

**CITY OF PINEY POINT VILLAGE
CITY COUNCIL**

Mark Kobelan, Mayor
Michael Herrminghaus, Council Position 1
Dale Dodds, Council Position 2
Joel Bender, Council Position 3, Mayor Pro Tem
Aliza Dutt, Council Position 4
Jonathan C. Curth, Council Position 5



**COUNCIL CHAMBERS
7676 WOODWAY, SUITE 300
HOUSTON, TEXAS 77063**

Robert Pennington, City Administrator
David Olson, City Attorney

Phone (713) 782-0271
www.cityofpineypoint.com

**THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 27, 2023
6:00 PM**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR COUNCIL MEETING ON MONDAY, NOVEMBER 27, 2023, AT 6:00 P.M. AT CITY HALL, 7676 WOODWAY DR., SUITE 300, HOUSTON, TEXAS TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

I. DECLARATION OF QUORUM AND CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS WISHING TO ADDRESS COUNCIL - *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquiries about a subject that is not specifically identified on the agenda, a member of the Council or a Staff Member may only respond by stating specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

IV. NEW BUSINESS

1. Consideration and possible action on the Memorial Villages Police Department Monthly Report.
2. Consideration and possible action on the Village Fire Department Monthly Report.
 - a) Ambulance Billing.
3. Consideration and possible action on the Village Fire Department Budget Amendment 2023-05.
4. Consideration and possible action on the Mayor's Monthly Report.
 - a) Arbor Day.
 - b) Landscape Improvements.
 - c) Beautification Committee Updates.

5. Consideration and possible action on a Resolution suspending the effective date of the proposed rate increase by CenterPoint.
6. Consideration and possible action on the Interlocal Agreement with SBISD for Joint Elections.
7. Consideration and possible action on an ordinance regarding the city of Piney Point Village's Texas Municipal Retirement System benefits: (1) adopting non-retroactive repeating COLAs, for retirees and their beneficiaries under TMRS Act §853.404(f) and (f-1), and (2) authorizing annually accruing updated service credits and transfer updated service credits.
8. Consideration and possible action on the City Administrator's Monthly Report.
 - a) Financial Related Items:
 - i. Financial Report – October 2023.
 - ii. Property Tax Report – October 2023.
 - iii. Authorize Disbursements over \$10,000.
 - b) Update Merchant Card Services – OpenEdge.
 - c) Specific Use Permit Projects – Updates.
 - d) Gound Maintenance RFP – Update.
 - e) Meeting Signage Proposals.
 - f) Events and Happenings.
 - i. Hayride.
 - ii. Twinkle Light Parade.
 - iii. Christmas Decorations.
 - iv. Road Closures
9. Consideration and possible action on quotes for the second batch of tree plantings in public right-of-way landscape areas.
10. Consideration and possible action on a quote joint sealing of an existing storm sewer on Blalock at Quail Hollow.
11. Consideration and possible action on the Engineer's Report.
12. Consideration and possible action on approval of the minutes for the Regular Session Council Meeting held on October 23, 2023.
13. Consideration and possible action on future agenda items, meeting dates, and similar matters.

V. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE

14. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in:
 - a) **Section 551.071-** Consultation with City Attorney.
 - b) **Section 551.072-** Real Estate Property, specifically to deliberate office lease.
 - c) **Section 551.074-** Personnel, specifically to deliberate employee salaries.
 - d) Reconvene into an open session.

15. Consideration and possible action on items discussed in the Executive Session.

VI. ADJOURNMENT

CERTIFICATION

I certify that a copy of the November 27, 2023, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in compliance with Chapter 551 of the Texas Government Code on November 21, 2023.



Robert Pennington
City Administrator / City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide reasonable accommodations for persons attending City Council meetings. This facility is wheelchair-accessible and accessible parking spaces are available. To better serve you, your requests should be received 48 hours before the meeting. For further assistance, we kindly request that you contact our city staff by dialing 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.

TO: City Council

FROM: R. Pennington, City Administrator

VIA: R. Schultz, Police Chief

MEETING DATE: November 27, 2023

SUBJECT: Discuss and take possible action on the Memorial Villages Police Department Monthly Report.

Agenda Item: 1

This agenda item is for MVPD monthly reporting, to hear and discuss the activity of the Department including details on call volume, traffic stops, citations, and other public safety-related incidents. Attached is the monthly report from MVPD.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

November 13, 2023

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: October 2023 Monthly Report

During the month of October, MVPD responded/handled a total of 5,196 calls/incidents. 3,836 House Watch checks were conducted. 573 traffic stops were initiated with 602 citations being issued for 1049 violations. (Note: 15 Assists in Hedwig, 130 in Houston, 3 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1598/20208	1265/16361	4	293/110/403	6@4:05
Piney Point:	1418/15874	1034/11774	5	174/139/313	7@3:57
Hunters Creek:	1997/22633	1536/17844	10	220/103/333	7@3:04
				Cites/Warn/Total	20@3:40

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	159	Ord. Violations:	14	Speeding:	108
Animal Calls:	17	Information:	24	Exp. Registration	281
ALPR Hits:	27	Suspicious Situations	95	No Ins	149
Assist Fire:	35	Loud Party	16	No License	122
Assist EMS:	29	Welfare Checks:	13	Stop Sign	18
				Fake Plate	12

*This month the department generated a total of 86 police reports.
 BH-21 PP-26 HC-32 HOU-5, HED-1, SV-1*

Crimes Against of Persons (5)

Sexual Assault	1	Assault - Simple	2
Assault (DV)	1	Aggravated Assault	1

Crimes Against Property (10)

Credit Card Abuse	1	Fraud/ID	4
Burglary of a Motor Vehicle	2	Theft Misdemeanor	3

Petty/Quality of Life Crimes/Events (71)

ALPR Hits (valid)	3	DWI	6
Accidents	19	Poss of a DW	1
FSGI	1	Misc	22
Warrants	12	Towed Vehicles	7

Arrest Summary: Individuals Arrested (23)

Warrants	12	Felony	1
Class 3 Arrests	4	DWI	6

Budget YTD:	Expense	Budget	%
• Personnel Expense:	4,506,649	5,698,141	79.1%
• Operating Expense:	845,971	1,096,092	77.1 %
• Total M&O Expenditures:	5,352,620	6,794,233	78.8%
• Capital Expenses:	509,393	672,200	75.8%
• Net Expenses:	5,862,013	7,466,433	79.0%

Follow-up on Previous Month Items/Requests from Commission

- The department was able to procure the order of 3 marked dodge charger police vehicles. An expected delivery date of December was provided by the upfitter. VIN numbers were issued for the 3 Chevrolet Tahoe's which will fulfil our 2024 vehicle order. Those vehicles are expected to be in February 2024.

Personnel Changes/Issues/Updates

- Dispatcher Ms. Chideria Bowman started employment on October 31, 2023.
- Part time dispatcher Ms. Roxie Dodd submitted her letter of intent to retire effective 12/15/23. Ms. Dodd has been a part-time dispatcher for 4 years. Ms. Dodd is also a RAD instructor and would like to continue her RAD duties as a citizen volunteer.
- 3 officer candidates were tested and are currently in background phase for the current officer vacancy.

Major/Significant Events

- Sergeant Jarvis was involved in a police vehicle accident on October 17, 2023. The accident resulted in injuries to the other motorist. Sergeant Jarvis was administered all post-accident protocols. TML was notified and is working with the other party involved. The MVPD vehicle has been declared a total loss. We are awaiting a value determination from the adjuster.

Status Update on Major Projects

- Preliminary Bid/RFP work has been initiated on the 2024 capitol project of replacing the roof and HVAC system.
- A leak developed in the men's shower on the second floor. Due to the age of the water valves a full replacement will be required. The wall has been removed and new valves and fixtures are being installed.
- A review of 2024 anticipated contract renewals showed several significant projected increases. One of the larger increases centers on the I.T. contract with IOSO and is the result of the number of CPU's serviced by the vendor. A complete audit is underway of all equipment in an attempt to reduce the number of connected computers.

Community Projects

- Staff have conducted 3 morning community events during the month. A table with snacks and information was set up along regular walking routes in the villages and staff met with morning walkers and students.
- The MVPD and the Police Foundation sponsored a "Trunk or Treat" event on October 28, 2023, at the station. A haunted house was set up behind the station. The event was a tremendous success with over 4000 people in attendance.
- Community liaison officers and detectives met with scouts and a parent group at events held at Kinkaid School.

V-LINC new registrations in October +15

BH – 1623(+5)
PP – 1145 (+4)

HC – 1626 (+4)
Out of Area – 599 (+2)

October VFD Assists

Calls received directly by MVPD via 911/3700

<u>Priority Events</u>	<u>Average Response Times</u>
------------------------	-------------------------------

Total – 12	3:49
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Fire – 1	3:11
----------	------

EMS – 11	4:00
----------	------

By Village

BH Fire – 0	0:00
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BH EMS – 5	4:48
------------	------

PP Fire – 0	0:00
-------------	------

PP EMS – 5	3:32
------------	------

HC Fire -1	3:11
------------	------

HC EMS -1	3:24
-----------	------

Combined VFD Events (Priority + Radio)

Total – 38	3:33
------------	------

Fire – 22	3:34
-----------	------

EMS – 16	3:31
----------	------

Radio Call Events

Total – 26	3:23
------------	------

Fire- 21	3:35
----------	------

EMS- 5	2:37
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Radio Call Events by Village

BH – 4	3:44
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PP – 12	2:35
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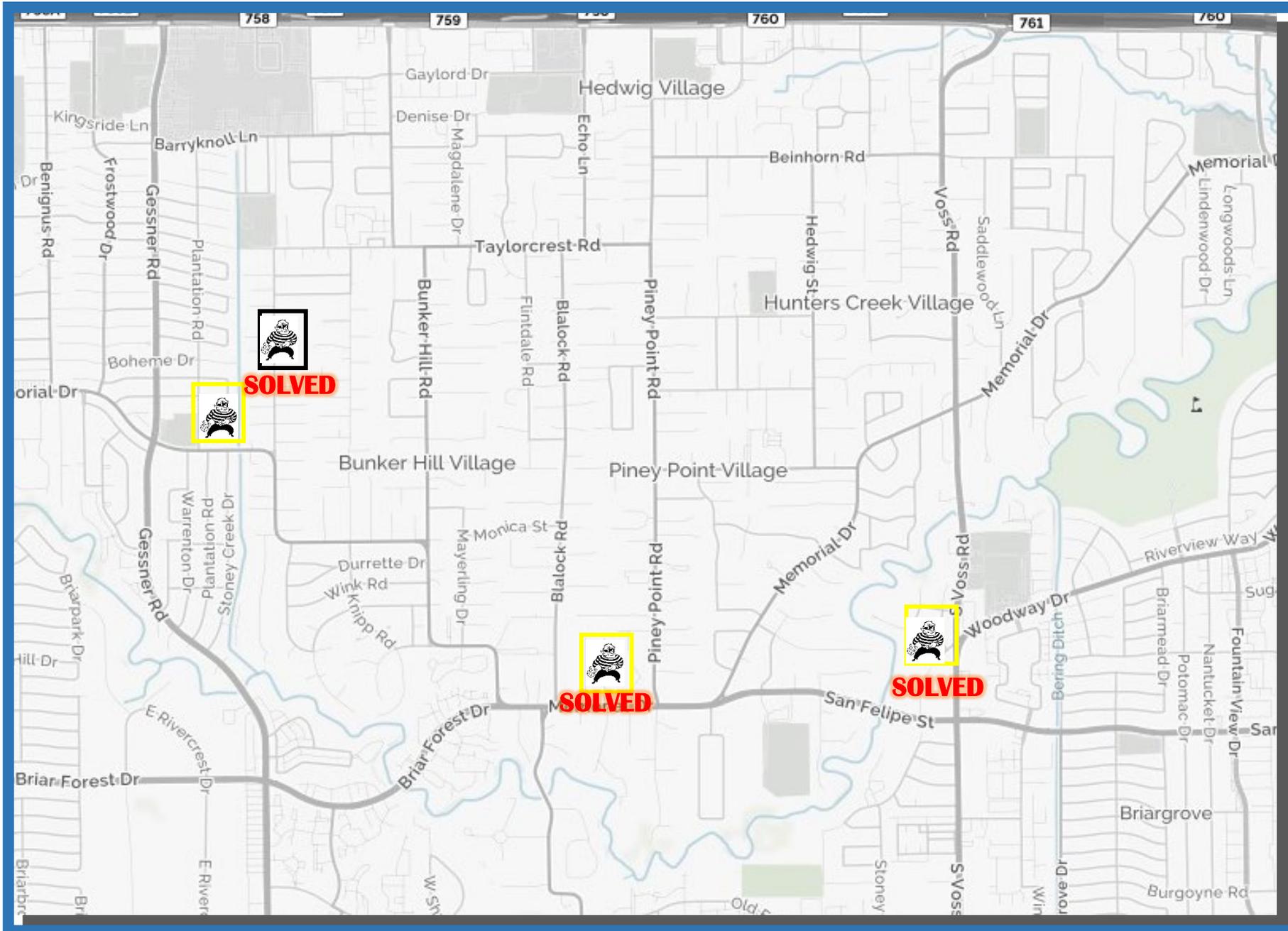
HC – 10	4:00
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2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	26:36:21	23:28:43	24:11:20	22:45:35	36:12:16	39:39:19	20:29:11	41:34:45	25:51:37	23:32:55			3	38
BAKER, BRIAN C	* 3:31:40	0:18:16	1:29:15	0:32:24	0:21:24	0:34:07	0:00:00	5:44:14	0:00:00	0:25:15				11
BALDWIN, BRIAN	17:32:11	13:52:09	18:58:23	15:22:04	11:14:09	12:46:41	0:30:45	17:17:18	16:36:03	15:53:45			3	
BIEHUNKO, JOHN	22:37:16	20:41:29	24:20:46	9:54:47	16:39:29	14:18:35	21:50:18	17:17:36	16:00:05	22:32:10			5	19
BOGGUS, LARRY	* 0:04:10	0:59:15	2:42:11	14:58:50	12:06:57	0:22:51	0:46:16	1:18:35	1:46:29	2:36:07				
BURLESON, Jason	13:12:02	10:25:15	13:11:53	22:52:41	25:02:17	28:34:21	12:28:04	17:46:00	14:03:26	16:26:12			2	16
BYRD, Rachied									25:56:26	44:10:21			11	59
CANALES, RALPH EDWARD	15:05:04	14:08:39	19:00:17	9:18:54	13:22:58	10:32:51	12:45:59	19:09:34	11:22:01	21:07:21			1	21
CERNY, BLAIR C.	* 22:20:53	13:00:34	4:12:21	5:52:34	9:33:34	4:46:33	0:00:00	2:48:09	7:12:49	7:24:04			2	
ECKERFIELD, Dillion	25:34:06	16:08:21	33:29:46	21:55:20	33:28:28	33:18:43	29:35:54	18:27:41	17:59:00	22:12:03			4	25
HARWOOD, NICHOLAS	18:58:46	19:16:48	12:51:44	9:07:09	9:03:33	21:35:51	25:01:09	20:51:59	28:19:01	17:36:23			3	16
JARVIS, RICHARD	17:03:26	15:40:05	15:27:29	13:10:22	16:25:12	16:22:45	38:21:03	20:33:00	17:51:04	27:37:44			3	32
JOHNSON, JOHN	15:48:16	16:53:09	14:28:58	17:03:42	13:16:09	25:55:05	15:29:31	12:10:51	23:43:59	13:01:11			1	8
JONES, ERIC	* 0:00:00	14:52:11	0:00:00	0:00:00	0:02:31	0:00:00	0:00:00	0:00:18	2:40:15	0:00:22				2
KING, JEREMY	9:53:27	0:00:00	20:34:58	7:58:39	14:52:28	7:00:48	17:04:38	12:46:59	13:25:27	21:19:33			3	7
KUKOWSKI, Andy	21:46:17	23:48:00	14:19:24	14:13:17	27:31:49	29:10:56	8:46:48	24:12:12	25:10:47	36:11:04			6	55
LOWRIE, Andy	18:47:35	35:22:56	22:43:49	31:50:20	26:19:33	31:43:01	37:35:44	32:07:40	14:19:42					
MCELVANY, ROBERT	13:28:51	9:01:39	3:53:11	9:48:34	6:28:09	8:32:13	7:05:07	5:38:07	8:00:29	12:41:17			1	22
ORTEGA, Yesenia	16:22:55	14:53:39	22:43:49	25:29:38	17:20:34	23:37:36	23:08:26	15:14:27	14:33:27	19:03:53			3	22
OWENS, LANE	* 7:19:25	1:06:57	0:03:44	0:00:00	0:05:50	0:00:00	0:00:00	0:00:00	2:12:22	0:14:28				
PAVLOCK, JAMES ADAM	1:16:57	0:41:05	1:32:18	0:19:29	1:35:54	8:41:34	5:49:04	19:37:04	25:49:25	22:20:00			10	102
RODRIGUEZ, CHRISTOPHER	* 2:58:13	0:45:39	5:03:49	10:10:35	3:29:18	1:38:51	1:09:41	0:39:05	7:12:29	3:28:39			1	
RODRIGUEZ, REGGIE			2:13:47	30:19:25	30:22:14	2:08:28	22:56:31	0:52:52	19:28:41	23:20:02			2	33
SALAZAR, Efrain	21:58:39	20:02:08	19:37:20	14:39:42	22:21:47	24:51:18	41:51:31	1:11:04	10:18:29	5:40:19				
SCHANMEIR, CHRISTIAN	20:44:52	12:50:34	15:00:40	16:57:42	20:25:07	18:25:29	20:05:42	20:35:08	17:11:30	20:06:35			2	14
SCHULTZ, RAYMOND	* 5:44:09	0:00:00	0:46:23	1:12:56	0:00:00	1:09:46	0:24:54	3:16:02	0:05:22	0:02:48				
SILLIMAN, ERIC	25:55:25	11:42:31	7:51:13	7:22:18	31:05:02	26:15:50	15:19:48	21:16:57	22:31:14	8:55:44			5	36
SPRINKLE, MICHAEL	9:05:01	6:38:58	13:45:12	12:40:15	12:06:36	10:45:10	12:31:26	9:01:06	8:55:10	6:00:19				10
TAYLOR, CRAIG	29:35:02	17:58:23	21:22:03	12:56:07	16:16:43	9:51:48	15:28:13	25:42:25	16:01:01	18:32:56			5	14
TORRES, PATRICK	14:23:40	17:57:00	12:04:56	16:42:07	17:43:40	7:33:10	11:51:15							
VALDEZ, JUAN	20:27:22	8:01:45	16:38:45	16:10:38	15:51:29	17:34:23	21:00:35	27:51:49	19:17:02	23:35:01			2	14
VASQUEZ, MONICA	* 0:39:02	2:11:16	2:48:31	24:00:53	2:54:01	0:52:15	0:49:31	1:01:46	0:11:55	0:09:45				
WHITE, TERRY	26:58:37	19:19:14	6:53:51	14:02:23	32:35:37	24:40:56	28:18:39	14:43:05	5:22:02	26:11:56			8	26
WILLIFORD, Adam	17:44:28													
* = Admin												Total	86	602

Dispatch Committed Time													Totals
911 Phone Calls	385	377	460	UNV	UNV	383	278	214	264	268			2629
3700 Phone Calls	2469	2015	2558	UNV	UNV	2519	2018	2213	2049	2525			18366
DP General Phone Calls*	53:12:01	71:35:35	56:39:49	UNV	UNV	UNV	35:59:09	39:03:25	48:90:24	84:50:03			
Radio Transmissions						10498	8985	9428	12234	9621			

* This is the minimal time as all internal calls route through the 3700 number.



2023 Burglary Map

Address	Alarm	POE
12102 Rhett	No	Rear Door/Force
203 Heritage Oaks	No	Front Door/Force
1205 River Bend	No	Rear Door/Force
12014 Surrey Ln	No	UNL

2023 Robberies

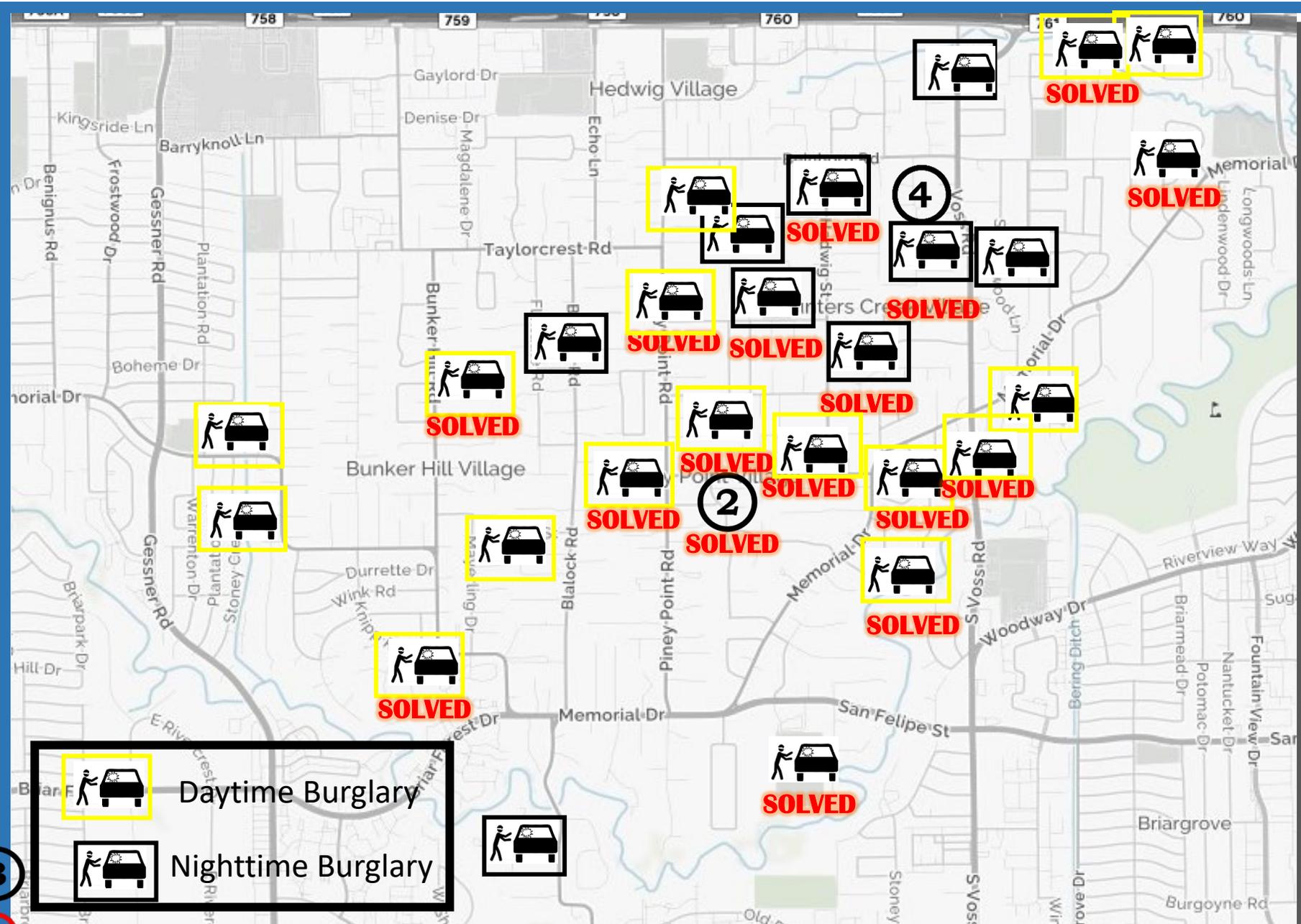
Address	MO
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-  Daytime Burglary
-  Nighttime Burglary
-  Robbery



10/31/23

2023 Auto Burglary Map



Address	POE
335 Piney Point Rd	UNL Win Open
10810 Briar Branch	UNL
11714 Winshire	Win/Smash
10709 Memorial	Lock Punch
10913 Long Shadow	UNL
10823 Smithdale	UNL
10918 Roaring Brook	UNL
10926 Long Shadows	UNL
525 Trails End	UNL
200 Stoney Creek	UNL/Contractor
10700 Marsha	Win/Smash
11722 Flintwood	UNL
1 Carsey Ln	UNL*
8435 Katy Fwy	Win/Smash*
11678 Arrowood	UNL
11750 Memorial	Window/Punch
12122 Memorial	UNK
10900 Wickline	Window/Punch
201 Kinkaid School Rd	UNL
825 Sadlewood	Lock Twist
106 Willowend	Window/Punch
10906 Wickline	Window/Punch
9 Tokeneke Trl	Window/Punch
11207 Tyne Ct	Window/Punch
11215 Tyne Ct	UNL
10901 Bridgewood	UNL
11 Willowend	UNL/Contractor
505 Lanecrest	UNL
749 W Creekside	Unfounded
11302 Holidan Way	Unlocked
8429 Katy FWY	Window Punch



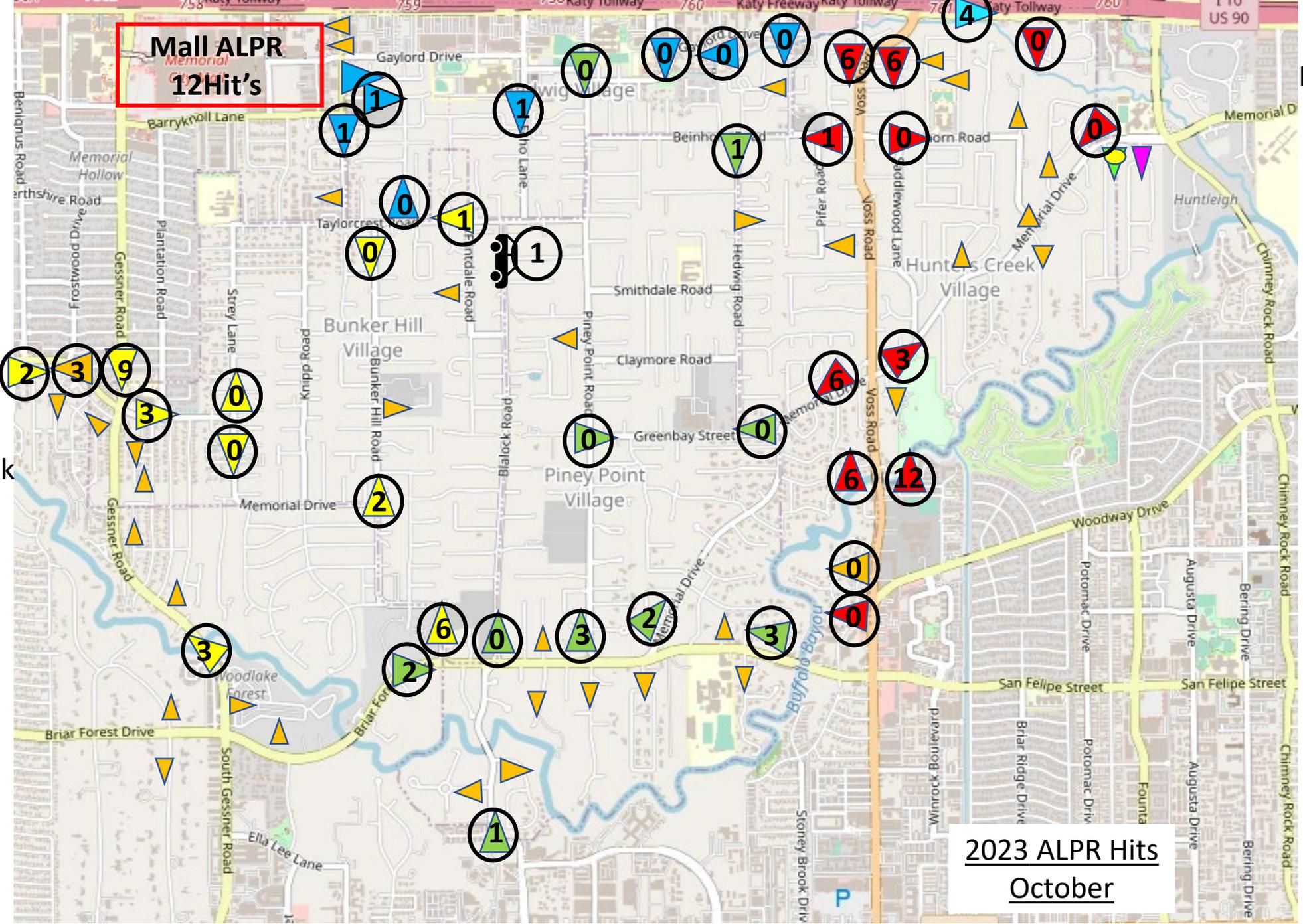

Blue Entry = Actual **SOLVED**
 Location Unknown
 Underlined Contractor

Lock Punch 10/31/23

**Mall ALPR
12Hit's**

- Hedwig  
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
-  Total Hits
- 

- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- In Process 
- HOA Systems 
- 10/31/23 



