

**CITY OF PINEY POINT VILLAGE
CITY COUNCIL**

Mark Kobelan, Mayor
Michael Herminghaus, Council Position 1
Dale Dodds, Council Position 2
Joel Bender, Council Position 3, Mayor Pro Tem
Aliza Dutt, Council Position 4
Jonathan C. Curth, Council Position 5



**COUNCIL CHAMBERS
7676 WOODWAY, SUITE 300
HOUSTON, TEXAS 77063**

Robert Pennington, City Administrator
David Olson, City Attorney

Phone (713) 782-0271
www.cityofpineypoint.com

**THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, FEBRUARY 26, 2024
6:00 PM**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR COUNCIL MEETING ON MONDAY, FEBRUARY 26, 2024, AT 6:00 P.M. AT ECCLESIA CHURCH, 325 PINEY POINT ROAD, HOUSTON, TEXAS 77024, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

I. DECLARATION OF QUORUM AND CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS WISHING TO ADDRESS COUNCIL - *Any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not explicitly identified on the agenda, a member of the Council or a Staff Member may only respond by stating specific factual information or reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

IV. NEW BUSINESS

1. Consideration and possible action on the Memorial Villages Police Department Monthly Report.
 - a) Update on activities.
 - b) Review and presentation of the 2023 Racial Profiling Data Report.
 - c) Update Regarding E-Bike Regulation.
 - d) Consideration and possible action on employee insurance coverage for April 1, 2024, through March 31, 2025, including health, vision, and dental in partnership with the Memorial Villages Police Department and the City of Bunker Hill Village, Texas.
2. Consideration and possible action on the Village Fire Department Monthly Report.
 - a) Update on activities.
 - b) Statement of year-end financials (unaudited).
3. Consideration and possible action on a revised resolution to establish a joint election with Spring Branch Independent School District for the General Municipal Election on May 4, 2024, designating a change in early voting venue.
4. Consideration and possible action to request proposals for landscape installation of Greenbay landscape design near Hedwig Road.

5. Consideration and possible action on a three-year extended agreement with EZ-Task that includes a redesign of the website.
6. Consideration and possible action on the purchase and planned placement of school zone flashing beacons.
7. Consideration and possible action on the monthly report presented by the Mayor.
8. Consideration and possible action on the City Administrator's Monthly Report, including but not limited to:
 - a) Financial Related Items
 - i. Financial Report – January 2024.
 - ii. Property Tax Report.
 - iii. Disbursements (greater than \$10,000).
 - b) Signage for Greenbay Crosswalk.
 - c) Update on Current Specific Use Permit Projects.
9. Consideration and possible action on the Engineer's Report.
10. Consideration and possible action on approval of the Regular Session Meeting Minutes held on January 22, 2024.
11. Discuss and consider possible action on any future agenda items, meeting dates, and similar matters.
 - a) Beautification Meeting – Monday, March 11, 2024.
 - b) Engineering Meeting - Wednesday, March 13, 2024.
 - c) Regular Council Meeting - Monday, March 25, 2024.
 - d) City Holiday - March 29, 2024.

V. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE

12. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in:
 - a) **Section 551.071**- Consultation with City Attorney.
 - b) **Section 551.072**- Real Estate Property.
 - c) Reconvene into an open session.
13. Consideration and possible action on items discussed in the Executive Session.

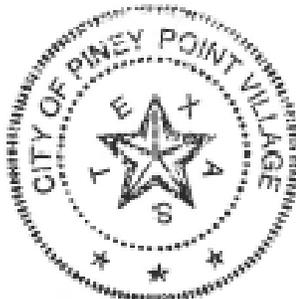
VI. ADJOURNMENT

CERTIFICATION

I certify that a copy of the February 26, 2024, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in compliance with Chapter 551 of the Texas Government Code on February 23, 2024.



Robert Pennington
City Administrator / City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide reasonable accommodations for persons attending City Council meetings. This facility is wheelchair-accessible, and accessible parking spaces are available. To better serve you, your requests should be received 48 hours before the meeting. Please contact Robert Pennington at 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.

TO: City Council

FROM: R. Pennington, City Administrator

VIA: R. Schultz, Police Chief

MEETING DATE: February 26, 2024

SUBJECT: Discuss and take possible action on the Memorial Villages Police Department Monthly Report.

Agenda Item: 1

This agenda item is for MVPD monthly reporting, to hear and discuss the activity of the Department, including details on call volume, traffic stops, citations, and other public safety-related incidents. Attached is the monthly report from MVPD, which includes the following additional information:

- Review and presentation of the 2023 Racial Profiling Data Report.
- Update Regarding E-Bike Regulation.
- Consideration and possible action on employee insurance coverage for April 1, 2024, through March 31, 2025, including health, vision, and dental in partnership with the Memorial Villages Police Department and the City of Bunker Hill Village, Texas.



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

February 12, 2024

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: January 2024 Monthly Report

During the month of January, MVPD responded/handled a total of 4,171 calls/incidents. 2,668 House Watch checks were conducted. 665 traffic stops were initiated with 672 citations being issued for 1119 violations. (Note: 17 Assists in Hedwig, 141 in Houston, 12 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

Village	Calls/YTD	House Watches/YTD	Accidents	Citations	Response Time
Bunker Hill:	1543/1543	1139/1139	3	107/300/407	10@3:51
Piney Point:	1014/1014	626/626	6	117/243/360	7@5:07
Hunters Creek:	1391/1391	902/902	4	113/239/352	16@4:09
				Cites/Warn/Total	33@4:12

Type and frequency of calls for service/citations include:

Call Type	#	Call Type	#	Citations	#
False Alarms:	154	Ord. Violations:	16	Speeding:	139
Animal Calls:	21	Information:	15	Exp. Registration	270
ALPR Hits:	21	Suspicious Situations	97	No Ins	141
Assist Fire:	59	Loud Party	10	No License	119
Assist EMS:	44	Welfare Checks:	16	Stop Sign	15
Accidents:	13			Fake Plate	12

*This month the department generated a total of 72 police reports.
 BH-25, PP-19, HC-26, HOU-1, HED-1, SV-0*

Crimes Against of Persons (1)

Terroristic Threat 1

Crimes Against Property (15)

Burglary of a Vehicle	5	Fraud/ID	3
Burglary of a Habitation	1	Theft Misdemeanor	6

Petty/Quality of Life Crimes/Events (56)

ALPR Hits (valid)	6	Natural Death	1
Accidents	13	Misc	16
Warrants	8	Towed Vehicles	10
DWI	2		

Arrest Summary: Individuals Arrested (16)

Warrants	8	Felony	5
Class 3 Arrests	1	DWI	2

<u>Budget YTD:</u>	<u>Expense</u>	<u>Budget</u>	<u>%</u>
• Personnel Expense:	299,908	6,466,610	4.6%
• Operating Expense:	102,888	1,110,490	9.4%
• Total M&O Expenditures:	402,796	7,577,100	5.3%
• Capital Expenses:	0	289,700	0%
• Net Expenses:	402,796	7,866,800	5%

Follow-up on Previous Month Items/Requests from Commission

- Staff completed a video tour of the remodeled MVPD communications center. The video was posted on-line and shared via V-linc.

Personnel Changes/Issues/Updates

- Dispatcher Rebecca Hughes submitted her resignation effective 2/6/24. A part-time dispatcher was offered full-time employment and accepted the position.

Major/Significant Events

- Detectives continued work on a case from 2022 where a family heirloom diamond ring had been stolen by a contractor working at the home. Officers located the ring at a Pawn shop and through investigation were able to gather video evidence of the suspect pawning the stolen ring. The ring was recovered, and the driver arrested. News media picked up on the case and provided extensive coverage on the investigation.
- Detectives worked on a case involving a prolific team of mail thieves who had stole mail from a home on Caroline Trail. Detectives used area video surveillance and ALPR data to identify the suspects who were using a fraudulently obtained rental car. The suspects were arrested at a local hotel. Mail keys and mail, checks and credit cards were recovered.

Status Update on Major Projects

- RFP's were received in reference to the HVAC and Roof, 2024 CIP projects. The bids will be discussed at the February Commission Meeting. A preliminary review of the bids shows the project to be under initial budget projections.
- RFP's were received for the 2024/2025 employee healthcare insurance. A 11.6% increase is expected.
- 2 2023 Dodge Charger vehicles were received and placed into service. 2 vehicles were removed and will be scheduled for auction. The third Charger is expected the week of February 5th, 2024.
- Staff met with Mayor Whitmire and HPD executives. MVPD staff will be participating in a citywide initiative of investigation information sharing and traffic enforcement activities.

Community Projects

- Department personnel hosted an evening RAD class at Chapelwood UMC. 10 participants attended.
- Community liaison officers attended the Bunker Hill Elementary Family Fitness Night.

V-LINC new registrations in January +22

BH – 1641(+6)
PP – 1155 (+6)

HC – 1645 (+6)
Out of Area – 6051 (+4)

2024 Total Incidents

2024	Crimes Against Persons	Crimes Against Property	Quality of Life Incidents	Total	Arrests	Incidents	House Checks	YTD BH INC	YTD BH HC	YTD PP INC	YTD PP HC	YTD HC INC	YTD HC HC
January	1	15	56	72	16	4171	2668	1543	1139	1014	626	1391	902
February													
March													
April													
May													
June													
July													
August													
September													
October													
November													
December													
Total	1	15	56	72	16	4171	2668	1543	1139	1014	626	1391	902

2023 Totals	17	165	707	890	182
Difference					
% Change					

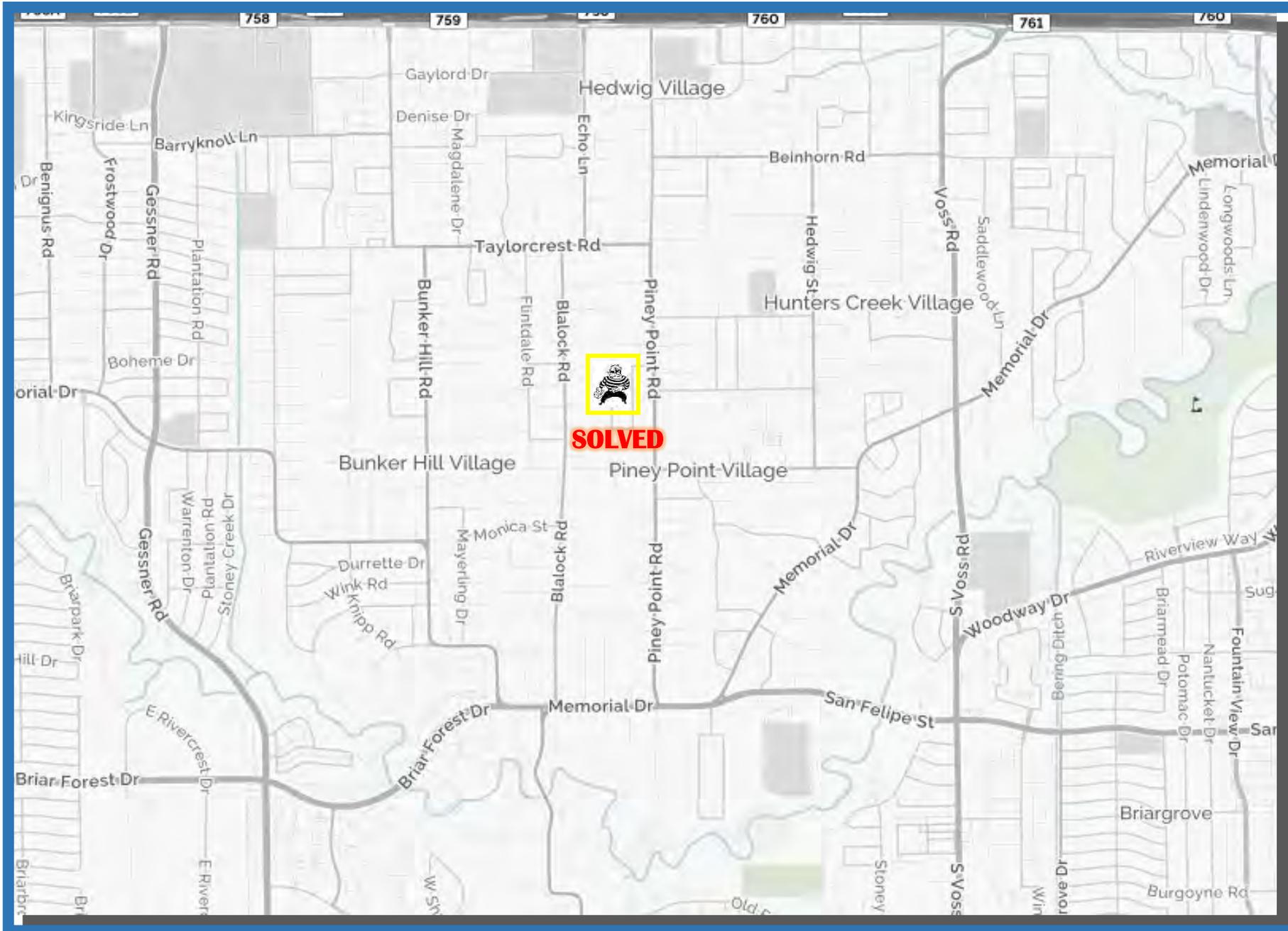
70947	54496	23709	19196	18915	14104	26305	20685
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2022 Officer Committed Time to Service Report

Employee Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Reports	Cites
ALSALMANI, ALI	42:52:14												9	54
BAKER, BRIAN C	* 1:42:24													
BALDWIN, BRIAN	18:24:30													19
BIEHUNKO, JOHN	29:52:43												5	24
BOGGUS, LARRY	* 17:35:09													
BURLESON, Jason	15:26:34													23
BYRD, Rachied	16:41:02												2	19
CANALES, RALPH EDWARD	11:43:19												2	21
CERNY, BLAIR C.	* 8:13:37												1	
ECKERFIELD, Dillion	28:07:09												6	33
GONZALEZ, Jose	25:11:16												5	11
HARWOOD, NICHOLAS	23:18:34												4	4
JARVIS, RICHARD	38:50:40												2	21
JOHNSON, JOHN	23:33:58												5	27
JONES, ERIC	* 0:38:31													
KING, JEREMY	25:19:16												3	36
KUKOWSKI, Andy	17:46:52												2	14
MCELVANY, ROBERT	9:50:58												2	31
ORTEGA, Yesenia	17:06:45												3	25
OWENS, LANE	* 0:00:00													
PAVLOCK, JAMES ADAM	18:45:35												5	117
RODRIGUEZ, CHRISTOPHER	* 10:18:14													
RODRIGUEZ, JOSE	19:14:42												6	17
RODRIGUEZ, REGGIE	21:17:14												3	35
SALAZAR, Efrain	* 5:05:08													
SCHULTZ, RAYMOND	* 0:47:13													
SILLIMAN, ERIC	22:54:37												1	73
SPRINKLE, MICHAEL	10:04:21													10
TAYLOR, CRAIG	11:35:43												3	28
VALDEZ, JUAN	20:53:02													13
VASQUEZ, MONICA	* 6:06:52													
WHITE, TERRY	16:04:09												3	17
* = Admin												Total	72	672

Dispatch Committed Time	
911 Phone Calls	237
3700 Phone Calls	2489
DP General Phone Calls*	78:37:52
Radio Transmissions	9871

* This is the minimal time as all internal calls route through the 3700 number.



