



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

THE CITY OF PINEY POINT VILLAGE SPECIAL COUNCIL MEETING MONDAY, MARCH 30, 2020

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A SPECIAL MEETING ON MONDAY, MARCH 30, 2020 AT 6:30 P.M. VIA ZOOM TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

THE MARCH 30, 2020 6:30 P.M. MEETING WILL BE HELD VIRTUALLY THROUGH THE USE OF ZOOM. THE DIAL IN NUMBER IS 884-841-6839

DECLARATION OF QUORUM AND CALL TO ORDER

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter*

1. Discuss and take possible action on the MVRD monthly report
2. Discuss and take possible action on the VFD monthly report
3. Discuss and take possible action on Landscape Plan – Echo Lane & Taylorcrest
4. Discuss and take possible action on Monthly Landscape Maintenance
5. Discuss and take possible action on the City Administrator's monthly report, including but not limited to:
 - February 2020 Financials
 - Coronavirus
6. Discuss and take possible action on MVRWA Ground Storage Tank
7. Discuss and take possible action on 2019 Maintenance Projects
8. Discuss and take possible action on the City Engineer's monthly report

9. Discuss and take possible action on the minutes of the February 24, 2020 Council meeting
10. Discuss and take possible action on any future agenda items, meeting dates, etc.
11. Adjourn

CERTIFICATION

I certify that a copy of the March 30, 2020 agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in Compliance with Chapter 551, of the Texas Government Code on March 27, 2020.



Roger Nelson
City Administrator

In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide for reasonable accommodations for persons attending City Council meetings. This facility is wheelchair accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours prior to the meeting. Please contact Karen Farris, City Secretary, at 713-782-0271. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071, to consult with an attorney.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

March 9, 2020

TO: MVPD Police Commissioners
FROM: R. Schultz, Chief of Police
REF: February Monthly Report

During the month of February MVPD responded/handled a total of 6,182 calls/incidents. 4,519 House watch checks were conducted. 741 traffic stops were initiated with 795 citations being issued for 1415 violations. (Note: 21 Assists in Hedwig, 193 in Houston, 0 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	2148/5396	1690/4423	3	246	5@2:20
Piney Point:	1578/3744	1135/2825	8	283	4@3:06
Hunters Creek:	2201/4318	1672/3286	6	266	8@2:47
					17@2:43

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	160	Ord. Violations:	8	Speeding:	256
Accidents:	17	Info Reports:	44	Exp. Registration:	253
ALPR Hits:	34	Suspicious Situations:	97	No Ins:	136
Assist Fire:	29	Welfare Checks:	13	Equipment	300
Assist EMS:	31			Stop Sign:	25

This month the department generated a total of 101 police reports.

Crimes Against of Persons (3)

Assault	1	Sexual Assault	1
Assault (DV)	1		

Crimes Against Property (16)

Burglary of a Vehicle	4	Forgery/Fraud/ID	9
Theft - Misd	3		

Petty/Quality of Life Crimes/Events (82)

ALPR Hits	2	Public Intoxication	1
Poss. of a Controlled Sub/Para.	7	Misc. Reports	39
Warrants	31	Recovered Stolen Vehicle	2

Arrest Summary: Individuals Arrested (42)

Warrants	31	DWI	0
Class 3 Arrests	7	Felony	4

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	608,343	4,815,125	12.6%
• Operating Expense:	221,776	896,837	24.7%
• Total M&O Expenditures:	830,119	5,711,962	14.5%
• Capital Expenses:	50	138,000	0%
• Net Expenses:	830,170	5,849,962	14%

Follow-up on Previous Month Items/Requests from Commission

- TML was contacted in reference to increasing the department Cyber Security and Ransomware coverage. The department was able to increase our coverage to tier 2 level for a \$40 per year increase in premiums. Coverage aggregate limits increased from \$50,000 to \$100,000.
- MVPD personnel conducted a salary survey for the budget committee.
- Budget Committee held a workshop on February 25th, 2020.

Personnel Changes/Issues/Updates

- Scheduled 6 candidates for testing in March pending reviews of their initial applications.
- The 2020 Maintenance of Effort (MOE) training cycle continues. Officers are receiving annual training and certifications in CPR, defensive tactics, EEOC/harassment policies, less-than-lethal procedures and use of the STOP sticks.

Major/Significant Events

- ALPR system had a total of 60 hits, resulting in 3 recovered vehicles, one set of stolen license plates. The system also assisted in identifying a suspect involved in a hit and run accident. The MVPD ALPR System was also featured on a syndicated radio talk show resulting in several inquiries from across the country.
- The department equipped all vehicles with additional cleaning equipment to combat the appearance of the Coronavirus in the US. All vehicles and jail cells have a bleach cleaning solution and disinfectant wipes available.
- On 2/9/20 MVPD personnel investigated a death call on Steppingstone. The victim had apparently fell and was unable to get up and attempted to use her cane to pull items closer to her causing a suspicious looking environment. Detectives and M.E. personnel investigated the incident to ensure there was no foul play. It was determined to be a natural death.
- On 2/16/20 officers began an investigation into a statutory sex assault case involving 2 students. Due to the age difference a mandated investigation was initiated. Prosecution is not expected as the age difference is within 7 days of being legal.

Status Update on any Major Projects

- Body worn camera (BWC) system was installed and all officers were issued BWC's on 2/11/20. The system is now operational.
- The new Axon in car video (ICV) systems were installed during the week of February 9, 2020. All marked patrol units now have the equipment installed and are operational.
- Held a conference call with Houston City Attorneys Office in reference to gaining access to Houston ROW for the ALPR system. An attorney has been assigned to assist in this on-going project and we are seeing movement after multiple prior failed attempts.

V-LINC new registrations in February: +44

BH – 1167/1250 (+25)

PP – 819/1160 (+6)

HC – 1104/1514 (+12)

Out of Area – 401 (+1)

February 2020 VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 7	2:52
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Fire – 0	N/A
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EMS – 7	2:52
---------	------

By Village

BH Fire – 0	N/A
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BH EMS – 1	2:12
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PP Fire – 0	N/A
-------------	-----

PP EMS – 2	3:06
------------	------

HC Fire -0	N/A
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HC EMS -4	2:57
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Combined VFD Events (Priority + Radio)

Total – 36	3:44
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Fire – 18	3:04
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EMS – 18	4:24
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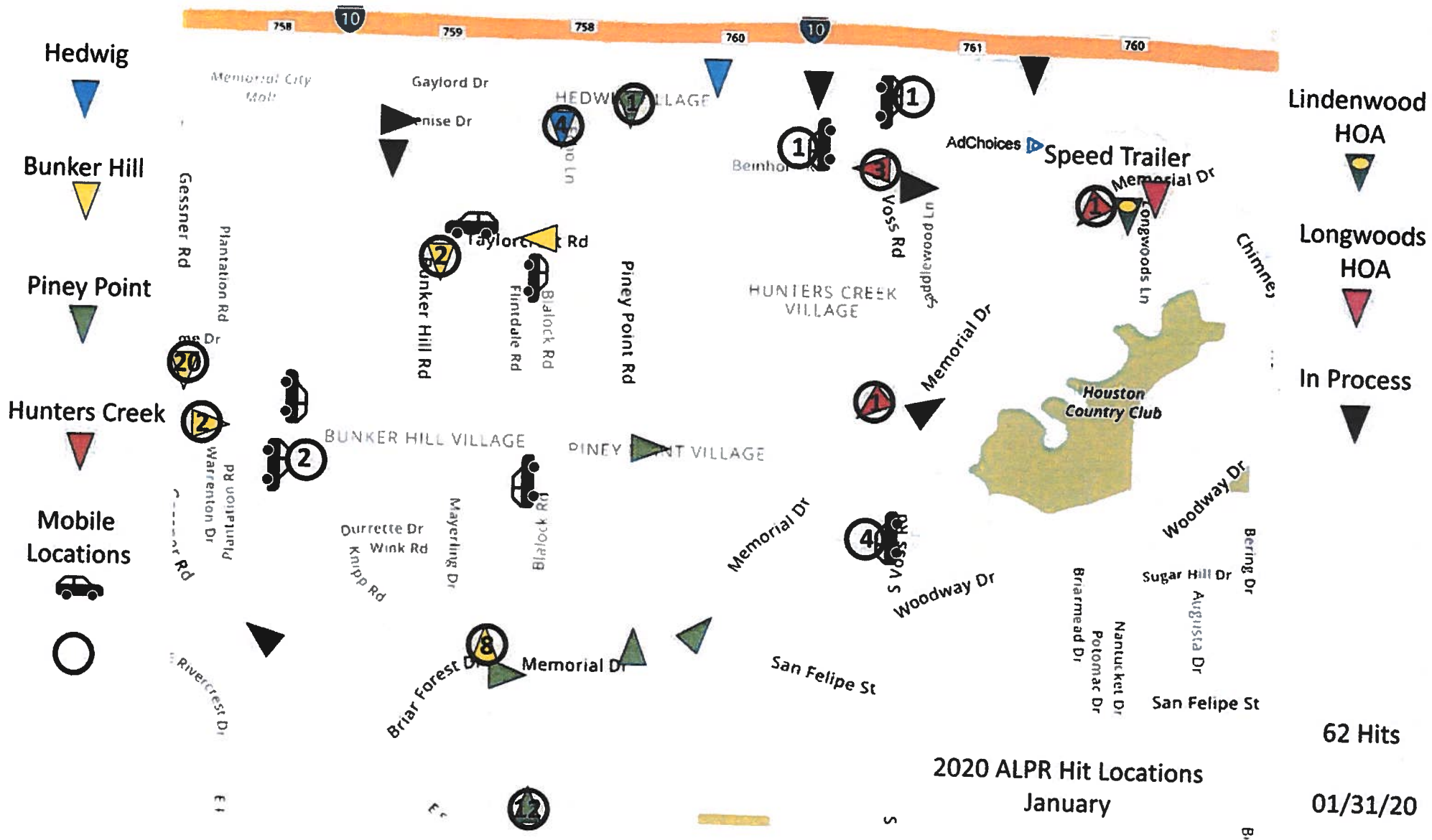
Radio Call Events

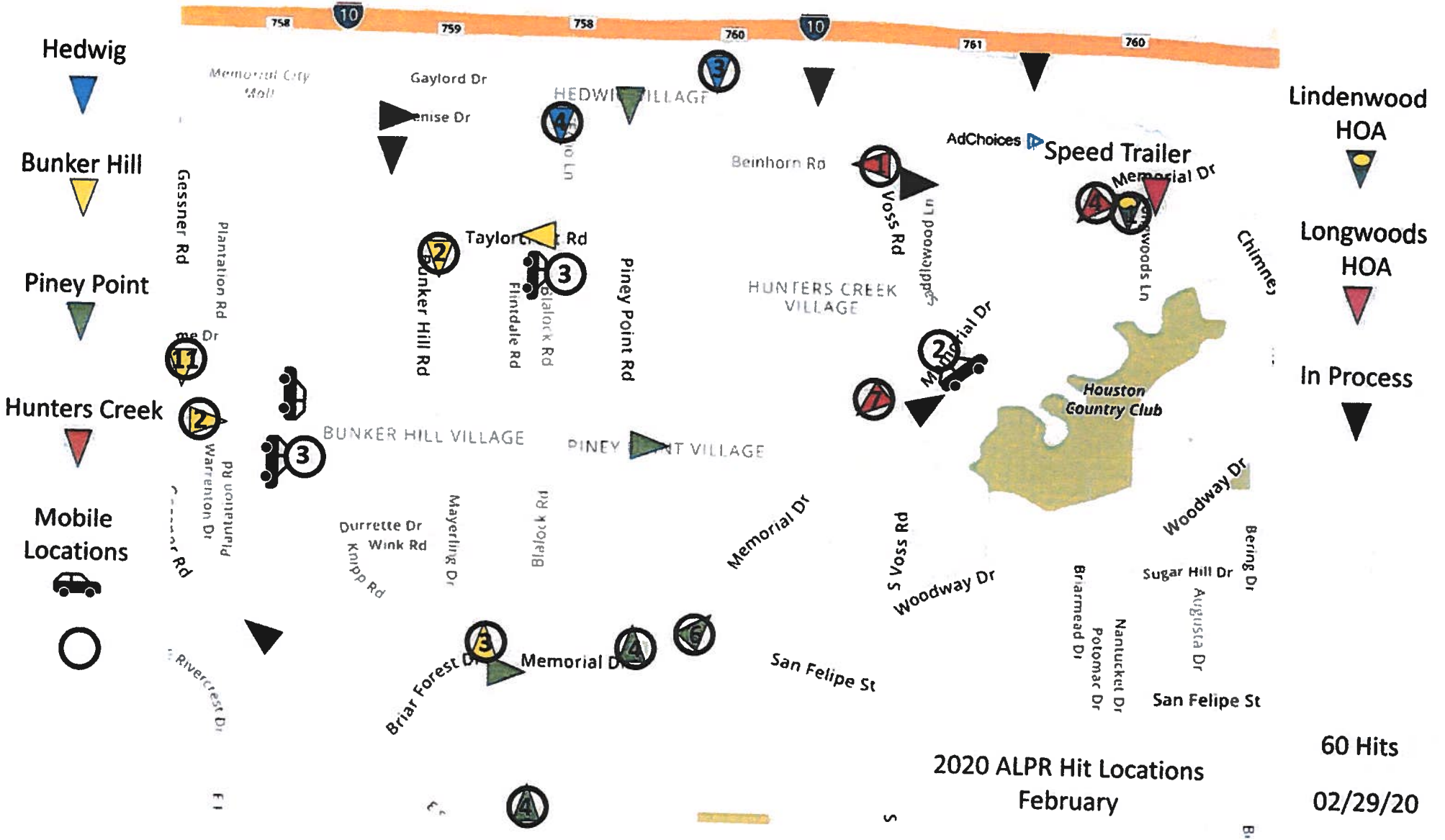
Total – 29	3:56
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Fire- 18	3:04
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EMS- 11	5:20
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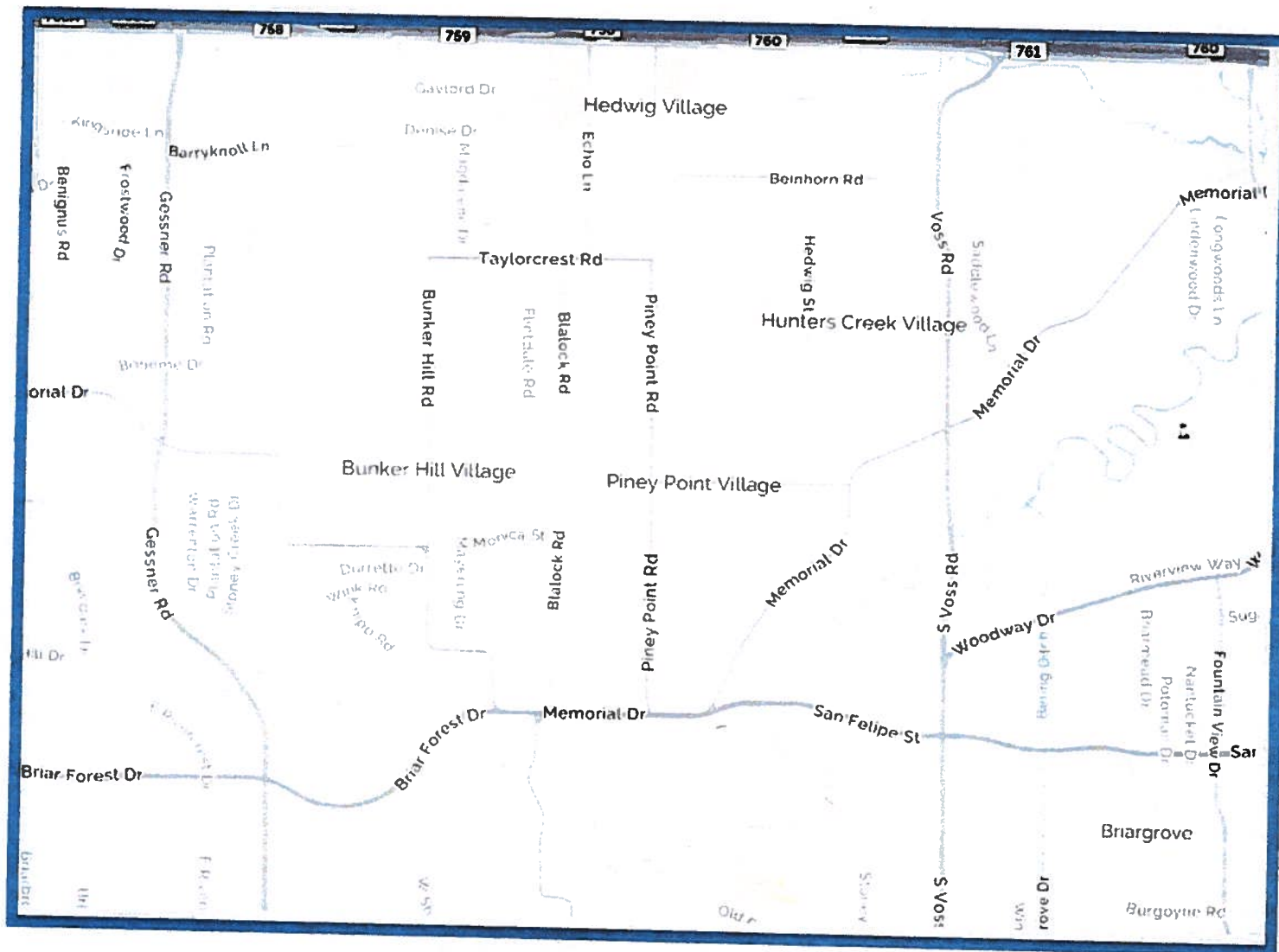






