

**CITY OF PINEY POINT VILLAGE
CITY COUNCIL**

Aliza Dutt, Mayor
Michael Herminghaus, Council Position 1
Henry Kollenberg, Council Position 2
Joel Bender, Council Position 3
Margaret Rohde, Council Position 4
Jonathan C. Curth, Council Position 5



**CITY HALL
7660 WOODWAY DRIVE SUITE 460
HOUSTON, TEXAS 77063**

Robert Pennington, City Administrator
David Olson, City Attorney

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**THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING, PUBLIC HEARING, AND WORKSHOP
THURSDAY, SEPTEMBER 25, 2025
6:00 PM**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR COUNCIL MEETING, PUBLIC HEARING, AND WORKSHOP ON THURSDAY, SEPTEMBER 25, 2025, AT 6:00 P.M., LOCATED AT MEMORIAL DRIVE ELEMENTARY (MDE), 11202 SMITHDALE RD, HOUSTON, TX 77024, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

I. DECLARATION OF QUORUM AND CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS WISHING TO ADDRESS COUNCIL - *Individuals with matters pertaining to the city are encouraged to address the City Council. In accordance with the Texas Open Meetings Act, should a member of the public comment or inquire about a subject not explicitly listed on the agenda, a Council member or staff member is permitted to respond only by providing specific factual information or citing established policy. The City Council is prohibited from discussing or voting on any matter not included in the agenda.*

IV. PUBLIC HEARING

- A.** Public Hearing to approve an ordinance adopting the fiscal year 2026 Proposed Budget.
 - 1) Open Public Hearing on an ordinance adopting the fiscal year 2026 Proposed Budget.
 - 2) Close Public Hearing.
- B.** Public Hearing to approve an ordinance adopting the 2025 Proposed Property Tax Rate.
 - 1) Open Public Hearing on an ordinance adopting the 2025 Proposed Property Tax Rate.
 - 2) Close Public Hearing.

V. NEW BUSINESS

- 1.** Consideration and possible action on approval of the Council Meeting Minutes held on August 25, 2025.
- 2.** Consideration and possible action of an ordinance (ORD 2025.09) as acceptance of the Harris Central Appraisal District 2025 Certified Appraisal Roll for Piney Point Village.

3. Consideration and possible action on an ordinance (ORD 2025.09-A) adopting the 2026 Budget for the City of Piney Point Village [*must be a record vote to adopt*].
4. Consideration and possible action setting the Debt Service Tax Rate of \$0.009310 per \$100 of assessed valuation of all taxable property within the city's corporate limits for Tax Year 2025.
5. Consideration and possible action on setting the Maintenance and Operations Tax Rate of \$0.245830 per \$100 of assessed valuation of all taxable property within the city's corporate limits for the tax year 2025.
6. Consideration and possible action on the maintenance and operations component of the tax rate, action on the debt service component of the tax rate, and action on an ordinance (ORD 2025.09-B) concerning the combined 2025 Tax Rate. [*Law requires a vote to ratify the property tax reflected in the budget*].
7. Consideration and possible action regarding the Memorial Villages Police Department.
 - a) Update on activities.
8. Consideration and possible action regarding the Village Fire Department.
 - a) Update on activities.
9. Consideration and possible action on City Engineering.
 - a) Approval of the updated HDR Engineering proposal for the Chuckanut project, incorporating revised contract language explicitly stating the "Terms and Conditions" as required by HDR's new internal processes.
 - b) Engineers Report.
10. Consideration and possible action regarding the procurement of a qualified landscape architect in relation to the Beautification Committee's Strategic Development Plan and traffic safety enhancements to the corridor.
11. Consideration and possible action to approve a Joint Participation Interlocal Agreement between Harris County and the City of Piney Point Village for improvements to the pavement along Memorial Drive from Greenbay Street to San Felipe Street, and to authorize all necessary documents.
12. Consideration and possible action to request that the Planning and Zoning Commission review the ordinances regarding swimming pool and decking permits, specifically to establish elevation standards that mitigate stormwater runoff.
13. Consideration and possible action regarding Approval of Interlocal Agreement for Cyber Liability and Data Breach Response Coverage.
14. Consideration and possible action regarding the Mayor's Monthly Report.
15. Consideration and possible action regarding the City Administrator's Monthly Report, including but not limited to:
 - a) Financial Related Items:
 - i. Financial Report – August 2025.
 - ii. Property Tax Report.
 - iii. Disbursements (greater than \$10,000).
 - b) GFL CPI Rate Modification
16. Consideration and possible action regarding a Resolution (RES 2025.09-C) to execute settlement release documents with Purdue Direct Settlement as an additional settling party within the national opioid settlement participation previously authorized.
17. Discuss and consider possible action on future agenda items, meeting dates, and similar matters.
 - a) Beautification Meeting – October 13.
 - b) Engineering Meeting – October 8.
 - c) Regular Council Meeting – October 27.

VI. EXECUTIVE SESSION

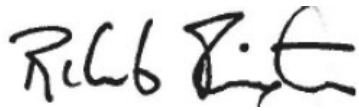
18. The City Council will now hold a closed executive meeting pursuant to the provisions of Chapter 551, Texas Government Code, in accordance with the authority contained in:
- a) **Section 551.071, Legal Consultation** - The City Council shall convene in a closed session as authorized under Section 551.071 of the Texas Government Code, to obtain confidential legal counsel from the City Attorney concerning matters that fall within the attorney-client privilege.
19. Consideration and possible action on items discussed in the Executive Session.

VII. WORKSHOP

- C. Beautification Committee's Strategic Development Plan (If necessary).
- D. Budget Workshop #3 (If necessary).

VIII. ADJOURNMENT**CERTIFICATION**

I confirm that a copy of the agenda for the Piney Point Village City Council meeting on September 25, 2025, was posted in a publicly accessible location on or before September 19, 2025, in accordance with Chapter 551 of the Texas Government Code.



Robert Pennington
City Administrator / City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide reasonable accommodations for persons attending City Council meetings. This facility is wheelchair-accessible, and accessible parking spaces are available. To better serve you, your requests should be received 48 hours before the meeting. Please contact the city administration at 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.

TO: City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: September 25, 2025

SUBJECT: Conduct a scheduled public hearing concerning the City of Piney Point Village Proposed 2026 Budget.

Public Hearing: A

This public hearing is being held in compliance with the Texas Local Government Code Sec. 102.006, which requires municipalities to hold a public hearing on the proposed budget. Our official newspaper provided proper notice to hold a public hearing.

This hearing is open to the public, and everyone attending will have the opportunity to speak for or against these requests per the procedures of the city council. The increased font below is required by the Texas State Legislature:

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$320,719 OR 3.76%, AND OF THAT AMOUNT, \$161,429 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

THE PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026, INCLUDES AN UNCHANGED PROPERTY TAX RATE AT \$0.255140 PER \$100 OF TAXABLE VALUE.

Ordinance 2025.09 is on the current agenda for council consideration and possible action.

Attachments:

*Proposed and tracked changes to the Filed 2026 Budget
2026 Filed Budget*

CITY OF PINEY POINT VILLAGE, TEXAS
PROPOSED BUDGET

FISCAL YEAR JANUARY 1, 2026 - DECEMBER 31, 2026

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Mayor, Aliza Dutt
Mayor Pro-Tem, Joel Bender

City Council
Michael Herminghaus
Henry Kollenberg
Margaret Rohde
Jonathan Curth



7660 Woodway, Suite 460
Houston, Texas 77063
Robert Pennington, City Administrator

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September 25, 2025

Honorable Mayor and Members of the City Council
City of Piney Point Village

Subject: Transmittal of the Revised FY2026 Proposed Budget

Mayor and Councilmembers,

In accordance with Texas Local Government Code Chapter 102, I respectfully transmit the updated Proposed Budget for Fiscal Year 2026. The original filed budget, submitted on July 25, 2025, has been revised to incorporate Council direction and subsequent adjustments reflected in the General Fund and Debt Service Fund change sheets.

For the General Fund, revenues increase to \$10,452,697, primarily from the adjustment to the Maintenance & Operations property tax rate. Expenditures increase to \$11,560,294, reflecting Council-approved capital and supplemental additions, including the base capital program, shared cost of an MVPD bucket truck, uniforms, and a speed trailer. After these changes, the projected ending General Fund balance is \$3,987,328, which continues to exceed the 25% reserve requirement, preserving financial stability while addressing community priorities.

For the Debt Service Fund, revenues are adjusted upward to \$332,757, reflecting tax rate modifications and revised interest projections. Expenditures total \$449,425, including scheduled bond obligations and fiscal agent fees. The fund balance is projected at \$118,089 at year's end, consistent with the City's strategy of using reserves to meet remaining obligations through 2027.

Together, these adjustments result in a balanced financial plan that sustains essential operations, funds priority projects, and maintains prudent reserves. The updated budget now reflects both fiscal responsibility and responsiveness to the City's service and infrastructure needs.

I recommend this revised Proposed Budget, as amended, for adoption.

Respectfully submitted,

Robert Pennington
City Administrator

GENERAL FUND
LIST OF ADOPTED CHANGES FROM THE PROPOSED FILED

	FY2025 PROJECTED	FY2026 ADJUSTED	DATE OF CHANGE
Preliminary Revenues:	\$9,855,088	\$9,663,875	
<u>Changes to Preliminary Revenues:</u>			
1 Adjust Property Tax (M&O = 0.24069)		\$788,822	08/13/25
Total Revenue Changes:	\$0	\$788,822	
Total Revenue with Changes:	\$9,855,088	\$10,452,697	
Preliminary Expenditures:	\$10,997,779	\$9,663,875	
<u>Changes to Preliminary Expenditures:</u>			
1 Proposed Capital-Supplemental Base		\$1,851,419	08/13/25
2 MVPD Bucket Truck (Shared 1/3)		\$25,000	08/25/25
3 Uniforms		\$5,000	08/25/25
4 Speed Trailer		\$15,000	08/25/25
Total Change in Expenditures:	\$0	\$1,896,419	
Total Expenditures with Changes:	\$10,997,779	\$11,560,294	
Net Revenues Over/(Under) Expenses	(\$1,142,691)	(\$1,107,598)	
Beginning Fund Balance	\$6,237,617	\$5,094,926	
Ending Fund Balance	\$5,094,926	\$3,987,328	

**DEBT SERVICE FUND
LIST OF CHANGES TO THE PROPOSED**

	FY25 PROJECTED	FY26 PROPOSED	DATE OF CHANGE
Preliminary (Filed) Revenues:	\$902,719	\$320,775	
<u>Changes to Preliminary Revenues:</u>			
1 Change I&S Rate (\$0.009310)		\$21,028	08/13/25
2 Interest Revenue		(\$9,046)	08/13/25
Total Revenue Changes:	\$0	\$11,982	
Total Revenue with Changes:	\$902,719	\$332,757	
Preliminary (Filed) Expenditures:	\$881,325	\$444,425	
<u>Changes to Preliminary Expenditures:</u>			
1 Fiscal Agent Fees	\$0	\$5,000	08/13/25
Total Change in Expenditures:	\$0	\$5,000	
Total Expenditures with Changes:	\$881,325	\$449,425	
Net Revenues Over/(Under) Expenses	\$21,394	(\$116,668)	
Beginning Fund Balance	213,363	234,757	
Ending Fund Balance	\$234,757	\$118,089	

CITY OF PINEY POINT VILLAGE, TEXAS
PROPOSED BUDGET
FISCAL YEAR JANUARY 1, 2026 - DECEMBER 31, 2026

ALIZA DUTT
MAYOR

JOEL BENDER
MAYOR PRO-TEM
COUNCIL MEMBER, POSITION 3

MICHAEL HERMINGHAUS
COUNCIL MEMBER, POSITION 1

HENRY KOLLENBERG
COUNCIL MEMBER, POSITION 2

MARGARET ROHDE
COUNCIL MEMBER, POSITION 4

JONATHAN CURTH
COUNCIL MEMBER, POSITION 5

PRESENTED BY:
ROBERT PENNINGTON
CITY ADMINISTRATOR

MICHELLE YI
FINANCE DIRECTOR

For more information contact:
The City of Piney Point Village
7660 Woodway, Suite 460; Houston, Texas 77063
(713) 782-0271
www.cityofpineypoint.com



PINEY POINT VILLAGE, TEXAS

PROPOSED BUDGET

FISCAL YEAR 2026

CITY OF PINEY POINT VILLAGE FISCAL YEAR 2026 PROPOSED BUDGET

The City Administrator has filed this document as the official proposed budget under Texas state law, marking a key milestone in the City of Piney Point Village's annual financial planning process. In accordance with Texas Local Government Code Chapter 102, municipalities must prepare and file a proposed budget with the city secretary (or municipal clerk) at least 30 days prior to adopting the annual tax levy. This law promotes transparency by requiring the proposed budget to be available for public inspection.

The City Administrator prefers to file a balanced budget that ensures essential services are sustained. Following this, non-recurring capital improvements are selectively added under the direction of the City Council, funded with unrestricted cash, to address one-time needs without jeopardizing the city's long-term financial stability.

Maintaining a balanced budget is fundamental to the fiscal health and responsible governance of Piney Point Village. It ensures expenditures do not exceed anticipated revenues and preserves essential services without deficit spending. This balance supports long-term stability, investor confidence, and the city's ability to respond to unexpected challenges. The prudent use of retained fund balance—accumulated funds from prior years—allows the city to address one-time purchases and capital improvements without compromising ongoing operations. Strategically utilizing these reserves enables significant investments in infrastructure and community priorities while safeguarding daily operations.

As the budget process moves toward the scheduled public hearing in September, city staff and leadership will continually review financial forecasts, incorporate departmental requests, and assess emerging needs. All proposed additions, modifications, and reallocations will be tracked transparently to ensure the city council, staff, and residents remain fully informed. This dynamic, iterative process fosters thoughtful adjustments and accountability, culminating in a final budget that reflects the city's fiscal realities and shared vision.

The City's two main funds, the General Fund and the Debt Service Fund, serve distinct purposes. The General Fund supports most day-to-day municipal services by accounting for financial resources except those assigned for specific uses. The Debt Service Fund is designated solely for paying principal and interest on long-term city debt, such as bonds, ensuring these obligations are met without drawing from general operating revenue.

- **General Fund:** Also known as Fund 10, it is the primary source of funding for essential government services in Piney Point Village. Major revenue sources include property and sales taxes, franchise fees, permits, use fees, and court fines. Expenditures cover public services, contract services, development, administration, municipal court, public works, and capital programs. Public safety—provided by the Village Fire Department and the Memorial Village Police Department—represents a significant portion of the operational budget.
- **Debt Service Fund:** Also called the interest and sinking fund, this fund is established by ordinance to manage issuance of debt and payment of principal and interest as they come due. An ad valorem (property) tax rate and levy are set to generate sufficient revenue for annual debt service. Piney Point Village has no general obligation legal debt limit except the tax rate ceiling imposed by Texas. Per Texas Attorney General rules, the City may issue general obligation debt only up to levels serviceable by a debt service tax rate of \$1.50 per \$100 assessed valuation, assuming a 90% collection rate.

The following pages of this document provide a detailed presentation of the filed proposed budget, outlining the City of Piney Point Village's planned revenues, expenditures, and fund allocations for the upcoming fiscal year. This comprehensive overview supports transparency and informed decision-making throughout the budget adoption process.

GENERAL FUND

FISCAL YEAR 2026 PROPOSED BUDGET

GENERAL FUND REVENUE

The FY26 Proposed Budget anticipates total revenues of \$9,653,863, a 3.4% increase over the FY25 amended budget. Property taxes remain the City's primary revenue source, projected at \$7.47 million, up 5% from FY25. Sales tax remains stable at \$500,000, while permit and inspection revenue returns to a normalized level of \$529,100, following an unusually high FY25 projection. Court revenue is projected to increase modestly to \$133,550. Investment income remains steady at \$373,505. Franchise fees are expected to decline slightly to \$374,283, reflecting regulatory trends. Revenues from agencies and alarms are proposed to be discontinued in FY26. Non-operating revenues decrease sharply from FY25's \$280,322 to \$23,000, with no ambulance reimbursements or capital improvement cost shares anticipated. Overall, the FY26 budget is built on a stable and conservative revenue forecast.

Property Tax: The estimated taxable value for Piney Point Village in (tax year) 2025 is \$3,297,489,426, reflecting a 5.05% increase compared to (tax year) 2024. This estimate, based on current data as of April 30, 2025, is subject to change as the certified values are still pending. It's important to note that protests and late-filed applications may influence the final taxable values. The projected revenue for 2025 remains on target at \$7,112,732. Looking ahead, the proposed budget for 2026 calculates a 5.05% increase from the current year's projection, bringing the total to \$7,471,925 for 2026. This figure will be subject to refinement once the debt requirements, certified values, and Truth-In-Taxation calculations are completed.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Property Taxes	\$6,949,218	\$7,112,732	\$7,112,732	\$7,471,925
			Change from Projected (\$):	\$359,193
			Change from Projected (%):	5.05%

Sales Tax: Piney Point Village, though lacking commercial businesses, collects around \$200,000 to \$270,000 in sales tax each month due to Texas destination-based sourcing rules. This revenue is generated from online sales, deliveries from companies such as Amazon, telecom services, and contractor materials sent to residential addresses. The city showed a drop in collections from FY23 to FY24. However, collections for the first five months are similar to those of last year-to-date at \$222K. The Projected for FY25 is \$500,000, 40,000 more than budgeted. The proposed budget for FY26 is \$500,000 and may be adjusted higher if trends indicate further improvements in the months leading up to adoption.



Permits & Inspections: FY25 permit revenue is expected to exceed the budget due to increased activity from post-storm permitting after the 2024 storms and large projects at the Kinkaid School. Monthly averages for the latter part of the year are expected to return to normal, leading to a total projected revenue of \$780,447. The proposed FY26 amount of \$529,100 reflects a return to normal activity levels, marking a 32.21% decrease from FY25. This adjustment ensures that the FY26 budget relies on sustainable revenue, rather than being artificially inflated by major one-time projects.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Permits & Inspections	\$568,651	\$520,300	\$780,447	\$529,100
			Change from Projected (\$):	(\$251,347)
			Change from Projected (%):	-32.21%

Court Revenue: FY25 is projected to exceed the original budget by over \$32,283 due to increased citation activity or collections. The FY26 proposed revenue of \$143,562 is lower than the FY25 projection of \$161,283, reflecting a decrease of \$17,721. This adjustment brings the estimate closer to historical averages (FY24 actual was \$132,376) and avoids overestimating based on a potentially unsustainable spike in citations. The FY26 figure reflects a more conservative, realistic expectation of ongoing court revenue performance. The Legislature eliminated the itemized court costs, the Municipal Court Building Security Fund, and the Technology Fund as separate items. Instead, these were combined into a single, standard “Consolidated Court Cost” that is now assessed on convictions.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Municipal Court	\$132,451	\$129,000	\$161,283	\$143,562
			Change from Projected (\$):	(\$17,721)
			Change from Projected (%):	-10.99%

Franchise Revenue: In Texas, cities collect franchise fees from utility and telecommunications providers for the use of public rights-of-way. These revenues come from companies providing electric power, natural gas, cable TV, telephone, and wireless services. The fees are typically calculated as a percentage of the provider’s gross receipts from customers within city limits. For example, electric and gas providers may pay up to 5%, while cable providers often pay 5% under state-franchised agreements. Telephone companies contribute based on access line fees set by the Public Utility Commission. Wireless providers may also pay similar fees for infrastructure access. These franchise revenues support general city operations and help offset the public cost of maintaining streets and rights-of-way. Reductions primarily stem from a decline in cable franchise revenue, as fewer people are subscribing to traditional cable TV services. This trend has led to decreased cable franchise fee revenues for cities across Texas. The primary reason for this shift is the growing popularity of streaming services, which do not incur the same franchise fees as cable providers.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Total Franchise Revenue:	\$390,263	\$409,872	\$374,283	\$374,283
			Change from FY25 Budget v. FY25 Projected (\$):	(\$35,589)
			Change from FY25 Budget v. FY25 Projected (%):	-8.68%

Investment Income: The FY26 investment income remains flat at \$373,505, reflecting a 6.62% reduction from the FY25 budget. This adjustment accounts for lower-than-expected earnings in FY25 and revised federal interest rate expectations, which suggest declining rates and reduced investment returns in the

upcoming year. These expectations may be adjusted lower if the Fed signals further rate cut expectations in the months leading up to adoption.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Investment Income	\$466,881	\$400,000	\$373,505	\$373,505
			Change from FY25 Budget (\$):	(\$26,495)
			Change from FY25 Budget (%):	-6.62%

Alarm Permit: The Fiscal Year 2025 budget was initially set at \$23,500; however, it has been revised to a projected amount of \$21,015. It is recommended that the permit be eliminated, as the MVPD will assume direct management of the relevant information, and authorized staff will have access to contact information.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Agencies & Alarms	\$23,350	\$23,500	\$21,015	\$0
			Change from FY25 Budget v. FY 25 Projected (\$):	(\$2,485)
			Change from FY25 Budget v. FY 25 Projected (%):	-10.57%

Other Revenue: Revenue from contributions, intergovernmental sources, miscellaneous income, cost shares, and non-operational income is projected based on its source and purpose. Contributions and cost shares support specific projects or services. Intergovernmental revenue includes grants and reimbursements. The following are other revenue sources for Piney Point Village:

- **Kinkaid School Contribution:** The intent of the contributions from Kinkaid School to the City of Piney Point Village is to serve as voluntary payments in lieu of taxes, acknowledging the school's use of City services despite its tax-exempt status. These payments are intended to offset the cost of municipal services such as public safety, infrastructure, and traffic mitigation, which directly support the school's operations and the surrounding community. Initially informal, the contributions became more structured through a mitigation agreement formalized in 2022, which included back payments for prior years and established an annual contribution for the future. The agreement reflects a collaborative effort to share costs associated with City resources equitably. The current annual contribution is \$107,500.
- **Metro Congested Mitigation:** The City of Piney Point Village, along with neighboring cities, entered into a Congestion Mitigation/Traffic Management Agreement with METRO as early as July 1, 1999. In the original agreement, METRO committed to pay an initial amount of \$33,000 and subsequently \$131,000 annually. In the amended contract, METRO's annual contribution increased to \$136,000. The purpose of this funding is to allocate one-quarter of the METRO Sales Tax towards general mobility initiatives within the service area, subject to budget appropriations. Either party has the right to terminate the agreement under specific conditions. Under the METRO Congestion Mitigation/Traffic Management Agreement, cities may use funding for eligible transportation projects, including street maintenance, traffic signal upgrades, intersection improvements, sidewalks, bike lanes, drainage tied to roadways, and mobility enhancements. All projects must directly support transportation or congestion relief and are subject to budget appropriations.
- **Ambulance Billing Fund Contribution:** The reimbursement for ambulance services will be funded by insurance proceeds, with participating cities of the VFD receiving their respective shares. The VFD has budgeted an expectation of collecting \$375,000, which translates to a city portion of \$78,750 for fiscal year 2026. However, the VFD plans to directly allocate these funds to cover vehicle replacements, identified as capital funding within their budget.

- **Reimbursement Proceeds:** The city received cost-share contributions from local schools to help offset the cost of the school zone improvements. A one-time collection totaling \$52,000 is received as revenue in FY25.
- **CIP Cost Shares:** The city is currently undergoing construction on the Chuckanut Lane Drainage and Paving Improvements Project, which includes a cost-sharing agreement with participating property owners on Chuckanut Lane. Under this arrangement, residents will contribute 50% of the total construction cost. This partnership aims to enhance drainage infrastructure by utilizing enclosed drainage systems. This revenue participation model aligns with previous capital improvement partnerships the city has established with residents of Williamsburg and Tokeneke Streets, who also contributed 50% of the costs for their respective projects.
- **Credit Card (Revenue):** To offset the cost associated with processing credit card payments, the city has implemented a 3% credit card handling fee. This fee helps recover a portion of the merchant discount fees charged by card service providers for each transaction. The city anticipates \$23,000 in handling fee revenue for FY26, an increase from the budgeted amount of \$20,000 for last year. This adjustment reflects both the increased use of credit card payments by customers and the city's efforts to mitigate the impact of transaction costs on the general fund.

GENERAL FUND EXPENDITURE

The City's total expenditures for FY26 are proposed at \$9.66 million, reflecting a focus on essential services and infrastructure. Public Services, which include police, fire, sanitation, and other public safety services, make up the largest share at \$5.78 million, with increases driven by service level enhancements. Contract, development, administrative, court, and public works services total \$2.74 million, supporting operational needs and maintenance. Operating expenditures overall increase to \$8.52 million. Non-operating expenditures, primarily capital programs for streets, drainage, and infrastructure, are proposed at \$1.15 million, a decrease from FY25's one-time capital investments. This budget balances sustaining public safety, maintaining city services, and addressing long-term infrastructure priorities.

Memorial Villages Police Department (MVPD): The Memorial Villages Police Department was established in 1977 by the municipalities of Bunker Hill, Hunters Creek, and Piney Point, functioning as a collaborative municipal police force under the provisions of the "Texas Interlocal Agreement Act." Each participating city appoints a Police Commissioner and an Alternate Police Commissioner to serve on the Board of Police Commissioners. This Board is responsible for overseeing the administration of the Agreement and managing the agency's operations. The 2026 budget for MVPD includes increased personnel and operational costs aimed at improving community service and retaining staff. The total budget for Fiscal Year 2026 is \$8,680,494, which represents a 7.07% increase in total expenditures compared to the previous year. Piney Point Village's contribution accounts for one-third of the total budget, totaling \$2,860,165. The distribution of the 2026 MVPD budget among the three municipalities (Bunker Hill, Hunters Creek, and Piney Point) will be equitable. Key highlights include:

- **Personnel Costs:** MVPD intends to increase personnel costs by \$455,513. This move aims to retain current staff while addressing the rising expenses of health insurance and retirement contributions. The plan includes introducing additional incentives, such as enhanced shift differentials and the formal recognition of corporal rank.
- **Operational Costs:** MVPD is expected to increase its operational expenses by approximately \$115,305. The plan includes replacing malfunctioning ticket writers to ensure that each vehicle is equipped with its own printer. Additionally, there will be an expansion of the Automated License Plate Recognition cameras to ensure coverage at all signalized intersections.

- **Capital Costs:** A total of \$100,000 will be drawn from the capital reserve fund to purchase two new marked vehicles, as part of our ongoing vehicle replacement program. Additionally, MVPD plans to upgrade our existing phone systems, which are nearing the end of their lifecycle, to enhance communication effectiveness.
- **Funding Requirements/Resources:** A noticeable discrepancy was found in the calculations for police spending in 2025. Instead of the anticipated 5.81% increase, the adjustment came out to 6.7%. This difference translates to roughly \$24,000. The equitable allocation of the 2026 MVPD budget among three cities, Bunker Hill, Hunters Creek, and Piney Point, results in each city being assigned a total of \$2,860,165.

Sanitation Collection: FY26, adjustments to trash service expenditures reflect changes driven by external economic factors. GFL Environmental has increased the per-household service rate by 4.88%, in line with nationwide Consumer Price Index trends. As a result, the new cost per household is \$46.07, representing a \$2.15 increase over the previous rate of \$43.92. Offsetting a portion of this increase, GFL has reduced its fuel surcharge from 3% to 2%. However, these changes go into effect mid-year. Fiscal Year 2026 includes a projected 5% increase for the 2026-2027 timeframe, along with a contingency for reversing the percentage change in fuel consumption, dependent on economic factors related to future fuel costs.

Village Fire Department (VFD): The Village Fire Department (VFD) serves Piney Point Village through an Interlocal Cooperation Agreement with five other Memorial Villages: Bunker Hill, Hedwig, Hilshire, Hunters Creek, and Spring Valley. A Board of Commissioners, with one representative from each village, oversees the VFD's budget and operations. Each city pays its share of the annual budget. The Village Fire Department's budget for fiscal year 2026 reflects a necessary increase in personnel, capital expenditures, and operating expenses, all of which are required to maintain essential services. The final approved budget for VFD fiscal year 2026 totals \$10,962,801. Out of this total, \$10,587,801 is allocated for assessments to the member cities. Additionally, it is understood that VFD will retain the cumulative contribution of \$375,000 from EMS revenue to help meet the overall budget requirements. The assessment for Piney Point Village totals \$2,223,438, which represents a 21% share of the department's total contribution requirement.

	<u>FY24 Actual</u>	<u>FY25 Budget</u>	<u>FY25 Projected</u>	<u>FY26 Proposed</u>
Fire Services	\$2,081,832	\$2,115,943	\$2,115,943	\$2,223,438
			Change from Projected (\$):	\$107,495
			Change from Projected (%):	5.08%

VFD key highlights include:

- **Personnel Cost:** Personnel costs increased by \$269,252, representing a 3% rise in staffing expenses.
- **Capital Costs:** Capital expenditures total \$176,210, marking a 20% increase from the previous year. This budget is earmarked for replacing outdated apparatus, computers, radios, and essential emergency gear, including boots and helmets.
- **Operational Costs:** Operating costs have increased by \$157,199, indicating a 13.1% rise. This increase is attributed to investments in new HVAC systems and necessary repairs to electrical and plumbing infrastructures. Additionally, vehicle maintenance expenses have increased due to service requirements and enhanced commitments for emergency medical supplies.
- **City Contribution:** The percentage of shares for each city, along with their budgeted contributions to the Village Fire Department, are detailed:

Participant City	Interlocal Share	FY26 Contribution
Bunker Hill Village	19.00%	\$2,011,682
Hedwig Village	18.50%	\$1,958,743
Hilshire Village	3.00%	\$317,634
Hunters Creek Village	22.25%	\$2,355,786
Piney Point Village	21.00%	\$2,223,438
Spring Valley Village	16.25%	\$1,720,518
	100.00%	\$10,587,801

Contract Service Division: The FY26 Proposed Budget for the Contract Service Division reflects a slight increase over prior years, totaling \$507,000. Key adjustments include increases in Engineering services to support ongoing infrastructure needs. Although legal services are projected to be lower for FY25, funding is reinstated at \$100,000 for FY26. Tax Appraisal (HCAD) and Animal Control are both adjusted to reflect projected service levels. Notably, IT Hardware/software and support are reduced to \$26,000, aligning with anticipated one-time equipment purchases completed in FY25. Minor increases are also proposed for Mosquito Control. All other contract service areas remain unchanged.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Contract Services	\$501,205	\$476,500	\$491,200	\$507,000
		Change from Projected (\$):		\$35,800
		Change from Projected (%):		7.29%

Building Service Division: The proposed FY26 Budget for the Building Service Division is \$368,700, indicating a modest increase from the projected FY25 figures but a significant change from the FY25 Budget. The largest portion of the budget continues to support Building & Inspection Services, with a proposed total of \$337,000. Notable adjustments include increased funding for Drainage, Electrical, Structural, and Plumbing Inspections due to higher service demand. The Urban Forester line includes a \$5,000 increase to support contractual services. Office supplies and technology expenditures remain level, with a slight decrease from FY25 projections. Credit card service fees are budgeted at \$29,000, consistent with previous years and reflecting continued use of card payments. The budget prioritizes critical inspection services while managing discretionary spending, supported by increased permit fee revenues.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Building Services	\$367,015	\$302,200	\$360,700	\$368,700
		Change from Projected (\$):		\$8,000
		Change from Projected (%):		2.22%
		Change from FY25 Budget v. FY25 Projected (\$):		\$66,500
		Change from FY25 Budget v. FY25 Projected (%):		22.01%

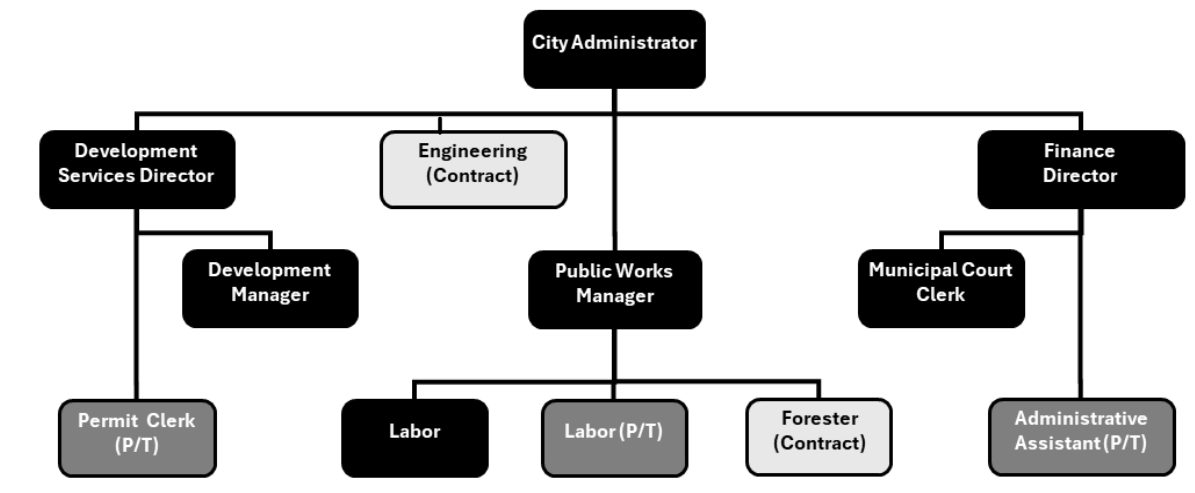
Municipal Court: The FY26 Municipal Court Division budget is proposed at \$46,137, reflecting an increase from prior years due to rising contract costs for the Judge, Prosecutor, and Interpreter, which includes a \$12,000 supplemental request. Credit card processing fees are projected to be \$7,387, consistent with the growing use of cards. Supplies and office supplies remain minimal, with no proposed increases. Funding is allocated for employee costs, and additional equipment is consolidated under administration. The budget supports essential court operations while maintaining a conservative approach to administrative spending.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Municipal Court	\$24,999	\$35,510	\$46,397	\$46,137
			Change from Projected (\$):	(\$260)
			Change from Projected (%):	-0.56%
			Change from FY25 Budget v. FY25 Projected (\$):	\$10,627
			Change from FY25 Budget v. FY25 Projected (%):	29.93%

Administrative Services The division budget demonstrates the necessary investment to enhance services for our residents, ensuring they receive the quality support they deserve. Administrative expenses increase from \$264,601 in FY24 to \$304,084 in FY26, driven by new lease costs (\$160,684), higher IT services (\$45,000), and extra professional support (\$5,000). Memberships and legal notices also rise to enhance compliance and public engagement. Wages and benefits, crucial for service delivery, rose from \$803,823 in FY24 to \$1.04 million in FY26 due to new positions, salary adjustments, retirement contributions, and payroll taxes needed to attract and retain staff. Gross wages increase to \$774,683, with the potential for an additional increase of up to 3% based on employee performance. Projected health insurance expenses for fiscal year 2026 are expected to reach \$91,027, marking a 15% increase to account for potential rate hikes after the budget approval. Any savings from this line item will return to the fund balance at the end of the fiscal year. These adjustments are essential for maintaining service quality amid increasing community expectations, and the budget highlights the City’s commitment to improving service levels.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Admin. Services	\$1,149,416	\$1,319,608	\$1,279,792	\$1,455,938
			Change from Projected (\$):	\$176,146
			Change from Projected (%):	13.76%

- **Current Organization:** The illustrated chart presents the current organizational structure for Piney Point Village. Full-time employees are denoted in black, part-time employees are shown in gray, and contract personnel are represented in the lightest gray-scale.



Public Works: The FY26 Public Works Maintenance Division budget is proposed at \$342,330, with a \$10,000 supplemental request for enhanced landscape services. While the total is lower than FY25’s amended budget, it reflects a return to typical operational levels after one-time capital equipment costs in FY25. Maintenance and repair remain the largest category at \$338,330, supporting key services such as landscaping, tree removal, traffic control, and street maintenance. Landscape Services, Community Beautification, and Tree Care continue to represent significant investments in city appearance and upkeep. Fuel, TCEQ permits, and utilities are also funded at consistent levels. Office and travel expenses remain modest at \$4,000, with no new funding for equipment or insurance at this time.

	<u>FY24 Actual</u>	<u>FY25 Budget</u>	<u>FY25 Projected</u>	<u>FY26 Proposed</u>
Public Works	\$287,359	\$388,430	\$331,462	\$342,330
			Change from Projected (\$):	\$10,868
			Change from Projected (%):	3.28%
			Change from FY25 Budget v. FY25 Projected (\$):	(\$46,100)
			Change from FY25 Budget v. FY25 Projected (%):	-11.87%

The City’s financial plan shows a strong position for maintaining services and addressing future capital needs. Total expenditures decrease from a projected \$10.99 million in FY25 to \$9.66 million in the proposed FY26 budget, reflecting the completion of several one-time capital initiatives within FY25. Capital program funding, primarily for street and drainage improvements, is budgeted at \$1.15 million in FY26, a reduction from the \$3.0 million in FY25, as larger infrastructure projects are allocated in the prior year. The proposed FY26 budget, as filed, is balanced, with revenues meeting expenditures and no shortfall anticipated. The year-end fund balance is projected to remain stable at \$5.09 million, well above the required 25% reserve of \$2.13 million. This leaves an estimated \$2.97 million in available cash after accounting for reserves, providing flexibility to plan and fund future capital needs, such as street rehabilitation and drainage infrastructure improvements.

The city has \$3 million allocated for FY25 improvements. The Windermere Outfall Repair Project is 75% designed and expected to be completed by August. Construction for the city-wide point repair project will begin in late FY25. The Chapelwood Court Drainage Project is in the bidding phase and is anticipated to begin in FY25. Calico Lane and Oaklawn Ditch Improvements are nearly complete, pending invoicing. Plans for a left-turn lane at Kinkaid School await a traffic study update. Construction on Chuckanut Drainage and Paving Improvements has started. Ongoing replacements of traffic signals on Memorial Drive are progressing.

	<u>FY24 Actual</u>	<u>FY25 Budget</u>	<u>FY25 Projected</u>	<u>FY26 Proposed</u>
Capital Projects	\$1,153,262	\$3,009,490	\$3,009,490	\$1,148,581
			Non-Allocated Cash:	\$2,966,102
			Total Available:	\$4,114,683

Future use of the excess fund balance will be prioritized by the City Council through the ongoing capital improvement planning process. As part of finalizing the FY26 budget, the Council will evaluate major initiatives in conjunction with setting the Maintenance & Operations (M&O) tax rate. These decisions will be informed by the certified tax rolls and Truth-in-Taxation calculations prepared and reviewed by the Tax Assessor-Collector, ensuring that funding strategies align with long-term service and infrastructure goals.

GENERAL FUND - 10

FISCAL YEAR 2026 PROPOSED BUDGET

	FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
REVENUES:				
Property Taxes	6,949,218	7,112,732	7,112,732	7,471,925
Sales Taxes	502,390	460,725	500,000	500,000
Permits & Inspections	568,651	520,300	780,447	529,100
Court Revenue	132,451	129,000	161,283	143,562
Investment Income	466,881	400,000	373,505	373,505
Agencies & Alarms	23,350	23,500	21,015	0
Franchise Taxes	390,263	409,872	374,283	374,283
Contribution & Use Fee	0	107,500	107,500	107,500
Other Governmental	136,000	136,000	136,000	136,000
Donations & Other	35,787	9,000	8,000	5,000
Operating Revenues:	9,204,992	9,308,629	9,574,766	9,640,875
Other Sources	91,944	8,948	178,310	0
Ambulance	81,375	0	27,012	0
CIP Cost Share	0	0	52,000	0
Non-Operating Transfers	21,538	20,000	23,000	23,000
Non-Operating Revenues:	194,857	28,948	280,322	23,000
Total Revenues:	\$9,399,849	\$9,337,577	\$9,855,088	\$9,663,875
EXPENDITURES:				
Police Services	2,622,267	2,681,790	2,702,322	2,860,161
Fire Services	2,081,832	2,115,943	2,115,943	2,223,438
Sanitation Services	587,114	621,596	619,472	649,590
Other Public Services	36,181	36,900	41,000	42,000
Total Public Services:	5,327,394	5,456,229	5,478,737	5,775,189
Contract Services	501,205	476,500	491,200	527,000
Development Services	367,015	302,200	360,700	368,700
Administrative Services	1,149,416	1,319,608	1,279,792	1,455,938
Municipal Court	24,999	35,510	46,397	46,137
Public Works & Maintenance	287,359	388,430	331,462	342,330
	2,329,993	2,522,248	2,509,552	2,740,105
Operating Expenditures:	7,657,388	7,978,477	7,988,289	8,515,294
Capital Programs	1,153,262	3,009,490	3,009,490	1,148,581
Non-Operating Expenditures:	1,153,262	3,009,490	3,009,490	1,148,581
Total Expenditures:	\$8,810,649	\$10,987,967	\$10,997,779	\$9,663,875
<i>Revenues Over Expenditures</i>	<i>589,199</i>	<i>(1,650,390)</i>	<i>(1,142,691)</i>	<i>0</i>
Fund Balance - Beginning		6,237,617	6,237,617	5,094,926
Fund Balance - Ending	\$6,237,617	\$4,587,227	\$5,094,926	\$5,094,926
Reserve Requirement (25%)		1,994,619	1,994,619	2,128,824
Excess/(Deficit)		2,592,608	3,100,307	2,966,102

GENERAL FUND - 10
FISCAL YEAR 2026 PROPOSED BUDGET

		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
REVENUE					
<u>Tax Collection</u>					
10-4101	Property Tax (M&O)	6,949,218	7,112,732	7,112,732	7,471,925
10-4150	Sales Tax	502,390	460,725	500,000	500,000
	Total Tax Collection:	7,451,609	7,573,457	7,612,732	7,971,925
<u>Permits & Inspections</u>					
10-4203	Plat Reviews	1,750	1,000	1,000	1,000
10-4205	Contractor Registration	6,390	8,800	9,750	9,750
10-4206	Drainage Reviews	62,000	50,000	57,850	57,850
10-4207	Permits & Inspection Fees	497,511	460,000	711,347	460,000
10-4208	Board of Adjustment Fees	1,000	500	500	500
	Total Permits & Inspections:	568,651	520,300	780,447	529,100
<u>Municipal Court</u>					
10-4300	Court Fines	122,013	120,000	145,597	130,000
10-4301	Building Security Fund	3,653	3,000	5,512	0
10-4302	Truancy Prevention	3,728	3,000	5,625	3,500
10-4303	Local Municipal Tech Fund	2,982	2,950	4,500	0
10-4304	Local Municipal Jury Fund	75	50	50	50
10-4305	Consolidated Court Cost	0	0	0	10,012
	Total Municipal Court:	132,451	129,000	161,283	143,562
<u>Investment Income</u>					
10-4400	Interest Revenue	466,881	400,000	373,505	373,505
	Total Investment Income:	466,881	400,000	373,505	373,505
<u>Agencies & Alarms</u>					
10-4508	SEC-Registration	23,350	23,500	21,015	0
	Total Agencies & Alarms:	23,350	23,500	21,015	0
<u>Franchise Revenue</u>					
10-4602	Cable Franchise	75,250	85,153	58,559	58,559
10-4605	Power/Electric Franchise	272,424	272,419	272,424	272,424
10-4606	Gas Franchise	29,046	25,000	30,000	30,000
10-4607	Telephone Franchise	2,205	3,300	3,300	3,300
10-4608	Wireless Franchise	11,338	24,000	10,000	10,000
	Total Franchise Revenue:	390,263	409,872	374,283	374,283

GENERAL FUND - 10
FISCAL YEAR 2026 PROPOSED BUDGET

		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
<u>Donations & In Lieu</u>					
10-4702	Kinkaid School Contribution	0	107,500	107,500	107,500
10-4703	Metro Congested Mitigation	136,000	136,000	136,000	136,000
10-4704	Intergovernmental Revenues	0	0	0	0
10-4705	Ambulance	81,375	0	27,012	0
10-4800	Misc. Income	35,787	9,000	8,000	5,000
10-4802	Reimbursement Proceeds	0	0	52,000	0
10-4803	CIP Cost Share	91,944	8,948	178,310	0
10-4804	Credit Card Fees	21,538	20,000	23,000	23,000
	Total Donations & In Lieu:	366,644	281,448	531,822	271,500
	TOTAL REVENUES:	9,399,849	9,337,577	9,855,088	9,663,875

GENERAL FUND - 10
FISCAL YEAR 2026 PROPOSED BUDGET

		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
EXPENDITURES					
PUBLIC SERVICE DIVISION					
<u>Community Events</u>					
10-510-5001	Community Celebrations	7,674	6,000	10,000	10,000
10-510-5002	Public Relations	12,693	15,000	15,000	15,000
	Community Events:	20,368	21,000	25,000	25,000
<u>Police Services</u>					
10-510-5010	MVPD Operations	2,525,700	2,625,123	2,645,655	2,845,494
10-510-5011	MVPD Auto Replacement	46,667	48,000	48,000	14,667
10-510-5012	MVPD Capital Expenditure	49,900	8,667	8,667	0
	Police Services:	2,622,267	2,681,790	2,702,322	2,860,161
<u>Sanitation Collection</u>					
10-510-5030	Sanitation Collection	576,549	604,553	609,502	639,620
10-510-5031	Sanitation Fuel Charge	10,565	17,043	9,971	9,971
	Sanitation Collection:	587,114	621,596	619,472	649,590
<u>Library Services</u>					
10-510-5040	Spring Branch Library	0	1,500	0	0
	Library Services:	0	1,500	0	0
<u>Street Lighting Services</u>					
10-510-5050	Street Lighting	15,814	14,400	16,000	17,000
	Street Lighting Services:	15,814	14,400	16,000	17,000
<u>Fire Services</u>					
10-510-5060	Villages Fire Department	2,081,832	2,115,943	2,115,943	2,223,438
	Fire Services:	2,081,832	2,115,943	2,115,943	2,223,438
	TOTAL PUBLIC SERVICE:	5,327,394	5,456,229	5,478,737	5,775,189