2024 Burglary Map

Address	Alarm	POE
467 Jan Kelly	No	Open Garage

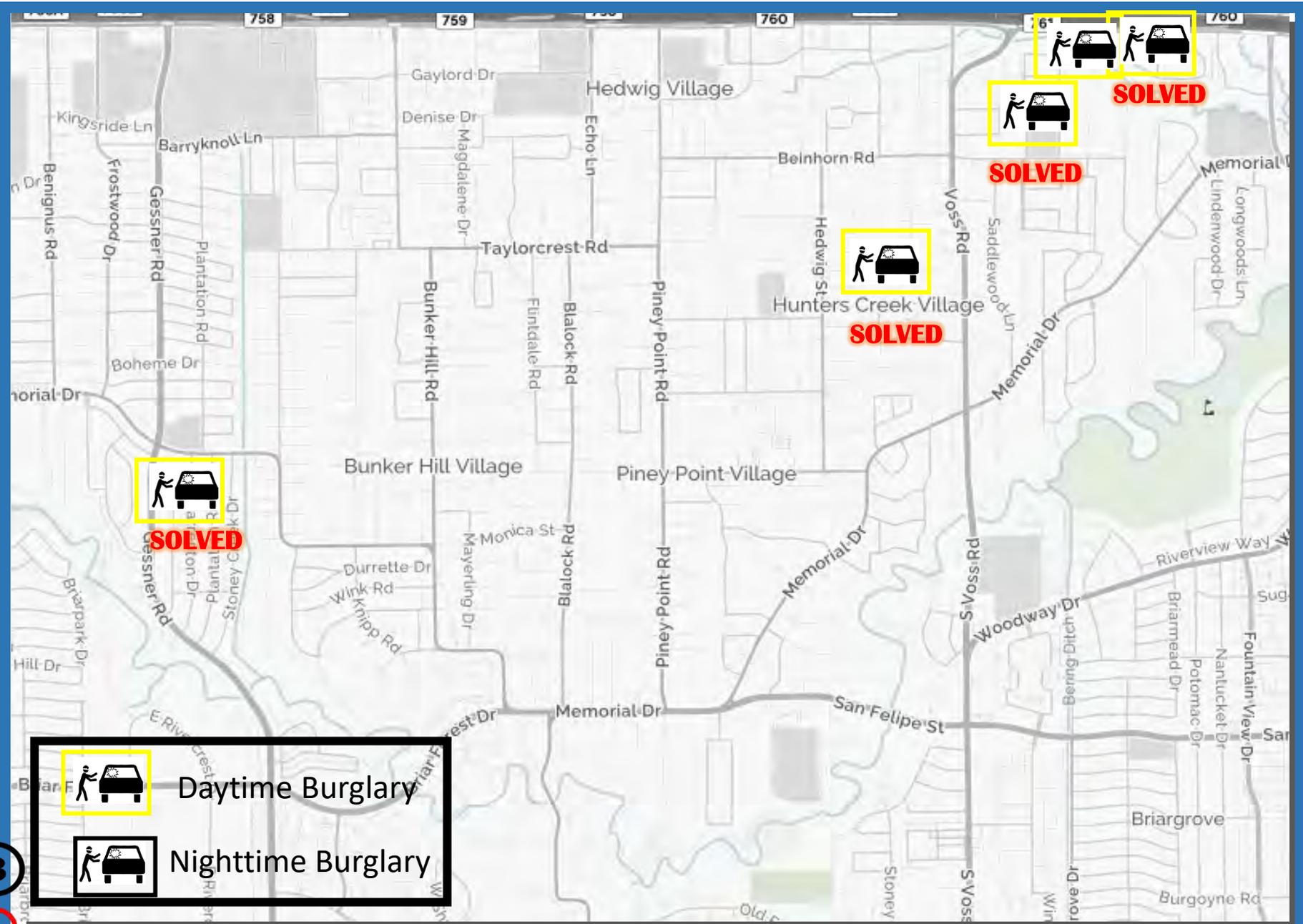
2024 Robberies

Address	MO
---------	----

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery



2024 Auto Burglary Map



Address	POE
8333 Katy Fwy	<u>Win</u>
8525 Katy Fwy	UNL*
10614 Gawain	<u>Win</u>
10611 Twelve Oaks	UNL
11615 Starwood	

Lock/Win Punch



Blue Entry = Actual
Location Unknown
Underlined Contractor

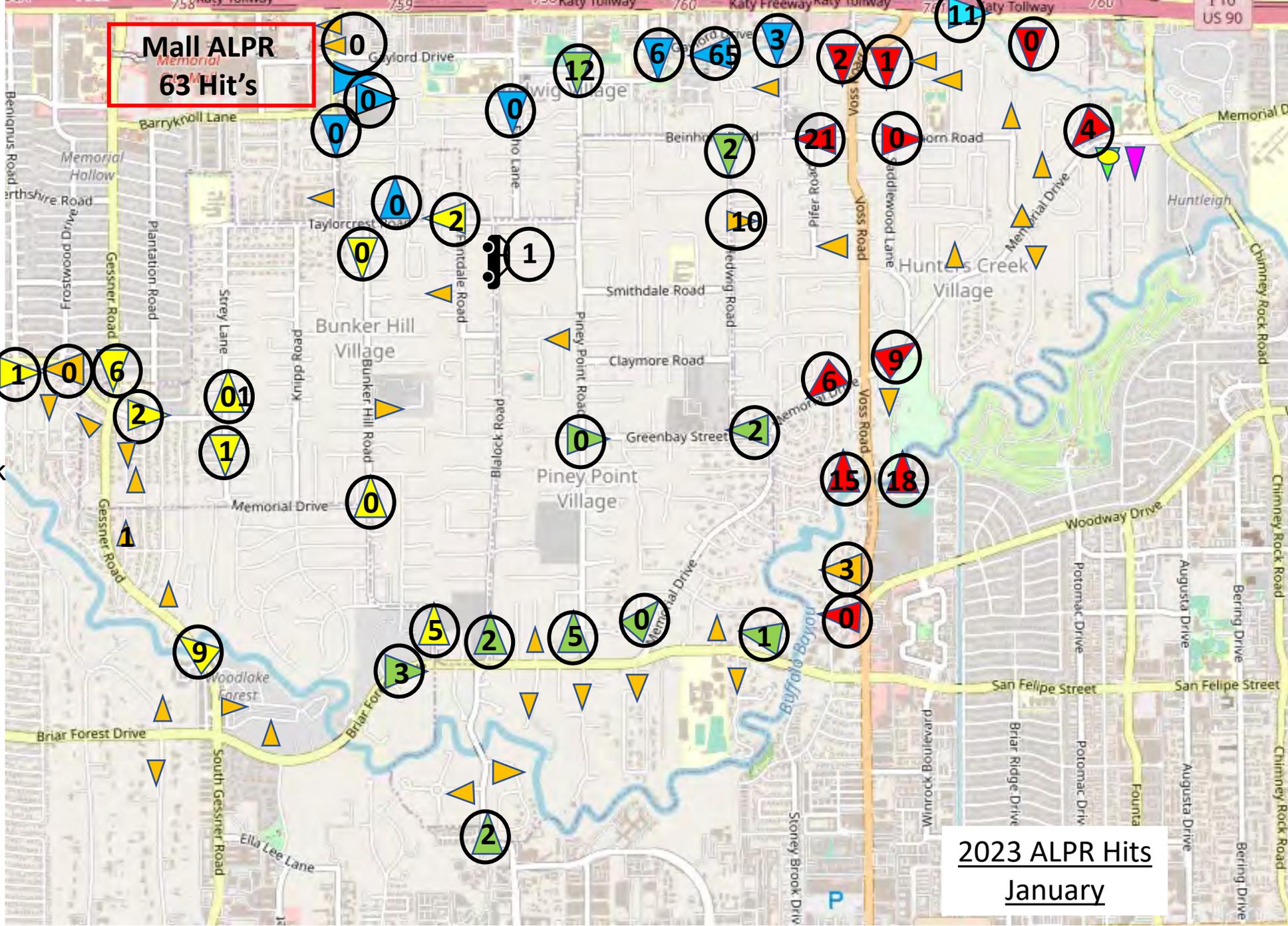
SOLVED

1/1/24

Mall ALPR
63 Hit's

- Hedwig  
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
-  Total Hits
- 

- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- In Process 
- HOA Systems 
-  1
- 1/31/24 



2023 ALPR Hits
January

Mall ALPR Recoveries

Hedwig



Bunker Hill



Piney Point



Hunters Creek



Frequent Mobile Locations



4 Recovered Vehicles
Recovered Plates -1



9 Investigative Leads



Lindenwood HOA



Longwoods HOA



US Coins



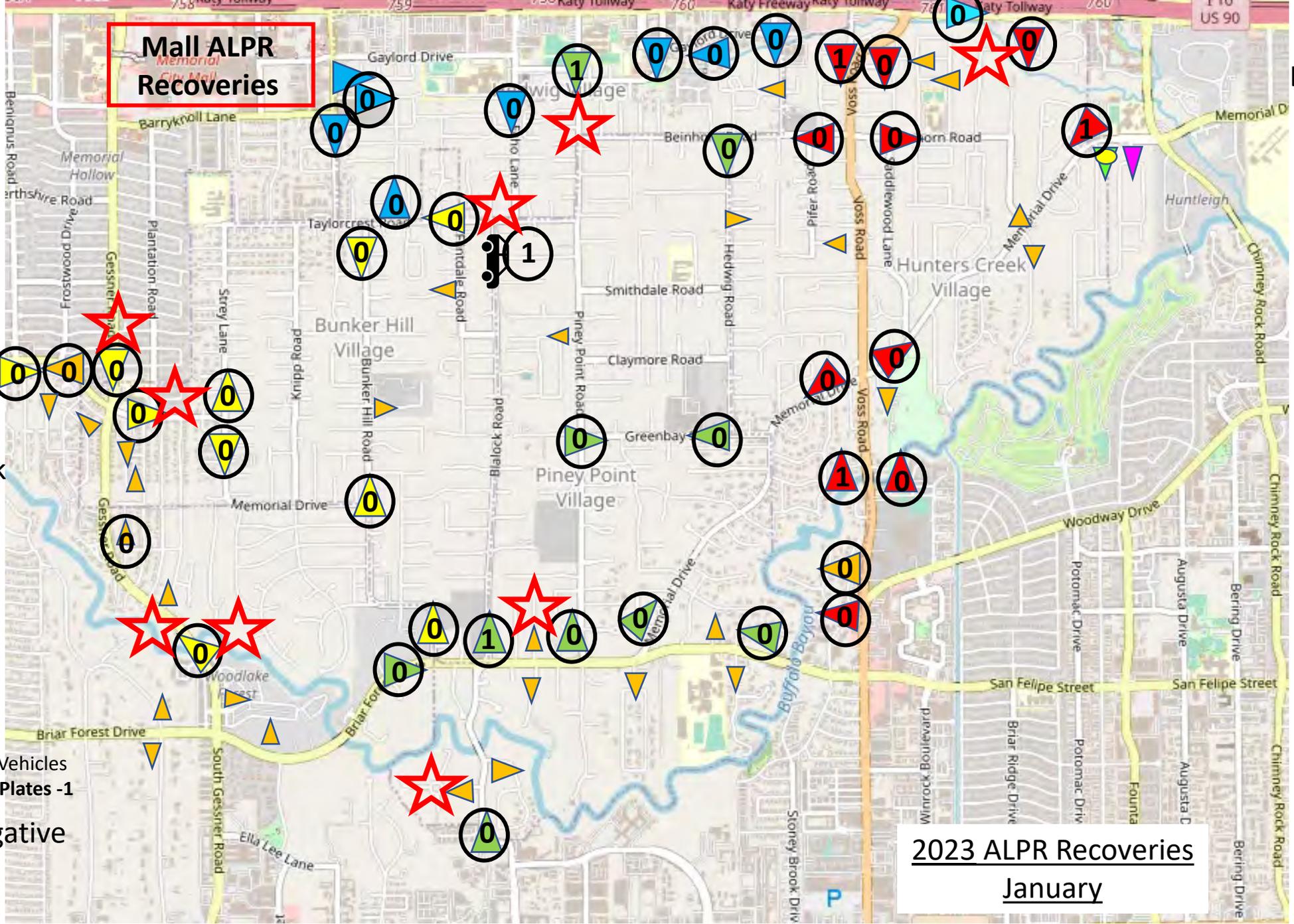
In Process



HOA Systems



1/31/24



2023 ALPR Recoveries
January



January 2024 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2024 ALPR Data Report

Plate Reads Summary

Total Plate Reads:

3,667,449

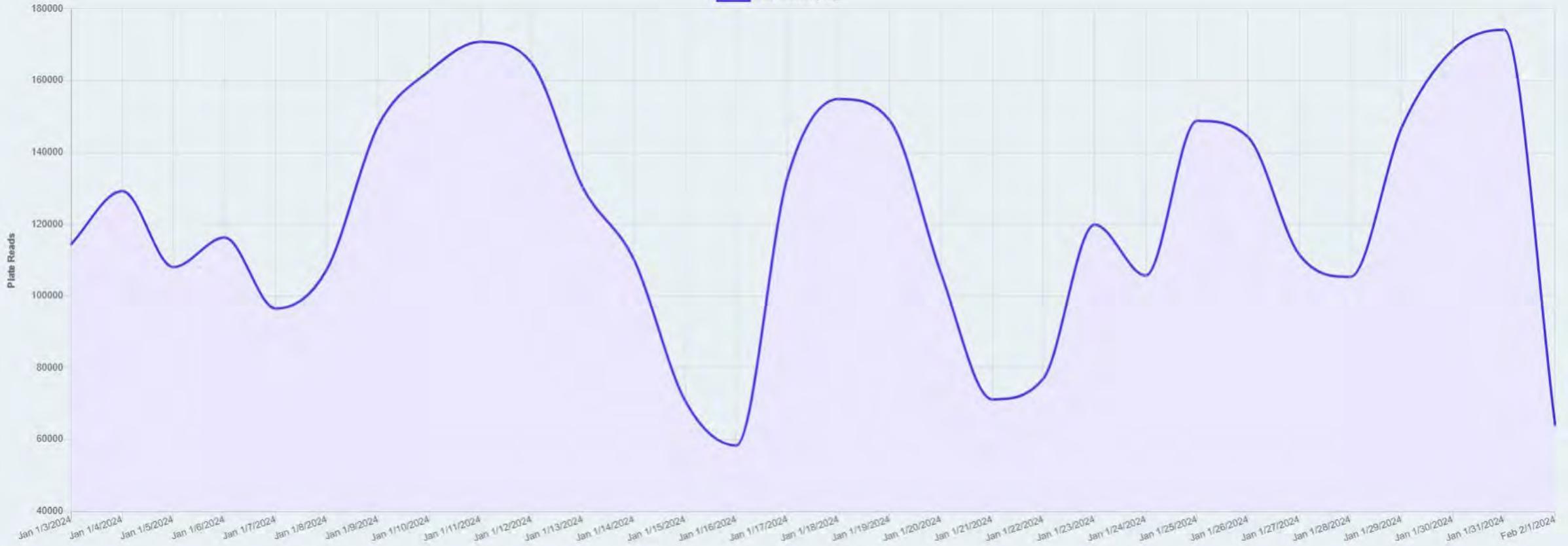
[DOWNLOAD CSV](#)

Jan 1 – Jan 31

Devices (34) ▾

[Search](#)

Plate Reads By Day



Unique Plate Reads Summary

Total Unique Plate Reads:

480,938

[DOWNLOAD CSV](#)

Jan 1 – Jan 31

Devices (34)

[Search](#)



All Categories

Hits Report

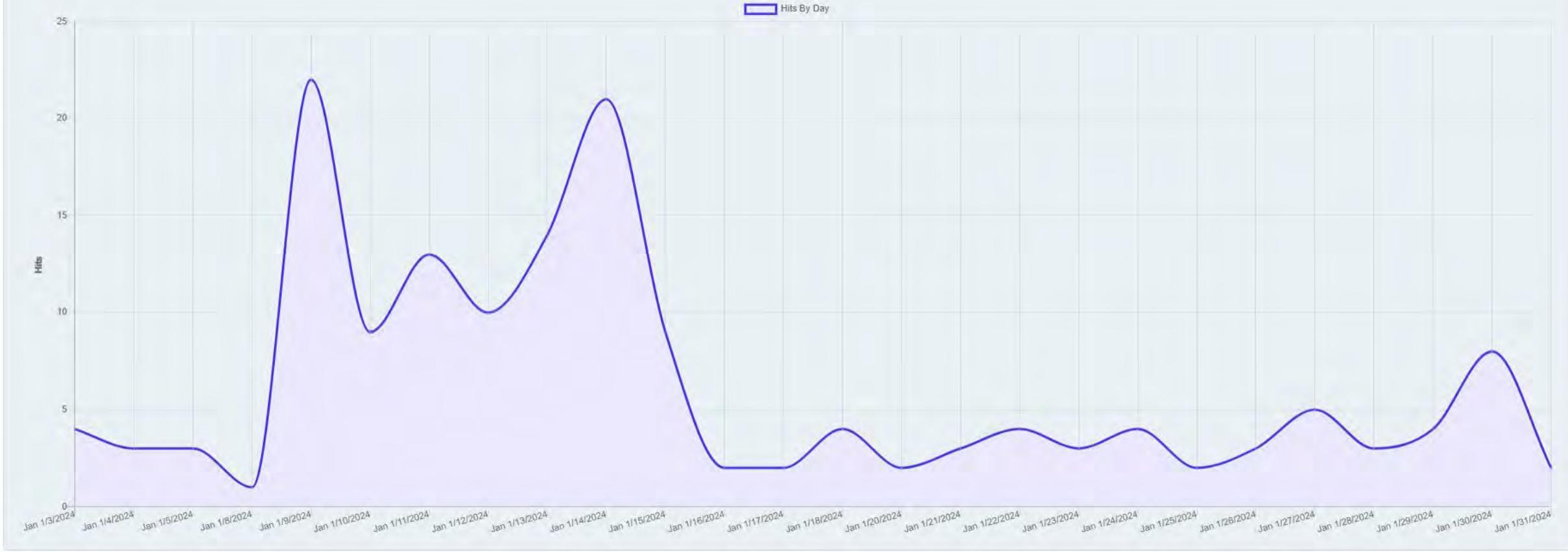
01/02/2024 To... 02/01/2024 [Search](#)

Select a date range up to 31 days

[DOWNLOAD CSV](#)

Total Hits: 160

Topics (15) Devices (34)



Top 7 Categories

Hits Report

01/01/2024

To...