**2023 ALPR Hits
October**

Mall ALPR Recoveries

Hedwig
 

Bunker Hill


Piney Point


Hunters Creek


Frequent Mobile Locations


 Recovered Vehicles
Recovered Plates -6

 Investigative Leads

Lindenwood HOA

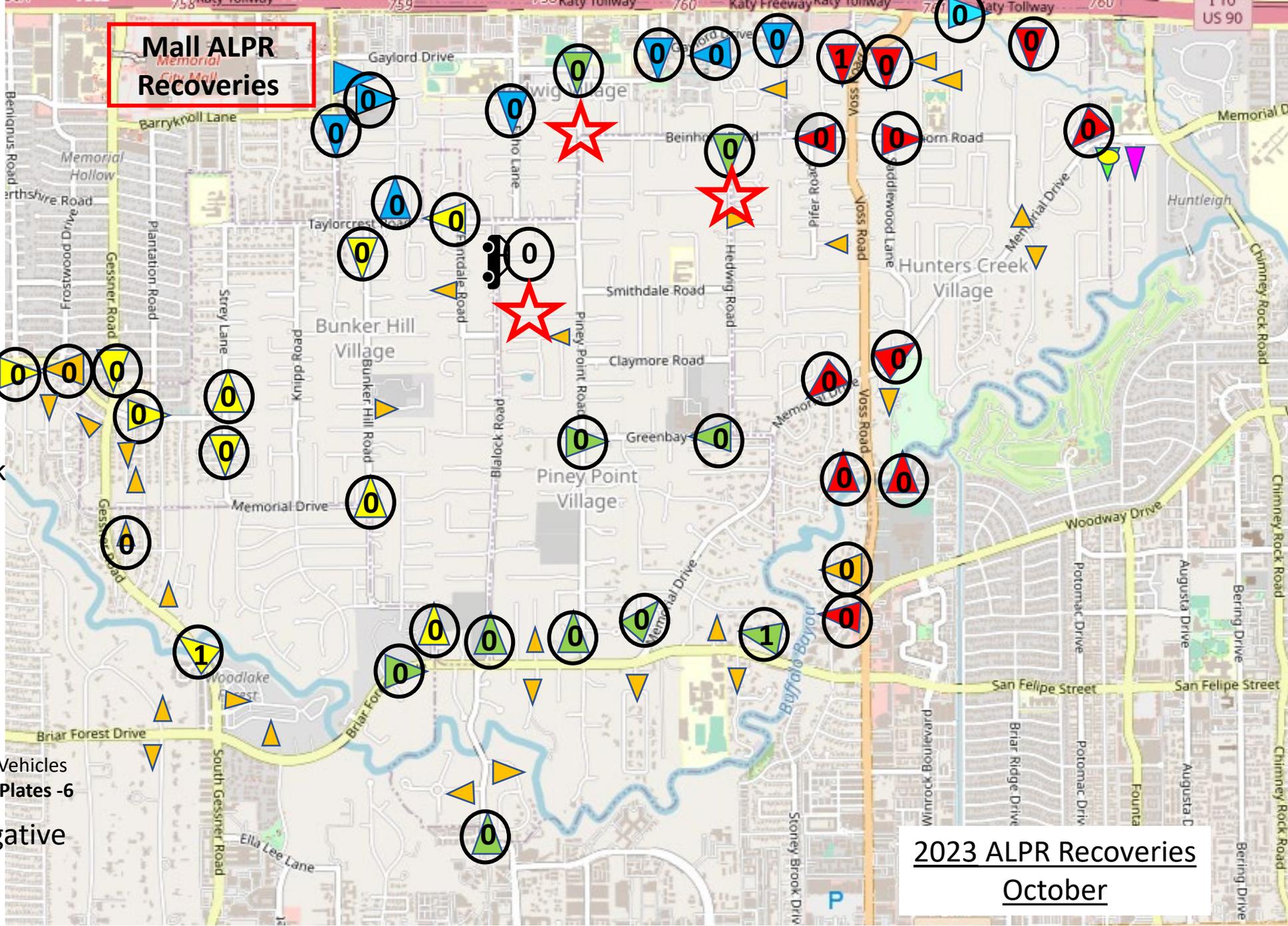

Longwoods HOA


US Coins


In Process


HOA Systems


10/31/23 



2023 ALPR Recoveries
October



October 2023 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2023 ALPR Data Report

Plate Reads Summary

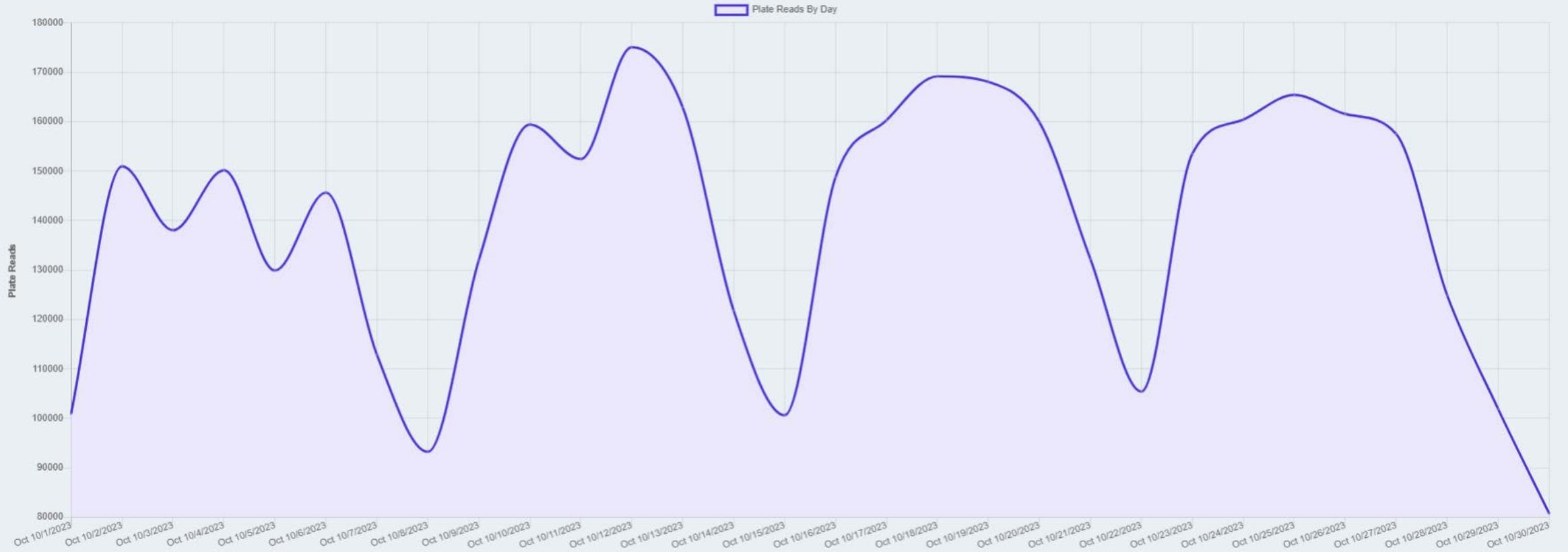
Total Plate Reads:
4,175,989

[DOWNLOAD CSV](#)

Oct 1 - Oct 30

Devices (34) ▾

[Search](#)



Unique Plate Reads Summary

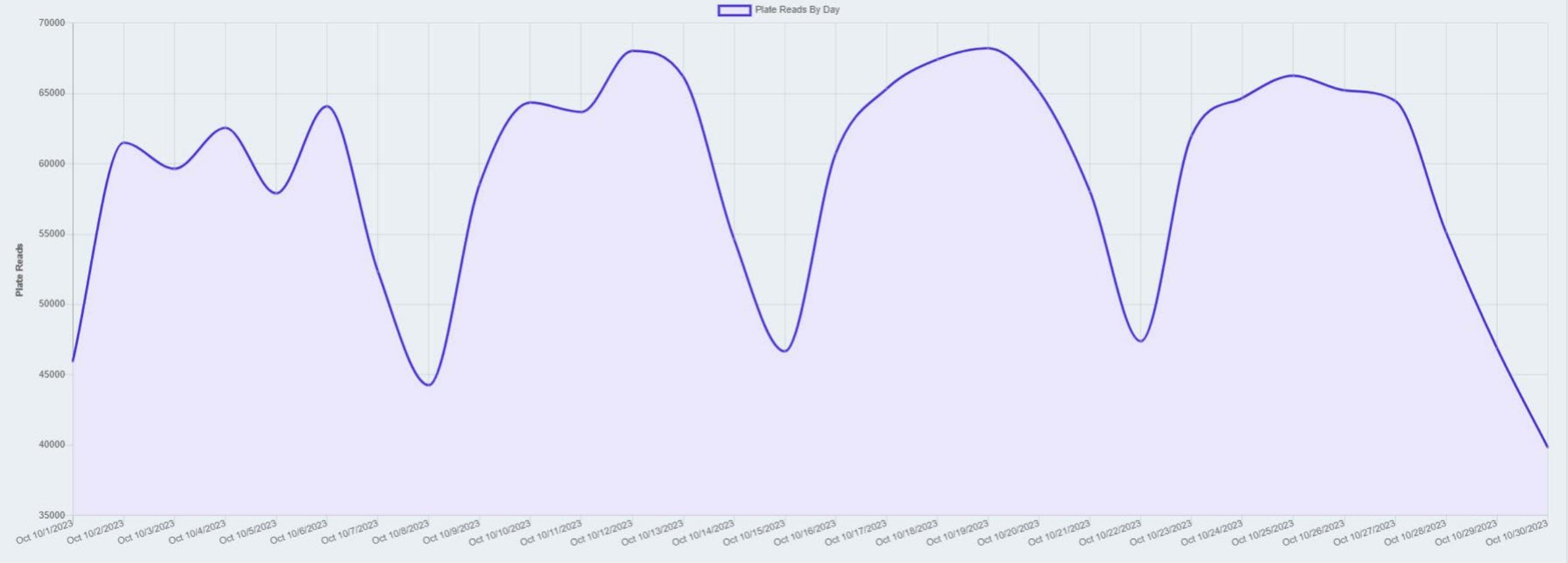
Total Unique Plate Reads:
555,624

[DOWNLOAD CSV](#)

Oct 1 - Oct 30

Devices (34) ▾

[Search](#)



All Categories

Hits Report

To...

Select a date range up to 31 days

[DOWNLOAD CSV](#)

Total Hits: 155

Topics (15) ▾

Devices (34) ▾

Hits By Day



Top 7 Categories

Hits Report

09/30/2023

To...

10/30/2023

Search

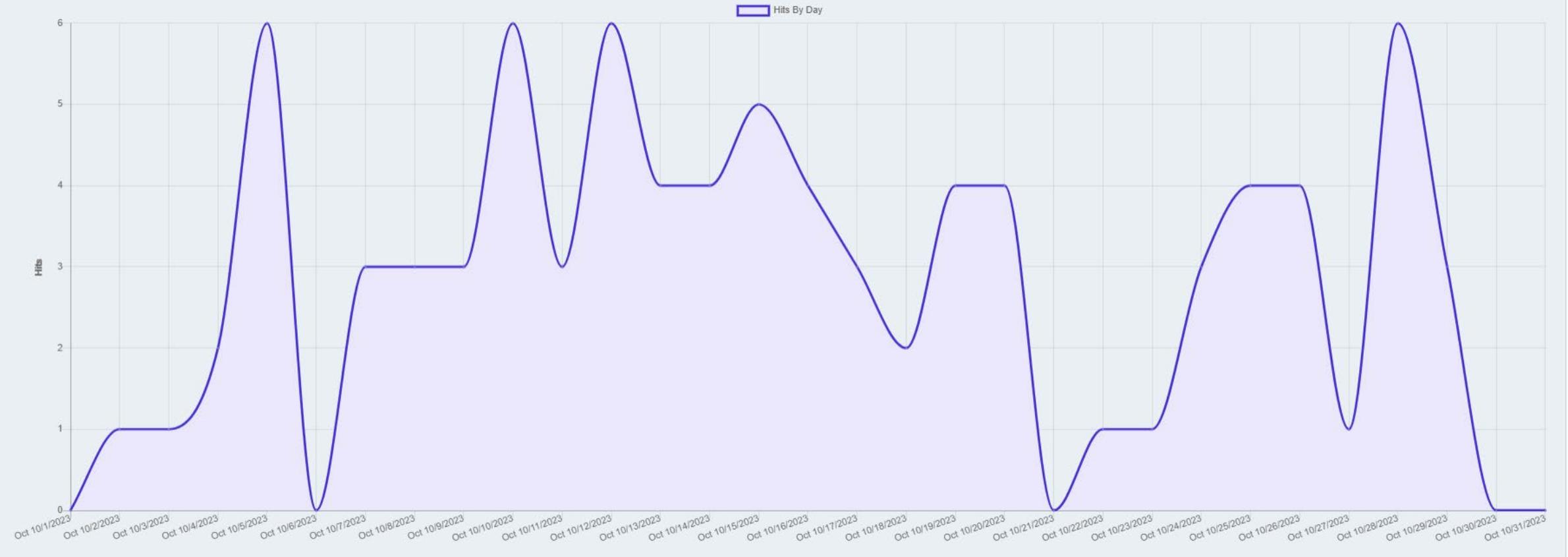
Select a date range up to 31 days

DOWNLOAD CSV

Total Hits: 87

Topics (7)

Devices (34)



Sex Offenders

Hits Report

09/30/2023 To... 10/30/2023 [Search](#)

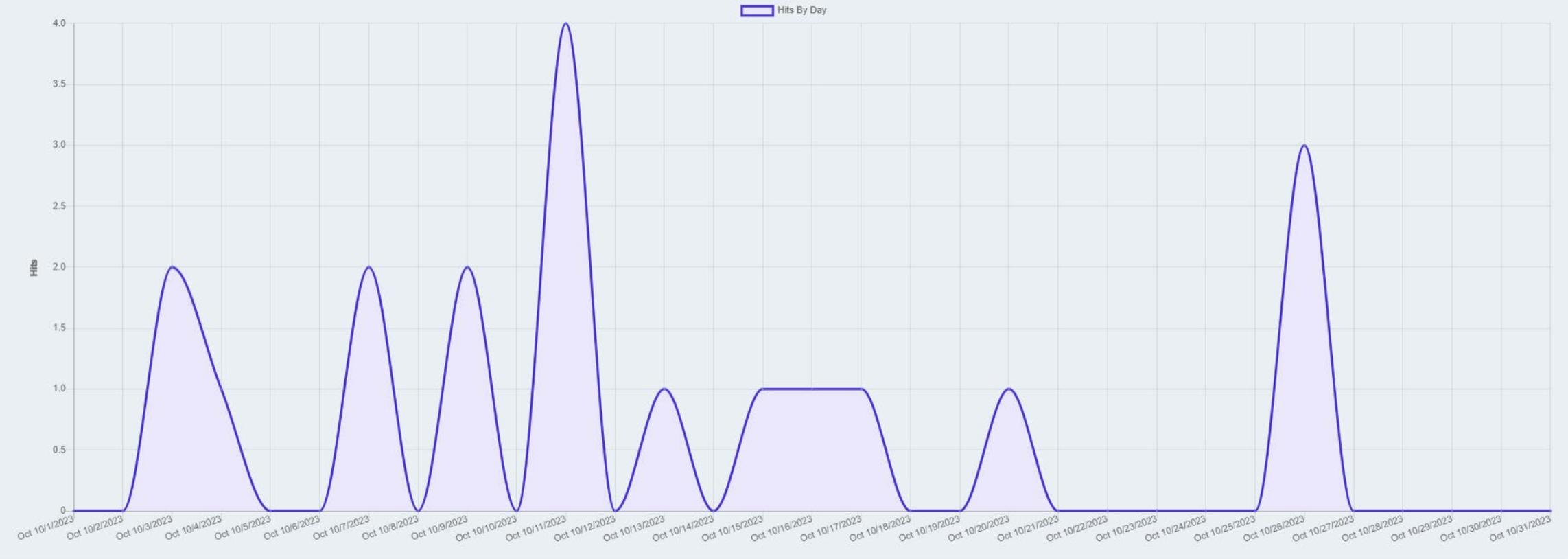
Select a date range up to 31 days

[DOWNLOAD CSV](#)

Total Hits: 19

Topics (1) ▾

Devices (34) ▾



Summary Report

Insights Dashboard



Device Sharing

Shared with
Lewisville TX PD,
Sansom Park TX PD,
and 318 others

Access Levels
Search
Hotlist Tool Access

Device Status

34 / 34 

Devices Online

< Previous Device

Device Name	Battery	Latency
#01 Inbound, Riverview Way, EB	—	—

Next Device >

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Hits/Reads By Camera

1	9/238,102	17	6/103,668
2	3/167,363	18	1/122,813
3	See #31	19	6/165,079
4	3/195,592	20	6/181,801
5	0/88,075	21	12/324,837
6	1/70,574	22	6/386,793
7	6/141,685	23	3/286,466
8	1/266,452	24	3/157,425
9	1/91,229	25	2/32,671
10	2/100,434	26	1/53,237
11	0/23,223	27	1/33,642
12	0/213,636	28	0/275*
13	3/270,700	29	0/6,359
14	1/99,977	30	0/70,457
15	0/6,715	31	2/147,298
16	0/63,798	32	0/51,495
		33	0/10,197
		34	0/5,363

Total Reads – 4,175,989

Unique Reads – 555,624

Hits- 155

7 Top Hit 87

- Hotlist - 3
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order

Recoveries -

October 2023

TO: Members of the City Council

FROM: R. Pennington, City Administrator

VIA: H. Miller, Interim Fire Chief

MEETING DATE: November 27, 2023

SUBJECT: Discuss and take possible action on the Village Fire Department Monthly Report.

Agenda Item: 2

This agenda item is for VFD monthly reporting to hear and discuss the activity of the Department, including detail on call volume and other public safety-related incidents.

Additional Information - Ambulance Billing:

Attached is a summary of the ambulance billing for VFD, which shows how much each city received. VFD has provided bank statements for you to review, showing a starting balance of \$3,268.76 as of January 1st, 2023. The statements indicate total deposits of \$392,880.36 and withdrawals of \$378,071.60 from January 1st to October 31st. Additionally, interest revenue of \$423.56 was earned. The bank account transactions include transfers from other VFDs, including reversals, and the ending account balance as of 10/31/23 is \$18,501.08.

Taking account of the statement activity, we can outline four reimbursements that were made to the cities. Note that the first reimbursement covers activity from 2022, and PPV's portion of \$19,928.71, which is 21% of the \$94,898.64 disbursed in January was accrued back to fiscal year 2022.

Attachments:

October 2023 Summary

Ambulance Billing Summary



Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

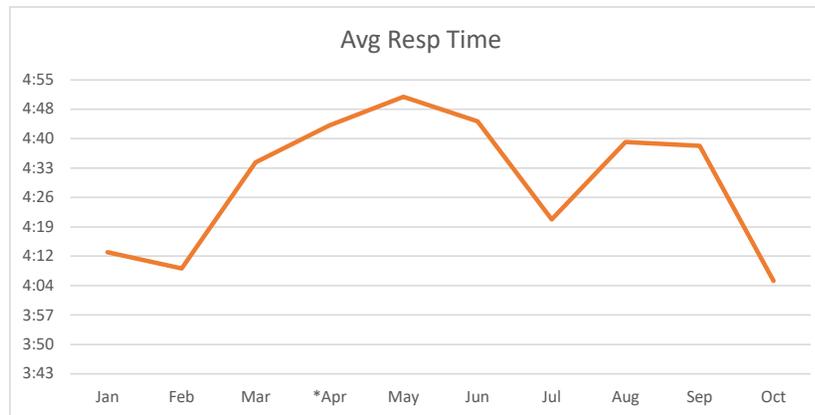
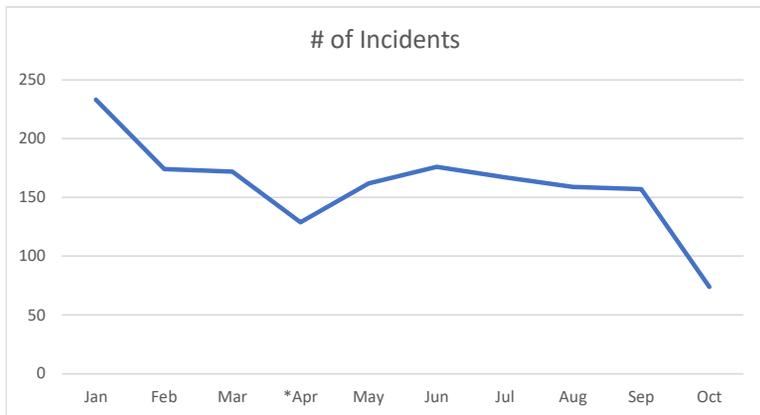
October 2023 Summary - All Cities

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total YTD
TOTAL	233	174	172	174	210	218	221	210	223	194	2029
Adominal Pain	2	0	3	1	0	1	1	1	2	2	13
Allergic Reaction	1	0	1	1	1	2	1	4	2	1	14
Animal Bite	1	0	1	0	0	0	0	0	0	0	2
Apartment Fire	2	0	1	0	0	1	0	0	0	0	4
Assault	0	0	0	0	1	1	0	1	0	2	5
Automatic Aid	2	0	1	1	1	0	1	0	1	2	9
Automatic Aid- Apartment Fire	15	9	7	8	9	1	6	5	13	8	81
Automatic Aid- Building Fire	4	3	2	4	4	0	2	2	5	2	28
Automatic Aid- Elevator Rescue	1	0	2	1	1	1	2	5	1	2	16
Automatic Aid- Entrapment MVC	0	2	2	1	0	0	0	0	2	1	8
Automatic Aid- Gas Leak	3	7	4	4	3	1	1	5	0	1	29
Automatic Aid- High Rise Fire	3	1	0	0	1	0	1	0	1	1	8
Automatic Aid- House Fire	6	3	2	1	0	0	0	0	0	0	12
Back Pain	0	1	2	0	0	0	2	0	1	0	6
Business Fire	0	1	0	1	0	0	0	0	2	1	5
Carbon Monoxide Detector No Symptoms	2	3	5	1	1	5	2	8	4	1	32
Cardiac/Respiratory Arrest	1	1	2	0	1	0	0	1	0	1	7
Check a Noxious Odor	1	0	2	0	0	0	0	1	0	0	4
Check for Fire	0	1	1	0	0	0	0	0	1	1	4
Check for the Smell of Natural Gas	10	1	0	6	0	2	0	3	1	3	26
Check for the Smell of Smoke	2	1	1	2	0	0	0	0	0	6	12
Chest Pain	8	13	2	2	4	3	6	5	5	4	52
Child Locked in a Vehicle Engine and AC running	0	1	1	0	0	0	0	0	0	0	2
Child Locked in a Vehicle Engine and AC not running	0	0	0	0	1	0	0	1	0	0	2
Choking	0	0	0	0	0	0	3	0	0	1	4
Diabetic Emergency	0	0	0	1	2	1	2	2	1	1	10
Difficulty Breathing	12	2	8	5	3	11	6	11	9	5	72
Drowning	0	0	0	0	0	0	1	0	1	0	2
Electrical Fire	1	0	0	0	1	0	1	0	0	1	4
Elevator Rescue	3	0	1	1	1	1	0	0	1	0	8
Fall Victim	8	6	13	7	14	14	12	8	9	14	105
Fire Alarm Business	4	7	1	5	4	5	7	9	6	7	55
Fire Alarm Church or School	5	2	4	4	8	15	1	3	8	7	57
Fire Alarm Residence	46	17	19	36	38	50	46	28	34	18	332
Gas Leak	2	4	3	1	1	3	0	1	2	2	19
Grass Fire	0	0	0	0	1	2	1	0	2	0	6
HAZMAT Emergency	0	0	0	0	0	0	0	1	0	0	1

Month	# of Incidents	Avg Resp Time
Jan	233	4:13
Feb	174	4:09
Mar	172	4:35
*Apr	129	4:44
May	162	4:51
Jun	176	4:45
Jul	167	4:21
Aug	159	4:40
Sep	157	4:39
Oct	74	4:06

* Note: Excludes cancelled calls beginning in April.

