5. Elevations from existing information checklist
- _____ 6. Drainage structure tops, pipe sizes, materials, and flowlines
- _____ 7. Retaining wall perimeter
- _____ 8. All trees, landscaping, and grass planted prior to performing as-built survey
- _____ 9. Final drainage inspection completed and passed by City drainage inspector prior to performing as-built survey.
- _____ 10. Nearest sanitary sewer manhole lid elevation

C. Information

_____ 1. Seal, Signature and Date of Registered Professional Land Surveyor,
registered in the State of Texas.

I, _____, a Registered Professional Land Surveyor in the State of Texas,
hereby certify that the provided information on this as-built correctly
represents the facts found at the time of the survey made on the ground, under
my supervision, and there are no apparent encroachments at the time of this
survey unless shown or noted otherwise. There is _____ square feet of
impervious coverage on the lot which is _____% of the lot.

(Date)

(Seal & Signature)

_____ 2. Seal, Signature and Date of Civil Engineer licensed as a Professional
Engineer in the State of Texas including the following statement.

I, _____, a Licensed Professional Engineer in the State of Texas, have
reviewed the "as-built" survey of this property and on the basis of that review
state that it conforms to the design and intent of the Drainage Plan submitted
for permit.

(Date)

(Seal & Signature)

* Please note that the signature blocks that are required for the as-built are to be include
on the as-built and not on a separate sheet.

D. Acknowledgement

We, _____ [Owner(s)] and _____
[Contractor], have reviewed the As-Built drainage requirements with the City
Building Official and acknowledge these requirements set forth by the City of Piney
Point Village. In addition to the above requirements, We, the Owner(s) and
Contractor, also acknowledge that the As-Built must be submit to the City for review
4-6 weeks prior to a Certificate of Occupancy being issued and understand that the
As-Built could be subject to field investigation/verification by the City Inspector.
No exception will be made on the length of time required to review the plans.

X _____
Owner

X _____
Contractor

X _____
Owner (print)

X _____
Contractor (print)

Council Agenda Item Cover Memo

2/24/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Shadow Way Drainage Improvements

SUMMARY/BACKGROUND (WHY): Per the request of Council, HDR requested a proposal from C.N Koehl Urban Forestry to conduct an assessment of the trees along Shadow Way. HDR is action regarding the proposal from C.N Koehl Urban Forestry for the amount of \$1,236.40.

STAFF RECOMMENDATION: _____

ESTIMATED COST: \$1,236.40 **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES _ NO _ **EMERGENCY REQUEST:** YES _ NO _

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes

February 18, 2025

Via e-mail: John.Peterson@hdrinc.com

Mr. John Peterson, P.E.
HDR
4828 Loop Central Drive, Suite 700
Houston, Texas 77081-2220

Re: Urban Forestry Consulting Services Proposal–City of Pine Point Village, Shadow Way St. & Shadow Way Ct. project.

Dear Mr. Peterson,

C.N. Koehl Urban Forestry, Inc. (Consultant) is pleased to provide the following proposal to HDR (Client) for providing Urban Forestry Consulting services for City of Pine Point Village, Shadow Way St. & Shadow Way Ct. project, Piney Point Village, Texas.

Scope of the Project

The scope of the project will involve field evaluation/walking proposed storm sewer location alternatives and assessing anticipated tree impacts for each alternative.

Scope of Services

The Scope of Services includes Urban Forestry Consulting Services for field evaluation and preparing tree assessment spreadsheet for approximately 900 l.f. of right of way.

1. Field Evaluation/Walking proposed storm sewer – We will use provided aerial image with storm locations to walk length of proposed storm and evaluate the condition and preservation feasibility of each adjacent tree. We will also evaluate long-term tree survival probability for each tree and identify those trees that should be removed as part of the project.
2. Tree Assessment Spreadsheet – We will prepare an excel spreadsheet that list each tree by address and assessed impact of each storm design alternative on the tree.

Client Responsibilities

The Client will be responsible for providing:

1. Access to project site for On-Site tree assessment.
2. PDF files of proposed project area with storm alternatives included.

Professional Fees

Services will be provided based upon an hourly rate of \$150.00 for Urban Forestry Consultant n and are anticipated to not exceed a total of 8 hours, for an estimated total fee not to exceed **\$1,236.40**; including reimbursable expenses. Hours not used will not be invoiced.

Reimbursable expenses will include mileage, delivery and postage. Mileage will be billed at rate included below.

Anticipated fee accruals for Urban Forestry Consulting Services are:

1. Field Evaluation/Walking proposed storm sewer –
Urban Forester - 4.0 hours @ \$150.00/hour = \$600.00
Mileage – 52 miles @ \$0.70/mile = \$36.40
2. Tree Assessment Spreadsheet-
Urban Forester - 4.0 hours @ \$150.00/hour = \$600.00

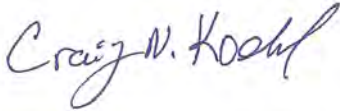
Billing/Payment Procedure

Invoices will be issued for work monthly. Consultant shall not be held responsible and reserves the right to re-negotiate if the project scope expands beyond the current understanding of the work.

Payments are due within fifteen (15) business days of HDR receiving payment from client. Late payments will be assessed an additional 1.5% of the monthly invoice if payment has not been received within 15 days of IDS receiving payment.

If you have any questions concerning this proposal, please contact me.

Sincerely,



Craig N. Koehl
Urban Forestry Consultant

Authorization

By (Print name/title)

Date

Council Agenda Item Cover Memo

2/24/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Windermere Outfall

SUMMARY/BACKGROUND (WHY): During the meeting with Geopier, it was recommended that we get additional survey so they are able to properly design the stabilization of the Buffalo Bayou channel banks. HDR recommends that Council approve additional survey from Landtech for the amount of \$2,950.00.

STAFF RECOMMENDATION: _____

ESTIMATED COST: _____ **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES _ NO __ **EMERGENCY REQUEST:** YES __ NO __

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes

February 19, 2025

Ms. Gracie Moylan
Civil EIT
HDR, Inc.
11700 Katy Freeway, Suite 250
Houston, Texas 77079

Re: City of Piney Point Village- Windermere Survey Extension

Dear Ms. Moylan:

It is my pleasure to submit the following proposal for providing professional surveying services for the above referenced project. The scope of work and associated fee are as follows:

Extend topographic survey 100 feet to the North and 100 feet to the South of the existing survey. Elevation will reference the City of Piney Point Village Benchmark.

Lump Sum Fee of \$5,800.00

Extend topographic survey 50 feet to the North and 50 feet to the South of the existing survey. Elevation will reference the City of Piney Point Village Benchmark.

Lump Sum Fee of \$2,950.00

Thank you for the opportunity to submit this proposal.



Paul Kwan, RPLS
President

Council Agenda Item Cover Memo

2/24/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on 2023 Paving and Drainage Improvements

SUMMARY/BACKGROUND (WHY): • Per discussion with Council at the Engineers Meeting, HDR has coordinated with the Contractor to provide a cost of the installation of an additional inlet. HDR is recommending Council approve an additional \$3,425 for the installation of an additional inlet at 610 Grecian Way.

STAFF RECOMMENDATION: _____

ESTIMATED COST: \$3,425.00 **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES _ NO _ **EMERGENCY REQUEST:** YES __ NO __

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes

CHANGE ORDER NO. 2**PROJECT:** 2023 Paving Improvements Project **DATE OF ISSUANCE:** February 18, 2024**OWNER:** City of Piney Point Village **ENGINEER:** HDR Engineering Inc.
(Name & 7660 Woodway Drive, Suite 460 4828 Loop Central Drive, Suite 700
Address) Houston, Texas 77063 Houston, Texas 77081**CONTRACTOR:** AAA Asphalt Paving Inc. **ENGINEER'S PROJECT No.:** 10387175
19155 Circle Lake Dr.
Pinehurst, TX 77362

You are directed to make the following changes in the Contract Documents.

Purpose of the Change Order: Additional storm sewer items in front of 610 Grecian Way.**Attachments:** Attachment A

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIME |
|---|--|
| Original Contract Price \$ <u>777,514.50</u> | Original Contract Time <u>90</u> Calendar Days |
| Previous Change Orders No. <u>1</u> to No. <u>1</u> \$ <u>-156,365.00</u> | Net Change From Previous Change Orders <u>0</u> Calendar Days |
| Contract Price Prior to this Change Order \$ <u>621,149.50</u> | Contract Time Prior to this Change Order <u>90</u> Calendar Days |
| Net (Increase) (Decrease) of this Change Order \$ <u>3,425.00</u> | Net Increase (Decrease) of this Change Order <u>0</u> Calendar Days |
| Contract Price with all Approved Change Orders \$ <u>624,574.50</u> | Contract Time with all Approved Change Orders <u>90</u> Calendar Days |

RECOMMENDED
HDR Engineering Inc.

By

APPROVED
City of Piney Point Village

By

APPROVED
AAA Asphalt Paving Inc.

By



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL AMOUNT |
|-------------------|--|------|-------|------------|-------------------|
| ADDITIONS: | | | | | |
| CO2-1 | Proposed 12"x12" precast concrete storm sewer catch basin including bedding and backfill, complete in place, the sum of: | EA. | 1 | \$3,200.00 | \$ 3,200.00 |
| CO2-2 | Proposed 4" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 3 | \$75.00 | \$ 225.00 |
| | TOTAL CHANGE ORDER NO. 2: | | | | \$3,425.00 |

Council Agenda Item Cover Memo

2/24/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on 2023 Paving and Drainage Improvements

SUMMARY/BACKGROUND (WHY): HDR is requesting additional funds for material testing in the amount of \$2,000. This is due to the additional testing required for the integration of large diameter rock to meet gradation requirements in the specifications.

STAFF RECOMMENDATION: _____

ESTIMATED COST: \$2,000.00**FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES _ NO __ **EMERGENCY REQUEST:** YES __ NO __

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes



February 19, 2025

Mayor and City Council Members
City of Piney Point Village
7660 Woodway Drive; Suite 460
Houston, Texas 77063

**Re: Amendment #1 to Contract for Professional Engineering Services
Design, Bid, and Construction Phase Services for
the 2023 Paving Improvements Project for the
City of Piney Point Village
HDR Job No. 10387175**

HDR Engineering, Inc. (HDR) previously entered into a Professional Engineering Services Contract with the City of Piney Point Village on October 18, 2023 (and subsequently revised January 29, 2025) to prepare design plans and specifications for the 2023 Paving Improvements Project. HDR completed the design and successfully bid the project with City Council awarding the construction contract to AAA Asphalt Paving, Inc. at the September 23, 2024 Council Meeting.

As the project is currently under construction, HDR is utilizing a third-party Construction Materials Testing (CMT) firm for required testing of storm sewer bedding and backfill materials, concrete paving strength, new asphalt paving base and surface course densities, and existing asphalt paving base material gradations.

The original budget for CMT services was \$10,000.00, which was a budgetary amount based on typical field conditions for a project of this size and scope, with the understanding that this figure may increase or decrease depending upon actual work required. As the project has progressed during construction, HDR has had to request additional testing of the asphalt base along Williamsburg Drive, Innisfree Street, Green Oaks Drive, and Tokeneke Trail, as the existing materials for all four of the streets did not meet the gradation requirements outlined in the project specifications. Therefore, the Contractor has had to add additional aggregate to the base materials, necessitating further gradation testing to ensure the materials meet the project specifications.

This Contract Amendment is for the associated additional CMT services on this project.

Amended Fee Amount (Amendment No. 1):

HDR's contract amendment is a not-to-exceed amount of **\$2,000.00.**

The total contract, including this amendment, is now as follows:

FEE SCHEDULE:

| <u>2023 Paving Improvements Project</u> | <u>Total Fees</u> |
|---|----------------------------|
| <i>Basic Services:</i> | |
| Design Phase (Lump Sum) | \$ 42,000.00 |
| Bid Phase (Lump Sum) | \$ 7,000.00 |
| Construction Management (Lump Sum) | \$ 19,200.00 |
| Traffic Control/Construction Phasing (Lump Sum) | \$ 1,700.00 |
| Storm Water Pollution Protection Plan (Lump Sum) | \$ 1,500.00 |
| Urban Forestry Services (Cost + 10%) | \$ 5,000.00 |
| Survey Services (Cost + 10%) | \$ 12,750.00 |
| Half-Time Site Observation (Not to Exceed) -Time & Materials | \$ 41,300.00 |
| Construction Material Testing (Not to Exceed) -Time & Materials | <u>\$ 10,000.00</u> |
| Chuckanut Drainage & Paving Improvements Project | \$140,450.00 |
| <u>Amendment #1 – Additional Construction Materials Testing (CMT) Services</u> | |
| Additional Services | |
| Additional Construction Materials Testing Services (Not to Exceed) -Time & Materials | \$ 2,000.00 |
| TOTAL AMENDMENT NO. 1 FEE | <u>\$2,000.00</u> |
| TOTAL DESIGN FEE W/ AMENDMENT NO. 1 | <u>\$142,450.00</u> |

TERMS AND CONDITIONS:

The same terms and conditions as agreed to under the approved Contract will apply to this Contract Amendment.

We appreciate the opportunity to be of service on this project. If you have any questions, please do not hesitate to contact us at (713)-622-9264.

Sincerely,

HDR Engineering, Inc.



David C. Weston
Vice President/Area Manager

Acceptance: HDR's services will be available upon the acceptance of this proposed letter agreement by all applicable parties as listed below. Please indicate acceptance of this letter agreement by affixing your signature or that of your authorized representative in the space below.

City of Piney Point Village, Texas

By:

Date:

Council Agenda Item Cover Memo

2/24/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the Engineer's Report

SUMMARY/BACKGROUND (WHY): The City has requested that updates to current projects be summarized in an Engineer's Report.

STAFF RECOMMENDATION: _____

ESTIMATED COST: N/A **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES ☐ NO ☐ **EMERGENCY REQUEST:** YES ☐ NO ☒

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes



Engineer's Status Report
City of Piney Point Village
HDR Engineering, Inc.

City Council Meeting Date: February 24, 2025

Submit to City: February 19, 2025

CURRENT PROJECTS:

1. Chuckanut Drainage & Paving Improvements– Action Required

- The Chuckanut Drainage & Paving Improvements 100% design has been completed. The bidding phase is currently planned for February 2025, and construction projected to start in April 2025.
- HDR was contacted on February 12, 2025 by the City regarding the resident at 6 Chuckanut who has inquired about re-entering the project. The City requested that HDR prepare a level of effort for the additional fees regarded to the redesign of the improvements at 6 Chuckanut. HDR completed the level of effort and the additional amount to redesign the package is \$6,000.

2. Green Vale Swale – Action Required

- A resident at 11317 Green Vale contacted the City to report standing water in the City's ROW. HDR conducted a site visit and performed a survey to verify the elevation of the existing inlet in the area. It was determined that the inlet needed to be lowered. Thompson Construction lowered the inlet for the quoted price of \$600.
- This issue has been resolved by the builder for 11321, who lowered the inlet and regraded a section of the ROW while addressing some regrading along the property line. This work was done to resolve one of our comments on their as-built survey up to that point, ensuring that all water will positively flow towards the inlet.



3. Drainage Criteria Updates – Action Required

- HDR and the City identified improvements to the existing Drainage Criteria as part of its annual review. HDR is requesting to approve the revised Drainage Criteria.



4. Shadow Way Court– Action Required

- As part of the North Piney Point Greenbay system a 36” RCP stubout was installed at the proper depth for future expansion at Shadow Way. As directed by council, HDR has created an exhibit with a preliminary layout that would address the drainage along Shadow Way, utilizing the stub-out from the Piney Point Greenbay Project.
- Per the request of Council, HDR requested a proposal from C.N Koehl Urban Forestry to conduct an assessment of the trees along Shadow Way. HDR is action regarding the proposal from C.N Koehl Urban Forestry for the amount of \$1,236.40.

5. Windermere Outfall Repair Project – Action Required

- HDR conducted a site visit with Geopier on February 17, 2025, to evaluate the current conditions and discuss the use of their product to stabilize the Windermere Outfall. HDR is currently awaiting an updated cost estimate.
- HDR has begun coordination with Harris County Flood Control District and is currently coordinating a time to meet to discuss solutions.
- During the meeting with Geopier, it was recommended that we get additional survey so they are able to properly design the stabilization of the Buffalo Bayou channel banks. HDR is requesting Council approve Landtech for the amount of \$2,950.00.

6. 2023 Paving Improvements – (2) Actions Required

- The 2023 Paving Improvements includes improvements on Williamsburg, Innisfree, Tokeneke, Grecian Way and Green Oaks Drive.
- Per discussion with Council at the Engineers Meeting, HDR has coordinated with the Contractor to provide a cost of the installation of an additional inlet. HDR is recommending Council approve an additional \$3,500 for the installation of an additional inlet.
- Per our discussion with the City Administrator, additional funds are requested for material testing in the amount of \$2,000. This is due to the additional testing required for the integration of large diameter rock to meet gradation requirements in the specifications.
- The Contractor has completed 90% of the drainage improvements on Grecian Way, pending the additional inlet. As of February 19, 2025 all work has been completed except for the paving on Tokeneke. Due to weather conditions, the work on Tokeneke is scheduled to be completed on the week of February 23, 2025.

7. Street Condition Assessment

- During the January Council Meeting, the City approved HDR to move forward with the engineering services for the Street Assessment Planning Document for the lump sum figure of \$29,900.00.
- HDR has created a program through GIS to input data regarding the existing conditions of the streets. HDR is scheduled to begin conducting the field work beginning February 23, 2025.

8. Blalock Point Repair

- As of HDR's site visit conducted on February 13, 2025, all repairs have been made and completed. HDR is coordinating with the Contractor to ensure that the site is cleaned before processing the Pay Estimate.
- During the time of the repairs, a sink hole formed under the paving at Brompton Court from a sanitary sewer failure. MVWA was notified of pavement failure and performed a repair at this location. During the repair the Contractor informed the City that there was an offset joint approximately 20 ft away from the sanitary manhole failure. The City and HDR discussed the potential of conducting a repair but decided to move forward with monitoring due to no signs of distress in the pavement.

9. Ditch Debris Removal

- HDR has conducted multiple site visits to investigate the current conditions of the ditches/ravines throughout the City. As of February 18, 2025, HDR has visited Kinkaid and Tynewood ditches, and their tributaries, and documented the current conditions via GIS.
- HDR has inspected all HCFCF maintained ditches/ravines and has identified debris only in Kinkaid Ditch. HDR has requested a meeting with Harris County to discuss the findings from the site visits on Kinkaid Ditch.
- The remaining ditches to be inspected are not included in the Harris County Maintenance program. HDR will schedule this as soon as weather permits in order to collect the data on the remaining ditches.

10. Chapelwood Court Drainage Project

- At the January Council Meeting, HDR was approved to move forward with the design of drainage improvements at Chapelwood Court. HDR has begun the design of Chapelwood Court.

11. Harris County Traffic Signals Project – Memorial Drive

- The Harris County Traffic Signals Project involves replacing signals at Memorial intersections with Blalock, Piney Point, and San Felipe. HDR is closely monitoring Harris County's progress, as they advance toward the 100% design stage.
- The consultant for Harris County reached out to the City on February 5, 2025, and provided three options for the pedestrian crossing and sidewalks across the intersection of San Felipe Street and Memorial Drive. Ultimately, the City decided to move forward with adjusting the Westbound left turn to be behind the crosswalk. This then pulls the departure lane crosswalk closer to the intersection so it can be signalized.

12. Soldiers Creek Sub Watershed Feasibility Study Project

- The Soldiers Creek Sub Watershed Feasibility Study aims to address drainage and erosion issues. Haff and Associates invited representatives from Piney Point Village, Bunker Hill, Hunters Creek, and Hedwig to a meeting on November 20, 2024, for an update on current conditions and to gather input on flooding concerns. HDR requested an update on February 12, 2024, and was informed that HCFCF is currently evaluating concepts before moving into modeling proposed alternatives.



13. MS4

- The Municipal Separate Storm Sewer System (MS4) update was submitted on February 11, 2025.