01/31/2024

Search

Select a date range up to 31 days

DOWNLOAD CSV

Total Hits: 134

Topics (7)

Devices (34)

Hits By Day



Sex Offenders

Hits Report

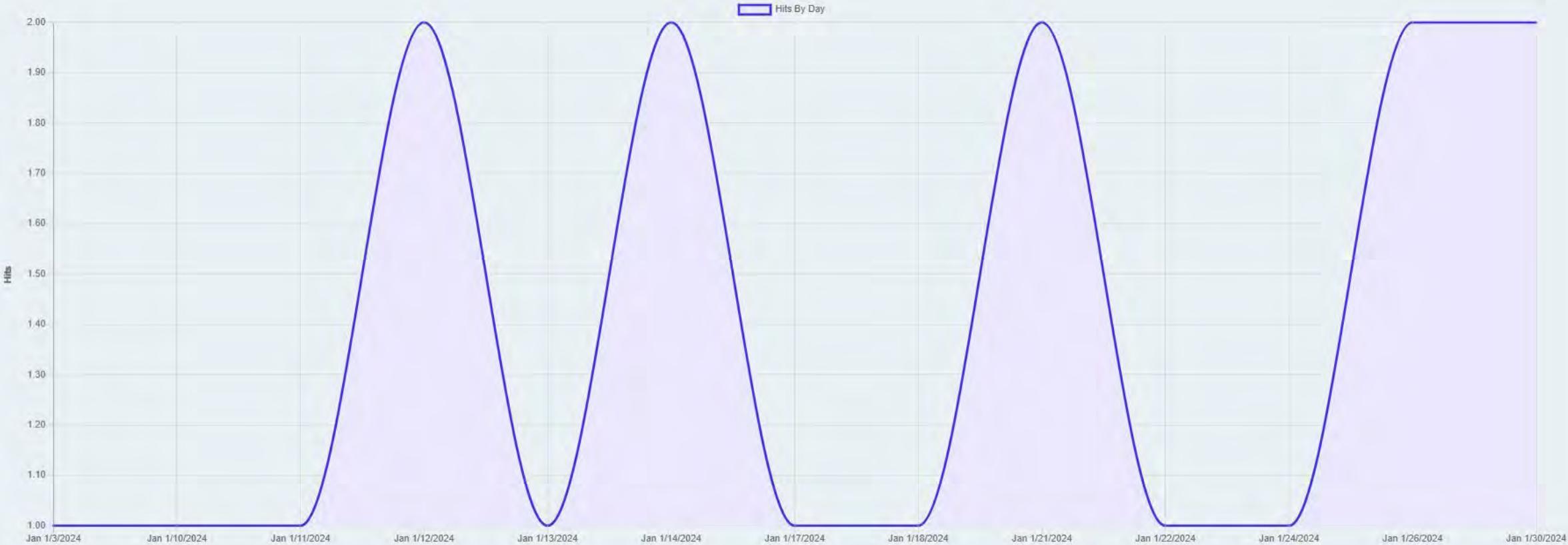
01/01/2024 To... 01/31/2024 [Search](#)

Select a date range up to 31 days

[DOWNLOAD CSV](#)

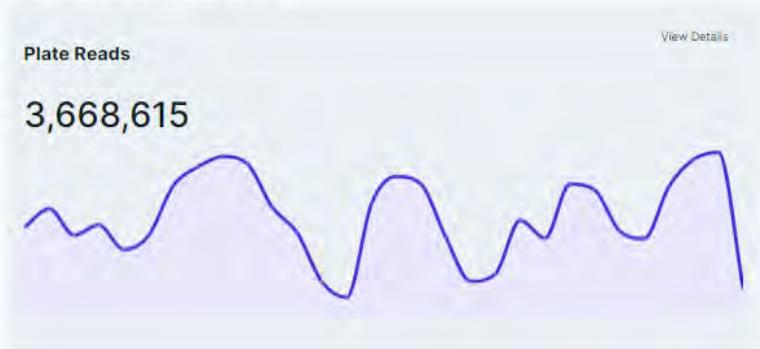
Total Hits: 18

Topics (1) Devices (34)



Summary Report

Insights Dashboard



Device Sharing

Shared with
Lewisville TX PD,
Sansom Park TX PD,
and 330 others.

Access Levels
Search
Hotlist Tool Access

Device Status

34 / 34 ?
Devices Online

◀ Previous Device

Device Name	Battery	Latency
#01 Inbound, Riverview Way, EB	99%	17.02 s

Next Device ▶

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181

#28 Mobile Speed Trailer/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Total 'Plate Reads' by 'Device Name'

Row Labels	Sum of Plate Reads
#29 - Riverbend Main Entrance	5429
#01 Inbound, Riverview Way, EB	5530
#15 Hunters Creek Dr SB at I-10	6313
Strey NB at Memorial	18365
#32 WB Greenbay @ Memorial Dr	21677
#25 - NB Bunker Hill x Memorial	25130
#11 Greenbay St EB at Piney Point Rd	34194
#26 - SB Hedwig x Beinhorn	46923
#27 Unit 181 Blalock S/B at Taylorcrest	47575
#16 Memorial Dr WB at E Creekside Dr	64372
#06 Taylorcrest Rd WB at Flintdale	64708
#05 Bunkerhill Rd SB at Taylorcrest	73585
#10 On Memorial Dr EB from San Felipe	77291
#09 N Piney Point Rd at Memorial Dr	79492
#14 Beinhorn Rd WB at Pipher	88812
#18 Memorial Dr EB at Voss	93313
#31 EB Memorial Dr near Tealwood	106222
#17 Memorial Dr WB at Voss	110547
#19 - SB Voss x Old Voss (Lane 1)	122908
#28 MVPD Station S/B Memorial Drive	128483
#24 - NB Blalock x Memorial	128875
#07 Memorial Dr EB at Briar Forest	143203
#02 Memorial Dr EB at Gessner	153244
#04 Memorial Dr NB at Briar Forest	165950
#20 - SB Voss x Old Voss (Lane 2)	171075
#12 Piney Point Dr SB at Gaylord	182693
#08 2200 S Piney Point Rd NB at City Limit	191476
#01 Gessner SB at Frostwood Elementary	206933
#13 NB Gessner Rd	207534
#23 - WB San Felipe x Buffalo Bayou	236327
#21 - NB Voss x Magnolia Bend (Lane 1)	320535
#22 - NB Voss x Magnolia Bend (Lane 2)	342521
Grand Total	3671235

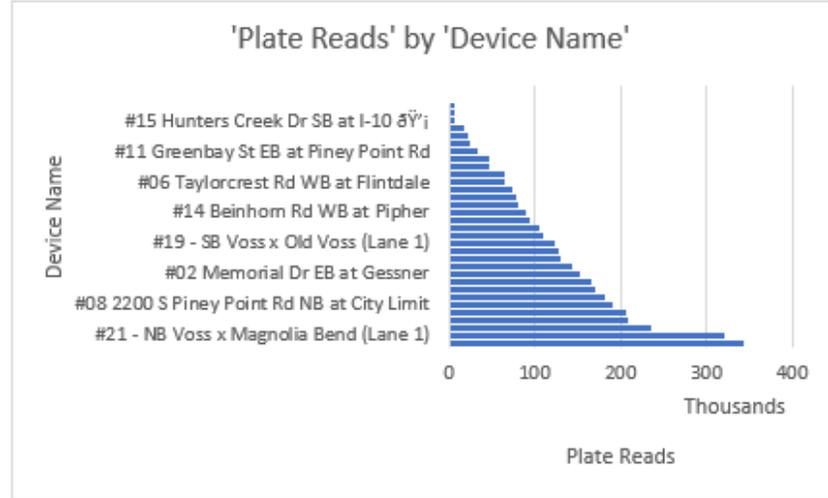
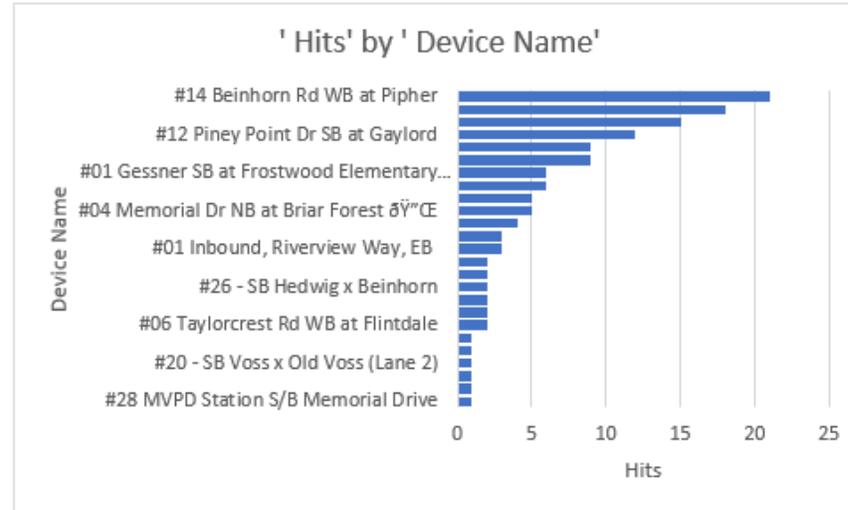


Plate Reads By Location

Hits By Camera

Total ' Hits' by ' Device Name'

Row Labels	Sum of Hits
#14 Beinhorn Rd WB at Pipher	21
#22 - NB Voss x Magnolia Bend (Lane 2)	18
#21 - NB Voss x Magnolia Bend (Lane 1)	15
#12 Piney Point Dr SB at Gaylord	12
#13 NB Gessner Rd	9
#18 Memorial Dr EB at Voss δÿ'i	9
#01 Gessner SB at Frostwood Elementary δÿ'i	6
#17 Memorial Dr WB at Voss δÿ"CE	6
#24 - NB Blalock x Memorial	5
#04 Memorial Dr NB at Briar Forest δÿ"CE	5
#16 Memorial Dr WB at E Creekside Dr δÿ'i	4
#07 Memorial Dr EB at Briar Forest δÿ'i	3
#01 Inbound, Riverview Way, EB	3
#02 Memorial Dr EB at Gessner	2
#19 - SB Voss x Old Voss (Lane 1)	2
#26 - SB Hedwig x Beinhorn	2
#08 2200 S Piney Point Rd NB at City Limit	2
#32 WB Greenbay @ Memorial Dr	2
#06 Taylorcrest Rd WB at Flintdale	2
#31 EB Memorial Dr near Tealwood	1
Strey NB at Memorial δÿ"CE	1
#20 - SB Voss x Old Voss (Lane 2)	1
#27 Unit 181 Blalock S/B at Taylorcrest	1
#23 - WB San Felipe x Buffalo Bayou	1
#28 MVPD Station S/B Memorial Drive	1
Grand Total	134



Total Reads – 3,668,615

Unique Reads – 480,938

Hits- 183

7 Top Hit 134

- Hotlist - 4
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024

Raymond Schultz
Chief of Police

February 12, 2024

TO: J. Huguenard, Chairman, MVPD Police Commission

FROM:  R. Schultz, Chief

REF: 2023 Racial Profiling Data and Report

A review of the 2023 Racial Profiling Data and Report has been completed as per State of Texas legislative requirements, CCP Article 2.132. A copy of the report is attached and has been uploaded to the TCOLE web portal as required.

In 2023 the MVPD conducted 7734 traffic stops. The race of the driver was NOT known in 99.5% at the time the traffic stop was conducted. Subsequently, the race of the driver was found to be.

- Alaska/Native American/Indian 1.18%
- Asian/Pacific Islander 6.48%
- Black 23.95%
- White 36.00%
- Hispanic/Latino 32.40%

The sex of the drivers was.

- Female 36.32%
- Male 63.68%

Moving violations issued.

- Alaska/Native American/Indian 1.25%
- Asian/Pacific Islander 7.07%
- Black 23.10%
- White 35.31%
- Hispanic/Latino 33.25%

Non-moving violation issued.

- Alaska/Native American/Indian 0.73%
- Asian/Pacific Islander 4.26%
- Black 27.05%
- White 38.51%
- Hispanic/Latino 29.45%

The data shows that a pattern of race-based traffic stops, arrests, searches or citations issued does not exist within the Memorial Villages Police Department.

Received: _____


Chairman

Date: _____

2-12-24

Racial Profiling Report | Full

Agency Name: MEMORIAL VILLAGES POLICE DEPT.
Reporting Date: 01/22/2024
TCOLE Agency Number: 201231

Chief Administrator: RAYMOND D. SCHULTZ

Agency Contact Information:
Phone: (713) 365-3703
Email: rschultz@mvpdtx.org

Mailing Address:
11981 MEMORIAL DRIVE
HOUSTON, TX 77024-6297

This Agency filed a full report

MEMORIAL VILLAGES POLICE DEPT. has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the MEMORIAL VILLAGES POLICE DEPT. from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the MEMORIAL VILLAGES POLICE DEPT. if the individual believes that a peace officer employed by the MEMORIAL VILLAGES POLICE DEPT. has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the MEMORIAL VILLAGES POLICE DEPT. who, after an investigation, is shown to have engaged in racial profiling in violation of the MEMORIAL VILLAGES POLICE DEPT. policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The MEMORIAL VILLAGES POLICE DEPT. has satisfied the statutory data audit requirements as prescribed in

Article 2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: Brian Baker
Commander

Date: 01/22/2024

Total stops: 7734

Street address or approximate location of the stop

City street	7672
US highway	40
County road	5
State highway	12
Private property or other	5

Was race or ethnicity known prior to stop?

Yes	39
No	7695

Race / Ethnicity

Alaska Native / American Indian	91
Asian / Pacific Islander	501
Black	1852
White	2784
Hispanic / Latino	2506

Gender

Female	2809
Alaska Native / American Indian	24
Asian / Pacific Islander	180
Black	755
White	1121
Hispanic / Latino	729
Male	4925
Alaska Native / American Indian	67
Asian / Pacific Islander	321
Black	1097
White	1662
Hispanic / Latino	1777

Reason for stop?

Violation of law	26
Alaska Native / American Indian	1
Asian / Pacific Islander	1
Black	10
White	9

Hispanic / Latino	5
Preexisting knowledge	65
Alaska Native / American Indian	2
Asian / Pacific Islander	2
Black	17
White	27
Hispanic / Latino	17
Moving traffic violation	6142
Alaska Native / American Indian	77
Asian / Pacific Islander	434
Black	1419
White	2169
Hispanic / Latino	2042
Vehicle traffic violation	1501
Alaska Native / American Indian	11
Asian / Pacific Islander	64
Black	406
White	578
Hispanic / Latino	442

Was a search conducted?

Yes	112
Alaska Native / American Indian	0
Asian / Pacific Islander	4
Black	46
White	22
Hispanic / Latino	40
No	7622
Alaska Native / American Indian	91
Asian / Pacific Islander	497
Black	1806
White	2761
Hispanic / Latino	2466

Reason for Search?

Consent	37
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	14
White	4

Hispanic / Latino	19
Contraband	3
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	1
Hispanic / Latino	1
Probable	26
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	14
White	4
Hispanic / Latino	7
Inventory	21
Alaska Native / American Indian	0
Asian / Pacific Islander	2
Black	9
White	4
Hispanic / Latino	6
Incident to arrest	25
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	8
White	9
Hispanic / Latino	7

Was Contraband discovered?

Yes	51
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	24
White	9
Hispanic / Latino	17
No	61
Alaska Native / American Indian	0
Asian / Pacific Islander	3
Black	22
White	13
Hispanic / Latino	23

Did the finding result in arrest?

(total should equal previous column)

Yes	0	No	0
Yes	0	No	1
Yes	2	No	22
Yes	1	No	8
Yes	1	No	16

Description of contraband	
Drugs	36
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	14
White	8
Hispanic / Latino	13
Weapons	6
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	6
White	0
Hispanic / Latino	0
Currency	0
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	0
Alcohol	6
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	2
Hispanic / Latino	3
Stolen property	3
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	2
White	1
Hispanic / Latino	0
Other	9
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	7
White	0
Hispanic / Latino	2
Result of the stop	
Verbal warning	195

Alaska Native / American Indian	2
Asian / Pacific Islander	19
Black	45
White	66
Hispanic / Latino	63
Written warning	3816
Alaska Native / American Indian	60
Asian / Pacific Islander	320
Black	867
White	1709
Hispanic / Latino	860
Citation	3664
Alaska Native / American Indian	29
Asian / Pacific Islander	158
Black	914
White	989
Hispanic / Latino	1573
Written warning and arrest	27
Alaska Native / American Indian	0
Asian / Pacific Islander	4
Black	10
White	9
Hispanic / Latino	4
Citation and arrest	15
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	5
White	6
Hispanic / Latino	4
Arrest	17
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	11
White	4
Hispanic / Latino	2
Arrest based on	
Violation of Penal Code	14
Alaska Native / American Indian	0
Asian / Pacific Islander	1

Black	9
White	2
Hispanic / Latino	2
Violation of Traffic Law	3
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	2
Hispanic / Latino	1
Violation of City Ordinance	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
Outstanding Warrant	41
Alaska Native / American Indian	0
Asian / Pacific Islander	3
Black	16
White	15
Hispanic / Latino	7

Was physical force resulting in bodily injury used during stop?

Yes	3
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	0
White	0
Hispanic / Latino	2
Resulting in Bodily Injury To:	
Suspect	0
Officer	0
Both	0
No	7731
Alaska Native / American Indian	0
Asian / Pacific Islander	2783
Black	500
White	2504
Hispanic / Latino	91

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

Use TCOLE's auto generated analysis	<input checked="" type="checkbox"/>
Use Department's submitted analysis	<input type="checkbox"/>

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement

Racial Profiling Analysis Report

MEMORIAL VILLAGES POLICE DEPT.

