

**City of Piney Point Village
Planning & Zoning Commission Meeting
Minutes from June 26, 2025**

Members Present: Bill Burney, Buck Ballas, Chris Dezevallos, and Tim Jones.

Members Absent: Bill Ogden, Dana Gompers, Don Jones -Chairman and Jay Cohen.

City Staff: Annette Arriaga, Building Services Director, Gerson Quevedo, Building Manager and David Olson with Olson and Olson, City Attorney.

Guests: Louise Richmond with St Francis Treasurer and Colin Gallatin with Merriman Holt Powell Architects.

- 1.) **Call to Order:** 6:030 P.M.
- 2.) **Tim Jones** sworn in by the **Buck Ballas**, acting chairman.
- 3.) **Meeting Minutes:** Motion for approval of minutes from May 22nd, 2025, regular Planning and Zoning Commission meeting. **Bill Burney** motioned first to approve, and it was seconded by **Chris Dezevallos**. Meeting minutes were unanimously approved.
- 4.) **PUBLIC HEARING/SPECIFIC USE PERMIT REQUEST/NEW COLUMBARIUM/ST FRANCIS ESP CHURCH/ 345 PINEY POINT ROAD:** **Louise Richmond** gave a presentation regarding the need for the additional nodes. The church only has 76 niches left out of the remaining 90. They realized the need for an additional niche since they are already at 84 percent capacity. So, the new Columbarium would be inside the church facility directly across from the existing Columbarium and it would look identical to the one that they currently have. She indicated that it would be 9 ft 2 inches in height and 8 ft 10 inches in width. The area would have a total of 90 new niches, and each niche will be measuring 10 ½ by 10 ½. **Louise Richmond** also added that no exterior work, no drainage for the project and no trees to be removed pertaining to the new built of the Columbarium. **Colin Gallatin** indicated that the builder would be Tellespen and the work should take about four t six weeks. **Louise Richmond** added that they organized a meet and greet to show the proposed work area and discuss and answer any questions, but no quests attended. No audience in attendance and no additional questions were asked.
- 5.) **DISCUSSION OF PUBLIC HEARING/SPECIFIC USE PERMIT REQUEST/NEW COLUMBARIUM/ST FRANCIS ESP CHURCH/ 345 PINEY POINT ROAD:** **Bill Burney** asked how many were in each niche and **Louise Richmond** stated that there were two in each niche. **Louise Richmond** added that there are forms to be filled out in order to apply for the use of one and the Rector of the Church must approve the application. **Buck Ballas** asked if they accept contributions. Louise added that they must be members of the church, and they make donations to the church. **Bill Burney** wanted to make sure that it's not for commercial use and she added that it is not used for commercial purposes.

Buck Ballas entertained a motion to make a recommendation to Piney Point Village, city council for the Specific Use Permit Request for the second Columbarium located at St Franics Episcopal Church. The motion was first made by **Chris Dezevallos** and seconded by **Bill Burney**.
- 6.) **Adjournment:** Motion to adjourn at 6:20 P.M. Motion made first by **Buck Ballas** and seconded by **Bill Burney**. Motion to adjourn approved.

Date approved on July 24th, 2025

Signature of Chairman _____