GENERAL FUND - 10
FISCAL YEAR 2026 PROPOSED BUDGET

		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
<u>CONTRACT SERVICE DIVISION</u>					
10-520-5102	Accounting/Audit	24,989	25,000	25,000	25,000
10-520-5103	Engineering	269,918	220,000	240,000	270,000
10-520-5104	Legal	80,694	100,000	80,000	100,000
10-520-5105	Tax Appraisal-HCAD	73,997	64,000	75,000	75,000
10-520-5107	Animal Control	8,116	2,300	5,000	5,000
10-520-5108	IT Hardware/Software & Support	18,946	41,200	41,200	26,000
10-520-5110	Mosquito Control	24,545	24,000	25,000	26,000
TOTAL CONTRACT SERVICE DIVISION:		501,205	476,500	491,200	527,000

GENERAL FUND - 10
FISCAL YEAR 2026 PROPOSED BUDGET

		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
<u>BUILDING SERVICE DIVISION</u>					
<u>Building & Inspection Services</u>					
10-530-5152	Drainage Reviews	144,208	103,000	120,000	124,000
10-530-5153	Electrical Inspections	28,215	15,000	31,000	30,000
10-530-5154	Plat Reviews	0	500	0	0
10-530-5155	Plan Reviews	48,000	50,000	48,000	48,000
10-530-5156	Plumbing Inspections	32,895	18,000	32,000	32,000
10-530-5157	Structural Inspections	42,840	30,000	43,000	43,000
10-530-5158	Urban Forester	39,520	45,000	45,000	50,000
10-530-5160	Mechanical Inspections	9,450	8,500	10,000	10,000
Building and Inspection Services:		345,128	270,000	329,000	337,000
<u>Supplies and Office Expenditures</u>					
10-530-5204	Dues & Subscriptions	0	500	0	0
10-530-5206	Legal Notices	2,255	0	0	0
10-530-5207	Misc Supplies	735	1,000	1,000	1,000
10-530-5209	Office Equipment & Maintenance	0	500	500	500
10-530-5213	Office Supplies	0	900	900	900
10-530-5215	Travel & Training	0	300	300	300
Supplies and Office Expenditures:		2,990	3,200	2,700	2,700
<u>Insurance</u>					
10-530-5403	Credit Card Charges	18,898	29,000	29,000	29,000
Insurance:		18,898	29,000	29,000	29,000
TOTAL BUILDING SERVICE DIVISION:		367,015	302,200	360,700	368,700

GENERAL FUND - 10
FISCAL YEAR 2026 PROPOSED BUDGET

		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
<u>GENERAL GOVERNMENT DIVISION</u>					
<u>Administrative Expenditures</u>					
10-540-5108	Information Technology	42,182	42,000	42,000	45,000
10-540-5201	Admin/Professional Fee	9,105	3,905	12,000	5,000
10-540-5202	Auto Allowance/Mileage	8,775	7,200	7,200	7,800
10-540-5203	Bank Fees	917	2,200	1,500	1,500
10-540-5204	Dues/Seminars/Subscriptions	3,649	3,600	4,500	7,600
10-540-5205	Elections	489	750	500	3,000
10-540-5206	Legal Notices	7,553	8,000	8,000	8,000
10-540-5207	Miscellaneous	633	5,000	1,000	1,000
10-540-5208	Citizen Communication	4,691	8,000	5,000	7,000
10-540-5209	Office Equipment & Maintenance	8,886	10,000	9,000	9,000
10-540-5210	Postage	232	2,000	1,000	1,000
10-540-5211	Meeting Supplies	9,375	7,500	9,500	10,000
10-540-5212	Rent/Leasehold/Furniture	122,791	155,142	155,142	160,684
10-540-5213	Supplies/Storage	32,288	30,000	20,000	20,000
10-540-5214	Telecommunications	13,034	16,000	15,000	15,000
10-540-5215	Travel & Training	0	2,500	2,500	2,500
10-540-5216	Statutory Legal Notices	0	1,500	0	0
	Administrative Expenditures:	264,601	305,297	293,842	304,084
<u>Wages & Benefits</u>					
10-540-5301	Gross Wages	610,438	689,255	689,255	774,683
10-540-5302	Overtime/Severance	2,348	10,000	10,000	10,000
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	45,735	50,035	50,035	62,439
10-540-5310	TMRs (City Responsibility)	141,382	143,660	143,660	196,552
10-540-5311	Payroll Process Exp-Paychex	3,920	4,000	4,000	4,500
	Wages & Benefits:	803,823	896,950	896,950	1,048,174
<u>Insurance</u>					
10-540-5353	Employee Insurance	71,536	102,161	75,000	91,027
10-540-5354	General Liability	7,209	10,000	10,000	10,000
10-540-5356	Workman's Compensation	2,248	4,000	4,000	2,653
	Insurance:	80,992	116,161	89,000	103,680
<u>Other</u>					
10-540-5403	Credit Card Charges (Adm)	0	1,200	0	0
	Intergovernmental:	0	1,200	0	0
TOTAL GENERAL GOVERNMENT DIVISION:		1,149,416	1,319,608	1,279,792	1,455,938

GENERAL FUND - 10
FISCAL YEAR 2026 PROPOSED BUDGET

MUNICIPAL COURT DIVISION		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
<u>Supplies & Office Expenditures</u>					
10-550-5207	Misc Supplies	0	250	0	0
10-550-5213	Office Supplies	1,029	2,000	0	0
10-550-5215	Travel & Training	650	1,750	1,750	1,750
	Supplies and Office Expenditures:	1,679	4,000	1,750	1,750
<u>Court Operations</u>					
10-550-5403	Credit Card Charges	5,895	6,510	7,387	7,387
10-550-5404	Judge/Prosecutor/Interpreter	17,425	25,000	37,260	37,000
	Court Operations:	23,320	31,510	44,647	44,387
	TOTAL MUNICIPAL COURT DIVISION:	24,999	35,510	46,397	46,137

GENERAL FUND - 10
FISCAL YEAR 2026 PROPOSED BUDGET

		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
PUBLIC WORKS MAINTENANCE DIVISION					
<u>Supplies & Office Expenditures</u>					
10-560-5108	Information Technology	3,044	2,500	2,500	2,500
10-560-5207	Misc Supplies	88	500	500	500
10-560-5215	Travel & Training	0	1,000	1,000	1,000
	Supplies and Office Expenditures:	3,132	4,000	4,000	4,000
<u>Maintenance & Repair</u>					
10-560-5501	TCEQ/County Permits	1,766	1,850	1,850	1,850
10-560-5504	Landscape Services	112,198	134,280	134,280	144,280
10-560-5505	Fuel & Oil	2,053	1,000	2,832	3,200
10-560-5506	Right of Way Mowing	23,557	0	0	0
10-560-5507	Traffic Control	28,366	20,000	20,000	20,000
10-560-5508	Water Utilities	8,316	2,800	9,000	9,000
10-560-5509	Tree Care/Removal	53,109	40,000	40,000	40,000
10-560-5510	Drainage Maintenance	3,301	1,500	1,500	2,000
10-560-5515	Community Beautification	42,331	100,000	50,000	100,000
10-560-5516	Equipment Maintenance	1,611	3,000	3,000	3,000
10-560-5517	Street Maintenance	7,619	10,000	15,000	15,000
	Maintenance and Repair:	284,227	314,430	277,462	338,330
<u>Other</u>					
10-560-5600	Capital Equipment	0	70,000	50,000	0
	Other:	0	70,000	50,000	0
	TOTAL PUBLIC WORKS DIVISION:	287,359	388,430	331,462	342,330

GENERAL FUND - 10
FISCAL YEAR 2026 PROPOSED BUDGET

		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
<u>CAPITAL OUTLAY PROGRAMS</u>					
10-580-5811	Capital Programming	1,153,262	3,009,490	3,009,490	1,148,581
		1,153,262	3,009,490	3,009,490	1,148,581
	TOTAL CAPITAL OUTLAY PROGRAMS:	1,153,262	3,009,490	3,009,490	1,148,581
TOTAL EXPENDITURES:		8,810,649	10,987,967	10,997,779	9,663,875

DEBT SERVICE FUND

FISCAL YEAR 2026 PROPOSED BUDGET

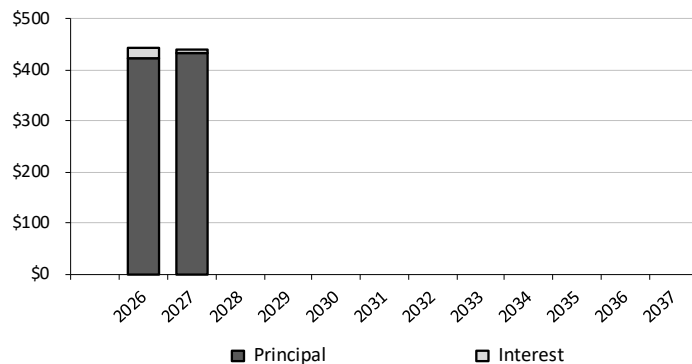
The proposed FY26 Debt Service Fund shows total revenues of \$320,775, primarily from property taxes (\$301,729) and interest income (\$19,046), while expenditures total \$444,425 for scheduled bond principal (\$425,000) and interest (\$19,425) payments. This results in a formulated shortage of \$123,651 for FY26. The City plans to use existing fund balance cash to cover this gap, intentionally reducing the fund balance as part of a strategy to apply reserves toward the final two years of scheduled debt payments, as the balance is technically restricted for debt service. This planned use of reserves aids in the orderly retirement of outstanding debt while minimizing excess cash needed to secure debt that is to be paid in full by 2027.

	FY24 Actual	FY25 Budget	FY25 Projected	FY26 Proposed
Revenue / Tax	\$900,270	\$902,719	\$902,719	\$320,775
Expend / Debt	\$884,200	\$881,325	\$881,325	\$444,425
Over / (Under)	\$16,070	\$21,394	\$21,394	(\$123,651)
Fund Balance - Ending			\$234,757	\$111,107

GENERAL LONG-TERM DEBT

AGGREGATE DEBT MATURITY SCHEDULE

Fiscal Year	Principal	Interest	Total	Series Name	Principal Amount
FY2026	425,000	19,425	444,425	Series 2015 General Obligation	-
FY2027	435,000	6,525	441,525	Series 2017 General Obligation	860,000
FY2028				Total	860,000
FY2029					
FY2030					
FY2031					
FY2032					
FY2033					
FY2034					
FY2035					
FY2036					
FY2037					
Total	860,000	25,950	885,950		



DEBT SERVICE FUND **FISCAL YEAR 2026 PROPOSED BUDGET**

	FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
REVENUES:				
Property Taxes	878,141	877,325	877,325	301,729
Interest	22,129	25,394	25,394	19,046
Transfers and Contributions	0	0	0	0
Total Revenues:	\$900,270	\$902,719	\$902,719	\$320,775
EXPENDITURES:				
Debt Service	881,050	877,325	877,325	444,425
Fiscal Agent Fees	3,150	4,000	4,000	0
Total Expenditures:	\$884,200	\$881,325	\$881,325	\$444,425
Revenue Over/(Under) Expenditures	16,070	21,394	21,394	(123,651)
Fund Balance - Beginning	197,293	213,363	213,363	234,757
Fund Balance - Ending	\$213,363	\$234,757	\$234,757	\$111,107
Reserve Requirement (25%)		220,331	220,331	111,106
Excess/(Deficit)		14,426	14,426	0

DEBT SERVICE FUND - DETAIL
FISCAL YEAR 2026 PROPOSED BUDGET

		FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 PROPOSED BUDGET
<u>Revenues</u>					
<u>Property Taxes</u>					
20-4101	Current Taxes	878,141	877,325	877,325	301,729
	Total Property Taxes	878,141	877,325	877,325	301,729
<u>Interest</u>					
20-4400	Interest Income	22,129	25,394	25,394	19,046
	Total Interest	22,129	25,394	25,394	19,046
<u>Non-Operating</u>					
20-4410	Transfer In	0	0	0	0
	Total Non-Operating	0	0	0	0
	TOTAL REVENUES:	900,270	902,719	902,719	320,775
<u>Expenditures</u>					
<u>Financial Obligations</u>					
20-500-5821	Tax Bond Retirement	820,000	840,000	840,000	425,000
20-500-5820	Tax Bond Interest	61,050	37,325	37,325	19,425
20-500-5204	Fiscal Agent Fees	3,150	4,000	4,000	0
	Total Financial Obligations	884,200	881,325	881,325	444,425
	TOTAL EXPENDITURES:	884,200	881,325	881,325	444,425
<i>Revenue Over/(Under) Expenditures</i>		<i>16,070</i>	<i>21,394</i>	<i>21,394</i>	<i>(123,651)</i>



PINEY POINT VILLAGE, TEXAS

PROPOSED BUDGET

FISCAL YEAR 2026



The City of Piney Point Village

7660 Woodway, Suite 460; Houston, Texas

77063 www.cityofpineypoint.com

TO: City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: September 25, 2025

SUBJECT: Public Hearing to approve an ordinance adopting the 2025 Proposed Property Tax Rate.

Public Hearing: B

Section 26.05(d) of the Texas Tax Code requires the City Council to hold a public hearing on the proposed tax rate for Fiscal Year 2025 prior to adopting a tax rate that exceeds the No-New Revenue Tax Rate and to provide notice of the public hearing in compliance with Section 26.06 of the Texas Tax Code.

The Fiscal Year 2026 (Tax Year 2025) Proposed Tax Rate of \$0.255140 per \$100 valuation is higher than the No-New-Revenue Tax Rate of \$0.250449 per \$100 and less than the Voter-Approval Tax Rate of \$0.267678 per \$100.

PROPOSED TAX RATE	\$0.255140	per	\$100
NO-NEW-REVENUE TAX RATE	\$0.250449	per	\$100
VOTER-APPROVAL TAX RATE	\$0.267678	per	\$100

This hearing is open to the public, and everyone attending will have the opportunity to speak for or against these requests per the procedures of the city council.

Ordinance 2025.09-A is on the current agenda for council consideration and possible action.

Attachments:

Notice of Public Hearing

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.255140 per \$100 valuation has been proposed by the governing body of City of Piney Point Village.

PROPOSED TAX RATE	\$0.255140 per \$100
NO-NEW-REVENUE TAX RATE	\$0.250449 per \$100
VOTER-APPROVAL TAX RATE	\$0.267678 per \$100

The no-new-revenue tax rate is the tax rate for the 2025 tax year that will raise the same amount of property tax revenue for City of Piney Point Village from the same properties in both the 2024 tax year and the 2025 tax year.

The voter-approval rate is the highest tax rate that City of Piney Point Village may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that City of Piney Point Village is proposing to increase property taxes for the 2025 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 25, 2025 AT 6:00pm AT MDE 11202 Smithdale Rd, Houston, TX 77024.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Piney Point Village is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the City of Piney Point Village of City of Piney Point Village at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

FOR the proposal:

Michael Herminghaus
Joel Bender
Jonathan Curth

Henry Kollenberg
Margaret Rohde

AGAINST the proposal:

PRESENT and not voting: Mayor Aliza Dutt

ABSENT:

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Piney Point Village last year to the taxes proposed to be imposed on the average residence homestead by City of Piney

Point Village this year.

	2024	2025	Change
Total tax rate (per \$100 of value)	\$0.255140	\$0.255140	increase of 0.000000 per \$100, or 0.00%
Average homestead taxable value	\$2,753,914	\$2,992,214	increase of 8.65%
Tax on average homestead	\$7,026.34	\$7,634.33	increase of 607.99, or 8.65%
Total tax levy on all properties	\$8,524,419	\$8,845,138	increase of 320,719, or 3.76%

For assistance with tax calculations, please contact the tax assessor for City of Piney Point Village at Spring Branch ISD at 713-251-7960 or taxoffice@springbranchisd.com, or visit www.cityofpineypoint.com for more information.

Notice About 2025 Tax Rates

Property tax rates in City of Piney Point Village.

This notice concerns the 2025 property tax rates for City of Piney Point Village. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate	\$0.250449/\$100
This year's voter-approval tax rate	\$0.267678/\$100

To see the full calculations, please visit Spring Branch ISD Tax Office
8880 Westview
Houston, TX 77055 for a copy of the Tax Rate Calculation Worksheet.

Unencumbered Fund Balance

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
Debt Services	123,651

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues *(or additional sales tax revenues, if applicable)*.

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
GO 2017	425,000	19,425	2,000	446,425

Total required for 2025 debt service	\$446,425
- Amount (if any) paid from funds listed in unencumbered funds	\$123,651
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$0
= Total to be paid from taxes in 2025	\$322,774
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2025	\$0
= Total debt levy	\$322,774

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified by Jamie Matelske, Tax Assessor/Collector on 08/27/2025 .

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action on approval of the Council Meeting Minutes.

Agenda Item: 1

Informational Summary

The minutes from the regular council meeting held on August 25, 2025, is now available for review. The practice of approving minutes at the following meeting allows for corrections while events are recent, formalizes them as the official record in a timely manner, supports legal compliance and accountability, and aligns with principles of effective meeting management and governance.

Recommendation

The staff recommends approval of the minutes from the council meeting held on August 25, 2025.

MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING, PUBLIC HEARING, AND WORKSHOP ON MONDAY, AUGUST 25, 2025, AT 6:00 P.M. AT 7660 WOODWAY DR., SUITE 460, HOUSTON, TEXAS.

Councilmembers Present: Aliza Dutt, Mayor; Michael Herminghaus, Council Position 1; Henry Kollenberg, Council Position 2; Joel Bender, Council Position 3; Margaret Rohde, Council Position 4; Jonathan C. Curth, Council Position 5.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; Jim Huguenard, Police Commissioner; Ray Schultz, Police Chief; Bliar Cerny, Police Detective; Dan Ramey, Fire Commissioner; Steve Witt, Deputy Chief; Annette Arriaga, Development Services Director; Gracie Moylan and John Peterson, City Engineering.

Call To Order

At 6:00 p.m., Mayor Aliza Dutt declared a quorum and called the meeting to order.

Pledge of Allegiance

The Council led the Pledge of Allegiance to the United States flag.

Citizens Wishing to Address Council

- No general public comments were received.

A. PUBLIC HEARING: Public hearing to approve the issuance of a specific use permit (SUP) for the renovation and improvements to the north courtyard on the St. Francis Episcopal Church campus.

- Mayor Dutt opened the public hearing at 6:02 PM.
- Architect Jonathan Williams submitted a request for a Specific Use Permit (SUP) on behalf of St. Francis Episcopal Church to renovate and enhance the north courtyard of the church. He was available to answer any questions regarding the planned renovations.
- No public comments were received.
- Mayor Dutt closed the public hearing at 6:03 PM.

B. PUBLIC HEARING: Public hearing to approve the issuance of a specific use permit (SUP) for the installation of a new columbarium within the main building of St. Francis Episcopal Church.

- Mayor Dutt opened the public hearing at 6:03 PM.
- Luis Richman and Stuart Bates, representatives of St. Francis Episcopal Church, were present to answer any questions regarding the proposed Special Use Permit for the installation of a new columbarium within the church building.
- No public comments were received.
- Mayor Dutt closed the public hearing at 6:04 PM.

C. HEARING: Hearing and consideration regarding the rejection of the lowest apparent bidder for the Chapelwood Drainage Project Contract.

- Mayor Dutt opened the hearing at 6:04 PM.
- John Peterson presented findings regarding rejection of the lowest apparent bidder, SAPO Engineering Consultants LLC.
- Mamoke Ekemike from SAPO Engineering delivered remarks and shared additional visuals of a current SAPO project underway near San Felipe, Texas.
- Council discussed and asked clarifying questions.
- Mayor Dutt closed the hearing at 6:16 PM.

1. **Consideration and possible action adopting an ordinance (ORD 2025.08) regarding the Specific Use Permit (SUP) to approve the issuance of a specific use permit (SUP) for the renovation and improvements to the north courtyard on the St. Francis Episcopal Church campus.**
 - Councilmember Rohde inquired about issues at the Planning and Zoning Commission hearing and whether they recommended the draft ordinance. Development Services Director Arriaga confirmed approval with no public concerns.
 - **Action:** Councilmember Rohde moved to approve Ordinance 2025.08, establishing a SUP for St. Francis Episcopal Church's north courtyard improvements. Councilmember Bender seconded, and the action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.
2. **Consideration and possible action on an ordinance (ORD 2025.08-B) approving a specific use permit (SUP) for the installation of a new columbarium at St. Francis Episcopal Church.**
 - Councilmember Rohde inquired about the Planning and Zoning hearing, and Arriaga confirmed approval with no public comments. Bender inquired about the columbarium's location, and Olson and Arriaga clarified that it would be situated within the existing structure, following the Church's notice and open house, with no public feedback.
 - **Action:** Councilmember Bender moved to approve Ordinance 2025.08-B establishing a SUP for the new columbarium at St. Francis Episcopal Church. Councilmember Herminghaus seconded, and the action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.
3. **Consideration and possible action regarding the rejection of the lowest apparent bidder for the Chapelwood Drainage Project Contract.**
 - The Council noted concerns about negative references for the lowest bidder and acknowledged that the second bidder had more relevant experience. They recommended the lowest bidder reapply after enhancing their experience and references.
 - **Action:** Councilmember Rohde moved to reject the lowest apparent bid from SAPO Engineering Consultants LLC as recommended by staff. Councilmember Herminghaus seconded, and the action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.
4. **Consideration and possible action on approval of the Council Meeting Minutes held on June 23, 2025.**
 - A clarification was made to include Bender in the detailed "Ayes" list for the VFD budget vote under Item 4. Olson provided clarification on the voting requirements for using Zoom.
 - **Action:** Councilmember Herminghaus moved to approve the June 23, 2025, minutes, with the clarification noted. Councilmember Bender seconded, and the action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.
5. **Consideration and possible action regarding the Memorial Villages Police Department.**
 - Chief Schultz presented the July 2025 activity report. No action required.
6. **Consideration and possible action regarding the Village Fire Department.**

- The Fire Department submitted its monthly activity report. Witt addressed questions about response times and the rise in residential fire alarms. Commissioner Ramey provided updates on the fire operations, including the 2024 audit and corrections to the financial report. No action was required.

→ **The council agreed to prioritize the workshop discussion, the Beautification Committee's Strategic Development Plan, and Item #15 regarding landscape architect services before Item #7 at 6:56 PM.**

E. WORKSHOP: Beautification Committee's Strategic Development Plan.

- Several beautification committee volunteers, including Margaret Rohde, Michael Phillips, and Randir Sahni, presented a strategic plan to enhance the city's image and public spaces over the next five years. They seek approval to refine projects in the 5-Year Plan and collaborate with City Staff during the 2026 Budget process, requesting \$50,000 to hire a qualified urban landscape architect for initial project design and codification of landscape standards. The project aims to incorporate planting standards and suggest appropriate residential plantings that thrive in the local environment, thereby enhancing the city's natural character.
- The Council received the Beautification Committee's Strategic Development Plan, expressed appreciation for the work, and discussed funding, the need for a landscape architect, and project start-up. Discussion then continued under Item 15 on authorizing landscape architect services for a designated beautification project.

15. Consideration and possible action to authorize landscape architect services for a designated beautification committee project.

- The Council discussed the Beautification Committee's recommendation to allocate up to \$50,000 for the preparation of a landscape standards manual and the design of the designated area on South Piney Point Road. Council clarified the RFQ process and next steps before the selection of a landscape firm.
- **Action:** Councilmember Bender moved to approve the Beautification Committee proceeding with the solicitation of qualified professional services, as discussed. Councilmember Herminghaus seconded the motion, and the action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.

→ **The council agreed to prioritize Item #12 regarding 589 Dana Lane side-yard at 7:32 PM before returning to the remaining consecutive order of items.**

12. Consideration and possible action regarding Developer's request to connect to the city public sidewalk within 589 Dana Lane side-yard and public right-of-way.

- Will Seyer, representing the 589 Dana Lane residential development, presented a request to connect to the City's public sidewalk located in the side yard. Council discussed the details of the request, including the site complexities due to the change in the frontage structure from Dana Lane to Smithdale.
- **Action:** Councilmember Bender moved to approve the request of the property owner/developer at 589 Dana Lane to construct a sidewalk connection on the side yard fronting Smithdale, in accordance with the City Code of Ordinances, subject to the consent of encroachment authorized by legal counsel. Councilmember Rohde seconded the motion, and the action carried with the following results:
AYES: Herminghaus, Bender, Rohde, and Curth.
NAYS: Kollenberg.

7. Consideration and possible action on City Engineering: (a) Letter of Recommendation - Chapelwood Court Project Bid, (b) Blalock Point Repairs (Green Oaks and Brompton Court) Quote Approval. (c) Bothwell/Holidan Way CCTV Quote, (d) Engineer's Report.

- Listed as item “b” under engineering, the council considered the item regarding sinkhole repairs at Green Oaks and the turning apron of Brompton Court. Staff noted that, as discussed at the August Engineering Committee meeting, HDR sought and obtained multiple quotes for this work. The sinkholes are located adjacent to the roadway and are classified as an emergency repair due to the public safety risk. HDR recommended approval of the two quotes submitted by Experts Underground Solutions, totaling \$102,426.00, as the most responsive and responsible option following due diligence review of the bids received.
- **Action (1):** Councilmember Bender moved to approve the emergency repair of the sinkholes at Green Oaks and Brompton Court using the two quotes from Experts Underground Solutions in the amount of \$102,426.00, as recommended by HDR. Councilmember Rohde seconded, and the action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.
- Listed as item “a” under engineering, the council discussed the Chapelwood Court Drainage Project, which addresses localized stormwater issues impacting residents. The project scope includes drainage improvements and supplemental construction items. HDR reported that six firms submitted bids. The lowest bid was received from SAPO Engineering and Consultants at \$158,550.00, and the second lowest bid was received from Experts Underground Solutions at \$171,046.00. HDR Engineering recommended an award to Experts Underground Solutions, noting their proven qualifications, positive reference checks, and prior performance on similar projects.
- **Action (2):** Councilmember Kollenberg moved to award the contract for the Chapelwood Court Drainage Project to Experts Underground Solutions in the amount of \$171,046.00, based on the contractor's qualifications and experience as recommended by HDR Engineering. Councilmember Bender seconded, and the action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.
- Listed as item “c” under engineering, the council addressed storm sewer maintenance issues on Holidan Way and Bothwell Way. In July, the city informed HDR about a significant blockage at the inlet outside 11330 Bothwell Way due to dirt and tree trimmings. Despite previous efforts by City staff, the problem continued. HDR suggested obtaining CCTV inspection quotes to assess the shallow storm sewer lines.
- **Action (3):** Councilmember Bender moved to approve the proposal from AIMS Companies in the amount of \$3,995.00 for CCTV inspection of the Bothwell Way and Holidan Way storm sewer lines, as recommended by HDR. Councilmember Herminghaus seconded, and the action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.
- The Council received HDR's monthly status report detailing progress on several key projects.
- No further formal action was taken.

8. Consideration and possible action on the date, time, and location for the budget hearing on the fiscal year 2026 budget.

- The council discussed changing the date from the originally scheduled Wednesday, September 24, to Thursday, September 25.
- Councilmember Rohde moved to set the FY 2026 Budget Hearing for September 25, 2025, 6:00 PM at Memorial Drive Elementary. Councilmember Bender seconded, and the action carried with

the following results:

AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.

NAYS: None.

9. Consideration and possible action as a record vote of the Council on the date, time, and location for the tax hearing on the 2025 tax rate.

- **Action:** Councilmember Herminghaus made a motion that the City Council set the public hearing on the proposed tax rate of \$0.255140 per \$100 valuation for Thursday, September 25, 2025, at 6:00 PM at Memorial Drive Elementary School, 11202 Smithdale Road, Piney Point Village, Texas 77024, and that this action be taken by record vote. Second, by Councilmember Bender. The record vote secured as follows:
 - For the Proposal = Herminghaus, Kollenberg, Bender, Rohde, and Curth.
 - Against the Proposal = None.
 - Present Not Voting = Aliza Dutt
 - Absent = None.
- The motion carried; 5-0.

10. Consideration and possible action on a proposal with SAFEbuilt Texas LLC for inspection and development review services.

- The Council discussed the proposed Professional Services Agreement with SAFEbuilt Texas LLC for inspection and development review services. At the previous meeting, Council expressed general support for the agreement as a supplemental service but requested a legal review of the contract. Development Services Director Arriaga asked for clarification regarding fees and how they align with the City's current fee schedule.
- **Action:** Councilmember Bender moved to approve the Professional Services Agreement between the City of Piney Point Village and SAFEbuilt Texas LLC, subject to final agreement on fees consistent with the City's current fee schedule. Councilmember Curth seconded. Legal counsel further noted that contract approval remains subject to the resolution of the fee schedule issue. The action carried with the following results:
 - AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
 - NAYS: None.

11. Consideration and possible action on a resolution (RES 2025.08-C) to nominate a candidate for election to the Board of Directors of the Harris County Appraisal District (HCAD).

- Administration recommended that the item be tabled.
- **Action:** Councilmember Bender moved to table action on a resolution (RES 2025.08-C) to nominate a candidate for election to the Board of Directors of the Harris County Appraisal District (HCAD). Councilmember Bender seconded. The action carried with the following results:
 - AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
 - NAYS: None.

➔ **The council agreed to prioritize an executive session at 8:20 PM before returning to the remaining consecutive order of items.**

18. Closed executive meeting pursuant to the provisions of Chapter 551, Texas Government Code, in accordance with the authority contained in: Section 551.071, Legal Consultation, to obtain confidential legal counsel from the City Attorney concerning matters that fall within the attorney-client privilege; Section 551.074, Fire Commissioner Review, to deliberate on the duties and responsibilities of the Fire Commissioner.

- The council adjourned into closed executive session at 8:20 PM and reconvened the meeting at

8:46 PM.

19. Consideration and possible action on items discussed in the Executive Session.

- Council took no formal action on items discussed in the Executive session.

13. Consideration and possible action regarding the Mayor's Monthly Report.

- The mayor had no report, and no action was taken.

14. Consideration and possible action regarding the City Administrator's Monthly Report, including (a) Financial Related Items (Financial Report for July 2025, Property Tax Report, Quarterly Investment Report ended June 2025, Disbursements greater than \$10,000), and (b) Office Furniture.

- The City Administrator presented the financial reports, including the financial report.
- **Action (1):** Councilmember Kollenberg moved to approve disbursements as presented. The council further deliberated on the timing of the Temporary Certificate of Occupancy, inquiring whether any extensions had been granted and if weather conditions were considered in this context. The council emphasized that, in accordance with the ordinance, the developer is required to formally request any extensions and that the subsequent approval process be conducted in a fair manner. Bender seconded. The action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.
- **Action (2):** Councilmember Curth moved to approve selected office furniture as presented. Herminghaus seconded. The action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.

16. Consideration and possible action on approving a contribution payment under the Joint Participation Interlocal Agreement with Harris County for improvements to traffic signals at Memorial Drive intersections.

- The Council considered approving a contribution payment under the Joint Participation Interlocal Agreement with Harris County for traffic signal improvements at Memorial Drive intersections.
- Staff reported that while the city had previously approved funding for signal upgrades, Harris County advised that total project costs now exceed its \$1.5 million allocation, with the revised estimate at approximately \$1,973,854.20. This leaves the city responsible for an additional \$473,854.20 for the project to proceed.
- Councilmembers expressed concern about committing a substantial contribution without full knowledge of the project timeline or oversight of implementation. Councilmember Bender initially recommended postponing action until more information could be reviewed. Councilmember Kollenberg proposed an alternative approach, suggesting the city authorize funding contingent on an agreement approved by the City Administrator, Mayor, and Mayor Pro Tem. Councilmember Bender agreed to amend his recommendation in support of Kollenberg's proposal, noting continued concern about making full prepayment
- **Action:** Councilmember Kollenberg moved to authorize the City to enter into an agreement, in an amount not to exceed \$500,000, for traffic signal improvements at Memorial Drive intersections, subject to approval of the contract by the City Administrator, Mayor, and Mayor Pro Tem. The City Attorney clarified that such approval would likely take the form of a letter agreement for payment, as the interlocal agreement with Harris County already exists. Council concurred with this understanding. Councilmember Herminghaus seconded. The action carried with the following results:
AYES: Herminghaus, Kollenberg, Bender, Rohde, and Curth.
NAYS: None.

17. Discuss and consider possible action on future agenda items, meeting dates, and similar matters.

- The Council discussed the upcoming meetings and key dates, confirming the schedule. Notably, there will be a holiday on September 1, followed by a Beautification meeting on September 8 and an Engineering meeting on September 10. Additionally, the Council agreed to move the meeting originally set for September 24 to September 25 to better accommodate other commitments.

D. WORKSHOP: Budget Workshop #2 for the upcoming fiscal year 2026 budget of Piney Point Village.

- The city administrator presented a comprehensive summary of the modifications made to the proposed budget, outlining the changes in relation to the originally filed document.
- The Council requested the administration to determine if the outstanding municipal bonds are callable and if it would be financially beneficial to pay them off without substantial closing costs.
- Proposed General Fund expenditures total \$11,515,294, utilizing a retained balance of \$1,062,598 for the capital-supplemental base, while maintaining a projected ending balance of \$4,032,328 for reserves.

Adjournment

- Councilmember Bender made a motion for adjournment, seconded by Councilmember Herminhaus.
- Mayor Dutt adjourned the meeting at 9:20 p.m.

PASSED AND APPROVED on this **25th** day of **September** 2025.

Aliza Dutt
Mayor

Robert Pennington
City Administrator / City Secretary

TO: City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action of an ordinance (ORD 2025.09) as acceptance of the Harris Central Appraisal District 2025 Certified Appraisal Roll for Piney Point Village.

Agenda Item: 2

The Texas Tax Code requires the Council's approval of the certified appraisal roll. Harris Central Appraisal District released the 2025 Certified Appraisal Roll on September 5, 2025, detailing all taxable properties within the city. The total appraised value is \$3,560,193,792, while the taxable value for PPV is \$3,320,612,329.

As per Section 26.01(c) of the Texas Tax Code, HCAD included a PPV roll of properties under protest that are taxable by PPV but not listed in the approved appraisal roll values. If the appraisal review board upholds the owners' claims, the estimated taxable value for these properties is \$79,134,932.

According to Section 26.01(d), Texas Tax Code, the estimated value of taxable property not under protest and not yet included on the certified appraisal roll, after hearing loss, is \$63,703,210.

The total taxable value attained on the 2025 Certified Roll is the certified taxable value plus the estimated amounts for property under protest and not yet included.

Calculation Detail:

- Certified taxable value: \$3,320,612,329
- Estimated value under protest: \$79,134,932
- Estimated value not yet included: \$63,703,210
- Computation: $\$3,320,612,329 + \$79,134,932 + \$63,703,210 = \$3,463,450,471$

Therefore, the total taxable value attained on the 2025 Certified Roll is \$3,463,450,471.

Recommendation:

It is recommended to accept the submitted Certified 2025 Tax Roll by an ordinance (ORD 2025.09).

Attachments:

HCAD Certifications.

Ordinance No. 2025.09.

ORDINANCE NO. 2025.09

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, APPROVING THE 2025 CERTIFIED APPRAISAL ROLL; PROVIDING FOR THE INCORPORATION OF A PREAMBLE; AND PROVIDING A REPEALER CLAUSE, A SEVERABILITY CLAUSE, AND AN EFFECTIVE DATE.

WHEREAS, the Harris Central Appraisal District ("HCAD") prepares the certified appraisal roll and roll under protest of the taxable property in the City of Piney Point Village, Texas; and

WHEREAS, the City uses the certified appraisal roll and roll under protest received from the HCAD to calculate the No-New-Revenue, Voter-Approval, and De-Minimis tax rates applicable to taxable property in the City; and

WHEREAS, approval by the City of the certified appraisal roll is required by State law as an integral part of the City's ability to levy and collect property taxes; and

WHEREAS, the City Council does hereby find and determine that the 2025 Certified Appraisal Roll certified by HCAD should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, THAT:

Section 1. The facts and matters contained in the preamble of this Ordinance are hereby found to be true and correct and are incorporated herein.

Section 2. The City Council hereby approves the 2025 certified appraisal roll of the City of \$ 3,463,450,471 assessed valuation, based on the approved roll and at 100% of the roll under protest as approved by the Appraisal Review Board of HCAD.

Section 3. This Ordinance shall be cumulative of all other Ordinances. It shall not repeal any of the provisions of said Ordinances except in those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance.

Section 4. If any section, article, paragraph, sentence, clause, phrase, or word in this Ordinance, or application thereof to any person or circumstance, is held invalid or unconstitutional by a court of competent jurisdiction. In that case, such holding shall not affect the validity of the remaining portions of the Ordinance. The City Council hereby declares that it would have passed such remaining portions of the Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

PASSED, APPROVED, AND ADOPTED on the first and final reading this 25th day of September 2025.

Alza Dutt, Mayor

ATTEST:

Robert Pennington, City Secretary

**HARRIS CENTRAL APPRAISAL DISTRICT
HOUSTON, TEXAS**

**THE STATE OF TEXAS, }
COUNTY OF HARRIS. }**

**2025
CERTIFICATION OF APPRAISAL ROLL AND
LISTING OF PROPERTIES UNDER SECS. 26.01(c) AND (d)
FOR
City of Piney Point Village**

Pursuant to Section 26.01(a), Texas Tax Code, I hereby certify the 2025 appraisal roll of properties taxable by City of Piney Point Village. The roll is delivered in electronic form.

The total appraised value now on the appraisal roll for this unit is: \$3,560,193,792

The taxable value now on the appraisal roll for this unit is: \$3,320,612,329

As required by Section 26.01(c), Texas Tax Code, I have included with your roll a listing of those properties which are taxable by the unit but which are under protest and are therefore not included in the appraisal roll values approved by the appraisal review board and certified above. My estimate of the total taxable value which will be assigned to such properties if the owners' claims are upheld by the appraisal review board is: \$79,134,932

Pursuant to Section 26.01(d), Texas Tax code, the estimated value of taxable property not under protest and not yet included on the certified appraisal roll, after hearing loss, is \$63,703,210

Signed this 5th day of September, 2025



Roland Altinger

Roland Altinger, CAE, RPA, CTA
Chief Appraiser

ASSESSOR'S ACKNOWLEDGEMENT

As tax assessor/collector of the above-named taxing unit, I hereby acknowledge receipt of the certified 2025 appraisal roll on this the _____ day of _____, 2025

075 PINEY POINT VILLAGE
TAX YEAR: 2025

HARRIS CENTRAL APPRAISAL DISTRICT
PROPERTY USE CATEGORY RECAP
CERTIFIED ROLL 00

LAST UPDATED: 08/22/2025
DELV DATE: 09/05/2025

PROPERTY USE CATEGORY	UNITS	ACREAGE	MARKET	APPRAISED	PRODUCTIVITY	EXEMPTIONS	TAXABLE VALUE
A1 Real, Residential, Single-Family	1,084	897.9550	3,653,323,643	3,294,060,329	0	49,721,235	3,244,339,094
A2 Real, Residential, Mobile Homes	0	0.0000	0	0	0	0	0
B1 Real, Residential, Multi-Family	0	0.0000	0	0	0	0	0
B2 Real, Residential, Two-Family	0	0.0000	0	0	0	0	0
B3 Real, Residential, Three-Family	0	0.0000	0	0	0	0	0
B4 Real, Residential, Four- or More-Family	0	0.0000	0	0	0	0	0
C1 Real, Vacant Lots/Tracts	43	41.9615	69,059,174	68,420,363	0	0	68,420,363
C2 Real, Vacant Commercial	1	0.1130	138	138	0	0	138
C3 Real, Vacant	0	0.0000	0	0	0	0	0
D1 Real, Qualified Agricultural Land	0	0.0000	0	0	0	0	0
D2 Real, Unqualified Agricultural Land	0	0.0000	0	0	0	0	0
E1 Real, Farm & Ranch Improved	0	0.0000	0	0	0	0	0
F1 Real, Commercial	0	0.0000	0	0	0	0	0
F2 Real, Industrial	0	0.0000	0	0	0	0	0
G1 Oil and Mineral Gas Reserves	0	0.0000	0	0	0	0	0
G2 Real Property Other Mineral Reserves	0	0.0000	0	0	0	0	0
H1 Tangible, Vehicles	0	0.0000	0	0	0	0	0
H2 Tangible, Goods In Transit	0	0.0000	0	0	0	0	0
I1 Real, Banks	0	0.0000	0	0	0	0	0
J1 Real & Tangible Personal, Utility Water	0	0.0000	0	0	0	0	0

075 PINEY POINT VILLAGE
TAX YEAR: 2025

HARRIS CENTRAL APPRAISAL DISTRICT
PROPERTY USE CATEGORY RECAP
CERTIFIED ROLL 00

LAST UPDATED: 08/22/2025
DELV DATE: 09/05/2025

PROPERTY USE CATEGORY	UNITS	ACREAGE	MARKET	APPRAISED	PRODUCTIVITY	EXEMPTIONS	TAXABLE VALUE
J2 Gas Companies	1	0.0000	1,095,450	1,095,450	0	0	1,095,450
J3 Electric Companies	1	0.0000	1,597,570	1,597,570	0	0	1,597,570
J4 Telephone Companies	3	0.0000	300,440	300,440	0	0	300,440
J5 Railroads	0	0.0000	0	0	0	0	0
J6 Pipelines	0	0.0000	0	0	0	0	0
J7 Major Cable Television Systems	2	0.0000	1,972,180	1,972,180	0	0	1,972,180
L1 Tangible, Commercial	67	0.0000	7,863,353	7,863,353	0	6,691,391	1,171,962
L2 Tangible, Industrial	5	0.0000	118,330	118,330	0	3,198	115,132
M1 Tangible, Nonbusiness Watercraft	0	0.0000	0	0	0	0	0
M2 Tangible, Nonbusiness Aircraft	0	0.0000	0	0	0	0	0
M3 Tangible, Mobile Homes	0	0.0000	0	0	0	0	0
M4 Tangible, Miscellaneous	0	0.0000	0	0	0	0	0
N1 Intangibles	0	0.0000	0	0	0	0	0
O1 Inventory	1	0.8434	1,600,000	1,600,000	0	0	1,600,000
O2 Inventory	0	0.0000	0	0	0	0	0
S1 Dealer Inventory	0	0.0000	0	0	0	0	0
U0 Unknown	0	0.0000	0	0	0	0	0
XA Public Property for Housing Indigent Persons	0	0.0000	0	0	0	0	0
XB Income Producing Personal Property (<\$2500)	0	0.0000	0	0	0	0	0
XC Mineral Interest (<\$500)	0	0.0000	0	0	0	0	0

075 PINEY POINT VILLAGE

HARRIS CENTRAL APPRAISAL DISTRICT

LAST UPDATED: 08/22/2025

TAX YEAR: 2025

PROPERTY USE CATEGORY RECAP

DELV DATE: 09/05/2025

CERTIFIED ROLL 00

PROPERTY USE CATEGORY	UNITS	ACREAGE	MARKET	APPRAISED	PRODUCTIVITY	EXEMPTIONS	TAXABLE VALUE
XD Improving Property for Housing w/ Volunteer Labor	0	0.0000	0	0	0	0	0
XE Community Housing Development Organizations	0	0.0000	0	0	0	0	0
XF Assisting Ambulatory Health Care Centers	0	0.0000	0	0	0	0	0
XG Primarily Performing Charitable Functions	0	0.0000	0	0	0	0	0
XH Developing Model Colonia Subdivisions	0	0.0000	0	0	0	0	0
XI Youth Spiritual, Mental and Physical Development	0	0.0000	0	0	0	0	0
XJ Private Schools	2	65.5800	102,502,597	102,502,597	0	102,502,597	0
XL Economic Development Services to Local Community	0	0.0000	0	0	0	0	0
XM Marine Cargo Containers	0	0.0000	0	0	0	0	0
XN Motor Vehicles Leased for Personal Use	0	0.0000	0	0	0	0	0
XO Motor Vehicles (Income Production & Personal Use)	0	0.0000	0	0	0	0	0
XP Offshore Drilling Equipment Not In Use	0	0.0000	0	0	0	0	0
XQ Intracoastal Waterway Dredge Disposal Site	0	0.0000	0	0	0	0	0
XR Nonprofit Water or Wastewater Corporations	0	0.0000	0	0	0	0	0
XS Raw Cocoa and Green Coffee Held in Harris County	0	0.0000	0	0	0	0	0
XT Limitation on Taxes in Certain Municipalities	0	0.0000	0	0	0	0	0
XU Miscellaneous Exemptions	0	0.0000	0	0	0	0	0
XV Other Exempt (Incl Public, Religious, Charitable)	32	56.0949	80,802,049	80,663,042	0	80,663,042	0
JURISDICTION TOTALS	1,242	1,062.5478	\$3,920,234,924	\$3,560,193,792	\$0	\$239,581,463	\$3,320,612,329

TO: City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action on an ordinance (ORD 2025.09-A) adopting the 2026 Budget for the City of Piney Point Village [must be a record vote to adopt].

Agenda Item: 3

The original filed budget, submitted on July 25, 2025, has been revised to incorporate Council direction and subsequent adjustments reflected in the General Fund and Debt Service Fund change sheets.

