

**CITY OF PINEY POINT VILLAGE
CITY COUNCIL**

Aliza Dutt, Mayor
Michael Herminghaus, Council Position 1
Dale Dodds, Council Position 2
Joel Bender, Council Position 3, Mayor Pro Tem
Margaret Rohde, Council Position 4
Jonathan C. Curth, Council Position 5



**CITY HALL
7660 WOODWAY DRIVE SUITE 460
HOUSTON, TEXAS 77063**

Robert Pennington, City Administrator
David Olson, City Attorney

Phone (713) 782-0271
www.cityofpineypoint.com

**THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING AND WORKSHOP
MONDAY, MARCH 24, 2025
6:00 PM**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR COUNCIL MEETING AND WORKSHOP ON MONDAY, MARCH 24, 2025, AT 6:00 P.M. LOCATED AT 7660 WOODWAY DR. SUITE 460, HOUSTON, TEXAS 77063, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

I. DECLARATION OF QUORUM AND CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS WISHING TO ADDRESS COUNCIL - *Any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not explicitly identified on the agenda, a member of the Council or a Staff Member may only respond by stating specific factual information or reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

IV. NEW BUSINESS

- 1.** Consideration and possible action on approval of the Council Meeting Minutes held on February 24, 2025.
- 2.** Consideration and possible action regarding the Memorial Villages Police Department.
 - a) Update on activities.
 - b) Consideration and possible action on employee insurance coverage for April 1, 2025, through March 31, 2026, including health, vision, and dental partnership with the Memorial Villages Police Department and the City of Bunker Hill Village, Texas.
- 3.** Consideration and possible action regarding the Village Fire Department.
 - a) Update on activities.
 - b) VFD Financial Documents, Meeting Agendas, and Minutes.
- 4.** Consideration and possible action on an ordinance (ORD. 2025.03) of the City of Piney Point Village, Texas, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.

5. Consideration and possible action on City Engineering.
 - a) Engineer's Report.
6. Consideration and possible action regarding the joint election with Spring Branch Independent School District for the General Municipal Election on May 3, 2025.
 - a) to accept a certification of the unopposed candidate for Positions 1, 2, and 5.
 - b) to adopt Ordinance (ORD 2025.03-A1), officially canceling the 2025 City of Piney Point Village election as all candidates are unopposed.
 - c) To clarify under a resolution (RES 2025.03-A2), the early voting schedule stipulated in the joint election agreement with the Spring Branch Independent School District for May 3, 2025.
7. Consideration and possible action on a resolution (RES 2025.03-B) of the city of Hunters Creek Village, the city of Piney Point Village, the city of Bunker Hill Village, the city of Hedwig Village, the city of Spring Valley Village, and the city of Hilshire Village to form a committee to make recommendations to the city councils of each of the above-named cities regarding the response to proposed legislation.
8. Consideration and possible action regarding the Mayor's Report.
9. Consideration and possible action regarding the City Administrator's Monthly Report, including but not limited to:
 - a) Financial Related Items:
 - i. Financial Report – February 2025.
 - ii. Property Tax Report.
 - iii. Disbursements (greater than \$10,000).
 - b) SBISD Bond Election Information
10. Discussion of the Fire Commissioner and the VFD Fire Commission representation for Piney Point Village.
11. Discuss and consider possible action on future agenda items, meeting dates, and similar matters.
 - a) Engineering Meeting – April 9.
 - b) Beautification Meeting – April 14.
 - c) Regular Council Meeting – April 28.

V. **WORKSHOP**

- A. Discussion Regarding the Maintenance of City Right-of-Ways.

VI. **EXECUTIVE SESSION**

12. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in:
 - a) **Section 551.071, Legal Consultation** - The City Council shall convene in a closed session as authorized under Section 551.071 of the Texas Government Code to obtain confidential legal counsel from the City Attorney concerning matters that fall within the attorney-client privilege.
 - b) **Section 551.074, Fire Commissioner Review** - The City Council shall convene in a closed session, as authorized under Section 551.074 of the Texas Government Code, to deliberate on the duties and responsibilities of the Fire Commissioner.
13. Consideration and possible action on items discussed in the Executive Session.

VII. ADJOURNMENT**CERTIFICATION**

I certify that a copy of the March 24, 2025, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the public on March 21, 2025, in compliance with Chapter 551 of the Texas Government Code.



Robert Pennington
City Administrator / City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide reasonable accommodations for persons attending City Council meetings. This facility is wheelchair-accessible, and accessible parking spaces are available. To better serve you, your requests should be received 48 hours before the meeting. Please contact the city administration at 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: March 24, 2025

SUBJECT: Consideration and possible action on approval of the Council Meeting Minutes.

Agenda Item: 1

Informational Summary

The minutes from the regular council meeting held on February 24, 2025, is now available for review. The practice of approving minutes at the following meeting allows for corrections while events are recent, formalizes them as the official record in a timely manner, supports legal compliance and accountability, and aligns with principles of effective meeting management and governance.

Recommendation

The staff recommends approval of the minutes from the council meeting held on February 24, 2025.

MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING ON MONDAY, FEBRUARY 24, 2025, AT 6:00 P.M. AT 7660 WOODWAY DR. SUITE 460, HOUSTON, TEXAS.

Councilmembers Present: Aliza Dutt, Michael Herminghaus, Dale Dodds, Joel Bender, and Margaret Rohde (via Zoom, Telephone).

Councilmembers Absent: Jonathan Curth.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; Police Commissioner; Ray Schultz, Police Chief; Henry Kollenberg, Fire Commissioner; Timothy Miller, Deputy Fire Chief; John Peterson, City Engineering; Gracie Moylan, City Engineering; and Annette Arriaga, Development Services Director; Frederick Johnson, Public Works Manager; and Celina Rodriguez, Municipal Clerk.

Call To Order

At 6:04 p.m., Mayor Aliza Dutt declared a quorum and called the meeting to order.

Pledge of Allegiance

The Council led the Pledge of Allegiance to the United States of America Flag.

Citizens Wishing to Address Council

- Kathryn Smyser (Wickwood) shared her intention to learn about maintenance requests for the local drainage tributaries leading to the bayou.
- Ron Coben (Raintree) announced he favors the proposed leash law.
- Michael Cooper (Raintree) announced he favors the proposed leash law and would like to hear about the Ecclesia Church compliance issues related to the fenced area designated for dog enclosure and restrictions on frisbee golf course hours.
- Kitty Oldham (Jan Kelly) announced she does not favor changing the current dog ordinance.
- Betsy McKean (Lanecrest) supports using an e-collar. Furthermore, leash use will deter community interactions.

Agenda Items

1. Consideration and possible action on a resolution (RES 2025.02) to designate a municipal court clerk and perform the Oath of Office.

- The City Administrator announced that Celina Rodriguez officially took her Oath of Office and Anti-bribery statement before the meeting, witnessed under legal protocol requirements.
- Councilmember Herminghaus moved to approve the Resolution 2025.02 to designate Celina Rodriguez as the Municipal Court Clerk for Piney Point Village. Dodds seconded the motion.
AYES: Herminghaus, Dodds, and Bender.
NAYS: None.
Absent: Rohde.
- The motion carried, 3-0.

2. Consideration and possible action on approval of the Council Meeting Minutes held on January 27, 2025.

- A typographic correction was identified in the draft regarding Citizens Wishing to Address Council.

- Councilmember Herminghaus proposed approving the minutes from the Council Meeting on January 27, 2025, with the noted correction. Bender seconded the motion.
AYES: Herminghaus, Dodds, and Bender.
NAYS: None.
Absent: Rohde.
- The motion carried, 3-0.

3. Consideration and possible action on the Memorial Villages Police Department: a) Update on activities, b) 2024 Racial Profiling Data and Report.

- Chief Schultz provided the most recent update for the monthly report, outlining information on various organized burglaries. In January, the MVPD responded to and handled 1,525 calls and incidents for Piney Point Village alone. Additionally, 1,122 house watch checks were conducted, and 290 citations, with 134 as warnings, were issued during this period.
- Chief Schultz presented the 2024 Racial Profiling Report.
- Councilmember Bender motioned to accept the 2024 Racial Profiling Data and Report. Dodds seconded the motion.
AYES: Herminghaus, Dodds, and Bender.
NAYS: None.
Absent: Rohde.
- The motion carried, 3-0
- No further formal actions were taken.

4. Consideration and possible action on the Village Fire Department, including (a) Updates on activities.

- In January, the VFD responded to and handled 144 calls and incidents across all cities. Piney Point Village accounted for 16 of those calls.
- Deputy Chief T. Miller and Commissioner Kollenberg reported on various VFD activities, including the confirmation of the insured ladder truck with a \$2 million replacement value.
- No further actions were taken into consideration.



The council agreed to change the order of discussion items and addressed Item #6 at approximately 6:41 PM.

6. Discussion and possible action regarding the Ecclesia Church Specific Use Permit, addressing compliance issues related to the fenced area designated for dog enclosure, trolley bus storage, and restrictions on frisbee golf course hours.

- Ecclesia COO Ron Smith addressed the council regarding the fenced area designated for dog enclosure, trolley bus storage, and the restrictions on frisbee golf course hours.
- Marget Rohde logged in on Zoom at 6:45 PM.
- After several questions about the fenced areas and the trolley bus, Michael Herminghaus made a motion to request that the city ask Ecclesia to remove the dog park and the trolley within 30 days; Furthermore, the Church apply for a fence permit for the playground and a permit for the frisbee golf course during daylight hours. Council Member Dodds seconded the motion.
- Discussion on the motion commenced, during which council members suggested possible amendments; however, no amendments to the main motion were approved.

- The calls for a vote on the main motion passed with a 3-0 tally, along with the following outcome:
AYES: Herminghaus, Dodds, and Bender.
NAYS: None.
Abstain: Rohde. She noted she was not present for the full duration of the conversation.

5. Consideration and possible action on an ordinance (ORD. 2025.02-A) of the City of Piney Point Village, Texas, amending Chapter 6, Article III, Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash.

- The City Administration provided background and statistical information, as several citizens had requested this data during the original public hearing.
- Chief Schultz addressed questions about the leash law from a law enforcement standpoint, covering using an e-collar.
- Dale Dodds contacted several village residents, reporting that the majority favor the leash law.
- Bender observed that, based on the feedback received, residents desire additional forms of control and are amenable to implementing the electronic collar, provided it is appropriately utilized.
- Rohde agrees with Bender about including the e-collar in the proposed leash ordinance.
- Councilmember Herminghaus proposed a motion to approve Ordinance (ORD. 2025.02-A) of the City of Piney Point Village, Texas, which amends Chapter 6, Article III, Division 2, Section 6-99, concerning the failure to control dogs. This amendment addresses the requirement for dogs to be leashed, excluding any e-collar provision. Dodds seconded the motion.
AYES: Herminghaus and Dodds.
NAYS: Bender and Rohde.
Abstain: Dutt.
- The motion fails, 2-2.
- Councilmember Rohde proposed a second motion to approve Ordinance (ORD. 2025.02-A) of the City of Piney Point Village, Texas, which amends Chapter 6, Article III, Division 2, Section 6-99 regarding the failure to control dogs with the e-collar provision and further amending “c, 2” as proposed by legal counsel. Bender seconded the motion.
AYES: Bender and Rohde.
NAYS: Herminghaus and Dodds.
Abstain: Dutt.
- The second motion fails, 2-2.
- Bender asked for the item to be included in the next agenda so that the entire council can cast their votes. No additional actions were taken.

7. Consideration and possible action on City Engineering; a) Chuckanut Drainage & Paving Improvements; b) Drainage Criteria; c) Shadow Way Court Drainage Improvements; d) Windermere Outfall; e) 2023 Paving Improvements Change Order; f) 2023 Paving Improvements Material Testing; g) Engineer’s Report.

- **Recommendation (1):** Councilmember Dodds moved to approve the costs for redesigning the Chuckanut Drainage and Paving Improvements, contingent upon full reimbursement from the homeowner for the extra expenses. Bender seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Rohde and Bender.
NAYS: None.

- The resident at 11317 Greenvale formally notified city engineers regarding the issue of standing water at the drainage inlet. HDR reported that Thompson Construction has undertaken the task of lowering the inlet at a cost of \$600. The company will submit an invoice to the city for the improvements made to the street drainage system, which received general consent without objection.
- **Recommendation (2):** Councilmember Bender moved to approve the recommended changes to the Drainage Criteria. Dodds seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Rohde and Bender.
NAYS: None.
- **Recommendation (3):** Councilmember Dodds moved to approve the proposal from C. N. Koehl Urban Forestry for \$1,236.40 for Shadow Way Court Drainage. Bender seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Rohde and Bender.
NAYS: None.
- **Recommendation (4):** Councilmember Bender moved to approve a supplementary survey, specifically the 100-foot option, conducted by Landtech, at a cost of \$5,800.00 for the Windermere Outfall (PPV Outfall Only). Councilmember Dodds seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Rohde and Bender.
NAYS: None.
- **Recommendation (5):** Councilmember Dodds proposed approval of up to \$3,500 for the installation of the inlet as a final drainage modification near 610 Grecian Way. This action is recommended as a change order to the 2023 Paving Improvements Project. Councilmember Bender seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Rohde and Bender.
NAYS: None.
- **Recommendation (6):** Councilmember Dodds proposed the approval of an additional \$2,000 for material testing related to the 2023 Paving Improvements Project. Councilmember Bender seconded the motion. The motion passed with the following results:
AYES: Herminghaus, Dodds, Rohde and Bender.
NAYS: None.
- HDR reported a comprehensive series of site visits to evaluate the existing conditions of the ditches and ravines throughout the city on the request of residents. As of February 18, 2025, HDR has specifically examined the Kinkaid and Tynewood ditches, along with their associated tributaries, and has documented the current conditions using Geographic Information System (GIS) technology. Resident Kathren Smyser has expressed support for the city's initiative to prompt Flood Control to undertake necessary maintenance activities. The responsibility for this maintenance lies with the Selective Clearing Department. Furthermore, Bender recommended that the city reach out to the County Commissioner for additional support. The city has requested an update to be provided at the next engineering meeting.

8. Consideration and possible action regarding the purchase of a Public Works Truck.

- Councilmember Dodds proposed the approval of the 2022 Ram 1500 Big Horn for \$29,998. Councilmember Herminghaus seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Bender.

NAYS: None.

9. Consideration and Possible action on Budget Amendment PPV25-01, related to the proposed full-time Development Manager position.

- Staff recommends that the Council endorse the proposed budget amendment to effectively address the City's current needs.
- Councilmember Bender proposed an \$83,242 budget amendment for a position with a probationary period. To allow dismissal for underperformance, ensuring the city hires someone capable of fulfilling the responsibilities effectively. Councilmember Dodds seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Bender.

NAYS: None.

10. Consideration and possible action regarding the appointment and confirmation of commissioners serving on the Planning & Zoning Commission (RES. 2025.02-B).

- Councilmember Bender motioned to accept resolution 2025.02-B with the placement correction of Bill Ogden as P&Z Position 5. Councilmember Dodds seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Bender.

NAYS: None.

11. Consideration and possible action on a resolution (RES. 2025.02-C) regarding CenterPoint Energy 2025 Annual GRIP Adjustment.

- Councilmember Bender motioned to accept resolution 2025.02-C regarding CenterPoint Energy 2025 Annual GRIP Adjustment. Councilmember Dodds seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Bender.

NAYS: None.

12. Consideration and possible action regarding Mayor's Monthly Report.

- The mayor provided an update on the Beautification Action Plan and a proposal to design a historical walking map for the community.

13. Consideration and possible action regarding the City Administrator's Monthly Report, including but not limited to: (a) Financial Related Items: Financial Report – January 2025, Property Tax Report, Disbursements (greater than \$10,000); (b) Meadowick ALPR/FLOCK Safety Equipment Installation.

- Herminghaus stated the current month and year to date is not the same. Staff will confirm collections with SBISD.
- Councilmember Bender motioned to accept disbursements with On-Par Pay Estimate #1 at \$28,850.99; AAA Asphalt Paving, Inc. Payment Estimate No. 1 for \$30,442.50; AAA Asphalt Paving, Inc. Payment Estimate No. 2 for \$244,488.11; and Partners in Building

TCO Reimbursement for \$25,000. for 518 Gingham Drive. Councilmember Dodds seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Bender.

NAYS: None.

14. Discuss and consider possible action on future agenda items, meeting dates, and similar matters.

- The schedule includes the Beautification Meeting on March 3 and 10, the Engineering Meeting on March 12, and the Regular Council Meeting on March 24.
- Councilmember Bender informed the council about a preliminary meeting with Kinkaid to discuss city-related topics with the school.
- The council confirmed that the proposed Leash Ordinance is to be placed back on the next agenda.

Workshop

A. Discuss proposed revisions to the organization's mission, vision, and strategies to achieve the organization's objectives.

- The city administrator submitted the document for the council's review. The council plans to allocate time for independent review before scheduling an early workshop to include additional objectives.

Executive Session

15. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in Section 551.071, Legal Consultation - to obtain confidential legal counsel from the City Attorney concerning matters that fall within the attorney-client privilege; Section 551.074, Fire Commissioner Review - to deliberate on the duties and responsibilities of the Fire Commissioner; Section 551.074, City Administrator Review - to deliberate the duties, responsibilities, and contract terms pertaining to the City Administrator.

- An executive session was officially called to order at 8:13 PM.
- The Council resumed the regular session at 9:25 PM.

16. Consideration and possible action on items discussed in the Executive Session.

- Councilmember Bender proposed a motion to approve a three-year extension of the City Administrator's contract term as presented. Additionally, it was requested that annual performance measures be incorporated to establish clear benchmarks for assessing progress towards the defined goals. Councilmember Dodds seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Rohde and Bender.

NAYS: None.

- No further formal action was taken.

Adjournment

- Councilmember Bender made a motion for adjournment, seconded by Councilmember Herminghaus.
- Mayor Dutt adjourned the meeting at 9:26 p.m.

PASSED AND APPROVED on this 24th day of March 2025.

Aliza Dutt
Mayor

Robert Pennington
City Administrator / City Secretary

TO: City Council

FROM: R. Pennington, City Administrator

VIA: R. Schultz, Police Chief

MEETING DATE: March 24, 2025

SUBJECT: Discuss and take possible action Regarding the Memorial Villages Police Department.

Agenda Item: 2

This agenda item is for MVPD monthly reporting, to hear and discuss the activity of the Department, including details on call volume, traffic stops, citations, and other public safety-related incidents. Attached is the monthly report from MVPD, which includes the following additional information:

- Consideration and possible action on employee insurance coverage for April 1, 2025, through March 31, 2026, including health, vision, and dental in partnership with the Memorial Villages Police Department and the City of Bunker Hill Village, Texas.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

March 10, 2025

TO: MVPD Police Commissioners
FROM: R. Schultz, Chief of Police
REF: February 2025 Monthly Report

During the month of February, MVPD responded/handled a total of 4,200 calls/incidents. 2,510 House Watch checks were conducted. 716 traffic stops were initiated with 747 citations being issued for 1232 violations. (Note: 35 Assists in Hedwig, 127 in Houston, 6 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1276/2532	813/1696	1	204/167/371	8@3:16
Piney Point:	1058/2583	627/1749	2	236/168/404	5@4:26
Hunters Creek:	1628/3325	1068/2266	6	280/177/457	4@3:25
				Cites/Warn/Total	17@3:38

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	124	Ord. Violations:	14	Speeding:	131
Animal Calls:	25	Information:	10	Exp. Registration	319
ALPR Hits:	22	Suspicious Situation	75	Ins	146
Assist Fire:	31	Loud Party	5	No License	104
Assist EMS:	24	Welfare Checks:	8	Stop Sign	39
Accidents:	9			Fake Plate	37

*This month the department generated a total of 65 police reports.
BH-18, PP-17, HC-30, HOU-0, HED-0, SV-0*

Crimes Against of Persons (2)

Robbery	(1)	Terroristic Threat (DV)	1
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Crimes Against Property (7)

Burglary of a Habitation	1	Burglary of a Building	1
Credit Card Fraud	3	Theft – Misdemeanor	2

Petty/Quality of Life Crimes/Events (56)

ALPR Hits (valid)	3	DWI	1
Accidents	9	Restraining order	1
Warrants	14	Misc	27
Trespassing	1		

Arrest Summary: Individuals Arrested (16)

Warrants	14	DWI	1
Class 3 Arrests	1		

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	986,758	6,744,765	14.6%
• Operating Expense:	241,664	1,192,201	20.2 %
• Total M&O Expenditures:	1,228,422	7,936,966	15.5%
• Capital Expenses:	7,348	170,000	4.3%
• Net Expenses:	1,235,770	8,106,966	15%

Follow-up on Previous Month Items/Requests from Commission

Personnel Changes/Issues/Updates

Officer Michelle Palomino was provided with a job offer for employment with the department which she accepted. Officer Palomino has 9 years of experience and comes from the Cyress Fairbanks ISDPD. She started with the MVPD on March 4, 2025.

Major/Significant Events

On 2/15/25 at 1200 Hours in the 8600 Block of Katy Freeway. While on routine patrol MVPD officers observed 2 dump trucks illegally dumping construction debris on private property at the old Los Alamedas site. Officers stopped to investigate the trucks, when a third dump truck arrived. The driver of that dump truck was found to have an outstanding arrest warrant and was arrested, and his dump truck was towed. Through investigation officers determined loads of dirt were being dumped illegally by a company working at the Town and Country Shopping Center. The DA's office was contacted and accepted charges on the drivers.

On 2/24/25 at 1530 hours an area contractor was followed from a bank located at Echo and I-10 and followed to a job site on Gentilly Lane where two suspects attempted to rob him. The victim fought off the suspects who ran from the area before fleeing in a White KIA sedan. MVPD detectives located the suspect vehicle on the ALPR system and are following up on the case.

Status Update on Major Projects

Two vehicles being replaced this year were stripped of equipment and sold at auction for \$21,850. The old equipment is being placed in the replacement vehicles by the upfitter.

Community Projects

On 2/2/25 MVPD hosted the Annual Ferrari Club of Texas Ground Hog Day morning coffee and road rally event at the station. Over 40 cars gathered at 8 am for an impromptu car show and gathering.

MVPD hosted a National RAD instructor training class at Chapelwood Presbyterian Church. Over 30 attendees from across the region attended.

On 2/28/25 MVPD staff assisted the Houston Trail ride as it passed through the area and stopped at the Chinese Baptist Church on Brogden Road.

V-LINC new registrations in February +21

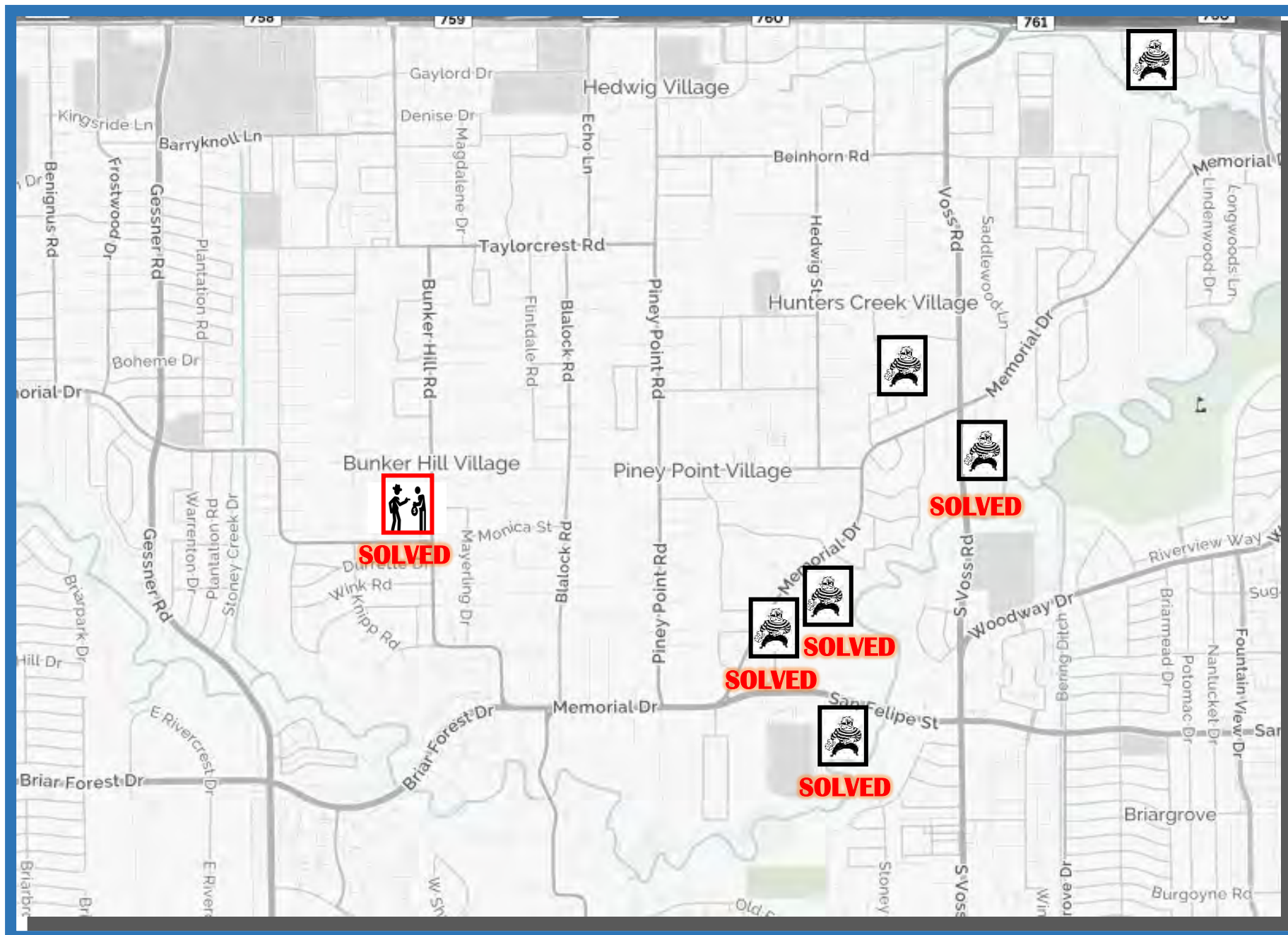
BH – 1739(+6)
PP – 1227 (+10)
HC – 1729 (+5)
Out of Area – 638(+0)

2025 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI		21:43:09	35:27:56											5	104
BAKER, BRIAN C	*	0:00:00	0:00:00												
BALDWIN, BRIAN	*	13:28:18	8:14:01												
BIEHUNKO, JOHN		15:40:14	20:12:21											2	30
BOGGUS, LARRY	*	1:35:53	6:18:55												
BURLESON, Jason		14:32:02	19:35:41											7	20
BYRD, Rachied		24:40:42	15:36:41											1	28
CANALES, RALPH EDWARD		22:07:13	10:22:31											2	26
CERNY, BLAIR C.	*	14:55:06	15:00:00												
GONZALEZ, Jose		24:24:08	28:28:50											5	32
HARWOOD, NICHOLAS		16:57:08	10:48:24											1	24
JARVIS, RICHARD		21:10:56	21:08:48											5	25
JOHNSON, JOHN		23:42:56	19:58:30											2	36
JONES, ERIC	*	0:06:21	0:00:00												
KING, JEREMY		5:57:30	13:03:05												31
KUKOWSKI, Andy		27:54:59	30:25:51											5	71
MCCELVANY, ROBERT		12:22:39	9:57:54											1	30
MILLARD, Shaneca		20:53:11	32:48:34											7	41
ORTEGA, Yesenia		22:55:16	17:40:40												25
OWENS, LANE	*	0:00:00	0:00:00												
PAVLOCK, JAMES ADAM		7:43:45	7:56:16											3	34
RODRIGUEZ, CHRISTOPHER	*	10:19:28	14:35:05												
RODRIGUEZ, JOSE		27:31:06	11:49:13											3	33
RODRIGUEZ, REGGIE		14:07:24	21:31:06											3	28
SCHULTZ, RAYMOND	*	0:00:00	3:10:17												
SILLIMAN, ERIC		8:34:26	16:17:47											2	51
SPRINKLE, MICHAEL		12:49:34	10:54:59											1	16
TAYLOR, CRAIG		9:23:28	0:00:00												
VALDEZ, JUAN		17:17:57	20:02:32												28
WHITE, TERRY		23:11:18	23:24:40											8	34
* = Admin													Total	65	747

Dispatch Committed Time															
911 Phone Calls		200	206												
3700 Phone Calls		2279	2418												
DP General Phone Calls*		77:37:45	58:37:23												
Radio Transmissions		8293	9138												

* This is the minimal time as all internal calls route through the 3700 number.



2025 Burglary Map

Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door

2025 Robberies

Address	MO
300 Gentilly Pl	Jugging

 Daytime Burglary

 Nighttime Burglary

 Robbery


2/28/25



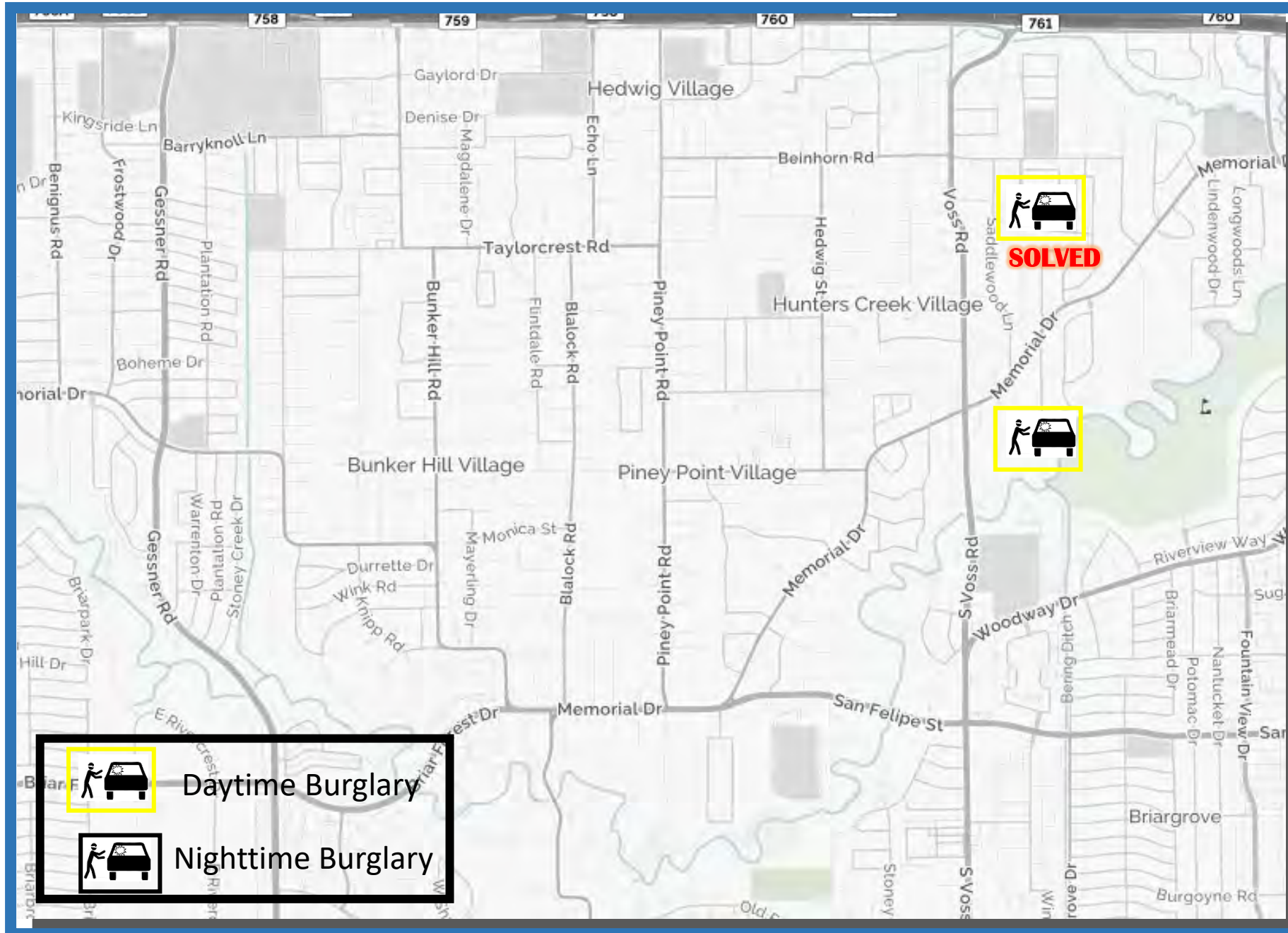
2025 Auto Burglary Map

Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL

Contractor

Lock/Win Punch

* Jugging



2

3

Blue Entry = Actual
Location Unknown

SOLVED

2/28/25

2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests
January	1	12	41	54	7
February	2	7	56	65	16
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
Total	3	19	97	119	23

Incidents	House Checks		YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
4656	3203		1256	883	1525	1122	1697	1198
4200	2510		1276	813	1058	627	1628	1068
8856	5713		2532	1696	2583	1749	3325	2266

2024 Totals	13	117	731	863	196
Difference					
% Change					

74417	55558		24548	19569	19598	14461	27723	21515

MVPD – VFD Monthly Response Times Report

February 2025

911/Emergency Designated Calls - EMS and Fire

Total	6@3:11
Bunker Hill	3@3:13
Piney Point	3@3:08
Hunters Creek	0@0

EMS Only

Total	5@3:01
Bunker Hill	3@3:13
Piney Point	2@2:43
Hunters Creek	0@0

Fire Only

Total	1@3:59
Bunker Hill	0@0:00
Piney Point	1@3:59
Hunters Creek	0@0:00

Radio Calls – Fire Assist

Total	27@4:14
Bunker Hill	5@1:27
Piney Point	5@3:19
Hunters Creek	17@5:55*

Radio Calls – EMS Assist

Total	3@4:21
Bunker Hill	0@0
Piney Point	2@5:16
Hunters Creek	1@2:32

* Officer failed to log being on scene



February 2025 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2025 ALPR Data Report