2020 ALPR Hit Locations
February

60 Hits
02/29/20



2020 Burglary Map

Address

Alarm

POE

2020 Robberies

Address

MO



Daytime Burglary



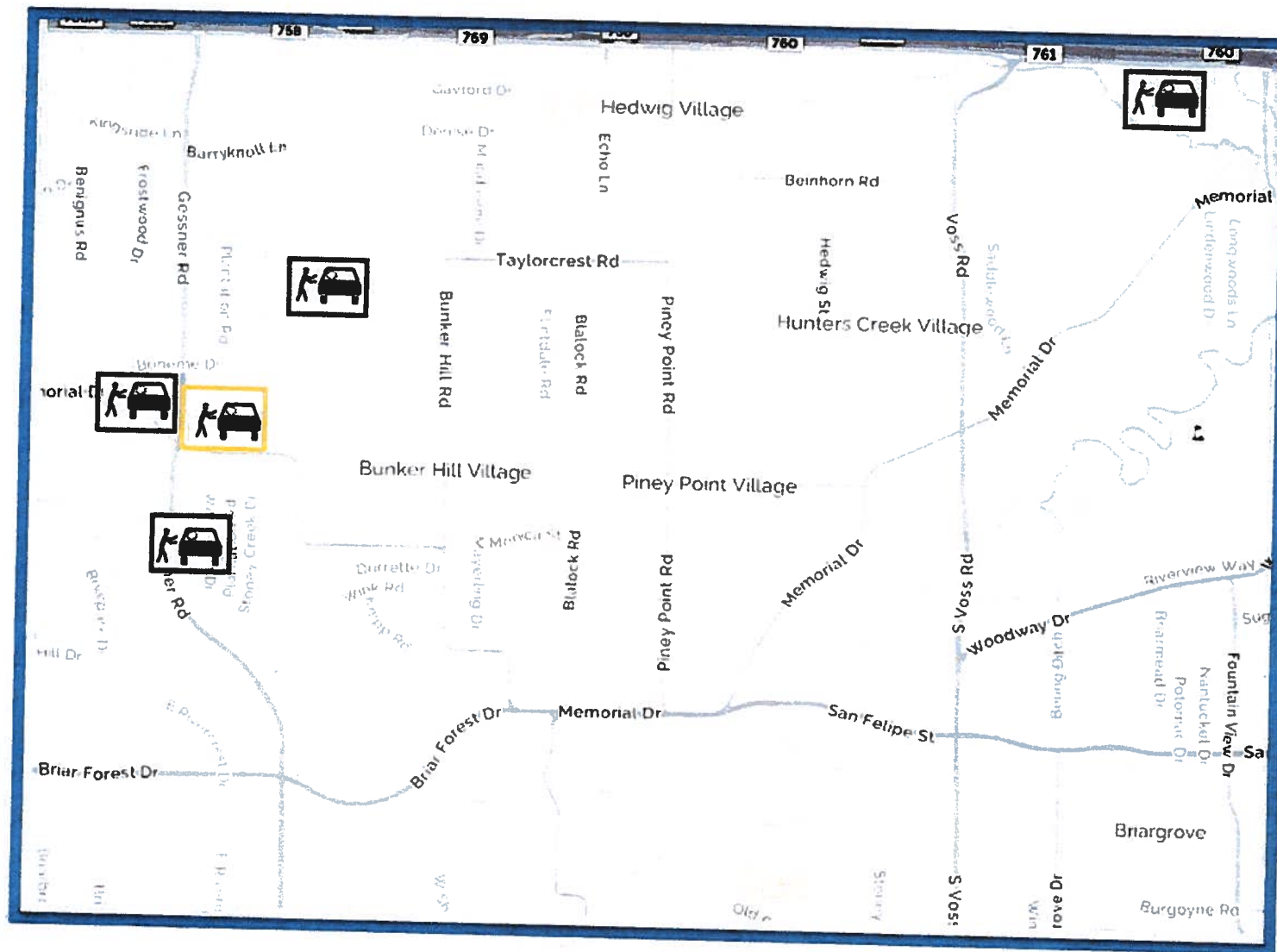
Nighttime Burglary



Robbery

3/1/20

2



2020 Auto Burglary Map

Address	POE
12210 Valley Star	Side Window
11910 Broken Bough	UNL Door
933 Hickory Hollow	UNL Door
12126 Tara	Side Window
12330 Tealwood North	UNL Door



Daytime Burglary



Nighttime Burglary

② ③ ④

3/1/20

2019 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
BAKER, BRIAN C	7:46:27	4:07:52												
BIEHUNKO, JOHN	13:02:04	14:54:33											1	13
BOGGUS, LARRY	20:23:44	15:24:33											4	18
BRACHT, DANIEL	14:03:18	15:34:43											6	9
BURLESON, Jason	7:45:56	13:35:03											3	24
CADENA, VANESSA	20:57:17	17:39:42											2	39
CANALES, RALPH EDWARD	14:39:35	13:47:14											4	49
CERNY, BLAIR C.	4:49:50	19:25:49											6	19
HARWOOD, NICHOLAS	13:39:36	14:10:55											6	35
JARVIS, RICHARD	38:52:26	22:25:37											5	51
JOLIVET, CHARLES	17:12:39	18:35:09											7	33
JONES, ERIC	1:40:48	0:00:00											3	59
KELSO JR, RONALD K	2:44:33	6:12:45											0	0
LERMA, FRANK	5:38:37	15:52:34											1	0
MCELVANY, ROBERT	8:18:04	14:18:27											0	0
MILLER, OSCAR	2:42:40	2:51:20											2	26
NASH, CHRISTOPHER	28:31:10	15:29:03											0	0
NOWLIN, DONALD L	11:12:43	28:35:23											6	10
OWENS, LANE	0:14:42	1:30:29											8	123
PAVLOCK, JAMES ADAM	6:22:26	11:48:32											0	1
RODRIGUEZ, CHRISTOPHER	5:12:41	4:39:42											4	38
SCHANMEIR, CHRISTIAN	12:06:22	14:35:02											0	0
SCHULTZ, RAYMOND	1:23:48	0:44:16											2	45
SILLIMAN, ERIC	7:52:27	17:00:02											0	0
SISSION, KYLE J	0:00:00	0:00:00											13	17
SPRINKLE, MICHAEL	4:11:54	10:11:38											0	0
TAYLOR, CRAIG	15:47:28	18:58:41											0	6
TORRES, PATRICK	1:01:08	1:02:53											4	59
TUGGLE, JAMES	13:39:46	14:26:44											2	0
VALDEZ, JUAN	19:48:46	16:17:39											3	42
WHITE, TERRY	16:06:36	28:42:38											4	20
* = Admin Asmt.													5	59

101 795

Dispatch Committed Time														
911 Phone Calls	422	548											Totals	
3700 Phone Calls	2612	2306											970	
DP General Phone Calls*	62:09:26	63:05:30											4918	

* This is the minimal time as all internal calls route through the 3700 number.

2020 Total Incidents

[illegible]



Village Fire Department
2020 Strategic Plan Performance 1st Qtr Report

2020 OPERATING BUDGET:					
	Standards/Base	Jan	Feb	Mar	Qtr Total
Percentage if spending 100% budget		8.3%	8.3%		16.6%
Actual Percentage Budget Spent	100.0%	9.29%	7.95%		17.24%
Department Budget	\$6,365,470.00	\$591,371.56	\$505,962.84		1,097,334.40
Personnel Expenses Total	\$5,608,280.00	\$541,753.83	\$444,960.84		986,714.67
Percentage Personnel Budget Spent		9.66%	7.93%		17.59%
Overtime	\$105,000.00	6,291.19	\$1,513.50		7,804.69
Percentage Overtime Budget Spent		5.99%	1.44%		7.43%
Capital Expenditures	\$79,000.00	\$5,253.60	\$0.00		5,253.60
Percentage Capital Budget Spent		6.65%	0.00%		6.65%
Operational Expenditures	\$678,190.00	\$44,364.13	\$61,002.00		105,366.13
Percentage Operational Budget Spent		6.5%	0.0%		6.54%
EMERGENCY OPERATIONS: By month					
Average Dispatch Time, high priority calls	60 Seconds	0:31	0:36		0:33
Average Turnout Times, high priority calls	60 seconds	0:32	0:42		0:37
Average Total Response high priority EMS	6:30	3:23	3:04		3:13
Average Total Response high priority fires	6:50	4:22	5:01		4:41
# Incidents		225	189		414
# Responses		408	333		741
VFD Patients		79	74		153
VFD Patients Transported		63	51		114
Houston Ambulance Patient Transports		4	1		5
Total Patients Transported		67	52		119
% of Calls, second Rescue Amb. Needed	Less Than 20%	19%	18%		18%
EMS REVENUE:					
EMS Collection Percentage		16%	15%		16%
Revenue Collected, Avg Per Patient		406.44	436.01		419.67
Amount Billed		156,813.94	147,246.30		\$304,060.24
Total Revenue Received from Patients		25,605.55	22,236.70		\$47,842.25
Revenue Returned to Cities					
FIRE MARSHAL:					
# of General Plans Reviewed		6	4		10
# of Sprinkler Systems Reviewed		10	12		22
# Fires Investigated		1	0		1
# Fire Citations Written		0	0		0
# INSPECTIONS YTD		25	59		25
Fire Prevention Permits		5	3		8
Residential Sprinklers to date		2022	2027		2027
# OF COMMUNITY Ed Events		8	16		24
% of Homes with Sprinkler Systems	6708	30.14%	30.22%		30.22%

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
A	Total Number of Incidents 2020			Life Threatening (LT) EMS Incidents				Life Threatening (LT) Fire Incidents					% of fire type = fire alarm		
	Fire	EMS	Total	# LT EMS	Natl Stand. 6:30 1st Resp. Time	of 90%	Natl. Stand 10:30 ALS Resp Time	of 90%	# LT Fire	Natl Stand. 6:50 Response Time	of 90%	% of 2019 Calls are:		Fire Alarms	% of Fire Calls
												Fire	EMS		
Bunker Hill Village	34	22	56	9	3:26	100%	5:44	100%	2	5:46	100%	61%	39%	16	47%
Hedwig Village	34	51	85	28	3:17	100%	3:17	100%	4	4:38	100%	40%	60%	10	29%
Hilshire Village	8	3	11	0		100%		100%	2	6:19	100%	73%	27%	3	38%
Hunters Creek Village	65	28	93	12	3:33	100%	6:30	100%	0		100%	70%	30%	19	29%
Piney Point Village	33	16	49	6	3:10	100%	4:45	100%	3	4:48	100%	67%	33%	12	36%
Spring Valley Village	32	34	66	14	2:44	100%	5:20	100%	3	2:41	100%	48%	52%	11	34%
Houston	54	0	54												
Totals	260	154	414	69	3:14	100%	5:07	100%	14	4:50	100%	63%	37%	71	36%

Notes: ALL Response Time categories include from the receipt of the call at the Primary Dispatch to arrival on location of the responding units.

Column 1: Reflects the cities listed within the chart.

Column 2: Reflects the year to date number of "fire" type calls within each jurisdiction. Includes: fires, vehicle collisions, gas leaks, rescues, tree in roadways, and others.

Column 3: Reflects the year to date number of "EMS" calls within each jurisdiction.

Column 4: Reflects the year to date, total number of all calls within each jurisdiction.

Column 5: Reflects the year to date, number of "life threatening EMS" calls within each jurisdiction. Includes: heart attacks, strokes, seizures, cardiac arrest, seizures and others.

Column 6, Row A: Reflects the "National Standard for total response time for life threatening EMS Calls of 6 minutes 30 seconds.

Column 6: Reflects the year to date, first responder's response times for each jurisdiction.

Column 7, Row A, Reflects the National Standard of the percentage of calls which the national standard should be met: 90%

Column 7: Reflects the year to date, percentage of calls which the national standard is met during life threatening EMS calls.

Column 8 Row A: Reflects the National Standard for total response time for life threatening EMS calls for arrival of Advanced Life Support Equipment and Personnel: 10 minutes 30 seconds.

Column 8: Reflects the year to date, Advanced Life Support equipment and personnel response time for life threatening calls within each jurisdiction.

Column 9 Row A, Reflects the National Standard of the percentage of calls which the ALS standard should be met: 90%

Column 9: Reflects the year to date, percentage of calls, which the national standards is met of ALS response for each jurisdiction.

Column 10: Reflects the year to date, number of life threatening "Fire Type" calls within each jurisdiction.

Column 11: Reflects the year to date, average total response time to fire type calls within each jurisdiction.

Column 12: Reflects the year to date, percentage of life threatening fire type calls which meet or exceed the National Standard.

Column 13: Reflects the year to date, percentage of calls which our "fire type" calls.

Column 14: Reflects the year to date, percentage of call which our "EMS" calls.

Column 15: Reflects the year to date number of Fire Alarms within each jurisdiction.

Column 16: Reflects the percentage of fire type calls which are fire alarms.

MEMORANDUM

CITY OF PINEY POINT VILLAGE

TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator

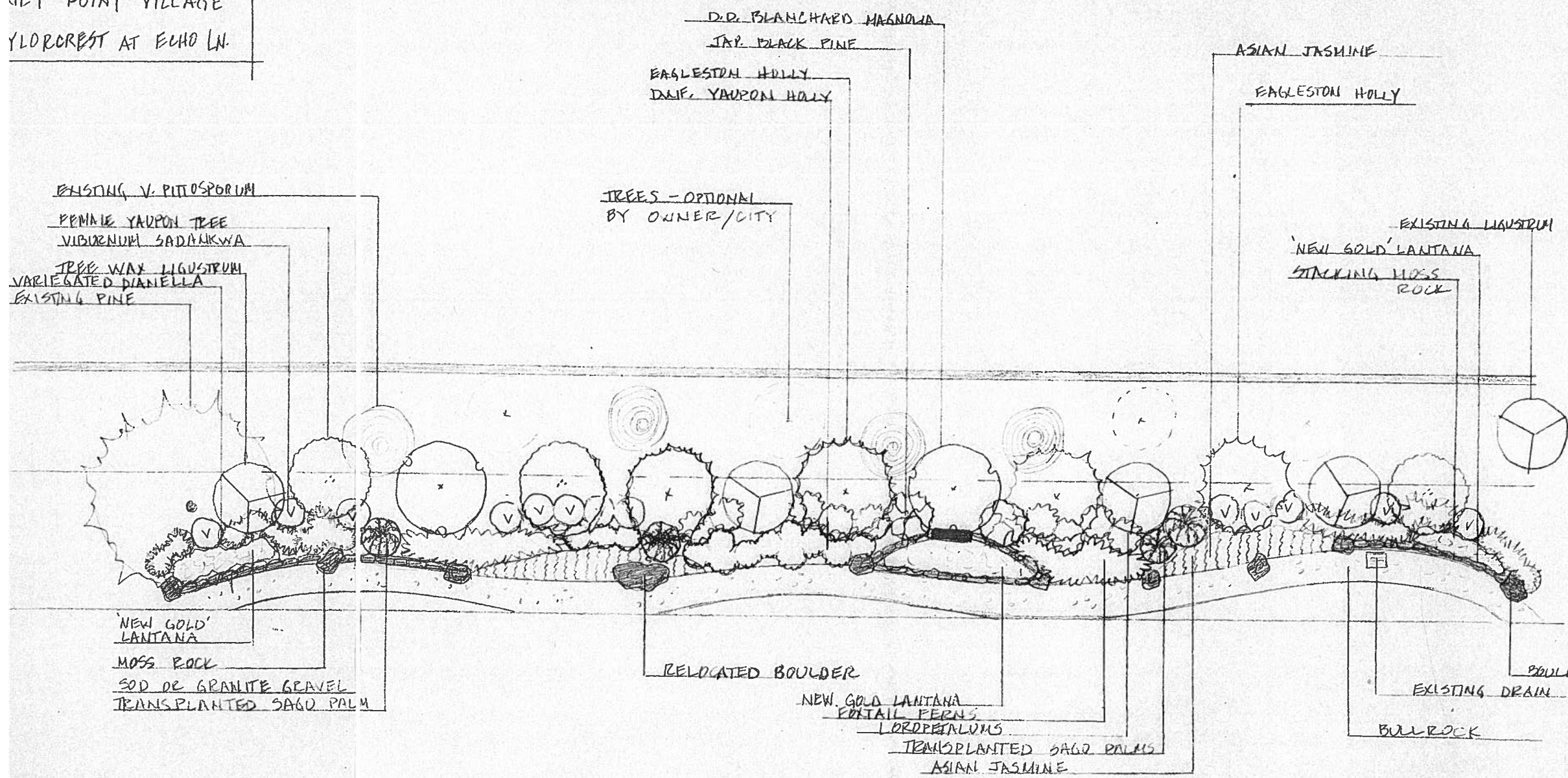
MEETING DATE: March 30, 2020

SUBJECT: Echo Lane and Taylorcrest

Agenda Item: 3

This agenda item calls for the City Council to consider approving the installation of landscaping at the intersection of Echo Lane and Taylorcrest. The Beautification Committee has been working with Carol Bright and the property owner to the south of the site. The wall to the south of this area is private property and extends approximately 10 feet to the north of the wall. This area will be landscaped by the owner of the property. The City right-of-way is approximately 14 feet deep and will be the City's responsibility. The Beautification Committee has been working with the property owners for several months and the property owners have agreed to allow the City to use the existing irrigation in the City's portion of the landscaping.