For the General Fund, revenues increase to \$10,452,697, primarily from the adjustment to the Maintenance & Operations property tax rate. Expenditures increase to \$11,560,294, reflecting Council-approved capital and supplemental additions including the base capital program, shared cost of an MVPD bucket truck, uniforms, and a speed trailer. After these changes, the projected ending General Fund balance is \$3,987,328, which continues to exceed the 25% reserve requirement, preserving financial stability while addressing community priorities.

For the Debt Service Fund, revenues are adjusted upward to \$332,757, reflecting tax rate modifications and revised interest projections. Expenditures total \$449,425, including scheduled bond obligations and fiscal agent fees. The fund balance is projected at \$118,089 at year end, consistent with the City's strategy of using reserves to meet remaining obligations through 2027.

Recommended Action:

Take a record vote to approve the ordinance adopting the 2026 Budget for the City of Piney Point Village. *[According to the Local Government Code, Chapter 102, Section 102.007, the vote to adopt the budget must be a record vote.]*

Attachments:

*The latest version of the PPV 2026 Budget.
Ordinance 2025.09-A*

CITY OF PINEY POINT VILLAGE, TEXAS

PROPOSED BUDGET

FISCAL YEAR JANUARY 1, 2026 - DECEMBER 31, 2026

This budget will raise more revenue from property taxes than last year's budget by an amount of \$320,719, which is a 3.76 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$161,429.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2025-26	2024-25
Property Tax Rate:	\$0.255140/100	\$0.255140/100
No-New-Revenue Tax Rate:	\$0.250449/100	\$0.265993/100
No-New-Revenue Maintenance & Operations Tax Rate:	\$0.223077/100	\$0.236059/100
Voter-Approval Tax Rate:	\$0.267678/100	\$0.277582/100
Debt Rate:	\$0.009310/100	\$0.027878/100

Total debt obligation for City of Piney Point Village secured by property taxes: \$0

THE PROPOSED BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026, INCLUDES AN UNCHANGED PROPERTY TAX RATE AT \$0.255140 PER \$100 OF TAXABLE VALUE.

Mayor, Aliza Dutt
Mayor Pro-Tem, Joel Bender

City Council
Michael Herminghaus
Henry Kollenberg
Margaret Rohde
Jonathan Curth



7660 Woodway, Suite 460
Houston, Texas 77063
Robert Pennington, City Administrator

Phone (713) 782-0271
www.cityofpineypoint.com

September 25, 2025

Honorable Mayor and Members of the City Council
City of Piney Point Village

Subject: Transmittal of the Revised FY2026 Proposed Budget

Mayor and Councilmembers,

In accordance with Texas Local Government Code Chapter 102, I respectfully transmit the updated Proposed Budget for Fiscal Year 2026. The original filed budget, submitted on July 25, 2025, has been revised to incorporate Council direction and subsequent adjustments reflected in the General Fund and Debt Service Fund change sheets.

For the General Fund, revenues increase to \$10,452,697, primarily from the adjustment to the Maintenance & Operations property tax rate. Expenditures increase to \$11,560,294, reflecting Council-approved capital and supplemental additions, including the base capital program, shared cost of an MVPD bucket truck, uniforms, and a speed trailer. After these changes, the projected ending General Fund balance is \$3,987,328, which continues to exceed the 25% reserve requirement, preserving financial stability while addressing community priorities.

For the Debt Service Fund, revenues are adjusted upward to \$332,757, reflecting tax rate modifications and revised interest projections. Expenditures total \$449,425, including scheduled bond obligations and fiscal agent fees. The fund balance is projected at \$118,089 at year's end, consistent with the City's strategy of using reserves to meet remaining obligations through 2027.

Together, these adjustments result in a balanced financial plan that sustains essential operations, funds priority projects, and maintains prudent reserves. The updated budget now reflects both fiscal responsibility and responsiveness to the City's service and infrastructure needs.

I recommend this revised Proposed Budget, as amended, for adoption.

Respectfully submitted,

Robert Pennington
City Administrator

GENERAL FUND - 10

FISCAL YEAR 2026 ADOPTED BUDGET

	FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 ADOPTED BUDGET
REVENUES:				
Property Taxes	6,949,218	7,112,732	7,112,732	8,260,747
Sales Taxes	502,390	460,725	500,000	500,000
Permits & Inspections	568,651	520,300	780,447	529,100
Court Revenue	132,451	129,000	161,283	143,562
Investment Income	466,881	400,000	373,505	373,505
Agencies & Alarms	23,350	23,500	21,015	0
Franchise Taxes	390,263	409,872	374,283	374,283
Contribution & Use Fee	0	107,500	107,500	107,500
Other Governmental	136,000	136,000	136,000	136,000
Donations & Other	35,787	9,000	8,000	5,000
Operating Revenues:	9,204,992	9,308,629	9,574,766	10,429,697
Other Sources	91,944	8,948	178,310	0
Ambulance	81,375	0	27,012	0
CIP Cost Share	0	0	52,000	0
Non-Operating Transfers	21,538	20,000	23,000	23,000
Non-Operating Revenues:	194,857	28,948	280,322	23,000
Total Revenues:	\$9,399,849	\$9,337,577	\$9,855,088	\$10,452,697
EXPENDITURES:				
Police Services	2,622,267	2,681,790	2,702,322	2,860,161
Fire Services	2,081,832	2,115,943	2,115,943	2,223,438
Sanitation Services	587,114	621,596	619,472	649,590
Other Public Services	36,181	36,900	41,000	42,000
Total Public Services:	5,327,394	5,456,229	5,478,737	5,775,189
Contract Services	501,205	476,500	491,200	527,000
Development Services	367,015	302,200	360,700	368,700
Administrative Services	1,149,416	1,319,608	1,279,792	1,455,938
Municipal Court	24,999	35,510	46,397	46,137
Public Works & Maintenance	287,359	388,430	331,462	387,330
	2,329,993	2,522,248	2,509,552	2,785,105
Operating Expenditures:	7,657,388	7,978,477	7,988,289	8,560,294
Capital Programs	1,153,262	3,009,490	3,009,490	3,000,000
Non-Operating Expenditures:	1,153,262	3,009,490	3,009,490	3,000,000
Total Expenditures:	\$8,810,649	\$10,987,967	\$10,997,779	\$11,560,294
<i>Revenues Over Expenditures</i>	<i>589,199</i>	<i>(1,650,390)</i>	<i>(1,142,691)</i>	<i>(1,107,598)</i>
Fund Balance - Beginning		6,237,617	6,237,617	5,094,926
Fund Balance - Ending	\$6,237,617	\$4,587,227	\$5,094,926	\$3,987,328
Reserve Requirement (25%)		1,994,619	1,994,619	2,140,074
Excess/(Deficit)		2,592,608	3,100,307	1,847,255

DEBT SERVICE FUND
FISCAL YEAR 2026 ADOPTED BUDGET

	FY 2024 YEAR END ACTUAL	FY 2025 AMENDED BUDGET	FY 2025 YEAR END PROJECTED	FY 2026 ADOPTED BUDGET
<u>REVENUES:</u>				
Property Taxes	878,141	877,325	877,325	322,757
Interest	22,129	25,394	25,394	10,000
Transfers and Contributions	0	0	0	0
Total Revenues:	\$900,270	\$902,719	\$902,719	\$332,757
<u>EXPENDITURES:</u>				
Debt Service	881,050	877,325	877,325	444,425
Fiscal Agent Fees	3,150	4,000	4,000	5,000
Total Expenditures:	\$884,200	\$881,325	\$881,325	\$449,425
Revenue Over/(Under) Expenditures	16,070	21,394	21,394	(116,668)
Fund Balance - Beginning	197,293	213,363	213,363	234,757
Fund Balance - Ending	\$213,363	\$234,757	\$234,757	\$118,089
Reserve Requirement (25%)		220,331	220,331	112,356
Excess/(Deficit)		14,426	14,426	5,733

ORDINANCE NO. 2025.09-A

**AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS,
APPROVING THE BUDGET AND MAKING APPROPRIATIONS FOR
SUPPORT OF THE CITY GOVERNMENT FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026.**

WHEREAS, the City Administrator, as budget officer, has prepared and submitted to the Mayor and City Council a budget estimate of the expenditures and revenues of all funds of the City for the fiscal year beginning January 1, 2026, and ending December 31, 2026, which has been considered and reviewed by the City Council and should be approved; and

WHEREAS, after due publication of notice as provided by law, a public hearing regarding the budget was held on September 25, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

1. The budget for the fiscal year starting January 1, 2026, and ending December 31, 2026, has been approved and submitted to the Mayor and City Council.
2. The allocation of \$11,560,294 from the General Fund is designated for the payment of operating expenses amounting to \$8,560,249 and capital program expenditures of \$3,000,000 for the City of Piney Point Village, Texas. These details are outlined in the budget.
3. The amount of \$449,425 is designated from the Debt Service Fund, with a use of fund balance \$116,668 for the purpose of repaying the debt and fiscal agent fees of the City of Piney Point Village, Texas, in accordance with the budgetary provisions.

The above and foregoing Ordinance was duly introduced on the motion of Council Member _____, seconded by Council Member _____, and by a vote of ____ for and ____ against, was duly adopted and ordered filed this the 25th day of September 2025.

Aliza Dutt, Mayor

ATTEST:

Robert Pennington
City Administrator / City Secretary

TO: City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action setting the Debt Service Tax Rate of \$0.009310 per \$100 of assessed valuation of all taxable property within the city's corporate limits for Tax Year 2025.

Agenda Item: 4

According to Tax Code 26.05(a), the Council must adopt the debt service tax rate by official action, and the rate must equal the calculated and described debt service rate outlined in Section 26.04 (e) (3) (c) of the Texas Tax Code.

The Debt Service has a restricted cash balance that was initially generated through Property Tax to meet debt service obligations. It is recommended that the cash retained within the Debt Service be utilized for the outstanding annual debt payments, thereby reducing the overall Debt Service. Taking this into account, the Tax Year 2025 debt service tax rate determined by the City's Tax Assessor/Collector stands at \$0.009310 per \$100 assessed valuation. As a result, the administration proposes that the Council establish a debt service tax rate of \$0.009310 per \$100 of assessed valuation for all taxable properties within the city limits for Tax Year 2025.

Recommendation:

Staff recommends that the Council set a debt service tax rate as recommended above with the following motion: **"I make a motion to approve setting a Debt Service Tax Rate of \$0.009310 per \$100 of assessed valuation of all taxable property within the corporate limits of the City for Tax Year 2025."**

The district's current debt rate must be a record vote, and at least 60 percent of the governing body members must vote in favor of the ordinance, resolution, or order.

TO: City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action on setting the Maintenance and Operations Tax Rate of \$0.245830 per \$100 of assessed valuation of all taxable property within the city's corporate limits for the tax year 2025.

Agenda Item: 5

Under Tax Code 26.05(a), the Council must adopt the maintenance and operations tax rate by official action, and the rate must equal the calculated and described maintenance and operations tax rate outlined in Section 26.04 (e) (3) (c) of the Texas Tax Code.

The Tax Year 2025 maintenance and operations tax rate calculated by the City's Tax Assessor/Collector is \$0.245830 per \$100 of assessed valuation. Therefore, the administration recommends that the Council set a maintenance and operations tax rate of \$0.245830 per \$100 of assessed valuation of all taxable property within the city's corporate limits for Tax Year 2025.

Recommendation:

The administration recommends that the Council set a maintenance and operations tax rate as recommended above with the following motion: **"I make a motion to approve setting a maintenance and operations tax rate of \$0.245830 per \$100 of assessed valuation of all taxable property within the corporate limits of the City for Tax Year 2025."**

The governing body must have at least 60 percent of its members vote in favor of the ordinance, resolution, or order.

TO: City Council

FROM: R. Pennington, City Administrator
M. Yi, Finance Director

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action on the maintenance and operations component of the tax rate, action on the debt service component of the tax rate, and action on an ordinance (ORD 2025.09-B) concerning the combined 2025 Tax Rate.

Agenda Item: 6

The governing body must adopt a tax rate for the current year and the vote on the ordinance setting the rate must be separate from the vote adopting the budget.

On August 25, 2025, Councilmember Herminghaus motioned to authorize the proposed tax rate of \$0.255140, seconded by Councilmember Bender. The record vote passed with Herminghaus, Kollenberg, Bender, Rohde, and Curth for the proposal. No member voted against the proposal. Mayor Aliza Dutt was present but did not vote. No member was absent from the meeting vote. Staff issued public notices for this hearing, and a hearing was conducted before presenting this agenda item. This action will formally adopt the 2025 tax rate of \$0.255140, supporting the fiscal year 2025 budget, which is comprised of a maintenance & operation (M&O) tax rate of \$0.245830 and an interest & sinking (I&S) tax rate of \$0.009310 per \$100 of assessed valuation. The proposed total rate remains unchanged from the previous year's adopted rate.

Recommended Action:

The administration recommends the approval of the ordinance.

The vote on an ordinance setting the tax rate must be a record vote, and 60% of the governing body must vote to adopt the tax rate. Note that the ordinance includes the required legal language.

Attachments:

Ordinance No. 2025.09-B

ORDINANCE NO. 2025.09-B

AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, PROVIDING FOR THE LEVY AND COLLECTION OF AD VALOREM TAXES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, FOR THE YEAR 2025; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; PROVIDING FOR SEVERABILITY; AND REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HEREWITH.

WHEREAS, Section 26.05 of the Texas Property Tax Code provides that before the later of September 30th or the 60th day after the date the City receives the certified appraisal roll the City Council shall adopt a tax rate for the current tax year; and

WHEREAS, Section 26.05 of the Texas Property Tax Code further provides that where the tax rate consists of two components (one which will impose the amount of taxes needed to pay the City's debt service and the other which will impose the amount of taxes needed to fund maintenance and operation expenditures for the next year), each of such two components must be approved separately; and

WHEREAS, the proposed tax rate for the current tax year of the City of Piney Point Village, Texas, consists of two such components, a tax rate of \$0.009310 for debt service and a tax rate of \$0.245830 to fund maintenance and operation expenditures;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PINEY POINT VILLAGE, STATE OF TEXAS:

Section 1. The facts and matters outlined in the preamble of this Ordinance are found to be accurate and correct and are hereby adopted, ratified, and confirmed.

Section 2. There is hereby levied, for the tax year 2025, to fund the City's fiscal year 2026 municipal budget, an ad valorem tax at the total rate \$0.255140 on each One Hundred Dollars (\$100) of assessed valuation on all property, real, personal, and mixed, within the corporate limits of the City, upon which an ad valorem tax is authorized by law to be levied by the City of Piney Point Village, Texas. All such taxes shall be assessed and collected in the current money of the United States of America.

Section 3. Of the total tax levied in Section 2 hereof, \$0.245830 is levied to fund maintenance and operation expenditures of the City for the fiscal year 2025.

Section 4. Of the total tax levied in Section 2 hereof, \$0.009310 is levied to pay the interest on bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City of Piney Point Village, Texas, including the various installments of principal due on the serial bonds, warrants, certificates of obligation, or other lawfully authorized evidence of indebtedness issued by the City, as such installments shall respectively mature in the fiscal year 2026.

Section 5. All ad valorem taxes levied hereby, in the total amount of \$0.255140 on each One Hundred Dollars (\$100.00) of assessed valuation, as reflected by Sections 2, 3, and 4 hereof, shall be due and payable on or before January 31, 2026. All ad valorem taxes due to the City of Piney Point Village,

Texas, and not paid on or before January 31st following the year for which they were levied, shall bear penalty and interest as prescribed in the Texas Tax Code.

Section 6. In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 7. All ordinances and parts of this ordinance in conflict herewith are, to the extent of such conflict, hereby repealed.

UPON MOTION OF COUNCILMEMBER _____, SECONDED BY COUNCILMEMBER _____, THAT THE ORDINANCE BE ADOPTED. AYES: ____ NAYES: ____ MOTION CARRIED THIS 25TH DAY OF SEPTEMBER 2025.

Voter	Position	Ayes	Nyes	Abstain	Motion	Second
Aliza Dutt	Mayor					
Michael Herminghaus	Position 1					
Henry Kollenberg	Position 2					
Joel Bender	Position 3					
Margaret Rohde	Position 4					
Jonathan Curth	Position 5					

Aliza Dutt, Mayor

ATTEST:

Robert Pennington
City Administrator/City Secretary

TO: City Council

VIA: R. Schultz, Police Chief

MEETING DATE: September 25, 2025

SUBJECT: Discuss and take possible action regarding the Memorial Villages Police Department.

Agenda Item: 7

This agenda item is for the City Council to receive the monthly report from the Memorial Villages Police Department (MVPD) and hear updates on public safety activities affecting Piney Point Village and the Villages as a whole. The report provides details on call volume, house watch checks, traffic enforcement, criminal incidents, and department operations.

Activity Review – August 2025

- ▶ Piney Point Village Activity:
 - Calls/Incidents: 2,155 (YTD 14,319)
 - House Watch Checks: 1,500 (YTD 9,940)
 - Traffic Accidents: 4 accidents
 - Traffic Enforcement: 323 citations, 258 warnings (total 581)
 - Police Reports: 33 reports filed in Piney Point
 - Response Time: Average response for Piney Point was 4:25 minutes on priority calls.
- ▶ Criminal Activity:
 - Crimes Against Persons (MVPD total): 2 assaults.
 - Crimes Against Property (MVPD total): 14 cases.
 - Petty/Quality of Life Crimes (MVPD total): 109 incidents, including 35 towed vehicles.
 - Arrests (MVPD total): 32, including 20 outstanding warrants.
- ▶ Budget Snapshot (YTD):
 - Personnel: \$4.1 million (60.9% of budget)
 - Operating: \$744,159 (57.6% of budget)
 - M&O Total: \$4.85million (60.4% of budget)
- ▶ **Personnel Changes and Updates:** The department has made key staffing updates. A new police applicant is set to start on September 14, 2025, achieving full staffing. Patterson has been promoted to lead dispatcher, effective September 6, 2025.
- ▶ **Community Engagement and Events:** In August, the MVPD participated in community events, including the HEB Back to School Luau, a Back-to-School Ice Cream Social, and hosted a "Back to School Bash" at Hunters Creek City Hall Pavilion. They also conducted an additional RAD Class at Chapelwood.
- ▶ **Major Projects and Equipment Updates:** The department is progressing on significant projects and equipment updates. The downstairs A/C unit was repaired under warranty. 2026 Condor Cameras were ordered on September 1, 2025, with delivery expected within 90 days.

Recommendation:

Based on the reporting provided, no action is necessary.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

September 8, 2025

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: August 2025 Monthly Report

During the month of August, MVPD responded/handled a total of 8,705 calls/incidents. 5,621 House Watch checks were conducted. 866 traffic stops were initiated with 1162 citations being issued for 1,886 violations. (Note: 33 Assists in Hedwig, 233 in Houston, 7 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	3048/17757	1750/12198	1	394/233/627	6@3:48
Piney Point:	2155/14319	1500/9940	4	323/258/581	7@4:25
Hunters Creek:	3160/20031	2371/14675	4	419/259/678	7@3:49
				Cites/Warn/Total	20@4:02

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	149	Ord. Violations:	21	Speeding:	296
Animal Calls:	8	Information:	15	Exp. Registration	498
ALPR Hits:	32	Suspicious Situation	99	Ins	247
Assist Fire:	53	Loud Party	7	No License	158
Assist EMS:	36	Welfare Checks:	14	Stop Sign	43
Accidents:	9			Fake Plate	46

*This month the department generated a total of 125 police reports.
BH-36, PP-33, HC-43, HOU-3, HED-0, SV-0*

Crimes Against of Persons (2)

Assault - DV	1	Assault	1
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Crimes Against Property (14)

Burglary of a Vehicle	2	Burglary of Building	5
ID Theft/Fraud	4	Theft	2
Vehicle Theft	1		

Petty/Quality of Life Crimes/Events (109)

ALPR Hits (valid)	4	Towed vehicles	35
Accidents	9	DWI	5
Warrants	20	Unlawful use of Vehicle	4
Trespassing	1	Misc	31

Arrest Summary: Individuals Arrested (32)

Warrants	20	DWI	5
Class 3 Arrests	5	Felony	2

Budget YTD:	Expense	Budget	%
• Personnel Expense:	4,108,565	6,744,765	60.9%
• Operating Expense:	744,159	1,292,201	57.6%
• Total M&O Expenditures:	4,852,724	8,036,966	60.4%
• Capital Expenses:	185,561	170,000	109.2%
• Net Expenses:	5,038,286	8,206,966	61.0%

Follow-up on Previous Month Items/Requests from Commission

Finance Manager Ms. Bowman has continued to meet with various Governmental Accounting Software vendors to access their products, view demonstrations and explore options.

Personnel Changes/Issues/Updates

A police applicant was recommended for hire and sent to the Chief's selection board. The candidate successfully passed the board and was given a contingent offer of employment. The candidate is expected to start September 14, 2025. This hire will have the department fully staffed.

TCO Mr. Hunter Patterson was selected for the new lead dispatcher position. He will begin his new duties September 6, 2025.

Major/Significant Events

MVPD detectives were active this month working various high-profile cases including an incident where a young resident had run away from home. Detectives were able to utilize social media to locate where he was and then convince him to return home.

The 2025 school year started August 13, 2025. MVPD had a strong presence at all of our schools for the first week and there were no issues reported.

Status Update on Major Projects

The downstairs A/C unit failed and required repair. The unit is under warranty.

The 2026 Condor Cameras were ordered 9/1/25 as per the availability of the SB224 Grant. Delivery is expected within 90 days.

Community Projects

Officers Boggus and Vasquez attended the annual HEB Back to School Luau at the Bunker Hill store and attended a Back-to-School Ice Cream Social at Spring Branch Park.

The department hosted a "Back to School Bash" with Remi at the Hunters Creek City Hall Pavilion.

The department hosted an additional RAD Class at Chapelwood during the first week of August.

V-LINC new registrations in August +33

BH – 1773(+5)

PP – 1253 (+3)

HC – 1775 (+23)

Out of Area – 651 (+2)

2025 Officer Committed Time to Service Report

Employee Name		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI		21:43:09	35:27:56	25:06:58	23:23:08	42:22:02	29:53:31	32:09:53	34:20:32					14	100
BAKER, BRIAN C	*	0:00:00	0:00:00	0:00:00	0:06:14	0:02:57	0:23:02	0:24:56	0:43:30						
BALDWIN, BRIAN	*	13:28:18	8:14:01	2:57:41	1:55:45	13:44:30	2:44:34	15:32:04	15:12:54						
BIEHUNKO, JOHN		15:40:14	20:12:21	19:06:35	19:51:57	19:44:41	18:46:34	29:08:25	16:36:59					3	40
BOGGUS, LARRY	*	1:35:53	6:18:55	0:48:52	1:23:13	6:30:40	0:34:48	0:00:00	0:20:18						
BURLESON, Jason		14:32:02	19:35:41	21:07:05	14:17:04	17:42:55	18:31:22	24:53:25	20:18:57					6	63
BYRD, Rachied		24:40:42	15:36:41	20:04:53	23:40:39	21:03:18	35:33:24	37:37:56	25:58:10					5	47
CANALES, RALPH EDWARD		22:07:13	10:22:31	20:43:33	14:59:47	23:02:31	20:26:59	25:18:51	15:34:43					3	27
CERNY, BLAIR C.	*	14:55:06	15:00:00	1:21:43	3:11:06	3:16:01	0:10:55	4:52:17	4:47:57					1	
DEADY, David								33:10:36	55:26:01					17	66
GONZALEZ, Jose		24:24:08	28:28:50	29:28:35	18:58:29	14:37:04	28:33:59	16:54:01	20:25:41					4	37
HARWOOD, NICHOLAS		16:57:08	10:48:24	22:33:30	14:42:32	16:35:17	34:45:16	39:27:05	25:11:58					13	72
JARVIS, RICHARD		21:10:56	21:08:48	15:51:34	29:12:50	20:02:53	23:27:49	17:54:53	24:18:09					7	68
JOHNSON, JOHN		23:42:56	19:58:30	27:57:20	19:07:51	20:55:03	34:11:54	28:11:20	29:14:15					3	79
JONES, ERIC	*	0:06:21	0:00:00	0:00:00	0:00:00	0:00:00	0:24:26	0:00:00	0:01:25						
KING, JEREMY		5:57:30	13:03:05	18:08:53	14:53:14	16:02:45	25:22:39	30:54:03	9:07:45						28
KUKOWSKI, Andy		27:54:59	30:25:51	29:13:07	19:52:30	12:32:10	27:59:32	16:38:03	26:12:35					4	71
MCELVANY, ROBERT		12:22:39	9:57:54	12:10:12	11:00:01	8:14:49	12:25:07	6:37:20	12:36:28					1	25
MILLARD, Shaneca		20:53:11	32:48:34	25:29:07	15:28:00	8:34:05	34:38:51	31:52:01	12:54:47						21
ORTEGA, Yesenia		22:55:16	17:40:40	21:12:41	14:05:43	18:04:24	27:22:29	26:22:41	17:23:17					1	24
OWENS, LANE	*	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:33:22						
PALMINO, Michelle				10:38:00	24:25:22	24:24:15	36:26:16	43:40:16	15:30:45					10	44
PAVLOCK, JAMES ADAM		7:43:45	7:56:16	12:53:27	23:05:58	2:06:59	16:00:21	19:41:57	17:19:50					8	74
RODRIGUEZ, CHRISTOPHER	*	10:19:28	14:35:05	3:16:51	2:01:05	2:13:44	1:44:02	0:02:50	3:19:50						
RODRIGUEZ, JOSE		27:31:06	11:49:13	24:54:38	22:35:05	20:59:26	32:09:20	27:04:24	37:13:51					5	62
RODRIGUEZ, REGGIE		14:07:24	21:31:06	2:58:20	15:25:29	12:51:06	37:04:02	37:29:27	16:41:13					1	27
SCHULTZ, RAYMOND	*	0:00:00	3:10:17	0:00:00	0:11:38	0:00:00	0:00:00	0:00:00	0:20:39						
SILLIMAN, ERIC		8:34:26	16:17:47	19:46:53	10:07:19	25:33:47	25:47:13	13:07:41	23:55:31					9	82
SPRINKLE, MICHAEL		12:49:34	10:54:59	16:40:21	13:21:10	13:13:25	7:50:26	37:52:39	16:20:28					1	37
TAYLOR, CRAIG		9:23:28	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00	0:00:00						
VALDEZ, JUAN		17:17:57	20:02:32	15:37:24	22:33:47	14:26:46	24:35:38	18:28:58	23:28:40					6	36
WHITE, TERRY		23:11:18	23:24:40	47:08:37	29:09:20	8:46:53	24:59:31	32:26:17	13:36:00					3	32
* = Admin													Total	125	1162

Dispatch Committed Time															
911 Phone Calls		200	206	408	272	350	276	212	263						
3700 Phone Calls		2279	2418	2451	2622	2300	2198	2005	1868						
DP General Phone Calls*		77:37:45	58:37:23	54:42:51	58:01:59	56:06:04	51:31:26	47:09:40	42:47:23						
Radio Transmissions		8293	9138	10095	11342	10315	10590	10113	11321						

* This is the minimal time as all internal calls route through the 3700 number.

MVPD – VFD Monthly Response Times Report

August 2025

911/Emergency Designated Calls - EMS and Fire

Total	10@4:17
Bunker Hill	5@4:11
Piney Point	4@4:52
Hunters Creek	1@2:25

EMS Only

Total	7@4:23
Bunker Hill	4@4:06
Piney Point	3@4:46
Hunters Creek	0@0:00

Fire Only

Total	3@4:04
Bunker Hill	1@4:35
Piney Point	1@5:07
Hunters Creek	1@2:25

Radio

Total	26@4:13
Bunker Hill	2@3:56
Piney Point	11@4:42
Hunters Creek	13@4:08

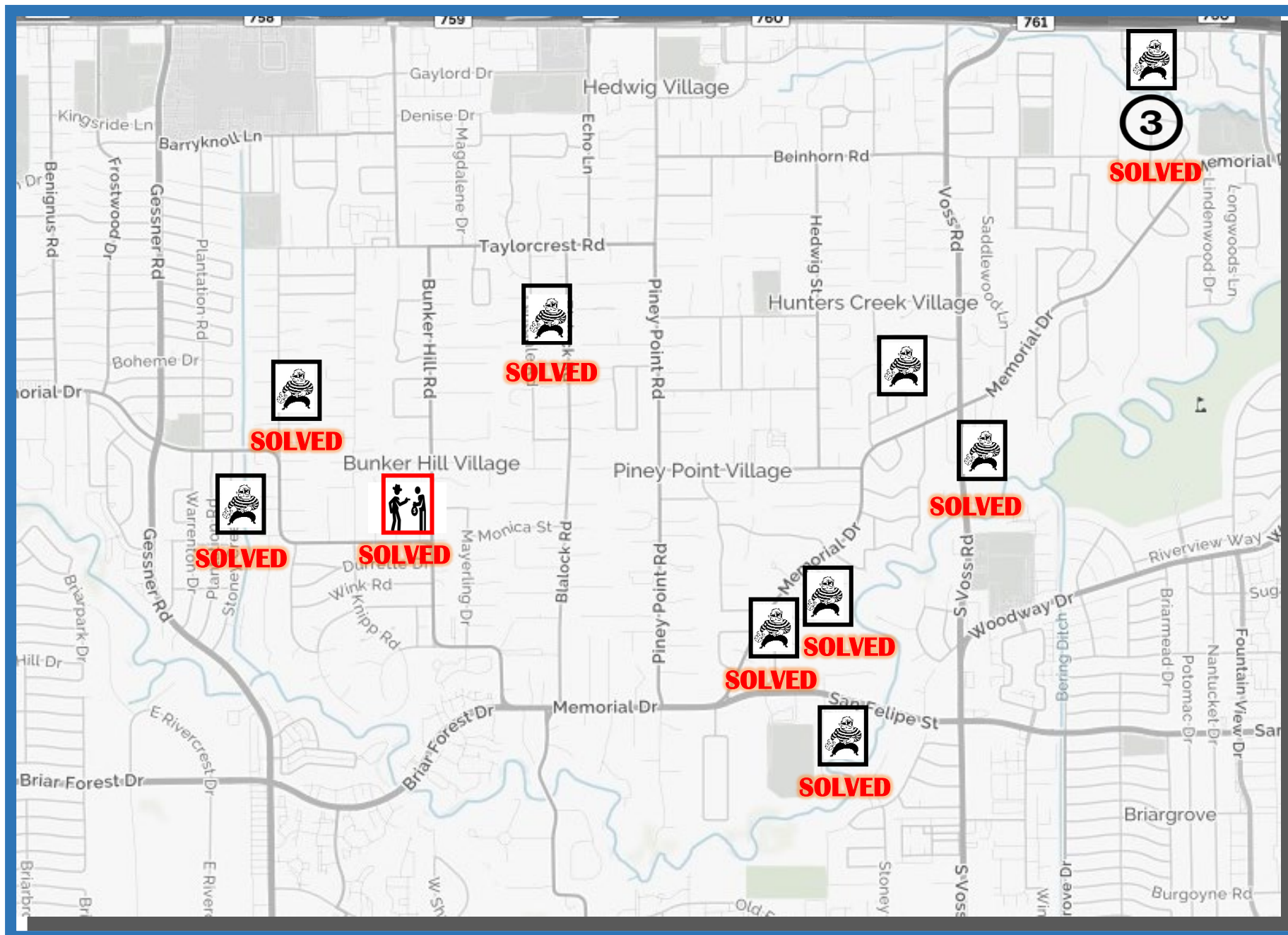
2025 Total Incidents

2025	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests
January	1	12	41	54	7
February	2	7	56	65	16
March	0	10	77	87	31
April	0	7	57	64	26
May	1	6	63	70	23
June	1	10	72	83	20
July	2	9	88	99	27
August	2	14	109	125	32
September					
October					
November					
December					
Total	9	75	563	647	182

Incidents	House Checks		YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
4656	3203		1256	883	1525	1122	1697	1198
4200	2510		1276	813	1058	627	1628	1068
6064	4055		1945	1442	1659	1093	2269	1539
5643	3338		1657	1031	1661	1094	1915	1209
5615	3745		1876	1177	1578	948	2397	1612
8367	6201		3048	2293	1914	1362	3146	2539
10,565	8162		3651	2809	2769	2194	3819	3139
8,705	5621		3048	1750	2155	1500	3160	2371
53815	36835		17757	12198	14319	9940	20031	14675

2024 Totals	13	117	731	863	196
Difference					
% Change					

74417	55558		24548	19569	19598	14461	27723	21515



2025 Burglary Map

Address	Alarm	POE
11014 Wickwood	N	Rear Window
11119 Meadowick	N	Rear Window
22 Farnham Park	Y	Crtyd Window
628 Voss Road	N	Rear Door
8525 Katy FWY	Y	Side Window
10906 Timberglen	Y	Rear Door
8525 Katy Fwy	Y	Side Window
8525 Katy Fwy	Y	Side Window
8 Patrick Ct.	N	Garage Door
210 Stoney Creek	N	Garage Door
11619 Chartwell	N	Garage Door

2025 Robberies

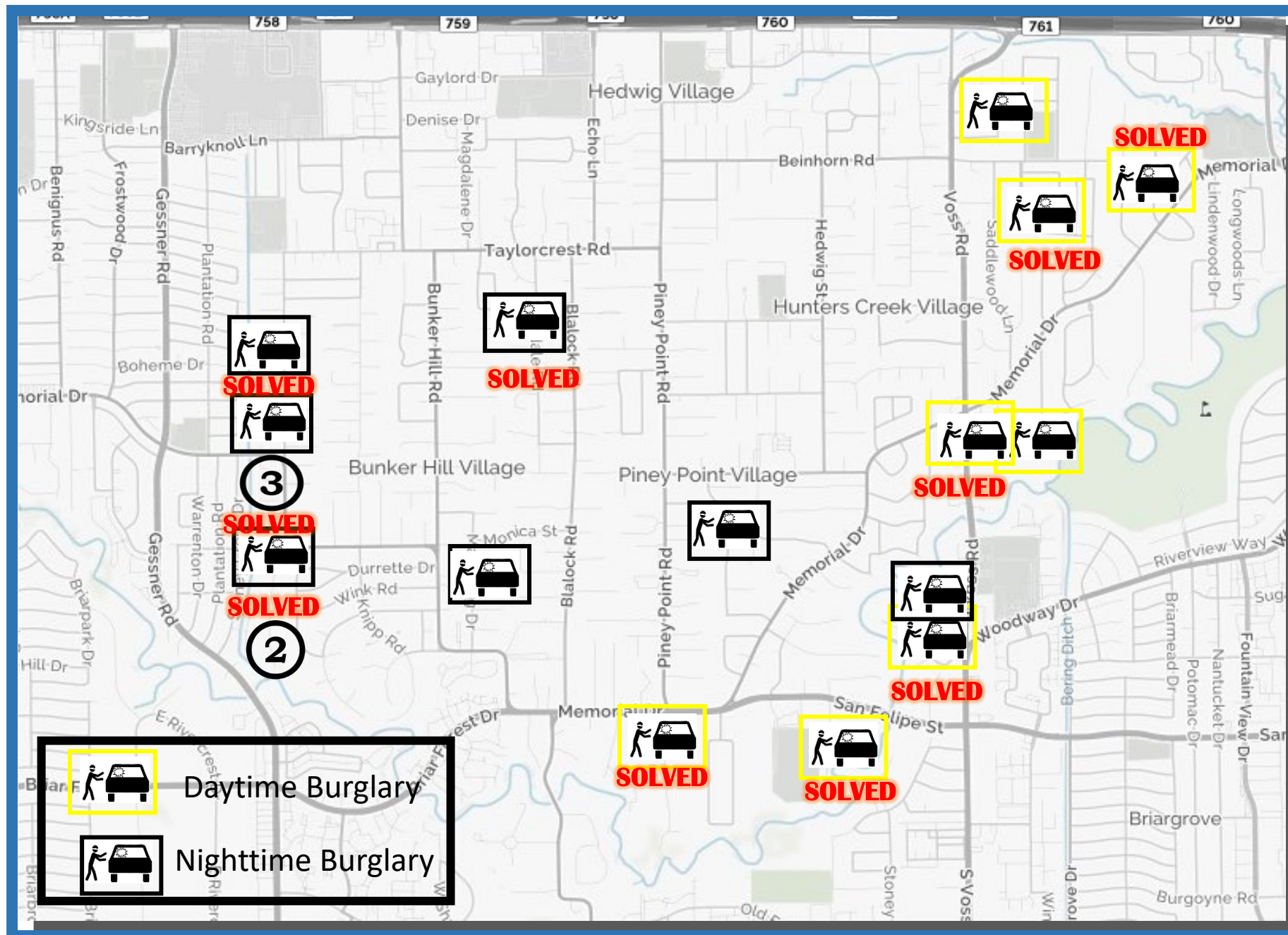
Address	MO
300 Gentilly Pl	Jugging

Daytime Burglary

Nighttime Burglary

Robbery

2025 Auto Burglary Map



Address	POE
533 Dana Lane	UNL
347 Hunters Trail	UNL
110 Radney	UNL
1000 Riverbend	UNL
500 Strey (2)	UNL
724 E. Creekside	UNL
10726 Old Coach Ln	WIN
305 Maylerling	UNL
11723 Wood Ln	UNL
201 KinKaid School Rd	WIN
11215 Tyne Ct.	UNL
1112 Riverglyn	UNL
211 Stoney Creek	UNL
2 Patrick Ct	UNL
243 Stoney Creek	UNL
10709 Memorial Drive	WIN*
642 Flintdale	UNL

Contractor

Lock/Win Punch

* Jugging



Blue Entry = Actual
Location Unknown

SOLVED

8/31/25

\$ 261,000.00

Firearm in vehicle	Vehicle found to be Stolen		
Temp Tag	Hotlist		Protective Order

Runaways/Missing		Community Safety Hotline
1/15/2025	TKS4987	8
3/12/2025	TKV9019	7
6/11/2025	SGS3220	21
7/17/2025		21

HOT List Hits Other Agencies

[illegible]

INVESTIGATIVE LEADS/Solves										
Crime	Plate	Date	ALPR	Crime	Plate	ALPR	Crime	Date	Plate	ALPR
Theft	VGN1242	1-Jan	30	Crim Trespass	19EWXX	3/26/2025	Theft	8/29/2025	TZH9263	Bell
Burglary	TJM5836	7-Jan	AXON	Jugging	VXF2939	3/29/2025	Burglary	8/29/2025	FGL8231	22
Const Theft	F150	28-Jan	18	Fraud	VHZ4412	4/18/2025				
Theft	VGN1242	3-Feb	16	Jugging	VXF2939	4/19/2025				
Robbery	VPZ5433	24-Feb	Mall	Tresspass/BMV	19EWXX	4/23/2025				
Burglary	SNS9702	22-Feb	26	BMV	WFW0578	5/7/2025				
Protective Order	6992C88	26-Feb	6	BMV	AK10870	5/13/2025				
FSGI	WBW0539	5-Mar	19	Assault	WJG0073	5/28/2025				
BMV	3C6589	7-Mar		Bank Robbery	TBS9374	5/29/2025				
BMV	3C6589	7-Mar	Rad	Robbery	NDG5559	6/12/2025				
BMV	3C6589	7-Mar	23	Theft	WMP9139	6/22/2025	Hick Rid			
BMV	VXF2939	20-Mar	27	Burglary	VRW8917	7/2/2025				
BMV	VYV0734	20-Mar	27	Burglary	1P1649P	8/5/2025	Coins			
Burg of hab	VXD3758	25-Mar	Long	Jugging	R315F35	8/22/2025	Rich TX			