Total Reads 4,144,599

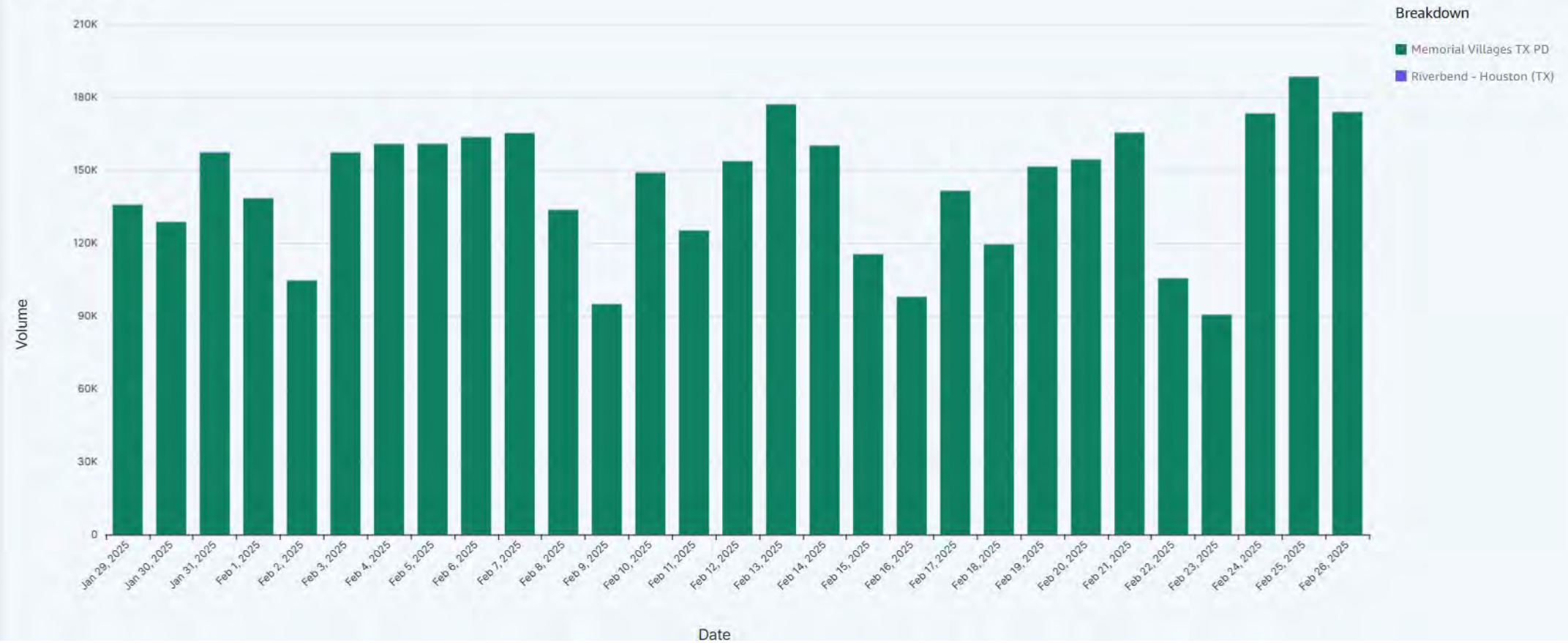
Total Vehicle Volume

4,144,599

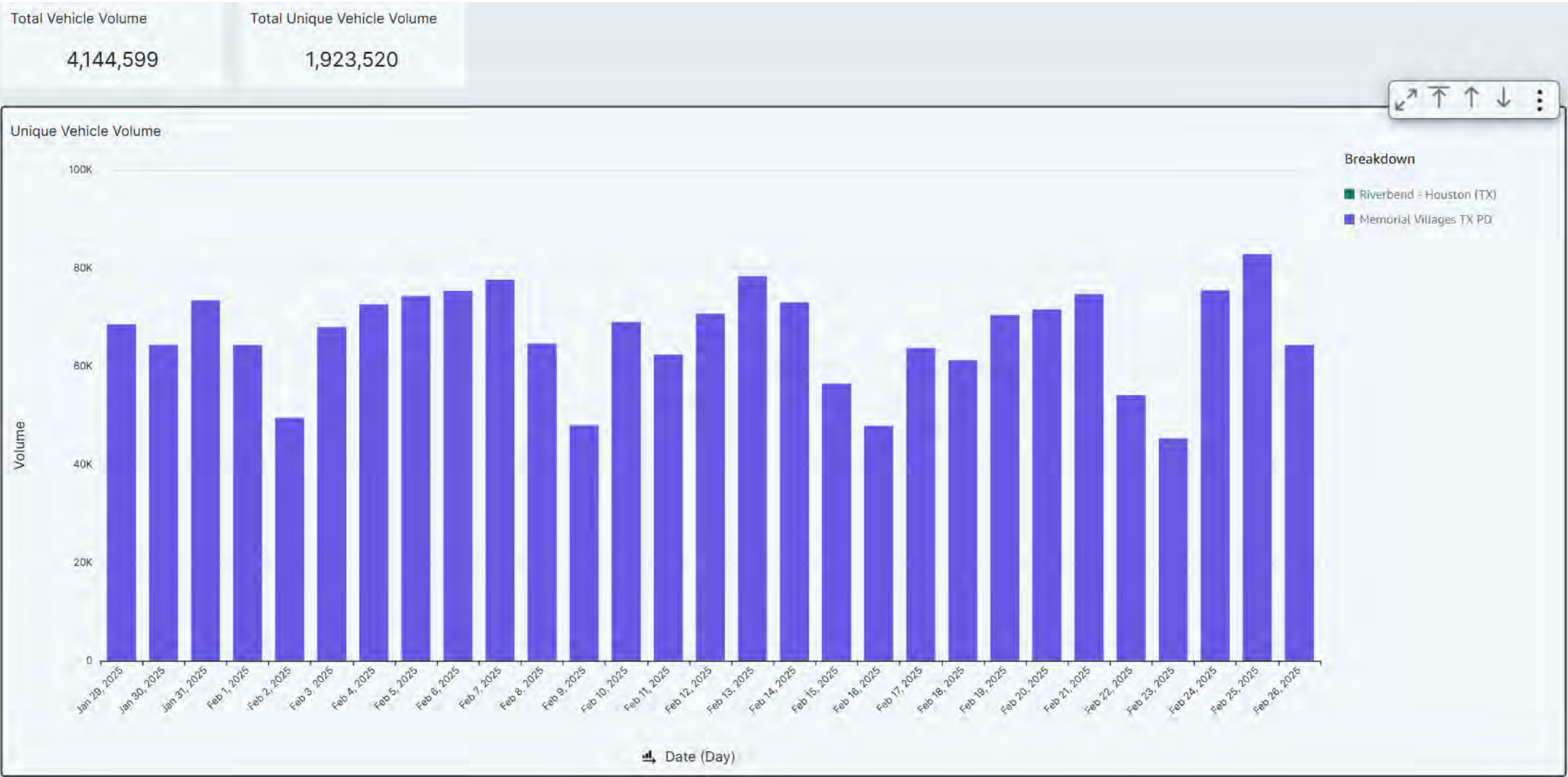
Total Unique Vehicle Volume

1,923,520

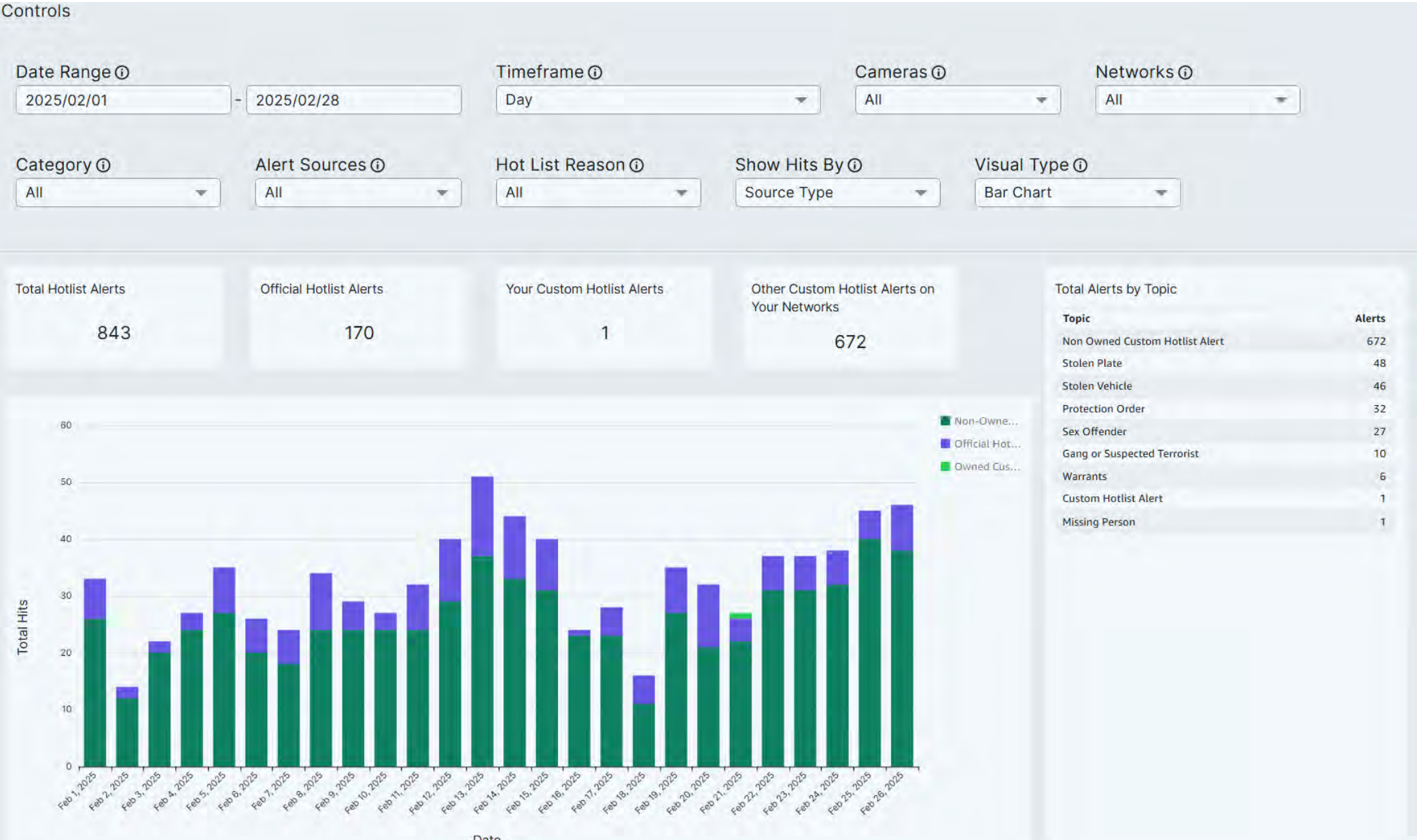
Total Vehicle Volume



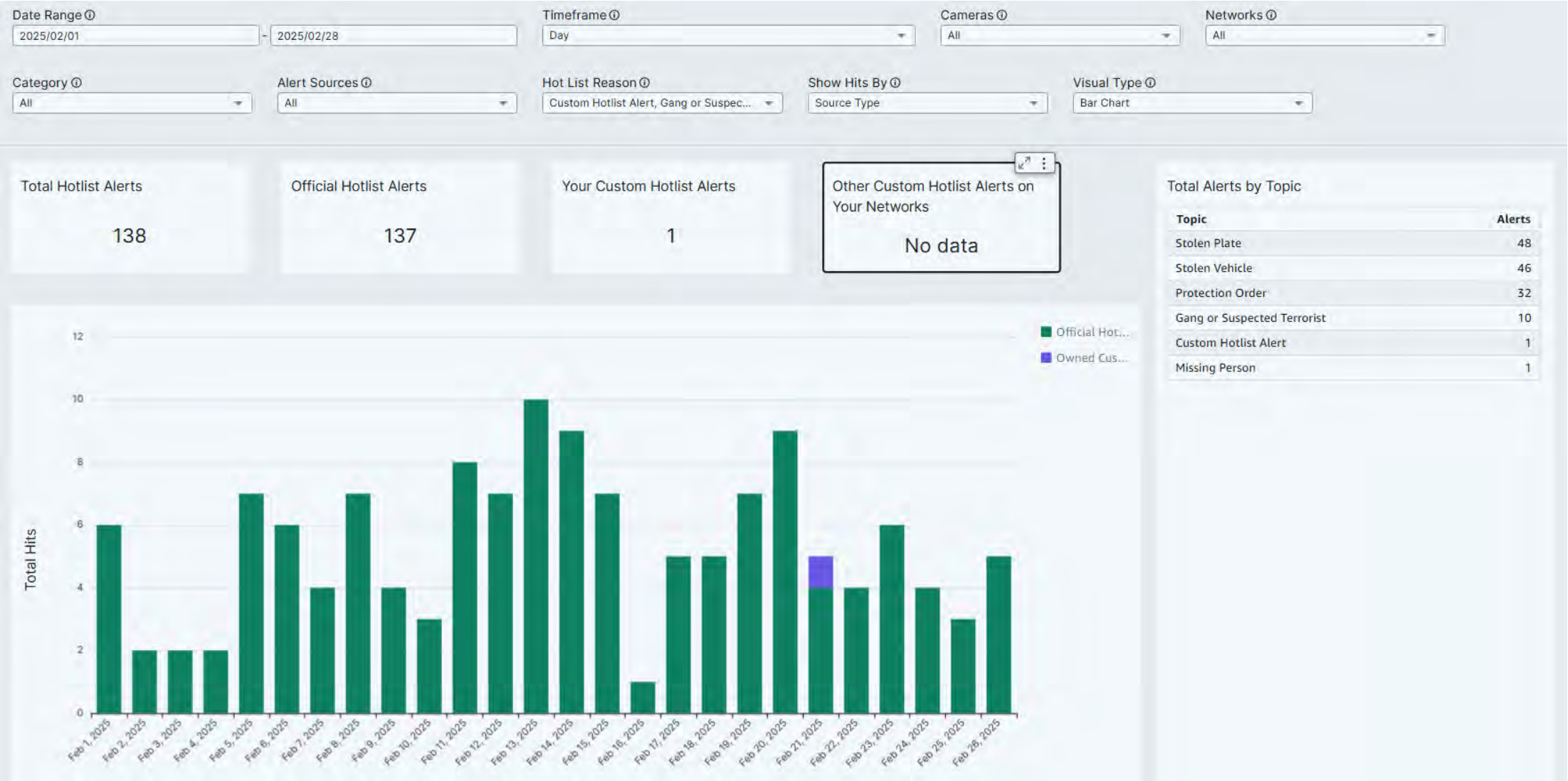
Unique Reads – 1,923,520



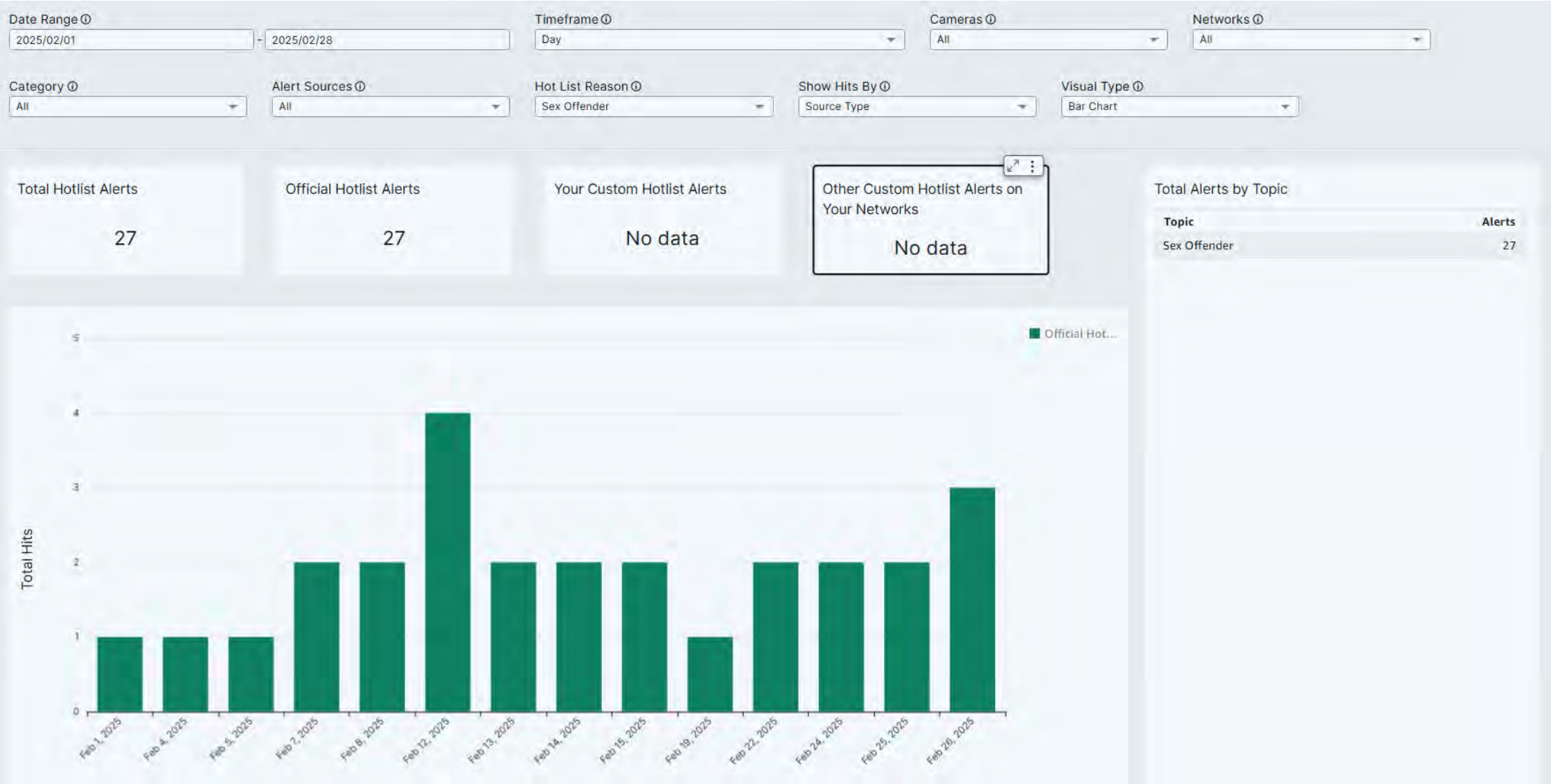
All Categories – All Hotlists



Top 6 Categories

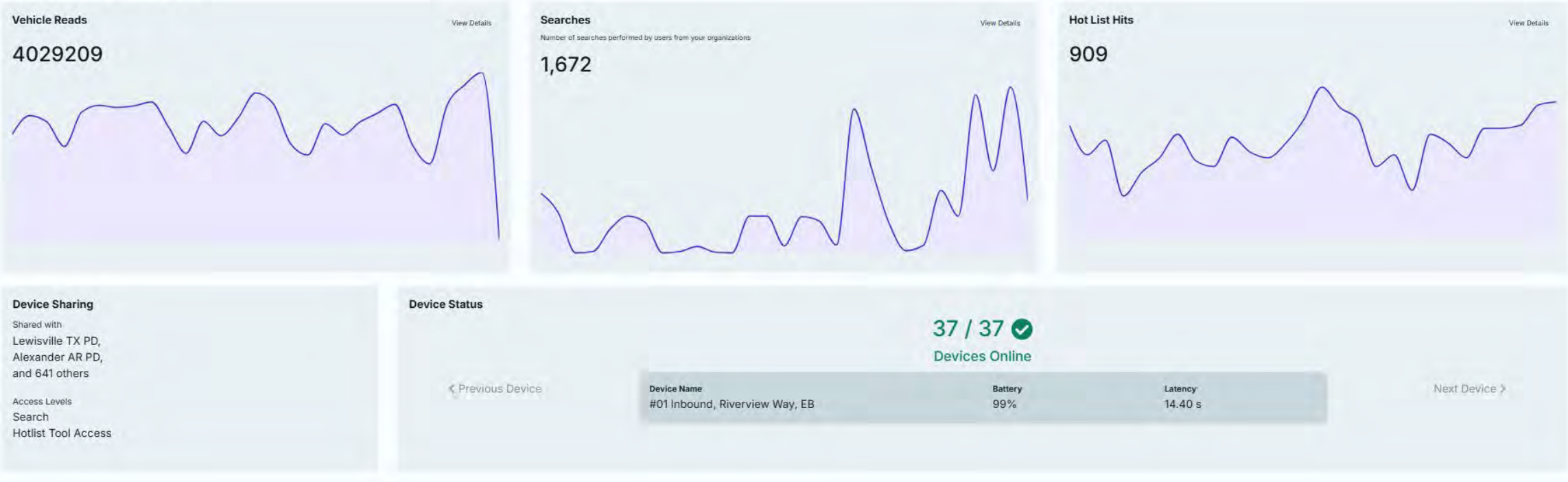


Sex Offenders



Summary Report

Insights Dashboard



#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall – 22

Flintwood Drive



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

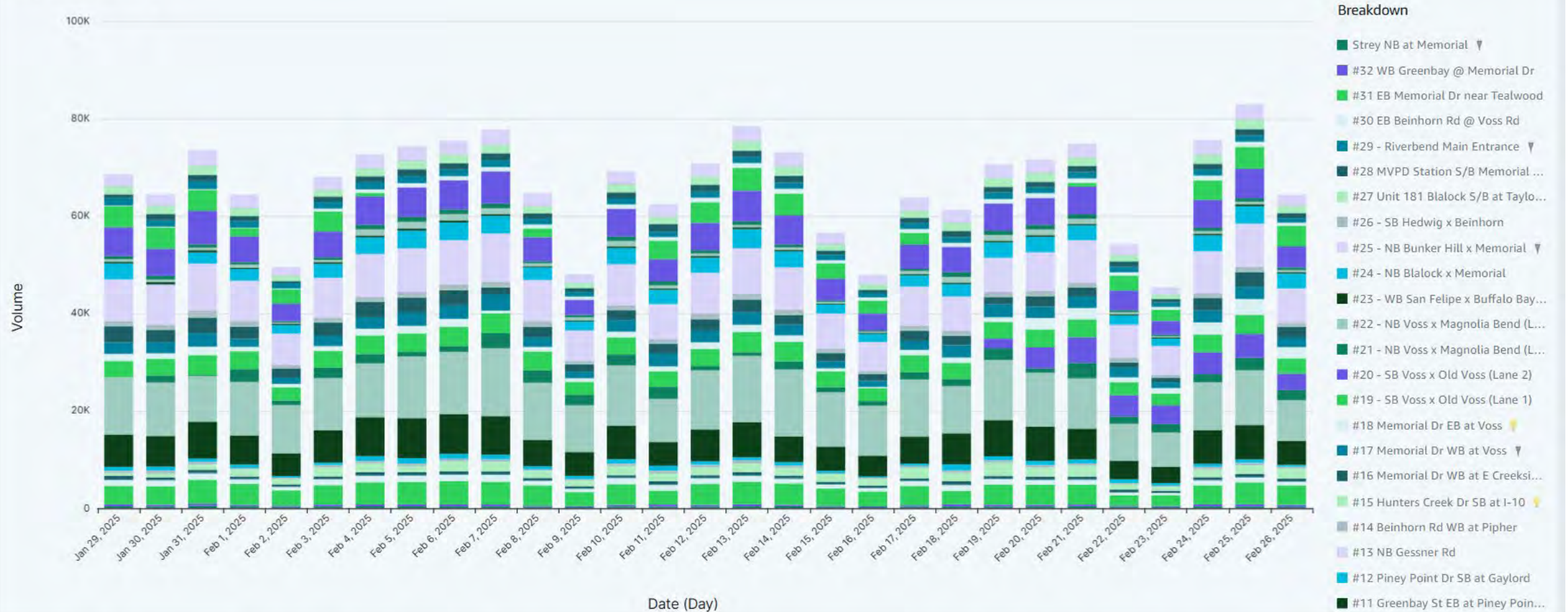
Total Vehicle Volume

4,144,599

Total Unique Vehicle Volume

1,923,520

Unique Vehicle Volume



Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
#22 - NB Voss x Magnolia Bend (Lane 2)	316888
#13 NB Gessner Rd	231502
#23 - WB San Felipe x Buffalo Bayou	178748
#08 2200 S Piney Point Rd NB at City Limit	150585
#31 EB Memorial Dr near Tealwood	112471
#19 - SB Voss x Old Voss (Lane 1)	100542
#12 Piney Point Dr SB at Gaylord	78965
#01 Gessner SB at Frostwood Elementary	72883
#07 Memorial Dr EB at Briar Forest	68598
#16 Memorial Dr WB at E Creekside Dr	64383
#17 Memorial Dr WB at Voss	63553
#21 - NB Voss x Magnolia Bend (Lane 1)	48206
#27 Unit 181 Blalock S/B at Taylorcrest	46416
#02 Memorial Dr EB at Gessner	45190
#18 Memorial Dr EB at Voss	38869
#05 Bunkerhill Rd SB at Taylorcrest	36126
#20 - SB Voss x Old Voss (Lane 2)	32368
#04 Memorial Dr NB at Briar Forest	32365
#30 EB Beinhorn Rd @ Voss Rd	29325
#14 Beinhorn Rd WB at Pipher	26423
#24 - NB Blalock x Memorial	20872
#10 On Memorial Dr EB from San Felipe	20433
#06 Taylorcrest Rd WB at Flintdale	20213
#09 N Piney Point Rd at Memorial Dr	19481
#28 MVPD Station S/B Memorial Drive	15840
#26 - SB Hedwig x Beinhorn	12474
Strey NB at Memorial	10598
#32 WB Greenbay @ Memorial Dr	9889
#11 Greenbay St EB at Piney Point Rd	9263
#01 Inbound, Riverview Way, EB	3606
#29 - Riverbend Main Entrance	3273
#15 Hunters Creek Dr SB at I-10	2920
#25 - NB Bunker Hill x Memorial	252
Grand Total	1923520

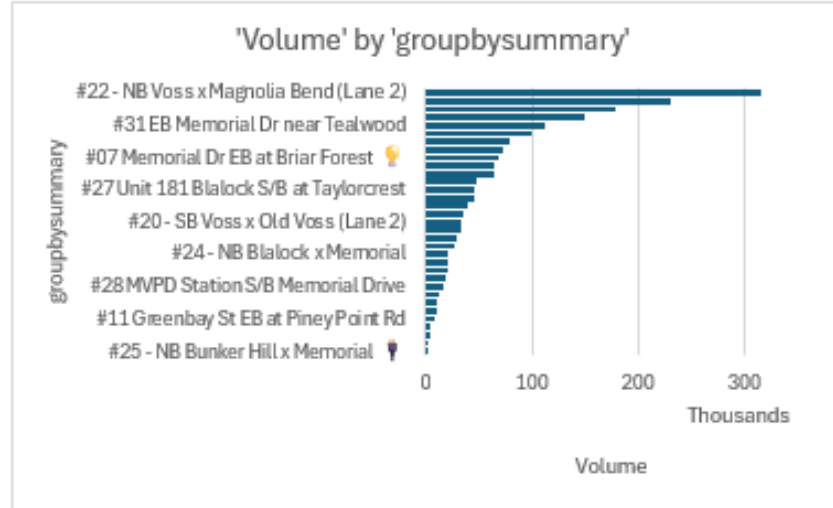


Plate Reads
By Location

2025/02/01

-

2025/02/28

Day

All

All

Category

All

Alert Sources

All

Hot List Reason

Custom Hotlist Alert, Gang or Suspected Terrorist, ...

Show Hits By

Camera Name

Visual Type

Bar Chart

Total Hotlist Alerts

138

Official Hotlist Alerts

137

Your Custom Hotlist Alerts

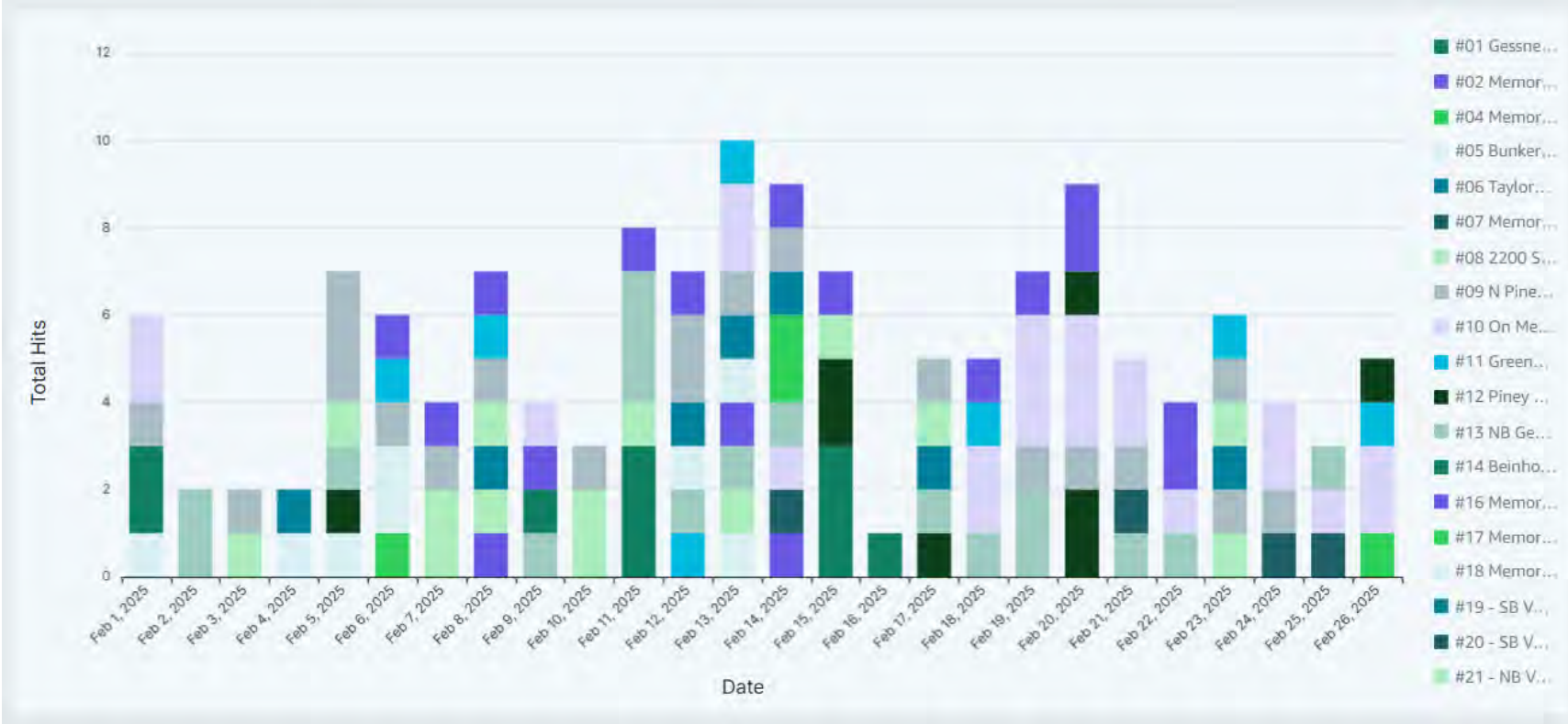
1

Other Custom Hotlist Alerts on Your Networks

No data

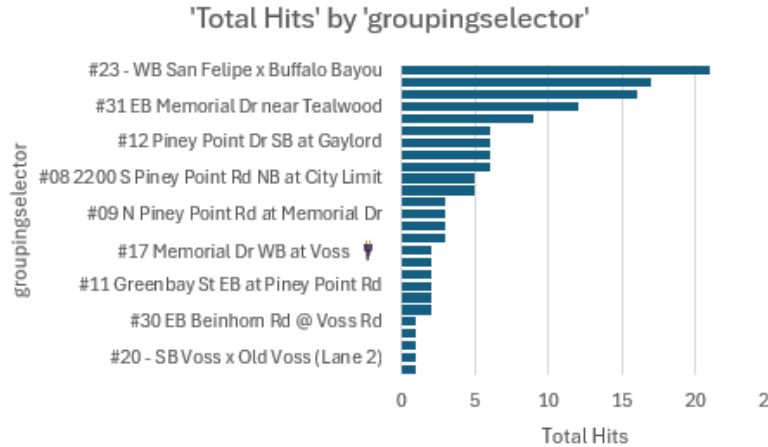
Total Alerts by Topic

Topic	Alerts
Stolen Plate	48
Stolen Vehicle	46
Protection Order	32
Gang or Suspected Terrorist	10
Custom Hotlist Alert	1
Missing Person	1



Hits By Camera

groupingselector	Sum of Total Hits
#23 - WB San Felipe x Buffalo Bayou	21
#22 - NB Voss x Magnolia Bend (Lane 2)	17
#13 NB Gessner Rd	16
#31 EB Memorial Dr near Tealwood	12
#21 - NB Voss x Magnolia Bend (Lane 1)	9
#19 - SB Voss x Old Voss (Lane 1)	6
#12 Piney Point Dr SB at Gaylord	6
#05 Bunkerhill Rd SB at Taylorcrest	6
#01 Gessner SB at Frostwood Elementary	6
#08 2200 S Piney Point Rd NB at City Limit	5
#24 - NB Blalock x Memorial	5
#07 Memorial Dr EB at Briar Forest	3
#09 N Piney Point Rd at Memorial Dr	3
#16 Memorial Dr WB at E Creekside Dr	3
#14 Beinhorn Rd WB at Pipher	3
#17 Memorial Dr WB at Voss	2
#27 Unit 181 Blalock S/B at Taylorcrest	2
#18 Memorial Dr EB at Voss	2
#11 Greenbay St EB at Piney Point Rd	2
#04 Memorial Dr NB at Briar Forest	2
#02 Memorial Dr EB at Gessner	2
#30 EB Beinhorn Rd @ Voss Rd	1
#28 MVPD Station S/B Memorial Drive	1
#10 On Memorial Dr EB from San Felipe	1
#20 - SB Voss x Old Voss (Lane 2)	1
#06 Taylorcrest Rd WB at Flintdale	1
Grand Total	138



Total Reads – 4,144,599

Unique Reads – 1,923,520

Hits- 170

6 Top Hits – 137

Hotlist – 1

- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

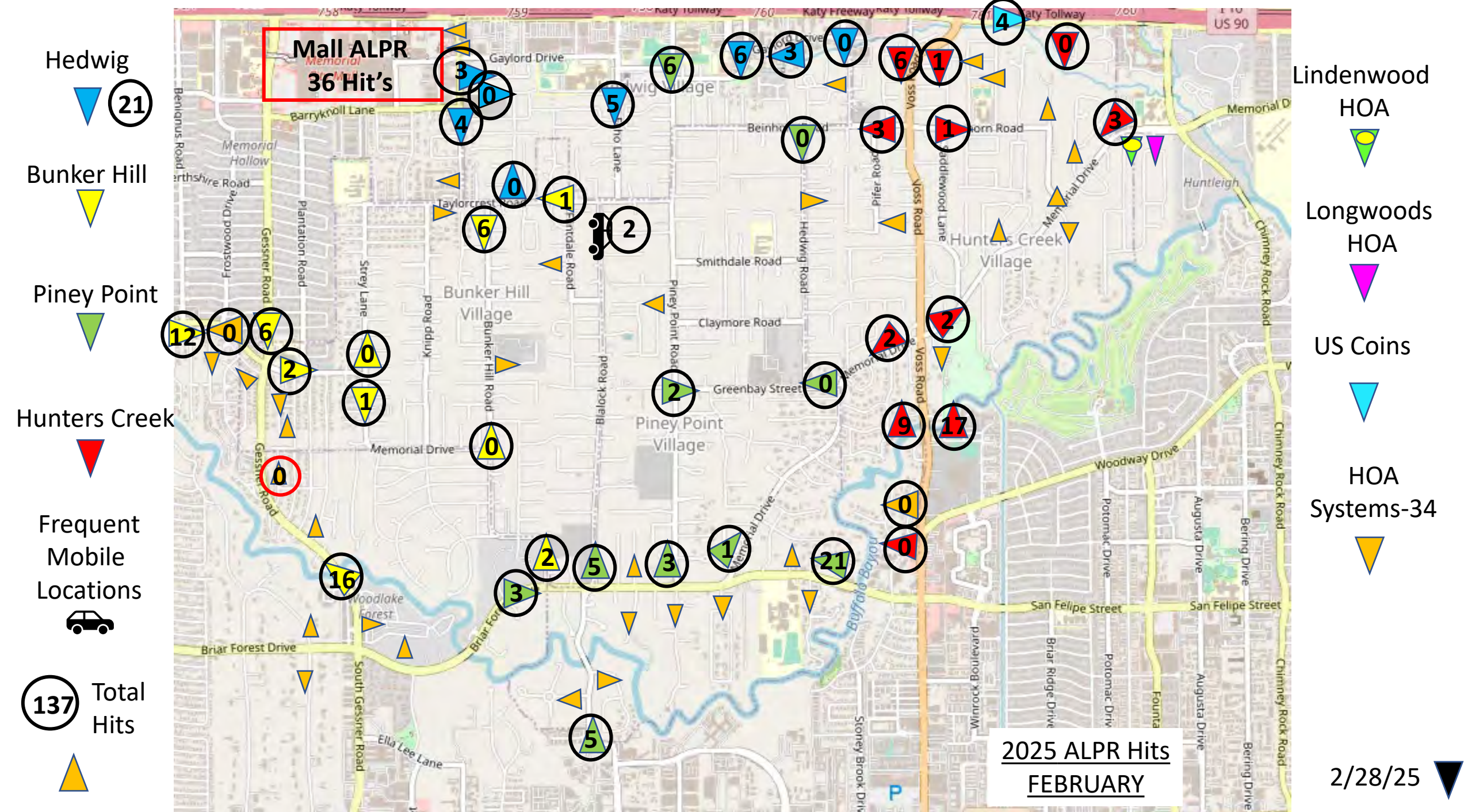
\$ 55,000.00

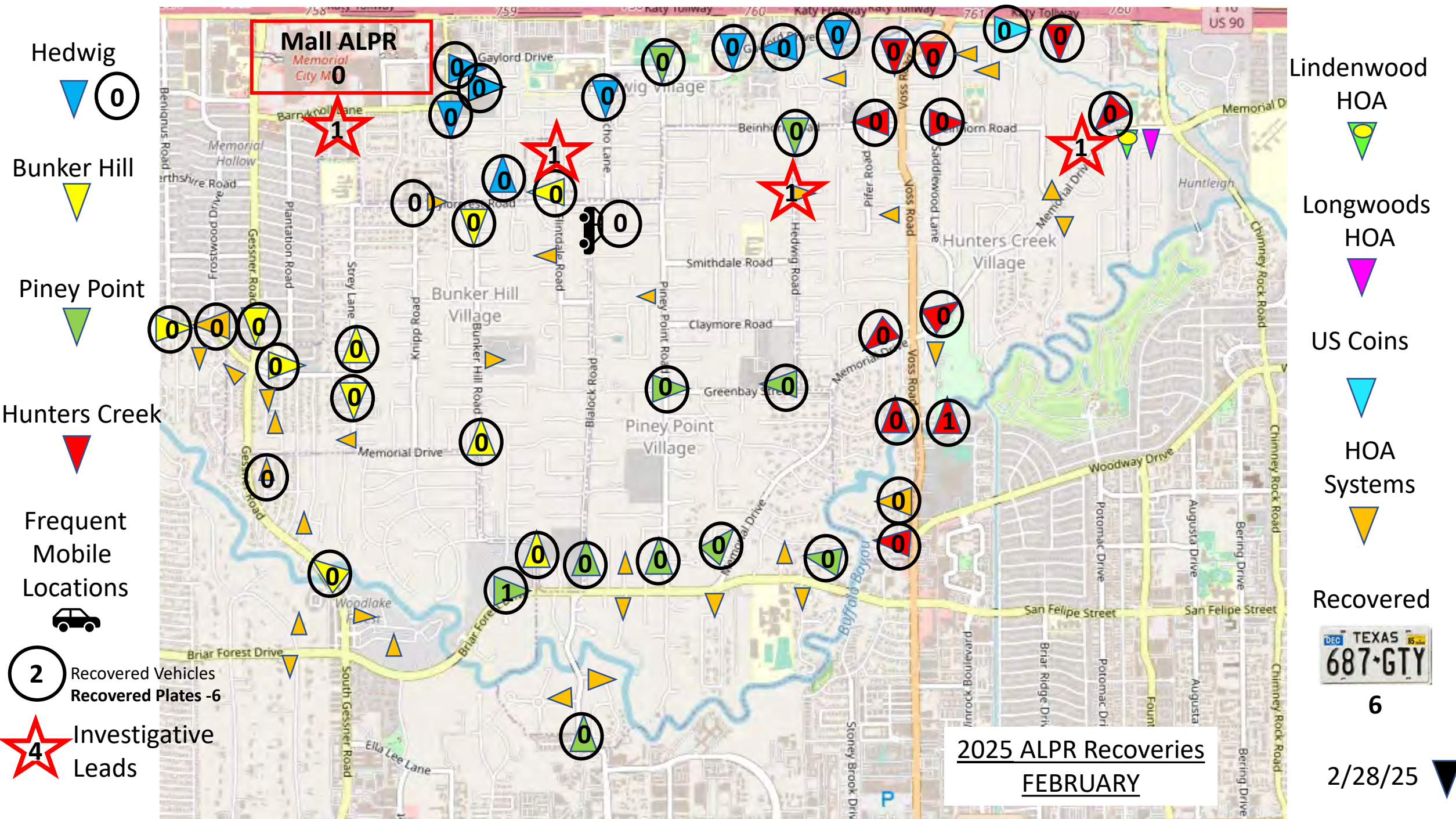
Firearm in vehicle	Vehicle found to be Stolen	
Temp Tag	Hotlist	Protective Order

Runaways/Missing		Community Safety Hotlist
1/15/2025	TKS4987	8

HOT List Hits Other Agencies

[illegible]INVESTIGATIVE LEADS/Solves





TO: Mayor and City Council

FROM: R. Pennington, City Administrator

VIA: Village Fire Department Commission

MEETING DATE: March 24, 2025

SUBJECT: Consideration and possible action on Village Fire Department.

Agenda Item: 3

Summary:

This agenda item is for VFD monthly reporting to hear and discuss the department's activity, including details on call volume and other public safety-related incidents.

- a) Update on Activities.
- b) VFD Commission Packet: Financial Documents, Meeting Agendas, Minutes, and Other Information. *(The document does not encompass all supporting documentation due to the file size; however, it is available upon request or can be accessed through VFD).*

Attachments/Required Documents:

VFD Report & Response.

EMS Billing.

VFD Commission Packet.



Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

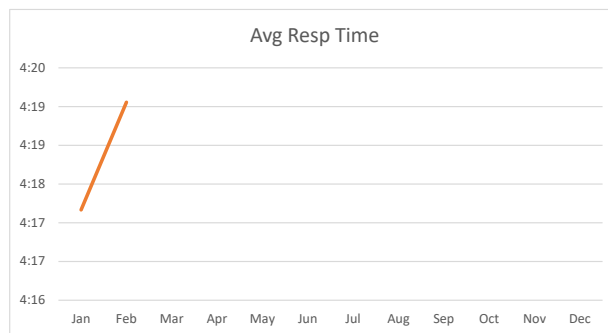
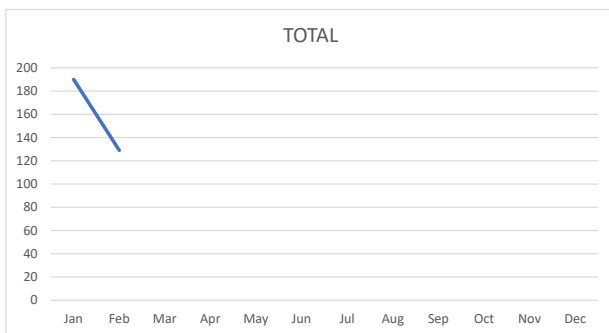
February 2025 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	190	129											319
Abdominal Pain	1	2											3
Allergic Reaction	0	1											1
Carbon Monoxide Detector No Symptoms	5	2											7
Cardiac/Respiratory Arrest	1	2											3
Check a Noxious Odor	1	2											3
Check for Fire	0	2											2
Check for the Smell of Natural Gas	5	1											6
Check for the Smell of Smoke	1	0											1
Chest Pain	5	1											6
Diabetic Emergency	0	1											1
Difficulty Breathing	11	4											15
Fall Victim	12	10											22
Fire Alarm Business	23	4											27
Fire Alarm Church or School	4	3											7
Fire Alarm Residence	31	23											54
Gas Leak	4	3											7
Heart Problems	8	4											12
Hemorrhage/Laceration	1	3											4
House Fire	1	1											2
Injured Party	4	2											6
Medical Alarm	3	1											4
Motor Vehicle Collision	22	14											36
Motor Vehicle Collision with Entrapment	1	0											1
Motor Vehicle vs Motorcycle	0	1											1
Overdose/Poisoning	0	3											3
Possible D.O.S.	1	0											1
Powerlines Down Arcing/Burning	1	0											1
Psychiatric Emergency	2	2											4
Service Call Non-emergency	11	8											19
Sick Call	9	12											21
Smoke in Residence	2	0											2
Stroke	3	2											5
Transformer Fire	0	1											1
Traumatic Injury	0	1											1
Unconscious Party/Syncope	10	8											18
Unknown Medical Emergency	6	3											9
Vehicle Fire	1	2											3

Month	# of Incidents	Avg Resp Time
Jan	144	4:18
Feb	105	4:20
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
249		4:19

Note: Nat'l Std Fire Response Time: 6:50

Note: Nat'l Std Fire EMS Time: 6:30





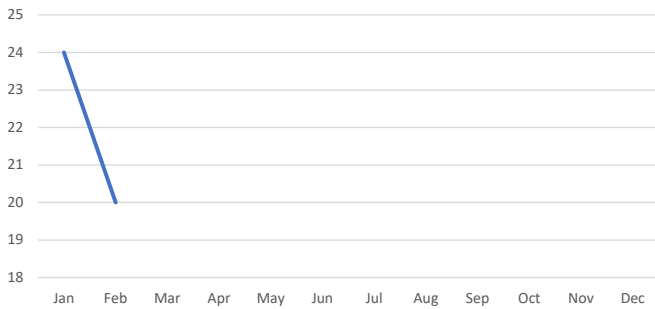
Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

February 2025 Summary - Piney Point

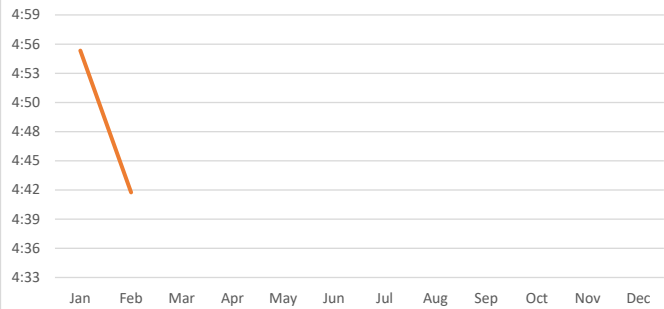
Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	24	20											44
Carbon Monoxide Detector No Symptoms	2	0											2
Cardiac/Respiratory Arrest	0	1											1
Check a Noxious Odor	1	0											1
Check for the Smell of Natural Gas	1	0											1
Chest Pain	1	0											1
Fall Victim	2	3											5
Fire Alarm Church or School	1	2											3
Fire Alarm Residence	5	5											10
Gas Leak	1	0											1
Heart Problems	1	0											1
Medical Alarm	1	0											1
Motor Vehicle Collision	1	1											2
Overdose/Poisoning	0	1											1
Service Call Non-emergency	3	3											6
Sick Call	2	1											3
Smoke in Residence	1	0											1
Stroke	0	1											1
Traumatic Injury	0	1											1
Unconscious Party/Syncope	1	1											2

Month	# of Incidents	Avg Resp Time
Jan	16	4:56
Feb	14	4:42
Mar		
Apr		
May		
Jun		
Jul		
Aug		
Sep		
Oct		
Nov		
Dec		
	30	4:49

TOTAL



Avg Resp Time



**FY24 Revenues
EMS Billing**

		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter To Be Paid 3/31/2025
Deposits Received		72,986.29		112,785.73		118,415.88		128,632.54
Bunker Hill	19%	13,867.40		21,429.29		22,499.02		24,440.18
Hedwig Village	18.50%	13,502.46		20,865.36		21,906.94		23,797.02
Hilshire Village	3%	2,189.59		3,383.57		3,552.48		3,858.98
Hunters Creek Village	22.25%	16,239.45		25,094.82		26,347.53		28,620.74
Piney Point Village	21%	15,327.12		23,685.00		24,867.33		27,012.83
Spring Valley Village	16.25%	11,860.27		18,327.68		19,242.58		20,902.79

VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD MEETING AGENDA
Wednesday, January 22, 2025, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **Wednesday, January 22, 2025, at 6:00 P.M.**, 901 Corbindale Road, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**
2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – Regular Monthly Board Meeting Minutes November 20, 2024
 - B. Approval of Bills Paid – November and December 2024
 - C. Approval of Annual Calendar
4. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS** - The Board of Commissioners will receive a report from Marc Schwartz and discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.
5. **REPORTS**
 - A. Treasurer's Financial Reports and possible action – November and December 2024
 - B. Administrator's Report and possible action – November and December 2024
 - C. Investment Report – December Report
 - D. Budget Committee Meeting Report
 - E. Audit Committee Meeting Report
 - F. Fire Chief's Report and possible action –Annual Report 2024
6. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:
 - A. Presentation from Kenneth Oliver of TMRS regarding an adjustment to TMRS contributions
7. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** – The Board will discuss and consider possible action on the following:
 - A. QuickBooks Conversion Update
 - B. ORW Engagement Letter, Contract Changes
 - C. Siddons Martin Invoices
 - D. Budget Process Presentation
 - E. Salary Survey

I certify that the agenda for the 22nd of January 2025 Regular Monthly Board Meeting was posted at the fire department this the 17th day of January 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 for further information.

- F.** Discussion and possible action to purchase ladder truck, engine and deputy chief vehicles
- 8.** **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
 - A.** Executive session pursuant to Section 551.071 authorizing a governmental body to seek legal advice about pending on contemplated litigation.
- 9.** **FUTURE TOPICS**
- 10.** **NEXT MEETING DATE**
February 26, 2025
- 11.** **ADJOURNMENT**

I certify that the agenda for the 22nd of January 2025 Regular Monthly Board Meeting was posted at the fire department this the 17th day of January 2025, at 2:00 P.M. – Amy Buckert, Administrator/Finance Director

The facility is wheelchair-accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 for further information.

Minutes
**VILLAGE FIRE DEPARTMENT
REGULAR MONTHLY BOARD
MEETING**

Wednesday, November 20, 2024, 6:00 P.M.

1. **CALL TO ORDER**

A regular fire commission meeting of the Village Fire Department was held on Wednesday, November 20, 2024, at 901 Corbindale, Houston, Texas 77024. It began at 6:03 p.m. and was presided over by Keith Brown. The secretary was present.

Present & Voting Were:

City of Bunker Hill Village
City of Hedwig Village
City of Hunters Creek
City of Hilshire Village
City of Piney Point Village
City of Spring Valley Village

Commissioner Keith Brown, Chair
Commissioner Matt Woodruff
Commissioner Rob Adams, Secretary
Commissioner Robert (Bob) Buesinger
Commissioner Henry Kollenberg, Vice Chair
Commissioner Allen Carpenter, Treasurer

Present Were:

City of Bunker Hill Village
City of Hedwig Village
City of Hilshire Village
City of Spring Valley Village

Alternate Clara Towsley
Alternate Patrick Breckon
Alternate Mike Garofalo
Alternate John Lisenby

Village Fire Department
Administrative Staff Katherine Stuart

Fire Chief, Howard Miller

Randle Law Firm

Attorney Brandon Morris

Not Present Were:

City of Hunters Creek
City of Piney Point Village

Alternate John DeWitt
Alternate Aliza Duff

Village Fire Department

Administrative Staff Amy Buckert (attended virtually)

2. **COMMENTS FROM THE PUBLIC** – Comments are limited to 3 minutes each.
None

3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. Approval of Minutes – Regular Monthly Board Meeting Minutes October 23, 2024

B. Approval of Bills Paid – October 2024

Motion: Carpenter
Second: Woodruff
Unanimously approved.

Motion to take Exec Session out of order.

Motion: Carpenter
Second: Brown
Unanimously approved.

4. REPORTS

- A. Treasurer's Financial Reports and possible action – October 2024
- B. Administrator's Report and possible action – October 2024
 - Report Attached to Minutes
- C. Fire Chief's Report and possible action –October 2024

Staffing:

- Chief Miller advised that Firemedic Jason Salazar is still off with a torn meniscus. Captain Ekblaw is off with a knee injury due to the Ladder 1 wreck.
- The Captain's Test and Assessment was held 11/18-19/2024. Congratulations to Firemedic Derek Eckermann for coming in number 1.

Apparatus and Equipment:

- Chief advised that Engine 2 has a starter and flywheel problem. Ladder 1 is out of Service due to an accident. The Department will obtain a Loaner Engine from Metro Fire Equipment.
- Six Chainsaws were ordered.

Major Incidents:

- On November 17 at 5:30 am the ladder truck was responding to a vehicle accident between Gessner and Bunker Hill Road. This required the ladder to drive down to the beltway and make a U-turn. As the vehicle was making the U-turn it slid and hit one of the overpass bridge pillars. The ladder truck sustained serious damage that required extrication tools to remove the officer on the right front side of the vehicle. Both the officer and the driver were transported to Greater Heights Hospital to be checked out. Both were released the same day with only minor injuries.
- There was some Board discussion around accountability and driver safety and training. Commissioners Kollenberg and Woodruff both expressed concern at the number of accidents that have occurred and whether drivers are being cautious enough out on the roads.

October 2024 Incidents:

- Fire Incidents: 83
- EMS type Incidents: 90
- Service Calls Non-Emergency: 5
- HFD Calls: 10
- Total incidents: 188
- Average Response Time: 4 Minutes 14 Seconds
EMS 1st response time: (Natl Standard is 6:30)
Fire: (Natl Standard is 6:50)

Projects and Events:

- Chief Miller advised that Communications with PS Lightwave to the Houston radio system are now complete. Staff is working to migrate the station's internet and TV service to PS Lightwave. Once complete, the

Department will eliminate Xfinity/Comcast.

- The Department has now received the award letter for the Derecho FEMA reimbursement. The total cost of the event was \$14,421.57. FEMA will reimburse the department \$10,816.18. The Department's share is \$3,605.39. The money has not yet been received.
- The Department received the award letter for the Hurricane Beryl FEMA reimbursement. The total cost of the event was \$28,927.00. FEMA will reimburse the department \$21,695.25. The Department's share is \$7,231.75. The money has not yet been received.
- An awards luncheon has been held or scheduled for each shift. The luncheon for C-Shift is being held Saturday, November 23 at 2:00 pm.
- Also on November 23rd, Rocky Johnson will be representing the Village Fire Department at the "Battle of the Badges" boxing event in Galveston.

5. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:

A. Roof update

Roof is complete, there are a couple of punchlist items to be corrected. Once the report is received, the project can be closed out.

6. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** – The Board will discuss and consider possible action on the following:

A. Budget Committee Meeting (set meeting dates) – Discuss Meeting Dates for Budget in December meeting

Administrator to set meeting dates via email

Motion: Woodruff

Second: Carpenter

Unanimously approved.

B. Audit Committee Meeting (set meeting dates) – Administrator to set meeting dates via email

C. Proposed Policies –

Administrator to follow rules for local governments

Motion: Woodruff

Second: Kollenberg

Unanimously approved.

D. Approval of VMIG Board Recommendation for Plan Year 2025 Insurance Carriers all approved.

Motion: Carpenter

Second: Adams

Unanimously approved.

7. **DISCUSSION OF AND POSSIBLE ACTION REGARDING PAST FINANCIAL MATTERS** - The Board of Commissioners will discuss and take any action necessary related to past financial matters, the resulting forensic audit, and steps toward resolution.

There is an estimated \$72,000 in fraudulent charges, the forensic auditors suspect approximately 20% of those are valid charges, and 80% are actually fraudulent. This amounts to an estimated \$58,000 in suspected fraud.

Recommendations coming out of the forensic audit include reducing the number of credit cards issued and that each cardholder holds their own card for accountability purposes.

8. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive session pursuant to Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following positions:
- Administrator/Finance Director

Board agreed to accommodate Director with remote work temporarily with the option to revisit options at a future date, deferred to Chair to enlist assistance from external resources with QuickBooks conversion.

9. **FUTURE TOPICS**

10. **NEXT MEETING DATE**

December 18, 2024

Leave necessity of meeting up to Chair

Motion: Woodruff

Second: Brown

Unanimously approved.

11. **ADJOURNMENT**

Fire Department

FY25 Fire Commission Meeting Calendar

Date	Action	Who
January		
1/22/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
1/22/2025	<i>Budget Process Presentation</i>	Admin/FD, Chief, Commission
February		
2/26/2025	Budget Discussion #1	Admin/FD, Chief, Commission
2/26/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
March		
3/26/2025	Budget Discussion #2	Admin/FD, Chief, Commission
3/26/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
April		
4/23/2025	Budget Discussion #3	Admin/FD, Chief, Commission
4/23/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
May		
5/28/2025	Budget Discussion #4	Admin/FD, Chief, Commission
5/28/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
5/28/2025	Adopt Budget	Admin/FD, Chief, Commission
June		
6/25/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
July		
7/23/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
August		
8/27/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
Septmeber		
9/24/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
October		
10/22/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
November		
11/19/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission
December		
12/17/2025	<i>Regular Fire Commission Meeting</i>	Admin/FD, Chief, Commission

Village Fire Department
Statement Of Assets, Liabilities, and Fund Balance
Cash Basis
December 31, 2024

	<u>General Fund</u>	<u>Capital Replacement Fund</u>	<u>Facility Fund</u>	<u>Ambulance Billing Fund</u>	<u>Combined Total</u>
Assets					
Cash					
Stellar Bank General Fund	\$ 553,026.26	\$ 0.00	\$ 0.00	\$ 0.00	\$ 553,026.26
Stellar Bank Savings	507,876.85	0.00	0.00	0.00	507,876.85
Texas Class - General Fund (0003)	380,020.64	0.00	0.00	0.00	380,020.64
Stellar Bank-Capital Replacement	0.00	719.30	0.00	0.00	719.30
Texas Class - Capital Replacement (0001)	0.00	536,685.02	0.00	0.00	536,685.02
Stellar Bank-Ambulance Billing	0.00	0.00	0.00	106,328.16	106,328.16
WFB - Ambulance Billing Account	0.00	0.00	0.00	4,522.08	4,522.08
Texas Class - Ambulance (0004)	0.00	0.00	0.00	369.45	369.45
Stellar Bank-Facility Fund	0.00	0.00	3,151.67	0.00	3,151.67
Texas Class - Facility Fund (0002)	0.00	0.00	97,382.55	0.00	97,382.55
Total Cash & Certificates	<u>1,440,923.75</u>	<u>537,404.32</u>	<u>100,534.22</u>	<u>111,219.69</u>	<u>2,190,081.98</u>
Gasoline & Oil Inventory	8,965.98	0.00	0.00	0.00	8,965.98
Prepaid Expenses	9,055.13	0.00	0.00	0.00	9,055.13
Prepaid Insurance	15,120.43	0.00	0.00	0.00	15,120.43
Interfund Receivables/Payables	(61,885.96)	61,946.05	0.00	(60.09)	0.00
Total Assets	<u>\$ 1,412,179.33</u>	<u>\$ 599,350.37</u>	<u>\$ 100,534.22</u>	<u>\$ 111,159.60</u>	<u>\$ 2,223,223.52</u>
Liabilities and Fund Balance					
Liabilities					
Due to Spring Valley	\$ 57,559.63	\$ 0.00	\$ 0.00	\$ 0.00	\$ 57,559.63
FICA Payable	47,292.42	0.00	0.00	0.00	47,292.42
Fed Income Tax W/H Payable	23,174.86	0.00	0.00	0.00	23,174.86
Employee Medical Plan 125	970.27	0.00	0.00	0.00	970.27
Deferred Compensation	90,672.21	0.00	0.00	0.00	90,672.21
Firefighters Dues	1,050.00	0.00	0.00	0.00	1,050.00
Supp. Life Ins. W/H	93.75	0.00	0.00	0.00	93.75
Retirement Contrib. Payable	39,885.50	0.00	0.00	0.00	39,885.50
Ambulance Funds Payable	0.00	0.00	0.00	111,159.60	111,159.60
Retainage Payable	0.00	0.00	234,038.94	0.00	234,038.94
Total Liabilities	<u>260,698.64</u>	<u>0.00</u>	<u>234,038.94</u>	<u>111,159.60</u>	<u>605,897.18</u>
Fund Balance	<u>1,151,480.69</u>	<u>599,350.37</u>	<u>(133,504.72)</u>	<u>0.00</u>	<u>1,617,326.34</u>
Total Liabilities & Fund Balance	<u>\$ 1,412,179.33</u>	<u>\$ 599,350.37</u>	<u>\$ 100,534.22</u>	<u>\$ 111,159.60</u>	<u>\$ 2,223,223.52</u>

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>Actual For 1 Month Ended December 31, 2024</u>	<u>Actual For 12 Months Ended December 31, 2024</u>	<u>Budget For 12 Months Ended December 31, 2024</u>	<u>Variance Over/(Under) Budget</u>	<u>Total Annual Budget</u>
Receipts					
City Assessments (Note 1)	\$ 792,790.59	\$ 9,513,487.85	\$ 9,513,487.85	\$ 0.00	\$ 9,513,487.85
Grant Income	0.00	32,511.43	0.00	32,511.43	0.00
Miscellaneous Income	210.72	22,116.60	0.00	22,116.60	0.00
Interest/Dividend Income	4,285.87	50,318.99	0.00	50,318.99	0.00
Total Receipts	<u>797,287.18</u>	<u>9,618,434.87</u>	<u>9,513,487.85</u>	<u>104,947.02</u>	<u>9,513,487.85</u>
Capital Expend. (Note 3)	<u>1,754.26</u>	<u>159,781.92</u>	<u>199,033.25</u>	<u>(39,251.33)</u>	<u>199,033.25</u>
Personnel Expenditures					
Salaries	449,574.42	5,280,357.59	5,478,605.00	(198,247.41)	5,478,605.00
Overtime Regular	12,229.96	307,198.95	296,000.00	11,198.95	296,000.00
Overtime-Medical Standby	0.00	4,527.80	0.00	4,527.80	0.00
Overtime-CPR	663.95	8,951.26	10,085.76	(1,134.50)	10,085.76
Longevity	2,026.00	23,734.00	22,000.00	1,734.00	22,000.00
Higher Class	3,063.30	27,159.69	37,539.99	(10,380.30)	37,539.99
Prof. Certification Pay	5,192.92	63,758.30	66,000.00	(2,241.70)	66,000.00
457 Plan Contribution	94,251.42	94,251.42	110,845.70	(16,594.28)	110,845.70
FICA Tax	39,487.08	400,527.14	455,212.98	(54,685.84)	455,212.98
Basic Life, ADD & LTD Ins.	1,712.02	28,792.18	34,448.94	(5,656.76)	34,448.94
Retirement - TMRS	0.00	332,356.26	403,509.11	(71,152.85)	403,509.11
Health Insurance	82,964.66	891,593.05	1,126,233.37	(234,640.32)	1,126,233.37
Workmens' Comp Insurance	9,911.63	74,962.72	71,651.48	3,311.24	71,651.48
Unemployment Claim Payment	8,671.15	8,671.15	0.00	8,671.15	0.00
Meal Allowances	3,833.31	46,499.70	46,000.03	499.67	46,000.03
Total Personnel Expenditures	<u>713,581.82</u>	<u>7,593,341.21</u>	<u>8,158,132.36</u>	<u>(564,791.15)</u>	<u>8,158,132.36</u>
Operational Expenditures					
Ambulance Medical Supplies	21,903.36	68,058.23	70,000.02	(1,941.79)	70,000.02
Dues/Subscriptions/Manuals	0.00	3,868.10	2,439.00	1,429.10	2,439.00
Building Maintenance	2,007.96	19,889.05	26,892.22	(7,003.17)	26,892.22
Station Supplies	2,045.74	16,783.91	18,600.00	(1,816.09)	18,600.00
IP Address VPN-PS Lightwave	1,365.07	6,611.09	8,820.00	(2,208.91)	8,820.00
Internet, Phones & TV-Comcast	1,682.44	20,582.54	23,300.00	(2,717.46)	23,300.00
Mobile Device Serv.-T Mobile	556.59	8,591.95	8,566.80	25.15	8,566.80
City of Houston Radio System	0.00	15,164.70	19,680.00	(4,515.30)	19,680.00
Comm.-Motorola 47 & Nice	0.00	40,819.43	41,900.00	(1,080.57)	41,900.00
Inc. Rec&CAD-Propheonix	0.00	25,297.22	25,300.00	(2.78)	25,300.00
Trn.Soft.&Veh.Checks-Vector	0.00	8,078.07	8,100.00	(21.93)	8,100.00
EMS Protocol App - Handevy	0.00	5,234.25	6,300.00	(1,065.75)	6,300.00
EMS Eq Maint-ProCare/Stryker	0.00	20,544.63	21,000.00	(455.37)	21,000.00
Public Education & Relations	0.00	0.00	5,000.00	(5,000.00)	5,000.00
Inspections	0.00	0.00	200.00	(200.00)	200.00
Fire Investigations	0.00	576.72	950.00	(373.28)	950.00
Law Enforcement Equipment	0.00	3,070.00	3,150.00	(80.00)	3,150.00
Dispatch Alerting System	0.00	12,527.96	11,000.00	1,527.96	11,000.00
Elect. Protocol Cards-Pro QA	0.00	309.04	2,500.00	(2,190.96)	2,500.00
Translation Ser.-Language Line	0.00	19.72	200.00	(180.28)	200.00
VFD Fire Comm & Meet. Exp.	160.00	3,010.29	7,580.00	(4,569.71)	7,580.00
VFD Events	1,371.35	6,421.51	25,000.00	(18,578.49)	25,000.00
CPR Supplies, Cards, & Equip.	0.00	6,800.11	7,000.00	(199.89)	7,000.00