01. Total Traffic Stops:	7734	
02. Location of Stop:		
a. City Street	7672	99.20%
b. US Highway	40	0.52%
c. County Road	5	0.06%
d. State Highway	12	0.16%
e. Private Property or Other	5	0.06%
03. Was Race known prior to Stop:		
a. NO	7695	99.50%
b. YES	39	0.50%
04. Race or Ethnicity:		
a. Alaska/ Native American/ Indian	91	1.18%
b. Asian/ Pacific Islander	501	6.48%
c. Black	1852	23.95%
d. White	2784	36.00%
e. Hispanic/ Latino	2506	32.40%
05. Gender:		
a. Female	2809	36.32%
i. Alaska/ Native American/ Indian	24	0.31%
ii. Asian/ Pacific Islander	180	2.33%
iii. Black	755	9.76%
iv. White	1121	14.49%
v. Hispanic/ Latino	729	9.43%
b. Male	4925	63.68%
i. Alaska/ Native American/ Indian	67	0.87%
ii. Asian/ Pacific Islander	321	4.15%
iii. Black	1097	14.18%
iv. White	1662	21.49%
v. Hispanic/ Latino	1777	22.98%
06. Reason for Stop:		
a. Violation of Law	26	0.34%
i. Alaska/ Native American/ Indian	1	3.85%
ii. Asian/ Pacific Islander	1	3.85%

Racial Profiling Analysis Report

iii. Black	10	38.46%
iv. White	9	34.62%
v. Hispanic/ Latino	5	19.23%
b. Pre-Existing Knowledge	65	0.84%
i. Alaska/ Native American/ Indian	2	3.08%
ii. Asian/ Pacific Islander	2	3.08%
iii. Black	17	26.15%
iv. White	27	41.54%
v. Hispanic/ Latino	17	26.15%
c. Moving Traffic Violation	6142	79.42%
i. Alaska/ Native American/ Indian	77	1.25%
ii. Asian/ Pacific Islander	434	7.07%
iii. Black	1419	23.10%
iv. White	2169	35.31%
v. Hispanic/ Latino	2042	33.25%
d. Vehicle Traffic Violation	1501	19.41%
i. Alaska/ Native American/ Indian	11	0.73%
ii. Asian/ Pacific Islander	64	4.26%
iii. Black	406	27.05%
iv. White	578	38.51%
v. Hispanic/ Latino	442	29.45%
07. Was a Search Conducted:		
a. NO	7622	98.55%
i. Alaska/ Native American/ Indian	91	1.19%
ii. Asian/ Pacific Islander	497	6.52%
iii. Black	1806	23.69%
iv. White	2761	36.22%
v. Hispanic/ Latino	2466	32.35%
b. YES	112	1.45%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	4	3.57%
iii. Black	46	41.07%
iv. White	22	19.64%
v. Hispanic/ Latino	40	35.71%
08. Reason for Search:		
a. Consent	37	0.48%

Racial Profiling Analysis Report

i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	14	37.84%
iv. White	4	10.81%
v. Hispanic/ Latino	19	51.35%
b. Contraband in Plain View	3	0.04%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	33.33%
iv. White	1	33.33%
v. Hispanic/ Latino	1	33.33%
c. Probable Cause	26	0.34%
ii. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	1	3.85%
iii. Black	14	53.85%
iv. White	4	15.38%
v. Hispanic/ Latino	7	26.92%
d. Inventory	21	0.27%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	2	9.52%
iii. Black	9	42.86%
iv. White	4	19.05%
v. Hispanic/ Latino	6	28.57%
e. Incident to Arrest	25	0.32%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	1	4.00%
iii. Black	8	32.00%
iv. White	9	36.00%
v. Hispanic/ Latino	7	28.00%
09. Was Contraband Discovered:		
YES	51	0.66%
i. Alaska/ Native American/ Indian	0	0.00%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	0	
ii. Asian/ Pacific Islander	1	1.96%
Finding resulted in arrest - YES	0	
Finding resulted in arrest - NO	1	
iii. Black	24	47.06%

Racial Profiling Analysis Report

Finding resulted in arrest - YES	2	
Finding resulted in arrest - NO	22	
iv. White	9	17.65%
Finding resulted in arrest - YES	1	
Finding resulted in arrest - NO	8	
v. Hispanic/ Latino	17	33.33%
Finding resulted in arrest - YES	1	
Finding resulted in arrest - NO	16	
b. NO	61	0.79%
i. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	3	4.92%
iii. Black	22	36.07%
iv. White	13	21.31%
v. Hispanic/ Latino	23	37.70%
10. Description of Contraband:		
a. Drugs	36	0.47%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	1	2.78%
iii. Black	14	38.89%
iv. White	8	22.22%
v. Hispanic/ Latino	13	36.11%
b. Currency	0	0.00%
i. Alaska/ Native American/ Indian	0	
ii. Asian/ Pacific Islander	0	
iii. Black	0	
iv. White	0	
v. Hispanic/ Latino	0	
c. Weapons	6	0.08%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	6	100.00%
iv. White	0	0.00%
v. Hispanic/ Latino	0	0.00%
d. Alcohol	6	0.08%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	16.67%
iv. White	2	33.33%

Racial Profiling Analysis Report

v. Hispanic/ Latino	3	50.00%
e. Stolen Property	3	0.04%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	2	66.67%
iv. White	1	33.33%
v. Hispanic/ Latino	0	0.00%
f. Other	9	0.12%
i. Alaska/ Native American/ Indian	0	0.00%
i. Asian/ Pacific Islander	0	0.00%
iii. Black	7	77.78%
iv. White	0	0.00%
v. Hispanic/ Latino	2	22.22%
11. Result of Stop:		
a. Verbal Warning	195	2.52%
i. Alaska/ Native American/ Indian	2	1.03%
ii. Asian/ Pacific Islander	19	9.74%
iii. Black	45	23.08%
iv. White	66	33.85%
v. Hispanic/ Latino	63	32.31%
b. Written Warning	3816	49.34%
i. Alaska/ Native American/ Indian	60	1.57%
ii. Asian/ Pacific Islander	320	8.39%
iii. Black	867	22.72%
iv. White	1709	44.79%
v. Hispanic/ Latino	860	22.54%
c. Citation	3664	47.38%
i. Alaska/ Native American/ Indian	29	0.79%
ii. Asian/ Pacific Islander	158	4.31%
iii. Black	914	24.95%
iv. White	989	26.99%
v. Hispanic/ Latino	1573	42.93%
d. Written Warning and Arrest	27	0.35%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	4	14.81%
iii. Black	10	37.04%
iv. White	9	33.33%
v. Hispanic/ Latino	4	14.81%

Racial Profiling Analysis Report

e. Citation and Arrest	15	0.19%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	5	33.33%
iv. White	6	40.00%
v. Hispanic/ Latino	4	26.67%
f. Arrest	17	0.22%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	11	64.71%
iv. White	4	23.53%
v. Hispanic/ Latino	2	11.76%
12. Arrest Based On:		
a. Violation of Penal Code	14	0.18%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	1	7.14%
iii. Black	9	64.29%
iv. White	2	14.29%
v. Hispanic/ Latino	2	14.29%
b. Violation of Traffic Law	3	0.04%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	0	0.00%
iv. White	2	66.67%
v. Hispanic/ Latino	1	33.33%
c. Violation of City Ordinance	1	0.01%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	0	0.00%
iii. Black	1	100.00%
iv. White	0	0.00%
v. Hispanic/ Latino	0	0.00%
d. Outstanding Warrant	41	0.53%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	3	7.32%
iii. Black	16	39.02%
iv. White	15	36.59%
v. Hispanic/ Latino	7	17.07%

Racial Profiling Analysis Report

13. Was Physical Force Used:		
a. NO	7731	99.96%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	2783	36.00%
iii. Black	500	6.47%
iv. White	2504	32.39%
v. Hispanic/ Latino	91	1.18%
b. YES	3	0.04%
i. Alaska/ Native American/ Indian	0	0.00%
ii. Asian/ Pacific Islander	1	33.33%
iii. Black	0	0.00%
iv. White	0	0.00%
v. Hispanic/ Latino	2	66.67%
b 1. YES: Physical Force Resulting in Bodily Injury to Suspect	0	0.00%
b 2. YES: Physical Force Resulting in Bodily Injury to Officer	0	0.00%
b 3. YES: Physical Force Resulting in Bodily Injury to Both	0	0.00%
14. Total Number of Racial Profiling Complaints Received:	0	

REPORT DATE COMPILED 01/22/2024



2024- 2025 Renewal Presentation

February 12, 2024 | Memorial Villages Police Department



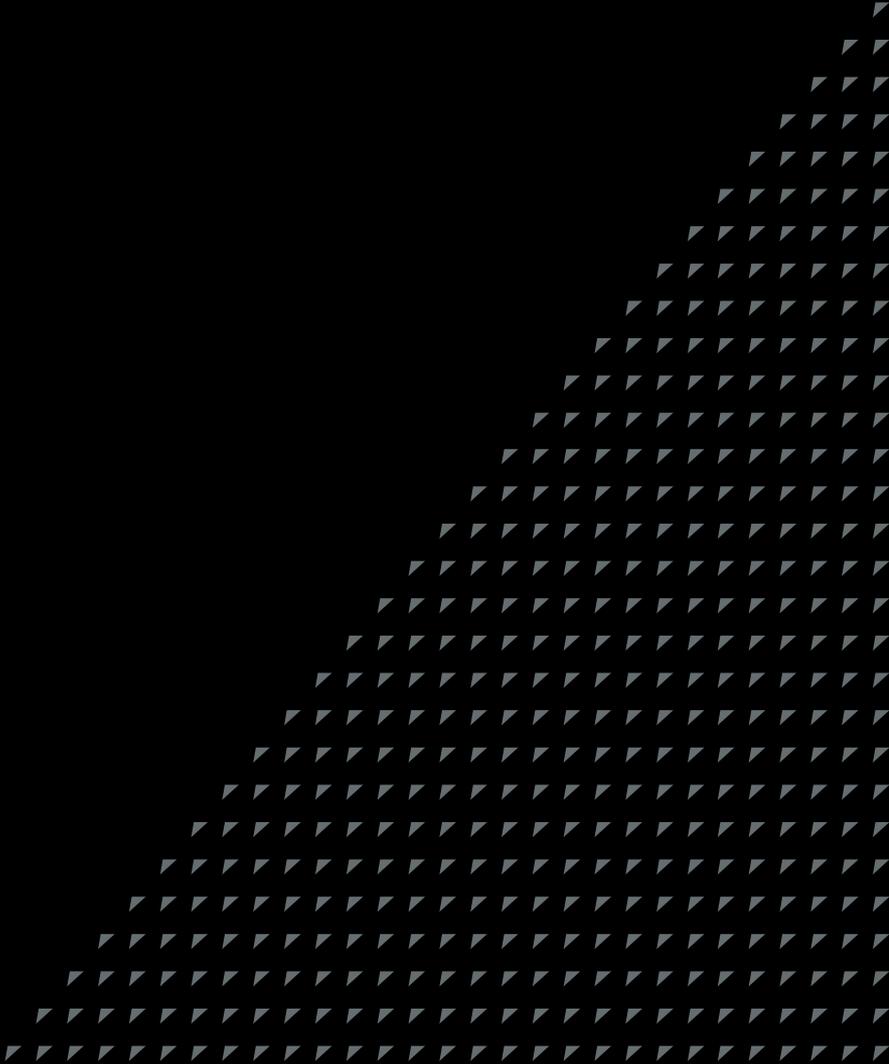


Meeting Objectives

- Discussion Items:
 - Section 1: Executive Summary
 - Section 2: Contribution Scenarios
 - Section 3: Benchmarking
 - Section 4: Financial Update
 - Section 4: Renewals & Marketing
 - Section 5: Appendix



Executive Summary





Executive Summary

✓ **Fully Insured Medical Renewal** - The renewal was received from Blue Cross Blue Shield of Texas at a 19.3% (\$121,262) increase over current rates.

- The increase is largely because of the High-Cost Claimant # 1. HCC #1 is a child dependent with End Stage Renal Disease with claims totaling \$319,153 through December 2023.
 - HCC #1 accounts for 40% of the total paid claims (\$793,575).
- The RX claims (for HCC #2 - #5) account for 24% (\$191,768) of the total paid claims.
 - The top Rx Drugs are biologics that treat Rheumatoid Arthritis, Psoriasis, Crohn’s Disease, and Ulcerative Colitis.
 - The Rx Drugs are Skyrizi, Simponi, and Enbrel for a total of \$187,727, which is 80% of all Rx spend through December 2023.
- For companies that are the same size as MVPD, the expected claims over \$50,000 is 3. However, MVPD has 5 claims over \$50,000.
- MVPD is currently running at a **163.7% loss ratio** with total paid claims of \$793,575 and premiums paid of \$484,726 through December 2023.
 - When excluding the claims from HCC #1, the MVPD plan is running at 97.9% loss ratio (\$474,422 in claims vs \$484,726 in premium). Of the \$474,422 in claims, 40% are due to the Specialty Rx Drugs mentioned above.
 - At a loss ratio of 163.7%, the carrier is losing money. Standardly, we would want MVPD running in the 80% loss ratio range.
- After numerous negotiations with BCBS, Alliant was able to lower the renewal to **11.6% (\$73,012)** above current rates. This renewal reduction is contingent on MVPD renewing the Dental with BCBS for the 2024-2025 plan year.

	Average Enrollment	Claims PEPM	Premiums PEPM	Loss Ratio
2021-2022	60	\$2,941.35	\$691.05	425.6%
2022-2023	60	\$1,275.64	\$798.97	159.7%
2023-2024 YTD	61	\$1,437.64	\$878.13	163.7%
Rolling 12 Months	61	\$1,246.44	\$867.69	143.7%



Executive Summary

- ✓ Fully Insured Medical Marketing -
 - Aetna, Cigna, Memorial Hermann, IEBP/TML, and Trustmark Insurance Company declined to quote due to uncompetitive rates
 - UHC provided an initial quote at 52.6% above current rates, but later, they declined to quote due to potential of on-going large claims.
 - In the prior years, MVPD requested two alternate plans (a lower deductible on the HDHP and a lower deductible on a PPO plan). Alliant requested BCBS of Tx to provide alternate quotes ranging from a 17.8% to 31.6% increase over current rates.
 - BCBS Alternate 1 - This option is at 26.9% (\$169,110) increase over current rates. This plan has an In-Network Deductible of \$3,500 individual/\$7,000 family, In-Network Out of Pocket Maximum of \$5,000 individual/\$10,000 family, 80% Co-Insurance, and RX plan design changes.
 - BCBS Alternate 2 - Dual Plan: HDHP and PPO - This option is at 17.8% (\$112,251) increase over current rates with an assumption of 10% migration from the current HDHP to the PPO plan. The HDHP Plan has an In-Network Deductible of \$4,500 individual/\$9,000 family, In-Network Out of Pocket Maximum of \$6,900 individual/\$13,800 family, 80% Co-Insurance, and RX plan design changes. The PPO Plan has an In-Network Deductible of \$1,500 individual/\$4,500 family, In-Network Out of Pocket Maximum of \$4,500 individual/\$13,500 family, 80% Co-Insurance, and RX plan design changes.
 - BCBS Alternate 3 - Dual Plan: HDHP and PPO - This option is at 31.6% (\$199,202) increase over current rates with an assumption of 10% migration from the current HDHP to the PPO plan. The HDHP Plan has an In-Network Deductible of \$3,500 individual/\$7,000 family, In-Network Out of Pocket Maximum of \$5,000 individual/\$10,000 family, 80% Co-Insurance, and RX plan design changes. The PPO Plan has an In-Network Deductible of \$1,500 individual/\$4,500 family, In-Network Out of Pocket Maximum of \$4,500 individual/\$13,500 family, 80% Co-Insurance, and RX plan design changes.
- ✓ **Dental Renewal** - BCBS of Texas released a one-year rate pass for the 2024 - 2025 Dental Renewal. Note: the medical renewal is contingent on renewing the Dental with BCBS.
- ✓ Dental Marketing - We received one quote with plan design changes from Dental Select at -6.2% (-\$3,099) below current rates.
 - All other Dental carriers declined to quote.



