

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 25, 2019**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, NOVEMBER 25, 2019 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

CITY STAFF: Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Kobelan called the meeting to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL – *At this time, any person with city related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

There were no citizens wishing to address council.

1. Discuss and take possible action on the MVPD monthly report.

Chief Schultz presented the monthly report. He provided an update and discussed:

- Budget is in good shape. MVPD is under budget due to vacancies throughout the year
- Recently hired one officer with one remaining vacancy
- Stolen jewelry valued over \$400,00 recovered
- National Night Out had 24 events
- Suicide occurred on the bayou behind the Shell gas station
- Stats: for the month of September Piney Point had 1900 Calls for Service, 1500 House Watches, investigated 5 accidents, and issued 266 citations.
- Update of the ALPR Project. Chief Schultz provided a map of locations. There was discussion. Currently, there are 16 operational systems and 2 mobile systems.

2. Discuss and take possible action on the VFD monthly report:

Commissioner Nash presented the monthly report.

- There was discussion regarding the detailed renovation cost estimate and timelines, Advertising for bids will be at the end of next month. Responses are expected by the end of February
- There was discussion regarding accessing the ambulance fund for the renovation, and there will be numerous changes
- Mayor Kobelan thanked the sub-committee for their time and hard work
- Council Member Kollenberg provided additional information. He described
 - Phase I:
 - SBISD School Parking lot
 - Dispatch: remodel annex building to house dispatch
 - Current building will house staff and vehicles
 - Phase II:
 - Re-do the interior of the current building; move sod out. Will move staff and vehicles to temporary location
 - The plan is to have one contractor for the entire project
- Compensation Study will be moving forward

3. Discuss and take possible action on Windemere Neighborhood Association

Representatives from Windemere Neighborhood Association discussed the Windemere construction project with Council. Paul Raddick, resident of Windemere described the present time as a transitional period for City of Houston with partial work being done. Mr. Raddick explained the fence is installed backwards which allows intruders to climb over easily. A partially constructed road goes through backyards. There are easement issues, and the residents do not wish for the trees to be cut down. The residents explained they are not opposing a drainage project, but requests that it be done correctly, with rights that exist. The residents suggested the need for additional patrol, surveillance, and updating residents on construction projects. The City Attorney and Mr. Raddick will meet to discuss the issues.

4. Discuss and take possible action on Sidewalk Requirements

There was discussion regarding new home construction and replacing sidewalks. This item was tabled.

5. Discuss and take possible action on Temporary Certificates of Occupancy

This item was tabled.

6. Discuss and take possible action on nominating HCAD Board Member

Council Member Kollenberg made a motion to approve Resolution 2019.11.25 nominating a candidate for a position on the Board of Directors of the Harris County Appraisal District. Council Member Bender seconded the motion and it passed unanimously.

7. Discuss and take possible action on the Mayor's monthly report, including but not limited to:

- Traffic Control Box – Piney Point and Memorial: a picture is applied to the box. This will be done on Wednesday

- Crepe Myrtles – South Piney Point Road: The Crepe Myrtles were planted today. Irrigation is being installed today and tomorrow
 - Piney Point/Bunker Hill landscaping project: This is regarding 3 esplanades from Blalock to Briar Forest. The City of Bunker has agreed to 50/50 share on this project. The Beautification Committee will review the plans.
- 8. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**
- October 2019 Financials
 - 2019 Holiday Happy Hour: December 17, 2019 at City Hall from 5:30 p.m. to 7:30 p.m.
 - Bob Rivas is a new employee who filled the position of Mike Peloquin. Bob will be at the next meeting
- 9. Discuss and take possible action on 20-foot easement at #2 White Pillars for proposed sewer improvements**
- Dr. Light, resident of #2 White Pillars sent a proposed drainage easement document for drainage improvements included in the 2019 Maintenance Project at his property. There were concerns:
- One issue was regarding the easements; defining the drainage area for the pipe as currently the entire property doesn't drain into the pipe. Need to ensure the drainage areas are delineated. The easement should state 4 lots on Pine Needle and 4 lots on Jeffers Court are assigned to that pipe. Resident had no issue.
 - A second issue is that some of the driveway is outside of the drainage easement. The resident is requesting the city remove the whole driveway, remove the portions outside of the drainage easement. The city is not allowed to spend money to do work outside of the drainage easement.
 - The third issue is the easement currently states that if the city performs maintenance, that the city will replace the driveway or anything else that has been damaged due to maintenance. Resident requests that it states in the easement that the driveway or anything else that is removed is to be replaced when maintenance is done. Council discussed replacement and cost of the driveway.
- 10. Discuss and take possible action on the Uretek Quotes on N. Piney Point Road**
- Council requested HDR solicit quotes to perform concrete repair on North Piney Point Road to eliminate a sinking panel of concrete on the east side of the road. The Uretek quotes are for injecting polymer into the ground to lift the concrete and for Uretek to seal potential leaking joints. There was discussion regarding joint sealing not to exceed \$15,220 and pavement jacking not to exceed \$22,550. There will be a visual inspection and pictures and a report will be provided. Council Member Dodds made a motion to approve the 2 Uretek bids, Council Member Bender seconded the motion and it passed unanimously.
- 11. Discuss and take possible action on quotes for Arrowwood Circle Storm Sewer**