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	Actual For 1 Month Ended <u>December 31, 2024</u>	Actual For 12 Months Ended <u>December 31, 2024</u>	Budget For 12 Months Ended <u>December 31, 2024</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Emergency Contingency	0.00	0.00	14,000.00	(14,000.00)	14,000.00
Gas & Oil (Note 4)	(7,756.37)	43,507.84	48,000.00	(4,492.16)	48,000.00
Property & Casualty Insurance	31,829.33	108,550.98	90,797.50	17,753.48	90,797.50
Maint. of Equip. (Note 5)	16,433.91	222,625.77	249,500.00	(26,874.23)	249,500.00
Office Expenses	2,465.11	30,762.47	42,164.10	(11,401.63)	42,164.10
Rent	0.00	10.00	10.00	0.00	10.00
Public Utilities	3,470.22	45,469.07	54,240.00	(8,770.93)	54,240.00
Fire Certification Fees	418.66	8,856.07	7,320.00	1,536.07	7,320.00
Software&Email-Microsoft 365	324.92	6,941.23	7,000.00	(58.77)	7,000.00
Legal Services	2,835.00	30,362.37	46,000.00	(15,637.63)	46,000.00
Accounting Services	10,175.00	50,442.00	66,000.00	(15,558.00)	66,000.00
IT Services	0.00	19,919.99	28,000.00	(8,080.01)	28,000.00
Health Ins. Consulting Serv.	0.00	10,186.48	11,500.00	(1,313.52)	11,500.00
Medical Director Services	1,596.14	17,076.84	20,000.00	(2,923.16)	20,000.00
Legal Notices & Advert.	0.00	3,572.60	3,572.60	0.00	3,572.60
Other Professional Services	93.00	13,109.15	16,000.00	(2,890.85)	16,000.00
Training Programs	5,637.83	37,027.08	88,740.00	(51,712.92)	88,740.00
Uniforms	112.50	11,207.90	20,000.00	(8,792.10)	20,000.00
Total Operational Expenditures	<u>98,727.76</u>	<u>951,886.36</u>	<u>1,156,322.24</u>	<u>(204,435.88)</u>	<u>1,156,322.24</u>
Transfers					
Total Expenditures	<u>814,063.84</u>	<u>8,705,009.49</u>	<u>9,513,487.85</u>	<u>(808,478.36)</u>	<u>9,513,487.85</u>
Excess of Receipts (Expenditures)	<u>\$ (16,776.66)</u>	<u>\$ 913,425.38</u>	<u>\$ 0.00</u>	<u>\$ 913,425.38</u>	<u>\$ 0.00</u>

**Village Fire Department
Capital Replacement Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	Actual For 1 Month Ended <u>December 31, 2024</u>	Actual For 12 Months Ended <u>December 31, 2024</u>	Budget For 12 Months Ended <u>December 31, 2024</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Receipts					
City Assesments (Note 2)	\$ 33,333.27	\$ 400,000.00	\$ 400,000.00	\$ 0.00	\$ 400,000.00
Sale of Assets	0.00	57,000.00	0.00	57,000.00	0.00
Interest/Dividend Income	<u>2,154.52</u>	<u>17,470.04</u>	<u>0.00</u>	<u>17,470.04</u>	<u>0.00</u>
Total Receipts	<u>35,487.79</u>	<u>474,470.04</u>	<u>400,000.00</u>	<u>74,470.04</u>	<u>400,000.00</u>
Capital Expenditures					
Escrow	<u>(0.05)</u>	<u>4,088.74</u>	<u>400,000.00</u>	<u>(395,911.26)</u>	<u>400,000.00</u>
Total Capital Expenditures	<u>(0.05)</u>	<u>4,088.74</u>	<u>400,000.00</u>	<u>(395,911.26)</u>	<u>400,000.00</u>
Excess of Receipts (Expenditures)	<u>\$ 35,487.84</u>	<u>\$ 470,381.30</u>	<u>\$ 0.00</u>	<u>\$ 470,381.30</u>	<u>\$ 0.00</u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>Actual For 1 Month Ended December 31, 2024</u>	<u>Actual For 12 Months Ended December 31, 2024</u>	<u>Budget For 12 Months Ended December 31, 2024</u>	<u>Variance Over/(Under) Budget</u>	<u>Total Annual Budget</u>
Receipts					
Interest/Dividend Income	\$ 397.43	\$ 7,662.84	\$ 0.00	\$ 7,662.84	\$ 0.00
Total Receipts	<u>397.43</u>	<u>7,662.84</u>	<u>0.00</u>	<u>7,662.84</u>	<u>0.00</u>
Operational Expenditures					
Professional Services	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>
Total Operational Expenditures	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>	<u>177,038.42</u>	<u>0.00</u>
Excess of Receipts (Expenditures)	<u>\$ 397.43</u>	<u>\$ (169,375.58)</u>	<u>\$ 0.00</u>	<u>\$ (169,375.58)</u>	<u>\$ 0.00</u>

See Accountants' Compilation Report

**Village Fire Department
Statement of Changes in Fund Balance
From Cash Transactions
For the Twelve Months Ended December 31, 2024**

	General <u>Fund</u>	Capital Replacement <u>Fund</u>	Facility <u>Fund</u>	Ambulance Billing <u>Fund</u>	Combined <u>Total</u>
Fund Balance - January 01, 2024	\$ 238,055.31	\$ 128,969.07	\$ 35,870.86	\$ 0.00	\$ 402,895.24
Excess of Receipts (Expenditures) for the Twelve Months Ended December 31, 2024	<u>913,425.38</u>	<u>470,381.30</u>	<u>(169,375.58)</u>	<u>0.00</u>	<u>1,214,431.10</u>
Fund Balance - December 31, 2024	<u>\$ 1,151,480.69</u>	<u>\$ 599,350.37</u>	<u>\$ (133,504.72)</u>	<u>\$ 0.00</u>	<u>\$ 1,617,326.34</u>

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	1 Month Ended December 31, 2024	12 Months Ended December 31, 2024
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ (16,776.66)	\$ 913,425.38
Other Sources of Cash		
Decrease in Accounts Receivable	0.00	25,656.93
Decrease in Due To/From	16,666.65	61,885.96
Prepaid Insurance Amortization	18,491.10	329,318.06
Assessments Paid in Advance	0.00	710,322.42
Retirement Contribution Accruals	39,885.50	738,042.84
Decrease Inventory	(274.14)	(274.14)
Payroll Withholding		
FICA Withholding	78,974.16	802,292.52
Fed Income Tax Withholding	43,410.93	550,221.89
Employee Med Plan 125 W/H	15,832.88	172,903.40
Deferred Comp Withholding	100,381.21	304,251.21
Firefighters Dues W/H	2,100.00	25,225.00
Prepaid Legal Svcs W/H	146.50	1,758.00
Special Employee Withholding	5,420.00	65,040.00
Supp. Life Ins. W/H	1,742.48	17,598.81
Total Other Sources of Cash	322,777.27	3,804,242.90
Uses of Cash		
Increase in Prepaid Expenses	0.00	(9,055.13)
Prepaid Insurance Payments	(19,823.25)	(265,004.31)
Advance Payments Amortization	(396,395.33)	(710,322.42)
Due to Spring Valley	57,559.63	57,559.63
Decrease in Accounts Payable	0.00	(224,479.75)
Retirement Plan Contribution Payments	(68,178.48)	(698,157.34)
Payroll Withholding Payments		
FICA Deposits	(66,654.14)	(755,000.10)
Fed Income Tax Deposits	(45,039.39)	(527,047.03)
Employee Med Plan 125 Payments	(14,862.61)	(171,933.13)
Deferred Comp Payments	(9,709.00)	(213,579.00)
Firefighters Dues Payments	(1,050.00)	(24,175.00)
Prepaid Legal Svcs Payments	(146.50)	(1,758.00)
Spec Employee W/H Payments	(5,420.00)	(65,040.00)
Supp Life Ins W/H Payments	(1,648.73)	(17,505.06)
Total Uses of Cash	(571,367.80)	(3,625,496.64)
Increase (Decrease) in Cash	(265,367.19)	1,092,171.64
Cash - Beginning of Period	1,706,290.94	348,752.11
Cash - End of Period	\$ 1,440,923.75	\$ 1,440,923.75

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended December 31, 2024</u>	<u>12 Months Ended December 31, 2024</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 35,487.84	\$ 470,381.30
 Other Sources of Cash		
Assessments Paid in Advance	0.00	16,666.67
Total Other Sources of Cash	0.00	16,666.67
 Uses of Cash		
Decrease in Due To/From	(16,666.65)	(61,946.05)
Advance Payments Amortization	(16,666.67)	(16,666.67)
Total Uses of Cash	(33,333.32)	(78,612.72)
 Increase (Decrease) in Cash	2,154.52	408,435.25
 Cash - Beginning of Period	535,249.80	128,969.07
 Cash - End of Period	<u>\$ 537,404.32</u>	<u>\$ 537,404.32</u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended</u> <u>December 31, 2024</u>	<u>12 Months Ended</u> <u>December 31, 2024</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 397.43	\$ (169,375.58)
Other Sources of Cash		
Total Other Sources of Cash	<u>0.00</u>	<u>0.00</u>
Uses of Cash		
Decrease in Retainage Payable	0.00	0.20
Advance Payments Amortization	<u>0.00</u>	<u>0.00</u>
Total Uses of Cash	<u>0.00</u>	<u>0.20</u>
Increase (Decrease) in Cash	397.43	(169,375.38)
Cash - Beginning of Period	<u>100,136.79</u>	<u>269,909.60</u>
Cash - End of Period	<u>\$ 100,534.22</u>	<u>\$ 100,534.22</u>

See Accountants' Compilation Report

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
December 31, 2024

	Actual For	Actual For	Budget For	Variance	Total Annual
	1 Month Ended	12 Months Ended	12 Months Ended	Over/(Under)	Budget
	<u>December 31, 2024</u>	<u>December 31, 2024</u>	<u>December 31, 2024</u>	<u>Budget</u>	<u>Budget</u>
Note 1: City Assessments - City Assessments as of December 31, 2024 Consist of the Following:					
Bunker Hill Village	\$ 150,630.15	\$ 1,807,562.68	\$ 1,807,562.68	\$ 0.00	\$ 1,807,562.68
Hedwig Village	146,666.28	1,759,995.25	1,759,995.25	0.00	1,759,995.25
Hilshire Village	23,783.72	285,404.64	285,404.64	0.00	285,404.64
Hunter's Creek Village	176,395.93	2,116,751.05	2,116,751.05	0.00	2,116,751.05
Piney Point Village	166,486.01	1,997,832.45	1,997,832.45	0.00	1,997,832.45
Spring Valley Village	128,828.50	1,545,941.78	1,545,941.78	0.00	1,545,941.78
Total City Assessments	<u>\$ 792,790.59</u>	<u>\$ 9,513,487.85</u>	<u>\$ 9,513,487.85</u>	<u>\$ 0.00</u>	<u>\$ 9,513,487.85</u>

Note 2: Capital Replacement Fund City Assessments - City Assessments as of December 31, 2024 Consist of the Following:

Bunker Hill Village	\$ 6,333.38	\$ 76,000.00	\$ 76,000.00	\$ 0.00	\$ 76,000.00
Hedwig Village	6,166.63	74,000.00	74,000.00	0.00	74,000.00
Hilshire Village	1,000.00	12,000.00	12,000.00	0.00	12,000.00
Hunter's Creek Village	7,416.63	89,000.00	89,000.00	0.00	89,000.00
Piney Point Village	7,000.00	84,000.00	84,000.00	0.00	84,000.00
Spring Valley Village	5,416.63	65,000.00	65,000.00	0.00	65,000.00
Total City Assessments	<u>\$ 33,333.27</u>	<u>\$ 400,000.00</u>	<u>\$ 400,000.00</u>	<u>\$ 0.00</u>	<u>\$ 400,000.00</u>

Note 3: Capital Expenditures - Capital Expenditures from the General Fund as of December 31, 2024 Consist of the Following:

Contingency-Physical Plant	\$ 0.00	\$ 8,380.00	\$ 10,000.00	\$ (1,620.00)	\$ 10,000.00
Misc. Tools, & Equip.-Fire	399.00	30,339.10	38,375.00	(8,035.90)	38,375.00
Misc. Tools & Equip.-EMS	0.00	27,307.98	26,356.25	951.73	26,356.25
Protective Gear	0.00	28,943.00	41,680.00	(12,737.00)	41,680.00
Apparatus Computers	0.00	0.00	13,734.00	(13,734.00)	13,734.00
Offie Computers	1,355.26	3,166.16	3,924.00	(757.84)	3,924.00
Radio Purchases	0.00	61,645.68	64,964.00	(3,318.32)	64,964.00
Total Capital Expenditures	<u>\$ 1,754.26</u>	<u>\$ 159,781.92</u>	<u>\$ 199,033.25</u>	<u>\$ (39,251.33)</u>	<u>\$ 199,033.25</u>

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
December 31, 2024

Note 4: Gas & Oil Expense - The cities of Bunker Hill, Hedwig Village, Hunter's Creek, Spring Valley, Piney Point, the Memorial Villages Police Department and the Memorial Villages Water Authority purchase gasoline from the Department at cost plus three cents per gallon administrative fee. Payments received from the cities for the gasoline cost are recorded as reductions in gas and oil expense. The administrative fees are recorded as an offset to maintenance expense.

	Actual For 1 Month Ended <u>December 31, 2024</u>	Actual For 12 Months Ended <u>December 31, 2024</u>	Budget For 12 Months Ended <u>December 31, 2024</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Purchases	\$ -274.14	\$ 147,500.38	\$ 48,000.00	\$ 99,500.38	\$ 48,000.00
Gasoline Cost Reimbursements:					
Hedwig Village	(7,195.31)	(41,002.19)	0.00	(41,002.19)	0.00
Spring Valley	0.00	(54,926.46)	0.00	(54,926.46)	0.00
Bunker Hill	0.00	(3,884.30)	0.00	(3,884.30)	0.00
Village Police Department	0.00	(2,020.37)	0.00	(2,020.37)	0.00
Hunter's Creek	0.00	(481.61)	0.00	(481.61)	0.00
Piney Point	(286.92)	(1,677.61)	0.00	(1,677.61)	0.00
Total Cost Reimbursements:	(7,482.23)	(103,992.54)	0.00	(103,992.54)	0.00
Net Gas & Oil Expense	<u>\$ (7,756.37)</u>	<u>\$ 43,507.84</u>	<u>\$ 48,000.00</u>	<u>\$ (4,492.16)</u>	<u>\$ 48,000.00</u>

1 Month Ended <u>December 31, 2024</u>	12 Months Ended <u>December 31, 2024</u>
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Note 5: Maintenance of Equipment - Maintenance of Equipment as of December 31, 2024 Consist of the Following:

Maintenance of Equipment	\$ 318.72	\$ 657.28
Maint. of Equipment-Maint. of Equipment	29.98	6,422.54
Maint. of Equipment-Maint.-Chief's Truck	0.00	4,356.13
Maint. of Equipment-Maint. Fire Marshall's Car	0.00	1,943.39
Maint. of Equipment-Maint. of Utility Truck	0.00	3,545.20
Maint. of Equipment-Maint.-Pumper (E1)	0.00	16,723.92
Maint. of Equipment-Maint.-Ladder (L1)	1,500.00	103,892.25
Maint. of Equipment-Maint. Ambulance (Medic 1)	0.00	3,239.17
Maint. of Equipment-Maint.-Ambulance (Medic 2)	0.00	1,840.02
Maint. of Equipment-Other	14,308.86	13,723.56
Maint. of Equipment-Maint. Contracts	0.00	(0.30)
Maint. of Equipment-Maint.-Pumper (E2) 2000	0.00	11,937.74
Maint. of Equipment-Maint.-Ambulance (Medic 3)	0.00	2,406.47
Maint. of Equipment-Deputy Chief's Car	0.00	2,245.18
Equipment & Supplies Maintenance	226.35	18,583.83
Knox Contracts	0.00	4,624.70
Bunker Gear Maint.	0.00	14,365.23
SCBA Maintenance	50.00	5,663.24
Fuel System	0.00	6,377.97
Vehicle Licenses & Permits	0.00	78.25
Total Maint. of Equipment	<u>\$ 16,433.91</u>	<u>\$ 222,625.77</u>

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Receipts						
City Assessments (Note 1)	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.69	\$ 792,790.63
Miscellaneous Income	0.00	0.00	0.00	2,008.96	1,878.07	105.36
Interest/Dividend Income	2,922.89	3,036.87	3,780.31	4,153.48	4,449.39	5,024.43
Total Receipts	<u>795,713.55</u>	<u>795,827.53</u>	<u>796,570.97</u>	<u>798,953.10</u>	<u>799,118.15</u>	<u>797,920.42</u>
Capital Expend. (Note 3)	<u>(5,974.62)</u>	<u>30,069.62</u>	<u>27,307.98</u>	<u>26,333.67</u>	<u>8,372.46</u>	<u>7,596.00</u>
Personnel Expenditures						
Salaries	439,034.20	440,043.81	446,829.06	439,366.42	434,771.10	439,956.45
Overtime Regular	20,426.81	454.83	15,323.60	30,515.33	24,739.92	31,478.62
Overtime-Medical Standby	0.00	0.00	(69.06)	923.77	692.83	431.89
Overtime-CPR	0.00	0.00	(560.00)	1,657.98	1,444.69	2,309.40
Longevity	1,954.00	1,950.00	1,956.00	1,968.00	1,970.00	1,970.00
Higher Class	819.07	1,671.52	1,626.76	3,392.73	2,113.99	1,555.54
Prof. Certification Pay	5,950.42	5,245.42	5,469.55	5,344.55	5,297.92	5,245.42
FICA Tax	31,533.09	31,671.21	32,148.72	33,372.43	32,820.64	33,493.51
Basic Life, ADD & LTD Ins.	1,598.67	1,674.57	1,679.31	1,682.79	1,652.80	1,653.19
Retirement - TMRS	29,109.59	29,264.37	29,674.79	30,767.38	30,256.20	30,864.78
Health Insurance	71,640.77	75,235.41	74,830.72	65,450.72	72,915.44	73,227.01
Workmens' Comp Insurance	5,580.33	3,303.88	6,607.75	6,607.75	3,303.87	9,911.63
Meal Allowances	4,333.29	3,833.31	3,833.31	3,833.31	3,833.31	3,833.31
Total Personnel Expenditures	<u>611,980.24</u>	<u>594,348.33</u>	<u>619,350.51</u>	<u>633,883.16</u>	<u>615,812.71</u>	<u>635,930.75</u>
Operational Expenditures						
Ambulance Medical Supplies	954.29	3,995.69	5,300.09	2,585.29	5,765.90	3,843.54
Dues/Subscriptions/Manuals	0.00	0.00	2,198.10	0.00	0.00	0.00
Building Maintenance	4,096.83	548.75	3,341.97	2,549.13	1,494.00	1,646.89
Station Supplies	502.49	654.09	1,020.91	1,037.42	1,768.47	1,986.84
IP Address VPN-PS Lightwave	0.00	756.43	0.00	(12.92)	2,232.62	0.00
Internet, Phones & TV-Comcast	846.35	2,569.00	1,466.54	1,752.63	2,504.93	1,826.03
Mobile Device Serv.-T Mobile	526.49	535.79	526.52	526.52	526.42	526.42
Comm.-Motorola 47 & Nice	0.00	40,819.43	0.00	0.00	0.00	0.00
EMS Protocol App - Handevy	835.27	0.00	0.00	0.00	4,398.98	0.00
EMS Eq Maint-ProCare/Stryker	0.00	0.00	0.00	20,544.63	0.00	0.00
Fire Investigations	0.00	0.00	0.00	89.09	487.63	0.00
Law Enforcement Equipment	0.00	3,070.00	0.00	0.00	0.00	0.00
Elect. Protocol Cards-Pro QA	0.00	53.04	0.00	0.00	0.00	0.00
Translation Ser.-Language Line	0.00	0.00	0.00	4.64	0.00	1.74
VFD Fire Comm & Meet. Exp.	0.00	0.00	1,076.53	381.57	0.00	373.06
VFD Events	0.00	0.00	0.00	0.00	337.10	287.00
CPR Supplies, Cards, & Equip.	0.00	0.00	(105.87)	6,637.52	0.00	232.49
Gas & Oil (Note 4)	29,842.82	(6,499.77)	4,852.35	14,438.58	7,338.85	7,739.17
Property & Casualty Insurance	6,752.67	6,752.67	6,752.67	6,751.33	6,751.33	6,751.33
Maint. of Equip. (Note 5)	2,647.51	5,091.55	12,283.80	18,459.62	13,997.49	6,395.72
Office Expenses	1,215.47	1,160.04	3,053.08	1,806.41	2,142.53	5,023.67
Rent	10.00	0.00	0.00	0.00	0.00	0.00
Public Utilities	3,885.63	1,195.14	2,952.66	3,530.09	2,987.56	5,719.49
Fire Certification Fees	523.02	0.00	174.34	654.34	0.00	686.34
Software&Email-Microsoft 365	0.00	457.16	745.37	510.63	458.54	1,829.29
Legal Services	(1,960.00)	3,622.48	2,722.52	11,620.00	23,862.00	2,147.00
IT Services	0.00	2,200.00	2,200.00	2,200.00	2,200.00	2,260.00
Health Ins. Consulting Serv.	10,186.48	0.00	0.00	0.00	0.00	0.00
Medical Director Services	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00	1,250.00
Legal Notices & Advert.	0.00	0.00	0.00	0.00	2,341.48	0.00
Other Professional Services	0.00	1,147.00	3,373.00	0.00	8,439.95	424.00
Training Programs	986.49	2,115.36	3,239.49	4,332.08	2,520.63	3,893.20
Uniforms	0.00	1,692.55	0.00	1,953.18	3,583.87	1,090.00
Total Operational Expenditures	<u>63,101.81</u>	<u>73,186.40</u>	<u>58,424.07</u>	<u>103,601.78</u>	<u>97,390.28</u>	<u>55,933.22</u>
Total Expenditures	<u>669,107.43</u>	<u>697,604.35</u>	<u>705,082.56</u>	<u>763,818.61</u>	<u>721,575.45</u>	<u>699,459.97</u>
Excess of Receipts (Expenditures)	<u>\$ 126,606.12</u>	<u>\$ 98,223.18</u>	<u>\$ 91,488.41</u>	<u>\$ 35,134.49</u>	<u>\$ 77,542.70</u>	<u>\$ 98,460.45</u>

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Receipts						
City Assessments (Note 1)	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.66	\$ 792,790.59
Grant Income	0.00	0.00	0.00	10,816.18	21,695.25	0.00
Miscellaneous Income	141.49	17,069.09	105.36	70.24	527.31	210.72
Interest/Dividend Income	4,449.47	4,513.26	4,357.95	4,611.82	4,733.25	4,285.87
Total Receipts	<u>797,381.62</u>	<u>814,373.01</u>	<u>797,253.97</u>	<u>808,288.90</u>	<u>819,746.47</u>	<u>797,287.18</u>
Capital Expend. (Note 3)	<u>0.00</u>	<u>56,251.42</u>	<u>(233.97)</u>	<u>8,305.10</u>	<u>0.00</u>	<u>1,754.26</u>
Personnel Expenditures						
Salaries	432,852.59	424,374.62	438,091.10	443,859.62	451,604.20	449,574.42
Overtime Regular	56,047.81	24,220.28	24,563.48	21,723.40	45,474.91	12,229.96
Overtime-Medical Standby	0.00	0.00	461.88	796.20	1,290.29	0.00
Overtime-CPR	692.82	519.62	461.88	577.35	1,183.57	663.95
Longevity	1,974.00	1,964.00	1,988.00	2,000.00	2,014.00	2,026.00
Higher Class	2,585.10	981.23	1,174.93	2,147.22	6,028.30	3,063.30
Prof. Certification Pay	5,192.92	5,091.67	5,125.42	5,409.17	5,192.92	5,192.92
457 Plan Contribution	0.00	0.00	0.00	0.00	0.00	94,251.42
FICA Tax	34,506.57	31,513.50	31,871.51	32,766.71	35,342.17	39,487.08
Basic Life, ADD & LTD Ins.	1,625.48	1,534.48	1,646.53	1,648.03	1,684.31	1,712.02
Retirement - TMRS	31,522.54	28,717.25	29,638.14	30,084.98	32,456.24	0.00
Health Insurance	72,476.42	69,425.14	77,430.94	77,700.96	78,294.86	82,964.66
Workmens' Comp Insurance	6,607.75	3,303.88	9,912.62	6,607.75	3,303.88	9,911.63
Unemployment Claim Payment	0.00	0.00	0.00	0.00	0.00	8,671.15
Meal Allowances	3,833.31	3,833.31	3,833.31	3,833.31	3,833.31	3,833.31
Total Personnel Expenditures	<u>649,917.31</u>	<u>595,478.98</u>	<u>626,199.74</u>	<u>629,154.70</u>	<u>667,702.96</u>	<u>713,581.82</u>
Operational Expenditures						
Ambulance Medical Supplies	2,444.35	6,207.30	2,814.33	8,295.16	3,948.93	21,903.36
Dues/Subscriptions/Manuals	0.00	0.00	375.00	1,095.00	200.00	0.00
Building Maintenance	1,097.95	0.00	3,815.76	(710.19)	0.00	2,007.96
Station Supplies	2,909.82	471.23	1,488.29	1,339.97	1,558.64	2,045.74
IP Address VPN-PS Lightwave	779.62	0.00	1,490.27	0.00	0.00	1,365.07
Internet, Phones & TV-Comcast	1,499.52	1,568.12	1,510.79	1,688.81	1,667.38	1,682.44
Mobile Device Serv.-T Mobile	526.42	2,239.48	570.25	556.49	974.56	556.59
City of Houston Radio System	0.00	0.00	0.00	15,164.70	0.00	0.00
Inc. Rec&CAD-Propheonix	0.00	25,297.22	0.00	0.00	0.00	0.00
Trn.Soft.& Veh.Checks-Vector	8,078.07	0.00	0.00	0.00	0.00	0.00
Dispatch Alerting System	0.00	0.00	756.00	1,811.02	9,960.94	0.00
Elect. Protocol Cards-Pro QA	0.00	0.00	0.00	256.00	0.00	0.00
Translation Ser.-Language Line	4.64	2.90	0.00	0.00	5.80	0.00
VFD Fire Comm & Meet. Exp.	0.00	206.36	203.44	229.59	379.74	160.00
VFD Events	154.85	271.26	2,172.71	260.59	1,566.65	1,371.35
CPR Supplies, Cards, & Equip.	0.00	11.99	11.99	0.00	11.99	0.00
Gas & Oil (Note 4)	(2,973.99)	(23,455.65)	10,042.39	(3,916.42)	13,855.88	(7,756.37)
Property & Casualty Insurance	6,751.33	6,752.33	6,752.33	7,720.33	8,233.33	31,829.33
Maint. of Equip. (Note 5)	9,794.45	91,876.09	7,717.39	47,632.87	(9,704.63)	16,433.91
Office Expenses	6,195.44	1,315.40	2,256.41	2,050.90	2,078.01	2,465.11
Public Utilities	3,922.48	4,370.97	4,194.13	5,306.41	3,934.29	3,470.22
Fire Certification Fees	1,405.32	1,159.51	0.00	593.00	3,241.54	418.66
Software&Email-Microsoft 365	0.00	541.78	1,148.63	822.52	102.39	324.92
Legal Services	2,250.00	(23,770.50)	3,780.00	2,911.87	342.00	2,835.00
Accounting Services	0.00	36,133.00	1,058.00	2,018.00	1,058.00	10,175.00
IT Services	0.00	2,200.00	4,400.00	2,259.99	0.00	0.00
Medical Director Services	1,596.14	1,596.14	1,596.14	1,596.14	1,596.14	1,596.14
Legal Notices & Advert.	0.00	0.00	1,231.12	0.00	0.00	0.00
Other Professional Services	2,528.60	(5,350.30)	372.90	2,081.00	0.00	93.00
Training Programs	1,305.67	3,494.73	534.27	5,660.60	3,306.73	5,637.83
Uniforms	0.00	0.00	0.00	2,775.80	0.00	112.50
Total Operational Expenditures	<u>50,270.68</u>	<u>133,139.36</u>	<u>60,292.54</u>	<u>109,500.15</u>	<u>48,318.31</u>	<u>98,727.76</u>
Total Expenditures	<u>700,187.99</u>	<u>784,869.76</u>	<u>686,258.31</u>	<u>746,959.95</u>	<u>716,021.27</u>	<u>814,063.84</u>
Excess of Receipts (Expenditures)	<u>\$ 97,193.63</u>	<u>\$ 29,503.25</u>	<u>\$ 110,995.66</u>	<u>\$ 61,328.95</u>	<u>\$ 103,725.20</u>	<u>\$ (16,776.66)</u>

20570 - Village Fire Department

General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
11010.000	Stellar Bank General Fund			595,550.34		
12/02/24			8x8		(450.24)	
12/03/24			PS Lightwave Inc		(1,365.07)	
12/03/24			ENGIE		(2,875.37)	
12/03/24	13647		Fort Bend County FF Association		(2,955.00)	
12/03/24	13650		Randle Law Office, LTD, L.L.P.		(877.50)	
12/04/24			Internal Revenue Service - Payroll Taxes PPE11252024		(59,775.72)	
12/05/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
12/05/24	13646		Home Depot		(718.04)	
12/06/24			Oncore Technology		(189.95)	
12/09/24			Starlink		(140.00)	
12/09/24			Texas Child Support		(2,710.00)	
12/10/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		300,000.00	
12/10/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
12/10/24			FedEx		(141.24)	
12/10/24			AT&T		(499.59)	
12/10/24	13645		Eastern Fire Equipment Services Co., Inc.		(234.85)	
12/11/24			Texas Municipal Retirement System		(68,178.48)	
12/11/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024		(156,421.84)	
12/11/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
12/11/24			Howard Miller		(57.00)	
12/11/24			Memorial Villages Water Authority		(211.85)	
12/11/24	13649		Henry Schein, Inc.		(201.61)	
12/11/24	2340610		ACH PAYMENT VALIC AND UNION		(1,225.00)	
12/12/24			Americhex		(879.50)	
12/12/24			SIGNUP GENIUS 70.24 CPR CLASS		70.24	
12/13/24			Legal Shield		(146.50)	
12/13/24			Nationwide Retirement Solutions		(7,364.00)	
12/13/24			Nationwide Retirement Solutions - ROTH		(2,170.00)	
12/16/24			AFLAC		(970.27)	
12/16/24			Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		100,217.75	
12/16/24			Villages Mutual Insurance - December 2024		(100,217.75)	
12/16/24	13654		Henry Schein, Inc.		(662.53)	
12/17/24			SIGNUP GENIUS 35.12 CPR CLASS		35.12	
12/18/24			Stellar CC (1st BankCard) - 4657		(1,532.80)	
12/18/24			Stellar CC (1st BankCard) - 3921		(148.45)	
12/18/24			Stellar CC (1st BankCard) - 2075		(470.00)	
12/18/24			Stellar CC (1st BankCard) - 6002		(1,111.30)	
12/18/24			Stellar CC (1st BankCard) - 3345		(454.20)	
12/18/24			Stellar CC (1st BankCard) - 5283		(2,135.30)	
12/18/24			Stellar CC (1st BankCard) - 9719		(174.79)	
12/18/24			Internal Revenue Service - Payroll Taxes PPE12102024		(51,917.81)	
12/18/24			Comcast		(578.39)	
12/20/24			Pitney Bowes Credit Corporation		(230.82)	
12/20/24	2366079		Employee Reimbursements (Payroll Tracking ID: 2366079)		(514.22)	
12/23/24			Texas Child Support		(2,710.00)	
12/23/24	13653		290 Wrecker Service		(1,500.00)	
12/24/24			Texas Pride Disposal - for December 2024 service - invoice # 1666718		(198.58)	
12/24/24			Comcast		(415.93)	
12/24/24			Comcast		(548.12)	
12/24/24			Home Depot		(1,197.30)	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/24/24	13656		IMPACT PROMOTIONAL SERVICES, LLC		(112.50)	
12/24/24	13657		Randle Law Office, LTD, L.L.P.		(1,957.50)	
12/24/24	13659		Kilgore Industries		(1,617.00)	
12/24/24	13661		FedEx		(141.24)	
12/26/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		300,000.00	
12/26/24			Texas Workforce Commission		(4,099.59)	
12/26/24			Henry Schein, Inc.		(1,232.45)	
12/26/24	13652		Municipal Emergency Services		(4,219.92)	
12/26/24	13658		Oliver, Rainey, & Wojtek, LLP		(2,384.00)	
12/27/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024		(166,745.11)	
12/27/24			Transfer XXX8337 to XXX2634: Meal Allowance		3,833.31	
12/27/24			MEAL ALLOWANCE - for January 2025		(3,833.31)	
12/30/24			Center Point Energy		(184.42)	
12/30/24	13655		Bound Tree Medical, LLC		(17,579.67)	
12/30/24	2300208		Dr. Hutch Stilgenbauer		(1,250.00)	
12/31/24			Interest Deposit		1,258.31	
12/31/24			Dell Marketing L.P.		(1,355.26)	
12/31/24			8x8		(450.24)	
12/31/24	13664		Deep East Texas Worker's		(19,823.25)	
12/31/24	13665		VFIS of Texas		(23,596.00)	
12/31/24	13666		Bound Tree Medical, LLC		(1,531.65)	
12/31/24	13667		Municipal Emergency Services		(50.00)	
12/31/24	13668		Nommensen, Williams, Sticker & Doyle, PC		(210.00)	
12/31/24	13669		Schwartz Associates, LLC		(1,581.00)	
12/31/24	13670		Siddons-Martin Emergency Group		(9,930.71)	
12/31/24	13671		OCCUPATIONAL HEALTH CENTERS OF SOUTHWEST P.A.		(93.00)	
12/31/24	13672		Professional Welding Supply		(505.50)	
12/31/24	13673		O'Reilly Automotive, Inc.		(83.94)	
12/31/24	13674		Laureen Falco, CPA LLC		(6,000.00)	
			Totals for 11010.000		<u>(42,524.08)</u>	<u>553,026.26</u>
11020.000	Stellar Bank Savings			732,244.45		
12/04/24			CITY OF HUNTERS CREEK ASSESSMENT - December 2024		91,906.29	
12/05/24			CITY OF HILSHIRE ASSESSMENT - December 2024		12,391.86	
12/09/24			CITY OF PINEY POINT ASSESSMENT - December 2024		86,743.02	
12/10/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		(300,000.00)	
12/10/24			CITY OF HEDWIG ASSESSMENT - December 2024		76,416.47	
12/13/24			CITY OF HEDWIG FUEL - October & November 2024		7,269.01	
12/16/24			Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		(100,217.75)	
12/17/24			CITY OF SPRING VALLEY ASSESSMENT - November 2024		67,122.57	
12/23/24			CITY OF BUNKER HILL ASSESSMENT - December 2024		78,481.70	
12/24/24			CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake		57,559.63	
12/26/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		(300,000.00)	
12/27/24			Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		(3,833.31)	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/30/24	33100		CITY OF PINEY POINT FUEL - October & November 2024		289.84	
12/31/24			Interest Deposit		1,503.07	
			Totals for 11020.000		<u>(224,367.60)</u>	<u>507,876.85</u>
11070.000	Texas Class - General Fund (0003)			378,496.15		
12/31/24	29		Record Dividends on TX Class Accts.		1,524.49	
			Totals for 11070.000		<u>1,524.49</u>	<u>380,020.64</u>
11080	Payroll Clearing			0.00		
12/11/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024		156,421.84	
12/27/24			KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024		166,745.11	
12/31/24	21		Post 15th payroll journal entry		(156,421.84)	
12/31/24	22		Post last of the month payroll entry		(166,745.11)	
			Totals for 11080		<u>0.00</u>	<u>0.00</u>
11090	Cash Transfers			0.00		
12/10/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		(300,000.00)	
12/10/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		300,000.00	
12/16/24			Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		100,217.75	
12/16/24			Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		(100,217.75)	
12/26/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		(300,000.00)	
12/26/24			Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		300,000.00	
12/27/24			Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		3,833.31	
12/27/24			Transfer XXX8337 to XXX2634: Meal Allowance		(3,833.31)	
			Totals for 11090		<u>0.00</u>	<u>0.00</u>
11210	Gas & Oil Inventory			8,691.84		
12/31/24	37		Adjust Inventory		274.14	
			Totals for 11210		<u>274.14</u>	<u>8,965.98</u>
11315	Prepaid Expenses			9,055.13		
			Totals for 11315		<u>0.00</u>	<u>9,055.13</u>
11320	Prepaid Insurance			13,788.28		
12/31/24	26		Amortize Ins.		(17,796.96)	
12/31/24	39		Additional Ins. Amort for MD Ins. & Task Liability		(694.14)	
12/31/24	13664		Prepaid - 11/10/2024 - 02/10/2025		19,823.25	
			Totals for 11320		<u>1,332.15</u>	<u>15,120.43</u>
11321	Prepaid Insurance-Payments			245,181.06		
12/31/24	24		Record Spec CF for Ins. Payments		19,823.25	
			Totals for 11321		<u>19,823.25</u>	<u>265,004.31</u>
11322	Prepaid Ins-Amortization			(310,826.96)		
12/31/24	25		Special CF for Ins. Amortization		(17,796.96)	
12/31/24	40		Special CF for Addl. Ins. Amort		(694.14)	
			Totals for 11322		<u>(18,491.10)</u>	<u>(329,318.06)</u>
11329	Prepaid Insurance-Contra			65,645.90		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	24		Record Spec CF for Ins. Payments		(19,823.25)	
12/31/24	25		Special CF for Ins. Amortization		17,796.96	
12/31/24	40		Special CF for Addl. Ins. Amort		694.14	
Totals for 11329					<u>(1,332.15)</u>	<u>64,313.75</u>
11710 Due to/from Capital Replacement Fund				(45,279.40)		
12/04/24			CITY OF HUNTERS CREEK ASSESSMENT - December 2024		(3,708.33)	
12/05/24			CITY OF HILSHIRE ASSESSMENT - December 2024		(500.00)	
12/09/24			CITY OF PINEY POINT ASSESSMENT - December 2024		(3,500.00)	
12/10/24			CITY OF HEDWIG ASSESSMENT - December 2024		(3,083.33)	
12/17/24			CITY OF SPRING VALLEY ASSESSMENT - November 2024		(2,708.33)	
12/23/24			CITY OF BUNKER HILL ASSESSMENT - December 2024		(3,166.66)	
Totals for 11710					<u>(16,666.65)</u>	<u>(61,946.05)</u>
11750 Due to Ambulance Fund				60.09		
Totals for 11750					<u>0.00</u>	<u>60.09</u>
12020.000 Due to Spring Valley				0.00		
12/31/24	38		Reclass Spring Valley Money Received in Error		(57,559.63)	
Totals for 12020.000					<u>(57,559.63)</u>	<u>(57,559.63)</u>
12110 FICA Payable				(34,972.40)		
12/04/24			Internal Revenue Service - Payroll Taxes PPE11252024		34,972.40	
12/18/24			Internal Revenue Service - Payroll Taxes PPE12102024		31,681.74	
12/31/24	21		Post 15th payroll journal entry		(12,838.31)	
12/31/24	21		Post 15th payroll journal entry		(3,002.56)	
12/31/24	21		Post 15th payroll journal entry		(12,838.31)	
12/31/24	21		Post 15th payroll journal entry		(3,002.56)	
12/31/24	22		Post last of the month payroll entry		(13,729.75)	
12/31/24	22		Post last of the month payroll entry		(3,210.92)	
12/31/24	22		Post last of the month payroll entry		(13,729.75)	
12/31/24	22		Post last of the month payroll entry		(3,210.92)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(5,434.51)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(1,271.03)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(5,434.51)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(1,271.03)	
Totals for 12110					<u>(12,320.02)</u>	<u>(47,292.42)</u>
12111 FICA Withholding				(723,318.36)		
12/31/24	9		Spec Cash Flow JE FICA		(78,974.16)	
Totals for 12111					<u>(78,974.16)</u>	<u>(802,292.52)</u>
12112 FICA Deposits				688,345.96		
12/31/24	9		Spec Cash Flow JE FICA		66,654.14	
Totals for 12112					<u>66,654.14</u>	<u>755,000.10</u>
12119 FICA Payable-Contra				34,972.40		
12/31/24	9		Spec Cash Flow JE FICA		(66,654.14)	
12/31/24	9		Spec Cash Flow JE FICA		78,974.16	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
Totals for 12119					<u>12,320.02</u>	<u>47,292.42</u>
12120 Fed Income Tax W/H Payable				(24,803.32)		
12/04/24			Internal Revenue Service - Payroll Taxes PPE11252024		24,803.32	
12/18/24			Internal Revenue Service - Payroll Taxes PPE12102024		20,236.07	
12/31/24	21		Post 15th payroll journal entry		(20,236.07)	
12/31/24	22		Post last of the month payroll entry		(23,174.86)	
Totals for 12120					<u>1,628.46</u>	<u>(23,174.86)</u>
12121 Fed Income Tax Withholding				(506,810.96)		
12/31/24	10		Spec Cash Flow JE FWH		(43,410.93)	
Totals for 12121					<u>(43,410.93)</u>	<u>(550,221.89)</u>
12122 Fed Income Tax Deposits				482,007.64		
12/31/24	10		Spec Cash Flow JE FWH		45,039.39	
Totals for 12122					<u>45,039.39</u>	<u>527,047.03</u>
12129 Fed Income Tax W/H Pay-Contra				24,803.32		
12/31/24	10		Spec Cash Flow JE FWH		(45,039.39)	
12/31/24	10		Spec Cash Flow JE FWH		43,410.93	
Totals for 12129					<u>(1,628.46)</u>	<u>23,174.86</u>
12130 Employee Medical Plan 125				0.00		
12/16/24			AFLAC		970.27	
12/16/24			Villages Mutual Insurance - December 2024		13,892.34	
12/31/24	21		Post 15th payroll journal entry		(329.22)	
12/31/24	21		Post 15th payroll journal entry		(252.03)	
12/31/24	21		Post 15th payroll journal entry		(127.60)	
12/31/24	21		Post 15th payroll journal entry		(30.30)	
12/31/24	21		Post 15th payroll journal entry		(161.74)	
12/31/24	21		Post 15th payroll journal entry		(32.03)	
12/31/24	21		Post 15th payroll journal entry		(37.35)	
12/31/24	21		Post 15th payroll journal entry		(357.86)	
12/31/24	21		Post 15th payroll journal entry		(28.40)	
12/31/24	21		Post 15th payroll journal entry		(5,602.44)	
12/31/24	21		Post 15th payroll journal entry		(540.92)	
12/31/24	21		Post 15th payroll journal entry		(362.64)	
12/31/24	21		Post 15th payroll journal entry		(53.91)	
12/31/24	22		Post last of the month payroll entry		(329.22)	
12/31/24	22		Post last of the month payroll entry		(252.03)	
12/31/24	22		Post last of the month payroll entry		(127.60)	
12/31/24	22		Post last of the month payroll entry		(30.30)	
12/31/24	22		Post last of the month payroll entry		(161.74)	
12/31/24	22		Post last of the month payroll entry		(32.03)	
12/31/24	22		Post last of the month payroll entry		(37.35)	
12/31/24	22		Post last of the month payroll entry		(357.86)	
12/31/24	22		Post last of the month payroll entry		(28.40)	
12/31/24	22		Post last of the month payroll entry		(5,602.44)	
12/31/24	22		Post last of the month payroll entry		(540.92)	
12/31/24	22		Post last of the month payroll entry		(362.64)	
12/31/24	22		Post last of the month payroll entry		(53.91)	
Totals for 12130					<u>(970.27)</u>	<u>(970.27)</u>
12131 Employee Med Plan 125 W/H				(157,070.52)		
12/31/24	11		Spec Cash Flow JE 125 Plan		(15,832.88)	
Totals for 12131					<u>(15,832.88)</u>	<u>(172,903.40)</u>

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12132 Employee Med Plan 125 Paymnts				157,070.52		
12/31/24	11		Spec Cash Flow JE 125 Plan		14,862.61	
Totals for 12132					<u>14,862.61</u>	<u>171,933.13</u>
12139 Employee Med Plan 125-Contra				0.00		
12/31/24	11		Spec Cash Flow JE 125 Plan		(14,862.61)	
12/31/24	11		Spec Cash Flow JE 125 Plan		15,832.88	
Totals for 12139					<u>970.27</u>	<u>970.27</u>
12140 Deferred Compensation				0.00		
12/11/24	2340610		VALIC		175.00	
12/13/24			Nationwide Retirement Solutions		7,364.00	
12/13/24			Nationwide Retirement Solutions - ROTH		2,170.00	
12/31/24	21		Post 15th payroll journal entry		(2,170.00)	
12/31/24	21		Post 15th payroll journal entry		(7,364.00)	
12/31/24	21		Post 15th payroll journal entry		(175.00)	
12/31/24	22		Post last of the month payroll entry		(2,170.00)	
12/31/24	22		Post last of the month payroll entry		(7,379.00)	
12/31/24	22		Post last of the month payroll entry		(175.00)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(80,948.21)	
Totals for 12140					<u>(90,672.21)</u>	<u>(90,672.21)</u>
12141 Deferred Comp Withholding				(203,870.00)		
12/31/24	12		Spec Cash Flow JE Def Comp		(100,381.21)	
Totals for 12141					<u>(100,381.21)</u>	<u>(304,251.21)</u>
12142 Deferred Comp Payments				203,870.00		
12/31/24	12		Spec Cash Flow JE Def Comp		9,709.00	
Totals for 12142					<u>9,709.00</u>	<u>213,579.00</u>
12149 Deferred Comp Pay-Contra				0.00		
12/31/24	12		Spec Cash Flow JE Def Comp		(9,709.00)	
12/31/24	12		Spec Cash Flow JE Def Comp		100,381.21	
Totals for 12149					<u>90,672.21</u>	<u>90,672.21</u>
12160 Firefighters Dues				0.00		
12/11/24	2340610		UNION		1,050.00	
12/31/24	21		Post 15th payroll journal entry		(1,050.00)	
12/31/24	22		Post last of the month payroll entry		(1,050.00)	
Totals for 12160					<u>(1,050.00)</u>	<u>(1,050.00)</u>
12161 Firefighters Dues W/H				(23,125.00)		
12/31/24	13		Spec Cash Flow JE Dues		(2,100.00)	
Totals for 12161					<u>(2,100.00)</u>	<u>(25,225.00)</u>
12162 Firefighters Dues Payments				23,125.00		
12/31/24	13		Spec Cash Flow JE Dues		1,050.00	
Totals for 12162					<u>1,050.00</u>	<u>24,175.00</u>
12169 Firefighters Dues Pay-Contra				0.00		
12/31/24	13		Spec Cash Flow JE Dues		(1,050.00)	
12/31/24	13		Spec Cash Flow JE Dues		2,100.00	
Totals for 12169					<u>1,050.00</u>	<u>1,050.00</u>
12170 Prepaid Legal Services				0.00		
12/13/24			Legal Shield		146.50	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	21		Post 15th payroll journal entry		(73.26)	
12/31/24	22		Post last of the month payroll entry		(73.24)	
			Totals for 12170		<u>0.00</u>	<u>0.00</u>
12171	Prepaid Legal Svcs W/H			(1,611.50)		
12/31/24	14		Spec Cash Flow JE Legal		(146.50)	
			Totals for 12171		<u>(146.50)</u>	<u>(1,758.00)</u>
12172	Prepaid Legal Svcs Payments			1,611.50		
12/31/24	14		Spec Cash Flow JE Legal		146.50	
			Totals for 12172		<u>146.50</u>	<u>1,758.00</u>
12179	Prepaid Legal Pay-Contra			0.00		
12/31/24	14		Spec Cash Flow JE Legal		(146.50)	
12/31/24	14		Spec Cash Flow JE Legal		146.50	
			Totals for 12179		<u>0.00</u>	<u>0.00</u>
12190	Special Employee W/H Payable			0.00		
12/09/24			Texas Child Support		2,710.00	
12/23/24			Texas Child Support		2,710.00	
12/31/24	21		Post 15th payroll journal entry		(2,710.00)	
12/31/24	22		Post last of the month payroll entry		(2,710.00)	
			Totals for 12190		<u>0.00</u>	<u>0.00</u>
12191	Special Employee Withholding			(59,620.00)		
12/31/24	15		Spec Cash Flow JE Spec WH		(5,420.00)	
			Totals for 12191		<u>(5,420.00)</u>	<u>(65,040.00)</u>
12192	Spec Employee W/H Payments			59,620.00		
12/31/24	15		Spec Cash Flow JE Spec WH		5,420.00	
			Totals for 12192		<u>5,420.00</u>	<u>65,040.00</u>
12199	Special W/H Pay-Contra			0.00		
12/31/24	15		Spec Cash Flow JE Spec WH		(5,420.00)	
12/31/24	15		Spec Cash Flow JE Spec WH		5,420.00	
			Totals for 12199		<u>0.00</u>	<u>0.00</u>
12200	Supp. Life Ins. W/H			0.00		
12/16/24			Villages Mutual Insurance - December 2024		1,648.73	
12/31/24	21		Post 15th payroll journal entry		(29.16)	
12/31/24	21		Post 15th payroll journal entry		(715.80)	
12/31/24	21		Post 15th payroll journal entry		(126.28)	
12/31/24	22		Post last of the month payroll entry		(29.16)	
12/31/24	22		Post last of the month payroll entry		(715.80)	
12/31/24	22		Post last of the month payroll entry		(126.28)	
			Totals for 12200		<u>(93.75)</u>	<u>(93.75)</u>
12201	Supp. Life Ins. W/H			(15,856.33)		
12/31/24	19		Spec Cash Flow JE Supportive Life & Aflac		(1,742.48)	
			Totals for 12201		<u>(1,742.48)</u>	<u>(17,598.81)</u>
12202	Supp Life Ins W/H Payments			15,856.33		
12/31/24	19		Spec Cash Flow JE Supportive Life & Aflac		1,648.73	
			Totals for 12202		<u>1,648.73</u>	<u>17,505.06</u>
12209	Supp Life Ins Pay-Contra			0.00		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	19		Spec Cash Flow JE Supportive Life & Aflac		(1,648.73)	
12/31/24	19		Spec Cash Flow JE Supportive Life & Aflac		1,742.48	
Totals for 12209					93.75	93.75
12310 Retirement Contrib. Payable				(68,178.48)		
12/11/24			Texas Municipal Retirement System		68,178.48	
12/31/24	21		Post 15th payroll journal entry		(16,086.10)	
12/31/24	22		Post last of the month payroll entry		(17,201.73)	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		(6,597.67)	
Totals for 12310					28,292.98	(39,885.50)
12311 Retirement Contrib Accruals				(698,157.34)		
12/31/24	16		Spec Cash Flow JE Ret Cont (TMRS)		(39,885.50)	
Totals for 12311					(39,885.50)	(738,042.84)
12312 Retirement Contrib Payments				629,978.86		
12/31/24	17		Spec Cash Flow JE Ret Cont TMRS		68,178.48	
Totals for 12312					68,178.48	698,157.34
12319 Retirement Contrib-Contra				68,178.48		
12/31/24	16		Spec Cash Flow JE Ret Cont (TMRS)		39,885.50	
12/31/24	17		Spec Cash Flow JE Ret Cont TMRS		(68,178.48)	
Totals for 12319					(28,292.98)	39,885.50
12320 Assessments Paid in Advance				(396,395.33)		
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		396,395.33	
Totals for 12320					396,395.33	0.00
12321 Advance Pmts-Receipts				(710,322.42)		
Totals for 12321					0.00	(710,322.42)
12322 Advance Pmts-Amortization				313,927.09		
12/31/24	36		Special CF for GF 12/24 Assess Recd. 1/24		396,395.33	
Totals for 12322					396,395.33	710,322.42
12329 Advance Pmts-Contra				396,395.33		
12/31/24	36		Special CF for GF 12/24 Assess Recd. 1/24		(396,395.33)	
Totals for 12329					(396,395.33)	0.00
13010 General Fund Balance				(238,055.31)		
Totals for 13010					0.00	(238,055.31)
14010 Bunker Hill Village				(1,656,932.53)		
12/23/24			CITY OF BUNKER HILL ASSESSMENT - December 2024		(75,315.04)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(75,315.11)	
Totals for 14010					(150,630.15)	(1,807,562.68)
14020 Hedwig Village				(1,613,328.97)		
12/10/24			CITY OF HEDWIG ASSESSMENT - December 2024		(73,333.14)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(73,333.14)	
Totals for 14020					(146,666.28)	(1,759,995.25)

