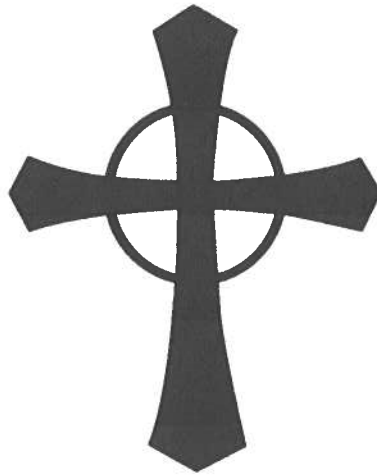


**Saint Francis  
Episcopal Church**



**Request for  
Specific Use Permit  
Additional Columbarium**



**ST. FRANCIS**  
EPISCOPAL CHURCH

The Rev. Stuart A. Bates  
Rector

June 2, 2025

Planning and Zoning Commission

Don Jones, Chair  
Bill Burney, Member  
Buck Ballas, Member  
Dana Gompers, Member  
Bill Ogden, Member  
Chris DeZevallos, Member  
Jay Cohen, Member  
Tim Jones, Member

City of Piney Point Village

7660 Woodway  
Suite 460  
Houston, Texas 77063

Dear Planning and Zoning Commissioners:

St. Francis Episcopal Church, 345 Piney Point Road, City of Piney Point Village, Texas, is applying for a Specific Use Permit for an additional columbarium that is to be located **inside** the church building, in an area referred to as the narthex, in the hallway opposite the current columbarium and not visible from the street or walkways. No exterior work will be done, no drainage will be affected, and no trees will be disturbed. The current columbarium is reaching capacity, with 84% or 76 niches out of 90 niches being occupied or reserved, and thus the need for another columbarium. The current columbarium was granted a SUP in 2018.

The date for the St. Francis Episcopal Church Meet and Greet / Open House is Saturday afternoon, June 7, 2025, from 4:00 to 5:00 p.m. at the church, 345 Piney Point Road. Thirty-four individual invitations were mailed on May 22, 2025, to the surrounding neighbors, a sample of which is attached. Additionally, another invitation to attend the June 26, 2025, Planning and Zoning Commission public hearing for a Specific Use Permit for an additional columbarium is being mailed both by regular mail and certified mail return receipt requested to these same neighbors.

A columbarium is not a cemetery. A columbarium is a depository for the cremains of the deceased. The cremation takes place at a licensed funeral home; **never** does a cremation take place at the church; the cremains are placed in a container at the funeral home and then sealed. That container is delivered to St. Francis Episcopal Church as part of the funeral service for the deceased, and then the sealed container is interred in a niche in the columbarium, which is also sealed.

The proposed columbarium replicates the current columbarium, being 9'-2" tall and 8'-10" wide, and it has 90 new niches, each measuring 10½" by 10½".

The niches are **not** for sale. To obtain a niche in the columbarium, a person must be a member of St. Francis Episcopal Church, and various documents must be completed:

- a. There is an "application for interment rights to spaces(s) in the columbarium" which must be completed and then approved by the rector.
- b. Afterwards, there is a "certificate of interment rights" that is conveyed in consideration of the contribution of the reservation fee.
- c. Then, there are conditions of use that the grantee accepts and agrees to. Points in this document include what happens to the cremains in the columbarium should the church cease to exist. The Diocese of Texas owns the property on which St. Francis Episcopal Church stands, and it is the Bishop of the Diocese of Texas who will direct where the cremains will be transferred.
- d. Lastly, there is an "inscription order form" for the wording to be engraved on the tag in the niche.

Thank you for your consideration of this Specific Use Permit request from St. Francis Episcopal Church, and we look forward to our meeting with you.

Peace and Grace,



The Rev. Stuart A. Bates  
Rector  
St. Francis Episcopal Church



# ST. FRANCIS EPISCOPAL CHURCH

## Items Provided in Packet for the St. Francis Episcopal Church Request For a Specific Use Permit for an Additional Columbarium

1. Items provided for Planning & Zoning Commission packet for the St. Francis Episcopal Church request for a Specific Use Permit for an additional columbarium
2. Copy of Open House invitation and list of residents within 200 feet of St. Francis Episcopal Church to whom Open House and Planning & Zoning public hearing invitations were sent
3. Open House – Saturday, June 7, 2025, 2 p.m. to 4:00 p.m.
  - Open House Sign In Sheet
  - Open House Information Sheet
  - Report on Open House
4. Copy of letter inviting and notifying residents of Planning and Zoning Commission public hearing for Specific Use Permit for an additional columbarium
  - Letter sent by both regular mail and certified mail, return receipt requested
  - Copies of completed certified mail form
5. Overview letter to Planning & Zoning Commission members which details request for Specific Use Permit for an additional columbarium
6. Copies of contract and forms to be completed by applicant requesting a niche in the columbarium
7. Copy of 2018 Specific Use Permit for columbarium improvements – Ordinance 2018 No. 2018.11.24C
8. Pictures of the current columbarium and proposed site of additional columbarium
  - Interior plan of St. Francis showing location of existing columbarium
  - Pictures of current columbarium and location of proposed columbarium – inside church across hallway from current one and not viewable from street or walkways
  - Site plans of proposed columbarium



**ST. FRANCIS**  
EPISCOPAL CHURCH

Sample

May 22, 2025

Lawrence G & Mary Whalley  
5 Carsey Ln  
Houston, TX 77024

Dear Lawrence G & Mary Whalley,

St. Francis Episcopal Church would like to invite you to an open house that will take place on **Saturday, June 7, 2025, from 4 pm to 5 pm** at the church, 345 Piney Point Drive. The church is in the process of applying for a Specific Use Permit from the City of Piney Point Village for an additional columbarium. The current columbarium is reaching capacity with 84% or 76 niches out of 90 niches being occupied or reserved; thus, there is a need for another columbarium. The proposed columbarium, just like the existing one, will be inside the church and only in the hallway opposite the current one. It will also have 90 niches. There will be no exterior work, no drainage effect, and no trees will be disturbed.

We welcome the opportunity to have you visit our church, learn about the history of St. Francis Episcopal Church, and answer any questions you may have.

Thank you, and we look forward to seeing you on June 7, 2025. When you arrive, please enter through the church's main building (which faces Piney Point Drive) by using the church's front door on the south side.