Headache - Stroke symptoms not present	0	0	2	0	0	0	0	0	0	0	2
Heart Problems	5	4	5	5	10	6	8	8	7	2	60
Heat/Cold Exposure	0	0	0	0	0	2	0	1	2	0	5
Hemorrhage/Laceration	4	1	2	2	1	2	4	2	0	2	20
House Fire	2	1	1	1	1	2	3	2	0	1	14
Industrial Accident	0	0	0	0	0	0	0	0	0	1	1
Injured Party	2	2	2	1	4	3	2	6	2	1	25
Medical Alarm	3	3	1	7	8	4	5	9	7	4	51
Motor Vehicle Collision	17	21	13	19	27	19	21	20	24	30	211
Motor Vehicle Collision with Entrapment	0	1	2	0	0	0	3	1	1	1	9
Object Down in Roadway	0	0	1	2	5	5	1	1	2	4	21
Oven/Appliance Fire	0	0	0	0	0	0	0	0	1	0	1
Overdose/Poisoning	1	3	2	2	1	3	4	2	1	1	20
Possible D.O.S.	1	2	1	2	1	1	0	0	0	1	9
Powerlines Down Arcing/Burning	2	0	0	4	3	8	2	5	4	1	29
Pregnancy/ Childbirth	1	0	0	2	0	0	0	0	0	0	3
Psychiatric Emergency	3	4	5	1	1	1	4	2	1	2	24
Seizures	4	6	4	3	2	2	3	3	2	3	32
Service Call Non-emergency	12	16	12	3	3	1	14	10	16	12	99
Shooting/Stabbing	0	0	0	0	2	0	0	0	0	0	2
Sick Call	12	14	14	8	19	18	20	18	17	11	151
Smoke in Business	0	0	0	0	1	0	0	0	0	0	1
Stroke	1	2	1	1	3	5	4	3	3	4	27
Transformer Fire	1	0	2	3	1	1	1	1	1	0	11
Trash Fire	1	0	1	0	0	0	0	1	0	0	3
Traumatic Injury	0	0	2	1	0	1	1	0	0	1	6
Unconscious Party/Syncope	8	6	3	9	14	9	13	7	12	12	93
Unknown Medical Emergency	6	2	4	1	2	5	2	1	2	5	30
Vehicle Fire	2	0	1	3	0	0	1	2	4	0	13





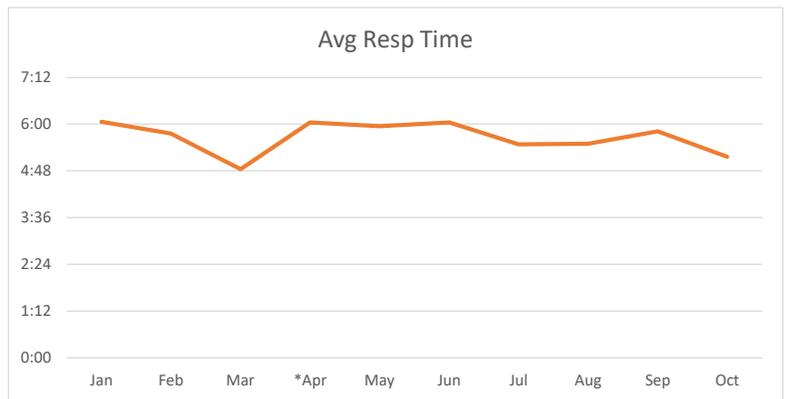
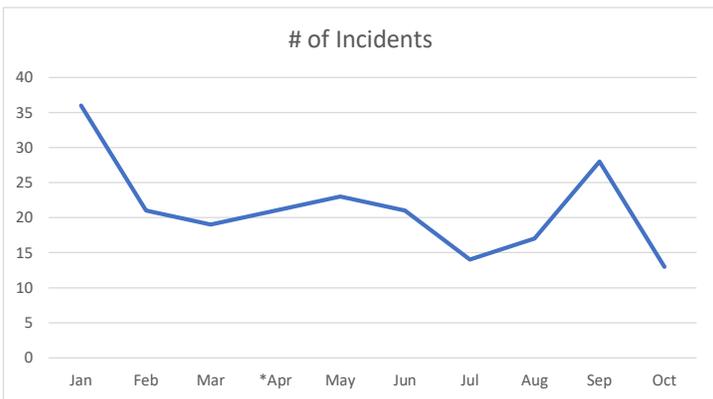
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2023 Summary - Bunker Hill

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total YTD
TOTAL	36	21	19	27	32	21	17	22	37	19	251
Allergic Reaction	0	0	0	0	0	1	0	0	0	0	1
Assault	0	0	0	0	1	0	0	0	0	0	1
Business Fire	0	1	0	0	0	0	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	0	1	3	0	0	0	0	0	3	0	7
Cardiac/Respiratory Arrest	1	0	0	0	0	0	0	0	0	0	1
Check for Fire	0	0	0	0	0	0	0	0	1	0	1
Check for the Smell of Natural Gas	3	0	0	2	0	0	0	0	0	0	5
Check for the Smell of Smoke	1	0	0	0	0	0	0	0	0	0	1
Chest Pain	0	0	0	0	0	1	1	1	1	0	4
Diabetic Emergency	0	0	0	0	0	0	1	0	0	0	1
Difficulty Breathing	4	0	4	0	0	1	1	4	1	3	18
Fall Victim	0	1	0	2	2	2	0	1	3	4	15
Fire Alarm Business	0	1	0	0	0	0	0	0	0	0	1
Fire Alarm Church or School	1	0	0	1	0	1	0	1	2	0	6
Fire Alarm Residence	9	3	4	6	8	6	6	5	7	1	55
Gas Leak	0	0	1	1	0	1	0	1	0	0	4
Grass Fire	0	0	0	0	0	1	0	0	0	0	1
Headache - Stroke symptoms not present	0	0	1	0	0	0	0	0	0	0	1
Heart Problems	0	1	0	1	2	1	1	0	3	0	9
Heat/Cold Exposure	0	0	0	0	0	0	0	1	0	0	1
Hemorrhage/Laceration	0	0	0	1	0	0	0	0	0	0	1
House Fire	1	0	0	0	0	0	0	1	0	0	2
Injured Party	1	0	0	0	1	0	0	1	2	0	5
Medical Alarm	0	1	0	3	0	0	0	1	1	1	7
Motor Vehicle Collision	1	0	1	2	6	0	0	1	3	0	14
Object Down in Roadway	0	0	0	1	2	0	0	0	0	2	5
Overdose/Poisoning	1	0	0	0	0	1	0	1	1	0	4
Possible D.O.S.	1	0	0	0	0	0	0	0	0	0	1
Powerlines Down Arcing/Burning	0	0	0	1	1	0	0	0	0	0	2
Psychiatric Emergency	1	0	0	1	0	0	0	0	0	0	2
Seizures	1	1	1	1	1	1	0	0	0	1	7
Service Call Non-emergency	6	7	2	1	2	0	1	0	4	2	25
Shooting/Stabbing	0	0	0	0	2	0	0	0	0	0	2
Sick Call	1	4	1	1	3	1	2	3	2	1	19
Stroke	1	0	0	1	1	1	0	0	1	1	6
Transformer Fire	0	0	0	1	0	0	0	0	0	0	1
Traumatic Injury	0	0	0	0	0	0	0	0	0	1	1
Unconscious Party/Syncope	1	0	0	0	0	1	3	0	2	0	7
Unknown Medical Emergency	1	0	1	0	0	1	1	0	0	2	6

Month	# of Incidents	Avg Resp Time
Jan	36	6:04
Feb	21	5:46
Mar	19	4:51
*Apr	21	6:03
May	23	5:57
Jun	21	6:03
Jul	14	5:29
Aug	17	5:30
Sep	28	5:49
Oct	13	5:10

* Note: Excludes cancelled calls beginning in April.





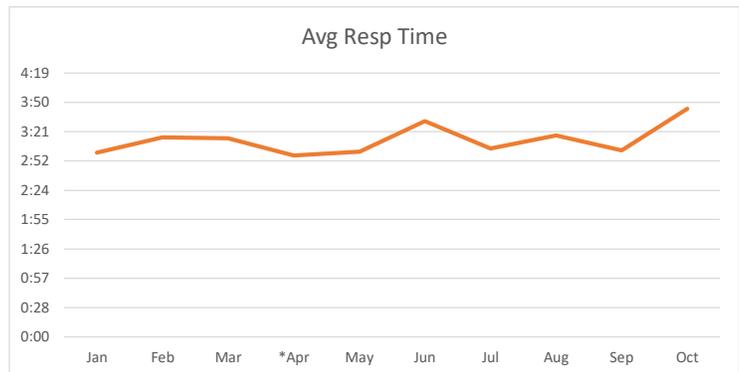
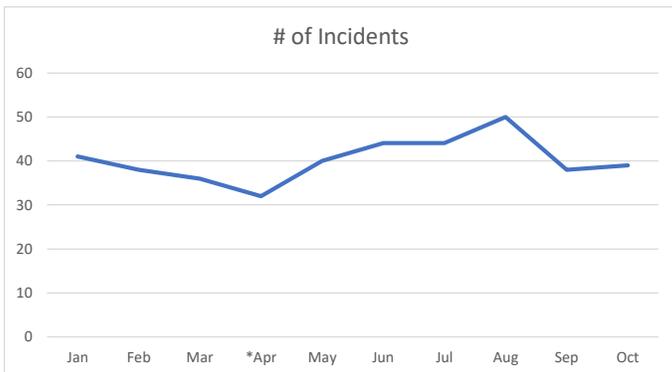
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2023 Summary - Hedwig

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total YTD
TOTAL	41	38	36	34	41	46	52	56	44	44	432
Adominal Pain	0	0	2	1	0	0	1	1	0	1	6
Allergic Reaction	0	0	1	1	1	1	1	0	1	0	6
Apartment Fire	1	0	1	0	0	1	0	0	0	1	4
Assult	0	0	0	0	0	1	0	0	0	0	1
Back Pain	0	0	0	0	0	0	1	0	0	1	2
Business Fire	0	0	0	1	0	0	0	0	1	0	2
Carbon Monoxide Detector No Symptoms	0	0	0	0	0	0	0	1	0	1	2
Check a Noxious Odor	1	0	0	0	0	0	0	0	0	0	1
Check for the Smell of Natural Gas	0	0	0	1	0	2	0	1	0	0	4
Check for the Smell of Smoke	0	0	1	1	0	0	0	0	0	1	3
Chest Pain	3	5	1	0	0	1	3	2	1	3	19
Choking	0	0	0	0	0	0	1	0	0	0	1
Diabetic Emergency	0	0	0	0	1	1	1	1	1	1	6
Difficulty Breathing	1	2	1	2	0	3	1	3	1	1	15
Electrical Fire	1	0	0	0	0	0	0	0	0	1	2
Elevator Rescue	0	0	0	0	0	1	0	0	0	0	1
Fall Victim	3	3	3	1	5	2	3	2	2	2	26
Fire Alarm Business	1	3	1	2	1	3	6	8	3	5	33
Fire Alarm Church or School	0	0	3	2	8	6	1	0	2	0	22
Fire Alarm Residence	7	2	1	5	1	0	4	3	5	1	29
Gas Leak	1	1	1	0	0	0	0	0	0	1	4
Heart Problems	1	2	0	3	3	2	1	3	3	2	20
Heat/Cold Exposure	0	0	0	0	0	1	0	0	1	0	2
Hemorrhage/Laceration	1	0	1	0	0	0	1	0	0	1	4
House Fire	0	0	0	0	0	0	1	1	0	0	2
Injured Party	1	2	0	0	2	0	0	4	0	1	10
Medical Alarm	0	0	0	0	1	1	0	0	0	1	3
Motor Vehicle Collision	5	6	5	2	3	2	6	9	7	5	50
Motor Vehicle Collision with Entrapment	0	0	0	0	0	0	0	0	0	1	1
Object Down in Roadway	0	0	0	0	0	2	0	0	0	0	2
Overdose/Poisoning	0	2	1	1	0	0	0	0	0	0	4
Possible D.O.S.	0	1	1	0	0	0	0	0	0	0	2
Powerlines Down Arcing/Burning	0	0	0	0	0	3	0	1	0	0	4
Pregnancy/ Childbirth	0	0	0	2	0	0	0	0	0	0	2
Psychiatric Emergency	1	0	2	0	0	0	1	0	0	0	4
Seizures	2	1	1	1	0	0	2	1	1	0	9
Service Call Non-emergency	0	4	3	0	0	0	5	3	5	3	23
Sick Call	5	2	2	2	5	7	6	5	4	5	43
Smoke in Business	0	0	0	0	1	0	0	0	0	0	1
Stroke	0	0	0	0	2	0	1	2	0	0	5
Transformer Fire	0	0	1	0	0	0	0	1	0	0	2
Trash Fire	0	0	0	0	0	0	0	1	0	0	1
Traumatic Injury	0	0	1	0	0	0	0	0	0	0	1
Unconscious Party/Syncope	3	1	1	5	6	3	5	2	6	4	36
Unknown Medical Emergency	2	1	1	1	1	3	0	0	0	1	10
Vehicle Fire	1	0	0	0	0	0	0	1	0	0	2

Month	# of Incidents	Avg Resp Time
Jan	41	3:01
Feb	38	3:16
Mar	36	3:15
*Apr	32	2:58
May	40	3:02
Jun	44	3:32
Jul	44	3:05
Aug	50	3:18
Sep	38	3:03
Oct	39	3:44

* Note: Excludes cancelled calls beginning in April.





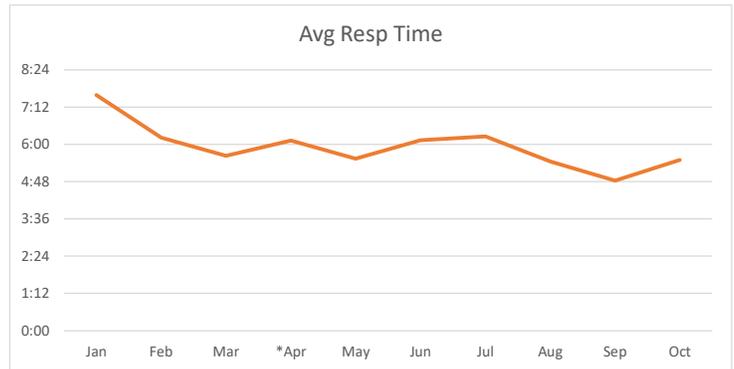
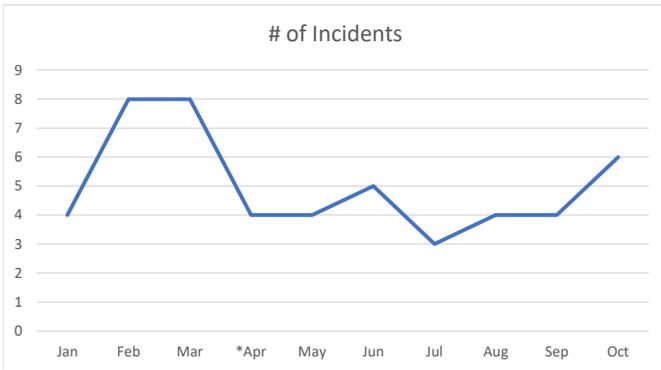
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2023 Summary - Hilshire

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total YTD
TOTAL	4	8	8	5	4	5	4	7	5	6	56
Back Pain	0	0	0	0	0	0	1	0	0	0	1
Carbon Monoxide Detector No Symptoms	1	0	0	0	0	0	0	0	0	0	1
Check for the Smell of Natural Gas	1	0	0	0	0	0	0	1	0	0	2
Chest Pain	1	1	0	0	1	0	0	0	0	1	4
Fall Victim	0	1	2	0	0	0	0	0	0	2	5
Fire Alarm Business	0	0	0	0	0	0	0	1	0	0	1
Fire Alarm Church or School	0	0	0	1	0	0	0	0	0	0	1
Fire Alarm Residence	0	0	0	0	2	1	0	1	0	0	4
Gas Leak	0	0	0	0	0	0	0	0	0	1	1
Heart Problems	0	0	1	0	0	1	0	0	0	0	2
Hemorrhage/Laceration	0	1	0	1	0	0	0	0	0	0	2
Medical Alarm	0	0	0	0	1	0	0	1	0	0	2
Motor Vehicle Collision	0	1	0	1	0	3	0	0	1	2	8
Motor Vehicle Collision with Entrapment	0	0	2	0	0	0	0	0	0	0	2
Object Down in Roadway	0	0	0	1	0	0	0	0	0	0	1
Overdose/Poisoning	0	0	0	0	0	0	1	0	0	0	1
Possible D.O.S.	0	1	0	0	0	0	0	0	0	0	1
Powerlines Down Arcing/Burning	0	0	0	0	0	0	1	1	0	0	2
Psychiatric Emergency	1	0	0	0	0	0	0	0	0	0	1
Service Call Non-emergency	0	2	1	0	0	0	0	0	1	0	4
Sick Call	0	1	2	1	0	0	1	1	2	0	8
Unconscious Party/Syncope	0	0	0	0	0	0	0	1	0	0	1
Unknown Medical Emergency	0	0	0	0	0	0	0	0	1	0	1

Month	# of Incidents	Avg Resp Time
Jan	4	7:35
Feb	8	6:13
Mar	8	5:38
*Apr	4	6:07
May	4	5:32
Jun	5	6:08
Jul	3	6:15
Aug	4	5:27
Sep	4	4:50
Oct	6	5:30

* Note: Excludes cancelled calls beginning in April.





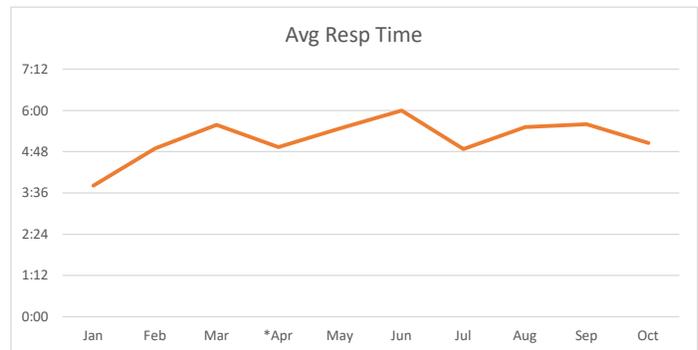
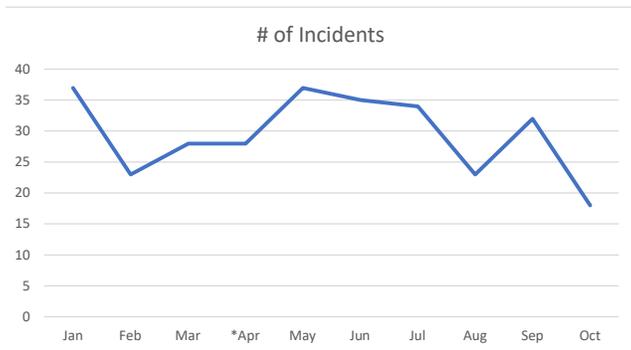
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2023 Summary - Hunters Creek

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total YTD
TOTAL	37	23	28	38	43	44	43	29	41	29	355
Abdominal Pain	0	0	0	0	0	1	0	0	1	0	2
Allergic Reaction	0	0	0	0	0	0	0	1	1	0	2
Animal Bite	0	0	1	0	0	0	0	0	0	0	1
Back Pain	0	0	1	0	0	0	0	0	0	0	1
Carbon Monoxide Detector No Symptoms	1	1	0	1	0	1	1	2	0	1	8
Cardiac/Respiratory Arrest	0	0	1	0	0	0	0	0	0	0	1
Check a Noxious Odor	0	0	1	0	0	0	0	0	0	0	1
Check for Fire	0	0	0	0	0	0	0	0	0	1	1
Check for the Smell of Natural Gas	1	0	0	1	0	0	0	0	1	1	4
Check for the Smell of Smoke	0	0	0	1	0	0	0	0	0	4	5
Chest Pain	1	1	0	0	2	0	1	1	1	0	7
Child Locked in a Vehicle Engine and AC not running	0	0	0	0	1	0	0	1	0	0	2
Choking	0	0	0	0	0	0	1	0	0	0	1
Difficulty Breathing	2	0	3	2	1	1	0	1	4	1	15
Electrical Fire	0	0	0	0	1	0	1	0	0	0	2
Elevator Rescue	3	0	0	0	0	0	0	0	0	0	3
Fall Victim	1	0	2	3	2	4	4	3	2	0	21
Fire Alarm Business	1	1	0	2	0	0	0	0	0	0	4
Fire Alarm Church or School	0	0	0	0	0	1	0	0	0	1	2
Fire Alarm Residence	15	4	5	14	14	16	11	9	13	7	108
Gas Leak	0	1	0	0	1	0	0	0	2	0	4
Grass Fire	0	0	0	0	0	0	0	0	1	0	1
Heart Problems	0	0	1	1	2	0	1	1	1	0	7
Hemorrhage/Laceration	0	0	1	0	1	0	0	1	0	0	3
House Fire	0	1	0	1	1	0	0	0	0	0	3
Injured Party	0	0	1	0	0	2	0	0	0	0	3
Medical Alarm	2	2	0	3	4	2	3	4	2	0	22
Motor Vehicle Collision	5	7	1	1	4	5	3	0	3	3	32
Object Down in Roadway	0	0	0	0	0	0	0	0	1	0	1
Overdose/Poisoning	0	0	0	1	0	1	3	0	0	1	6
Possible D.O.S.	0	0	0	1	0	0	0	0	0	1	2
Powerlines Down Arcing/Burning	1	0	0	1	0	2	1	1	0	0	6
Psychiatric Emergency	0	1	1	0	0	0	1	0	1	0	4
Seizures	0	1	1	0	0	1	0	0	1	0	4
Service Call Non-emergency	1	0	3	2	0	0	3	2	2	4	17
Sick Call	0	1	3	0	5	3	2	1	2	0	17
Stroke	0	0	0	0	0	0	2	0	0	2	4
Transformer Fire	0	0	0	0	0	0	0	0	1	0	1
Traumatic Injury	0	0	0	1	0	1	1	0	0	0	3
Unconscious Party/Syncope	2	2	1	2	4	3	3	1	0	1	19
Unknown Medical Emergency	0	0	1	0	0	0	1	0	0	1	3
Vehicle Fire	1	0	0	0	0	0	0	0	1	0	2

Month	# of Incidents	Avg Resp Time
Jan	37	3:49
Feb	23	4:54
Mar	28	5:35
*Apr	28	4:56
May	37	5:29
Jun	35	6:00
Jul	34	4:53
Aug	23	5:31
Sep	32	5:36
Oct	18	5:03

* Note: Excludes cancelled calls beginning in April.



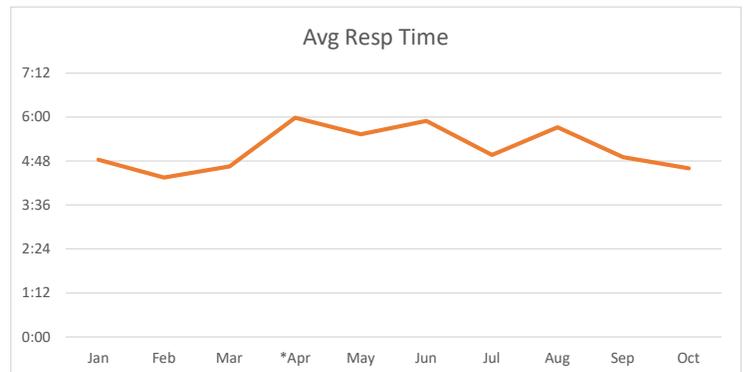
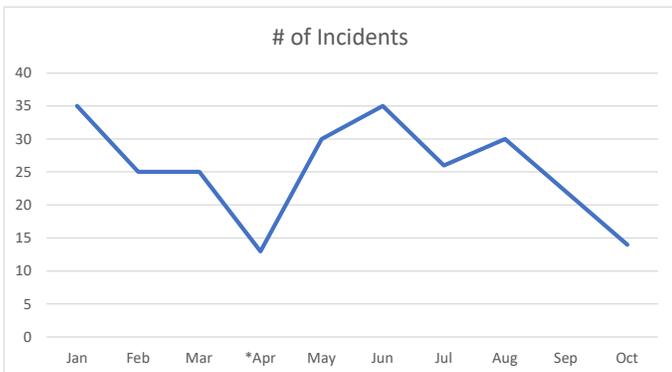


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2023 Summary - Piney Point

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total YTD	Month	# of Incidents	Avg Resp Time
TOTAL	35	25	25	20	38	50	39	39	28	29	328	Jan	35	4:50
Abdominal Pain	0	0	0	0	0	0	0	0	1	0	1	Feb	25	4:21
Allergic Reaction	0	0	0	0	0	0	0	2	0	0	2	Mar	25	4:39
Animal Bite	1	0	0	0	0	0	0	0	0	0	1	*Apr	13	5:59
Assult		0	0	0	0	0	0	0	0	1	1	May	30	5:32
Business Fire	0	0	0	0	0	0	0	0	1	0	1	Jun	35	5:54
Carbon Monoxide Detector No Symptoms	0	1	1	0	0	4	0	5	1	0	12	Jul	26	4:58
Cardiac/Respiratory Arrest	0	1	1	0	0	0	0	1	0	0	3	Aug	30	5:43
Check a Noxious Odor	0	0	0	0	0	0	0	1	0	0	1	Sep	22	4:54
Check for the Smell of Natural Gas	3	0	0	0	0	0	0	1	0	0	4	Oct	14	4:36
Check for the Smell of Smoke	1	1	0	0	0	0	0	0	0	0	2			
Chest Pain	1	1	1	0	0	0	0	0	0	0	3			
Choking	0	0	0	0	0	0	1	0	0	1	2			
Diabetic Emergency	0	0	0	1	1	0	0	1	0	0	3			
Difficulty Breathing	2	0	0	1	1	3	1	2	3	0	13			
Elevator Rescue	0	0	0	0	0	0	0	0	1	0	1			
Fall Victim	4	0	3	0	4	3	3	1	0	1	19			
Fire Alarm Church or School	2	1	1	0	0	3	0	0	2	5	14			
Fire Alarm Residence	9	7	7	10	12	21	19	8	7	6	106			
Gas Leak	1	1	0	0	0	1	0	0	0	0	3			
Grass Fire	0	0	0	0	1	1	0	0	1	0	3			
Heart Problems	0	0	1	0	1	0	2	3	0	0	7			
Hemorrhage/Laceration	1	0	0	0	0	1	1	0	0	1	4			
House Fire	1	0	1	0	0	2	1	0	0	0	5			
Injured Party	0	0	0	0	1	1	0	0	0	0	2			
Medical Alarm	0	0	0	0	0	1	1	0	2	1	5			
Motor Vehicle Collision	3	2	2	1	3	1	2	2	2	3	21			
Object Down in Roadway	0	0	1	0	3	3	1	0	1	1	10			
Overdose/Poisoning	0	1	0	0	1	0	0	1	0	0	3			
Possible D.O.S.	0	0	0	0	1	1	0	0	0	0	2			
Powerlines Down Arcing/Burning	0	0	0	1	0	0	0	0	2	1	4			
Psychiatric Emergency	0	3	1	0	1	1	1	1	0	0	8			
Seizures	1	1	0	1	0	0	1	1	0	0	5			
Service Call Non-emergency	4	3	2	0	0	0	3	4	0	3	19			
Sick Call	0	2	0	3	4	1	0	2	2	2	16			
Stroke	0	0	0	0	0	1	0	1	1	0	3			
Transformer Fire	0	0	1	1	0	0	1	0	0	0	3			
Trash Fire	0	0	1	0	0	0	0	0	0	0	1			
Unconscious Party/Syncope	1	0	0	0	3	1	1	1	1	2	10			
Unknown Medical Emergency	0	0	1	0	1	0	0	1	0	1	4			
Vehicle Fire	0	0	0	1	0	0	0	0	0	0	1			

* Note: Excludes cancelled calls beginning in April.