14. South Piney Point Road Improvements

- South Piney Point Road Improvements include additional signage and striping to enhance safety and visibility. HDR issued the Notice to Proceed to OnPar Civil Services, LLC on November 11, 2024, and work began December 16, 2024.
- As of January 20, 2025, OnPar informed HDR that the Radar Signs and Poles were shipping but had not been delivered. HDR will continue monitoring the progress and will inform Council when installation begins.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 24, 2025

SUBJECT: Consideration and possible action regarding the purchase of a Public Works Truck.

Agenda Item: 8

Initially, the staff compiled several work truck options from HGAC, offering a range that includes both basic models and those with additional features. We are looking for a vehicle with specifications similar to the following:

- Engine: 3.5L EcoBoost V6 or 5.0L V8
- Towing Capacity: Approximately 12,000 to 13,500 pounds
- Payload Capacity: Around 1,900 to 2,400 pounds
- Cab Configuration: Regular to SuperCrew
- Bed Length: 6.5-foot box
- Drivetrain: 4x2 or 4x4

Originally, we sought to make a purchase through the HGAC New Vehicle Summary Worksheet, with price options ranging from \$38,526 to \$53,017. This option was countered by an additional review of Enterprise's pre-owned vehicle options.

We have received quotes from Enterprise that fall below the \$50,000 threshold while still meeting similar vehicle specifications and providing adequate towing capacity.

To determine the best value among the leading options at Enterprise, staff consider factors such as price, mileage, features, and overall condition. Based on the information provided, here is my analysis of each option:

- 2020 GMC Sierra 1500 2WD Crew Cab 147":
 - Price: \$26,999
 - Mileage: 54,534
 - This is the lowest-priced option with the highest mileage.
- 2020 Ford F-150 XLT:
 - Price: \$29,999
 - Mileage: 39,872

- This option has lower mileage than the GMC Sierra but is \$3,000 more expensive.
- 2022 Ram 1500 Big Horn 4x2 Quad Cab 6'4" Box:
 - Price: \$29,998
 - Mileage: 45,452
 - This is the newest model (2022) with moderate mileage, priced similarly to the Ford F-150.

Considering these factors, the 2022 Ram 1500 Big Horn seems to provide the best value.

1. It is the newest model, which likely means it has more up-to-date features and technology.
2. Its mileage is 45,452, which is lower than that of the GMC Sierra and only slightly higher than that of the Ford F-150.
3. Although it is priced similarly to the Ford F-150, it is two years newer.

Recommendation:

Enterprise offers the 2022 Ram 1500 Big Horn for \$29,998, and the staff recommends this purchase to enhance the efficiency of our public works tasks.

Enterprise Options:

2020 GMC Sierra 1500 2WD Crew Cab 147" Mileage: 54,534 at \$26,999

[Used 2020 GMC Sierra 1500 2WD Crew Cab 147" in Houston, TX 3GTP8AEK3LG393564](#)

2020 Ford F-150 XLT Mileage:39,872 at \$29,999

<https://www.enterprisecarsales.com/vehicle/1FTEW1C45LFA51231/Used--2020--Ford--F-150--Truck----Houston--TX/>

2022 Ram 1500 Big Horn 4x2 Quad Cab 6'4" Box, Mileage:45,452 at \$29,998

https://www.enterprisecarsales.com/vehicle/1C6RREBT4NN228540/Used--2022--Ram--1500--Truck_Hybrid----Houston--TX/

TO: Mayor and City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: February 24, 2025

SUBJECT: Development Manager and Court Consultant Services

Agenda Item: 9

Summary:

This budget amendment delineates the establishment of a new position for Development Manager, which will assume a pivotal role in augmenting our Permitting and Development process. This initiative aims to streamline the oversight of projects that facilitate community progress in residential enhancements as well as taxable value.

Furthermore, this amendment allocates funds for professional consulting services to enhance municipal court operations, increase efficiency, and ensure compliance with best practices.

- The proposed annual base salary for the **Development Manager** is set at **\$69,160**, which aligns with the salary of the Code Enforcement Manager. This adjustment is reflected in the budget amendment across several line items outlined below.

| | |
|--------------------------------------|------------------|
| Based Salary (\$69,160 annually) | 51,870.00 |
| TMRS | 12,453.99 |
| FICA | 3,968.06 |
| Works Comp | 500.00 |
| Equipment | 5,000.00 |
| Health Insurance | 11,000.00 |
| Dental | 141.60 |
| Vision | 91.20 |
| ER Life | 84.00 |
| LTD | 333.24 |
| State Unemployment Tax | 200.00 |
| Total For Development Manager | 85,642.08 |

- The **Municipal Court Consultant** (contract) is a temporary role designed to support the transition following the recent resignation of the Municipal Court Clerk. This consultant will offer ongoing training and guidance to the incoming clerk, with an estimated cost of **\$12,600**.

The total expenditure associated with both positions for the current fiscal year amounts to \$98,242.08. The Development Manager position will be incorporated into the budget for Fiscal Year 2026. To mitigate costs, the city intends to acquire a used truck rather than a new one, which will result in savings of \$15,000. This brings the net financial impact of both positions to \$83,242 for the current year. The recurring annual financial impact will be **\$103,406.10**.

Recommendation:

Staff recommends that the Council endorse the proposed budget amendment to effectively address the City's current needs.

Attachments/Required Documents:

Job Summary for Development Manager
Proposed Organization Chart

Job Title: Development Manager

Full-Time

Job Summary: The Development Manager assists the Director of Planning in various tasks related to permitting, contractor support, city zoning ordinances, and building code enforcement. This role involves direct interaction with contractors, city officials, and the public, ensuring that development projects comply with regulations and city policies. The ideal candidate is organized, detail-oriented, and capable of multitasking in a fast-paced environment.

The Development Manager operates under the Director of Development Service's guidance, overseeing and coordinating residential development permits to improve the city's safety, vitality, and livability. This position entails strategic planning, project management, and community involvement to promote sustainable growth and development. The Development Manager collaborates closely with city management, engineers, and community stakeholders to ensure that infrastructure improvements are permitted effectively, satisfying or surpassing community expectations standards.

Key responsibilities include overseeing development projects from conception to completion, managing budgets and financial resources, and ensuring compliance with local regulations and policies. The Development Manager will also engage in outreach efforts to promote community involvement, facilitate communication among stakeholders, and advocate for policies that support economic development.

This position requires strong analytical skills, effective communication abilities, and a deep understanding of urban planning principles. The ideal candidate will be proactive, detail-oriented, and passionate about creating vibrant communities through innovative development strategies.

Primary Responsibilities:

- Assist the Director of Planning with daily operations, including meetings, plan reviews, and responses to contractors inquiries.
- Assist applicants with the permit application process and help them navigate the city's website.

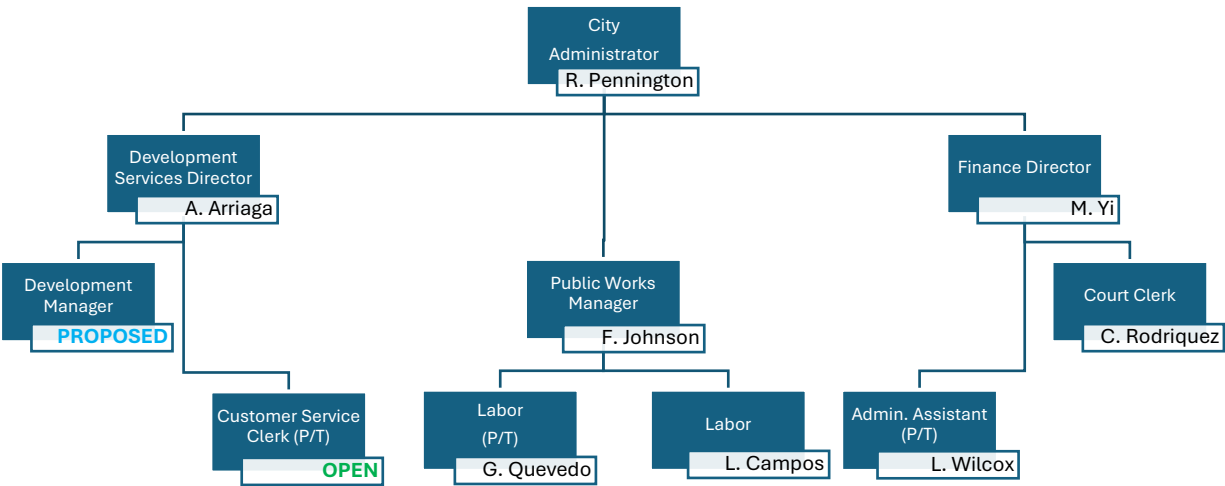
- Manage phone calls, reply to emails, and monitor contractor projects via the GIS system.
- Monitor and track service requests, ensuring timely resolution.
- Oversee and assist inspectors with scheduling issues or technical questions.
- Prepare letters, reports, and various official documents as needed.
- Sort, categorize, digitize, and store documents connected to planning and development.
- Develop and update applications and forms pertaining to the permit department.
- Upload forms and applications to the city's website for public access.
- Understand and interpret city zoning ordinances and building codes.
- Conduct site visits to verify compliance with established standards, including the assurance that permits are prominently displayed and that job sites are maintained in accordance with best practices properly.
- Participate in city code enforcement by inspecting job sites and addressing compliance issues.
- Collect permit fees, reinspection fees, and other requisite duties as support to the Director of Planning.

Requirements:

- Ability to lift up to 50lbs.
- Bilingual preferred (English and Spanish).
- Currently studying for or possessing a degree in Construction Management or a related field.
- Robust skills in organization, communication, and customer service skills.
- Familiarity with GIS systems, zoning ordinances, and building codes is a plus.
- Proficiency in Microsoft Office and general office management software.

This position represents an excellent opportunity for a highly motivated individual seeking to advance within the planning and development sector, while concurrently acquiring practical experience in municipal development processes.

PROPOSED ORGANIZATION CHART



TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 24, 2025

SUBJECT: Consideration and possible action regarding the appointment and confirmation of commissioners serving on the Planning & Zoning Commission (RES. 2025.02-B).

Agenda Item: 10

Recent Update:

The council plans to revisit the Planning & Zoning Commission nomination to fill any remaining vacancy and define alternate members.

Summary:

The agenda item focuses on considering and potentially taking action regarding the appointment and confirmation of commissioners serving on the Piney Point Village Planning and Zoning.

These appointments are crucial for the city's governance and oversight of key services such as fire protection, law enforcement, and zoning adjustments.

Planning and Zoning:

The Planning and Zoning Commission in Piney Point Village, Texas has several important duties and powers as directed by the city council, mainly the consideration of matters related to planning and zoning. The commission serves as an advisory board to the City Council, helping to guide the development and redevelopment of Piney Point Village in a coordinated and harmonious manner.

Current Members of Planning and Zoning are:

- Position 1: Don Jones – Chair
- Position 2: Bill Burney
- Position 3: Buck Ballas
- Position 4: Dana Gompers
- Position 5: *Vacant*
- Position 6: Chris DeZevallos
- Position 7: Jay Cohen
- Position 8: Tim Jones

Council recently appointed Tim Jones for the Planning and Zoning Commission.

Recommendation:

- (1) Consider appointing a designated member to the Planning and Zoning Commission to fill a vacancy and qualify the alternate members.

Attachments:

Draft Resolution

RESOLUTION NO. 2025.02-B

**A RESOLUTION AND ORDER OF THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE,
TEXAS, TO APPOINT MEMBERSHIP TO THE PLANNING AND ZONING COMMISSION.**

WHEREAS, The Texas Local Government Code's Chapter 211, "Municipal Zoning Authority," allows municipalities in Texas to regulate land use through zoning ordinances to better public health, safety, morals, or general welfare. This also includes the preservation of places and areas of historical, cultural, or architectural importance and significance.

WHEREAS, the governing body of a general-law municipality can appoint a zoning commissioner. By City Ordinance, the planning and zoning commission must be composed of eight members, each of whom must be a resident citizen, qualified voter, and property owner of the city.

WHEREAS, the commission members must be appointed by the mayor, subject to approval from the city council. Any member of the commission may be removed at the mayor's will, subject to the concurrence of the city council.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 2. The City Council hereby finds that the qualified citizens are appointed to serve on the City of Piney Point Village Planning and Zoning Commission as follows:

- Position 1: Don Jones – Chair
- Position 2: Bill Burney
- Position 3: Buck Ballas
- Position 4: Dana Gompers
- Position 5: *Vacant*
- Position 6: Chris DeZevallos
- Position 7: Jay Cohen
- Position 8: Tim Jones

Section 3. It is hereby officially found and determined that the meeting at which this resolution is passed is open to the public and that public notice of the time, place, and purpose of said meeting was given as required by law.

Section 4. This resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED AND APPROVED ON THIS 24TH DAY OF FEBRUARY 2025.

Aliza Dutt
Mayor

Attest

Robert Pennington
City Secretary/Administrator

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 24, 2025

SUBJECT: Consideration and possible action on a resolution (RES. 2025.02-C) regarding CenterPoint Energy 2025 Annual GRIP Adjustment.

Agenda Item: 11

Summary:

On February 18, 2025, CenterPoint Energy Resources Corp., doing business as Entex and Texas Gas, filed for an Interim Rate Adjustment (GRIP) to increase rates in Houston, Texas Coast, South Texas, and Beaumont/East Texas areas. The company wants to recover \$654 Million invested capital, leading to a monthly increase of \$2.88 for residential customers.

This increase will raise the residential customer charge from \$19.50 to \$22.38 per month in the Houston and Texas Coast areas. The new rates are set to start on April 19, 2025. Under the GRIP law, cities cannot oppose the company's request but can delay the effective date of the increase for up to 45 days. Cities have until April 19, 2025, to pass a resolution to postpone the start date of the rate increase.

Attached:

Draft Resolution (RES. 2025.02-C)

RESOLUTION NO. 2025.02-C

A RESOLUTION OF THE CITY COUNCIL OF PINEY POINT VILLAGE, TEXAS, SUSPENDING THE APRIL 19, 2025 EFFECTIVE DATE OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A ENTEX AND TEXAS GAS SERVICE COMPANY'S REQUESTED RATE INCREASE TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; APPROVING COOPERATION WITH OTHER CITIES IN THE CENTERPOINT SERVICE AREA; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO CENTERPOINT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on or about February 18, 2025, CenterPoint Energy Resources Corp., d/b/a Entex and Texas Gas Service Company ("CenterPoint" or "Company"), pursuant to Gas Reliability Infrastructure Program ("GRIP") provisions of Texas Utilities Code, Section 104.301, filed for an Interim Rate Adjustment with the City of Piney Point Village and other regulatory authorities in its Houston, Texas Coast, South Texas, and Beaumont/East Texas service areas; and

WHEREAS, CenterPoint's GRIP filing seeks to increase rates to recover \$654 Million in invested capital, which would result in an increase in the monthly residential customer charge from \$19.50 to \$22.38 in the Houston and Texas Coast areas, representing a \$2.88 per month increase for average residential customers; and

WHEREAS, the Company has proposed an effective date of April 19, 2025; and

WHEREAS, the City of Piney Point Village is a regulatory authority under the Gas Utility Regulatory Act ("GURA") and under Section 104.301(a) has original jurisdiction over CenterPoint's rates, operations, and services within the municipality; and

WHEREAS, in order to maximize the common interests of GRIP consumers and to achieve the most efficient and cost-effective review of the Company's filing, it is prudent to coordinate the City's efforts with other similarly situated cities in the CenterPoint service area; and

WHEREAS, the GRIP statute provides that a regulatory authority may suspend the effective date of the rate adjustment for up to 45 days;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PINEY POINT VILLAGE, TEXAS:

SECTION 1. That the April 19, 2025, effective date proposed by CenterPoint Energy Resources Corp., d/b/a Entex and Texas Gas Service Company, for implementation of its GRIP rate increase in the City of Piney Point Village is hereby suspended for the maximum period allowed by law to permit adequate time to review the proposed increase, analyze all necessary information, and take appropriate action.

SECTION 2. The City is authorized to cooperate with other cities in the CenterPoint service area to hire and direct legal counsel and consultants, negotiate with the Company, make recommendations to the City Council regarding reasonable rates, and to direct any necessary administrative proceedings or court litigation associated with an appeal of this application filed with the Railroad Commission.

SECTION 3. The City Council finds that the meeting at which this Resolution is passed is open to the public as required by law.

SECTION 4. A copy of this Resolution shall be sent to CenterPoint Energy Resources Corp., d/b/a Entex and Texas Gas Service Company, care of Keith Wall, Director of Regulatory Affairs, at 1111 Louisiana Street, Houston, TX 77002.

SECTION 5. This Resolution shall be effective immediately upon passage.

PASSED AND APPROVED on this 24th day of February 2025.

Mayor, City of Piney Point Village

ATTEST:

City Secretary/Administrator



February 18, 2025

CenterPoint Energy
1111 Louisiana Street
Houston, TX 77002-5231
P.O. Box 2628
Houston, TX 77252-2628

Mayor and City Council
City of Piney Point Village
Piney Point Village, Texas

Hand-Delivered

Re: CenterPoint Energy 2025 Annual GRIP Adjustment for the Houston, Texas Coast,
South Texas and Beaumont/East Texas Geographic Rate Areas

Dear Madam or Sir:

CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas ("CenterPoint" or the "Company"), files the tariffs and supporting documents, in electronic form, with the City of Piney Point Village ("City") consistent with Section 7.7101 of the Railroad Commission of Texas ("Commission") Gas Services Division Rules and Section 104.301 of the Texas Utilities Code to establish the annual gas reliability infrastructure program ("GRIP") interim rate adjustment ("IRA") for the Company's Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas, which includes the City. The proposed IRA will affect rates for natural gas service customers located in the City. Simultaneously with this filing, CenterPoint makes the same GRIP filing with the Commission for customers located in the City's environs and cities of the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas that have ceded original jurisdiction to the Commission.

CenterPoint consistently supplies its customers in the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas with safe and dependable natural gas service by prudently investing in additions and upgrades to its delivery system. The Company will continue to prudently invest in its infrastructure in order to improve its natural gas service to its customers and to anticipate and meet their needs under all operating conditions. The GRIP program enables a gas utility such as CenterPoint to begin recovery of its incremental capital investment in the system, subject to a prudence review in its next rate case. This reduces regulatory lag and incentivizes needed investment. Consistent with Section 104.301 of the Texas Utilities Code and Commission precedent, the City's review of this GRIP filing is limited to a ministerial review to ensure compliance with the GRIP statute.

Pursuant to applicable law, the proposed IRA will become effective on April 19, 2025, unless the City suspends that date for a period of no longer than forty-five (45) days. The approved IRA will be applied to the monthly customer charge and will remain in effect until superseded by the earlier of (1) the effective date of the Company's next annual GRIP adjustment for the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas; or (2) the issuance of

a final order in a rate setting proceeding for the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas.

