

**MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING ON MONDAY, APRIL 28, 2025, AT 7:00 P.M. AT 7660 WOODWAY DR. SUITE 460, HOUSTON, TEXAS.**

**Councilmembers Present:** Aliza Dutt, Michael Herminghaus, Dale Dodds, Joel Bender, Margaret Rohde, and Jonathan Curth.

**City Representatives Present:** Bobby Pennington, City Administrator; David Olson, City Attorney; Jim Huguenard, Police Commissioner; Ray Schultz, Police Chief; Henry Kollenberg, Fire Commissioner; Howard Miller, Fire Chief; Gracie Moylan, City Engineering; and Annette Arriaga, Development Services Director.

**Call To Order**

At 7:00 p.m., Mayor Aliza Dutt declared a quorum and called the meeting to order.

**Pledge of Allegiance**

The Council led the Pledge of Allegiance to the United States of America Flag.

**Citizens Wishing to Address Council**

- Kathryn Smyser (Wickwood) requests information on the maintenance of local drainage tributaries leading to the bayou.

**Agenda Items**

1. **Consideration and possible action on approval of the Council Meeting Minutes held on March 24, 2025.**
  - Councilmember Herminghaus proposed approving the minutes of the Council Meeting on March 24, 2025. Bender seconded the motion and carried with the following results:  
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.  
NAYS: None.
2. **Consideration and possible action on the Memorial Villages Police Department: a) Update on activities, b) MVPD Budget Amendment 2025.01, c) MVPD FY26 Budget, d) MVPD 2024 Review of Services and FY24 Budget Equitable Funding Review, e) MVPD Vehicle Inventory List.**
  - Chief Schultz provided the latest update for the monthly report. In March, the MVPD responded to and managed 1,659 calls and incidents for Piney Point Village alone. Additionally, 1,093 house watch checks were conducted, and a total of 435 citations were issued, including 183 warnings.
  - An update was given on the requested budget amendment and the status of the FY26 budget priorities. The budget amendment, which is a carryover from the previous year, is intended to fund the acquisition of AED replacements and to improve the emergency dispatch call logger.
  - The chief recommended that equitable funding remain at 33.3% for all participating villages.
  - Councilmember Dodds motioned to accept Budget Amendment 2025.01. Councilmember Bender seconded the motion and carried with the following results:  
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.  
NAYS: None.
  - No further formal actions were taken.

**3. Consideration and possible action on the Village Fire Department, including (a) Updates on activities, b) VFD Budget Amendment 2025-02, VFD Financial Documents, Meeting Agendas, and Minutes.**

- In March, the VFD responded to and handled 161 calls and incidents across all cities. Piney Point Village accounted for 26 of those calls. The chief shared an update on the ongoing review of the fire hydrants and addressed questions on school alarms.
- Councilmember Bender motioned to accept VFD Budget Amendment 2025-02, which modifies the allocation of \$110,000 related to leasing an aerial ladder truck during the interim period prior to the construction and delivery of the SME006 aerial ladder truck set to replace Ladder 1. Councilmember Dodds seconded the motion and carried with the following results:  
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.  
NAYS: None.
- Kollenberg provided updates regarding the current status of the 2026 budget discussions, although they have not yet been formalized. Additionally, he noted that the significant surplus funding from current funds will be reallocated through a likely budget amendment for nonrecurring needs.
- No further formal actions were taken.

➔ **The council agreed to change the order of discussion items to prioritize Item #5 before Item #4.**

**5. Consideration and possible action on City Engineering; a) Letter of recommendation for the Chuckanut Paving and Drainage Improvements, b) Design proposal for Shadow Way Court drainage improvements, c) Quotes for drainage improvements at 5 Oaklawn Drive, d) Approval and award for the maintenance of drainage bayous, including Quail Creek and Woods Edge, e) April Engineers Report.**

- The Council held a discussion regarding the timing and cost-sharing for the Chuckanut Paving and Drainage Improvements project. It was generally agreed that the city would collect all residential payments before issuing the notice to proceed. Further questions and clarifications were raised concerning the differences in the bid details as well as the necessity of removing certain trees.
- **Recommendation (1)**: Councilmember Dodds proposed accepting On Par Civil Services' bid for \$970,993, as detailed in the recommendation letter from HDR. Councilmember Herminghaus seconded the motion and carried with the following results:  
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.  
NAYS: None.
- HDR shared information and estimated costs associated with the design options for the drainage improvements on Shadow Way Court. Notably, the potential tree removal has emerged as a significant concern impacting the overall cost.
- **Recommendation (2)**: Councilmember Dodds proposed a motion to authorize the mayor to secure funding for an independent evaluation from a qualified urban forester regarding enhancements to the drainage system on Shadow Way. Councilmember Bender seconded the motion and carried with the following results:  
AYES: Herminghaus, Dodds, Bender, Rohde and Curth.  
NAYS: None.
- HCFCFD is currently evaluating the debris removal efforts in the bayou, while their vegetation department is looking into specific maintenance requirements for the Tynewood and Kinkaid tributaries. Additionally, there are three client service request numbers associated with the

removal of large root balls that have been reported. The last update was April 24. HDR provided quotes for clearing debris from the non-HCFCF drainage bayous near Quail Creek and Woods Edge.