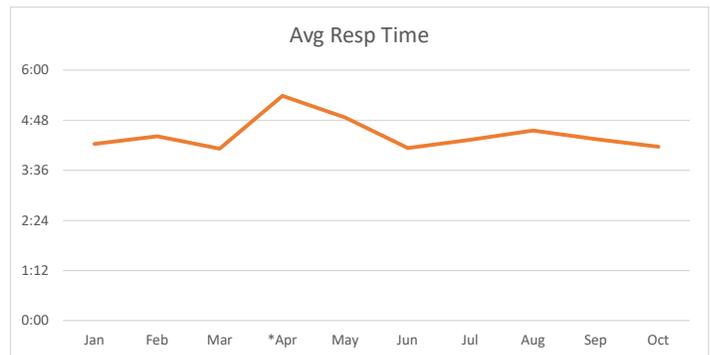
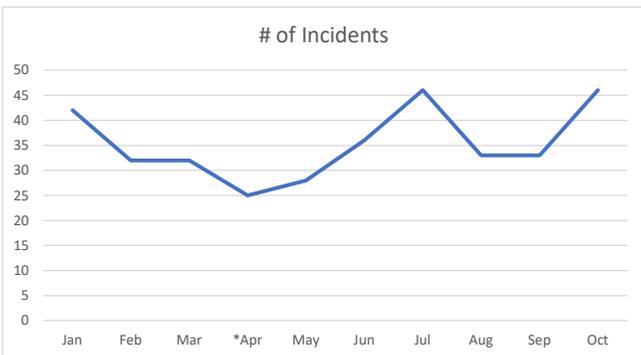
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

October 2023 Summary - Spring Valley

Call/Incident Type/Detail	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Total YTD
TOTAL	42	32	32	25	30	41	49	37	38	46	372
Adominal Pain	2	0	1	0	0	0	0	0	0	1	4
Allergic Reaction	1	0	0	0	0	0	0	1	0	1	3
Assult	0	0	0	0	0	0	0	1	0	0	1
Back Pain	0	1	1	0	0	0	0	0	1	0	3
Carbon Monoxide Detector No Symptoms	0	0	1	0	1	0	0	0	0	0	2
Cardiac/Respiratory Arrest	0	0	0	0	1	0	0	0	0	0	1
Check a Noxious Odor	0	0	1	0	0	0	0	0	0	0	1
Check for Fire	0	1	1	0	0	0	0	0	0	0	2
Check for the Smell of Natural Gas	1	1	0	1	0	0	0	0	0	2	5
Check for Smell of Smoke		0	0	0	0	0	0	0	0	1	1
Chest Pain	2	5	0	2	1	1	1	1	2	0	15
Child Locked in a Vehicle Engine and AC running	0	1	0	0	0	0	0	0	0	0	1
Difficulty Breathing	2	0	0	0	1	3	3	1	0	0	10
Drowning	0	0	0	0	0	0	1	0	0	0	1
Elevator Rescue	0	0	1	1	1	0	0	0	0	0	3
Fall Victim	0	1	3	1	1	3	2	1	1	4	17
Fire Alarm Business	2	2	0	1	3	2	1	0	3	2	16
Fire Alarm Church or School	2	1	0	0	0	4	0	2	1	1	11
Fire Alarm Residence	6	1	1	0	1	6	6	2	2	3	28
Gas Leak	0	1	1	0	0	1	0	0	0	0	3
HAZMAT Emergency	0	0	0	0	0	0	0	1	0	0	1
Headache - Stroke symptoms not present	0	0	1	0	0	0	0	0	0	0	1
Heart Problems	4	1	2	0	2	1	3	1	0	0	14
Heat/Cold Exposure	0	0	0	0	0	1	0	0	1	0	2
Hemorrhage/Laceration	2	0	0	0	0	1	2	1	0	0	6
House Fire	0	0	0	0	0	0	1	0	0	1	2
Industrial Accident	0	0	0	0	0	0	0	0	0	1	1
Injured Party	0	0	1	1	0	0	2	1	0	0	5
Medical Alarm	1	0	1	1	2	0	1	3	2	1	12
Motor Vehicle Collision	3	3	3	9	9	3	10	7	7	16	70
Motor Vehicle Collision with Entrapment	0	1	0	0	0	0	3	1	1	0	6
Oven/Appliance Fire	0	0	0	0	0	0	0	0	1	0	1
Overdose/Poisoning	0	0	1	0	0	1	0	0	0	0	2
Possible D.O.S.	0	0	0	1	0	0	0	0	0	0	1
Powerlines Down Arcing/Burning	1	0	0	1	2	1	0	2	1	0	8
Pregnancy/ Childbirth	1	0	0	0	0	0	0	0	0	0	1
Psychiatric Emergency	0	0	1	0	0	0	1	1	0	2	5
Seizures	0	2	1	0	1	0	0	1	0	1	6
Service Call Non-emergency	1	0	0	0	0	1	2	1	3	0	8
Sick Call	6	4	6	1	2	6	7	5	4	3	44
Stroke	0	2	1	0	0	3	1	0	1	1	9
Transformer Fire	0	0	0	1	1	1	0	0	0	0	3
Trash Fire	1	0	0	0	0	0	0	0	0	0	1
Traumatic Injury	0	0	1	0	0	0	0	0	0	0	1
Unconscious Party/Syncope	1	3	1	2	1	1	1	2	3	5	20
Unknown Medical Emergency	3	1	0	0	0	1	0	0	1	0	6
Vehicle Fire	0	0	1	2	0	0	1	1	3	0	8

Month	# of Incidents	Avg Resp Time
Jan	42	4:14
Feb	32	4:25
Mar	32	4:07
*Apr	25	5:23
May	28	4:52
Jun	36	4:08
Jul	46	4:20
Aug	33	4:33
Sep	33	4:21
Oct	46	4:10

* Note: Excludes cancelled calls beginning in April.



TO: City Council

FROM: R. Pennington, City Administrator

DATE: November 14, 2023

SUBJECT: Ambulance Billing

We are pleased to provide a summary of the VFD ambulance billing, detailing the respective amounts that each city has received. The VFD has kindly provided us with bank statements for our review, which indicate a starting balance of \$3,268.76 as of January 1st, 2023. The statements show total deposits of \$392,880.36 and withdrawals of \$378,071.60 from January 1st to October 31st, along with interest revenue of \$423.56. Notably, the bank account transactions include transfers from other VFDs, including reversals. As of 10/31/23, the ending account balance is \$18,501.08. We appreciate the VFD's assistance in providing us with this information.

	<u>2022 Q4</u>	<u>2023 Q1</u>	<u>2023 Q2</u>	<u>2023 Q3</u>	<u>Last 4 Quarters</u>
Hedwig	\$17,556.25	\$13,085.98	\$15,287.47	\$4,850.88	\$50,780.57
Bunker Hill	\$18,030.74	\$13,439.65	\$15,700.64	\$4,981.98	\$52,153.00
Hunters Creek	\$21,114.95	\$15,738.54	\$18,386.27	\$5,834.16	\$61,073.92
Hilshire	\$2,846.96	\$2,122.05	\$2,479.05	\$786.63	\$8,234.69
Piney Point	\$19,928.71	\$14,854.35	\$17,353.33	\$5,506.40	\$57,642.79
Spring Valley	\$15,421.03	\$11,494.44	\$13,428.18	\$4,260.90	\$44,604.55
	\$94,898.64	\$70,735.01	\$82,634.94	\$26,220.94	\$274,489.53

Taking account of the statement activity, we can outline four reimbursements that were made to the cities. Note that the first reimbursement covers activity from 2022, and PPV's portion of \$19,928.71, which is 21% of the \$94,898.64 disbursed in January, was accrued back to fiscal year 2022.

With the ending account balance as of 10/31/23 at \$18,501.08, the account holds \$15,232.32 more in reserve than the 12/31/22 balance at \$3,268.76.

Bank Account Statement Activity -#2840

	DEPOSIT	WITHDRAW	INTEREST	BALANCE	NOTE
1/1/2023				\$3,268.76	Beginning Balance
1/17/2023	\$333.70			\$3,602.46	Remote Deposit
1/17/2023	\$1,179.85			\$4,782.31	Remote Deposit
1/19/2023		\$100.78		\$4,681.53	Chargeback
1/31/2023	\$370.53			\$5,052.06	Remote Deposit
1/31/2023	\$18,030.74			\$23,082.80	REV: CHECK
1/31/2023		\$18,030.74		\$5,052.06	CHECK #1223
1/31/2023			\$5.27	\$5,057.33	Monthly Interest
2/1/2023				\$5,057.33	Beginning Balance
2/1/2023	\$100,000.00			\$105,057.33	REF 28UB15H FROM *8337
2/1/2023		\$17,556.25		\$87,501.08	CH1221 HWV
2/1/2023		\$18,030.74		\$69,470.34	CH1223 BHV
2/1/2023		\$21,114.95		\$48,355.39	CH1224 HCV
2/2/2023		\$19,928.71		\$28,426.68	CH1225 PPV
2/3/2023		\$15,421.03		\$13,005.65	CH1226 SVV
2/7/2023		\$2,846.96		\$10,158.69	CH1222 HSV
2/8/2023	\$335.87			\$10,494.56	Remote Deposit
2/14/2023	\$102.71			\$10,597.27	Remote Deposit
2/15/2023	\$2,679.64			\$13,276.91	Remote Deposit
2/23/2023	\$1,518.22			\$14,795.13	RDC Deposit
2/24/2023	\$472.32			\$15,267.45	RDC Deposit
2/28/2023			\$16.01	\$15,283.46	Interest
2/28/2023		\$126.77		\$15,156.69	Returned deposited item5824393
2/28/2023			\$6.38	\$15,163.07	Interest
3/1/2023				\$15,163.07	Beginning Balance
3/8/2023	\$616.19			\$15,779.26	RDC Deposit
3/15/2023	\$1,962.82			\$17,742.08	RDC Deposit
3/23/2023	\$750.08			\$18,492.16	RDC Deposit
3/29/2023	\$1,598.23			\$20,090.39	RDC Deposit
3/31/2023			\$28.90	\$20,119.29	Monthly Interest
4/1/2023				\$20,119.29	Beginning Balance
4/5/2023	\$238.17			\$20,357.46	RDC Deposit
4/13/2023	\$270.96			\$20,628.42	RDC Deposit
4/30/2023			\$33.67	\$20,662.09	Monthly Interest
5/1/2023				\$20,662.09	Beginning Balance
5/3/2023	\$812.96			\$21,475.05	RDC Deposit
5/10/2023	\$27.15			\$21,502.20	RDC Deposit
5/11/2023	\$595.24			\$22,097.44	RDC Deposit
5/15/2023	\$91.13			\$22,188.57	RDC Deposit
5/15/2023	\$412.66			\$22,601.23	RDC Deposit
5/15/2023	\$417.67			\$23,018.90	RDC Deposit
5/15/2023	\$505.60			\$23,524.50	RDC Deposit
5/24/2023	\$110.00			\$23,634.50	RDC Deposit
5/24/2023	\$546.51			\$24,181.01	RDC Deposit
5/31/2023	\$1,197.28			\$25,378.29	RDC Deposit
5/31/2023			\$38.69	\$25,416.98	Monthly Interest
6/1/2023				\$25,416.98	Beginning Balance
6/2/2023	\$595.24			\$26,012.22	RDC Deposit
6/5/2023		\$110.00		\$25,902.22	Deposit Transfer

Bank Account Statement Activity -#2840

	DEPOSIT	WITHDRAW	INTEREST	BALANCE	NOTE
6/6/2023	\$285.11			\$26,187.33	RDC Deposit
6/6/2023	\$497.27			\$26,684.60	RDC Deposit
6/7/2023	\$237.22			\$26,921.82	RDC Deposit
6/12/2023		\$290.00		\$26,631.82	CH1227 Robert Cullun
6/20/2023	\$107.74			\$26,739.56	CCD
6/20/2023	\$110.70			\$26,850.26	CCD
6/21/2023	\$1,386.05			\$28,236.31	RDC Deposit
6/27/2023		\$8,237.65		\$19,998.66	EMS Invoice
6/28/2023	\$425.19			\$20,423.85	RDC Deposit
6/28/2023	\$853.40			\$21,277.25	RDC Deposit
6/30/2023			\$42.93	\$21,320.18	Monthly Interest
7/1/2023				\$21,320.18	Beginning Balance
7/2/2023				\$21,320.18	
7/3/2023				\$21,320.18	
7/5/2023	\$130.00			\$21,450.18	RDC Deposit
7/5/2023		\$5,000.00		\$16,450.18	Transfer XXX2840 to XXX8337 DIGITECH
7/5/2023		\$100.00		\$16,350.18	CH1228 S London
7/13/2023	\$92.00			\$16,442.18	CCD
7/14/2023	\$106.34			\$16,548.52	RDC Deposit
7/18/2023		\$13,439.65		\$3,108.87	CH1230 BHV
7/17/2023	\$110.87			\$3,219.74	RDC Deposit
7/19/2023	\$70,000.00			\$73,219.74	Transfer XXX8337 to XXX2840
7/19/2023	\$4,704.60			\$77,924.34	RDC Deposit
7/20/2023		\$13,085.98		\$64,838.36	CH1231 HWV
7/20/2023		\$2,122.05		\$62,716.31	CH1232 HSV
7/21/2023		\$14,854.35		\$47,861.96	CH1234 PPV
7/24/2023		\$11,494.44		\$36,367.52	CH1236 SVV
7/25/2023	\$115.93			\$36,483.45	RDC Deposit
7/31/2023	\$109.31			\$36,592.76	CCD
7/31/2023			\$48.12	\$36,640.88	Monthly Interest
8/1/2023				\$36,640.88	Beginning Balance
8/7/2023		\$15,738.54		\$20,902.34	CH1233 HCV
8/8/2023		\$1,586.13		\$19,316.21	Transfer XXX2840 to XXX2634 Incorr
8/9/2023	\$103.83			\$19,420.04	RDC Deposit
8/9/2023		\$70,000.00		-\$50,579.96	Transfer XXX2840 to XXX2634 1st EMS Tran
8/14/2023	\$130.56			-\$50,449.40	CCD
8/17/2023	\$50.00			-\$50,399.40	RDC Deposit
8/23/2023	\$1,010.10			-\$49,389.30	RDC Deposit
8/30/2023	\$150,800.10			\$101,410.80	Deposit
8/31/2023			\$66.39	\$101,477.19	Monthly Interest
9/1/2023				\$101,477.19	
9/5/2023		\$69,206.76		\$32,270.43	Transfer XXX2840 to XXX8337 Cities
9/6/2023	\$384.47			\$32,654.90	RDC Deposit
9/8/2023		\$13,428.18		\$19,226.72	ACH 1172114
9/11/2023	\$110.53			\$19,337.25	CCD
9/14/2023	\$533.48			\$19,870.73	ACH Emergicon
9/18/2023	\$1,913.79			\$21,784.52	RDC Deposit
9/28/2023	\$2,987.32			\$24,771.84	RDC Deposit
9/30/2023			\$74.65	\$24,846.49	Monthly Interest

Bank Account Statement Activity -#2840

	DEPOSIT	WITHDRAW	INTEREST	BALANCE	NOTE
10/1/2023				\$24,846.49	Beginning Balance
10/16/2023	\$5,041.31			\$29,887.80	ACH Emergicon
10/20/2023	\$5,701.02			\$35,588.82	CCD NOVITAS
10/26/2023	\$527.04			\$36,115.86	RDC Deposit
10/27/2023	\$7,245.94			\$43,361.80	CCD NOVITAS
10/27/2023		\$26,220.94		\$17,140.86	ACH Payments
10/30/2023	\$1,297.67			\$18,438.53	CCD NOVITAS
10/31/2023			\$62.55	\$18,501.08	Monthly Interest
11/1/2023				\$18,501.08	Beginning Balance

TO: Mayor and City Council

FROM: R. Pennington, City Administrator
VIA: Village Fire Department Commission

MEETING DATE: November 27, 2023

SUBJECT: Consideration and possible action on Village Fire Department Budget Amendment 2023-05.

Agenda Item: 3

Summary:

During the Special VFD Commission Board meeting on November 7, 2023, the Village Fire Department Board of Commissioners unanimously approved the intra-budgetary transfers listed below and requested a budget amendment 2023-05 of \$146,651 to be considered for approval by the council.

The PPV staff is recommending the approval of the Village Fire Department's FY 2023 Budget Amendment 2023-05. Although some changes have been made to the budget within this amendment, the total participation assessment remains unchanged. Therefore, there is no need for further action to amend the City of Piney Point Village's 2023 Budget to accommodate the requested VFD amendment.

See Exhibit "A" detailing the amendment request.
See Exhibit "B", which provides supporting documentation.

Recommendation

The staff has no objections to a motion for approval of the Village Fire Department Budget Amendment 2023-05, as presented.

**VFD BUDGET AMENDMENT REQUEST
EXHIBIT A**

VFD AMENDMENT 2023-05:

	VFD FY23 Budget		
	Original	Amended	Change
Capital	\$492,000	\$507,810	\$15,810
Personnel	\$7,795,517	\$7,737,862	(\$57,655)
Operational	\$994,608	\$1,036,453	\$41,845
			\$0
Surplus / Carryover from FY22			\$0
			\$0
Piney Point Share (%)			21%
Piney Point Share (\$)			\$0

Several changes have been made to the budget, but the total remains the same. Under **Capital Changes**, \$15,810 has been allocated for protective gear. **Personnel Changes** include a decrease in salaries by \$52,000, an increase in overtime pay by \$56,817, an increase in disability benefits by \$6,568, an increase in employee retirement benefits by \$960, a decrease in hospitalization expenses by \$80,000, and an increase in unemployment claims by \$10,000. **Operational Changes** include an increase in gas and oil expenses by \$29,514 and an increase in insurance and casualty expenses by \$26,982.

**VFD BUDGET AMENDMENT DOCUMENTS
EXHIBIT B**

TO: Wendy Baimbridge, City of Hedwig Village
Gerardo Barrera, City of Bunker Hill Village
Bobby Pennington, City of Piney Point Village
John McDonald, City of Spring Valley Village
Tom Fullen, City of Hunters Creek Village
Cassie Stephens, City of Hilshire Village

CC: Village Fire Department Commissioner and Alternates

From: Marlo Longoria
Date: November 8, 2023
Re: **2023-05 Budget Amendment**

During a special fire commission board meeting on November 7, 2023, the Village Fire Department Board of Commissioners unanimously approved the intra-budgetary transfers listed below and request a budget amendment 2023-05 of \$146,651 to be considered at your next council meeting. The 2023 budget has a projected overall surplus of \$137,966.39 with the proposed amendment.

The surplus was calculated by the category balance for capital expenditure of \$16,777.66, personnel expenditure of \$73,646.64, operational expenditure of \$35,365.74, and additional income of projected YE interest of \$12,176.35. The excess in various areas relieves the deficit of \$146,651 in other areas of the budget. All items listed below will **NOT** result in additional assessments in 2023, it only identifies the projected line items that are being adjusted for 2023.

Please place this budget amendment on your agenda for consideration and advise us on your council's action in writing.

Thank you,

Marlo Longoria

Enclosed- Proposed 2023-05 Amendment

Budget Line-Item Increases

Capital Expenditures: (Possible Insurance Reimbursement)

Protective Gear: \$125,000 to \$140,810

This is the gear that was damaged during an HFD chemical fire. Houston is seeking reimbursement from the building owner but will not be remedied soon. We have filed a claim with our insurance. Total claim filed \$18,722.79.

Total transferred:

\$15,810

Total Capital Expenditure Increase: \$15,810

Personnel Expenditures:

Salaries Overtime: \$504,000 to \$560,817

Two employees are out on injury. Adjustments to time off have been made that should keep us within budget. Also increased to address any unforeseen circumstances.

Total transferred:

\$56,817

Disability Insurance: \$26,432 to \$33,000

This is the latest projection LTD tied to salaries to true up the line item.

Total transferred:

\$6,568

Retirement: \$ 372,991 to \$373,951

This is the latest projection tied to salaries, 457, OT, and cert pay. Adjusting to true up line item.

Total transferred:

\$960

Unemployment claim: \$0.00 to \$10,000

Unemployment taxes and fees for terminated employees.

Total transferred:

\$10,000

Total Personnel Expenditure Increase: \$74,345

Operational Expenditures:

Gas & Oil: \$55,000 to \$84,514

Overage is dependent on fuel inventory at the year-end and cities' payment of invoices.

Total transferred:

\$29,514

Insurance-Casualty: \$67,576 to \$94,558

1st Quarter insurance policy for 2023-2024 \$20,073

Fuel Insurance policy and increased prem. \$3,673
Increased agreed value \$3,876.
Total transferred:
\$26,982

Total Operations Expenditures Increase: \$56,496

Total Budget Line-Item Increase: \$146,651

Budget Line-Item Decreases

Personnel Expenditures:

Salaries: \$5,093,944 to \$5,041,944
To end of year including hiring 1 person on 12/1/2023 gives a surplus on this 52,932.02.
Total transferred:
\$52,000

Hospitalization: \$1,120,284 to \$1,040,284
To end-of-year projection of surplus in line item \$83,868.81
Total transferred:
\$80,000

Total Personnel Expenditures Decrease: \$132,000

Operational Expenditures:

Public Utilities: \$75,000 to \$60,349
To the end of the year with a surplus of \$14,651
Total transferred:
\$14,651

Total Operations Expenditures Decrease: \$14,651

Total Budget Line-Item Decrease: \$146,651

****All end-of-year amounts are projected at an estimated rounded cost****

Projected 2023 Intra Budgetary Transfers (Commission Approved 11/7/2023)

Village Fire Department	Projected Actual 2023 Expenditures	Commission				
		Approved Budget 2023	Approved Amendment 2023-05	2023-05 Plus/(Minus)	2023 Transfer Made	Adjusted 2023 Budget
CAPITAL EXPENDITURES						
Contingency-Physical Plant	200,000.00	200,000.00	200,000.00	0.00	0.00	200,000.00
Misc Tools & Equip./Hose	52,193.16	60,000.00	60,000.00	7,806.84	0.00	60,000.00
Protective Gear	140,809.12	125,000.00	140,810.00	0.88	15,810.00	140,810.88
SCBA	5,264.00	7,000.00	7,000.00	1,736.00	0.00	7,000.00
Comm./Computer Purchases & Radio Purchase	92,766.06	100,000.00	100,000.00	7,233.94	0.00	100,000.00
	491,032.34	492,000.00	507,810.00	16,777.66	15,810.00	507,810.88
PERSONNEL EXPENDITURES						
Salaries	5,041,008.82	5,093,943.84	5,041,943.84	935.02	52,000.00	5,041,943.84
Salaries-O/T	539,829.81	504,000.00	560,817.00	20,987.19	56,817.00	560,817.00
457 Plan	101,091.23	101,091.23	101,091.23	0.00	0.00	101,091.23
Prof Certification	57,000.00	57,000.00	57,000.00	0.00	0.00	57,000.00
FICA Tax	380,000.00	412,810.39	412,810.39	32,810.39	0.00	412,810.39
Disability Insurance	29,680.55	26,432.00	33,000.00	3,319.45	6,568.00	33,000.00
Employee Retirement	371,882.65	372,991.07	373,951.07	2,068.42	960.00	373,951.07
Hospitalization Ins.	1,036,603.38	1,120,284.00	1,040,284.00	3,680.62	80,000.00	1,040,284.00
Meal Allowances	40,000.00	40,000.00	40,000.00	0.00	0.00	40,000.00
Workers Compensation	58,357.68	66,964.00	66,964.00	8,606.32	0.00	66,964.00
unemployment claim	8,760.77	0.00	10,000.00	1,239.23	10,000.00	10,000.00
	7,664,215	7,795,517	7,737,862	73,646.64	57,655.00	7,737,862
OPERATIONAL EXPENDITURES						
Ambulance Med. Sup.	62,000.00	62,000.00	62,000.00	0.00	0.00	62,000.00
Bldg. Supplies/Maint.	36,780.76	45,000.00	45,000.00	8,219.24	0.00	45,000.00
Emergency Contingency	0.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00
Dues/Subscrip/Manuals	4,426.68	6,500.00	6,500.00	2,073.32	0.00	6,500.00
Fire Prevent/Relations	8,953.48	10,000.00	10,000.00	1,046.52	0.00	10,000.00
Gas & Oil	84,514.00	55,000.00	84,514.00	0.00	29,514.00	84,514.00
Insurance-Casualty	94,558.00	67,576.00	94,558.00	0.00	26,982.00	94,558.00
Maint of Equipment	280,589.45	285,272.00	285,272.00	4,682.55	0.00	285,272.00
Maint of Equipment	3,080.31					
Maint.-Chief's Truck	21,083.96					
Maint.-Fire Marshall's Car	10,146.80					
Maint.-Pumper (E1)	19,628.90					
Maint.-Utility Vehicle	7,251.77					
Maint.-Ladder (L1)	57,985.60					
Maint.-Ambulance (Medic 1)	4,931.51					
Maint.-Ambulance (Medic 2)	25,253.84					
Maint.-Other	64,838.08					
Maint.-Contracts	46,853.06					
Maint.-Pumper (E2) 2000	15,000.00					
Maint.-Ambulance (Medic 3)	4,535.62					
Miscellaneous	4,248.14	6,200.00	6,200.00	1,951.86	0.00	6,200.00
Legal Notices & Advert.	994.22					
Licenses and Permits	36.91					
Miscellaneous Exp.	3,217.01					
Office Expenses	130,400.00	130,400.00	130,400.00	0.00	0.00	130,400.00
Postage/Printing/Stationery	0					
Office Supplies	3,287.00					
Postage & Freight	300.86					
Printing	399.26					
Maint. Contracts-Office Equip	79,404.62					
Coffee Bar & Refreshments	5,457.42					
Postage Meter Rental	969.41					
Sprinkler Repair Expenses	0.00					
Office Equipment	30,202.10					
Other Office Expenses	9,650.64					
Bank Service Charges	728.69					
Prof. Services	172,000.00	173,650.00	173,650.00	1,650.00	0.00	173,650.00
Public Utilities	60,349.00	75,000.00	60,349.00	0.00	14,651.00	60,349.00
Rent	10.00	10.00	10.00	0.00	0.00	10.00
State Cert. Fees	1,616.36	6,000.00	6,000.00	4,383.64	0.00	6,000.00
Training Programs	45,641.38	47,000.00	47,000.00	1,358.62	0.00	47,000.00
Training Programs	7,735.23					
Conventions	700.00					
Other Training Expenses	2,000.00					
Tech Seminars-Off Premises	4,400.00					
Training Exams	12,047.26					

Village Fire Department	Projected Actual 2023 Expenditures	Approved	Approved	2023-05 Plus/(Minus)	2023 Transfer Made	Adjusted 2023 Budget
		Budget 2023	Amendment 2023-05			
Training Sup/Fees-On Premises	9,759.27					
Out-of-Town Expenses	8,999.62					
Uniforms	15,000.00	15,000.00	15,000.00	0.00	0.00	15,000.00
CPR Training Fees & Expenses		0.00	0.00	0.00		0.00
	1,001,087.26	994,608	1,036,453	35,365.74	41,845.00	1,036,453.00
	9,156,334.49	9,282,124.53	9,282,124.53	125,790.04	0.00	9,282,125.41
				0.00		
				0.00		
Projected Interest		125,790.04		12,176.35		
Projected EOY as of 10-2023 Ending Fund Balance 2023				\$ 137,966.39		

Total Budget amendment 2023-05

9,282,124.53

Village Fire Department	Projected Actual 2023 Expenditures	Approved	Approved	2023-05 Plus/(Minus)	2023 Transfer Made	Adjusted 2023 Budget
		Budget 2023	Amendment 2023-05			
Total Projected actual spent	9,156,334.49					
Total Projected interest	12,176.35					
total excess/deficit	<u>137,966.39</u>					

Total Budget amendment 2023-04	9,282,124.53
Total Projected actual spent	9,156,334.49
Total Projected interest	12,176.35
total excess/deficit	<u>137,966.39</u>

TO: City Council

FROM: Mark Kobelan, Mayor

MEETING DATE: November 27, 2023

SUBJECT: Consideration and possible action on Mayor's Monthly Report.