As detailed in the attached schedules and supporting material, the Company invested \$654,119,475 in its Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas from October 2023 through December 2024 and the applicable IRA is:

TABLE 1 - Houston and Texas Coast Geographic Rate Areas

| Rate Schedule | Current Customer Charge | Proposed 2025 Interim Rate Adjustment | Adjusted Charge | Increase Per Bill |
|--|---------------------------------------|--|---------------------------------------|--------------------------------------|
| R-2099-I-GRIP 2025; R-2099-U-GRIP 2025 Residential | \$19.50 per customer per month | \$2.88 per customer per month | \$22.38 per customer per month | \$2.88 per customer per month |
| GSS-2099-I-GRIP 2025; GSS-2099-U-GRIP 2025 General Service Small | \$30.00 per customer per month | \$5.14 per customer per month | \$35.14 per customer per month | \$5.14 per customer per month |
| GSLV-630-I-GRIP 2025; GSLV-630-U-GRIP 2025 General Service Large Volume | \$390.00 per customer per month | \$61.20 per customer per month | \$451.20 per customer per month | \$61.20 per customer per month |

TABLE 2 – South Texas and Beaumont/East Texas Geographic Rate Areas

| Rate Schedule | Current Customer Charge | Proposed 2025 Interim Rate Adjustment | Adjusted Charge | Increase Per Bill |
|--|---------------------------------------|--|---------------------------------------|--------------------------------------|
| R-2099-I-GRIP 2025; R-2099-U-GRIP 2025 Residential | \$25.00 per customer per month | \$2.88 per customer per month | \$27.88 per customer per month | \$2.88 per customer per month |
| GSS-2099-I-GRIP 2025; GSS-2099-U-GRIP 2025 General Service Small | \$48.00 per customer per month | \$5.14 per customer per month | \$53.14 per customer per month | \$5.14 per customer per month |
| GSLV-630-I-GRIP 2025; GSLV-630-U-GRIP 2025 General Service Large Volume | \$230.00 per customer per month | \$61.20 per customer per month | \$291.20 per customer per month | \$61.20 per customer per month |

Along with and in support of the proposed IRA, CenterPoint includes the following:

- (a) An earnings monitoring report showing the Company's earnings for the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas during the 2024 calendar year (under the "Earnings Monitoring Report" section of the enclosed filing).
- (b) An Interim Rate Adjustment Application containing accounting schedules and project reports for the GRIP Adjustment Period including a description of (i) the projects undertaken during the GRIP Adjustment Period (ii) the investment to provide utility service in the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas, which were both completed and placed in service during the GRIP Adjustment Period, (iii) the Company's prior utility investments in the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas that were either retired or abandoned during the GRIP Adjustment Period, and (iv) the cost, need and customers benefited by those investments and retirements located in IRAs 12, 13, 14 and 15 which are voluminous and are being provided in electronic form only.
- (c) The Company's calculations of the GRIP Adjustment amount to go into effect on the later of the Planned Effective Date or the end of any suspension period imposed (under the "Interim Rate Adjustment Application" section of the enclosed filing).
- (d) Affidavits by Kristie Colvin, Terri Wilson Lester and Brad Tutunjian (under the "Affidavits" section of the enclosed filing).
 - Ms. Colvin's affidavit verifies (i) that the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas' books and records are kept in accordance with the rules of the Commission and (ii) that the reports enclosed accurately reflect the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas' books and records related to the information in those reports.
 - Ms. Lester's affidavit verifies the notice of the GRIP filing through customer bill inserts.
 - Mr. Tutunjian's affidavit concerns the reimbursement of relocation expenses.

In addition, the source documentation and workpapers supporting the data and calculations contained in the foregoing reports is maintained in CenterPoint's electronic databases which are available for review. To schedule an opportunity to review the electronic databases or any hardcopy project files related to the new investment or retirements, please contact me at (713) 207-5946.

City of Piney Point Village

February 18, 2025

Page 4

Notice of this proceeding will be provided to affected customers in the Houston, Texas Coast, South Texas and Beaumont/East Texas geographic rate areas by bill insert or by separate mailing within 45 days after the date of this filing in accordance with the applicable law.

Please accept for filing the above-mentioned tariffs, filing package and enclosures and return the enclosed copy of this letter with your file mark thereon to acknowledge such filings for our records. Instead of a binder with a hard copy of the filing, the Company has provided the equivalent in electronic form in the folder called Electronic Copy of Filing.

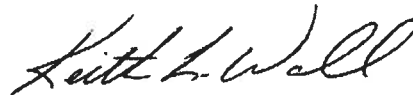
Although only the incorporated tariffs are applicable to the City, the Company has also included in its filing package both incorporated and unincorporated tariffs.

If the City takes any action regarding this filing, please send signed documents, such as, ordinances, resolutions and minutes to the following address:

Keith L. Wall
1111 Louisiana Street
CNP Tower 19th Floor
Houston, Texas 77002

Please do not hesitate to contact me with any questions you may have regarding this filing.

Sincerely,



Keith L. Wall
Director of Regulatory Affairs

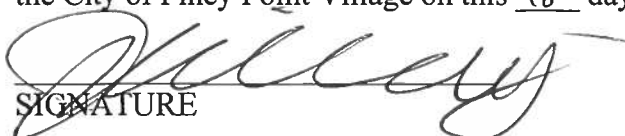
Attachments

cc: Mr. Brad Tutunjian
Mr. Darrell Williams
Ms. Gracy Rodriguez

DELIVERED TO:

Michelle Yi, Finance Director of
NAME OFFICE (Mayor, City Secretary, etc.)

the City of Piney Point Village on this 18 day of February 2025.


SIGNATURE

TO: City Council

FROM: Aliza Dutt, Mayor

MEETING DATE: February 24, 2025

SUBJECT: Consideration and possible action regarding Mayor's Monthly Report.

Agenda Item: 12

Summary:

This agenda item includes reports from the mayor, including, but not limited to, the status of various projects, events, and recognitions:

- a) Image/Beautification Action Plan

City of Piney Point Village

Image/Beautification Action Plan

By use of
Programming, Planning, Design and
Implementation Process
with
Active Resident Participation

Project Programming steps:

- Step 1: Establish GOALS in terms of
 - Form & Character
 - Area Functional elements
 - Costs & Budgets
 - Timetable
- Step 2: Identify related FACTS in terms of
 - Location
 - Size

- Purpose

- Present treatment of:

- Memorial Drive
- San Felipe Drive
- Blalock & S. Piney Point Road
- Piney Point Road
- Hedwic Road
- Beinhorn Road
- Smithdale Road
- Claymore Road
- Greenbay Road
- City Entry Points

- Residual Open Space
- Step 3: Identify Redevelopment CONCEPTS by area in terms of:
 - Proposed area physical character
 - Size by use
 - Ground Plain Treatment
 - Lower/Middle and Upper Story planting
 - Phasing
 - Memorial Drive
 - San Felipe Drive
 - Blalock & S. Piney Point Road

- Piney Point Road
- Hedwic Road
- Beinhorn Road
- Smithdale Road
- Claymore Road
- Greenbay Road
- City Entry Points
-
- Step 4: Identify NEEDS in terms of
 - Development Priority
 - Phased Implementation Plan
 - Capital costs by Phase

- Step 5: Project DEVELOPMENT SUMMERY for review and approval by City Council

PROGRAM IMPLEMENTATION

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: February 24, 2025

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including selected items.

Agenda Item: 13

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives that are not generally included on a city council agenda for action. Some items listed may call for Council approval and/or delegate authorization under the direction of the Council. Note the following items:

A. Financial Related Items:

- i. Financial Report: This report provides an overview of financial activity as of January 2025. The report is currently available as a draft report that the Finance Director has reviewed. A final financial review will be presented at the meeting.
- ii. Property Tax Report: Attached is the latest report from our tax assessor-collector regarding tax collection.
- iii. Disbursements (greater than \$10,000).
 - (1) On-Par – Pay Estimate #1 at \$28,850.99 for S. Piney Point Road (Ratify).
 - (2) AAA Asphalt Paving, Inc. - Payment Estimate No. 1 for \$30,442.50 for the 2023 Paving Improvements Project.
 - (3) AAA Asphalt Paving, Inc. - Payment Estimate No. 2 for \$244,488.11. for the 2023 Paving Improvements Project.
 - (4) Partners In Building - TCO Reimbursement for \$25,000 for 518 Gingham Drive.

B. Meadowick ALPR/FLOCK Safety Equipment Installation.

Recommendation:

1. Approve Disbursements greater than \$10,000.00.



CITY OF PINEY POINT VILLAGE, TEXAS
FINANCIAL REPORT
(UNAUDITED)
AS OF JANUARY 31, 2025

DRAFT

The Finance Director and City Administrator confirm that the Financial Statement for the month presented has been reviewed. To the best of our knowledge and belief, this statement accurately reflects the city's current financial position.

Finance Director Signature: _____ Date: _____

City Administrator Signature: _____ Date: _____

For more information contact:
The City of Piney Point Village
7660 Woodway Dr., Suite 460
Houston, TX 77063
713-230-8703
www.cityofpineypoint.com



DRAFT

CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

JANUARY 2025 FINANCIALS (PRELIMINARY)

This report represents a general overview of the city's financial operations through January 2025, which is the first month of the fiscal year 2025. The City is undergoing year-end closeout for fiscal year 2024. We will have more accurate preliminary/unaudited revenue and expenditure figures soon. A presentation of this audit is scheduled for April/May 2025. Budgeted numbers represent the original adopted for the fiscal year.

General Fund

| | Prior YTD | Budget | Month | YTD |
|---------------------------|-------------|---------------|-------------|-------------|
| Total Revenues | \$5,765,508 | \$9,337,577 | \$6,176,850 | \$6,176,850 |
| Total Expenditures | \$912,962 | \$10,987,967 | \$868,586 | \$868,586 |
| Over/(Under) | \$4,852,546 | (\$1,650,390) | \$5,308,264 | \$5,308,264 |

| | Prior YTD | Budget | Month | YTD |
|-------------------------------|-------------|-------------|-------------|-------------|
| Operating Revenues | \$5,745,319 | \$9,299,629 | \$6,174,369 | \$6,174,369 |
| Operating Expenditures | \$904,962 | \$7,978,477 | \$858,086 | \$858,086 |
| Over/(Under) | \$4,840,357 | \$1,321,152 | \$5,316,283 | \$5,316,283 |

1. Total revenues are \$6,176,850 or 66.2% of the budget and 7.1% above last YTD, mainly due to the timing of property tax collection.
 - a. Property tax received to date for the M&O or the general fund portion totals \$5,917,584, or 83.2% of the budget. The current YTD amount collected represents 95.8% of the total general fund revenue. Property Tax is \$358,754 more than the last YTD, trending higher to last year's collection. The city anticipates collecting an additional \$1,195,148 for maintenance and operation. The adopted rate is \$0.255140, with \$0.227262 designated as M&O and the remaining \$0.027878 as the I&S requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2025, and are delinquent as of February 1, 2025. The City currently contracts with Spring Branch ISD as the tax assessor-collector. The budget incorporates a 99% collection rate on the total taxable value. Please review the monthly tax office report for additional details and adjustments to current taxable values.

- b. Sales Tax collection for January totals \$37,962 or 8.2% of the total annual \$460,725 projection. January represents the first month of collection with a decrease of \$5,415 or 12.5% lower January 2024 collection of \$43,377. The budget projection on sales collection represents 4.93% of all general fund revenue.
 - c. Franchise tax collections are minimal due to the timing of collections. The only collection booked at this time is \$22,702 from Electric Franchise (CenterPoint). The city anticipates collecting over \$400 thousand in franchise tax.
 - d. Court revenue is \$15,771, 12.2% of budget and \$10,806 higher than last year. Court fines total \$14,602 and the remaining \$1,170 is primarily restricted for special use such as court security or technology. The city collected \$132 thousand in court revenue for 2024. Current trends suggest higher collections for 2025.
 - e. License and permits total \$29,331 or 5.6% of the budget and 54.2% below last YTD. Permits and inspection fees alone account for 85.4% of the category revenue. Drainage reviews are currently at \$3,200.
 - f. Alarm registrations are \$9,450, 40.2% of the annual budget projection. This represents \$62,150 lower last YTD. Annual alarm registrations prove to be beneficial in maintaining up-to-date emergency information for individual properties.
 - g. Interest revenue is \$34,069, 8.5% of the budget, and \$5,679 less than last year due to the interest reduction during year 2024.
2. The city allocated \$7,978,477 as operating with an additional \$3,009,490 as capital programming. Total expenditures are \$868,586, 7.9% of budget and 4.9% less than last YTD. Operating expenditures are \$858,086, at 10.8% of budget and 5.2% less than last YTD.
3. Divisions and categories that are currently trending higher in expenditures are as follows:
- a. Police Services at \$497,609 or 18.6% due to the practice of providing two months of service payments at the beginning of the year as agreed for adequate MVPD operational cash flow.
 - b. Fire Services at \$264,493 or 12.5%. representing 1.5 months of service payments at the beginning of the year for adequate VFD operational cash flow.
4. Capital expenditures at \$10,500 for January due to the timing of this report.
5. The budget adopted the use of \$1,650,390 in reserved cash and is supporting a portion of the \$3,009,490 in capital programs. As mentioned above, the City is undergoing year-end closeout for fiscal year 2024. We will have more accurate preliminary/unaudited revenue and expenditure figures soon.

Debt Service Fund

| | Prior YTD | Budget | Month | YTD |
|---------------------------|------------------|---------------|--------------|------------|
| Total Revenues | \$705,719 | \$902,719 | \$735,323 | \$735,323 |
| Total Expenditures | \$857,450 | \$881,325 | \$0 | \$0 |
| Over/(Under) | (\$151,731) | \$21,394 | \$735,323 | \$735,323 |

6. Revenues are \$735,323, 83.5% of the budget, with \$732,961 from property tax collections. The adopted rate designated for interest and sinking is \$0.027878 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.
7. Expenditures are not planned at this time of year. Debt payments are scheduled to be made by February 15 and August 15 of each year.

FOR MORE INFORMATION: This summary report is based on detailed information generated by the City's Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.

DRAFT

Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: January 31, 2025

GENERAL FUND SUMMARY

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|-------------------------------------|--------------------|---------------------|--------------------|--------------------|--------------|---------------------|
| REVENUES | | | | | | |
| PROPERTY TAXES | 5,558,829 | 7,112,732 | 5,917,584 | 5,917,584 | 83.2% | 1,195,148 |
| SALES TAXES | 43,377 | 460,725 | 37,962 | 37,962 | 8.2% | 422,763 |
| FRANCHISE TAXES | 22,702 | 409,872 | 22,702 | 22,702 | 5.5% | 387,170 |
| COURT REVENUE | 4,966 | 129,000 | 15,771 | 15,771 | 12.2% | 113,229 |
| PERMITS & INSPECTIONS | 64,098 | 520,300 | 29,331 | 29,331 | 5.6% | 490,969 |
| ALARM REGISTRATIONS | 11,600 | 23,500 | 9,450 | 9,450 | 40.2% | 14,050 |
| GOVERNMENTAL CONT. (METRO) | 0 | 136,000 | 0 | 0 | 0.0% | 136,000 |
| PILOT FEES (KINKAID) | 0 | 107,500 | 107,500 | 107,500 | 100.0% | 0 |
| INTEREST | 39,747 | 400,000 | 34,069 | 34,069 | 8.5% | 365,931 |
| TOTAL OPERATING | 5,745,319 | 9,299,629 | 6,174,369 | 6,174,369 | 66.4% | 3,125,260 |
| OTHER NON-OPERATING PROCEEDS | 20,189 | 37,948 | 2,481 | 2,481 | 6.5% | 35,467 |
| TOTAL NON-OPERATING | 20,189 | 37,948 | 2,481 | 2,481 | 6.5% | 35,467 |
| TOTAL REVENUES | \$5,765,508 | \$9,337,577 | \$6,176,850 | \$6,176,850 | 66.2% | \$3,160,727 |
| | | | | | | |
| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
| EXPENDITURES | | | | | | |
| PUBLIC SERVICE DIVISION | | | | | | |
| POLICE SERVICES | 517,517 | 2,681,790 | 497,609 | 497,609 | 18.6% | 2,184,181 |
| FIRE SERVICES | 260,229 | 2,115,943 | 264,493 | 264,493 | 12.5% | 1,851,450 |
| SANITATION COLLECTION | 0 | 621,596 | 0 | 0 | 0.0% | 621,596 |
| OTHER PUBLIC SERVICES | 0 | 36,900 | 0 | 0 | 0.0% | 36,900 |
| PUBLIC SERVICE DIVISION | 777,746 | 5,456,229 | 762,102 | 762,102 | 14.0% | 4,694,127 |
| OPERATIONS | | | | | | |
| CONTRACT SERVICES | 124 | 476,500 | 448 | 448 | 0.1% | 476,052 |
| BUILDING SERVICES | 4,194 | 302,200 | 4,685 | 4,685 | 1.6% | 297,515 |
| GENERAL GOVERNMENT | 99,345 | 1,319,608 | 75,637 | 75,637 | 5.7% | 1,243,971 |
| MUNICIPAL COURT | 275 | 35,510 | 2,496 | 2,496 | 7.0% | 33,014 |
| PUBLIC WORKS | 23,278 | 388,430 | 12,718 | 12,718 | 3.3% | 375,712 |
| OPERATION DIVISIONS | 127,217 | 2,522,248 | 95,984 | 95,984 | 3.8% | 2,426,264 |
| TOTAL PUBLIC & OPERATING | \$904,962 | \$7,978,477 | \$858,086 | \$858,086 | 10.8% | \$7,120,391 |
| NON-OPERATING | | | | | | |
| CAPITAL PROGRAMS | 8,000 | 3,009,490 | 10,500 | 10,500 | 0.3% | 2,998,990 |
| TOTAL NON-OPERATING | 8,000 | 3,009,490 | 10,500 | 10,500 | 0.3% | 2,998,990 |
| TOTAL EXPENDITURES | \$912,962 | \$10,987,967 | \$868,586 | \$868,586 | 7.9% | \$10,119,381 |
| | | | | | | |
| REVENUE OVER/(UNDER) EXPENDITURES | 4,852,546 | (1,650,390) | 5,308,264 | 5,308,264 | | |

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Piney Point Village TEXAS

Statement of Revenue & Expenditures
For Month Ended: January 31, 2025

GENERAL FUND REVENUES

| | | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|----------------------------------|------------------------------|--------------|-------------------|-------------------|---------------|-------------|-------------------|
| <u>Tax Collection</u> | | | | | | | |
| 10-4101 | Property Tax (M&O) | 5,558,829 | 7,112,732 | 5,917,584 | 5,917,584 | 83.2% | 1,195,148 |
| | Unearned/Adjusted | 0 | 0 | 0 | | | 0 |
| | Total Property Tax : | 5,558,829 | 7,112,732 | 5,917,584 | 5,917,584 | 83.2% | 1,195,148 |
| 10-4150 | Sales Tax | 43,377 | 460,725 | 37,962 | 37,962 | 8.2% | 422,763 |
| | Total Tax Collection: | 5,602,206 | 7,573,457 | 5,955,546 | 5,955,546 | 78.6% | 1,617,911 |
| <u>Permits & Inspections</u> | | | | | | | |
| 10-4203 | Plat Reviews | 0 | 1,000 | 0 | 0 | 0.0% | 1,000 |
| 10-4205 | Contractor Registration | 870 | 8,800 | 1,080 | 1,080 | 12.3% | 7,720 |
| 10-4206 | Drainage Reviews | 6,050 | 50,000 | 3,200 | 3,200 | 6.4% | 46,800 |
| 10-4207 | Permits & Inspection Fees | 57,178 | 460,000 | 25,051 | 25,051 | 5.4% | 434,949 |
| 10-4208 | Board of Adjustment Fees | 0 | 500 | 0 | 0 | 0.0% | 500 |
| | Total Permits & Inspections: | 64,098 | 520,300 | 29,331 | 29,331 | 5.6% | 490,969 |
| <u>Municipal Court</u> | | | | | | | |
| 10-4300 | Court Fines | 4,428 | 120,000 | 14,602 | 14,602 | 12.2% | 105,398 |
| 10-4301 | Building Security Fund | 188 | 3,000 | 409 | 409 | 13.6% | 2,591 |
| 10-4302 | Truancy Prevention | 192 | 3,000 | 418 | 418 | 13.9% | 2,582 |
| 10-4303 | Local Municipal Tech Fund | 154 | 2,950 | 334 | 334 | 11.3% | 2,616 |
| 10-4304 | Local Municipal Jury Fund | 4 | 50 | 8 | 8 | 16.7% | 42 |
| | Total Municipal Court: | 4,966 | 129,000 | 15,771 | 15,771 | 12.2% | 113,229 |
| <u>Investment Income</u> | | | | | | | |
| 10-4400 | Interest Revenue | 39,747 | 400,000 | 34,069 | 34,069 | 8.5% | 365,931 |
| | Total Investment Income: | 39,747 | 400,000 | 34,069 | 34,069 | 8.5% | 365,931 |
| <u>Agencies & Alarms</u> | | | | | | | |
| 10-4508 | SEC-Registration | 11,600 | 23,500 | 9,450 | 9,450 | 40.2% | 14,050 |
| | Total Agencies & Alarms: | 11,600 | 23,500 | 9,450 | 9,450 | 40.2% | 14,050 |
| <u>Franchise Revenue</u> | | | | | | | |
| 10-4602 | Cable Franchise | 0 | 85,153 | 0 | 0 | 0.0% | 85,153 |
| 10-4605 | Power/Electric Franchise | 22,702 | 272,419 | 22,702 | 22,702 | 8.3% | 249,717 |
| 10-4606 | Gas Franchise | 0 | 25,000 | 0 | 0 | 0.0% | 25,000 |
| 10-4607 | Telephone Franchise | 0 | 3,300 | 0 | 0 | 0.0% | 3,300 |
| 10-4608 | Wireless Franchise | 0 | 24,000 | 0 | 0 | 0.0% | 24,000 |
| | Total Franchise Revenue: | 22,702 | 409,872 | 22,702 | 22,702 | 5.5% | 387,170 |
| <u>Donations & In Lieu</u> | | | | | | | |
| 10-4702 | Kinkaid School Contribution | 0 | 107,500 | 107,500 | 107,500 | 100.0% | 0 |
| 10-4703 | Metro Congested Mitigation | 0 | 136,000 | 0 | 0 | 0.0% | 136,000 |
| 10-4704 | Intergovernmental Revenues | 0 | 0 | 0 | 0 | #DIV/0! | 0 |
| 10-4705 | Ambulance | 17,988 | 0 | 0 | 0 | #DIV/0! | 0 |
| 10-4800 | Misc Income | 0 | 9,000 | 5 | 5 | 0.1% | 8,995 |
| 10-4803 | CIP Cost Share | 0 | 8,948 | 0 | 0 | | 8,948 |
| 10-4804 | Credit Card Fees | 2,201 | 20,000 | 2,475 | 2,475 | | 17,525 |
| | Total Donations & In Lieu: | 20,189 | 281,448 | 109,981 | 109,981 | 39.1% | 171,467 |
| | Total Revenue Received | 5,765,508 | 9,337,577 | 6,176,850 | 6,176,850 | 66.2% | 3,160,727 |
| | TOTAL REVENUES: | \$5,765,508 | \$9,337,577 | 6,176,850 | 6,176,850 | 66.2% | \$3,160,727 |