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
14030 Hilshire Village				(261,620.92)		
12/05/24			CITY OF HILSHIRE ASSESSMENT - December 2024		(11,891.86)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(11,891.86)	
			Totals for 14030		<u>(23,783.72)</u>	<u>(285,404.64)</u>
14040 Hunter's Creek Village				(1,940,355.12)		
12/04/24			CITY OF HUNTERS CREEK ASSESSMENT - December 2024		(88,197.96)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(88,197.97)	
			Totals for 14040		<u>(176,395.93)</u>	<u>(2,116,751.05)</u>
14050 Piney Point Village				(1,831,346.44)		
12/09/24			CITY OF PINEY POINT ASSESSMENT - December 2024		(83,243.02)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(83,242.99)	
			Totals for 14050		<u>(166,486.01)</u>	<u>(1,997,832.45)</u>
14060 Spring Valley Village				(1,417,113.28)		
12/17/24			CITY OF SPRING VALLEY ASSESSMENT - November 2024		(64,414.24)	
12/24/24			CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake		(57,559.63)	
12/31/24	35		Reclass 12/24 GF Assessments Recd. 1/24		(64,414.26)	
12/31/24	38		Reclass Spring Valley Money Received in Error		57,559.63	
			Totals for 14060		<u>(128,828.50)</u>	<u>(1,545,941.78)</u>
14211 Hedwig Gas & Oil				(33,806.88)		
12/13/24			CITY OF HEDWIG FUEL - October 2024		(3,947.29)	
12/13/24			CITY OF HEDWIG FUEL - November 2024		(3,248.02)	
			Totals for 14211		<u>(7,195.31)</u>	<u>(41,002.19)</u>
14221 Spring Valley Gas & Oil				(54,926.46)		
			Totals for 14221		<u>0.00</u>	<u>(54,926.46)</u>
14231 Bunker Hill Gas & Oil				(3,884.30)		
			Totals for 14231		<u>0.00</u>	<u>(3,884.30)</u>
14241 VPD Gas & Oil				(2,020.37)		
			Totals for 14241		<u>0.00</u>	<u>(2,020.37)</u>
14251 Hunters Creek Gas & Oil				(481.61)		
			Totals for 14251		<u>0.00</u>	<u>(481.61)</u>
14271 Piney Point Gas & Oil				(1,390.69)		
12/30/24	33100		CITY OF PINEY POINT FUEL - October 2024		(173.11)	
12/30/24	33100		CITY OF PINEY POINT FUEL - November 2024		(113.81)	
			Totals for 14271		<u>(286.92)</u>	<u>(1,677.61)</u>
14910.000 Interest/Dividend Income				(46,033.12)		
12/31/24			Interest Deposit		(1,503.07)	
12/31/24			Interest Deposit		(1,258.31)	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	29		Record Dividends on TX Class Accts.		(1,524.49)	
			Totals for 14910.000		<u>(4,285.87)</u>	<u>(50,318.99)</u>
14920	Grant Income			(32,511.43)		
			Totals for 14920		<u>0.00</u>	<u>(32,511.43)</u>
14930	Miscellaneous Income			(21,905.88)		
12/05/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
12/10/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
12/11/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
12/12/24			SIGNUP GENIUS 70.24 CPR CLASS		(70.24)	
12/17/24			SIGNUP GENIUS 35.12 CPR CLASS		(35.12)	
			Totals for 14930		<u>(210.72)</u>	<u>(22,116.60)</u>
15015	Contingency-Physical Plant			8,380.00		
			Totals for 15015		<u>0.00</u>	<u>8,380.00</u>
15020	Misc. Tools, & Equip.-Fire			29,940.10		
12/05/24	13646		Home Depot Mulch and bag prop Invoice #9524966		399.00	
			Totals for 15020		<u>399.00</u>	<u>30,339.10</u>
15025	Misc. Tools & Equip.-EMS			27,307.98		
			Totals for 15025		<u>0.00</u>	<u>27,307.98</u>
15030	Protective Gear			28,943.00		
			Totals for 15030		<u>0.00</u>	<u>28,943.00</u>
15050	Offie Computers			1,810.90		
12/31/24			Dell Marketing L.P.		1,355.26	
			Totals for 15050		<u>1,355.26</u>	<u>3,166.16</u>
15055	Radio Purchases			61,645.68		
			Totals for 15055		<u>0.00</u>	<u>61,645.68</u>
16010	Salaries			4,830,783.17		
12/31/24	21		Post 15th payroll journal entry		187.50	
12/31/24	21		Post 15th payroll journal entry		1,113.20	
12/31/24	21		Post 15th payroll journal entry		225,493.59	
12/31/24	22		Post last of the month payroll entry		5,129.95	
12/31/24	22		Post last of the month payroll entry		187.50	
12/31/24	22		Post last of the month payroll entry		667.92	
12/31/24	22		Post last of the month payroll entry		221,366.32	
12/31/24	31		Reclass Payment to TWC for Unemployment Claim (March 24)		(4,571.56)	
			Totals for 16010		<u>449,574.42</u>	<u>5,280,357.59</u>
16011	Overtime Regular			294,968.99		
12/31/24	21		Post 15th payroll journal entry		512.07	
12/31/24	22		Post last of the month payroll entry		8,784.12	
12/31/24	22		Post last of the month payroll entry		2,933.77	
			Totals for 16011		<u>12,229.96</u>	<u>307,198.95</u>
16012	Overtime-Medical Standby			4,527.80		
			Totals for 16012		<u>0.00</u>	<u>4,527.80</u>
16014	Overtime-CPR			8,287.31		
12/31/24	22		Post last of the month payroll entry		663.95	
			Totals for 16014		<u>663.95</u>	<u>8,951.26</u>

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
16015	Longevity			21,708.00		
12/31/24	21		Post 15th payroll journal entry		1,012.00	
12/31/24	22		Post last of the month payroll entry		1,014.00	
			Totals for 16015		<u>2,026.00</u>	<u>23,734.00</u>
16016	Higher Class			24,096.39		
12/31/24	22		Post last of the month payroll entry		3,063.30	
			Totals for 16016		<u>3,063.30</u>	<u>27,159.69</u>
16018	Prof. Certification Pay			58,565.38		
12/31/24	21		Post 15th payroll journal entry		892.50	
12/31/24	21		Post 15th payroll journal entry		337.50	
12/31/24	21		Post 15th payroll journal entry		1,366.46	
12/31/24	22		Post last of the month payroll entry		892.50	
12/31/24	22		Post last of the month payroll entry		337.50	
12/31/24	22		Post last of the month payroll entry		1,366.46	
			Totals for 16018		<u>5,192.92</u>	<u>63,758.30</u>
16020	457 Plan Contribution			0.00		
12/31/24	30		Post 457 Plan Contribution Payroll Entry		94,251.42	
			Totals for 16020		<u>94,251.42</u>	<u>94,251.42</u>
16030	FICA Tax			361,040.06		
12/31/24	21		Post 15th payroll journal entry		15,840.87	
12/31/24	22		Post last of the month payroll entry		16,940.67	
12/31/24	30		Post 457 Plan Contribution Payroll Entry		6,705.54	
			Totals for 16030		<u>39,487.08</u>	<u>400,527.14</u>
16040	Basic Life, ADD & LTD Ins.			27,080.16		
12/16/24			Villages Mutual Insurance - December 2024		1,712.02	
			Totals for 16040		<u>1,712.02</u>	<u>28,792.18</u>
16050	Retirement - TMRS			332,356.26		
			Totals for 16050		<u>0.00</u>	<u>332,356.26</u>
16060	Health Insurance			808,628.39		
12/16/24			Villages Mutual Insurance - December 2024		82,964.66	
			Totals for 16060		<u>82,964.66</u>	<u>891,593.05</u>
16070	Workmens' Comp Insurance			65,051.09		
12/31/24	26		Amortize Ins.		9,911.63	
			Totals for 16070		<u>9,911.63</u>	<u>74,962.72</u>
16090	Unemployment Claim Payment			0.00		
12/26/24			Texas Workforce Commission		4,099.59	
12/31/24	31		Reclass Payment to TWC for Unemployment Claim (March 24)		4,571.56	
			Totals for 16090		<u>8,671.15</u>	<u>8,671.15</u>
16100	Meal Allowances			42,666.39		
12/27/24			MEAL ALLOWANCE - for January 2025		3,833.31	
			Totals for 16100		<u>3,833.31</u>	<u>46,499.70</u>
17010	Ambulance Medical Supplies			46,154.87		
12/06/24			Oncore Technology		189.95	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/11/24	13649		Ambulance Medical Supplie		201.61	
12/16/24	13654		Invoice #2592877		662.53	
12/26/24			Ambulance Medical Supplie		1,232.45	
12/30/24	13655		Invoice #85555397		177.89	
12/30/24	13655		Invoice #85588824		5,863.07	
12/30/24	13655		Invoice #85580060		619.99	
12/30/24	13655		Invoice #85567835		6,639.95	
12/30/24	13655		Invoice #85578068		1,939.90	
12/30/24	13655		Invoice #85566507		138.90	
12/30/24	13655		Invoice #85574344		2,199.97	
12/31/24	13666		Invoice #85606075		1,531.65	
12/31/24	13672		Invoice #R 24120443		189.00	
12/31/24	13672		Invoice #UC 13630		162.00	
12/31/24	13672		Invoice #W 317069		86.70	
12/31/24	13672		Invoice #W 317437		67.80	
Totals for 17010					<u>21,903.36</u>	<u>68,058.23</u>
17020 Dues/Subscriptions/Manuals				3,868.10		
Totals for 17020					<u>0.00</u>	<u>3,868.10</u>
17030 Building Maintenance				17,881.09		
12/24/24			Home Depot Invoice #2054899 - red husky 4 tier, blk heavy duty 4 tier, 1.5" DWV hub cap		434.54	
12/24/24			Home Depot - credit		(29.98)	
12/24/24			Home Depot - credit		(13.60)	
12/24/24	13659		Kilgore Industries ST12473181		345.00	
12/24/24	13659		Kilgore Industries ST12473934		1,272.00	
Totals for 17030					<u>2,007.96</u>	<u>19,889.05</u>
17035 Station Supplies				14,738.17		
12/05/24	13646		Home Depot Coax Cable Invoice #2635388		43.90	
12/05/24	13646		Home Depot 5/8 OSB Invoice #37041586		79.60	
12/05/24	13646		Home Depot Toilet Cleaners Invoice #8042576		165.56	
12/18/24			Stellar CC (1st BankCard) - 4657		327.88	
12/18/24			Stellar CC (1st BankCard) - 4657		206.96	
12/18/24			Stellar CC (1st BankCard) - 4657		207.18	
12/18/24			Stellar CC (1st BankCard) - 4657		277.70	
12/18/24			Stellar CC (1st BankCard) - 4657		121.24	
12/18/24			Stellar CC (1st BankCard) - 4657		67.96	
12/18/24			Stellar CC (1st BankCard) - 4657		53.64	
12/18/24			Stellar CC (1st BankCard) - 4657		270.24	
12/18/24			Stellar CC (1st BankCard) - 6002 Sam's Club Membership		110.00	
12/24/24			Home Depot Invoice #5054119 - XL broom (qty2)		29.94	
12/31/24	13673		O'Reilly Automotive, Inc.		83.94	
Totals for 17035					<u>2,045.74</u>	<u>16,783.91</u>
17040 IP Address VPN-PS Lightwave				5,246.02		
12/03/24			PS Lightwave Inc		1,365.07	
Totals for 17040					<u>1,365.07</u>	<u>6,611.09</u>
17041 Internet, Phones & TV-Comcast				18,900.10		
12/09/24			Starlink		140.00	
12/18/24			Comcast		578.39	
12/24/24			Comcast		415.93	

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/24/24			Comcast		548.12	
			Totals for 17041		<u>1,682.44</u>	<u>20,582.54</u>
17042			Mobile Device Serv.-T Mobile	8,035.36		
12/10/24			AT&T		499.59	
12/11/24			PHONE ALLOWANCE		57.00	
			Totals for 17042		<u>556.59</u>	<u>8,591.95</u>
17043			City of Houston Radio System	15,164.70		
			Totals for 17043		<u>0.00</u>	<u>15,164.70</u>
17044			Comm.-Motorola 47 & Nice	40,819.43		
			Totals for 17044		<u>0.00</u>	<u>40,819.43</u>
17045			Inc. Rec&CAD-Propheonix	25,297.22		
			Totals for 17045		<u>0.00</u>	<u>25,297.22</u>
17046			Trn.Soft.&Veh.Checks-Vector	8,078.07		
			Totals for 17046		<u>0.00</u>	<u>8,078.07</u>
17047			EMS Protocol App - Handevy	5,234.25		
			Totals for 17047		<u>0.00</u>	<u>5,234.25</u>
17048			EMS Eq Maint-ProCare/Stryker	20,544.63		
			Totals for 17048		<u>0.00</u>	<u>20,544.63</u>
17072			Fire Investigations	576.72		
			Totals for 17072		<u>0.00</u>	<u>576.72</u>
17073			Law Enforcement Equipment	3,070.00		
			Totals for 17073		<u>0.00</u>	<u>3,070.00</u>
17085			Fuel	147,774.52		
12/31/24	37		Adjust Inventory		(274.14)	
			Totals for 17085		<u>(274.14)</u>	<u>147,500.38</u>
17086			Rent	10.00		
			Totals for 17086		<u>0.00</u>	<u>10.00</u>
17090			Property & Casualty Insurance	76,721.65		
12/31/24	26		Amortize Ins.		7,885.33	
12/31/24	39		Additional Ins. Amort for MD Ins. & Task Liability		348.00	
12/31/24	13665		Quarterly Installments 9/30/24 - 12/30/24		8,802.00	
12/31/24	13665		Quarterly Installments 9/30/24 - 12/30/24		<u>14,794.00</u>	
			Totals for 17090		<u>31,829.33</u>	<u>108,550.98</u>
17099			Maintenance of Equipment	338.56		
12/18/24			Stellar CC (1st BankCard) - 5283		143.93	
12/18/24			Stellar CC (1st BankCard) - 9719		188.77	
12/18/24			Credit		(13.98)	
			Totals for 17099		<u>318.72</u>	<u>657.28</u>
17100			Maint. of Equipment-Maint. of Equipment	6,392.56		
12/05/24	13646		Home DepotSpark Kit Invoice #351822		29.98	
			Totals for 17100		<u>29.98</u>	<u>6,422.54</u>

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
17101	Maint. of Equipment-Maint.-Chief's Truck			4,356.13		
			Totals for 17101		0.00	4,356.13
17102	Maint. of Equipment-Maint. Fire Marshall's Car			1,943.39		
			Totals for 17102		0.00	1,943.39
17103	Maint. of Equipment-Maint. of Utility Truck			3,545.20		
			Totals for 17103		0.00	3,545.20
17105	Maint. of Equipment-Maint.-Pumper (E1)			16,723.92		
			Totals for 17105		0.00	16,723.92
17107	Maint. of Equipment-Maint.-Ladder (L1)			102,392.25		
12/23/24	13653		290 Wrecker Service		1,500.00	
			Totals for 17107		1,500.00	103,892.25
17108	Maint. of Equipment-Maint. Ambulance (Medic 1)			3,239.17		
			Totals for 17108		0.00	3,239.17
17109	Maint. of Equipment-Maint.-Ambulance (Medic 2)			1,840.02		
			Totals for 17109		0.00	1,840.02
17110	Maint. of Equipment-Other			(585.30)		
12/10/24	13645		Eastern Fire Equipment Services Co., Inc. Chainsaw Sharpening		234.85	
12/13/24			CITY OF HEDWIG FUEL - October 2024		(39.47)	
12/13/24			CITY OF HEDWIG FUEL - November 2024		(34.23)	
12/26/24	13652		Invoice 2158484		3,461.20	
12/26/24	13652		Invoice 2166501		758.72	
12/30/24	33100		CITY OF PINEY POINT FUEL - October 2024		(1.72)	
12/30/24	33100		CITY OF PINEY POINT FUEL - November 2024		(1.20)	
12/31/24	13670		Invoice #302-0000027580		9,306.37	
12/31/24	13670		Invoice #302-0000027579		624.34	
			Totals for 17110		14,308.86	13,723.56
17111	Maint. of Equipment-Maint. Contracts			(0.30)		
			Totals for 17111		0.00	(0.30)
17112	Maint. of Equipment-Maint.-Pumper (E2) 2000			11,937.74		
			Totals for 17112		0.00	11,937.74
17113	Maint. of Equipment-Maint.-Ambulance (Medic 3)			2,406.47		
			Totals for 17113		0.00	2,406.47
17115	Maint. of Equipment-Deputy Chief's Car			2,245.18		
			Totals for 17115		0.00	2,245.18
17120	Postage/Printing/Stationery			15.00		
12/10/24			FedEx		141.24	
12/24/24	13661		FedEx Inv # 8-646-89224		65.39	
12/24/24	13661		FedEx Inv # 8-653-18402		65.39	
12/24/24	13661		FedEx Inv # 9-684-93354		5.23	
12/24/24	13661		FedEx Inv # 9-685-29189		5.23	
			Totals for 17120		282.48	297.48
17123	Equipment & Supplies Maintenance			18,357.48		

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Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/24/24			Home Depot Invoice #5054120 - trufuel50 (qty30) for chainsaws		226.35	
			Totals for 17123		226.35	18,583.83
17127	Knox Contracts			4,624.70		
			Totals for 17127		0.00	4,624.70
17128	Office Equipment			4,026.23		
			Totals for 17128		0.00	4,026.23
17129	Other Office Expenses			2,125.50		
			Totals for 17129		0.00	2,125.50
17131	Bunker Gear Maint.			14,365.23		
			Totals for 17131		0.00	14,365.23
17133	SCBA Maintenance			5,613.24		
12/31/24	13667		IN2173209		50.00	
			Totals for 17133		50.00	5,663.24
17135	Fuel System			6,377.97		
			Totals for 17135		0.00	6,377.97
17136	Vehicle Licenses & Permits			78.25		
			Totals for 17136		0.00	78.25
17140.000	Public Utilities			41,998.85		
12/03/24			ENGIE		2,875.37	
12/11/24			Memorial Villages Water Authority		211.85	
12/24/24			Texas Pride Disposal - for December 2024 service - invoice #1666718		198.58	
12/30/24			Center Point Energy		184.42	
			Totals for 17140.000		3,470.22	45,469.07
17160	Fire Certification Fees			8,437.41		
12/20/24	2366079		Reimbursement Kercho - Lone Star Leadership Officer II Class		250.00	
12/20/24	2366079		Reimbursement Kercho - TCFP Exam Fee		56.49	
12/20/24	2366079		Reimbursement Kercho - Lone Star College Testing Fee		25.00	
12/20/24	2366079		Reimbursement Kercho - TCFP Certification Fee		87.17	
			Totals for 17160		418.66	8,856.07
17170	Fire Training			10,745.65		
12/03/24	13647		Fort Bend County FF Association Live Burn Training		2,955.00	
12/18/24			Saltgrass Interview Panel Lunch		105.45	
12/18/24			Billy's Pit Bastrop Training Lunch		43.00	
12/20/24	2366079		Reimbursement Gamez - Art of Reading Smoke		50.00	
12/20/24	2366079		Reimbursement Gamea - mileage for class		45.56	
			Totals for 17170		3,199.01	13,944.66
17171	EMS Training			385.00		
12/18/24			MHHS Training		470.00	
12/18/24			MCES8 Training		100.00	
12/18/24			Refund MCES8		(100.00)	

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/18/24			Stellar CC (1st BankCard) - 3345		11.99	
			SignUp Genius			
12/18/24			Stellar CC (1st BankCard) - 3345		11.99	
			SignUp Genius			
			Totals for 17171		<u>493.98</u>	<u>878.98</u>
17173	EMS Certification Fees			6,617.25		
			Totals for 17173		<u>0.00</u>	<u>6,617.25</u>
17174	Other Training Expenses			1,673.85		
			Totals for 17174		<u>0.00</u>	<u>1,673.85</u>
17175	Emergency Mgt. Training-(TDEM)			4,912.52		
			Totals for 17175		<u>0.00</u>	<u>4,912.52</u>
17176	Training Exams			606.49		
			Totals for 17176		<u>0.00</u>	<u>606.49</u>
17177	Fire Marshal Training			3,088.62		
12/18/24			Stellar CC (1st BankCard) - 5283		10.86	
12/18/24			Stellar CC (1st BankCard) - 5283		490.98	
12/18/24			Stellar CC (1st BankCard) - 5283		80.00	
12/18/24			Stellar CC (1st BankCard) - 5283		83.00	
12/18/24			Stellar CC (1st BankCard) - 5283		80.00	
12/18/24			DartDrones		1,200.00	
			Totals for 17177		<u>1,944.84</u>	<u>5,033.46</u>
17183	Dispatch Train & Certification Fees			1,549.07		
			Totals for 17183		<u>0.00</u>	<u>1,549.07</u>
17185	Admin Train & Certification Fees			1,810.80		
			Totals for 17185		<u>0.00</u>	<u>1,810.80</u>
17190	Uniforms			11,095.40		
12/24/24	13656		IMPACT PROMOTIONAL SERVICES, LLC		112.50	
			Invoice #108139			
			Totals for 17190		<u>112.50</u>	<u>11,207.90</u>
17203	Shipping			222.25		
			Totals for 17203		<u>0.00</u>	<u>222.25</u>
17205	Office Supplies			4,504.23		
12/18/24			Stellar CC (1st BankCard) - 6002 -		20.00	
			TurboScribe			
12/18/24			Stellar CC (1st BankCard) - 3345		19.97	
			Amazon			
12/18/24			Stellar CC (1st BankCard) - 3345		52.24	
			Amazon			
12/18/24			Stellar CC (1st BankCard) - 3345		17.50	
			Amazon			
12/18/24			Stellar CC (1st BankCard) - 3345		55.24	
			Amazon			
12/18/24			Stellar CC (1st BankCard) - 3345 Name		6.88	
			Cheap - Domain Name			
			Totals for 17205		<u>171.83</u>	<u>4,676.06</u>
17207	Bank Service Charges			206.73		
			Totals for 17207		<u>0.00</u>	<u>206.73</u>
17211	Adobe			716.29		
			Totals for 17211		<u>0.00</u>	<u>716.29</u>

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
17213	Postage Meter Rental			769.45		
12/20/24			Pitney Bowes Credit Corporation		230.82	
			Totals for 17213		<u>230.82</u>	<u>1,000.27</u>
17219	Phones - 8x8			4,942.32		
12/02/24			8x8		450.24	
12/31/24			8x8		450.24	
			Totals for 17219		<u>900.48</u>	<u>5,842.80</u>
17221	HRIS-Paycom, UKG, or Other			8,637.00		
12/12/24			Americhex		879.50	
			Totals for 17221		<u>879.50</u>	<u>9,516.50</u>
17223	Accounting-Quickbooks			2,132.36		
			Totals for 17223		<u>0.00</u>	<u>2,132.36</u>
17225	Software&Email-Microsoft 365			6,616.31		
12/18/24			Stellar CC (1st BankCard) - 3345		250.51	
			Intuit/QB			
12/18/24			Stellar CC (1st BankCard) - 3345 Zoom		27.88	
12/18/24			Stellar CC (1st BankCard) - 5283 Adobe		46.53	
			Totals for 17225		<u>324.92</u>	<u>6,941.23</u>
17230	Dispatch Alerting System			12,527.96		
			Totals for 17230		<u>0.00</u>	<u>12,527.96</u>
17240	Elect. Protocol Cards-Pro QA			309.04		
			Totals for 17240		<u>0.00</u>	<u>309.04</u>
17250	Translation Ser.-Language Line			19.72		
			Totals for 17250		<u>0.00</u>	<u>19.72</u>
17302	Legal Services			27,527.37		
12/03/24	13650		Randle Law - invoice #		877.50	
12/24/24	13657		Randle Law - invoice #6496		427.50	
12/24/24	13657		Randle Law Office, LTD, L.L.P. - invoice #6490		1,530.00	
			Totals for 17302		<u>2,835.00</u>	<u>30,362.37</u>
17304	Accounting Services			40,267.00		
12/26/24	13658		Oliver, Rainey, & Wojtek, LLP - invoice #186654		2,384.00	
12/31/24	41		Reclass GF Prof Fees		6,000.00	
12/31/24	13668		Video Conference for QB Migration		210.00	
12/31/24	13669		Payment for Forensic Audit Costs		1,581.00	
			Invoice#24-			
			Totals for 17304		<u>10,175.00</u>	<u>50,442.00</u>
17306	IT Services			19,919.99		
			Totals for 17306		<u>0.00</u>	<u>19,919.99</u>
17308	Health Ins. Consulting Serv.			10,186.48		
			Totals for 17308		<u>0.00</u>	<u>10,186.48</u>
17309	Medical Director Services			15,480.70		
12/30/24	2300208		Dr. Hutch Stilgenbauer		1,250.00	
12/31/24	39		Additional Ins. Amort for MD Ins. & Task Liability		346.14	
			Totals for 17309		<u>1,596.14</u>	<u>17,076.84</u>

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
17311	Legal Notices & Advert.			3,572.60		
			Totals for 17311		<u>0.00</u>	<u>3,572.60</u>
17313	Other Professional Services			13,016.15		
12/31/24	41		Reclass GF Prof Fees		<u>93.00</u>	
			Totals for 17313		<u>93.00</u>	<u>13,109.15</u>
17401	VFD Fire Comm & Meet. Exp.			2,850.29		
12/18/24			Stellar CC (1st BankCard) - 6002 Meeting Dinners		<u>160.00</u>	
			Totals for 17401		<u>160.00</u>	<u>3,010.29</u>
17403	VFD Events			5,050.16		
12/18/24			Stellar CC (1st BankCard) - 6002 - Shift Thanksgiving Meal (Rudy's)		<u>821.30</u>	
12/24/24			Home Depot Invoice #1901038 (discounted for paying early from 560.40 to 550.05) - christmas lights & decor for station		<u>550.05</u>	
			Totals for 17403		<u>1,371.35</u>	<u>6,421.51</u>
17405	CPR Supplies, Cards, & Equip.			6,800.11		
			Totals for 17405		<u>0.00</u>	<u>6,800.11</u>
21055	Stellar Bank-Capital Replacement			717.75		
12/31/24			Interest Deposit		<u>1.55</u>	
			Totals for 21055		<u>1.55</u>	<u>719.30</u>
21070	Texas Class - Capital Replacement (0001)			534,532.05		
12/31/24	29		Record Dividends on TX Class Accts.		<u>2,152.97</u>	
			Totals for 21070		<u>2,152.97</u>	<u>536,685.02</u>
21710	Due to/from General Fund			45,279.40		
12/31/24	23		Record Assessments Deposit to GF		<u>33,333.34</u>	
12/31/24	33		Reclass 12/24 Assessment Recd 1/24 CRF		<u>(16,666.69)</u>	
			Totals for 21710		<u>16,666.65</u>	<u>61,946.05</u>
22320	Assessments Paid in Advance			(16,666.67)		
12/31/24	33		Reclass 12/24 Assessment Recd 1/24 CRF		<u>16,666.67</u>	
			Totals for 22320		<u>16,666.67</u>	<u>0.00</u>
22321	Advance Pmts-Receipts			(16,666.67)		
			Totals for 22321		<u>0.00</u>	<u>(16,666.67)</u>
22322	Advance Pmts-Amortization			0.00		
12/31/24	34		Special CF CRF Assess 12/24 Recd 1/24		<u>16,666.67</u>	
			Totals for 22322		<u>16,666.67</u>	<u>16,666.67</u>
22329	Advance Pmts-Contra			16,666.67		
12/31/24	34		Special CF CRF Assess 12/24 Recd 1/24		<u>(16,666.67)</u>	
			Totals for 22329		<u>(16,666.67)</u>	<u>0.00</u>
23010	Strategic Plan Fund Balance			(128,969.07)		
			Totals for 23010		<u>0.00</u>	<u>(128,969.07)</u>
24010	Bunker Hill Village			(69,666.62)		
12/31/24	23		Record Assessments Deposit to GF		<u>(6,333.33)</u>	

**20570 - Village Fire Department
General Ledger**

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
12/31/24	32		Correct Rounding Capital Replacement Fund		(0.05)	
			Totals for 24010		<u>(6,333.38)</u>	<u>(76,000.00)</u>
24020 Hedwig Village				(67,833.37)		
12/31/24	23		Record Assessments Deposit to GF		(6,166.67)	
12/31/24	32		Correct Rounding Capital Replacement Fund		0.04	
			Totals for 24020		<u>(6,166.63)</u>	<u>(74,000.00)</u>
24030 Hilshire Village				(11,000.00)		
12/31/24	23		Record Assessments Deposit to GF		(1,000.00)	
			Totals for 24030		<u>(1,000.00)</u>	<u>(12,000.00)</u>
24040 Hunter's Creek Village				(81,583.37)		
12/31/24	23		Record Assessments Deposit to GF		(7,416.67)	
12/31/24	32		Correct Rounding Capital Replacement Fund		0.04	
			Totals for 24040		<u>(7,416.63)</u>	<u>(89,000.00)</u>
24050 Piney Point Village				(77,000.00)		
12/31/24	23		Record Assessments Deposit to GF		(7,000.00)	
			Totals for 24050		<u>(7,000.00)</u>	<u>(84,000.00)</u>
24060 Spring Valley Village				(59,583.37)		
12/31/24	23		Record Assessments Deposit to GF		(5,416.67)	
12/31/24	32		Correct Rounding Capital Replacement Fund		0.04	
			Totals for 24060		<u>(5,416.63)</u>	<u>(65,000.00)</u>
24905 Sale of Assets				(57,000.00)		
			Totals for 24905		<u>0.00</u>	<u>(57,000.00)</u>
24910 Interest/Dividend Income				(15,315.52)		
12/31/24			Interest Deposit		(1.55)	
12/31/24	29		Record Dividends on TX Class Accts.		(2,152.97)	
			Totals for 24910		<u>(2,154.52)</u>	<u>(17,470.04)</u>
25030 Escrow				4,088.79		
12/31/24	32		Correct Rounding Capital Replacement Fund		(0.07)	
12/31/24	33		Reclass 12/24 Assessment Recd 1/24 CRF		0.02	
			Totals for 25030		<u>(0.05)</u>	<u>4,088.74</u>
31010.000 Stellar Bank-Ambulance Billing				315,679.16		
12/04/24			HCCLAIMPMT NOVITAS CCD 1184643330		447.76	
12/12/24			ePay Emergicon 113024160027137 PPD 12.11 EOM Funds		18,322.68	
12/17/24			HCCLAIMPMT NOVITAS CCD 1184643330		6,482.14	
12/19/24	0017612995		RDC Deposit		106.10	
12/23/24			Payment to Cities - 2024 EMS billing Q1 true up, Q2, Q3		(236,339.23)	
12/24/24			HCCLAIMPMT NOVITAS CCD 1184643330		613.00	
12/27/24			HCCLAIMPMT NOVITAS CCD 1184643330		449.16	
12/31/24			Interest Deposit		567.39	
			Totals for 31010.000		<u>(209,351.00)</u>	<u>106,328.16</u>

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
31020 WFB - Ambulance Billing Account				4,605.64		
12/11/24			CLIENT ANALYSIS SRVC CHRG 241210		(86.60)	
			SVC CHGE 1124 000001516174347			
12/31/24			Interest Deposit		3.04	
Totals for 31020					<u>(83.56)</u>	<u>4,522.08</u>
31070 Texas Class - Ambulance (0004)				367.94		
12/31/24	29		Record Dividends on TX Class Accts.		1.51	
Totals for 31070					<u>1.51</u>	<u>369.45</u>
31750 Due from General Fund				(60.09)		
Totals for 31750					<u>0.00</u>	<u>(60.09)</u>
32020 Ambulance Funds Payable				(320,592.65)		
12/04/24			HCCLAIMPMT NOVITAS CCD		(447.76)	
			1184643330			
12/11/24			CLIENT ANALYSIS SRVC CHRG 241210		86.60	
			SVC CHGE 1124 000001516174347			
12/12/24			ePay Emergicon 113024160027137		(18,322.68)	
			PPD 12.11 EOM Funds			
12/17/24			HCCLAIMPMT NOVITAS CCD		(6,482.14)	
			1184643330			
12/19/24	0017612995		RDC Deposit		(106.10)	
12/23/24			Bunker Hill - 2024 EMS billing Q1 true up, Q2, Q3		44,904.45	
12/23/24			Hedwig - 2024 EMS billing Q1 true up, Q2, Q3		43,722.76	
12/23/24			Hilshire - 2024 EMS billing Q1 true up, Q2, Q3		7,090.18	
12/23/24			Hunters Creek - 2024 EMS billing Q1 true up, Q2, Q3		52,585.48	
12/23/24			Piney Point - 2024 EMS billing Q1 true up, Q2, Q3		49,631.24	
12/23/24			Spring Valley - 2024 EMS billing Q1 true up, Q2, Q3		38,405.12	
12/24/24			HCCLAIMPMT NOVITAS CCD		(613.00)	
			1184643330			
12/27/24			HCCLAIMPMT NOVITAS CCD		(449.16)	
			1184643330			
12/31/24			Interest Deposit		(3.04)	
12/31/24			Interest Deposit		(567.39)	
12/31/24	29		Record Dividends on TX Class Accts.		(1.51)	
Totals for 32020					<u>209,433.05</u>	<u>(111,159.60)</u>
51020 Stellar Bank-Facility Fund				3,144.88		
12/31/24			Interest Deposit		6.79	
Totals for 51020					<u>6.79</u>	<u>3,151.67</u>
51070 Texas Class - Facility Fund (0002)				96,991.91		
12/31/24	29		Record Dividends on TX Class Accts.		390.64	
Totals for 51070					<u>390.64</u>	<u>97,382.55</u>
52020 Retainage Payable				(234,038.94)		
Totals for 52020					<u>0.00</u>	<u>(234,038.94)</u>
53010 Facility Fund Balance				(35,870.86)		
Totals for 53010					<u>0.00</u>	<u>(35,870.86)</u>
54910 Interest/Dividend Income				(7,265.41)		
12/31/24			Interest Deposit		(6.79)	
12/31/24	29		Record Dividends on TX Class Accts.		(390.64)	

20570 - Village Fire Department General Ledger

December 1, 2024 - December 31, 2024

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
Totals for 54910					<u>(397.43)</u>	<u>(7,662.84)</u>
57130 Professional Services				177,038.42		
12/31/24	41		Reclass GF Prof Fees		(6,093.00)	
12/31/24	13671		D. Baldwin, Invoice #325856119.		93.00	
12/31/24	13674		Laureen Falco, CPA LLC - 1st part QB Conversion		<u>6,000.00</u>	
Totals for 57130					<u>0.00</u>	<u>177,038.42</u>
991030.000 Allegiance Bank-Insurance Acct.				34,255.26		
12/05/24			ACH for Hilshire - December 2024		3,240.72	
12/09/24			ACH for Hilshire - December 2024 additional		876.58	
12/16/24			Transfer for VFD - December 2024		100,217.75	
12/17/24			ACH for Spring Valley - December 2024		59,618.52	
12/19/24	34924		Check for Hunters Creek - December 2024		10,786.94	
12/23/24			ACH for MVWA - December 2024		27,313.00	
12/24/24			United Healthcare		(214,559.99)	
12/26/24			The Hartford		(7,652.81)	
12/26/24			Gallagher Benefit Services, Inc.		<u>(3,633.33)</u>	
Totals for 991030.000					<u>(23,792.62)</u>	<u>10,462.64</u>
992020 Insurance Payable Account				(34,255.26)		
12/05/24			ACH for Hilshire - December 2024		(3,240.72)	
12/09/24			ACH for Hilshire - December 2024 additional		(876.58)	
12/16/24			Transfer for VFD - December 2024		(100,217.75)	
12/17/24			ACH for Spring Valley - December 2024		(59,618.52)	
12/19/24	34924		Check for Hunters Creek - December 2024		(10,786.94)	
12/23/24			ACH for MVWA - December 2024		(27,313.00)	
12/24/24			United Healthcare		214,559.99	
12/26/24			The Hartford		7,652.81	
12/26/24			Gallagher Benefit Services, Inc.		<u>3,633.33</u>	
Totals for 992020					<u>23,792.62</u>	<u>(10,462.64)</u>
Report Total						<u>0.00</u>
Net Profit/(Loss)						
Current Period				19,108.61		
Year-to-Date				<u>1,214,431.10</u>		

Distribution count = 490

20570 - Village Fire Department Transaction List

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/02/24		11010.000	8x8	8x8		(450.24)
12/02/24		17219	8x8	8x8		450.24
12/03/24		11010.000	PS Light	PS Lightwave Inc		(1,365.07)
12/03/24		17040	PS Light	PS Lightwave Inc		1,365.07
12/03/24		11010.000	ENGIE	ENGIE		(2,875.37)
12/03/24		17140.000	ENGIE	ENGIE		2,875.37
12/03/24	13647	11010.000		Fort Bend County FF Association		(2,955.00)
12/03/24	13647	17170		Fort Bend County FF Association Live Burn Training		2,955.00
12/03/24	13650	11010.000	RANDLE	Randle Law Office, LTD, L.L.P.		(877.50)
12/03/24	13650	17302	RANDLE	Randle Law - invoice #		877.50
12/04/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		447.76
12/04/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(447.76)
12/04/24		11020.000		CITY OF HUNTERS CREEK ASSESSMENT - December 2024		91,906.29
12/04/24		11710		CITY OF HUNTERS CREEK ASSESSMENT - December 2024		(3,708.33)
12/04/24		14040		CITY OF HUNTERS CREEK ASSESSMENT - December 2024		(88,197.96)
12/04/24		11010.000	IRSTAX	Internal Revenue Service - Payroll Taxes PPE11252024		(59,775.72)
12/04/24		12120	IRSTAX	Internal Revenue Service - Payroll Taxes PPE11252024		24,803.32
12/04/24		12110	IRSTAX	Internal Revenue Service - Payroll Taxes PPE11252024		34,972.40
12/05/24		991030.000		ACH for Hilshire - December 2024		3,240.72
12/05/24		992020		ACH for Hilshire - December 2024		(3,240.72)
12/05/24		11020.000		CITY OF HILSHIRE ASSESSMENT - December 2024		12,391.86
12/05/24		11710		CITY OF HILSHIRE ASSESSMENT - December 2024		(500.00)
12/05/24		14030		CITY OF HILSHIRE ASSESSMENT - December 2024		(11,891.86)
12/05/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
12/05/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
12/05/24	13646	11010.000	HDEP	Home Depot		(718.04)
12/05/24	13646	17100	HDEP	Home DepotSpark Kit Invoice #351822		29.98
12/05/24	13646	17035	HDEP	Home Depot Coax Cable Invoice #2635388		43.90
12/05/24	13646	15020	HDEP	Home Depot Mulch and bag prop Invoice #9524966		399.00
12/05/24	13646	17035	HDEP	Home Depot 5/8 OSB Invoice #37041586		79.60
12/05/24	13646	17035	HDEP	Home Depot Toilet Cleaners Invoice #8042576		165.56
12/06/24		11010.000	ONCORE	Oncore Technology		(189.95)
12/06/24		17010	ONCORE	Oncore Technology		189.95
12/09/24		991030.000		ACH for Hilshire - December 2024 additional		876.58
12/09/24		992020		ACH for Hilshire - December 2024 additional		(876.58)
12/09/24		11020.000		CITY OF PINEY POINT ASSESSMENT - December 2024		86,743.02
12/09/24		11710		CITY OF PINEY POINT ASSESSMENT - December 2024		(3,500.00)
12/09/24		14050		CITY OF PINEY POINT ASSESSMENT - December 2024		(83,243.02)
12/09/24		11010.000	STARLINK	Starlink		(140.00)
12/09/24		17041	STARLINK	Starlink		140.00
12/09/24		11010.000	TCS	Texas Child Support		(2,710.00)
12/09/24		12190	TCS	Texas Child Support		2,710.00
12/10/24		11010.000		Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		300,000.00
12/10/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		(300,000.00)
12/10/24		11020.000		Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		(300,000.00)

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December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/10/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE12102024		300,000.00
12/10/24		11020.000		CITY OF HEDWIG ASSESSMENT - December 2024		76,416.47
12/10/24		11710		CITY OF HEDWIG ASSESSMENT - December 2024		(3,083.33)
12/10/24		14020		CITY OF HEDWIG ASSESSMENT - December 2024		(73,333.14)
12/10/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
12/10/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
12/10/24		11010.000	FEDEX	FedEx		(141.24)
12/10/24		17120	FEDEX	FedEx		141.24
12/10/24		11010.000	ATT	AT&T		(499.59)
12/10/24		17042	ATT	AT&T		499.59
12/10/24	13645	11010.000	EASTERN	Eastern Fire Equipment Services Co., Inc.		(234.85)
12/10/24	13645	17110	EASTERN	Eastern Fire Equipment Services Co., Inc. Chainsaw Sharpening		234.85
12/11/24		11010.000	TMRS	Texas Municipal Retirement System		(68,178.48)
12/11/24		12310	TMRS	Texas Municipal Retirement System		68,178.48
12/11/24		11010.000		KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024		(156,421.84)
12/11/24		11080		KOTAPAY PAYROLL WIRE for direct deposit - PPE12102024		156,421.84
12/11/24		31020		CLIENT ANALYSIS SRVC CHRG 241210 SVC CHGE 1124 000001516174347		(86.60)
12/11/24		32020		CLIENT ANALYSIS SRVC CHRG 241210 SVC CHGE 1124 000001516174347		86.60
12/11/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
12/11/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
12/11/24		11010.000	HOWARDM	Howard Miller		(57.00)
12/11/24		17042	HOWARDM	PHONE ALLOWANCE		57.00
12/11/24		11010.000	MVWA	Memorial Villages Water Authority		(211.85)
12/11/24		17140.000	MVWA	Memorial Villages Water Authority		211.85
12/11/24	13649	11010.000	HENRY	Henry Schein, Inc.		(201.61)
12/11/24	13649	17010	HENRY	Ambulance Medical Supplie	1099-NEC (1)	201.61
12/11/24	2340610	11010.000		ACH PAYMENT VALIC AND UNION		(1,225.00)
12/11/24	2340610	12140		VALIC		175.00
12/11/24	2340610	12160		UNION		1,050.00
12/12/24		31010.000		ePay Emergicon 113024160027137 PPD 12.11 EOM Funds		18,322.68
12/12/24		32020		ePay Emergicon 113024160027137 PPD 12.11 EOM Funds		(18,322.68)
12/12/24		11010.000	AMERICHEX	Americhex		(879.50)
12/12/24		17221	AMERICHEX	Americhex		879.50
12/12/24		11010.000		SIGNUP GENIUS 70.24 CPR CLASS		70.24
12/12/24		14930		SIGNUP GENIUS 70.24 CPR CLASS		(70.24)
12/13/24		11010.000	LEGALSHIELD	Legal Shield		(146.50)
12/13/24		12170	LEGALSHIELD	Legal Shield		146.50
12/13/24		11010.000	NRS	Nationwide Retirement Solutions		(7,364.00)
12/13/24		12140	NRS	Nationwide Retirement Solutions		7,364.00
12/13/24		11010.000	NRS	Nationwide Retirement Solutions - ROTH		(2,170.00)
12/13/24		12140	NRS	Nationwide Retirement Solutions - ROTH		2,170.00
12/13/24		11020.000		CITY OF HEDWIG FUEL - October & November 2024		7,269.01
12/13/24		14211		CITY OF HEDWIG FUEL - October 2024		(3,947.29)
12/13/24		17110		CITY OF HEDWIG FUEL - October 2024		(39.47)
12/13/24		14211		CITY OF HEDWIG FUEL - November 2024		(3,248.02)
12/13/24		17110		CITY OF HEDWIG FUEL - November 2024		(34.23)
12/16/24		11010.000	AFLAC	AFLAC		(970.27)
12/16/24		12130	AFLAC	AFLAC		970.27
12/16/24		11020.000		Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		(100,217.75)

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Date	Reference	Account	Payee ID	Description	1099	Amount
12/16/24		11090		Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		100,217.75
12/16/24		11010.000		Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		100,217.75
12/16/24		11090		Transfer XXX8337 to XXX2634: VMIG for VFD December 2024		(100,217.75)
12/16/24		11010.000	VMIG	Villages Mutual Insurance - December 2024		(100,217.75)
12/16/24		12200	VMIG	Villages Mutual Insurance - December 2024		1,648.73
12/16/24		16040	VMIG	Villages Mutual Insurance - December 2024		1,712.02
12/16/24		12130	VMIG	Villages Mutual Insurance - December 2024		13,892.34
12/16/24		16060	VMIG	Villages Mutual Insurance - December 2024		82,964.66
12/16/24		991030.000		Transfer for VFD - December 2024		100,217.75
12/16/24		992020		Transfer for VFD - December 2024		(100,217.75)
12/16/24	13654	11010.000	HENRY	Henry Schein, Inc.		(662.53)
12/16/24	13654	17010	HENRY	Invoice #2592877	1099-NEC (1)	662.53
12/17/24		991030.000		ACH for Spring Valley - December 2024		59,618.52
12/17/24		992020		ACH for Spring Valley - December 2024		(59,618.52)
12/17/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		6,482.14
12/17/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(6,482.14)
12/17/24		11020.000		CITY OF SPRING VALLEY ASSESSMENT - November 2024		67,122.57
12/17/24		11710		CITY OF SPRING VALLEY ASSESSMENT - November 2024		(2,708.33)
12/17/24		14060		CITY OF SPRING VALLEY ASSESSMENT - November 2024		(64,414.24)
12/17/24		11010.000		SIGNUP GENIUS 35.12 CPR CLASS		35.12
12/17/24		14930		SIGNUP GENIUS 35.12 CPR CLASS		(35.12)
12/18/24		11010.000		Stellar CC (1st BankCard) - 4657		(1,532.80)
12/18/24		17035		Stellar CC (1st BankCard) - 4657		327.88
12/18/24		17035		Stellar CC (1st BankCard) - 4657		206.96
12/18/24		17035		Stellar CC (1st BankCard) - 4657		207.18
12/18/24		17035		Stellar CC (1st BankCard) - 4657		277.70
12/18/24		17035		Stellar CC (1st BankCard) - 4657		121.24
12/18/24		17035		Stellar CC (1st BankCard) - 4657		67.96
12/18/24		17035		Stellar CC (1st BankCard) - 4657		53.64
12/18/24		17035		Stellar CC (1st BankCard) - 4657		270.24
12/18/24		11010.000		Stellar CC (1st BankCard) - 3921		(148.45)
12/18/24		17170		Saltgrass Interview Panel Lunch		105.45
12/18/24		17170		Billy's Pit Bastrop Training Lunch		43.00
12/18/24		11010.000		Stellar CC (1st BankCard) - 2075		(470.00)
12/18/24		17171		MHHS Training		470.00
12/18/24		17171		MCES8 Training		100.00
12/18/24		17171		Refund MCES8		(100.00)
12/18/24		11010.000		Stellar CC (1st BankCard) - 6002		(1,111.30)
12/18/24		17035		Stellar CC (1st BankCard) - 6002 Sam's Club Membership		110.00
12/18/24		17401		Stellar CC (1st BankCard) - 6002 Meeting Dinners		160.00
12/18/24		17205		Stellar CC (1st BankCard) - 6002 - TurboScribe		20.00
12/18/24		17403		Stellar CC (1st BankCard) - 6002 - Shift Thanksgiving Meal (Rudy's)		821.30
12/18/24		11010.000		Stellar CC (1st BankCard) - 3345		(454.20)
12/18/24		17225		Stellar CC (1st BankCard) - 3345 Intuit/QB		250.51
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Amazon		19.97
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Amazon		52.24
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Amazon		17.50
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Amazon		55.24
12/18/24		17205		Stellar CC (1st BankCard) - 3345 Name Cheap - Domain Name		6.88
12/18/24		17225		Stellar CC (1st BankCard) - 3345 Zoom		27.88