JEY POINT VILLAGE
YLOREST AT ECHO LN.



SCALE = 1" = 8'
BRIGHT
LANDSCAPE
DESIGNS
REV.
3-26-20

Bright Landscape Designs, Inc

9302 Reid Lake Drive
Houston, TX 77064

Estimate

DATE	ESTIMATE #
11/18/2019	10957

City of Piney Point Village
7676 Woodway Drive Suite 300
Houston, TX 77024

PROJECT

November 2019 - Taylorcrest and Echo

DESCRIPTION	SIZE	QTY	COST	TOTAL
INTERSECTION OF TAYLORCREST AND ECHO LANE - AS PER DESIGN				
DD Blanchard Magnolia - full to ground (8'-9') OR 2-45g DD Blanchard Magnolia - full to ground (10'-12') @ \$1260.00	30 gal	2	333.00	666.00
Tree Wax Ligustrum 6' - full to ground OR 4-B&B Tree Wax Ligustrum (9'-10') @ \$1542.24	30 gal	4	297.00	1,188.00
Holly - Eagleston (8'-9')	30 gal	4	340.20	1,360.80
Female Yaupon (6'-6.5') OR 3-30g Holly Eagleston (8'-9') @ \$1020.60	30 gal	3	315.00	945.00
Loropetalum (16"-18") OR -15g Loropetalum (3'-4') @ \$1603.80	7 gal	9	61.56	554.04
Viburnum Sandankwa (22"-26") OR 13- 15g Viburnum Sandankwa (3'-4') @ \$2211.30	7g	13	78.57	1,021.41
Yaupon - Dwarf (10"-12") OR 13-7g Yaupon Dwarf (16"-18") @ \$741.78	3 gal	12	20.41167	244.94
Fern - Foxtail	3 gal	13	23.32769	303.26
Dianella-Variegated OR21-3g Variegated Aztec Grass @ \$576.87	3 gal	21	24.2281	508.79
Lantana - New Gold	1 gal	46	8.91	409.86
Asian Jasmine	1 gal	84	3.16798	266.11
Moss Rock Boulder 6~200# and 4~500#	ton	1.75	240.00	420.00
Bull Rock - 2"-4"	cy	6	88.50	531.00
Landscape Fabric/300 sq ft roll	300 sq ft roll	2	90.00	180.00
Landscape Fabric Staples	box/500	1	82.50	82.50
Bendaboard - 4" X 20' - includes stakes and screws OR 13 -Steel Edging - 16' @ \$765.44 OR 10-Bendaboard - 6" X 20'-includes stakes and screws @ \$868.50	4" X 20' piece	10	50.55	505.50
Moss Rock - Stacking @ \$840.00OR 3.5 tons Oklahoma Drystack @ \$1680.00 - 3 rows	ton	3.5	240.00	840.00

Phone #

2814963576

E-mail

carol@brightlandscapedesigns.com

Bright Landscape Designs, Inc

9302 Reid Lake Drive
Houston, TX 77064

Estimate

DATE	ESTIMATE #
11/18/2019	10957

City of Piney Point Village
7676 Woodway Drive Suite 300
Houston, TX 77024

PROJECT

November 2019 - Taylorcrest and Echo

DESCRIPTION	SIZE	QTY	COST	TOTAL
St Augustine Raleigh Sod OR 3-cy Granite Gravel @ \$279.00	sq yd	30	4.50	135.00
***Premium Mix Compost	cy	25	42.00	1,050.00
***Pine Deco Mulch	cy	10	40.50	405.00
Metal Tree Stake with strap 6'	each	22	12.15	267.30
Japanese Black Pine (3'-4') OR 2-30g Japanese Black Pine (5'-6') @ \$1272.60	15 gal	2	354.51	709.02
TOTAL PLANTS & MATERIALS				12,593.53
LABOR, PICKUP, DELIVERY, DISPOSAL, INVENTORY ITEMS, ETC.				9,752.26
Subtotal				22,345.79
REPEAT CUSTOMER DISCOUNT			-5.00%	-1,117.29
Subtotal				21,228.50
NOTE: SOD IS NOT COVERED BY GUARANTEE				
NOTE: SEASONAL COLOR IS NOT COVERED BY GUARANTEE				
NOTE: ESTIMATE DOES NOT INCLUDE TREE REMOVAL OR STUMP/ROOT GRINDING, SPRINKLER SYSTEM OR LIGHTING OR ANY SIGNS OR DRAINAGE.				
THIS DESIGN/ESTIMATE IS BASED ON ALL EXISTING TREES WILL BE REMOVED AND STUMPS GROUND BY CITY CONTRACTOR				

Phone #

2814963576

E-mail

carol@brightlandscapedesigns.com

Bright Landscape Designs, Inc

9302 Reid Lake Drive
Houston, TX 77064

Estimate

DATE	ESTIMATE #
11/18/2019	10957

City of Piney Point Village
7676 Woodway Drive Suite 300
Houston, TX 77024

PROJECT

November 2019 - Taylorcrest and Echo

DESCRIPTION	SIZE	QTY	COST	TOTAL
<p>Notes: 1) This estimate is based upon the above plants and materials and condition of property at time of site inspection by Bright Landscape Designs, Inc. Deviations from original accepted estimate/design for plants, materials and labor will be adjusted at retail cost for plants and materials and at \$51 per man hour. 2) Please turn sprinkler system off if set to run the afternoon before or morning of scheduled work. 3) Any main line or water lines that run under area where we will be installing patio it is recommended that it be moved. But cost is not included in estimate. 4) Unless specified sprinkler adjustments/repairs or additions are not included in estimate. 5) Options are not included in bottom line of estimate. 6) There is no guarantee on seasonal color. 7) There is no guarantee on Sod</p> <p>Payment Terms: 1) 40% deposit due at time customer signs and returns estimate to Bright Landscape Designs, Inc. 2) Remaining balance (adjusted for changes made at time of installation) due upon receipt of invoice. 3) If job takes more than 2 weeks, there will be an intermediate draw of 35% of remaining balance.</p> <p>WANT TO EARN YOUR BONUS POINTS? WE NOW ACCEPT MASTERCARD/VISA/DISCOVER</p>				

PLEASE INITIAL BELOW AND
SIGN THE ATTACHED (IF
APPLICABLE) AND RETURN TO
BRIGHT LANDSCAPE DESIGNS,
INC. PRIOR TO
COMMENCEMENT OF WORK.

TOTAL BEFORE SALES TAXES

\$21,228.50

Sales Taxes (8.25%)

\$0.00

TOTAL

\$21,228.50

Phone #
INITIALS
2814963576


E-mail

carol@brightlandscapedesigns.com

MEMORANDUM

CITY OF PINEY POINT VILLAGE

TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator 

MEETING DATE: March 30, 2020

SUBJECT: Landscape Maintenance

Agenda Item: 4

This agenda item calls for the City Council to consider the City's landscape maintenance program. In the last few years the City has improved the appearance the triangle at Blalock and Memorial, the landscape installations at Flag Tree Park and Carol Tree Park. In addition, the City has improved seven medians along Memorial Drive.

Since February, Bright Landscaping has been working with the City to provide monthly maintenance for the City's parks and medians. This includes mulching the planting areas, replacing plantings that have died and monitoring the irrigation systems.

Bright Landscape Designs, Inc

9302 Reid Lake Drive
Houston, TX 77064

Invoice

Date	Invoice #
2/20/2020	3937

Bill To
City of Piney Point Village 7676 Woodway Drive Suite 300 Houston, TX 77024

		P.O. No.	Terms	Project
				January 2020 - mainten...
Description	Qty	Rate		Amount
MONTHLY MAINTENANCE FOR 6 ESPLANADE BEDS AND 2 PARKS ON MEMORIAL DRIVE FOR PINEY POINT		1,573.28		1,573.28
TOTAL LABOR, PICKUP, DELIVERY, DISPOSAL, INVENTORY ITEMS, ETC.				1,573.28
Subtotal				1,573.28
REPEAT CUSTOMER DISCOUNT		-5.00%		-78.66
COURTESY DISCOUNT		-3.00%		-47.20
Subtotal				1,447.42
ESTIMATE INCLUDES, TRIMMING AS NEEDED, DEWEEDING BEDS ONLY (NOT GRASS) AND BLOWING.				
			Subtotal	
			Sales Tax (8.25%)	
			Total	
			Payments/Credits	
			Balance Due	

Phone #
2814963576

Bright Landscape Designs, Inc

9302 Reid Lake Drive
Houston, TX 77064

Invoice

Date	Invoice #
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Bill To

City of Piney Point Village
7676 Woodway Drive Suite 300
Houston, TX 77024

Description	P.O. No.	Terms	Project
			January 2020 - mainten...
Description	Qty	Rate	Amount
NOTE: THIS ESTIMATE DOES NOT INCLUDE THE 3 ESPLANADES THAT HAVE NOT BEEN LANDSCAPED YET. NOR DOES IT INCLUDE ANY MATERIALS. WE WILL CHECK TO SEE IF THERE ARE ANY SPRINKLER REPAIRS/ADJUSTMENTS NEEDED AND IF ANY FERTILIZING OR PEST TREATMENTS ARE NEEDED BUT UNLESS THEY ARE MINOR, THERE WILL BE ADDITIONAL CHARGE FOR SUCH ADDITIONAL WORK IF IT SHOULD BE NECESSARY. DEAD PLANTS WILL BE REMOVED AND ESTIMATED TO BE REPLACED.			
NOTE: ESTIMATE DOES NOT INCLUDE ANY SPRINKLER SYSTEM ADJUSTMENTS			
			Subtotal
			Sales Tax (8.25%)
			Total
			Payments/Credits
			Balance Due

Phone #

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Description	P.O. No.	Terms	Project
			January 2020 - mainten...
	Qty	Rate	Amount
Notes: 1) This estimate is based upon the above plants and materials and condition of property at time of site inspection by Bright Landscape Designs, Inc. Deviations from original accepted estimate/design for plants, materials and labor will be adjusted at retail cost for plants and materials and at \$51 per man hour. 2) Please turn sprinkler system off if set to run the afternoon before or morning of scheduled work. 3) Any main line or water lines that run under area where we will be installing patio it is recommended that it be moved. But cost is not included in estimate. 4) Unless specified sprinkler adjustments/repairs or additions are not included in estimate. 5) Options are not included in bottom line of estimate. 6) There is no guarantee on seasonal color. 7) There is no guarantee on Sod Payment Terms: 1) 40% deposit due at time customer signs and returns estimate to Bright Landscape Designs, Inc. 2) Remaining balance (adjusted for changes made at time of installation) due upon receipt of invoice. 3) If job takes more than 2 weeks, there will be an intermediate draw of 35% of remaining balance.			
		Subtotal	
		Sales Tax (8.25%)	
		Total	
		Payments/Credits	
		Balance Due	

Phone #
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Invoice

Date	Invoice #
2/20/2020	3937

Bill To
City of Piney Point Village 7676 Woodway Drive Suite 300 Houston, TX 77024

		P.O. No.	Terms	Project
				January 2020 - mainten...
Description	Qty	Rate	Amount	
WANT TO EARN YOUR BONUS POINTS? WE NOW ACCEPT MASTERCARD/VISA/DISCOVER				
			Subtotal	\$1,447.42
			Sales Tax (8.25%)	\$0.00
			Total	\$1,447.42
			Payments/Credits	\$0.00
			Balance Due	\$1,447.42

Phone #
2814963576

Bright Landscape Designs, Inc

9302 Reid Lake Drive
Houston, TX 77064

Invoice

Date	Invoice #
3/20/2020	3981

Bill To
City of Piney Point Village 7676 Woodway Drive Suite 300 Houston, TX 77024

Description	P.O. No.	Terms	Project
	Qty	Rate	Amount
MONTHLY MAINTENANCE FOR 6 ESPLANADE BEDS AND 2 PARKS ON MEMORIAL DRIVE FOR PINEY POINT		1,573.28	1,573.28
TOTAL LABOR, PICKUP, DELIVERY, DISPOSAL, INVENTORY ITEMS, ETC.			1,573.28
Subtotal			1,573.28
REPEAT CUSTOMER DISCOUNT		-5.00%	-78.66
COURTESY DISCOUNT		-3.00%	-47.20
Subtotal			1,447.42
ESTIMATE INCLUDES, TRIMMING AS NEEDED, DEWEEDING BEDS ONLY (NOT GRASS) AND BLOWING.			
		Subtotal	
		Sales Tax (8.25%)	
		Total	
		Payments/Credits	
		Balance Due	

Phone #
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Houston, TX 77064

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Date	Invoice #
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NOTE: ESTIMATE DOES NOT INCLUDE ANY SPRINKLER SYSTEM ADJUSTMENTS			
		Subtotal	
		Sales Tax (8.25%)	
		Total	
		Payments/Credits	
		Balance Due	

Phone #

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	Qty	Rate	Amount
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		Subtotal	
		Sales Tax (8.25%)	
		Total	
		Payments/Credits	
		Balance Due	

Phone #
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			January 2020 - mainten...
	Qty	Rate	Amount
WANT TO EARN YOUR BONUS POINTS? WE NOW ACCEPT MASTERCARD/VISA/DISCOVER			
		Subtotal	\$1,447.42
		Sales Tax (8.25%)	\$0.00
		Total	\$1,447.42
		Payments/Credits	\$0.00
		Balance Due	\$1,447.42


Phone #

2814963576

MEMORANDUM

CITY OF PINEY POINT VILLAGE

TO: The Honorable Mayor and Members of the City Council

FROM: Roger Nelson, City Administrator 

MEETING DATE: March 30, 2020

SUBJECT: City Administrator's Report

Agenda Item: 5

- February 2020 Financials
- Coronavirus

10 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
ASSETS		
=====		
10-1100	Claim on Cash	2,620,273.96
10-1101	Cash- GF Texpool	5,611,983.78
10-1105	Cash with Amegy	0.00
10-1108	Cash with Agent	877,487.77
10-1120	Cash-Texas Class	2,082,924.30
10-1200	Accounts Receivable	0.00
10-1201	Sales Tax Receivable	16,820.98
10-1202	FEMA Reimbursement Receivable	0.00
10-1203	Property Tax receivable-PY	159,705.80
10-1204	Property Tax Receivable-CY	2,903,198.72
10-1205	Other Receivables	81,728.99
10-1209	A/R Willet	2,813.36
10-1301	Accrued Interest	0.00
10-1400	Prepaid Expenses	0.00
10-1507	Due from Debt Service Fund	0.00
10-1508	Due from Capital Projects Fund	0.00
10-1509	Due from Non-Major Fund	0.00
10-1510	Due from Metro Fund	0.00
10-1550	Due from Other Governments	8,353.83
10-1802	Street and Drainage System	0.00
		<u>14,365,291.49</u>
TOTAL ASSETS		14,365,291.49
=====		
LIABILITIES		
=====		
10-2001	Accounts Payable	383,345.87
10-2002	Other Accrued Liabilities	0.00
10-2005	Misc Payables	0.00
10-2051	Payroll Tax Payable	0.00
10-2052	Employee Insurance Payable	(4,992.54)
10-2062	TMRS Payable	(84.89)
10-2101	Property Tax Overpayments	0.00
10-2102	MC-Child Safety Fees Due	(28.50)
10-2103	MC-Bonds Due	0.00
10-2104	Due To - MC Technology	0.36
10-2105	Due To-MC Security	0.00
10-2106	Due To-State Comptroller	116,842.67
10-2107	Due To OMNI Base	3,483.81
10-2108	RESTITUTION	(270.00)
10-2110	Bond Payable - FAST	7,023.05
10-2111	Other Accrued Liabilities	0.00
10-2130	Deferred Revenue-Property Tax	159,705.80
10-2131	Other Deferred Revenue	78,142.42
10-2302	Due to State-CJ Fee	324.29
10-2303	Due To-Debt Service Fund	0.00
10-2402	Permit Deposits	0.00
10-2403	Drainage Deposit Payable	0.00
10-2404	Gas Meter Deposit	157,485.00

10 -GENERAL FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE
10-2405	P&Z Deposit	0.00
10-2500	Accrued Wages	10,386.88
10-2501	Gordon Estate Bond	0.00
10-2601	Construction Retainage Payable	0.00
10-2701	Deferred Taxes	0.00
10-2702	Deferred Revenue-Alarm Fees	22,500.00
10-2703	Deferred Franchise Taxes	0.00
10-2704	Unearned Revenue-CY Prop Taxes	5,306,482.85
10-2801	General LT Debt-N/P	0.00
10-2802	GO Bonds Payable	0.00
	TOTAL LIABILITIES	<u>6,240,347.07</u>
EQUITY		
=====		
10-3000	Fund Balance	726,631.20
10-3003	Fund Balance	5,266,498.57
10-3900	Earnings	0.00
	TOTAL BEGINNING EQUITY	<u>5,993,129.77</u>
	TOTAL REVENUE	5,449,956.64
	TOTAL EXPENSES	<u>1,608,590.19</u>
	TOTAL REVENUE OVER/(UNDER) EXPENSES	3,841,366.45
	(WILL CLOSE TO FUND BAL.)	(1,709,551.80)
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>8,124,944.42</u>
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	14,365,291.49
		=====