Medical Renewal - BCBS Renewal vs BCBS Alternates

Memorial Villages Police Department - Plan Year: April 2024 - March 2025

Medical

BENEFITS	CURRENT / RENEWAL		RENEWAL ALTERNATE 1	RENEWAL ALTERNATE 2		RENEWAL ALTERNATE 3	
Carrier	BCBS TX		BCBS TX	BCBS TX		BCBS TX	
Network	Blue Choice		Blue Choice	Blue Choice		Blue Choice	
Plan Type	MTBCP010H		MTBCP005H	MTBCP010H	MTBCP014	MTBCP005H	MTBCP014
Plan Name	HDHP w/H.S.A.		HDHP w/H.S.A.	HDHP w/H.S.A.	PPO	HDHP w/H.S.A.	PPO
Plan Accumulations	Calendar Year		Calendar Year	Calendar Year		Calendar Year	
Deductible	Embedded		Embedded	Embedded		Embedded	
OOP Maximum	Embedded		Embedded	Embedded		Embedded	
IN-NETWORK	CURRENT	RENEWAL					
Deductible - Individual Family	\$4,500 / \$10,000	\$4,500 / \$9,000	\$3,500 / \$7,000	\$4,500 / \$9,000	\$1,500 / \$4,500	\$3,500 / \$7,000	\$1,500 / \$4,500
OOP Maximum - Individual Family	\$6,900 / \$13,800		\$5,000 / \$10,000	\$6,900 / \$13,800	\$4,500 / \$13,500	\$5,000 / \$10,000	\$4,500 / \$13,500
Coinsurance	80%		80%	80%	80%	80%	80%
OUT-OF-NETWORK							
Deductible - Individual Family	\$9,000 / \$20,000		\$7,000 / \$14,000	\$9,000 / \$20,000	\$3,000 / \$9,000	\$7,000 / \$14,000	\$3,000 / \$9,000
OOP Maximum - Individual Family	Unlimited / Unlimited		Unlimited / Unlimited				
Coinsurance	60%		60%	60%	60%	60%	60%

COSTS	CURRENT / RENEWAL			RENEWAL ALTERNATE 1	RENEWAL ALTERNATE 2		RENEWAL ALTERNATE 3	
Funding	Fully Insured			Fully Insured	Fully Insured		Fully Insured	
Rate Guarantee	Renews 4/1/2024	1 Year	1 Year	1 Year	1 Year		1 Year	
ENROLLMENT / RATES	CURRENT	RENEWAL	NEGOTIATED RENEWAL	PROPOSED	PROPOSED		PROPOSED	
Employee	32	\$493.39	\$588.40	\$550.60	\$625.89	\$550.60	\$873.57	\$625.89
Employee & Spouse	7	\$1,026.69	\$1,224.35	\$1,145.69	\$1,302.34	\$1,145.69	\$1,817.72	\$1,302.34
Employee & Child(ren)	7	\$977.64	\$1,165.86	\$1,090.96	\$1,240.13	\$1,090.96	\$1,730.89	\$1,240.13
Employee & Family	15	\$1,510.95	\$1,801.86	\$1,686.11	\$1,916.65	\$1,686.11	\$2,675.14	\$1,916.65
ANNUAL PREMIUM	61							
Total Premium	\$629,796	\$751,058	\$702,809	\$798,906	\$635,914	\$106,134	\$722,865	\$106,134
\$ Change Over Current		\$121,262	\$73,012	\$169,110	\$742,048	\$112,251	\$828,998	\$199,202
% Change Over Current		19.3%	11.6%	26.9%	17.8%		31.6%	

Costs shown are based on projected headcounts*

Costs shown are based on projected headcounts*



Summary - Historical Rates

	December Enrollment	BCBS 2019-2020	BCBS 2020-2021	UHC 2021-2023	UHC 2022-2023	BCBS 2023-2024	BCBS 2024-2025 Renewal
HSAPlan							
Employee Only	32	\$459.84	\$482.91	\$415.33	\$477.63	\$493.39	\$550.60
Employee + Spouse	7	\$1,057.62	\$1,110.67	\$955.24	\$1,098.53	\$1,026.69	\$1,145.69
Employee + Child(ren)	7	\$827.71	\$869.23	\$747.59	\$859.73	\$977.64	\$1,090.96
Employee + Family	15	\$1,425.49	\$1,497.00	\$1,287.51	\$1,480.64	\$1,510.95	\$1,686.11
Annual Estimated Premium	61	\$591,534	\$621,209	\$534,276	\$614,419	\$629,796	\$702,809
Percentage of Change		-11%	5%	-14%	15%	3%	11.6%

Based on December 2023 headcount

- The 2024-2025 BCBS renewal annual estimated premium increased 11.6% (\$73,012) compared to the BCBS 2022-2023 annual premium.
- Average of 3.78% increase over 4 renewal cycles with Loss Ratio of \$249.67%
- 2021 - 2023 total paid claims = \$3,826,085
- 2021 - 2023 total premiums = \$1,558,665

Summary - Historical Employee Contributions

Piney Point	December Enrollment	BCBS 2019-2020	BCBS 2020-2021	UHC 2021-2023	UHC 2022-2023	BCBS 2023-2024	BCBS 2024-2025 Renewal
HSAPlan							
Employee Only	4	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee + Spouse	2	\$298.89	\$313.88	\$269.96	\$310.45	\$266.65	\$297.55
Employee + Child(ren)	1	\$183.94	\$193.16	\$166.13	\$191.05	\$242.13	\$270.18
Employee + Family	0	\$482.83	\$507.05	\$436.09	\$501.51	\$508.78	\$567.76
Annual Estimated Premium	7	\$9,381	\$9,851	\$8,473	\$9,743	\$9,305	\$10,383
Percentage of Change		-9%	5%	-14%	15%	-4%	12%

Piney Point: MVPD pays 100% of the EE Only tier and 50% of the remaining cost for EE+Spouse, EE+Child(ren), and EE+Family

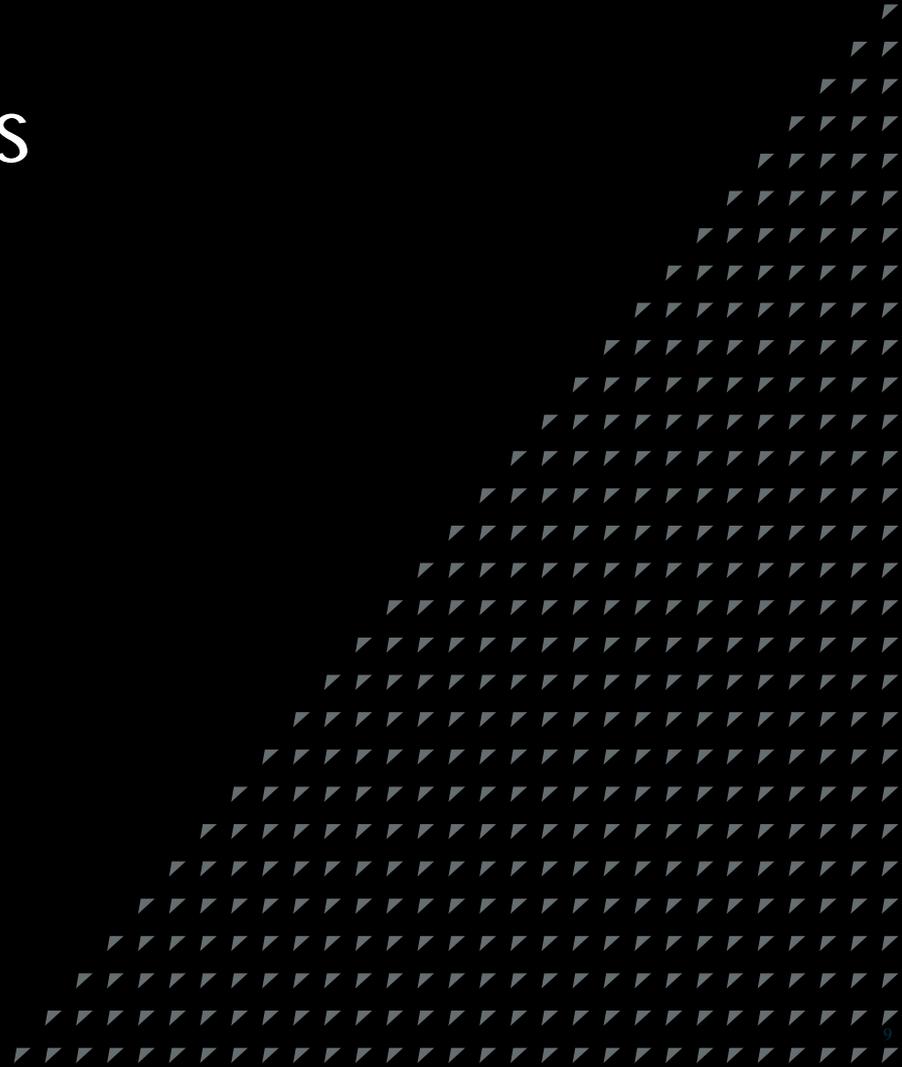
MVPD	December Enrollment	BCBS 2019-2020	BCBS 2020-2021	UHC 2021-2023	UHC 2022-2023	BCBS 2023-2024	BCBS 2024-2025 Renewal
HSAPlan							
Employee Only	23	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Employee + Spouse	4	\$298.89	\$313.88	\$269.96	\$155.23	\$133.33	\$148.77
Employee + Child(ren)	6	\$183.94	\$193.16	\$166.13	\$95.53	\$121.06	\$135.09
Employee + Family	12	\$482.83	\$507.05	\$436.09	\$250.75	\$254.39	\$283.88
Annual Estimated Premium	45	\$97,117	\$101,989	\$87,716	\$50,437	\$51,748	\$57,746
Percentage of Change		-20%	5%	-14%	-42%	3%	12%

MVPD: MVPD pays 100% of the EE Only tier and 75% of the remaining cost for EE+Spouse, EE+Child(ren), and EE+Family

Bunker Hill	December Enrollment	BCBS 2019-2020	BCBS 2020-2021	UHC 2021-2023	UHC 2022-2023	BCBS 2023-2024	BCBS 2024-2025 Renewal
HSAPlan							
Employee Only	5	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Employee + Spouse	1	\$298.89	\$313.88	\$269.96	\$155.23	\$133.33	\$148.77
Employee + Child(ren)	0	\$183.94	\$193.16	\$166.13	\$95.53	\$121.06	\$135.09
Employee + Family	3	\$482.83	\$507.05	\$436.09	\$250.75	\$254.39	\$283.88
Annual Estimated Premium	9	\$20,968	\$22,020	\$18,939	\$10,890	\$10,758	\$12,005
Percentage of Change		-18%	5%	-14%	-42%	-1%	12%

Bunker Hill: MVPD pays 100% of the EE Only tier and 75% of the remaining cost for EE+Spouse, EE+Child(ren), and EE+Family

Contribution Scenarios





2024- 2025 Medical Contributions

Medical/Rx	Enrollment		2023 - 2024 BCBS			2024 - 2025 BCBS Renewal		
	Current	Projected	Rates	EE	ER	Rates	EE	ER
HSA Plan								
EE Only	5	5	\$493.39	0.00	\$477.63	\$550.60	\$0.00	\$550.60
EE + Spouse	1	1	\$1,026.69	\$266.65	\$788.08	\$1,145.69	\$297.55	\$848.15
EE + Child(ren)	1	1	\$977.64	\$242.13	\$668.68	\$1,090.96	\$270.18	\$820.78
EE + Family	0	0	\$1,510.95	\$508.78	\$979.14	\$1,686.11	\$567.76	\$1,118.36
Annual Costs	7	7	\$53,655	\$6,105	\$46,139	\$59,876	\$6,813	\$53,063
PEPM Costs			\$638.75			\$712.81		
Total	7	7	\$53,655	\$6,105	\$46,139	\$59,876	\$6,813	\$53,063
\$ Increase						\$6,220	\$707	\$6,924
% Increase						12%	12%	15%

EE Cost Share	
2023 - 2024 BCBS	2024 - 2025 BCBS Renewal
0%	0%
26%	26%
25%	25%
34%	34%

PineyPoint:MPDPays 100%ofthe EE Onlytier and 50%ofthe remaining cost for EE+Spouse, EE+Child(ren), and EE+Family

Medical/Rx	Enrollment		2023 - 2024 BCBS			2024 - 2025 BCBS Renewal		
	Current	Projected	Rates	EE	ER	Rates	EE	ER
HSA Plan								
EE Only	20	20	\$493.39	0.00	\$477.63	\$550.60	\$0.00	\$550.60
EE + Spouse	4	4	\$1,026.69	\$133.33	\$943.31	\$1,145.69	\$148.77	\$996.92
EE + Child(ren)	8	8	\$977.64	\$121.06	\$764.21	\$1,090.96	\$135.09	\$955.87
EE + Family	11	11	\$1,510.95	\$254.39	\$1,229.89	\$1,686.11	\$283.88	\$1,402.23
Annual Costs	43	43	\$460,994	\$51,601	\$395,619	\$514,436	\$57,582	\$456,854
PEPM Costs			\$893.40			\$996.97		
Total	43	43	\$460,994	\$51,601	\$395,619	\$514,436	\$57,582	\$456,854
\$ Increase						\$53,442	\$5,980	\$61,236
% Increase						12%	12%	15%

EE Cost Share	
2023 - 2024 BCBS	2024 - 2025 BCBS Renewal
0%	0%
13%	13%
12%	12%
17%	17%

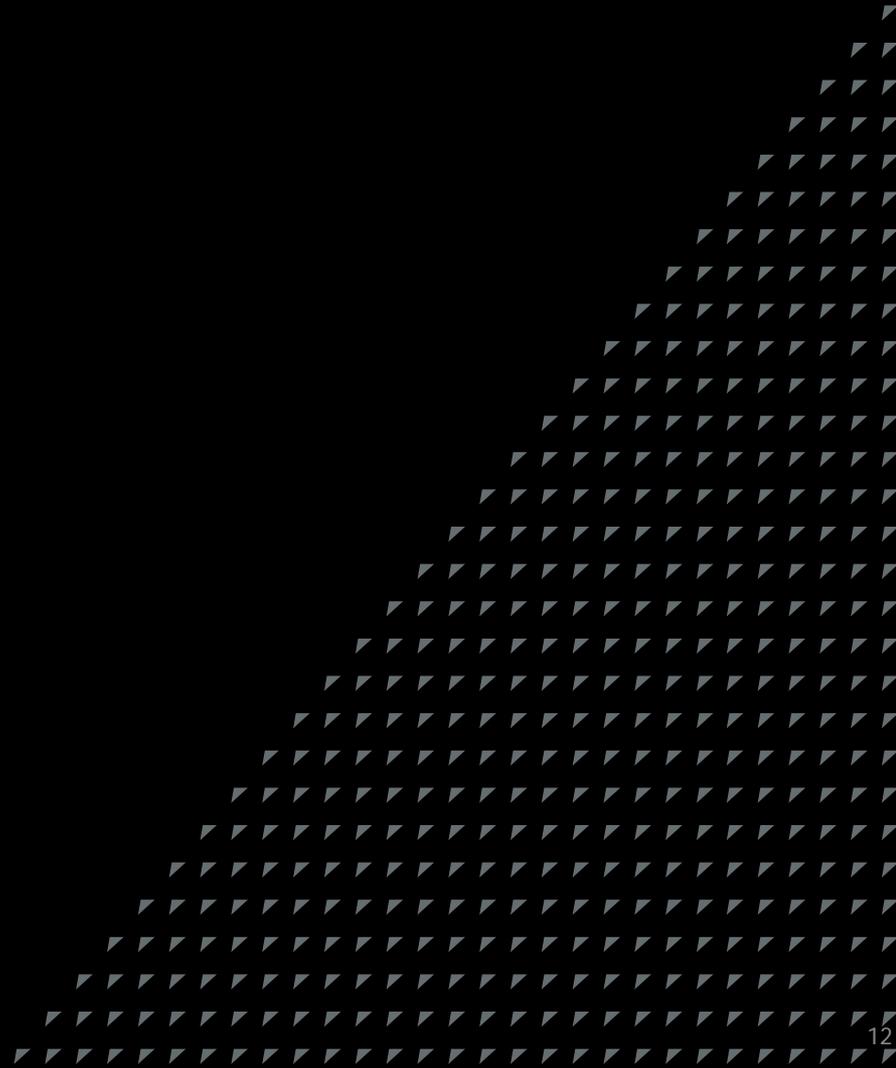
MVPDand Bunker Hill MVPDPays 100%ofthe EE Onlytier and 75%ofthe remaining cost for EE+Spouse, EE+Child(ren), and EE+Family



2024- 2025 HSA Contributions

Plan Year HSA Contribution Amounts	Employee Only	Employee + Spouse	Employee + Child or Children	Employee + Family
MVPD contribution	\$2,350	\$3,700	\$3,700	\$3,700
Physical/Wellness	\$1,000	\$1,000	\$1,000	\$1,000
Physical Assessment PT	\$500	\$500	\$500	\$500
2023 Total MVPD HSA Contributions	\$3,850	\$5,200	\$5,200	\$5,200

Benchmarking





Benchmark Report - Medical Benefits Summary Averages

HDHP

Individual Benefit (In-Network)	MVPD and Bunker Hill	Piney Point	Location South	Size 50-99	Industry Government/Public Sector
Plan Feature					
Deductible - IND	\$4,500	\$4,500	\$3,291	\$3,365	\$2,120
Deductible - FAM	\$10,000	\$10,000	\$6,515	\$6,663	\$4,477
Coinsurance	20%	20%	15%	12%	11%
Out-of-Pocket Maximum - IND	\$6,900	\$6,900	\$5,060	\$5,145	\$3,863
Out-of-Pocket Maximum - FAM	\$13,800	\$13,800	\$10,004	\$10,066	\$7,566
Employer HSA Contributions					
Employee Only	\$2,350	\$2,350	\$708	\$812	\$1,168
EE + Family	\$3,700	\$3,700	\$1,238	\$1,340	\$1,790
Employee Contributions					
Employee Only	\$0	\$0	\$86	\$89	\$82
EE + Spouse	\$133	\$267	\$340	\$384	\$260
EE + Child(ren)	\$121	\$242	\$279	\$331	\$213
EE + Family	\$254	\$509	\$486	\$606	\$386
Value Measures					
Actuarial Value	71.7%	71.7%	77.2%	77.3%	82.3%
Actuarial Value w/ HSA fund	92.7%	92.7%	84.4%	85.0%	92.2%