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Date	Reference	Account	Payee ID	Description	1099	Amount
12/18/24		17171		Stellar CC (1st BankCard) - 3345 SignUp Genius		11.99
12/18/24		17171		Stellar CC (1st BankCard) - 3345 SignUp Genius		11.99
12/18/24		11010.000		Stellar CC (1st BankCard) - 5283		(2,135.30)
12/18/24		17177		Stellar CC (1st BankCard) - 5283		10.86
12/18/24		17177		Stellar CC (1st BankCard) - 5283		490.98
12/18/24		17177		Stellar CC (1st BankCard) - 5283		80.00
12/18/24		17099		Stellar CC (1st BankCard) - 5283		143.93
12/18/24		17225		Stellar CC (1st BankCard) - 5283 Adobe		46.53
12/18/24		17177		Stellar CC (1st BankCard) - 5283		83.00
12/18/24		17177		Stellar CC (1st BankCard) - 5283		80.00
12/18/24		17177		DartDrones		1,200.00
12/18/24		11010.000		Stellar CC (1st BankCard) - 9719		(174.79)
12/18/24		17099		Stellar CC (1st BankCard) - 9719		188.77
12/18/24		17099		Credit		(13.98)
12/18/24		11010.000	IRSTAX	Internal Revenue Service - Payroll Taxes PPE12102024		(51,917.81)
12/18/24		12120	IRSTAX	Internal Revenue Service - Payroll Taxes PPE12102024		20,236.07
12/18/24		12110	IRSTAX	Internal Revenue Service - Payroll Taxes PPE12102024		31,681.74
12/18/24		11010.000	COMCAST	Comcast		(578.39)
12/18/24		17041	COMCAST	Comcast		578.39
12/19/24	34924	991030.000		Check for Hunters Creek - December 2024		10,786.94
12/19/24	34924	992020		Check for Hunters Creek - December 2024		(10,786.94)
12/19/24	0017612995	31010.000		RDC Deposit		106.10
12/19/24	0017612995	32020		RDC Deposit		(106.10)
12/20/24		11010.000	PBCC	Pitney Bowes Credit Corporation		(230.82)
12/20/24		17213	PBCC	Pitney Bowes Credit Corporation		230.82
12/20/24	2366079	11010.000		Employee Reimbursements (Payroll Tracking ID: 2366079)		(514.22)
12/20/24	2366079	17160		Reimbursement Kercho - Lone Star Leadership Officer II Class		250.00
12/20/24	2366079	17160		Reimbursement Kercho - TCFP Exam Fee		56.49
12/20/24	2366079	17160		Reimbursement Kercho - Lone Star College Testing Fee		25.00
12/20/24	2366079	17160		Reimbursement Kercho - TCFP Certification Fee		87.17
12/20/24	2366079	17170		Reimbursement Gamez - Art of Reading Smoke		50.00
12/20/24	2366079	17170		Reimbursement Gamea - mileage for class		45.56
12/23/24		991030.000		ACH for MVWA - December 2024		27,313.00
12/23/24		992020		ACH for MVWA - December 2024		(27,313.00)
12/23/24		11020.000		CITY OF BUNKER HILL ASSESSMENT - December 2024		78,481.70
12/23/24		11710		CITY OF BUNKER HILL ASSESSMENT - December 2024		(3,166.66)
12/23/24		14010		CITY OF BUNKER HILL ASSESSMENT - December 2024		(75,315.04)
12/23/24		31010.000		Payment to Cities - 2024 EMS billing Q1 true up, Q2, Q3		(236,339.23)
12/23/24		32020		Bunker Hill - 2024 EMS billing Q1 true up, Q2, Q3		44,904.45
12/23/24		32020		Hedwig - 2024 EMS billing Q1 true up, Q2, Q3		43,722.76
12/23/24		32020		Hilshire - 2024 EMS billing Q1 true up, Q2, Q3		7,090.18
12/23/24		32020		Hunters Creek - 2024 EMS billing Q1 true up, Q2, Q3		52,585.48
12/23/24		32020		Piney Point - 2024 EMS billing Q1 true up, Q2, Q3		49,631.24
12/23/24		32020		Spring Valley - 2024 EMS billing Q1 true up, Q2, Q3		38,405.12
12/23/24		11010.000	TCS	Texas Child Support		(2,710.00)

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Date	Reference	Account	Payee ID	Description	1099	Amount
12/23/24		12190	TCS	Texas Child Support		2,710.00
12/23/24	13653	11010.000		290 Wrecker Service		(1,500.00)
12/23/24	13653	17107		290 Wrecker Service		1,500.00
12/24/24		991030.000	UHC	United Healthcare		(214,559.99)
12/24/24		992020	UHC	United Healthcare		214,559.99
12/24/24		11020.000		CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake		57,559.63
12/24/24		14060		CITY OF SPRING VALLEY - ACH pmt for VMIG Sept 2024 correction amount to VFD by mistake		(57,559.63)
12/24/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		613.00
12/24/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(613.00)
12/24/24		11010.000	TXPRIDE	Texas Pride Disposal - for December 2024 service - invoice # 1666718		(198.58)
12/24/24		17140.000	TXPRIDE	Texas Pride Disposal - for December 2024 service - invoice #1666718		198.58
12/24/24		11010.000	COMCAST	Comcast		(415.93)
12/24/24		17041	COMCAST	Comcast		415.93
12/24/24		11010.000	COMCAST	Comcast		(548.12)
12/24/24		17041	COMCAST	Comcast		548.12
12/24/24		11010.000	HDEP	Home Depot		(1,197.30)
12/24/24		17030	HDEP	Home Depot Invoice #2054899 - red husky 4 tier, blk heavy duty 4 tier, 1.5" DWV hub cap		434.54
12/24/24		17035	HDEP	Home Depot Invoice #5054119 - XL broom (qty2)		29.94
12/24/24		17123	HDEP	Home Depot Invoice #5054120 - trufuel50 (qty30) for chainsaws		226.35
12/24/24		17403	HDEP	Home Depot Invoice #1901038 (discounted for paying early from 560.40 to 550.05) - christmas lights & decor for station		550.05
12/24/24		17030	HDEP	Home Depot - credit		(29.98)
12/24/24		17030	HDEP	Home Depot - credit		(13.60)
12/24/24	13656	11010.000	IMPACT	IMPACT PROMOTIONAL SERVICES, LLC		(112.50)
12/24/24	13656	17190	IMPACT	IMPACT PROMOTIONAL SERVICES, LLC Invoice #108139		112.50
12/24/24	13657	11010.000	RANDLE	Randle Law Office, LTD, L.L.P.		(1,957.50)
12/24/24	13657	17302	RANDLE	Randle Law - invoice #6496		427.50
12/24/24	13657	17302	RANDLE	Randle Law Office, LTD, L.L.P. - invoice #6490		1,530.00
12/24/24	13659	11010.000	KILGORE	Kilgore Industries		(1,617.00)
12/24/24	13659	17030	KILGORE	Kilgore Industries ST12473181		345.00
12/24/24	13659	17030	KILGORE	Kilgore Industries ST12473934		1,272.00
12/24/24	13661	11010.000	FEDEX	FedEx		(141.24)
12/24/24	13661	17120	FEDEX	FedEx Inv # 8-646-89224		65.39
12/24/24	13661	17120	FEDEX	FedEx Inv # 8-653-18402		65.39
12/24/24	13661	17120	FEDEX	FedEx Inv # 9-684-93354		5.23
12/24/24	13661	17120	FEDEX	FedEx Inv # 9-685-29189		5.23
12/26/24		11010.000		Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		300,000.00
12/26/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		(300,000.00)
12/26/24		11020.000		Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		(300,000.00)
12/26/24		11090		Transfer XXX8337 to XXX2634: payroll and bills PPE12252024		300,000.00
12/26/24		991030.000	HARTFORD	The Hartford		(7,652.81)
12/26/24		992020	HARTFORD	The Hartford		7,652.81
12/26/24		991030.000	GALLAGHER	Gallagher Benefit Services, Inc.		(3,633.33)
12/26/24		992020	GALLAGHER	Gallagher Benefit Services, Inc.		3,633.33
12/26/24		11010.000		Texas Workforce Commission		(4,099.59)
12/26/24		16090		Texas Workforce Commission		4,099.59
12/26/24		11010.000	HENRY	Henry Schein, Inc.		(1,232.45)

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Date	Reference	Account	Payee ID	Description	1099	Amount
12/26/24		17010	HENRY	Ambulance Medical Supplie	1099-NEC (1)	1,232.45
12/26/24	13652	11010.000	MES	Municipal Emergency Services		(4,219.92)
12/26/24	13652	17110	MES	Invoice 2158484		3,461.20
12/26/24	13652	17110	MES	Invoice 2166501		758.72
12/26/24	13658	11010.000	ORW	Oliver, Rainey, & Wojtek, LLP		(2,384.00)
12/26/24	13658	17304	ORW	Oliver, Rainey, & Wojtek, LLP - invoice #186654		2,384.00
12/27/24		11020.000		Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		(3,833.31)
12/27/24		11090		Transfer XXX8337 to XXX2634: MEAL ALLOWANCE		3,833.31
12/27/24		31010.000		HCCLAIMPMT NOVITAS CCD 1184643330		449.16
12/27/24		32020		HCCLAIMPMT NOVITAS CCD 1184643330		(449.16)
12/27/24		11010.000		KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024		(166,745.11)
12/27/24		11080		KOTAPAY PAYROLL WIRE for direct deposit - PPE12252024		166,745.11
12/27/24		11010.000		Transfer XXX8337 to XXX2634: Meal Allowance		3,833.31
12/27/24		11090		Transfer XXX8337 to XXX2634: Meal Allowance		(3,833.31)
12/27/24		11010.000		MEAL ALLOWANCE - for January 2025		(3,833.31)
12/27/24		16100		MEAL ALLOWANCE - for January 2025		3,833.31
12/30/24		11010.000	CENTERPOINT	Center Point Energy		(184.42)
12/30/24		17140.000	CENTERPOINT	Center Point Energy		184.42
12/30/24	13655	11010.000	BOUND	Bound Tree Medical, LLC		(17,579.67)
12/30/24	13655	17010	BOUND	Invoice #85555397		177.89
12/30/24	13655	17010	BOUND	Invoice #85588824		5,863.07
12/30/24	13655	17010	BOUND	Invoice #85580060		619.99
12/30/24	13655	17010	BOUND	Invoice #85567835		6,639.95
12/30/24	13655	17010	BOUND	Invoice #85578068		1,939.90
12/30/24	13655	17010	BOUND	Invoice #85566507		138.90
12/30/24	13655	17010	BOUND	Invoice #85574344		2,199.97
12/30/24	33100	11020.000		CITY OF PINEY POINT FUEL - October & November 2024		289.84
12/30/24	33100	17110		CITY OF PINEY POINT FUEL - October 2024		(1.72)
12/30/24	33100	14271		CITY OF PINEY POINT FUEL - October 2024		(173.11)
12/30/24	33100	17110		CITY OF PINEY POINT FUEL - November 2024		(1.20)
12/30/24	33100	14271		CITY OF PINEY POINT FUEL - November 2024		(113.81)
12/30/24	2300208	11010.000	MD-	Dr. Hutch Stilgenbauer		(1,250.00)
12/30/24	2300208	17309	MD-	Dr. Hutch Stilgenbauer		1,250.00
12/31/24		21055		Interest Deposit		1.55
12/31/24		24910		Interest Deposit		(1.55)
12/31/24		31020		Interest Deposit		3.04
12/31/24		32020		Interest Deposit		(3.04)
12/31/24		31010.000		Interest Deposit		567.39
12/31/24		32020		Interest Deposit		(567.39)
12/31/24		11020.000		Interest Deposit		1,503.07
12/31/24		14910.000		Interest Deposit		(1,503.07)
12/31/24		51020		Interest Deposit		6.79
12/31/24		54910		Interest Deposit		(6.79)
12/31/24		11010.000		Interest Deposit		1,258.31
12/31/24		14910.000		Interest Deposit		(1,258.31)
12/31/24		11010.000	DELL	Dell Marketing L.P.		(1,355.26)
12/31/24		15050	DELL	Dell Marketing L.P.		1,355.26
12/31/24		11010.000	8x8	8x8		(450.24)
12/31/24		17219	8x8	8x8		450.24
12/31/24	9	12112		Spec Cash Flow JE FICA		66,654.14
12/31/24	9	12119		Spec Cash Flow JE FICA		(66,654.14)
12/31/24	9	12119		Spec Cash Flow JE FICA		78,974.16

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/31/24	9	12111		Spec Cash Flow JE FICA		(78,974.16)
12/31/24	10	12122		Spec Cash Flow JE FWH		45,039.39
12/31/24	10	12129		Spec Cash Flow JE FWH		(45,039.39)
12/31/24	10	12129		Spec Cash Flow JE FWH		43,410.93
12/31/24	10	12121		Spec Cash Flow JE FWH		(43,410.93)
12/31/24	11	12132		Spec Cash Flow JE 125 Plan		14,862.61
12/31/24	11	12139		Spec Cash Flow JE 125 Plan		(14,862.61)
12/31/24	11	12139		Spec Cash Flow JE 125 Plan		15,832.88
12/31/24	11	12131		Spec Cash Flow JE 125 Plan		(15,832.88)
12/31/24	12	12142		Spec Cash Flow JE Def Comp		9,709.00
12/31/24	12	12149		Spec Cash Flow JE Def Comp		(9,709.00)
12/31/24	12	12149		Spec Cash Flow JE Def Comp		100,381.21
12/31/24	12	12141		Spec Cash Flow JE Def Comp		(100,381.21)
12/31/24	13	12162		Spec Cash Flow JE Dues		1,050.00
12/31/24	13	12169		Spec Cash Flow JE Dues		(1,050.00)
12/31/24	13	12169		Spec Cash Flow JE Dues		2,100.00
12/31/24	13	12161		Spec Cash Flow JE Dues		(2,100.00)
12/31/24	14	12172		Spec Cash Flow JE Legal		146.50
12/31/24	14	12179		Spec Cash Flow JE Legal		(146.50)
12/31/24	14	12179		Spec Cash Flow JE Legal		146.50
12/31/24	14	12171		Spec Cash Flow JE Legal		(146.50)
12/31/24	15	12192		Spec Cash Flow JE Spec WH		5,420.00
12/31/24	15	12199		Spec Cash Flow JE Spec WH		(5,420.00)
12/31/24	15	12199		Spec Cash Flow JE Spec WH		5,420.00
12/31/24	15	12191		Spec Cash Flow JE Spec WH		(5,420.00)
12/31/24	16	12319		Spec Cash Flow JE Ret Cont (TMRS)		39,885.50
12/31/24	16	12311		Spec Cash Flow JE Ret Cont (TMRS)		(39,885.50)
12/31/24	17	12312		Spec Cash Flow JE Ret Cont TMRS		68,178.48
12/31/24	17	12319		Spec Cash Flow JE Ret Cont TMRS		(68,178.48)
12/31/24	19	12202		Spec Cash Flow JE Supportive Life & Aflac		1,648.73
12/31/24	19	12209		Spec Cash Flow JE Supportive Life & Aflac		(1,648.73)
12/31/24	19	12209		Spec Cash Flow JE Supportive Life & Aflac		1,742.48
12/31/24	19	12201		Spec Cash Flow JE Supportive Life & Aflac		(1,742.48)
12/31/24	21	16018		Post 15th payroll journal entry		892.50
12/31/24	21	16018		Post 15th payroll journal entry		337.50
12/31/24	21	16018		Post 15th payroll journal entry		1,366.46
12/31/24	21	16010		Post 15th payroll journal entry		187.50
12/31/24	21	16015		Post 15th payroll journal entry		1,012.00
12/31/24	21	16011		Post 15th payroll journal entry		512.07
12/31/24	21	16010		Post 15th payroll journal entry		1,113.20
12/31/24	21	16010		Post 15th payroll journal entry		225,493.59
12/31/24	21	12130		Post 15th payroll journal entry		(329.22)
12/31/24	21	12130		Post 15th payroll journal entry		(252.03)
12/31/24	21	12130		Post 15th payroll journal entry		(127.60)
12/31/24	21	12130		Post 15th payroll journal entry		(30.30)
12/31/24	21	12200		Post 15th payroll journal entry		(29.16)
12/31/24	21	12190		Post 15th payroll journal entry		(2,710.00)
12/31/24	21	12200		Post 15th payroll journal entry		(715.80)
12/31/24	21	12170		Post 15th payroll journal entry		(73.26)
12/31/24	21	12200		Post 15th payroll journal entry		(126.28)
12/31/24	21	12160		Post 15th payroll journal entry		(1,050.00)
12/31/24	21	12130		Post 15th payroll journal entry		(161.74)
12/31/24	21	12130		Post 15th payroll journal entry		(32.03)
12/31/24	21	12130		Post 15th payroll journal entry		(37.35)
12/31/24	21	12130		Post 15th payroll journal entry		(357.86)
12/31/24	21	12130		Post 15th payroll journal entry		(28.40)
12/31/24	21	12130		Post 15th payroll journal entry		(5,602.44)
12/31/24	21	12130		Post 15th payroll journal entry		(540.92)
12/31/24	21	12130		Post 15th payroll journal entry		(362.64)

20570 - Village Fire Department**Transaction List**

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/31/24	21	12140		Post 15th payroll journal entry		(2,170.00)
12/31/24	21	12140		Post 15th payroll journal entry		(7,364.00)
12/31/24	21	12310		Post 15th payroll journal entry		(16,086.10)
12/31/24	21	12140		Post 15th payroll journal entry		(175.00)
12/31/24	21	12130		Post 15th payroll journal entry		(53.91)
12/31/24	21	12110		Post 15th payroll journal entry		(12,838.31)
12/31/24	21	12120		Post 15th payroll journal entry		(20,236.07)
12/31/24	21	12110		Post 15th payroll journal entry		(3,002.56)
12/31/24	21	11080		Post 15th payroll journal entry		(156,421.84)
12/31/24	21	12110		Post 15th payroll journal entry		(12,838.31)
12/31/24	21	12110		Post 15th payroll journal entry		(3,002.56)
12/31/24	21	16030		Post 15th payroll journal entry		15,840.87
12/31/24	22	16010		Post last of the month payroll entry		5,129.95
12/31/24	22	16014		Post last of the month payroll entry		663.95
12/31/24	22	16018		Post last of the month payroll entry		892.50
12/31/24	22	16018		Post last of the month payroll entry		337.50
12/31/24	22	16018		Post last of the month payroll entry		1,366.46
12/31/24	22	16010		Post last of the month payroll entry		187.50
12/31/24	22	16016		Post last of the month payroll entry		3,063.30
12/31/24	22	16015		Post last of the month payroll entry		1,014.00
12/31/24	22	16011		Post last of the month payroll entry		8,784.12
12/31/24	22	16010		Post last of the month payroll entry		667.92
12/31/24	22	16011		Post last of the month payroll entry		2,933.77
12/31/24	22	16010		Post last of the month payroll entry		221,366.32
12/31/24	22	12130		Post last of the month payroll entry		(329.22)
12/31/24	22	12130		Post last of the month payroll entry		(252.03)
12/31/24	22	12130		Post last of the month payroll entry		(127.60)
12/31/24	22	12130		Post last of the month payroll entry		(30.30)
12/31/24	22	12200		Post last of the month payroll entry		(29.16)
12/31/24	22	12190		Post last of the month payroll entry		(2,710.00)
12/31/24	22	12200		Post last of the month payroll entry		(715.80)
12/31/24	22	12170		Post last of the month payroll entry		(73.24)
12/31/24	22	12200		Post last of the month payroll entry		(126.28)
12/31/24	22	12160		Post last of the month payroll entry		(1,050.00)
12/31/24	22	12130		Post last of the month payroll entry		(161.74)
12/31/24	22	12130		Post last of the month payroll entry		(32.03)
12/31/24	22	12130		Post last of the month payroll entry		(37.35)
12/31/24	22	12130		Post last of the month payroll entry		(357.86)
12/31/24	22	12130		Post last of the month payroll entry		(28.40)
12/31/24	22	12130		Post last of the month payroll entry		(5,602.44)
12/31/24	22	12130		Post last of the month payroll entry		(540.92)
12/31/24	22	12130		Post last of the month payroll entry		(362.64)
12/31/24	22	12140		Post last of the month payroll entry		(2,170.00)
12/31/24	22	12140		Post last of the month payroll entry		(7,379.00)
12/31/24	22	12310		Post last of the month payroll entry		(17,201.73)
12/31/24	22	12140		Post last of the month payroll entry		(175.00)
12/31/24	22	12130		Post last of the month payroll entry		(53.91)
12/31/24	22	12120		Post last of the month payroll entry		(23,174.86)
12/31/24	22	12110		Post last of the month payroll entry		(13,729.75)
12/31/24	22	12110		Post last of the month payroll entry		(3,210.92)
12/31/24	22	11080		Post last of the month payroll entry		(166,745.11)
12/31/24	22	12110		Post last of the month payroll entry		(13,729.75)
12/31/24	22	12110		Post last of the month payroll entry		(3,210.92)
12/31/24	22	16030		Post last of the month payroll entry		16,940.67
12/31/24	23	21710		Record Assessments Deposit to GF		33,333.34
12/31/24	23	24010		Record Assessments Deposit to GF		(6,333.33)
12/31/24	23	24020		Record Assessments Deposit to GF		(6,166.67)
12/31/24	23	24030		Record Assessments Deposit to GF		(1,000.00)
12/31/24	23	24040		Record Assessments Deposit to GF		(7,416.67)

20570 - Village Fire Department Transaction List

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/31/24	23	24050		Record Assessments Deposit to GF		(7,000.00)
12/31/24	23	24060		Record Assessments Deposit to GF		(5,416.67)
12/31/24	24	11321		Record Spec CF for Ins. Payments		19,823.25
12/31/24	24	11329		Record Spec CF for Ins. Payments		(19,823.25)
12/31/24	25	11329		Special CF for Ins. Amortization		17,796.96
12/31/24	25	11322		Special CF for Ins. Amortization		(17,796.96)
12/31/24	26	16070		Amortize Ins.		9,911.63
12/31/24	26	17090		Amortize Ins.		7,885.33
12/31/24	26	11320		Amortize Ins.		(17,796.96)
12/31/24	29	11070.000		Record Dividends on TX Class Accts.		1,524.49
12/31/24	29	14910.000		Record Dividends on TX Class Accts.		(1,524.49)
12/31/24	29	21070		Record Dividends on TX Class Accts.		2,152.97
12/31/24	29	24910		Record Dividends on TX Class Accts.		(2,152.97)
12/31/24	29	31070		Record Dividends on TX Class Accts.		1.51
12/31/24	29	32020		Record Dividends on TX Class Accts.		(1.51)
12/31/24	29	51070		Record Dividends on TX Class Accts.		390.64
12/31/24	29	54910		Record Dividends on TX Class Accts.		(390.64)
12/31/24	30	16020		Post 457 Plan Contribution Payroll Entry		94,251.42
12/31/24	30	12140		Post 457 Plan Contribution Payroll Entry		(80,948.21)
12/31/24	30	12310		Post 457 Plan Contribution Payroll Entry		(6,597.67)
12/31/24	30	12110		Post 457 Plan Contribution Payroll Entry		(5,434.51)
12/31/24	30	12110		Post 457 Plan Contribution Payroll Entry		(1,271.03)
12/31/24	30	12110		Post 457 Plan Contribution Payroll Entry		(5,434.51)
12/31/24	30	12110		Post 457 Plan Contribution Payroll Entry		(1,271.03)
12/31/24	30	16030		Post 457 Plan Contribution Payroll Entry		6,705.54
12/31/24	31	16090		Reclass Payment to TWC for Unemployment Claim (March 24)		4,571.56
12/31/24	31	16010		Reclass Payment to TWC for Unemployment Claim (March 24)		(4,571.56)
12/31/24	32	24010		Correct Rounding Capital Replacement Fund		(0.05)
12/31/24	32	24020		Correct Rounding Capital Replacement Fund		0.04
12/31/24	32	24040		Correct Rounding Capital Replacement Fund		0.04
12/31/24	32	24060		Correct Rounding Capital Replacement Fund		0.04
12/31/24	32	25030		Correct Rounding Capital Replacement Fund		(0.07)
12/31/24	33	22320		Reclass 12/24 Assessment Recd 1/24 CRF		16,666.67
12/31/24	33	21710		Reclass 12/24 Assessment Recd 1/24 CRF		(16,666.69)
12/31/24	33	25030		Reclass 12/24 Assessment Recd 1/24 CRF		0.02
12/31/24	34	22322		Special CF CRF Assess 12/24 Recd 1/24		16,666.67
12/31/24	34	22329		Special CF CRF Assess 12/24 Recd 1/24		(16,666.67)
12/31/24	35	12320		Reclass 12/24 GF Assessments Recd. 1/24		396,395.33
12/31/24	35	14010		Reclass 12/24 GF Assessments Recd. 1/24		(75,315.11)
12/31/24	35	14020		Reclass 12/24 GF Assessments Recd. 1/24		(73,333.14)
12/31/24	35	14030		Reclass 12/24 GF Assessments Recd. 1/24		(11,891.86)
12/31/24	35	14040		Reclass 12/24 GF Assessments Recd. 1/24		(88,197.97)
12/31/24	35	14050		Reclass 12/24 GF Assessments Recd. 1/24		(83,242.99)
12/31/24	35	14060		Reclass 12/24 GF Assessments Recd. 1/24		(64,414.26)
12/31/24	36	12322		Special CF for GF 12/24 Assess Recd. 1/24		396,395.33
12/31/24	36	12329		Special CF for GF 12/24 Assess Recd. 1/24		(396,395.33)
12/31/24	37	11210		Adjust Inventory		274.14
12/31/24	37	17085		Adjust Inventory		(274.14)
12/31/24	38	14060		Reclass Spring Valley Money Received in Error		57,559.63
12/31/24	38	12020.000		Reclass Spring Valley Money Received in Error		(57,559.63)
12/31/24	39	17309		Additional Ins. Amort for MD Ins. & Task Liability		346.14
12/31/24	39	17090		Additional Ins. Amort for MD Ins. & Task Liability		348.00
12/31/24	39	11320		Additional Ins. Amort for MD Ins. & Task Liability		(694.14)
12/31/24	40	11329		Special CF for Addl. Ins. Amort		694.14

20570 - Village Fire Department

Transaction List

December 1, 2024 - December 31, 2024

Date	Reference	Account	Payee ID	Description	1099	Amount
12/31/24	40	11322		Special CF for Addl. Ins. Amort		(694.14)
12/31/24	41	57130		Reclass GF Prof Fees		(6,093.00)
12/31/24	41	17304		Reclass GF Prof Fees		6,000.00
12/31/24	41	17313		Reclass GF Prof Fees		93.00
12/31/24	13664	11010.000	DETC	Deep East Texas Worker's		(19,823.25)
12/31/24	13664	11320	DETC	Prepaid - 11/10/2024 - 02/10/2025		19,823.25
12/31/24	13665	11010.000	VFIS	VFIS of Texas		(23,596.00)
12/31/24	13665	17090	VFIS	Quarterly Installments 9/30/24 - 12/30/24		8,802.00
12/31/24	13665	17090	VFIS	Quarterly Installments 9/30/24 - 12/30/24		14,794.00
12/31/24	13666	11010.000	BOUND	Bound Tree Medical, LLC		(1,531.65)
12/31/24	13666	17010	BOUND	Invoice #85606075		1,531.65
12/31/24	13667	11010.000	MES	Municipal Emergency Services		(50.00)
12/31/24	13667	17133	MES	IN2173209		50.00
12/31/24	13668	11010.000	MES	Nommensen, Williams, Sticker & Doyle, PC		(210.00)
12/31/24	13668	17304	MES	Video Conference for QB Migration		210.00
12/31/24	13669	11010.000		Schwartz Associates, LLC		(1,581.00)
12/31/24	13669	17304		Payment for Forensic Audit Costs		1,581.00
				Invoice#24-		
12/31/24	13670	11010.000	SIDDONS-MAR	Siddons-Martin Emergency Group		(9,930.71)
12/31/24	13670	17110	SIDDONS-MAR	Invoice #302-0000027580		9,306.37
12/31/24	13670	17110	SIDDONS-MAR	Invoice #302-0000027579		624.34
12/31/24	13671	11010.000	CONCENTRA	OCCUPATIONAL HEALTH CENTERS OF SOUTHWEST P.A.		(93.00)
12/31/24	13671	57130	CONCENTRA	D. Baldwin, Invoice #325856119.		93.00
12/31/24	13672	11010.000	PROWELD	Professional Welding Supply		(505.50)
12/31/24	13672	17010	PROWELD	Invoice #R 24120443		189.00
12/31/24	13672	17010	PROWELD	Invoice #UC 13630		162.00
12/31/24	13672	17010	PROWELD	Invoice #W 317069		86.70
12/31/24	13672	17010	PROWELD	Invoice #W 317437		67.80
12/31/24	13673	11010.000	O'REILLY	O'Reilly Automotive, Inc.		(83.94)
12/31/24	13673	17035	O'REILLY	O'Reilly Automotive, Inc.		83.94
12/31/24	13674	11010.000		Laureen Falco, CPA LLC		(6,000.00)
12/31/24	13674	57130		Laureen Falco, CPA LLC - 1st part QB Conversion		6,000.00
					Transaction Balance	0.00

Transaction Totals

Total Debits	<u>5,429,275.41</u>
Total Credits	<u>5,429,275.41</u>
Account Hash Total	<u>25289180.</u>
	0000

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: March 24, 2025

SUBJECT: Consideration and possible action on an ordinance of the City of Piney Point Village, Texas, amending Chapter 6, Article III. Division 2, Section 6-99, Failure to Control Dogs of the code of ordinances regarding controlling a dog under leash or e-collar.

Item: 4

Update:

On January 27, a public hearing was conducted to address a proposed amendment to the city's ordinance regarding dog leashes. The opinions expressed during the hearing were diverse; some participants advocated for stricter regulations, while others endorsed alternatives such as electronic collars. Following the hearing, the council engaged in further discussions on the matter but opted not to take action to amend the ordinance at that time. In the subsequent meeting, the council did not approve the proposed ordinance concerning the use of a combination of an electronic collar and a leash, nor did it approve the leash-only ordinance.

The council expressed a desire to revisit the item to consider the allowance of electronic collars or leashes under specified conditions.

Recommendation:

Adopt the draft ordinance requiring all off-premises dogs to be leashed or alternately managed under the control of an e-collar under certain conditions.

Attachment:

Proposed Ordinance (ORD. 2025.03)

ORDINANCE NO. 2025.03

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, AMENDING CHAPTER 6, ARTICLE III., DIVISION 2, SECTION 6-99 - FAILURE TO CONTROL DOGS OF THE CODE OF ORDINANCES REGARDING THE CONTROL OF A DOG UNDER LEASH OR E-COLLAR; REPEALING ALL ORDINANCES AND PART OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$200 FOR EACH DAY OF VIOLATION; AND PROVIDING FOR SEVERABILITY.

* * * * *

WHEREAS, the regulations established in the Code of Ordinances have been made in accordance with a comprehensive plan for the purpose of promoting the health, safety, and general welfare of the city and its inhabitants; and

WHEREAS, The City Council of Piney Point Village, Texas, is to amend Section 6-99 of the Piney Point Village Code of Ordinances. This resolution is to enhance public safety and promote responsible pet ownership; and

WHEREAS, the regulations stipulate that dogs must remain under direct control when outside the owner's property, specifically mandating that a leash or e-collar restrain them in public areas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, THAT:

Section 1. The recitals set forth above are found to be true and correct and are adopted as the findings of fact of the City.

Section 2. Chapter 6, Article III., Division 2, Section 6-99 - Failure to Control Dogs of the Code of Ordinances of the City of Piney Point Village, Texas, is hereby amended to read as set out in Exhibit A, attached hereto.

Section 3. All other portions of the Piney Point Village Code of Ordinances not specifically amended hereby remain in full force and effect.

Section 4. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 5. Any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount of not less than One Dollar (\$1.00) or more than Two Hundred Dollars (\$200.00). Each day of violation shall

constitute a separate offense.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

PASSED, APPROVED, AND RESOLVED this 24th day of March 2025.

Aliza Dutt
Mayor

Attest:

Robert Pennington
City Administrator / City Secretary

ORDINANCE NO. 2025.03

EXHIBIT A

Chapter 6

Article III.

Division 2

Sec. 6-99. - Failure to Control Dogs

- c) *It shall be unlawful for an owner to permit any dog to be at large upon the streets and public grounds of the city, or upon the premises of any person not the owner or keeper of such dog. Any dog on the streets, alleys, or public grounds of the city or on the premises of any person not the owner or keeper thereof, shall be at large, in violation of this section, unless:*
- 1) *A dog is under the control of the owner or keeper, or his agent, by means of a leash, chain, rope or cord not more than fifteen (15) feet in length and of sufficient strength to control the conduct of the dog.*
 - 2) *A dog is managed by its owner, handler, or representative at a distance no greater than fifteen (15) feet while using a functional electronic collar as an alternative to a traditional leash. This collar must be equipped with recognizable features to ensure accurate identification. The owner or handler is required to present proof of certified training or to effectively demonstrate that they possess the appropriate temperament for an electronic collar control.*
- d) *It shall be a defense to prosecution under this section if it can be shown that the failure of the owner or keeper to control such dog's behavior was necessary because:*
- 1) *The owner or keeper was in immediate danger of physical harm and such dog's behavior was necessary for such owner or keeper's self-defense; or*
 - 2) *The owner or keeper of such dog was in immediate danger of loss or destruction of property and such dog's behavior was necessary for the preservation of such property.*

TO: City Council

VIA: City Engineer

MEETING DATE: March 24, 2025

SUBJECT: Consideration and possible action on the City Engineering

Agenda Item: 5

Summary

Overall, city engineers provide critical technical expertise to guide infrastructure decisions and ensure municipalities can meet the current and future needs of residents. They play a key role in maintaining and improving the quality of life in cities. HDR, Inc. are providing specialized expertise for specific city projects. Ultimately, contracting with engineering firms allows cities to access necessary expertise and services while potentially reducing costs and increasing flexibility in their operations. The following are current items related to engineering activities and reporting:

- a) March Engineer's Report.

Council Agenda Item Cover Memo

3/24/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the Engineer's Report

SUMMARY/BACKGROUND (WHY): The City has requested that updates to current projects be summarized in an Engineer's Report.

STAFF RECOMMENDATION: _____

ESTIMATED COST: N/A **FUNDING SOURCE:** _____

CURRENT BUDGETED ITEM: YES ☐ NO ☐ **EMERGENCY REQUEST:** YES ☐ NO ☒

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes



Engineer's Status Report
City of Piney Point Village
HDR Engineering, Inc.
City Council Meeting Date: March 24, 2025
Submit to City: March 20, 2025

CURRENT PROJECTS:

1. Chuckanut Drainage & Paving Improvements

- The Chuckanut Drainage & Paving Improvements 100% design has been completed. The projected schedule is as follows:
 - i. First Advertisement: March 26th, 2025
 - ii. Second Advertisement: April 2nd, 2025
 - iii. Pre-Bid Meeting: April 9th, 2025
 - iv. Bid Opening: April 16th, 2025
 - v. Council Meeting (Approval): April 28th, 2025
 - vi. Construction Begins: May 2025
- HDR and the City have in the process of scheduling a meeting with the resident at 216 Kensington Court for the week of March 24, 2025, in order to discuss the tree removal along the Chuckanut Lane easement. HDR has worked with the City Attorney to write a notice to the tree owners that will be issued during this meeting.

2. Shadow Way Court Drainage Improvements

- As part of the North Piney Point Greenbay system a 36" RCP stub out was installed at the proper depth for future expansion at Shadow Way. As directed by council, HDR has created an exhibit with a preliminary layout that would address the drainage along Shadow Way, utilizing the stub-out from the Piney Point Greenbay Project.
- As approved by Council at the February meeting, HDR issued the NTP to C.N Koehl Urban Forestry to assess the trees along Shadow Way for the amount of \$1,236.40 on February 28, 2025. C.N Koehl is scheduled to be on site beginning March 20, 2025.

3. Windermere Outfall Repair Project

- HDR conducted a site visit with Geopier on February 17, 2025, to evaluate the current conditions and discuss the use of their product to stabilize the Windermere Outfall. HDR is currently awaiting an updated cost estimate.
- As approved by Council at the February meeting, HDR issued the NTP to Landtech Surveying for \$2,950.00 to extend the survey, on February 28, 2025. HDR received the updated survey on March 17, 2025 and is currently processing the data.
- HDR has scheduled a meeting with a potential Contractor (Scohil Construction Services, LLC) to discuss the scope of work and constructability for March 25, 2025.

4. 2023 Paving Improvements

- The Contractor has substantially completed the project. A walkthrough is scheduled between HDR and the Contractor for March 20, 2025, to review the project and prepare a punch list of any items that need to be addressed prior to project closeout.



5. Street Condition Assessment

- During the January Council Meeting, the City approved HDR to move forward with the engineering services for the Street Assessment Planning Document for the lump sum figure of \$29,900.00. HDR has completed all field work and is currently processing the data via the GIS system.

6. Ditch Debris Removal

- HDR has conducted multiple site visits to investigate the current conditions of the ditches/ravines throughout the City. HDR has visited Kinkaid, Tynewood, Soldiers Creek, Quail Creek, and Woods Edge ditches, and their tributaries, and documented the current conditions via GIS.
- HDR has made contact with HCFCFCD and has submitted a Harris County Flood Control District Survey Request to the Property Manager on March 4, 2025. The Property Manager is a separate department than the Mowing Department and will be able to remove the trees and large debris that the Wickwood residents are concerned about. On March 17, 2025, Mr. Epley (HCFCFCD Property Manager) sent an update that the servicer request has been sent to the vegetation department in order to evaluate for selective clearing (i.e. removing downed trees and underbrush). HDR will continue to monitor progress and update the City.
- HDR has begun reaching out and meeting with Contractors on quotes for the cleaning of debris and tree removal from the City of Piney Point ditches that are of concern – Quail Creek and Woods Edge.

7. Chapelwood Court Drainage Project

- At the January Council Meeting, HDR was approved to move forward with the design of drainage improvements at Chapelwood Court. HDR has begun the design of Chapelwood Court.
- The Notice to Proceed was issued to MBCO's surveying team on March 12 and field work began on March 17, 2025.

8. Harris County Traffic Signals Project – Memorial Drive

- The Harris County Traffic Signals Project involves replacing signals at Memorial intersections with Blalock, Piney Point, and San Felipe. HDR is closely monitoring Harris County's progress, as they advance toward the 100% design stage and requested an update on March 19, 2025.

9. Soldiers Creek Sub Watershed Feasibility Study Project

- The Soldiers Creek Sub Watershed Feasibility Study aims to address drainage and erosion issues. Haff and Associates invited representatives from Piney Point Village, Bunker Hill, Hunters Creek, and Hedwig to a meeting on November 20, 2024, for an update on current conditions and to gather input on flooding concerns. HDR requested an update on February 12, 2024, and was informed that HCFCFCD is currently evaluating concepts before moving into modeling proposed alternatives.

10. South Piney Point Road Improvements



- South Piney Point Road Improvements include additional signage and striping to enhance safety and visibility. HDR issued the Notice to Proceed to OnPar Civil Services, LLC on November 11, 2024, and work began December 16, 2024.
- HDR and the City met on site on March 17, 2025, to finalize locations of the Radar Signs along South Piney Point Road.
- OnPar began work on March 19, 2025. HDR is monitoring progress and will conduct a site visit once given notice of completion.

11. Paving Point Repairs Project

- At the request of Council, HDR is looking to incorporate several pavement point repairs under one project. The City provided HDR with a list of areas that are currently of concern, and HDR will evaluate and bring to Council for discussion at the April Council meeting.

TO: Mayor and City Council

FROM: R. Pennington, City Administrator

MEETING DATE: March 24, 2025

SUBJECT: Consideration and possible action regarding the joint election with Spring Branch Independent School District for the General Municipal Election on May 3, 2025, including accepting certification of the unopposed candidate for Positions 1, 2, and 5; to adopt an ordinance (ORD 2025.03-A1), officially canceling the 2025 City of Piney Point Village election as all candidates are unopposed; and to clarify under a resolution (RES 2025.03-A2) the early voting schedule stipulated in the joint election agreement with the Spring Branch Independent School District for May 3, 2025.

Agenda Item: 6

Summary:

a) To accept certification of the unopposed candidates:

Positions 1 and 5, held by Michael Herminghaus and Jonathan Curth, respectively, are unchallenged. Following Dale Dodds' withdrawal, Henry Kollenberg is the sole candidate for the May 3, 2025, ballot for Council Position 2. Included is the Certification of Unopposed Status for all positions.

b) To adopt Ordinance (ORD 2024.03-A1), officially canceling the 2025 City of Piney Point Village election as all candidates are unopposed.

c) To clarify the early voting schedule stipulated in the joint election agreement with the Spring Branch Independent School District for May 3, 2025.

Although we have an uncontested election, early voting for Spring Branch ISD will still be conducted at our office, 7660 Woodway Suite #460. Early voting will occur from April 22-25, 2025, from 8:00 AM to 4:00 PM, and on April 28-29, 2025, from 7:00 AM to 7:00 PM at 7660 Woodway, Suite 460. Candidates for Trustee Position 5 on the ballot are Diana Martinez Alexander (educator) and Jennifer Hyland (travel advisor). For Trustee Position 6, the candidates are J. Steven Smelley (retired), David Enrique López (consultant), and Walker Agnew Jr. (natural gas scheduler). For Trustee Position 7, candidates include Juan Jose Reyes (civil engineer/sales manager), Patricia Cabrera (director), and incumbent Caroline H. Bennett (G.M. non-profit/self-employed). Trustee positions are three-year terms. All registered SBISD voters can cast ballots in the election. The SBISD will have bond propositions that are covered in detail under the administrative report.

The voting will occur at Spring Branch Middle School on election day, as Piney Point Village and SBISD agreed upon. Key early voting dates for 7660 Woodway Suite 460 are as follows:

- Early Voting: April 22-25, 2025. 8:00 AM to 4:00 PM
- Early Voting: April 28-29, 2025. 7:00 AM to 7:00 PM

Recommendation

Action 1: Accept a certification of the unopposed candidate for Positions 1, 2, and 5.

Action 2: Adopt Ordinance (ORD 2025.03-A1), officially canceling the 2025 City of Piney Point Village election as all candidates are unopposed.

Action 3: Approve the resolution for Order (2025.03-A2), which calls for a joint election with Spring Branch Independent School District for the General Municipal Election on May 3, 2025, clarifying that early voting will occur from April 22-25, 2025, from 8:00 AM to 4:00 PM, and on April 28-29, 2025, from 7:00 AM to 7:00 PM at 7660 Woodway, Suite 460.

Attachments:

- *Certification of the unopposed candidate.*
- *City Election Unopposed Ordinance (2025.03-A1).*
- *SBISD Election Resolution (2025.03-A2).*

CERTIFICATION OF UNOPPOSED CANDIDATE
CERTIFICACIÓN DE CANDIDATO ÚNICO

To: Aliza Dutt, Presiding Officer of Governing Body

Al: Aliza Dutt, Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the Councilmember/Alderman Positions 1, 2, and 5 elections scheduled to be held on May 3, 2025.

Como la autoridad responsable de preparar la boleta oficial, por la presente certifico que los siguientes candidatos no tienen oposición para la elección a los cargos de Concejal/Regidor para las Posiciones 1, 2 y 5 en las elecciones programadas para llevarse a cabo el 3 de mayo de 2025.

List office and name of candidate:

Lista de cargo y nombre de candidato:

Office(s) Cargo(s)	Candidate(s) Candidato(s)
Councilmember/Alderman Position 1	Michael Herminghaus
Councilmember/Alderman Position 2	Henry Kollenberg
Councilmember/Alderman Position 5	Jonathan Curth

Robert Pennington

Signature (*Firma*)

Robert Pennington

Printed name (*Nombre en letra de molde*)

City Secretary

Title (*Puesto*)

March 21, 2025

Date of signing (*Fecha de firma*)

ORDINANCE NO. 2025.03-A1

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, CANCELLING THE MAY 3, 2025, GENERAL ELECTION AND DECLARING UNOPPOSED CANDIDATES ELECTED TO THE OFFICE.

WHEREAS, the City Secretary has certified in writing that all candidates for the May 3, 2025, General Election are unopposed for election to office; and

WHEREAS, in accordance with Section 2.053(a) of the Texas Election Code, the City Council has the authority to declare each unopposed candidate elected to office;

WHEREAS, There were no declarations for write-in candidates, and

WHEREAS, The City Council has accepted a Certification of Unopposed Status for Position 1, Michael Herminghaus; Position 2, Henry Kollenberg; Position 5, Jonathan Curth;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

SECTION 1. May 3, 2025, General Election is hereby cancelled.

SECTION 2. The following unopposed candidates are hereby declared elected to office subject to the taking of their oath as provided by the laws of the State of Texas, with terms beginning after the election date:

Councilmember/Alderman Position 1: Michael Herminghaus
Councilmember/Alderman Position 2: Henry Kollenberg
Councilmember/Alderman Position 5: Jonathan Curth

SECTION 3. Actions related to this election and its cancellation shall be held in accordance with, and shall be governed by, the election laws of the State of Texas.

SECTION 4. This Ordinance shall take effect immediately upon its passage and approval.

PASSED AND APPROVED this 24 of March 2025.

Mayor, City of Piney Point Village

ATTEST:

City Secretary / City Administrator

RESOLUTION No. 2025.03-A2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, AUTHORIZING AND CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 3, 2025, FOR THE PURPOSE OF ELECTING THREE ALDERMEN; ESTABLISHING A JOINT ELECTION AGREEMENT WITH SPRING BRANCH INDEPENDENT SCHOOL DISTRICT; PROVIDING FOR THE USE OF DIRECT RECORDING VOTING DEVICES; PROVIDING FOR EARLY VOTING HOURS AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS.

Section 1. The City of Piney Point Village has entered into a joint election agreement with the Spring Branch Independent School District.

Section 2. The Office of the City Secretary shall perform all duties customarily performed by the County Clerk in general elections with respect to early voting, giving notice of the election, and preparing the official ballots.

Section 3. The early voting polling place shall be held at Piney Point Village City Hall located at 7660 Woodway, Suite 460, Houston, Texas 77063; early voting shall take place beginning April 22, 2025, and ending April 25, 2025, between the hours of 8:00 a.m. to 4:00 p.m. and April 28, 2025, and April 29, 2025, from 7:00 a.m. to 7:00 p.m.

Section 5. Applications for ballots for voting by mail may be submitted to the City Secretary by mail or common or contract carrier at City of Piney Point Village, 7660 Woodway Drive, Suite 460, Houston, Texas 77063, by telephonic facsimile machine at (832) 952-1157, or by electronic transmission of a scanned application containing an original signature to the following email address: citysec@pineypt.org. Applications for ballots by mail must be received no later than April 22, 2025, by 5:00 p.m.

Section 6. May 3, 2025, the election day polling place shall be held at Spring Branch Middle School at 1000 North Piney Point Road, Houston, Texas 77024, from 7:00 a.m. to 7:00 p.m.

Section 7. The official Election Judge, Alternate Judge, and election clerks shall be appointed by and paid by the Spring Branch Independent School District.

Section 8. Direct recording electronic voting machines shall be used for voting at the foregoing election polling place, and electronic counting devices and equipment shall be used for counting the ballots at said election.

Section 9. An Early Voting Ballot Board is hereby designated to canvass the early votes cast by mail and by personal appearance. Spring Branch Independent School District shall appoint such members as provided in the Texas Election Code, Section 87.002(b).

Section 10. The Mayor is authorized to sign an Order of Election and a Notice of Election prescribed by the State of Texas on behalf of the City Council. Notice of Election shall be published in accordance with the provisions of the Texas Election Code.

Section 11. Should any part, section, subsection, paragraph, sentence, clause, or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respect shall remain in full force and effect.

Section 12. This resolution shall be effective immediately upon adoption.

PASSED, APPROVED, AND RESOLVED this 24th day of March 2025.

City of Piney Point Village, Texas

Aliza Dutt, Mayor

ATTEST:

Robert Pennington, City Secretary

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: March 24, 2025

SUBJECT: Consideration and possible action on a resolution (RES 2025.03-B) of the city of Hunters Creek Village, the city of Piney Point Village, the city of Bunker Hill Village, the city of Hedwig Village, the city of Spring Valley Village, and the city of Hilshire Village to form a committee to make recommendations to the city councils of each of the above-named cities regarding the response to proposed legislation.

Agenda Item: 7

Informational Summary

The proposed resolution aims to establish a Villages Legislative Committee to address legislative challenges faced by six municipalities collectively known as the Villages: Hunters Creek Village, Piney Point Village, Bunker Hill Village, Hedwig Village, Spring Valley Village, and Hilshire Village. Below is a summary of its purpose and structure:

Purpose of the Committee

- Unified Legislative Response: The committee will evaluate and react to proposed legislation that may limit or modify the rules and regulations governing the Villages.
- Cooperative Effort: By establishing a unified body, the Villages intend to guarantee a coherent and efficient method of safeguarding their common interests.

Key Provisions

- Formation of the Committee: Each city will appoint a representative to the Villages Legislative Committee.
- Function: The committee will convene promptly to discuss legislative proposals and draft recommendations for the city councils of each participating Village.
- Objective: Provide informed guidance to help councils address potential legislative impacts on their local government.

This resolution underscores the importance of intercity collaboration in addressing external legislative pressures while preserving the autonomy and shared values of the Villages.

Recommendation

The staff recommends the approval of the Legislative Committee to address legislative challenges faced by six municipalities.

R E S O L U T I O N N O. 2025.03-B

**A RESOLUTION OF THE CITY OF HUNTERS CREEK VILLAGE, THE CITY OF PINEY POINT VILLAGE,
THE CITY OF BUNKER HILL VILLAGE, THE CITY OF HEDWIG VILLAGE, THE CITY OF SPRING
VALLEY VILLAGE, AND THE CITY OF HILSHIRE VILLAGE TO FORM A COMMITTEE TO MAKE
RECOMMENDATIONS TO THE CITY COUNCILS OF EACH OF THE ABOVE-NAMED CITIES
REGARDING THE RESPONSE TO PROPOSED LEGISLATION.**

WHEREAS, The cities of Hunters Creek Village, Piney Point Village, Bunker Hill Village, Hedwig Village, Spring Valley Village, and Hilshire Village are commonly known as the Villages ("Villages"); and

WHEREAS, The Villages have similar rules and regulations contained in the code of ordinances of each Village; and

WHEREAS, The Villages are aware of proposed legislation that would restrict, remove, or abrogate the Villages' rules and regulations; and

WHEREAS, Each of the Villages adopting this Resolution desires to address proposed legislation in order to form a collective, unified response; and

WHEREAS, The formation of a Committee with a representative of each Village adopting this Resolution may best serve the needs of all such Villages in order for the Committee to provide recommendations and responses to the City Councils of each such Village;

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGES THAT ADOPT THIS RESOLUTION:

Section 1. The facts and recitations contained in the Preamble are true and correct and incorporated herein for all purposes.

Section 2. The Villages Legislative Committee is hereby established with each Village adopting this Resolution naming a representative to such committee.

Section 3. The Villages Legislative Committee shall meet as soon as possible to discuss proposed legislation and provide recommendations to the City Councils of the Villages that adopt this Resolution regarding ways to address such proposed legislation.