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	5,235,455.00	1,555,122.01	5,230,248.70	99.90	5,206.30
PERMITS & INSPECTIONS	367,900.00	26,465.50	67,586.80	18.37	300,313.20
COURT	142,000.00	12,343.45	24,136.32	17.00	117,863.68
INVESTMENT INCOME	150,000.00	10,440.09	20,599.55	13.73	129,400.45
AGENCIES & ALARMS	33,000.00	8,400.00	9,300.00	28.18	23,700.00
FRANCHISE REVENUE	398,000.00	68,793.88	98,085.27	24.64	299,914.73
DONATIONS & IN LIEU	235,500.00	0.00	0.00	0.00	235,500.00
TOTAL REVENUES	6,561,855.00	1,681,564.93	5,449,956.64	83.06	1,111,898.36
<u>EXPENDITURE SUMMARY</u>					
<u>PUBLIC SERVICE</u>					
COMMUNITY	10,000.00	0.00	0.00	0.00	10,000.00
POLICE	1,815,242.00	162,498.00	487,505.00	26.86	1,327,737.00
MISCELLANEOUS	0.00	0.00	1,800.00	0.00	(1,800.00)
SANITATION COLLECTION	570,000.00	48,704.44	97,408.88	17.09	472,591.12
LIBRARY	1,500.00	0.00	0.00	0.00	1,500.00
STREET LIGHTING	12,000.00	960.70	1,965.77	16.38	10,034.23
FIRE	2,035,143.00	140,445.73	351,114.32	17.25	1,684,028.68
TOTAL PUBLIC SERVICE	4,443,885.00	352,608.87	939,793.97	21.15	3,504,091.03
<u>CONTRACT SERVICES</u>					
CONTRACT SERVICES	356,000.00	35,670.69	58,017.33	16.30	297,982.67
TOTAL CONTRACT SERVICES	356,000.00	35,670.69	58,017.33	16.30	297,982.67
<u>BUILDING</u>					
CONTRACT SERVICES	3,857.00	0.00	0.00	0.00	3,857.00
BUILDING SERVICES	149,500.00	19,816.06	42,071.41	28.14	107,428.59
ADMIN EXPENSE	4,193.00	0.00	15.53	0.37	4,177.47
OFFICE EXPENSE	3,157.00	0.00	39.99	1.27	3,117.01
WAGES & BENEFITS	128,307.00	0.00	0.00	0.00	128,307.00
INSURANCE	17,177.00	510.53	1,021.06	5.94	16,155.94
TOTAL BUILDING	306,191.00	20,326.59	43,147.99	14.09	263,043.01
<u>GENERAL GOVERNMENT</u>					
CONTRACT SERVICES	12,000.00	0.00	0.00	0.00	12,000.00
ADMIN EXPENSE	45,883.00	2,595.42	4,645.88	10.13	41,237.12
OFFICE EXPENSE	149,100.00	12,132.85	24,997.78	16.77	124,102.22
WAGES & BENEFITS	279,951.00	45,942.69	92,484.08	33.04	187,466.92
INSURANCE	29,116.00	2,051.63	4,103.26	14.09	25,012.74
TOTAL GENERAL GOVERNMENT	516,050.00	62,722.59	126,231.00	24.46	389,819.00

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT</u>					
CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
ADMIN EXPENSE	5,536.00	393.25	393.25	7.10	5,142.75
OFFICE EXPENSE	4,564.00	250.00	344.99	7.56	4,219.01
WAGES & BENEFITS	104,511.00	0.00	0.00	0.00	104,511.00
INSURANCE	22,903.00	1,217.35	2,200.59	9.61	20,702.41
COURT OPERATIONS	37,200.00	4,012.51	4,493.29	12.08	32,706.71
TOTAL MUNICIPAL COURT	174,714.00	5,873.11	7,432.12	4.25	167,281.88
<u>PUBLIC WORKS MAINTENANCE</u>					
CONTRACT SERVICES	3,875.00	0.00	0.00	0.00	3,875.00
ADMIN EXPENSE	2,343.00	39.01	414.89	17.71	1,928.11
OFFICE EXPENSE	2,207.00	500.00	528.79	23.96	1,678.21
WAGES & BENEFITS	88,859.00	0.00	0.00	0.00	88,859.00
INSURANCE	18,612.00	922.80	1,737.40	9.33	16,874.60
PUBLIC WORKS OPERATIONS	313,500.00	48,006.86	68,907.21	21.98	244,592.79
TOTAL PUBLIC WORKS MAINTENANCE	429,396.00	49,468.67	71,588.29	16.67	357,807.71
<u>GOF CAPITAL OUTLAYS</u>					
OTHER EXPENSES	1,497,014.00	194,261.73	362,379.49	24.21	1,134,634.51
TOTAL GOF CAPITAL OUTLAYS	<u>1,497,014.00</u>	<u>194,261.73</u>	<u>362,379.49</u>	<u>24.21</u>	<u>1,134,634.51</u>
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	(1,161,395.00)	960,632.68	3,841,366.45		(5,002,761.45)

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
10-4101 Property Tax Revenue	5,035,455.00	1,520,563.00	5,174,314.97	102.76 (138,859.97)
10-4150 Sales Tax	200,000.00	34,559.01	55,933.73	27.97	144,066.27
TOTAL TAXES	5,235,455.00	1,555,122.01	5,230,248.70	99.90	5,206.30
<u>PERMITS & INSPECTIONS</u>					
10-4203 Plat Reviews	3,400.00	0.00	3,500.00	102.94 (100.00)
10-4204 Code Enforcement Citations	1,000.00	0.00	0.00	0.00	1,000.00
10-4205 Contractor Registration	12,000.00	1,500.00	2,880.00	24.00	9,120.00
10-4206 Drainage Reviews	50,000.00	2,850.00	4,350.00	8.70	45,650.00
10-4207 Permits	300,000.00	22,115.50	56,856.80	18.95	243,143.20
10-4208 Board of Adjustment Fees	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL PERMITS & INSPECTIONS	367,900.00	26,465.50	67,586.80	18.37	300,313.20
<u>COURT</u>					
10-4300 Court Fines	142,000.00	12,343.45	24,136.32	17.00	117,863.68
TOTAL COURT	142,000.00	12,343.45	24,136.32	17.00	117,863.68
<u>INVESTMENT INCOME</u>					
10-4400 Interest Income	150,000.00	10,440.09	20,599.55	13.73	129,400.45
TOTAL INVESTMENT INCOME	150,000.00	10,440.09	20,599.55	13.73	129,400.45
<u>AGENCIES & ALARMS</u>					
10-4501 Agencies	0.00	0.00	0.00	0.00	0.00
10-4507 Sec-False Alarm	0.00	0.00	0.00	0.00	0.00
10-4508 SEC-Registration	33,000.00	8,400.00	9,300.00	28.18	23,700.00
10-4520 FEMA - State Reimbursement	0.00	0.00	0.00	0.00	0.00
TOTAL AGENCIES & ALARMS	33,000.00	8,400.00	9,300.00	28.18	23,700.00
<u>FRANCHISE REVENUE</u>					
10-4602 Cable	72,000.00	19,102.40	19,102.40	26.53	52,897.60
10-4605 Power/Electric	272,000.00	47,797.47	70,495.58	25.92	201,504.42
10-4606 Franchise Fees-Gas	19,000.00	0.00	0.00	0.00	19,000.00
10-4607 Telephone	35,000.00	1,767.74	8,361.02	23.89	26,638.98
10-4608 Wireless Communication	0.00	126.27	126.27	0.00 (126.27)
TOTAL FRANCHISE REVENUE	398,000.00	68,793.88	98,085.27	24.64	299,914.73
<u>DONATIONS & IN LIEU</u>					
10-4702 Kinkaid School	34,000.00	0.00	0.00	0.00	34,000.00
10-4703 Metro Congested Mitigation	136,000.00	0.00	0.00	0.00	136,000.00
10-4704 Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
10-4705 Ambulance	65,000.00	0.00	0.00	0.00	65,000.00
10-4706 Donation to Historical Preserv	0.00	0.00	0.00	0.00	0.00
10-4800 Miscellaneous Income	500.00	0.00	0.00	0.00	500.00
10-4850 Transfer In	0.00	0.00	0.00	0.00	0.00
10-4900 Prior Period Adjustments	0.00	0.00	0.00	0.00	0.00
10-4907 Unearned Revenue	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	235,500.00	0.00	0.00	0.00	235,500.00

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND

				16.67% OF FISCAL YEAR	
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL REVENUES	6,561,855.00	1,681,564.93	5,449,956.64	83.06	1,111,898.36
	=====	=====	=====	=====	=====

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PUBLIC SERVICE</u> =====					
<u>COMMUNITY</u>					
10-510-5001 Community Celebrations	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL COMMUNITY	10,000.00	0.00	0.00	0.00	10,000.00
<u>POLICE</u>					
10-510-5010 MEMORIAL VILLAGE POLICE DEPT	1,815,242.00	158,665.00	476,002.00	26.22	1,339,240.00
10-510-5011 MVPD - AUTO REPLACEMENT	0.00	3,833.00	11,503.00	0.00	(11,503.00)
TOTAL POLICE	1,815,242.00	162,498.00	487,505.00	26.86	1,327,737.00
<u>MISCELLANEOUS</u>					
10-510-5020 Miscellaneous	0.00	0.00	1,800.00	0.00	(1,800.00)
TOTAL MISCELLANEOUS	0.00	0.00	1,800.00	0.00	(1,800.00)
<u>SANITATION COLLECTION</u>					
10-510-5030 SANITATION COLLECTION	570,000.00	47,749.45	95,498.90	16.75	474,501.10
10-510-5031 SANITATION FUEL CHARGE	0.00	954.99	1,909.98	0.00	(1,909.98)
TOTAL SANITATION COLLECTION	570,000.00	48,704.44	97,408.88	17.09	472,591.12
<u>LIBRARY</u>					
10-510-5040 Spring Branch Library	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL LIBRARY	1,500.00	0.00	0.00	0.00	1,500.00
<u>STREET LIGHTING</u>					
10-510-5050 Street Lighting	12,000.00	960.70	1,965.77	16.38	10,034.23
TOTAL STREET LIGHTING	12,000.00	960.70	1,965.77	16.38	10,034.23
<u>FIRE</u>					
10-510-5060 Villages Fire Department	2,035,143.00	140,445.73	351,114.32	17.25	1,684,028.68
10-510-5070 Contribution to Fire Dept	0.00	0.00	0.00	0.00	0.00
TOTAL FIRE	2,035,143.00	140,445.73	351,114.32	17.25	1,684,028.68
 TOTAL PUBLIC SERVICE	 4,443,885.00	 352,608.87	 939,793.97	 21.15	 3,504,091.03
<u>CONTRACT SERVICES</u> =====					
<u>CONTRACT SERVICES</u>					
10-520-5102 Accounting/Audit	32,000.00	762.00	762.00	2.38	31,238.00
10-520-5103 Engineering	150,000.00	12,104.88	25,611.77	17.07	124,388.23
10-520-5104 Legal	90,000.00	3,314.50	9,129.50	10.14	80,870.50
10-520-5105 Tax Appraisal-HCAD	60,000.00	19,628.00	19,628.00	32.71	40,372.00
10-520-5107 Animal Control	2,000.00	(1,200.00)	380.00	19.00	1,620.00
10-520-5108 IT Hardware/Software & Support	0.00	1,061.31	2,506.06	0.00	(2,506.06)
10-520-5110 Mosquito Control	22,000.00	0.00	0.00	0.00	22,000.00
TOTAL CONTRACT SERVICES	356,000.00	35,670.69	58,017.33	16.30	297,982.67

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL CONTRACT SERVICES	356,000.00	35,670.69	58,017.33	16.30	297,982.67
BUILDING =====					
<u>CONTRACT SERVICES</u>					
10-530-5108 Information Technology	3,857.00	0.00	0.00	0.00	3,857.00
TOTAL CONTRACT SERVICES	3,857.00	0.00	0.00	0.00	3,857.00
<u>BUILDING SERVICES</u>					
10-530-5152 Drainage Reviews	45,000.00	7,416.06	17,971.41	39.94	27,028.59
10-530-5153 Electrical Inspections	12,000.00	1,845.00	2,565.00	21.38	9,435.00
10-530-5154 Plat Reviews	500.00	0.00	0.00	0.00	500.00
10-530-5155 Plan Reviews	10,000.00	4,000.00	8,000.00	80.00	2,000.00
10-530-5156 Plumbing Inspections	18,000.00	0.00	1,440.00	8.00	16,560.00
10-530-5157 Structural Inspections	15,000.00	2,475.00	5,040.00	33.60	9,960.00
10-530-5158 Urban Forester	42,000.00	3,720.00	6,200.00	14.76	35,800.00
10-530-5160 Mechanical Inspections	7,000.00	360.00	855.00	12.21	6,145.00
TOTAL BUILDING SERVICES	149,500.00	19,816.06	42,071.41	28.14	107,428.59
<u>ADMIN EXPENSE</u>					
10-530-5204 Dues & Subscriptions	250.00	0.00	0.00	0.00	250.00
10-530-5206 Legal Notices	500.00	0.00	0.00	0.00	500.00
10-530-5207 Misc Supplies	1,800.00	0.00	15.53	0.86	1,784.47
10-530-5209 Office Equipment & Maintenance	1,643.00	0.00	0.00	0.00	1,643.00
TOTAL ADMIN EXPENSE	4,193.00	0.00	15.53	0.37	4,177.47
<u>OFFICE EXPENSE</u>					
10-530-5210 Postage	150.00	0.00	0.00	0.00	150.00
10-530-5211 Meeting Supplies	150.00	0.00	0.00	0.00	150.00
10-530-5213 Office Supplies	500.00	0.00	39.99	8.00	460.01
10-530-5214 Telecommunications	1,857.00	0.00	0.00	0.00	1,857.00
10-530-5215 Travel & Training	500.00	0.00	0.00	0.00	500.00
TOTAL OFFICE EXPENSE	3,157.00	0.00	39.99	1.27	3,117.01
<u>WAGES & BENEFITS</u>					
10-530-5301 Gross Wages	109,214.00	0.00	0.00	0.00	109,214.00
10-530-5311 Payroll Processing	643.00	0.00	0.00	0.00	643.00
10-530-5313 Fringe Benefits	18,450.00	0.00	0.00	0.00	18,450.00
TOTAL WAGES & BENEFITS	128,307.00	0.00	0.00	0.00	128,307.00
<u>INSURANCE</u>					
10-530-5353 Employee Insurance	17,177.00	510.53	1,021.06	5.94	16,155.94
TOTAL INSURANCE	17,177.00	510.53	1,021.06	5.94	16,155.94
TOTAL BUILDING	306,191.00	20,326.59	43,147.99	14.09	263,043.01

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GENERAL GOVERNMENT</u>					
=====					
<u>CONTRACT SERVICES</u>					
10-540-5108 Information Technology	12,000.00	0.00	0.00	0.00	12,000.00
TOTAL CONTRACT SERVICES	12,000.00	0.00	0.00	0.00	12,000.00
<u>ADMIN EXPENSE</u>					
10-540-5201 Administrative	0.00	0.00	0.00	0.00	0.00
10-540-5202 Auto Allowance/Mileage	13,583.00	850.00	1,700.00	12.52	11,883.00
10-540-5203 Bank Fees	1,800.00	0.00	204.33	11.35	1,595.67
10-540-5204 Dues & Subscriptions	3,500.00	160.00	230.00	6.57	3,270.00
10-540-5205 Elections	5,000.00	0.00	0.00	0.00	5,000.00
10-540-5206 Legal Notices	2,000.00	0.00	0.00	0.00	2,000.00
10-540-5207 Miscellaneous	0.00	149.00	923.95	0.00	(923.95)
10-540-5208 Citizen Communication	10,000.00	0.00	0.00	0.00	10,000.00
10-540-5209 Office Equipment & Maintenance	10,000.00	1,436.42	1,587.60	15.88	8,412.40
TOTAL ADMIN EXPENSE	45,883.00	2,595.42	4,645.88	10.13	41,237.12
<u>OFFICE EXPENSE</u>					
10-540-5210 Postage	1,600.00	0.00	520.99	32.56	1,079.01
10-540-5211 Meeting Supplies	4,000.00	303.12	1,208.07	30.20	2,791.93
10-540-5212 Rent/Leasehold/Furniture	125,000.00	9,913.21	19,841.42	15.87	105,158.58
10-540-5213 Office Supplies	8,500.00	428.43	547.55	6.44	7,952.45
10-540-5214 Telecommunications	6,000.00	1,213.09	2,479.75	41.33	3,520.25
10-540-5215 Travel & Training	1,000.00	275.00	400.00	40.00	600.00
10-540-5216 Statutory Legal Notices	3,000.00	0.00	0.00	0.00	3,000.00
TOTAL OFFICE EXPENSE	149,100.00	12,132.85	24,997.78	16.77	124,102.22
<u>WAGES & BENEFITS</u>					
10-540-5301 Gross Wages	230,426.00	36,744.41	74,424.96	32.30	156,001.04
10-540-5302 Overtime/Severance	0.00	1,575.42	2,709.89	0.00	(2,709.89)
10-540-5303 Temporary/Part-time Personnel	5,000.00	966.00	1,661.52	33.23	3,338.48
10-540-5304 Salary Adjustment(Bonus)	0.00	0.00	0.00	0.00	0.00
10-540-5306 Payroll Tax Expense	0.00	2,936.93	5,911.76	0.00	(5,911.76)
10-540-5310 TMRS(retirement)	0.00	3,530.07	7,224.61	0.00	(7,224.61)
10-540-5311 Payroll Processing	857.00	189.86	551.34	64.33	305.66
10-540-5312 TWC-Unemployment	0.00	0.00	0.00	0.00	0.00
10-540-5313 Fringe Benefits	43,668.00	0.00	0.00	0.00	43,668.00
TOTAL WAGES & BENEFITS	279,951.00	45,942.69	92,484.08	33.04	187,466.92
<u>INSURANCE</u>					
10-540-5353 Employee Insurance	24,816.00	2,051.63	4,103.26	16.53	20,712.74
10-540-5354 General Liability	3,800.00	0.00	0.00	0.00	3,800.00
10-540-5355 Bonds for City Staff	500.00	0.00	0.00	0.00	500.00
10-540-5356 Workman's Compensation	0.00	0.00	0.00	0.00	0.00
10-540-5357 Drainage Study	0.00	0.00	0.00	0.00	0.00
TOTAL INSURANCE	29,116.00	2,051.63	4,103.26	14.09	25,012.74
TOTAL GENERAL GOVERNMENT	516,050.00	62,722.59	126,231.00	24.46	389,819.00