Grace and Peace,

The Rev. Stuart A. Bates  
Rector  
St. Francis Episcopal Church

Property within 200 Feet of St. Francis Episcopal Church

Owners	Property Address
Whalley Lawrence G & Mary	5 Carsey Ln
Allen Joe B & Helen	11522 Green Oaks Dr
Current Owner	11527 Green Oaks Dr
Current Owner	11530 Green Oaks Dr
Tauber Richard E & Anne	11531 Green Oaks Dr
Read Jeffrey	11502 Habersham Ln
Current Owner	11503 Habersham Ln
800 Builders Llc	11506 Habersham Ln
Wiberg Mark & Fleur	11507 Habersham Ln
Ecclesia Houston	325 Piney Point Rd
Morton John & Shannon	342 Piney Point Rd
Sallee Homer B & Jaleh M	346 Piney Point Rd
Tylor Thomas A & Kristin N	362 Piney Point Rd
Herminghaus Michael & Sabine P	11506 Raintree Cir
Kemple Matthew J & Deborah C	11510 Raintree Cir
Coben Ron & Leanne	11520 Raintree Cir
Current Owner	11526 Raintree Cir
Frachtman Richard J & Anne	11530 Raintree Cir
Dash Timothy & Rachel	1 S Cheska Ln
Dunn Deirdre H	5 S Cheska Ln
Boquist Eric A & Amy L	6 S Cheska Ln
Boston Kevin & Lindsey	9 S Cheska Ln
Williams John B Jr & Lynne	14 S Cheska Ln
Bamberger Richard E	15 S Cheska Ln
Grob Nancy S	17 S Cheska Ln
Current Owner	18 S Cheska Ln
Kollenberg C Henry & Christine J	21 S Cheska Ln
Daley Thomas C	22 S Cheska Ln
Nystrom Richard & Shannon	25 S Cheska Ln
Fordyce Doug & Melissa	26 S Cheska Ln
Barclay Josephine	29 S Cheska Ln
Sorkin Tatiana A	30 S Cheska Ln
Barbosa Filipe & Leigh	33 S Cheska Ln
Holland John & Laura	34 S Cheska Ln



**ST. FRANCIS**  
EPISCOPAL CHURCH

The Rev. Stuart A. Bates  
Rector

May 29, 2025

Lawrence G & Mary Whalley  
5 Carsey Ln  
Houston, TX 77024

Dear Lawrence G & Mary Whalley:

**Subject:** Invitation to attend a public hearing for a request for a Specific Use Permit for an additional columbarium for St. Francis Episcopal Church

Dear St. Francis Episcopal Church Neighbors:

St. Francis Episcopal Church is applying for a Specific Use Permit for an additional columbarium that will be located in the narthex, which is located inside the church and will not be visible from the street or walkways. With respect to the proposed additional columbarium, it will be across the inside hallway from the current columbarium; no exterior work will be done, no drainage will be affected, and no trees will be disturbed. The current columbarium is reaching capacity with 84% or 76 niches out of 90 niches being occupied or reserved, thus, the need for an additional columbarium.

This letter is to let you know about and invite you to the Planning and Zoning Commission meeting on Thursday, June 26, 2025, at 6:00 p.m., during which the church's application for a Specific Use Permit will be presented and discussed. The City of Piney Point Village requires that a Specific Use Permit be issued for the columbarium referenced in the City of Piney Point Code of Ordinances, Chapter 74, Section 125 through Section 130.

The meeting will be held at the City of Piney Point Village City Hall, located at 7660 Woodway Drive. Suite 460, Houston, Texas 77063.

Below is information about the proposed columbarium at St. Francis Episcopal Church:

- Distances from the proposed columbarium to the streets/areas around St. Francis Episcopal Church are listed below:
  - The east property line (Piney Point Road) is 140 feet;
  - The north property line (Cheska Hollow Subdivision) is 280 feet;
  - The south property line (Ecclesia Church) is 310 feet; and
  - The west property line (Habersham Subdivision) is 670 feet.
- A columbarium is not a cemetery; it is a depository for the cremains of the deceased. The cremation takes place at a licensed funeral home, never at the church; the cremains are put into a sealed

container at the funeral home and delivered to St. Francis as part of the funeral service for the deceased. The sealed container is interred in a niche in the columbarium. The niches are sealed.

- The proposed columbarium will replicate the current one: it will be 9'-2" tall and 8'-10" wide with 90 new niches, similarly each measuring 10 ½" by 10 ½".
- Should St. Francis Episcopal Church cease to exist, the land reverts to the Diocese of Texas, which owns the property, and it is the Bishop of the Diocese of Texas who will direct where the remains will be transferred.

The packet containing the information for the Planning and Zoning Commission meeting will be available on the city's website at <http://www.cityofpineypoint.com> beginning Monday, June 23, 2025, through June 26, 2025. You may also visit the City of Piney Point Village City Hall after June 23, 2025, at 7660 Woodway Drive, Suite 460, to review the same packet. City Hall is open Monday through Thursday, 7:30 a.m. to 12 p.m. and 1:00 p.m. to 4:30 p.m., and Friday, 7:30 a.m. to 12 p.m.

If you have questions, please get in touch with Sally Jo Flores, Executive Assistant, at 832-325-2983 or [sally@sfch.org](mailto:sally@sfch.org).

Peace and Grace,



The Rev. Stuart A. Bates  
Rector  
St. Francis Episcopal Church





# ST. FRANCIS EPISCOPAL CHURCH

St. Francis Episcopal Church  
The Reverend Stuart A. Bates, Rector

Open House  
June 7, 2025  
4:00 p.m. to 5:00 p.m.

Welcome to St. Francis!

We are pleased that you are joining us this afternoon for a tour of our church, its current columbarium, and the proposed columbarium's site **inside** the church. St. Francis is a growing congregation of families, couples, and singles, offering a fresh update on worship that is accessible to people of all ages and stages of life. Our weekly church services range from family-friendly to traditional, using both Rite I and Rite II liturgies. St. Francis is a place to learn, grow, and worship in a community of faith. Please join us for worship some time; we'd love to meet you! We have listed some facts below that we hope you will find useful and interesting.

1. The "new" St. Francis church was completed and occupied in 2001. A SUP for the current columbarium was issued by the City of Piney Point Village City Council in 2018.
2. The proposed columbarium, just like the current columbarium will be installed in the narthex which is located **inside** the church and not visible from the street or walkways. There will be no exterior work done, no drainage will be affected, and no trees will be disturbed
  - a. Distances from the columbariums to:
    - i. The east property line (Piney Point Road) is 140 feet;
    - ii. The north property line (Cheska Hollow Subdivision) is 280 feet;
    - iii. The south property line (Ecclesia Church) is 310 feet; and
    - iv. The west property line (Habersham Subdivision) is 670 feet.
  - b. A columbarium is not a cemetery; it is a depository for the cremains of the deceased
  - c. The cremation takes place at a licensed funeral home, **never** at the church; the cremains are put into a sealed container at the funeral home and delivered to St. Francis as part of the funeral service for the deceased. The sealed container is interred in a niche in the columbarium. The niches are sealed.
  - d. The proposed columbarium will replicate the current one at 9'-2" tall and 8'-10" wide.
  - e. There will be 90 new niches, each measuring 10 ½" by 10 ½".
  - f. The current columbarium is reaching capacity with 84% or 76 niches out of 90 being occupied or reserved and thus the need for another columbarium.
  - g. Should St. Francis Episcopal Church cease to exist, the land reverts to the Diocese of Texas which owns the property, and it is the Bishop of the Diocese of Texas who will direct to where the cremains will be transferred
3. The St. Clare Chapel in the church is used for 8 a.m. and 5 p.m. services on Sunday and 6 p.m. services on Wednesday
4. The main sanctuary in the church is used for 9 a.m. and 11 a.m. services on Sunday and during the week for school chapel

5. In addition to the chapel and sanctuary, there is a Brides Room in the church.

6. Artwork:

- a. Stained glass by artist Charles Schorr (1925-1966)
- b. Byzantine Icons depicting the Crucifixion and the Resurrection of our Lord by iconographer, Diamantis Cassis (1934-2015)

Thank you for taking time to visit St. Francis Episcopal Church today. You are welcome to attend any of our programs or events or join us for worship any time!