A washout formed on the north side of Arrowwood. After testing and excavating heavy cracking was seen in the storm sewer pipe. Recommendation was to replace the pipe crossing the road. Council discussed and authorized HDR to obtain quotes to replace the cracked storm sewer pipe. The quotes include a price for removing and replacing the 18-inch RCP under the road and install a new Type A inlet on the south side of the road. Contractor will replace sod on the north side of the road. Council Member Thompson made a motion to approve AAA Asphalt Quote for \$22,500 for the Arrowwood 18-inch Pipe Replacement. Council Member Bender seconded the motion and it passed unanimously.

12. Discuss and take possible action on N. Piney Point Road Ruts Quotes

The City requested HDR re-solicit quotes for installing asphalt to fill in the ruts on North Piney Point Rd. at side street turn-ins. The quotes include a price for removing the existing sod, excavating, and installing 6-inches of cement stabilized sand and 8-inches of Type D HMA overlay between the edge of the existing pavement and existing sidewalk. There was discussion. Council Member Dodds made a motion to approve the quote from DonMar Grading for \$19,120. Council Member Thompson seconded the motion and it passed 4 in favor and 1 opposed.

13. Discuss and take possible action on Williamsburg Culvert Replacement

Discussed the removal and replacement of driveway culverts and regrading of ditches on the south side of Williamsburg. Quotes were reviewed. Council Member Dodds made a motion to approve the quote from DonMar Grading for \$29,500. Council Member Thompson seconded the motion and it passed 4 in favor and 1 opposed.

14. Discuss and take possible action on Jamestown Culvert Replacement – re do

Council discussed. Council Member Dodds made a motion to approve the quote from DonMar Grading for the Jamestown Road Culvert Replacement. There was additional concern to discuss the project with residents. Council Member Dodds made an amended motion to authorize the Mayor to execute the DonMar Grading contract when the Mayor is satisfied that the City has consent from all residents on the Jamestown project. Council Member Bender seconded the motion and it passed 4 in favor and 1 abstained.

15. Discuss and take possible action on the City Engineer's monthly report

- Surrey Oaks Paving & Drainage Improvements: Started last Monday. In the process of communicating update to residents.
- Beinhorn Drainage & Sidewalk Improvements Project: Will open bids December 9, 2019
- Wilding Lane Drainage & Paving Improvements Project: Council Member Dodds provided an update. There will be 3 meetings with residents to address their questions and concerns. The meetings will be on December 4th, 9th, & 10th. The meetings will be posted as Notice of Potential Quorum.
- Illuminated Crosswalk Signage: there was not any updates
- City of Houston – Windermere Project: There was discussion regarding the issue of fencing and the location of fencing.

16. **Discuss and take possible action on the minutes of the October 28, 2019 Council meeting**
Council Member Bender made a motion to approve the minutes of the October 28, 2019 Council meeting. Council Member Dodds seconded the motion and it passed unanimously.
17. **Discuss and take possible action on any future agenda items, meeting dates, etc.**
Future agenda items: Piney Point Circle, Municode update, 2020 Schedule of Meeting Dates
18. **EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (CONSULTATION WITH ATTORNEY)**
Council adjourned into a closed session at 8:42 p.m.
Council reconvened into open session at 9:03 p.m.
19. **Action outside of Executive Session, if any**
No formal action taken
20. **Adjourn**
Council Member Dodds made a motion to adjourn. Council Member Bender seconded the motion and it passed unanimously. The meeting adjourned at 9:04 p.m.

PASSED AND APPROVED this 16th day of December 2019



Mark Kobelan
Mayor



Karen Farris
City Secretary