PASSED, APPROVED, AND ADOPTED this 24th day March 2025.

Aliza Dutt, Mayor

ATTEST:

Robert Pennington, City Secretary

TO: City Council

FROM: Aliza Dutt, Mayor

MEETING DATE: March 24, 2025

SUBJECT: Consideration and possible action regarding Mayor's Monthly Report.

Agenda Item: 8

Summary:

This agenda item includes reports from the mayor, including, but not limited to, the status of various projects, events, and recognitions:

a) Beautification – Proposals:

- I. Marchmont/Wilding: Within the easement and footpath linking Marchmont and Wilding, Beautification's flagship initiative will be developed to demonstrate to our community what can be achieved with various types of native plantings.
- II. Carol Tree Park: Illuminate the trees we planted years ago at Carol Tree Park, including the White Oaks and Pines. Consider adding path lights and an up-light for the library box as well.

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: March 24, 2025

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including selected items.

Agenda Item: 9

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives that are not generally included on a city council agenda for action. Some items listed may call for Council approval and/or delegate authorization under the direction of the Council. Note the following items:

A. Financial Related Items:

- i. Financial Report: This report provides an overview of financial activity as of February 2025. Total GF revenues are \$7,287,366, or 78% of the budget, with total expenditures at \$1,740,540, or 15.8% of the budget.
- ii. Property Tax Report: Attached is the latest report from our tax assessor-collector regarding tax collection.
- iii. Disbursements (greater than \$10,000).
 - (1) Landtech – Survey at \$18,900 for 14-15 Windermere.
 - (2) Experts Underground Solutions, LLC. - Surveying Services for \$59,408.00 for the Blalock Point Repairs.
 - (3) AAA Asphalt Paving, Inc. - Pay Estimate No. 3 for \$157,944.02 for the 2023 Paving Improvements Project.
 - (4) Build 48 - TCO Reimbursement for \$25,000 for 11502 Shadow Way Lane.

- B. SBISD Bond Election Information.** The Spring Branch Independent School District (SBISD) Board of Trustees has called for a \$631.5 million bond election to be held on May 3, 2025. The bond package consists of four separate propositions: Proposition A for improvements to aging athletics facilities and infrastructure at the district's four comprehensive high schools; Proposition B for significant renovations and additions to Darrell Tully Stadium and Don Coleman Coliseum; Proposition C for relocating and rebuilding the W.W. Emmons Natatorium; and Proposition D for significant renovations and rebuilding of Reggie Grob Stadium. These propositions aim to address the needs of aging facilities, some of which are over 50 years old, and support the district's athletics and performing arts programs. If all propositions pass, the maximum anticipated tax rate increase would be 0.0475 cents per \$100 of valuation, with no tax increase for senior citizens 65 or over.

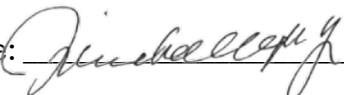
Recommendation:

1. Approve Disbursements greater than \$10,000.00.



CITY OF PINEY POINT VILLAGE, TEXAS
FINANCIAL REPORT
(UNAUDITED)
AS OF FEBRUARY 28, 2025

The Finance Director and City Administrator confirm that the Financial Statement for the month presented has been reviewed. To the best of our knowledge and belief, this statement accurately reflects the city's current financial position.

Finance Director Signature:  Date: 03/20/2025

City Administrator Signature:  Date: 03/20/2025

For more information contact:
The City of Piney Point Village
7660 Woodway Dr., Suite 460
Houston, TX 77063
713-230-8703
www.cityofpineypoint.com



CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

FEBRUARY 2025 FINANCIALS (PRELIMINARY)

This report provides a general overview of the city's financial operations through February 2025, the second month of the fiscal year. The City is currently finalizing the year-end closeout for fiscal year 2024. We will soon have more accurate preliminary and unaudited revenue and expenditure figures. A presentation of this audit is planned for April or May 2025. Budgeted numbers reflect the original amounts adopted for the fiscal year.

General Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$6,929,743	\$9,337,577	\$1,110,516	\$7,287,366
Total Expenditures	\$1,634,398	\$10,987,967	\$555,116	\$1,740,540
Over/(Under)	\$5,295,345	(\$1,650,390)	\$555,400	\$5,546,827

	Prior YTD	Budget	Month	YTD
Operating Revenues	\$6,898,739	\$9,299,629	\$1,108,439	\$7,282,808
Operating Expenditures	\$1,592,486	\$7,978,477	\$555,116	\$1,485,551
Over/(Under)	\$5,306,252	\$1,321,152	\$553,323	\$5,797,257

1. Total revenues are \$7,287,366 or 78% of the budget and 5.2% above last YTD, mainly due to the timing of property tax collection and Kinkaid contribution.
 - a. Property tax received to date for the M&O or the general fund portion totals \$6,782,752, or 95.4% of the budget. The current YTD amount collected represents 93.1% of the total general fund revenue. Property Tax is \$260,078 more than the last YTD, trending higher to last year's collection. The city anticipates collecting an additional \$329,980 for maintenance and operation. The adopted rate is \$0.255140, with \$0.227262 designated as M&O and the remaining \$0.027878 as the I&S requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2025, and are delinquent as of February 1, 2025. The City currently contracts with Spring Branch ISD as the tax assessor-collector. The budget incorporates a 99% collection rate on the total taxable value. Please review the monthly tax office report for additional details and adjustments to current taxable values.

- b. Sales Tax collection for February totals \$105,085 or 22.8% of the total annual \$460,725 projection. February represents the second month of collection with a increase of \$6,974 or 7.1% higher February 2024 collection of \$98,111. The budget projection on sales collection represents 4.93% of all general fund revenue.
 - c. Franchise tax collections are minimal due to the timing of collections. The only collection booked at this time is \$45,404 from Electric Franchise (CenterPoint). The city anticipates collecting over \$400 thousand in franchise tax.
 - d. Court revenue is \$27,690, 21.5% of budget and \$11,035 higher than last year. Court fines total \$25,652 and the remaining \$2,038 is primarily restricted for special use such as court security or technology. The city collected \$132 thousand in court revenue for 2024. Current trends suggest higher collections for 2025.
 - e. License and permits total \$100,089 or 19.2% of the budget and 12.8% below the last YTD. Permits and inspection fees alone account for 90.2% of the category's revenue. Drainage reviews are currently at \$7,350. The city is aware of a significant Kinkaid SUP project in the works, with current estimates for Phase 2.5 and Phase III for The Kinkaid School totaling nearly \$170,000 in permit fees. This amount excludes any sub-contractor permit fees. This project was not incorporated into the budget calculations and is anticipated to provide an unexpected surplus for fund balance.
 - f. Alarm registrations are \$16,800, 71.5% of the annual budget projection. This represents \$1,800 lower than the last YTD. Annual alarm registrations are beneficial in maintaining up-to-date emergency information for individual properties.
 - g. Interest revenue is \$97,488, 24.4% of the budget, and \$15,040 more than last year due to the balance in our investment accounts.
2. The city allocated \$7,978,477 as operating with an additional \$3,009,490 as capital programing proving a total budget of \$10,987,967. Total current expenditures are \$1,740,540, 15.8% of budget and 6.5% more than last YTD. Operating expenditures are \$1,485,551, at 18.6% of the budget and 6.7% less than the last YTD.
3. Divisions and categories that are currently trending higher in expenditures are as follows:
- a. Police Services at \$718,080 or 26.8% due to the practice of providing two months of service payments at the beginning of the year as agreed for adequate MVPD operational cash flow.
 - b. Fire Services at \$440,822 or 20.8% representing 1.5 months of service payments at the beginning of the year for adequate VFD operational cash flow.

- c. Municipal Court is at \$8,392 or 23.6% due to the resignation of the previous court clerk, necessitating additional contract services. The increase included costs for an outside consultant, prosecutor services, and translation services. The recent budget amendment will offset this increase.
 - d. Public Works is at \$66,164, or 17%, slightly above the project amount due to the purchase timing of a new vehicle.
- 4. Capital expenditures at \$254,988 through February.
 - 5. The budget has designated the utilization of \$1,650,390 from reserved cash to support a portion of the \$3,009,490 allocated for capital programs. As previously mentioned, the City is currently engaged in the year-end closeout process for the fiscal year 2024. More precise preliminary and audited financials will be available in the coming month(s).

Debt Service Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$831,399	\$902,719	\$110,215	\$845,539
Total Expenditures	\$857,450	\$881,325	\$864,425	\$864,425
Over/(Under)	(\$26,051)	\$21,394	(\$754,210)	(\$18,886)

- 6. Revenues are \$845,539, 93.7% of the budget, with \$839,008 from property tax collections. The adopted rate designated for interest and sinking is \$0.027878 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.
- 7. Expenditures are \$864,425, 98.1% of the budget, as debt service principal payments are semiannual.
 - a. Two Principal payments were disbursed, \$430,000 for GO Series 2015 and \$410,000 for GO Series 2017.
 - b. In addition, payments of interest due include \$5,375 for GO Series 2015 and \$19,050 for GO Series 2017. The city is obligated to pay the remaining \$12,900 in interest by August. Current debt obligations are scheduled through 2027.

FOR MORE INFORMATION: This summary report is based on detailed information generated by the City's Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: February 28, 2025

GENERAL FUND SUMMARY

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	6,522,674	7,112,732	865,168	6,782,752	95.4%	329,980
SALES TAXES	98,111	460,725	67,123	105,085	22.8%	355,640
FRANCHISE TAXES	45,404	409,872	22,702	45,404	11.1%	364,468
COURT REVENUE	16,656	129,000	11,919	27,690	21.5%	101,310
PERMITS & INSPECTIONS	114,847	520,300	70,758	100,089	19.2%	420,211
ALARM REGISTRATIONS	18,600	23,500	7,350	16,800	71.5%	6,700
GOVERNMENTAL CONT. (METRO)	0	136,000	0	0	0.0%	136,000
PILOT FEES (KINKAID)	0	107,500	0	107,500	100.0%	0
INTEREST	82,448	400,000	63,419	97,488	24.4%	302,512
TOTAL OPERATING	6,898,739	9,299,629	1,108,439	7,282,808	78.3%	2,016,821
OTHER NON-OPERATING PROCEEDS	31,004	37,948	2,077	4,558	12.0%	33,390
TOTAL NON-OPERATING	31,004	37,948	2,077	4,558	12.0%	33,390
TOTAL REVENUES	\$6,929,743	\$9,337,577	\$1,110,516	\$7,287,366	78.0%	\$2,050,211
	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
EXPENDITURES						
PUBLIC SERVICE DIVISION						
POLICE SERVICES	727,992	2,681,790	220,471	718,080	26.8%	1,963,710
FIRE SERVICES	433,715	2,115,943	176,329	440,822	20.8%	1,675,122
SANITATION COLLECTION	96,570	621,596	0	50,849	8.2%	570,747
OTHER PUBLIC SERVICES	1,306	36,900	0	2,555	6.9%	34,345
PUBLIC SERVICE DIVISION	1,259,583	5,456,229	396,800	1,212,306	22.2%	4,243,923
OPERATIONS						
CONTRACT SERVICES	40,719	476,500	19,403	24,583	5.2%	451,917
BUILDING SERVICES	36,066	302,200	5,094	23,903	7.9%	278,297
GENERAL GOVERNMENT	191,879	1,319,608	74,566	150,203	11.4%	1,169,405
MUNICIPAL COURT	2,541	35,510	5,895	8,392	23.6%	27,118
PUBLIC WORKS	61,698	388,430	53,358	66,164	17.0%	322,266
OPERATION DIVISIONS	332,904	2,522,248	158,316	273,246	10.8%	2,249,002
TOTAL PUBLIC & OPERATING	\$1,592,486	\$7,978,477	\$555,116	\$1,485,551	18.6%	\$6,492,926
NON-OPERATING						
CAPITAL PROGRAMS	41,912	3,009,490	0	254,988	8.5%	2,754,502
TOTAL NON-OPERATING	41,912	3,009,490	0	254,988	8.5%	2,754,502
TOTAL EXPENDITURES	\$1,634,398	\$10,987,967	\$555,116	\$1,740,540	15.8%	\$9,247,428
REVENUE OVER/(UNDER) EXPENDITURES	5,295,345	(1,650,390)	555,400	5,546,827		



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: February 28, 2025

GENERAL FUND REVENUES

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>Tax Collection</u>							
10-4101	Property Tax (M&O)	6,522,674	7,112,732	865,168	6,782,752	95.4%	329,980
	Unearned/Adjusted	0	0	0			0
	Total Property Tax :	6,522,674	7,112,732	865,168	6,782,752	95.4%	329,980
10-4150	Sales Tax	98,111	460,725	67,123	105,085	22.8%	355,640
	Total Tax Collection:	6,620,785	7,573,457	932,291	6,887,836	90.9%	685,621
<u>Permits & Inspections</u>							
10-4203	Plat Reviews	0	1,000	0	0	0.0%	1,000
10-4205	Contractor Registration	1,590	8,800	1,380	2,460	28.0%	6,340
10-4206	Drainage Reviews	10,550	50,000	4,150	7,350	14.7%	42,650
10-4207	Permits & Inspection Fees	102,707	460,000	65,228	90,279	19.6%	369,721
10-4208	Board of Adjustment Fees	0	500	0	0	0.0%	500
	Total Permits & Inspections:	114,847	520,300	70,758	100,089	19.2%	420,211
<u>Municipal Court</u>							
10-4300	Court Fines	15,572	120,000	11,050	25,652	21.4%	94,348
10-4301	Building Security Fund	379	3,000	304	713	23.8%	2,287
10-4302	Truancy Prevention	387	3,000	310	728	24.3%	2,272
10-4303	Local Municipal Tech Fund	310	2,950	248	582	19.7%	2,368
10-4304	Local Municipal Jury Fund	8	50	6	15	29.1%	35
	Total Municipal Court:	16,656	129,000	11,919	27,690	21.5%	101,310
<u>Investment Income</u>							
10-4400	Interest Revenue	82,448	400,000	63,419	97,488	24.4%	302,512
	Total Investment Income:	82,448	400,000	63,419	97,488	24.4%	302,512
<u>Agencies & Alarms</u>							
10-4508	SEC-Registration	18,600	23,500	7,350	16,800	71.5%	6,700
	Total Agencies & Alarms:	18,600	23,500	7,350	16,800	71.5%	6,700
<u>Franchise Revenue</u>							
10-4602	Cable Franchise	0	85,153	0	0	0.0%	85,153
10-4605	Power/Electric Franchise	45,404	272,419	22,702	45,404	16.7%	227,015
10-4606	Gas Franchise	0	25,000	0	0	0.0%	25,000
10-4607	Telephone Franchise	0	3,300	0	0	0.0%	3,300
10-4608	Wireless Franchise	0	24,000	0	0	0.0%	24,000
	Total Franchise Revenue:	45,404	409,872	22,702	45,404	11.1%	364,468
<u>Donations & In Lieu</u>							
10-4702	Kinkaid School Contribution	0	107,500	0	107,500	100.0%	0
10-4703	Metro Congested Mitigation	0	136,000	0	0	0.0%	136,000
10-4704	Intergovernmental Revenues	0	0	0	0	#DIV/0!	0
10-4705	Ambulance	17,988	0	0	0	#DIV/0!	0
10-4800	Misc Income	0	9,000	25	30	0.3%	8,970
10-4803	CIP Cost Share	8,948	8,948	0	0		8,948
10-4804	Credit Card Fees	4,069	20,000	2,052	4,528		15,472
	Total Donations & In Lieu:	31,004	281,448	2,077	112,058	39.8%	169,390
	Total Revenue Received	6,929,743	9,337,577	1,110,516	7,287,366	78.0%	2,050,211
	TOTAL REVENUES:	\$6,929,743	\$9,337,577	1,110,516	7,287,366	78.0%	\$2,050,211



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: February 28, 2025

GENERAL FUND EXPENDITURES

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>PUBLIC SERVICE DIVISION</u>						
<u>Community Events</u>						
10-510-5001 Community Celebrations		6,000	0	0	0	5,000
10-510-5002 Public Relations		15,000	0	0	0.0%	15,000
Community Events:	0	21,000	0	0	0.0%	15,000
<u>Police Services</u>						
10-510-5010 MVPD Operations	631,425	2,625,123	220,471	661,414	25.2%	1,963,709
10-510-5011 MVPD Auto Replacement	46,667	48,000	0	48,000	100.0%	0
10-510-5012 MVPD Capital Expenditure	49,900	8,667	0	8,667	n/a	0
Police Services:	727,992	2,681,790	220,471	718,080	26.8%	1,963,710
<u>Miscellaneous</u>						
10-510-5020 Miscellaneous		0	0	0	n/a	0
Total Miscellaneous:	0	0	0	0	n/a	0
<u>Sanitation Collection</u>						
10-510-5030 Sanitation Collection	95,624	604,553	0	49,852	8.2%	554,701
10-510-5031 Sanitation Fuel Charge	947	17,043	0	997	5.9%	16,046
Sanitation Collection:	96,570	621,596	0	50,849	8.2%	570,747
<u>Library Services</u>						
10-510-5040 Spring Branch Library		1,500			0.0%	1,500
Library Services:	0	1,500	0	0	0.0%	1,500
<u>Street Lighting Services</u>						
10-510-5050 Street Lighting	1,306	14,400	0	2,555	17.7%	11,845
Street Lighting Services:	1,306	14,400	0	2,555	17.7%	11,845
<u>Fire Services</u>						
10-510-5060 Villages Fire Department	433,715	2,115,943	176,329	440,822	20.8%	1,675,122
Fire Services:	433,715	2,115,943	176,329	440,822	20.8%	1,675,122
TOTAL PUBLIC SERVICE:	\$1,259,583	\$5,456,229	\$396,800	\$1,212,306	22.2%	\$4,237,923

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICE DIVISION</u>							
10-520-5101	Grant Administration	0	0			n/a	0
10-520-5102	Accounting/Audit	0	25,000	0	0	0.0%	25,000
10-520-5103	Engineering	17,363	220,000	0	0	0.0%	220,000
10-520-5104	Legal	6,221	100,000	5,076	9,808	9.8%	90,192
10-520-5105	Tax Appraisal-HCAD	17,012	64,000	11,287	11,287	17.6%	52,713
10-520-5107	Animal Control	124	2,300	1,400	1,696	73.7%	604
10-520-5108	IT Hardware/Software & Support	0	41,200	1,640	1,792	4.4%	39,408
10-520-5110	Mosquito Control	0	24,000	0	0	0.0%	24,000
TOTAL CONTRACT SERVICE DIVISION:		\$40,719	\$476,500	\$19,403	\$24,583	5.2%	\$451,917
<u>BUILDING SERVICE DIVISION</u>							
<u>Building & Inspection Services</u>							
10-530-5108	Information Technology	0					
10-530-5152	Drainage Reviews	12,610	103,000	0	0	0.0%	103,000
10-530-5153	Electrical Inspections	1,980	15,000	0	3,105	20.7%	11,895
10-530-5154	Plat Reviews	0	500	0	0	0.0%	500
10-530-5155	Plan Reviews	4,000	50,000	0	4,000	8.0%	46,000
10-530-5156	Plumbing Inspections	2,790	18,000	0	3,420	19.0%	14,580
10-530-5157	Structural Inspections	3,600	30,000	0	3,240	10.8%	26,760
10-530-5158	Urban Forester	6,400	45,000	3,040	6,240	13.9%	38,760
10-530-5160	Mechanical Inspections	900	8,500	0	360	4.2%	8,140
Building and Inspection Services:		32,280	270,000	3,040	20,365	7.5%	249,635
<u>Supplies and Office Expenditures</u>							
10-530-5204	Dues & Subscriptions	0	500	0	0	n/a	500
10-530-5207	Misc Supplies	350	1,000	0	0	n/a	1,000
10-530-5209	Office Equipment & Maintenance		500	0	0	n/a	500
10-530-5210	Postage		900	0	0	n/a	900
10-530-5215	Travel & Training		300	0	0	n/a	300
Supplies and Office Expenditures:		350	3,200	0	0	n/a	3,200
<u>Insurance</u>							
10-530-5403	Credit Card Charges	3,436	29,000	2,054	3,538	12.2%	25,462
Insurance:		3,436	29,000	2,054	3,538	12.2%	25,462
TOTAL BUILDING SERVICE DIVISION:		\$36,066	\$302,200	\$5,094	\$23,903	7.9%	\$278,297

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
GENERAL GOVERNMENT DIVISION							
<u>Administrative Expenditures</u>							
10-540-5108	Information Technology	3,184	42,000	3,709	5,687	13.5%	36,313
10-540-5201	Administrative/Professional Fe	2,155	3,905	2,875	2,875	73.6%	1,030
10-540-5202	Auto Allowance/Mileage	1,348	7,200	762	992	13.8%	6,208
10-540-5203	Bank Fees	169	2,200	0	50	2.3%	2,150
10-540-5204	Dues/Seminars/Subscriptions	139	3,600	97	159	4.4%	3,441
10-540-5205	Elections	300	750	0	0	0.0%	750
10-540-5206	Legal Notices	0	8,000	0	0	0.0%	8,000
10-540-5207	Miscellaneous	348	5,000	0	0	0.0%	5,000
10-540-5208	Citizen Communication	2,336	8,000	0	3,808	47.6%	4,192
10-540-5209	Office Equipment & Maintenance	308	10,000	516	516	5.2%	9,484
10-540-5210	Postage	27	2,000	0	0	0.0%	2,000
10-540-5211	Meeting Supplies	217	7,500	867	947	12.6%	6,553
10-540-5212	Rent/Leasehold/Furniture	29,029	155,142	5,466	6,742	4.3%	148,400
10-540-5213	Supplies/Storage	2,375	30,000	2,230	3,341	11.1%	26,659
10-540-5214	Telecommunications	2,226	16,000	644	1,634	10.2%	14,366
10-540-5215	Travel & Training	0	2,500	0	0	0.0%	2,500
10-540-5216	Statutory Legal Notices	0	1,500	0	0	0.0%	1,500
Administrative Expenditures:		44,162	305,297	17,164	26,751	8.8%	278,546
<u>Wages & Benefits</u>							
10-540-5301	Gross Wages	90,624	689,255	49,290	99,008	14.4%	590,247
10-540-5302	Overtime/Severance	438	10,000	24	255	2.5%	9,745
10-540-5303	Temporary Personnel		0	0	0		0
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	8,516	50,035	3,589	7,345	14.7%	42,690
10-540-5310	TMRS (City Responsibility)	16,159	143,660	0	11,854	8.3%	131,806
10-540-5311	Payroll Process Exp-Paychex	860	4,000	248	740	18.5%	3,260
Wages & Benefits:		116,597	896,950	53,151	119,201	13.3%	777,749
<u>Insurance</u>							
10-540-5353	Employee Insurance	31,120	102,161	4,251	4,251	4.2%	97,910
10-540-5354	General Liability		10,000	0	0	0.0%	10,000
10-540-5356	Workman's Compensation		4,000	0	0	0.0%	4,000
Insurance:		31,120	116,161	4,251	4,251	3.7%	111,910
<u>Other</u>							
10-540-5403	Credit Card Charges (Adm)	0	1,200	0	0	n/a	1,200
10-540-5710	Intergovernmental Expenditure		0				
Intergovernmental:		0	1,200	0	0	n/a	1,200
TOTAL GENERAL GOVERNMENT DIVISION:		\$191,879	\$1,319,608	\$74,566	\$150,203	11.4%	\$1,169,405

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
MUNICIPAL COURT DIVISION							
<u>Supplies & Office Expenditures</u>							
10-550-5207	Misc Supplies		250	0	0	n/a	250
10-550-5211	Meeting Supplies		2,000	0	0	n/a	2,000
10-550-5215	Travel & Training	500	1,750	(150)	(150)	n/a	1,900
	Supplies and Office Expenditures:	500	4,000	(150)	(150)	n/a	4,150
<u>Insurance</u>							
10-550-5353	Employee Insurance		0			n/a	0
	Insurance:	0	0	0	0	n/a	0
<u>Court Operations</u>							
10-550-5403	Credit Card Charges	1,041	6,510	870	1,167	17.9%	5,343
10-550-5404	Judge/Prosecutor/Interpreter	1,000	25,000	5,175	7,375	29.5%	17,625
	Court Operations:	2,041	31,510	6,045	8,542	27.1%	22,968
	TOTAL MUNICIPAL COURT DIVISION:	\$2,541	\$35,510	\$5,895	\$8,392	23.6%	\$27,118
PUBLIC WORKS MAINTENANCE DIVISION							
<u>Supplies & Office Expenditures</u>							
10-560-5108	Information Technology	765	2,500	0	0		2,500
10-560-5207	Misc Supplies		500	0	0	n/a	500
10-560-5213	Office Supplies		0			n/a	0
10-560-5215	Travel & Training		1,000	0	0	n/a	1,000
	Supplies and Office Expenditures:	\$ 765	\$ 4,000	\$ -	\$ -	0.0%	4,000
<u>Insurance</u>							
10-560-5353	Employee Insurance		0			n/a	0
	Insurance:	0	0	0	0	n/a	0
<u>Maintenance & Repair</u>							
10-560-5501	Public Works Maintenance	0	0			n/a	0
10-560-5501	TCEQ & Harris CO Permits	1,656	1,850	409	509	27.5%	1,341
10-560-5504	Landscaping Maintenance	22,380	134,280	11,512	23,092	17.2%	111,188
10-560-5505	Gator Fuel & Maintenance	0	1,000	0	88	8.8%	912
10-560-5507	Traffic Control	10,113	20,000	0	749	3.7%	19,251
10-560-5508	Water Utilities	392	2,800	0	0	0.0%	2,800
10-560-5509	Tree Care/Removal	13,060	40,000	3,310	3,310	8.3%	36,690
10-560-5510	Road/Drainage Maintenance	0	1,500	0	0	0.0%	1,500
10-560-5515	Community Beautification	10,975	100,000	480	769	0.8%	99,231
10-560-5516	Equipment Maintenance	131	3,000	0	0	0.0%	3,000
10-560-5517	Street Maintenance	2,226	10,000	7,213	7,213	72.1%	2,787
	Maintenance and Repair:	60,933	314,430	22,924	35,731	11.4%	278,699
<u>Capital Equipment</u>							
10-560-5600	Capital Equipment		70,000	30,433	30,433		39,567
	Capital Equipment:	0	70,000	30,433	30,433	43.5%	39,567
	TOTAL PUBLIC WORKS DIVISION:	\$61,698	\$388,430	\$53,358	\$66,164	17.0%	\$322,266

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY PROGRAMS</u>							
<u>General Capital / Maintenance Programs</u>							
10-570-5602	Drainage Ditch Maintenance		0				0
10-570-5606	Road/Drainage Projects		0		n/a		0
10-570-5701	2019 Maintenance Projects		0		n/a		0
10-570-5702	2020 Paving Improvements		0		n/a		0
10-570-5703	2021 Paving Improvements		0		n/a		0
10-570-5806	Drainage and Sidewalks		0		n/a		0
		0	0	0	0	n/a	0
<u>Major Capital / Maintenance Programs</u>							
	Surrey Oaks		0			n/a	0
10-570-5808	Wilding Lane	0	0			n/a	0
10-580-5809	96" Stormwater Replacement	2,928	0			n/a	0
10-580-5810	Tokeneke - Country Squire		0				
10-580-5811	Capital Programming	32,090	3,009,490	0	254,988	8.5%	
10-580-5821	Williamsburg		0				
10-580-5822	Bothwell Way		0				
10-580-5823	Windermere Outfall Project		0				
10-580-5824	Smithdale Landscape/Sidewalk		0				
10-580-5825	Community Beautification	6,894	0				
10-580-5826	Harris Co. Signal Participation		0				
	Capital Programming		0				
		41,912	3,009,490	0	254,988	n/a	0
TOTAL CAPITAL OUTLAY PROGRAMS:		\$41,912	\$3,009,490	\$0	\$254,988	8.5%	\$0
TOTAL EXPENDITURES:		\$1,634,398	\$10,987,967	\$555,116	\$1,740,540	15.8%	\$6,486,926



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: February 28, 2025

DEBT SERVICE FUND

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	824,463	877,325	106,047	839,008	95.6%	38,317
Unearned/Adjusted	0	0		0		0
Total Property Tax :	824,463	877,325	106,047	839,008	95.6%	38,317
INTEREST	6,936	25,394	4,168	6,531		18,863
TOTAL OPERATING	831,399	902,719	110,215	845,539	93.7%	57,180
TOTAL REVENUES	\$831,399	\$902,719	\$110,215	\$845,539	93.7%	\$57,180
EXPENDITURES						
TAX BOND PRINCIPAL	820,000	840,000	840,000	840,000	100.0%	0
TAX BOND INTEREST	36,625	37,325	24,425	24,425	65.4%	12,900
FISCAL AGENT FEES	825	4,000	0	0	0.0%	4,000
OPERATING EXPENDITURES	857,450	881,325	864,425	864,425	98.1%	16,900
TOTAL EXPENDITURES	\$857,450	\$881,325	\$864,425	\$864,425	98.1%	\$16,900
REVENUE OVER/(UNDER) EXPENDITURES	(26,051)	21,394	(754,210)	(18,886)		

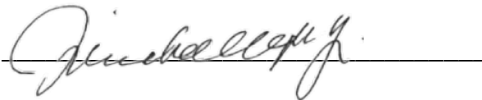
The year-to-date property tax collection for the current tax year (2024) includes amounts collected from October 2024 through February 2025. The details of each month's base property tax collection are as follows:

2024 Tax Year


Feb-25	956,179.81
Jan-25	4,063,534.76
Dec-24	2,202,241.89
Nov-24	279,151.87
Oct-24	4,851.10

Total	7,505,959.43
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Reviewed by Finance Director:



City Administrator:



City of Piney Point Village
Monthly Tax Office Report
February 28, 2025

Prepared by: J Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 3,140,272,098

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Original Levy 0.25514	\$ 7,743,622.72	\$ -	\$ 7,743,622.72
Carryover Balance	-	170,140.21	170,140.21
Adjustments	268,467.71	(2,048.47)	266,419.24
Adjusted Levy	8,012,090.43	168,091.74	8,180,182.17
Less Collections Y-T-D	7,505,959.43	65,494.01	7,571,453.44
Receivable Balance	\$ 506,131.00	\$ 102,597.73	\$ 608,728.73

C. COLLECTION RECAP:

Current Month:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax	\$ 956,179.81	\$ (1,929.16)	\$ 954,250.65
Penalty & Interest	16,988.80	(28.22)	16,960.58
Attorney Fees	-	16.43	16.43
Other Fees	4.21	-	4.21
Total Collections	\$ 973,172.82	\$ (1,940.95)	\$ 971,231.87

Year-To-Date:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax:	\$ 7,505,959.43	\$ 65,494.01	\$ 7,571,453.44
Penalty & Interest	16,988.80	33,313.06	50,301.86
Attorney Fees	-	702.05	702.05
Other Fees	18.41	-	18.41
Total Collections	\$ 7,522,966.64	\$ 99,509.12	\$ 7,622,475.76

Percent of Adjusted Levy	93.90%	95.14%
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City of Piney Point Village
Tax A/R Summary by Year
February 28, 2025

YEAR	BEGINNING BALANCE AS OF 12/31/2024	ADJUSTMENTS	COLLECTIONS	ENDING BALANCE AS OF 2/28/2025
2023	\$ 36,127.12	\$ (1,203.96)	\$ 5,992.73	\$ 28,930.43
22	26,920.69	(53.58)	4,281.02	\$ 22,586.09
21	25,303.50	(790.93)	3,515.51	20,997.06
20	16,377.43	-	4,230.71	12,146.72
19	16,337.88	-	4,469.39	11,868.49
18	10,155.62	-	4,473.16	5,682.46
17	4,614.68	-	4,473.16	141.52
16	4,544.66	-	4,473.16	71.50
15	4,153.00	-	4,061.71	91.29
14	3,769.77	-	3,687.60	82.17
13	3,385.74	-	3,385.74	-
12	2,670.93	-	2,670.93	-
11	3,102.36	-	3,102.36	-
10	2,929.15	-	2,929.15	-
09	2,658.75	-	2,658.75	-
08	2,412.94	-	2,412.94	-
07	2,385.09	-	2,385.09	-
06	2,290.90	-	2,290.90	-
	<u>\$ 170,140.21</u>	<u>\$ (2,048.47)</u>	<u>\$ 65,494.01</u>	<u>\$ 102,597.73</u>



February 26, 2025

Mr. Bobby Pennington
City of Piney Point Village
7676 Woodway Dr
Piney Point Village, Texas 77063

Re: Request for Payment: Surveying Services – 14 & 15 Windermere
City of Piney Point Village
HDR Job No. 10420849

Dear Mr. Pennington:

Please find the attached invoices for payment for the above referenced project from Landtech, Inc. This is for the surveying of 14 and 15 Windermere Lane. We have reviewed the invoice numbered 60007 and recommend payment in the amount of \$18,600.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink that reads 'John Peterson'.

John Peterson, P.E., CFM

Enclosures



Landtech, Inc.
1315 W Sam Houston Parkway N, Suite 100
Houston, Texas 77043
T: 713-861-7068; F: 713-861-4131
TBPELS: 10019100 Houston, Tx
TBPELS: 10019101 El Paso, Tx

HDR ENGINEERING, INC.
11700 KATY FREEWAY, SUITE 250
HOUSTON, TX 77079
GRACIE MOYLAN

INVOICE NUMBER: 60007
DATE: 01/08/2025

PROJECT ID: 2420156
CLIENT ID: 0569

FOR PROFESSIONAL SERVICES FROM NOVEMBER 01,2024 THROUGH DECEMBER 31,2024

CITY OF PINEY POINT VILLAGE

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
SURVEYING SERVICES	18,600.00	100.00	0.00	18,600.00	18,600.00
Total	18,600.00	100.00	0.00	18,600.00	18,600.00

TOTAL INVOICE DUE 18,600.00

THANK YOU,
APPROVED BY

Paul Kwan

PAUL P. KWAN, RPLS
PRESIDENT



October 29, 2024

Paul Kwan, RPLS
1315 West Sam Houston Parkway North
Suite 100
Houston, Texas 77043

Re: Notice to Proceed
Survey Request: Windermere
City of Piney Point Village

Dear Mr. Kwan,

This letter will serve as the Notice to Proceed for the proposed services stated and described in the attached proposal dated 10/10/2024 for a total fee not to exceed the amount of \$18,600.00. These services include a topographic survey of 30-foot strip on both sides of the 10-foot drainage easements between 14 and 15 Windermere through the other side of Buffalo Bayou. Also, please identify the normal water surface elevation and flow line of Buffalo Bayou at this location. This project will be required to be submitted to HCFCD and will need to have all required survey data to receive a letter of no objection. No additional quantities will receive payment without approval from HDR.

Please provide HDR with a proposed start date of these services.

If you have any questions, please feel free to contact me at our office (713)-576-3529.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink that reads 'John Peterson'.

John Peterson, P.E., CFM
City Engineer

Attachment

October 10, 2024

Ms. Gracie Moylan
Civil EIT
HDR, Inc.
11700 Katy Freeway, Suite 250
Houston, Texas 77079

Re: City of Piney Point Village- Windermere

Dear Ms. Moylan:

It is my pleasure to submit the following proposal for providing professional surveying services for the above referenced project. The scope of work and associated fee are as follows:

Topographic survey of 30-foot strip on both sides of the 10-foot drainage easements between Lots 14 and 15 from Windemere to the edge of the water of Buffalo Bayou. Elevation will reference to the City of Piney Point Village Benchmark.

Lump Sum Fee of \$18,600.00

Thank you for the opportunity to submit this proposal.




Paul Kwan, RPLS
President

Survey Request

Windermere Ln Storm Water Improvements

Legend

 Windermere Ln

Identifying limits of Drainage Easement, with Topographical Survey 25 ft past the easement, between the property 14 & 15 Windermere Ln going towards Buffalo Bayou.

Include utilities, if appropriate: manhole depths, sanitary lines, water line nuts and meters, cleanouts and including any relevant features.

Approximate Exist. 10'
Easement Location

14 Windermere Ln

290.00 ft

60.00 ft

60.00 ft

Buffalo Bayou

10.00 ft

15 Windermere Ln

Ensure the survey includes the entirety of the driveway located on 14 Windermere Ln.

Windermere Ln

Google Earth

200 ft





February 26, 2025

Mr. Bobby Pennington
City of Piney Point Village
7676 Woodway Dr
Piney Point Village, Texas 77063

Re: Request for Payment: Surveying Services – Blalock Point Repairs
City of Piney Point Village
HDR Job No. 10420849

Dear Mr. Pennington:

Please find the attached invoices for payment related to the referenced project, Experts Underground Solutions, LLC. This project includes the installation of 36" RCP, a 14'x6' Junction Box with a 32" manhole ring and cover, a full-depth asphalt repair, sidewalk repairs, and the repair of a resident driveway.

The originally approved contract amount was \$49,998.00, as outlined in the Notice to Proceed dated December 17, 2024. However, a Change Order was issued to address discrepancies between the record drawings and the previously installed components. The Change Order was approved by City Council on January 27, 2025, and issued on January 28, 2025, for an additional amount of \$24,980.00, bringing the total contract value to \$74,978.00.

After reviewing invoice E24-021-001, we recommend payment in the amount of \$59,408.00. The discrepancy in cost arises from reduced quantities of 36" Diameter RCP and the removal of the Type A Storm Sewer Inlet.

Sincerely,

HDR Engineering, Inc.

John Peterson, P.E., CFM

Enclosures

Experts Underground Solutions LLC

3623 Broad St
Houston TX 77087-2123

Invoice

Date	Invoice #
2/21/2025	E24-021-001

Bill To
City of Piney Point Village 7676 Woodway Drive, Suite 300 Houston, Texas 77063

P.O. No.	Terms	Project
	Net 15	

Quantity	Description	Rate	Amount
	Blalock Road Repairs		
1	Traffic Control, including Flagmen, Signs, Barrels, Barricades, Arrow Boards, Maintaining All Weather Access to Traffic, Temporary Transitions from Proposed Pavement to Existing Pavement, Relocating Existing Mailboxes and Traffic Signs, and Temporary Mailboxes, complete in place, the sum of:	10,000.00	10,000.00
1	Tree Protection, complete in place, the sum of:	1,518.00	1,518.00
30	4-1/2" thick concrete sidewalk, including sawcutting, subgrade, bank sand bedding, reinforcement and joints, complete in place the sum of:	105.00	3,150.00
8	6" Concrete Driveway, including sawcutting, curb return, stabilized subgrade, reinforcement and joints, complete in place the sum of:	215.00	1,720.00
14	Full depth asphalt point repair, including pavement removal, 8-inches of Type A HMAC (black base), 2-inches of Type D HMAC overlay, and tack coat, complete in place, the sum of:	185.00	2,590.00
80	Remove and dispose of existing storm sewer, all depths, all sizes, all material types, including excavation and backfill and site restoration, complete in place the sum of:	20.00	1,600.00
40	36" Diameter Reinforced Concrete Pipe, ASTM C76, Class III storm sewer, rubber gasket joints, all depths, cement stabilized sand bedding and backfill, complete in place the sum of:	260.00	10,400.00
6	Proposed reinforced concrete collar, complete in place the sum of:	575.00	3,450.00
	Change Order No. 1		
1	Form and for in place Junction Box to hold 2 42" RCP Pipes. Approximately 14' x 6'. This includes pour in place concrete base 8" Thick. 8" Thick walls with a 32" manhole ring in cover in place. 3,500 psi concrete #4 Rebar. Extra rebar for concrete top.	24,980.00	24,980.00

Thank you, We appreciate your business!!.

Phone #
8329835987

E-mail
yvillares@expertsusllc.com

Total \$59,408.00



March 18, 2025

Mr. Bobby Pennington
City of Piney Point Village
7660 Woodway, Suite 460
Houston, TX 77063

Re: 2023 Paving Improvements Project
City of Piney Point Village
HDR Job No. 10387175

Dear Mr. Pennington:

Enclosed please find one copy of the following items for the above referenced project:

1. AAA Asphalt Paving, Inc. - Pay Estimate No. 3.

The amount of the Pay Estimate No. 3 is **\$157,944.02**. The total billing for the project represents % of the contract amount. As of February 28, 2025 the contract time expended was 97.78%.

HDR Engineering, Inc. has reviewed this application and recommends payment of said application.

If you have any questions, please call me.

Sincerely,

HDR ENGINEERING, INC.

Aaron Croley, P.E., CFM
Project Manager

cc: Mr. Ty Krolicki – AAA Asphalt Paving, Inc.
Ms. Lisa Yeppez – AAA Asphalt Paving, Inc.

APPLICATION FOR PAYMENT NUMBER: 3

PROJECT: PPV 2023 Paving Improvements

CONTRACTOR: AAA Asphalt Paving, Inc., 19155 Circle Lake Dr., Pinehurst, TX 77362

OWNER: City of Piney Point Village, 7660 Woodway, Suite 460, Houston, Texas 77063

OWNERS PROJECT NO: _____ **ENGINEERS PROJECT NO:** 10387175

PAY PERIOD FROM: February 1, 2025 TO: February 28, 2025

ORIGINAL CONTRACT SUM:	\$ 777,514.50
NET CHANGE BY CHANGE ORDER:	\$ (156,365.00)
CONTRACT SUM TO DATE:	\$ 621,149.50
INSTALLATIONS:	\$ 480,971.81
LESS 10% RETAINAGE:	\$ 48,097.18
LESS PREVIOUS PAYMENTS:	\$ 274,930.61
AMOUNT DUE THIS APPLICATION:	<u>\$ 157,944.02</u>

ACCOMPANYING DOCUMENTATION: Engineer's Estimate No. 3

ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 3/18/25

HDR Engineering, Inc.



Aaron Croley, P.E.
Project Manager



ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	TOTAL QUAN. TO DATE	TOTAL AMOUNT TO DATE
BASE BID ITEMS											
1	Traffic Control, complete in place, the sum of:	L.S.	1	\$ 10,000.00	\$10,000.00	0.00	\$0.00	0.50	\$5,000.00	0.50	\$5,000.00
2	SWP3 Plan, complete in place, the sum of:	L.S.	1	\$ 15,000.00	\$15,000.00	0.00	\$0.00	0.50	\$7,500.00	0.50	\$7,500.00
3	Recycled Cement Stabilized Base Course, 6" minimum depth, including the removal of any excess material and Microcracking of stabilized base, complete in place, the sum of:	SY	16000	\$ 13.50	\$216,000.00	4210.83	\$56,846.21	3685.36	\$49,752.36	7896.19	\$106,598.57
4	Cement for Base Course (7.5% by weight), complete in place, the sum of:	TON	325	\$ 345.00	\$112,125.00	44.00	\$15,180.00	40.00	\$13,800.00	84.00	\$28,980.00
5	2" Type D HMA overlay, including tack coat, complete in place, the sum of:	SY	7700	\$ 22.00	\$169,400.00	3823.12	\$84,108.64	1732.20	\$38,108.40	5555.32	\$122,217.04
6	Prime Coat, complete in place, the sum of:	GAL	5600	\$ 5.00	\$28,000.00	1432.62	\$7,163.10	484.82	\$2,424.10	1917.44	\$9,587.20
7	Full depth concrete point repair including 7-inch thick concrete pavement, 12-inch cement stabilized sand subgrade, pavement header with undercut, expansion joint, dowels, as per details, complete in place, the sum of:	S.Y.	210	\$ 155.00	\$32,550.00	14.88	\$2,306.40	224.88	\$34,856.40	239.76	\$37,162.80
8	Remove and replace existing 6-inch concrete driveway, complete in place, the sum of:	S.Y.	135	\$ 175.00	\$23,625.00	3.85	\$673.75	98.31	\$17,204.25	102.16	\$17,878.00
9	Proposed 6-inch concrete curb, complete in place, the sum of:	L.F.	50	\$ 25.00	\$1,250.00	0.00	\$0.00	54.50	\$1,362.50	54.50	\$1,362.50
10	Remove, store, and reinstall post mailbox, complete in place, the sum of:	EA.	3	\$ 500.00	\$1,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
11	Temporary driveways, complete in place the sum of:	EA.	5	\$ 250.00	\$1,250.00	0.00	\$0.00	1.00	\$250.00	1.00	\$250.00
12	Remove and dispose of existing storm sewer, complete in place, the sum of:	L.F.	450	\$ 28.00	\$12,600.00	0.00	\$0.00	412.00	\$11,536.00	412.00	\$11,536.00
13	Remove and dispose of existing storm sewer inlet or manhole, complete in place, the sum of:	EA.	8	\$ 950.00	\$7,600.00	0.00	\$0.00	6.00	\$5,700.00	6.00	\$5,700.00
14	Grout fill existing storm sewer including plugs, complete in place, the sum of:	C.Y.	4	\$ 350.00	\$1,400.00	0.00	\$0.00	4.00	\$1,400.00	4.00	\$1,400.00
15	Abandon existing storm sewer inlet in place, including removal and disposal of grate, complete in place, the sum of:	EA.	2	\$ 750.00	\$1,500.00	0.00	\$0.00	1.00	\$750.00	1.00	\$750.00
16	Proposed 15" SDR26 PVC storm sewer including bedding and backfill, complete in place, the sum of:	L.F.	110	\$ 80.00	\$8,800.00	0.00	\$0.00	104.00	\$8,320.00	104.00	\$8,320.00
17	Proposed 18" RCP storm sewer, complete in place, the sum of:	L.F.	108	\$ 120.00	\$12,960.00	0.00	\$0.00	80.00	\$9,600.00	80.00	\$9,600.00
18	Proposed 18" HDPE storm sewer including bedding and backfill, complete in place, the sum of:	L.F.	30	\$ 80.00	\$2,400.00	0.00	\$0.00	30.00	\$2,400.00	30.00	\$2,400.00
19	Proposed 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of:	L.F.	85	\$ 95.00	\$8,075.00	0.00	\$0.00	85.00	\$8,075.00	85.00	\$8,075.00
20	Proposed Type A Inlet, complete in place, the sum of:	EA.	6	\$ 3,800.00	\$22,800.00	0.00	\$0.00	6.00	\$22,800.00	6.00	\$22,800.00
21	Proposed Flat Top Storm Sewer Manhole, including bedding and backfill, complete in place, the sum of:	EA.	1	\$ 7,500.00	\$7,500.00	0.00	\$0.00	1.00	\$7,500.00	1.00	\$7,500.00
22	Tie-in proposed storm sewer to existing inlet, complete in place, the sum of:	EA.	2	\$ 1,800.00	\$3,600.00	-1.00	-\$1,800.00	4.00	\$7,200.00	3.00	\$5,400.00
23	Proposed concrete collar storm sewer connection to existing storm sewer, complete in place, the sum of:	EA.	1	\$ 2,000.00	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00	1.00	\$2,000.00
24	Yard Drain Connections, complete in place, the sum of:	EA.	8	\$ 675.00	\$5,400.00	0.00	\$0.00	9.00	\$6,075.00	9.00	\$6,075.00
25	Proposed 8" SDR26 PVC yard drain, complete in place, the sum of:	L.F.	50	\$ 55.00	\$2,750.00	0.00	\$0.00	20.62	\$1,134.10	20.62	\$1,134.10
26	Tree protection fencing, complete in place, the sum of:	L.F.	310	\$ 5.00	\$1,550.00	0.00	\$0.00	310.00	\$1,550.00	310.00	\$1,550.00
27	Root pruning trench for tree protection, complete in place, the sum of:	L.F.	225	\$ 14.00	\$3,150.00	0.00	\$0.00	225.00	\$3,150.00	225.00	\$3,150.00
28	Clearance prune, complete in place, the sum of:	EA.	35	\$ 475.00	\$16,625.00	0.00	\$0.00	35.00	\$16,625.00	35.00	\$16,625.00
29	Trench Safety, complete in place, the sum of:	L.F.	333	\$ 6.50	\$2,164.50	0.00	\$0.00	198.00	\$1,287.00	198.00	\$1,287.00
General Items Total:					\$733,574.50		\$164,478.10		\$287,360.11		\$451,838.21



ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	TOTAL QUAN. TO DATE	TOTAL AMOUNT TO DATE	
SUPPLEMENTAL ITEMS												
30	Install long side sewer service, complete in place, the sum of:	EA.	1	\$ 1,500.00	\$1,500.00	0.00	\$0.00	1.00	\$1,500.00	1.00	\$1,500.00	
31	Install short side sewer service, complete in place, the sum of:	EA.	1	\$ 1,100.00	\$1,100.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
32	Install long side water service, complete in place, the sum of:	EA.	1	\$ 1,500.00	\$1,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
33	Install short side water service, complete in place, the sum of:	EA.	2	\$ 1,100.00	\$2,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
34	2" Type D HMAC overlay, including tack coat, complete in place, the sum of:	S.Y.	120	\$ 22.00	\$2,640.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
35	8" Type A HMAC black base, complete in place, the sum of:	S.Y.	150	\$ 79.00	\$11,850.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
36	Additional 1-1/2" aggregate per TxDOT Item 247, Type A, complete in place, the sum of:	C.Y.	100	\$ 95.00	\$9,500.00	115.95	\$11,015.25	69.93	\$6,643.35	185.88	\$17,658.60	
37	Additional 1" aggregate per TxDOT Item 247, Type A, complete in place, the sum of:	C.Y.	100	\$ 99.00	\$9,900.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
38	Cement Stabilized Sand, complete in place, the sum of:	C.Y.	50	\$ 75.00	\$3,750.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
Supplemental Items Total:					\$43,940.00		\$11,015.25		\$8,143.35		\$19,158.60	
CHANGE ORDER NO. 1 ITEMS												
CO1-1	Bid Item No. 3 - Recycled Cement Stabilized Base Course, 6" minimum depth, including the removal of any excess	SY	-7500	\$ 13.50	-\$101,250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
CO1-2	Bid Item No. 4 - Cement for Base Course (7.5% by weight), complete in place, the sum of:	TON	-152	\$ 345.00	-\$52,440.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
CO1-3	Bid Item No. 6 - Prime Coat, complete in place, the sum of:	GAL	-2600	\$ 5.00	-\$13,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	
CO1-4	Bid Item No. 18 - Proposed 18" HDPE storm sewer including bedding and backfill, complete in place, the sum of:	LF	40	\$ 80.00	\$3,200.00	0.00	\$0.00	38.00	\$3,040.00	38.00	\$3,040.00	
CO1-5	Bid item No.19 - Proposed 24" HDPE storm sewer including bedding and backfill, complete in place, the sum of:	LF	35	\$ 95.00	\$3,325.00	0.00	\$0.00	33.00	\$3,135.00	33.00	\$3,135.00	
CO1-6	Bid item No.20 - Proposed Type A inlet, complete in place, the sum of:	EA.	1	\$ 3,800.00	\$3,800.00	0.00	\$0.00	1.00	\$3,800.00	1.00	\$3,800.00	
Change Order No. 1 Items Total:					-\$156,365.00		\$0.00		\$9,975.00		\$9,975.00	
						BASE BID ITEMS TO DATE:						\$451,838.21
						SUPPLEMENTAL ITEMS TO DATE:						\$19,158.60
						CHANGE ORDER NO. 1 ITEMS TO DATE:						\$9,975.00
						TOTAL INSTALLATIONS TO DATE:						\$480,971.81
						10% RETAINAGE TO DATE:						\$48,097.18
						LESS PREVIOUS PAY ESTIMATES:						\$274,930.61
						TOTAL AMOUNT DUE PAY ESTIMATE NO. 3:						\$157,944.02

TO OWNER:
City of Piney Point
7660 Woodway Dr.
Houton, TX 77063
FROM CONTRACTOR:
AAA Asphalt Paving, Inc.
19155 Circle Lake Dr.
Pinehurst, TX 77362
CONTRACT FOR:

PROJECT: 2023 Paving Improvements APPLICATION NO Three (3)
PERIOD TO: February 2025
VIA ARCHITECT:
PROJECT NOS: 10387175
CONTRACT DATE 1-2025

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	
<input type="checkbox"/>	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	777,514.50
2. Net change by Change Orders	\$	(156,365.00)
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	621,149.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	480,971.81
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	48,097.18
b. % of Stored Material (Column F on G703)	\$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	48,097.18
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	432,874.63
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	274,930.61
8. CURRENT PAYMENT DUE	\$	157,944.02
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	188,274.87

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		(\$156,365.00)
Total approved this Month		
TOTALS	\$0.00	(\$156,365.00)
NET CHANGES by Change Order	\$156,365.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: AAA Asphalt Paving, Inc.
By: Michael D. Hoffman, President
State of: TEXAS
County of:
Subscribed and sworn to before me this
Notary Public:
My Commission expires: July 6, 2025

Date: 3-13-25



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: **Three (3)**

APPLICATION DATE: 02/04/25

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 01/01/25

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: 0

[illegible]

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

**Monthly Qtys.
City of Piney Point
2023 Paving Improvements**

Item #	Description	Qty	Unit	Unit Price	Bid Amount	Qty	Dec \$	Qty	Jan \$	Qty	Feb \$
1	Traffic Control	1	LS	10,000.00	10,000.00	0.50	5,000.00	0.00	0.00		0.00
2	SWP3 Plan	1	LS	15,000.00	15,000.00	0.50	7,500.00	0.00	0.00		0.00
3	Stabilized base	8,500	SY	13.50	114,750.00		0.00	3685.36	49,752.36	4210.83	56,846.21
4	Cement for Base Course	173	Ton	345.00	59,685.00		0.00	40.00	13,800.00	44	15,180.00
5	Type D 2" HMAC	7,700	SY	22.00	169,400.00		0.00	1732.20	38,108.40	3823.12	84,108.64
6	Prime Coat	3,000	Gal	5.00	15,000.00		0.00	484.82	2,424.10	1432.62	7,163.10
7	Concrete Point Repair	210	SY	155.00	32,550.00		0.00	224.88	34,856.40	14.88	2,306.40
8	Remove and Replace Concrete Driveway 6"	135	SY	175.00	23,625.00		0.00	98.31	17,204.25	3.85	673.75
9	Concretet Curb 6"	50	LF	25.00	1,250.00		0.00	54.50	1,362.50		0.00
10	Remove Reinstall Port Mail Boxes	3	EA	500.00	1,500.00		0.00		0.00		0.00
11	Temporary Driveways	5	EA	250.00	1,250.00		0.00	1.00	250.00		0.00
12	Remove and dispose storm sewer	450	LF	28.00	12,600.00		0.00	412.00	11,536.00		0.00
13	Remove and dispose storm sewer inlet	8	EA	950.00	7,600.00		0.00	6.00	5,700.00		0.00
14	Grout fill existing Storm Sewer	4	CY	350.00	1,400.00		0.00	4.00	1,400.00		0.00
15	Remove storm sewer incl grate	2	EA	750.00	1,500.00		0.00	1.00	750.00		0.00
16	15" SDR26 PVC	110	LF	80.00	8,800.00		0.00	104.00	8,320.00		0.00
17	18" RCP Storm Sewer	108	LF	120.00	12,960.00		0.00	80.00	9,600.00		0.00
18	18" HDPE Storm Sewer	70	LF	80.00	5,600.00		0.00	68.00	5,440.00		0.00
19	24" HDPE Storm Sewer	120	LF	95.00	11,400.00		0.00	118.00	11,210.00		0.00
20	Type A Inlet	7	EA	3,800.00	26,600.00		0.00	7.00	26,600.00		0.00
21	Flat Top Storm Sewer Manhole	1	EA	7,500.00	7,500.00		0.00	1.00	7,500.00		0.00
22	Tie-In Storm Sewer to Inlet	2	EA	1,800.00	3,600.00		0.00	4.00	7,200.00	-1	-1,800.00
23	Concrete Collar Storm Sewer Connection	1	EA	2,000.00	2,000.00		0.00	1.00	2,000.00		0.00
24	Yard Drain Connections	8	EA	675.00	5,400.00		0.00	9.00	6,075.00		0.00
25	8" SDR26 PVC Yard Drain	50	LF	55.00	2,750.00		0.00	20.62	1,134.10		0.00
26	Tree Protection	310	LF	5.00	1,550.00	310.00	1,550.00		0.00		0.00
27	Root Prunning	225	LF	14.00	3,150.00	225.00	3,150.00		0.00		0.00
28	Clearance Prune	35	EA	475.00	16,625.00	35.00	16,625.00		0.00		0.00
29	Trench Safety	3,633	LF	6.50	2,164.50		0.00	198.00	1,287.00		0.00
30	Install long side sewer service	1	EA	1,500.00	1,500.00		0.00	1.00	1,500.00		0.00
31	Install short side sewer service	1	EA	1,100.00	1,100.00		0.00		0.00		0.00
32	Install long side water service	1	EA	1,500.00	1,500.00		0.00		0.00		0.00
33	Install short side of water service	2	EA	1,100.00	2,200.00		0.00		0.00		0.00
34	Type D 2" HMAC	120	SY	22.00	2,640.00		0.00		0.00		0.00
35	Type A HMAC 8"	150	SY	79.00	11,850.00		0.00		0.00		0.00
36	Additional 1.5" aggregate	100	CY	95.00	9,500.00		0.00	69.93	6,643.35	115.95	11,015.25
37	Additional 1" aggregate	100	CY	99.00	9,900.00		0.00		0.00		0.00
38	Cement Stabilized Sand	50	CY	75.00	3,750.00		0.00		0.00		0.00
Total Contract Price:					621,149.50		33,825.00		271,653.46		175,493.35
					10% Retainage		(3,382.50)		27,165.35		-17,549.33
					Total Due This Period		\$ 30,442.50		244,488.11		157,944.01

AAA

Asphalt Paving Inc.