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT</u>					
=====					
<u>CONTRACT SERVICES</u>					
10-550-5108 Information Technology	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACT SERVICES	0.00	0.00	0.00	0.00	0.00
<u>ADMIN EXPENSE</u>					
10-550-5204 Dues & Subscriptions	250.00	0.00	0.00	0.00	250.00
10-550-5207 Misc Supplies	2,000.00	393.25	393.25	19.66	1,606.75
10-550-5209 Office Equipment & Maintenance	3,286.00	0.00	0.00	0.00	3,286.00
TOTAL ADMIN EXPENSE	5,536.00	393.25	393.25	7.10	5,142.75
<u>OFFICE EXPENSE</u>					
10-550-5210 Postage	100.00	0.00	0.00	0.00	100.00
10-550-5211 Meeting Supplies	0.00	0.00	0.00	0.00	0.00
10-550-5213 Office Supplies	500.00	0.00	39.99	8.00	460.01
10-550-5214 Telecommunications	3,714.00	0.00	0.00	0.00	3,714.00
10-550-5215 Travel & Training	250.00	250.00	305.00	122.00	(55.00)
TOTAL OFFICE EXPENSE	4,564.00	250.00	344.99	7.56	4,219.01
<u>WAGES & BENEFITS</u>					
10-550-5301 Gross Wages	92,014.00	0.00	0.00	0.00	92,014.00
10-550-5311 Payroll Processing	857.00	0.00	0.00	0.00	857.00
10-550-5313 Fringe Benefits	11,640.00	0.00	0.00	0.00	11,640.00
TOTAL WAGES & BENEFITS	104,511.00	0.00	0.00	0.00	104,511.00
<u>INSURANCE</u>					
10-550-5353 Employee Insurance	22,903.00	1,217.35	2,200.59	9.61	20,702.41
TOTAL INSURANCE	22,903.00	1,217.35	2,200.59	9.61	20,702.41
<u>COURT OPERATIONS</u>					
10-550-5402 MC Facilities	0.00	0.00	0.00	0.00	0.00
10-550-5403 Credit Card Charges	5,000.00	461.51	1,040.29	20.81	3,959.71
10-550-5404 Judge/Prosecutor/Interpreter	22,000.00	4,125.00	4,125.00	18.75	17,875.00
10-550-5405 Jury Pay	0.00	0.00	0.00	0.00	0.00
10-550-5406 State Comptroller/OMNI/Linebar	10,000.00	0.00	0.00	0.00	10,000.00
10-550-5407 SETCIC	0.00	0.00	0.00	0.00	0.00
10-550-5408 Supplies/Miscellaneous	0.00	0.00	0.00	0.00	0.00
10-550-5409 Collection Agency	0.00	0.00	0.00	0.00	0.00
10-550-5410 OmniBase Services of Texas	200.00	0.00	0.00	0.00	200.00
10-550-5412	0.00	0.00	0.00	0.00	0.00
10-550-5413 Building Security Fund	0.00	(200.90)	(235.20)	0.00	235.20
10-550-5414 Truancy Prevention	0.00	(205.00)	(240.00)	0.00	240.00
10-550-5415 Local Municipal Tech Fund	0.00	(164.00)	(192.00)	0.00	192.00
10-550-5416 Local Municipal Jury Fund	0.00	(4.10)	(4.80)	0.00	4.80
10-550-5417 Time Payment Reimbursement Fee	0.00	0.00	0.00	0.00	0.00
TOTAL COURT OPERATIONS	37,200.00	4,012.51	4,493.29	12.08	32,706.71
TOTAL MUNICIPAL COURT	174,714.00	5,873.11	7,432.12	4.25	167,281.88

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PUBLIC WORKS MAINTENANCE</u>					
=====					
<u>CONTRACT SERVICES</u>					
10-560-5108 Information Technology	3,875.00	0.00	0.00	0.00	3,875.00
TOTAL CONTRACT SERVICES	3,875.00	0.00	0.00	0.00	3,875.00
<u>ADMIN EXPENSE</u>					
10-560-5207 Misc Supplies	700.00	39.01	414.89	59.27	285.11
10-560-5209 Office Equipment & Maintenance	1,643.00	0.00	0.00	0.00	1,643.00
TOTAL ADMIN EXPENSE	2,343.00	39.01	414.89	17.71	1,928.11
<u>OFFICE EXPENSE</u>					
10-560-5213 Office Supplies	100.00	0.00	28.79	28.79	71.21
10-560-5214 Telecommunications	1,857.00	0.00	0.00	0.00	1,857.00
10-560-5215 Travel & Training	250.00	500.00	500.00	200.00 (250.00)
TOTAL OFFICE EXPENSE	2,207.00	500.00	528.79	23.96	1,678.21
<u>WAGES & BENEFITS</u>					
10-560-5301 Gross Wages	75,019.00	0.00	0.00	0.00	75,019.00
10-560-5311 Payroll Processing	643.00	0.00	0.00	0.00	643.00
10-560-5313 Fringe Benefits	13,197.00	0.00	0.00	0.00	13,197.00
TOTAL WAGES & BENEFITS	88,859.00	0.00	0.00	0.00	88,859.00
<u>INSURANCE</u>					
10-560-5353 Employee Insurance	18,612.00	922.80	1,737.40	9.33	16,874.60
TOTAL INSURANCE	18,612.00	922.80	1,737.40	9.33	16,874.60
<u>PUBLIC WORKS OPERATIONS</u>					
10-560-5500 Public Works Maintenance	0.00	0.00	0.00	0.00	0.00
10-560-5501 TCEQ & Harris CO Permits	1,000.00	0.00	1,656.25	165.63 (656.25)
10-560-5504 Landscaping Maintenance	15,000.00	1,447.42	1,447.42	9.65	13,552.58
10-560-5505 Gator Fuel	2,000.00	58.40	123.85	6.19	1,876.15
10-560-5506 Right of Way Mowing	80,000.00	7,573.00	15,146.00	18.93	64,854.00
10-560-5507 Road & Sign Repair	50,000.00	58.13	486.13	0.97	49,513.87
10-560-5508 ROW Water/Planting	4,500.00	69.70	187.35	4.16	4,312.65
10-560-5509 Tree Care/Removal	10,000.00	0.00	0.00	0.00	10,000.00
10-560-5510 Road/Drainage Maintenance	75,000.00	0.00	0.00	0.00	75,000.00
10-560-5515 Landscape Improvements	75,000.00	38,800.21	49,860.21	66.48	25,139.79
10-560-5516 Gator Maintenance	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL PUBLIC WORKS OPERATIONS	313,500.00	48,006.86	68,907.21	21.98	244,592.79
TOTAL PUBLIC WORKS MAINTENANCE	429,396.00	49,468.67	71,588.29	16.67	357,807.71

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

10 -GENERAL FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>GOF CAPITAL OUTLAYS</u>					
=====					
<u>OTHER EXPENSES</u>					
10-570-5601 Capital Improvements	0.00	0.00	0.00	0.00	0.00
10-570-5602 Drainage Ditch Maintenance	0.00	0.00	80.00	0.00 (80.00)
10-570-5606 Road/Drainage Projects	0.00	0.00	44,471.41	0.00 (44,471.41)
10-570-5607 2014 Paving Project	0.00	0.00	0.00	0.00	0.00
10-570-5608 MDE Drainage	0.00	0.00	0.00	0.00	0.00
10-570-5609 Windermere Drainage	406,689.00	0.00	0.00	0.00	406,689.00
10-570-5610 Fire Station Remodel	0.00	0.00	0.00	0.00	0.00
10-570-5616 S. Piney Pt/Blalock Rd	0.00	0.00	0.00	0.00	0.00
10-570-5640 Surrey Oaks	1,090,325.00	125,534.35	227,141.20	20.83	863,183.80
10-570-5660 Smithdale Estates Bypass	0.00	0.00	0.00	0.00	0.00
10-570-5665 Woods Edge Erosion Project	0.00	0.00	0.00	0.00	0.00
10-570-5700 2015 Maintenance Project	0.00	0.00	0.00	0.00	0.00
10-570-5701 2019 Maintenance Projects	0.00	61,308.38	63,534.38	0.00 (63,534.38)
10-570-5705 Tynewood Ditch Washout Project	0.00	0.00	0.00	0.00	0.00
10-570-5800 Lanecrest Improvements Project	0.00	0.00	0.00	0.00	0.00
10-570-5805 Beinhorn Paving Project	0.00	0.00	0.00	0.00	0.00
10-570-5806 Drainage and Sidewalks	0.00	2,114.00	5,932.50	0.00 (5,932.50)
10-570-5808 Wilding Lane	0.00	5,305.00	21,220.00	0.00 (21,220.00)
TOTAL OTHER EXPENSES	1,497,014.00	194,261.73	362,379.49	24.21	1,134,634.51
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TOTAL GOF CAPITAL OUTLAYS	1,497,014.00	194,261.73	362,379.49	24.21	1,134,634.51
<hr/>					
TOTAL EXPENDITURES	7,723,250.00	720,932.25	1,608,590.19	20.83	6,114,659.81
=====					
REVENUES OVER/(UNDER) EXPENDITURES	(1,161,395.00)	960,632.68	3,841,366.45		(5,002,761.45)

20 -DEBT SERVICE

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
20-1100	Claim on Cash	(1,503,889.53)	
20-1105	Cash - Amegy Bank	0.00	
20-1108	Cash with Agent	241,922.52	
20-1109	Texpool-DS	1,879,447.92	
20-1110	Texas Class-DS	122,866.03	
20-1200	Property Tax Receivable-PY	31,770.35	
20-1201	Property Tax Receivable-CY	803,411.89	
20-1300	Due to/From General Fund	0.00	
20-1301	Accrued Interest Receivable	0.00	
		<u>1,575,529.18</u>	
	TOTAL ASSETS		1,575,529.18
			=====
LIABILITIES			
=====			
20-2001	Accounts Payable	0.00	
20-2002	Other Accrued Liabilities	0.00	
20-2130	Deferred Revenue-Property Tax	31,770.35	
20-2200	Deferred Property Tax Rec	0.00	
20-2300	Other Accrued Liabilities	0.00	
20-2701	Unearned Revenue-Property Tax	1,462,997.32	
	TOTAL LIABILITIES	<u>1,494,767.67</u>	
EQUITY			
=====			
20-3000	Fund Balance	139,317.24	
	TOTAL BEGINNING EQUITY	<u>139,317.24</u>	
	TOTAL REVENUE	1,382,061.18	
	TOTAL EXPENSES	0.00	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>1,382,061.18</u>	
	(WILL CLOSE TO FUND BAL.)	(1,440,616.91)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>80,761.51</u>	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		1,575,529.18
			=====

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

20 -DEBT SERVICE
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
TAXES	1,502,950.00	404,873.47	1,377,718.07	91.67	125,231.93
INVESTMENT INCOME	<u>3,900.00</u>	<u>2,446.43</u>	<u>4,343.11</u>	<u>111.36</u>	(<u>443.11</u>)
TOTAL REVENUES	<u>1,506,850.00</u>	<u>407,319.90</u>	<u>1,382,061.18</u>	<u>91.72</u>	<u>124,788.82</u>
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
ADMIN EXPENSE	2,250.00	0.00	0.00	0.00	2,250.00
OTHER EXPENSES	1,502,950.00	0.00	0.00	0.00	1,502,950.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	<u>1,505,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,505,200.00</u>
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER/(UNDER) EXPENDITURES	1,650.00	407,319.90	1,382,061.18	(1,380,411.18)	

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

20 -DEBT SERVICE

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>TAXES</u>					
20-4101 Property Tax Revenue	1,502,950.00	404,873.47	1,377,718.07	91.67	125,231.93
TOTAL TAXES	1,502,950.00	404,873.47	1,377,718.07	91.67	125,231.93
<u>INVESTMENT INCOME</u>					
20-4400 Bank Interest	3,900.00	2,446.43	4,343.11	111.36 (443.11)
20-4410 Bond Premium	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	3,900.00	2,446.43	4,343.11	111.36 (443.11)
TOTAL REVENUES	1,506,850.00	407,319.90	1,382,061.18	91.72	124,788.82
	=====	=====	=====	=====	=====

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

20 -DEBT SERVICE

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>=====</u>					
<u>ADMIN EXPENSE</u>					
20-500-5204 Paying Agent Fees	2,250.00	0.00	0.00	0.00	2,250.00
TOTAL ADMIN EXPENSE	2,250.00	0.00	0.00	0.00	2,250.00
<u>OTHER EXPENSES</u>					
20-500-5820 Interest Expense-Bonds	217,950.00	0.00	0.00	0.00	217,950.00
20-500-5821 Bond Principal Payments	1,285,000.00	0.00	0.00	0.00	1,285,000.00
20-500-5822 Amortization of Bonds	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	1,502,950.00	0.00	0.00	0.00	1,502,950.00
<u>TRANSFERS</u>					
20-500-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
<u>=====</u>					
TOTAL NON-DEPARTMENTAL	1,505,200.00	0.00	0.00	0.00	1,505,200.00
<u>=====</u>					
TOTAL EXPENDITURES	1,505,200.00	0.00	0.00	0.00	1,505,200.00
<u>=====</u>					
REVENUES OVER/(UNDER) EXPENDITURES	1,650.00	407,319.90	1,382,061.18		(1,380,411.18)

30 -SPECIAL REVENUE FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
30-1100	Claim on Cash	65,239.08	
30-1102	Donation	0.02	
30-1103	MC Security	0.36	
30-1104	MC Technology	0.05	
30-1106	Child Safety	24,802.87	
30-1200	Due To/From General Fund	0.00	
30-1301	Accrued Interest Receivable	0.00	
			<u>90,042.38</u>
TOTAL ASSETS			90,042.38
			=====
LIABILITIES			
=====			
30-2001	Accounts Payable	164.85	
30-2100	Grants Payable	0.00	
30-2200	Due To General Fund	0.00	
	TOTAL LIABILITIES		<u>164.85</u>
EQUITY			
=====			
30-3000	Fund Balance	34,566.58	
30-3001	Fund Balance-Child Safety	55,694.92	
30-3002	Fund Balance-MC Security	11,838.88	
30-3003	Fund Balance-MC Technology	3,081.69	
30-3010	Unrestricted Retained Earnings	0.00	
30-3300	Fund Balance-MC Security	0.00	
30-3400	Fund Balance- MC Technology	0.00	
30-3904	Earnings-MC Technology	0.00	
	TOTAL BEGINNING EQUITY	105,182.07	
TOTAL REVENUE		1,717.51	
TOTAL EXPENSES		<u>164.85</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		1,552.66	
(WILL CLOSE TO FUND BAL.)		(16,857.20)	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>89,877.53</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			90,042.38
			=====

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

30 -SPECIAL REVENUE FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
COURT	13,300.00	772.34	1,715.52	12.90	11,584.48
INVESTMENT INCOME	5.00	0.95	1.99	39.80	3.01
DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	13,305.00	773.29	1,717.51	12.91	11,587.49
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
MISCELLANEOUS	(10,000.00)	0.00	0.00	0.00 (10,000.00)
TOTAL NON-DEPARTMENTAL	(10,000.00)	0.00	0.00	0.00 (10,000.00)
<u>QUALIFIED EXPENSES</u>					
COURT	(7,823.00)	164.85	164.85	2.11-(7,987.85)
TOTAL QUALIFIED EXPENSES	(7,823.00)	164.85	164.85	2.11-(7,987.85)
<u>ADMINISTRATION</u>					
ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	31,128.00	608.44	1,552.66		29,575.34

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

30 -SPECIAL REVENUE FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>COURT</u>					
30-4305 MC Security Revenue	4,000.00	167.83	432.73	10.82	3,567.27
30-4310 MC Technology Revenue	5,300.00	223.76	576.99	10.89	4,723.01
30-4315 Child Safety Revenues	4,000.00	380.75	705.80	17.65	3,294.20
TOTAL COURT	13,300.00	772.34	1,715.52	12.90	11,584.48
<u>INVESTMENT INCOME</u>					
30-4405 MC Security-Interest	0.00	0.00	0.00	0.00	0.00
30-4410 MC Technology-Interest	0.00	0.00	0.00	0.00	0.00
30-4415 Child Safety-Interest	5.00	0.95	1.99	39.80	3.01
30-4420 Donations-Interest	0.00	0.00	0.00	0.00	0.00
TOTAL INVESTMENT INCOME	5.00	0.95	1.99	39.80	3.01
<u>DONATIONS & IN LIEU</u>					
30-4720 Donations	0.00	0.00	0.00	0.00	0.00
30-4800 Other Income	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	13,305.00	773.29	1,717.51	12.91	11,587.49