### **SERVICE TIMES**

Sunday 8 a.m. Holy Eucharist Rite I in the St. Clare Chapel

Sunday 9 a.m. Family Worship with blended music and Holy Eucharist Rite II in the church

Sunday 11 a.m. Holy Eucharist Rite II with choir in the church

Sunday 5 p.m. Evening Holy Eucharist Rite I in the St. Clare Chapel

Wednesday Evening Prayer with Holy Eucharist Rite II in the St. Clare Chapel



**ST. FRANCIS**  
EPISCOPAL CHURCH

The Rev. Stuart A. Bates  
Rector

**Mailed: Certified/Return Receipt Requested**

June 2, 2025

Lawrence G & Mary Whalley  
5 Carsey Ln  
Houston, TX 77024

Dear Lawrence G & Mary Whalley:

Subject: Invitation to attend a public hearing for a request for a Specific Use Permit for an additional columbarium for St. Francis Episcopal Church

Dear St. Francis Episcopal Church Neighbors:

St. Francis Episcopal Church is applying for a Specific Use Permit for an additional columbarium that will be located in the narthex, which is located inside the church and will not be visible from the street or walkways. With respect to the proposed additional columbarium, it will be across the inside hallway from the current columbarium; no exterior work will be done, no drainage will be affected, and no trees will be disturbed. The current columbarium is reaching capacity with 84% or 76 niches out of 90 niches being occupied or reserved, thus, the need for an additional columbarium.

This letter is to let you know about and invite you to the Planning and Zoning Commission meeting on Thursday, June 26, 2025, at 6:00 p.m., during which the church's application for a Specific Use Permit will be presented and discussed. The City of Piney Point Village requires that a Specific Use Permit be issued for the columbarium referenced in the City of Piney Point Code of Ordinances, Chapter 74, Section 125 through Section 130.

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- Distances from the proposed columbarium to the streets/areas around St. Francis Episcopal Church are listed below:
  - The east property line (Piney Point Road) is 140 feet;
  - The north property line (Cheska Hollow Subdivision) is 280 feet;
  - The south property line (Ecclesia Church) is 310 feet; and
  - The west property line (Habersham Subdivision) is 670 feet.

Lawrence G & Mary Whalley

June 2, 2025

Page Two

**Mailed: Certified/Return Receipt Requested**

- A columbarium is not a cemetery; it is a depository for the cremains of the deceased. The cremation takes place at a licensed funeral home, never at the church; the cremains are put into a sealed container at the funeral home and delivered to St. Francis as part of the funeral service for the deceased. The sealed container is interred in a niche in the columbarium. The niches are sealed.
- The proposed columbarium will replicate the current one: it will be 9'-2" tall and 8'-10" wide with 90 new niches, similarly each measuring 10 ½" by 10 ½".
- Should St. Francis Episcopal Church cease to exist, the land reverts to the Diocese of Texas, which owns the property, and it is the Bishop of the Diocese of Texas who will direct where the cremains will be transferred.

The packet containing the information for the Planning and Zoning Commission meeting will be available on the city's website at <http://www.cityofpineypoint.com> beginning Monday, June 23, 2025, through June 26, 2025. You may also visit the City of Piney Point Village City Hall after June 23, 2025, at 7660 Woodway Drive, Suite 460, to review the same packet. City Hall is open Monday through Thursday, 7:30 a.m. to 12 p.m. and 1:00 p.m. to 4:30 p.m., and Friday, 7:30 a.m. to 12 p.m.

If you have questions, please get in touch with Sally Jo Flores, Executive Assistant, at 832-325-2983 or [sally@sfch.org](mailto:sally@sfch.org).