CONTRACTOR AFFIDAVIT FOR PARTIAL PAYMENT

STATE OF TEXAS

COUNTY OF HARRIS COUNTY

BEFORE ME, the undersigned authority, on this day personally appeared, Michael D. Hoffman the President of AAA Asphalt Paving Inc. CONTRACTOR has performed labor and furnished materials pursuant to that certain Contract entered into on 1/2025, by and between AAA Asphalt Paving, Inc. and City of Piney Point for the erection, construction, and completion of certain improvements and/or additions upon following described premises, to wit:

Job Name: City of Piney Point - 2023 Paving Improvements

Amount: One hundred fifty-seven thousand nine hundred forty-four dollars and 02

(\$157,944.02)

The undersigned, being by me duly sworn, states upon oath that the materials supplied in connection with CONTRACTOR's invoice, represents the actual cost of sound materials that have been or will be fabricated into the work in compliance with the agreed to plans and specifications (and all authorized changes thereto).

The undersigned further states that as of the Application Date, CONTRACTOR has paid all bills and claims for materials supplied in connection with the aforesaid Payment.

This affidavit is being made by the undersigned realizing that this is in reliance upon the truthfulness of the statements contained herein that a payment under said Contract is being made, and in consideration of the disbursement of the said payment.

Executed this 12th day of March 2025

AAA Asphalt Paving, Inc.

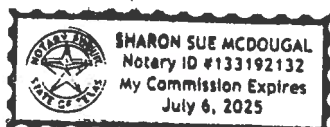


Michael D. Hoffman, President

STATE OF TEXAS

COUNTY OF MONTGOMERY

Subscribed and sworn to before me, the undersigned authority, on this 12th day of March 2025, to certify which, witness my hand and seal of office.




Notary Public, State of Texas

My commission expires: July 6 2025

Check Refund Request

(Temporary Certificate of Occupancy)

Date Request: 03/19/2025	Check Request Amount: \$25,000.00	Trans Code: Incode
Original Check Payment Received on Date: 12/10/2024	Original Check Processed Date: 12/10/2024	Property Address: 11502 Shadow Way Lane (New Single Family)
Permit #: Incode; P# 20040	Applicant Name: Steve Hullinger	Contact Phone Number: [REDACTED]
Builder Contact Name and Address: Bill 48 Steve Hullinger 9119 Highway 6, Suite 230216 Missouri City, Texas 77459 [REDACTED]	Original Resident Address: Originally a spec house and then sold toward the end as a custom.	*Notes: The builder paid by check for the temporary certificate of occupancy. The temporary extension deadline was on; Monday, January 27th, 2025 . HDR Engineering approved the final as built topo on [REDACTED]. The builder met all the requirements set by the city. I recommend approval. The builder had to revise the original drainage plan because of the shallow ditches on Shadow Way. The had to re design the plan to allow for more positive outfall for the culvert.
E-Mail; steve@buildfortyeight.com	Resident Name: Resident: JJ Watt	Original Permit Number: P#20040
Original Receipt Transaction Receipt: #00029700 Trans: # 110.0000 Term: 998 Ref: Check Date: 02/18/2025 Time: 03:09 p.m.	Notes: See the attached copy of all the supporting documents. <u>Recommend Approval</u> Annette Arriaga 	Make Check Payable: Build 48 9119 Highway 6, Suite 230216 Missouri City, Texas 77459 \$25,000.00 Check Request



City of Piney Point Village

7660 WOODWAY DR., SUITE 460
HOUSTON, TX 77063

TELEPHONE (713) 782-0271
FAX (713) 782-0821

CITY OF PINEY POINT VILLAGE

Certificate of Occupancy



THIS FORM WAS PRINTED ON 2/18/2025

11502 SHADOW WAY STREET

This Certificate issued pursuant to the requirements of the Standard Building Code certifying that at the time of issuance, this structure was in compliance with the various ordinances of the Jurisdiction regulating building construction or use.

PROJECT #: 20040

**OCCUPATION TYPE: NEW SINGLE-FAMILY
HOME**

PROPERTY OWNER: BUILD 48

BUILDER/CONTRACTOR NAME: BUILD 48

PROJECT COMPLETION DATE: FEBRUARY 6TH, 2025

(APPROVED BY)

Director of Planning, Development & Permits

Annette R. Arriaga

(DATE)



City of Piney Point Village

7660 WOODWAY DR., SUITE 460
HOUSTON, TX 77063

TELEPHONE (713) 782-0271
FAX (713) 782-0821

Wednesday, December 11th, 2024

Build 48
9119 Hwy 6 Suite 230216
Missouri City, Texas 77459

RE: Temporary Certificate of Occupancy

Ref: 11502 Shadow Way Street, Houston, Texas 77024, (City of Piney Point Village)

The City of Piney Point Village is issuing a Temporary Certificate of Occupancy, authorizing your occupancy of **11502 Shadow Way Street** before the completion of the final City checklist.

Your signature below indicates that you have agreed to complete all City requirements within the next (45) days. Specifically, you agree that the \$25,000 fiscal security posted to the city will serve as a security to the city that the following items will be completed no later than the end of the day, **Monday, January 27th, 2025**.

- Drainage Final
- Final As Built Topo
- Memorial Village Water Authority
Cleanout Approval
- Tree Final

Failure to comply with or complete any item on the City's checklist for occupancy by the agreed upon such time, will result in the city revoking the Temporary Certificate of Occupancy and levying a fine of \$2,000 per day, to be taken from the posted security.

By signing below, you are acknowledging that you have requested and been given a Temporary Certificate of Occupancy and failure to perform as agreed will result in the revocation of the Temporary Certificate of Occupancy.

Sincerely,

Robert Pennington
City Administrator/City of Piney Point Village

Agreed: (Builder) Steve Hullinger



February 6, 2025

Mr. Karl Breckon
BEC Engineers and Consultants
3200 Wilcrest Dr. Suite 440
Houston, Texas 77042

Re: On-Going Services
As-Built Review of 11502 Shadow Way Court – **Second Submittal**
Piney Point Village, Texas
HDR Job No. 10420850

Dear Mr. Breckon:

We are in receipt of the As-Built Drainage Plan for the above referenced address, dated 1/29/2025. Based on the submitted elevations, as well as your review and statement that the plan conforms to the approved drainage plan, the City interposes no objection to the as-built drainage plan. Please note, this does not necessarily mean that the entire plans, including all supporting data and elevations, have been completely checked and verified. However, the plan is signed, dated, and sealed by both a Professional Land Surveyor and a Professional Engineer, both of which are registered to practice in the State of Texas, which therefore conveys their professional responsibility and accountability.

Please contact Ms. Annette Arriaga with the City of Piney Point Village at 713-782-0271 to obtain your approved As Built plan.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in black ink, appearing to read 'Aaron Croley', written over a horizontal line.

Aaron Croley, P.E., CFM
Project Engineer

Cc: Annette Arriaga – City of Piney Point Village

I am beginning this email on behalf of Mr. Watt (cc'd here). As we all know, the current drainage at the culvert/open ditch was a challenge to install and somewhat of a temporary fix to a larger problem that HDR alluded to slated for a future repair/fix date in the future. While we all appreciate everyone's efforts to make the situation work out, there is clearly a larger more global issue inside of the Shadow Way neighborhood along the north section of the street.

Mr. Watt asked me to initiate this email with you all so he could have some dialogue with you and understand the timeline and scope of repair. I'm happy to stay on this email group however, for now at least will step aside, to let you guys handle things directly.

Let me know how I can help!

Steve Hullinger



Build 48 LLC

9119 Highway 6, Suite 230216

Missouri City, TX 77459

www.buildfortyeight.com

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.



2025 BOND

Spring Branch ISD

A proposed bond program: The Spring Branch ISD Board of Trustees voted on Feb. 5, 2025, to call a **\$631.5 million bond election** to appear on the **May 3, 2025 ballot**. The Board's intent in calling this bond election is to provide upgrades to aging athletics facilities that will be used by current and future generations of SBISD students and our community at-large.

The Board is asking voters to consider four separate propositions on the ballot. Voters will cast their vote for each proposition separately.



PROP A High Schools

Proposition A, if approved, would provide funds to significantly upgrade aging athletics facilities at Memorial, Northbrook, Spring Woods and Stratford high schools. These facilities are utilized for whole-school events in addition to serving as competition and/or practice venues for athletics, performing arts, and cheer.



PROP B Tully Stadium & Don Coleman Coliseum

Proposition B, if approved, would provide for major renovations and additions to the 59-year-old Darrell Tully Stadium and the 51-year-old Don Coleman Coliseum.



PROP C W.W. Emmons Natatorium

Proposition C, if approved, would provide for the relocation and rebuilding of the 50-year-old W.W. Emmons Natatorium. The proposed location of the new facility is on the grounds of the district's athletics complex at 1050 Dairy Ashford, 77079.



PROP D Reggie Grob Stadium

Proposition D, if approved, would provide for major renovations and rebuilding of the 73-year-old Reggie Grob Stadium, the district's oldest athletics facility, built in 1952.

\$353,775,207

\$127,935,050

\$76,934,535

\$72,851,468

Assuming all propositions pass, the maximum anticipated tax rate increase would be **.0475 cents per \$100 of valuation**, based on a conservative estimate of taxable property value growth. For a \$500,000 home, the estimated annual **additional tax burden would be \$142.50**. A property owner's tax burden (total tax paid) may change based on the appraised value of their property. **By law, the amount of school taxes paid (Tax Burden) is frozen for citizens who have 65+ and disabled homestead exemption.** Approval of this bond would not increase the amount paid above the frozen amount for these citizens. **Questions: bond@springbranchisd.com**

**Based on state law as of Jan. 1, 2025.*

EARLY VOTING | April 22-29

Election Day is Saturday, May 3, 2025.

We encourage **everyone to vote.**

Esta publicacion se puede obtener en Espanol tambien llamando al 713-251-2272. Co the xin ban tieng Viet cua an pham nay bang cach goi so 713-251-2272. 如需中文版, 请致电 713-251-2272.

springbranchisd.com/2025BOND



Spring Branch ISD's Proposed 2025 Bond Program



View more online: Scan the provided code using your Smart Device to view more on the SBISD 2025 Bond website.



A look at the propositions:

PROP A: High Schools



INTERIORS

- Gym renovations (and reconstruction where needed to ensure all high schools have at least one 94' competition-sized gym in alignment with UIL standards)
- New sound systems, digital video boards and interior lighting upgrades
- Renovations and improvements to locker rooms, weight rooms, storage spaces and athletics offices

EXTERIORS

- Conversion of baseball and softball fields to synthetic turf (including batting cages, dugouts, fencing, netting and pole systems)
- Conversion of synthetic turf of one practice field to allow access to two synthetic turf fields per campus
- Replacement or upgrades to stands, press boxes, support buildings, concessions, and restrooms
- Additional tennis courts where needed so each campus has eight tennis courts
- New LED sports lighting, scoreboards, sound systems and digital video boards

PROP B:



Darrell Tully Stadium

- New home and visitor side stadium buildings, including new restrooms and concessions
- A designated band plaza and access ramps for band, drill teams and cheerleaders
- Upgraded sports lighting and audio/visual systems and a new digital video board
- A new elevator tower, a new press box, and a central ticketing checkpoint for home and visitor sides
- Reduced seating capacity to 10,000

Don Coleman Coliseum

- Secure vestibule at east and west entrances
- A new roof and interior renovations and finishes
- Additional restrooms, chair lift and ADA compliant stage
- Added conditioned storage spaces and reconfigure and expand field house
- New digital video boards

PROP C: W.W. Emmons Natatorium



- Relocate and rebuild the district's competition pool north of Darrell Tully Stadium on the grounds of the district's athletic complex at 1050 Dairy Ashford, 77079 (proposed location).

PROP D: Reggie Grob Stadium



- Major renovation and rebuild to increase seating capacity to 5,500, expanding the types of sporting events and competitions, including varsity football, that could occur at the facility

Why now and why does this matter?

The average age of the facilities in the proposed bond is 58-years-old. By addressing critical needs, we are ensuring our athletic spaces remain valuable community assets for the next 50 years—meeting SBISD standards, expanding opportunities for students and enhancing safety.

SBISD is dedicated to providing **safe, modern, and high-quality spaces** that support **student success**. In our district, academics, athletics, and performing arts are interconnected, shaping a well-rounded education.

Our athletic facilities serve as vital spaces where students gather, practice, perform, and **build skills that drive success** in the classroom and beyond.



BOND UPDATE: March 2025

Spring Branch Independent School District ranks among the best in Texas, outperforming state and area averages for student performance. With strategic investments in modern facilities and learning environments, the district is a top choice for families. **SBISD's 2017 and 2022 Bond programs are investments in our community through the rebuilding and renovations of schools and district facilities now and for generations to come.**

2017 Bond Program: Completed & Ongoing Projects

Memorial Drive Elementary (Completed)

The brand-new 94,850 sq. ft. facility replaces the original structure built in 1949. It is designed for 550 students with modern learning spaces.

Sherwood Elementary (Construction Begins Early 2025)

Sherwood is the sixth elementary school being replaced under the 2017 Bond. The school is operating at the South Transition Campus while the new facility is under construction. The new facility is being designed for 750 students.

Woodview Elementary (Opened January 2025)

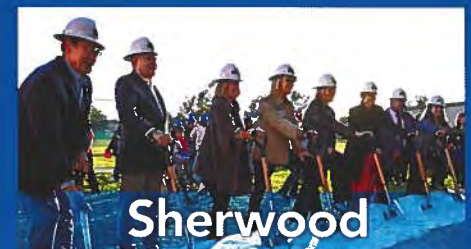
The state-of-the-art facility provides students with modern learning environments. The grand opening ceremony in January 2025 celebrated the new building and vibrant community.

Terrace Elementary (Construction Begins Early 2026)

Terrace is the seventh elementary school to be replaced under the 2017 Bond. The Project Advisory Team (PAT) meetings ensure community involvement in the design and functionality of the new building.

Spring Woods Middle School (Upgrades In Progress)

Spring Woods Middle received an upgraded security vestibule for enhanced safety. Spring Woods MS is receiving major mechanical/HVAC and roofing upgrades, faculty parking lot repairs and renovated restrooms.



Spring Branch Middle School (Reroofing In Progress)

Phase two of the reroofing project is scheduled to be completed by February 2025.

2022 Bond Program: Enhancing Future-Ready Learning

Valley Oaks Elementary (Completed)

The 21,328 sq. ft. expansion with new classrooms, enlarged cafeteria for more student seating and enhanced safety features gives needed space to Valley Oaks. A secure entry vestibule was also added for increased protection.

Guthrie Center & Agricultural Science Center (In Progress)

The Guthrie Center is being rebuilt as a new state-of-the-art Career & Technical Education (CTE) building. Ag. Science Center upgrades include the main arena, with new finger barns, new classroom and lab buildings, and a new greenhouse for agricultural programs. Unique career and technical education opportunities make SBISD a great choice for families seeking diverse learning experiences.

Northbrook & Stratford High School CTE Projects

The Northbrook CTE Project is in the design phase for future learning spaces. Construction of a CTE addition and renovation of existing spaces at Stratford begins in the summer of 2025. The projects are expected to be completed in 18-24 months.

Middle School Furniture Upgrades

SBISD will complete new furniture installations at six middle schools in the summer of 2025. Our comprehensive high schools receive new classroom furniture in the summer of 2024.

District-wide Safety and Security Enhancements

Impact-resistant film has been installed at all district campuses. Fencing renovations are ongoing, with completion by Summer 2025. Front entry vestibules were upgraded at seven campuses in 2024, with 11 more receiving upgrades in Summer 2025.





The 2025 BOND PROPOSAL

How would the bond impact Memorial High School?



Proposition A, if approved, would provide funds to significantly upgrade aging athletics facilities at **Memorial, Northbrook, Spring Woods** and **Stratford** high schools. These facilities are utilized for whole-school events in addition to serving as competition and/or practice venues for athletics, performing arts, and cheer.



Based on the needs identified at Memorial High School bond funds would address:

Interior Work:

- Renovate two gyms, with third gym rebuilt to 94' court length and increased seating capacity
- New LED sports lighting & supporting A/V systems
- Replace & upgrade scoreboards with new digital video boards
- Renovate locker rooms, training rooms & coaches' offices
- New campus-wide graphics & branding

Exterior Work:

- New LED sports lighting & supporting A/V systems
- Replace & upgrade scoreboards with new digital video boards
- Synthetic turf baseball and softball fields including batting cages, dugouts, fencing, netting & pole systems
- New baseball press box, upgrade existing concessions/restrooms
- New softball press box, concession, restroom and storage building; new bleachers
- New press box at football/soccer/track stadium with elevated bleachers; new building for restrooms, concessions and storage
- Convert existing practice field to synthetic turf
- Provide for life-cycle refresh for turf surfaces and tennis surfacing

These items also include general mechanical, electrical, plumbing, technology lifecycle, and safety improvements not listed.

Taking part in athletics and in performing arts programming that takes place at our athletics facilities like marching band, drill team, flag corps and cheer, directly supports the student experience extending their learning beyond the classroom. **It's all about our kids!**



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We encourage **everyone** to vote.

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springbranchisd.com/2025BOND

2025 BOND

Spring Branch ISD

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The Board is asking voters to consider four separate propositions on the ballot. Voters will cast their vote for each proposition separately.



PROP A

High Schools


Proposition A, if approved, would provide funds to significantly upgrade aging athletics facilities at Memorial, Northbrook, Spring Woods and Stratford high schools. These facilities are utilized for whole-school events in addition to serving as competition and/or practice venues for athletics, performing arts, and cheer.



PROP B

Tully Stadium & Don Coleman Coliseum


Proposition B, if approved, would provide for major renovations and additions to the 59-year-old Darrell Tully Stadium and the 51-year-old Don Coleman Coliseum.



PROP C

W.W. Emmons Natatorium





Proposition C, if approved, would provide for the relocation and rebuilding of the 50-year-old W.W. Emmons Natatorium. The proposed location of the new facility is on the grounds of the district's athletics complex at 1050 Dairy Ashford, 77079.



PROP D

Reggie Grob Stadium

Proposition D, if approved, would provide for major renovations and rebuilding of the 73-year-old Reggie Grob Stadium, the district's oldest athletics facility, built in 1952.

PROPOSITION	IMPACT	COST
 Proposition A	High Schools	\$353,775,207
 Proposition B	Tully Stadium & Don Coleman Coliseum	\$127,935,050
 Proposition C	W.W. Emmons Natatorium	\$76,934,535
 Proposition D	Reggie Grob Stadium	\$72,851,468

Will the bond impact my taxes?

TOTAL=\$631.5M

Assuming all propositions pass, the maximum anticipated tax rate increase would be **.0475 cents per \$100 of valuation**, based on a conservative estimate of taxable property value growth. For a \$500,000 home, the estimated annual **additional tax burden would be \$142.50**. A property owner's tax burden (total tax paid) may change based on the appraised value of their property. **By law, the amount of school taxes paid (Tax Burden) is frozen for citizens who have 65+ and disabled homestead exemption.** Approval of this bond would not increase the amount paid above the frozen amount for these citizens.

Based on state law as of Jan. 1, 2025.

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Scan the QR Code to learn more.
Email us: bond@springbranchisd.com



The 2025 BOND PROPOSAL

How would the bond impact Spring Woods High School?



Proposition A, if approved, would provide funds to significantly upgrade aging athletics facilities at **Memorial, Northbrook, Spring Woods** and **Stratford** high schools. These facilities are utilized for whole-school events in addition to serving as competition and/or practice venues for athletics, performing arts, and cheer.



Based on the needs identified at Spring Woods High School bond funds would address:

Interior Work:

- Renovate competition, practice and auxiliary gyms
- Add restrooms, dressing rooms and support spaces for competition and auxiliary gyms
- New LED sports lighting & supporting A/V systems
- Replace & upgrade scoreboards with new digital video boards
- Renovate locker rooms, training rooms & coaches' offices
- Reconfigure, renovate and expand weight room & support spaces; including new weight equipment
- New campus-wide graphics & branding

These items also include general mechanical, electrical, plumbing, technology lifecycle, and safety improvements not listed.

Exterior Work:

- New LED sports lighting & supporting A/V systems
- Replace & upgrade scoreboards with new digital video boards
- Rebuild and install synthetic turf baseball and softball fields including backstop walls, batting cages, dugouts, fencing, netting & pole systems
- New district standard 8-lane track and synthetic turf field
- Relocate & rebuild new sod practice field
- New press box at football/track stadium with expanded bleachers; new building for restrooms, concessions and storage
- Rebuild tennis courts; add 2 courts to meet district standard 8 courts, with support building to include locker room, restrooms, storage and coaches' offices
- New band tower
- New stand-alone athletics storage building
- New shared baseball & softball support building
- Provide for life-cycle refresh for turf surfaces and tennis surfacing

Taking part in athletics and in performing arts programming that takes place at our athletics facilities like marching band, drill team, flag corps and cheer, directly supports the student experience extending their learning beyond the classroom.

It's all about our kids!



EARLY VOTING | April 22-29

Election Day is Saturday, May 3, 2025.

We encourage **everyone** to vote.

Esta publicacion se puede obtener en Espanol tambien llamando al 713-251-2272. Co the xin ban tieng Viet cua an pham nay bang cach goi so 713-251-2272. 如需中文版, 请致电 713-251-2272.





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2025 BOND

Spring Branch ISD

A proposed bond program: The Spring Branch ISD Board of Trustees voted on Feb. 5, 2025, to call a **\$631.5 million bond election** to appear on the **May 3, 2025 ballot**. The Board's intent in calling this bond election is to provide upgrades to aging athletics facilities that will be used by current and future generations of SBISD students and our community at-large.

The Board is asking voters to consider four separate propositions on the ballot. Voters will cast their vote for each proposition separately.

 <p>PROP A High Schools</p> <p>Proposition A, if approved, would provide funds to significantly upgrade aging athletics facilities at Memorial, Northbrook, Spring Woods and Stratford high schools. These facilities are utilized for whole-school events in addition to serving as competition and/or practice venues for athletics, performing arts, and cheer.</p>	 <p>PROP B Tully Stadium & Don Coleman Coliseum</p> <p>Proposition B, if approved, would provide for major renovations and additions to the 59-year-old Darrell Tully Stadium and the 51-year-old Don Coleman Coliseum.</p>	 <p>PROP C W.W. Emmons Natatorium</p> <p>Proposition C, if approved, would provide for the relocation and rebuilding of the 50-year-old W.W. Emmons Natatorium. The proposed location of the new facility is on the grounds of the district's athletics complex at 1050 Dairy Ashford, 77079.</p>	 <p>PROP D Reggie Grob Stadium</p> <p>Proposition D, if approved, would provide for major renovations and rebuilding of the 73-year-old Reggie Grob Stadium, the district's oldest athletics facility, built in 1952.</p>
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PROPOSITION	IMPACT	COST
 Proposition A	High Schools	\$353,775,207
 Proposition B	Tully Stadium & Don Coleman Coliseum	\$127,935,050
 Proposition C	W.W. Emmons Natatorium	\$76,934,535
 Proposition D	Reggie Grob Stadium	\$72,851,468

Will the bond impact my taxes? **TOTAL=\$631.5M**

Assuming all propositions pass, the maximum anticipated tax rate increase would be **.0475 cents per \$100 of valuation**, based on a conservative estimate of taxable property value growth. For a \$500,000 home, the estimated annual **additional tax burden would be \$142.50**. A property owner's tax burden (total tax paid) may change based on the appraised value of their property. **By law, the amount of school taxes paid (Tax Burden) is frozen for citizens who are 65+ and disabled homestead exemption.** Approval of this bond would not increase the amount paid above the frozen amount for these citizens.

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The 2025 BOND PROPOSAL

How would the bond impact Stratford High School?



Proposition A, if approved, would provide funds to significantly upgrade aging athletics facilities at **Memorial, Northbrook, Spring Woods** and **Stratford** high schools. These facilities are utilized for whole-school events in addition to serving as competition and/or practice venues for athletics, performing arts, and cheer.



Based on the needs identified at Stratford High School bond funds would address:

Interior Work:

- Renovate competition, practice and auxiliary gyms
- New LED sports lighting & supporting A/V systems
- Replace & upgrade scoreboards with new digital video boards
- Renovate locker rooms, training rooms & coaches' offices
- New campus-wide graphics & branding

These items also include general mechanical, electrical, plumbing, technology lifecycle, and safety improvements not listed.

Exterior Work:

- Synthetic turf baseball field including backstop walls, batting cages, dugouts, fencing, netting & pole systems
- New LED sports lighting & supporting AV systems
- Relocate softball field to new location with synthetic turf backstop walls, batting cages, dugouts, fencing, netting & pole systems and new support restroom/concession building and new press box
- Replace and upgrade scoreboards with new digital video boards
- Renovate existing baseball support restroom/concession building, and new press box
- New press box at football/track stadium
- Renovations and addition of stair to existing field house for film room access
- Convert existing practice field to synthetic turf
- New band tower
- New standalone athletic storage facility
- Provide for life-cycle refresh for turf surfaces and tennis surfacing

Taking part in athletics and in performing arts programming that takes place at our athletics facilities like marching band, drill team, flag corps and cheer, directly supports the student experience extending their learning beyond the classroom.

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2025 BOND

Spring Branch ISD

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PROP A High Schools

Proposition A, if approved, would provide funds to significantly upgrade aging athletics facilities at Memorial, Northbrook, Spring Woods and Stratford high schools. These facilities are utilized for whole-school events in addition to serving as competition and/or practice venues for athletics, performing arts, and cheer.



PROP B

Tully Stadium & Don Coleman Coliseum

Proposition B, if approved, would provide for major renovations and additions to the 59-year-old Darrell Tully Stadium and the 51-year-old Don Coleman Coliseum.



PROP C

W.W. Emmons Natatorium

Proposition C, if approved, would provide for the relocation and rebuilding of the 50-year-old W.W. Emmons Natatorium. The proposed location of the new facility is on the grounds of the district's athletics complex at 1050 Dairy Ashford, 77079.



PROP D

Reggie Grob Stadium

Proposition D, if approved, would provide for major renovations and rebuilding of the 73-year-old Reggie Grob Stadium, the district's oldest athletics facility, built in 1952.

PROPOSITION

IMPACT

COST



Proposition A

High Schools

\$353,775,207



Proposition B

Tully Stadium & Don Coleman Coliseum

\$127,935,050



Proposition C

W.W. Emmons Natatorium

\$76,934,535



Proposition D

Reggie Grob Stadium

\$72,851,468

Will the bond impact my taxes?

TOTAL=\$631.5M

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The 2025 BOND PROPOSAL

How would the bond impact Northbrook High School?



Proposition A, if approved, would provide funds to significantly upgrade aging athletics facilities at **Memorial, Northbrook, Spring Woods** and **Stratford** high schools. These facilities are utilized for whole-school events in addition to serving as competition and/or practice venues for athletics, performing arts, and cheer.



Based on the needs identified at Northbrook High School bond funds would address:

Interior Work:

- Renovate competition, practice and auxiliary gyms
- New weight room addition, including new weight equipment
- New LED sports lighting & supporting A/V systems
- Replace & upgrade scoreboards with new digital video boards
- Renovate locker rooms, training rooms & coaches' offices
- Reconfigure and renovate gym concession area
- New campus-wide graphics and branding

Exterior Work:

- New LED sports lighting & supporting A/V systems
- Replace & upgrade scoreboards with new digital video boards
- Synthetic turf baseball and softball fields including backstop walls, batting cages, dugouts, fencing, netting & pole systems
- Relocate softball field and reconfigure baseball field. New restroom/concession building, press box and parking
- New band tower
- New press box at football/track/soccer stadium with expanded bleachers
- Two new ticket booths
- New standalone athletics storage building
- Rebuild and relocate tennis courts, add 2 courts to meet district standard 8 courts with support building to include locker rooms, restrooms, storage and coaches' offices
- New turf practice field
- Provide for life-cycle refresh for turf surfaces and tennis surfacing

These items also include general mechanical, electrical, plumbing, technology lifecycle, and safety improvements not listed.

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The Board is asking voters to consider four separate propositions on the ballot. Voters will cast their vote for each proposition separately.



PROP A

High Schools


Proposition A, if approved, would provide funds to significantly upgrade aging athletics facilities at Memorial, Northbrook, Spring Woods and Stratford high schools. These facilities are utilized for whole-school events in addition to serving as competition and/or practice venues for athletics, performing arts, and cheer.



PROP B

Tully Stadium & Don Coleman Coliseum


Proposition B, if approved, would provide for major renovations and additions to the 59-year-old Darrell Tully Stadium and the 51-year-old Don Coleman Coliseum.



PROP C

W.W. Emmons Natatorium





Proposition C, if approved, would provide for the relocation and rebuilding of the 50-year-old W.W. Emmons Natatorium. The proposed location of the new facility is on the grounds of the district's athletics complex at 1050 Dairy Ashford, 77079.



PROP D

Reggie Grob Stadium

Proposition D, if approved, would provide for major renovations and rebuilding of the 73-year-old Reggie Grob Stadium, the district's oldest athletics facility, built in 1952.

PROPOSITION	IMPACT	COST
 Proposition A	High Schools	\$353,775,207
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TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: March 24, 2025

SUBJECT: Discussion of the Fire Commissioner and the VFD Fire Commission representation for Piney Point Village.

Agenda Item: 10

Bunker Hill, Hedwig, Hilshire, Hunters Creek, Piney Point, and Spring Valley have united to form the Village Fire Department. This department offers fire protection and emergency ambulance services to all participating cities, managed by a Board of Commissioners. The Board of Commissioners consists of one commissioner from each of the contracting cities.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: March 24, 2025

SUBJECT: Discussion Regarding the Maintenance of City Right-of-Ways.

Workshop Item: A

Informational Summary:

Members of the Council would like to address several key issues related to right-of-way (ROW) maintenance and school zone safety. These topics encompass a range of concerns, including school zone safety, ROW restoration, and general maintenance. Regarding school zone safety, the city should focus on improving the line-of-sight for signal lights on Greenbay through tree trimming, confirming school flasher times with local schools ensuring alignment with TxDOT guidance, and addressing the status of cost-sharing payment requests to participating schools. In terms of ROW restoration, efforts should be made to address poor restoration after utility work, including issues such as ruts, damaged landscaping, and debris. This may involve reviewing and potentially consolidating city ordinances (Chapters 10 and 56) related to ROW work, enhancing enforcement and oversight of ROW restoration through measures like before/after documentation, and investigating specific instances of inadequate restoration, such as the recent utility work on Memorial Drive. General maintenance concerns include establishing processes for identifying, reporting, and addressing tree trimming needs and infrastructure damage, prioritizing signage replacement (particularly in the San Felipe/Memorial corridor), and addressing issues with the current landscaping contractor (WESTCO), such as erosion problems and irrigation leaks. The administration should consider initiating these discussions during the upcoming Administrator's Update agenda item, seeking Council direction on these matters to ensure a comprehensive approach to improving the city's right-of-way maintenance and school zone safety.

Attachments:

*Article VII. Public Rights-of-Way
Chapter 56 Right-of-Way Management*

ARTICLE VII. PUBLIC RIGHTS-OF-WAY¹

Sec. 10-290. Definitions.

For the purposes of this article the following words, terms, and phrases shall have the meanings ascribed thereto, unless the context of their usage clearly indicates otherwise.

City shall mean the City of Piney Point Village, Texas, a general law municipal corporation of the State of Texas.

City council shall mean the governing body of the city.

Emergency shall mean a situation which, unless immediate remedial action is taken, will likely result in harm to public health, safety, and/or welfare.

Facilities or facility shall mean and include, but shall not be limited to, pipes, conduits, wires, cables, towers, switches, amplifiers, transformers, fiber optic lines, antennae, poles, ducts, conductors, lines, mains, vaults, appliances, attachments, equipment, structures, manholes, fixtures, appurtenances, and such other objects, devices, or other items of tangible personal property, which are designed, constructed, installed, placed, used or operated in, upon, over, across, above, or below public rights-of-way. Notwithstanding the foregoing, structures designed and constructed for the support and passage of vehicular and pedestrian traffic, such as streets, alleys, highways, driveways, and sidewalks, whether at, below, or above grade, shall not be deemed to be facilities. Provided further, a private, individually owned, connection and/or attendant downstream service line or device, through which a utility service is received by the end user owning same, for which required permits have been issued under applicable building, plumbing, electrical, or other codes of the city, shall not be deemed as facilities hereunder.

Person shall mean an individual, corporation, association, partnership, joint venture, firm, limited liability partnership, joint stock company, association, governmental entity other than city, or any other public or private entity.

Public rights-of-way or public right-of-way shall mean the surface, the air space above the surface, and the area below the surface of any public street, highway, lane, path, alley, sidewalk, boulevard, drive, bridge, tunnel, easement, or similar property within the corporate limits of the city, and in which the city holds a property interest (fee title, easement or otherwise), or over which the city holds and exercises a right of management or control, and which, consistent with the purposes for which it was acquired or dedicated, may be used for the installation and maintenance of facilities.

User shall mean a person having facilities within a public right-of-way.

Director of public works shall mean the person designated as such from time to time by the city council.

(Ord No. 867, § 2, 2-26-01)

¹Editor's note(s)—Ord. No. 867, §§ 1—23, adopted Feb. 26, 2001 did not specifically amend the Code, hence, inclusion as Art. VII, §§ 10-290—10-311 was at the editor's discretion.

Sec. 10-291. Unauthorized use of public rights-of-way prohibited.

Except as otherwise specifically provided by law, this article, or any other article of the city applicable thereto, it shall be unlawful for any person to cause or permit the placement, construction, operation or maintenance of any facility within public rights-of-way, unless authorization has been granted by the city in accordance herewith or in accordance with such other article of the city applicable thereto. Provided further, nothing herein shall be construed as superceding or preempting any provision of the city's zoning regulations applicable to wireless telecommunications facilities.

(Ord. No. 867, § 3, 2-26-01)

Sec. 10-292. Registration required.

It shall be unlawful for any person to place facilities within public rights-of-way without having first filed with the city an application for registration therefor. Applications for registration shall be filed with the city secretary of the city. The city secretary shall issue a registration certificate to each person successfully completing and filing such application. Each registration certificate shall be issued in the name of the user. Registration certificates shall be renewed every 60 months. When information provided in an application for a registration certificate is no longer correct, the user shall inform the city, in writing, within 30 days following the date of such change. Each application for registration shall include:

- (a) The name and legal status of the user;
- (b) The name, address, telephone number, e-mail address, and fax number of the individual(s) who will be the contact(s) for the user;
- (c) The name, address, telephone number, e-mail address, and fax number of the individual(s) who will be the contact(s) for field location of facilities;
- (d) The name, address, telephone number, email address and fax number of an emergency contact who shall be available 24 hours a day; and
- (e) Proof of insurance and bonding, as otherwise required herein.

(Ord. No. 867, § 4, 2-26-01)

Sec. 10-293. Construction within public rights-of-way.

It shall be unlawful for any person to cause or permit the construction or installation of facilities within public rights-of-way within the city, except as provided by this article and any other article of the city applicable thereto.

(Ord. No. 867, § 5, 2-26-01)

Sec. 10-294. Construction regulations.

- (a) *Excavations.* All excavations and other construction in the public rights-of-way shall be performed in accordance with all applicable state, federal, and city regulations.
- (b) *Interference with use of property.* All construction within public rights-of-ways shall be undertaken so as to minimize interference with the use of public and private property and in accordance with any lawful direction given by the city under the police and regulatory powers of the city.

-
- (c) *Construction permits.* It shall be unlawful for any person to cause or permit any work which involves the construction, installation, expansion, repair, removal, or maintenance of facilities within public rights-of-way without having first applied for and obtained from the city a construction permit therefor. Provided, however, acquisition of construction permits shall not be required for any such work that does not involve the alteration or disturbance of the surface of the right-of-way. Each construction permit application shall include a written work description, including construction drawings, showing the facilities' location (or proposed location) and the estimated depth of the facilities (existing and proposed) in the immediate area of the proposed new construction. Such drawings shall be reviewed by the city and, if disapproved, returned with comments setting forth the reasons for such disapproval. Approvals shall not be unreasonably withheld or delayed. Except as otherwise specifically provided herein, work shall not commence until applicable construction permits have been approved therefor. Review and approval by the city of construction permits as provided herein shall not constitute any representation or warranty regarding the sufficiency of design or construction of such facilities. All such work shall be in conformance with the approved construction permit. Work for which a permit is required may be performed at any time; provided however, any such permitted work performed within 500 feet of any residential structure may only be performed between the hours of 7:00 a.m. and 8:00 p.m. Any permitted work performed outside of the above working hours must be approved in advance by the director of public works or his designee. Provided further, all such construction and/or installation work shall be completed in the time specified in the construction permit. If the work cannot be completed within the specified time period, the user may request an extension from the director of public works, or his/her designee, which extension shall not be unreasonably withheld.
- (d) *Emergency repairs; restoration of service.* Notwithstanding the foregoing section 6.03, during an emergency where, in the good faith judgment of the user, failure to act immediately could jeopardize public health, safety, or general welfare, or in situations where a repair is necessary to restore service to a customer, such user may perform repairs to facilities within public rights-of-way, which involve the alteration or disturbance of the surface of such public right-of-way, without prior notification to, or acquisition of, a construction permit from, the city. In such cases, the user shall notify the director of public works of the city as promptly as possible after beginning the work, but in no event later than the close of business on the next business day, stating the nature of such repairs and, if not completed, the length of time estimated to complete same. The user shall apply for the required approvals as soon as reasonably practicable, and any work performed that is not consistent with then applicable city standards shall be corrected upon notice thereof from the city.
- (e) *Restoration of surface.* Users may excavate public rights-of-way only for the purpose of, and to the extent reasonably required for, the construction, installation, expansion, repair, removal, or maintenance of its facilities. Upon completion of work, the user shall promptly restore the surface of the affected public right-of-way to a condition that equals or exceeds its condition prior to such construction. To such end, the restoration shall comply with the following requirements:
- (1) Replacing all ground cover equal to or better than the type of ground cover damaged during work, either by sodding or seeding, or natural growth;
 - (2) Installation of all manholes and handholes as required;
 - (3) All bore pits, potholes, trenches or any other holes shall be filled in or covered daily, unless other safety requirements are approved by the director of public works;
 - (4) Leveling of all trenches and backhoe lines;
 - (5) Restoration of excavation site to city specifications; and
 - (6) Restoration of all landscaping and other affected structures such as sprinkler systems and mailboxes.
- (f) *Maintenance period; delay in construction.* All restoration work shall be maintained by the user to the satisfaction of city for a period of one year from the date of completion of such restoration work. No public

right-of-way shall be encumbered by construction, maintenance, removal, restoration, or repair work for a longer period than shall be necessary to execute such work. If there is an unreasonable delay by the user in restoring and maintaining the public right-of-way or restoring such public right-of-way after such excavations, construction, installation or repairs have been made, the city shall notify the user in writing that if such restoration or maintenance is not performed within five days of receipt of such notice, the city shall have the right to restore or repair the same and to require the user to pay the reasonable cost of such restoration or repair, including any and all required indirect administrative expenses incurred by city, including salary, benefits, and proportionate office expense. Furthermore, if restoration is not satisfactory and performed in a timely manner, all work in progress, except that related to the problem, including all work previously permitted but not complete, may be halted and a hold may be placed on any permits not approved until all restoration is complete.

- (g) *Routine maintenance.* Routine maintenance on facilities located within public rights-of-way shall be conducted in a manner that is consistent with applicable city regulations governing such work, if any.
- (h) *Obstructions to traffic.* Any obstruction of vehicular or pedestrian traffic resulting from construction or repair activities to facilities, other than for emergency repairs, shall require prior notification to the director of public works of the city. Any such work shall be performed in a manner calculated to cause the least inconvenience to the city and the public as is reasonably possible under the circumstances. When a user performs or causes to be performed any work over or across a public street or sidewalk, or so closely adjacent thereto as to create hazards for the public or itself, the user shall provide construction and maintenance signs and sufficient barricades and flagmen at such sites as are reasonably necessary to protect the public and the user's equipment and workers. The application of such traffic control devices shall be consistent with the standards and provisions of the latest edition of the Texas manual on uniform traffic control devices. Appropriate warning lights shall be used at all construction and maintenance zones where one or more traffic lanes are being obstructed during nighttime conditions.
- (i) *Closing of streets.* If a user's work requires the obstruction of any street for a period longer than 30 minutes, such obstruction shall be approved by the city public works director or his designee, which approval may be conditioned on adequate traffic control measures. The user shall not close any public street, but shall at all times maintain a route of travel along and within any roadway that is within a public right-of-way; provided however, in cases of an emergency, the city public works director or his designee may authorize the temporary closing of a public street or sidewalk to allow the user to complete such emergency repairs if, in the opinion of the city public works director or his designee, such closing is necessary to protect the safety of the general public.
- (j) *Construction drawings.* Within 120 days following completion of construction, or within 120 days following any material alteration or modification thereto, the user shall supply the city with a complete set of construction drawings for the work, or for the material alteration or modification thereof, unless the user certifies to the city, in writing, that such construction was completed in accordance with the construction plans filed pursuant to section 6.03 above, in which case, such construction plans shall be marked accordingly by the city and filed as the "permanent construction drawings." For the purposes hereof, a material alteration or modification of a facility shall be deemed to have occurred if such alteration or modification would render the existing construction drawings inaccurate and/or misleading regarding the location of a structural component thereof. Such drawings shall be of sufficient detail to allow the city to determine the location of the facilities with reasonable accuracy. In lieu of print documents, a user may, upon advance reasonable request, provide such drawings and maps by other mediums, including electronic mediums, provided the city has the capability to access such information.

(Ord. No. 867, § 6, 2-26-01)

Sec. 10-295. Conservation of public rights-of-way.

To the extent the city may be authorized by state or federal law to do so, and to the extent reasonable under the circumstances then existing, the city may require a user to attach portions of its facilities to other facilities within the public rights-of-way owned and maintained by other persons. A user shall not be required to attach its facilities to the facilities of such other persons if it is shown that such user would be subjected thereby to increased risks of interruption to its service, to increased liability for accidents, or to unreasonable delays in construction or availability of service, or if the facilities of such other person are not of the character, design, or construction required by, or are not being maintained in accordance with, current practice, or are not available to the user on reasonable terms, including, without limitation, reasonable fees.

Insofar as is practical to do so, users shall use existing facilities in the provision of their services; provided, however, nothing contained herein shall be construed as limiting a user from expanding its facilities to accommodate future growth and development. Users shall provide information to the city relating to the location and/or operation of their facilities or services as may be reasonably necessary for municipal planning purposes.

(Ord. No. 867, § 7, 2-26-01)

Sec. 10-296. Relocation or removal of facilities.

To the extent the city may be authorized by law to do so, a user may be required to lower, place underground, relocate, or remove any facility within any public right-of-way, without cost to the city, if reasonably necessary, as determined by the city council, to abate a condition actually or potentially dangerous to public health or safety, or as may be reasonably necessary to accommodate the construction, repair, maintenance, removal, or installation of any publicly funded city project within the city in, upon, or under public rights-of-way, including, without limitation, street construction and widening, water, sanitary sewer, storm drains, street lights, and traffic signal conduits, or any other public facilities in, upon, or under the public rights-of-way. In the alternative, where the city council determines it to be feasible, a user may be allowed to pay the additional costs incurred for the design and/or construction of any such publicly funded city project in a manner that would avoid the necessity of relocation or removal of the facilities. A user shall be provided the opportunity to collaborate in advance with the city and/or propose alternatives in order to minimize cost, better schedule the work, and accommodate suitable refinements and/or joint work with others.