Agenda Item: 4

Summary:

This agenda item concerns the mayor's reports, which update the Council and Community on City operations.

- A. Arbor Day.
- B. Landscape Improvements.
- C. Beatification Committee Updates

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: November 27, 2023

SUBJECT: Consideration and possible action on a City Suspension Resolution for CenterPoint

Agenda Item: 5

Summary:

On October 30, 2023, CenterPoint Energy Resources Corp., filed a Statement of Intent to change rates in the Texas Division. They are seeking a \$37.4 million increase in annual non-gas revenue, which translates to a 5.8% increase over current adjusted revenues. The proposal also includes the consolidation of four divisions into a new single division, the Texas Division. The law requires a 35-day waiting period before any rate change can take effect. CenterPoint's proposed effective date is December 4, 2023. If the City fails to take any action before the effective date, CenterPoint's rate request is considered administratively approved.

Purpose of Resolution:

The Resolution authorizes the City's membership in the Cities Served by CenterPoint Gas coalition and extends the effective date of the Company's proposed rate increase. It allows the city to evaluate the filing, determine compliance with the law, and decide on further strategies before approving reasonable rates. The Resolution must be passed before December 4, 2023.

Recommendation:

The City staff recommends the adoption of a resolution that suspends the effective date of the proposed rate increase by CenterPoint.

Attachments:

- *Resolution No. 2023.11*

RESOLUTION NO. 2023.11

A RESOLUTION BY THE CITY OF PINEY POINT VILLAGE, TEXAS AUTHORIZING AND APPROVING MEMBERSHIP IN THE CITIES SERVED BY CENTERPOINT GAS (CITIES) FOR THE PURPOSE OF PROTECTING THE INTEREST OF THE CITY AND ITS CITIZENS WITH RESPECT TO CENTERPOINT MATTERS; FURTHER SUSPENDING THE DECEMBER 4, 2023 EFFECTIVE DATE OF THE STATEMENT OF INTENT OF CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY ENTEX AND CENTERPOINT ENERGY TEXAS GAS TO CHANGE RATES IN THE TEXAS DIVISION; TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; AUTHORIZING PARTICIPATION WITH THE CITIES SERVED BY CENTERPOINT GAS; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, on or about October 30, 2023, CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas (CenterPoint or Company) filed with the City of Piney Point Village and the other affected Texas municipalities a Statement of Intent seeking to change rates within the Texas division to be effective December 4, 2023; and

WHEREAS, the City is a regulatory authority with an interest in the rates and charges of CenterPoint; and

WHEREAS, the Cities Served by CenterPoint Gas (Cities) is a coalition of similarly situated cities served by CenterPoint that have joined together to efficiently and cost effectively review and respond to gas issues affecting rates charged in CenterPoint's service area; and

WHEREAS, the Cities Served by CenterPoint Gas (Cities) has hired outside consultants to review the Company's filing, negotiate with the Company, make recommendations regarding reasonable rates and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action; and

WHEREAS, the Gas Utility Regulatory Act § 104.107 grants local regulatory authorities the right to suspend the effective date of proposed rate changes for ninety (90) days; and

WHEREAS, the City retains its rights as a city with original jurisdiction including the right to suspend the application; and

WHEREAS, the City’s consultants and attorneys recommend that the City suspend the application for further review.

WHEREAS, CenterPoint has filed an application with the Railroad Commission that could become the docket into which appeals of city action on the CenterPoint filing are consolidated;

WHEREAS, the Gas Utility Regulatory Act § 103.022 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

SECTION 1. That the findings and recitations set out in the preamble of this Resolution are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2. That the December 4, 2023, effective date of the request to increase rates submitted by CenterPoint on or about October 30, 2023, be suspended for the maximum period allowed by law to permit adequate time to review the proposed changes and to establish reasonable rates.

SECTION 3. That the City is a member of the Cities Served by CenterPoint Gas (Cities) municipalities in this proceeding and, subject to the right to terminate employment at any time, hereby authorizes the hiring of Jamie L. Mauldin of the law firm of Lloyd Gosselink Rochelle and Townsend, P.C. ,Karl J. Nalepa of the consulting firm of ReSolved Energy Consulting, L.L.C., and Lane Kollen of J. Kennedy & Associates, Inc., as well as any additional consultants deemed necessary, to review the Company’s filing, negotiate with the Company, make recommendations regarding reasonable rates and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action.

SECTION 4. That the City shall work with Cities in the review and evaluation of whether the proposed rates are appropriate, fair, just, and reasonable; and intervene as a necessary party in the Railroad Commission of Texas’ consideration of the CenterPoint rate filing as it affects the customers in the unincorporated areas of CenterPoint’s Texas Division.

SECTION 5. That the City’s reasonable rate case expenses shall be reimbursed in full by CenterPoint.

SECTION 6. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 7. That a copy of this Resolution shall be sent to Keith L. Wall, CenterPoint Energy, at P.O. Box 2628, Houston, Texas 77252-2628, and to Jamie L. Mauldin at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

SECTION 8. That this Resolution shall be and become effective from and after its adoption.

APPROVED AS TO FORM:

Mayor Mark Kobelan

I, Robert Pennington, Secretary of the City Council of the City of Piney Point Village, Texas, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the City Council of the City of Piney Point Village, Texas, at its regular meeting held of the 27th day of November 2023, as the same appears in the records of this office.

IN TESTIMONY WHEREOF, I subscribe my name hereto officially under the corporate seal of the City of Piney Point Village on the 27th day of November 2023.

Secretary for the City Council
City of Piney Point Village, Texas

TO: The Honorable Mayor and Members of the City Council

FROM: Bobby Pennington, City Administrator

MEETING DATE: November 27, 2023

SUBJECT: Consideration and possible action on the Interlocal Agreement with SBISD for 2024 Joint Elections.

Agenda Item: 6

Chapter 271 of the Texas Election Code allows for joint elections when two or more political subdivisions need to conduct elections on the same day and in the same area where voters can be served by common polling places. A joint election agreement is beneficial for sharing election equipment, supplies, workers, tabulation services, polling locations, and electronic voting equipment.

It is recommended to approve the Interlocal Cooperation Agreement for Joint Elections between the Spring Branch Independent School District and the City of Piney Point Village as presented.

Attachments:

- *2024 Interlocal Cooperation Agreement*

Interlocal Cooperation Agreement for Joint Elections

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Agreement (the "Agreement") is made and entered into between Spring Branch Independent School District ("SBISD") and City of Piney Point Village ("Piney Point"), together, the "Entities," for the purpose of the Parties conducting joint elections pursuant to Texas Election Code, Chapter 271, and Texas Education Code, Section 11.0581.

Preamble

WHEREAS, SBISD is a political subdivision and independent school district of the State of Texas and will conduct a trustee election on May 4, 2024;

WHEREAS, Piney Point is a municipality of the State of Texas located partially in SBISD and will conduct a mayoral and/or city council election on May 4, 2024;

WHEREAS, Chapter 271 of the Texas Election Code authorizes joint elections if the elections ordered by two or more political subdivisions are to be held on the same day in all or part of the same territory;

WHEREAS, Section 11.0581 requires that an election of trustees of an independent school district shall be held on the same date as the election for the members of the governing body of the municipality located in the school district as a joint election; the voters of a joint election shall be served by common polling places consistent with Section 271.003(b);

WHEREAS, SBISD and Piney Point have determined that it is in the best interests of SBISD, Piney Point, and the citizens thereof, to enter into a joint election agreement for the purpose of sharing election equipment, election supplies, election workers, tabulation services, polling locations, and electronic voting equipment; and

WHEREAS, SBISD and Piney Point shall each order their elections for May 4, 2024 and each shall pass a resolution agreeing to a joint election.

THEREFORE, BE IT RESOLVED THAT SBISD and the City of Piney Point Village agree as follows:

1. Chief Election Official. Each Entity agrees to appoint a Chief Election Official who shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this Agreement.
2. Conduct of Election. Although the Entities may share election responsibilities, judges, clerks and other election workers as part of the Joint Election covered by this Agreement, each Entity shall remain responsible for the lawful conduct of its election. The Entities acknowledge and agree that any election duty related to the lawful conduct of an election not expressly provided for in this Agreement is retained by each Entity. Responsibilities retained by each Entity include, but are not limited to, receipt of applications for a position on the ballot, ballot position drawings, correspondence with candidates concerning ballot applications and/or

candidate unopposed status, campaign finance reporting, and posting and publication of required election notices.

3. Legal Documents. Each Entity shall be responsible for the preparation, adoption, posting and publication of all required election orders, resolutions, and notices required by the Texas Election Code and/or other applicable law. Preparation of the necessary materials for notices and official ballot language shall be the responsibility of each Entity, including translation to languages other than English. Each Entity shall prepare its own submission, if required, to the United States Department of Justice for preclearance of its election, pursuant to the Voting Rights Act of 1965, as amended.
4. Early Voting by Personal Appearance. The Entities agree to conduct joint early voting by personal appearance. Early voting by personal appearance will be held at the locations, dates, and times authorized and ordered by the governing body of each party to this Agreement. Any qualified voter of the Joint Election may vote early by personal appearance at any one of the joint early voting locations. Each Entity will operate and staff a minimum of one early voting location and bear all costs associated with the location, including personnel. SBISD will provide voting equipment to each early voting location identified in each Entity's election order at no cost to Piney Point.
5. Early Voting by Mail. The Entities shall conduct joint early voting by mail. SBISD's Early Voting Clerk shall serve as the Early Voting Clerk for the joint election. SBISD shall be responsible for mail ballots and any other supplies required by the Early Voting Clerk and shall be responsible for all other aspects of early voting by mail, including but not limited to, receiving applications for ballots by mail and mailing and receiving ballots by mail. Piney Point shall be responsible for forwarding any applications for ballots by mail it receives to SBISD's Early Voting Clerk within 24 hours of receipt.
6. Polling Places. The Parties shall have one common polling place on Saturday, May 4, 2024, Election Day, at Spring Branch Middle School, 1000 Piney Point, Houston, Texas 77024 (the "Common Polling Place").
7. Joint Ballot. The Entities agree to a joint ballot. Preparation of the necessary materials for each Entity's official ballot shall be the responsibility of each party to this Agreement, including translation to languages other than English. Piney Point shall furnish SBISD a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the Entity's ballot is to be printed). This list shall be delivered to SBISD as soon as possible following Piney Point's candidate position drawing and not later than a reasonable deadline to be set by SBISD and communicated to Piney Point in writing. Piney Point agrees that SBISD shall not be responsible for the wording of the ballot language provided by

Piney Point. SBISD shall provide Piney Point with a ballot proof prior to finalizing the ballot for the joint election. Piney Point shall be responsible for proofreading and approving the ballot insofar as it pertains to Piney Point's candidates and/or propositions.

8. Election Judges and Clerks. SBISD shall be responsible for the appointment, compensation and training of all election officials for each Election Day and early voting polling location designated by SBISD. This includes the appointment of all judges, clerks and central counting station and early voting ballot board personnel. SBISD shall make emergency appointments of election officials if necessary. SBISD also shall notify all election judges of their appointment. Pay rates for election workers shall comply with the hourly rates required by the Texas Election and Administrative Codes for election judges and clerks. Judges and alternate judges shall also be compensated \$35.00 to attend election training. All joint polling place election workers shall receive these standardized rates of pay.
9. Voting Equipment and Election Supplies. The Entities agree to use electronic voting equipment and supplies approved by the Texas Secretary of State for the polling locations and central counting station covered by this Agreement. SBISD shall arrange for and order all equipment and supplies (i.e. election kits, official ballots, sample ballots, tabulation equipment, voter registration lists, and all forms, signs, and maps) and shall arrange delivery of the equipment and supplies to all polling places designated by SBISD, including the central counting station. Voting equipment will be provided at no cost to Piney Point. Paper ballots will not be used by SBISD or by Piney Point for voting on election-day, except for provisional ballots or in the instance of electrical outages or electronic equipment failure. Piney Point acknowledges that the electronic voting system is highly technical and that it is conceivable that, despite the efforts of the parties, it might fail during the election. Piney Point agrees that should the electronic voting system fail, it will not make any claim against SBISD for damages of any kind, including but not limited to, damages incurred by Piney Point for having to conduct a second election as a result of such failure.
10. Early Voting Ballot Board. SBISD shall appoint an Early Voting Ballot Board (EVBB) to process early voting mail ballots received by the Entities. The EVBB shall consist of a presiding judge and at least two other members. Upon recommendation by the presiding judge, SBISD shall appoint any additional EVBB members needed. Tabulation of each Entity's mail ballots shall be conducted separately by the Early Voting Ballot Board at the central counting station on election night, at no cost to Piney Point. A signature verification committee may be appointed in any election under this Agreement. SBISD's early voting clerk shall be responsible for determining whether a signature verification committee is to be appointed for a particular election. If the clerk determines that a signature verification committee is to be appointed, the clerk shall issue a written order calling for the appointment in accordance with the requirements of the Election Code. Appointment to the signature verification committee shall be made by the Board of Trustees of SBISD

in accordance with the requirements of the Election Code.

11. Central Counting Station. SBISD shall be responsible for establishing and operating the central counting station to receive and tabulate the voted ballots in accordance with the provisions of Chapter 127 of the Texas Election Code. SBISD also shall be responsible for conducting any post-election manual recounts required by Section 127.201 of the Texas Election Code. Piney Point may provide a representative at the Central Counting Station on election night to receive the unofficial tabulation of the election. Alternatively, Piney Point may request that SBISD provide the election results via another means such as email. However, if an alternative means is used, SBISD shall not be responsible for technical problems with transmission. Each party to this Agreement shall be responsible for canvassing its own election returns. Central counting station personnel will be provided at no cost to Piney Point.
12. Logic & Accuracy Tests. SBISD shall arrange and schedule the logic and accuracy testing for the tabulation equipment prior to its use in the election as required by Chapter 127 of the Texas Election Code and shall be responsible for publishing the required public notice of the date, time, and place of the logic and accuracy testing. The Entities agree and acknowledge that it shall be the responsibility of electronic voting equipment manufacturer to program and test all election equipment in accordance with the requirements of the Texas Election Code, and it is further agreed and understood that by entering into this Agreement, SBISD does not assume any responsibility for the programming or testing of the electronic voting equipment used in the election.
13. Cancellation of Election. Either Entity may withdraw from this Agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. If an Entity cancels its election, it shall promptly notify the other Entity in writing and shall be responsible only for its share of prorated expenses through the date of cancellation. The Entity remaining in the election shall then assume full responsibility and expense for conducting its own election. The Entity cancelling its election shall be responsible for preparing all orders, resolutions, and certifications associated with canceling its election pursuant to Chapter 2 of the Texas Election Code. In the event that other entities have joined in the Joint Election, and SBISD cancels its election, each remaining entity shall assume full responsibility and expense for conducting its own election. In the event that SBISD cancels its election, any remaining entity desiring SBISD to conduct its election shall make its request in writing. Should SBISD accept the entity's request, the Entity shall assume full responsibility for expenses associated with the election. In that event, polling locations (early and election-day) shall be determined by SBISD.
14. Expenses of Joint Election. Services provided to Piney Point under this Agreement shall be at no cost, unless SBISD cancels its election and Piney Point does not, or Piney Point requires a runoff election. In those instances, SBISD shall prepare and submit an invoice to Piney Point for Piney Point's expenses of conducting

their election, which invoice shall be due and payable within thirty (30) days of receipt thereof. The Entities shall meet, if necessary, following the Joint Election to review administration and/or the expenses of the Joint Election. Piney Point agrees and acknowledges that SBISD may from time to time invite other entities who serve voters within the same boundaries to join the Joint Election. Under such circumstances, election expenses allocated under this Agreement shall be borne proportionately by all Entities participating in the Joint Election.

15. Election Records. Each Entity hereby appoints its Chief Election Official as the general custodian of the voted ballots and **all** records of the Joint Election as authorized by Section 271.010 of the Texas Election Code. The Chief Election Officials shall work cooperatively with one another, sharing records and materials as needed. Access to the each Entity's election records shall be available to that Entity upon request as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records for the electronically voted ballots shall be stored by the Chief Election Official of each Entity. Each Chief Election Official shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable. Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or open records request, each Entity shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each Entity to bring to the attention of its records custodian notice of any pending election contest, investigation, litigation or open records request which may be filed with the Entity.
16. Joint Election Preserved. This joint election agreement shall be preserved for the period for preserving the precinct election records.
17. Recounts. A recount may be obtained as provided by Title 13 of the Texas Election Code. If either Entity requires a recount, it is understood and agreed that SBISD shall be responsible for the supervision of the recount and shall appoint all personnel for the recount. The entities agree to work cooperatively with one another, promptly making available all election records, equipment, and supplies (including ballots, ballot boxes, and voting equipment) requested by the Entity conducting the recount. All costs of the recount shall be borne by the Entity requiring the recount.
18. Entire Agreement/Amending This Agreement. The Parties agree that this Agreement is the entire agreement between SBISD and Piney Point and supersedes any previous oral or written agreements. This Agreement may be amended only by the mutual agreement of the Parties, in a writing to be attached to and incorporated **in** this Agreement.
19. Source of Payment. Local funds expended will be from current revenues available to the paying party.

20. Term of Agreement. The term of this Agreement shall be for a period of one (1) year, commencing on the effective date hereof.
21. No Assignment. This Agreement may not be assigned.
22. Construction and Venue. This Agreement shall be construed under the laws of the State of Texas; mandatory and exclusive venue in any action arising out of this Agreement shall be in Harris County, Texas.
23. Authorized by Governing Body. Each party acknowledges that this Agreement has been authorized by the governing bodies of both SBISD and Piney Point.
24. No Third Party Beneficiary. Neither this Agreement, nor any term or provision hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not a signatory hereto.
25. Notice. Notice under this Agreement must be in writing and may be delivered by hand delivery, fax or by certified mail to each Entity's Chief Election Official at the addresses listed on their respective signature blocks below.

CHIEF ELECTION OFFICIALS:

DATE

Signature: _____
Printed Name: Christine A. Porter
Political Subdivision: Spring Branch Independent School District
Address: 955 Campbell Road
City, State Zip: Houston, Texas 77024
Telephone: (713) 251-2213
Fax: (713) 251-9185
Email: christine.porter@springbranchisd.com

DATE

Signature: _____
Printed Name: _____
Political Subdivision: City of Piney Point Village
Address: 7676 Woodway, Suite 300
City, State Zip: Houston, Texas 77063
Telephone: _____
Fax: _____
Email: _____

Agreed this ____ day of _____, 202__

Agreed this ____ day of _____, 202__

President
Board of Trustees of
Spring Branch Independent
School District

Mayor
City of Piney Point Village

TO: Mayor and City Council

FROM: R. Pennington, City Administrator

MEETING DATE: November 27, 2023

SUBJECT: Consideration and possible action on an ordinance regarding the city of Piney Point Village's Texas Municipal Retirement System benefits: (1) adopting non-retroactive repeating COLAs, for retirees and their beneficiaries under TMRS Act §853.404(f) and (f-1), and (2) authorizing annually accruing updated service credits and transfer updated service credits.

Agenda Item: 7

Summary:

The Texas Municipal Retirement System (TMRS) now allows certain retirees and beneficiaries to receive optional annuity increases as per H.B. 2464 passed by the 88th Legislature and signed into law.

If the governing body of a municipality passes a local ordinance to this effect, the updated service credits will also be credited each year using the same percentage of the base updated service credit specified in the law. This will be effective from January 1 of each year following the designated year until changed or discontinued according to the provisions of this section.

The increase will be calculated on two factors: the annual percentage change in the Consumer Price Index for All Urban Consumers, published by the Bureau of Labor Statistics; then multiplied at 30%, 50%, or 70%, as specified by the governing body in the ordinance.

The new COLA option calculates increases based only on one year of CPI changes, without retroactive adjustments.

The Council will decide whether the optional annuity increase will be effective from January 1 of 2024, 2025, or 2026.

Proposal:

- *Current COLA = 0% and USC = 0%*
- *Recommended COLA = 30% and USC = 50%*

The proposed ordinance would establish a 50% Updated Service Credit with Transfers and a 30% Non-Retroactive Cost of Living Adjustment Increase for Annuitants, both repeating annually,

effective January 1, 2024. By adopting this ordinance, the city will avoid the need to re-authorize the calculation of Updated Service Credit and Cost of Living Adjustment every year. These benefits will remain in effect for future years unless a City Council ordinance discontinues them. Additionally, with the adoption of these benefits, the city's contribution rate for 2024 will be 21.95%. It is required that the ordinance is adopted and signed before the effective date.

The current unfunded liability is reported at \$39K with a 96% funded ratio. As per the proposal, this amount is expected to increase to about \$324K, and the funded ratio is expected to drop to 74%. The liability will then be spread over ten years. TMRS determines the actuarial cost method, amortization periods, and contribution rates using a percentage of an individual's salary from the start of their employment until retirement. The goal is to distribute the cost evenly over the member's career as a consistent percentage of their payroll.

Funding for this benefit change is secured in the 2024 fiscal year budget.

Recommendation:

The City should modify its retirement benefits to retain and attract talented employees. Recent improvements made by nearby municipalities/entities such as Bunker Hill Village and Hedwig Village, MVPD, as well as similar standing offerings at Hunters Creek, Jersey Village, West University Place, and Bellaire, are effective. Based on our analysis and evaluation, the staff respectfully recommends that the council approve an ordinance to balance the benefit offerings. We believe this recommendation will positively impact the organization and its employees, and we appreciate your consideration.



New Repeating COLA Option is Available for Cities

Effective May 27, 2023, the Texas Legislature amended the TMRS Act to provide participating cities with a new repeating COLA option.

Currently, a COLA must be calculated retroactively by looking back to the cumulative change in the Consumer Price Index (CPI) since each retiree's retirement date, commonly called the "catch-up." The retroactive calculation makes granting a COLA more expensive for cities that have never provided a COLA and for most cities that currently provide a COLA and are already "caught up."

The new non-retroactive repeating COLA option eliminates the retroactive calculation by only looking back to the change in the CPI for the one-year period that ends 12 months before the COLA's effective date (the "New COLA Option").

In almost every case, the New COLA Option will be slightly less expensive for a city than a repeating COLA calculated retroactively. While the impact of the New COLA Option on each retiree depends on many factors, no retiree's current monthly benefit will be reduced.

However, adopting any repeating COLA, with or without the retroactive calculation, is still expensive. Even without the retroactive expense, the city still must advance fund all COLAs for both current and future retirees.

A city does not have to adopt the New COLA Option. All current repeating or ad hoc COLA options with the retroactive calculation are still in place. Details about current COLA options can be found [here](#).

Following are key provisions and examples of the New COLA Option.

Key Provisions

- All repeating COLAs adopted using the non-retroactive option must be effective on January 1, 2024, 2025, or 2026. To adopt the New COLA Option, a city must pass an ordinance and provide it to TMRS by the December 31 preceding the January 1 effective date.
- Adopting the New COLA Option replaces any previous COLA and remains in effect until the city adopts any ordinance impacting COLAs.
- Because the New COLA Option is calculated based on the CPI during the year that ends 12 months before the COLA's effective date, each retiree will receive the same percentage increase to their monthly benefit. For example, if a city adopts a non-retroactive 50% repeating COLA effective January 1, 2024, each eligible retiree's benefit increase will be 3.23% (50% of 6.45% inflation during 2022).



- Cities can only use the New COLA Option to maintain or increase their COLA CPI percentage; they cannot decrease it.

If a city does not provide a repeating COLA

Cities that do not provide a repeating COLA as of January 1, 2023, can pass an ordinance to adopt a non-retroactive repeating COLA of 30%, 50%, or 70% of CPI.

The cost impact for cities that have never adopted a COLA will be modestly less under the New COLA Option as compared to the cost of the retroactive repeating COLA options of the same CPI percentage. The cost impact for cities that have previously adopted any COLA, will vary depending upon the city's COLA history.

If a city provides a repeating COLA

Cities that have a 30% or 50% retroactive repeating COLA as of January 1, 2023, can pass a new ordinance to maintain or increase the COLA percentage with the non-retroactive calculation. Whether the COLA cost for a city would decrease or increase depends on the city's COLA history.

Cities that have a 70% retroactive repeating COLA as of January 1, 2023, can pass a new ordinance to maintain the 70% COLA with the non-retroactive calculation. The non-retroactive repeating 70% COLA will be slightly less expensive than the retroactive repeating 70% COLA.

Request a COLA cost analysis from TMRS

To request a COLA cost analysis, email cityservices@tmrs.com. TMRS' plan change tool that calculates the cost of COLAs will be available in July.



Comparison of Alternate Benefit Design(s)

FOR CITIES

2024 Rates • Piney Point Village (01001)

Report Date - June 21, 2023

Plan Provisions	Current	Option 1	Option 2	Option 3
Deposit Rate	7.00%	7.00%	7.00%	7.00%
Matching Ratio	2 to 1	2 to 1	2 to 1	2 to 1
Updated Service Credit	0%	50% (Repeating)	50% (Repeating)	50% (Repeating)
Transfer USC *	No	Yes	Yes	Yes
COLA	0%	30% (Repeating)	50% (Repeating)	70% (Repeating)
Retroactive COLA	No	Yes	Yes	Yes
20 Year/Any Age Retirement	No	No	No	No
Vesting	5 years	5 years	5 years	5 years
Supplemental Death Benefit	A & R	A & R	A & R	A & R
Contribution Rates	2024	2024	2024	2024
Normal Cost Rate	7.34%	14.70%	15.67%	16.66%
Prior Service Rate	<u>0.93%</u>	<u>7.88%</u>	<u>9.63%</u>	<u>11.45%</u>
Retirement Rate	8.27%	22.58%	25.30%	28.11%
Supplemental Death Rate	<u>0.36%</u>	<u>0.36%</u>	<u>0.36%</u>	<u>0.36%</u>
Total Contribution Rate	8.63%	22.94%	25.66%	28.47%
Unfunded Actuarial Liability	\$38,586	\$360,588	\$441,594	\$525,740
Amortization Period	10 years	10 years	10 years	10 years
Funded Ratio	96.0%	71.7%	67.5%	63.5%

* As of the December 31, 2022 valuation date, there were 2 employees with service in other TMRS cities eligible for transfer USC.