Peace and Grace,



The Rev. Stuart A. Bates  
Rector  
St. Francis Episcopal Church

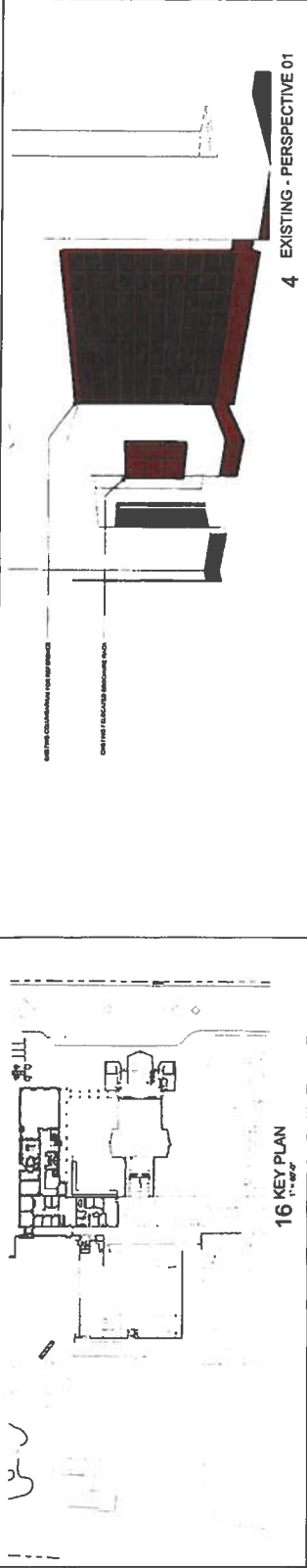




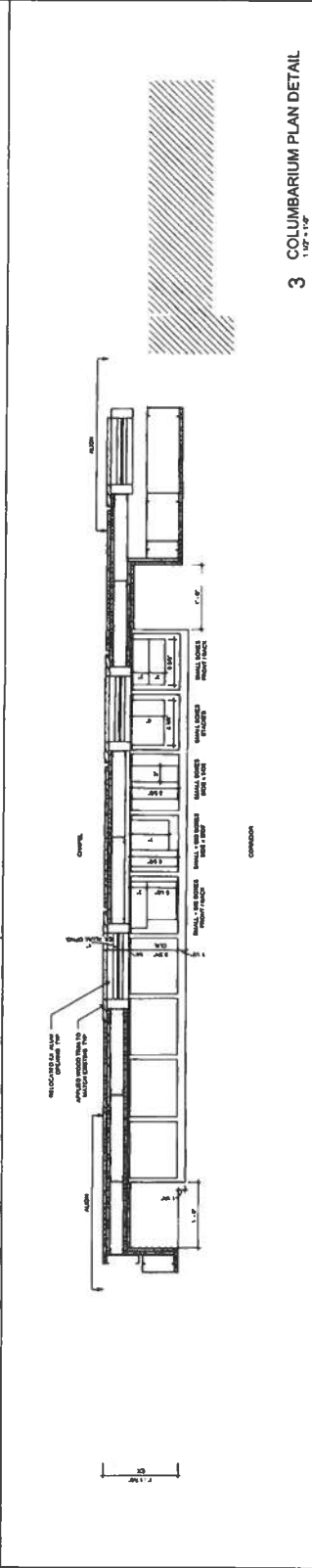




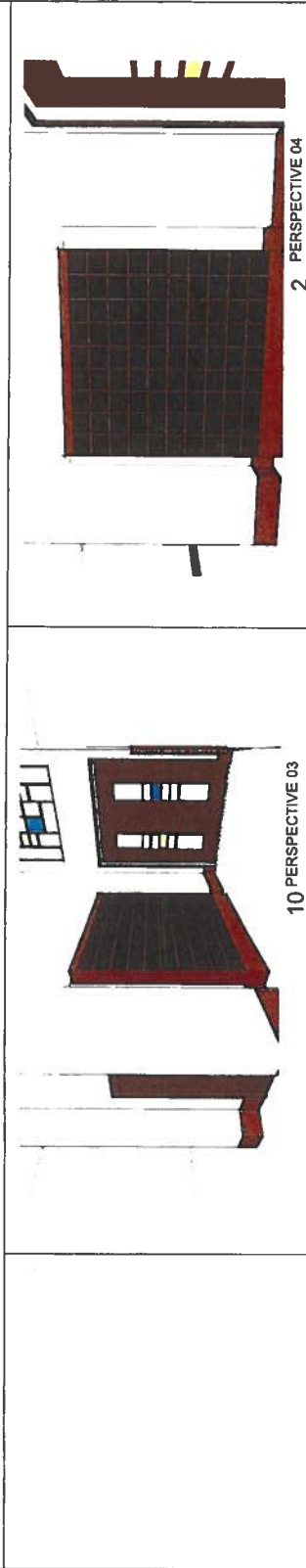
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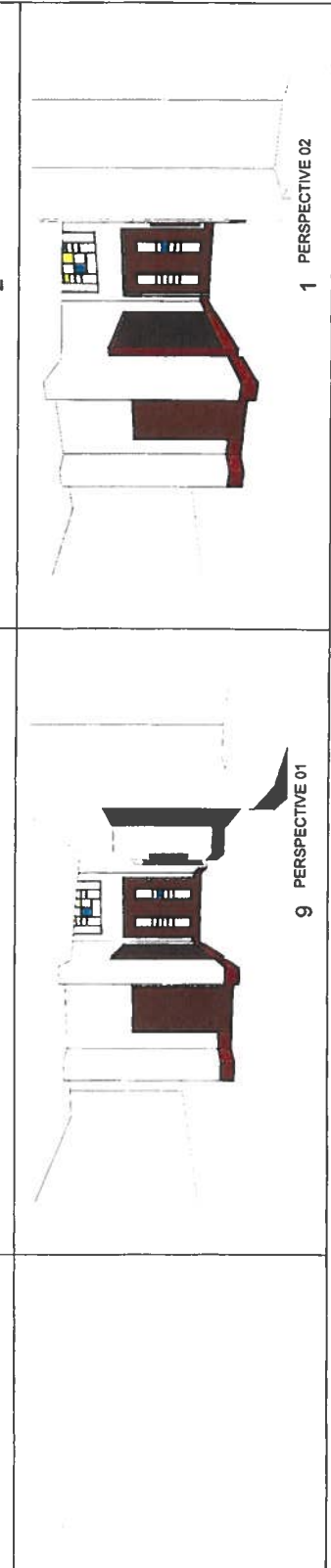
ST. FRANCIS EPISCOPAL CHURCH  
COLUMBARIUM  
345 Phay Point Rd, Houston, Texas 77024-5130  
TEL 713 522-2885 FAX 713 524-1151



ST. FRANCIS EPISCOPAL CHURCH  
COLUMBARIUM  
345 Phay Point Rd, Houston, Texas 77024  
MERRIMAN HOLT POWELL ARCHITECTS  
9909 Blake Lane, Suite 200  
Houston, Texas 77024-5130  
TEL 713 522-2885 FAX 713 524-1151



ST. FRANCIS EPISCOPAL CHURCH  
COLUMBARIUM  
345 Phay Point Rd, Houston, Texas 77024  
MERRIMAN HOLT POWELL ARCHITECTS  
9909 Blake Lane, Suite 200  
Houston, Texas 77024-5130  
TEL 713 522-2885 FAX 713 524-1151



ASK 01

**ORDINANCE NO. 2018.11.24C**

**AN ORDINANCE OF THE CITY OF PINEY POINT VILLAGE, TEXAS, IN ACCORDANCE WITH DIVISION 4 OF ARTICLE II OF CHAPTER 74 OF THE CITY'S CODE OF ORDINANCES, ESTABLISHING AND APPROVING ISSUANCE OF A SPECIFIC USE PERMIT FOR THE PERMITTING OF CERTAIN COLUMBARIUM IMPROVEMENTS ON THE ST. FRANCIS ESPISCOPAL CHURCH TRACT; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING FOR A PENALTY OF AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF; AND PROVIDING FOR SEVERABILITY.**

\* \* \* \* \*

**WHEREAS**, the City of Piney Point Village (the "City") finds it to be in the best interest of the health, safety, and welfare of its citizens to approve the following improvements on the St. Francis Episcopal Church Tract (the "Tract") subject to certain conditions; now, therefore,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:**

**Section 1.** The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct and are hereby adopted.

**Section 2.** The City hereby establishes and approves issuance of a specific use permit, as outlined by the terms of this Ordinance, to permit the following previously installed columbarium improvements on the Tract. Such improvements are further identified in a site plan, interior plan, and related specifications, as provided for in Exhibit "A," attached hereto and made a part of this Ordinance. City Council approval of the proposed improvements provided for in this Ordinance is subject to adherence to the site plan, interior plan, and related specifications provided for in Exhibit "A," and other stipulations as stated below:



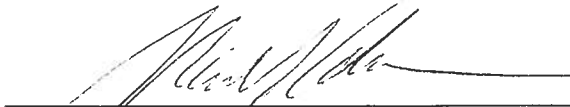
1. The columbarium shall maintain the following distances from the below stated landmarks:
  - a. 140 feet from the east property line, adjacent to Piney Point Road.
  - b. 280 feet from the north property line, adjacent to Cheska Hollow Subdivision.
  - c. 310 feet from the south property line, adjacent to the Ecclesia Church site.
  - d. 670 feet from the west property line, adjacent to the Habersham Subdivision.
2. No cremation shall take place or cremains sealed on the Tract.
3. The columbarium shall remain 9'-2" tall and 8'-10" wide, and shall have no more than 90 niches, each measuring 10½" by 10½".
4. The niches are not for sale to the general public; in order to obtain a niche in the columbarium, a person must be a member of St. Francis Episcopal Church and complete all application documents, including the following:
  - a. An "application for interment rights to space(s) in the columbarium," which must be completed and approved by the rector.
  - b. A "certificate of interment rights" conveyed to the grantee in consideration of the contribution of the reservation fee.
  - c. A "certificate of use" accepted by the grantee, which provides, in part, the process for transferring cremains to the custody of the Bishop of the Diocese of Texas for relocation if St. Francis Episcopal Church ceases to exist.
  - d. An "inscription order form" for the wording to be engraved on the tag on the niche.

**Section 3.** Any person who intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed (i) \$2,000.00 for violation of any provision that governs fire safety, zoning or public health or sanitation, including dumping of refuse, or (ii) \$500.00 for all other violations. No penalty shall be greater or less than the penalty provided for the same or similar offense under the laws of the State of Texas. Each day of any violation shall constitute a separate offense.

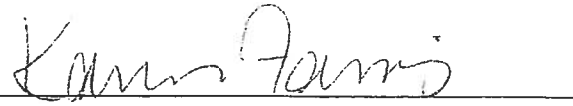
**Section 4.** In the event any clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 5.** All ordinances or parts of ordinances inconsistent or in conflict herewith, are, to the extent of such inconsistency or conflict, hereby repealed.

**PASSED, APPROVED, AND ADOPTED** this 19 day of November 2018.

  
\_\_\_\_\_  
Mark Kobelan  
Mayor

**ATTEST:**

  
\_\_\_\_\_  
Karen Farris  
City Secretary

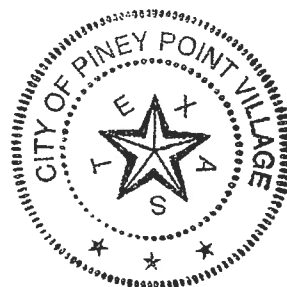
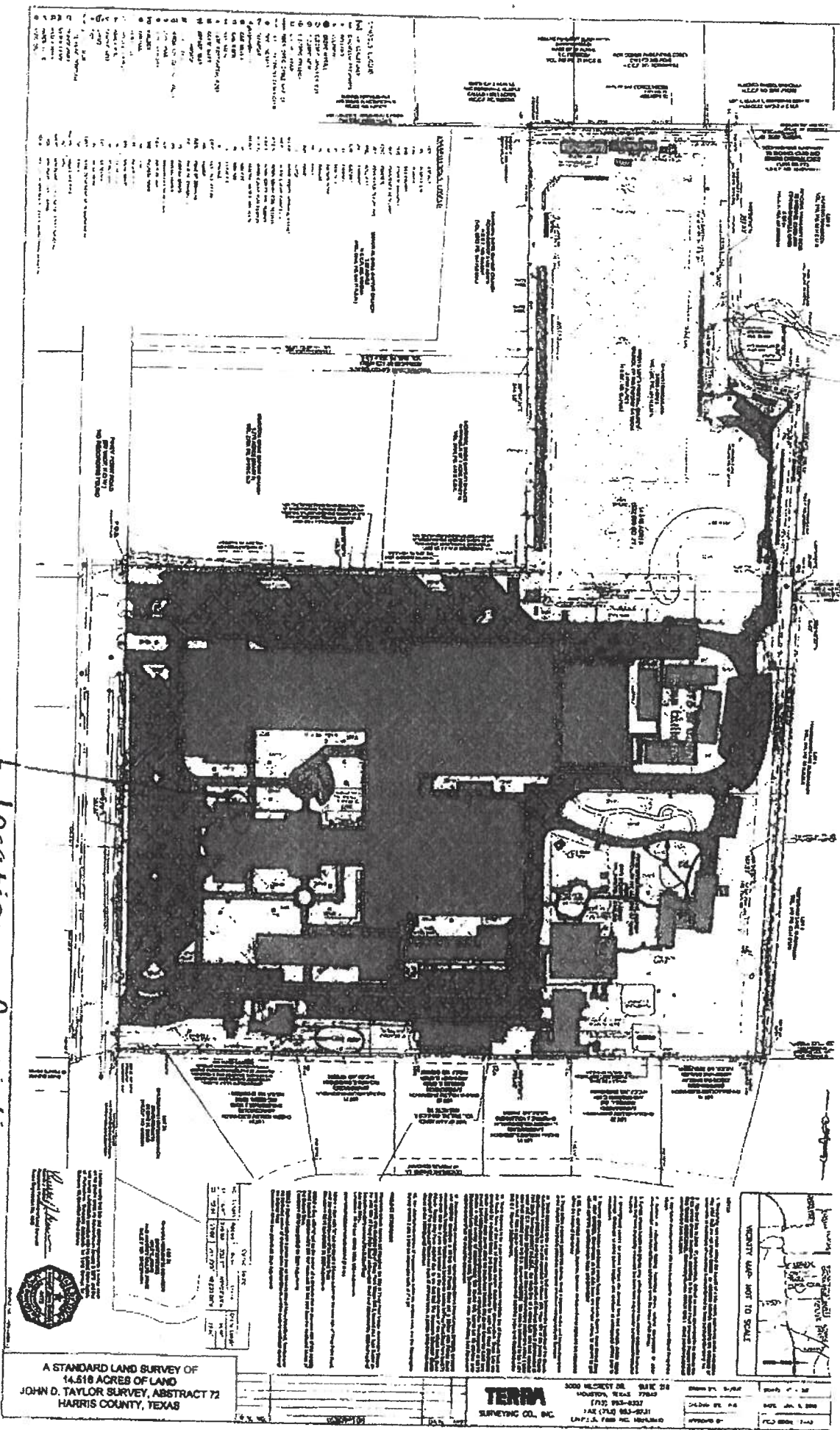


EXHIBIT "A"

Site Plan, Interior Plan, and Related Specifications for Columbarium Improvements  
to St. Francis Episcopal Church Tract

# St. Francis Episcopal Church



Location of existing columbarium in the north, inside the church.