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

30 -SPECIAL REVENUE FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
NON-DEPARTMENTAL					
=====					
MISCELLANEOUS					
30-500-5029 Gen Govt Qualified Expenses	(10,000.00)	0.00	0.00	0.00	(10,000.00)
TOTAL MISCELLANEOUS	(10,000.00)	0.00	0.00	0.00	(10,000.00)
<hr/>					
TOTAL NON-DEPARTMENTAL	(10,000.00)	0.00	0.00	0.00	(10,000.00)
<hr/>					
QUALIFIED EXPENSES					
=====					
COURT					
30-510-5121 Child Safety	0.00	0.00	0.00	0.00	0.00
30-510-5122 MC Security	(123.00)	164.85	164.85	134.02-	(287.85)
30-510-5123 MC Technology	(7,700.00)	0.00	0.00	0.00	(7,700.00)
30-510-5129 Donation	0.00	0.00	0.00	0.00	0.00
TOTAL COURT	(7,823.00)	164.85	164.85	2.11-	(7,987.85)
<hr/>					
TOTAL QUALIFIED EXPENSES	(7,823.00)	164.85	164.85	2.11-	(7,987.85)
<hr/>					
ADMINISTRATION					
=====					
ADMIN EXPENSE					
30-520-5203 Bank Fees	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
<hr/>					
OTHER EXPENSES					
30-520-5702 Other Expenses	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
<hr/>					
TRANSFERS					
30-520-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL EXPENDITURES	(17,823.00)	164.85	164.85	0.92-	(17,987.85)
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	31,128.00	608.44	1,552.66		29,575.34

40 -CAPITAL PROJECTS FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
40-1100	Claim on Cash	37,417.46	
40-1101	Texpool	0.00	
40-1105	Cash - Amegy Checking	0.00	
40-1120	Texas Class	7,596.31	
40-1200	Accounts Receivable	0.00	
40-1220	A/R - General Fund	0.00	
40-1250	Due To Metro	0.00	
40-1300	Accrued Interest Receivable	0.00	
		<u>45,013.77</u>	
			<u>45,013.77</u>
			=====
LIABILITIES			
=====			
40-2001	Accounts Payable	0.00	
40-2002	Other Accrued Liabilities	0.00	
40-2200	Deferred Revenue	293,595.54	
40-2300	Construction Retainage Payable	152,145.79	
40-2400	Accrued Liabilities	0.00	
	TOTAL LIABILITIES	<u>445,741.33</u>	
EQUITY			
=====			
40-3000	Fund Balance	(0.12)	
	TOTAL BEGINNING EQUITY	(0.12)	
	TOTAL REVENUE	22.57	
	TOTAL EXPENSES	<u>286,000.00</u>	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(285,977.43)	
	(WILL CLOSE TO FUND BAL.)	(114,750.01)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.	(400,727.56)	
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>45,013.77</u>
			=====

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

40 -CAPITAL PROJECTS FUND
FINANCIAL SUMMARY

16.67% OF FISCAL YEAR

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>REVENUE SUMMARY</u>					
INVESTMENT INCOME	0.00	10.63	22.57	0.00 (22.57)
DONATIONS & IN LIEU	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL REVENUES	0.00	10.63	22.57	0.00 (22.57)
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
<u>NON-DEPARTMENTAL</u>					
ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	286,000.00	286,000.00	0.00 (286,000.00)
TRANSFERS	0.00	0.00	0.00	0.00	0.00
TOTAL NON-DEPARTMENTAL	<u>0.00</u>	<u>286,000.00</u>	<u>286,000.00</u>	<u>0.00</u> (<u>286,000.00</u>)
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/(UNDER) EXPENDITURES	0.00 (285,989.37) (285,977.43)		285,977.43

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

40 -CAPITAL PROJECTS FUND

16.67% OF FISCAL YEAR

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<hr/>					
<u>INVESTMENT INCOME</u>					
40-4400 Interest Income	0.00	10.63	22.57	0.00 (22.57)
TOTAL INVESTMENT INCOME	0.00	10.63	22.57	0.00 (22.57)
 <u>DONATIONS & IN LIEU</u>					
40-4800 Other Income	0.00	0.00	0.00	0.00	0.00
40-4910 Debt Proceeds	0.00	0.00	0.00	0.00	0.00
40-4911 Bond Premium	0.00	0.00	0.00	0.00	0.00
40-4912 Issuance Cost	0.00	0.00	0.00	0.00	0.00
TOTAL DONATIONS & IN LIEU	0.00	0.00	0.00	0.00	0.00
<hr/>					
TOTAL REVENUES	0.00	10.63	22.57	0.00 (22.57)
	=====	=====	=====	=====	=====

CITY OF PINEY POINT VILLAGE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: FEBRUARY 29TH, 2020

40 -CAPITAL PROJECTS FUND

16.67% OF FISCAL YEAR

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>NON-DEPARTMENTAL</u>					
<u>ADMIN EXPENSE</u>					
40-500-5203 Bank Fees	0.00	0.00	0.00	0.00	0.00
TOTAL ADMIN EXPENSE	0.00	0.00	0.00	0.00	0.00
<u>OTHER EXPENSES</u>					
40-500-5601 Capital Outlay	0.00	0.00	0.00	0.00	0.00
40-500-5616 S. Piney Pt/Blalock Rd	0.00	0.00	0.00	0.00	0.00
40-500-5617 Smithdale/Claymore	0.00	0.00	0.00	0.00	0.00
40-500-5640 Batch 1 Projects	0.00	0.00	0.00	0.00	0.00
40-500-5641 Batch 1 - Preliminary	0.00	0.00	0.00	0.00	0.00
40-500-5655 Blalock/S. Piney Point	0.00	0.00	0.00	0.00	0.00
40-500-5660 Smithdale Estates Bypass	0.00	0.00	0.00	0.00	0.00
40-500-5670 N. Piney Point Road Project	0.00	286,000.00	286,000.00	0.00 (286,000.00)
40-500-5675 Lanecrest Drainage Improvement	0.00	0.00	0.00	0.00	0.00
40-500-5702 Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER EXPENSES	0.00	286,000.00	286,000.00	0.00 (286,000.00)
<u>TRANSFERS</u>					
40-500-5901 Transfers In	0.00	0.00	0.00	0.00	0.00
40-500-5902 Transfers Out	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
<u>TOTAL NON-DEPARTMENTAL</u>					
	0.00	286,000.00	286,000.00	0.00 (286,000.00)
<u>TOTAL EXPENDITURES</u>					
	0.00	286,000.00	286,000.00	0.00 (286,000.00)
<u>REVENUES OVER/(UNDER) EXPENDITURES</u>					
	0.00 (285,989.37) (285,977.43)		285,977.43

99 -POOLED CASH FUND

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
99-1101	Cash	1,289,729.90	
99-1510	DUE FROM GENERAL FUND	0.00	
99-1520	DUE FROM DEBT SERVICE	0.00	
99-1530	DUE FROM SPECIAL REVENUE	0.00	
99-1540	DUE FROM CAPITAL PROJECTS	0.00	
99-1550	DUE FROM METRO FUND	0.00	
99-1599	Due From Other Funds	<u>383,510.72</u>	
			<u>1,673,240.62</u>
TOTAL ASSETS			1,673,240.62
			=====
LIABILITIES			
=====			
99-2000	Accounts Payable	385,527.72	
99-2190	Due to Other Funds	<u>1,287,712.90</u>	
	TOTAL LIABILITIES		<u>1,673,240.62</u>
EQUITY			
=====			
99-3000	Fund Balance	<u>0.00</u>	
	TOTAL BEGINNING EQUITY	0.00	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.			<u>0.00</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.			1,673,240.62
			=====

Council Agenda Item Cover Memo

3/30/2020
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the MVWA's Ground Storage Tank Addition at the Piney Point Water Plant.

SUMMARY/BACKGROUND (WHY): The MVWA has submit plans for the addition of a proposed Ground Storage Tank (GST) at the MVWA Piney Point Water Plant. The MVWA would like to begin construction of a third GST at the water plant beginning in mid-April. Construction is contained within the limits of the water plant and should last approximately 6 months. Attached is an email summarizing the MVWA Plans. Also attached are two sheets from the plan set for discussion.

STAFF RECOMMENDATION: _____

ESTIMATED COST: N/A **FUNDING SOURCE:** Bond, City, and Metro Funds

CURRENT BUDGETED ITEM: YES NO **EMERGENCY REQUEST:** YES NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes

Moore, Joseph

From: Moore, Joseph
Sent: Thursday, March 12, 2020 8:56 AM
To: henry@ppvncouncil.org
Cc: Roger Nelson (cityadmin@pineypt.org); dale@ppvncouncil.org; michael@ppvncouncil.org; 'joel@ppvncouncil.org'; 'brian@ppvncouncil.org'; Mark Kobelan; Croley, Aaron; Lundquist, Presley
Subject: FW: Piney Point Water Plant addition of new Ground Storage Tank
Attachments: final set 2-11-2020.pdf

Henry,

Per your request, attached are the plans for the additional ground storage tank (GST) at the MVWA water plant at 435 Piney Point. The additional GST is needed to meet additional water demands in the Villages. The plans include the following elements:

- Removal of existing concrete parking/drive (behind the residence)
- Removal of 3 pine trees (10", 18" and 30")
- Addition of a 62' diameter by 24' tall ground storage tank
 - The tank's foundation will be built for a future expansion to 33' height if water demands require the additional storage later down the road
 - Tank to be painted forest green
 - Existing tanks are 24' tall and painted forest green
 - This tank will have handrails on the top which the others do not. This is a new requirement of all tanks. The existing tanks are approx. 50 years old and do not have guardrails. When they are replaced, they will have to have guardrails.
- Associated water piping and valves
- Chlorine injection points
- Extension of an electrical conduit to the COH water meter
- Removal and reinstallation of sliding gate at plant entrance
- Replacement of 8' tall wooden fence
- Small modifications to the site drainage (additional inlets around the new GST)
- New concrete parking/drive (behind residence)

This project is all internal to the water plant but will have some visual changes to neighbors as the tank is 24' tall and will stand above the fence. There are already two GSTs on this site. As I mentioned, construction is supposed to start in late March and finish in September, according to the MVWA engineers. Please let me know if you have any questions.

Thanks,

Joe Moore, P.E., CFM
P 713.622.9264

hdrinc.com/follow-us

From: John Davis [mailto:John.D@langfordeng.com]
Sent: Thursday, March 5, 2020 3:58 PM
To: Moore, Joseph <Joseph.Moore@hdrinc.com>

Cc: Norman E. Gutierrez <Norman.G@langfordeng.com>; Mike Montgomery <mike@mvwa.org>

Subject: Piney Point Water Plant addition of new Ground Storage Tank

CAUTION: [EXTERNAL] This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Joe,

I thought we had sent a set of plans for adding a ground storage tank at the MVWA Piney Point Water Plant. I can't find a record so I am sending again. We need your approval. This is adding a third tank which is the same height and diameter as the two existing tanks. Their will be modification to the some under ground piping, relocating City of Houston meter run, paving, and fencing relocation. No work in front of the existing MVWA house.

Please take a look and give me a call.

Thanks

John K. Davis P. E.
President
Langford Engineering, Inc
1080 W Sam Houston Pkwy N
Suite 200
Houston, Texas 77043

John.d@langfordeng.com

Office 713-461-3530
Cell 713-906-8238

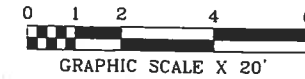
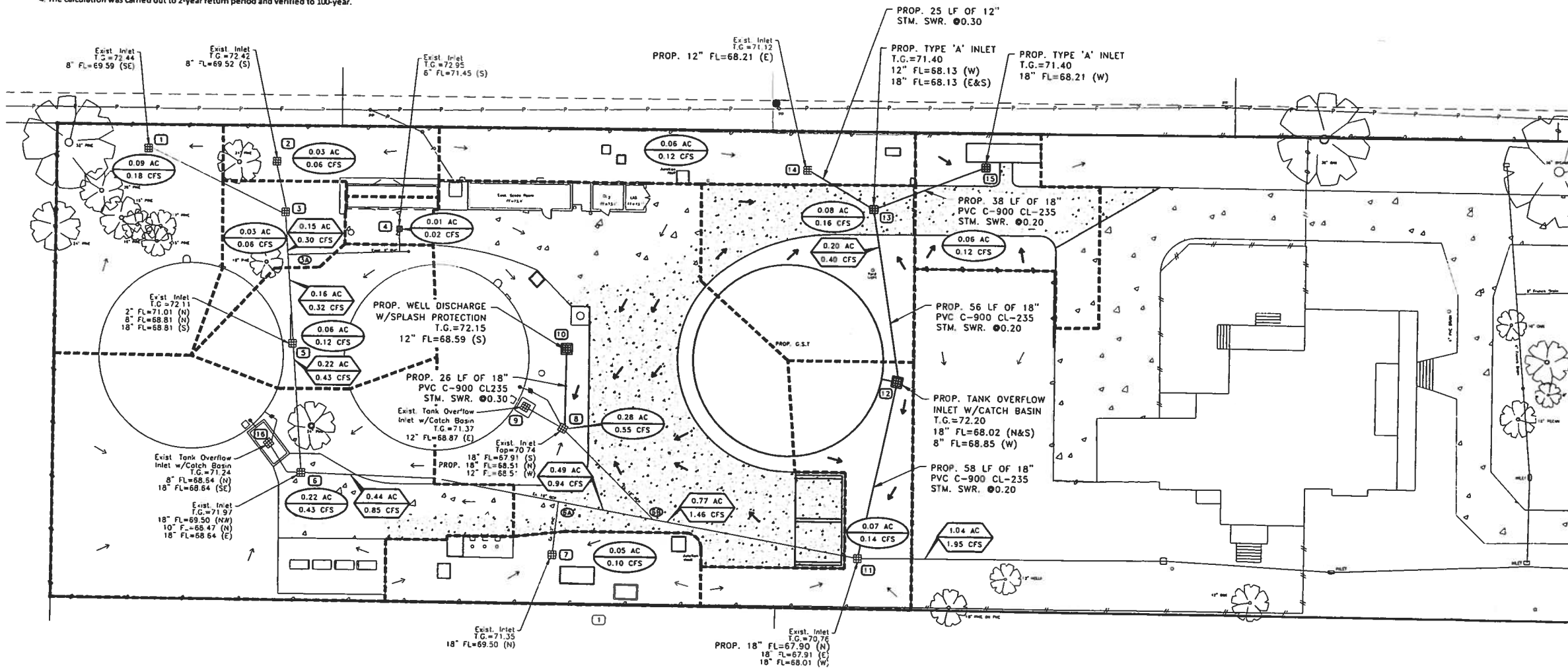
Job No. 032-127
Piney Point WATER PLANT
Prepared by C.R.A. Date 1/28/2020
Checked by N.E.G. Date 1/29/2020

Starting HGL 62.70
Storm Event (Yr)² 2

Intensity Parameters³
b= 48.35
d= 9.07
e= 0.7244
Percent Impervious are: 50%
Runoff Coeff.¹ 0.5
Mannings n (PVC) 0.011
Mannings n (RCP) 0.013

Inlet Upstream	Inlet Downstream	Cumulative area (Ac)	Tc (min)	Runoff Coef. C ¹	C* A	Intensity (in/hr)	Total Design Flow (CFS)	Pipe Capacity (CFS)	Capacity Verif.	Hydraulic Radius (ft)	Design Velocity (ft/s)	Exist Diameter (in)	Prop. Diameter (in)	Pipe Length (ft)	Slope (%)	Upstream FL	Downstream FL	TOG Elevation (FT)	Cover (FT)
GRATE #1	GRATE #3	0.09	21.544	0.5	0.045	4.055	0.18	0.994	OK	0.167	2.849	8		49.00	0.67	69.59	69.26	72.44	2.183
GRATE #2	GRATE #3	0.03	20.393	0.5	0.015	4.169	0.06	1.212	OK	0.167	3.471	8		16.00	1.00	69.52	69.36	72.42	2.233
GRATE #3	JUNCTION #3A	0.15	22.160	0.5	0.075	3.997	0.30	1.156	OK	0.167	3.311	8		14.00	0.91	69.20	69.07	72.16	2.293
GRATE #4	JUNCTION #3A	0.01	19.444	0.5	0.005	4.269	0.02	1.308	OK	0.125	6.660	6		44.00	5.40	71.45	69.07	72.95	1.000
JUNCTION #3A	GRATE #5	0.16	22.242	0.5	0.08	3.989	0.32	1.154	OK	0.167	3.306	8		29.00	0.91	69.07	68.81	72.14	2.404
GRATE #5	GRATE #6	0.22	22.660	0.5	0.11	3.951	0.43	1.977	OK	0.208	3.624	10		42.00	0.81	68.81	68.47	72.11	2.467
GRATE #6	JUNCTION #6A	0.44	23.654	0.5	0.22	3.864	0.85	5.178	OK	0.375	3.496	18		84.00	0.34	68.64	68.35	71.97	1.830
GRATE #7	JUNCTION #6A	0.05	20.900	0.5	0.025	4.118	0.10	3.349	OK	0.250	4.265	12		17.00	0.88	68.50	68.35	71.35	1.850
GRATE #6A	GRATE #6B	0.49	23.819	0.5	0.245	3.850	0.94	6.178	OK	0.375	3.496	18		32.00	0.34	68.35	68.24	71.32	1.464
GRATE #8	JUNCTION #6B	0.28	22.992	0.5	0.14	3.922	0.55	5.769	OK	0.375	3.265	18		42.00	0.30	68.37	68.24	70.74	0.874
JUNCTION #6B	GRATE #11	0.77	24.550	0.5	0.385	3.789	1.46	6.178	OK	0.375	3.496	18		67.00	0.34	68.24	68.01	71.53	1.787
GRATE #15	GRATE #13	0.06	21.093	0.5	0.03	4.099	0.12	5.371	OK	0.375	3.039	18		38.00	0.26	68.31	68.21	71.40	1.595
GRATE #14	GRATE #13	0.06	21.093	0.5	0.03	4.099	0.12	0.804	OK	0.167	2.303	8		25.00	0.44	68.82	68.71	71.12	1.637
GRATE #13	GRATE #12	0.20	22.532	0.5	0.1	3.963	0.40	5.371	OK	0.375	3.039	18		56.00	0.26	68.21	68.06	71.40	1.694
GRATE #12	GRATE #11	0.27	22.941	0.5	0.135	3.926	0.53	5.371	OK	0.375	3.039	18		58.00	0.26	68.06	67.91	72.20	2.639
GRATE #11	DISCHARGE	1.04	25.069	0.5	0.52	3.747	1.95	5.371	OK	0.375	3.039	18		309.00	0.26	67.91	67.11	70.76	1.350

NOTES: 1. Infrastructure Regulation of Harris County, Section 6.02, 1-D. C=0.6 Ia + 0.2 (Ia=Percent Impervious area)
2. Infrastructure Regulation of Harris County, Section 6.02, 4-D. Design frequency.
3. According to Infrastructure Regulation of Harris County - Appendix H
4. The calculation was carried out to 2-year return period and verified to 100-year.