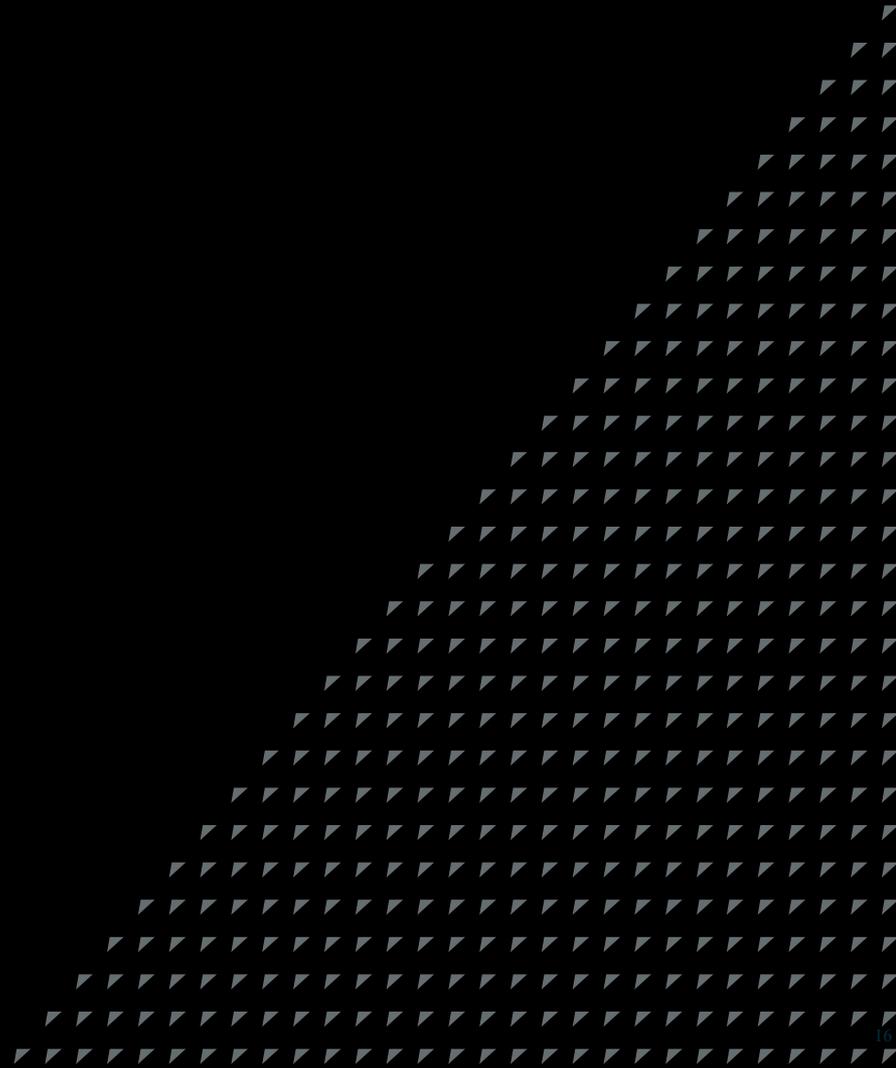
Benchmark Report - Medical Benefits Summary by Industry

Benchmarking

Financial Impact of Plan & Contribution Variance

	Memorial Villages Police Department		Government/Public Sector
	MVPD and Bunker Hill	Piney Point	HDHP
Deductible			
Individual	\$4,500	\$4,500	\$2,120
Family	\$10,000	\$10,000	\$4,477
Coinsurance	20%	20%	11%
Out of Pocket Maximum			
Individual	\$6,900	\$6,900	\$3,863
Family	\$13,800	\$13,800	\$7,566
Office Visit			
PCP	20%	20%	11%
Specialist	20%	20%	11%
Prescription Drugs			
Generic	20%	20%	11%
Preferred Brand	20%	20%	11%
Non-Preferred Brand	20%	20%	11%
Specialty	20%	20%	11%
ER-HSA Funding			
Individual	\$2,350	\$2,350	\$1,168
Family	\$3,700	\$3,700	\$1,790
Actuarial Value (CMS)	71.75%	71.75%	82.30%
Actuarial Value w/ HSA fund	92.70%	92.70%	92.20%
Premium Rates			
Employee Only	\$493.39	\$493.39	\$565.96
EE + Spouse	\$1,026.69	\$1,026.69	\$1,177.70
EE + Child(ren)	\$977.64	\$977.64	\$1,121.44
EE + Family	\$1,510.95	\$1,510.95	\$1,733.19
Employee Contributions			
Employee Only	\$0.00	\$0.00	\$82.02
EE + Spouse	\$133.33	\$266.65	\$259.72
EE + Child(ren)	\$121.06	\$242.13	\$212.50
EE + Family	\$254.39	\$508.78	\$385.81
Assumed Enrolled			
Employee Only	28	4	32
EE + Spouse	5	2	7
EE + Child(ren)	6	1	7
EE + Family	15	0	15
Annual Costs			
Total Cost	\$569,742	\$60,055	\$722,432
Employee Contributions	\$62,506	\$9,305	\$140,608
Net Employer Cost	\$507,235	\$50,750	\$581,824
ER-HSA Expense	\$162,000	\$20,500	\$89,279
Impact of Variance - Increase/(Decrease) in Costs			
Increase in Employer costs due to Plan Design (Actuarial Value Adjustment)			\$92,636
Decrease in Employer costs due to change in Employer Contributions			(\$68,797)
Decrease in Employer costs due to change in ER-funded HSA contributions			(\$93,221)
Estimated Annual Differential in Memorial Villages Police Department (Net) Annual Medical Cost and Benchmark			(\$69,382)

Financial Update





Summary - 2023 -2024 Medical/Rx Plan Performance

- ✓ The 2023-2024 YTD Medical/Rx plan is running at a **163.7%** loss ratio through the end of December 2023 when comparing total paid claims of **\$793,575** to premiums of **\$484,726**. In comparison, the 2022-2023 plan year ran at a **159.7%** loss ratio when comparing total paid claims of **\$923,563** to premiums of **\$578,454**.
- ✓ On a rolling 12-month basis (Jan 2023 through Dec 2023) the plan is running at a **143.7%** loss ratio. The prior rolling 12 months (Jan 2022 through Dec 2022) ran at a **364.7%** loss ratio.
- ✓ The 2023-2024 pharmacy claims through December total **\$233,367** represents **29.4%** of the total claims spend.
- ✓ There are currently **five (5) HCCs over \$50,000** through December 2023 with total claims of **\$540,343**. The #1 top claimant makes up **40% (\$319,153)** of the total claims with a single Live Birth and End Stage Renal Disease.
- The 2023-2024 YTD average headcount is **61 vs 60** for 2022-2023. This is a **2%** increase in headcount from the prior year.
- The 2023-2024 YTD total Medical/Rx paid claims PEPM is **\$1,437.64 vs \$1,275.64** for 2022-2023. Overall, this is a **13%** increase in total Medical/RX paid claims PEPM.
- The 2023-2024 YTD total premium PEPM is currently **\$878.13 vs \$798.97** for 2022-2023. There is a **10%** increase in premiums PEPM from the prior year.



Summary - Historical Plan Performance



	Average Enrollment	Claims PEPM	Premiums PEPM
2021-2022	60	\$2,941.35	\$691.05
2022-2023	60	\$1,275.64	\$798.97
2023-2024 YTD	61	\$1,437.64	\$878.13
Rolling 12 Months	61	\$1,246.44	\$867.69



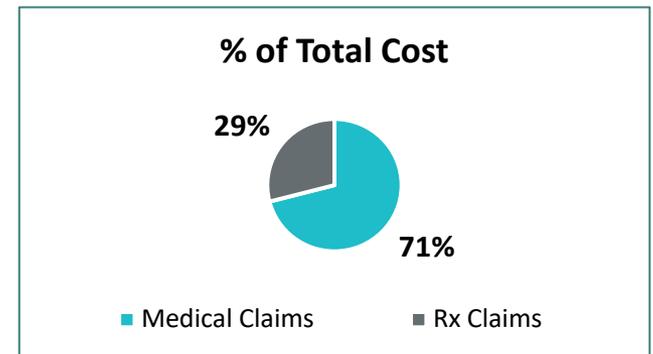
2023-2024 YTD Monthly Experience

April 1, 2023 - December 31, 2024, Medical/Rx Claims Analysis

Month	Single Subscribers	Family Subscribers	Total Subscribers	Medical Claims Paid	Rx Claims Paid	Total Claims Paid (Medical & Rx)	Premiums	Loss Ratio
Apr-23	31	31	62	\$2,371	\$410	\$2,781	\$54,963	5.1%
May-23	31	31	62	\$28,586	\$17,853	\$46,439	\$54,963	84.5%
Jun-23	32	30	62	\$229,935	\$24,421	\$254,356	\$53,945	471.5%
Jul-23	32	31	63	\$48,481	\$17,199	\$65,680	\$55,456	118.4%
Aug-23	31	30	61	\$77,082	\$42,952	\$120,034	\$53,985	222.3%
Sep-23	30	30	60	\$61,257	\$34,863	\$96,120	\$53,491	179.7%
Oct-23	30	30	60	\$42,485	\$24,800	\$67,285	\$52,958	127.1%
Nov-23	32	29	61	\$40,900	\$54,091	\$94,992	\$52,483	181.0%
Dec-23	32	29	61	\$29,111	\$16,777	\$45,889	\$52,483	87.4%
YTD Total	281	271	552	\$560,208	\$233,367	\$793,575	\$484,726	163.7%
YTD PEPM				\$1,014.87	\$422.77	\$1,437.64	\$878.13	

OBSERVATIONS

- Year-to-date the plan is running at a 163.7% loss ratio
 - Medical claims: 71% of total paid claims
 - Pharmacy claims: 29% of total paid claims





2023-2024 Plan Year to Date Large Claimants

April 1, 2023 - March 31, 2024

Large Claimants Over \$20,000

Claimant	Primary Diagnosis	Age	Gender	Relationship	Plan	Status	Medical	Pharmacy	Total Medical/Rx Paid Clams
Claimant 1	N18 - Chronic renal failure	2	Male	Dependent Child	MTBCP010H	Active	\$310,898	\$8,255	\$319,153
Claimant 2	L40 - Psoriasis	56	Male	Spouse	MTBCP010H	Termed	\$10,388	\$49,788	\$60,176
Claimant 3	K51 - Ulcerative colitis	39	Female	Subscriber	MTBCP010H	Active	\$16,165	\$41,734	\$57,898
Claimant 4	M79 - Other soft tissue disorders, not elsewhere classified	46	Male	Subscriber	MTBCP010H	Active	\$2,685	\$49,083	\$51,768
Claimant 5	Z00 - General examination and investigation of persons without complaint and reported diagnosis	32	Male	Subscriber	MTBCP010H	Active	\$184	\$51,163	\$51,347
Total							\$340,320	\$200,023	\$540,343

- Large claims make up 68% of total paid claims.
- High-Cost claimant #1 makes up 40% (\$319,153) of the total claims with a single Live Birth and End Stage Renal Disease.
- Rx claims (for HCC #2 - #5) accounted for 24% (\$191,768) of the total paid claims.
- High-Cost Claimants #1, 3, 4, 5 are on-going claimants

Expected Large Claimants (50 - 99 life group)





Monthly Financial Reporting - Rolling 12

Rolling 12 Months Medical/Rx Claims Analysis

Month	Single Subscribers	Family Subscribers	Total Subscribers	Total Claims Paid (Medical & Rx)	Premiums	Loss Ratio
Jan-23	31	29	60	\$38,971	\$51,407	75.8%
Feb-23	35	26	61	\$35,245	\$49,866	70.7%
Mar-23	34	27	61	\$47,099	\$50,883	92.6%
Apr-23	31	31	62	\$2,781	\$54,963	5.1%
May-23	31	31	62	\$46,439	\$54,963	84.5%
Jun-23	32	30	62	\$254,356	\$53,945	471.5%
Jul-23	32	31	63	\$65,680	\$55,456	118.4%
Aug-23	31	30	61	\$120,034	\$53,985	222.3%
Sep-23	30	30	60	\$96,120	\$53,491	179.7%
Oct-23	30	30	60	\$67,285	\$52,958	127.1%
Nov-23	32	29	61	\$94,992	\$52,483	181.0%
Dec-23	32	29	61	\$45,889	\$52,483	87.4%
Rolling 12 Total	381	353	734	\$914,890	\$636,882	143.7%
Rolling 12 PEPM				\$1,246.44	\$867.69	

OBSERVATIONS

- Year-to-date the plan is running at a 143.7% loss ratio
 - Medical claims and pharmacy claims are combined to show Total Claims Paid with prior carrier UHC from January 2023 - March 2023.
 - Medical claims and pharmacy claims are combined to show Total Claims Paid with current carrier BCBSTX from April 2023 - December 2023.



Monthly - Prior Plan Annual Experience - 2022-2023

April 1, 2022 - March 31, 2023 Medical/Rx Claims Analysis

Month	Single Subscribers	Family Subscribers	Total Subscribers	Total Claims Paid (Medical & Rx)	Premiums	Loss Ratio
Apr-22	32	28	60	\$27,147	\$48,002	56.6%
May-22	32	28	60	\$61,739	\$48,002	128.6%
Jun-22	32	27	59	\$101,563	\$47,142	215.4%
Jul-22	31	28	59	\$74,149	\$47,524	156.0%
Aug-22	34	28	62	\$114,210	\$48,957	233.3%
Sep-22	35	26	61	\$114,217	\$46,473	245.8%
Oct-22	34	26	60	\$176,477	\$46,616	378.6%
Nov-22	33	27	60	\$77,561	\$47,858	162.1%
Dec-22	32	29	61	\$55,185	\$50,342	109.6%
Jan-23	31	29	60	\$38,971	\$49,864	78.2%
Feb-23	35	26	61	\$35,245	\$48,336	72.9%
Mar-23	34	27	61	\$47,099	\$49,339	95.5%
YTD Total	395	329	724	\$923,563	\$578,454	159.7%
YTDPEPM				\$1,275.64	\$798.97	

OBSERVATIONS

- The prior plan annual experience ran at a 159.7% loss ratio
 - Medical claims and pharmacy claims are combined to show Total Claims Paid with prior carrier, UHC.