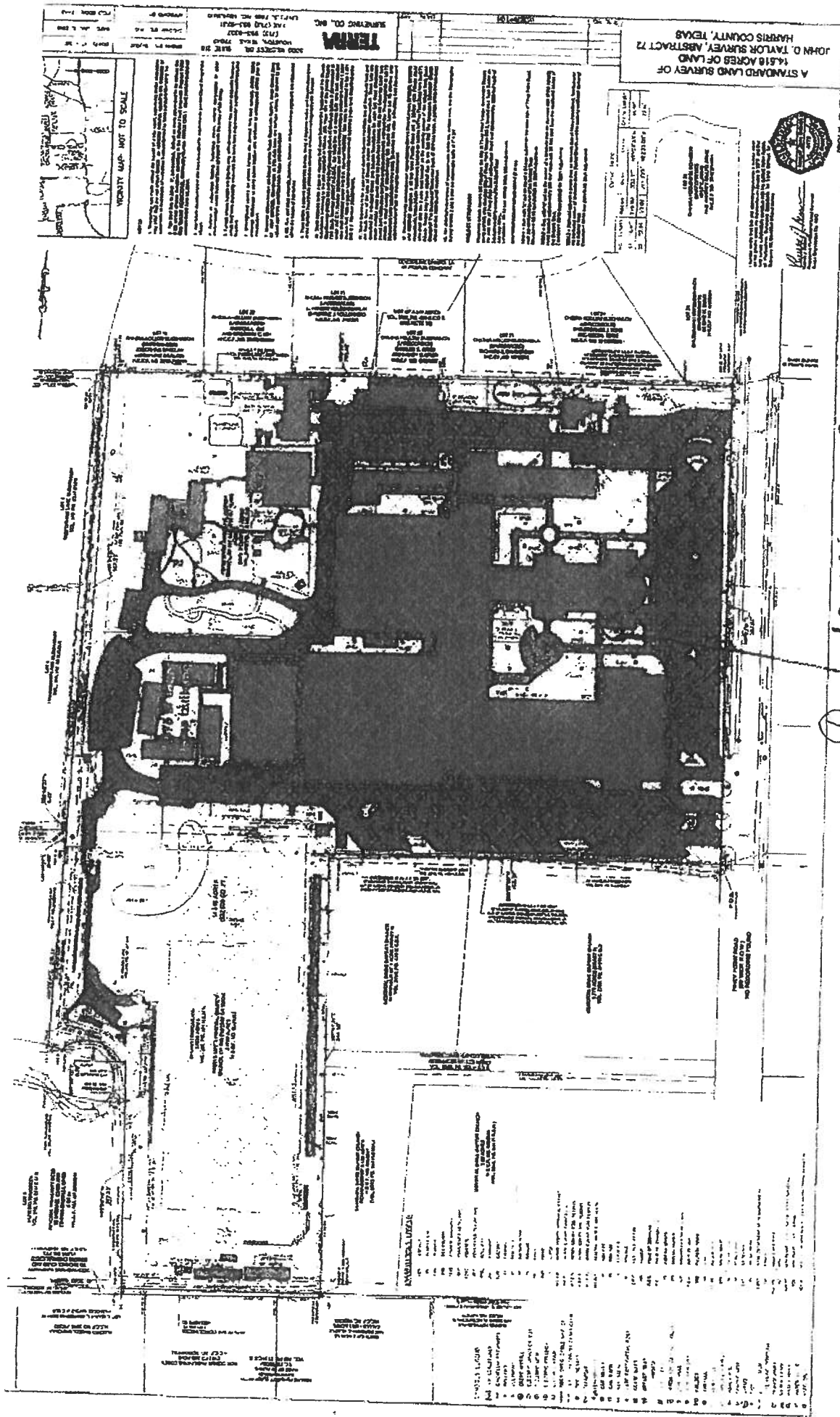
A STANDARD LAND SURVEY OF 14.518 ACRES OF LAND  
JOHN D. TAYLOR SURVEY, ABSTRACT 72  
HARRIS COUNTY, TEXAS

**TERMA**  
SURVEYING CO., INC.

3000 HOLCOMB DR. SUITE 200  
HOUSTON, TEXAS 77057  
(713) 953-8327  
FAX (713) 953-8331  
LAWRENCE, TEXAS 75044

DATE	5/2/97
BY	AS
DATE	5/2/97
BY	AS

# St. Francis Episcopal Church



- ① Location of existing columbarium - in the narthex, inside the church.
- ② Proposed / Additional columbarium is across inside hall from original columbarium

**ST. FRANCIS**  
 EPISCOPAL CHURCH  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

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JUN 02 2025

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<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage	\$
Total Postage and Fees	\$

\$	
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Sent To	Thomas A & Kristin N Tylor
Street	362 Piney Point Rd
City, State	Houston, TX 77024

Postmark  
Here

**ST. FRANCIS**  
 EPISCOPAL CHURCH  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

**CERTIFIED MAIL®**



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 7018 1130 0000 4289 2491

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 PITNEY BOWES

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Certified Mail Fee	
\$	
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	
\$	
Total Postage and Fees	
\$	

Postmark  
 Here

Se Ecclesia Houston  
 St 325 Piney Point Rd  
 Ch Houston, TX 77024

**ST. FRANCIS**  
 EPISCOPAL CHURCH  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

**CERTIFIED MAIL®**



7018 1130 0000 4289 3504  
 7018 1130 0000 4289 3504

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Certified Mail Fee	
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Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage	
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Total Postage and Fees	
\$	

Postmark  
Here

Sent	John & Shannon Morton
Street	342 Piney Point Rd
City	Houston, TX 77024
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	



**ST. FRANCIS**  
 EPISCOPAL CHURCH  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

**CERTIFIED MAIL®**



7018 1130 0000 4289 3450  
 7018 1130 0000 4289 3450

FIRST-CLASS



US POSTAGE  
 ZIP 77024  
 02 7H  
 00061 77762  
 JUN 02 2025  
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Whalley

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 Extra Services & Fees (check box, add fee as appropriate)  
☐ Return Receipt (hardcopy) \$  
☐ Return Receipt (electronic) \$  
☐ Certified Mail Restricted Delivery \$  
☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$

Postage  
 \$  
 Total Postage and Fees

Postmark  
 Here

Sr Lawrence G & Mary Whalley  
 Si 5 Carsey Ln  
 C Houston, TX 77024

PS Form 3800, April 2015 PSN 7530-02-000-9047

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7018 1130 0000 4289 3467  
7018 1130 0000 4289 3467

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$  
☐ Return Receipt (electronic) \$  
☐ Certified Mail Restricted Delivery \$  
☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sr

\$

C

Current Owner  
11527 Green Oaks Dr  
Houston, TX 77024

Postmark  
Here

PS Form 3800, April 2015 PSN 7530-02-000-9047

See Reverse for Instructions

**ST. FRANCIS**  
 EPISCOPAL CHURCH  
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 HOUSTON, TX 77024

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7018 1130 0000 4289 3610  
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 ZIP 77024 **\$ 009.64<sup>0</sup>**  
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Certified Mail Fee	
\$	
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postmark  
 Here