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Piney Point Village TEXAS

**Statement of Revenue & Expenditures
For Month Ended: January 31, 2025**

GENERAL FUND EXPENDITURES

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|--|------------------|--------------------|-------------------|------------------|--------------|--------------------|
| <u>PUBLIC SERVICE DIVISION</u> | | | | | | |
| <u>Community Events</u> | | | | | | |
| 10-510-5001 Community Celebrations | | 6,000 | 0 | 0 | 0 | 5,000 |
| 10-510-5002 Public Relations | | 15,000 | 0 | 0 | 0.0% | 15,000 |
| Community Events: | 0 | 21,000 | 0 | 0 | 0.0% | 15,000 |
| <u>Police Services</u> | | | | | | |
| 10-510-5010 MVPD Operations | 420,950 | 2,625,123 | 440,943 | 440,943 | 16.8% | 2,184,180 |
| 10-510-5011 MVPD Auto Replacement | 46,667 | 48,000 | 48,000 | 48,000 | 100.0% | 0 |
| 10-510-5012 MVPD Capital Expenditure | 49,900 | 8,667 | 8,667 | 8,667 | n/a | 0 |
| Police Services: | 517,517 | 2,681,790 | 497,609 | 497,609 | 18.6% | 2,184,181 |
| <u>Miscellaneous</u> | | | | | | |
| 10-510-5020 Miscellaneous | | 0 | 0 | 0 | n/a | 0 |
| Total Miscellaneous: | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Sanitation Collection</u> | | | | | | |
| 10-510-5030 Sanitation Collection | 0 | 604,553 | 0 | 0 | 0.0% | 604,553 |
| 10-510-5031 Sanitation Fuel Charge | 0 | 17,043 | 0 | 0 | 0.0% | 17,043 |
| Sanitation Collection: | 0 | 621,596 | 0 | 0 | 0.0% | 621,596 |
| <u>Library Services</u> | | | | | | |
| 10-510-5040 Spring Branch Library | | 1,500 | | | 0.0% | 1,500 |
| Library Services: | 0 | 1,500 | 0 | 0 | 0.0% | 1,500 |
| <u>Street Lighting Services</u> | | | | | | |
| 10-510-5050 Street Lighting | 0 | 14,400 | 0 | 0 | 0.0% | 14,400 |
| Street Lighting Services: | 0 | 14,400 | 0 | 0 | 0.0% | 14,400 |
| <u>Fire Services</u> | | | | | | |
| 10-510-5060 Villages Fire Department | 260,229 | 2,115,943 | 264,493 | 264,493 | 12.5% | 1,851,450 |
| Fire Services: | 260,229 | 2,115,943 | 264,493 | 264,493 | 12.5% | 1,851,450 |
| TOTAL PUBLIC SERVICE: | \$777,746 | \$5,456,229 | \$762,102 | \$762,102 | 14.0% | \$4,688,127 |

| | | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|--|--------------------------------|----------------|-------------------|-------------------|----------------|-------------|-------------------|
| <u>CONTRACT SERVICE DIVISION</u> | | | | | | | |
| 10-520-5101 | Grant Administration | 0 | 0 | | | n/a | 0 |
| 10-520-5102 | Accounting/Audit | 0 | 25,000 | 0 | 0 | 0.0% | 25,000 |
| 10-520-5103 | Engineering | 0 | 220,000 | 0 | 0 | 0.0% | 220,000 |
| 10-520-5104 | Legal | 0 | 100,000 | 0 | 0 | 0.0% | 100,000 |
| 10-520-5105 | Tax Appraisal-HCAD | 0 | 64,000 | 0 | 0 | 0.0% | 64,000 |
| 10-520-5107 | Animal Control | 124 | 2,300 | 296 | 296 | 12.9% | 2,004 |
| 10-520-5108 | IT Hardware/Software & Support | 0 | 41,200 | 152 | 152 | 0.4% | 41,048 |
| 10-520-5110 | Mosquito Control | 0 | 24,000 | 0 | 0 | 0.0% | 24,000 |
| TOTAL CONTRACT SERVICE DIVISION: | | \$124 | \$476,500 | \$448 | \$448 | 0.1% | \$476,052 |
| <u>BUILDING SERVICE DIVISION</u> | | | | | | | |
| <u>Building & Inspection Services</u> | | | | | | | |
| 10-530-5108 | Information Technology | 0 | | | | | |
| 10-530-5152 | Drainage Reviews | 0 | 103,000 | 0 | 0 | 0.0% | 103,000 |
| 10-530-5153 | Electrical Inspections | 0 | 15,000 | 0 | 0 | 0.0% | 15,000 |
| 10-530-5154 | Plat Reviews | 0 | 500 | 0 | 0 | 0.0% | 500 |
| 10-530-5155 | Plan Reviews | 0 | 50,000 | 0 | 0 | 0.0% | 50,000 |
| 10-530-5156 | Plumbing Inspections | 0 | 18,000 | 0 | 0 | 0.0% | 18,000 |
| 10-530-5157 | Structural Inspections | 0 | 30,000 | 0 | 0 | 0.0% | 30,000 |
| 10-530-5158 | Urban Forester | 2,800 | 45,000 | 3,200 | 3,200 | 7.1% | 41,800 |
| 10-530-5160 | Mechanical Inspections | 0 | 8,500 | 0 | 0 | 0.0% | 8,500 |
| Building and Inspection Services: | | 2,800 | 270,000 | 3,200 | 3,200 | 1.2% | 266,800 |
| <u>Supplies and Office Expenditures</u> | | | | | | | |
| 10-530-5204 | Dues & Subscriptions | 0 | 500 | 0 | 0 | n/a | 500 |
| 10-530-5207 | Misc Supplies | | 1,000 | 0 | 0 | n/a | 1,000 |
| 10-530-5209 | Office Equipment & Maintenance | | 500 | 0 | 0 | n/a | 500 |
| 10-530-5210 | Postage | | 900 | 0 | 0 | n/a | 900 |
| 10-530-5215 | Travel & Training | | 300 | 0 | 0 | n/a | 300 |
| Supplies and Office Expenditures: | | 0 | 3,200 | 0 | 0 | n/a | 3,200 |
| <u>Insurance</u> | | | | | | | |
| 10-530-5403 | Credit Card Charges | 1,394 | 29,000 | 1,485 | 1,485 | 5.1% | 27,515 |
| Insurance: | | 1,394 | 29,000 | 1,485 | 1,485 | 5.1% | 27,515 |
| TOTAL BUILDING SERVICE DIVISION: | | \$4,194 | \$302,200 | \$4,685 | \$4,685 | 1.6% | \$297,515 |

| | | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|--------------------------------|-----------------|--------------------|-------------------|-----------------|-------------|--------------------|
| GENERAL GOVERNMENT DIVISION | | | | | | | |
| <u>Administrative Expenditures</u> | | | | | | | |
| 10-540-5108 | Information Technology | 1,887 | 42,000 | 1,978 | 1,978 | 4.7% | 40,022 |
| 10-540-5201 | Administrative/Professional Fe | 2,155 | 3,905 | 0 | 0 | 0.0% | 3,905 |
| 10-540-5202 | Auto Allowance/Mileage | 562 | 7,200 | 231 | 231 | 3.2% | 6,969 |
| 10-540-5203 | Bank Fees | 103 | 2,200 | 50 | 50 | 2.3% | 2,150 |
| 10-540-5204 | Dues/Seminars/Subscriptions | 42 | 3,600 | 62 | 62 | 1.7% | 3,538 |
| 10-540-5205 | Elections | 375 | 750 | 0 | 0 | 0.0% | 750 |
| 10-540-5206 | Legal Notices | 0 | 8,000 | 0 | 0 | 0.0% | 8,000 |
| 10-540-5207 | Miscellaneous | 348 | 5,000 | 0 | 0 | 0.0% | 5,000 |
| 10-540-5208 | Citizen Communication | 0 | 8,000 | 3,808 | 3,808 | 47.6% | 4,192 |
| 10-540-5209 | Office Equipment & Maintenance | 0 | 10,000 | 0 | 0 | 0.0% | 10,000 |
| 10-540-5210 | Postage | 18 | 2,000 | 0 | 0 | 0.0% | 2,000 |
| 10-540-5211 | Meeting Supplies | 217 | 7,500 | 81 | 81 | 1.1% | 7,419 |
| 10-540-5212 | Rent/Leasehold/Furniture | 14,515 | 155,142 | 1,276 | 1,276 | 0.8% | 153,866 |
| 10-540-5213 | Supplies/Storage | 453 | 30,000 | 1,111 | 1,111 | 3.7% | 28,889 |
| 10-540-5214 | Telecommunications | 541 | 16,000 | 989 | 989 | 6.2% | 15,011 |
| 10-540-5215 | Travel & Training | 0 | 2,500 | 0 | 0 | 0.0% | 2,500 |
| 10-540-5216 | Statutory Legal Notices | 0 | 1,500 | 0 | 0 | 0.0% | 1,500 |
| Administrative Expenditures: | | 21,214 | 305,297 | 9,586 | 9,586 | 3.1% | 295,711 |
| <u>Wages & Benefits</u> | | | | | | | |
| 10-540-5301 | Gross Wages | 45,571 | 689,255 | 49,717 | 49,717 | 7.2% | 639,538 |
| 10-540-5302 | Overtime/Severance | 365 | 10,000 | 231 | 231 | 2.3% | 9,769 |
| 10-540-5303 | Temporary Personnel | 5,103 | 0 | 0 | 0 | | 0 |
| 10-540-5306 | FICA/Med/FUTA Payroll Tax Exp | 0 | 50,035 | 3,756 | 3,756 | 7.5% | 46,279 |
| 10-540-5310 | TMRS (City Responsibility) | 0 | 143,660 | 11,854 | 11,854 | 8.3% | 131,806 |
| 10-540-5311 | Payroll Process Exp-Paychex | 632 | 4,000 | 493 | 493 | 12.3% | 3,507 |
| Wages & Benefits: | | 51,671 | 896,950 | 66,050 | 66,050 | 7.4% | 830,900 |
| <u>Insurance</u> | | | | | | | |
| 10-540-5353 | Employee Insurance | 26,460 | 102,161 | 0 | 0 | 0.0% | 102,161 |
| 10-540-5354 | General Liability | | 10,000 | 0 | 0 | 0.0% | 10,000 |
| 10-540-5356 | Workman's Compensation | | 4,000 | 0 | 0 | 0.0% | 4,000 |
| Insurance: | | 26,460 | 116,161 | 0 | 0 | 0.0% | 116,161 |
| <u>Other</u> | | | | | | | |
| 10-540-5403 | Credit Card Charges (Adm) | 0 | 1,200 | 0 | 0 | n/a | 1,200 |
| 10-540-5710 | Intergovernmental Expenditure | | 0 | | | | |
| Intergovernmental: | | 0 | 1,200 | 0 | 0 | n/a | 1,200 |
| TOTAL GENERAL GOVERNMENT DIVISION: | | \$99,345 | \$1,319,608 | \$75,637 | \$75,637 | 5.7% | \$1,243,971 |

| | | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|--|-----------------|-------------------|-------------------|-----------------|-------------|-------------------|
| MUNICIPAL COURT DIVISION | | | | | | | |
| <u>Supplies & Office Expenditures</u> | | | | | | | |
| 10-550-5207 | Misc Supplies | | 250 | 0 | 0 | n/a | 250 |
| 10-550-5211 | Meeting Supplies | | 2,000 | 0 | 0 | n/a | 2,000 |
| 10-550-5215 | Travel & Training | 0 | 1,750 | 0 | 0 | n/a | 1,750 |
| | Supplies and Office Expenditures: | 0 | 4,000 | 0 | 0 | n/a | 4,000 |
| <u>Insurance</u> | | | | | | | |
| 10-550-5353 | Employee Insurance | | 0 | | | n/a | 0 |
| | Insurance: | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Court Operations</u> | | | | | | | |
| 10-550-5403 | Credit Card Charges | 275 | 6,510 | 296 | 296 | 4.6% | 6,214 |
| 10-550-5404 | Judge/Prosecutor/Interpreter | 0 | 25,000 | 2,200 | 2,200 | 8.8% | 22,800 |
| | Court Operations: | 275 | 31,510 | 2,496 | 2,496 | 7.9% | 29,014 |
| | TOTAL MUNICIPAL COURT DIVISION: | \$275 | \$35,510 | \$2,496 | \$2,496 | 7.0% | \$33,014 |
| PUBLIC WORKS MAINTENANCE DIVISION | | | | | | | |
| <u>Supplies & Office Expenditures</u> | | | | | | | |
| 10-560-5108 | Information Technology | 765 | 2,500 | 0 | 0 | | 2,500 |
| 10-560-5207 | Misc Supplies | | 500 | 0 | 0 | n/a | 500 |
| 10-560-5213 | Office Supplies | | 0 | | | n/a | 0 |
| 10-560-5215 | Travel & Training | | 1,000 | 0 | 0 | n/a | 1,000 |
| | Supplies and Office Expenditures: | \$ 765 | \$ 4,000 | \$ - | \$ - | 0.0% | 4,000 |
| <u>Insurance</u> | | | | | | | |
| 10-560-5353 | Employee Insurance | | 0 | | | n/a | 0 |
| | Insurance: | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Maintenance & Repair</u> | | | | | | | |
| 10-560-5501 | Public Works Maintenance | 0 | 0 | | | n/a | 0 |
| 10-560-5501 | TCEQ & Harris CO Permits | 1,656 | 1,850 | 100 | 100 | 5.4% | 1,750 |
| 10-560-5504 | Landscaping Maintenance | 11,190 | 134,280 | 11,580 | 11,580 | 8.6% | 122,700 |
| 10-560-5505 | Gator Fuel & Maintenance | 0 | 1,000 | 0 | 0 | 0.0% | 1,000 |
| 10-560-5507 | Traffic Control | 1,056 | 20,000 | 749 | 749 | 3.7% | 19,251 |
| 10-560-5508 | Water Utilities | 0 | 2,800 | 0 | 0 | 0.0% | 2,800 |
| 10-560-5509 | Tree Care/Removal | 8,480 | 40,000 | 0 | 0 | 0.0% | 40,000 |
| 10-560-5510 | Road/Drainage Maintenance | 0 | 1,500 | 0 | 0 | 0.0% | 1,500 |
| 10-560-5515 | Community Beautification | 0 | 100,000 | 289 | 289 | 0.3% | 99,711 |
| 10-560-5516 | Equipment Maintenance | 131 | 3,000 | 0 | 0 | 0.0% | 3,000 |
| 10-560-5517 | Street Maintenance | 0 | 10,000 | 0 | 0 | 0.0% | 10,000 |
| | Maintenance and Repair: | 22,513 | 314,430 | 12,718 | 12,718 | 4.0% | 301,712 |
| <u>Capital Equipment</u> | | | | | | | |
| 10-560-5600 | Capital Equipment | | 70,000 | | | | 70,000 |
| | Capital Equipment: | 0 | 70,000 | 0 | 0 | 0.0% | 70,000 |
| | TOTAL PUBLIC WORKS DIVISION: | \$23,278 | \$388,430 | \$12,718 | \$12,718 | 3.3% | \$375,712 |

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|------------------|---------------------|-------------------|------------------|-------------|--------------------|
| <u>CAPITAL OUTLAY PROGRAMS</u> | | | | | | |
| <u>General Capital / Maintenance Programs</u> | | | | | | |
| 10-570-5602 | | 0 | | | | 0 |
| 10-570-5606 | | 0 | | | n/a | 0 |
| 10-570-5701 | | 0 | | | n/a | 0 |
| 10-570-5702 | | 0 | | | n/a | 0 |
| 10-570-5703 | | 0 | | | n/a | 0 |
| 10-570-5806 | | 0 | | | n/a | 0 |
| | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Major Capital / Maintenance Programs</u> | | | | | | |
| | | 0 | | | n/a | 0 |
| 10-570-5808 | 0 | 0 | | | n/a | 0 |
| 10-580-5809 | | 0 | | | n/a | 0 |
| 10-580-5810 | | 0 | | | | |
| 10-580-5811 | 8,000 | 3,009,490 | 10,500 | 10,500 | | |
| 10-580-5821 | | 0 | | | | |
| 10-580-5822 | | 0 | | | | |
| 10-580-5823 | | 0 | | | | |
| 10-580-5824 | | 0 | | | | |
| 10-580-5825 | | 0 | | | | |
| 10-580-5826 | | 0 | | | | |
| | 8,000 | 3,009,490 | 10,500 | 10,500 | n/a | 0 |
| TOTAL CAPITAL OUTLAY PROGRAMS: | \$8,000 | \$3,009,490 | \$10,500 | \$10,500 | 0.3% | \$0 |
| TOTAL EXPENDITURES: | \$912,962 | \$10,987,967 | \$868,586 | \$868,586 | 7.9% | \$7,114,391 |

