

**MINUTES OF A CITY OF PINEY POINT REGULAR COUNCIL MEETING MONDAY, MAY 22, 2023, 6:00 P.M.
AT CITY HALL CHAMBERS, 7676 WOODWAY DRIVE, SUITE 300, HOUSTON, TEXAS.**

Councilmembers Present: Mayor Mark Kobelan, Michael Herminghaus, Dale Dodds, Joel Bender, Aliza Dutt, Jonathan Curth.

City Representatives Present: Bobby Pennington, City Administrator; Jose Gomez, City Staff; David Olson, City Attorney; Jim Huguenard, Police Commissioner; Solace Southwick, Police Commissioner; Ray Schultz, Police Chief (Zoom); Brian Baker, Police Patrol Commander; Annette Arriaga, Director of Planning & Development; Joe Moore, City Engineer; Zeb Nash, Fire Commissioner; Howard Miller, Interim Fire Chief.

Call To Order

- Mayor Kobelan declared a quorum and called the meeting to order at 6:00 p.m.

Pledge Of Allegiance

- Council led the Pledge of Allegiance to the United States of America Flag.

Citizens Wishing to Address Council

- Lina Salek commented on 11130 Meadowick sewer service requirements recently issued by Memorial Village Water Authority.

Agenda

1. Consideration and possible action on the Memorial Villages Police Department Monthly Report.

- Patrol Commander Baker reported the activities of the police department for the month of April.

➤ **Item #4 and #5 moved from original order of posted agenda.**

4. Consideration and possible action on the Village Fire Department Monthly Report.

- Fire Commissioner Nash and Interim Chief Miller reported the activities of the fire department for the month of April including the delivery of two replacement ambulances.
- No action was taken.

5. Consideration and possible action on the Fire Department Fiscal Year 2024 Budget.

- Limited information and general discussion proceeded as submittal of the Fire Department Fiscal Year 2024 Budget is postponed until June.
- At the invitation of Councilmember Bender, Henry Kollenberg provided general comments on the VFD budget process.
- No action was taken.

2. Presentation on the Memorial Villages Police Department Annual Audited Report for FY 2022 and consider acceptance as presented.

- Police Chief Schultz presented the independent audit completed by BrooksWatson & Co.
- No action further action was taken.

3. Consideration and possible action on the Memorial Villages Police Department Fiscal Year 2024 Budget.

- Police Chief Schultz reported on the key highlights and objectives of the MVPD 2024 Budget recommending adoption of the overall budget of \$7,866,800 with total share for Piney Point Village at \$2,525,700.
- At the invitation of Mayor Kobelan, Henry Kollenberg commented on the proposed MVPD budget, principally on the proposed retirement benefit changes. Commissioner Huguenard and Southwick responded to further council questions and recommended approval of the budget as presented.
- Councilmember Herminghaus made a motion to approve Memorial Villages Police Department Fiscal Year 2024 Budget as presented, seconded by Councilmember Dutt.

AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.

NAYS: None.

- The motion carried.

6. Consideration and possible action on a tax collection contract with the Spring Branch Independent School District.

- Councilmember Bender made a motion to approve a tax collection contract with the Spring Branch Independent School District as presented, seconded by Councilmember Herminghaus.

AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.

NAYS: None.

- The motion carried.

7. Consideration and possible action on Ordinance 2023.05A for proposed qualified tax exemptions for Piney Point Village property tax owners.

- Councilmember Dodds made a motion to approve Ordinance 2023.05A for proposed qualified tax exemptions for Piney Point Village property tax owners as presented, seconded by Councilmember Dutt.

- A question regarding abstention was qualified by the city attorney.

AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.

NAYS: None.

- The motion carried. Ordinance 2023.05A is adopted.

➤ **Item #9 moved from original order of posted agenda.**

9. Consideration and possible action on the Mayor's Monthly Report, including but not limited to Greenbay Landscape Beautification.

- Information was provided and discussion proceeded.
- No action was taken.