Monthly - Prior Plan Large Claimants - 2022-2023

April 22, 2022 - March 31, 2023

Large Claimants Over \$50,000

Claimant	Primary Diagnosis	Total Medical/Rx Paid Clams
Claimant 1	Single Live Birth, End Stage Renal Disease	\$114,994
Total		\$114,994

OBSERVATIONS

- The prior plan year ran at a 159.7% loss ratio

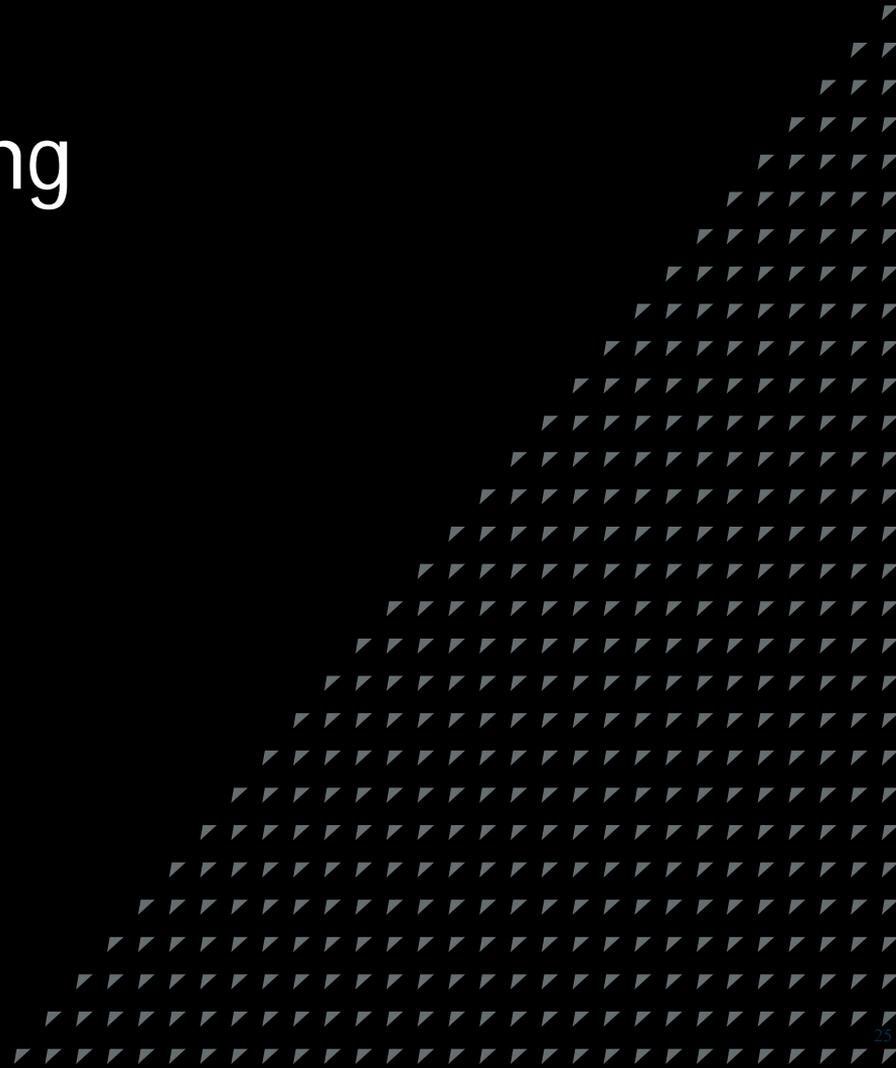


Medical/Rx Summary - Pharmacy Overview

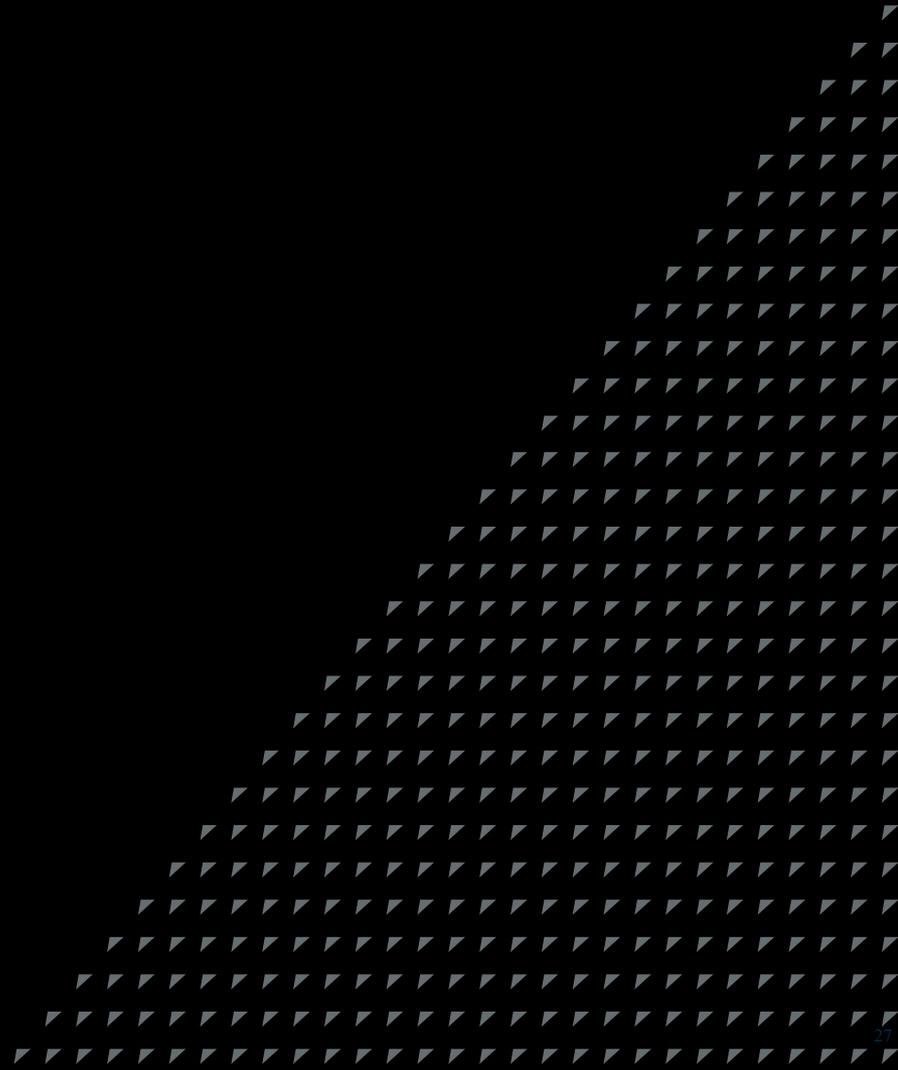
TOP 15 PRESCRIPTIONS

Drug Name	Class	Specialty/ Non-Specialty	RX Count	Utilizing Members	Ingredient Cost
SKYRIZI INJ 150mg	Dermatologicals	Specialty	3	1	\$51,162.77
SKYRIZI PEN INJ 150MG	Dermatologicals	Specialty	5	1	\$48,940.23
Enbrel SrcIk INJ 50MG	Analgesics Anti Inflammatory	Specialty	10	1	\$48,515.39
Simponi INJ 100MG	Analgesics Anti Inflammatory	Specialty	4	1	\$39,108.90
Mounjaro INJ 5MG	Antidiabetics	Specialty	11	1	\$7,994.25
Rybelsus TAB 7MG	Antidiabetics	Non-Specialty	7	1	\$4,568.47
Ozempic INJ 8MG	Antidiabetics	Non-Specialty	5	1	\$4,495.39
Valganciclov Sol 50MG	Antivirals	Non-Specialty	6	1	\$4,205.28
Mycophenolat Sus 200MG	Assorted Classes	Non-Specialty	3	1	\$3,006.45
Tresiba Flex inj 200	Antidiabetics	Non-Specialty	3	1	\$2,883.38
Mesalamine TAB 1.2GM	Gastrointestinal Agents	Non-Specialty	3	1	\$2,194.18
Ozempic INJ 2MG	Antidiabetics	Non-Specialty	3	1	\$2,074.29
Claravis CAP 30MG	Dermatologicals	Non-Specialty	3	1	\$1,608.33
Ozempic NJ 4MG	Antidiabetics	Non-Specialty	2	1	\$1,062.77
Varenicline TAB 0.5X1MG	Psychotherapeutic & Neurological Agents	Non-Specialty	2	2	\$1,024.98

Renewals and Marketing



MEDICAL





Medical Renewal - Current vs BCBS Alternate 1

BENEFITS	CURRENT / RENEWAL		RENEWAL ALTERNATE 1
Carrier	BCBS TX		BCBS TX
Network	Blue Choice		Blue Choice
Plan Type	MTBCP010H		MTBCP005H
Plan Name	HDHP w/H.S.A.		HDHP w/H.S.A.
Plan Accumulations	Calendar Year		Calendar Year
Deductible	Embedded		Embedded
OOP Maximum	Embedded		Embedded
IN-NETWORK	CURRENT	RENEWAL	
Deductible - Individual Family	\$4,500 / \$10,000	\$4,500 / \$9,000	\$3,500 / \$7,000
OOP Maximum - Individual Family		\$6,900 / \$13,800	\$5,000 / \$10,000
Coinsurance		80%	80%
Office Visit - PCP Specialist		80% after deductible	80% after deductible
Office Visit - Virtual Visits		\$48 copay, applied to the deductible	\$48 copay, applied to the deductible
Inpatient Hospital - Copay Coins.		80% after deductible	80% after deductible
Outpatient Surgery		80% after deductible	80% after deductible
Emergency Room - Copay Coins.		80% after In-Network deductible	80% after In-Network deductible
Urgent Care		80% after deductible	80% after deductible
Advanced Image (CT Scan, MRI, PET, etc)		80% after deductible	80% after deductible
Diagnostic X-ray & Lab-Independent Facility		80% after deductible	80% after deductible
Therapy Services (Phy/Sp/Occ) Limitations		80% after deductible Max 35 combined visits per year	80% after deductible Max 35 combined visits per year
OUT-OF-NETWORK			
Deductible - Individual Family		\$9,000 / \$20,000	\$7,000 / \$14,000
OOP Maximum - Individual Family		Unlimited / Unlimited	Unlimited / Unlimited
Coinsurance		60%	60%
ADDITIONAL BENEFITS / NOTES			
H S A Admin fees		Not Included	Not Included

COSTS	CURRENT / RENEWAL			RENEWAL ALTERNATE 1
Funding	Fully Insured			Fully Insured
Rate Guarantee	1 Year			1 Year
ENROLLMENT / RATES	Renews 4/1/2024	CURRENT	RENEWAL	NEGOTIATED RENEWAL
Employee	32	\$493.39	\$588.40	\$550.60
Employee & Spouse	7	\$1,026.69	\$1,224.35	\$1,145.69
Employee & Child(ren)	7	\$977.64	\$1,165.86	\$1,090.96
Employee & Family	15	\$1,510.95	\$1,801.86	\$1,686.11
ANNUAL PREMIUM	61			
Total Premium		\$629,796	\$751,058	\$702,809
\$ Change Over Current			\$121,262	\$73,012
% Change Over Current			19.3%	11.6%
				\$798,906
				\$169,110
				26.9%



Medical Renewal - Current vs BCBS Alternate 2

Memorial Villages Police Department - Plan Year: April 2024 - March 2025

Medical	CURRENT / RENEWAL			RENEWAL ALTERNATE 2		
BENEFITS						
Carrier	BCBS TX			BCBS TX		
Network	Blue Choice			Blue Choice		
Plan Type	MTBCP010H			MTBCP014		
Plan Name	HDHP w/H.S.A.			PPO		
Plan Accumulations	Calendar Year			Calendar Year		
Deductible	Embedded			Embedded		
OOP Maximum	Embedded			Embedded		
IN-NETWORK	CURRENT		RENEWAL			
Deductible - Individual Family	\$4,500 / \$10,000		\$4,500 / \$9,000			
OOP Maximum - Individual Family		\$6,900 / \$13,800		\$6,900 / \$13,800		\$1,500 / \$4,500
Coinsurance		80%		80%		\$4,500 / \$13,500
Office Visit - PCP Specialist		80% after deductible		80% after deductible		80%
Office Visit - Virtual Visits		\$48 copay, applied to the deductible		\$48 copay, applied to the deductible		\$35 / \$70 copays (Lab/X-Rays included under copays; add'l services, such as Office Surgery, 80% after deductible)
Inpatient Hospital - Copay Coins.		80% after deductible		80% after deductible		\$35 copay
Outpatient Surgery		80% after deductible		80% after deductible		80% after deductible
Emergency Room - Copay Coins.		80% after In-Network deductible		80% after In-Network deductible		80% after deductible
Urgent Care		80% after deductible		80% after deductible		80% after deductible
Advanced Image (CT Scan, MRI, PET, etc)		80% after deductible		80% after deductible		\$500 copay (applies to the facility only), then 80% after In-Network deductible;
Diagnostic X-ray & Lab-Independent Facility		80% after deductible		80% after deductible		Dr/All Other charges 80% after In-Network deductible (includes all add'l services for same day visit)
Therapy Services (Phy/Sp/Occ) Limitations		80% after deductible Max 35 combined visits per year		80% after deductible Max 35 combined visits per year		\$75 copay
OUT-OF-NETWORK						(add'l services, such as Surgery, 80% after deductible)
Deductible - Individual Family		\$9,000 / \$20,000		\$9,000 / \$20,000		\$3,000 / \$9,000
OOP Maximum - Individual Family		Unlimited / Unlimited		Unlimited / Unlimited		Unlimited / Unlimited
Coinsurance		60%		60%		60%
ADDITIONAL BENEFITS / NOTES						
HSA Admin fees		Not Included		Not Included		N/A
COSTS	CURRENT / RENEWAL			RENEWAL ALTERNATE 2		
Funding	Fully Insured			Fully Insured		
Rate Guarantee	1 Year		1 Year			
ENROLLMENT / RATES	CURRENT	RENEWAL	NEGOTIATED RENEWAL	PROPOSED		
Employee	32	\$493.39	\$588.40	\$550.60	\$873.57	
Employee & Spouse	7	\$1,026.69	\$1,224.35	\$1,145.69	\$1,817.72	
Employee & Child(ren)	7	\$977.64	\$1,165.86	\$1,090.96	\$1,730.89	
Employee & Family	15	\$1,510.95	\$1,801.86	\$1,686.11	\$2,675.14	
ANNUAL PREMIUM	61					
Total Premium		\$629,796	\$751,058	\$702,809	\$635,914	\$106,134
\$ Change Over Current			\$121,262	\$73,012	\$742,048	\$112,251
% Change Over Current			19.3%	11.6%	17.8%	

Costs shown are based on projected headcounts*



Medical Renewal - Current vs BCBS Alternate 3

Memorial Villages Police Department - Plan Year: April 2024 - March 2025

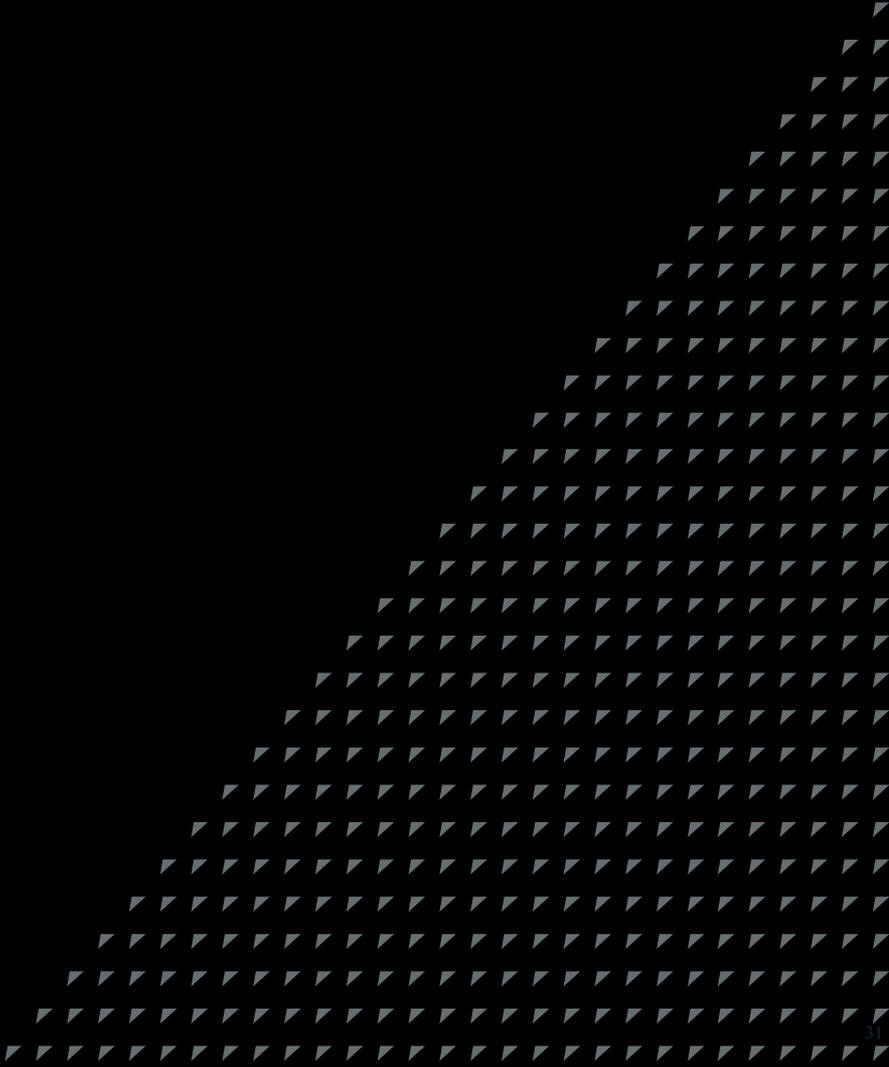
Medical	
BENEFITS	
Carrier	
Network	
Plan Type	
Plan Name	
Plan Accumulations	
Deductible	
OOP Maximum	
IN-NETWORK	
Deductible - Individual Family	
OOP Maximum - Individual Family	
Coinsurance	
Office Visit - PCP Specialist	
Office Visit - Virtual Visits	
Inpatient Hospital - Copay Coins.	
Outpatient Surgery	
Emergency Room - Copay Coins.	
Urgent Care	
Advanced Image (CT Scan, MRI, PET, etc)	
Diagnostic X-ray & Lab-Independent Facility	
Therapy Services (Phy/Sp/Occ) Limitations	
OUT-OF-NETWORK	
Deductible - Individual Family	
OOP Maximum - Individual Family	
Coinsurance	
ADDITIONAL BENEFITS / NOTES	
H S A Admin fees	
COSTS	
Funding	
Rate Guarantee	
ENROLLMENT / RATES	
Employee	32
Employee & Spouse	7
Employee & Child(ren)	7
Employee & Family	15
ANNUAL PREMIUM	61
Total Premium	
\$ Change Over Current	
% Change Over Current	