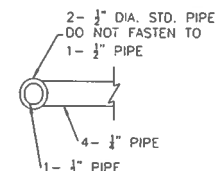
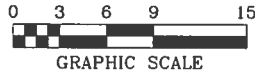


BENCHMARK:
RM 210150: FLOODPLAIN REFERENCE NUMBER 210150 IS AN ALUMINUM ROD STAMPED 210150 AT SOUTH GESSNER ROAD AND DOUGLAS DRIVE LOCATED 5.7 FEET SOUTH OF MEDIAN NOSE CONE, ON SOUTH SIDE OF INTERSECTION IN KEMAP 493N IN THE BUFFALO WATERSHED NEAR STREAM W100-00-00 ELEV=64.39 (NAVD 1988, 2001 ADJUSTED)
TBM
BOX CUT ON INLET AT 435 PINEY POINT ROAD AS SHOWN HEREON ELEV=69.59

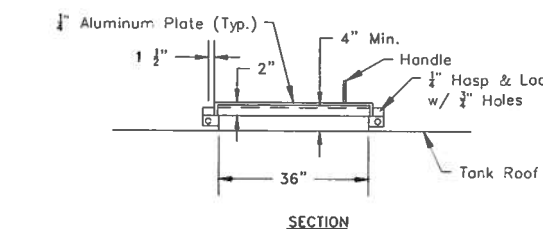
FLOOD PLAIN NOTE:
ACCORDING TO FLOOD INSURANCE RATE MAP NO. 43201C0645L, PUBLISHED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, REVISED JUNE 18, 2007, THE ENTIRE SITE SHOWN HERE LIES WITHIN ZONE 'X' DETERMINED TO BE OUTSIDE THE '100-YEAR FLOOD PLAIN BASE FLOOD PLAIN ELEV 70.2 FT (NAVD 88, 2001 ADJ.)

LEGEND:
INLET NUMBER
JUNCTION NUMBER
CUMULATIVE DRAINAGE AREA
CUMULATIVE DRAINAGE FLOW
DRAINAGE AREA
100 YEAR RUNOFF FLOW
DRAINAGE AREA BOUNDARY
PROP. DRAINAGE FLOW DIRECTION
EXIST. DRAINAGE FLOW DIRECTION

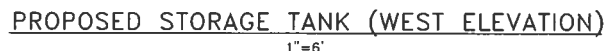
REV	REVISION DESCRIPTION	DATE	APPROVED
LANGFORD ENGINEERING INC. 1080 W. Sam Houston Pkwy N. Ste 200 Houston, Texas 77043-5014 PH. 713-461-3530 Fax 713-932-7505 TBE FIRM #449			
DESIGN:	N.E.G.	JOB NO. 032-127	CONT. NO. 1
DRAWN:	S.M.C.	DATE: FEBRUARY 2020	
CHECKED:	J.K.D.	APPROVED: J.K.D.	
 <i>John K. Davis</i> Feb. 10, 2020			
MEMORIAL VILLAGES WATER AUTHORITY GROUND STORAGE TANK IMPROVEMENTS AT PINEY POINT WATER PLANT			
PROPOSED DRAINAGE PLAN			
NOTE: CITY SIGNATURES VALID FOR ONE YEAR ONLY AFTER DATE OF SIGNATURES			
CITY OF HOUSTON HOUSTON PUBLIC WORKS			
WATER	STORM WATER QUALITY		
WASTE WATER	FACILITIES		
STORM WATER	TRAFFIC & TRANSPORTATION/ STREET & BRIDGE		
FILE NO.	HORIZ: 1"=10' VERT: 1"=10'		
SHEET NO. 8 OF 15		DRAWING SCALE	
FOR CITY OF HOUSTON USE ONLY			



- GUARD RAIL DETAIL
N.T.S.



- ROOF HATCH DETAIL
N.T.S.

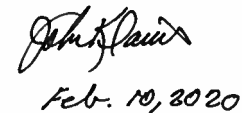


VENT ASSEMBLY			
Drawn by BOK	Date 7-10-03	Checked by	Issue date ALL
Material by KJ	Date 7-10-03	Approved by JW	Drawn by D24-VENTASSY

NOTE:

1. ALL GROUND STORAGE TANK APPURTENANCES PER PLAN VIEW. INFORMATION SHOWN IN PROFILE IS FOR CLARITY ONLY.
2. TANK PROFILE SHOWN OUT OF ROTATION FOR CLARITY.
3. PROPOSED G.S.T. HEIGHT & RELATED ELEVATIONS SHOWN HEREIN ARE BASED ON THE SELECTION OF 23.84' SIDEWALL HEIGHT. CONTRACTOR IS RESPONSIBLE FOR VERIFYING THE PROPOSED ELEVATIONS AND SHALL NOTIFY THE ENGINEER IN WRITING OF ANY CHANGES AND/OR DISCREPANCIES ON THE PLANS & SPECS.
4. OVERALL G.S.T. HEIGHT SHALL NOT EXCEED 35' AS MEASURED FROM FINISHED GRADE TO TOP OF ROOF, NOT INCLUDING ROOF VENT AND RAILINGS.

DESIGN :	N.E.G.	JOB No.	032-127	CONT. No.	1
DRAWN :	S.M.C.	DATE :	FEBRUARY 2020		
CHECKED :	J.K.D.	APPROVED :	J.K.D.		



CITY OF HOUSTON
HOUSTON PUBLIC WORKS

WATER	STORM WATER QUALITY
WASTE WATER	FACILITIES
STORM WATER	TRAFFIC & TRANSPORTATION/ STREET & BRIDGE
FILE NO.	HORIZ: 1"=6' VERT: 1"=6'
SHEET NO. 9 OF 15	DRAWING SCALE
FOR CITY OF HOUSTON USE ONLY	

Council Agenda Item Cover Memo

3/30/2020
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on change orders to the 2019 Maintenance Project to include the removal and replacement of an inlet apron on Memorial Drive just east of S. Piney Point Road (\$ 8,365.11) and concrete point repair on North Country Squire to remove birdbath (1 panel - \$11,948.35, 2-panels - \$24,019.43, 3 panels - \$35,754.58).

SUMMARY/BACKGROUND (WHY):

STAFF RECOMMENDATION: _____

ESTIMATED COST: _____ **FUNDING SOURCE:** City Funds

CURRENT BUDGETED ITEM: YES X NO **EMERGENCY REQUEST:** YES NO X

PREPARED BY: Joe Moore

ATTACHMENTS: Yes

2019 Maintenance Project - Concrete Point Repairs for N. Country Squire Birdbath
Opinion of Probable Construction Cost
City of Piney Point Village

One Full Concrete Panel

Bid Item	Item Description	Unit	Quantity	Unit Price	Cost
6	Remove, dispose, and replace 6" concrete curb, complete in place, the sum of:	LF	60	\$10.66	\$639.60
8	Concrete point repair including removal, disposal, reinforcing joints, dowels, paving under cut, and replacement of 7" thick concrete and 12" thick cement stabilized sand subgrade, complete in place, the sum of:	SY	125	\$90.47	\$11,308.75
CONSTRUCTION COST:					\$11,948.35

Two Full Concrete Panels

Bid Item	Item Description	Unit	Quantity	Unit Price	Cost
6	Remove, dispose, and replace 6" concrete curb, complete in place, the sum of:	LF	140	\$10.66	\$1,492.40
8	Concrete point repair including removal, disposal, reinforcing joints, dowels, paving under cut, and replacement of 7" thick concrete and 12" thick cement stabilized sand subgrade, complete in place, the sum of:	SY	249	\$90.47	\$22,527.03
CONSTRUCTION COST:					\$24,019.43

Three Full Concrete Panels

Bid Item	Item Description	Unit	Quantity	Unit Price	Cost
6	Remove, dispose, and replace 6" concrete curb, complete in place, the sum of:	LF	180	\$10.66	\$1,918.80
8	Concrete point repair including removal, disposal, reinforcing joints, dowels, paving under cut, and replacement of 7" thick concrete and 12" thick cement stabilized sand subgrade, complete in place, the sum of:	SY	374	\$90.47	\$33,835.78
CONSTRUCTION COST:					\$35,754.58

These estimates are presented for planning purposes only and are subject to change as the project progresses



To:
HDR Engineering
City of Piney Point Village

ESTIMATE
No. PPV3 - 2020

Date 3/18/2020

Project Name/No.
Memorial Drive Inlet Apron

PO _____

Item No.	Description of Item	Quantity	Unit	Unit Price	Extended Total
1	Remove & Replace of Inlet Apron Assesment		LS	\$ 6,631.00	\$ 6,631.00
2	Additional Cement Stabilized Sand	1	CY	\$ 83.66	
3	Replace RCP	1	LF	\$ 150.45	
4	Collar	1	LS	\$ 1,500.00	

CONSTRUCTION
ITEMS \$ 6,631.00



K2

L3

L1

L3

M2

M3

M1



LEGEND

Storm Sewer Lines

Pipe Shape

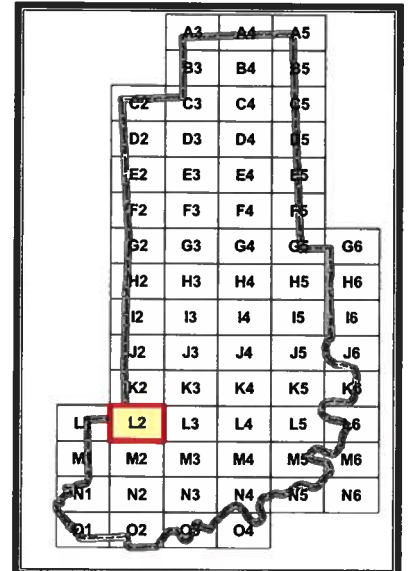
- Arch Shape
- Box Shape
- Circular Shape

Inlet Type

- Unknown Inlet Type
- Curb Inlet
- Grate Inlet
- Storm Sewer Manholes

Other Features

- Ditches
- Tributaries
- HCFCD Channels
- Drainage Easements
- Right of Way
- Private Streets
- Parcels
- Parcel Outside City Limits
- City Limits



Grid Index Map

City of Piney Point Village

0 Feet 100

1" = 100'

CITY OF PINEY POINT, TEXAS - STORM SEWER MAP BOOK

L2

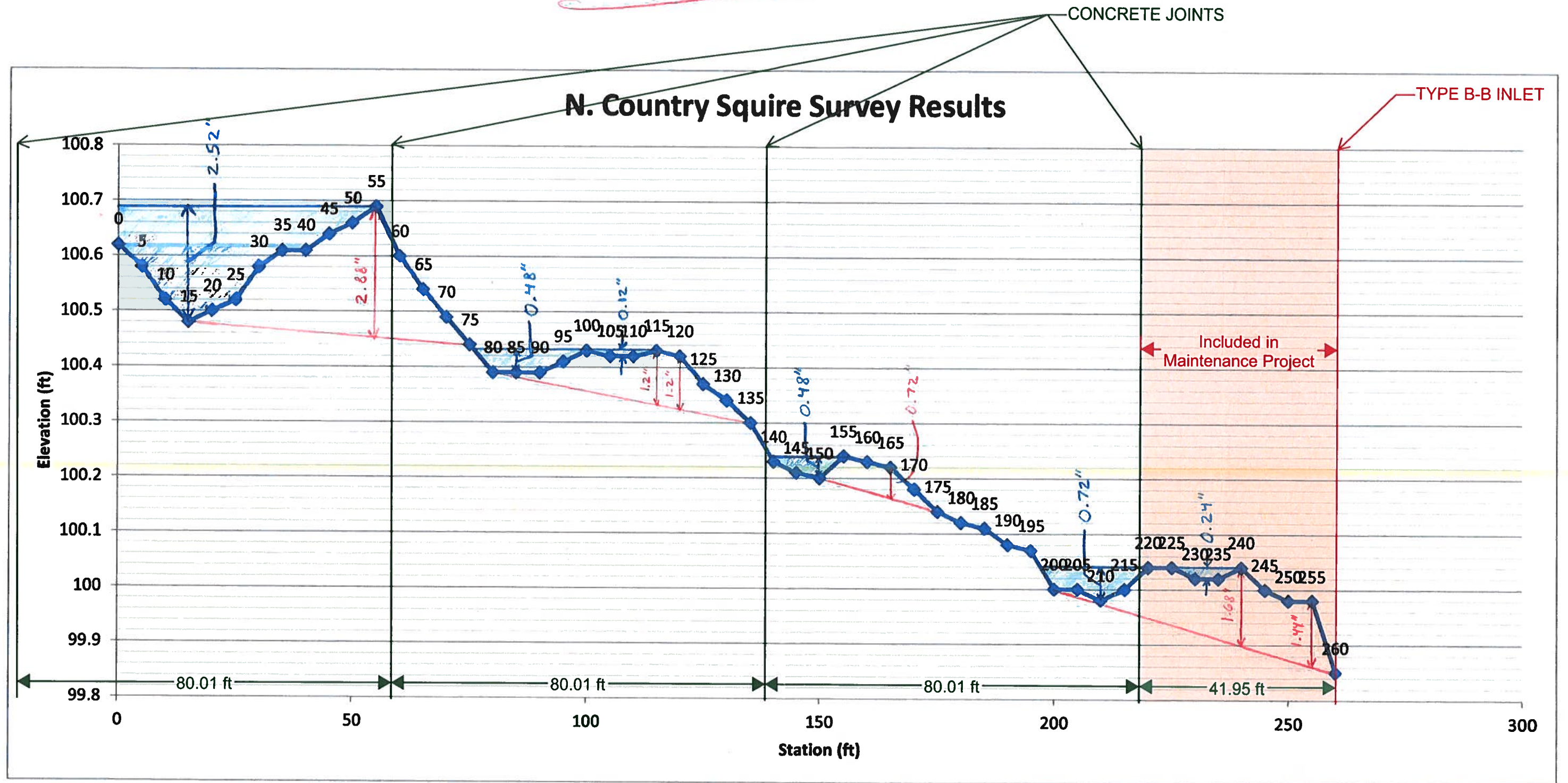






Gutter Elevations

N. Country Squire Survey Results





Council Agenda Item Cover Memo

3/30/2020
Date of Meeting

To: Mayor and City Council

Agenda Item:

Discuss and take possible action on the Engineer's Report.

SUMMARY/BACKGROUND (WHY): The City has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the Surrey Oaks Lane Project, the Beinhorn Road Project, the Wilding Lane Project, the 2019 Maintenance Project, other various maintenance projects, and future projects.

STAFF RECOMMENDATION: _____

ESTIMATED COST: N/A **FUNDING SOURCE:** Bond, City, and Metro Funds

CURRENT BUDGETED ITEM: YES ☐ NO ☐ **EMERGENCY REQUEST:** YES ☐ NO ☒

PREPARED BY: Joe Moore

ATTACHMENTS: Yes



Engineer's Status Report

City of Piney Point Village

HDR Engineering, Inc.

City Council Meeting Date: March 30, 2020

1. Surrey Oaks Paving & Drainage Improvements

RAC Industries is continuing to make progress on the Surrey Oaks Paving & Drainage Improvements Project. The Contractor has completed the installation of the 30-inch storm sewer underneath the western half of the north side of Surrey Oaks Lane (Phase 2) and has completed the installation of all storm sewer laterals, inlets, and yard drain connections in the right-of-way for Phase 2. To date the Contractor has also completed the subgrade stabilization and has poured the concrete pavement for Phase 2. The Contractor is installing temporary pavement and preparing to switch the traffic control from Phase 2 to Phase 3. This week the Contractor will remove the existing concrete pavement and continue the installation of the 30-inch storm sewer for the eastern half of the north side of the street (Phase 3). Below is a graphic to illustrate the approximate limits of the construction phases:



A progress meeting was held this month with the Contractor to discuss the apparent construction schedule delays and the Contractor's plan to complete the project on time. The Contractor acknowledges that they are behind schedule and attributes some of the slow progress on unforeseen water line conflicts and performing the proposed water line work around the holiday season with severely restricted the days water lines should be shut down. The Contractor feels that they will be able to make up time on Phase 3, 4, and 5 as the storm sewer is not as deep as in Phase 2. HDR will continue coordinating with the Contractor on their schedule and approximate project completion dates.