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Piney Point Village TEXAS

Statement of Revenue & Expenditures
For Month Ended: January 31, 2025

DEBT SERVICE FUND

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|-----------------------------------|------------------|-------------------|-------------------|------------------|--------------|-------------------|
| REVENUES | | | | | | |
| PROPERTY TAXES | 702,641 | 877,325 | 732,961 | 732,961 | 83.5% | 144,364 |
| Unearned/Adjusted | 0 | 0 | | 0 | | 0 |
| Total Property Tax : | 702,641 | 877,325 | 732,961 | 732,961 | 83.5% | 144,364 |
| INTEREST | 3,079 | 25,394 | 2,363 | 2,363 | | 23,031 |
| TOTAL OPERATING | 705,719 | 902,719 | 735,323 | 735,323 | 81.5% | 167,396 |
| TOTAL REVENUES | \$705,719 | \$902,719 | \$735,323 | \$735,323 | 81.5% | \$167,396 |
| EXPENDITURES | | | | | | |
| TAX BOND PRINCIPAL | 820,000 | 840,000 | 0 | 0 | 0.0% | 840,000 |
| TAX BOND INTEREST | 36,625 | 37,325 | 0 | 0 | 0.0% | 37,325 |
| FISCAL AGENT FEES | 825 | 4,000 | 0 | 0 | 0.0% | 4,000 |
| OPERATING EXPENDITURES | 857,450 | 881,325 | 0 | 0 | 0.0% | 881,325 |
| TOTAL EXPENDITURES | \$857,450 | \$881,325 | \$0 | \$0 | 0.0% | \$881,325 |
| REVENUE OVER/(UNDER) EXPENDITURES | (151,731) | 21,394 | 735,323 | 735,323 | | |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK N |
|-------------|--------------------------------|--------|---------------|-------------------|----------|------------|
| 1020 | AFLAC | D | 1/16/2025 | | | 0006 |
| 1175 | HDR Engineering Inc | D | 1/16/2025 | | | 0006 |
| 1255 | Memorial Villages Police Depar | D | 1/16/2025 | | | 0006 |
| 1257 | MVPD-Auto Replacement | D | 1/16/2025 | | | 0006 |
| 1395 | TMRS | D | 1/16/2025 | | | 0006 |
| 1420 | Village Fire Department | D | 1/16/2025 | | | 0006 |
| 2235 | State Comptroller | D | 1/31/2025 | | | 0006 |
| 2025 | AmegyBank Visa | R | 1/14/2025 | | | 0331 |
| 1035 | Annette Arriaga | R | 1/16/2025 | | | 0331 |
| 1085 | Cary Moran | R | 1/16/2025 | | | 0331 |
| 1155 | Gulf Coast GFOA | R | 1/16/2025 | | | 0331 |
| 1210 | John J. Klevenhagen, III | R | 1/16/2025 | | | 0331 |
| 1260 | Memorial Villages Water Author | R | 1/16/2025 | | | 0331 |
| 1300 | Olson & Olson, LLP | R | 1/16/2025 | | | 0331 |
| 1375 | TCEQ | R | 1/16/2025 | | | 0331 |
| 1413 | Verizon Wireless | R | 1/16/2025 | | | 0331 |
| 1420 | Village Fire Department | R | 1/16/2025 | | | 0331 |
| 1430 | Xerox Corporation | R | 1/16/2025 | | | 0331 |
| 2225 | Blue Iron Technologies | R | 1/16/2025 | | | 0331 |
| 2275 | GFL Environmental | R | 1/16/2025 | | | 0331 |
| 2630 | Shamrock Communications | R | 1/16/2025 | | | 0331 |
| 2645 | Comcast | R | 1/16/2025 | | | 0331 |

| VENDOR I.D. | NAME | STATUS | CHECK DATE | INVOICE AMOUNT | DISCOUNT | CHECK NUMBER |
|-------------|-------------------------|--------|---------------|-------------------|----------|-----------------|
| 2755 | Amazon Capital Services | R | 1/16/2025 | | | 0331 |
| 2880 | Engie Resources, LLC | R | 1/16/2025 | | | 0331 |
| 3080 | MARIA GARCIA-RUIZ | R | 1/16/2025 | | | 0331 |
| 3155 | TAFT STUDIO | R | 1/16/2025 | | | 0331 |

| | | | | |
|---------------------|----|--------------|----------------|-----------|
| * * T O T A L S * * | NO | | INVOICE AMOUNT | DISCOUNTS |
| REGULAR CHECKS: | 19 | | 75,717.51 | 0.00 |
| HAND CHECKS: | 0 | | 0.00 | 0.00 |
| DRAFTS: | 7 | | 843,272.43 | 0.00 |
| EFT: | 0 | | 0.00 | 0.00 |
| NON CHECKS: | 0 | | 0.00 | 0.00 |
| VOID CHECKS: | 0 | VOID DEBITS | 0.00 | |
| | | VOID CREDITS | 0.00 | 0.00 |

TOTAL ERRORS: 0

| | | | | |
|---------------------------------|----|--|----------------|-----------|
| | NO | | INVOICE AMOUNT | DISCOUNTS |
| VENDOR SET: 01 BANK: AB TOTALS: | 26 | | 918,989.94 | 0.00 |
| BANK: AB TOTALS: | 26 | | 918,989.94 | 0.00 |
| REPORT TOTALS: | 26 | | 918,989.94 | 0.00 |

SELECTION CRITERIA

VENDOR SET: 01-City of Piney Point
VENDOR: ALL
BANK CODES: All
FUNDS: All

CHECK SELECTION

CHECK RANGE: 000000 THRU 999999
DATE RANGE: 1/01/2025 THRU 1/31/2025
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99
INCLUDE ALL VOIDS: YES

PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: NO
PRINT G/L: NO
UNPOSTED ONLY: NO
EXCLUDE UNPOSTED: NO
MANUAL ONLY: NO
STUB COMMENTS: NO
REPORT FOOTER: NO
CHECK STATUS: NO
PRINT STATUS: * - All

City of Piney Point Village
Monthly Tax Office Report
January 31, 2025

Prepared by: J Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 3,137,488,589

B. Summary Status of Tax Levy and Current Receivable Balance:

| | Current 2024 Tax Year | Delinquent 2023 & Prior Tax Years | Total |
|------------------------|-----------------------------|---|------------------------|
| Original Levy 0.25514 | \$ 7,743,622.72 | \$ - | \$ 7,743,622.72 |
| Carryover Balance | - | 170,140.21 | 170,140.21 |
| Adjustments | 269,891.99 | (53.58) | 269,838.41 |
| Adjusted Levy | 8,013,514.71 | 170,086.63 | 8,183,601.34 |
| Less Collections Y-T-D | 6,549,779.62 | 67,423.17 | 6,617,202.79 |
| Receivable Balance | <u>\$ 1,463,735.09</u> | <u>\$ 102,663.46</u> | <u>\$ 1,566,398.55</u> |

C. COLLECTION RECAP:

| Current Month: | Current 2024 Tax Year | Delinquent 2023 & Prior Tax Years | Total |
|--------------------|-----------------------------|---|------------------------|
| Base Tax | \$ 4,063,534.76 | \$ 67,423.17 | \$ 4,130,957.93 |
| Penalty & Interest | - | 33,341.28 | 33,341.28 |
| Attorney Fees | - | 685.62 | 685.62 |
| Other Fees | 5.32 | - | 5.32 |
| Total Collections | <u>\$ 4,063,540.08</u> | <u>\$ 101,450.07</u> | <u>\$ 4,164,990.15</u> |

| Year-To-Date: | Current 2024 Tax Year | Delinquent 2023 & Prior Tax Years | Total |
|--------------------|-----------------------------|---|------------------------|
| Base Tax: | \$ 6,549,779.62 | \$ 67,423.17 | \$ 6,617,202.79 |
| Penalty & Interest | - | 33,341.28 | 33,341.28 |
| Attorney Fees | - | 685.62 | 685.62 |
| Other Fees | 14.20 | - | 14.20 |
| Total Collections | <u>\$ 6,549,793.82</u> | <u>\$ 101,450.07</u> | <u>\$ 6,651,243.89</u> |

| | | |
|--------------------------|---------------|---------------|
| Percent of Adjusted Levy | <u>81.73%</u> | <u>83.00%</u> |
|--------------------------|---------------|---------------|

City of Piney Point Village
Tax A/R Summary by Year
January 31, 2025

| YEAR | BEGINNING BALANCE AS OF 12/31/2024 | ADJUSTMENTS | COLLECTIONS | ENDING BALANCE AS OF 1/31/2025 |
|------|--|-------------------|---------------------|--------------------------------------|
| 2023 | \$ 36,127.12 | \$ - | \$ 7,130.96 | \$ 28,996.16 |
| 22 | 26,920.69 | (53.58) | 4,281.02 | \$ 22,586.09 |
| 21 | 25,303.50 | - | 4,306.44 | 20,997.06 |
| 20 | 16,377.43 | - | 4,230.71 | 12,146.72 |
| 19 | 16,337.88 | - | 4,469.39 | 11,868.49 |
| 18 | 10,155.62 | - | 4,473.16 | 5,682.46 |
| 17 | 4,614.68 | - | 4,473.16 | 141.52 |
| 16 | 4,544.66 | - | 4,473.16 | 71.50 |
| 15 | 4,153.00 | - | 4,061.71 | 91.29 |
| 14 | 3,769.77 | - | 3,687.60 | 82.17 |
| 13 | 3,385.74 | - | 3,385.74 | - |
| 12 | 2,670.93 | - | 2,670.93 | - |
| 11 | 3,102.36 | - | 3,102.36 | - |
| 10 | 2,929.15 | - | 2,929.15 | - |
| 09 | 2,658.75 | - | 2,658.75 | - |
| 08 | 2,412.94 | - | 2,412.94 | - |
| 07 | 2,385.09 | - | 2,385.09 | - |
| 06 | 2,290.90 | - | 2,290.90 | - |
| | <u>\$ 170,140.21</u> | <u>\$ (53.58)</u> | <u>\$ 67,423.17</u> | <u>\$ 102,663.46</u> |



February 4, 2025

Mr. Bobby Pennington
City of Piney Point Village
7660 Woodway, Suite 460
Houston, TX 77063

Re: South Piney Point Road Improvements
City of Piney Point Village
HDR Job No. 10420849

Dear Mr. Pennington:

Enclosed please find one copy of the following items for the above referenced project:

1. On Par Civil Services - Pay Estimate No. 1.

The amount of the Pay Estimate No. 1 is **\$28,850.99**. The total billing for the project represents 65.49% of the contract amount.

HDR Engineering, Inc. has reviewed this application and recommends payment of said application.

If you have any questions, please call me.

Sincerely,

HDR ENGINEERING, INC.

A handwritten signature in blue ink that reads 'John Peterson'.

John Peterson, P.E., CFM
City Engineer

APPLICATION FOR PAYMENT NUMBER: 1

PROJECT: South Piney Point Road Improvements

CONTRACTOR: On Par Civil Services, LLC, 1220 Blalock Road, Suite 300 Houston, Texas 77055

OWNER: City of Piney Point Village

OWNERS PROJECT NO: _____ **ENGINEERS PROJECT NO:** 10420849

PAY PERIOD FROM: November 13, 2024 TO: December 31, 2024

| | |
|-------------------------------------|----------------------------|
| ORIGINAL CONTRACT SUM: | \$ 44,056.65 |
| NET CHANGE BY CHANGE ORDER: | \$ - |
| CONTRACT SUM TO DATE: | \$ 32,056.66 |
| LESS 10% RETAINAGE: | \$ 3,205.67 |
| LESS PREVIOUS PAYMENTS: | \$ - |
| AMOUNT DUE THIS APPLICATION: | <u>\$ 28,850.99</u> |

ACCOMPANYING DOCUMENTATION: Engineer's Estimate No. 1

ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 1/20/2025

HDR Engineering, Inc.



John Peterson, P.E., CFM
City Engineer

| ITEM NO. | DESCRIPTION OF WORK | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE |
|---------------------|---|------|-------|------------|--------------------|-------------------|--------------------|-----------------------|-----------------------|---------------------|----------------------|
| PAVING | | | | | | | | | | | |
| 1 | Traffic Control, Complete In Place | LS | 1 | 7,500 | \$7,500.00 | 1 | \$7,500.00 | 0.00 | \$0.00 | 1.00 | \$7,500.00 |
| 2 | Thermoplastic pavement markings, 4" white, including surface preparation and priming, complete in place | LF | 6600 | 1 | \$8,910.00 | 6600 | \$8,910.00 | 0.00 | \$0.00 | 6600.00 | \$8,910.00 |
| 3 | Thermoplastic pavement markings, 4" yellow, including surface preparation and priming, complete in place | LF | 4100 | 1 | \$5,535.00 | 4100 | \$5,535.00 | 0.00 | \$0.00 | 4100.00 | \$5,535.00 |
| 4 | Thermoplastic pavement markings, 24" white, including surface preparation and priming, complete in place | LF | 95 | 12 | \$1,154.25 | 95 | \$1,154.25 | 0.00 | \$0.00 | 95.00 | \$1,154.25 |
| 5 | 8" White Solid Type 1 (Thermoplastic), W/Type 2 C- R Markers and Non-Reflectorized White Traffic Buttons | LF | 380 | 8 | \$3,078.00 | 380 | \$3,078.00 | 0.00 | \$0.00 | 380.00 | \$3,078.00 |
| 6 | Thermoplastic pavement marking, yellow paint along esplanade curb, including surface preparation and priming, complete in place | LF | 200 | 2 | \$420.00 | 200 | \$420.00 | 0.00 | \$0.00 | 200.00 | \$420.00 |
| 7 | Thermoplastic pavement markings, ONLY, including surface preparation and priming, complete in place | EA | 2 | 243 | \$486.00 | 2 | \$486.00 | 0.00 | \$0.00 | 2.00 | \$486.00 |
| 8 | Thermoplastic pavement markings, ARROW, including surface preparation and priming, complete in place | EA | 2 | 243 | \$486.00 | 2 | \$486.00 | 0.00 | \$0.00 | 2.00 | \$486.00 |
| 9 | Raised reflective pavement markers, Type II-C-C, complete in place | LF | 554 | 8 | \$4,487.40 | 554 | \$4,487.40 | 0.00 | \$0.00 | 554.00 | \$4,487.40 |
| 10 | Ordering and Installation of TC-600 Radar Speed Sign from Radrsign | EA | 2 | 6,000 | \$12,000.00 | 0 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| TOTAL AMOUNT | | | | | \$44,056.65 | | \$32,056.65 | | \$0.00 | | \$32,056.65 |

| | |
|--|--------------------|
| TOTAL AMOUNT TO DATE | \$32,056.66 |
| 10% RETAINAGE TO DATE: | \$3,205.67 |
| LESS PREVIOUS PAY ESTIMATES: | |
| TOTAL AMOUNT DUE PAY ESTIMATE NO. 1 | \$28,850.99 |

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO :
Owner:

HDR
City of Piney Point
4828 Loop Central Drive

FROM CONTRACTOR:

On Par Civil Services, LLC
1220 Blalock Road Suite 300
Hou, TX 77055

PROJECT:

S. Piney Point
Road Improvements

ARCHITECT:
Engineer:

HDR

APPLICATION NO:

1

APPLICATION DATE:

12/30/24

PERIOD FROM:

11/13/24

PERIOD TO:

12/31/24

PROJECT NO:

HDR

CONTRACT DATE:

November 13, 2024

Distribution to:

☒ OWNER

☒ ARCHITECT

☒ ENGINEER

☒ CONTRACTOR

CONTRACT FOR: Outfall Reconstruction

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 44,056.65
2. Net Change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (LINE 1 + 2) \$ 44,056.65
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 32,056.65

5. RETAINAGE:

a. 10% of Completed Work (Column D + E on G703) \$ 3,205.67

b. 0% of Stored Material (Column F on G703) \$ 0.00

Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 3,205.67

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 28,850.99

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from Prior Certificate) \$

8. CURRENT PAYMENT DUE \$ 28,850.99

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 Less Line 6) \$ 15,205.67

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner | | \$0.00 |
| Total approved this Month | \$0.00 | \$0.00 |
| TOTALS | \$0.00 | \$0.00 |
| NET CHANGES by Change Order | | \$0.00 |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: On Par Civil Services, LLC

By: Eddie G Breedlove
Project Manager

State of: Texas

County of:

Subscribed and sworn to before me on:

Notary Public:

My Commission expires:

Date: 1/8/24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified).

0

ARCHITECT:

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703 PROJECT: S. Piney Point

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached

In tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where variable retainage for line items may apply

Application No: 12/31/24
Application Date: 12/31/24
Period To: 12/31/24
Project No: HDR

1 REV 1

| Project No: | | | | | | | | | | | | | | |
|-------------------|---|----------|---------------|-----------------|----------------------------|-------------|----------------------------|------------------------------------|---|--|---|--|---|--|
| A | | B | | C | | | D | | E | | F | | G | |
| ITEM NO. | DESCRIPTION OF WORK 0.00 | Quantity | Cost Per Unit | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED | TOTAL COMPLETED AND STORED TO DATE | | | | | | |
| | | | | | FROM PREVIOUS APPLICATIONS | THIS PERIOD | | | | | | | | |
| General Bid Items | | | | | | | | | | | | | | |
| 1 | Traffic Control, Complete In Place | 1.00 | \$7,500.00 | \$ 7,500.00 | | | \$ 7,500.00 | | | | | | | |
| 2 | Thermoplastic pavement markings, 4" white, including surface preparation and priming, complete in place | 6,600.00 | \$1.35 | \$ 8,910.00 | | | \$ 8,910.00 | | | | | | | |
| 3 | Thermoplastic pavement markings, 4" yellow, including surface preparation and priming, complete in place | 4,100.00 | \$1.35 | \$ 5,535.00 | | | \$ 5,535.00 | | | | | | | |
| 4 | Thermoplastic pavement markings, 24" white, including surface preparation and priming, complete in place | 95.00 | \$12.15 | \$ 1,154.25 | | | \$ 1,154.25 | | | | | | | |
| 5 | 8" White Solid Type 1 (Thermoplastic), W/Type 2 C-R Markers and Non-Reflectorized White Traffic Buttons | 380.00 | \$8.10 | \$ 3,078.00 | | | \$ 3,078.00 | | | | | | | |
| 6 | Thermoplastic pavement marking, yellow paint along esplanade curb, including surface preparation and priming, complete in place | 200.00 | \$2.10 | \$ 420.00 | | | \$ 420.00 | | | | | | | |
| 7 | Thermoplastic pavement markings, ONLY, including surface preparation and priming, complete in place | 2.00 | \$243.00 | \$ 486.00 | | | \$ 486.00 | | | | | | | |
| 8 | Thermoplastic pavement markings, ARROW, including surface preparation and priming, complete in place | 2.00 | \$243.00 | \$ 486.00 | | | \$ 486.00 | | | | | | | |
| 9 | Raised reflective pavement markers, Type II-C-C, complete in place | 554.00 | \$8.10 | \$ 4,487.40 | \$ - | | \$ 4,487.40 | | | | | | | |
| 10 | Ordering and Installation of TC-600 Radar Speed Sign from Radrsign | 2.00 | \$6,000.00 | \$ 12,000.00 | | | | | | | | | | |
| | | | | \$ 44,056.65 | \$ - | | \$ 32,056.65 | \$ - | | | | | | |

Change Orders

| | | | | | | | |
|-------------------------|--|--|--------------|------|--------------|------|------|
| 1 | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 2 | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Sub Total Change Orders | | | \$ - | \$ - | \$ - | \$ - | \$ - |
| GRAND TOTAL | | | \$ 44,056.65 | \$ - | \$ 32,056.65 | \$ - | \$ - |



January 23, 2025

Mr. Bobby Pennington
City of Piney Point Village
7660 Woodway, Suite 460
Houston, TX 77063

Re: 2023 Paving Improvements Project
City of Piney Point Village
HDR Job No. 10387175

Dear Mr. Pennington:

Enclosed please find one copy of the following items for the above referenced project:

1. AAA Asphalt Paving, Inc. - Pay Estimate No. 1.

The amount of the Pay Estimate No. 1 is **\$30,442.50**. The total billing for the project represents 4.35% of the contract amount. As of December 31, 2024 the contract time expended was 32.22%.

HDR Engineering, Inc. has reviewed this application and recommends payment of said application.

If you have any questions, please call me.

Sincerely,

HDR ENGINEERING, INC.

Aaron Croley, P.E., CFM
Project Manager

cc: Mr. Ty Krolicki – AAA Asphalt Paving, Inc.
Ms. Lisa Yeppez – AAA Asphalt Paving, Inc.

APPLICATION FOR PAYMENT NUMBER: 1

PROJECT: PPV 2023 Paving Improvements

CONTRACTOR: AAA Asphalt Paving, Inc., 19155 Circle Lake Dr., Pinehurst, TX 77362

OWNER: City of Piney Point Village, 7660 Woodway, Suite 460, Houston, Texas 77063

OWNERS PROJECT NO: _____

ENGINEERS PROJECT NO: 10387175

PAY PERIOD FROM: December 3, 2024 TO: December 31, 2024

| | |
|-------------------------------------|----------------------------|
| ORIGINAL CONTRACT SUM: | \$ 777,514.50 |
| NET CHANGE BY CHANGE ORDER: | \$ - |
| CONTRACT SUM TO DATE: | \$ 777,514.50 |
| INSTALLATIONS: | \$ 33,825.00 |
| LESS 10% RETAINAGE: | \$ 3,382.50 |
| LESS PREVIOUS PAYMENTS: | \$ - |
| AMOUNT DUE THIS APPLICATION: | <u>\$ 30,442.50</u> |

ACCOMPANYING DOCUMENTATION:

Engineer's Estimate No. 1

ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 1/23/25

HDR Engineering, Inc.