Comparison of Alternate Benefit Design(s)

FOR CITIES

2024 Rates • Piney Point Village (01001)

Report Date - June 21, 2023



Plan Provisions	Current	Option 4	Option 5	Option 6
Deposit Rate	7.00%	7.00%	7.00%	7.00%
Matching Ratio	2 to 1	2 to 1	2 to 1	2 to 1
Updated Service Credit	0%	50% (Repeating)	50% (Repeating)	50% (Repeating)
Transfer USC *	No	Yes	Yes	Yes
COLA	0%	30% (Repeating)	50% (Repeating)	70% (Repeating)
Retroactive COLA	No	No	No	No
20 Year/Any Age Retirement	No	No	No	No
Vesting	5 years	5 years	5 years	5 years
Supplemental Death Benefit	A & R	A & R	A & R	A & R
Contribution Rates	2024	2024	2024	2024
Normal Cost Rate	7.34%	14.49%	15.42%	16.43%
Prior Service Rate	<u>0.93%</u>	<u>7.10%</u>	<u>8.43%</u>	<u>9.87%</u>
Retirement Rate	8.27%	21.59%	23.85%	26.30%
Supplemental Death Rate	<u>0.36%</u>	<u>0.36%</u>	<u>0.36%</u>	<u>0.36%</u>
Total Contribution Rate	8.63%	21.95%	24.21%	26.66%
Unfunded Actuarial Liability	\$38,586	\$324,290	\$385,868	\$452,440
Amortization Period	10 years	10 years	10 years	10 years
Funded Ratio	96.0%	73.8%	70.4%	66.9%

* As of the December 31, 2022 valuation date, there were 2 employees with service in other TMRS cities eligible for transfer USC.



AN ORDINANCE REGARDING THE CITY OF PINEY POINT VILLAGE'S TEXAS MUNICIPAL RETIREMENT SYSTEM BENEFITS: (1) ADOPTING NON-RETROACTIVE REPEATING COLAS, FOR RETIREES AND THEIR BENEFICIARIES UNDER TMRS ACT §853.404(f) and (f-1), AND (2) AUTHORIZING ANNUALLY ACCRUING UPDATED SERVICE CREDITS AND TRANSFER UPDATED SERVICE CREDITS.

Whereas, the City of Piney Point Village, Texas (the "City"), elected to participate in the Texas Municipal Retirement System (the "System" or "TMRS") pursuant to Subtitle G of Title 8, Texas Government Code, as amended (which subtitle is referred to as the "TMRS Act"); and

Whereas, House Bill 2464, 88th Texas Legislature, R.S., 2023 ("HB 2464"), added Subsections 853.404(f) and (f-1) to the TMRS Act and authorized cities participating in the System to provide certain retirees and their beneficiaries with an annually accruing ("repeating") annuity increase (also known as a cost of living adjustment, or "COLA") based on the change in the Consumer Price Index for All Urban Consumers for the one-year period that ends 12 months before the January 1 effective date of the applicable COLA (a "non-retroactive repeating COLA"); and

Whereas, new TMRS Act §853.404(f) and (f-1) allow participating cities to elect to provide non-retroactive repeating COLAs under certain circumstances, as further described by this Ordinance, by adopting an ordinance to be effective January 1 of 2024, 2025 or 2026, in accordance with TMRS Act §854.203 and §853.404; and

Whereas, TMRS Act §853.404(f-1) provides the non-retroactive repeating COLA option applies only to a participating city that, as of January 1, 2023, either (1) has not passed an annually repeating COLA ordinance under TMRS Act §853.404(c) or had previously passed a repeating COLA ordinance and then, before January 1, 2023, passed an ordinance rescinding such repeating COLA, or (2) does provide an annually repeating COLA under §853.404(c) and elects to provide a non-retroactive repeating COLA under §853.404(f) for purposes of maintaining or increasing the percentage amount of the COLA; and

Whereas, the City Council acknowledges that the City meets the above-described criteria under §853.404(f-1) and is eligible to elect a non-retroactive repeating COLA under §853.404(f) and that such election must occur before January 1, 2026, and after that date future benefit changes approved by the City may require reversion to a retroactive repeating COLA; and

Whereas, the City Council finds that it is in the public interest to: (1) adopt annually accruing non-retroactive COLAs for retirees and their beneficiaries under TMRS Act §853.404(f) and (f-1); and (2) in accordance with TMRS Act §853.404 and §854.203(h), authorize annually accruing Updated Service Credits and transfer Updated Service Credits, now:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

Section 1. Adoption of Non-Retroactive Repeating COLAs.

(a) On the terms and conditions set out in TMRS Act §854.203 and §853.404, the City authorizes and provides for payment of the increases described by this Section to the annuities paid to retired City employees and beneficiaries of deceased City retirees (such increases also called COLAs). An annuity increased under this Section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of the annuity increase under this Section is computed in accordance with TMRS Act §853.404(f) as the sum of the prior service and current service annuities, as increased in subsequent

years under TMRS Act §854.203 or TMRS Act §853.404(c), of the person on whose service the annuities are based on the effective date of the annuity increase, multiplied by 30% of the percentage change in the Consumer Price Index for All Urban Consumers during the 12-month period ending in December of the year that is 13 months before the effective date of the increase under this Section.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation under this Section does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed under this Section.

(e) In accordance with TMRS Act §853.404(f-1)(2), an increase under this Section only applies with respect to an annuity payable to a TMRS member, or their beneficiary(ies), which annuity is based on the service of a TMRS member who retired, or who is deemed to have retired under TMRS Act §854.003, not later than the last day of December of the year that is 13 months before the effective date of the increase under this Section.

(f) The amount of an increase under this Section is an obligation of this City and of its account in the benefit accumulation fund of the System.

(g) The initial increase in annuities authorized by this Section shall be effective on January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1 and approval by the Board of Trustees of the System ("Board"). Pursuant to TMRS Act §853.404, an increase in retirement annuities shall be made on January 1 of each subsequent year, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in TMRS Act §853.404(d), until this Ordinance ceases to be in effect as provided in TMRS Act §853.404(e).

Section 2. Authorization of Annually Accruing Updated Service Credits and Transfer Updated Service Credits.

(a) As authorized by TMRS Act §854.203(h) and §853.404, and on the terms and conditions set out in TMRS Act §§853.401 through 853.404, the City authorizes each member of the System who on the first day of January of the calendar year immediately preceding the January 1 on which the Updated Service Credits will take effect (i) has current service credit or prior service credit in the System by reason of service to the City, (ii) has at least 36 months of credited service with the System, and (iii) is a TMRS-contributing employee of the City, to receive "Updated Service Credit," as that term is defined and calculated in accordance with TMRS Act §853.402.

(b) The City authorizes and provides that each employee of the City who (i) is eligible for Updated Service Credits under Subsection (a) above, and (ii) who has unforfeited prior service credit and/or current service credit with another System-participating municipality or municipalities by reason of previous employment, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in TMRS Act §853.601, both as to the initial grant and all future grants under this Ordinance.

(c) The Updated Service Credit authorized and provided under this Ordinance shall be 50% of the "base Updated Service Credit" of the TMRS member calculated as provided in TMRS Act §853.402.

(d) Each Updated Service Credit authorized and provided by this Ordinance shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(e) The initial Updated Service Credit authorized by this Section shall be effective on January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1 and approval by the System's Board. Pursuant to TMRS Act §853.404, the authorization and grant of Updated Service Credits in this Section shall be effective on January 1 of each subsequent year, using the same percentage of the "base Updated Service Credit" stated in Subsection (c) in computing Updated Service Credits for each future year, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in TMRS Act §853.404(d), until this Ordinance ceases to be in effect as provided in TMRS Act §853.404(e).

Passed and approved _____, 20_____.

ATTEST:

APPROVED:

City Secretary

Mayor

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: November 27, 2023

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including, but not limited to selected items.

Agenda Item: 8

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives that are not generally included on a city council agenda for action. Some items listed may call for Council approval and/or delegate authorization under the direction of the Council. Note the following items:

A. Financial Related Items:

- i. Financial Report: This report represents a general overview of financial activity through October 2023. Attached is the latest report.
- ii. Property Tax Report: Attached is the latest report from our tax assessor-collector regarding tax collection.
- iii. Disbursements:
 - a) Tree Service and Design; \$38,771.00. This is for the various maintenance, plant replacements, and tree installation projects.

B. Update on Credit Card Contract: The City Administrator signed the contract with OpenEdge Payments LLC contract with amended rates.

C. Update on Specific Use Permit Projects: This listing aims to share any current information or progress on these significant construction programs.

- i. Memorial Drive Elementary School Update.
- ii. St. Francis Episcopal Church Specific Use Permit Update.
- iii. The Kinkaid School Specific Use Permit Update.

D. Update on Ground Maintenance: The City had put out a request for sealed bid proposals for a professional service contract for ground maintenance. This information was made available on our website as well as in the Memorial Examiner (10/18/2023). The deadline for submission of the proposals was November 9, 2023. However, we only received a single proposal which was considered for evaluation. The second sealed bid proposal was rejected due to not meeting the submittal requirements within the given timeframe.

E. Council Meeting Signage: The beautification committee recommends installing portable meeting signage to notify the public before public meetings, similar to neighboring villages.

F. Events and Happenings:

- i. Hayride.
- ii. Twinkle Light Parade.
- iii. Christmas Decorations.
- iv. Road Closures

Recommendation:

Approve the following required items:

- (1) Disbursement for Tree Service and Design at \$38,321.00
 - (2) Acceptance of bid on annual ground maintenance and authorize the city administrator to sign the agreement.
- (R) Staff is requesting direction on Council Meeting Signage.

ITEM A (i.)

FINANCIAL REPORT – OCTOBER 2023



CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

OCTOBER 2023 PRELIMINARY FINANCIALS

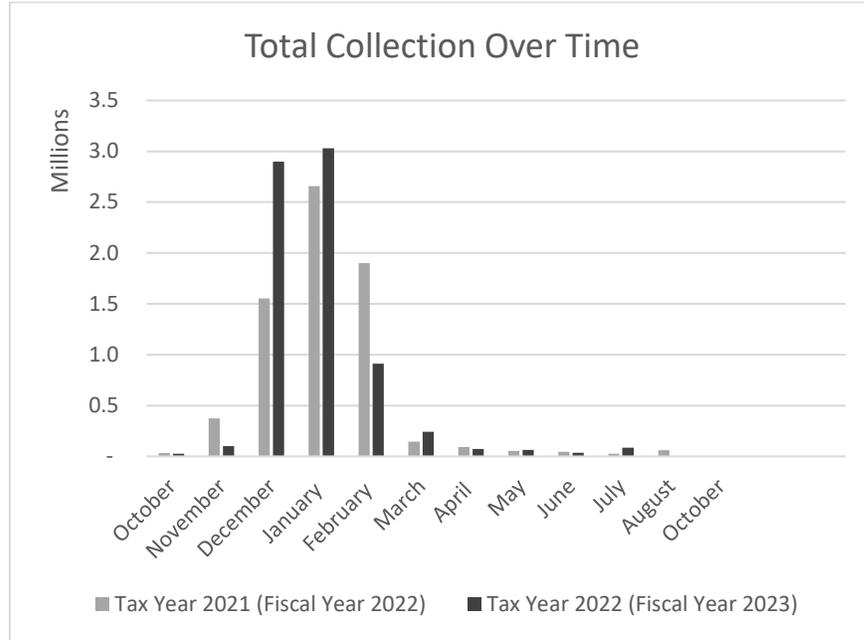
This report provides an overview of the city's finances through October 2023, which marks the tenth month of fiscal year 2023. Beginning balances have been audited, and this report's budgeted numbers reflect the amended budget through October.

General Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$8,190,931	\$8,318,980	\$437,648	\$9,055,196
Total Expenditures	\$6,158,485	\$10,121,883	\$700,992	\$8,012,409
Over/(Under)	\$2,032,446	(\$1,802,903)	(\$263,344)	\$1,042,787
	Prior YTD	Budget	Month	YTD
Operating Revenues	\$8,146,158	\$8,317,980	\$294,349	\$8,800,584
Operating Expenditures	\$5,428,741	\$7,012,707	\$584,491	\$5,909,841
Over/(Under)	\$2,717,418	\$1,305,273	(\$290,142)	\$2,890,744

1. Total revenues are \$9,055,196, or 108.8% of the budget and 10.6% above the last YTD, mainly due to tax collection, building permits issued, and interest earned.
 - a. Property tax is reported at \$6,638,641 for the M&O or 102.5% of the budget. The current YTD amount collected represents 77.84% of the total general fund revenue. General Fund Property Tax is \$606,110 more than the last YTD due to the percentage allocation of M&O and timing of tax posting. The adopted rate is \$0.255140, with \$0.224025 designated as M&O and the remaining \$0.031115 as the I&S requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2023, and delinquent as of February 1, 2023. The City currently contracts with Spring Branch ISD as the tax assessor-collector. The budget incorporates a 99% collection rate on the total property tax revenue. Please note that the SBISD monthly collection report is \$7,488,206.46 versus the amount deposited to our accounts, totaling \$7,490,138.42 (M&O and I&S). The difference is \$80,040.86, with \$94,238.87 as delinquent collected from October through December 2022, and the tax office recognized as 2022 collection. This amount is then offset by (\$15,338.16) for attorney's fees - not recorded as actual city collections, and

negative distribution in the amount of \$1,136.38 from 10/14-10/31/2023. Please review the monthly tax office report for additional details on adjusted taxable values. Also, collections can vary depending on the deposit date with Spring Branch ISD and the tax rate portion needed to support the fund. Below is a graph illustrating the monthly collection activity comparison on FY22 vs. FY23:



- b. Sales Tax collection through October totals \$433,918 or 113.6% of the total annual \$382,000 projection. Beyond October reporting, the Texas Comptroller posted sales tax collections through November showing \$473,072 (cumulative) or \$119,175 greater than last year. The budget projection on sales tax collection represents 4.59% of all general fund revenue. The following chart provides details:

	(\$) Last Fiscal	(\$) Budgeted Projection	(\$) Current Fiscal	(\$) Actual Variance	(%) Actual Variance	(\$) Budget Variance	(%) Budget Variance
January	\$31,043.38	\$33,537.58	\$47,825.22	\$16,781.84	35.09%	\$14,287.64	42.60%
February	\$45,868.05	\$44,395.18	\$67,987.79	\$22,119.74	32.53%	\$23,592.61	53.14%
March	\$20,888.33	\$29,393.37	\$31,502.65	\$10,614.32	33.69%	\$2,109.28	7.18%
April	\$24,894.95	\$24,865.03	\$32,735.34	\$7,840.39	23.95%	\$7,870.31	31.65%
May	\$36,592.44	\$30,103.23	\$46,310.02	\$9,717.58	20.98%	\$16,206.79	53.84%
June	\$27,009.77	\$30,611.13	\$41,905.23	\$14,895.46	35.55%	\$11,294.10	36.90%
July	\$32,601.29	\$29,731.43	\$41,002.27	\$8,400.98	20.49%	\$11,270.84	37.91%
August	\$32,863.31	\$34,200.80	\$37,764.40	\$4,901.09	12.98%	\$3,563.60	10.42%
September	\$28,779.38	\$28,097.16	\$44,216.60	\$15,437.22	34.91%	\$16,119.44	57.37%
October	\$35,110.46	\$32,378.62	\$39,751.92	\$4,641.46	11.68%	\$7,373.30	22.77%
November	\$38,246.05	\$33,486.80	\$42,070.82	\$3,824.77	9.09%	\$8,584.02	25.63%
TYD	\$353,897	\$350,800	\$473,072	\$119,175	33.67%	\$113,687.90	35.8%

- c. Franchise tax collections booked through October total \$314,834. The amount collected included \$64,317 for the cable franchise, \$227,017 for the electric franchise, and \$23,500 for the telephone/wireless franchise. The city anticipates collecting over \$117K in remaining franchise tax.
 - d. Court revenue is \$119,717, 135.7% of the budget, totaling \$37,046 more than last year. Court fines are \$109,720, and the remaining \$9,997 is primarily restricted for uses such as court security and technology. The court operates both in-person and virtual by Zoom. The city collected \$111K in court revenue for 2022. Current trends show a 44.8% improvement in fine/fee collections for 2023.
 - e. Permits and Licenses total \$728,272, 135.3% of the budget projection. Permits and inspection fees total \$663,782; the remaining \$64,490 is for plat reviews, contractor registration, drainage review, and BOA fees. Drainage reviews are currently at \$47,250. The Kinkaid School's new upper school facility construction is expected to bring in an additional \$260K in building permits for the city.
 - f. Alarm registrations total \$25,450, which is 110.7% of the annual budget projection and \$950 less than the last YTD. Annual alarm registrations are important for emergency information.
 - g. Interest revenue has been performing exceptionally well, exceeding the budget by 563.8% and surpassing last year's revenue by \$313,050. We anticipate that interest revenue will continue to improve, although exponential growth is expected to taper as we approach the end of the fiscal year. Based on the current trend, we project that the interest revenue will reach \$400K by the end of the fiscal year.
 - h. Other revenue collections include \$65,500 for scheduled contribution from The Kinkaid School, \$37,714 for three quarters' ambulance revenue from VFD, and \$80,898 recorded as non-operational, mainly from forfeiture of temporary occupancy certificates (\$50K) and storm sewer cost share (\$24K) and Credit Card Fees (\$1,792). Separate from Non-Operating Revenue, Kinkaid contributed a total of \$65,500, while Metro contributed a larger annual amount of \$136,000.
2. The city's amended budget allocation is \$10,121,883; operations allocated at \$7,012,707 with \$3,109,176 as capital programing. Total expenditures to date are \$8,012,409, 79.2% of budget and 30.1% more than last YTD. Operating expenditures are \$5,909,841, 84.3% of the budget, \$481,100 more than last YTD.
 3. Divisions and categories that are currently trending higher in expenditures are as follows:
 - a. Police Services at \$2,110,456 or 87.47% due to the practice of providing an additional service payment at the beginning of the year as agreed for adequate MVPD operational cash flow; in addition is the annual capital expenditure of \$44,591 and auto replacement of 53,333, both annual obligations disbursed in full to the department at the beginning of the year The capital projects planned for the use of funds committed to FY 2023 have

been completed, resulting in a \$175k capital savings, refunded to the cities on 10/18/2023. This represents a 9.6% increase from last year to date.

- b. Fire Services original budget was \$1,824,868. An approved amendment in March increased the department allocation by \$10,492 to \$1,835,360. The Council approved VFD's second amendment for fire station annex roof repair in April, increasing PPV allocation by \$38,640 to \$1,874,000. The Council approved VFD's third amendment for personnel and other operation expenses in June, increasing PPV allocation by \$94,768 to \$1,968,767.75. Expenditures are currently at \$1,695,927 or 86.1%. This is a 19.2% increase from last year.
 - c. The Building Services expenses are currently at \$279,999 or 99.1% of the budget, which is \$41,707 more than last year. This increase is primarily due to the Urban Forester being reallocated from the Contract Service Division in the current fiscal year. Additionally, credit card processing fees have shown an increase of \$10,118 compared to last year. This rise can be attributed to higher permit fees and contractors paying for permits using credit cards. To counteract the negative trend, the city has authorized a processing fee of 3% to recoup some of the expenses incurred by merchant services fees. This fee is effective from October 1. Additionally, the city has renegotiated the service fees for the next 36 months to further offset the costs. As mentioned earlier, under the revenue section, we have collected \$1,792 in credit card processing fees.
4. Remaining operations are within expectations (83.33%) and trending lower than last year to date are as follows:
- a. Total Contract Services at 77.3% of the budget and \$57,726 lower than last YTD, mainly due to engineering and legal service expenses billing or activity.
 - b. The Other Public Services at 67.7% of the budget, trending similarly, only \$2,465 less than last year, mainly the allocation held for library services.
 - c. The General Government Division at 79.9% is just below target with expectations. Gross wages and benefits line items are at 77.8%, apart from employee insurance trending similarly, only \$528 more than last year. During spring enrollment, changes were made to employee insurance, currently at 107.3%, to include coverage for dependents. Administrative expenses are 78.8%, and merchant services are \$295 higher due to reallocating alarm registration merchant fees to the general government division.
 - d. The Municipal Court Division (69.6%) is efficiently handling higher docket volumes while remaining below budget targets, with expenditures only \$5,432 above last year's spending.

The Public Works department is currently operating at 75.8%, which is below the expected target. However, it's an increase from last year by \$21,100, mainly due to landscaping maintenance and the purchase of a new street striper machine. The staff is closely monitoring the repair and maintenance of road and street signs and has compiled

a list of signs that need to be replaced under \$10K. The necessary funds for a more comprehensive project have been budgeted for the following fiscal year.

5. Capital expenditures at 67.6% of \$2,102,568, with \$1,006,608 remaining at the time of this report. The following capital projects are scheduled for the current year.
 - a. 96” Stormwater Replacement CIP – (\$1,492,147): The Council awarded the bid to AR Turnkey Construction Co. Inc. at a low bid of \$1,608,975.00 during the special meeting on April 11, 2023. A significant source of project funding is ARPA.
 - b. Tokeneke – Country Squire CIP – (\$307,085): This project is completed.
 - c. Other projects include Williamsburg (\$40,804), Bothwell Way, Windermere Outfall Project, Smithdale Landscape/Sidewalk, Community (Greenbay) Beautification (\$104,255), Pothole Repairs (\$27,151.25) and traffic signals.

6. The amended budget uses \$1,802,903 in reserved cash and supports a portion of the \$3,109,176 in capital programs. In 2021, the audited ending balance for the general fund was reported at \$3,679,808. In 2022, the audited revenue over expenditures increased by \$908,956, increasing the fund balance to \$4,588,764. Several unanticipated amendments in fire services restrict budgeted reserves.

Debt Service Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$948,248	\$909,330	\$1,277	\$966,993
Total Expenditures	\$875,950	\$877,950	\$1,500	\$877,950
Over/(Under)	\$72,298	\$31,380	(\$223)	\$89,043

7. Revenues are \$966,993, 106.3% of the budget, with \$922,366 from property tax collections. The adopted rate designated for interest and sinking is \$0.031115 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.
 - a. Interest revenue is \$44,627, totaling \$4,115 more than last year due to the current interest rates.

8. Expenditures are \$877,950, 100% of the budget, as debt service principal payments were fully disbursed.
 - a. Two Principal payments were disbursed: \$410,000 for GO Series 2015 and \$380,000 for GO Series 2017.
 - b. In addition, interest payments due include \$13,675 for GO Series 2015 and \$34,650 for GO Series 2017. The city paid the remaining \$36,625 interest payment in July. Current debt obligations are scheduled through 2027.

- c. Agent fees total \$3,000.
9. In terms of revenue and expenses, there is a surplus of \$89,043, however, a portion of cash is restricted due to debt service obligations that aim to support the fund balance. The fund foresees that the reserve at the end of the year will be over \$128,000.

FOR MORE INFORMATION: This summary report is based on detailed information from the City's Administration. If you have any questions or want additional information on this report, please contact the city administration at 713-230-8703.



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: October 31, 2023

GENERAL FUND SUMMARY

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	6,032,531	6,475,089	1,261	6,638,641	102.5%	(163,552)
SALES TAXES	319,474	382,000	39,752	433,918	113.6%	(51,918)
FRANCHISE TAXES	297,767	432,000	22,709	314,834	72.9%	117,166
COURT REVENUE	82,671	88,241	10,722	119,717	135.7%	(31,476)
PERMITS & INSPECTIONS	704,191	538,150	53,286	728,272	135.3%	(190,122)
ALARM REGISTRATIONS	26,400	23,000	0	25,450	110.7%	(2,450)
GOVERNMENTAL CONT. (METRO)	497,422	136,500	136,000	136,000	99.6%	500
MISC AND IN LIEN(KINKAID)	160,500	183,000	0	65,500	35.8%	117,500
INTEREST	25,202	60,000	30,620	338,253	563.8%	(278,253)
TOTAL OPERATING	8,146,158	8,317,980	294,349	8,800,584	105.8%	(482,604)
OTHER NON-OPERATING PROCEEDS	44,773	1,000	143,299	254,612	25461.2%	(117,112)
TOTAL NON-OPERATING	44,773	1,000	143,299	254,612	25461.2%	(117,112)
TOTAL REVENUES	\$8,190,931	\$8,318,980	\$437,648	\$9,055,196	108.8%	(\$599,716)
EXPENDITURES						
<u>PUBLIC SERVICE DIVISION</u>						
POLICE SERVICES	1,925,272	2,412,669	138,728	2,110,456	87.5%	302,213
FIRE SERVICES	1,423,074	1,968,768	174,699	1,695,927	86.1%	272,841
SANITATION COLLECTION	444,580	550,105	48,285	414,767	75.4%	135,339
OTHER PUBLIC SERVICES	16,610	20,900	2,002	14,145	67.7%	6,755
PUBLIC SERVICE DIVISION	3,809,535	4,952,442	363,714	4,235,295	85.5%	717,148
<u>OPERATIONS</u>						
CONTRACT SERVICES	403,651	447,382	59,016	345,925	77.3%	101,457
BUILDING SERVICES	238,292	282,500	33,573	279,999	99.1%	2,501
GENERAL GOVERNMENT	782,905	1,035,882	91,859	827,733	79.9%	208,149
MUNICIPAL COURT	21,293	38,250	2,185	26,725	69.9%	11,525
PUBLIC WORKS	173,065	256,250	34,144	194,164	75.8%	62,086
OPERATION DIVISIONS	1,619,206	2,060,264	220,777	1,674,546	81.3%	385,718
TOTAL PUBLIC & OPERATING	\$5,428,741	\$7,012,707	\$584,491	\$5,909,841	84.3%	\$1,102,866
<u>NON-OPERATING</u>						
CAPITAL PROGRAMS	729,745	3,109,176	116,501	2,102,568	67.6%	1,006,608
TOTAL NON-OPERATING	729,745	3,109,176	116,501	2,102,568	67.6%	1,006,608
TOTAL EXPENDITURES	\$6,158,485	\$10,121,883	\$700,992	\$8,012,409	79.2%	\$2,109,474
REVENUE OVER/(UNDER) EXPENDITURES	2,032,446	(1,802,903)	(263,344)	1,042,787		