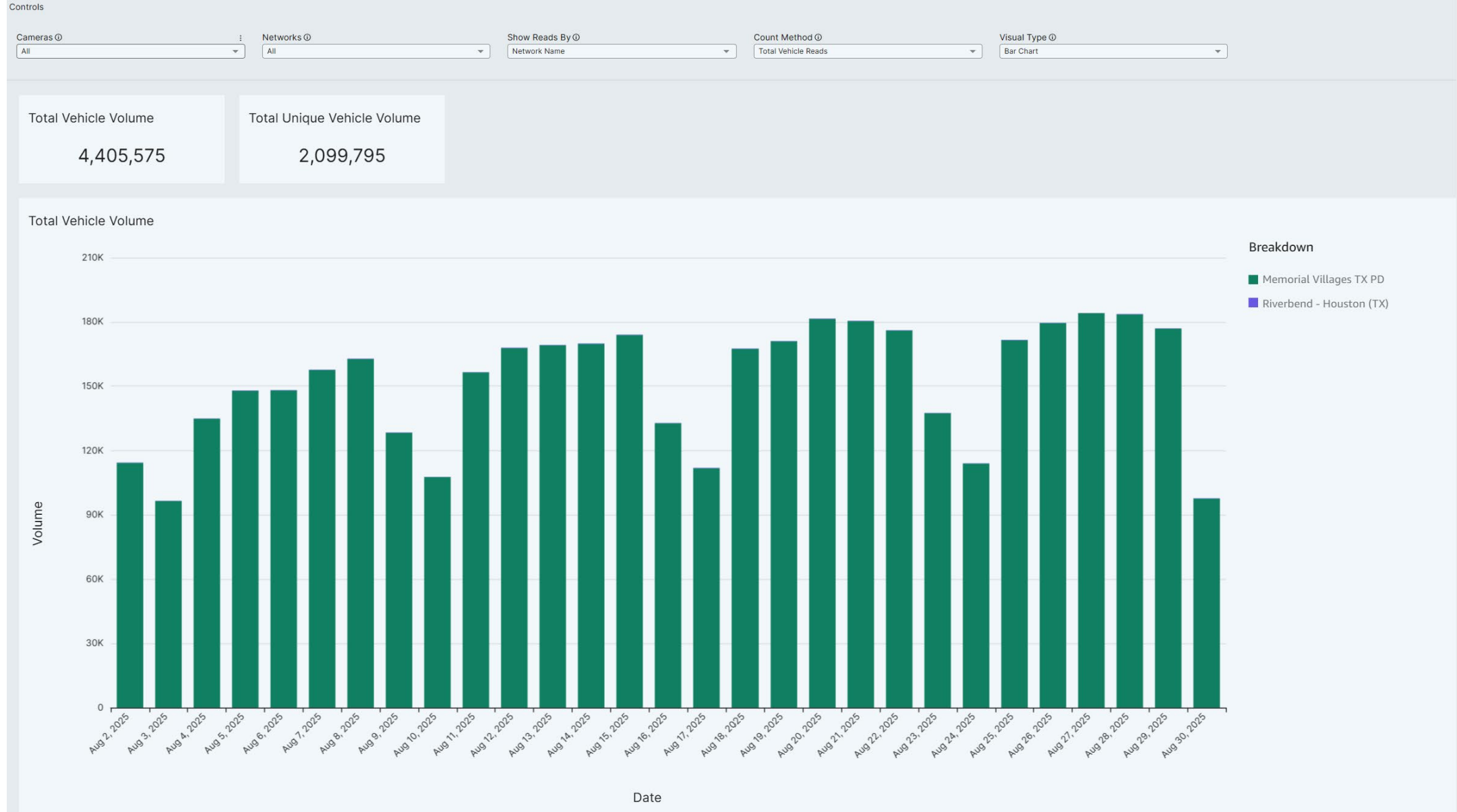
August 2025 ALPR REPORT

Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

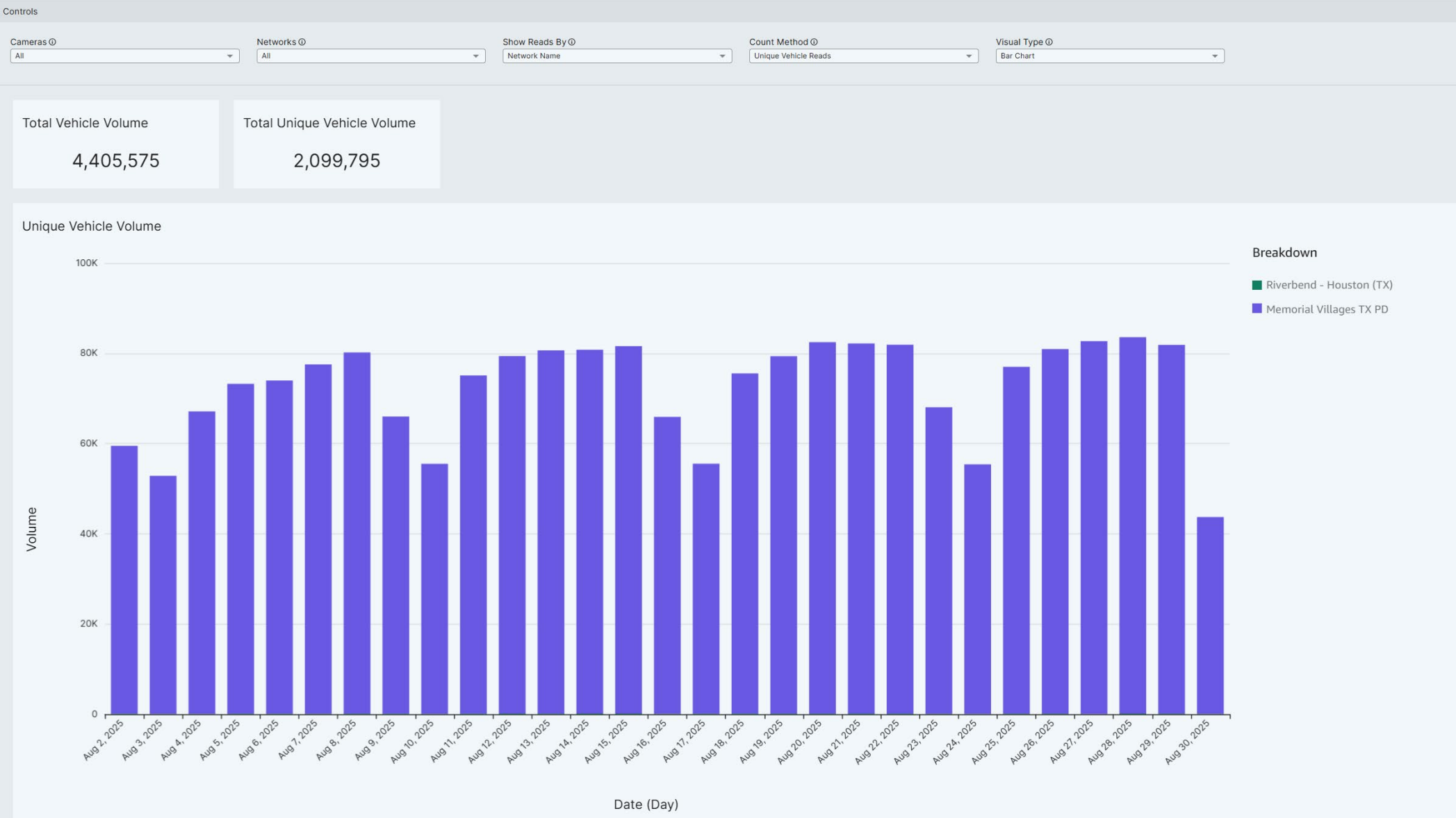


2025 ALPR Data Report

Total Reads 4,405,575



Unique Reads – 2,099,795



All Categories – All Hotlists

Controls

Date Range ⓘ
2025/08/01 - 2025/08/31

Timeframe ⓘ
Day

Cameras ⓘ
All

Networks ⓘ
All

Category ⓘ
All

Alert Sources ⓘ
All

Hot List Reason ⓘ
All

Show Hits By ⓘ
Source Type

Visual Type ⓘ
Bar Chart

Total Hotlist Alerts

1,294

Official Hotlist Alerts

283

Your Custom Hotlist Alerts

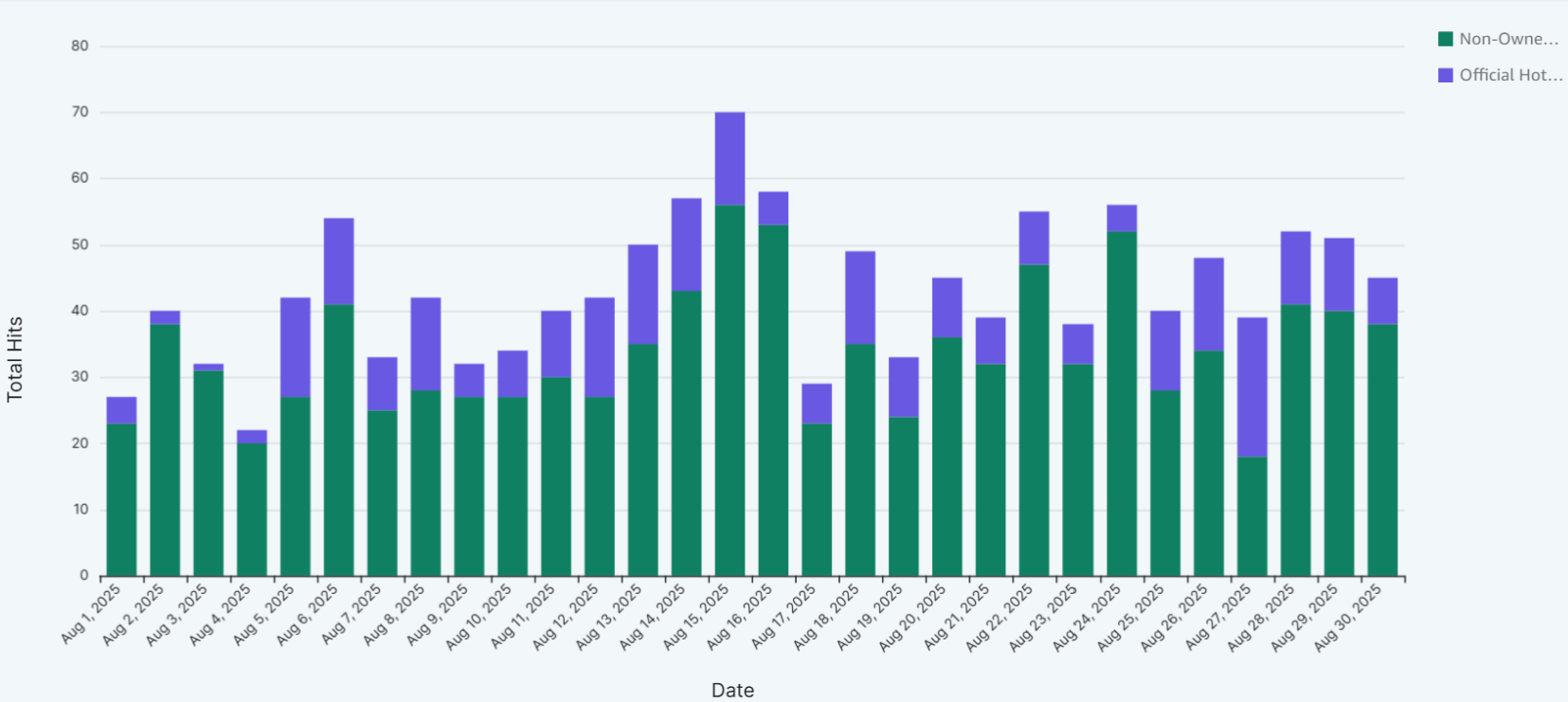
No data

Other Custom Hotlist Alerts on
Your Networks

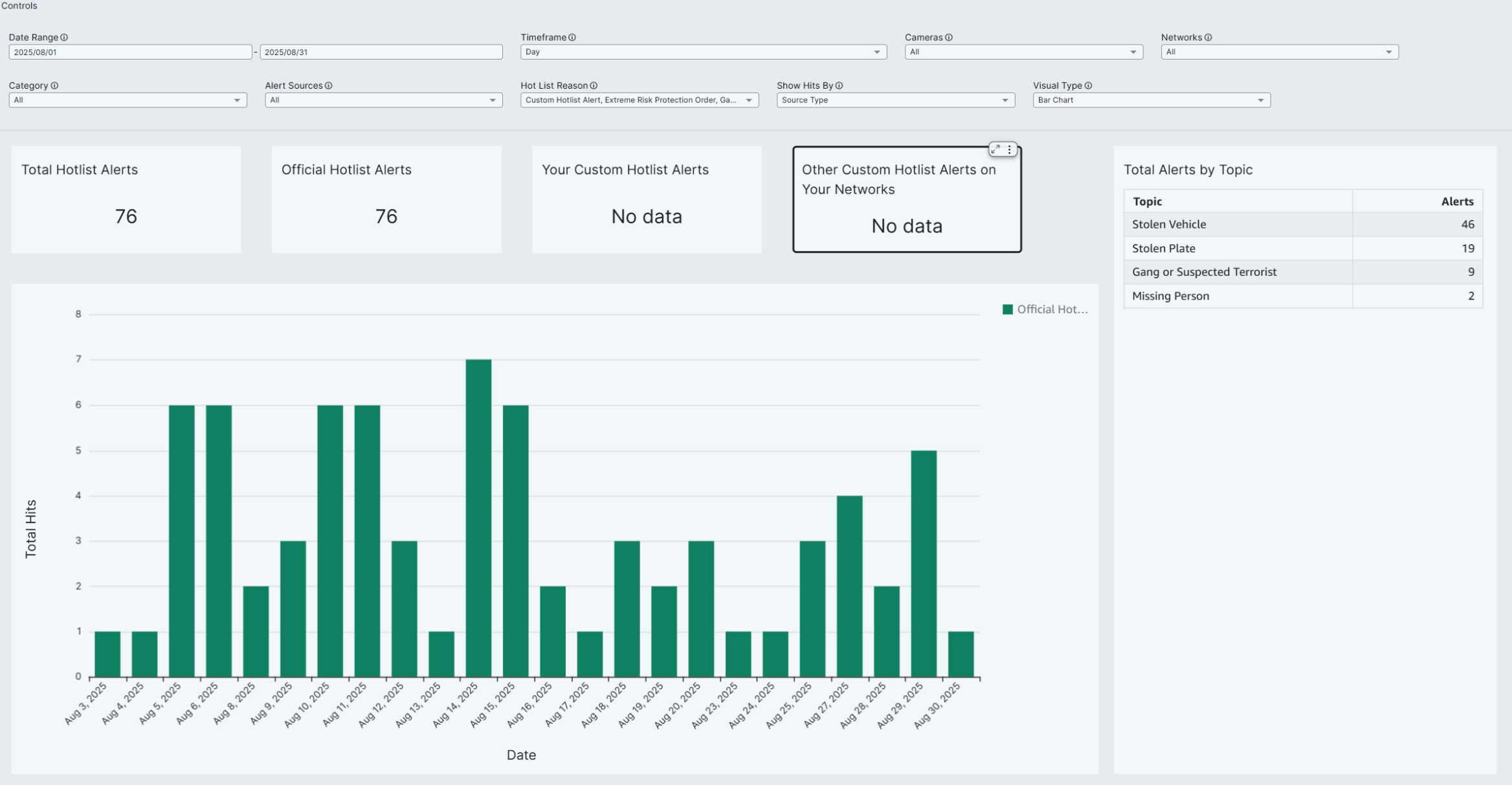
1,011

Total Alerts by Topic

Topic	Alerts
Non Owned Custom Hotlist Alert	1,011
Sex Offender	144
Protection Order	53
Stolen Vehicle	46
Stolen Plate	19
Gang or Suspected Terrorist	9
Warrants	8
Missing Person	2
Violent Person	2



Top 6 Categories



Sex Offenders

Controls

Date Range ⓘ
2025/08/01 - 2025/08/31

Timeframe ⓘ
Day

Cameras ⓘ
All

Networks ⓘ
All

Category ⓘ
All

Alert Sources ⓘ
All

Hot List Reason ⓘ
Sex Offender

Show Hits By ⓘ
Source Type

Visual Type ⓘ
Bar Chart

Total Hotlist Alerts
144

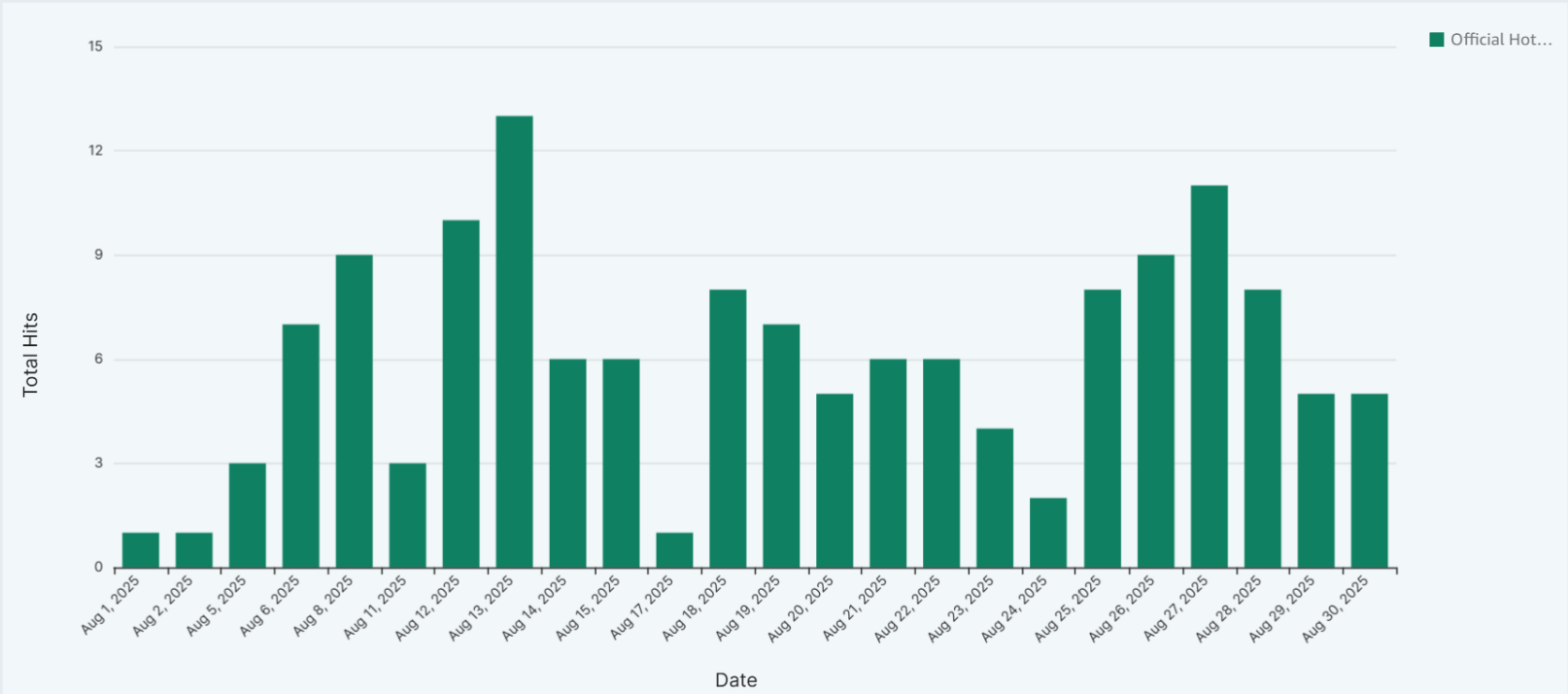
Official Hotlist Alerts
144

Your Custom Hotlist Alerts
No data

Other Custom Hotlist Alerts on Your Networks
No data

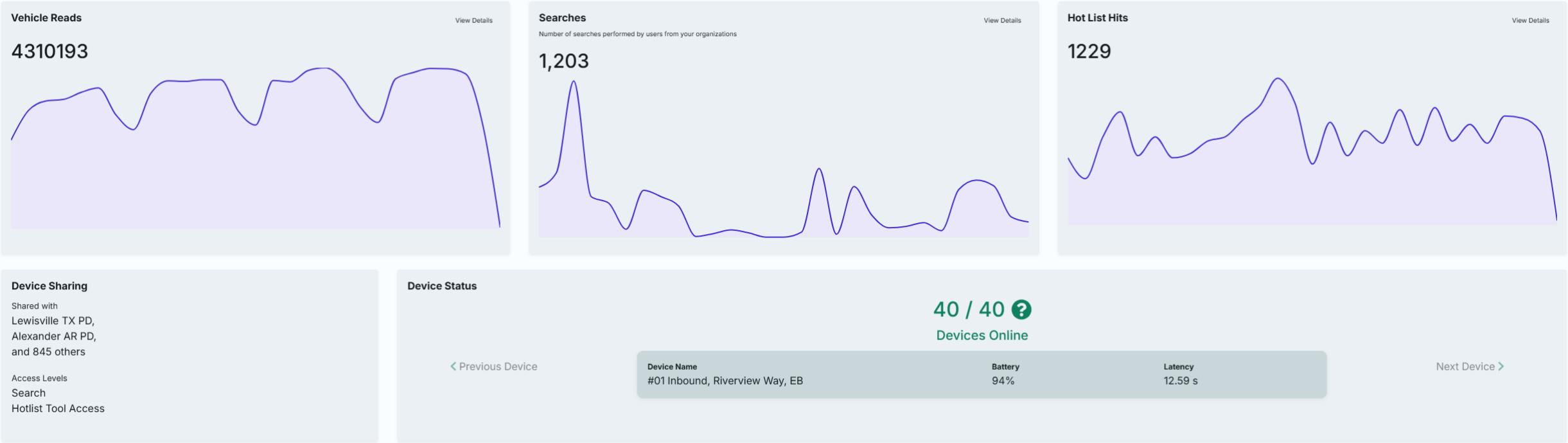
Total Alerts by Topic

Topic	Alerts
Sex Offender	144



Summary Report

Insights Dashboard



#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall – 22

Flintwood Drive



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Controls

Cameras ⓘ
All

Networks ⓘ
All

Show Reads By ⓘ
Camera Name

Count Method ⓘ
Total Vehicle Reads

Visual Type ⓘ
Bar Chart

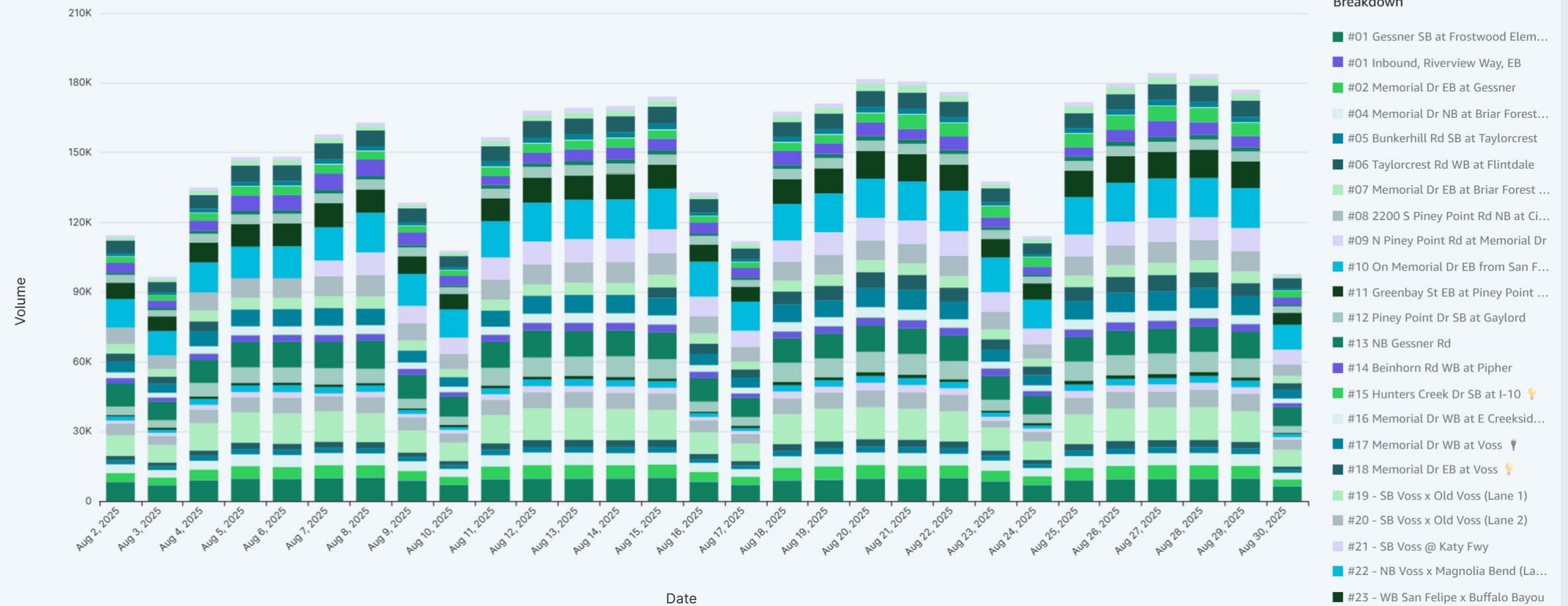
Total Vehicle Volume

4,405,575

Total Unique Vehicle Volume

2,099,795

Total Vehicle Volume



Total 'Volume' by 'groupbysummary'

groupbysummary	Sum of Volume
C#001 Voss Rd @ Memorial Dr	1776
#01 Inbound, Riverview Way, EB	5047
#15 Hunters Creek Dr SB at I-10	5881
#29 - Riverbend Main Entrance	7579
#11 Greenbay St EB at Piney Point Rd	33102
#26 - SB Hedwig x Beinhorn	42216
Strey NB at Memorial	43960
#30 EB Beinhorn Rd @ Voss Rd	53416
#05 Bunkerhill Rd SB at Taylorcrest	63839
#32 WB Greenbay @ Memorial Dr	64170
#09 N Piney Point Rd at Memorial Dr	64635
#10 On Memorial Dr EB from San Felipe	70285
#06 Taylorcrest Rd WB at Flintdale	74295
#14 Beinhorn Rd WB at Pipher	80553
#18 Memorial Dr EB at Voss	98375
#16 Memorial Dr WB at E Creekside Dr	98839
#24 - NB Blalock x Memorial	115073
#28 MVRP Station S/B Memorial Drive	117964
#19 - SB Voss x Old Voss (Lane 1)	133967
#04 Memorial Dr NB at Briar Forest	134059
#02 Memorial Dr EB at Gessner	144425
#27 Unit 181 Blalock S/B at Taylorcrest	144970
#08 2200 S Piney Point Rd NB at City Limit	177749
#31 EB Memorial Dr near Tealwood	182232
#12 Piney Point Dr SB at Gaylord	192622
#17 Memorial Dr WB at Voss	194438
#21 - SB Voss @ Katy Fwy	217202
#20 - SB Voss x Old Voss (Lane 2)	231867
#01 Gessner SB at Frostwood Elementary	255737
#23 - WB San Felipe x Buffalo Bayou	273177
#13 NB Gessner Rd	303927
#07 Memorial Dr EB at Briar Forest	340321
#22 - NB Voss x Magnolia Bend (Lane 2)	437877
Grand Total	4405575

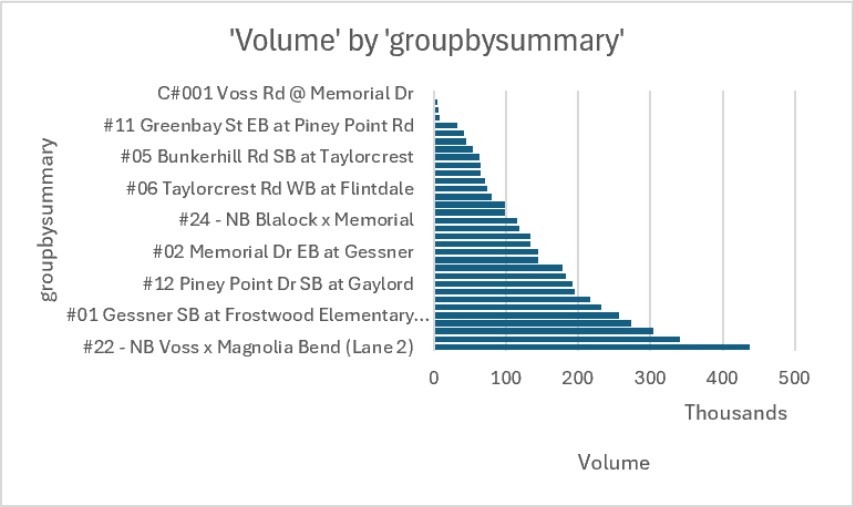


Plate Reads
By Location

Controls

Date Range

2025/08/01 - 2025/08/31

Timeframe

Day

Cameras

All

Networks

All

Category

All

Alert Sources

All

Hot List Reason

Custom Hotlist Alert, Missing Person, Gang o...

Show Hits By

Camera Name

Visual Type

Bar Chart

Total Hotlist Alerts

76

Official Hotlist Alerts

76

Your Custom Hotlist Alerts

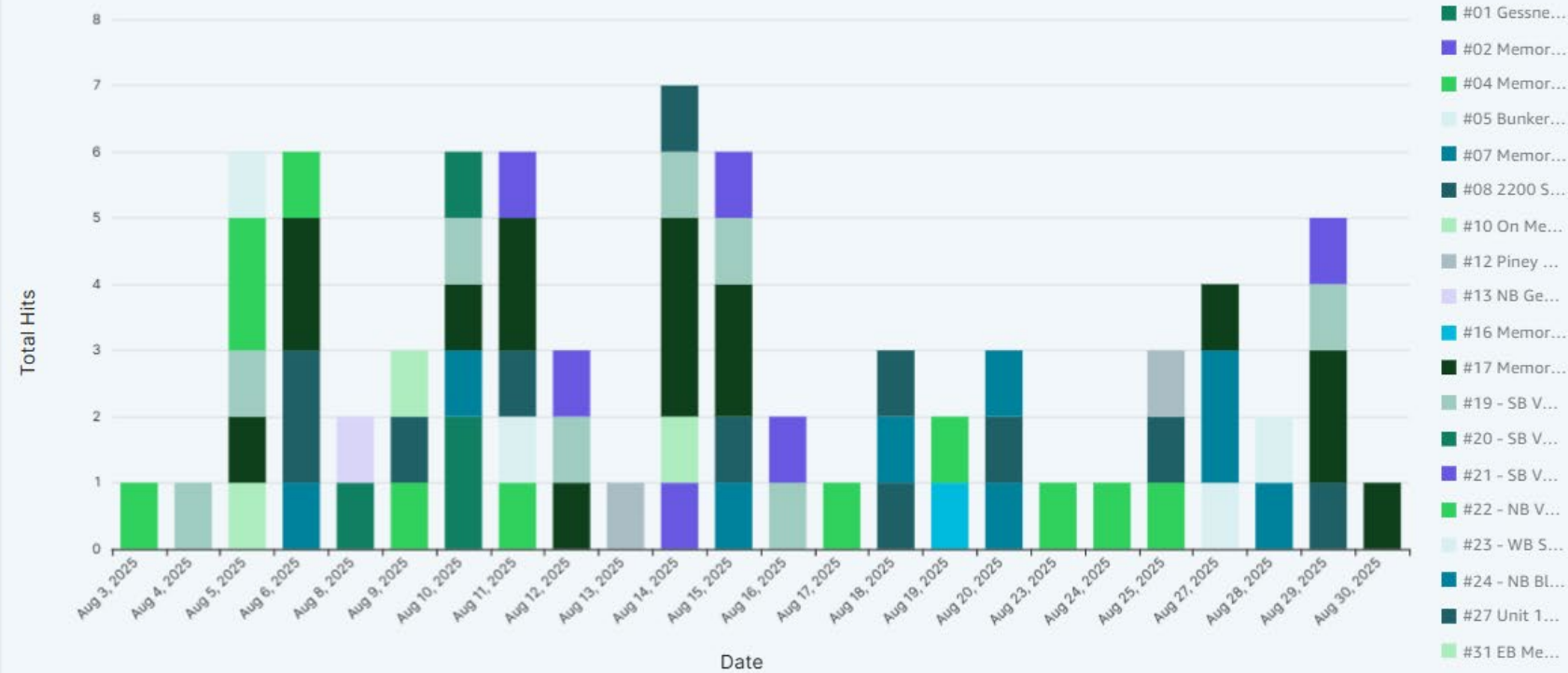
No data

Other Custom Hotlist Alerts on
Your Networks

No data

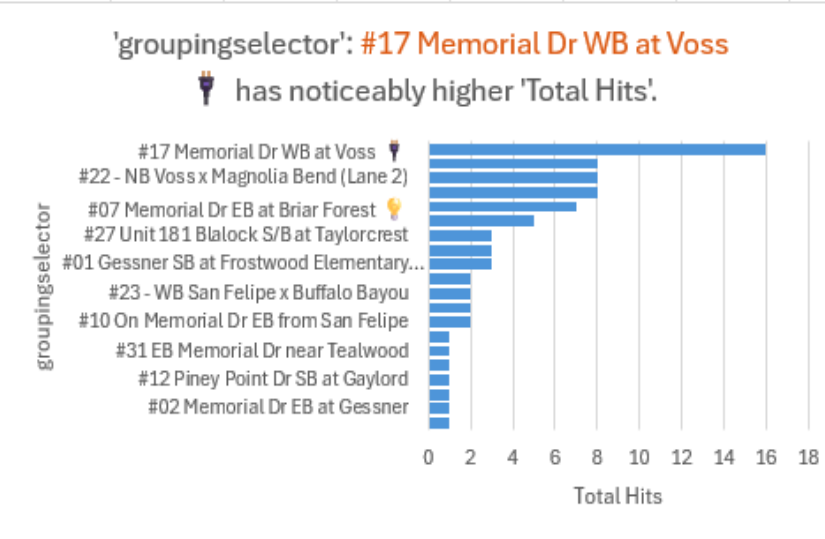
Total Alerts by Topic

Topic	Alerts
Stolen Vehicle	46
Stolen Plate	19
Gang or Suspected Terrorist	9
Missing Person	2



Hits By Camera

groupingselector	Sum of Total Hits
#17 Memorial Dr WB at Voss 🔦	16
#19 - SB Voss x Old Voss (Lane 1)	8
#22 - NB Voss x Magnolia Bend (Lane 2)	8
#08 2200 S Piney Point Rd NB at City Limit	8
#07 Memorial Dr EB at Briar Forest 🔦	7
#21 - SB Voss @ Katy Fwy	5
#27 Unit 181 Blalock S/B at Taylorcrest	3
#04 Memorial Dr NB at Briar Forest 🔦	3
#01 Gessner SB at Frostwood Elementary 🔦	3
#24 - NB Blalock x Memorial	2
#23 - WB San Felipe x Buffalo Bayou	2
#05 Bunkerhill Rd SB at Taylorcrest	2
#10 On Memorial Dr EB from San Felipe	2
#20 - SB Voss x Old Voss (Lane 2)	1
#31 EB Memorial Dr near Tealwood	1
#13 NB Gessner Rd	1
#12 Piney Point Dr SB at Gaylord	1
Strey NB at Memorial 🔦	1
#02 Memorial Dr EB at Gessner	1
#16 Memorial Dr WB at E Creekside Dr 🔦	1
Grand Total	76



Total Reads – 4,405,575

Unique Reads – 2,099,795

Hits- 1294

6 Top Hits – 76

Hotlist - 32

- Stolen Vehicle - 5
- Stolen Plate - 5
- Gang Member
- Missing
- Amber
- Priority Restraining Order

TO: Mayor and City Council

VIA: Village Fire Department Commission

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action on the Village Fire Department.

Agenda Item: 8

Summary:

This agenda item is for VFD monthly reporting to hear and discuss the department's activity, including details on call volume and other public safety-related incidents.

a) Update of the department's activities

Activity Report: The report summary of emergency incidents and response times for August 2025 is included.

- A total of 1,188 incidents were reported across various categories, with an average response time of 4:16.
- The most frequent incidents included abdominal pain, cardiac/respiratory arrest, and fire alarms, indicating a diverse range of emergency situations.
- Notable incidents also included motor vehicle collisions, allergic reactions, and various medical emergencies, reflecting the community's health and safety needs.



Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

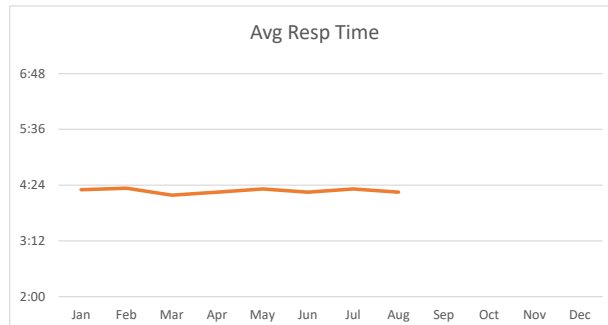
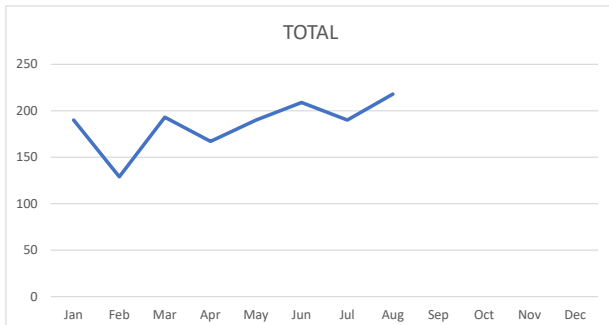
August 2025 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	190	129	193	167	190	209	190	218					1486
Abdominal Pain	1	2	4	2	0	6	3	4					22
Allergic Reaction	0	1	1	0	0	0	0	3					5
Animal Bite	0	0	0	0	1	0	0	0					1
Assault	0	0	0	0	0	0	0	1					1
Back Pain	0	0	1	0	0	2	1	0					4
Carbon Monoxide Alarm with Symptoms	0	0	0	0	1	0	0	0					1
Carbon Monoxide Detector No Symptoms	5	2	2	3	2	4	6	5					29
Cardiac/Respiratory Arrest	1	2	1	2	0	1	2	0					9
Check a Noxious Odor	1	2	1	0	2	1	1	1					9
Check for Fire	0	2	0	3	4	2	6	1					18
Check for the Smell of Natural Gas	5	1	9	4	1	1	2	6					29
Check for the Smell of Smoke	1	0	1	2	1	2	1	3					11
Chest Pain	5	1	7	2	11	7	7	6					46
Child Locked in a Vehicle Engine not running	0	0	0	0	2	2	0	0					4
Choking	0	0	0	2	1	0	0	1					4
Diabetic Emergency	0	1	0	0	1	1	1	2					6
Difficulty Breathing	11	4	9	5	4	9	4	7					53
Dumpster Fire Not near Structure	0	0	0	0	1	0	1	1					3
Elevator Rescue	0	0	0	1	0	1	3	0					5
Entrapment- Non MVC	0	0	0	0	0	0	0	1					1
Explosion	0	0	0	0	0	0	0	1					1
Fall Victim	12	10	15	12	11	14	14	15					103
Fire Alarm Business	23	4	5	4	8	9	5	9					67
Fire Alarm Church or School	4	3	9	11	4	10	8	4					53
Fire Alarm Residence	31	23	18	25	28	35	49	38					247
Gas Leak	4	3	1	2	1	3	1	1					16
Grass Fire	0	0	0	0	2	0	0	0					2
HAZMAT Emergency	0	0	0	0	0	0	0	1					1
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0					1
Heart Problems	8	4	7	8	8	5	13	5					58
Heat/Cold Exposure	0	0	0	0	0	1	1	2					4
Hemorrhage/Laceration	1	3	4	4	2	1	0	2					17
House Fire	1	1	0	2	0	0	1	0					5
Injured Party	4	2	5	2	4	5	0	2					24
Medical Alarm	3	1	2	3	2	1	6	4					22
Motor Vehicle Collision	22	14	23	11	15	19	11	14					129
Motor Vehicle Collision with Entrapment	1	0	0	0	0	0	0	1					2
Motor Vehicle vs Motorcycle	0	1	0	1	1	0	0	1					4
Motor Vehicle vs Pedestrian	0	0	0	2	2	2	0	0					6
Object Down in Roadway	0	0	3	5	0	3	1	1					13
Oven/Appliance Fire	0	0	1	0	1	0	0	0					2
Overdose/Poisoning	0	3	2	0	1	0	1	0					7
Possible D.O.S.	1	0	0	0	0	1	0	0					2
Powerlines Down Arcing/Burning	1	0	4	1	2	4	3	6					21
Psychiatric Emergency	2	2	4	3	6	1	4	3					25
Seizures	0	0	4	2	0	1	4	5					16
Service Call Non-emergency	11	8	10	7	14	16	16	21					103
Shooting/Stabbing	0	0	0	1	0	0	0	0					1
Sick Call	9	12	16	17	19	15	8	19					115
Smoke in Business	0	0	0	0	0	1	0	0					1
Smoke in Residence	2	0	0	0	0	0	0	1					3
Stroke	3	2	3	4	3	1	2	0					18
Transformer Fire	0	1	0	3	1	1	0	1					7
Trash Fire	0	0	1	0	0	0	0	0					1
Traumatic Injury	0	1	0	2	1	2	0	0					6
Unconscious Party/Syncope	10	8	12	8	15	9	3	10					75
Unknown Medical Emergency	6	3	5	1	6	3	0	5					29
Vehicle Fire	1	2	3	0	1	6	1	4					18

Month	# of Incidents	Avg Resp Time
Jan	144	4:18
Feb	105	4:20
Mar	161	4:11
Apr	135	4:15
May	156	4:19
Jun	166	4:15
Jul	146	4:19
Aug	175	4:15
Sep		
Oct		
Nov		
Dec		
1188		4:16

Note: Nat'l Std Fire Response Time: 6:50

Note: Nat'l Std Fire EMS Time: 6:30



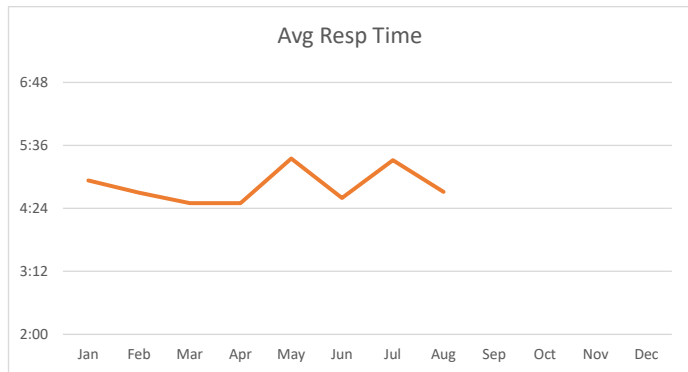
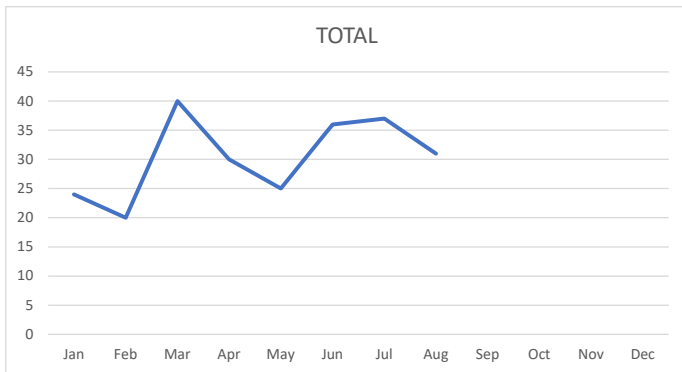


Village Fire Department
901 Corbindale Rd
Houston, TX, 77024
Phone# (713) 468-7941 Fax# (713) 468-5039

August 2025 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total YTD
TOTAL	24	20	40	30	25	36	37	31					243
Abdominal Pain	0	0	1	0	0	1	0	0					2
Carbon Monoxide Detector No Symptoms	2	0	0	0	1	2	1	1					7
Cardiac/Respiratory Arrest	0	1	0	0	0	0	0	0					1
Check a Noxious Odor	1	0	0	0	1	0	0	1					3
Check for Fire	0	0	0	0	0	1	1	0					2
Check for the Smell of Natural Gas	1	0	2	0	0	0	0	0					3
Check for the Smell of Smoke	0	0	0	0	1	0	1	1					3
Chest Pain	1	0	1	0	3	0	0	2					7
Choking	0	0	0	1	0	0	0	0					1
Elevator Rescue	0	0	0	0	0	0	0	0					0
Difficulty Breathing	0	0	1	1	1	1	1	0					5
Fall Victim	2	3	3	1	0	2	3	3					17
Fire Alarm Business	0	0	1	1	0	0	0	0					2
Fire Alarm Church or School	1	2	7	7	2	3	1	2					25
Fire Alarm Residence	5	5	8	6	5	8	18	8					63
Gas Leak	1	0	0	0	0	1	0	0					2
Headache- Stroke symptoms not present	0	0	0	0	0	1	0	0					1
Heart Problems	1	0	1	0	1	0	0	1					4
Hemorrhage/Laceration	0	0	0	1	0	0	0	0					1
House Fire	0	0	0	1	0	0	0	0					1
Injured Party	0	0	0	0	0	1	0	1					2
Medical Alarm	1	0	1	2	0	1	1	1					7
Motor Vehicle Collision	1	1	2	3	1	5	0	1					14
Object Down in Roadway	0	0	2	2	0	1	0	0					5
Overdose/Poisoning	0	1	0	0	0	0	0	0					1
Powerlines Down Arcing/Burning	0	0	1	0	0	1	1	0					3
Psychiatric Emergency	0	0	1	0	2	0	1	0					4
Seizures	0	0	0	0	0	0	0	1					1
Service Call Non-emergency	3	3	2	0	5	1	7	1					22
Sick Call	2	1	5	1	2	4	1	3					19
Smoke in Residence	1	0	0	0	0	0	0	1					2
Stroke	0	1	1	0	0	0	0	0					2
Transformer Fire	0	0	0	1	0	0	0	0					1
Traumatic Injury	0	1	0	1	0	1	0	0					3
Unconscious Party/Syncope	1	1	0	1	0	0	0	3					6
Unknown Medical Emergency	0	0	0	0	0	1	0	0					1

Month	# of Incidents	Avg Resp Time
Jan	16	4:56
Feb	14	4:42
Mar	26	4:30
Apr	23	4:30
May	15	5:21
Jun	27	4:36
Jul	22	5:19
Aug	23	4:43
Sep		
Oct		
Nov		
Dec		
<hr/>		
166		4:49



TO: City Council

VIA: City Engineer

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action on City Engineering.

Agenda Item: 9

Summary:

Overall, city engineers provide critical technical expertise to guide infrastructure decisions and ensure municipalities can meet the current and future needs of residents. They play a key role in maintaining and improving the quality of life in cities. HDR, Inc. is providing specialized expertise for specific city projects. Ultimately, contracting with engineering firms allows cities to access necessary expertise and services while potentially reducing costs and increasing flexibility in their operations. The following are current items related to engineering activities and reporting:

- a) Approval of the updated HDR Engineering proposal for the Chuckanut project, incorporating revised contract language explicitly stating the “Terms and Conditions” as required by HDR’s new internal processes.
- b) Engineers Report.

Chuckanut Terms & Conditions Proposal

HDR Engineering has implemented a new internal requirement to explicitly include “Terms and Conditions” language in all project proposals and task orders with clients, including the City of Piney Point Village. Historically, it has been understood that all HDR proposals and task orders fall under the Terms and Conditions set forth in the original 2006 Master Services Agreement with the City. However, HDR now requires that each proposal clearly reference these Terms and Conditions in the proposal document itself. Earlier this year, the city signed a revised HDR proposal for the 2023 Paving Improvements Project that included this language. HDR is now requesting to update the Chuckanut project proposal with the same updated paragraph reflecting the Terms and Conditions. This proposed revision would be the only change to the originally approved proposal. If approved, the City Administrator or Mayor would be authorized to execute the revised proposal at the upcoming City Council meeting on September 25, 2025. This update formalizes contract terms in compliance with HDR’s internal policies while maintaining the previously agreed scope and terms of the Chuckanut project.

Engineer’s Status Report Summary:

The report outlines progress, costs, and the next steps for several key infrastructure projects across Piney Point Village.



June 18, 2024

Mayor and City Council Members
City of Piney Point Village
7676 Woodway Drive; Suite 300
Houston, Texas 77063

Re: Proposal for Professional Engineering Services
Design, Bid, and Construction Phase Services for
the Chuckanut Drainage & Paving Improvements Project for the
City of Piney Point Village

HDR Engineering, Inc. (HDR) is pleased to submit this proposal for the design, bid phase, construction management, and part-time construction phase services for the above referenced project. The proposal is based on our conversations held with the City on this project. For your convenience, this proposal consists of a General Overview, Project Understanding, Scope of Services, and a Fee Schedule.

GENERAL OVERVIEW:

This proposal provides a description of the engineering services requires for the drainage improvements on Chuckanut Lane in the City of Piney Point Village. The following of a general overview of the project and the issues that are anticipated to be addressed as part of this project:

PROJECT UNDERSTANDING:

Chuckanut Lane

Currently the drainage system on Chuckanut Lane consists of open ditches with driveway culverts. All runoff produced in the subdivision splits at a drainage break near #8 and #9 Chuckanut at the street bend where runoff is conveyed to two separate outfalls at North Piney Point Road. From the drainage break, runoff either flows east towards the Chuckanut Lane and North Piney Point Road intersection or flows south to a ditch in the Chuckanut Lane cul-de-sac. The ditch in the cul-de-sac flows east through a drainage easement along the side yards of #2 Chuckanut and 239 North Piney Point Road outfalling into the North Piney Point Road drainage system.

Historically, the roadside ditches have held water on a consistent basis because of minimal or reverse grades in the slope of the ditch flow line due to misaligned driveway culverts. City Council previously requested that HDR obtain survey and investigate the existing conditions of the drainage system on the street. Several driveway culverts are misaligned and both culverts and ditch grades are not sloped consistently to a City minimum standard.

In 2017, the City installed a drainage system on North Piney Point Road at an appropriate depth and sized to convey the runoff produced from all lots on Chuckanut Lane during a City of Houston 2-year storm event. Multiple residents expressed their desire to have the storm sewer installed in the City right-of-way in front of their homes to eliminate the existing roadside ditches and driveway culverts. HDR and Councilman Dale Dodds met with residents to discuss conceptual engineering solutions and proposed a 50/50 construction cost share agreement between the City and each resident for storm sewer installation. All residents on Chuckanut Lane have expressed interest in participating in the 50/50 construction cost share agreement with the City.

It is our understanding that the City requests that HDR provide professional engineering services to design a storm sewer system in the City right-of-way starting at the outfall at the Chuckanut and North Piney Point Road intersection, continuing east along the north side of Chuckanut Lane, then turning south at the street bend continuing to the cul-de-sac. The City has also requested that the proposed improvements include installation of storm sewer in the same alignment as the existing ditch located in a drainage easement along the south side of #2 Chuckanut and 239 North Piney Point Road. Both residents have expressed interest in participating in the 50/50 construction cost share agreement for this improvement as well.

Lastly, the City requested that HDR include reconstruction of the existing asphalt pavement in the proposed scope of work for the project. The existing pavement was last reconstructed in 2005 and is showing signs of cracking, specifically on the north end of Chuckanut where the pavement splits at the medians. The 2018 Update of the Street Condition Assessment Planning Document noted the street to be rated as a 2B indicating "Fair condition with intermittent moderate alligator cracking and frequent slight cracking and channeling. Rideability fair and surface is intermittently rough and uneven."