Aaron Croley, P.E.
Project Manager



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE |
|----------------------------|--|------|-------|--------------|---------------------|-------------------|--------------------|-----------------------|-----------------------|---------------------|----------------------|
| BASE BID ITEMS | | | | | | | | | | | |
| 1 | Traffic Control, complete in place, the sum of: | L.S. | 1 | \$ 10,000.00 | \$10,000.00 | 0.50 | \$5,000.00 | 0.00 | \$0.00 | 0.50 | \$5,000.00 |
| 2 | SWP3 Plan, complete in place, the sum of: | L.S. | 1 | \$ 15,000.00 | \$15,000.00 | 0.50 | \$7,500.00 | 0.00 | \$0.00 | 0.50 | \$7,500.00 |
| 3 | Recycled Cement Stabilized Base Course, 6" minimum depth, including the removal of any excess material and Microcracking of stabilized base, complete in place, the sum of: | SY | 16000 | \$ 13.50 | \$216,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 4 | Cement for Base Course (7.5% by weight), complete in place, the sum of: | TON | 325 | \$ 345.00 | \$112,125.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 5 | 2" Type D HMA overlay, including tack coat, complete in place, the sum of: | SY | 7700 | \$ 22.00 | \$169,400.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 6 | Prime Coat, complete in place, the sum of: | GAL | 5600 | \$ 5.00 | \$28,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 7 | Full depth concrete point repair including 7-inch thick concrete pavement, 12-inch cement stabilized sand subgrade, pavement header with undercut, expansion joint, dowels, as per details, complete in place, the sum of: | S.Y. | 210 | \$ 155.00 | \$32,550.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 8 | Remove and replace existing 6-inch concrete driveway, complete in place, the sum of: | S.Y. | 135 | \$ 175.00 | \$23,625.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 9 | Proposed 6-inch concrete curb, complete in place, the sum of: | L.F. | 50 | \$ 25.00 | \$1,250.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 10 | Remove, store, and reinstall post mailbox, complete in place, the sum of: | EA. | 3 | \$ 500.00 | \$1,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 11 | Temporary driveways, complete in place the sum of: | EA. | 5 | \$ 250.00 | \$1,250.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 12 | Remove and dispose of existing storm sewer, complete in place, the sum of: | L.F. | 450 | \$ 28.00 | \$12,600.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 13 | Remove and dispose of existing storm sewer inlet or manhole, complete in place, the sum of: | EA. | 8 | \$ 950.00 | \$7,600.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 14 | Grout fill existing storm sewer including plugs, complete in place, the sum of: | C.Y. | 4 | \$ 350.00 | \$1,400.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 15 | Abandon existing storm sewer inlet in place, including removal and disposal of grate, complete in place, the sum of: | EA. | 2 | \$ 750.00 | \$1,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 16 | Proposed 15" SDR26 PVC storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 110 | \$ 80.00 | \$8,800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 17 | Proposed 18" RCP storm sewer, complete in place, the sum of: | L.F. | 108 | \$ 120.00 | \$12,960.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 18 | Proposed 18" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 30 | \$ 80.00 | \$2,400.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 19 | Proposed 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 85 | \$ 95.00 | \$8,075.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 20 | Proposed Type A Inlet, complete in place, the sum of: | EA. | 6 | \$ 3,800.00 | \$22,800.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 21 | Proposed Flat Top Storm Sewer Manhole, including bedding and backfill, complete in place, the sum of: | EA. | 1 | \$ 7,500.00 | \$7,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 22 | Tie-in proposed storm sewer to existing inlet, complete in place, the sum of: | EA. | 2 | \$ 1,800.00 | \$3,600.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 23 | Proposed concrete collar storm sewer connection to existing storm sewer, complete in place, the sum of: | EA. | 1 | \$ 2,000.00 | \$2,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 24 | Yard Drain Connections, complete in place, the sum of: | EA. | 8 | \$ 675.00 | \$5,400.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 25 | Proposed 8" SDR26 PVC yard drain, complete in place, the sum of: | L.F. | 50 | \$ 55.00 | \$2,750.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 26 | Tree protection fencing, complete in place, the sum of: | L.F. | 310 | \$ 5.00 | \$1,550.00 | 310.00 | \$1,550.00 | 0.00 | \$0.00 | 310.00 | \$1,550.00 |
| 27 | Root pruning trench for tree protection, complete in place, the sum of: | L.F. | 225 | \$ 14.00 | \$3,150.00 | 225.00 | \$3,150.00 | 0.00 | \$0.00 | 225.00 | \$3,150.00 |
| 28 | Clearance prune, complete in place, the sum of: | EA. | 35 | \$ 475.00 | \$16,625.00 | 35.00 | \$16,625.00 | 0.00 | \$0.00 | 35.00 | \$16,625.00 |
| 29 | Trench Safety, complete in place, the sum of: | L.F. | 333 | \$ 6.50 | \$2,164.50 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| General Items Total | | | | | \$733,574.50 | | \$33,825.00 | | \$0.00 | | \$33,825.00 |



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE | |
|---------------------------|--|------|-------|-------------|-------------|--------------------------------------|-------------------|-----------------------|-----------------------|---------------------|----------------------|-------------|
| SUPPLEMENTAL ITEMS | | | | | | | | | | | | |
| 30 | Install long side sewer service, complete in place, the sum of: | EA. | 1 | \$ 1,500.00 | \$1,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 31 | Install short side sewer service, complete in place, the sum of: | EA. | 1 | \$ 1,100.00 | \$1,100.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 32 | Install long side water service, complete in place, the sum of: | EA. | 1 | \$ 1,500.00 | \$1,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 33 | Install short side water service, complete in place, the sum of: | EA. | 2 | \$ 1,100.00 | \$2,200.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 34 | 2" Type D HMAc overlay, including tack coat, complete in place, the sum of: | S.Y. | 120 | \$ 22.00 | \$2,640.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 35 | 8" Type A HMAc black base, complete in place, the sum of: | S.Y. | 150 | \$ 79.00 | \$11,850.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 36 | Additional 1-1/2" aggregate per TxDOT Item 247, Type A, complete in place, the sum of: | C.Y. | 100 | \$ 95.00 | \$9,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 37 | Additional 1" aggregate per TxDOT Item 247, Type A, complete in place, the sum of: | C.Y. | 100 | \$ 99.00 | \$9,900.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 38 | Cement Stabilized Sand, complete in place, the sum of: | C.Y. | 50 | \$ 75.00 | \$3,750.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| Supplemental Items Total: | | | | | \$43,940.00 | | \$0.00 | | \$0.00 | | \$0.00 | |
| | | | | | | BASE BID ITEMS TO DATE: | | | | | | \$33,825.00 |
| | | | | | | SUPPLEMENTAL ITEMS TO DATE: | | | | | | \$0.00 |
| | | | | | | TOTAL INSTALLATIONS TO DATE: | | | | | | \$33,825.00 |
| | | | | | | 10% RETAINAGE TO DATE: | | | | | | \$3,382.50 |
| | | | | | | LESS PREVIOUS PAY ESTIMATES: | | | | | | \$0.00 |
| | | | | | | TOTAL AMOUNT DUE PAY ESTIMATE NO. 1: | | | | | | \$30,442.50 |

TO OWNER:
City of Piney Point
7660 Woodway Dr.
Houton, TX 77063

PROJECT: 2023 Paving Improvements APPLICATION NO One (1)

Distribution to:

OWNER
ARCHITECT
CONTRACTOR

FROM CONTRACTOR:
AAA Asphalt Paving, Inc.
19155 Circle Lake Dr.
Pinehurst, TX 77362

VIA ARCHITECT:

PERIOD TO: December 2024

CONTRACT FOR:

PROJECT NOS: 10387175

CONTRACT DATE 1-2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM

\$ 777,514.50

2. Net change by Change Orders

\$

3. CONTRACT SUM TO DATE (Line 1 ± 2)

\$ 777,514.50

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)

\$ 33,825.00

5. RETAINAGE:

a. 10 % of Completed Work (Column D + E on G703)

\$ 3,382.50

b. % of Stored Material (Column F on G703)

\$

Total Retainage (Lines 5a + 5b or Total in Column I of G703)

\$ 3,382.50

6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)

\$ 30,442.50

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)

\$ 0.00

8. CURRENT PAYMENT DUE

\$ 30,442.50

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)

\$ 747,072.00

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner | | |
| Total approved this Month | | |
| TOTALS | \$0.00 | \$0.00 |
| NET CHANGES by Change Order | \$0.00 | |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: AAA Asphalt Paving, Inc.

By:

Michael D. Hoffman, President

 Date: 1-15-25

State of: TEXAS County of:

Subscribed and sworn to before me this

Notary Public:

My Commission expires: July 6, 2025

X Sharon Sue McDougal

SHARON SUE MCDUGAL

Notary ID #133192132

My Commission Expires July 6, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

ALA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: One (1)
APPLICATION DATE: 01/06/25

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 12/01/24

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: 0

| A | B | C | D | E | F | G | | H | I |
|----------|--|-----------------|-----------------------------------|-------------|--|--|-----------|---------------------------|--|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D+E+F) | % (G + C) | BALANCE TO FINISH (C - G) | RETAINAGE (IF VARIABLE RATE) |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| | 2023 Paving Improvements (see attached spreadsheet) | \$777,514.50 | | \$33,825.00 | | \$33,825.00 | 4.35% | \$743,689.50 | \$3,382.50 \$0.00 \$0.00 \$ |

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**Monthly Qtys.
City of Friendswood
2006-07 Asphalt Street Project**

| Item # | Description | Qty | Unit | Unit Price | Bid Amount | Qty | \$ | Qty | \$ |
|--------|---|--------|------|------------|------------|--------|-----------|-----|------|
| 1 | Traffic Control | 1 | LS | 10,000.00 | 10,000.00 | 0.50 | 5,000.00 | | 0.00 |
| 2 | SWP3 Plan | 1 | LS | 15,000.00 | 15,000.00 | 0.50 | 7,500.00 | | 0.00 |
| 3 | Stabilized base | 16,000 | SY | 13.50 | 216,000.00 | | | | |
| 4 | Cement for Base Course | 325 | Ton | 345.00 | 112,125.00 | | 0.00 | | 0.00 |
| 5 | Type D 2" HMAC | 7,700 | SY | 22.00 | 169,400.00 | | 0.00 | | 0.00 |
| 6 | Prime Coat | 5,600 | Gal | 5.00 | 28,000.00 | | 0.00 | | 0.00 |
| 7 | Concrete Point Repair | 210 | SY | 155.00 | 32,550.00 | | 0.00 | | 0.00 |
| 8 | Remove and Replace Concrete Driveway 6" | 135 | SY | 175.00 | 23,625.00 | | 0.00 | | 0.00 |
| 9 | Concretet Curb 6" | 50 | LF | 25.00 | 1,250.00 | | 0.00 | | 0.00 |
| 10 | Remove Reinstall Port Mail Boxes | 3 | EA | 500.00 | 1,500.00 | | 0.00 | | 0.00 |
| 11 | Temporary Driveways | 5 | EA | 250.00 | 1,250.00 | | 0.00 | | 0.00 |
| 12 | Remove and dispose storm sewer | 450 | LF | 28.00 | 12,600.00 | | 0.00 | | 0.00 |
| 13 | Remove and dispose storm sewer inlet | 8 | EA | 950.00 | 7,600.00 | | 0.00 | | 0.00 |
| 14 | Grout fill existing Storm Sewer | 4 | CY | 350.00 | 1,400.00 | | 0.00 | | 0.00 |
| 15 | Remove storm sewer incl grate | 2 | EA | 750.00 | 1,500.00 | | 0.00 | | 0.00 |
| 16 | 15" SDR26 PVC | 110 | LF | 80.00 | 8,800.00 | | 0.00 | | 0.00 |
| 17 | 18" RCP Storm Sewer | 108 | LF | 120.00 | 12,960.00 | | 0.00 | | 0.00 |
| 18 | 18" HDPEStorm Sewer | 30 | LF | 80.00 | 2,400.00 | | 0.00 | | 0.00 |
| 19 | 24" HDPE Storm Sewer | 85 | LF | 95.00 | 8,075.00 | | 0.00 | | 0.00 |
| 20 | Type A Inlet | 6 | EA | 3,800.00 | 22,800.00 | | 0.00 | | 0.00 |
| 21 | Flat Top Storm Sewer Manhole | 1 | EA | 7,500.00 | 7,500.00 | | 0.00 | | 0.00 |
| 22 | Tie-In Storm Sewer to Inlet | 2 | EA | 1,800.00 | 3,600.00 | | 0.00 | | 0.00 |
| 23 | Concrete Collar Storm Sewer Connection | 1 | EA | 2,000.00 | 2,000.00 | | 0.00 | | 0.00 |
| 24 | Yard Drain Connections | 8 | EA | 675.00 | 5,400.00 | | 0.00 | | 0.00 |
| 25 | 8" SDR26 PVC Yard Drain | 50 | LF | 55.00 | 2,750.00 | | 0.00 | | 0.00 |
| 26 | Tree Protection | 310 | LF | 5.00 | 1,550.00 | 310.00 | 1,550.00 | | 0.00 |
| 27 | Root Prunning | 225 | LF | 14.00 | 3,150.00 | 225.00 | 3,150.00 | | 0.00 |
| 28 | Clearance Prune | 35 | EA | 475.00 | 16,625.00 | 35.00 | 16,625.00 | | 0.00 |
| 29 | Trench Safety | 3,633 | LF | 6.50 | 2,164.50 | | 0.00 | | 0.00 |
| 30 | Install long side sewer service | 1 | EA | 1,500.00 | 1,500.00 | | 0.00 | | 0.00 |
| 31 | Install short side sewer service | 1 | EA | 1,100.00 | 1,100.00 | | 0.00 | | 0.00 |
| 32 | Install long side water service | 1 | EA | 1,500.00 | 1,500.00 | | 0.00 | | 0.00 |
| 33 | Install short side of water service | 2 | EA | 1,100.00 | 2,200.00 | | 0.00 | | 0.00 |
| 34 | Type D 2" HMAC | 120 | SY | 22.00 | 2,640.00 | | 0.00 | | 0.00 |

Monthly Qtys.
City of Friendswood
2006-07 Asphalt Street Project

| | | | | | | | | | |
|----|---------------------------|------------------------------|----|-------|------------------------------|-----------|-------------------|--|-------------|
| 35 | Type A HMA 8" | 150 | SY | 79.00 | 11,850.00 | | 0.00 | | 0.00 |
| 36 | Additional 1.5" aggregate | 100 | CY | 95.00 | 9,500.00 | | 0.00 | | 0.00 |
| 37 | Additional 1" aggregate | 100 | CY | 99.00 | 9,900.00 | | 0.00 | | 0.00 |
| 38 | Cement Stabilized Sand | 50 | CY | 75.00 | 3,750.00 | | 0.00 | | 0.00 |
| | | | | | 0.00 | | | | 0.00 |
| | | Total Contract Price: | | | 777,514.50 | | 33,825.00 | | 0.00 |
| | | | | | 10% Retainage | | (3,382.50) | | 0.00 |
| | | | | | Total Due This Period | \$ | 30,442.50 | | 0.00 |

AAA Asphalt Paving Inc.

CONTRACTOR AFFIDAVIT FOR PARTIAL PAYMENT

STATE OF TEXAS

COUNTY OF HARRIS COUNTY

BEFORE ME, the undersigned authority, on this day personally appeared, Michael D. Hoffman the President of AAA Asphalt Paving Inc. CONTRACTOR has performed labor and furnished materials pursuant to that certain Contract entered into on 1/2025, by and between AAA Asphalt Paving, Inc. and City of Piney Point for the erection, construction, and completion of certain improvements and/or additions upon following described premises, to wit:

Job Name: City of Piney Point - 2023 Paving Improvements
Amount: Thirty thousand four hundred forty-two dollars and 50 cents

(\$30,442.50)

The undersigned, being by me duly sworn, states upon oath that the materials supplied in connection with CONTRACTOR's invoice, represents the actual cost of sound materials that have been or will be fabricated into the work in compliance with the agreed to plans and specifications (and all authorized changes thereto).

The undersigned further states that as of the Application Date, CONTRACTOR has paid all bills and claims for materials supplied in connection with the aforesaid Payment.

This affidavit is being made by the undersigned realizing that this is in reliance upon the truthfulness of the statements contained herein that a payment under said Contract is being made, and in consideration of the disbursement of the said payment.

Executed this 15th day of January 2025

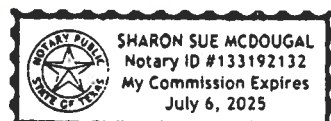
AAA Asphalt Paving, Inc.

Michael D. Hoffman
Michael D. Hoffman, President

STATE OF TEXAS

COUNTY OF MONTGOMERY

Subscribed and sworn to before me, the undersigned authority, on this 15th day of January 2025, to certify which, witness my hand and seal of office.



Sharon Sue McDougal
Notary Public, State of Texas
My commission expires: July 6, 2025



February 19, 2025

Mr. Bobby Pennington
City of Piney Point Village
7660 Woodway, Suite 460
Houston, TX 77063

Re: 2023 Paving Improvements Project
City of Piney Point Village
HDR Job No. 10387175

Dear Mr. Pennington:

Enclosed please find one copy of the following items for the above referenced project:

1. AAA Asphalt Paving, Inc. - Pay Estimate No. 2.

The amount of the Pay Estimate No. 2 is **\$244,488.11**. The total billing for the project represents 49.18% of the contract amount. As of January 31, 2025 the contract time expended was 66.67%.

HDR Engineering, Inc. has reviewed this application and recommends payment of said application.

If you have any questions, please call me.

Sincerely,

HDR ENGINEERING, INC.

Aaron Croley, P.E., CFM
Project Manager

cc: Mr. Ty Krolicki – AAA Asphalt Paving, Inc.
Ms. Lisa Yeppez – AAA Asphalt Paving, Inc.

APPLICATION FOR PAYMENT NUMBER: 2

PROJECT: PPV 2023 Paving Improvements

CONTRACTOR: AAA Asphalt Paving, Inc., 19155 Circle Lake Dr., Pinehurst, TX 77362

OWNER: City of Piney Point Village, 7660 Woodway, Suite 460, Houston, Texas 77063

OWNERS PROJECT NO: _____ **ENGINEERS PROJECT NO:** 10387175

PAY PERIOD FROM: January 1, 2025 TO: January 31, 2025

| | |
|-------------------------------------|-----------------------------|
| ORIGINAL CONTRACT SUM: | \$ 777,514.50 |
| NET CHANGE BY CHANGE ORDER: | \$ (156,365.00) |
| CONTRACT SUM TO DATE: | \$ 621,149.50 |
| INSTALLATIONS: | \$ 305,478.46 |
| LESS 10% RETAINAGE: | \$ 30,547.85 |
| LESS PREVIOUS PAYMENTS: | \$ 30,442.50 |
| AMOUNT DUE THIS APPLICATION: | <u>\$ 244,488.11</u> |

ACCOMPANYING DOCUMENTATION: Engineer's Estimate No. 2

ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 2/19/25

HDR Engineering, Inc.