8. Consideration and possible action on professional landscape architecture services by Kimley Horn on Greenbay Drive between Memorial Drive and 11131 Greenbay.

- Jim Patterson provided general information on proposed services.
- No action was taken.

10. Discuss and consider possible action on the City Administrator's Monthly Report, including but not limited to: Financial Report; Refund of Temporary Certificate of Occupancy on 11325 Greenbay; Disbursement of Pathmark Traffic Equipment; Disbursement of Blue Water Irrigation; Budget Planning Calendar; Update on Specific Use Permit Projects; and Short-Term Lease on Single-Family Dwellings.

- Information was provided and discussion proceeded.

- Councilmember Dodds made a motion to Refund Temporary Certificate of Occupancy on 11325 Greenbay, seconded by Councilmember Bender.
- A question regarding abstention was qualified by the city attorney.
AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
NAYS: None.
- The motion carried.

11. Consideration and possible action on inclusion of storm sewer improvements on 11411 and 11414 Wendover into the Williamsburg Drainage Improvements Project; a request to publicly advertise and bid the Williamsburg Drainage Improvements Project.

- Councilmember Dodds made a motion to approve storm sewer improvements for 11411 and 11414 Wendover, as inclusion to the Williamsburg Drainage Improvements Project, and to publicly advertise for bid, seconded by Councilmember Herminghaus.
AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
NAYS: None.
- The motion carried.

12. Consideration and possible action on a proposal for professional engineering services for the Williamsburg Drainage Improvements Project.

- Councilmember Dodds made a motion to approve professional engineering services including bid services for Williamsburg Drainage, seconded by Councilmember Bender.
AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
NAYS: None.
- The motion carried.

13. Consideration and possible action on quotes received from contractors to clean and televise the storm sewer on South Country Squire and the south side of Green Vale.

- Councilmember Herminghaus made a motion to authorize the mayor to take the lowest bid for cleaning and televising the storm sewer on South Country Squire and the south side of Green Vale up to \$15,000, seconded by Councilmember Bender.
- A question regarding abstention was qualified by the city attorney.
AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
NAYS: None.
- The motion carried.

14. Consideration and possible action on the Engineer's Report.

- Information was provided and discussion proceeded.
- No action taken.

15. Consideration and possible action on approval of minutes for the Regular Session Meeting held on April 24, 2023.

- Councilmember Herminghaus made a motion to approve the minutes for the Regular Session Meeting held on April 24, 2023, seconded by Councilmember Bender.
AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
NAYS: None.
- The motion carried.

16. Consideration and possible action on approval of minutes for the Special Session Meeting held on May 15, 2023.

- Councilmember Bender made a motion to approve the minutes for the Special Session Meeting held on May 15, 2023, seconded by Councilmember Herminghaus.
AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
NAYS: None.
- The motion carried.

17. Consideration and possible action on any future agenda items, meeting dates, and similar matters.

- Council discussed the process of submitting agenda items for review and staff agreed to provide a draft agenda in advance of a final version.
- No further action taken.

18. EXECUTIVE SESSION: The City Council will adjourn into closed executive session pursuant to Section 551.071 of the Texas Government Code (Consultation with Attorney); and pursuant to Section 551.072 of the Texas Government Code (Real Property), specifically to deliberate on Piney Point Village City Hall office lease.

- Executive Session was not conducted.


19. Discuss and consider possible action on items discussed in Executive Session.

- There was no Executive Session.

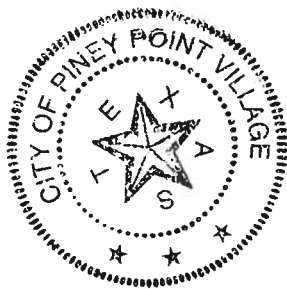
20. Adjourn.

- Councilmember Bender made a motion for adjournment, seconded by Councilmember Dutt.
- Mayor Kobelan adjourned the meeting at 9:01 p.m.

PASSED AND APPROVED this 26th day of June 2023.



Mark Kobelan
Mayor





Robert Pennington
City Administrator / City Secretary