The engineer's opinion of probable construction costs for the above-described project is \$850,000.

SCOPE OF SERVICES

The following Scope of Services is outlined for the design, bid, and construction phase services.

I. DESIGN PHASE SERVICES

A. Basic Design Phase Services

- Hold a "kick-off" meeting with City staff to finalize the requirements for the project.

- Review available historical information (record drawings, reports/studies, GIS data, etc.)
- Research and gather information on private utilities (i.e. gas, electrical, telephone, pipelines, etc.) along the project alignment.
- Prepare drainage area map based on previously identified drainage areas.
- Prepare hydraulic calculations for the plan set.
- Prepare plan cover sheet, general notes, survey control, project layout, 75% plan/profile drawings, and detail sheets.
- Prepare contract documents and specifications.
- Coordinate with the Memorial Villages Water Authority (M.V.W.A.) during the design process and provide draft documents for review and comment. Incorporate appropriate comments with the final bid documents.
- Prepare the engineer's opinion of probable construction costs (OPCC).
 - Any opinions of probable construction cost provided are made on the basis of information available to HDR and on the basis of HDR's experience and qualifications and represents its judgment as an experienced and qualified professional engineer. However, since HDR has no control over the cost of labor, materials, equipment or services furnished by others, or over the construction contractor(s') methods of determining prices, or over competitive bidding or market conditions, HDR does not guarantee that proposals, bids or actual construction costs will not vary from HDR's OPCCs
- Submit 75% Plans and OPCC for review by the City.
- Submit 75% plans to private utility companies for review and incorporate utility company markups in the final bid documents.
- Incorporate City's comments into the plans and OPCC.
- Prepare 100% design drawings, specifications, and contract documents suitable for bidding.

- Assist the City in obtaining and/or securing approvals required public and private utilities affected by this project. This assistance will involve the usual and expected coordination for the approval process. When the process involves work beyond the expected, such as; special submittals, additional designs, appearances at special meetings, coordination of utility/pipeline excavation efforts, permitting applications, etc., such work falls under the Additional Services portion of this proposal. All permit fees will be the responsibility of the City of Piney Point Village.
- Prepare an OPCC to costs to reflect the 100% design.
- Provide a set of Contract Documents to the City.
- Presentations of the design plans or public meetings with residents is not included in this scope of services. If the City determines that a public meeting is warranted, HDR will perform such services under the existing on-going contract with the City.
- Coordination with residents to share plans, OPCC, other project related documents with residents or preparation of resident cost share agreements and resident coordination for signatures is not included in this scope of services. If the City requests such services, HDR will perform such services under the existing on-going contract with the City.

B. Special Services

1. Urban Forestry Services

- HDR will obtain services from a professional urban forester subconsultant to evaluate tree protection measures needed during the final design and construction phase. Evaluation will be presented in a preliminary findings report to assist in project design and tree protection plans to be incorporated into the project plans.

2. Traffic Control Plan

- Prepare traffic control plans and details for the construction area.

3. Storm Water Pollution Protection Plan

- Due to the proposed work to be performed in this project, a storm water pollution protection plan will be produced so that the City complies with State mandated MS4 permitting.

II. BID PHASE SERVICES

A. Basic Services

The City of Piney Point Village will enter into this phase after the acceptance of the Final Design Phase documents.

- Assist the City in obtaining bids for the project. The City of Piney Point Village will advertise the project and will absorb all related advertising costs. HDR will coordinate with the City and will assist in developing the wording of the advertisement.
- HDR will post project plans and specifications on Civcast to generate interest for the project during the bidding process, provide information to and answer questions from potential bidders concerning the Project's construction documents and prepare addendums as necessary. The City will absorb costs associated to posting on Civcast.
- Conduct a pre-bid conference for potential bidders, including the preparation of the meeting agenda and preparing a meeting minutes summary.
- Evaluate the bids and the qualifications of the apparent low bidders.
- Prepare a letter of recommendation advising the City as to the acceptability of the apparent low bidder.

III. CONSTRUCTION PHASE SERVICES

A. Basic Services – Construction Management

- Act as the City's Project Representative during the construction phase.
- Review and respond accordingly to submittals as required by the contract specifications.
- Respond to RFI's and prepare change orders necessitated by field conditions.
- Review the contractor's pay estimates, evaluate the completion of work, and make payment recommendations to the City.

- Visit the site periodically to observe the progress and quality of executed work and to determine in general if such work is proceeding in accordance with the contract documents. Site representation (construction observation) is not included as part of the Basic Services for Construction Management. Site representation is included in the Construction Phase - Special Services.
- HDR will not be responsible for the means, methods, techniques, sequences or procedures of construction selected by the Contractor(s) or the safety precautions and programs incident to the work of the Contractor(s). HDR's effort will be directed toward providing a greater degree of confidence for the City that the completed work of Contractor(s) will conform to the Contract Documents, but HDR will not be responsible for the failure of Contractor(s) to perform the work in accordance with the Contract Documents. During site visits HDR shall keep the City informed of the progress of the work, shall endeavor to guard the City against defects and deficiencies in such work and may disapprove or reject work failing to conform to the Contract Documents.
- Conduct a final review of the Project and make a recommendation for Final Payment on the Project.
- Engineer shall provide the City one electronic copy of record plans based on the drawings provided to the Engineer by the Contractor(s).
- A public meeting with residents is not included in this scope of services. If the City determines that a public meeting is warranted, HDR will perform such services under the existing on-going contract with the City.
- HDR anticipates that construction will take approximately four (4) months to complete and has therefore based the lump sum fee on a level of effort to complete the above tasks for this duration.

B. Special Services – Construction Observation Phase Services and Material Testing

1. Material Testing

- Construction materials testing is included in this proposal as a budgetary item only. It is anticipated that Geotest Engineering, Inc. will be utilized as a subcontractor to HDR to perform the testing services.

2. Part-Time Site Representation Services

- Provide one construction observer (on-site representative) to observe the daily progress of construction activities and to assist in the interpretation of plans and specifications. The estimated construction duration for the project will be four (4) months. The on-site representative will be on site an average of 20 hours a week for the project.
- Provide support to the on-site representative through supervisory and administrative services.
- Provide engineering and technical office personnel support throughout construction. This is to attend project progress meetings, provide on-site support to address Contractor's questions, resident's concerns and conflict issues.
- In the event of rain days where construction may be hindered or stopped, the representative will be on-site long enough to verify that inclement weather has occurred and the associated impact on the Contractor and construction.
- The on-site representative shall maintain daily reports.
- The on-site representative will coordinate with the Contractor's representative to estimate quantities installed on the project. The on-site representative will review the Contractor's quantity measurements prior to HDR's project manager processing the Contractor's periodic monthly payment request.
- The on-site representative will aid in the coordination of activities of the testing laboratory.
- The on-site representative will coordinate with the City and the Contractor for construction scheduling, resident notification, and complaints.
- The on-site representative will assist in the performance of a final inspection, the preparation of a punch list and subsequent follow up reviews.
- The on-site representative will assemble and maintain notes, comments, sketches, and supporting data related to the project in order to assist in the preparation of record drawings.
- HDR will process daily reports and other administrative office duties.

- HDR will track and document costs associated with the work.
- The on-site representative will be provided in an effort to aid in the process of observing performance of work of the Contractor(s). Through more extensive on-site observations of the work in progress, HDR shall endeavor to provide further protection for the City against defects and deficiencies in the work of the contractor(s); but the furnishing of such on-site representative will not make HDR responsible for construction means, methods, techniques, sequences or procedures or safety precautions or programs, or for Contractor(s) failure to perform their work in accordance with the Contract Documents.

ADDITIONAL SERVICES

- "Additional Services" shall only be performed when directed by the City to HDR. These services are not considered normal or customary engineering services.
- Services resulting from significant changes in the Project or its design, including but not limited to, changes in size, complexity, the City's schedule, or character of construction or method of financing; and revising previously accepted studies, reports design documents or Contract Documents when such revisions are due to causes beyond HDR's control.
- Preparing documents for alternate bids outside of the original scope requested by the City or documents for out of sequence work.
- Preparing to serve or serving as a consultant or witness for the City in any litigation, public hearing or other legal or administrative proceeding involving the Project.
- Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) a significant amount of defective or neglected work of Contractor(s), (3) prolongation of the construction contract time, (4) acceleration of the progress schedule involving services beyond normal working hours and (5) default of Contractor.
- HDR will endeavor to appraise the City of any potential additional or extended services that may result from the above listed items, prior to HDR's expenditure of time on such services. As previously noted, any such extended or additional services shall only be performed when directed by the City to HDR.

FEE SCHEDULE

HDR will submit monthly invoices with status reports for all engineering work completed to invoice date. Please be aware that these fees are based on performing all improvement design as a single project. The fees presented in this section reflect a combined effort to perform all proposed work at one time as a single project. If the project is reduced the proposed fees will need to be adjusted accordingly to reflect the cost of performing engineering services on a smaller project. The invoices will be based on the following schedule:

Chuckanut Drainage & Paving Improvements Project **Total Fees**

Basic Services:

Design Phase (Lump Sum)	\$ 50,500.00
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approved by City Council 6/24/24

Bid Phase (Lump Sum)	\$ 8,500.00
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Construction Management (Lump Sum)	\$ 29,750.00
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Special Services:

Traffic Control (Lump Sum)	\$ 1,750.00
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approved by City Council 6/24/24

Storm Water Pollution Protection Plan (Lump Sum)	\$ 1,800.00
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approved by City Council 6/24/24

Part-Time Site Observation (Not to Exceed) -Time & Materials	\$ 69,000.00
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Urban Forestry (Not-to-Exceed) -subconsultant's cost plus 10%	\$ 7,900.00
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approved by City Council 6/24/24

*Construction Material Testing (Not to Exceed) -subconsultants cost plus 10%	\$ 10,000.00
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*Geotechnical Services (Not to Exceed) -subconsultants cost plus 10%	\$ 12,000.00
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approved by City Council 6/24/24

Chuckanut Drainage & Paving Improvements Project	\$191,200.00
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*At this time the magnitude of these tasks are not known. Therefore, budgetary amounts are provided. These figures may increase or decrease depending upon actual work required. If an increase becomes necessary, it can be accomplished by utilizing available funds from other lines items that have under run or by contract amendment.

The total engineer opinion of total project cost is as follows:

Construction	\$ 845,000.00
Engineering	\$ 92,300.00
Subconsultants	\$ 29,900.00
Observation Fees	\$ 69,000.00
Total Opinion of Probable Project Cost	\$1,036,200.00

Public meetings addressing the Final Engineering or Construction phases and results other than at regular council meetings to Council is not included in this scope. In the event the City should desire a public meeting, (such as a Town Hall type meeting) HDR's services associated with such a meeting, or meetings will be charge under the current on-going contract.

SCHEDULE

It is estimated that the schedule to accomplish the Design Phase is four (4) months from the date of authorization to proceed, the bid phase will be one (1) month, execution of the contract document will be one (1) month, and construction will take approximately four (4) months.

INVOICES

All hourly charges shall be based on a raw labor rate times a multiplier of 3.18. Reimbursable expenses will be charged at cost plus 10%. Time and materials charges and additional services beyond those described in the Scope of Services will be invoiced on the basis of direct labor costs times a factor of 3.18 for office personnel and for field personnel and direct cost plus 10%. No additional services will be performed or invoiced without prior authorization from the City of Piney Point Village.

HDR appreciates the opportunity to submit this proposal and we look forward to continuing our work with the City of Piney Point Village.

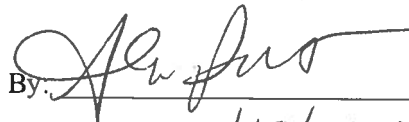
Sincerely

HDR ENGINEERING, INC.



David Weston
Vice President/Area Manager

Acceptance: City of Piney Point Village, Texas

By: 

Date: 7/18/2024



February 19, 2025

Mayor and City Council Members
City of Piney Point Village
7660 Woodway Drive; Suite 460
Houston, Texas 77063

**Re: Amendment #1 to Contract for Professional Engineering Services
Design, Bid, and Construction Phase Services for
the Chuckanut Drainage & Paving Improvements Project for the
City of Piney Point Village
HDR Job No. 10407577**

HDR Engineering, Inc. (HDR) previously entered into a Professional Engineering Services Contract with the City of Piney Point Village on July 18, 2024 to prepare design plans and specifications for drainage and paving improvements along Chuckanut Lane. The preliminary design of the drainage improvements along the street was conceptualized with the understanding that the City would enter into a 50/50 construction cost share agreement with each resident for storm sewer installed in the City right-of-way in front of their homes to eliminate the existing roadside ditches and driveway culverts. However, during the course of the design, it became apparent that the resident at #6 Chuckanut Lane was no longer interested in participating in the 50/50 cost share, and the City directed HDR to proceed with the design of the drainage improvements along the street with the understanding that the existing roadside ditch sections and driveway culverts in front of #6 would remain as-is.

HDR completed the design, including the omission of drainage improvements in front of #6, and presented the 100% plans and specifications at the City Council Meeting on January 27, 2025. However, the resident at #6 Chuckanut has since reconfirmed their intentions to participate in the 50/50 construction cost share for the drainage improvements in front of their property. To accommodate, the City has now asked HDR to revise the project design to include storm sewer in front of #6 Chuckanut. As HDR will incur additional costs to perform the required design revisions, the City requested that HDR present this Contract Amendment for the associated additional design services on this project.

Amended Fee Amount (Amendment No. 1):

HDR's contract amendment is a not-to-exceed amount of **\$6,000.00.**

The total contract, including this amendment, is now as follows:

FEE SCHEDULE:

<u>Chuckanut Drainage & Paving Improvements Project</u>	<u>Total Fees</u>
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Basic Services:

Design Phase (Lump Sum)	\$ 50,500.00
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Bid Phase (Lump Sum)	\$ 8,500.00
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Construction Management (Lump Sum)	\$ 29,750.00
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Special Services:

Traffic Control (Lump Sum)	\$ 1,750.00
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Storm Water Pollution Protection Plan (Lump Sum)	\$ 1,800.00
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Part-Time Site Observation (Not to Exceed) -Time & Materials	\$ 69,000.00
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Urban Forestry (Not-to-Exceed) -subconsultant's cost plus 10%	\$ 7,900.00
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Construction Material Testing (Not to Exceed) -subconsultants cost plus 10%	<u>\$ 10,000.00</u>
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Geotechnical Services (Not to Exceed) -subconsultants cost plus 10%	<u>\$ 12,000.00</u>
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Chuckanut Drainage & Paving Improvements Project	\$191,200.00
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Amendment #1 – Additional Design Phase Services

Additional Services

Additional Design Phase Services (Lump Sum)	\$ 6,000.00
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TOTAL AMENDMENT NO. 1 FEE	<u>\$6,000.00</u>
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TOTAL DESIGN FEE W/ AMENDMENT NO. 1	<u>\$197,200.00</u>
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TERMS AND CONDITIONS:

The same terms and conditions as agreed to under the approved Contract will apply to this Contract Amendment.

We appreciate the opportunity to be of service on this project. If you have any questions, please do not hesitate to contact us at (713)-622-9264.

Sincerely,

HDR Engineering, Inc.



David C. Weston
Vice President/Area Manager

Acceptance: HDR's services will be available upon the acceptance of this proposed letter agreement by all applicable parties as listed below. Please indicate acceptance of this letter agreement by affixing your signature or that of your authorized representative in the space below.

City of Piney Point Village, Texas

By: _____

Date: 3/3/25

Council Agenda Item Cover Memo

9/19/2025
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on Engineering Report

SUMMARY/BACKGROUND (WHY): Please see attached for September's Engineer Report.

STAFF RECOMMENDATION: _____

ESTIMATED COST: NA

FOUNDING SOURCE: _____

CURRENT BUDGETED ITEM: YES ___ **NO** ___ **EMERGENCY REQUEST:** YES ___ **NO** X___

PREPARED BY: John Peterson/Grace Moylan

ATTACHMENTS: Yes



Engineer's Status Report
City of Piney Point Village
HDR Engineering, Inc.

City Council Meeting Date: September 25, 2025

Submit to City: September 19, 2025

CURRENT PROJECTS:

1. Blalock Road Sinkhole

Council awarded the Contract to Experts Underground Solutions during the August Council Meeting for the total amount of \$102,426.00. HDR issued the Notice to Proceed on September 15, 2025, and construction is scheduled to begin on September 16, 2025.

2. Chapelwood Court Drainage Project

During the August Council meeting, Council awarded the project to the second-lowest bidder. Experts Underground Solutions for the total amount of \$171,046.00. HDR has been coordinating with the City and the Contractor regarding the execution of the contract. The pre-construction meeting is scheduled for September 23, 2025.

3. Bothwell and Holidan Way CCTV

During the August Council meeting, Council awarded the CCTV of Bothwell and Holidan Way to AIMS Company for a total amount of \$3,995.00. The work is scheduled to begin on September 16th, 2025.

4. Windermere Outfall Repair Project

During the July Council meeting, Council approved the Windermere Outfall Repair Project, and HDR has since commenced design. Following direction from the City and City Attorney, HDR met with the residents of 14 and 15 Windermere to discuss compensation for landscaping disturbance and tree removal. The residents at 14 Windermere requested financial compensation to engage their own landscaper, while those at 15 Windermere preferred the City to restore their landscaping. Both parties also agreed to a temporary construction easement for the project.

HDR engaged C.N. Koehl Urban Forestry to conduct field work and draft the tree protection plan, which will be used to finalize an agreement with the residents regarding compensation.

Concurrently, HDR's geotechnical team reviewed the final Geopier drawings and design calculations for incorporation into the 75% Plans. Following their review, HDR provided comments and subsequently met with the Geopier engineer on September 12, 2025, to discuss the feedback and outline necessary revisions.

The updated schedule is:

- 75% Plans Prepared: September 26th, 2025
- 75% Plans Delivered to HCFCD for Review: October 3rd, 2025
- HCFCD Review: 1-2 Months



5. **Kinkaid School Additional Left Turn Lane**

HDR received a copy of the plan set on June 6, 2025, which indicates that Kinkaid School is proposing a second left-turn lane into the school on San Felipe. HDR met with the City on September 8, 2025, to discuss comments following their review, and these comments were provided to Kinkaid on September 9, 2025. Key comments included that the study does not appear to account for pedestrian activity, the left-turn/through lane was not considered in the analysis, the analysis focuses solely on this intersection without addressing impacts on other traffic movements, and the study does not consider manual control of traffic signals during school zone hours. HDR has not yet received a response from Kinkaid.

6. **Chuckanut Drainage & Paving Improvements**

The Contractor has completed the installation of storm sewer pipe and inlets along the north right -of-way of Chuckanut, in front of #9 Chuckanut and #8 Chuckanut, and is currently installing storm sewer and junction boxes within the east lane of traffic adjacent to #6 Chuckanut. Required tree removals within the existing drainage easement in the side yards of #2 Chuckanut and 239 N. Piney Point Road were completed during the first week of September. On September 4th, the Contractor successfully made the adjustment of the water main to accommodate the storm sewer crossing. The water line shutoff was coordinated with the Memorial Villages Water Authority (MVWA) and affected residents were without water for only 2 hours.

It was originally planned that the Contractor would need to coordinate with MVWA on a second water line shutoff on the street to facilitate the remaining necessary water main adjustments to avoid conflicts with the proposed storm sewer in front of #6 Chuckanut. Last week the Contractor exposed the water main at these locations and discovered it to be significantly deeper than previously anticipated. Therefore, the proposed storm sewer can be installed over the existing water main at these locations without the need to adjust the water main elevations and temporarily shut off water service on the street for a second time.

Overall, the Contractor is progressing quickly on the storm sewer installation and he anticipates achieving substantial completion on the project (including asphalt paving improvements and surface restoration) by the end of October.

7. **Harris County Traffic Signals Project – Memorial Drive**

The Harris County Traffic Signals Project involves replacing signals at the Memorial intersections with Blalock, Piney Point, and San Felipe. HDR received an update on August 19, 2025, that they are reviewing the submitted bids and will be requesting the City's review and approval of the recommended contractor.

8. **Soldiers Creek Sub Watershed Feasibility Study Project**

HDR received a copy of Half's revised technical memo and computer models on September 19th, 2025. HDR is currently reviewing the memo for future discussion with Council and Harris County Flood Control.

9. **Memorial Asphalt Reclamation Project**

HDR received the 95% plan set from Harris County on July 11, 2025, reviewed it, and provided comments. On September 10, 2025, HDR was informed that Harris County



received precinct concurrence to begin advertising, which is targeted to start on September 19, 2025.

10. South Piney Point Road Improvements

At the request of Council, HDR scheduled a site visit with the City and Council Members to walk South Piney Point Road and discuss potential areas of improvement. The site visit is scheduled for September 18th, 2025.

TO: Mayor and Members of the City Council

FROM: R. Pennington, City Administrator
M. Rohde, Councilmember

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action regarding the procurement of a qualified landscape architect in relation to the Beautification Committee's Strategic Development Plan and traffic safety enhancements to the corridor.

Agenda Item: 10

The Beautification Committee has selected South Piney Point Road for its first project. They seek approval to hire a landscape architect using FY 2025 budget funds for design and planning.

The authorization of \$50,000 will cover the costs of conceptual design, planning, and services needed for the project. This funding will allow the landscape architect to finalize the City's Landscape Design Standards, creating a comprehensive manual that specifies plant species, hardscape, and design aesthetics, including considerations for pollinators and local wildlife.

During the August meeting, the Council discussed the Beautification Committee's recommendation to allocate up to \$50,000 to both the development of the landscape standards manual and the design of the South Piney Point Road area. The Council clarified the RFQ process and outlined the next steps leading to the selection of a landscape firm. Ultimately, the Council approved the Beautification Committee's request to solicit qualified professional services as discussed.

Additional conversations have taken place regarding potential enhancements to the traffic corridor. These enhancements may include installing guardrails to bolster safety for both pedestrians and vehicles. The idea of incorporating safety curbs is also under consideration to better define the roadway's edges and further mitigate accidents. The goal is to create a safer, more efficient traffic flow while enhancing the surrounding landscape. Furthermore, HDR has discussed an alternative approach to deploying the landscape architect that may not require an RFQ process. This item has been reintroduced to the agenda for further discussion regarding these details. Attached is a draft RFQ summary.

Recommended Action:

This item is presented for the City Council's consideration and possible further action.

Draft RFQ (for South Piney Point Road)

REQUEST FOR QUALIFICATIONS

City of Piney Point Village

South Piney Point Road Landscaping Improvements

Release Date: October 7, 2025

Deadline for Submittal: November 6, 2025, 2:00 p.m.

Anticipated Council Award: November 18, 2025

INTRODUCTION

The City of Piney Point Village invites Statements of Qualifications (SOQ) from professional landscape architecture firms to design natural landscaping improvements along the South Piney Point Road right-of-way. The selected firm will prepare a design that enhances visual appeal, incorporates sustainable native landscaping, and respects existing trees, drainage, and neighborhood character.

PURPOSE

The city seeks a qualified landscape architect to provide:

- Conceptual and final design for the South Piney Point Road right-of-way.
- Plans and specifications suitable for bidding installation.
- Coordination with City staff and Council.
- Recommendations for native plants, irrigation (if required), and long-term maintenance.

SCOPE OF SERVICES

Services will include, but are not limited to:

1. Site review and analysis of South Piney Point Road ROW conditions.
2. Preparation of concept plans showing naturalized planting design.
3. Public presentation to City Council (one meeting).
4. Final design drawings and bid-ready specifications.
5. Estimate of probable cost.

PROPOSAL PROCESS

Firms should submit one (1) original, one (1) copy, and one (1) electronic copy on a flash drive. Submissions must be delivered to:

City Administrator
City of Piney Point Village
7660 Woodway, Suite 460
Houston, TX 77063

Deadline: **Thursday, November 6, 2025, 2:00 p.m.**

Late or electronic submissions (email/fax) will not be accepted.

SUBMITTAL REQUIREMENTS

Please include the following:

- **Cover Letter** summarizing interest and understanding of the project.
- **Project Team** – Identify lead landscape architect, key staff, and subconsultants (if any).
- **Firm Capabilities** – Services provided directly by the firm, current workload.
- **Relevant Experience** – At least three projects of similar scale and context (preferably roadway or municipal landscaping).
- **Project Approach** – Method of addressing budget, design philosophy, and community character.
- **References** – Three to five references with contact information.
- **Required Forms** – Conflict of Interest Questionnaire (per Texas Local Gov't Code 176) and Certificate of Interested Parties (Form 1295, if selected).

EVALUATION CRITERIA (100 Points Total)

- Team qualifications & experience – 30 points
- Firm capabilities & capacity – 20 points
- Prior relevant project experience – 25 points
- Project approach & understanding – 20 points
- References – 5 points

The City may invite top-ranked firms for interviews.

TERMS & CONDITIONS

- The City reserves the right to accept or reject any submission.
- All costs incurred in preparing an SOQ are the responsibility of the respondent.
- Consultant will be an independent contractor of the city.
- Insurance: Selected firm must provide a certificate of insurance for General Liability (\$1,000,000), Workers' Compensation, and Professional Liability.
- Compliance with all applicable Federal, State, and local laws required.

TIMELINE

- RFQ Release: October 7, 2025
- Deadline for Questions: October 24, 2025, 12:00 p.m.
- SOQ Submittal Deadline: November 6, 2025, 2:00 p.m.
- City Council Review/Selection: November 18, 2025

Contact:

Bobby Pennington, City Administrator

Phone: 713-230-8703

Email: cityadmin@pineypt.org

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action to approve a Joint Participation Interlocal Agreement between Harris County and the City of Piney Point Village for improvements to the pavement along Memorial Drive from Greenbay Street to San Felipe Street, and to authorize the execution of all necessary documents.

Agenda Item: 11

Summary:

The proposed Interlocal Agreement is entered into by Harris County and the City of Piney Point Village under the Texas Interlocal Cooperation Act. The agreement provides for joint efforts in the design, construction, and maintenance of pavement improvements along Memorial Drive, including base repair, milling, overlay, and updated pavement markings. Harris County will manage the design and construction process, as well as fund 100% of construction costs, which are estimated at \$1,750,000.

Fiscal Impact:

- Harris County: \$1,750,000 (construction costs)
- City of Piney Point Village: \$0 (construction costs)
- The city will assume responsibility for ongoing maintenance post-construction

Attachments:

(1) Joint Participation Interlocal Agreement; (2) Exhibit A – Project Map ; (3) Exhibit B – Estimated Cost.

Recommendation:

Consider approving the Interlocal Agreement in its current form and authorizing the City Administrator to execute all associated documents on behalf of the City in light of the pressing timing constraints. A recommended motion for this agenda item is:

"I move that the City Council approve the Interlocal Agreement with Harris County under the Texas Interlocal Cooperation Act and authorize the City Administrator to execute all necessary documents on behalf of the City of Piney Point Village, as directed by City Council."

JOINT PARTICIPATION INTERLOCAL AGREEMENT

This Joint Participation Interlocal Agreement (“Agreement”) is entered into by and between **Harris County** (“County”) and the **City of Piney Point Village** (“City”) pursuant to the Interlocal Cooperation Act, Tex. Gov’t Code Ch. 791.001, *et seq.* County and City may each be referred to herein individually as a “Party” or collectively as the “Parties”.

RECITALS

WHEREAS, it is of mutual benefit to both Parties to construct improvements to the pavement along Memorial Drive from Greenbay Street to San Felipe Street of which improvements include base repair, mill, overlay, and update pavement markings, as generally illustrated on Exhibit A attached hereto and incorporated herein by reference (“Project”);

WHEREAS, both Parties desire to cooperate in accordance with the terms of this Agreement to jointly accomplish the design, construction, and maintenance of the Project; and

NOW THEREFORE, in consideration of the mutual promises, obligations, and benefits herein set forth, the Parties agree as follows:

TERMS

Section 1. Responsibilities of the Parties

A. County’s Responsibilities

- (i) The County will provide or cause to be provided, engineering services and related support services necessary to prepare plans, specifications, and estimates (“PS&E”) for the construction of the Project.
- (ii) The County shall be responsible for obtaining all necessary permits and jurisdictional approvals for construction of the Project.
- (iii) Upon completion of the PS&E, the County will submit the PS&E to the City for review and approval.
- (iv) Upon the City’s approval of the PS&E, the County will advertise for and receive bids for construction of the Project, in a manner similar to that of other County projects.
- (v) Upon receipt of bids for the construction of the Project the County shall determine the lowest and best bidder and provide the bids to the Parties with its recommendation for award of the construction contract to such lowest and best bidder, as determined by the Harris County Commissioners Court.
- (vi) Upon award of a contract for construction of the Project, the County will:

- (a) Manage and inspect the construction of the Project in a manner similar to that of other County construction projects; and
- (b) Through its contractor, construct the Project in accordance with the PS&E approved by the City. The County may make minor changes in the PS&E through change(s) in contract ("CIC") that the County deems to be necessary or desirable during the construction of the Project, so long as the original scope and intent of the Project is maintained.
- (vii) During construction of the Project, the County is temporarily placing the road on the County Road Log. Upon completion of the Project, the County will remove the road from the County Road Log.
- (viii) Upon completion of the construction of the Project, the County shall provide an opportunity for the City to participate in a final walk-through and preparation of a punch list in regards to the construction of the Project.
- (iv) The County shall not be responsible for the maintenance of the Project.
- (v) The County may invite the City to a bi-weekly construction meeting.

B. City's Responsibilities

- (i) The City will review the PS&E provided by the County and provide its approval within fourteen (14) days. Should the City desire to make changes to such PS&E, the Parties agree to meet and resolve all issues within fourteen (14) days of the City's receipt of the PS&E in order to finalize an agreed upon PS&E for the Project. If the City does not provide a response on the PS&E provided by the County within fourteen (14) days from its receipt of the PS&E, then the PS&E submitted to the City by the County will be deemed approved.
- (ii) Upon receipt of the bids and award recommendation from the County for construction of the Project, the City will review the bids and provide concurrence for award of the construction contract to such lowest and best bidder within five (5) business days from receipt of the recommendation from the County. If the City does not provide a response on the construction contract award recommendation within five (5) business days from its receipt of the recommendation from the County, then the recommendation submitted to the City will be deemed approved.
- (iii) The City may send a representative to attend the bi-weekly construction meeting.
- (iv) The City will assume full responsibility for the ongoing maintenance and repairs of the Project.

Section 2. Funding of the Project

Notwithstanding any provision in this Agreement to the contrary, the following provisions will apply to all payments made under this Agreement:

- A. The County agrees to provide 100% of the construction cost necessary for the construction of the Project, as generally illustrated on Exhibit B attached hereto and incorporated herein by reference.
- B. Parties agree that any construction costs incurred during the construction of the Project or other work to be performed under this Agreement in excess of the construction contract award amount shall be funded by the County.

Section 3. Term and Termination

- A. This Agreement shall commence upon final execution by all the Parties (the “Effective Date”) and shall remain in full force and effect until the completion of construction of the Project (“Term”).
- B. This Agreement may be terminated by the County before award of the construction contract and at any time by mutual written consent of the Parties, or as otherwise provided under this Agreement.

Section 4. Limitation of Appropriation

- A. Parties understand and agree, said understanding and agreement also being of the absolute essence of this Agreement, that the County is not currently appropriating any funds for the Project. County may appropriate funds to complete the Project, but such funds shall not under any conditions, circumstances, or interpretations thereof exceed the sum certified available by the Harris County Auditor.
- B. Parties understand and agree, said understanding and agreement also being of the absolute essence of this Agreement, that failure of the Harris County Auditor to certify funds or to certify sufficient funding for any reason shall not be considered a breach of this Agreement.

Section 5. Miscellaneous

- A. Non-Assignability. The Parties bind themselves and their successors, executors, administrators, and assigns to the other Party of this Agreement and to the successors, executors, administrators, and assigns of such other Party, in respect to all covenants of this Agreement. No Party shall assign, sublet, or transfer its interest in this Agreement without the prior written consent of the other Parties.
- B. Notice. Any notice required to be given under this Agreement (“Notice”) shall be in writing and shall be duly served when it shall have been (a) personally delivered to the addresses below, (b) deposited, enclosed in an envelope with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to the Parties at the following addresses:

Bunker Hill: City of Piney Point Village
7660 Woodway Drive, Suite 460
Houston, Texas 77063
Attention: Bobby Pennington
Email: bpennington@pineypt.org

County: Harris County Engineering Department
1111 Fannin Street, 11th Floor
Houston, Texas 77002
Attention: Interagency Agreement Coordinator

Any Notice given by mail hereunder is deemed given upon deposit in the United States Mail and any Notice delivered in person shall be effective upon receipt.

Each Party shall have the right to change its respective address by giving at least fifteen (15) days' written notice of such change to the other Party.

Other communications, except for Notices required under this Agreement, may be sent by electronic means or in the same manner as Notices described herein.

- C. Independent Parties. It is expressly understood and agreed by the Parties that nothing contained in this Agreement shall be construed to constitute or create a joint venture, partnership, association or other affiliation or like relationship between the Parties, it being specifically agreed that their relationship is and shall remain that of independent parties to a contractual relationship as set forth in this Agreement. The County is an independent contractor and neither it, nor its employees or agents shall be considered to be an employee, agent, partner, or representative of the City for any purpose. Neither the City, nor its employees, officers, or agents shall be considered to be employees, agents, partners or representatives of the County for any purposes. No Party has the authority to bind any of the other Parties.
- D. No Third Party Beneficiaries. This Agreement shall be for the sole and exclusive benefit of the Parties and their legal successors and assigns. The County is not obligated or liable to any party other than the City for the performance of this Agreement. Nothing in the Agreement is intended or shall be deemed or construed to create any additional rights or remedies upon any third party. Further, nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to confer or create rights or remedies upon any third party, increase the rights or remedies of any third party, or the duties or responsibilities of the County with respect to any third party.
- E. Waiver of Breach. No waiver or waivers of any breach or default (or any breaches or defaults) by either Party hereto of any term, covenant, condition, or liability hereunder, or the performance by either Party of any obligation hereunder, shall be deemed or construed to be a waiver of subsequent breaches or defaults of any kind, under and circumstances.

F. No Personal Liability; No Waiver of Immunity.

- (1) Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a Party to the Agreement, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of the County.
- (2) The Parties agree that no provision of this Agreement extends the County's liability beyond the liability provided for in the Texas Constitution and the laws of the State of Texas.
- (3) Neither the execution of this Agreement nor any other conduct of either Party relating to this Agreement shall be considered a waiver by the County of any right, defense, or immunity on behalf of itself, its employees or agents under the Texas Constitution or the laws of the State of Texas.

G. Applicable Law and Venue. This Agreement shall be governed by the laws of the State of Texas and the forum for any action under or related to the Agreement is exclusively in a state or federal court of competent jurisdiction in Texas. The exclusive venue for any action under or related to the Agreement is in a state or federal court of competent jurisdiction in Houston, Harris County, Texas.

H. No Binding Arbitration; Right to Jury Trial. The County does not agree to binding arbitration, nor does the County waive its right to a jury trial.

I. Contract Construction.

- (1) This Agreement shall not be construed against or in favor of any Party hereto based upon the fact that the Party did or did not author this Agreement.
- (2) The headings in this Agreement are for convenience or reference only and shall not control or affect the meaning or construction of this Agreement.
- (3) When terms are used in the singular or plural, the meaning shall apply to both.
- (4) When either the male or female gender is used, the meaning shall apply to both.

J. Recitals. The recitals set forth in this Agreement are, by this reference, incorporated into and deemed a part of this Agreement.

K. Entire Agreement; Modifications. This Agreement contains the entire agreement between the Parties relating to the rights herein granted and the obligations herein assumed. This Agreement supersedes and replaces any prior agreement between the Parties pertaining to the rights granted and the obligations assumed herein. This Agreement shall be subject to change or modification only by a subsequent written modification approved and signed by the governing bodies of each Party.

- L. Severability. The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person, entity, or circumstance shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons, entities, or circumstances shall not be affected thereby.
- M. Survival of Terms. Any provision of this Agreement that, by its plain meaning, is intended to survive the expiration or earlier termination of this Agreement shall survive such expiration or earlier termination. If an ambiguity exists as to survival, the provision shall be deemed to survive.
- N. Multiple Counterparts/Execution. This Agreement may be executed in several counterparts. Each counterpart is deemed an original and all counterparts together constitute one and the same instrument. In addition, each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.
- O. Warranty. By execution of this Agreement, the City warrants that the duties accorded to the City in this Agreement are within the powers and authority of the City.

[EXECUTION PAGE FOLLOWS]

HARRIS COUNTY

CITY OF PINEY POINT VILLAGE

By: _____
Lina Hidalgo
County Judge

By: _____
Bobby Pennington
City Administrator

APPROVED AS TO FORM:

CHRISTIAN D. MENEFEE
County Attorney

By: _____
Paul M. La Raia
Assistant County Attorney
CAO File No.: 25GEN2098

Exhibit A
Project Details

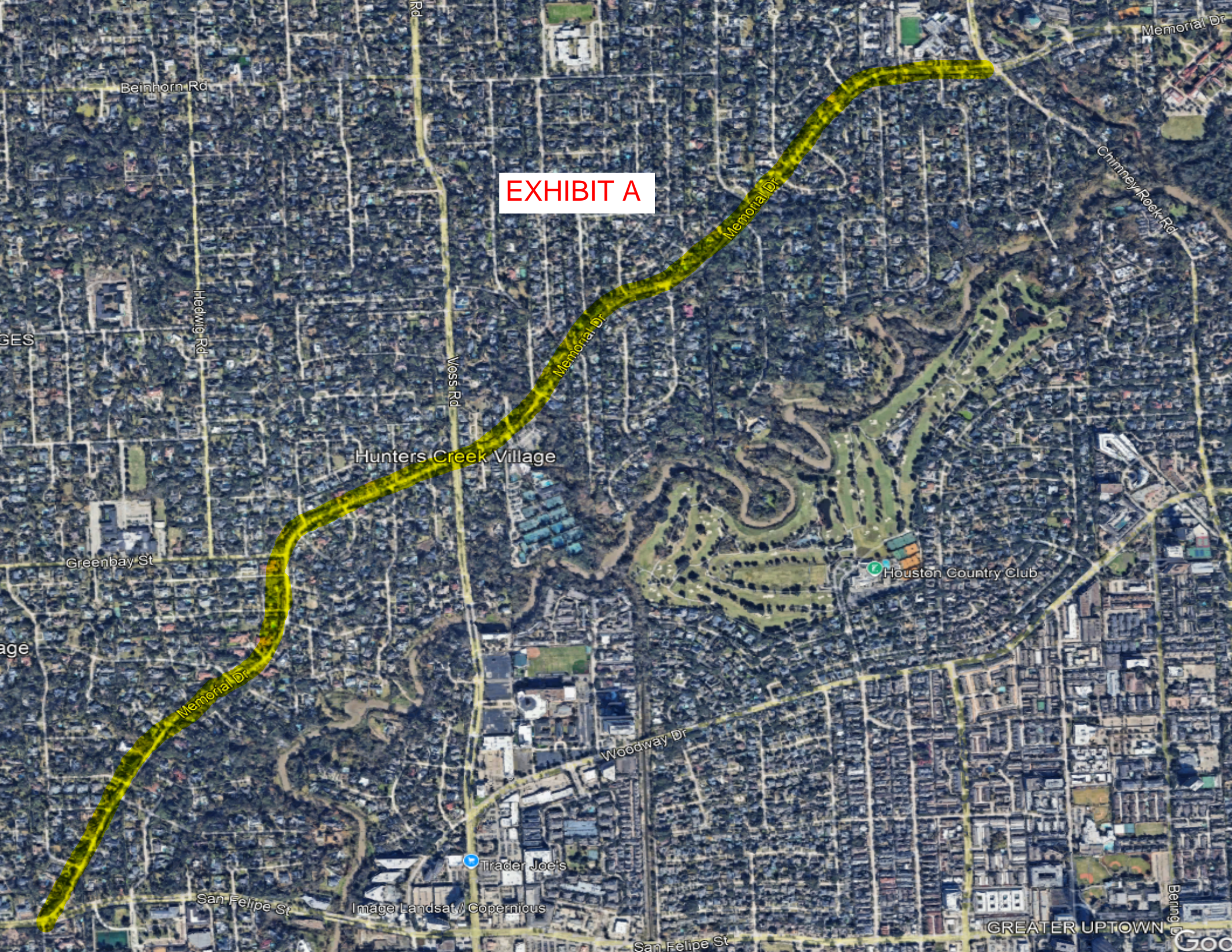


EXHIBIT A

Hunters Creek Village

Houston Country Club

Trader Joe's

Image Landsat / Copernicus

GREATER UPTOWN

Google

Exhibit B

Allocation of Project Cost

EXHIBIT B	
Interlocal Agreement - Memorial Drive from West of Chimney Rock Road to San Felipe Street - 2024	
Precinct 3	
5/27/2025	
Joint Participation Interlocal Agreement entered between Harris County and the City of Piney Point Village	Estimated Cost:
Harris County Portion	\$1,750,000.00
City of Piney Point Village	\$ -
Subtotal	\$1,750,000.00
Total Cost	\$1,750,000.00

ORDER OF COMMISSIONERS COURT

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the County of Houston, Texas, on _____, with all members present except _____.

A quorum was present. Among other business, the following was transacted:

ORDER AUTHORIZING EXECUTION OF A JOINT PARTICIPATION INTERLOCAL AGREEMENT BETWEEN HARRIS COUNTY AND CITY OF PINEY POINT VILLAGE TO CONSTRUCT IMPROVEMENTS ALONG MEMORIAL DRIVE FROM GREENBAY STREET TO SAN FELIPE STREET AND ALL RELATED APPURTENANCES IN HARRIS COUNTY PRECINCT 3

Commissioner _____ introduced an order and moved that Commissioners Court adopt the order. Commissioner _____ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	Yes	No	Abstain
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Tom S. Ramsey, P.E.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lesley Briones	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

IT IS ORDERED THAT:

1. The Harris County Judge is authorized to execute on behalf of Harris County the attached Joint Participation Interlocal Agreement between Harris County and City of Piney Point Village to construct improvements along Memorial Drive from Greenbay Street to San Felipe Street and all related appurtenances in Harris County Precinct 3.
2. All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purposes of this order.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action to request that the Planning and Zoning Commission review the ordinances regarding swimming pool and decking permits, specifically to establish elevation standards that mitigate stormwater runoff.

Agenda Item: 12

Summary:

Construction of a swimming pool, particularly when combined with raising the yard to bring the pool deck flush with the home's foundation, can significantly alter the natural drainage patterns on a property. These modifications often increase stormwater runoff and may direct additional water onto neighboring yards. When soil is added or grading is changed, surfaces that previously absorbed water may become more inclined to shed water, increasing the potential for adverse impacts such as ponding or erosion on adjacent properties.

Property owners are expected to ensure that any improvements do not worsen the drainage impact on neighboring properties. Redirecting or increasing runoff, whether intentionally or unintentionally, can expose the responsible homeowner to complaints and potential liability. Because these risks are heightened when major grade changes are proposed, a detailed engineering study is required when a pool or yard elevation project is submitted for permitting. This study helps professionals evaluate and measure changes in runoff volumes and flow directions. It ensures compliance with drainage regulations and protects nearby properties. However, the city is seeing an increase in the number of permits that require additional reviews and further mitigation due to pool contractors not meeting the grade requirements. To prevent further loss of time and funding to address the issue, the city is considering changes to the ordinance to improve compliance and cover costs associated with additional reviews of drainage compliance related to pool construction.

Recommendation:

Consider approving a request by the Council for the Planning and Zoning Commission to review and recommend changes to ordinances regarding swimming pool and decking permits. The following is the suggested motion:

"I move that the City Council request the Planning and Zoning Commission review the ordinances regarding swimming pool and decking permits to improve drainage compliance of pool construction elevations."

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action regarding Approval of Interlocal Agreement for Cyber Liability and Data Breach Response Coverage.

Agenda Item: 13

Summary:

The City of Piney Point Village is considering the establishment of an Interlocal Agreement with the Texas Municipal League (TML) Joint Cyber Liability and Data Breach Response Self-Insurance Fund. This collaborative initiative is intended to furnish comprehensive cyber liability and data breach response coverage to participating political subdivisions throughout the State of Texas. The agreement facilitates joint self-insurance among municipalities, thereby enhancing protection against the increasingly sophisticated and financially burdensome cyber threats that local governments currently encounter. In addition to covering a broad spectrum of cybersecurity risks, the agreement ensures prompt legal and technical responses in the event of a data breach, thereby minimizing potential financial losses and reputational damage.

Recommendation:

Staff strongly recommends approval of this Interlocal Agreement. Joining the TML Fund will provide Piney Point Village with strong coverage, proactive loss prevention services, and risk pooling to secure better rates and terms than if independent coverage were pursued. The agreement is flexible, allows for annual review and adjustment. This proactive step positions the City to safeguard sensitive data and public assets, and to minimize disruption and liability related to cyber incidents, which are increasing in occurrences. A recommended motion for this agenda item is:

"I move that the City Council approve the Interlocal Agreement with the Texas Municipal League Joint Cyber Liability and Data Breach Response Self-Insurance Fund for the provision of cyber liability and data breach response coverage and authorize the City Administrator to execute all necessary documents on behalf of the City of Piney Point Village."

Texas Municipal League Intergovernmental Risk Pool

1821 Rutherford Lane, First Floor • Austin, Texas 78754

CYBER LIABILITY AND DATA BREACH RESPONSE INTERLOCAL AGREEMENT

This Contract and Interlocal Agreement is entered into by and between political subdivisions of this state (hereinafter referred to as “Pool Members”) to form a joint self-insurance pool to be named the Texas Municipal League Joint Cyber Liability and Data Breach Response Self-Insurance Fund (hereinafter referred to as the “Fund”) for the purpose of providing coverages against risks which are inherent in operating a political subdivision.