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: October 31, 2023

GENERAL FUND REVENUES

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>Tax Collection</u>						
10-4101 Property Tax (M&O)	6,032,531	6,475,089	1,261	6,638,641	102.5%	(163,552)
Total Property Tax :	6,032,531	6,475,089	1,261	6,638,641	102.5%	(163,552)
10-4150 Sales Tax	319,473.82	382,000	39,752	433,918	113.6%	(51,918)
Total Tax Collection:	6,352,005	6,857,089	41,013	7,072,559	103.1%	(215,470)
<u>Permits & Inspections</u>						
10-4203 Plat Reviews	10,100	9,750	1,750	8,750	89.7%	1,000
10-4205 Contractor Registration	10,290	10,650	630	7,740	72.7%	2,910
10-4206 Drainage Reviews	49,000	45,000	3,000	47,250	105.0%	(2,250)
10-4207 Permits & Inspection Fees	634,301	471,000	47,906	663,782	140.9%	(192,782)
10-4208 Board of Adjustment Fees	500	1,750	0	750	42.9%	1,000
Total Permits & Inspections:	704,191	538,150	53,286	728,272	135.3%	(190,122)
<u>Municipal Court</u>						
10-4300 Court Fines	76,446	85,000	9,937	109,720	129.1%	(24,720)
10-4301 Building Security Fund	2,179	1,100	275	3,499	318.1%	(2,399)
10-4302 Truancy Prevention	2,223	1,116	280	3,570	319.9%	(2,454)
10-4303 Local Municipal Tech Fund	1,779	1,000	224	2,856	285.6%	(1,856)
10-4304 Local Municipal Jury Fund	44	25	6	71	285.7%	(46)
Total Municipal Court:	82,671	88,241	10,722	119,717	135.7%	(31,476)
<u>Investment Income</u>						
10-4400 Interest Revenue	25,202	60,000	30,620	338,253	563.8%	(278,253)
Total Investment Income:	25,202	60,000	30,620	338,253	563.8%	(278,253)
<u>Agencies & Alarms</u>						
10-4508 SEC-Registration	26,400	23,000	0	25,450	110.7%	(2,450)
Total Agencies & Alarms:	26,400	23,000	0	25,450	110.7%	(2,450)
<u>Franchise Revenue</u>						
10-4602 Cable Franchise	61,654	102,000	0	64,317	63.1%	37,683
10-4605 Power/Electric Franchise	204,310	296,000	22,702	227,017	76.7%	68,983
10-4606 Gas Franchise	25,391	25,000	0	0	0.0%	25,000
10-4607 Telephone Franchise	2,777	7,000	7	2,618	0.0%	4,382
10-4608 Wireless Franchise	3,636	2,000	0	20,881	1044.1%	(18,881)
Total Franchise Revenue:	297,767	432,000	22,709	314,834	72.9%	117,166
<u>Donations & In Lieu</u>						
10-4702 Kinkaid School Contribution	160,500	183,000	0	65,500	35.8%	117,500
10-4703 Metro Congested Mitigation	136,000	136,000	136,000	136,000	100.0%	0
10-4704 Intergovernmental Revenues	361,422	500	0	0	0.0%	500
10-4705 Ambulance	0	0	5,506	37,714		(37,714)
10-4800 Misc. Income	640	500	0	0	0.0%	500
10-4801 Donations	1,706	500	0	55,105	11021.0%	(54,605)
10-4802 Reimbursement Proceeds	2,029	0	0	0	n/a	0
10-4803 CIP Cost Share	40,398	0	0	24,000		(24,000)
10-4804 Credit Card Fees	0	0	1,792	1,792		(1,792)
Total Donations & In Lieu:	702,695	320,500	143,299	320,112	99.9%	388
TOTAL REVENUES:	\$8,190,931	\$8,318,980	301,648	8,919,196	107.2%	(\$600,216)



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: October 31, 2023

GENERAL FUND EXPENDITURES

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>PUBLIC SERVICE DIVISION</u>						
<u>Community Events</u>						
10-510-5001 Community Celebrations	3,161	5,000	717	1,692	33.8%	3,308
Community Events:	3,161	5,000	717	1,692	33.8%	3,308
<u>Police Services</u>						
10-510-5010 MVPD Operations	1,876,383	2,264,745	188,728	2,012,532	88.9%	252,213
10-510-5011 MVPD Auto Replacement	48,889	53,333	0	53,333	100.0%	0
10-510-5012 MVPD Capital Expenditure	0	94,591	(50,000)	44,591	47.1%	50,000
Police Services:	1,925,272	2,412,669	138,728	2,110,456	87.5%	302,213
<u>Sanitation Collection</u>						
10-510-5030 Sanitation Collection	435,863	539,319	47,338	408,430	75.7%	130,888
10-510-5031 Sanitation Fuel Charge	8,717	10,786	947	6,336	58.7%	4,450
Sanitation Collection:	444,580	550,105	48,285	414,767	75.4%	135,339
<u>Library Services</u>						
10-510-5040 Spring Branch Library	1,500	1,500	0	0	0.0%	1,500
Library Services:	1,500	1,500	0	0	0.0%	1,500
<u>Street Lighting Services</u>						
10-510-5050 Street Lighting	11,949	14,400	1,285	12,453	86.5%	1,947
Street Lighting Services:	11,949	14,400	1,285	12,453	86.5%	1,947
<u>Fire Services</u>						
10-510-5060 Villages Fire Department	1,423,074	1,968,768	174,699	1,695,927	86.1%	272,841
Fire Services:	1,423,074	1,968,768	174,699	1,695,927	86.1%	272,841
TOTAL PUBLIC SERVICE:	\$3,809,535	\$4,952,442	\$363,714	\$4,235,295	85.5%	\$717,148

		PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICE DIVISION</u>							
10-520-5101	Grant Administration	5,250	0	28,000	28,000	n/a	(28,000)
10-520-5102	Accounting/Audit	20,066	25,000	0	19,399	77.6%	5,601
10-520-5103	Engineering	160,707	210,000	22,177	147,844	70.4%	62,156
10-520-5104	Legal	88,207	90,000	5,078	64,073	71.2%	25,928
10-520-5105	Tax Appraisal-HCAD	44,339	58,882	0	47,732	81.1%	11,150
10-520-5107	Animal Control	2,500	1,500	0	520	34.7%	980
10-520-5108	IT Hardware/Software & Support	23,938	40,000	1,367	20,998	52.5%	19,002
10-520-5109	Urban Forester	37,842	0	0	0	n/a	0
10-520-5110	Mosquito Control	20,803	22,000	2,395	17,360	78.9%	4,640
TOTAL CONTRACT SERVICE DIVISION:		\$403,651	\$447,382	\$59,016	\$345,925	77.3%	\$101,457
<u>BUILDING SERVICE DIVISION</u>							
<u>Building & Inspection Services</u>							
10-530-5152	Drainage Reviews	87,280	103,000	12,483	104,734	101.7%	(1,734)
10-530-5153	Electrical Inspections	18,180	15,000	765	18,090	120.6%	(3,090)
10-530-5154	Plat Reviews	0	500	0	0	0.0%	500
10-530-5155	Plan Reviews	40,000	50,000	4,000	36,000	72.0%	14,000
10-530-5156	Plumbing Inspections	19,665	18,000	2,205	19,800	110.0%	(1,800)
10-530-5157	Structural Inspections	32,985	30,000	2,070	25,740	85.8%	4,260
10-530-5158	Urban Forester	0	45,000	8,400	41,600	92.4%	
10-530-5160	Mechanical Inspections	7,245	8,500	1,305	9,180	108.0%	(680)
Building and Inspection Services:		205,355	270,000	31,228	255,144	94.5%	11,456
<u>Supplies and Office Expenditures</u>							
10-530-5108	Information Technology	19,080	0	0	0	n/a	0
10-530-5207	Misc Supplies	0	1,000	0	300	n/a	700
10-530-5211	Meeting Supplies	0	350	0	81	n/a	269
10-530-5213	Office Supplies	0	900	198	498	n/a	402
10-530-5215	Travel & Training	0	250	0	0	n/a	250
Supplies and Office Expenditures:		19,080	2,500	198	880	n/a	1,620
<u>Insurance</u>							
10-530-5403	Credit Card Charges	13,857	10,000	2,147	23,975	239.8%	(13,975)
Insurance:		13,857	10,000	2,147	23,975	n/a	(13,975)
TOTAL BUILDING SERVICE DIVISION:		\$238,292	\$282,500	\$33,573	\$279,999	99.1%	(\$899)

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE	
GENERAL GOVERNMENT DIVISION							
<u>Administrative Expenditures</u>							
10-540-5108	Information Technology	1,580	20,000	1,887	17,242	86.2%	2,758
10-540-5202	Auto Allowance/Mileage	7,885	7,200	812	8,323	115.6%	(1,123)
10-540-5203	Bank Fees	3,209	3,000	40	2,034	67.8%	966
10-540-5204	Dues/Seminars/Subscriptions	3,497	3,000	42	3,441	114.7%	(441)
10-540-5205	Elections	0	5,000	0	619	12.4%	4,381
10-540-5206	Legal Notices	0	3,500	0	3,959	113.1%	(459)
10-540-5207	Miscellaneous	1,587	5,000	0	1,617	32.3%	3,383
10-540-5208	Citizen Communication	7,339	5,000	0	3,888	77.8%	1,112
10-540-5209	Office Equipment & Maintenance	7,318	10,000	1,246	5,712	57.1%	4,288
10-540-5210	Postage	0	1,500	1,000	1,368	91.2%	132
10-540-5211	Meeting Supplies	8,297	10,000	235	2,427	24.3%	7,573
10-540-5212	Rent/Leasehold/Furniture	113,041	130,000	11,306	115,224	88.6%	14,776
10-540-5213	Supplies/Storage	12,843	10,000	819	9,342	93.4%	658
10-540-5214	Telecommunications	8,091	16,000	737	7,132	44.6%	8,868
10-540-5215	Travel & Training	1,824	1,000	0	0	0.0%	1,000
10-540-5216	Statutory Legal Notices	2,243	1,500	0	180	12.0%	1,320
	Administrative Expenditures:	178,753	231,700	18,123	182,509	78.8%	49,191
<u>Wages & Benefits</u>							
10-540-5301	Gross Wages	430,603	598,454	44,424	469,368	78.4%	129,087
10-540-5302	Overtime/Severance	16,157	18,236	385	2,362	13.0%	15,874
10-540-5303	Temporary Personnel	14,030	0	0	5,595	n/a	(5,595)
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	34,197	47,728	3,393	36,896	77.3%	10,832
10-540-5310	TMRS (City Responsibility)	35,718	59,345	4,513	48,203	81.2%	11,142
10-540-5311	Payroll Process Exp-Paychex	2,594	3,000	228	2,645	88.2%	355
	Wages & Benefits:	533,300	726,763	52,944	565,069	77.8%	161,694
<u>Insurance</u>							
10-540-5353	Employee Insurance	61,467	62,919	9,320	67,517	107.3%	(4,597)
10-540-5354	General Liability	8,482	10,000	5,716	5,716	57.2%	4,284
10-540-5356	Workman's Compensation	0	4,000	5,756	5,723	143.1%	(1,723)
	Insurance:	69,949	76,919	20,792	78,956	102.6%	(2,036)
<u>Other</u>							
10-540-5403	Credit Card Charges (Adm)	904	500	0	1,199	239.8%	(699)
	Intergovernmental:	904	500	0	1,199	239.8%	(699)
	TOTAL GENERAL GOVERNMENT DIVISION:	\$782,905	\$1,035,882	\$91,859	\$827,733	79.9%	\$208,149

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT DIVISION</u>						
<u>Supplies & Office Expenditures</u>						
10-550-5204 Dues & Subscriptions	0	0	0	0	n/a	0
10-550-5207 Misc Supplies	0	250	0	232	n/a	18
10-550-5211 Meeting Supplies	0	250	0	0	n/a	250
10-550-5215 Travel & Training	79	250	249	399	n/a	(149)
Supplies and Office Expenditures:	79	750	249	631	n/a	119
<u>Court Operations</u>						
10-550-5403 Credit Card Charges	4,268	12,000	287	3,269	27.2%	8,731
10-550-5404 Judge/Prosecutor/Interpreter	16,574	25,000	1,650	22,825	91.3%	2,175
10-550-5410 OmniBase Services of Texas	372	500	0	0	0.0%	500
Court Operations:	21,214	37,500	1,937	26,094	69.6%	11,406
TOTAL MUNICIPAL COURT DIVISION:	\$21,293	\$38,250	\$2,185	\$26,725	69.9%	\$11,525
<u>PUBLIC WORKS MAINTENANCE DIVISION</u>						
<u>Maintenance & Repair</u>						
10-560-5108 Information Technology			1,302	1,302	n/a	(1,302)
10-560-5207 Misc Supplies		0	554	1,888	n/a	(1,888)
10-560-5500 Public Works Maintenance	1,183	0	4,805	4,805	n/a	(4,805)
10-560-5501 TCEQ & Harris CO Permits	100	2,000	0	100	5.0%	1,900
10-560-5504 Landscaping Maintenance	82,304	40,000	620	37,522	93.8%	2,478
10-560-5505 Gator Fuel & Maintenance	45	750	0	395	52.6%	355
10-560-5506 Right of Way Mowing	19,718	40,000	10,623	72,888	182.2%	(32,888)
10-560-5507 Road & Sign Repair	26,697	30,000	0	5,529	18.4%	24,471
10-560-5508 ROW Water/Planting	1,022	2,000	517	7,083	354.1%	(5,083)
10-560-5509 Tree Care/Removal	11,642	15,000	12,970	24,860	165.7%	(9,860)
10-560-5510 Road/Drainage Maintenance	1,277	12,000	2,540	4,259	35.5%	7,741
10-560-5515 Landscape Improvements	27,006	100,000	0	17,445	17.4%	82,555
10-560-5516 Equipment Maintenance	2,070	2,500	213	1,545	61.8%	955
10-560-5517 Street Maintenance	0	12,000	0	1,793	14.9%	10,207
Maintenance and Repair:	173,065	256,250	34,144	181,414	70.8%	78,026
<u>Other Expenses</u>						
10-560-5600 Capital Equipment		0	0	12,750	n/a	(12,750)
Total Other Expenses			0	12,750		(12,750)
TOTAL PUBLIC WORKS DIVISION:	\$173,065	\$256,250	\$34,144	\$194,164	75.8%	\$65,276

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY PROGRAMS</u>						
<u>General Capital / Maintenance Programs</u>						
10-570-5606 Road/Drainage Projects	15,125	0	0	0	n/a	0
	15,125	0	0	0	n/a	0
<u>Major Capital / Maintenance Programs</u>						
10-570-5702 Paving Improvements			0	27,151		
10-570-5806 Drainage and Sidewalks	25,563	0			n/a	0
10-570-5808 Wilding Lane	271,069	0	0	0	n/a	0
10-580-5809 96" Stormwater Replacement	89,938	1,447,000	27,846	1,492,147	103.1%	(45,147)
10-580-5810 Tokeneke - Country Squire	300,107	384,311	1,527	307,085	79.9%	77,226
10-580-5811 Capital Programming		0	84,305	131,126	n/a	(131,126)
10-580-5821 Williamsburg	27,942	187,215	0	40,804	21.8%	146,411
10-580-5822 Bothwell Way	0	67,500	0	0	0.0%	67,500
10-580-5823 Windermere Outfall Project	0	304,200	0	0	0.0%	304,200
10-580-5824 Smithdale Landscape/Sidewalk	0	178,690	0	0	0.0%	178,690
10-580-5825 Community Beautification	0	440,260	2,823	104,255	23.7%	336,005
10-580-5826 Harris Co. Signal Participation	0	100,000	0	0	0.0%	100,000
	714,620	3,109,176	116,501	2,102,568	67.6%	1,033,759
TOTAL CAPITAL OUTLAY PROGRAMS:	\$729,745	\$3,109,176	\$116,501	\$2,102,568	67.6%	\$1,033,759
TOTAL EXPENDITURES:	\$6,158,485	\$10,121,883	\$700,992	\$8,012,409	79.2%	\$2,136,415



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: October 31, 2023

DEBT SERVICE FUND

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	907,736	899,330	175	922,366	102.6%	(23,036)
Total Property Tax :	907,736	899,330	175	922,366	102.6%	(23,036)
INTEREST	40,512	10,000	1,102	44,627	446.3%	(34,627)
TOTAL OPERATING	948,248	909,330	1,277	966,993	106.3%	(57,663)
TOTAL REVENUES	\$948,248	\$909,330	\$1,277	\$966,993	106.3%	(\$57,663)
EXPENDITURES						
TAX BOND PRINCIPAL	765,000	790,000	0	790,000	100.0%	0
TAX BOND INTEREST	107,950	84,950	0	84,950	100.0%	0
FISCAL AGENT FEES	3,000	3,000	1,500	3,000	100.0%	0
OPERATING EXPENDITURES	875,950	877,950	1,500	877,950	100.0%	0
TOTAL EXPENDITURES	\$875,950	\$877,950	\$1,500	\$877,950	100.0%	\$0
REVENUE OVER/(UNDER) EXPENDITURES	72,298	31,380	(223)	89,043		

ITEM A (ii.)

PROPERTY TAX REPORT – OCTOBER 2023

**City of Piney Point Village
Monthly Tax Office Report
October 31, 2023**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 2,921,073,514

B. Summary Status of Tax Levy and Current Receivable Balance:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Original Levy 0.25514	\$ 6,994,791.16	\$ -	\$ 6,994,791.16
Carryover Balance	-	147,884.68	147,884.68
Adjustments	456,899.41	(28,919.02)	427,980.39
Adjusted Levy	7,451,690.57	118,965.66	7,570,656.23
Less Collections Y-T-D	7,411,469.69	10,837.16	7,422,306.85
Receivable Balance	\$ 40,220.88	\$ 108,128.50	\$ 148,349.38

C. COLLECTION RECAP:

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Current Month:			
Base Tax	\$ 100.80	\$ -	\$ 100.80
Penalty & Interest	198.58	-	198.58
Attorney Fees	-	-	-
Other Fees	-	-	-
Total Collections	\$ 299.38	\$ -	\$ 299.38

	Current 2022 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Year-To-Date:			
Base Tax:	\$ 7,411,469.69	\$ 10,837.16	\$ 7,422,306.85
Penalty & Interest	35,926.39	13,803.42	49,729.81
Attorney Fees	4,470.53	10,863.86	15,334.39
Other Fees	20.40	815.01	835.41
Total Collections	\$ 7,451,887.01	\$ 36,319.45	\$ 7,488,206.46

Percent of Adjusted Levy	100.00%	100.49%
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MONTHLY TAX OFFICE REPORT
Tax A/R Summary by Year
October 31, 2023

YEAR	BEGINNING BALANCE AS OF 12/31/2022	ADJUSTMENTS	COLLECTIONS	ENDING BALANCE AS OF 10/31/2023
21	\$ 43,690.21	\$ (10,772.40)	\$ 7,328.44	\$ 25,589.37
2020	28,555.27	(6,156.27)	6,021.57	16,377.43
19	22,688.76	(4,023.31)	2,325.71	16,339.74
18	13,064.06	(3,725.80)	(819.22)	10,157.48
17	4,648.01	(1,890.68)	(1,859.21)	4,616.54
16	4,577.04	(2,190.65)	(2,160.13)	4,546.52
15	4,154.85	0.01	-	4,154.86
14	3,783.69	-	-	3,783.69
13	3,467.82	-	-	3,467.82
12	2,787.74	(115.24)	-	2,672.50
11	3,180.89	-	-	3,180.89
10	3,007.68	-	-	3,007.68
09	2,737.28	-	-	2,737.28
08	2,491.47	-	-	2,491.47
07	2,455.76	-	-	2,455.76
06	2,365.71	-	-	2,365.71
05	75.13	-	-	75.13
04	63.95	-	-	63.95
03	44.68	-	-	44.68
02	44.68	(44.68)	-	-
	<u>\$ 147,884.68</u>	<u>\$ (28,919.02)</u>	<u>\$ 10,837.16</u>	<u>\$ 108,128.50</u>

ITEM A (iii.)

DISBURSEMENTS



Invoice

3409

Date: Nov 4, 2023

Tree Service and Design
2710 Hullsmith Dr. #303
Houston Tx 77063

Balance Due: \$8,936.00

Bill To:

City Of Piney Point
7676 Woodway St 300
Houston Tx 77063

Item	Quantity	Rate	Amount
Microlife Humates 40 lb bags	3	\$125.00	\$375.00
Fern Foxtails 1 gallon	42	\$14.50	\$609.00
Society Garlic 1 Gallon	7	\$14.50	\$101.50
Lantana new gold 1 Gallon	114	\$12.50	\$1,425.00
Giant Liriope 1 Gallon	42	\$9.75	\$409.50
Flax Lily Variegated 1 gallon	60	\$14.50	\$870.00
Asian Jasmine 1 Gallon	130	\$6.00	\$780.00
Crape Myrtle Muskogee 15 Gallon	1	\$205.00	\$205.00
Loropetalum 3 Gallon	10	\$48.50	\$485.00
Dwarf Japanese yew 3 Gallon	21	\$40.00	\$840.00
Salvia Mystic Spires 1 Gallon	6	\$15.00	\$90.00
Dwarf Yaupon 3 Gallon	7	\$28.00	\$196.00
Ajuga Burgundy Glow Flats	40	\$4.00	\$160.00
3 yards of 2"-5" Bull Rock	3	\$250.00	\$750.00
3 Yards of Crushed Granite	3	\$250.00	\$750.00
Restack Stone Edging 8 Hrs	8	\$55.00	\$440.00
5 Yards of shredded pine bark Mulch	5	\$90.00	\$450.00

Subtotal: \$8,936.00

Tax (0%): \$0.00

Total: \$8,936.00

Notes:

Pricing includes, material, delivery and installation.

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.



INVOICE

3422

Date: Nov 15, 2023

Tree Service and Design
2710 Hullsmith Dr. #303
Houston Tx 77063

Balance Due: \$4,875.00

Bill To:

City of Piney Point
7676 Woodway, St 300
Houston Tx 77063

Item	Quantity	Rate	Amount
15 Gallon Live Oak trees delivered and installed	12	\$195.00	\$2,340.00
15 Gallon Cedar Elms Pine trees delivered and installed	5	\$195.00	\$975.00
15 Gallon Loblolly Pine trees delivered and installed	8	\$195.00	\$1,560.00
		Total:	\$4,875.00

Notes:

Trees planted, staked, mulched and watered. South Piney Point Project additional approved trees.

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.



Invoice

3421

Date: Sep 22, 2023

Tree Service and Design
2710 Hullsmith Dr. #303
Houston Tx 77063

Balance Due: \$19,750.00

Bill To:

City of Piney Point
7676 Woodway, St 300
Houston Tx 77063

Item	Quantity	Rate	Amount
15 Gallon Loblolly Pine trees delivered and installed	25	\$175.00	\$4,375.00
15 Gallon Overcup Oak trees delivered and installed	25	\$225.00	\$5,625.00
15 Gallon Cedar Elm trees delivered and installed	25	\$195.00	\$4,875.00
15 Gallon Trident Maple trees delivered and installed	25	\$195.00	\$4,875.00

Total: \$19,750.00

Notes:

Trees planted, staked, mulched and watered. South Piney Point Project.

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.



INVOICE

3420

Date: Nov 15, 2023

Tree Service and Design
2710 Hullsmith Dr. #303
Houston Tx 77063

Balance Due: \$150.00

Bill To:

City Of Piney Point
7676 Woodway, St 300
Houston Tx 77063

Item	Quantity	Rate	Amount
Removed and leveled pavers at Marchmont Dr and Wilding Ln walkway water fountain. Sub base made with torpedo sand and portland to stabilize along with new cement ribbon to lock in.	1	\$150.00	\$150.00
		Subtotal:	\$150.00
		Tax (0%):	\$0.00
		Total:	\$150.00

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.



Invoice

3419

Date: Nov 15, 2023

Tree Service and Design
2710 Hullsmith Dr. #303
Houston Tx 77063

Balance Due: \$1,680.00

Bill To:

City Of Piney Point
7676 Woodway, St 300
Houston Tx 77063

Item	Quantity	Rate	Amount
Cap Slab memorial installed, formed and poured 3/4" slab on existing water fountain to install. Saw cut to fit in Memorial plaque, installed and poured a feather finish of ardex to clean and finish the remaining slab.	1	\$1,680.00	\$1,680.00

Subtotal: \$1,680.00

Tax (0%): \$0.00

Total: \$1,680.00

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.



Invoice

3418

Date: Nov 15, 2023

Tree Service and Design
2710 Hullsmith Dr. #303
Houston Tx 77063

Balance Due: \$2,480.00

Bill To:

City of Piney Point
411 Piney Point Rd
Houston Tx 77024

Item	Quantity	Rate	Amount
Street repaired, Saw cut and removed damaged flat work around man hole 10" in depth to soil. Doweled in new rebar, tied in new #3 rebar. 6,000 psi concrete. #3 Rebar tied in and poured.Traffic control A frame and barrel provided for traffic control.	1	\$2,480.00	\$2,480.00
		Total:	\$2,480.00

Notes:

411 Piney Point Rd Manhole on the west side of the road next to curb

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.



INVOICE

3410

Date: Nov 5, 2023

Tree Service and Design
2710 Hullsmith Dr. #303
Houston Tx 77063

Balance Due: \$450.00

Bill To:

City Of Piney Point
7676 Woodway St 300
Houston Tx 77063

Item	Quantity	Rate	Amount
Filled in washed away hole on Blalock with 1.5 yards of torpedo sand. Washed in and compacted.	1	\$450.00	\$450.00

Subtotal: \$450.00

Tax (0%): \$0.00

Total: \$450.00

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.



INVOICE

3428

Date: Nov 20, 2023

Tree Service and Design
2710 Hullsmith Dr. #303
Houston Tx 77063

Balance Due: \$450.00

Bill To:

City of Piney Point
7676 Woodway, Suite 300
Houston Tx 77063

Item	Quantity	Rate	Amount
Installed spot light on the flag pole at Flag Tree Park. Materials and labor included	1	\$450.00	\$450.00

Subtotal: \$450.00

Tax (0%): \$0.00

Total: \$450.00

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.

ITEM B
CREDIT CARD CONTRACT

CLIENT SATISFACTION OFFER

Merchant Name or DBA Name: PINEY POINT VILLAGE, TX (“**Merchant**”)

Merchant ID(s): 8788240016956, 8788240016957 (“**MID**” or “**MIDs**”)

Date: 09/21/2023

OPENEDGE PAYMENTS LLC (“**OpenEdge**”), a Global Payments company, values its merchant clients and strives to create mutually beneficial, long-term relationships with them. To that end, OpenEdge offers you, the Merchant, the following terms on behalf of its affiliate, Global Payments Direct, Inc. (“**Global Direct**”). Accepting this offer will modify your Card Services Agreement (the “**Agreement**”) with Global Direct in accordance with the adjustments listed below (the “**Amended Rates**”). Capitalized terms not defined herein shall have the meaning given in the Agreement.

Amended Rates

Credit Discount Rate	0.25%	Per item	\$0.05
Debit Discount Rate	0.25%	Per item	\$0.05
Settlement Funding Fee	0.20%	Per item	\$0.20
Risk Assessment Fee	0.40%	Per item	\$0.40

Please see the Rate Analysis for full details.

Contract Term

The Amended Rates will become effective on the first day of the calendar month of the Effective Date so long as this Client Satisfaction Offer is executed and received by Global Direct by the 15th of the calendar month, otherwise the Amended Rates will be effective on the first day of the calendar month following the Effective Date. The Amended Rates are subject to the terms and conditions of the current version of the Agreement. All fees, rates, charges and other terms not otherwise revised per this Client Satisfaction Offer remain in full force and effect.

Merchant agrees to extend the term of the Agreement for 36 months from the last date of execution below (the “**Effective Date**”). This time period will be referred to as the “**Extended Term**”. At the expiration of the Extended Term, the Agreement will automatically renew as per the terms of the Agreement for successive one-year periods (each a “**Renewal Term**”, and collectively with the Initial Term and the Extended Term, the “**Term**”).

Merchant agrees to pay the following account closure fees per terminating MID upon early termination of the Agreement: (a) \$500.00 if terminated with more than 12 months remaining in the Term; or (b) \$250.00 if terminated with 12 or fewer months remaining in the Term, or such portion of the foregoing as may be permitted by applicable law.