2. Beinhorn Drainage & Sidewalk Improvements Project

A townhall meeting with HDR, the Contractor (T-Construction), and residents was held on February 27th at City Hall to discuss the scope of work and an overview of what to expect during construction.



A Notice to Proceed for this project was issued on March 9th and the Contractor has taken pre-construction photos/video and passed out construction notifications to residents. HDR has been reviewing submittals for the project during this time. The Contractor will begin tree protection items including tree removals this week and plans to begin construction staking during the beginning of April. The Contractor will then begin the installation of the 42-inch storm sewer at Beinhorn and Hedwig and start work on the water line adjustments.

The Contractor is getting a slower start than expected on this project. HDR has reminded the Contractor that the Notice to Proceed was issued March 9th and that the contract duration is growing shorter.

3. Wilding Lane Drainage & Paving Improvements Project

Direction was given at the February Council Meeting to proceed with the final design plans for an 18-foot wide asphalt road with 2-feet of aggregate material on either side of the roadway for parking. HDR is continuing to prepare final design plans and specifications with this direction.

Options for the type of aggregate material was discussed at the engineering meeting. It was the general opinion of Council that the black/dark grey aggregate called Black Start Gravel should be used. This aggregate matches the aggregate several residents already use for parking pads.

4. 2019 Maintenance Project (#2 White Pillars & various Concrete Point Repairs)

The Contractor has completed the concrete pavement point repairs on Memorial Point Lane, Heritage Oaks, and Farnham Park, and has completed the point repairs in the north lane of North Country Squire. Concrete pavement has been also poured for the point repairs on the south side of North Country Squire.

The Contractor has also removed the driveway, completed required tree protection, and installed approximately 160 linear feet of the 24-inch RCP storm sewer at #2 White Pillars Lane.

The Contractor anticipates beginning cleanup items at all project sites at the end of the week including the replacement of a section of damaged sidewalk and repair of a mailbox at 1 Memorial Point Lane.

Due to resident concerns, Council has asked HDR to prepare cost estimates to replace concrete paving panels in front of 11115 N. Country Squire to fix a large bird bath in the gutter line that may be added to this project. An opinion of probable construction costs is presented in a separate agenda item for this work. Also included in the separate agenda item is a quote from the Contractor to repair a damaged Type C inlet apron on the south side of Memorial Drive just east of S. Piney Point Road.

5. City of Houston – Windermere Project

HDR requested an update from the City of Houston on this project. The City reported that they are still in the condemnation process and provided no other details. No information has been provided regarding the easement at #19 Windermere nor a schedule for the anticipated construction start date.

6. North Piney Point Road Drainage & Paving Improvements

Hayden Paving has completed the repairs of the asphalt overlay on North Piney Point Road, including striping. HDR is satisfied with the work and has submitted an acceptance letter to the City.

7. Illuminated Crosswalk Signage

The Contractor has removed the signs and is working to have them painted the Piney Point Village Hunter Green to match the reset of the City's signs and poles. The signs will be re-installed when the repainting is completed.

HDR is holding the invoice for \$8,555.00 (half of the sign cost) until the repainting and other punch list items are resolved.

8. Williamsburg and Jamestown Culvert Replacement, North Piney Point Road Rut Repairs, and Green Oaks Ditch Inlet Modifications

DonMar Grading has reported a start date of early April for the proposed improvements but these dates may change depending on the effects of COVID-19.

9. North Piney Point Road Concrete Pavement Dip

Inspection of the joints on the concrete pipe were performed by Uretek in addition to the pavement lifting that was completed in February. HDR spoke with pipe manufacturers who confirmed that unless joint separation is experienced, pipe joints are soil tight but not necessarily water tight. Staining seen on pipe joints is most likely deposits from minerals in water leaking through joints. This should not be cause of roadway stability issues. It is not recommended that the City spend money on pipe joint sealing at this time.

10. Arrowwood Circle

Survey data from MBCO for Arrowwood was provided to HDR and HDR has completed drawing backgrounds into CADD. HDR will evaluate the survey data to determine drainage improvement options for Arrowwood Circle Park. These background drawings can also be used for the design of a paving improvements project on Arrowwood Circle.

Pavement ratings in Arrowwood from the 2018 Update to the Street Assessment are as follows:

- Arrowwood Circle (East) – 2B
- Arrowwood Circle (North) – 1C
- Arrowwood Circle (West) – 1A (reclaimed and repaved in 2014)
- Maggie Lane (South) – 2C
- Arrowwood Circle – 2C



For reference the rating system is 1A (best), 1B, 1C, 2A, 2B, 2C, 3A, 3B, and 3C (worst).

It is recommended that if the City wishes to proceed with an asphalt paving improvements project on Arrowwood, that other streets in similar condition throughout the City be packaged together in a project to receive better unit prices from a Contractor and better economy of scale on engineering services. Candidates for this packaged project include Maggie Lane (2C), Grecian Way (2B), Lanecrest (2B), and various asphalt point repairs in the City (most specifically Memorial Drive between Lacewood and Greenbay and S. Piney Point Road).

11. Memorial Drive Paving

Council requested that HDR provide Opinions of Probable Construction Costs for replacement of pavement on Memorial Drive from San Felipe to Greenbay:

- OPCC Asphalt Reclamation - \$905,450.00
- OPCC Concrete Pavement - \$2,292,420.00

12. South Piney Point Road Paving

Council requested that HDR provide Opinions of Probable Construction Costs for replacement of pavement on South Piney Point Road:

- OPCC Asphalt Reclamation - \$528,450.00
- OPCC Concrete Pavement - \$1,079,315.00

13. Future Projects

At Council's request, HDR has identified multiple projects for the City to consider performing. HDR has also completed the Master Drainage Study Update and has held a workshop with the City to discuss the Study. The Study Update identifies solutions to drainage issues throughout the City. As a result of the workshop, the City has proceed with design and construction of drainage projects on Beinhorn Road and Wilding Lane. Homes on both streets have previously reported flooding and water frequently overwhelms the roadside ditches filling yards and overtopping the streets. Multiple cul-de-sac streets stemming off of the larger drainage projects the City has completed are good candidates for future drainage improvements projects as further outlined in the Master Drainage Study Update. An additional drainage project is the replacement of the 96-inch CMP along S. Piney Point Road.

Potential Paving Improvements Projects:

- Memorial Drive from San Felipe to Greenbay (Asphalt)
- S. Piney Point Road (Asphalt)
- Arrowwood Circle (Asphalt)
- Grecian Way (Asphalt)
- Maggie Lane (Asphalt)
- Lanecrest (Asphalt)



- North and South Country Squire (Concrete)
- Crack Sealing on Various Streets

Potential Sidewalk Improvement Projects:

- Greenbay Street (southside)
- Quail Hollow at Blalock – adjustment to align sidewalk with crosswalk
- Wilding Lane at Marchmont – curb ramp

14. Current Anticipated Piney Point Project Schedules:

The following is a summary of anticipated project schedules for projects in various phases throughout the City. Please be aware that the schedules are approximate and subject to the weather, utility company reviews, City and County reviews, and other unforeseen circumstances that may develop as each project progresses. HDR will submit an updated schedule with each engineer's report.

- **Surrey Oaks Paving & Drainage Improvements**
 - Anticipated Schedule –
 - Construction Notice to Proceed – November 18th 2019
 - Phase 1 (North Piney Point Road at Surrey Oaks) – Complete
 - Phase 2 (Northwest quarter of street) – 1/22/20 to 3/20/20
 - Phase 3 (Northeast quarter of street) – 3/23/20 to 5/4/20
 - Phase 4 (Southeast quarter of street) – 5/5/20 to 6/9/20
 - Phase 5 (Southwest quarter of street) – 6/10/20 to 7/13/20
 - Construction Contract Expiration Date – July 14, 2020
- **Beinhorn Drainage & Sidewalk Improvements Project**
 - Anticipated Schedule –
 - Townhall Pre-Construction Meeting – February 27th 6:30 PM City Hall
 - Construction Notice to Proceed – March 9th, 2020
 - Construction Completion Date – September 2020
- **Wilding Lane Drainage & Paving Improvements Project**
 - Anticipated Schedule –
 - Final Design Authorization: December Council Meeting
 - Final Design Completion: May 2020
 - Authorization and advertise for bidding: June 2020
 - Bid Opening: July 2020
 - Award and Contract Execution: August/September 2020
 - Construction Notice to Proceed: October 2020
 - Construction Completion Date: July/August 2021
- **2019 Maintenance Project (#2 White Pillars & Various Concrete Point Repairs)**
 - Anticipated Schedule –
 - Award Contract – December 16, 2019
 - Construction Notice to Proceed – February 2020
 - Construction Completion Date – May 2020

**MINUTES
THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 24, 2020**

THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE MET IN A REGULAR MEETING ON MONDAY, FEBRUARY 24, 2020 AT 6:30 P.M. AT CITY HALL, 7676 WOODWAY, SUITE 300 HOUSTON, TEXAS, 77063 TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

COUNCIL MEMBERS PRESENT: Mayor Mark Kobelan, Joel Bender, Dale Dodds, Michael Herminghaus, Henry Kollenberg, Brian Thompson

CITY STAFF: Roger Nelson, City Administrator; Karen Farris, City Secretary; Annette Arriaga, Director of Planning & Development; David Olson, City Attorney; Joe Moore, City Engineer

DECLARATION OF QUORUM AND CALL TO ORDER

Mayor Kobelan called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

CITIZENS WISHING TO ADDRESS COUNCIL – *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of Council or a Staff Member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*

Michael Roberts, Arrowwood Dr.; wanted clarification of the placement location of a pole and Verizon box in his front yard. City Administrator will follow-up.

Agenda item #1 was moved after Agenda items #2 and #3

2. Discuss and take possible action on the MVPD monthly report

Chief Schultz presented the monthly report for January.

- The budget is in alignment with the beginning of the year
- The audit process will begin in a couple of weeks
- Annual reports have been completed
- Traffic stops
- ALPR is very productive with good results with 20 cameras. Need 28 cameras
- Records Management update
- The police department is in the process of developing the budget for FY 2021
- The police department is in the process of purchasing vehicles that were approved for 2020
- Opened bids for the health insurance; health insurance had a 5% increase. The other benefits remained the same with no increase.

- Piney point had 2,100 calls, 1,600 House Watches, 3 accidents, and 265 citations were issued
- There was discussion regarding emergency vehicles being able to have access to overly crowded streets.

3. Discuss and take possible action on the VFD monthly report

Commissioner Nash presented a monthly update to Council.

- Received 7 bids on the renovation of the Fire House
- There was 1 resignation; the reason for the resignation was benefit related
- Audit – no issues identified
- The Fire Department will need to develop a hurricane protection plan to protect the vehicles in case of catastrophic weather during the renovation
- Fire Department was designated as the response organization for fire related issues and pandemics. The Fire Department will be working with Homeland Security for further instructions.
- There was discussion regarding emergency vehicles being able to have access to overly crowded streets.

1. Discuss the status of the Wilding Lane Road and Drainage Project with the residents of Wilding Lane and take possible action

Council discussed the potential options related to the Wilding Lane Road and Drainage Project. Options included asphalt vs concrete street, dyed black or gray and a width of 18', 20' or 22'. Council authorized the City Engineer to go out for bid for an 18' asphalt road with 2' of crushed rock on each side.

Citizen wishing to address Council

Ken and Barbara Isham, 10 Willowron Dr., Hunters Creek; complaint regarding barking dogs. Owner of barking dogs is a Piney Point resident. The Isham's provided letters from their neighbors complaining about the barking dogs. The police department will follow up.

4. Discussion and take possible action on Ordinance 20.02.24.A and Certification of Unopposed Candidates for the May 2020 General Election

Council Member Herminghaus made a motion to approve Ordinance 20.02.24.A declaring unopposed candidates in the May 2, 2020 General Election. Council Member Bender seconded the motion and it passed unanimously.

5. St. Francis presentation regarding the upcoming rebuilding of the Parrish Hall and consideration of additional signage

Representatives from St. Francis gave a presentation regarding the proposed building of the Parrish Hall and the proposed addition of signage for the facility. There was discussion. There may be questions during planning regarding compliance.

6. Discuss and take possible action on Ordinance 20.02.24.B, an Ordinance amending the Code of Ordinances of the City of Piney Point Village Texas, Chapter 10, Buildings and Building Regulations, by adopting the 2018 editions of the International Building Code, Residential Code, existing Building Code, Plumbing Code, Mechanical Code, Fuel Gas Code, Energy Conservation Code, and Property Maintenance Code, as published by the International Code Council; and by adopting the 2017 National Electric Code as published by the

National Fire Protection Association; providing local amendments to these adopted codes; providing a penalty in an amount not to exceed \$2,000.00 for any violation of any provision of this Ordinance; and making other provisions related to the subject.

Council Member Thompson made a motion to adopt Ordinance 20.02.24.B an Ordinance amending the Code of Ordinances of the City of Piney Point Village Texas, Chapter 10, Buildings and Building Regulations, by adopting the 2018 editions of the International Building Code, Residential Code, existing Building Code, Plumbing Code, Mechanical Code, Fuel Gas Code, Energy Conservation Code, and Property Maintenance Code, as published by the International Code Council; and by adopting the 2017 National Electric Code as published by the National Fire Protection Association; providing local amendments to these adopted codes; providing a penalty in an amount not to exceed \$2,000.00 for any violation of any provision of this Ordinance; and making other provisions related to the subject. Council Member Bender seconded the motion and it passed unanimously.

- 7. Discuss and take possible action on Ordinance 20.02.24.C, an Ordinance amending the Code of Ordinances of the City of Piney Point Village, Texas by amending Chapter 30, "Fire Prevention and Protection", by adopting the 2018 edition of the International Fire Code as published by the International Code Council; providing a penalty in an amount not to exceed \$2,000.00; and making other provisions related to the subject.**

Council Member Kollenberg made a motion to approve Ordinance 20.02.24.C, an Ordinance amending the Code of Ordinances of the City of Piney Point Village, Texas by amending Chapter 30, "Fire Prevention and Protection", by adopting the 2018 edition of the International Fire Code as published by the International Code Council; providing a penalty in an amount not to exceed \$2,000.00; and making other provisions related to the subject. Council Member Bender seconded the motion and it passed unanimously.

- 8. Discuss and take possible action on Ordinance 20.02.24.D, regarding garage, estate or auction sales.**

There was discussion. The Ordinance amends Article I of Chapter 14 of the Code of Ordinances by adding a new section establishing a definition for a garage, estate or auction sale and prohibiting such sales. Council Member Bender made a motion to approve Ordinance 20.02.24.D regarding garage, estate or auction sales. Council Member Herminghaus seconded the motion and it passed unanimously.

- 9. Discuss and take possible action on the Investment Policy.**

Council is required to review the Investment Policy on an annual basis. Council Member Dodds made a motion to approve the Investment Policy. Council Member Bender seconded the motion and it passed unanimously.

- 10. Discuss and take possible action on DRC contract renewal**

This contract is the annual renewal with DRC for disaster debris clearance and removal. Member Thompson made a motion to approve the DRC contract renewal. Council Member Herminghaus seconded the motion and it passed unanimously.

11. **Discuss and take possible action on the Mayor's monthly report, including but not limited to:**
 - Beautification Project Updates: The landscaping project has been started between Briar Forest and Blalock in conjunction with the City of Bunker Hill. The water meter has been installed by the water authority. Bores to 3 esplanades has been completed. The irrigation system has been completed. Landscaping will be completed after the rain.
12. **Discuss and take possible action on the City Administrator's monthly report, including but not limited to:**
 - January 2020 Financials
 - Council Workshop – March 3rd
 - Beautification Committee – Monday at 6:00 p.m.
 - Beinhorn Presentation - Thursday
13. **Discuss and take possible action on Wilding Lane Paving and Drainage Improvements**

This was discussed in Agenda Item #1
14. **Discuss and take possible action on quotes to repair two storm sewer sinkholes**

Sinkholes are forming on Smithdale Estates and Wendover. HDR obtained quotes for repairing the storm sewer under the sinkholes. Council Member Dodds made a motion to approve the quote from DonMar Grading for \$9,800.00. Council Member Bender seconded the motion and it passed unanimously.
15. **Discuss and take possible action on the City Engineer's monthly report**

The City Engineer discussed 3 items with Council.

 - Beinhorn Road Project
 - N. Piney Point Road – Hayden Paving will be repairing
 - 11120 S. Country Squire – 2 bird baths formed in driveway. The resident wants to repair. HDR will review the plans
16. **Discuss and take possible action on the minutes of the January 27, 2020 Council meeting**

Council Member Dodds made a motion to approve the Minutes of the January 27, 2020 Council Meeting. Council Member Bender seconded the motion and it passed unanimously.
17. **Discuss and take possible action on any future agenda items, meeting dates, etc.**

Nothing was discussed
18. **Adjourn**

Council Member Bender made a motion to adjourn. Council Member Dodds seconded the motion and it passed unanimously. The meeting adjourned at 8:02 p.m.

PASSED AND APPROVED this 23rd day of March 2020

Mark Kobelan
Mayor

Karen Farris
City Secretary