WITNESSETH:

The undersigned Pool Member, in accordance with Chapter 2259, Texas Government Code, the Interlocal Cooperation Act, Tex. Gov’t Code § 791.001, et seq., and the interpretation thereof by the Attorney General of the State of Texas (Opinion #MW-347, May 29, 1981), and in consideration of other political subdivisions executing like agreements, does hereby agree to become one of the Pool Members of this self-insured pool. The conditions of membership agreed upon by and between the parties are as follows:

1. Definitions of terms used in this Interlocal Agreement.
 - a. Board. Refers to the Board of Trustees of the Fund.
 - b. Fund Year. 12:01 a.m. October 1 through 12:01 a.m. the following October 1.
 - c. Manual Rates. The basic rates applicable to each cyber liability and data breach response classification promulgated by the Insurance Service Office or the Board.
 - d. Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The Cyber Liability and Data Breach Response Coverage Document that sets forth in exact detail the coverages provided as part of the overall plan.
 - e. Adjustments. Refers to any offsets to manual premium that may result from the Pool Member’s election of deductibles, loss experience, or Fund Modifier which reflects the savings to the Pool Member by entering into this Interlocal Agreement.
 - f. Premium and Contribution. Used interchangeably in some parts of this Interlocal Agreement. Any reference at any time in this Interlocal Agreement to an insurance term not ordinarily a part of self-insurance shall be deemed for convenience only and is not construed as being contrary to the self-insurance concept except where the context clearly indicates no other possible interpretation such as but not limited to the reference to “reinsurance.”
 - g. Reimbursable Deductible. The amount that was chosen by this Pool Member to be applicable to the first monies paid by the Fund to effect judgment or settlement of any claim or suit. The Pool Member, upon notification of the action taken, shall promptly reimburse the Fund for all or such part of the deductible amount as has been paid by the Fund. Further, however, the Fund’s obligation to pay damages shall be subject to the limits of liability stated in the Declarations of Coverage or Endorsements to this Interlocal Agreement less the stated deductible amount.
 - h. Fund Modifier. A percentage figure that is applied to the manual rates by the Fund to reflect the savings to the Pool Member by entering into this Interlocal Agreement.
 - i. Agreement Period. The continuous period since the Pool Member first became a member of this Fund excluding, however, any period or periods of time therein that the member did not participate as a member of the Pool.
 - j. Declarations of Coverage. The specific indication of the coverages, limits, deductibles, contributions, and special provisions elected by each individual Pool Member. The Declarations of Coverages may be modified by Endorsement.
2. The Board, acting through its agents and Fund staff, is responsible for the administration of all Fund business on behalf of the Pool Members.
3. In consideration of the execution of this Interlocal Agreement by and between the Pool Member and the Fund and of the contributions of the Pool Member, the coverage elected by the Pool Member is afforded according to the terms of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan. The affirmative declaration of contributions and limits of liability in the Declarations of Coverage and Endorsements determine the applicability of the Self-Insurance Plan.

Each Pool Member agrees to adopt and accept the coverages, provisions, terms, conditions, exclusions, and limitations as further provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan or as specifically modified by the Pool Member's Declarations of Coverage. This Interlocal Agreement shall be construed to incorporate the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, Declarations of Coverage, and Endorsements and addenda whether or not physically attached hereto.

4. It is understood that by participating in this risk sharing mechanism to cover cyber liability and data breach response exposures, the Pool Member does not intend to waive any of the immunities that its officers or its employees now possess. The Pool Member recognizes the Texas Tort Claims Act and its limitations to certain governmental functions as well as its monetary limitations and that by executing this Interlocal Agreement does not agree to expand those limitations.
5. The term of this Interlocal Agreement and the self-insurance provided to the Pool Member shall be continuous commencing 12:01 a.m. on the date designated in this Interlocal Agreement until terminated as provided below. Although the self-insurance provided for in this Interlocal Agreement shall be continuous until terminated, the limit of liability of the Fund under the coverages that the Pool Member elects shall be limited during any Fund Year to the amount stated in the Declarations of Coverage for that Fund Year.

This Interlocal Agreement may be terminated by either party giving to the other sixty (60) days' prior written notice of intent to terminate except the Pool Member may terminate this Interlocal Agreement and its coverages thereunder without giving the sixty (60) days' notice if the reason is because of a change by the Fund in the Pool Member's contribution, coverage, or other change in the limits of liability, terms, conditions, exclusions, and limitations provided for in the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan provided that no termination by the Member shall be effective prior to the date that written notice of termination is actually received in the offices of the Fund and provided that the Pool Member agrees to and shall pay the applicable premium and contribution for those coverages it is terminating until the date the notice of termination is actually received by the Fund.

The Fund shall provide the Pool Member with Declarations of Coverage and any Endorsements that determine the applicability of the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan annually by December 1. Such Declarations of Coverage shall include, but not be limited to, the coverage period which shall be the applicable Fund Year, limits, deductibles, contributions, special provisions, and limitations. Changes made during the Fund Year, whether requested by the Pool Member or required by the Fund, will be handled by Endorsement.

It is the intention of the parties that the Pool Member's coverages under this Interlocal Agreement shall remain in full force and effect from Fund Year to Fund Year, subject to the limits of liability that the Fund can provide each Fund Year and the terms, conditions, and limitations that the Fund may require to protect its solvency and to comply with reinsurance requirements, until notice of termination is given as herein provided. Realizing that the Pool Member needs the earliest possible information concerning the Fund coverages, limits, and exclusions, and the Pool Member's contribution that will be required for any new Fund Year, the Fund will endeavor to provide this information as soon as possible before the beginning of each Fund Year. The parties recognize, however, that conditions in the reinsurance industry are such that the Fund may not be able to provide this information to the Pool Member before the beginning of a Fund Year for various reasons including the failure of the Pool Member to timely submit the appropriate exposure summary or delays on the part of reinsurers in getting information to the Fund, and so, to protect the Pool Member from gaps in its coverage and to protect the solvency of the Fund, the parties agree as follows:

If, for any reason other than the Pool Member's failure to provide the information requested in the exposure summary, the Fund has not been able to provide the Pool Member with information concerning available coverages for a new Fund Year or advise the Pool Member of the amount of its contribution for the new Fund Year by the beginning of the Fund Year, the Fund shall nevertheless continue the Pool Member's coverages at the same limits of liability (if still available and if not, then at the highest limit of liability available for the new Fund Year) so that the Pool Member shall at all times remain covered as herein provided and the Pool Member's initial contributions for the new Fund Year shall be determined by a "tentative contribution" as determined by the Board with the Pool Member's actual annual contribution to be credited by the amount paid in accordance with the tentative contribution and adjusted during the Fund Year. In the event the Pool Member does not wish to have its coverages extended or renewed at the end of any Fund Year, the burden shall be upon the Pool Member to give written notice to the Fund as provided hereinabove and the Pool Member agrees to pay as hereinabove stated all contributions or pro rata contributions until the date such written notice is received in the offices of the Fund or the date of termination of this Interlocal Agreement, whichever is later.

6. Commensurate with the execution of this Interlocal Agreement and annually thereafter, the Pool Member shall complete the appropriate exposure summary and deliver it or cause it to be delivered to the Fund, or, if so instructed, to a designated contractor, no later than September 1 of each year and new annual contributions shall be calculated using manual rates times exposure, less any adjustments. Intentional or reckless misstatements on the exposure summary shall be grounds for cancellation. In the event that the Pool Member fails or refuses to submit the appropriate exposure summary, the Fund reserves the right to terminate such Pool Member by giving thirty (30) days' written notice and to collect any and all contributions that are earned pro rata for the period preceding contract termination.

The Pool Member agrees to pay the annual contribution to the Fund in four (4) equal quarterly installments, in advance, commencing at the beginning of this Interlocal Agreement with subsequent installments due the first quarter thereafter. In the event this Interlocal Agreement is terminated as herein provided, the Fund shall promptly repay to the Pool Member any such unearned annual contribution prorated as of the date of termination and the Pool Member agrees during the term of this Interlocal Agreement to promptly pay all reimbursable deductibles upon receipt of statement.

At the end of each and every Fund Year, the Fund may require the Pool Member to submit the actual data requested on the exposure summary as reflected by the books and records of the Pool Member. The Fund reserves the right to audit the records of any Pool Member and adjust contributions accordingly.

In the event that the Pool Member fails or refuses to make the payments, including accrued interest, as herein provided, the Fund reserves the right to terminate such Pool Member by giving them ten (10) days' written notice and to collect any and all amounts that are earned pro rata for the period preceding contract termination. If the amounts owed, including reimbursable deductibles, must be collected by suit, the Pool Member agrees to pay attorneys' fees and costs incurred in such suit.

7. The Fund shall maintain adequate protection from catastrophic losses to protect its financial integrity. Aggregate protection shall also be maintained. The Member's contributions shall be limited to that amount as calculated under this Interlocal Agreement. Notwithstanding anything to the contrary, the total combined aggregate limit of liability of the Fund for all Pool Members in any Fund Year, regardless of the number of occurrences or claims, shall be limited to the amount of money contained in the Fund. As to the Pool annual aggregate limits or the amount of money in the Fund, the Board of Trustees, in its sole discretion, may determine an allocation methodology among affected Pool Members should the Pool annual aggregate limit be reached, or should the money in the Fund be exhausted.
8. Notwithstanding the provisions of the foregoing paragraph, it is agreed the Board shall have the right to adjust the financial protection outlined above and/or amend coverages as it finds available or deems necessary to maintain the fiscal soundness of the Fund at the beginning of or during any Fund Year.
9. The Fund will make available loss control services to the Pool Members to assist them in following a plan of loss control that may result in reduced losses. The Pool Member agrees that it will cooperate in instituting any and all reasonable loss control recommendations. In the event that the recommendations submitted seem unreasonable, the Pool Member has a right to appeal to the Board. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decisions will be final and binding on all parties. Any Pool Member who does not agree to follow the decision of the Board shall be withdrawn from the Fund immediately.
10. The Pool Member agrees that it will appoint a contact of department head rank, and the Fund shall not be required to contact any other individual except this one person. Any notice to or any agreements with the contact shall be binding upon the Pool Member. The Pool Member reserves the right to change the contact from time to time by giving written notice to the Fund.
11. The Fund agrees to handle all cyber liability and data breach response claims, and provide a defense for any and all cyber liability and data breach response claims covered under this Interlocal Agreement after prompt notice has been given. The Pool Member hereby appoints the Fund staff and Contractors as its agents to act in all matters pertaining to processing and handling of claims covered under this Interlocal Agreement and shall cooperate fully in supplying any information needed or helpful in settlement or defense of such claims. As respects cyber liability and data breach response claims, the Fund staff and Contractors shall carry on all negotiations with the claimant and his/her attorney, when applicable, and negotiate within authority previously granted by the Fund. If a personal appearance by the Pool Member or an employee is necessary, the expense of this appearance will not be the responsibility of the Fund. With the advice and consent of the Fund, the Fund staff and the Contractors will retain and supervise legal counsel for the prosecution and defense of any litigation. All decisions on individual cases shall be made by the Fund through the Fund staff and the Contractors, which include, but are not limited to, the decision to appeal or not to appeal, settlement negotiations, the decision of whether to settle, and other litigation tactics. However, any Pool Member shall have the right in any case to consult with the Fund on any decision made by the Fund staff or Contractors. The Board shall hear the objections of the Pool Member at its next regularly scheduled meeting and its decision will be final and binding on all parties. Any suit brought or defended by the Fund shall be brought or defended only in the name of the Pool Member and/or its officers or employees. There shall be supplied periodically to each Pool Member a computer printout involving a statement of claims. As respects the Texas Municipal League Cyber Liability and Data Breach Response Self-Insurance Plan, the Fund shall have priority in enforcing its subrogation claims against the claims of Pool Member.
12. The Pool Member acknowledges that it has received a copy of the Bylaws of the Fund and agrees to abide by the Bylaws and any amendments thereto.
13. The Fund agrees that all Fund transactions will be annually audited by a nationally recognized certified public accounting firm.
14. If legally required, the Fund shall cause to be filed the necessary tax forms with the Internal Revenue Service.

15. As the administrators of the Fund, the Board shall primarily and consistently keep foremost in their deliberations and decisions in operating the Fund that each of the participating Pool Members is a “self-insured.” At least annually, the Board shall carefully review, study, and consider the actual claims or loss experience (including reserves for future claims payments) of each of the Pool Members, the pro rata savings to the Fund resulting from overall loss experience attributed to each Pool Member, and the pro rata portion of the cost of all catastrophic loss protection and aggregate stop loss protection allocated to each Pool Member as well as the pro rata allocation, as determined by the Board of the other and necessary administrative expenses of the Pool, in order to reasonably determine the actual pro rata cost, expense, and loss experience of each Pool Member in order to maintain as nearly as possible an equitable and reasonable self-insurance administration of the Fund as applied to each Pool Member.

The Fund shall maintain case reserves and supplemental reserves computed in accordance with standard actuarial principles, taking into account historical and other data, designed to measure claims development and claims incurred but not yet reported, so that funds will be available to meet these claims as they become due, subject to paragraph 7 above. The Board has complete authority to determine all matters pertaining to the existence and dissolution of the Fund.

16. Venue of any suit or action arising out of or related to this Interlocal Agreement shall be exclusively in the state and federal courts of Travis County, Texas. The parties agree they shall assume their own expenses for attorney’s fees in any suit or action arising out of or related to this Interlocal Agreement.
17. The parties agree this Interlocal Agreement may be executed by original written ink signature on paper documents, an exchange of copies showing the original written ink signature on paper documents, or electronic or digital signature technology in such a manner that the signature is unique and verifiable to the person signing. The use of any one or combination of these methods of execution shall constitute a legally binding and valid signing of this Interlocal Agreement, which may be executed in one or more counterparts, each of which, when duly executed, shall be deemed an original.

EMPLOYER MEMBERS’ FUND CONTACT (See Section 10):

Member Name _____

Name of Contact _____ Title _____

Mailing Address _____ Email Address _____

Street Address (if different from above) _____

City _____ Zip _____ Phone _____

SIGNATURE OF AUTHORIZED MEMBER OFFICIAL

Title _____ Date _____

Member’s Federal Tax I.D. Number ____ - ____ - ____ - ____ - ____
This Information is MANDATORY

TO BE COMPLETED BY FUND: (OFFICE USE ONLY)

Effective Date of This Agreement _____

Member Name _____

Contract Number _____

SIGNATURE OF AUTHORIZED FUND OFFICIAL

Title _____ Date _____

CYBER SQUAD ADVISORY SERVICES

Keeping up with today's cybersecurity threats is a challenge for TML Risk Pool Members. The Pool's Cyber Squad is here to help. The squad is an experienced team who can offer **NO-COST** preventative services like these:

- Cybersecurity Best Practices
- Information Security Policy Review/Development
- Incident Response Plan Review
- Risk Assessment Assistance
- Tabletop Cybersecurity Exercises
- Disaster Recovery Planning
- Cybersecurity Training
- Information Security Job Descriptions



**Schedule an on-site or virtual visit today through your
Risk Management Advisor by calling 512-491-2300
or by emailing cybersquad@tmlirp.org**

THE TML RISK POOL'S CYBER SQUAD



MIKE BELL
SENIOR
CYBERSECURITY
ADVISOR

Mike has over 25 years of experience in IT leadership roles, currently serving as Senior Cybersecurity Advisor for the Pool. He has multiple active industry certifications and blends both enterprise architecture expertise and information security best practices to help organizations meet operational goals while minimizing cybersecurity risks.



RYAN BURNS
CYBER RISK
SERVICES
MANAGER

Ryan has over 19 years of experience working with or for public entities in Texas. He joined the TML Risk Pool in 2015 and previously worked in municipal law enforcement and in the software/hardware/IT space with local governments. He received his Bachelor of Science degree in Criminal Justice from Sam Houston State University.



CHECK OUT THE CYBER LIABILITY PAGE AT WWW.TMLIRP.ORG ►



New Program vs. Old Program Comparison

Cowbell Core		Cowbell Core+		Beazley Core	Beazley Core+
\$1,000,000 Total Policy Agg		\$1,000,000 Total Policy Agg			
<i>Section I.A. Coverage Included</i>	<i>Limit</i>	<i>Section I.A. Coverage Included</i>	<i>Limit</i>	<i>Limit</i>	<i>Limit</i>
(1) Cowbell Breach Fund	\$150,000	(1) Cowbell Breach Fund	\$300,000	\$100,000	\$150,000
(2) Data Restoration	\$150,000	(2) Data Restoration	\$300,000	\$20,000	\$50,000
(3) Extortion Costs	\$150,000	(3) Extortion Costs	\$300,000	\$25,000	\$50,000
(4) Business Impersonation Costs	\$150,000	(4) Business Impersonation Costs	\$300,000	New Coverage	New Coverage
(5) Reputational Harm Expense	\$100,000	(5) Reputational Harm Expense	\$100,000	\$5,000	\$10,000
<i>Section I.B. Coverage Included</i>	<i>Limit</i>	<i>Section I.B. Coverage Included</i>	<i>Limit</i>	<i>Limit</i>	<i>Limit</i>
(1) Business Interruption Loss	\$150,000	(1) Business Interruption Loss	\$300,000	\$20,000	\$50,000
(2) Contingent Business Interruption Loss	\$150,000	(2) Contingent Business Interruption Loss	\$300,000	New Coverage	New Coverage
(3) System Failure Business Interruption Loss	\$150,000	(3) System Failure Business Interruption Loss	\$300,000	New Coverage	New Coverage
(4) System Failure Contingent Business Interruption Loss	\$150,000	(4) System Failure Contingent Business Interruption Loss	\$300,000	New Coverage	New Coverage
(5) Cyber Crime Loss	\$100,000	(5) Cyber Crime Loss	\$100,000	\$25,000	\$50,000
Invoice Manipulation, Social Engineering, Funds Transfer Fraud,		Invoice Manipulation, Social Engineering, Funds Transfer Fraud,			
Computer Fraud, Telecommunications fraud		Computer Fraud, Telecommunications fraud			
(6) Bricking Costs	\$150,000	(6) Bricking Costs	\$300,000	New Coverage	New Coverage
(7) Criminal Reward Costs	\$100,000	(7) Criminal Reward Costs	\$100,000	\$2,500	\$5,000
<i>Section I.C. Coverage Included</i>	<i>Limit</i>	<i>Section I.C. Coverage Included</i>	<i>Limit</i>	<i>Limit</i>	<i>Limit</i>
(1) Liability Costs	\$1,000,000	(1) Liability Costs	\$1,000,000	\$500,000	\$1,000,000
(2) PCI Costs	\$1,000,000	(2) PCI Costs	\$1,000,000	\$10,000	\$25,000
(3) Regulatory Costs	\$1,000,000	(3) Regulatory Costs	\$1,000,000	\$25,000	\$75,000
<i>Other Coverages:</i>		<i>Other Coverages:</i>			
Utility Fraud: \$100,000		Utility Fraud: \$100,000			
Cryptojacking: \$100,000		Cryptojacking: \$100,000			

2025/2026 Cyber Limits

Core		Core+	
\$1M Overall Policy Aggregate		\$1M Overall Policy Aggregate	
Section I.A. Coverage Included	Limit	Section I.A. Coverage Included	Limit
(1) Cowbell Breach Fund	\$150,000	(1) Cowbell Breach Fund	\$300,000
(2) Data Restoration	\$150,000	(2) Data Restoration	\$300,000
(3) Extortion Costs	\$150,000	(3) Extortion Costs	\$300,000
(4) Business Impersonation Costs	\$150,000	(4) Business Impersonation Costs	\$300,000
(5) Reputational Harm Expense	\$100,000	(5) Reputational Harm Expense	\$100,000
Section I.B. Coverage Included	Limit	Section I.B. Coverage Included	Limit
(1) Business Interruption Loss	\$150,000	(1) Business Interruption Loss	\$300,000
(2) Contingent Business Interruption Loss	\$150,000	(2) Contingent Business Interruption Loss	\$300,000
(3) System Failure Business Interruption Loss	\$150,000	(3) System Failure Business Interruption Loss	\$300,000
(4) System Failure Contingent Business Interruption Loss	\$150,000	(4) System Failure Contingent Business Interruption Loss	\$300,000
(5) Cyber Crime Loss (Invoice Manipulation, Social Engineering, Funds Transfer Fraud, Computer Fraud, Telecommunications fraud)	\$100,000	(5) Cyber Crime Loss (Invoice Manipulation, Social Engineering, Funds Transfer Fraud, Computer Fraud, Telecommunications fraud)	\$100,000
(6) Bricking Costs	\$150,000	(6) Bricking Costs	\$300,000
(7) Criminal Reward Costs	\$100,000	(7) Criminal Reward Costs	\$100,000
Section I.C. Coverage Included	Limit	Section I.C. Coverage Included	Limit
(1) Liability Costs	\$1,000,000	(1) Liability Costs	\$1,000,000
(2) PCI Costs	\$1,000,000	(2) PCI Costs	\$1,000,000
(3) Regulatory Costs	\$1,000,000	(3) Regulatory Costs	\$1,000,000
Other Coverages: Utility Fraud: \$100,000 Cryptojacking: \$100,000		Other Coverages: Utility Fraud: \$100,000 Cryptojacking: \$100,000	

TO: City Council

FROM: Aliza Dutt, Mayor

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action regarding the Mayor's Monthly Report.

Agenda Item: 14

Summary:

This agenda item includes reports from the mayor.

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: September 25, 2025

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including selected items.

Agenda Item: 15

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives. Some items listed may call for Council approval and/or delegate authorization under the direction of the Council. Note the following items:

A. Financial Related Items:

I. Financial Report:

- ▶ Total revenues reached \$9,225,197, 98.8% of the approved budget and a 9.8% increase from last year, driven by property tax collections, permit revenues, and contributions from Kinkaid School.
- ▶ Total expenditures for the General Fund were \$6,169,069, 55.6% of the budget and 5.5% higher than last year, with operating expenditures at \$5,338,414, or 66.1% of the budget.
- ▶ The General Fund currently shows a surplus of \$3,056,127, largely due to the timing of capital project spending.

II. Property Tax Report:

- ▶ The current taxable value is approximately \$3.13 billion, with an original tax levy of \$7.74 million for 2024.
- ▶ Adjustments to the levy resulted in an adjusted total of about \$8.15 million, with year-to-date collections of approximately \$8.06 million, reflecting a collection rate of 99.64% for the current year and 100.89% for prior years.
- ▶ The receivable balance stands at \$171,466.80, with \$74,227.41 attributed to the current year and \$97,239.39 to prior years.
- ▶ Year-to-date collections include base tax, penalties, interest, and attorney fees, totaling over \$8 million, with a notable increase in collections from delinquent accounts.

III. Disbursements (greater than \$10,000).

1. On Par Civil Services, LLC - Pay Estimate No. 2 - \$208,077.75: The Chuckanut Drainage and Paving Improvements project has combined payments representing 25.72% of the total contract amount.

B. GFL CPI Rate Modification - Modification to the monthly residential unit rate for solid waste collection, disposal, and recycling services as outlined in the contract between the City of Piney Point Village and Waste Corporation of Texas, L.P. (a GFL company). Although the cost calculations are allocated within the 2025 and 2026 budgets, GFL is seeking formal approval from the City Council. The contract allows for an annual adjustment of the compensation rate on September 1, based on the twelve-month change in the Consumer Price Index for Water, Sewer, and Trash

Collection Services (CPI-U, Series CUSR0000SEHG). The contractor has notified the city of the request and provided the necessary CPI documentation to calculate the adjustment.

- ▶ Net CPI change: **5.41%** $[(285.052-270.419)/270.419 \times 100]$
- ▶ Monthly variance Increase: **\$2.06** per household

Recommendation:

Action (1): Approve disbursements greater than \$10,000.

Action (2): Approve the proposed rate adjustment and implementation for residential solid waste services as requested by Waste Corporation of Texas, L.P.



CITY OF PINEY POINT VILLAGE, TEXAS
FINANCIAL REPORT
(UNAUDITED)
AS OF AUGUST 31, 2025

The Finance Director and City Administrator confirm that the Financial Statement for the month presented has been reviewed. To the best of our knowledge and belief, this statement accurately reflects the city's current financial position.

Finance Director Signature: _____ Date: __09/18/2025__

City Administrator Signature: _____ Date: __09/18/2025__

For more information, contact:
The City of Piney Point Village
7660 Woodway Dr., Suite 460
Houston, TX 77063
713-230-8703
www.cityofpineypoint.com



CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

AUGUST 2025 FINANCIALS (PRELIMINARY)

This report provides an overview of the city's financial operations up to August 2025, which is the eighth month of the fiscal year. The beginning balances have been audited. The budget figures reflect the amended amounts that were adjusted from the original adopted budget for the fiscal year, as approved by the council.

General Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$8,403,819	\$9,337,577	\$203,823	\$9,225,197
Total Expenditures	\$5,846,091	\$11,086,209	\$720,004	\$6,169,069
Over/(Under)	\$2,557,729	(\$1,748,632)	(\$516,182)	\$3,056,127

	Prior YTD	Budget	Month	YTD
Operating Revenues	\$8,316,245	\$9,299,629	\$202,017	\$8,947,896
Operating Expenditures	\$5,291,777	\$8,076,719	\$668,469	\$5,338,414
Over/(Under)	\$3,024,468	\$1,222,910	(\$466,452)	\$3,609,482

1. Total revenues amount to \$9,225,197, representing 98.8% of the approved budget and exceeding last year-to-date figures by 9.8%. This increase is primarily attributable to the timing of property tax collection, permit revenue, CIP Cost Share, and Kinkaid contribution.
 - a. Property tax received for the M&O or general fund totals \$7,177,168, representing 100.9% of the budget and 77.8% of total general fund revenue. This amount is \$230,305 higher than last year's collection. The adopted rate includes \$0.255140 for M&O and \$0.027878 for I&S to finance the annual bond debt. Property tax payments are delinquent after February 1, 2025. The City contracts with Spring Branch ISD for tax collection, aiming for a 99% collection rate. Please refer to the monthly tax office report for updates.

- b. Sales tax collected in August reached \$355,606, or 77.2% of the projected annual total of \$460,725. This marks a \$19,585 increase (5.8%) from last year's collection of \$336,021. Sales collections are projected to account for 4.93% of the total general fund revenue.
- c. Franchise fee collections through August totaled \$196,972, including \$14,635 for the cable franchise, \$181,617 for the electric franchise, and \$721 for telephone and wireless franchise fees. The city anticipates collecting over \$400,000 in franchise fees, as cable and wireless remain outstanding at this time.
- d. Court revenue is \$122,366, which is 94.9% of our budget and \$36,309 higher than last year. Court fines account for \$111,914, while the remaining \$10,452 is primarily restricted for special purposes such as court security or technology improvements. The city collected \$133,741 in court revenue for 2024, and projections clearly indicate higher collections for 2025.
- e. Licenses and permits total \$674,814, which is 129.7% of the budget and 94.3% higher than last year-to-date. Permits and inspection fees constitute 91% of the revenue in this category. The current collection fee for drainage reviews is \$49,800. The city has received permits for Phases 2.5 and 3 of the Kinkaid School projects. It is expected that additional permit fees will be collected from subcontractors associated with this project. Since this project was not included in the budget calculations, it is anticipated to generate an unexpected surplus for the fund balance.
- f. Alarm registrations total \$19,950, which is 84.9% of the annual budget projection. This amount is \$2,450 lower than last year's year-to-date. Annual alarm registrations are essential for maintaining up-to-date emergency information for individuals' properties. However, alarm registrations are to be handled directly under the police department beginning in 2026.
- g. The interest revenue amounts to \$293,520, which constitutes 73.4% of the budget and reflects a decrease of \$49,364 compared to the previous year. This decline was expected and is attributed to reduced interest rates. It is anticipated that the revenue will meet original budget projections. On September 17, 2025, the Federal Reserve reduced its benchmark interest rate by 25 basis points, lowering the target range to 4.00%–4.25%. This action reflects ongoing efforts to support economic stability. As a result, deposit interest revenue is expected to decline, since banks typically reduce the rates paid on deposits following a federal rate cut.
- h. Other Non-Operating Revenue totaled \$277,301, representing 730.7% of the budget and an increase of 216.6% compared to the same period last year. This amount includes \$178,310 received from residents as cost-share contributions for the Chuckanut Drainage Project and \$47,829 for School Zone Sign Project. Additional revenues in this category include \$27,013 in ambulance revenue from the Fire Department and \$7,853 in miscellaneous revenue, which includes \$4,688.93 from a state opioid settlement and

other minor receipts. Also included is \$16,295 in credit card processing fees recovered, classified under this category.

- i. Contributions and Mitigations total \$107,500 from Kinkaid.
2. The city allocated \$8,076,719 as operating with an additional \$3,009,490 as capital programming providing a total budget of \$11,086,209. Total current expenditures are \$6,169,069, 55.6% of the budget and 5.5% more than last YTD. Operating expenditure is \$5,338,414, accounting for 66.1% of the budget and showing a similar trend to last year to date.
3. Divisions and categories that are currently trending higher in expenditures are as follows:
 - a. Police Services at \$1,916,027 or 71.4% due to the practice of providing two months of service payments at the beginning of the year, as agreed for adequate MVPD operational cash flow.
 - b. Fire Services at \$1,498,793 or 70.8% representing 1.5 months of service payments at the beginning of the year for adequate VFD operational cash flow.
 - c. Building Services at \$206,952 or 68.5%, primarily attributable to inspection services, drainage review, and plan review. The surplus revenue generated from permit fees is adequately offsetting this additional expense and is therefore not a cause for concern.
 - d. The Municipal Court is \$26,723, or 75.3%, due to the resignation of the previous court clerk, necessitating additional contract services. The increase included costs for an outside consultant, prosecutor services, and translation services. The recent budget amendment did offset this increase. The external consultancy services have successfully trained our staff. The contract clerk services were successfully phased out due to the retained knowledge. The department is operating effectively, with revenues from fines covering both operational expenses and designated salaries (allocated in Admin).
4. Capital expenditures at \$830,656 through August.
5. The original budget allocated \$1,650,390 from reserved cash to fund a portion of the \$3,009,490 designated for capital programs. In the amended budget, this allocation was increased to \$1,748,632. As reported in the 2024 audit, the General Fund's reserved cash increased by \$587,470, from an ending balance of \$5,650,147 on December 31, 2023, to \$6,237,617 on December 31, 2024. Revenues currently exceed expenditures by \$3,056,127, largely due to the timing of capital project spending. When combined with the beginning fund balance, available resources for the month total more than \$9 million. However, with major capital projects planned for 2025—including General Paving Improvements, Chuckanut Drainage & Paving, and Windermere Outfall (V2)- the projected year-end fund balance with its allocated use is forecasted to be approximately \$7 million.

Debt Service Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$895,682	\$902,719	\$1,614	\$908,884
Total Expenditures	\$884,200	\$881,325	\$14,400	\$878,825
Over/(Under)	\$11,482	\$21,394	(\$12,786)	\$30,059

6. Revenues are \$908,884, 100.7% of the budget, with \$887,247 from property tax collections. The adopted rate designated for interest and sinking is \$0.027878 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.
7. Expenditures are \$878,825, 99.7% of the budget, as debt service principal payments are semiannual.
 - a. Two Principal payments were disbursed, \$430,000 for GO Series 2015 and \$410,000 for GO Series 2017.
 - b. In addition, payments of interest due include \$5,375 for GO Series 2015 and \$31,950 for GO Series 2017. Current debt obligations are scheduled through 2027. Both bonds are non-callable, foregoing early payments.

FOR MORE INFORMATION: This summary report is based on detailed information generated by the City's Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: August 31, 2025

GENERAL FUND SUMMARY

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	6,946,863	7,112,732	4,234	7,177,168	100.9%	(64,436)
SALES TAXES	336,021	460,725	40,244	355,606	77.2%	105,119
FRANCHISE TAXES	234,750	409,872	22,702	196,972	48.1%	212,900
COURT REVENUE	86,057	129,000	13,350	122,366	94.9%	6,634
PERMITS & INSPECTIONS	347,270	520,300	86,160	674,814	129.7%	(154,514)
ALARM REGISTRATIONS	22,400	23,500	150	19,950	84.9%	3,550
GOVERNMENTAL CONT. (METRO)	0	136,000	0	0	0.0%	136,000
PILOT FEES (KINKAID)	0	107,500	0	107,500	100.0%	0
INTEREST	342,884	400,000	35,177	293,520	73.4%	106,480
TOTAL OPERATING	8,316,245	9,299,629	202,017	8,947,896	96.2%	351,733
OTHER NON-OPERATING PROCEEDS	87,574	37,948	1,806	277,301	730.7%	(239,353)
TOTAL NON-OPERATING	87,574	37,948	1,806	277,301	730.7%	(239,353)
TOTAL REVENUES	\$8,403,819	\$9,337,577	\$203,823	\$9,225,197	98.8%	\$112,380
	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
EXPENDITURES						
PUBLIC SERVICE DIVISION						
POLICE SERVICES	1,990,842	2,681,790	220,471	1,916,027	71.4%	765,764
FIRE SERVICES	1,474,631	2,115,943	176,329	1,498,793	70.8%	617,150
SANITATION COLLECTION	337,996	621,596	50,849	355,944	57.3%	265,652
OTHER PUBLIC SERVICES	12,070	36,900	1,299	14,089	38.2%	22,811
PUBLIC SERVICE DIVISION	3,815,539	5,456,229	448,948	3,784,852	69.4%	1,671,377
OPERATIONS						
CONTRACT SERVICES	306,024	476,500	41,878	313,792	65.9%	162,708
BUILDING SERVICES	209,863	302,200	36,954	206,952	68.5%	95,248
GENERAL GOVERNMENT	759,159	1,417,850	116,311	825,587	58.2%	592,263
MUNICIPAL COURT	17,527	35,510	2,480	26,723	75.3%	8,787
PUBLIC WORKS	183,665	388,430	21,897	180,508	46.5%	207,922
OPERATION DIVISIONS	1,476,238	2,620,490	219,521	1,553,561	59.3%	1,066,929
TOTAL PUBLIC & OPERATING	\$5,291,777	\$8,076,719	\$668,469	\$5,338,414	66.1%	\$2,738,305
NON-OPERATING						
CAPITAL PROGRAMS	554,314	3,009,490	51,535	830,656	27.6%	2,178,834
TOTAL NON-OPERATING	554,314	3,009,490	51,535	830,656	27.6%	2,178,834
TOTAL EXPENDITURES	\$5,846,091	\$11,086,209	\$720,004	\$6,169,069	55.6%	\$4,917,140
REVENUE OVER/(UNDER) EXPENDITURES	2,557,729	(1,748,632)	(516,182)	3,056,127		



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: August 31, 2025

GENERAL FUND REVENUES

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>Tax Collection</u>							
10-4101	Property Tax (M&O)	6,946,863	7,112,732	4,234	7,177,168	100.9%	(64,436)
	Unearned/Adjusted	0	0	0			0
	Total Property Tax :	6,946,863	7,112,732	4,234	7,177,168	100.9%	(64,436)
10-4150	Sales Tax	336,021	460,725	40,244	355,606	77.2%	105,119
	Total Tax Collection:	7,282,884	7,573,457	44,478	7,532,774	99.5%	40,683
<u>Permits & Inspections</u>							
10-4203	Plat Reviews	1,750	1,000	0	1,750	175.0%	(750)
10-4205	Contractor Registration	4,740	8,800	810	7,890	89.7%	910
10-4206	Drainage Reviews	48,100	50,000	3,000	49,800	99.6%	200
10-4207	Permits & Inspection Fees	291,680	460,000	81,850	614,374	133.6%	(154,374)
10-4208	Board of Adjustment Fees	1,000	500	500	1,000	200.0%	(500)
	Total Permits & Inspections:	347,270	520,300	86,160	674,814	129.7%	(154,514)
<u>Municipal Court</u>							
10-4300	Court Fines	79,545	120,000	12,158	111,914	93.3%	8,086
10-4301	Building Security Fund	2,279	3,000	0	2,858	95.3%	142
10-4302	Truancy Prevention	2,326	3,000	426	3,733	124.4%	(733)
10-4303	Local Municipal Tech Fund	1,861	2,950	0	2,333	79.1%	617
10-4304	Local Municipal Jury Fund	46	50	9	75	93.7%	(25)
10-4311	Local Municipal Court BLD SEC			758	1,453	93.7%	(1,453)
	Total Municipal Court:	86,057	129,000	13,350	122,366	94.9%	6,634
<u>Investment Income</u>							
10-4400	Interest Revenue	342,884	400,000	35,177	293,520	73.4%	106,480
	Total Investment Income:	342,884	400,000	35,177	293,520	73.4%	106,480
<u>Agencies & Alarms</u>							
10-4508	SEC-Registration	22,400	23,500	150	19,950	84.9%	3,550
	Total Agencies & Alarms:	22,400	23,500	150	19,950	84.9%	3,550
<u>Franchise Revenue</u>							
10-4602	Cable Franchise	41,819	85,153	0	14,635	17.2%	70,518
10-4605	Power/Electric Franchise	181,616	272,419	22,702	181,617	66.7%	90,802
10-4606	Gas Franchise	0	25,000	0	0	0.0%	25,000
10-4607	Telephone Franchise	772	3,300	0	715	0.0%	2,585
10-4608	Wireless Franchise	10,543	24,000	0	6	0.0%	23,994
	Total Franchise Revenue:	234,750	409,872	22,702	196,972	48.1%	212,900
<u>Donations & In Lieu</u>							
10-4702	Kinkaid School Contribution	0	107,500	0	107,500	100.0%	0
10-4703	Metro Congested Mitigation	0	136,000	0	0	0.0%	136,000
10-4704	Intergovernmental Revenues	0	0	0	0		0
10-4705	Ambulance	31,744	0	0	27,013		(27,013)
10-4800	Misc Income	33,223	9,000	0	7,853	87.3%	1,147
10-4803	CIP Cost Share	8,948	8,948	0	226,139		(217,191)
10-4804	Credit Card Fees	13,660	20,000	1,806	16,295		3,705
	Total Donations & In Lieu:	87,574	281,448	1,806	384,801	136.7%	(103,353)
	Total Revenue Received	8,403,819	9,337,577	203,823	9,225,197	98.8%	112,380
	TOTAL REVENUES:	\$8,403,819	\$9,337,577	203,823	9,225,197	98.8%	\$112,380



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: August 31, 2025

GENERAL FUND EXPENDITURES

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>PUBLIC SERVICE DIVISION</u>							
<u>Community Events</u>							
10-510-5001	Community Celebrations	(74)	6,000	0	3,545	0	5,000
10-510-5002	Public Relations	2,099	15,000	0	0	0.0%	15,000
	Community Events:	2,026	21,000	0	3,545	16.9%	15,000
<u>Police Services</u>							
10-510-5010	MVPD Operations	1,894,275	2,625,123	220,471	1,859,360	70.8%	765,763
10-510-5011	MVPD Auto Replacement	46,667	48,000	0	48,000	100.0%	0
10-510-5012	MVPD Capital Expenditure	49,900	8,667	0	8,667	n/a	0
	Police Services:	1,990,842	2,681,790	220,471	1,916,027	71.4%	765,764
<u>Miscellaneous</u>							
10-510-5020	Miscellaneous		0	0	0	n/a	0
	Total Miscellaneous:	0	0	0	0	n/a	0
<u>Sanitation Collection</u>							
10-510-5030	Sanitation Collection	332,316	604,553	49,852	348,965	57.7%	255,588
10-510-5031	Sanitation Fuel Charge	5,681	17,043	997	6,979	41.0%	10,064
	Sanitation Collection:	337,996	621,596	50,849	355,944	57.3%	265,652
<u>Library Services</u>							
10-510-5040	Spring Branch Library		1,500			0.0%	1,500
	Library Services:	0	1,500	0	0	0.0%	1,500
<u>Street Lighting Services</u>							
10-510-5050	Street Lighting	10,044	14,400	1,299	10,544	73.2%	3,856
	Street Lighting Services:	10,044	14,400	1,299	10,544	73.2%	3,856
<u>Fire Services</u>							
10-510-5060	Villages Fire Department	1,474,631	2,115,943	176,329	1,498,793	70.8%	617,150
	Fire Services:	1,474,631	2,115,943	176,329	1,498,793	70.8%	617,150
	TOTAL PUBLIC SERVICE:	\$3,815,539	\$5,456,229	\$448,948	\$3,784,852	69.4%	\$1,668,921

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICE DIVISION</u>							
10-520-5101	Grant Administration	0	0			n/a	0
10-520-5102	Accounting/Audit	24,989	25,000	0	20,592	82.4%	4,408
10-520-5103	Engineering	163,833	220,000	20,360	185,326	84.2%	34,674
10-520-5104	Legal	41,291	100,000	0	27,709	27.7%	72,292
10-520-5105	Tax Appraisal-HCAD	40,833	64,000	15,629	48,739	76.2%	15,261
10-520-5107	Animal Control	3,420	2,300	0	1,754	76.2%	547
10-520-5108	IT Hardware/Software & Support	16,692	41,200	3,178	21,517	52.2%	19,683
10-520-5110	Mosquito Control	14,965	24,000	2,711	8,156	34.0%	15,844
TOTAL CONTRACT SERVICE DIVISION:		\$306,024	\$476,500	\$41,878	\$313,792	65.9%	\$162,708
<u>BUILDING SERVICE DIVISION</u>							
<u>Building & Inspection Services</u>							
10-530-5108	Information Technology	0					
10-530-5152	Drainage Reviews	84,905	103,000	7,803	73,437	71.3%	29,563
10-530-5153	Electrical Inspections	13,680	15,000	3,915	19,305	128.7%	(4,305)
10-530-5154	Plat Reviews	0	500	0	0	0.0%	500
10-530-5155	Plan Reviews	28,000	50,000	8,000	28,000	56.0%	22,000
10-530-5156	Plumbing Inspections	16,605	18,000	4,320	17,955	99.8%	45
10-530-5157	Structural Inspections	22,455	30,000	6,435	24,840	82.8%	5,160
10-530-5158	Urban Forester	27,320	45,000	3,840	23,280	51.7%	21,720
10-530-5160	Mechanical Inspections	4,545	8,500	945	4,050	47.6%	4,450
Building and Inspection Services:		197,510	270,000	35,258	190,867	70.7%	79,133
<u>Supplies and Office Expenditures</u>							
10-530-5204	Dues & Subscriptions	0	500	0	0	n/a	500
10-530-5207	Misc Supplies	735	1,000	0	30	n/a	970
10-530-5209	Office Equipment & Maintenance		500	0	0	n/a	500
10-530-5210	Postage		900	0	0	n/a	900
10-530-5215	Travel & Training		300	0	0	n/a	300
Supplies and Office Expenditures:		735	3,200	0	30	n/a	3,170
<u>Insurance</u>							
10-530-5403	Credit Card Charges	11,618	29,000	1,696	16,055	55.4%	12,945
Insurance:		11,618	29,000	1,696	16,055	55.4%	12,945
TOTAL BUILDING SERVICE DIVISION:		\$209,863	\$302,200	\$36,954	\$206,952	68.5%	\$95,248

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
GENERAL GOVERNMENT DIVISION							
<u>Administrative Expenditures</u>							
10-540-5108	Information Technology	27,943	47,000	7,533	29,777	63.4%	17,223
10-540-5201	Administrative/Professional Fe	3,905	16,505	0	15,188	92.0%	1,318
10-540-5202	Auto Allowance/Mileage	5,798	7,200	612	4,892	67.9%	2,308
10-540-5203	Bank Fees	540	2,200	143	874	39.7%	1,326
10-540-5204	Dues/Seminars/Subscriptions	2,998	3,600	426	5,410	150.3%	(1,810)
10-540-5205	Elections	489	750	0	78	10.5%	672
10-540-5206	Legal Notices	4,732	8,000	0	5,222	65.3%	2,778
10-540-5207	Miscellaneous	633	5,000	0	129	2.6%	4,871
10-540-5208	Citizen Communication	4,691	8,000	0	3,808	47.6%	4,192
10-540-5209	Office Equipment & Maintenance	3,181	10,000	625	5,171	51.7%	4,829
10-540-5210	Postage	232	2,000	444	444	22.2%	1,556
10-540-5211	Meeting Supplies	5,747	7,500	393	5,446	72.6%	2,054
10-540-5212	Rent/Leasehold/Furniture	104,661	155,142	13,079	93,462	60.2%	61,680
10-540-5213	Supplies/Storage	24,251	30,000	1,997	14,671	48.9%	15,329
10-540-5214	Telecommunications	9,060	16,000	675	7,234	45.2%	8,766
10-540-5215	Travel & Training	0	2,500	0	408	16.3%	2,092
10-540-5216	Statutory Legal Notices	0	1,500	0	0	0.0%	1,500
Administrative Expenditures:		198,861	322,897	25,926	192,212	59.5%	130,685
<u>Wages & Benefits</u>							
10-540-5301	Gross Wages	387,407	741,125	60,782	457,053	61.7%	284,072
10-540-5302	Overtime/Severance	2,074	10,000	0	520	5.2%	9,480
10-540-5303	Temporary Personnel		0	0	0		0
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	30,391	54,203	4,655	34,434	63.5%	19,769
10-540-5310	TMRS (City Responsibility)	81,953	156,114	20,010	85,773	54.9%	70,341
10-540-5311	Payroll Process Exp-Paychex	2,560	4,000	293	2,551	63.8%	1,449
Wages & Benefits:		504,385	965,442	85,740	580,330	60.1%	385,112
<u>Insurance</u>							
10-540-5353	Employee Insurance	54,889	113,811	4,645	53,044	46.6%	60,767
10-540-5354	General Liability	1,000	10,000	0	0	0.0%	10,000
10-540-5356	Workman's Compensation	24	4,500	0	0	0.0%	4,500
Insurance:		55,913	128,311	4,645	53,044	41.3%	75,267
<u>Other</u>							
10-540-5403	Credit Card Charges (Adm)	0	1,200	0	0	n/a	1,200
10-540-5710	Intergovernmental Expenditure		0				
Intergovernmental:		0	1,200	0	0	n/a	1,200
TOTAL GENERAL GOVERNMENT DIVISION:		\$759,159	\$1,417,850	\$116,311	\$825,587	58.2%	\$592,263