Postage	
\$	
Total Postage and Fees	
\$	

Sent  
 To  
 City  
 Current Owner  
 11530 Green Oaks Dr  
 Houston, TX 77024



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7018 1130 0000 4289 2552  
7018 1130 0000 4289 2552

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US POSTAGE



ZIP 77024  
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☐ Return Receipt (electronic) \$ \_\_\_\_\_  
☐ Certified Mail Restricted Delivery \$ \_\_\_\_\_  
☐ Adult Signature Required \$ \_\_\_\_\_  
☐ Adult Signature Restricted Delivery \$ \_\_\_\_\_

Postage

\$

Total Postage and Fees

\$

Sent

Street

City

Current Owner

18 S Cheska Ln

Houston, TX 77024

Postmark  
Here

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**ST. FRANCIS**  
**EPISCOPAL CHURCH**  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

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7018 1130 0000 4289 3535  
 7018 1130 0000 4289 3535

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 02 7H  
 00061 77762

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$
- ☐ Return Receipt (electronic) \$
- ☐ Certified Mail Restricted Delivery \$
- ☐ Adult Signature Required \$
- ☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

Street

City, S

Current Owner  
 11526 Raintree Cir  
 Houston, TX 77024

Postmark  
 Here

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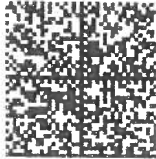
**ST. FRANCIS**  
 EPISCOPAL CHURCH  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

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7018 1130 0000 4289 3481  
 7018 1130 0000 4289 3481

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 ZIP 77024  
 02 7H  
 00061 77762  
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Certified Mail Fee	
\$	
Extra Services & Fees (check box, add fee as appropriate)	
<input checked="" type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	
\$	
Total Postage and Fees	
\$	

Postmark  
Here

Sent	Current Owner
Street	11503 Habersham Ln
City	Houston, TX 77024



ST. FRANCIS  
EPISCOPAL CHURCH  
345 PINEY POINT RD.  
HOUSTON, TX 77024

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7018 1130 0000 4289 3634  
7018 1130 0000 4289 3634

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<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage

Total Postage and Fees

Sent

Street

City

800 Builders, LLC  
11506 Habersham Ln  
Houston, TX 77024

Postmark  
Here

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**ST. FRANCIS**  
EPISCOPAL CHURCH  
345 PINEY POINT RD.  
HOUSTON, TX 77024

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7018 1130 0000 4289 3474

7018 1130 0000 4289 3474

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ZIP 77024 **\$ 009.64<sup>0</sup>**  
02 7H  
00061 77762 JUN 02 2025

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Extra Services & Fees (check box, add fee as appropriate)

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☐ Return Receipt (electronic) \$ \_\_\_\_\_  
☐ Certified Mail Restricted Delivery \$ \_\_\_\_\_  
☐ Adult Signature Required \$ \_\_\_\_\_  
☐ Adult Signature Restricted Delivery \$ \_\_\_\_\_

Postage

\$

Total Postage and Fees

\$

Sent

Street

City

Richard E & Anne Tauber  
11531 Green Oaks Dr  
Houston, TX 77024

Postmark  
Here

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**ST. FRANCIS**  
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 HOUSTON, TX 77024

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 7018 1130 0000 4289 3603

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 02 7H  
 00061 77762 JUN 02 2025

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☐ Return Receipt (electronic) \$ \_\_\_\_\_  
☐ Certified Mail Restricted Delivery \$ \_\_\_\_\_  
☐ Adult Signature Required \$ \_\_\_\_\_  
☐ Adult Signature Restricted Delivery \$ \_\_\_\_\_

Postage

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Total Postage and Fees

\$

Ser

Str

Cit

Joe B & Helen Allen  
 11522 Green Oaks Dr  
 Houston, TX 77024

Postmark  
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**ST. FRANCIS**  
**EPISCOPAL CHURCH**  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

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7018 1130 0000 4289 2569  
 7018 1130 0000 4289 2569

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 ZIP 77024  
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Certified Mail Fee	
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Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	
\$	
Total Postage and Fees	
\$	

Postmark  
Here

Ser  
 Stn  
 City  
 Thomas C Daley  
 22 S Cheska Ln  
 Houston, TX 77024

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- ☐ Return Receipt (hardcopy) \$  
☐ Return Receipt (electronic) \$  
☐ Certified Mail Restricted Delivery \$  
☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sen

Siré

City

Nancy S Grob  
17 S Cheska Ln  
Houston, TX 77024

Postmark  
Here

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**ST. FRANCIS**  
 EPISCOPAL CHURCH  
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 HOUSTON, TX 77024

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7018 1130 0000 4289 2538  
 7018 1130 0000 4289 2538

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 00061 77762 JUN 02 2025

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Certified Mail Fee \$	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$	
<input type="checkbox"/> Return Receipt (electronic) \$	
<input type="checkbox"/> Certified Mail Restricted Delivery \$	
<input type="checkbox"/> Adult Signature Required \$	
<input type="checkbox"/> Adult Signature Restricted Delivery \$	
Postage \$	
Total Postage and Fees \$	
Sent To Street	Kevin & Lindsey Boston 9 S Cheska Ln City, State Houston, TX 77024
PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions	

**ST. FRANCIS**  
EPISCOPAL CHURCH  
345 PINEY POINT RD.  
HOUSTON, TX 77024

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7018 1130 0000 4289 3542  
7018 1130 0000 4289 3542

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JUN 02 2025  
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Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	
\$	
Total Postage and Fees	
\$	

Postmark  
Here

Sent To  
Street  
City, St.  
Timothy & Rachel Dash  
1 S Cheska Ln  
Houston, TX 77024



**ST. FRANCIS**  
EPISCOPAL CHURCH  
345 PINEY POINT RD.  
HOUSTON, TX 77024

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7018 1130 0000 4289 5027

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02 7H  
00061 77762 JUN 02 2025  
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Certified Mail Fee	
\$	
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage	
\$	
Total Postage and Fees	
\$	

Postmark  
Here

Sent	Ron & Leanne Coben
Street	11520 Raintree Cir
City	Houston, TX 77024

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**ST. FRANCIS**  
EPISCOPAL CHURCH  
345 PINEY POINT RD.  
HOUSTON, TX 77024

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7018 1130 0000 4289 3627

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OFFICIAL USE	
Certified Mail Fee	\$
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	\$
Total Postage and Fees	\$
Sent Jeffrey Read	
Street 11502 Habersham Ln	
City, Houston, TX 77024	

Postmark  
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7018 1130 0000 4289 3597  
7018 1130 0000 4289 3597

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$  
☐ Return Receipt (electronic) \$  
☐ Certified Mail Restricted Delivery \$  
☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

Street:

City, St

Richard & Shannon Nystrom  
25 S Cheska Ln  
Houston, TX 77024

Postmark  
Here

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**ST. FRANCIS**  
EPISCOPAL CHURCH  
345 PINEY POINT RD.  
HOUSTON, TX 77024