In the event of any such requirement for lowering, placing underground, relocating, or removing facilities as herein provided, the user shall complete same as soon as is reasonably practicable following written notice thereof by the city.

(Ord. No. 867, § 8, 2-26-01)

Sec. 10-297. Obsolete facilities.

Users shall remove facilities from the public rights-of-way when such facilities are obsolete, are no longer in service, and create either visual blight or a nuisance to the public; provided however, a user shall not be required to remove any facility for which renovation or restoration is planned by the user, and which renovation or restoration is completed within a reasonable period of time. When permanent structures in public rights-of-way are removed, the city shall be notified in writing of such removal.

(Ord. No. 867, § 9, 2-26-01)

Sec. 10-298 Bonding.

All users other than governmental units shall comply with all applicable regulations of the city relating to the provision of bonds or other security which may be required in connection with work in public rights-of-way.

(Ord. No. 867, § 10, 2-26-01)

Sec. 10-299. Temporary rearrangement of aerial wires and cables.

Upon request, a user shall remove or raise or lower its aerial facilities temporarily to permit the moving of houses or other bulky structures. The expense of such temporary rearrangements shall be paid by the party or parties requesting same, excluding requests by the city. The user may require payment in advance. The user shall be given a reasonable amount of advance notice to provide for such rearrangement.

(Ord. No. 867, § 11, 2-26-01)

Sec. 10-300. Tree trimming.

Users shall comply with all applicable rules and regulations of the city governing the trimming, grooming, or removal of trees or other similar vegetative matter.

(Ord. No. 867, § 12, 2-26-01)

Sec. 10-301. Erosion and storm water measures.

Erosion control measures shall be implemented prior to commencement of any work. The user shall comply with storm water management erosion control that complies with the city, state and federal laws, regulations, and guidelines. Requirements may include, but shall not be limited to, silt fencing around any excavation that will be left overnight, silt fencing in erosion areas until reasonable vegetation is established and barricade fencing around open holes. High erosion areas shall require wire-backed silt fencing.

(Ord. No. 867, § 13, 2-26-01)

Sec. 10-302. Placement of facilities.

All facilities constructed or installed on or after the effective date hereof shall be buried underground where possible. Except as otherwise provided hereinafter, all facilities constructed or installed above ground shall be approved by the city. Pedestals, junction boxes, metering facilities and similar appurtenances may be placed above ground. Users shall not place facilities within public rights-of-way in such a manner as to unreasonably interfere with existing electrical, cable, or telecommunications fixtures, water hydrants or mains, or drainage or sanitary sewer facilities, and all such facilities shall be placed in such manner as not to interfere with usual travel or public and/or municipal use of the public rights-of-way. The city shall have the right to direct the location of facilities in the public rights-of-way. The installation, repair, construction, maintenance, and replacement of facilities in the rights-of-way shall be subject to inspection and approval by the city. Users shall cooperate fully with the city in conducting inspections. Users shall promptly perform remedial action required by the city pursuant to such inspection.

(Ord. No. 867, § 14, 2-26-01)

Sec. 10-303. Line location and identification.

Users shall be responsible for obtaining line locations from the Texas one-call system, the city, and all affected utilities and others with facilities in public right-of-way, prior to any excavation. Use of the geographic information system or plans of record shall not satisfy this requirement. The user shall be responsible for verifying the location, both horizontal and vertical, of all facilities. When required by the city public works director or his designee, a user shall verify locations of potential conflicts with existing facilities by not hosing, hand digging, or other similar method, prior to any excavation or boring. Placement of all manholes and/or hand holes must be approved in advance by the city public works director or his designee. Hand holes or manholes shall not be located in sidewalks unless approved by the city public works director or his designee. Location flags shall not be removed while facilities are being constructed. All location flags shall be removed during the cleanup process by the user at completion of the work. The user, or his agent, contractor, or subcontractor, shall notify the city public works director or his designee immediately of any damage to other utilities.

(Ord. No. 867, § 15, 2-26-01)

Sec. 10-304. Planning for capital improvement projects.

Users shall apprise the city of existing and planned construction, maintenance, and other activities of the user within public rights-of-way. Except for emergencies, users shall coordinate all installations and construction within the public rights-of-way with the city's capital improvement programs. City shall notify user within 60 days of the date city will demand relocation or removal of users facilities to facilitate city's capital program. Within 60 days following receipt of the city's notice thereof, each user shall provide a written report to the city identifying and describing generally the existing facilities that are within or cross through the boundaries of each project identified by the city. The city and the user shall provide to each other the names of their respective designated officials who will serve as representatives for coordination of the exchange of information and planning on any such project. Users shall field locate their facilities, and identify same with surface markings, within 15 working days following the city's request therefor.

(Ord. No. 867, § 16, 2-26-01)

Sec. 10-305. Guarantee of performance.

Except as provided in section 10-298 hereof, each user, at the time of submission of its initial and each renewal registration application, shall file with the city a guarantee of performance of the user's obligations hereunder, whether to be performed by the user or any contractor or subcontractor on behalf of the user, to complete the installation of its facilities within the public rights-of-way in accordance with the permits and approved plans and specifications therefor. Such guarantee shall be payable to the city, in the amount of \$50,000.00. Provided however, in the event a user, or a contractor or subcontractor performing work on behalf of a user, applies for a permit for work in which the estimated cost of restoration will exceed \$50,000.00, such user shall file a supplemental guarantee for such additional reconstruction costs. Such guarantee make take the form of a bond, an irrevocable letter of credit, or a statement of fiscal responsibility, as set forth below:

- (a) *Bonds.* A corporate surety bond issued by a corporate surety authorized to do business in the State of Texas. The bond shall contain the following endorsement: "It is hereby understood and agreed that this bond may not be canceled by the surety, nor may any intention not to renew be exercised by the surety until sixty (60) days after receipt by the city, by registered or certified mail or written notice, of such intent to cancel or to not renew." The rights reserved to the city with respect to the bond are in addition to all other rights of the city and no action, proceeding, or exercise of a right with respect to such bond shall affect any other rights of the city; or

- (b) *Letters of credit.* An irrevocable letter of credit, in a form satisfactory to the mayor and the city attorney shall be issued by a federally insured commercial lending institution with a credit rating of BAA or BBB + or higher. The federally insured commercial institution on which the irrevocable letter of credit is to be drawn shall be acceptable to the city. The irrevocable letter of credit shall contain the following endorsement: "At least sixty (60) days' prior written notice shall be given to the mayor by the financial institution of any intention to cancel, replace, fail to renew, or materially alter this irrevocable letter of credit. Such notice shall be given by certified mail to the mayor and city attorney. The City of Piney Point Village may draw upon this irrevocable letter of credit by presentation of a draft at sight, accompanied by a written certificate signed by the mayor of the city, certifying that _____(user) has failed to comply with provisions of ordinances applicable to _____(user's) use of public rights-of-way within the City of Piney Point Village, Texas."

After providing a user with 30 days advance written notice of any amount due and owing, and the user's failure to pay such amounts, the city may draw upon the irrevocable letter of credit by presentation of a draft at sight, on the lending institution, accompanied by a written certificate signed by the mayor certifying that the user has failed to comply with the provisions of this article.

The user shall structure the irrevocable letter of credit in such a manner that if the city draws upon the irrevocable letter of credit and reduces the amount of available credit to an amount below \$50,000.00, the user shall replenish the irrevocable letter of credit to a minimum of \$50,000.00 within five calendar days after the available credit is reduced to an amount below \$50,000.00. The intent of this section is to ensure that the credit available to the city shall at no time fall below \$50,000.00.

- (c) *Statement of fiscal responsibility.* Written evidence, in the form of its most recent audited financial statement, showing assets or reserves sufficient to cover the amount of the guarantee required by this section. If the user's assets or reserves are no longer adequate to comply with the amounts required by this section, the user shall immediately notify the city and shall obtain a bond or letter of credit as set forth above.

The rights reserved to the city with respect to the financial guarantees provided for in this section are in addition to all other rights of the city, whether reserved by this amendment or otherwise authorized by law, and no action, proceeding, or right with respect to the guarantee shall affect any other right the city has or may have.

(Ord. No. 867, § 17, 2-26-01)

Sec. 10-306. Insurance and indemnity.

- (a) *Insurance.* A user shall procure and maintain insurance in full force and effect at all times while its facilities are located in the public rights-of-way. The insurance shall cover all risks associated with the use and occupancy of such rights-of-way. Coverages shall be on an "occurrence basis." The insurance requirements applicable to a user under this section shall be applicable to all persons performing work within public rights-of-way on behalf of such user unless such person is covered, or named as an additional insured, under the policies of insurance supplied by the user pursuant hereto. If any person other than a user is required to provide such insurance, the provisions referring to a user hereinbelow shall be construed to mean such person.

- (1) *Risks and limits of liability.* The insurance, at a minimum, must include the following coverages and limits of liability:

COVERAGE	LIMIT OF LIABILITY
(i)	Workers' Compensation and Employer's Liability: Statutory
(ii)	Employer's Liability: Bodily injury \$1,000,000.00 (each occurrence)

(iii)	Commercial General Liability: Combined single limit for bodily injury and property damage of \$1,000,000.00 per occurrence and \$1,000,000.00 aggregate
(a)	All premises/operations
(b)	Independent contractors
(c)	Products/completed operations
(d)	Personal and advertising injury
(e)	Contractual liability
(f)	Explosion, collapse and underground hazards
(iv)	Comprehensive Automobile Liability, including coverage for loading and unloading hazards for: Combined single limit for bodily injury and property damage of \$1,000,000.00 per occurrence
(a)	Owned/leased vehicles
(b)	Non-owned vehicles
(c)	Hired automobiles
(v)	Excess Coverage: \$5,000,000.00 per occurrence/combined aggregate in excess of limits specified for Employer's Liability, Commercial General Liability, and Automobile Liability

Note: Aggregate limits are for a 12-month policy period, unless otherwise indicated

- (2) *Form of policies.* The insurance may be in one or more policies of insurance, the form of which must be approved by the Texas insurance commission.
- (3) *Issuers of policies.* The issuer of any policy shall be authorized to transact insurance business in the State of Texas.
- (4) *Insured parties.* Each policy shall name the user and the city (and the officers, agents and employees of the city) as insured parties.
- (5) *Deductibles.* The user shall assume and bear any claims or losses to the extent of any deductible amounts and waives any claims it may ever have for the deductible amounts against the city, its officers, agents or employees.
- (6) *Cancellation.* Each policy shall expressly state that it may not be canceled or non-renewed unless thirty (30) days advance notice of cancellation or non-renewal is given in writing to the city.
- (7) *Subrogation.* Each policy shall contain an endorsement to the effect that the issuer waives any claim or right in the nature of subrogation to recover against the city, its officers, agents or employees.
- (8) *Liability for premium.* If any of the policies referred to above do not have a flat premium rate, and such premium has not been paid in full, such policy shall have a rider or other appropriate certificate or waiver sufficient to establish that the issuer is entitled to look only to the user for any further premium payment and has no right to recover any premiums from the city.
- (9) *"Other insurance" clause.* The insurance policy(ies) shall provide that the "other insurance" clause does not apply to the city where the city is shown on the policy as an additional insured.
- (10) *Delivery of policies.* The originals of all policies referred to above, or copies thereof certified by the agent or attorney-in-fact issuing them, together with written proof that the premiums have been paid, shall be deposited by the user with the city secretary prior to commencement of any work. Failure on the part of the user to furnish a new policy or certified copy thereof before the expiration date of any such policy, or failure to obtain a new policy before the date fixed for the cancellation of an existing policy, so that the insurance referred to shall be continuously in effect, shall constitute a violation hereunder.

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- (11) *Liability of user.* The city's approval, disapproval, or failure to act regarding any insurance supplied by a user shall not relieve such person from full responsibility or liability for damages and accidents arising out of use or occupancy of public right-of-way. Neither bankruptcy, insolvency nor denial of liability by the insurance company shall exonerate the user from liability.
- (12) *Self-insurance.* A user may elect to self-insure to provide the insurance coverage required hereunder, subject to the restrictions set forth in this subsection, provided the user submits to the city copies of its certificates of self-insurance from the Texas department of insurance, and its most recent audited financial statements showing self-insurance reserves or other assets sufficient to pay judgments equal to the limits set forth above. A user shall also provide to the city documentation evidencing its process for reviewing and paying claims. The city shall be protected by a user's self-insurance to the same extent as an additional insured on a policy issued by an insurance company. If a user's self-insurance program ceases, or a user's assets or reserves are no longer sufficient to comply with the above coverage requirements, the user shall immediately notify the city of such lapse of coverage, and the user shall obtain commercial insurance, in accordance with the above requirements, within 30 days following such notice.
- (b) *Indemnity.* To the extent permitted by law, each user, and each person performing work within a public right-of-way as a contractor on behalf of a user, shall indemnify and hold the city harmless as set forth below. If any person other than a user is required to provide such indemnity, the provisions referring to a user hereinbelow shall be construed to mean such person.

The user shall promptly defend, indemnify, and hold the city harmless from and against all damages, costs, losses, or expenses (i) for the repair, replacement, or restoration of city's property, equipment, materials, structures, and facilities which are damaged, destroyed, or found to be defective solely as a result of the user's acts or omissions; and (ii) from and against any and all claims, demands, suits, causes of action, and judgments for (a) damage to or loss of the property of any person (including, but not limited to, the user, its agents, officers, employees, and subcontractors, and the city, its agents, officers, and employees, and third parties); and/or (b) death, bodily injury, illness, disease, loss of services, or loss of income or wages to any person (including, but not limited to, the officers, agents, and employees of the user, the user's contractors, and the city's officers, agents, and employees, and third parties), arising out of, incident to, concerning, or resulting from, the negligent or willful acts or omissions of the user, its officers, agents, employees, and/or subcontractors, in the performance of activities pursuant to this amendment.

This indemnity provision is intended to include liability arising from the city's alleged negligence, but only to the extent such liability arises out of a claim or claims that the city was negligent in authorizing the user to use or occupy the public rights-of-way, in regulating the conduct of the user, or in failing to prevent the user from acting in a negligent or wrongful manner.

For purposes of this indemnification provision, acts or omissions of the officer, agents, employees and contractors of the user shall be considered the acts and omissions of the user.

The indemnity provision set forth above is solely for the benefit of the city and the user and is not intended to create or grant any rights, contractual or otherwise, to any other person.

(Ord. No. 867, § 18, 2-26-01)

Sec. 10-307. Revocation or denial of construction permits.

If any provision of this article is not followed, a permit for the construction of facilities may be revoked. If a person has not followed the terms and conditions of this article with respect to work done pursuant to a prior permit, new permits may be denied or additional terms may be required.

(Ord. No. 867, § 19, 2-26-01)

Sec. 10-308. Appeal from denial or revocation of permit.

Appeals from denials or revocations of permits shall be to the city council. Appeals shall be filed with the city secretary within 15 days from the date of the denial or revocation. A hearing shall be held within 30 days of the date the appeal is filed with the city secretary.

(Ord. No. 867, § 20, 2-26-01)

Sec. 10-309. Conflicts with existing or future franchises.

In the event of conflict between the provisions of this amendment and any franchise or other written authorization heretofore or hereafter approved by city, the provisions of this amendment shall control. Provided however, any condition imposed pursuant to a zoning specific use permit shall be in addition to the requirements hereof.

(Ord. No. 867, § 21, 2-26-01)

Sec. 10-310. Notice.

Any notice required to be given to city hereunder shall be given in writing, and may be effected by (i) personal delivery if delivered to the mayor or his designee, (ii) by facsimile or electronic mail, if delivered to the said mayor or his designee and to the city secretary, or (iii) by United States mail, postage prepaid, registered or certified, return receipt requested, addressed to the mayor or his designee and the city secretary. No notice shall be deemed given until actual receipt by city as hereinabove set forth.

(Ord. No. 867, § 22, 2-26-01)

Sec. 10-311. Penalties/remedies.

- (a) *Criminal penalty.* Any person who shall violate any provision of this amendment shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense. Prosecution for, and imposition of, criminal penalties under this subsection shall not bar the city from seeking other additional remedies as may be provided in this amendment, by law, or in equity.
- (b) *Civil penalties.* Civil penalties may be imposed for violation of any provision of this amendment, as follows:
 - (1) Up to \$1,000.00 for each violation, and each day of a continuing violation may be considered a new violation; and/or
 - (2) Revocation of any or all permits granted to allow work in public rights-of-way, subject to procedural guidelines provided in this article, any agreement which applies to the person subject to the complaint, and subject to any limitation imposed by federal or state law.

(Ord. No. 867, § 23, 2-26-01)

Secs. 10-312—10-320. Reserved.

Chapter 56 RIGHT-OF-WAY MANAGEMENT¹

ARTICLE 1. PERMIT REQUIRED FOR WORK IN RIGHT-OF-WAY

Sec. 56-1. Definitions

Whenever used in this article, the following terms, as well as their singulars, plurals and possessives, shall have the following definitions and meanings, unless the context of the sentence in which they are used indicates otherwise.

Access line. Pursuant to chapter 283 of the Texas Local Government Code, as amended, a unit of measurement representing:

- (1) Each switched transmission path of the transmission media that is physically within a public right-of-way extended to the end-use customer's premises within the city that allows the delivery of local exchange telephone services within the city; and that is provided by means of owned facilities, unbundled network elements or leased facilities, or resale;
- (2) Each termination point or points of a nonswitched telephone or other circuit consisting of transmission media located within a public right-of-way connecting specific locations identified by, and provided to, the end-use customer for delivery of nonswitched telecommunications services within the municipality; or
- (3) Each switched transmission path within a public right-of-way used to provide central office-based PBX-type services for systems of any number of stations within the municipality, and in that instance, one path shall be counted for every ten stations served.

An access line may not be construed to include interoffice transport or other transmission media that do not terminate at an end-use customer's premises or to permit duplicate or multiple assessment of access line rates on the provision of a single service.

Antenna. Communications equipment that transmits or receives electromagnetic radio frequency signals used in the provision of wireless services.

Cable service. "Cable service" as defined in the Cable Communications Policy Act of 1984, as amended, 47 U.S.C. § 532 et seq.

City. The City of Piney Point Village, Texas.

City Code. The Code of Ordinances of the City of Piney Point Village, Texas, as amended.

City council. The municipal governing body of the City of Piney Point Village, Texas.

City administrator. The city administrator of the City of Piney Point Village, Texas or the designee of the city administrator.

¹Editor's note(s)—Ord. No. 2017.08.28 , § 1, adopted August 30, 2017, amended the Code by repealing former ch. 56, §§ 56-31—56-33 and 56-41—56-46, and adding a new ch. 56. Former ch. 56 pertained to telecommunications, and derived from Ord. No. 837, adopted June 28, 1999.

Collocate and collocation. The installation, mounting, maintenance, modification, operation, or replacement of network nodes in a public right-of-way on or adjacent to a pole.

Consumer price index. The annual revised Consumer Price Index for All Urban Consumers for Texas, as published by the federal Bureau of Labor Statistics.

Concealment. Any wireless facility that is covered, blended, painted, disguised, camouflaged, or otherwise concealed such that the wireless facility blends into the surrounding environment and is visually unobtrusive. Concealment includes but is not limited to covering with a façade, designs that blend with the surrounding character of an area, paint that matches surrounding poles, disguising with landscaping, or locating underground.

Decorative pole. A streetlight pole specially designed and placed for aesthetic purposes and on which no appurtenances or attachments, other than specially designed informational or directional signage or temporary holiday or special event attachments have been placed or are permitted to be placed according to city Code.

Design area. An area that is zoned, or otherwise designated by city code, and for which the city maintains and enforces unique design and aesthetic standards.

Design manual. The design requirements for specific types of facilities, including any adopted design manuals, the city's unified development code, adopted construction codes and any other city requirements.

Direction of the city. All ordinances, laws, rules, resolutions, and regulations of the city that are now in force or may hereafter be passed and adopted.

Easement. Any public easement or other compatible use created by dedication, or by other means, to the city for public utility purposes or any other purpose whatsoever. "Easement" shall include a private easement used for the provision of utilities.

Facilities. Any and all of the network nodes, transport facilities, equipment cabinets, node support poles, duct spaces, manholes, poles, conduits, underground and overhead passageways, and other equipment, structures, plant, and appurtenances and all transmission media used for the provision of wireless service or telecommunication service.

Federal Communications Commission or FCC. The Federal Administrative Agency, or lawful successor, authorized to oversee cable television and other multi-channel regulation on a national level.

Historic area. An area that is zoned or otherwise designated as a historic area under municipal, state, or federal law.

Law. Common law or a federal, state, or local law, statute, code, rule, regulation, order, or ordinance.

Line fee. A monthly fee to be applied to each access line for the calculation of the total amount to be paid to the city as a rights-of-way fee.

Location. The city-approved and lawfully permitted location for the network node.

Macro tower. A guyed or self-supported pole or monopole greater than the lesser of (i) 55 feet, or (ii) ten feet higher than the tallest existing utility pole located within 500 linear feet of the new pole in the same public right-of-way and that supports or is capable of supporting antennas.

Micro network node. A network node that is not larger in dimension than 24 inches in length, 15 inches in width, and 12 inches in height, and that has an exterior antenna, if any, not longer than 11 inches.

Municipally owned utility pole. A utility pole owned or operated by a municipally owned utility, as defined by Texas Utilities Code § 11.003, and located in a public right-of-way.

Park. Any property dedicated or used as a park or for public park purposes or that may be dedicated or used as a park or for public park purposes within the city.

Network node or node. Equipment at a fixed location that enables wireless communications between user equipment and a communications network. The term includes: (i) equipment associated with wireless communications; (ii) a radio transceiver, an antenna, a battery-only backup power supply, and comparable equipment, regardless of technological configuration; and (iii) coaxial or fiber-optic cable that is immediately adjacent to and directly associated with a particular collocation; and does not include: (i) an electric generator; (ii) a pole; or (iii) a macro tower.

Network provider. A wireless service provider; or a person that does not provide wireless services and that is not an electric utility but builds or installs on behalf of a wireless service provider: (i) network nodes; or (ii) node support poles or any other structure that supports or is capable of supporting a network node.

New node support pole or new pole. A new installation, including any extension or replacement of an existing pole where the replacement is not excepted from permit requirements under this chapter.

Node support pole. A pole installed by a network provider for the primary purpose of supporting a network node.

Permit. A written authorization for the use of the public right-of-way, including collocation on a service pole, required from the city before a provider may perform an action under this chapter.

Permit holder. Any person that has applied for or been issued a permit pursuant to the terms of this chapter.

Provider. A network provider or telecommunication service provider.

Pole. A service pole, municipally owned utility pole, node support pole, or utility pole.

Private easement. An easement or other real property right that is only for the benefit of the grantor and grantee and their successors and assigns.

Public right-of-way or right-of-way. The area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easement in which the municipality has an interest. The term does not include: (A) a private easement; or (B) the airwaves above a public right-of-way with regard to wireless telecommunications. This includes but is not limited to all present and future public streets, avenues, highways, alleys, sidewalks, boulevards, drives, tunnels, easements, bridges, and other such similar passageways, thoroughfares, and public ways within the city.

Public utility. A public utility as that term is used in the Public Utility Regulatory Act, Texas Utilities Code § 11.004, including municipally owned and/or operated utilities.

Rights-of-way fee. The total amount paid to the city on a quarterly basis for access lines and on an annual basis for other facilities for the use and occupancy of the rights-of-way. For network providers, this is the rental charge paid in accordance with chapter 284 of the Texas Local Government Code.

Service pole. A pole, other than a municipally owned utility pole, owned or operated by a municipality and located in a public right-of-way, including: a pole that supports traffic control functions; a structure for signage; a pole that supports lighting, other than a decorative pole; and a pole or similar structure owned or operated by a municipality and supporting only network nodes.

Street. The portion of the public right-of-way, including a highway, designed or used for vehicular traffic, including that part of the street marked or platted as a bicycle or public transit lane. Street width shall be the widest of the following measurements: (i) edge of pavement to edge of pavement, or (ii) curb to curb.

Substantially similar. Includes the following: (i) A replacement or upgrade that does not include replacement of an existing node support pole nor defeat existing concealment elements of a node support pole; and (ii) a new or upgraded network node, including the antenna or other equipment element, will not be more than ten percent larger than the existing node, provided that the increase may not result in the node exceeding the size limitations provided by the city's design manual; and the new or upgraded pole will not be more than ten percent higher than

the existing pole, provided that the increase may not result in the pole exceeding the applicable height limitations prescribed by the city's design manual.

Telecommunications service. Any "local exchange telephone service," as defined by Texas Utilities Code § 51.002, or voice communications services provided through wireline facilities located at least in part in the public right-of-way, without regard to the delivery technology, including internet protocol technology. The term does not include voice service provided by a commercial mobile service provider as defined by 47 U.S.C. Section 332(d).

Telecommunications service provider. Any "certificated telecommunications provider" as the term is defined by Texas Local Government Code § 283.002.

Transmission media. Any and all of the cables, fibers, wires or other physical devices owned, maintained or placed by a user to transmit and/or receive communication signals, whether analog, digital or of other characteristics, and whether for voice, data or other purposes.

Transport facility. Each transmission path physically within a public right-of-way, extending with a physical line from a network node directly to the network, for the purpose of providing backhaul for network nodes.

Use and occupancy. Acquisition, installation, construction, reconstruction, maintenance, repair, control, or operation of any facilities within the rights-of-way for any purpose whatsoever.

User. Any person that owns, controls, constructs, installs, repairs, maintains, upgrades or removes a structure in the right-of-way, including any contractor or subcontractor of a person who owns or controls a structure in the right-of-way.

Utility pole. A pole that provides: electric distribution with a voltage rating of not more than 56.5 kilovolts; or services of a wireless provider, as defined by Texas Utilities Code § 51.002.

Wireless service. Any service, using licensed or unlicensed wireless spectrum, including the use of Wi-Fi, whether at a fixed location or mobile, provided to the public using a network node.

Wireless service provider. A person that provides wireless service to the public.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-2. Registration and construction permits.

No person shall commence or continue with the construction or installation of any structure within the rights-of-way of the city except as provided by this chapter, or as provided by other city permits or written agreements with the city.

- (1) *Registration required.* All users of the right-of-way must register annually with the city. Registration and permits will be issued in the name of the person who will own the facilities. Registration shall include:
 - a. The name of the user of the right-of-way;
 - b. The name, address, and telephone number of people who will be contact person(s) for the user;
 - c. The name(s) and telephone number of an emergency contact who shall be available 24 hours a day;
 - d. The location, including exact coordinates, of all structures located in the rights-of-way; and
 - e. A description of each structure located in the rights-of-way.
- (2) *Construction permit required.* Unless otherwise provided by this Chapter, no person shall perform any construction or installation of structures in the right-of-way without first obtaining a construction permit. The permit will be in the name of the person who will own the proposed structures. The permit

must be completed and signed by a representative of the owner of the proposed structures. The permit shall state to whom it is issued, location of work, location of proposed structures, estimated dates and times the work is to take place and any other conditions set out by the city administrator or his/her designee, or other decision making body when applicable.

- a. *Permit information required.* The person requesting a permit will provide the city administrator or his/her designee with documentation describing:
 1. The proposed, approximate location and route of all structures to be constructed or installed and the applicant's plan for right-of-way construction.
 2. Engineering plans provided on a drawing scale not smaller than one inch equals 100 feet unless otherwise approved by city administrator.
 3. Description of all existing public and private utilities in close proximity to applicant's proposed route.
 4. Description of the applicant's proposed installation, such as pipe size, number of interducts, valves, etc.
 5. Description of plans to remove and replace pavement or drainage works in streets. Plans submitted must conform to City of Piney Point Village standard construction requirements.
 6. Drawings of any bores, trenches, handholes, manholes, switch gear, transformers, pedestals, etc. including depth.
 7. Manholes of the type applicant plans to use or access.
 8. Complete legend of drawings submitted by applicant, which may be provided by reference to previously submitted documents.
 9. Three sets of engineering plans must be submitted with permit application.
 10. The construction and installation methods to be employed for the protection of existing structures, fixtures, and facilities within or adjacent to the right-of-way, and the estimated dates and times work will occur, all of which (methods, dates, times, etc.) are subject to approval of the city administrator or his/her designee; and
 11. Proof of insurance or net worth as required.
- b. *Access to site.* All construction and installation in the right-of-way shall be in accordance with the permit for the facilities. The city administrator or his/her designee shall be provided access to the work and to such further information as may reasonably be required to ensure compliance with the permit.
- c. *Plans at site.* A copy of the construction permit and approved engineering plans shall be maintained at the construction site and made available for inspection by the city administrator at all times when construction or installation work is occurring.
- d. *Timeliness.* All construction or installation work authorized by permit must be completed in the time specified in the construction permit. If the work cannot be completed in the specified time periods, the permittee may request an extension from the city administrator or his/her designee.
- e. *Insurance and bonds.*
 1. An applicant must provide proof of liability insurance in the amount of \$1,000,000.00, as approved by the city administrator or his/her designee. Such requirements may be waived by the city administrator or his/her designee, if the applicant provides acceptable evidence of self-insurance backed by assets equal to but not less than a net worth in the amount of

at least \$5,000,000.00 as approved by the city administrator or his/her designee and the director of financial services or his/her designee.

2. The coverage provided shall be on an "occurrence" basis and shall include coverage for personal injury, contractual liability, premises liability, medical damages, underground, explosion, and collapse hazards.
 3. Each policy must include a cancellation provision in which the insurance company is required to notify the city in writing not fewer than 30 days before canceling, failing to renew, or reducing policy limits.
 4. The applicant shall file the required original certificate of insurance prior to any commencement of work. The certificate shall state the policy number; name of the insurance company; name and address of the agent or authorized representative of the insurance company; name, address and telephone number of insured; policy expiration date; and specific coverage amounts.
 5. Applicant shall file a surety bond from a surety company authorized to do business in the state in the amount of \$15,000.00 to guarantee the restoration of the right-of-way in the event the applicant leaves a job site in the right-of-way unfinished, incomplete, or unsafe. Such requirement for a surety bond may be waived by the city administrator or his/her designee upon a showing of financial responsibility by the applicant.
- f. *Approval.* Unless otherwise provided by this chapter, requests for permits shall be approved or disapproved by the city administrator or his/her designee within a reasonable time of receiving all the necessary information. The city administrator or his/her designee shall use his/her best efforts to approve or disapprove a request for permit as soon as possible.
- g. *Pre-construction meeting.* The city administrator or user may request a pre-construction meeting.
- (3) *Exception to construction permit and registration requirement.* The following activities shall not be required to obtain a permit under this chapter.
- a. *Emergencies.* Emergency responses related to existing facilities may be undertaken without first obtaining a permit; however, the city administrator must be notified in writing within two business days of any construction related to an emergency response. A reasonably detailed description of the work performed in the right-of-way and an updated map of any facilities moved shall be provided as soon as practicable.
 - b. *Routine maintenance.* Except as specifically provided otherwise by this chapter, the installation of structures necessary to initiate utility, water, wastewater or other service to a customer's property or the repair or maintenance of existing structures, unless such repair or maintenance requires the breaking of pavement, excavation in the right-of-way, or the closure of a public traffic lane for greater than two hours, are not required to obtain a permit under this chapter.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-3. Construction standards.

- (a) *Advance notice required.* The city administrator shall be notified 24 hours in advance that construction is ready to proceed by either the right-of-way user, their contractor or representative, including the name, address, and phone numbers of the contractor performing the actual construction, and the name and telephone number of the individual who will be available at all times during construction. Failure to provide the above information will result in the suspension of the permit until the required information is received.

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- (b) *Conformance to other laws.* All construction shall be in conformance with all city codes and applicable local, state, and federal laws.
 - (c) *Erosion control.* Erosion control measures (*i.e.*, silt fence) and advance warning signs, markers, cones, and barricades must be in place before work begins. Permit holder may be required to show proof of EPA approved plans relating to storm water and erosion when applicable or a letter stating such plans are not required. User shall comply with city, state, and federal guidelines regulating storm water management erosion control. Requirements shall include, but not be limited to, silt fencing around any excavation that will be left overnight, silt fencing in erosion areas until reasonable vegetation is established, barricade fencing around open holes, and high erosion areas will require wire backed silt fencing, or straw bales, as appropriate.
 - (d) *Lane closures.* Lane closures on collectors and thoroughfares, as identified by the city's thoroughfare plan, is limited to after 8:30 a.m. and before 4:00 p.m. unless the city administrator grants prior approval. Arrow boards will be required on lane closures, with all barricades, advanced warning signs and 36-inch reflector cones placed according to the specifications of the city administrator.
 - (e) *Workmanship.* Users are responsible for the workmanship and any damages caused by a contractor or subcontractor. A responsible representative of the permit holder will be available to city administrator at all times during construction.
 - (f) *Notice of damage.* All users shall notify the city administrator immediately of any damage to other utilities, either city or privately owned.
 - (g) *Prior approval required for street or sidewalk cut.* Except in the event of an emergency, prior approval must be obtained from the city administrator when a street or sidewalk cut is required and all requirements of the city shall be followed. Repair of all street and sidewalk removals shall be made promptly to avoid safety hazards to vehicle and pedestrian traffic.
 - (h) *Interference prohibited.* Newly installed structures shall not interfere with facilities or structures of other users, in particular gravity dependent facilities.
 - (i) *Depth.* Structures shall be installed at a minimum of two feet depth, unless approved by the city administrator or as otherwise provided by this Chapter.
 - (j) *Working hours.* Except in the event of an emergency, working hours in the rights-of-way are 7:00 a.m. to 7:00 p.m., Monday through Friday and from 8:00 a.m. to 6:00 p.m. Saturday. Except in the event of an emergency, any work performed on Sunday is prohibited. Directional boring is permitted only Monday through Friday.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-4. Plans of record.

Right-of-way users shall provide the city administrator director or his/her designee with "plans of record" within ten days of completion of structures in the right-of-way. The plans shall be provided to the city in the format specified by the city administrator. Submittal of "plans of record" should be in digital formatting as well as written or in any other format requested by the city administrator. The requirement to provide "plans of record" may be waived by the city administrator upon a showing of good cause.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-5. Facility location and conformance with public improvements.

Prior to initiating construction of a "city project" in the right-of-way, the city will provide each right-of-way user preliminary project plans at various stages of completion (i.e., 30 percent plans, 60 percent plans, 90 percent plans and final plans). Upon receipt of the first submittal of preliminary project plans (30 percent plans), each right-of-way user shall be responsible for verifying the location of its underground structures in the vicinity of the city's project. In verifying the location of structures as required by this section, each right-of-way user shall compile the information obtained regarding any structures located in the right-of-way that are potentially affected by the city project and shall, within 30 days of receipt of the first submittal of the preliminary project plans, make that information available to the city in a written and verified format acceptable to the city's project director or his/her designee. Whenever by reasons of widening or straightening of streets, water or sewer line projects, or any other city administrator projects (i.e., install or improve storm drains, water lines, sewer lines) it shall be deemed necessary by the governing body of the city to remove, alter, change, adapt, or conform the underground or overhead structures of a right-of-way user, such alterations shall be made by the owner of the structures at the owner's expense within 45 calendar days from the receipt of written notice to make the alterations, unless a different schedule has been approved by the project director or his/her designee. The owner of the structures shall be responsible for any direct costs incurred by the city, associated with project delays resulting from owner's failure to conform structures within the time limits established by this section. Reimbursement for all costs provided for by this paragraph shall be made within 30 calendar days from the day which the owner receives written notice of such costs.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-6. Improperly installed structures.

- (a) *Proper installation required.* Structures in the rights-of-way shall be properly installed, repaired, upgraded and maintained. Structures shall be considered to be improperly installed, repaired, upgraded, or maintained if:
 - (1) The installation, repairs, upgrade, or maintenance endangers people;
 - (2) The structures do not meet the applicable city requirements;
 - (3) The structures are not capable of being located using standard practices; or
 - (4) The structures are not located in the proper place in accordance with the plans approved by the city administrator.
- (c) *Existing structures.* This section shall not apply to structures installed prior to the effective date of this ordinance unless such structures are repaired or upgraded.
- (d) *City administrator review of poles.* When poles are used, the type of poles, location, depth, upgrades, etc. shall be subject to review of the city administrator, unless otherwise provided by this chapter.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-7. Restoration of property.

- (a) *Restoration of affected property required.* Users of the right-of-way shall restore property affected by construction in the right-of-way to a condition that is equal to or better than the condition of the property prior to the performance of the work. This includes, but is not limited to, replacing all natural ground cover with an equal or better type of ground cover damaged during work, either by sodding or seeding, as directed by city administrator.

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- (b) *Restoration requirements.* Restoration shall be to the reasonable satisfaction of the city administrator. The restoration shall include, but not be limited to:
- (1) Installation of all manholes and handholes, as required;
 - (2) All bore pits, potholes, trenches, or any other holes shall be covered or barricaded daily;
 - (3) Leveling of all trenches and backhoe lines;
 - (4) Restoration of excavation site to city specifications.
- (c) *Locator flags.* All locator flags shall be removed during the cleanup process by the permit holder or his/her contractor at the completion of the work.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-8. Revocation or denial of permit.

If any provisions of this chapter are not followed, a permit may be revoked by the city administrator. If any person fails to follow the terms and conditions of this chapter in work performed pursuant to a permit, except as provided by article II, new permits may be denied or additional terms required prior to issuance of permits to the same user.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Secs. 56-9, 56-10. Reserved.

ARTICLE II. TELECOMMUNICATIONS AND WIRELESS FACILITIES

Sec. 56-11. Purpose.

The purpose of this article is to:

- (1) Assist the city in the management of the rights-of-way;
- (2) Govern the use and occupancy of the rights-of-way by telecommunications and network providers;
- (3) Secure fair and reasonable compensation for the use and occupancy of the rights-of-way by providers in a nondiscriminatory and competitively neutral manner; and
- (4) Assist the city in its efforts to protect the public health, safety and welfare.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-12. Exceptions to permit requirement; notice requirement.

A network provider is not required to obtain a construction permit, or pay a rate to the city for:

- (1) Routine maintenance that does not require excavation or closing of sidewalks or vehicular lanes in a public right-of-way;
- (2) Replacing or upgrading a network node or network pole with a node or pole that is substantially similar in size or smaller and that does not require excavation or closing of sidewalks or vehicular lanes in a public right-of-way; or

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- (3) The installation, placement, maintenance, operation, or replacement of micro network nodes that are strung on cables between existing poles or node support poles in compliance with the National Electrical Safety Code.

At least 24-hour advance written notice to the city of work performed under this section is required, including proof that the network provider is acting with approval of a pole's owner; and proof that the size limitations may not in any event exceed the parameters prescribed by this chapter and the city's design manual.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-13. General terms.

- (a) *Permit rights apply to permit holder only.* The rights granted by this chapter inure to the benefit of the permit holder only. The rights granted by permit may not be assigned, transferred, or sold to another by the permit holder. For the purposes of this section, assignment, transfer or sale means a change of operating control of the permit holder, expressly excepting an assignment or transfer to entities that control, are controlled by or are under common control with permit holder.
- (b) *Not exclusive.* No rights agreed to in this chapter by the city shall be exclusive and the city reserves the right to grant franchises, licenses, easements or permissions to use the rights-of-way within the city to any person as the city, in its sole discretion, may determine to be in the public interest.
- (c) *Deed restrictions.* A provider installing facilities in a public right-of way shall comply with private deed restrictions and other private restrictions in the area.
- (d) *Cable service not authorized by permit.* A permit holder is not authorized to provide cable service as a cable operator in the city under this chapter, but must first obtain a franchise agreement from the city for that purpose, under such terms and conditions as may be required by law. A permit for the installation, placement, maintenance, or operation of a network node or transport facility under this chapter shall not confer authorization to provide cable service or video service, as defined by Texas Utilities Code § 66.002, or information service as defined by 47 U.S.C. Section 153(24), or wireless service as defined by 47 U.S.C. Section 153(53), in the public right-of-way.
- (e) *Interference not permitted; notice and time for correction of interference.* A network provider shall ensure that the operation of a network node does not cause any harmful radio frequency interference to a Federal Communications Commission-authorized mobile wireless operation of the municipality operating at the time the network node was initially installed or constructed. On written notice, a network provider shall take all steps reasonably necessary to remedy any harmful interference. If a network provider fails to correct any harmful interference within 60 days of written notice, the city may upon 14-day advance written notice revoke any and all permits for the network node.
- (f) *Permit limited.* A permit provided under this chapter does not provide authorization for attachment of network nodes on poles and other structures owned or operated by investor-owned electric utilities, as defined by Texas Utilities Code § 31.002, electric cooperatives, telephone cooperatives, as defined by Texas Utilities Code § 162.003, or wireless providers, as defined by Texas Utilities Code § 51.002.
- (g) *Other requirements.* The city may impose additional requirements on the activities of providers in the public right-of-way to the extent that the regulations are reasonably necessary to protect the health, safety, and welfare of the public.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-14. Compensation.

- (a) *Construction permit fee.* Except as otherwise provided by chapter 283 of the Texas Local Government Code, the user shall pay to the city a construction permit fee that is calculated as of the date of application for permit by applying the appropriate permit fee to each of the facilities included in the application, in accordance with the design manual, not to exceed the values provided in the table below.
- (b) *Rights-of-way fee.* The permit holder shall pay to the city a rights-of-way fee that is calculated in accordance with chapter 283 of the Texas Local Government Code, or the table below, as applicable. The rights-of-way fee for access lines shall be as proscribed by the state public utilities commission. Rights-of-way fees for all facilities other than access lines shall be prorated for the first year in which a construction permit fee is paid, and shall be paid at the time of the permit application.

Equipment Type	Construction Permit Fee	Rights-of-way Fee
Transport facilities	\$500 for first 5 nodes, \$250 for each additional node	\$28 per month per node ^{1, 4}
Network nodes	\$500 for first 5 nodes, \$250 for each additional node	\$250 per year per node ^{2, 3}
Node support poles	\$1,000 per pole	\$250 per year per pole ²

¹ Unless equal or greater amount is paid under chapter 283 of the Local Government Code or chapter 66 of the Utility Code.

² As adjusted by an amount equal to one-half the annual change, if any, in the consumer price index. The city shall provide written notice to each network provider of the new rate; and the rate shall apply to the first payment due to the city on or after the 60th day following the written notice.

³ Collocated network nodes on city service poles shall also pay an annual collocation fee at a rate not greater than \$20.00 per year per service pole.

⁴ A network provider may not install its own transport facilities unless the provider: (i) has a permit to use the public right-of-way; and (ii) pays to the city a monthly public right-of-way rate for transport facilities in an amount equal to \$28.00 multiplied by the number of the network provider's network nodes located in the public right-of-way for which the installed transport facilities provide backhaul unless or until the time the network provider's payment of fees to the city exceeds its monthly aggregate per-node compensation to the city. A network provider that wants to connect a network node to the network using the public right-of-way may: (i) install its own transport facilities as provided in this section; or (ii) obtain transport service from a person that is paying municipal fees to occupy the public right-of-way that are the equivalent of not less than \$28.00 per node per month. A public right-of-way rate required by this section is in addition to any other public right-of-way rate required by the city.

- (c) *Annexation and disannexation.* For the purpose of compensating the city under this chapter, a user shall start including or excluding facilities within an annexed or disannexed area within 30 days of written notice by the city to the user of the annexation or disannexation.
- (d) *Timing of rights-of-way fee payment.* Permit holder shall remit the rights-of-way fees on an annual basis, unless otherwise proscribed by chapter 283 of the Texas Local Government Code. Unless otherwise mandated by state law, the payment of rights-of-way fees shall be due on January 31 of each year following the year in which a construction permit fee and prorated rights-of-way fee was paid, and each subsequent year until (i) the facilities are removed from the right-of-way and written notice provided to the city, or (ii) the facilities are no longer owned by the permit holder and written notice of the new owner's name, address, and phone number are provided to the city.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-15. Construction and maintenance of facilities.

- (a) *Construction requirements.* Except where otherwise provided by state law, a provider shall construct and maintain facilities in accordance with the design manual to ensure facilities do not:
 - (1) Obstruct, impede, or hinder the usual travel or public safety on a public right-of-way;
 - (2) Obstruct the legal use of a public right-of-way by other utility providers;
 - (3) Violate nondiscriminatory applicable codes;
 - (4) Violate or conflict with the city's publicly disclosed public right-of-way design specifications; or
 - (5) Violate the federal Americans with Disabilities Act of 1990 (ADA).
- (b) *Design manual.* Facilities to which this chapter applies must conform to the specifications required by the design manual.
- (c) *Requests for temporary moves.* Upon request, the permit holder shall remove or raise or lower its aerial wires, fiber or cables temporarily to permit the moving of houses or other bulky structures. The expense of such temporary rearrangements shall be paid by the party or parties requesting them, and the permit holder may require payment in advance. The permit holder shall be given not less than 48 hours advance notice to arrange for such temporary rearrangements.
- (d) *Tree trimming.* The permit holder, its contractors and agents have the right, permission and license to trim trees upon and overhanging the rights-of-way to prevent trees from coming in contact with the permit holder's facilities and transmission media. Tree trimming shall be done under the supervision and direction of the city or under the supervision of the city's delegated representative.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-16. Administration.

- (a) *Reasonable inquiries.* The city may, at any time, make reasonable inquiries pertaining to the terms, conditions, rights and obligations of this chapter, and the permit holder shall respond to such inquiries on a timely basis.
- (b) *FCC / PUC documents.* Copies of petitions, applications, and reports submitted by the permit holder to the Federal Communications Commission or the state public utility commission shall be provided to the city upon specific request.
- (c) *Consolidated permit application.* A network provider that wants to install or collocate multiple network nodes inside the limits of the city is entitled to file a consolidated permit application with the city for not more than 30 network nodes.
- (d) *Documents required for application.* In addition to the requirements of section 56-2, a provider shall provide the following information in its permit applications:
 - (1) The name and address of the person to whom notices are to be sent, a 24-hour per day contact number for the applicant in case of emergency;
 - (2) Location map that includes all other structures within 300 feet of the proposed location;
 - (3) Applicable construction and engineering drawings and information to confirm that the applicant will comply with the design manual and applicable codes;

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- (4) A certificate that the network node(s) complies with applicable regulations of the Federal Communications Commission;
 - (5) Certification that the proposed network node(s) will be placed into active commercial service by or for the provider not later than the sixtieth day after the date of construction and final testing of each network node is completed;
 - (6) An industry standard pole load analysis certified by a licensed engineer;
 - (7) Geotechnical survey for any proposed new pole;
 - (8) A complete application and supporting documents for conditional use permit or other land use approval where required by the design manual;
 - (9) Proof of authorization from the pole's owner to collocate facilities on a pole if not owned by the city, as applicable;
 - (10) Proof of payment of the construction permit fee and prorated rights-of-way fee for the remaining portion of the current calendar year; and
 - (11) Any additional information reasonably related to the provider's use of the public rights-of-way to ensure compliance with the design manual and this chapter.
- (e) *Determination of application completeness.* The city shall determine whether the permit application is complete and notify the applicant of that determination:
- (1) *For network nodes and note support poles:* No later than 30 days after the date the city receives the permit application.
 - (2) *For a transport facility:* No later than ten days after the date the city receives the permit application.
- (f) *Approval or denial of application.* The city shall approve or deny a completed application after the date it is submitted to the city:
- (1) *For network nodes:* No later than 60 days after the date the city administrator receives the complete application.
 - (2) *For network support poles:* No later than 150 days after the date the city receives the complete application.
 - (3) *For transport facilities:* No later than 21 days after the city receives the complete application.
- (g) *Basis for denial of application.* If an application is denied by the city, it shall document the basis for the denial, including the specific applicable city code provisions or other city rules, regulations, or other law on which the denial is based. The documentation for the denial must be sent by electronic mail to the applicant on or before the date that the city administrator denies the application.
- (h) *Resubmission of denied application.* The permit holder may cure the deficiencies identified in the denial application.
- (1) The permit holder has 30 days from the date the city denies the completed application to cure the deficiencies identified in the denial documentation without paying an additional application fee, other than any fee for actual costs incurred by the city.
 - (2) The city shall approve or deny the revised completed application after a denial not later than the ninetieth day after the city administrator receives the revised completed application. The city's review shall be limited to the deficiencies cited in the denial documentation.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-17. Indemnification.

The permit holder shall indemnify and hold the city harmless from all costs, expenses, and damages to persons or property arising directly or indirectly from the construction, maintenance, repair, or operation of the permit holder's facilities located within the rights-of-way found to be caused solely by the negligence of the permit holder. Expenses shall include any reasonable and necessary attorney's fees and court costs. The city shall give the permit holder prompt written notice of any claim for which the city seeks indemnification. The permit holder shall have the right to investigate, defend and compromise any such claim. This provision is not intended to create a cause of action or liability for the benefit of third parties, but rather this provision is solely for the benefit of the city.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-18. Relocation and removal of facilities.

- (a) *Street widening or straightening.* In accordance with Texas Utilities Code § 54.203(c), upon 30 days notice by the city, permit holder shall begin relocation of its facilities within the rights-of-way at its own expense to permit the widening or straightening of streets. The notice by the city shall include a specification of the new location for the permit holder's facilities along the rights-of-way.
- (b) *City's right to relocate.* The city retains the right to move any facilities within the rights-of-way to cure or otherwise address a public health or safety emergency. The city shall cooperate to the extent possible with the permit holder in such instances to assure continuity of service and to afford to the permit holder the opportunity to make such relocation itself.
- (c) *Expense and timelines for relocation.* Except as otherwise provided in existing state and federal law, upon notice from the city, a network provider shall relocate or adjust network nodes in a public right-of-way in a timely manner and without cost to the municipality managing the public right-of-way.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-19. Future contingency.

In the event this chapter or any tariff or other provision that authorizes permit holders to recover the fee provided for in this chapter, becomes unlawful or is declared or determined by a judicial or administrative authority exercising its jurisdiction to be excessive, unenforceable, void, or illegal, in whole or in part, then the city and all permit holders shall negotiate a new compensation arrangement that is in compliance with the authority's decision.

(Ord. No. 2017.08.28 , § 1, 8-30-17)

Sec. 56-20. Conflicts with other requirements.

Where this article conflicts with any other provision of the city Code of Ordinances, this article shall control.

(Ord. No. 2017.08.28 , § 1, 8-30-17)