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
MUNICIPAL COURT DIVISION							
<u>Supplies & Office Expenditures</u>							
10-550-5207	Misc Supplies		250	0	0	n/a	250
10-550-5213	Office Supplies	1,029	2,000	0	0	n/a	2,000
10-550-5215	Travel & Training	500	1,750	0	542	n/a	1,208
	Supplies and Office Expenditures:	1,529	4,000	0	542	n/a	3,458
<u>Insurance</u>							
10-550-5353	Employee Insurance		0			n/a	0
	Insurance:	0	0	0	0	n/a	0
<u>Court Operations</u>							
10-550-5403	Credit Card Charges	3,949	6,510	390	4,368	67.1%	2,142
10-550-5404	Judge/Prosecutor/Interpreter	12,050	25,000	2,150	21,975	87.9%	3,025
10-550-5417	Time Payment Reimbursement Fee			(60)	(163)		163
	Court Operations:	15,999	31,510	2,480	26,181	83.1%	5,167
	TOTAL MUNICIPAL COURT DIVISION:	\$17,527	\$35,510	\$2,480	\$26,723	75.3%	\$8,624
PUBLIC WORKS MAINTENANCE DIVISION							
<u>Supplies & Office Expenditures</u>							
10-560-5108	Information Technology	765	2,500	0	0		2,500
10-560-5207	Misc Supplies	23	500	302	453	n/a	47
10-560-5213	Office Supplies		0			n/a	0
10-560-5215	Travel & Training		1,000	0	0	n/a	1,000
	Supplies and Office Expenditures:	\$ 788	\$ 4,000	\$ 302	\$ 453	11.3%	3,547
<u>Insurance</u>							
10-560-5353	Employee Insurance		0			n/a	0
	Insurance:	0	0	0	0	n/a	0
<u>Maintenance & Repair</u>							
10-560-5501	Public Works Maintenance	0	0			n/a	0
10-560-5501	TCEQ & Harris CO Permits	1,766	1,850	1,656	2,166	117.1%	(316)
10-560-5504	Landscaping Maintenance	59,967	134,280	11,190	82,879	61.7%	51,401
10-560-5505	Gator Fuel & Maintenance	1,268	1,000	373	1,928	192.8%	(928)
10-560-5506	Right of Way Mowing	22,380	0	0	15,850	#DIV/0!	(15,850)
10-560-5507	Traffic Control	15,937	20,000	0	4,504	22.5%	15,496
10-560-5508	Water Utilities	4,554	2,800	967	5,602	200.1%	(2,802)
10-560-5509	Tree Care/Removal	43,570	40,000	6,586	23,811	59.5%	16,189
10-560-5510	Road/Drainage Maintenance	3,301	1,500	0	348	23.2%	1,152
10-560-5515	Community Beautification	21,342	100,000	0	769	0.8%	99,231
10-560-5516	Equipment Maintenance	1,174	3,000	0	1,391	46.4%	1,609
10-560-5517	Street Maintenance	7,619	10,000	823	8,374	83.7%	1,626
	Maintenance and Repair:	182,876	314,430	21,595	147,621	46.9%	166,809
<u>Capital Equipment</u>							
10-560-5600	Capital Equipment		70,000	0	32,433		37,567
	Capital Equipment:	0	70,000	0	32,433	46.3%	37,567
	TOTAL PUBLIC WORKS DIVISION:	\$183,665	\$388,430	\$21,897	\$180,508	46.5%	\$207,922

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY PROGRAMS</u>							
<u>General Capital / Maintenance Programs</u>							
10-570-5602	Drainage Ditch Maintenance		0				0
10-570-5606	Road/Drainage Projects		0		n/a		0
10-570-5701	2019 Maintenance Projects		0		n/a		0
10-570-5702	2020 Paving Improvements		0		n/a		0
10-570-5703	2021 Paving Improvements		0		n/a		0
10-570-5806	Drainage and Sidewalks		0		n/a		0
		0	0	0	0	n/a	0
<u>Major Capital / Maintenance Programs</u>							
	Surrey Oaks		0			n/a	0
10-570-5808	Wilding Lane	0	0			n/a	0
10-580-5809	96" Stormwater Replacement	195,501	0			n/a	0
10-580-5810	Tokeneke - Country Squire		0				
10-580-5811	Capital Programming	351,919	3,009,490	51,535	830,656	27.6%	
10-580-5821	Williamsburg		0				
10-580-5822	Bothwell Way		0				
10-580-5823	Windermere Outfall Project		0				
10-580-5824	Smithdale Landscape/Sidewalk		0				
10-580-5825	Community Beautification	6,894	0				
10-580-5826	Harris Co. Signal Participation		0				
	Capital Programming		0				
		554,314	3,009,490	51,535	830,656	n/a	0
TOTAL CAPITAL OUTLAY PROGRAMS:		\$554,314	\$3,009,490	\$51,535	\$830,656	27.6%	\$0
TOTAL EXPENDITURES:		\$5,846,091	\$11,086,209	\$720,004	\$6,169,069	55.6%	\$2,735,688



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: August 31, 2025

DEBT SERVICE FUND

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	878,016	877,325	519	887,247	101.1%	(9,922)
Unearned/Adjusted	0	0		0		0
Total Property Tax :	878,016	877,325	519	887,247	101.1%	(9,922)
INTEREST	17,666	25,394	1,095	21,636		3,758
TOTAL OPERATING	895,682	902,719	1,614	908,884	100.7%	(6,165)
TOTAL REVENUES	\$895,682	\$902,719	\$1,614	\$908,884	100.7%	(\$6,165)
	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
EXPENDITURES						
TAX BOND PRINCIPAL	820,000	840,000	0	840,000	100.0%	0
TAX BOND INTEREST	61,050	37,325	12,900	37,325	100.0%	0
FISCAL AGENT FEES	3,150	4,000	1,500	1,500	37.5%	2,500
OPERATING EXPENDITURES	884,200	881,325	14,400	878,825	99.7%	2,500
TOTAL EXPENDITURES	\$884,200	\$881,325	\$14,400	\$878,825	99.7%	\$2,500
REVENUE OVER/(UNDER) EXPENDITURES	11,482	21,394	(12,786)	30,059		

City of Piney Point Village
Monthly Tax Office Report
August 31, 2025

Prepared by: J Matelske, Tax Assessor/Collector

A. Current Taxable Value \$ 3,131,316,033

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Original Levy 0.25514	\$ 7,743,622.72	\$ -	\$ 7,743,622.72
Carryover Balance	-	170,140.21	170,140.21
Adjustments	245,617.24	(9,450.66)	236,166.58
Adjusted Levy	7,989,239.96	160,689.55	8,149,929.51
Less Collections Y-T-D	7,915,012.55	63,450.16	7,978,462.71
Receivable Balance	<u>\$ 74,227.41</u>	<u>\$ 97,239.39</u>	<u>\$ 171,466.80</u>

C. COLLECTION RECAP:

Current Month:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax	\$ (768.89)	\$ (6,221.63)	\$ (6,990.52)
Penalty & Interest	1,797.70	(27.55)	1,770.15
Attorney Fees	1,986.36	-	1,986.36
Other Fees	-	-	-
Total Collections	<u>\$ 3,015.17</u>	<u>\$ (6,249.18)</u>	<u>\$ (3,234.01)</u>

Year-To-Date:	Current 2024 Tax Year	Delinquent 2023 & Prior Tax Years	Total
Base Tax:	\$ 7,915,012.55	\$ 63,450.16	\$ 7,978,462.71
Penalty & Interest	41,086.88	34,574.22	75,661.10
Attorney Fees	4,252.75	1,848.60	6,101.35
Other Fees	332.60	-	332.60
Total Collections	<u>\$ 7,960,684.78</u>	<u>\$ 99,872.98</u>	<u>\$ 8,060,557.76</u>

Percent of Adjusted Levy	<u>99.64%</u>	<u>100.89%</u>
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City of Piney Point Village
Tax A/R Summary by Year
August 31, 2025

YEAR	BEGINNING BALANCE AS OF 12/31/2024	ADJUSTMENTS	COLLECTIONS	ENDING BALANCE AS OF 8/31/2025
2023	\$ 36,127.12	\$ (3,868.10)	\$ 8,604.76	\$ 23,654.26
22	26,920.69	(2,373.07)	1,961.53	\$ 22,586.09
21	25,303.50	(2,895.56)	1,410.88	20,997.06
20	16,377.43	(231.76)	3,998.95	12,146.72
19	16,337.88	-	4,469.39	11,868.49
18	10,155.62	-	4,473.16	5,682.46
17	4,614.68	-	4,473.16	141.52
16	4,544.66	-	4,473.16	71.50
15	4,153.00	-	4,061.71	91.29
14	3,769.77	(82.17)	3,687.60	-
13	3,385.74	-	3,385.74	-
12	2,670.93	-	2,670.93	-
11	3,102.36	-	3,102.36	-
10	2,929.15	-	2,929.15	-
09	2,658.75	-	2,658.75	-
08	2,412.94	-	2,412.94	-
07	2,385.09	-	2,385.09	-
06	2,290.90	-	2,290.90	-
	<u>\$ 170,140.21</u>	<u>\$ (9,450.66)</u>	<u>\$ 63,450.16</u>	<u>\$ 97,239.39</u>



September 18, 2025

Mr. Bobby Pennington
City of Piney Point Village
7660 Woodway, Suite 460
Houston, TX 77063

Re: Pay Estimate No. 2
Chuckanut Drainage and Paving Improvements Project
City of Piney Point Village
HDR Job No. 10407577

Dear Mr. Pennington:

Enclosed please find one copy of the following items for the above referenced project:

1. On Par Civil Services, LLC - Pay Estimate No. 2.

The amount of the Pay Estimate No. 2 is **\$208,077.75**. The total billing for the project represents 25.72% of the contract amount. As of August 31, 2025 the contract time expended was 34.17%.

HDR Engineering, Inc. has reviewed this application and recommends payment of said application.

If you have any questions, please call me.

Sincerely,

HDR ENGINEERING, INC.

Aaron Croley, P.E., CFM
Project Manager

cc: Mr. Rogelio Munoz – On Par Civil Services, LLC

APPLICATION FOR PAYMENT NUMBER: 2

PROJECT: Chuckanut Drainage and Paving Improvements

CONTRACTOR: On Par Civil Services LLC, 1220 Blalock Rd, Suite 300, Houston, TX 77055

OWNER: City of Piney Point, 7660 Woodway, Suite 460, Houston, Texas 77063

OWNERS PROJECT NO: _____ **ENGINEERS PROJECT NO:** 10407577

PAY PERIOD FROM: August 1, 2025 TO: August 31, 2025

ORIGINAL CONTRACT SUM:	\$ 970,993.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 970,993.00
INSTALLATIONS:	\$ 249,710.00
LESS 10% RETAINAGE ON FIRST \$400,000.00 :	\$ 24,971.00
LESS 5% RETAINAGE:	\$ -
LESS PREVIOUS PAYMENTS:	\$ 16,661.25
AMOUNT DUE THIS APPLICATION:	<u>\$ 208,077.75</u>

ACCOMPANYING DOCUMENTATION: Engineer's Estimate No. 2

ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 9-18-2025

HDR Engineering, Inc.



Aaron Croley, P.E.
Project Manager



ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	TOTAL QUAN. TO DATE	TOTAL AMOUNT TO DATE
PAVING ITEMS:											
1	Traffic Control, complete in place, the sum of:	L.S.	1	\$ 12,000.00	\$ 12,000.00	0.65	\$7,800.00	0.10	\$1,200.00	0.75	\$9,000.00
2	SWP3 Plan, complete in place, the sum of:	L.S.	1	\$ 3,000.00	\$ 3,000.00	0.25	\$750.00	0.50	\$1,500.00	0.75	\$2,250.00
3	Remove and Replace 8" Monolithic Concrete Curb on Asphalt Pavement, per detail in plans, complete in place, the sum of:	L.F.	265	\$ 25.00	\$ 6,625.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
4	Recycled Cement Stabilized Base Course, 8" minimum depth, including the removal of any excess material and microcracking of stabilized base, complete in place, the sum of:	S.Y.	2,500	\$ 23.00	\$ 57,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
5	Cement for Base Course (7.5% by weight), complete in place, the sum of:	TON	52	\$ 110.00	\$ 5,720.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
6	2" Type D HMA Overlay, including tack coat, complete in place, the sum of:	S.Y.	2300	\$ 11.00	\$ 25,300.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
7	2" Milling of existing asphalt pavement, including hauling and proper disposal, complete in place, the sum of:	S.Y.	2300	\$ 115.00	\$ 264,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
8	Prime Coat, complete in place, the sum of:	GAL	875	\$ 10.00	\$ 8,750.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
9	8" Type A HMA black base, complete in place, the sum of:	S.Y.	155	\$ 65.00	\$ 10,075.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
10	8" Removal of existing asphalt base, including hauling and proper disposal, complete in place, the sum of:	S.Y.	155	\$ 25.00	\$ 3,875.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
					\$397,345.00		\$8,550.00		\$2,700.00		\$11,250.00
DRAINAGE ITEMS											
11	Temporary Asphalt Point Repair for storm sewer installation, complete in place, the sum of:	S.Y.	45	\$ 35.00	\$ 1,575.00	45.00	\$1,575.00	0.00	\$0.00	45.00	\$1,575.00
12	Remove and Dispose of Existing Storm Sewer, complete in place, the sum of:	L.F.	20	\$ 25.00	\$ 500.00	20.00	\$500.00	0.00	\$0.00	20.00	\$500.00
13	Proposed Concrete Collar Storm Sewer Connection to Existing Storm Sewer, complete in place, the sum of:	EA.	1	\$ 2,000.00	\$ 2,000.00	1.00	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
14	24" HDPE Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	570	\$ 65.00	\$ 37,050.00	570.00	\$37,050.00	0.00	\$0.00	570.00	\$37,050.00
15	24" RCP Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	250	\$ 125.00	\$ 31,250.00	98.00	\$12,250.00	0.00	\$0.00	98.00	\$12,250.00
16	8" PVC Storm Sewer, stub-out, all depths, complete in place, the sum of:	L.F.	5	\$ 30.00	\$ 150.00	5.00	\$150.00	0.00	\$0.00	5.00	\$150.00
17	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, complete in place, the sum of:	L.F.	70	\$ 30.00	\$ 2,100.00	120.00	\$3,600.00	0.00	\$0.00	120.00	\$3,600.00
18	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	2	\$ 500.00	\$ 1,000.00	5.00	\$2,500.00	0.00	\$0.00	5.00	\$2,500.00
19	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	6	\$ 3,600.00	\$ 21,600.00	6.00	\$21,600.00	0.00	\$0.00	6.00	\$21,600.00
20	4'x4' Storm Sewer Box Manhole, including Bedding and Backfill, complete in place, the sum of:	EA.	3	\$ 4,500.00	\$ 13,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
21	Tie-In Proposed Storm Sewer to Existing Inlet, complete in place, the sum of:	EA.	2	\$ 2,000.00	\$ 4,000.00	1.00	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
22	6" PVC (C-900) Water Line Adjustment, to include 30 LF of water line, bends, fittings, and two 6" wet connections, complete in place, the sum of:	EA.	3	\$ 4,000.00	\$ 12,000.00	1.00	\$4,000.00	0.00	\$0.00	1.00	\$4,000.00
23	of:	L.F.	450	\$ 25.00	\$ 11,250.00	202.50	\$5,062.50	112.50	\$2,812.50	315.00	\$7,875.00
24	Remove and Replace Wood Fence, complete in place, the sum of:	L.F.	450	\$ 30.00	\$ 13,500.00	335.00	\$10,050.00	0.00	\$0.00	335.00	\$10,050.00



ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	TOTAL QUAN. TO DATE	TOTAL AMOUNT TO DATE
25	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	820	\$ 1.00	\$ 820.00	665.00	\$665.00	0.00	\$0.00	665.00	\$665.00
26	Remove tree 0 to 11.99", complete in place, the sum of:	EA.	10	\$ 1,400.00	\$ 14,000.00	7.00	\$9,800.00	5.00	\$7,000.00	12.00	\$16,800.00
27	Remove tree 12 to 29.99", complete in place, the sum of:	EA.	20	\$ 2,000.00	\$ 40,000.00	18.00	\$36,000.00	3.00	\$6,000.00	21.00	\$42,000.00
28	Clearance Prune Tree, complete in place, the sum of:	EA.	9	\$ 500.00	\$ 4,500.00	9.00	\$4,500.00	0.00	\$0.00	9.00	\$4,500.00
29	Install Tree Protection fence (up to 5,000 L.F.), complete in place, the sum of:	L.F.	130	\$ 5.00	\$ 650.00	130.00	\$650.00	0.00	\$0.00	130.00	\$650.00
30	Install Root Pruning Trench, complete in place, the sum of:	L.F.	180	\$ 10.00	\$ 1,800.00	180.00	\$1,800.00	0.00	\$0.00	180.00	\$1,800.00
					\$213,245.00		\$155,752.50		\$15,812.50		\$171,565.00
#1 CHUCKANUT LANE ITEMS											
31	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, complete in place, the sum of:	S.Y.	45	\$ 115.00	\$ 5,175.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
32	Temporary Driveways, complete in place, the sum of:	EA.	1	\$ 4,000.00	\$ 4,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
33	Remove and Dispose of Existing Storm Sewer, complete in place, the sum of:	L.F.	20	\$ 30.00	\$ 600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
34	Abandon and Grout-Fill Existing Storm Sewer, including plugs, complete in place, the sum of:	C.Y.	2	\$ 200.00	\$ 400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
35	24" HDPE Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	45	\$ 65.00	\$ 2,925.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
36	Install Long Side Water Service, complete in place, the sum of:	EA.	1	\$ 1,300.00	\$ 1,300.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
37	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	35	\$ 30.00	\$ 1,050.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
38	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	1	\$ 500.00	\$ 500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
39	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	2	\$ 3,600.00	\$ 7,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
40	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	45	\$ 1.00	\$ 45.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
41	Remove, Salvage, and Reinstall Post Metal Mailbox, complete in place, the sum of:	EA.	1	\$ 250.00	\$ 250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
42	Clearance Prune Tree, complete in place, the sum of:	EA.	1	\$ 500.00	\$ 500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
43	Install Tree Protection fence (up to 5,000 L.F.), complete in place, the sum of:	L.F.	106	\$ 5.00	\$ 530.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
44	Install Root Pruning Trench, complete in place, the sum of:	L.F.	20	\$ 10.00	\$ 200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
					\$24,675.00		\$0.00		\$0.00		\$0.00
#2 CHUCKANUT LANE ITEMS											
45	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, complete in place, the sum of:	S.Y.	40	\$ 115.00	\$ 4,600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
46	Temporary Driveways, complete in place, the sum of:	EA.	1	\$ 4,000.00	\$ 4,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
47	Remove and Dispose of Existing Storm Sewer, complete in place, the sum of:	L.F.	20	\$ 30.00	\$ 600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
48	24" HDPE Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	80	\$ 65.00	\$ 5,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
49	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	55	\$ 30.00	\$ 1,650.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
50	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	1	\$ 3,600.00	\$ 3,600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
51	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	4	\$ 500.00	\$ 2,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00



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52	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	80	\$ 1.00	\$ 80.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
53	Install Short Side Water Service, complete in place, the sum of:	EA.	1	\$ 850.00	\$ 850.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
54	Remove, Salvage, and Reinstall Metal Post Mailbox, complete in place, the sum of:	EA.	1	\$ 250.00	\$ 250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
55	Clearance Prune Tree, complete in place, the sum of:	EA.	1	\$ 500.00	\$ 500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
56	Install Tree Protection fence (up to 5,000 L.F.), complete in place, the sum of:	L.F.	165	\$ 5.00	\$ 825.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
57	Install Root Pruning Trench, complete in place, the sum of:	L.F.	55	\$ 10.00	\$ 550.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
					\$24,705.00		\$0.00		\$0.00		\$0.00
#2 EASEMENT ITEMS											
58	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, complete in place, the sum of:	S.Y.	45	\$ 115.00	\$ 5,175.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
59	18"x28" RCAP Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	155	\$ 210.00	\$ 32,550.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
60	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	45	\$ 30.00	\$ 1,350.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
61	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	2	\$ 3,600.00	\$ 7,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
62	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	L.F.	2	\$ 400.00	\$ 800.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
63	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	155	\$ 1.00	\$ 155.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
64	Remove and Dispose of Existing Retaining Wall and associated sections of existing decomposed granite pad, complete in place, the sum of:	L.F.	25	\$ 220.00	\$ 5,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
65	Remove tree 0 to 11.99", complete in place, the sum of:	EA.	2	\$ 1,400.00	\$ 2,800.00	2.00	\$2,800.00	0.00	\$0.00	2.00	\$2,800.00
66	Remove tree 12 to 29.99", complete in place, the sum of:	EA.	1	\$ 2,000.00	\$ 2,000.00	1.00	\$2,000.00	0.00	\$0.00	1.00	\$2,000.00
					\$57,530.00		\$4,800.00		\$0.00		\$4,800.00
#4 CHUCKANUT LANE ITEMS											
67	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, complete in place, the sum of:	S.Y.	25	\$ 115.00	\$ 2,875.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
68	Temporary Driveways, complete in place, the sum of:	EA.	1	\$ 3,000.00	\$ 3,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
69	24" HDPE Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	105	\$ 65.00	\$ 6,825.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
70	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	40	\$ 30.00	\$ 1,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
71	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	1	\$ 3,600.00	\$ 3,600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
72	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	2	\$ 400.00	\$ 800.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
73	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	105	\$ 1.00	\$ 105.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
74	Remove, Salvage, and Reinstall Metal Post Mailbox, complete in place, the sum of:	L.F.	1	\$ 250.00	\$ 250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
75	Install Short Side Water Service, complete in place, the sum of:	EA.	1	\$ 850.00	\$ 850.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
76	Remove and Dispose of Existing Storm Sewer, complete in place, the sum of:	L.F.	20	\$ 30.00	\$ 600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
77	Clearance Prune Tree, complete in place, the sum of:	EA.	2	\$ 500.00	\$ 1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00



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78	Install Tree Protection fence (up to 5,000 L.F.), complete in place, the sum of:	L.F.	44	\$ 10.00	\$ 440.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
79	Install Root Pruning Trench, complete in place, the sum of:	L.F.	38	\$ 10.00	\$ 380.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
				\$21,925.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
#5 CHUCKANUT LANE ITEMS											
80	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, complete in place, the sum of:	S.Y.	35	\$ 115.00	\$ 4,025.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
81	Temporary Driveways, complete in place, the sum of:	EA.	1	\$ 3,000.00	\$ 3,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
82	24" HDPE Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	50	\$ 65.00	\$ 3,250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
83	24" RCP Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	25	\$ 125.00	\$ 3,125.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
84	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	65	\$ 30.00	\$ 1,950.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
85	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	2	\$ 3,600.00	\$ 7,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
86	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	1	\$ 400.00	\$ 400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
87	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	75	\$ 1.00	\$ 75.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
88	Temporary Asphalt Point Repair, complete in place, the sum of:	S.Y.	10	\$ 35.00	\$ 350.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
89	Remove, Salvage, and Reinstall Metal Post Mailbox, complete in place, the sum of:	EA.	1	\$ 250.00	\$ 250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
90	Remove and Dispose of Existing Storm Sewer, complete in place, the sum of:	L.F.	20	\$ 30.00	\$ 600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
				\$24,225.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
#6 & #7 CHUCKANUT LANE ITEMS											
91	24" RCP Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	150	\$ 125.00	\$ 18,750.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
92	Proposed 4'x4' Storm Sewer Junction Box, including bedding and backfill, complete in place, the sum of:	EA.	3	\$ 4,500.00	\$ 13,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
93	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	150	\$ 1.00	\$ 150.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
				\$32,400.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
#6 CHUCKANUT LANE ITEMS											
94	24" RCP Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	15	\$ 125.00	\$ 1,875.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
95	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	1	\$ 4,500.00	\$ 4,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
96	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	15	\$ 30.00	\$ 450.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
97	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	1	\$ 400.00	\$ 400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
98	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	15	\$ 1.00	\$ 15.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
99	Abandon and Grout-Fill of Existing Storm Sewer, including plugs, complete in place, the sum of:	C.Y.	8	\$ 200.00	\$ 1,600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100	Remove, Salvage, and Reinstall Brick Mailbox, complete in place, the sum of:	EA.	1	\$ 250.00	\$ 250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
				\$9,090.00		0.00	\$0.00	0.00	\$0.00	0.00	\$0.00



ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	TOTAL QUAN. TO DATE	TOTAL AMOUNT TO DATE
#7 CHUCKANUT LANE ITEMS											
101	24" RCP Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	25	\$ 125.00	\$ 3,125.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
102	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	2	\$ 3,600.00	\$ 7,200.00	1.00	\$3,600.00	0.00	\$0.00	1.00	\$3,600.00
103	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	10	\$ 30.00	\$ 300.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
104	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	1	\$ 400.00	\$ 400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
105	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	25	\$ 1.00	\$ 25.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
106	Temporary Asphalt Point Repair, complete in place, the sum of:	S.Y.	10	\$ 35.00	\$ 350.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
107	Abandon and Grout-Fill of Existing Storm Sewer, including plugs, complete in place, the sum of:	C.Y.	11	\$ 200.00	\$ 2,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
108	Remove, Salvage, and Reinstall Brick Mailbox, complete in place, the sum of:	EA.	1	\$ 350.00	\$ 350.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
109	Clearance Prune Tree, complete in place, the sum of:	EA.	3	\$ 500.00	\$ 1,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
110	Install Tree Protection fence (up to 5,000 L.F.), complete in place, the sum of:	L.F.	75	\$ 5.00	\$ 375.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
					\$15,825.00		\$3,600.00		\$0.00		\$3,600.00
#8 CHUCKANUT LANE ITEMS											
111	Abandon and Grout-Fill Existing Storm Sewer, including plugs, complete in place, the sum of:	C.Y.	3	\$ 200.00	\$ 600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
112	24" HDPE Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	73	\$ 65.00	\$ 4,745.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
113	24" RCP Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	40	\$ 125.00	\$ 5,000.00	40.00	\$5,000.00	0.00	\$0.00	40.00	\$5,000.00
114	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	10	\$ 30.00	\$ 300.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
115	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	3	\$ 3,600.00	\$ 10,800.00	2.00	\$7,200.00	0.00	\$0.00	2.00	\$7,200.00
116	Proposed Concrete Collar Storm Sewer Connection to Existing Storm Sewer, complete in place, the sum of:	EA.	1	\$ 2,000.00	\$ 2,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
117	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	2	\$ 400.00	\$ 800.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
118	Temporary Asphalt Point Repair, complete in place, the sum of:	S.Y.	20	\$ 35.00	\$ 700.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
119	Remove, Salvage, and Reinstall Brick Mailbox, complete in place, the sum of:	EA.	1	\$ 350.00	\$ 350.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
120	Remove and Dispose of Existing Storm Sewer, complete in place, the sum of:	L.F.	5	\$ 30.00	\$ 150.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
121	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	113	\$ 1.00	\$ 113.00	40.00	\$40.00	0.00	\$0.00	40.00	\$40.00
122	Clearance Prune Tree, complete in place, the sum of:	EA.	2	\$ 500.00	\$ 1,000.00	2.00	\$1,000.00	0.00	\$0.00	2.00	\$1,000.00
123	Install Tree Protection fence (up to 5,000 L.F.), complete in place, the sum of:	L.F.	281	\$ 5.00	\$ 1,405.00	281.00	\$1,405.00	0.00	\$0.00	281.00	\$1,405.00
124	Install Root Pruning Trench, complete in place, the sum of:	L.F.	210	\$ 10.00	\$ 2,100.00	40.00	\$400.00	0.00	\$0.00	40.00	\$400.00
					\$30,063.00		\$15,045.00		\$0.00		\$15,045.00
#9 CHUCKANUT LANE ITEMS											
125	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, complete in place, the sum of:	S.Y.	40	\$ 125.00	\$ 5,000.00	20.00	\$2,500.00	0.00	\$0.00	20.00	\$2,500.00
126	Temporary Driveways, complete in place, the sum of:	EA.	1	\$ 3,000.00	\$ 3,000.00	1.00	\$3,000.00	0.00	\$0.00	1.00	\$3,000.00



ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	TOTAL QUAN. TO DATE	TOTAL AMOUNT TO DATE
127	Remove and Replace 4" Thick Reinforced Concrete Walkway, complete in place, the sum of:	S.F.	100	\$ 65.00	\$ 6,500.00	50.00	\$3,250.00	0.00	\$0.00	50.00	\$3,250.00
128	Remove and Salvage Existing Brick Pavers, coordinate with resident on location to store, complete in place, the sum of:	S.F.	315	\$ 30.00	\$ 9,450.00	315.00	\$9,450.00	0.00	\$0.00	315.00	\$9,450.00
129	Remove and Dispose of Existing Concrete Curb, including all associated materials, complete in place, the sum of:	L.F.	100	\$ 25.00	\$ 2,500.00	100.00	\$2,500.00	0.00	\$0.00	100.00	\$2,500.00
130	24" HDPE Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	115	\$ 65.00	\$ 7,475.00	115.00	\$7,475.00	0.00	\$0.00	115.00	\$7,475.00
131	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	15	\$ 30.00	\$ 450.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
132	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	2	\$ 400.00	\$ 800.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
133	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	L.F.	2	\$ 3,600.00	\$ 7,200.00	2.00	\$7,200.00	0.00	\$0.00	2.00	\$7,200.00
134	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	115	\$ 1.00	\$ 115.00	115.00	\$115.00	0.00	\$0.00	115.00	\$115.00
135	Install Long Side Water Service, complete in place, the sum of:	EA.	1	\$ 1,200.00	\$ 1,200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
136	Remove and Dispose of Existing Storm Sewer, complete in place, the sum of:	L.F.	30	\$ 25.00	\$ 750.00	30.00	\$750.00	0.00	\$0.00	30.00	\$750.00
137	Remove, Salvage, and Reinstall Metal Post Mailbox, complete in place, the sum of:	EA.	1	\$ 250.00	\$ 250.00	1.00	\$250.00	0.00	\$0.00	1.00	\$250.00
138	Clearance Prune Tree, complete in place, the sum of:	EA.	1	\$ 500.00	\$ 500.00	1.00	\$500.00	0.00	\$0.00	1.00	\$500.00
139	Install Tree Protection fence (up to 5,000 L.F.), complete in place, the sum of:	L.F.	100	\$ 5.00	\$ 500.00	100.00	\$500.00	0.00	\$0.00	100.00	\$500.00
140	Install Root Pruning Trench, complete in place, the sum of:	L.F.	76	\$ 10.00	\$ 760.00	76.00	\$760.00	0.00	\$0.00	76.00	\$760.00
					\$46,450.00		\$38,250.00		\$0.00		\$38,250.00
#239 EASEMENT ITEMS											
141	18"x28" RCAP Storm Sewer, including bedding and backfill, complete in place, the sum of:	L.F.	195	\$ 220.00	\$ 42,900.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
142	8" or 12" PVC for Yard Drain Connections, as shown on plan, all depths, complete in place, the sum of:	L.F.	90	\$ 30.00	\$ 2,700.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
143	Proposed Connection to Existing Yard Drain, complete in place, the sum of:	EA.	7	\$ 400.00	\$ 2,800.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
144	Proposed Type A Inlet, including bedding and backfill, complete in place, the sum of:	EA.	1	\$ 3,600.00	\$ 3,600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
145	Tie-In Proposed Storm Sewer into Existing Inlet, complete in place, the sum of:	EA.	1	\$ 1,500.00	\$ 1,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
146	Trench Safety for All Storm Sewers Greater than 5' Deep, complete in place, the sum of:	L.F.	195	\$ 1.00	\$ 195.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
147	Remove tree 0 to 11.99", complete in place, the sum of:	EA.	1	\$ 1,200.00	\$ 1,200.00	1.00	\$1,200.00	0.00	\$0.00	1.00	\$1,200.00
148	Remove tree 12 to 29.99", complete in place, the sum of:	EA.	2	\$ 2,000.00	\$ 4,000.00	2.00	\$4,000.00	0.00	\$0.00	2.00	\$4,000.00
149	Install Root Pruning Trench, complete in place, the sum of:	L.F.	90	\$ 10.00	\$ 900.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
					\$59,795.00		\$5,200.00		\$0.00		\$5,200.00
SUPPLEMENTAL ITEMS											
150	Cement Stabilized Sand, complete in place, the sum of:	C.Y.	100	\$ 10.00	\$ 1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
151	Extra Aggregate for pulverized asphalt base, complete in place, the sum of:	C.Y.	100	\$ 10.00	\$ 1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
152	Remove, Salvage and Reinstall Existing Fire Hydrant, complete in place, the sum of:	EA.	1	\$ 10.00	\$ 10.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
153	6" PVC (C-900) Water Line Adjustment, to include 30 LF of water line, bends, fittings, and two 6" wet connections, complete in place, the sum of:	EA.	1	\$ 10.00	\$ 10.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00



ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	UNIT PRICE	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	TOTAL QUAN. TO DATE	TOTAL AMOUNT TO DATE
154	Install Long Side Water Service, complete in place, the sum of:	EA.	2	\$ 1,200.00	\$ 2,400.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
155	Install Long Side Sewer Service, complete in place, the sum of:	EA.	2	\$ 850.00	\$ 1,700.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
156	Install Short Side Water Service, complete in place, the sum of:	EA.	1	\$ 650.00	\$ 650.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
157	Install Short Side Sewer Service, complete in place, the sum of:	EA.	2	\$ 450.00	\$ 900.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
158	Installation And Removal Of Piezometers, complete in place, the sum of:	EA.	2	\$ 100.00	\$ 200.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
159	Extra Bank Sand, complete in place, the sum of:	C.Y.	100	\$ 5.00	\$ 500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
160	Driveways (total of 7.0 sack/cubic yard), complete in place, the sum of:	S.Y.	150	\$ 5.00	\$ 750.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
161	Coordinate Support, Adjustment Or Relocation Of Power/Light Poles And/Or Guy Anchors With Owner Of Poles, As Required, complete in place, the sum of:	EA.	2	\$ 300.00	\$ 600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
162	Well Pointing For Storm Sewers, complete in place, the sum of:	L.F.	100	\$ 10.00	\$ 1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
163	Wet Condition Bedding For Storm Sewers, complete in place, the sum of:	L.F.	100	\$ 10.00	\$ 1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
164	of:	L.F.	100	\$ 10.00	\$ 1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
165	Remove and Replace Wood Fence, complete in place, the sum of:	L.F.	100	\$ 10.00	\$ 1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
					\$13,720.00	\$0.00		\$0.00		\$0.00	
						PAVING ITEMS TO DATE: \$11,250.00					
						DRAINAGE ITEMS TO DATE: \$171,565.00					
						#1 CHUCKANUT LANE ITEMS TO DATE: \$0.00					
						#2 CHUCKANUT LANE ITEMS TO DATE: \$0.00					
						#2 EASEMENT ITEMS TO DATE: \$4,800.00					
						#4 CHUCKANUT LANE ITEMS TO DATE: \$0.00					
						#5 CHUCKANUT LANE ITEMS TO DATE: \$0.00					
						#6 & #7 CHUCKANUT LANE ITEMS \$0.00					
						#6 CHUCKANUT LANE ITEMS \$0.00					
						#7 CHUCKANUT LANE ITEMS: \$3,600.00					
						#8 CHUCKANUT LANE ITEMS: \$15,045.00					
						#9 CHUCKANUT LANE ITEMS: \$38,250.00					
						#239 EASEMENT ITEMS: \$5,200.00					
						SUPPLEMENTAL ITEMS: \$0.00					
						TOTAL INSTALLATIONS TO DATE \$249,710.00					
						10% RETAINAGE TO DATE (FIRST \$400,000.00): \$24,971.00					
						5% RETAINAGE TO DATE: \$0.00					
						LESS PREVIOUS PAY ESTIMATES: \$16,661.25					
						TOTAL AMOUNT DUE PAY ESTIMATE NO. 2 \$208,077.75					



Affidavit of Bills Paid

STATE OF TEXAS
COUNTY OF HARRIS

BEFORE ME, the undersigned authority on the day personally appeared Rogelio Munoz (Representative's Name) of On Par Civil Services, LLC. (Company's Name) party to that Contract entered into on May 27, 2025 (date) between the City of Piney Point Village and On Par Civil Services, LLC. (Company's Name) for the construction and completion of certain improvements and/or additions upon the following described premises, to wit:

City of Piney Point Village
Chuckanut Drainage & Paving Improvements Project
Pay Estimate No. 2

Said party being me duly sworn upon oath that the said improvements have been constructed and completed in full compliance with the above referenced contract and the agreed plans and specifications therefore.

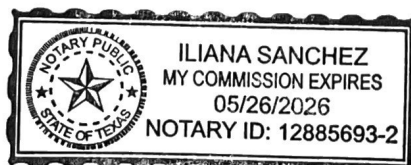
Deponent further states that he has paid all bills and claims for materials furnished and labor performed on said contract and that there are no outstanding claims for labor performed or materials furnished upon said job.

This affidavit is being made by the undersigned realizing that it is in reliance up truthfulness of the statements contained herein that a final and full settlement of the balance due on said Contract is being made, and in consideration of the disbursement of funds by On Par Civil Services, LLC. deponent expressly waives and releases all liens, claims, and rights to assert a lien on said premises and agrees to indemnify and hold the City of Piney Point Village safe and harmless from and against all losses, damages, costs, and expenses of any character whatsoever, specially including court costs, bonding fees and attorney fees arising out of or in any relating to claims for unpaid labor or materials used or associated with construction improvements on the above described premises.

Printed Name: Rogelio Munoz
Signature: [Signature]
Company Name: On Par Civil Services
Date: 9/8/2025

Subscribed and sworn before me, the undersigned, on this 8 day of September, 2025.

Notary Seal:



[Signature]
Notary Public
State of Texas

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO :

Owner:

FROM CONTRACTOR:

HDR Engineering

City of Piney Point

On Par Civil Services, LLC
1220 Blalock Road Suite 300
Hou, Tx 77055

PROJECT:

ARCHITECT:

Engineer:

Chuckanut Drainage and Paving
Improvements

HDR Engineering

HDR Engineering

APPLICATION NO:

APPLICATION DATE:

PERIOD FROM:

PERIOD TO:

PROJECT NO:

CONTRACT DATE:

2

8/31/25

8/1/25

8/31/25

10407577

May 27, 2025

Distribution to:

X

OWNER

X

ARCHITECT

X

ENGINEER

X

CONTRACTOR

CONTRACT FOR: Chuckanut Lan

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM

2. Net Change by Change Orders

3. CONTRACT SUM TO DATE (LINE 1 + 2)

4. TOTAL COMPLETED & STORED TO DATE
(Column G on G703)

5. RETAINAGE:

a. 10% of Completed Work
(Column D + E on G703)

b. 0% of Stored Material
(Column F on G703)
Total Retainage (Lines 5a + 5b or
Total in Colum I of G703

6. TOTAL EARNED LESS RETAINAGE
(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from Prior Certificate)

8. CURRENT PAYMENT DUE

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 Less Line 6)

\$ 970,993.00

\$ 0.00

\$ 970,993.00

\$ 249,710.00

\$ 24,971.00

\$ 0.00

\$ 24,971.00

\$ 224,739.00

\$ 16,661.25

\$ 208,077.75

\$ 746,254.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by the Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: On Par Civil Services, LLC

By: Rogeio Munoz
Project Manager

Date: 8/31/25

State of: Texas
County of:
Subscribed and sworn to before me on:
Notary Public:
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified).