Aaron Croley, P.E.
Project Manager



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE |
|-----------------------------|--|------|-------|--------------|---------------------|-------------------|---------------------|-----------------------|-----------------------|---------------------|----------------------|
| BASE BID ITEMS | | | | | | | | | | | |
| 1 | Traffic Control, complete in place, the sum of: | L.S. | 1 | \$ 10,000.00 | \$10,000.00 | 0.00 | \$0.00 | 0.50 | \$5,000.00 | 0.50 | \$5,000.00 |
| 2 | SWP3 Plan, complete in place, the sum of: | L.S. | 1 | \$ 15,000.00 | \$15,000.00 | 0.00 | \$0.00 | 0.50 | \$7,500.00 | 0.50 | \$7,500.00 |
| 3 | Recycled Cement Stabilized Base Course, 6" minimum depth, including the removal of any excess material and Microcracking of stabilized base, complete in place, the sum of: | SY | 16000 | \$ 13.50 | \$216,000.00 | 3685.36 | \$49,752.36 | 0.00 | \$0.00 | 3685.36 | \$49,752.36 |
| 4 | Cement for Base Course (7.5% by weight), complete in place, the sum of: | TON | 325 | \$ 345.00 | \$112,125.00 | 40.00 | \$13,800.00 | 0.00 | \$0.00 | 40.00 | \$13,800.00 |
| 5 | 2" Type D HMA overlay, including tack coat, complete in place, the sum of: | SY | 7700 | \$ 22.00 | \$169,400.00 | 1732.20 | \$38,108.40 | 0.00 | \$0.00 | 1732.20 | \$38,108.40 |
| 6 | Prime Coat, complete in place, the sum of: | GAL | 5600 | \$ 5.00 | \$28,000.00 | 484.82 | \$2,424.10 | 0.00 | \$0.00 | 484.82 | \$2,424.10 |
| 7 | Full depth concrete point repair including 7-inch thick concrete pavement, 12-inch cement stabilized sand subgrade, pavement header with undercut, expansion joint, dowels, as per details, complete in place, the sum of: | S.Y. | 210 | \$ 155.00 | \$32,550.00 | 224.88 | \$34,856.40 | 0.00 | \$0.00 | 224.88 | \$34,856.40 |
| 8 | Remove and replace existing 6-inch concrete driveway, complete in place, the sum of: | S.Y. | 135 | \$ 175.00 | \$23,625.00 | 98.31 | \$17,204.25 | 0.00 | \$0.00 | 98.31 | \$17,204.25 |
| 9 | Proposed 6-inch concrete curb, complete in place, the sum of: | L.F. | 50 | \$ 25.00 | \$1,250.00 | 54.50 | \$1,362.50 | 0.00 | \$0.00 | 54.50 | \$1,362.50 |
| 10 | Remove, store, and reinstall post mailbox, complete in place, the sum of: | EA. | 3 | \$ 500.00 | \$1,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 |
| 11 | Temporary driveways, complete in place the sum of: | EA. | 5 | \$ 250.00 | \$1,250.00 | 1.00 | \$250.00 | 0.00 | \$0.00 | 1.00 | \$250.00 |
| 12 | Remove and dispose of existing storm sewer, complete in place, the sum of: | L.F. | 450 | \$ 28.00 | \$12,600.00 | 412.00 | \$11,536.00 | 0.00 | \$0.00 | 412.00 | \$11,536.00 |
| 13 | Remove and dispose of existing storm sewer inlet or manhole, complete in place, the sum of: | EA. | 8 | \$ 950.00 | \$7,600.00 | 6.00 | \$5,700.00 | 0.00 | \$0.00 | 6.00 | \$5,700.00 |
| 14 | Grout fill existing storm sewer including plugs, complete in place, the sum of: | C.Y. | 4 | \$ 350.00 | \$1,400.00 | 4.00 | \$1,400.00 | 0.00 | \$0.00 | 4.00 | \$1,400.00 |
| 15 | Abandon existing storm sewer inlet in place, including removal and disposal of grate, complete in place, the sum of: | EA. | 2 | \$ 750.00 | \$1,500.00 | 1.00 | \$750.00 | 0.00 | \$0.00 | 1.00 | \$750.00 |
| 16 | Proposed 15" SDR26 PVC storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 110 | \$ 80.00 | \$8,800.00 | 104.00 | \$8,320.00 | 0.00 | \$0.00 | 104.00 | \$8,320.00 |
| 17 | Proposed 18" RCP storm sewer, complete in place, the sum of: | L.F. | 108 | \$ 120.00 | \$12,960.00 | 80.00 | \$9,600.00 | 0.00 | \$0.00 | 80.00 | \$9,600.00 |
| 18 | Proposed 18" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 30 | \$ 80.00 | \$2,400.00 | 30.00 | \$2,400.00 | 0.00 | \$0.00 | 30.00 | \$2,400.00 |
| 19 | Proposed 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | L.F. | 85 | \$ 95.00 | \$8,075.00 | 85.00 | \$8,075.00 | 0.00 | \$0.00 | 85.00 | \$8,075.00 |
| 20 | Proposed Type A Inlet, complete in place, the sum of: | EA. | 6 | \$ 3,800.00 | \$22,800.00 | 6.00 | \$22,800.00 | 0.00 | \$0.00 | 6.00 | \$22,800.00 |
| 21 | Proposed Flat Top Storm Sewer Manhole, including bedding and backfill, complete in place, the sum of: | EA. | 1 | \$ 7,500.00 | \$7,500.00 | 1.00 | \$7,500.00 | 0.00 | \$0.00 | 1.00 | \$7,500.00 |
| 22 | Tie-in proposed storm sewer to existing inlet, complete in place, the sum of: | EA. | 2 | \$ 1,800.00 | \$3,600.00 | 4.00 | \$7,200.00 | 0.00 | \$0.00 | 4.00 | \$7,200.00 |
| 23 | Proposed concrete collar storm sewer connection to existing storm sewer, complete in place, the sum of: | EA. | 1 | \$ 2,000.00 | \$2,000.00 | 1.00 | \$2,000.00 | 0.00 | \$0.00 | 1.00 | \$2,000.00 |
| 24 | Yard Drain Connections, complete in place, the sum of: | EA. | 8 | \$ 675.00 | \$5,400.00 | 9.00 | \$6,075.00 | 0.00 | \$0.00 | 9.00 | \$6,075.00 |
| 25 | Proposed 8" SDR26 PVC yard drain, complete in place, the sum of: | L.F. | 50 | \$ 55.00 | \$2,750.00 | 20.62 | \$1,134.10 | 0.00 | \$0.00 | 20.62 | \$1,134.10 |
| 26 | Tree protection fencing, complete in place, the sum of: | L.F. | 310 | \$ 5.00 | \$1,550.00 | 0.00 | \$0.00 | 310.00 | \$1,550.00 | 310.00 | \$1,550.00 |
| 27 | Root pruning trench for tree protection, complete in place, the sum of: | L.F. | 225 | \$ 14.00 | \$3,150.00 | 0.00 | \$0.00 | 225.00 | \$3,150.00 | 225.00 | \$3,150.00 |
| 28 | Clearance prune, complete in place, the sum of: | EA. | 35 | \$ 475.00 | \$16,625.00 | 0.00 | \$0.00 | 35.00 | \$16,625.00 | 35.00 | \$16,625.00 |
| 29 | Trench Safety, complete in place, the sum of: | L.F. | 333 | \$ 6.50 | \$2,164.50 | 198.00 | \$1,287.00 | 0.00 | \$0.00 | 198.00 | \$1,287.00 |
| General Items Total: | | | | | \$733,574.50 | | \$253,535.11 | | \$33,825.00 | | \$287,360.11 |



| ITEM NO. | ITEM DESCRIPTION | UNIT | QUAN. | UNIT PRICE | TOTAL | QUAN. THIS PERIOD | TOTAL THIS PERIOD | QUAN. PREVIOUS PERIOD | TOTAL PREVIOUS PERIOD | TOTAL QUAN. TO DATE | TOTAL AMOUNT TO DATE | |
|---------------------------------|--|------|-------|-------------|---------------|--------------------------------------|-------------------|-----------------------|-----------------------|---------------------|----------------------|--------------|
| SUPPLEMENTAL ITEMS | | | | | | | | | | | | |
| 30 | Install long side sewer service, complete in place, the sum of: | EA. | 1 | \$ 1,500.00 | \$1,500.00 | 1.00 | \$1,500.00 | 0.00 | \$0.00 | 1.00 | \$1,500.00 | |
| 31 | Install short side sewer service, complete in place, the sum of: | EA. | 1 | \$ 1,100.00 | \$1,100.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 32 | Install long side water service, complete in place, the sum of: | EA. | 1 | \$ 1,500.00 | \$1,500.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 33 | Install short side water service, complete in place, the sum of: | EA. | 2 | \$ 1,100.00 | \$2,200.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 34 | 2" Type D HMAC overlay, including tack coat, complete in place, the sum of: | S.Y. | 120 | \$ 22.00 | \$2,640.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 35 | 8" Type A HMAC black base, complete in place, the sum of: | S.Y. | 150 | \$ 79.00 | \$11,850.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 36 | Additional 1-1/2" aggregate per TxDOT Item 247, Type A, complete in place, the sum of: | C.Y. | 100 | \$ 95.00 | \$9,500.00 | 69.93 | \$6,643.35 | 0.00 | \$0.00 | 69.93 | \$6,643.35 | |
| 37 | Additional 1" aggregate per TxDOT Item 247, Type A, complete in place, the sum of: | C.Y. | 100 | \$ 99.00 | \$9,900.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| 38 | Cement Stabilized Sand, complete in place, the sum of: | C.Y. | 50 | \$ 75.00 | \$3,750.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| Supplemental Items Total: | | | | | \$43,940.00 | | \$8,143.35 | | \$0.00 | | \$8,143.35 | |
| CHANGE ORDER NO. 1 ITEMS | | | | | | | | | | | | |
| CO1-1 | Bid Item No. 3 - Recycled Cement Stabilized Base Course, 6" minimum depth, including the removal of any excess | SY | -7500 | \$ 13.50 | -\$101,250.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| CO1-2 | Bid Item No. 4 - Cement for Base Course (7.5% by weight), complete in place, the sum of: | TON | -152 | \$ 345.00 | -\$52,440.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| CO1-3 | Bid Item No. 6 - Prime Coat, complete in place, the sum of: | GAL | -2600 | \$ 5.00 | -\$13,000.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | |
| CO1-4 | Bid Item No. 18 - Proposed 18" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | LF | 40 | \$ 80.00 | \$3,200.00 | 38.00 | \$3,040.00 | 0.00 | \$0.00 | 38.00 | \$3,040.00 | |
| CO1-5 | Bid item No.19 - Proposed 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of: | LF | 35 | \$ 95.00 | \$3,325.00 | 33.00 | \$3,135.00 | 0.00 | \$0.00 | 33.00 | \$3,135.00 | |
| CO1-6 | Bid item No.20 - Proposed Type A inlet, complete in place, the sum of: | EA. | 1 | \$ 3,800.00 | \$3,800.00 | 1.00 | \$3,800.00 | | \$0.00 | 1.00 | \$3,800.00 | |
| Change Order No. 1 Items Total: | | | | | -\$156,365.00 | | \$9,975.00 | | \$0.00 | | \$9,975.00 | |
| | | | | | | BASE BID ITEMS TO DATE: | | | | | | \$287,360.11 |
| | | | | | | SUPPLEMENTAL ITEMS TO DATE: | | | | | | \$8,143.35 |
| | | | | | | CHANGE ORDER NO. 1 ITEMS TO DATE: | | | | | | \$9,975.00 |
| | | | | | | TOTAL INSTALLATIONS TO DATE: | | | | | | \$305,478.46 |
| | | | | | | 10% RETAINAGE TO DATE: | | | | | | \$30,547.85 |
| | | | | | | LESS PREVIOUS PAY ESTIMATES: | | | | | | \$30,442.50 |
| | | | | | | TOTAL AMOUNT DUE PAY ESTIMATE NO. 2: | | | | | | \$244,488.11 |
| | | | | | | | | | | | | |

TO OWNER:
City of Piney Point
7660 Woodway Dr.
Houton, TX 77063

PROJECT: 2023 Paving Improvements APPLICATION NO Two (2)

Distribution to:

☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR
☐
☐

FROM CONTRACTOR:
AAA Asphalt Paving, Inc.
19155 Circle Lake Dr.
Pinehurst, TX 77362

VIA ARCHITECT:

PERIOD TO: January 2025

CONTRACT FOR:

PROJECT NOS: 10387175

CONTRACT DATE 1-2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

| | | |
|---|----|--------------|
| 1. ORIGINAL CONTRACT SUM | \$ | 777,514.50 |
| 2. Net change by Change Orders | \$ | (156,365.00) |
| 3. CONTRACT SUM TO DATE (Line 1 + 2) | \$ | 621,149.50 |
| 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) | \$ | 305,478.46 |
| 5. RETAINAGE: | | |
| a. 10 % of Completed Work (Column D + E on G703) | \$ | 30,547.85 |
| b. % of Stored Material (Column F on G703) | \$ | |
| Total Retainage (Lines 5a + 5b or Total in Column I of G703) | \$ | 30,547.85 |
| 6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) | \$ | 274,930.61 |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) | \$ | 30,442.50 |
| 8. CURRENT PAYMENT DUE | \$ | 244,488.11 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) | \$ | 346,218.89 |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|--------------|----------------|
| Total changes approved in previous months by Owner | | (\$156,365.00) |
| Total approved this Month | | |
| TOTALS | \$0.00 | (\$156,365.00) |
| NET CHANGES by Change Order | \$156,365.00 | |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: AAA Asphalt Paving, Inc.

By: Michael D. Hoffman Date: 2-18-2025
Michael D. Hoffman, President

State of: TEXAS County of:

Subscribed and sworn to before me this

Notary Public:

My Commission expires: July 6, 2025 X Sharon Sue McDougal



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: **Two (2)**
APPLICATION DATE: **02/04/25**

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 01/01/25

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: 0

[illegible]

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**Monthly Qtys.
City of Piney Point
2023 Paving Improvements**

| Item # | Description | Qty | Unit | Unit Price | Bid Amount | Qty | Dec \$ | Qty | Jan \$ |
|--------|---|-------|------|------------|------------|--------|-----------|---------|-----------|
| 1 | Traffic Control | 1 | LS | 10,000.00 | 10,000.00 | 0.50 | 5,000.00 | 0.00 | 0.00 |
| 2 | SWP3 Plan | 1 | LS | 15,000.00 | 15,000.00 | 0.50 | 7,500.00 | 0.00 | 0.00 |
| 3 | Stabilized base | 8,500 | SY | 13.50 | 114,750.00 | | 0.00 | 3685.36 | 49,752.36 |
| 4 | Cement for Base Course | 173 | Ton | 345.00 | 59,685.00 | | 0.00 | 40.00 | 13,800.00 |
| 5 | Type D 2" HMA | 7,700 | SY | 22.00 | 169,400.00 | | 0.00 | 1732.20 | 38,108.40 |
| 6 | Prime Coat | 3,000 | Gal | 5.00 | 15,000.00 | | 0.00 | 484.82 | 2,424.10 |
| 7 | Concrete Point Repair | 210 | SY | 155.00 | 32,550.00 | | 0.00 | 224.88 | 34,856.40 |
| 8 | Remove and Replace Concrete Driveway 6" | 135 | SY | 175.00 | 23,625.00 | | 0.00 | 98.31 | 17,204.25 |
| 9 | Concretet Curb 6" | 50 | LF | 25.00 | 1,250.00 | | 0.00 | 54.50 | 1,362.50 |
| 10 | Remove Reinstall Port Mail Boxes | 3 | EA | 500.00 | 1,500.00 | | 0.00 | | 0.00 |
| 11 | Temporary Driveways | 5 | EA | 250.00 | 1,250.00 | | 0.00 | 1.00 | 250.00 |
| 12 | Remove and dispose storm sewer | 450 | LF | 28.00 | 12,600.00 | | 0.00 | 412.00 | 11,536.00 |
| 13 | Remove and dispose storm sewer inlet | 8 | EA | 950.00 | 7,600.00 | | 0.00 | 6.00 | 5,700.00 |
| 14 | Grout fill existing Storm Sewer | 4 | CY | 350.00 | 1,400.00 | | 0.00 | 4.00 | 1,400.00 |
| 15 | Remove storm sewer incl grate | 2 | EA | 750.00 | 1,500.00 | | 0.00 | 1.00 | 750.00 |
| 16 | 15" SDR26 PVC | 110 | LF | 80.00 | 8,800.00 | | 0.00 | 104.00 | 8,320.00 |
| 17 | 18" RCP Storm Sewer | 108 | LF | 120.00 | 12,960.00 | | 0.00 | 80.00 | 9,600.00 |
| 18 | 18" HDPE Storm Sewer | 70 | LF | 80.00 | 5,600.00 | | 0.00 | 68.00 | 5,440.00 |
| 19 | 24" HDPE Storm Sewer | 120 | LF | 95.00 | 11,400.00 | | 0.00 | 118.00 | 11,210.00 |
| 20 | Type A Inlet | 7 | EA | 3,800.00 | 26,600.00 | | 0.00 | 7.00 | 26,600.00 |
| 21 | Flat Top Storm Sewer Manhole | 1 | EA | 7,500.00 | 7,500.00 | | 0.00 | 1.00 | 7,500.00 |
| 22 | Tie-In Storm Sewer to Inlet | 2 | EA | 1,800.00 | 3,600.00 | | 0.00 | 4.00 | 7,200.00 |
| 23 | Concrete Collar Storm Sewer Connection | 1 | EA | 2,000.00 | 2,000.00 | | 0.00 | 1.00 | 2,000.00 |
| 24 | Yard Drain Connections | 8 | EA | 675.00 | 5,400.00 | | 0.00 | 9.00 | 6,075.00 |
| 25 | 8" SDR26 PVC Yard Drain | 50 | LF | 55.00 | 2,750.00 | | 0.00 | 20.62 | 1,134.10 |
| 26 | Tree Protection | 310 | LF | 5.00 | 1,550.00 | 310.00 | 1,550.00 | | 0.00 |
| 27 | Root Prunning | 225 | LF | 14.00 | 3,150.00 | 225.00 | 3,150.00 | | 0.00 |
| 28 | Clearance Prune | 35 | EA | 475.00 | 16,625.00 | 35.00 | 16,625.00 | | 0.00 |
| 29 | Trench Safety | 3,633 | LF | 6.50 | 2,164.50 | | 0.00 | 198.00 | 1,287.00 |
| 30 | Install long side sewer service | 1 | EA | 1,500.00 | 1,500.00 | | 0.00 | 1.00 | 1,500.00 |
| 31 | Install short side sewer service | 1 | EA | 1,100.00 | 1,100.00 | | 0.00 | | 0.00 |
| 32 | Install long side water service | 1 | EA | 1,500.00 | 1,500.00 | | 0.00 | | 0.00 |
| 33 | Install short side of water service | 2 | EA | 1,100.00 | 2,200.00 | | 0.00 | | 0.00 |
| 34 | Type D 2" HMA | 120 | SY | 22.00 | 2,640.00 | | 0.00 | | 0.00 |

Monthly Qtys.
City of Piney Point
2023 Paving Improvements

| | | | | | | | | | |
|----|---------------------------|-----|----|------------------------------|------------------------------|---------------|-------------------|-------|-------------------|
| 35 | Type A HMAC 8" | 150 | SY | 79.00 | 11,850.00 | | 0.00 | | 0.00 |
| 36 | Additional 1.5" aggregate | 100 | CY | 95.00 | 9,500.00 | | 0.00 | 69.93 | 6,643.35 |
| 37 | Additional 1" aggregate | 100 | CY | 99.00 | 9,900.00 | | 0.00 | | 0.00 |
| 38 | Cement Stabilized Sand | 50 | CY | 75.00 | 3,750.00 | | 0.00 | | 0.00 |
| | | | | | | | | | |
| | | | | Total Contract Price: | 621,149.50 | | 33,825.00 | | 271,653.46 |
| | | | | | | 10% Retainage | (3,382.50) | | 27,165.35 |
| | | | | | Total Due This Period | \$ | 30,442.50 | | 244,488.11 |

AAA Asphalt Paving Inc.

CONTRACTOR AFFIDAVIT FOR PARTIAL PAYMENT

STATE OF TEXAS

COUNTY OF HARRIS COUNTY

BEFORE ME, the undersigned authority, on this day personally appeared, Michael D. Hoffman, the President of AAA Asphalt Paving Inc. CONTRACTOR has performed labor and furnished materials pursuant to that certain Contract entered into on 1/2025, by and between AAA Asphalt Paving, Inc. and City of Piney Point for the erection, construction, and completion of certain improvements and/or additions upon following described premises, to wit:

Job Name: City of Piney Point - 2023 Paving Improvements

Amount: Two hundred forty-four thousand four hundred eighty-eight dollars and 11 cents

(\$244,488.11)

The undersigned, being by me duly sworn, states upon oath that the materials supplied in connection with CONTRACTOR's invoice, represents the actual cost of sound materials that have been or will be fabricated into the work in compliance with the agreed to plans and specifications (and all authorized changes thereto).

The undersigned further states that as of the Application Date, CONTRACTOR has paid all bills and claims for materials supplied in connection with the aforesaid Payment.