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7018 1130 0000 4289 3566  
7018 1130 0000 4289 3566

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US POSTAGE<sup>INTL</sup> PITNEY BOWES  
ZIP 77024 \$ 009.64<sup>0</sup>  
02 7H JUN 02 2025  
00061 77762

Williams

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Extra Services & Fees (check box, add fee as appropriate)

- ☐ Return Receipt (hardcopy) \$  
☐ Return Receipt (electronic) \$  
☐ Certified Mail Restricted Delivery \$  
☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sen'

John B Jr & Lynne Williams

Strē 14 S Cheska Ln

City, Houston, TX 77024

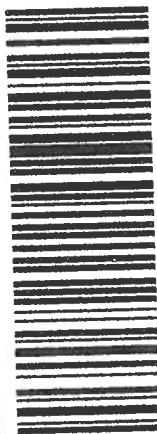
Postmark  
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**ST. FRANCIS**  
**EPISCOPAL CHURCH**  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

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7018 1130 0000 4289 2521  
 7018 1130 0000 4289 2521

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US POSTAGE



ZIP 77024 \$ 009.64<sup>0</sup>

02 7H JUN 02 2025

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Certified Mail Fee	
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Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage	
\$	
Total Postage and Fees	
\$	

Ser	Deirdre H Dunn
Stn	5 S Cheska Ln
Cit	Houston, TX 77024

Postmark  
Here



CERTIFIED MAIL®



7018 1130 0000 4289 5010  
7018 1130 0000 4289 5010

FIRST-CLASS



US POSTAGE PAID PITNEY BOWES  
ZIP 77024 \$ 009.64<sup>0</sup>  
02 7H JUN 02 2025  
0006177762

P Linden

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Certified Mail Fee	
\$	
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage	
\$	
Total Postage and Fees	
\$	

Postmark  
Here

Sent: Herminghaus Michael & Sabine P Linden  
Street: 11506 Raintree Cir  
City: Houston, TX 77024

PS Form 3800, April 2015 PSN 7530-02-000-9047

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**ST. FRANCIS**  
 EPISCOPAL CHURCH  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

**CERTIFIED MAIL®**



7018 1130 0000 4289 2507  
 7018 1130 0000 4289 2507

FIRST-CLASS



US POSTAGE  
 ZIP 77024  
 02 7H  
 0006177762  
 JUN 02 2025

\$ 009.64<sup>0</sup>

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**OFFICIAL USE**

Certified Mail Fee	
\$	
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage	\$
Total Postage and Fees	\$

Postmark  
Here

Sent  
 Street  
 City  
 Homer B & Jaleh M Sallee  
 346 Piney Point Rd  
 Houston, TX 77024

**ST. FRANCIS**  
 EPISCOPAL CHURCH  
 345 PINEY POINT RD.  
 HOUSTON, TX 77024

**CERTIFIED MAIL®**



7018 1130 0000 4289 3498  
 7018 1130 0000 4289 3498



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- ☐ Adult Signature Restricted Delivery \$

Postage

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Total Postage and Fees

\$

Sent To

Street

City, State

Mark & Fleur Wiberg  
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 \$ 009.64<sup>0</sup>  
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☐ Adult Signature Restricted Delivery \$

Postage

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Total Postage and Fees

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Sent To

Street

City, S

John & Laura Holland  
 34 S Cheska Ln  
 Houston, TX 77024

Postmark  
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**ST. FRANCIS**  
EPISCOPAL CHURCH  
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Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage
\$
Total Postage and Fees
\$

Postmark  
Here

Ser	Josephine Barclay
Str	29 S Cheska Ln
City	Houston, TX 77024

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**ST. FRANCIS**  
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ZIP 77024  
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☐ Return Receipt (electronic) \$  
☐ Certified Mail Restricted Delivery \$  
☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sent To

Street

City, State

Tatiana A Sorkin  
30 S Cheska Ln  
Houston, TX 77024

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<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage	
\$	
Total Postage and Fees	
\$	

Sent	
Street	Filipe & Leigh Barbosa
	33 S Cheska Ln
City	Houston, TX 77024

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Here

**ST. FRANCIS**  
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Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	
\$	
Total Postage and Fees	
\$	

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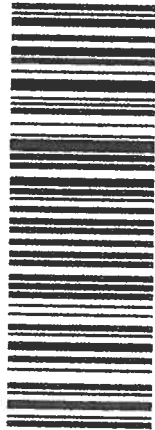
**Se** Doug & Melissa Fordyce  
**Sti** 26 S Cheska Ln  
**Cil** Houston, TX 77024

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**ST. FRANCIS**  
EPISCOPAL CHURCH  
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7018 1130 0000 4289 3580

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☐ Return Receipt (electronic) \$  
☐ Certified Mail Restricted Delivery \$  
☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$

Postage

\$

Total Postage and Fees

\$

Sen'

Strē

City

Christine J Kollenberg  
21 S Cheska Ln  
Houston, TX 77024

Postmark  
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7018 1130 0000 4289 2514

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ZIP 77024  
02 7H  
0006177762  
JUN 02 2025  
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☐ Certified Mail Restricted Delivery \$ \_\_\_\_\_  
☐ Adult Signature Required \$ \_\_\_\_\_  
☐ Adult Signature Restricted Delivery \$ \_\_\_\_\_

Postage

\$

Total Postage and Fees

\$

Sent To

Street

City, State

Richard J & Anne Frachtman  
11530 Raintree Cir  
Houston, TX 77024

Postmark  
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Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

Postage	
\$	
Total Postage and Fees	
\$	

Sent **Richard E Bamberger**  
Street **15 S Cheska Ln**  
City **Houston, TX 77024**

Postmark  
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☐ Return Receipt (hardcopy) \$  
☐ Return Receipt (electronic) \$  
☐ Certified Mail Restricted Delivery \$  
☐ Adult Signature Required \$  
☐ Adult Signature Restricted Delivery \$

Postage \$  
 Total Postage and Fees \$

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Sent  
 To  
 City, State, ZIP+4®  
 Eric A & Amy L Boquist  
 6 S Cheska Ln  
 Houston, TX 77024

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 7018 1130 0000 4289 3528

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Certified Mail Fee \$ _____	Postmark Here
Extra Services & Fees (check box, add fee as appropriate)	
<input type="checkbox"/> Return Receipt (hardcopy) \$ _____	
<input type="checkbox"/> Return Receipt (electronic) \$ _____	
<input type="checkbox"/> Certified Mail Restricted Delivery \$ _____	
<input type="checkbox"/> Adult Signature Required \$ _____	
<input type="checkbox"/> Adult Signature Restricted Delivery \$ _____	
Postage \$ _____	
Total Postage and Fees \$ _____	
Sent Street City,	Matthew J & Deborah C Kemple 11510 Raintree Cir Houston, TX 77024
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C Kemple