ARCHITECT: 0

By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PROJECT:

Chuckanut Drainage and Paving

PAGE 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached

In tabulations below, amounts are stated to the nearest dollar,

Use Column 1 on Contracts where variable retainage for line items may apply

Application No:

1

Application Date:

07/31/25

Period To:

07/31/25

Project No:

10407577

A	B	C				D	E	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK 0.00	Quantity	UNIT	Cost Per Unit	SCHEDULED	WORK COMPLETED		WORK COMPLETED		MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	BALANCE TO FINISH	RETAINAGE
					VALUE	FROM PREVIOUS APPLICATIONS	THIS PERIOD	FROM PREVIOUS APPLICATIONS	THIS PERIOD				
	PAVING BID ITEMS												
1	Traffic Control, CIP	1.00	LS	\$12,000.00	\$ 12,000.00	0.10	0.65	\$ 1,200.00	\$ 7,800.00		\$ 9,000.00	\$ 3,000.00	\$ -
2	SWP3 Plan, CIP	1.00	LS	\$3,000.00	\$ 3,000.00	0.50	0.25	\$ 1,500.00	\$ 750.00		\$ 2,250.00	\$ 750.00	\$ -
3	Remove and Replace 8" Monolithic Concrete Curb on Asphalt Pavement, per details in plans, CIP	265.00	LF	\$25.00	\$ 6,625.00			\$ -	\$ -		\$ -	\$ 6,625.00	\$ -
4	Recycled Cement Stabilized Base Course, 8" Min Depth, including removal of any excess material and microcracking of stabilized base, CIP	2,500.00	SY	\$23.00	\$ 57,500.00			\$ -	\$ -		\$ -	\$ 57,500.00	\$ -
5	Cement for Base Course (7.5%, by weight), CIP	52.00	TN	\$110.00	\$ 5,720.00			\$ -	\$ -		\$ -	\$ 5,720.00	\$ -
6	2" Milling of Existing asphalt pavement, including hauling and proper disposal, CIP	2,300.00	SY	\$11.00	\$ 25,300.00			\$ -	\$ -		\$ -	\$ 25,300.00	\$ -
7	2" Type D HMAC, Overlay, including tack coat, CIP	2,300.00	SY	\$115.00	\$ 264,500.00			\$ -	\$ -		\$ -	\$ 264,500.00	\$ -
8	Prime Coat, CIP	875.00	GL	\$10.00	\$ 8,750.00			\$ -	\$ -		\$ -	\$ 8,750.00	\$ -
9	8" Type A HMAC Black Base, CIP	155.00	SY	\$65.00	\$ 10,075.00			\$ -	\$ -		\$ -	\$ 10,075.00	\$ -
10	8" Removal of existing asphalt base, including hauling and proper disposal, CIP	155.00	SY	\$25.00	\$ 3,875.00			\$ -	\$ -		\$ -	\$ 3,875.00	\$ -
	DRAINAGE BID ITEMS:												
11	Temporary Asphalt Point Repair for storm swr installation, CIP	45.00	SY	\$35.00	\$ 1,575.00		45	\$ -	\$ 1,575.00		\$ 1,575.00	\$ -	\$ -
12	Remove and Dispose of Existing Storm Sewer, CIP	20.00	LF	\$25.00	\$ 500.00		20	\$ -	\$ 500.00		\$ 500.00	\$ -	\$ -
13	Proposed Concrete Collar Storm Sewer Connection to Existing Storm Sewer, CIP	1.00	EA	\$2,000.00	\$ 2,000.00		1	\$ -	\$ 2,000.00		\$ 2,000.00	\$ -	\$ -
14	24" HDPE Storm Sewer, including bidding and backfill, CIP	570.00	LF	\$65.00	\$ 37,050.00		570	\$ -	\$ 37,050.00		\$ 37,050.00	\$ -	\$ -
15	24" RCP Storm Sewer, including backfill, CIP	250.00	LF	\$125.00	\$ 31,250.00		98	\$ -	\$ 12,250.00		\$ 12,250.00	\$ 19,000.00	\$ -
16	8" PVC Storm Sewer, Stub-Out, all depths, CIP	5.00	LF	\$30.00	\$ 150.00		5	\$ -	\$ 150.00		\$ 150.00	\$ -	\$ -
17	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	70.00	LF	\$30.00	\$ 2,100.00		120	\$ -	\$ 3,600.00		\$ 3,600.00	\$ (1,500.00)	\$ -
18	Proposed Connection to Existing Yard Drain, CIP	2.00	EA	\$500.00	\$ 1,000.00		5	\$ -	\$ 2,500.00		\$ 2,500.00	\$ (1,500.00)	\$ -
19	Proposed Typ A Inlet, including bedding and backfill, CIP	6.00	EA	\$3,600.00	\$ 21,600.00		6	\$ -	\$ 21,600.00		\$ 21,600.00	\$ -	\$ -
20	4x4 Storm Sewer Box Manhole, including backfill and bedding, CIP	3.00	EA	\$4,500.00	\$ 13,500.00			\$ -	\$ -		\$ -	\$ 13,500.00	\$ -
21	Tie In Proposed Storm Sewer to Existing Inlet, CIP	2.00	EA	\$2,000.00	\$ 4,000.00		1	\$ -	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00	\$ -
22	6" PVC (C900) Water Line Adjustment, to include 30 LF of water line bends, fittings, and 6" wet connections, CIP	3.00	EA	\$4,000.00	\$ 12,000.00		1	\$ -	\$ 4,000.00		\$ 4,000.00	\$ 8,000.00	\$ -
23	Remove and Replace Chain Link Fence, CIP	450.00	LF	\$25.00	\$ 11,250.00	112.50	202.50	\$ 2,812.50	\$ 5,062.50		\$ 7,875.00	\$ 3,375.00	\$ -
24	Remove and Replace Wood Fence, CIP	450.00	LF	\$30.00	\$ 13,500.00		335	\$ -	\$ 10,050.00		\$ 10,050.00	\$ 3,450.00	\$ -
25	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	820.00	LF	\$1.00	\$ 820.00		665	\$ -	\$ 665.00		\$ 665.00	\$ 155.00	\$ -
26	Remove tree 0-11.99", CIP	10.00	EA	\$1,400.00	\$ 14,000.00	5	7	\$ 7,000.00	\$ 9,800.00		\$ 16,800.00	\$ (2,800.00)	\$ -
27	Remove tree 12" - 29.99", CIP	20.00	EA	\$2,000.00	\$ 40,000.00	3	18	\$ 6,000.00	\$ 36,000.00		\$ 42,000.00	\$ (2,000.00)	\$ -
28	Clearance Prune Tree, CIP	9.00	EA	\$500.00	\$ 4,500.00		9	\$ -	\$ 4,500.00		\$ 4,500.00	\$ -	\$ -
29	Install Tree Protection fence (up to 5,000 LF), CIP	130.00	LF	\$5.00	\$ 650.00		130	\$ -	\$ 650.00		\$ 650.00	\$ -	\$ -
30	Install Root Pruning Trench, CIP	180.00	LF	\$10.00	\$ 1,800.00		180	\$ -	\$ 1,800.00		\$ 1,800.00	\$ -	\$ -
	#1 CHUCKANUT LANE												
31	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, CIP	45.00	SY	\$115.00	\$ 5,175.00			\$ -	\$ -		\$ -	\$ 5,175.00	\$ -

32	Temporary Driveways, CIP	1.00	EA	\$4,000.00	\$ 4,000.00			\$ -	\$ -		\$ -	\$ 4,000.00	\$ -
33	Remove and Dispose of Existing Storm Sewer, CIP	20.00	LF	\$30.00	\$ 600.00			\$ -	\$ -		\$ -	\$ 600.00	\$ -
34	Abandon and Grout Fill Existing Storm Sewer, including plugs, CIP	2.00	CY	\$200.00	\$ 400.00			\$ -	\$ -		\$ -	\$ 400.00	\$ -
35	24" HDPE Storm Sewer, including bidding and backfill, CIP	45.00	LF	\$65.00	\$ 2,925.00			\$ -	\$ -		\$ -	\$ 2,925.00	\$ -
36	Install Long Side Water Service, CIP	1.00	EA	\$1,300.00	\$ 1,300.00			\$ -	\$ -		\$ -	\$ 1,300.00	\$ -
37	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	35.00	LF	\$30.00	\$ 1,050.00			\$ -	\$ -		\$ -	\$ 1,050.00	\$ -
38	Proposed Connection to Existing Yard Drain, CIP	1.00	EA	\$500.00	\$ 500.00			\$ -	\$ -		\$ -	\$ 500.00	\$ -
39	Proposed Typ A Inlet, including bedding and backfill, CIP	2.00	EA	\$3,600.00	\$ 7,200.00			\$ -	\$ -		\$ -	\$ 7,200.00	\$ -
40	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	45.00	LF	\$1.00	\$ 45.00			\$ -	\$ -		\$ -	\$ 45.00	\$ -
41	Remove, Salvage, and Reinstall Post Metal Mailbox, CIP	1.00	EA	\$250.00	\$ 250.00			\$ -	\$ -		\$ -	\$ 250.00	\$ -
42	Clearance Prune Tree, CIP	1.00	EA	\$500.00	\$ 500.00			\$ -	\$ -		\$ -	\$ 500.00	\$ -
43	Install Tree Protection fence (up to 5,000 LF), CIP	106.00	LF	\$5.00	\$ 530.00			\$ -	\$ -		\$ -	\$ 530.00	\$ -
44	Install Root Pruning Trench, CIP	20.00	LF	\$10.00	\$ 200.00			\$ -	\$ -		\$ -	\$ 200.00	\$ -
#2 CHUCKANUT LANE													
45	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, CIP	40.00	SY	\$115.00	\$ 4,600.00			\$ -	\$ -		\$ -	\$ 4,600.00	\$ -
46	Temporary Driveways, CIP	1.00	EA	\$4,000.00	\$ 4,000.00			\$ -	\$ -		\$ -	\$ 4,000.00	\$ -
47	Remove and Dispose of Existing Storm Sewer, CIP	20.00	LF	\$30.00	\$ 600.00			\$ -	\$ -		\$ -	\$ 600.00	\$ -
48	24" HDPE Storm Sewer, including bidding and backfill, CIP	80.00	LF	\$65.00	\$ 5,200.00			\$ -	\$ -		\$ -	\$ 5,200.00	\$ -
49	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	55.00	LF	\$30.00	\$ 1,650.00			\$ -	\$ -		\$ -	\$ 1,650.00	\$ -
50	Proposed Typ A Inlet, including bedding and backfill, CIP	1.00	EA	\$3,600.00	\$ 3,600.00			\$ -	\$ -		\$ -	\$ 3,600.00	\$ -
51	Proposed Connection to Existing Yard Drain, CIP	4.00	EA	\$500.00	\$ 2,000.00			\$ -	\$ -		\$ -	\$ 2,000.00	\$ -
52	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	80.00	LF	\$1.00	\$ 80.00			\$ -	\$ -		\$ -	\$ 80.00	\$ -
53	Install Short Side Water Service, CIP	1.00	EA	\$850.00	\$ 850.00			\$ -	\$ -		\$ -	\$ 850.00	\$ -
54	Remove, Salvage, and Reinstall Post Metal Mailbox, CIP	1.00	EA	\$250.00	\$ 250.00			\$ -	\$ -		\$ -	\$ 250.00	\$ -
55	Clearance Prune Tree, CIP	1.00	EA	\$500.00	\$ 500.00			\$ -	\$ -		\$ -	\$ 500.00	\$ -
56	Install Tree Protection fence (up to 5,000 LF), CIP	165.00	LF	\$5.00	\$ 825.00			\$ -	\$ -		\$ -	\$ 825.00	\$ -
57	Install Root Pruning Trench, CIP	55.00	LF	\$10.00	\$ 550.00			\$ -	\$ -		\$ -	\$ 550.00	\$ -
#2 EASEMENT ITEMS:													
58	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, CIP	45.00	SY	\$115.00	\$ 5,175.00			\$ -	\$ -		\$ -	\$ 5,175.00	\$ -
59	18" X 28" rcap Storm Sewer, including bedding and backfill, CIP	155.00	LF	\$210.00	\$ 32,550.00			\$ -	\$ -		\$ -	\$ 32,550.00	\$ -
60	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	45.00	LF	\$30.00	\$ 1,350.00			\$ -	\$ -		\$ -	\$ 1,350.00	\$ -
61	Proposed Typ A Inlet, including bedding and backfill, CIP	2.00	EA	\$3,600.00	\$ 7,200.00			\$ -	\$ -		\$ -	\$ 7,200.00	\$ -
62	Proposed Connection to Existing Yard Drain, CIP	2.00	LF	\$400.00	\$ 800.00			\$ -	\$ -		\$ -	\$ 800.00	\$ -
63	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	155.00	LF	\$1.00	\$ 155.00			\$ -	\$ -		\$ -	\$ 155.00	\$ -
64	Remove and Dispose of Existing of Existing Retaining Wall and Associated sections of existing decomposed granite pad, CIP	25.00	LF	\$220.00	\$ 5,500.00			\$ -	\$ -		\$ -	\$ 5,500.00	\$ -
65	Remove tree 0-11.99", CIP	2.00	EA	\$1,400.00	\$ 2,800.00		2	\$ -	\$ 2,800.00		\$ 2,800.00	\$ -	\$ -
66	Remove tree 12" - 29.99", CIP	1.00	EA	\$2,000.00	\$ 2,000.00		1	\$ -	\$ 2,000.00		\$ 2,000.00	\$ -	\$ -

#4 Chuckanut Lane Items:												
67	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, CIP	25.00	SY	\$115.00	\$ 2,875.00			\$ -	\$ -		\$ -	\$ 2,875.00 \$ -
68	Temporary Driveways, CIP	1.00	EA	\$3,000.00	\$ 3,000.00			\$ -	\$ -		\$ -	\$ 3,000.00 \$ -
69	24" HDPE Storm Sewer, including bidding and backfill, CIP	105.00	LF	\$65.00	\$ 6,825.00			\$ -	\$ -		\$ -	\$ 6,825.00 \$ -
70	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	40.00	LF	\$30.00	\$ 1,200.00			\$ -	\$ -		\$ -	\$ 1,200.00 \$ -
71	Proposed Typ A Inlet, including bedding and backfill, CIP	1.00	EA	\$3,600.00	\$ 3,600.00			\$ -	\$ -		\$ -	\$ 3,600.00 \$ -
72	Proposed Connection to Existing Yard Drain, CIP	2.00	EA	\$400.00	\$ 800.00			\$ -	\$ -		\$ -	\$ 800.00 \$ -
73	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	105.00	LF	\$1.00	\$ 105.00			\$ -	\$ -		\$ -	\$ 105.00 \$ -
74	Remove, Salvage, and Reinstall Post Metal Mailbox, CIP	1.00	LF	\$250.00	\$ 250.00			\$ -	\$ -		\$ -	\$ 250.00 \$ -
75	Install Short Side Water Service, CIP	1.00	EA	\$850.00	\$ 850.00			\$ -	\$ -		\$ -	\$ 850.00 \$ -
76	Remove and Dispose Existing Storm Sewer	20.00	LF	\$30.00	\$ 600.00			\$ -	\$ -		\$ -	\$ 600.00 \$ -
77	Clearance Prune Tree, CIP	2.00	EA	\$500.00	\$ 1,000.00			\$ -	\$ -		\$ -	\$ 1,000.00 \$ -
78	Install Tree Protection fence (up to 5,000 LF), CIP	44.00	LF	\$10.00	\$ 440.00			\$ -	\$ -		\$ -	\$ 440.00 \$ -
79	Install Root Pruning Trench, CIP	38.00	LF	\$10.00	\$ 380.00			\$ -	\$ -		\$ -	\$ 380.00 \$ -
#5 Chuckanut Lane Items:												
80	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, CIP	35.00	SY	\$115.00	\$ 4,025.00			\$ -	\$ -		\$ -	\$ 4,025.00 \$ -
81	Temporary Driveways, CIP	1.00	EA	\$3,000.00	\$ 3,000.00			\$ -	\$ -		\$ -	\$ 3,000.00 \$ -
82	24" HDPE Storm Sewer, including bidding and backfill, CIP	50.00	LF	\$65.00	\$ 3,250.00			\$ -	\$ -		\$ -	\$ 3,250.00 \$ -
83	24" RCP Storm Sewer, including backfill, CIP	25.00	LF	\$125.00	\$ 3,125.00			\$ -	\$ -		\$ -	\$ 3,125.00 \$ -
84	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	65.00	LF	\$30.00	\$ 1,950.00			\$ -	\$ -		\$ -	\$ 1,950.00 \$ -
85	Proposed Type A Inlet, including bedding and backfill, CIP	2.00	EA	\$3,600.00	\$ 7,200.00			\$ -	\$ -		\$ -	\$ 7,200.00 \$ -
86	Proposed Connection to Existing Yard Drain, CIP	1.00	EA	\$400.00	\$ 400.00			\$ -	\$ -		\$ -	\$ 400.00 \$ -
87	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	75.00	LF	\$1.00	\$ 75.00			\$ -	\$ -		\$ -	\$ 75.00 \$ -
88	Temporary Asphalt Point Repair for storm swr installation, CIP	10.00	SY	\$35.00	\$ 350.00			\$ -	\$ -		\$ -	\$ 350.00 \$ -
89	Remove, Salvage, and Reinstall Post Metal Mailbox, CIP	1.00	EA	\$250.00	\$ 250.00			\$ -	\$ -		\$ -	\$ 250.00 \$ -
90	Remove and Dispose of Existing Storm Sewer, CIP	20.00	LF	\$30.00	\$ 600.00			\$ -	\$ -		\$ -	\$ 600.00 \$ -
#6 and #7 Chuckanut Lane Items:												
91	24" RCP Storm Sewer, including backfill, CIP	150.00	LF	\$125.00	\$ 18,750.00			\$ -	\$ -		\$ -	\$ 18,750.00 \$ -
92	Proposed 4x4 Storm Sewer Junction Box, including bedding and backfill, CIP	3.00	EA	\$4,500.00	\$ 13,500.00			\$ -	\$ -		\$ -	\$ 13,500.00 \$ -
93	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	150.00	LF	\$1.00	\$ 150.00			\$ -	\$ -		\$ -	\$ 150.00 \$ -
#6 Chuckanut Lane Items:												
94	24" RCP Storm Sewer, including backfill, CIP	15.00	LF	\$125.00	\$ 1,875.00			\$ -	\$ -		\$ -	\$ 1,875.00 \$ -
95	Proposed Type A Inlet, including bedding and backfill, CIP	1.00	EA	\$4,500.00	\$ 4,500.00			\$ -	\$ -		\$ -	\$ 4,500.00 \$ -
96	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	15.00	LF	\$30.00	\$ 450.00			\$ -	\$ -		\$ -	\$ 450.00 \$ -
97	Proposed Connection to Existing Yard Drain, CIP	1.00	EA	\$400.00	\$ 400.00			\$ -	\$ -		\$ -	\$ 400.00 \$ -
98	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	15.00	LF	\$1.00	\$ 15.00			\$ -	\$ -		\$ -	\$ 15.00 \$ -
99	Abandon and Grout Fill Existing Storm Sewer, including plugs, CIP	8.00	CY	\$200.00	\$ 1,600.00			\$ -	\$ -		\$ -	\$ 1,600.00 \$ -

100	Remove, Salvage, and Reinstall Post Brick Mailbox, CIP	1.00	EA	\$250.00	\$ 250.00			\$ -	\$ -		\$ -	\$ 250.00	\$ -
#7 Chuckanut Lane Items:													
101	24" RCP Storm Sewer, including backfill, CIP	25.00	LF	\$125.00	\$ 3,125.00			\$ -	\$ -		\$ -	\$ 3,125.00	\$ -
102	Proposed Type A Inlet, including bedding and backfill, CIP	2.00	EA	\$3,600.00	\$ 7,200.00		1	\$ -	\$ 3,600.00		\$ 3,600.00	\$ 3,600.00	\$ -
103	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	10.00	LF	\$30.00	\$ 300.00			\$ -	\$ -		\$ -	\$ 300.00	\$ -
104	Proposed Connection to Existing Yard Drain, CIP	1.00	EA	\$400.00	\$ 400.00			\$ -	\$ -		\$ -	\$ 400.00	\$ -
105	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	25.00	LF	\$1.00	\$ 25.00			\$ -	\$ -		\$ -	\$ 25.00	\$ -
106	Temporary Asphalt Point Repair for storm swr installation, CIP	10.00	SY	\$35.00	\$ 350.00			\$ -	\$ -		\$ -	\$ 350.00	\$ -
107	Abandon and Grout Fill Existing Storm Sewer, including plugs, CIP	11.00	CY	\$200.00	\$ 2,200.00			\$ -	\$ -		\$ -	\$ 2,200.00	\$ -
108	Remove, Salvage, and Reinstall Post Brick Mailbox, CIP	1.00	EA	\$350.00	\$ 350.00			\$ -	\$ -		\$ -	\$ 350.00	\$ -
109	Clearance Prune Tree, CIP	3.00	EA	\$500.00	\$ 1,500.00			\$ -	\$ -		\$ -	\$ 1,500.00	\$ -
110	Install Tree Protection fence (up to 5,000 LF), CIP	75.00	LF	\$5.00	\$ 375.00			\$ -	\$ -		\$ -	\$ 375.00	\$ -
#8 Chuckanut Lane Items:													
111	Abandon and Grout Fill Existing Storm Sewer, including plugs, CIP	3.00	CY	\$200.00	\$ 600.00			\$ -	\$ -		\$ -	\$ 600.00	\$ -
112	24" HPDE Storm Sewer, including bedding and backfill, CIP	73.00	LF	\$65.00	\$ 4,745.00			\$ -	\$ -		\$ -	\$ 4,745.00	\$ -
113	24" RCP Storm Sewer, including backfill, CIP	40.00	LF	\$125.00	\$ 5,000.00		40	\$ -	\$ 5,000.00		\$ 5,000.00	\$ -	\$ -
114	8" and 12" PVC for yard drain connections, as shown on plan, all depths CIP	10.00	LF	\$30.00	\$ 300.00			\$ -	\$ -		\$ -	\$ 300.00	\$ -
115	Proposed Type A Inlet, including bedding and backfill, CIP	3.00	EA	\$3,600.00	\$ 10,800.00		2	\$ -	\$ 7,200.00		\$ 7,200.00	\$ 3,600.00	\$ -
116	Proposed Concrete Collar Storm Sewer Connection to Existing Storm Sewer, CIP	1.00	EA	\$2,000.00	\$ 2,000.00			\$ -	\$ -		\$ -	\$ 2,000.00	\$ -
117	Proposed Connection to Existing Yard Drain, CIP	2.00	EA	\$400.00	\$ 800.00			\$ -	\$ -		\$ -	\$ 800.00	\$ -
118	Temporary Asphalt Point Repair for storm swr installation, CIP	20.00	SY	\$35.00	\$ 700.00			\$ -	\$ -		\$ -	\$ 700.00	\$ -
119	Remove, Salvage, and Reinstall Post Brick Mailbox, CIP	1.00	EA	\$350.00	\$ 350.00			\$ -	\$ -		\$ -	\$ 350.00	\$ -
120	Remove and Dispose of Existing Storm Sewer, CIP	5.00	LF	\$30.00	\$ 150.00			\$ -	\$ -		\$ -	\$ 150.00	\$ -
121	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	113.00	LF	\$1.00	\$ 113.00		40	\$ -	\$ 40.00		\$ 40.00	\$ 73.00	\$ -
122	Clearance Prune Tree, CIP	2.00	EA	\$500.00	\$ 1,000.00		2	\$ -	\$ 1,000.00		\$ 1,000.00	\$ -	\$ -
123	Install Tree Protection fence (up to 5,000 LF), CIP	281.00	LF	\$5.00	\$ 1,405.00		281	\$ -	\$ 1,405.00		\$ 1,405.00	\$ -	\$ -
124	Install Root Pruning Trench, CIP	210.00	LF	\$10.00	\$ 2,100.00		40	\$ -	\$ 400.00		\$ 400.00	\$ 1,700.00	\$ -
#9 Chuckanut Lane Items:													
125	Remove and Replace 6" Thick Reinforced Concrete Driveway, including proof rolling, leveling up sand, and full depth saw cut, CIP	40.00	SY	\$125.00	\$ 5,000.00		20	\$ -	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	\$ -
126	Temporary Driveways, CIP	1.00	EA	\$3,000.00	\$ 3,000.00		1	\$ -	\$ 3,000.00		\$ 3,000.00	\$ -	\$ -
127	Remove and Replace 4" Thick Reinforced Concrete Walkway, CIP	100.00	SF	\$65.00	\$ 6,500.00		50	\$ -	\$ 3,250.00		\$ 3,250.00	\$ 3,250.00	\$ -
128	Remove and Salvage Existing Brick Pavers, coordinate with resident on location to store, CIP	315.00	SF	\$30.00	\$ 9,450.00		315	\$ -	\$ 9,450.00		\$ 9,450.00	\$ -	\$ -
129	Remove and Dispose of Existing Concrete Curb, including all associated materials, CIP	100.00	LF	\$25.00	\$ 2,500.00		100	\$ -	\$ 2,500.00		\$ 2,500.00	\$ -	\$ -
130	24" HDPE Storm Sewer, including bidding and backfill, CIP	115.00	LF	\$65.00	\$ 7,475.00		115	\$ -	\$ 7,475.00		\$ 7,475.00	\$ -	\$ -
131	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	15.00	LF	\$30.00	\$ 450.00			\$ -	\$ -		\$ -	\$ 450.00	\$ -
132	Proposed Connection to Existing Yard Drain, CIP	2.00	EA	\$400.00	\$ 800.00			\$ -	\$ -		\$ -	\$ 800.00	\$ -

133	Proposed Type A Inlet, including bedding and backfill, CIP	2.00	LF	\$3,600.00	\$ 7,200.00		2	\$ -	\$ 7,200.00		\$ 7,200.00	\$ -	\$ -
134	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	115.00	LF	\$1.00	\$ 115.00		115	\$ -	\$ 115.00		\$ 115.00	\$ -	\$ -
135	Install Long Side Water Service, CIP	1.00	EA	\$1,200.00	\$ 1,200.00			\$ -	\$ -		\$ -	\$ 1,200.00	\$ -
136	Remove and Dispose of Existing Storm Sewer, CIP	30.00	LF	\$25.00	\$ 750.00		30	\$ -	\$ 750.00		\$ 750.00	\$ -	\$ -
137	Remove, Salvage, and Reinstall Post Metal Mailbox, CIP	1.00	EA	\$250.00	\$ 250.00		1	\$ -	\$ 250.00		\$ 250.00	\$ -	\$ -
138	Clearance Prune Tree, CIP	1.00	EA	\$500.00	\$ 500.00		1	\$ -	\$ 500.00		\$ 500.00	\$ -	\$ -
139	Install Tree Protection fence (up to 5,000 LF), CIP	100.00	LF	\$5.00	\$ 500.00		100	\$ -	\$ 500.00		\$ 500.00	\$ -	\$ -
140	Install Root Pruning Trench, CIP	76.00	LF	\$10.00	\$ 760.00		76	\$ -	\$ 760.00		\$ 760.00	\$ -	\$ -
#239 EASMENT ITEM:													
141	18" X 28" rcap Storm Sewer, including bedding and backfill, CIP	195.00	LF	\$220.00	\$ 42,900.00			\$ -	\$ -		\$ -	\$ 42,900.00	\$ -
142	8" or 12" PVC for Yard Drain Connections, as indicated on plans, all depths, CIP	90.00	LF	\$30.00	\$ 2,700.00			\$ -	\$ -		\$ -	\$ 2,700.00	\$ -
143	Proposed Connection to Existing Yard Drain, CIP	7.00	EA	\$400.00	\$ 2,800.00			\$ -	\$ -		\$ -	\$ 2,800.00	\$ -
144	Proposed Type A Inlet, including bedding and backfill, CIP	1.00	EA	\$3,600.00	\$ 3,600.00			\$ -	\$ -		\$ -	\$ 3,600.00	\$ -
145	Tie-In Proposed Storm Sewer into Existing Inlet, CIP	1.00	EA	\$1,500.00	\$ 1,500.00			\$ -	\$ -		\$ -	\$ 1,500.00	\$ -
146	Trench Safety for all Storm Sewers Greater than 5' Deep, CIP	195.00	LF	\$1.00	\$ 195.00			\$ -	\$ -		\$ -	\$ 195.00	\$ -
147	Remove tree 0-11.99", CIP	1.00	EA	\$1,200.00	\$ 1,200.00		1	\$ -	\$ 1,200.00		\$ 1,200.00	\$ -	\$ -
148	Remove tree 12" - 29.99", CIP	2.00	EA	\$2,000.00	\$ 4,000.00		2	\$ -	\$ 4,000.00		\$ 4,000.00	\$ -	\$ -
149	Install Root Pruning Trench, CIP	90.00	LF	\$10.00	\$ 900.00			\$ -	\$ -		\$ -	\$ 900.00	\$ -
SUPPLEMENTAL BID ITEMS													
150	Cement Stabilized Sand, CIP	100.00	CY	\$10.00	\$ 1,000.00			\$ -	\$ -		\$ -	\$ 1,000.00	\$ -
151	Extra Aggregate for pulverized asphalt base, CIP	100.00	CY	\$10.00	\$ 1,000.00			\$ -	\$ -		\$ -	\$ 1,000.00	\$ -
152	Remove, Salvage and Reinstall Existing Fire Hydrant, CIP	1.00	EA	\$10.00	\$ 10.00			\$ -	\$ -		\$ -	\$ 10.00	\$ -
153	6" PVC (C900) Water Line Adjustment, to include 30 LF of water line bends, fittings, and 6" wet connections, CIP	1.00	EA	\$10.00	\$ 10.00			\$ -	\$ -		\$ -	\$ 10.00	\$ -
154	Install Long Side Water Service, CIP	2.00	EA	\$1,200.00	\$ 2,400.00			\$ -	\$ -		\$ -	\$ 2,400.00	\$ -
155	Install Long Side Sewer Service, CIP	2.00	EA	\$850.00	\$ 1,700.00			\$ -	\$ -		\$ -	\$ 1,700.00	\$ -
156	Install Short Side Water Service, CIP	1.00	EA	\$650.00	\$ 650.00			\$ -	\$ -		\$ -	\$ 650.00	\$ -
157	Install Short Side Sewer Service, CIP	2.00	EA	\$450.00	\$ 900.00			\$ -	\$ -		\$ -	\$ 900.00	\$ -
158	Installation and Removal of Piezometers, CIP	2.00	EA	\$100.00	\$ 200.00			\$ -	\$ -		\$ -	\$ 200.00	\$ -
159	Extra Bank Sand, CIP	100.00	CY	\$5.00	\$ 500.00			\$ -	\$ -		\$ -	\$ 500.00	\$ -
160	Extra 1.5 Sack of Cement Per Cubic Yard added to the 6" Concrete Driveways (Total of 7.0 sack/cubic yard), CIP	150.00	SY	\$5.00	\$ 750.00			\$ -	\$ -		\$ -	\$ 750.00	\$ -
161	Coordinate Support, Adjustments or Relocation of Power/Light Poles and/or Guuy Anchors with Owner of Poles, As Required, CIP	2.00	EA	\$300.00	\$ 600.00			\$ -	\$ -		\$ -	\$ 600.00	\$ -
162	Well Pointing for Storm Sewers, CIP	100.00	LF	\$10.00	\$ 1,000.00			\$ -	\$ -		\$ -	\$ 1,000.00	\$ -
163	Wet Condition Bedding for Storm Sewers, CIP	100.00	LF	\$10.00	\$ 1,000.00			\$ -	\$ -		\$ -	\$ 1,000.00	\$ -
164	Remove and Replace Chain Link Fence, CIP	100.00	LF	\$10.00	\$ 1,000.00			\$ -	\$ -		\$ -	\$ 1,000.00	\$ -
165	Remove and Replace Wood Fence, CIP	100.00	LF	\$10.00	\$ 1,000.00			\$ -	\$ -		\$ -	\$ 1,000.00	\$ -
	Total				\$ 970,993.00			\$ 18,512.50	\$ 231,197.50	\$ -	\$ 249,710.00	\$ 721,283.00	\$ -

Change Orders													
1					\$ -		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total Change Orders					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	GRAND TOTAL				\$970,993.00	\$0.00	\$0.00	\$18,512.50	\$231,197.50	\$0.00	\$249,710.00	\$721,283.00	\$0.00



May 15, 2023

City of Piney Point Village
Attn: Bobby Pennington
City Administrator
7676 Woodway, Suite 300
Houston, TX 77063

RE: Contract for Solid Waste Collection and Disposal Services and Recycling Services
between the City of Piney Point Village, Texas and Waste Corporation of Texas,
L.P., a GFL Company – Modification of Monthly Unit Rate per Household

Dear Bobby:

In accordance with the current contract for Solid Waste Collection and Disposal Services and Recycling Services section 12.2 Modification of Rates, this section allows for the rate of compensation to be adjusted once each year on the anniversary of the Contract Effective Date (September 1), upon thirty (30) days prior written notice to the Customer and approval by the Customer, which notice shall include evidence of the increase in the CPI for the relevant period, by the percentage as the Consumer Price Index for All Urban Consumers (Published by the United States Bureau of Labor Statistics, Consumer Price Index, U.S. City Average, All Urban Consumers, Water Sewer and Trash Collection Services, Series # CUUR0000SEHG, Not Seasonally Adjusted, Base Period December 1997 = 100) (the "CPI") shall have increased during the preceding twelve (12) months. The percentage increase of the CPI during the prior twelve (12) month period shall be calculated by determining the percentage difference between (a) the average CPI for the most recent twelve (12) month for which data is available (the "Most Recent Year"), and (b) the average CPI for the twelve (12) month period immediately prior to the Most Recent Year.

Contractor may charge an additional fuel surcharge fee (the "Fuel Surcharge") as set forth on Exhibit B of the contract and attached hereto.

Please consider this letter as our request for a rate adjustment, effective September 1, 2023. Below, you will find the rate adjustment calculation as set forth in the contract under Section



12.2. In addition, you will find attached all of the supporting documentation and data used in the rate adjustment calculation, as set forth in Section 12.2 Please let me know if you would like to discuss the rate adjustment. Thank you in advance for your consideration in this matter.

Item 1: The Index value for April of the current year, 2023.

As per the contract, the Consumer Price Index-All Urban Consumers (CPI-U), Series CUSR0000SEHG, Water and Sewer and Trash Collection, published by the U.S. Department of Labor, Bureau of Labor Statistics was used for the purpose of this calculation.

Index value for April 2023 = 285.052

Item 2: The Index value for April of the previous year, 2022.

The index for CPI-U, Series CUSR0000SEHG (Water and Sewer and Trash Collection) for February 2022 was used for the purpose of this calculation.

Index value for April 2022 = 270.419

Item 3: The net percentage change.

**Net percentage change in index values =
(285.042-270.419)/270.419 x 100 = 5.41%**

Item 4: The proposed increase in fees to be charged:

Current Residential Rate per home = \$38.11

Rate increase = 5.41%

Proposed Rate per home = \$40.17

Variance = \$2.06



Section 12.2 of the mutually agreed upon contract, as previously referred to, notes: Contractor may charge an additional fuel surcharge fee (the “Fuel Surcharge”) as set forth on Exhibit B attached hereto.

The current Fuel Surcharge applied to the City of Piney Point on the monthly invoice is 2%. As noted in the attached DOE chart, the current price per diesel fuel on the first Monday of May 2023 (5/1/2023) is \$4.018.

The proposed Fuel Surcharge is: 3%

GFL Environmental greatly appreciates the many years we have serviced the City of Piney Point Village and look forward to many more years. Please let me know if you would like to discuss the Rate Adjustment. Thank you in advance for your consideration in this matter.

Best Regards,

Suzanne Haboush
Government Contracts Manager



Comparative Statement – Index continued

Weekly Retail Gasoline and Diesel Prices

(Dollars per Gallon, Including Taxes)

Area: Period:

Download Series History Definitions, Sources & Notes								
Show Data By:	Graph Clear	04/10/23	04/17/23	04/24/23	05/01/23	05/08/23	05/15/23	View History
<input checked="" type="radio"/> Product <input type="radio"/> Area								
Gasoline - All Grades	<input type="checkbox"/>	3.703	3.769	3.765	3.711	3.644	3.647	1993-2023
All Grades - Conventional Areas	<input type="checkbox"/>	3.572	3.632	3.623	3.562	3.491	3.499	1994-2023
All Grades - Reformulated Areas	<input type="checkbox"/>	3.965	4.044	4.050	4.009	3.952	3.944	1994-2023
Regular	<input type="checkbox"/>	3.596	3.663	3.656	3.600	3.533	3.536	1990-2023
Conventional Areas	<input type="checkbox"/>	3.493	3.553	3.542	3.480	3.407	3.415	1990-2023
Reformulated Areas	<input type="checkbox"/>	3.822	3.902	3.905	3.864	3.808	3.800	1994-2023
Midgrade	<input type="checkbox"/>	4.069	4.134	4.142	4.094	4.033	4.031	1994-2023
Conventional Areas	<input type="checkbox"/>	3.878	3.936	3.935	3.884	3.825	3.826	1994-2023
Reformulated Areas	<input type="checkbox"/>	4.360	4.435	4.454	4.411	4.348	4.343	1994-2023
Premium	<input type="checkbox"/>	4.391	4.458	4.469	4.424	4.362	4.359	1994-2023
Conventional Areas	<input type="checkbox"/>	4.216	4.278	4.285	4.235	4.173	4.175	1994-2023
Reformulated Areas	<input type="checkbox"/>	4.600	4.674	4.688	4.650	4.589	4.579	1994-2023
Diesel (On-Highway) - All Types	<input type="checkbox"/>	4.098	4.116	4.077	4.018	3.922	3.897	1994-2023
Ultra Low Sulfur (15 ppm and Under)	<input type="checkbox"/>	4.098	4.116	4.077	4.018	3.922	3.897	2007-2023
Low Sulfur (Above 15 ppm to 500 ppm)	<input type="checkbox"/>							2007-2008



Comparative Statement – Fees

City of Piney Point

Exhibit A - Pricing

CURRENT SERVICE	Year		
Backdoor Collection of Solid Waste	2023		\$31.11 Per home, per month
Backdoor Collection of Solid Waste	2024	Proposed CPI Increase	\$32.79 Per home, per month
	Variance		\$1.68
Backdoor Collection of Recyclables	2023		\$7.00 Per month
Backdoor Collection of Recyclables	2024	Proposed CPI Increase	\$7.38 Per month
	Variance		\$0.38
Bulk Waste Collection	2023		Included in rate above
Bulk Waste Collection	2024	Proposed CPI Increase	Included in rate above
	Variance		N/C
Annual Clean-Up Event	2023		\$1000
Annual Clean-Up Event	2024	Proposed CPI Increase	\$1054
	Variance		\$54



Comparative Statement – Fees continued

Exhibit B - Fuel Surcharge Table

Waste Corporation of Texas, L.P., dba GFL Environmental Fuel Surcharge Table			
When DOE Fuel Price Per Gallon Reported on the First Monday of the Month is:			Surcharge Amount
MIN		MAX	
0 <	<	\$ 0.99	None
\$1.00	<	\$1.49	None
\$1.50	<	\$1.99	1%
\$2.00	<	\$2.49	2%
\$2.50	<	\$2.99	2%
\$3.00	<	\$3.49	2%
\$3.50	<	\$3.99	2%
\$4.00	<	\$4.49	3%
\$4.50	<	\$4.99	4%
\$5.00	<	\$5.49	5%
\$5.50	<	\$5.99	6%
\$6.00	<	\$6.49	7%
\$6.50	<	\$6.99	8%
\$7.00	<	\$7.49	9%
\$7.50	<	\$7.99	10%
\$8.00	<	\$8.49	11%
\$8.50	<	\$8.99	12%
\$9.00	<	\$9.49	13%
\$9.50	<	\$9.99	14%
\$10.00	<	\$10.49	15%

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: September 25, 2025

SUBJECT: Consideration and possible action regarding a Resolution (RES. 2025.09-C) to execute settlement release documents with Purdue Direct Settlement as an additional settling party within the national opioid settlement participation previously authorized.

Agenda Item: 16

Informational Summary:

The City Council of Piney Point Village is to consider a resolution to authorize the City Administrator to execute settlement release documents with Purdue Direct Settlement, a new proposed National Opioid Settlement. This resolution follows the City's previous participation in the opioid settlement and adoption of the Texas Term Sheet.

Key points of the Resolution:

- The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties.
- The City Council recognizes a substantial need for repayment of opioid-related expenditures and funding to address opioid-related harms in the community.
- The resolution authorizes the city to execute the settlement release with Purdue Direct Settlement.

This resolution seeks to secure additional funding for the City of Piney Point Village to address the impacts of the opioid crisis.

Attachments:

Opioid Resolution (RES. 2025.09-C)

RESOLUTION NO. 2025.09-C

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SETTLEMENT RELEASE DOCUMENTS WITH PURDUE AS NEW NATIONAL OPIOIDS SETTLEMENT AUTHORIZED BY THE CITY.

WHEREAS, the City of Piney Point Village, Texas (the “City”), through Resolution No. 2025.09-C, duly authorized participation in the opioid settlement and adopted the Texas Term Sheet; and

WHEREAS, Purdue has now joined the proposed opioid settlement; and

WHEREAS, the City Council of the City hereby finds that there is a substantial need for repayment of opioid-related expenditures and payment to abate opioid-related harms in and about the City; and

WHEREAS, the city desires to execute the settlement release form with ~~Kroger~~ Purdue in its entirety and attached to this Resolution as **EXHIBIT A**; and **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF PINEY POINT VILLAGE, TEXAS:

SECTION 1. That the statements provided in the caption and the recitals of this Resolution are true and correct and are adopted herein for all intents and purposes.

SECTION 2. That the City Administrator is authorized to execute the settlement release document, attached to this Resolution as **EXHIBIT A**, with Purdue in a timely manner.

PASSED AND APPROVED ON THE 25TH DAY OF SEPTEMBER 2025.

FOR THE CITY:

ALIZA DUTT, MAYOR

ATTEST:

Robert Pennington, City Secretary

EXHIBIT A – New National Opioids Settlement: Purdue

New National Opioids Settlement: Purdue
Opioids Implementation Administrator
opioidsparticipation@rubris.com

Piney Point Village city, TX
Reference Number: CL-1749841

TO LOCAL POLITICAL SUBDIVISIONS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOIDS SETTLEMENT. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: September 30, 2025

A new proposed national opioids settlement has been reached with Purdue (and certain of its affiliates) and the Sackler family. This *Participation Package* is a follow-up communication to the *Notice of New National Opioids Settlement* recently received electronically by your subdivision.

The proposed settlement is being implemented in connection with Purdue's bankruptcy proceedings, and consists of, among other things, a settlement of Purdue's claims against the Sacklers and certain other parties (referred to as the "Purdue Estate Settlement"), and settlements of direct claims against the Sacklers held by States, local governments and other creditors (collectively, the "Purdue Direct Settlement", and together with the Estate Settlement, the "Purdue Settlement"). The Purdue Direct Settlement for States and local governments is documented in the Governmental Entity and Shareholder Direct Settlement Agreement.

You are receiving this *Participation Package* because all eligible States and territories, including Texas, are participating in the Purdue Direct Settlement.

This electronic envelope contains:

- The *Participation Form* for the Purdue Direct Settlement, including a release of any claims

The *Participation Form* must be executed, without alteration, and submitted on or before September 30, 2025, in order for your subdivision to be considered for initial participation calculations and payment eligibility under the Purdue Direct Settlement.

Based upon subdivision participation forms received on or before September 30, 2025, the subdivision participation rate will be used to determine whether participation is sufficient for the Purdue Settlement to move forward and whether a state earns its maximum potential payment under the Purdue Direct Settlement. If the Purdue Settlement moves forward and goes effective, your release will become

effective. If the Purdue Settlement does not move forward, that release will not become effective.

Any subdivision that does not participate in the Purdue Direct Settlement cannot directly share in the Purdue Direct Settlement funds, even if other subdivisions in the state are participating and sharing in those Purdue Direct Settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive Purdue Settlement funds by participating; decisions on how Purdue Settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the Purdue Settlement with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for the Purdue Settlement the same as they did for the prior opioids settlements but states may choose to treat the Purdue Settlement differently.

Information and documents regarding the Purdue Settlement, including a complete copy of the Governmental Entity and Shareholder Direct Settlement Agreement, and how it is being implemented in your state and how funds will be allocated within your state can be found on the national settlement website at <https://nationalopioidsettlement.com/purdue-sacklers-settlements/>. This website will be supplemented as additional documents are created. You may also visit the Texas Attorney General's Office website at <https://www.texasattorneygeneral.gov/globalopioidsettlement> for information.

How to return signed forms:

Please note that the Texas Attorney General's Office is collecting the executed *Participation Form* differently from prior opioid settlements. There are three methods for returning the executed *Participation Form* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Participation Form* electronically through DocuSign will return the signed form to the Implementation Administrator and associate your form with your subdivision's records. Electronic signature is the most efficient method for returning the *Participation Form*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning a manually signed *Participation Form* via DocuSign will associate your signed forms with your subdivision's records.

(3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return an executed *Participation Form* using DocuSign, the signed *Participation Form* may be returned via electronic mail to opioidsparticipation@rubris.com. Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Form – [Subdivision Name, Subdivision State] – [Reference ID].

Detailed instructions on how to sign and return the *Participation Form*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com/purdue-sacklers-settlements/>. You may also contact opioidsparticipation@rubris.com and/or opioids@oag.texas.gov if you have any questions.

YOU MUST PARTICIPATE IN THE PURDUE DIRECT SETTLEMENT BY RETURNING YOUR PARTICIPATION FORM IN ORDER TO RECEIVE THE BENEFITS OF THE PURDUE SETTLEMENT.

Please note that this is NOT a solicitation or a request for subdivisions to submit votes on the Purdue bankruptcy plan. This settlement package only pertains to a decision to participate in the Purdue Direct Settlement. If you receive a package to vote on the plan you should follow the applicable instructions for voting. PLEASE NOTE THAT VOTING ON THE PLAN IS SEPARATE FROM PARTICIPATION IN THE PURDUE DIRECT SETTLEMENT.

The sign-on period for subdivisions ends on September 30, 2025.

If you have any questions about executing the *Participation Form*, please contact your counsel, the Implementation Administrator at opioidsparticipation@rubris.com, or the Office of the Texas Attorney General at opioids@oag.texas.gov.

Thank you,

Implementation Administrator for the Purdue Direct Settlement

The Implementation Administrator is retained to provide the settlement notice required by the Purdue Direct Settlement to manage the collection of the participation forms for it.

EXHIBIT K
Subdivision Participation and Release Form

Governmental Entity: Piney Point Village city	State: TX
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to that certain Governmental Entity & Shareholder Direct Settlement Agreement accompanying this participation form (the “*Agreement*”)¹, and acting through the undersigned authorized official, hereby elects to participate in the Agreement, grant the releases set forth below, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Agreement, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Agreement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly after the Effective Date, and prior to the filing of the Consent Judgment, dismiss with prejudice any Shareholder Released Claims and Released Claims that it has filed. With respect to any Shareholder Released Claims and Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopiodsettlement.com>.
3. The Governmental Entity agrees to the terms of the Agreement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Agreement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning following the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Agreement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as and to the extent provided in, and for resolving disputes to the extent provided in, the

¹ Capitalized terms used in this Exhibit K but not otherwise defined in this Exhibit K have the meanings given to them in the Agreement or, if not defined in the Agreement, the Master Settlement Agreement.



Agreement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Agreement.

7. The Governmental Entity has the right to enforce the Agreement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Agreement, including without limitation all provisions of Article 10 (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in his or her official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Subdivision Releasor, to the maximum extent of its authority, for good and valuable consideration, the adequacy of which is hereby confirmed, the Shareholder Released Parties and Released Parties are, as of the Effective Date, hereby released and forever discharged by the Governmental Entity and its Subdivision Releasors from: any and all Causes of Action, including, without limitation, any Estate Cause of Action and any claims that the Governmental Entity or its Subdivision Releasors would have presently or in the future been legally entitled to assert in its own right (whether individually or collectively), notwithstanding section 1542 of the California Civil Code or any law of any jurisdiction that is similar, comparable or equivalent thereto (which shall conclusively be deemed waived), whether existing or hereinafter arising, in each case, (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor (each such release, as it pertains to the Shareholder Released Parties, the “Shareholder Released Claims”, and as it pertains to the Released Parties other than the Shareholder Released Parties, the “Released Claims”). For the avoidance of doubt and without limiting the foregoing: the Shareholder Released Claims and Released Claims include any Cause of Action that has been or may be asserted against any Shareholder Released Party or Released Party by the Governmental Entity or its Subdivision Releasors (whether or not such party has brought such action or proceeding) in any federal, state, or local action or proceeding (whether judicial, arbitral, or administrative) (A) directly or indirectly based on, arising out of, or in any way relating to or concerning, in whole or in part, (i) the Debtors, as such Entities existed prior to or after the Petition Date, and their Affiliates, (ii) the Estates, (iii) the Chapter 11 Cases, or (iv) Covered Conduct and (B) as to which any conduct, omission or liability of any Debtor or any Estate is the legal cause or is otherwise a legally relevant factor.
9. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Shareholder Released Claims or Released Claims against any Shareholder Released Party or Released Party in any forum whatsoever, subject in all respects to Section 9.02 of the Master Settlement Agreement. The releases provided for herein (including the term “Shareholder Released



Claims” and “Released Claims”) are intended by the Governmental Entity and its Subdivision Releasors to be broad and shall be interpreted so as to give the Shareholder Released Parties and Released Parties the broadest possible release of any liability relating in any way to Shareholder Released Claims and Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Agreement shall be a complete bar to any Shareholder Released Claim and Released Claims.

10. To the maximum extent of the Governmental Entity’s power, the Shareholder Released Parties and the Released Parties are, as of the Effective Date, hereby released and discharged from any and all Shareholder Released Claims and Released Claims of the Subdivision Releasors.
11. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Agreement.
12. In connection with the releases provided for in the Agreement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Shareholder Released Claims or such other Claims released pursuant to this release, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Shareholder Released Claims or such other Claims released pursuant to this release that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities’ decision to participate in the Agreement.

13. Nothing herein is intended to modify in any way the terms of the Agreement, to which Governmental Entity hereby agrees. To the extent any portion of this Participation and Release Form not relating to the release of, or bar against, liability is interpreted differently from the Agreement in any respect, the Agreement controls.
14. Notwithstanding anything to the contrary herein or in the Agreement, (x) nothing herein shall (A) release any Excluded Claims or (B) be construed to impair in any way the rights and obligations of any Person under the Agreement; and (y) the Releases set forth herein shall be subject to being deemed void to the extent set forth in Section 9.02 of the Master Settlement Agreement.



I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____