- **Recommendation (3):** Councilmember Bender proposed awarding the debris removal contract for drainage bayous to Lone Star Tree Removal for \$27,100. Councilmember Dodds seconded the motion, with the following results:

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

- **Recommendation (4):** Councilmember Bender proposed awarding the 5 Oaklawn Drive drainage improvements to ICS for \$4,100. Councilmember Dodds seconded the motion and carried with the following results:

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

- HDR provided an update on the projects mentioned in the engineering report, and the council offered general guidance on future project options.

**4. Consideration and possible action on a resolution appointing commissioners to the Village Fire Department Board of Commissioners, a) Fire Commissioner (RES 2025.04-1), b) Alternate Fire Commissioner (RES 2025.04-2).**

- Councilmember Dodds proposed appointing Dan Ramey as the Village Fire Department Commissioner under Resolution 2025.04-1, and Henry Kollenberg as the Alternate Fire Commissioner under Resolution 2025.04-2. Councilmember Herminghaus seconded the motion and carried with the following results:

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

**6. Consideration and possible action regarding the Mayor's Report.**

- No action was taken.

**7. Consideration and possible action regarding the City Administrator's Monthly Report, including but not limited to a) Financial Related Items: Financial Report – April 2025, Property Tax Report, Quarterly Investment Report – March 2025, Disbursements (greater than \$10,000); b) UH Hobby School Apprenticeship Program.**

- The city has collected a substantial amount in delinquent property taxes. The Council has requested that staff send out a notice or timetable regarding TCO reimbursement to enhance the timing of project completions. Additionally, the Council has decided to proceed with hiring the Development Manager internally.
- Councilmember Bender made a motion to accept the financial items, including the Quarterly Investment Report and the disbursements. Councilmember Dodds seconded the motion.

The motion passed with the following results:

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

- Councilmember Bender motioned to accept the UH Hobby Apprenticeship Program, as needed. Councilmember Herminghaus seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

**8. Consideration and possible action regarding a resolution (RES 2025.04-A) appointing members to act on behalf of the city regarding legislative matters.**

- Margaret addressed the ongoing ADU bill, which is progressing rapidly and has become a top priority. She emphasized that it's crucial for someone to advocate on our behalf at this pivotal moment.
- Councilmember Bender proposed a motion to accept Resolution 2025.04, which appoints the Mayor or their designee, as well as the legislative committee representative established under Resolution 2025.03-B—currently Margaret Rohde—to act on behalf of the city in legislative matters. Councilmember Dodds seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

**9. Discussion and possible action on acquiring an office security alarm system.**

- Councilmember Dodds proposed a motion to accept the ADT Security Bid, as presented. Councilmember Herminghaus seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

**10. Discussion and possible action on acquiring a new server to replace the current computer server.**

- Councilmember Dodds proposed a motion to accept the PowerEdge R660 Server, including setup labor and migration of existing data servers, as presented. Councilmember Herminghaus seconded the motion. The motion passed with the following results:

AYES: Herminghaus, Dodds, Bender, Rohde and Curth.

NAYS: None.

**11. Discussion and possible action regarding the Ecclesia Church Specific Use Permit.**

- The City Council allowed the playground but required a permit for the dog enclosure, which has since been addressed. Signage for frisbee golf hours is now up.
- The Council discussed the frisbee golf infrastructure and determined that the city will undertake a thorough review of the prior Special Use Permit (SUP) as it specifically pertains to the frisbee golf course.

**12. Discuss and consider possible action on future agenda items, meeting dates, and similar matters.**

- Upcoming events include a Beautification Meeting on May 12, followed by an Engineering Meeting on May 14. The city will observe the Memorial Day holiday on May 26. The Regular Council Meeting is scheduled for Tuesday, May 27, due to the holiday.

**WORKSHOP**

**A. Discussion Regarding the Maintenance of City Right-of-Ways.**

- The item has been put on hold, possibly handled informally with staff.

**EXECUTIVE SESSION:**

**13. Executive Session Items: a) Section 551.071, Legal Consultation. b) Section 551.074, Fire Commissioner Review.**

- An executive session that was not called or convened.

**14. Consideration and possible action on items discussed in the Executive Session.**

- No executive session was called.

**Adjournment**

- Councilmember Dodds made a motion for adjournment, seconded by Councilmember Bender.
- Mayor Dutt adjourned the meeting at 9:20 p.m.