This affidavit is being made by the undersigned realizing that this is in reliance upon the truthfulness of the statements contained herein that a payment under said Contract is being made, and in consideration of the disbursement of the said payment.

Executed this 18th day of February 2025

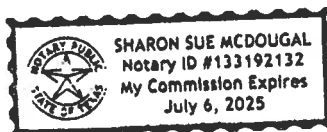
AAA Asphalt Paving, Inc.



Michael D. Hoffman, President

STATE OF TEXAS

COUNTY OF MONTGOMERY

Subscribed and sworn to before me, the undersigned authority, on this 18th day of February 2025, to certify which, witness my hand and seal of office.




Notary Public, State of Texas
My commission expires: July 6, 2025

Check Refund Request

(Temporary Certificate of Occupancy)

| | | |
|---|---|--|
| Date Request: 02/20/2025 | Check Request Amount: \$25,000.00 | Trans Code: Incode |
| Original Payment Received on Date: 11/27/2024 | Original Check Processed Date: 11/27/2024 | Property Address: (New Single Family) 518 Gingham Dr |
| Permit #: Incode; P# 20389 | Applicant Name: Resident, Ketan Patel | Contact Phone Number: [REDACTED] Resident, Ketan Patel |
| Builder Contact Name and Address: Kevin Osbourne W/ Partners in Building 2901 W. San Houston Parkway North Suite C250 Houston, Texas 77043 [REDACTED] | Original Resident Address: | *Notes: The resident paid the deposit for the temporary certificate of occupancy. The temporary extension deadline was dated for; Monday, January 27 th , 2025. HDR Engineering approved the final as built topo on [REDACTED]. The contractor met all obligations of the city. I am recommending approval and the refund to be issued back to the property owner. |
| Builder Phone/ E-Mail; Kevin Osbourne W/ Partners in Building 2901 W. San Houston Parkway North Suite C250 Houston, Texas 77043 [REDACTED] | Resident Name: Resident, Ketan Patel | Original Permit Number: P#20389 |
| Original Receipt Transaction Receipt: 00028890 Trans: # 110.0000 Term: 998 Ref: Check Date: 11/27/2024 Time: 11:03 a.m | Notes: See the attached copy of the supporting documents. | Make Check Payable: _____ \$25,000.00 Check Request _____ |



City of Piney Point Village

7660 WOODWAY DR., SUITE 460
HOUSTON, TX 77063

TELEPHONE (713) 782-0271
FAX (713) 782-0821

Wednesday, December 11th, 2024

Partners In Building
2901 W Sam Houston Parkway North Suite C250
Houston, Texas 77043
[REDACTED]

RE: Temporary Certificate of Occupancy

Ref: 518 Gingham Drive, Houston, Texas 77024. (City of Piney Point Village)

The City of Piney Point Village is issuing a Temporary Certificate of Occupancy, authorizing your occupancy of **518 Gingham Drive** before the completion of the final City checklist.

Your signature below indicates that you have agreed to complete all City requirements within the next (45) days. Specifically, you agree that the \$25,000 fiscal security posted to the city will serve as security to the city that the following items will be completed no later than the end of the day, **Monday, January 27th, 2025**.

- Drainage Final
- Final As Built Topo
- Irrigation Final
- Memorial Village Water Authority Approval on the Clean Out
- Outdoor Landscape Lighting
- Pool Final

- ~~Final~~ Final *Gravel RP*
- Tree Final

Failure to comply with or complete any item on the City's checklist for occupancy by the agreed upon such time, will result in the city revoking the Temporary Certificate of Occupancy and levying a fine of \$2,000 per day, to be taken from the posted security.

By signing below, you are acknowledging that you have requested and been given a Temporary Certificate of Occupancy and failure to perform as agreed will result in the revocation of the Temporary Certificate of Occupancy.

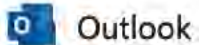
Sincerely,

Robert Pennington

City Administrator/City of Piney Point Village

Agreed: (Builder) Kevin Osborne

Agreed: (Resident) Ketan Patel



Outlook

Requesting CO Extension: 518 Gingham

From Ketan Patel <[REDACTED]>

Date Sun 1/26/2025 3:03 PM

To Annette Arriaga <bldgofficial@pineypt.org>

Cc Jamie Dutton <Jamie.Dutton@partnersinbuilding.com>; Kevin Osborne <kevin.osborne@partnersinbuilding.com>; Bhavini Patel <bhavinimp@gmail.com>; Bobby Pennington <bpennington@pineypt.org>

Hello Annette

I hope you had a great weekend. Per your email and direction, I am submitting a letter formally requesting an extension of the final CO deadline. As mentioned, it is currently set to 1/27/25 and I would like to request a 30 day extension.

Per section 74-176, bullet 7.f, I am requesting this 30 day extension. Since the time of issuance of the temporary CO, we've had multiple holidays, storms, and most notably, the recent snow storm and freeze that have delayed our ability to address all comments from the first review. Additionally, as mentioned in a prior email, we submitted our application on 1/3/24, and received comments back 1/20/25. The very next day, we had snow storms and freeze. That is about 20 days out of the original 45 that we were not able to make the necessary adjustments to obtain the final CO.

The builder and I are aggressively working to get this resubmitted ASAP. I kindly request this 30 day extension to get everything resubmitted and approved, as to protect my \$25,000 deposit.

Thanks again, and please let me know if there is anything else I need to submit as a formal letter to get this approved.

Ketan Patel
[REDACTED]

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.



February 13, 2025

Mr. William C. Dempsey
Tri-Tech Engineering, L.P.
10401 West Office Dr.
Houston, Texas 77042

Re: On-Going Services
As-Built Review of 331 518 Gingham Drive – **Third Submittal**
Piney Point Village, Texas
HDR Job No. 10420850

Dear Mr. Dempsey:

We are in receipt of the As-Built Drainage Plan for the above referenced address, dated 2/5/2025. Based on the submitted elevations, as well as your review and statement that the plan conforms to the approved drainage plan, the City interposes no objection to the as-built drainage plan contingent upon the following:

- The pool decking elevations on the east side of the property do not conform to City Ordinance Chapter 34 – Article IV. The engineer of record and builder acknowledge the proposed nonconformance in the letters dated 1/29/2025, have appeared to mitigate any effects of the non-conformance with the drainage plan signed and sealed on 10/12/2023, and have indicated no adverse impact from the proposed nonconformance to the drainage on the adjacent properties.

Please note, this does not necessarily mean that the entire plans, including all supporting data and elevations, have been completely checked and verified. However, the plan is signed, dated, and sealed by both a Professional Land Surveyor and a Professional Engineer, both of which are registered to practice in the State of Texas, which therefore conveys their professional responsibility and accountability.

Please contact Ms. Annette Arriaga with the City of Piney Point Village at 713-782-0271 to obtain your approved As Built plan.

Sincerely,

HDR Engineering, Inc.

Aaron Croley, P.E., CFM
Project Engineer

Cc: Annette Arriaga – City of Piney Point Village

hdrinc.com

4828 Loop Central Drive, Suite 700
Houston, TX 77081-2220
T (713) 622-9264 F (713) 622-9265
Texas Registered Engineering Firm F-754

January 29, 2025

22-1048-0018

Client: Partners in Building

To: City of Piney Point

Re: Appeal to Drainage Ordinance to proposed fill for property at 518 Gingham Drive

To Whom It May Concern:

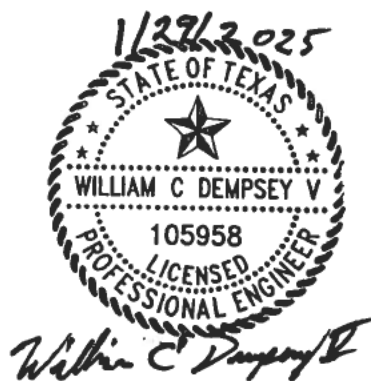
Per Section 34-122 of the City Code of Ordinances, the height to which any point on a lot can be filled, other than the foundation, shall be limited to no more than to create a maximum elevation equal to a one percent slope from several points including the property line on all sides. We were informed that the decking of the pool had been built higher than the top of decking elevation proposed on the original, approved drainage plan.

The pool decking elevation was proposed to meet the fill code at 1% from the nearest property line on the original drainage plan. Per the attached appeal letter from Supreme Pools and Spas, the pool area would be the lowest structure on the plans. This is due to a low elevation captured at the property line. To illustrate the extent of the raised pool area, additional shots were taken at the ground level surrounding the pool, which match up with the drainage plan. The elevations adjacent to the pool shows drainage to follow the pattern on the drainage plan and illustrates that the fill is only the decking, not the surrounding area. The decking of the pool is also connected to the existing patio at a deco drain, which prevents flow towards the house. The decking elevations are also less than 12" of fill so it is within the maximum fill allowed. Please consider this appeal for the elevations of the pool decking.

If there are any questions or comments, please don't hesitate to contact me at [REDACTED] or [REDACTED]

Sincerely,

Curt Dempsey, PE
Tri-Tech Engineering, LP





January 29, 2025

To whom it may concern:

Please let this letter serve as an appeal for the elevation discrepancies at 518 Gingham Dr. I have listed below the reasons why the pool is set at this height. Should you have any questions, please feel free to contact us.

1. If the pool were set to the original height on the plan, it would be lowest structure on the property. It would have been lower than the street, the garage, the house, and the driveway. If the pool were the lowest point, it would become a retention pond every time it rains. This creates a headache when it comes to service and maintenance of the pool because it would need to be vacuumed, drained, rebalanced, and filters cleaned after every decent rain.
2. If the pool is a retention pond this also creates a health hazard because any yard water run off going into the pool would contain fertilizers, pesticides, and animal feces if they have pets. This is why the pool would need to be drained and rebalanced after any decent amount of rain.
3. At this particular pool there is a deco drain that goes between the existing patio and the new pool decking. The pool decking is pitched towards the deco drain, and the decking under the covered patio is also slopped towards the deco drain. This is done so that when it rains the water will run off into the deco drain from the pool decking and from the existing patio. If the pool were lower the covered patio would be draining into the pool.
4. All of our pools are set to a height so that water drains off and away from the pool structure. If the pool and the yard were the exact same height water would not drain off and away. Water would hold underground against the pool walls and over time cause issues with the structure of the pool.

Partners In Building along with Supreme Pools did not meet the drainage ordinance. According to our Civil Engineering Company Trittech, the current heights of the pool will not adversely affect the current drainage.

Best Regards,

A handwritten signature in black ink that reads "Jamie Dutton".

Jamie Dutton
Area Manager

Dear Annette

I am submitting this letter per your request to ask for a refund of my \$25,000 deposit for my temporary Certificate of Occupancy (CO). Since the issuance of the temporary CO, we've had multiple holidays, storms, and most notably, the snowstorm and freeze that delayed our ability to address all comments from the first review. We received the temporary CO on 12/11/24, and if you consider holidays and Sundays, we submitted for final CO in only about 15 days. When comments were received back, we made necessary modifications in only a handful of days, and very quickly resubmitted. This required us to pay expediting fees for our landscapers, surveyors, engineers, and even the city, but we wanted to be prompt in our resubmission.

Additionally, as detailed below, we submitted our initial application for CO on 1/3/24 and received comments back 1/20/25. The very next day, we had snowstorms and freeze. That is about 20 days out of the original 45 that we were not able to make the necessary adjustments to obtain the final CO.

The temporary CO was issued with an expiration date of 1/27/25. I applied for a 30-day extension given the circumstances listed above. Below are the detailed activities and dates upon we acted:

1/20/25 – I emailed both you and Bobby, expressing my concern that we had not heard back from the city regarding our drainage submission. Per my email, I stated that we received the temporary CO on 12/11/24, and if you consider holidays and Sundays, we submitted for final CO in only about 15 days. Since our submission in the first week of January, as of the 1/20/25, we still did not have any feedback on our final CO. On that very day, Bobby replied letting me know we wouldn't be penalized for any city delays.

1/24/25 – I emailed you asking if I needed to submit for an extension. You replied stating that I needed to write a letter requesting this extension, and that I should wait to do so until my plans went into review again.

1/26/25 – I submitted a formal letter requesting a 30-day extension, which would make our temporary CO effective until 2/27. You replied the next day stating you received it, and that nothing more was needed on my end. On 1/30/25, I emailed again asking if my extension had been approved, and if I needed to do anything further. You replied stating that you had what you needed. Here is the letter I provided:

Hello Annette

I hope you had a great weekend. Per your email and direction, I am submitting a letter formally requesting an extension of the final CO deadline. As mentioned, it is currently set to 1/27/25 and I would like to request a 30-day extension.

Per section 74-176, bullet 7.f, I am requesting this 30-day extension. Since the time of issuance of the temporary CO, we've had multiple holidays, storms, and most notably, the recent snowstorm and freeze that have delayed our ability to address all comments from the first review. Additionally, as mentioned in a prior email, we submitted our application on 1/3/24, and received comments back 1/20/25. The very next day, we had snowstorms and freeze.

Tuesday, February 18, 2025

That is about 20 days out of the original 45 that we were not able to make the necessary adjustments to obtain the final CO.

The builder and I are aggressively working to get this resubmitted ASAP. I kindly request this 30-day extension to get everything resubmitted and approved, as to protect my \$25,000 deposit.

Thanks again, and please let me know if there is anything else I need to submit as a formal letter to get this approved.

1/30/25 – we resubmitted for the final As Built, which was later approved by the city engineers on 2/13/25, well before the 2/27/25 deadline after the 30-day extension.

With the above details in mind, I kindly request a refund of my \$25,000 deposit I paid upon receiving the temporary CO. We fully complied with all of the city's requirements, worked very aggressively to get any modifications done quickly, and resubmitted promptly. If you have any questions, please reach out anytime.

Sincerely,

Ketan Patel

Owner: 518 Gingham

[REDACTED]



City of Piney Point Village

7660 WOODWAY DR., SUITE 460
HOUSTON, TX 77063

TELEPHONE (713) 782-0271
FAX (713) 782-0821

CITY OF PINEY POINT VILLAGE

Certificate of Occupancy



THIS FORM WAS PRINTED ON 2/18/2025

518 GINGHAM DRIVE

This Certificate issued pursuant to the requirements of the Standard Building Code certifying that at the time of issuance, this structure was in compliance with the various ordinances of the Jurisdiction regulating building construction or use.

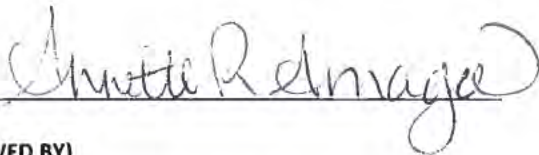
PROJECT #: 20389

**OCCUPATION TYPE: NEW SINGLE-FAMILY
HOME**

PROPERTY OWNER: KETAN PATEL

BUILDER/CONTRACTOR NAME: PARTNERS IN BUILDING

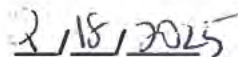
PROJECT COMPLETION DATE: February 13, 2025



(APPROVED BY)

Director of Planning, Development & Permits

Annette R. Arriaga



(DATE)

flock safety
TX-Meadowick

FLOCK SAFETY EQUIPMENT INSTALLATION

2025

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- 2 Camera Location Information
- 3-4 Site Plans



Camera Locations

| No. | Name | Address | Direction | Lat | Lng | Pole Type | Distance from Roadway (ft) |
|-----|---|--|------------|--------------------|--------------------|-----------|----------------------------|
| 1 | F#001 Kinkaid School Dr @ San Felipe NB | 204 Kinkaid School Dr, Houston, TX 77024-7517, United States | Northbound | 29.75195917302803 | -95.51157775213169 | | 0 |
| 2 | F#002 Wickwood Dr @ Memorial Dr EB | 11131 Wickwood Dr, Houston, TX 77024-7532, United States | Eastbound | 29.754805830835167 | -95.51161811623432 | | 0 |

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 24, 2025

SUBJECT: A workshop will be conducted to discuss proposed revisions to the organization's mission, vision, and strategies to achieve its objectives.

Workshop Item: A

Piney Point Village staff has established a mission statement, vision, and several strategies to foster vibrant neighborhoods, ensure community safety, and enhance livability, sustainability, and service quality. The village seeks to deliver top-tier services, focusing on safety and quality of life within a distinctive natural environment while providing convenient access to urban amenities. By 2035, Piney Point Village aims to gain recognition for its outstanding quality of life through effective traffic management, integration of cutting-edge technology, preservation of green spaces and enhanced disaster resilience. The strategic plan centers on five core areas: boosting safety via technology and partnerships, introducing adaptive traffic signal systems, rehabilitating compromised areas with native plants, improving service efficiency, and reinforcing utility systems against natural disasters. These strategies are backed by specific actions, such as installing advanced surveillance systems, collaborating with local organizations for emergency preparedness, working with regional agencies on traffic solutions, creating comprehensive landscape plans, providing online permit tracking, and fortifying infrastructure against severe weather.

Further discussion is recommended regarding the necessity of a comprehensive plan, which serves as a long-term guiding document that articulates a community's vision, goals, and policies for future growth and development, typically spanning a 20-30-year timeframe. However, this comprehensive plan would be less technical due to our limited emphasis on residential land use.

City of Piney Point Village

Mission – Vision – Strategy Plan

Mission Statement:

The mission of Piney Point Village is to ensure residents receive premier services, emphasizing safety and quality of life within a unique natural environment while providing seamless access to metropolitan amenities.

Vision Statement:

By 2035, Piney Point Village envisions being renowned for its exceptional quality of life, achieved through efficient traffic management, advanced technology integration for enhanced safety, preservation of lush, forested public spaces, and strengthened resilience against natural disasters.

Strategy 1: Strengthen safety measures through technological advancements and collaborative efforts to enhance surveillance, threat detection, and response capabilities.

- **Tactic/Action 1-A:** Deploy state-of-the-art surveillance systems by installing high-tech pan-tilt-zoom cameras as part of an integrated public safety and traffic monitoring solution.
- **Tactic/Action 1-B:** Leverage cutting-edge technologies to improve threat detection, situational awareness, and overall community alertness.
- **Tactic/Action 1-C:** Partner with local organizations, including churches, public and private schools, and law enforcement agencies, to develop and implement updated emergency action safety plans. These plans will ensure rapid responses to potential threats while prioritizing the protection of vulnerable members of the community.

Strategy 2: Adaptive Traffic Signal Systems that adjust signal timings in real-time based on current traffic conditions.

- **Tactic/Action 2-A:** Collaborate with TranStar, TxDOT, Harris County, and Metro.
- **Tactic/Action 2-B:** Study progressive alternatives and collaborate with regional universities for cutting-edge solutions.

Strategy 3: Rehabilitate degraded areas by planting native vegetation, restoring natural ecosystems, and providing more natural park space.

- **Tactic/Action 3-A:** Collaborate with landscape architects and specialists to preserve natural vegetation and tree cover.
- **Tactic/Action 3-B:** Develop a comprehensive landscape plan for public spaces.

- **Tactic/Action 3-C:** Further pursue natural programs such as the Urban Tree Initiative that supports urban forestry plantings in communities throughout North America.
- **Tactic/Action 3-D:** Assess the ability to obtain land for a community park.

Strategy 4: Enhance customer service using various best practices and techniques that boost efficiency and friendliness.

- **Tactic/Action 4-A:** Offer online platforms for submitting and tracking permit applications, allowing real-time progress monitoring.
- **Tactic/Action 4-B:** Create a self-service resource with FAQs and troubleshooting guides that enable customers to solve issues independently, reducing repetitive workload on the team.
- **Tactic/Action 4-C:** Assess whether additional staffing or other assets are needed to enhance efficiency.

Strategy 5: Enhance essential utility resources and assets to endure natural disasters while strengthening community outreach during emergency response.

- **Tactic/Action 5-A:** Collaborate with utility providers to enhance infrastructure resilience against hurricanes and other types of severe weather and deliver a comprehensive plan to strengthen its infrastructure.
- **Tactic/Action 5-B:** Provide an emergency operations plan for responding to emergencies beyond police and fire response.
- **Tactic/Action 5-C:** Evaluate the logistics and feasibility of establishing the equipment, collection, and transfer for rapid response to debris removal during major wind-related events.