All other terms and conditions of the Agreement remain unchanged. This Client Satisfaction Offer and the details contained herein are confidential and may not be disclosed, displayed, or otherwise transmitted to any third party except to attorneys, accountants or other professional advisers as may be necessary to effect the purposes of this letter between the parties. By signing below, each party acknowledges that it has carefully read and fully understood this amendment, and each agrees to be bound by the terms of this amendment.

OPENEDGE PAYMENTS LLC

PINEY POINT VILLAGE, TX

Signed By: Kennedy Anderson

Signed By: Robert Pennington

Name: Kennedy Anderson

Name: Robert Pennington

Title: Manager

Title: City Administrator

Date: November 6, 2023

Date: November 6, 2023

ITEM D

GROUND MAINTENANCE



To: Piney Point Village

From: Westco Grounds Maintenance

To Whom it May Concern,

Westco Grounds Maintenance is submitting a bid for the Landscape Maintenance for 2024. We are basing our price off the most current RFP and Map of the area posted on 11/3/2023. The yearly price is 134,280 or 11,190 a month. We look forward to continuing servicing the area.

Thank you,

A handwritten signature in black ink, appearing to read "Deborah Winkleman", written in a cursive style.

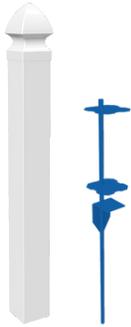
Deborah Winkleman

Account Manager, Westcogrounds

ITEM E

COUNCIL MEETING SIGNAGE

4 EVER PRODUCTS



4" Vinyl Square Lot Marker with Power Stake (\$94)

The 4' Vinyl/PVC Lot Marker Sign comes in an easy-to-assemble kit. It includes all the components needed to assemble the post pictured (the hardware to install your sign is not included). Installation is especially easy due to our drive-in stake. Just drive the stake in the ground, slide the post over the stake, and then attach your sign. This product is designed for the real estate agent to install using simply a hammer. The post is 4" x 4" x 48".

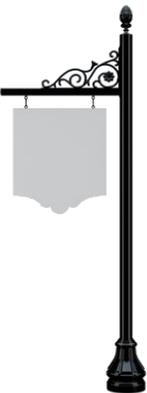
<https://www.4everproducts.com/4-vinyl-square-lot-marker-post-only-no-sign/>



Hanging Address Marker (\$98)

Our 4Ever 4" hanging address marker post comes with a 4' tall square 2-piece post. This address post is very easy to install. It comes with pre-drilled holes and mounting hardware. Slide the poles together until you hear the spring pin "click" into its mounting hole. Next, lightly hammer the top of the pole with a hammer 12-18 inches into the ground. Lastly, slide the finial on top of the pole.

[Hanging Address Marker - 4Ever Products](#)



3" Round Hanging Signpost System (\$548)

The Hanging Signpost System is made from durable, high-quality aluminum with a powder-coated finish. The product is 6' to 8' tall, featuring a stylish finial and decorative base. Designed for functionality and aesthetic appeal, our Hanging Signpost System is the perfect choice for anyone looking to update their signage. Constructed with rust and corrosion-resistant materials, our product is suitable for any weather conditions and is built to last for years. Please note that the hanging sign itself is not included in this product. The actual pole measures 2 7/8" OD. Choose from various toppers and bases to create a custom look. 4Ever recommends that our hanging signposts are installed approximately 24" below ground using 40-60 pounds of concrete, depending on conditions.

[3" Round Hanging Sign Post System - 4Ever Products](#)



3" Round Post Community Message Board (\$1,096)

Our Community Message Board is made from aluminum with a durable powder-coated finish. The display board measures 36 x 30 and has a Cork Insert Board for posting messages, notices, and announcements.

[3" Round Post Community Message Board - 4Ever Products](#)



copies
design
print

8566 Katy Fwy. Suite 124 • Houston, TX 77024

Jose Gomez
City Of Piney Point Village
7676 woodway, suite 300
Houston TX 77063

Quotation	
No: 23309	Date: 10/12/23

SHIP TO:

City Of Piney Point Village
7676 woodway, suite 300
Houston TX 77063

Pickup

Acct.No	Ordered by	Phone	P.O. No	Prepared by	Sales Rep	Ship By
2439	Jose Gomez			Lucas	Galilea	Pickup
Quantity	Description				Unit Price	Price
6	Aluminum Signs 18 x 24				50.9300/Ea	305.58
					Subtotal	305.58
					Tax	0.00
					TOTAL	305.58
					Terms	Net 10 Days
Received by _____ Date _____						

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: November 27, 2023

SUBJECT: Consideration and possible action on quotes for the second batch of tree plantings in public right-of-way landscape areas.

Agenda Item: 9

Summary:

During the Council meeting on September 25th, the mayor was authorized to purchase 100 trees for an amount not exceeding \$25,000. This decision was made to improve the public landscaping and a total of 125 trees were bought while keeping the cost below the approved dollar limit. The Council also acknowledged that the 96-inch CMP Replacement project had additional funding for landscaping. The construction portion of the project's total contract budget is \$75,000 less than expected.

Staff is proposing to acquire 75 more trees to enhance the ongoing landscaping improvements along the 96-inch drainage corridor on South Piney Point Road and in various locations around the city. The goal is to compensate for the loss of trees caused by the drainage reconstruction and from the prolonged drought.

Attachment:

Quotes from suppliers. - To be handed out at the meeting.

TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: November 23, 2023

SUBJECT: Consideration and possible action on a quote joint sealing of an existing storm sewer on Blalock at Quail Hollow.

Agenda Item: 10

Summary

A sinkhole has repeatedly opened up adjacent to a sanitary and storm sewer system on the east side of Blalock Road at the intersection with Quail Hollow. After investigation, it appears that the existing storm sewer pipes have separated joints in need of sealing. Attached are quotes received from two joint sealing contractors to seal four joints located immediately adjacent to the sink hole.

Additional:

Please see the attached quote summary

Blalock Road & Quail Hollow Sink Hole

Contractor Quote Summary

November 20, 2023

HDR Job # 10361767

Contractor	Proposal Quote Total
Uretek ICR Gulf Coast	\$8,000.00
Epoxy Design Systems, Inc.	\$18,983.00

URETEK ICR GULF COAST

Providing Innovative Solutions in Foundation Repair,
Soil Stabilization, Concrete Lifting, & Infrastructure Sealing.

10727 A Peltier Lane
Houston, TX 77064
Office: (281) 894-4990
Fax: (866) 873-1272
uretek-gulfcoast.com

November 8, 2023
HDR
Att : Joseph Moore
4828 Loop Central Drive
Houston, TX 77081

Ref: Seal 4 joints in 36" RCP located at 400 Blalock Road in Piney Point Village, TX 77024

Mr. Moore,

Thank you for the opportunity to present this proposal to you.

ANALYSIS OF WORK:

At the address referenced above there is a 36 inch RCP that has 4 joints that are experiencing infiltration and need to be sealed by polymer injection.

SCOPE OF WORK:

URETEK will enter the 36" RCP and seal 4 joints by drilling through the walls of the pipe in close proximity of the joints in order to seal the joints from the back side of the pipe. URETEK would require so form of traffic control provided while this project is being carried out.

PRICING:

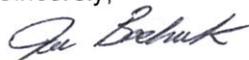
URETEK will furnish the materials, tools, skilled technicians, and insurance necessary to perform the work described above at the cost below (plus applicable taxes) with a 1-year warranty on the polymer injection included in with this proposal.

Seal a total of 4joints in 36 inch RCP : \$2,000.00 per joint for a total of \$8,000.00 (plus applicable taxes)

\$1,500.00 additional charge per day for weekend work starting at 5 :00 pm on Friday thru 5 :00 am Monday

Mr. Moore, I hope this proposal meets with your approval. URETEK is eager to demonstrate to you and HDR the benefits for utilizing URETEK for zero excavation underground infrastructure sealing. If you have any questions, please call me at (713) 553-4243 or email me at joe@uretek-gulfcoast.com. You may also call the office at (281) 894-4990. We look forward to hearing from you soon.

Sincerely,



Joe Badnek
URETEK ICR GULF COAST

URETEK ICR GULF COAST

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10727 A Peltier Lane
Houston, TX 77064
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uretek-gulfcoast.com

Sales Contract

Submitted To: HDR

Attn: Joseph Moore
4828 Loop Central Dr
Houston, TX 77081

Date: November 8, 2023

Uretek ICR Representative: Joe Badnek
Job Address: 400 Blalock Rd
Piney Point Village, TX 77024

Uretek ICR Gulf Coast ("Uretek ICR") and the individuals or entities designated as Owner(s)/Authorized Agent(s) below (collectively, the "Owner") enter into this agreement (the "Agreement") and hereby agree as follows:

1. Uretek ICR will provide all labor, materials and supervision to fill subterranean-voids using the Uretek Method™ to raise and/or stabilize the slab foundation at injection locations on the Project.
2. Injections will be made by drilling holes. The holes resulting from the drilling will be sealed with either wood putty or grout (as applicable) upon completion of the work.
3. Owner hereby accepts all responsibility for and agrees that Uretek ICR is not responsible for any damage to or resulting from damage to, (1) plumbing, (2) sheetrock, (3) wall covering, (4) carpet, (5) flooring, (6) door and/or window frames, (7) any other rigid material(s) and/or (8) any other damage resulting from Uretek ICR's work.
4. Any re-mobilization required because of lack of preparation by the customer will result in a \$1,000.00 remobilization charge.
5. Uretek ICR will Seal 4 joints in 36" RCP; traffic control is not included for the sum of Eight Thousand dollars (\$8,000.00), plus all applicable taxes (the "Service Fee"). Work beginning after 5pm on Friday thru 5am Monday and weekend work will cost an additional \$1,500.00. Changes to the work will not be undertaken without a written change order signed on behalf of Uretek ICR and by Owner. Payment in full of the Service Fee is due upon Uretek ICR's representation that the work is complete regardless of whether Owner requests additional work by executing a change order as provided below. All invoices which are not paid upon completion of the work shall bear interest on the amounts then due at the rate of twelve percent (12%) per year with interest to accrue five (5) days from the date of Uretek ICR's invoice. **Notice: A 3.5% convenience fee will be applied to credit card transactions.**

The Service Fee is based on Uretek ICR's investigation of the conditions and factors affecting the work to be performed, including, without limitation, soil conditions, void spaces, moisture levels, thickness of concrete and Owner's input to Uretek ICR regarding those and other pertinent conditions. If, after beginning work, the factors or conditions are found to be significantly different than previously understood by or explained to Uretek ICR, Uretek ICR reserves the right to stop work to determine the impact of such factors and conditions on the scope of work outlined above. If additional labor or materials are required beyond those contemplated by Uretek ICR as set forth above, Uretek ICR will provide Owner with a revised cost estimate to complete the work. In no event, will Uretek ICR be obligated to complete the work until the parties execute a change order as provided herein. Regardless of whether Owner elects to execute a change order for additional labor and/or materials, Owner remains responsible for payment in full of the Service Fee.

6. This warranty applies only to material injected at initial application and does not cover deterioration or damage resulting from improper use or modifications subsequent to injections of the material, damage due to water or sewage infiltration, accidents or acts of God. If any adjustment is necessary due to settlement in the initial injection locations one (1) year or less from the date of completion of the work, Uretek ICR's

sole obligation is to adjust the settled area without cost to the Owner if Owner has paid in full all monies previously invoiced by Uretek ICR Gulf Coast. SUBJECT TO THIS LIMITED WARRANTY, OWNER AGREES THAT THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, MADE BY URETEK ICR CONCERNING THE LABOR OR MATERIALS PROVIDED UNDER THIS AGREEMENT. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, URETEK ICR HEREBY DISCLAIMS, AND OWNER HEREBY WAIVES, ALL IMPLIED WARRANTIES RELATING TO THE LABOR AND MATERIALS PROVIDED UNDER THIS AGREEMENT INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY, HABITABILITY, CONSTRUCTION IN A GOOD AND WORKMANLIKE MANNER, CONDITION, SUITABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND ADEQUACY OF THE PLANS. ANY IMPLIED WARRANTIES WHICH CANNOT LAWFULLY BE DISCLAIMED ARE LIMITED IN DURATION TO ONE (1) YEAR DURATION FROM THE DATE OF URETEK ICR'S INITIAL-INJECTIONS. IN NO EVENT SHALL URETEK ICR BE LIABLE FOR DAMAGES IN EXCESS OF THE SERVICE FEE, FOR ANY LOSS OF USE, LOSS OF TIME, INCONVENIENCE, COMMERCIAL LOSS, LOST PROFITS OR SAVINGS OR OTHER INCIDENTAL, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES OR ATTORNEY'S FEES ARISING OUT OF OR IN ANY WAY RELATED TO THE LABOR OR MATERIALS PROVIDED HEREUNDER TO THE EXTENT PERMITTED BY LAW.

- 7. Any disputes arising out of or in any way related to this Agreement or Uretek ICR's work will be resolved by binding arbitration in Harris County, Texas, as administered by the American Arbitration Association ("AAA") in accordance with the AAA's Construction Industry Arbitration Rules using a one-arbitrator panel.
- 8. This proposal is void after thirty (30) days from date of sales contract if not accepted by signature below and returned. After thirty (30) days project is subject to reassessment and price change.

Plumbing Disclosure: Regulated by the Texas Board of Plumbing Examiners
tsbpe.texas.gov, (512) 458-2145, P.O. Box 4200, Austin, TX 78785

AGREED:
URELIFT GULF COAST, L. P.
dba URETEK ICR GULF COAST
By: UGC Management, LLC
Its: General Partner

Customer Signature	Print Name	Date
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Authorized Agent	Print Name	Date
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EPOXY DESIGN SYSTEMS, INC.

PO BOX 19485 HOUSTON, TX 77224-9485



PROPOSAL

Cole Kocmick

November 14, 2023

EDS Estimate # 18623 -B

HDR

4828 Loop Central Drive, Suite 800

Houston, Texas 77081-2220

Office: 713.576.3593

Email: cole.kocmick@hdrinc.com

RE: Blalock Storm Sewer Joint Sealing

Based on our understanding of your request for proposal and information obtained from site conditions please accept this proposal which includes labor, material, equipment, transportation and EDS's standard insurance necessary to complete the work listed below with explanation, clarifications and qualifications.

Proposed Work:

Sealing 4 joints inside 36" storm water pipe.

Scope of Work & Details:

- Mobilize the project
- Provide a confined space trained crew and rescue tripod.
- Test air with meters prior to entering daily.
- Access the 36" storm pipe and locate the 4 joints.
- Storm pipe joints will generally be cleaned out and packed with oakum soaked urethane grout and, then additional urethane grout will be injected behind the joint if required to cut of water seepage. This will take place at the full perimeter or each joint.
- Work based on completing work when the storm sewer pipes are relative dry. We assume we may need to clean some debris and muck away from the joints and even create small dams and pump water away from the repair location.
- We have not priced any bypass work. This would be additional if required.
- See attached data sheets for the proposed products we will use.
- De-mobilize the project

Price for Services:

- Seal 4 – 36" pipe joints---\$ 18,983.00 plus sales tax



EPOXY DESIGN SYSTEMS, INC.

PO BOX 19485 HOUSTON, TX 77224-9485



Important Note: All prices are pretax, appropriate sales tax would need to be added. Also, Payment and Performance bonds, permits, testing, engineering or any others fees would be additional, unless otherwise noted.

PROJECT SPECIFIC EXCLUSIONS / QUALIFICATIONS:

- This estimate is based on completing work in 1 move-in.

GENERAL QUALIFICATIONS:

1. **Pricing does not include applicable taxes. Unless a resale, tax exempt or direct pay documents are provide to Epoxy Design prior to the project starting, EDS assumes all projects are taxable and will have all state and local taxes applied.**
2. Client to provide uninterrupted and unobstructed access to work area, use of Utilities (water, electricity, etc.) as available on site, use of dumpster for debris disposal, parking for service vehicles, permits as necessary, and use of restroom facilities.
3. Our price includes Basic-Plus HACSC training. Any additional safety training will be at an additional cost unless training is provided at site with no cost to EDS.
4. During the performance of these repairs, any items that are discovered, that have not been covered by the previously stated scope of work will be presented to the client for evaluation. Approved items will be addressed as written change order to this proposal.
5. Payment terms: Net 30 days from invoice date, with no retainage to be withheld.
6. All work is subject to the availability of personnel and or equipment with mutually agreed upon scheduling and start dates.
7. Scheduling and commencement of work will require a signed client PO or contract with the additional completion of Epoxy Design Systems Authorization to Proceed Document including the Job Information Request Form.
8. This quotation is valid for a period of thirty days from the date on this proposal.
9. Epoxy Design Systems, warrants workmanship under normal use for a period of 1 year excluding unintended use, abuse or neglect.
10. All work will be completed in a safe manor, with strict adherence to safety and OSHA guidelines. Repairs will be completed following "ICRI" International Concrete Repair Institute and "ACI" American Concrete Institute – guidelines.
11. Our regular work hours are generally 7:00 a.m. to 4:30 PM. This is our time frame basis for any regular T&M crew day work.
12. All work shall be performed in a professional workmanlike manner in accordance with industry standards.

Epoxy Design Systems Terms and Conditions

TERMS AND CONDITIONS

- Epoxy Design Systems, Inc., will provide workmen's compensation insurance covering its employees and shall provide general liability and auto insurance coverages. We have included our sample certificate of insurance reflecting our standard coverage. **IMPORTANT:** *We are members of ISN and Avetta. If the client requires any adjustments to the coverage, endorsements, additions of client membership, wording or other than what is presented on tour standard COI form, then it would be at an additional cost to the client.*



EPOXY DESIGN SYSTEMS, INC.

PO BOX 19485 HOUSTON, TX 77224-9485



- *The owner shall be responsible for the location of any utilities, irrigation lines, private electrical lines and any substructures, and make such known to EPOXY DESIGN SYSTEMS, INC.*
- Owner agrees to indemnify and to hold EPOXY DESIGN SYSTEMS, INC. harmless from all claims, including its reasonable attorneys' fee incurred in defending any claim, resulting from damages to any utility line, irrigation line, private electrical, or sub structure not identified or clearly marked. Any damage to clearly mark utility lines, irrigation line, private electrical lines, or sub structures shall be the responsibility of Epoxy Design Systems, Inc.
- Any changes from the specifications or modifications of the terms of this contract shall be set put in writing and signed by both parties.

Respectfully,

Dany Merritt

Epoxy Design Systems

This proposal and any attachments are intended only for the named recipient(s) and may contain information that is legally privileged, confidential, or exempt from disclosure under applicable law. This proposal may not be reproduced, disseminated, or retransmitted in any form without the express written consent of Epoxy Design Systems, Inc. If you have received this proposal in error, or are not the named recipient(s), you may not retain copy or use this proposal or any attachment for any purpose or disclose all or any part of the contents to any other person. Any such dissemination, distribution or copying of this proposal or its attachments is strictly prohibited. Any personal views or opinions expressed by the writer may not necessarily reflect the views or opinions of Epoxy Design Systems, Inc.



EPOXY DESIGN SYSTEMS, INC.
 PO BOX 19485 HOUSTON, TX 77224-9485



Authorization to Proceed

Please complete below *AUTHORIZING* Epoxy Design Systems to proceed with the proposed work as per our proposal number 18623-B.

Please sign and return the attached copy of our proposal initialing each page and completing the Job Information Request Form prior to starting. Upon acceptance it is understood that the foregoing, including the terms and conditions set forth and attached hereto and incorporated herein for all purposes, will constitute the full and complete agreement between us.

By signing this statement you hereby agree to the Terms and Conditions of the Proposal / Contract. **Also understand that any additional work outside of the scope presented in the attached quotation will require a signed change order prior to any additional work being started.**

Company:	
Billing Address:	
Print Name:	
Signature:	
Title:	
Date:	
Contract #	
Purchase Order #	

JOBSITE POINT OF CONTACT

Company:	
Print Name:	
Title:	
Phone:	

If job will be tax exempt or resale without added tax, EDS must have required certificate on file before work begins.

TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: November 27, 2023

SUBJECT: Consideration and possible action on the Engineer's Report.

Agenda Item: 11

Summary

The city has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the 96-inch CMP Replacement Project, Williamsburg, Green Oaks, Wendover, Piney Point Circle easements, other various maintenance projects, and future projects.

TO: Mayor and City Council

FROM: R. Pennington; City Administrator

MEETING DATE: November 27, 2023

SUBJECT: Consideration and possible action on approval of the minutes for the Regular Session Council Meeting held on October 23, 2023.

Agenda Item: 12

Informational Summary

The following is the draft of minutes from the regular council meeting held on Monday, October 23, 2023.

Recommendation

Staff recommends approving minutes from the regular council meeting held on October 23, 2023.

MINUTES OF A CITY OF PINEY POINT REGULAR COUNCIL MEETING MONDAY, OCTOBER 23, 2023, 6:00 P.M. AT CITY HALL CHAMBERS, 7676 WOODWAY DRIVE, SUITE 300, HOUSTON, TEXAS.

Councilmembers Present: Mayor Mark Kobelan, Michael Herminghaus, Joel Bender, Aliza Dutt.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; Jim Huguenard, Police Commissioner; Ray Schultz, Police Chief; Howard Miller, Interim Fire Chief; Joe Moore, City Engineer.

I. Call To Order

- Mayor Kobelan declared a quorum and called the meeting to order at 6:00 p.m. with Herminghaus, Bender, and Dutt present.

II. Pledge Of Allegiance

- Council led the Pledge of Allegiance to the United States of America Flag.

III. Citizens Wishing to Address Council

- There were no other general comments.

IV. New Business

1. Consideration and possible action on the Memorial Villages Police Department Monthly Report.

- Chief Schultz reported the activities of the police department for September.
- The police department had issued a refund for unused funds that were initially meant for the 2023 capital program replacement of the radio system project. The department expects to come in under budget for the current year, and the finalized TRMS resolution was accepted. Additionally, the department has been notified about further proceeds related to Hurricane Harvey.
- Shultz briefed the council on significant cases solved as well as general crime statistics. Notably, the department has achieved a 100 percent clearance rate on auto burglaries.
- No action was taken.

2. Consideration and possible action on the Village Fire Department Monthly Report.

- Interim Chief Miller reported the activities of the VFD for September.
- Miller briefed the council on current staffing, Ladder 1 scheduled repair from a minor accident, details on a residential fire in Spring Valley, and the status of the station roof repair.
- The council asked for clarification on ambulance billing and the status of the accountant.
- Alternate Commissioner Dutt reported on the Selection Committee's status regarding the Fire Chief position and emphasized that accounting responsibilities are a top priority for the selection committee.
- No further action was taken.

3. Consideration and possible action on the Mayor's Monthly Report, including landscape improvements and a proclamation recognizing Arbor Day.

- The latest landscaping work on Greenbay has been substantially completed.
- The Arbor Day Proclamation was declared.
- No other action was taken.

4. Consideration and possible action on the City Administrator's Monthly Report including financial, tax, and investment reports. Authorize disbursements over \$10K and merchant card services, updates on Specific Use Permit Projects, Ground Maintenance RFP, and Meeting Signage Proposals.

- Pedestrian crossing sign alternatives were discussed in relation to the Greenbay/Tynebridge Curb Ramp payment request from On Par. Engineering will review the signs and possibly modify them to indicate that drivers should “yield” to pedestrians.
- Information on construction and traffic control related to St. Francis Episcopal Church's Specific Use Permit was presented. The Council requested staff explore the possibility of opening the north drive before issuing the certificate of occupancy to ease traffic.
- The council inquired about credit card processing fees related to the proposed contract, which includes a 13% rate reduction and a 36-month extension. Staff will review merchant service fees and report any further concerns.
- The council has tabled action on the Council Meeting Signage and will review the options presented.
- Councilmember Bender presented a motion to approve the Administrator's recommendation on several matters. Motion includes: (1) Investment Report for the quarter ended 09/30/2023; (2) Disbursement of \$28,000.00 for Public Management; (3) Disbursement of \$12,510.00 for Fall Landscape; (4) Disbursement of \$28,030.00, \$23,475.00, and \$10,950.00 for Infrastructure Construction Services; (5) Disbursement of \$21,850.00 for OnPar Utilities and Concrete; (6) Disbursement Ratification of \$10,255.00 for Jason Bienek; and (7) Authorization for the City Administrator to sign the contract with OpenEdge Payment LLC. Councilmember Herminghaus seconded the motion.

AYES: Bender, Herminghaus, and Dutt.

NAYS: None.

- The motion carried.

5. Consideration and possible action on a quote from Uretek for pipe sealing and pavement lifting on Dana Lane.

- Engineer Joe Moore reported a 60-inch storm pipe problem under Dana Lane. The pavement subsided, possibly due to joint leakage. The council consensus is that HDR will continue reviewing and seeking additional quotes to identify joint failures.
- No further action was taken.

6. Consideration and possible action on the 2023 Paving Improvements Project.

- Engineer Joe Moore provided an estimated cost proposal for professional engineering services for asphalt paving and storm sewer improvements in various locations. The proposal submitted to the council outlines the engineering services required for pavement improvements on Tokeneke Trail, Innisfree Lane, Green Oaks, and Williamsburg Drive with the engineer's opinion on the probable construction costs. Additionally, the proposal submitted outlined storm sewer improvements on Green Vale Drive and 610 Grecian Way. The total construction with engineering, consulting, and observation is estimated at \$865,450.
- Councilmember Bender presented a motion to authorize professional engineering services to HDR for design, bid, and construction phase services for the 2023 Paving Improvements Project as presented, seconded by Herminghaus.

AYES: Bender, Herminghaus, and Dutt.

NAYS: None.

- The motion carried.

7. Consideration and possible action on the Engineer's Report.

- Joe Moore presented updates on the 96-inch CMP Replacement Project, highlighting concerns regarding stress test results on one of the three junction boxes.
- The Council requested that staff monitor the progress of the Green Oaks Drainage project to ensure that it is on track with the plans discussed in September.
- Joe Moore discussed challenges in repairing the Windermere Outfall due to difficulty accessing a clear easement. Staff will continue exploring an interlocal agreement with Houston for a construction easement.
- No other action was taken.

8. Consideration and possible action on approval of the minutes for the Regular Session Council Meeting held on September 25, 2023.

- Councilmember Herminghaus motioned to approve the minutes for the Regular Session Council Meeting held on September 25, 2023, seconded by Councilmember Bender.
AYES: Bender, Dodds, Dutt, and Curth.
NAYS: None.
- The motion carried.

9. Consideration and possible action on future agenda items, meeting dates, and similar matters.

- The next regular meeting is scheduled for November 27, the Monday after Thanksgiving. Engineering is scheduled for November 8 and Beautification for November 13. The date for the December Council has been shifted to December 18, which falls on the third Monday of the month.

V. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE

10. The City Council executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in Section 551.071, Consultation with City Attorney and Section 551.072, Real Estate Property.

- An executive session was not conducted.

11. Consideration and possible action on items discussed in the Executive Session.

- There was no executive session.

VI. ADJOURNMENT

12. Adjourn.

- Councilmember Bender made a motion for adjournment, seconded by Councilmember Dutt.
- Mayor Kobelan adjourned the meeting at 7:36 p.m.

PASSED AND APPROVED this 27th day of November 2023.

Mark Kobelan
Mayor

Robert Pennington
City Administrator / City Secretary