CURRENT / RENEWAL		
BCBS TX Blue Choice MTBCP010H HDHP w/H.S.A.		
Calendar Year Embedded Embedded		
CURRENT	RENEWAL	
\$4,500 / \$10,000	\$6,900 / \$13,800	\$4,500 / \$9,000
	80%	
	80% after deductible	
	\$48 copay, applied to the deductible	
	80% after deductible	
	80% after deductible	
	80% after In-Network deductible	
	80% after deductible	
	80% after deductible	
	80% after deductible	
	80% after deductible	
	Max 35 combined visits per year	
	\$9,000 / \$20,000	
	Unlimited / Unlimited	
	60%	
	Not Included	
CURRENT / RENEWAL		
	Fully Insured	
	1 Year	1 Year
	REnews 4/1/2024	NEGOTIATED RENEWAL
	CURRENT	RENEWAL
	\$493.39	\$588.40
	\$1,026.69	\$1,224.35
	\$977.64	\$1,165.86
	\$1,510.95	\$1,801.86
	\$629,796	\$751,058
		\$702,809
		\$121,262
		19.3%
		\$73,012
		11.6%

RENEWAL ALTERNATE 3		
BCBS TX Blue Choice		
MTBCP005H HDHP w/H.S.A.	Calendar Year Embedded Embedded	MTBCP014 PPO
\$3,500 / \$7,000		\$1,500 / \$4,500
\$5,000 / \$10,000		\$4,500 / \$13,500
80%		80%
80% after deductible		\$35 / \$70 copays (Lab/X-Rays included under copays; add'l services, such as Office Surgery, 80% after deductible)
80% after deductible		\$35 copay
80% after deductible		80% after deductible
80% after deductible		80% after deductible
80% after In-Network deductible		\$500 copay (applies to the facility only), then 80% after In-Network deductible; Dr/All Other charges 80% after In-Network deductible (includes all add'l services for same day visit)
80% after deductible		\$75 copay (add'l services, such as Surgery, 80% after deductible)
80% after deductible		80% after deductible
80% after deductible		100%
80% after deductible		80% after deductible
Max 35 combined visits per year		Max 35 combined visits per year
\$7,000 / \$14,000		\$3,000 / \$9,000
Unlimited / Unlimited		Unlimited / Unlimited
60%		60%
Not Included		N/A
RENEWAL ALTERNATE 3		
	Fully Insured	
	1 Year	1 Year
	PROPOSED	
	\$625.89	\$873.57
	\$1,302.34	\$1,817.72
	\$1,240.13	\$1,730.89
	\$1,916.65	\$2,675.14
	\$722,865	\$106,134
		\$828,998
		\$199,202
		31.6%

Costs shown are based on projected headcounts*

DENTAL





Dental Renewal and Alternate Options

Memorial Villages Police Department - Plan Year: April 2024 - March 2025

Dental

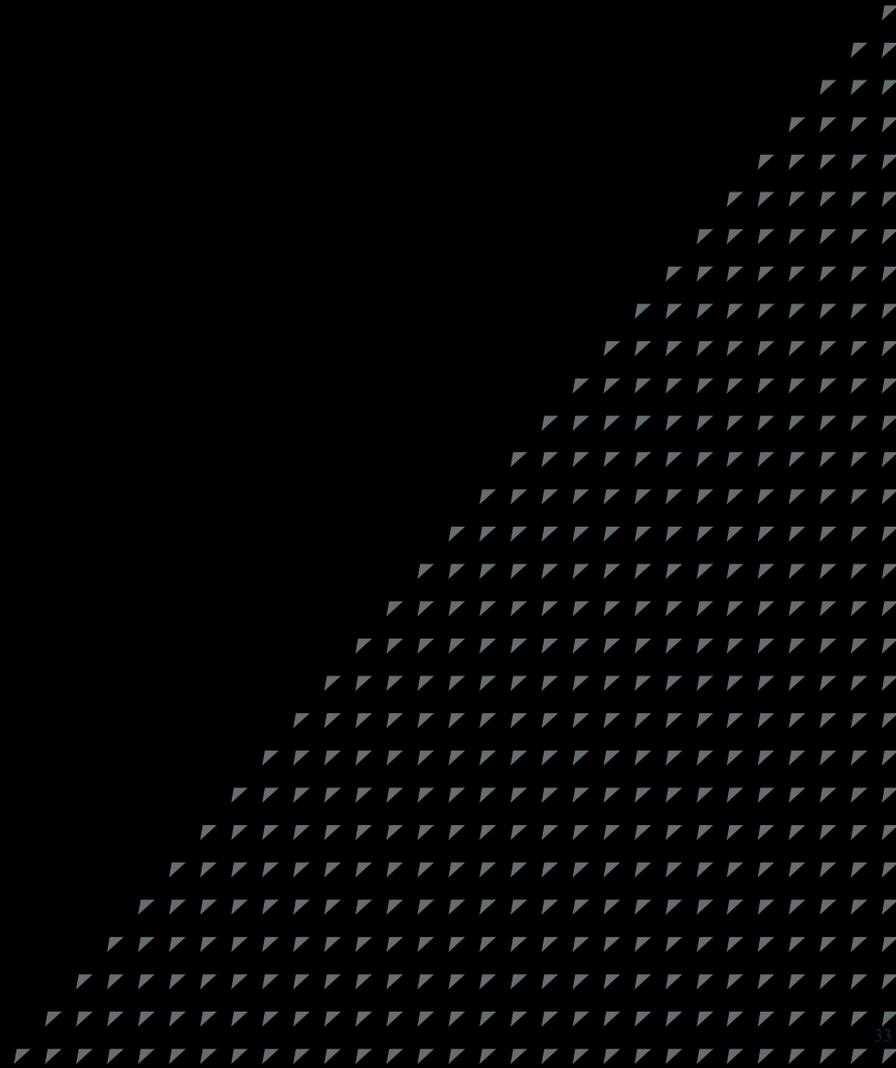
BENEFITS	CURRENT / RENEWAL	
Carrier	BCBS TX	BCBS TX
Plan Type	DPPO DTNHR33	DPPO DTNHR41
Plan Name	DPPO High Plan	DPPO Low Plan
Deductible Period	Calendar Year	Calendar Year
IN-NETWORK		
Deductible - Individual / Family	\$50 / \$150	\$25 / \$75
Deductible Waiver	Yes	Yes
Annual Maximum	\$1,500	\$750
Coins - Preventative / Basic / Major	100% / 80% / 50%	100% / 80% / N/A
Orthodontia Coins	50%	
Eligibility	Adult & Dependent Child up to age 19	Not Covered
Orthodontia Lifetime Max - Individual	\$1,500	N/A
OUT-OF-NETWORK		
Out of Network Percentile	90th%	MAC Plan
SERVICES		
Fillings	80%	80%
Endodontics	80%	Not Covered
Periodontics Non-Surgical	80%	Not Covered
Periodontics Surgical	80%	Not Covered
Complex Oral Surgery	80%	Not Covered
Crowns	50%	Not Covered
Dentures	50%	Not Covered
Late Entrant Waiting Period	None; beyond the new hire enrollment period, members may only enroll at the annual OE period (unless a qualifying Event)	
ADDITIONAL BENEFITS / NOTES		
Plan Maximum Rollover	N/A	N/A
Implants	50%	Not Covered
TMJ	Not Covered	Not Covered
Cleanings / Frequency	100% / 2 per year	100% / 2 per year
Exams / Frequency	100% / 2 per year	100% / 2 per year
Bitewings / Frequency	100% / 1 per year	100% / 1 per year
Complete Full Mouth/Panoramic X-Rays	100% / 1 per 60 months	100% / 1 per 60 months

ALTERNATE 1	
Dental Select DPPO High Plan	Dental Select DPPO Low Plan
Calendar Year	Calendar Year
\$50 / \$150	\$25 / \$75
Yes	Yes
\$1,500	\$750
100% / 80% / 50%	100% / 80% / N/A
50%	
Dependent Child Only up to age 19	Not Covered
\$1,500	N/A
90th%	MAB Plan
80%	80%
80%	Not Covered
50%	Not Covered
50%	Not Covered
None; beyond the new hire enrollment period, members may only enroll at the annual OE period (unless a qualifying event)	
Includes MaxRewards Program*	Includes MaxRewards Program*
50%	Not Covered
Not Covered	Not Covered
100% / 2 per year	100% / 2 per year
100% / 2 per year	100% / 2 per year
100% / 2 per year	100% / 2 per year
100% / 1 per 36 months	100% / 1 per 36 months

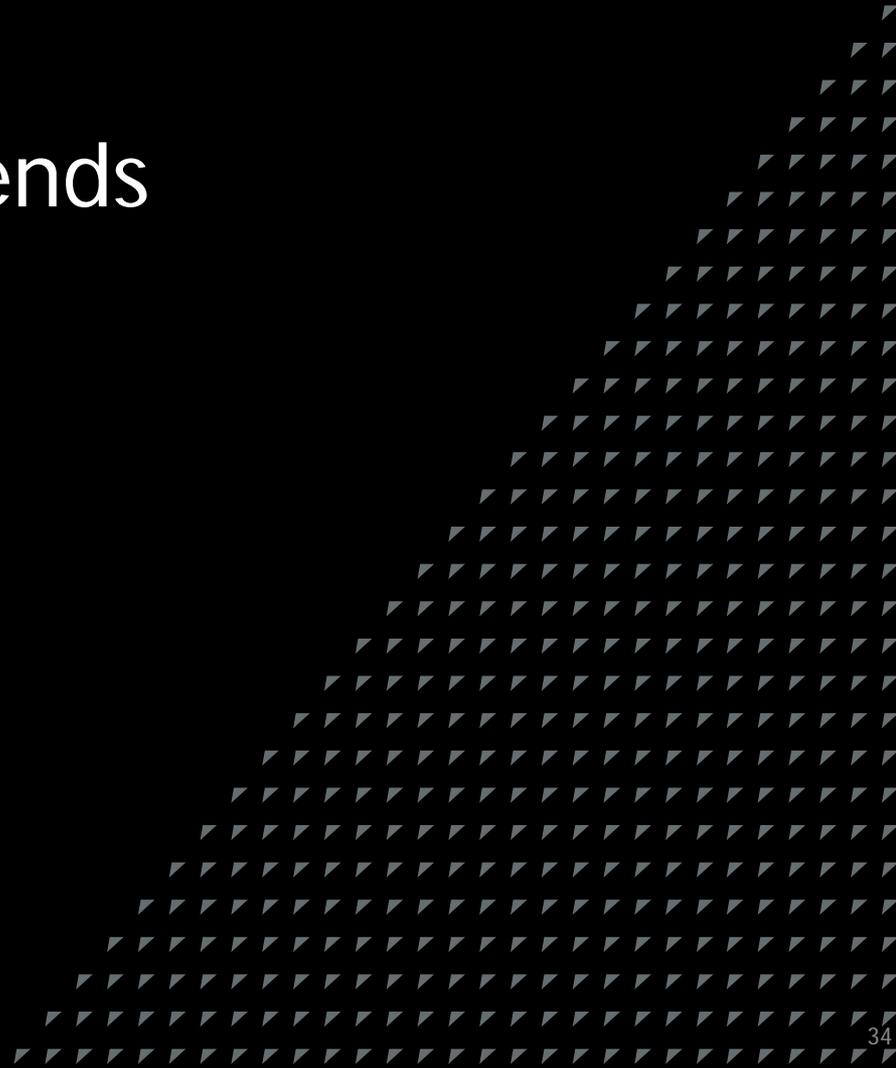
COSTS	CURRENT / RENEWAL			
Employer Paid or Voluntary	Contributory			
Participation Requirement	Expected same as current			
Funding	(minimum 75%, currently approx 89%)			
Rate Guarantee	Fully Insured			
	Renews 4/1/2024 / Renewal 1 Year Rate Pass			
ENROLLMENT / RATES	High Plan	Low Plan	CURRENT	RENEWAL
Employee	23	4	\$38.98	\$38.98
Employee & Spouse	5	1	\$77.93	\$77.93
Employee & Child(ren)	4	0	\$95.55	\$95.55
Employee & Family	15	4	\$147.50	\$147.50
PREMIUM BY PLAN	47	9		
Annual Premium by Plan			\$46,571	\$46,571
\$ Change Over Current			\$0	\$0
% Change Over Current			0.0%	0.0%
COMBINED ANNUAL PREMIUM			CURRENT	RENEWAL
Total Combined Premium			\$49,936	\$49,936
\$ Change Over Current			\$0	\$0
% Change Over Current			0.0%	0.0%

ALTERNATE 1	
Contributory	
Expected same as current	
(minimum 75% of all eligible must enroll)	
Fully Insured	
1 Year	
PROPOSED	
\$36.56	\$11.07
\$73.09	\$22.15
\$89.62	\$33.03
\$138.35	\$49.15
\$43,681	\$3,156
(\$2,890)	(\$209)
-6.2%	-6.2%
PROPOSED	
\$46,837	
(\$3,099)	
-6.2%	

Appendix



Prescription Drug Trends





Future of Specialty

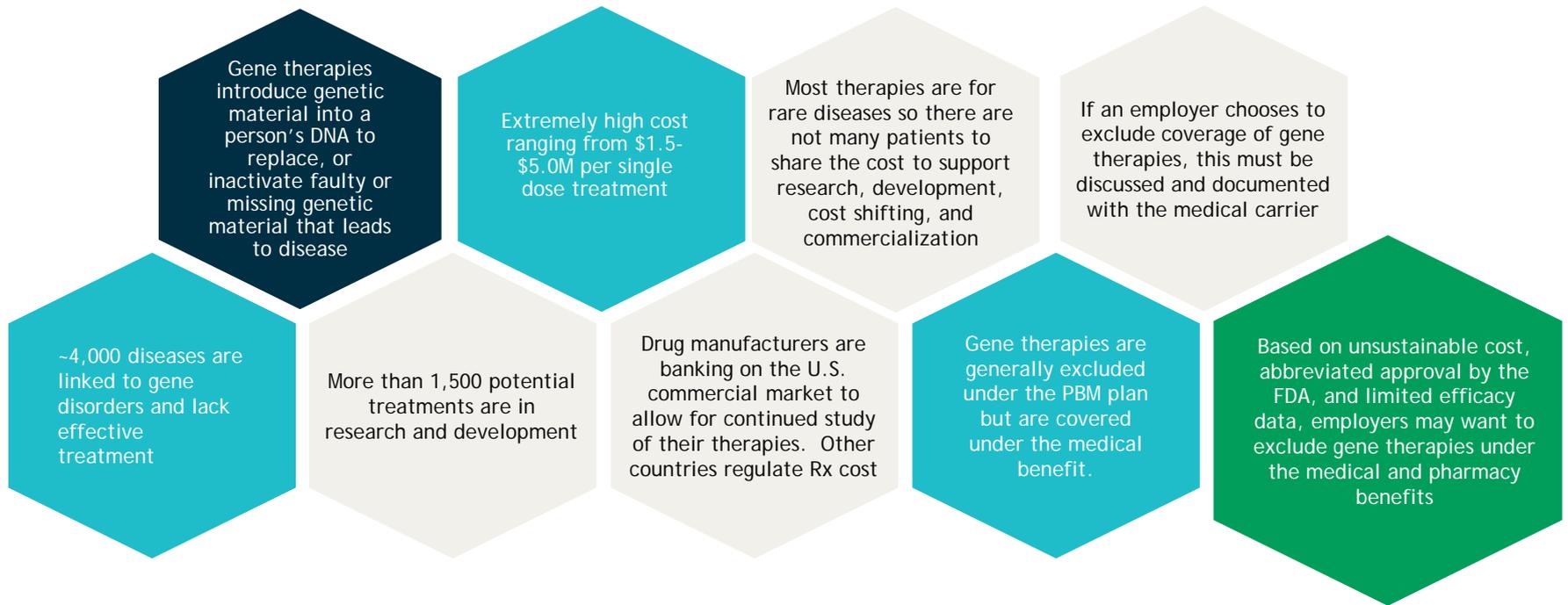
~4,000 diseases are linked to gene disorders and lack effective treatment

More than 1,500 potential treatments are in research and development

	Biosimilars	Cellular Therapies	Gene Therapies
Background	Biological products (produced by living cells) that is highly similar to, and has no clinically meaningful differences from, another biologic that's already FDA-approved (referred to as the reference product or original biologic)	Transfusion and infusion of human cells to replace or repair damaged tissue and/or cells. Today are all for the treatment of cancer	Introduction of genetic material into a person's DNA to replace or inactivate faulty or missing genetic material that leads to disease. These treat very rare diseases
Cost	<ul style="list-style-type: none"> Historically 10-20% less than the reference drug 	<ul style="list-style-type: none"> Range from \$400-\$500k per treatment 	<ul style="list-style-type: none"> \$1.5-\$5.0M per single dose treatment
Considerations	<ul style="list-style-type: none"> Biosimilars are not biologic generics How will PBMs cover, prefer and price? Will reference products be less expensive with rebate? Will biosimilars receive rebates or manufacturer discount program? Physician willingness to prescribe 	<ul style="list-style-type: none"> Therapies are expensive but we have good, long term data on their effectiveness Traditionally have been third or fourth line treatment, but in two, recent, large clinical trials were found to be more effective than the standard of care Due to cost and complexity to administer, often only available at centers of excellence 	<ul style="list-style-type: none"> Potential to be curative Costs are not included in budget rates because of rarity of targeted disease states Due to cost and complexity to administer, often only available at centers of excellence Current effectiveness trials are limited and sustainability of long term results is unknown Concerns with discrimination if clients elect not to cover, so have been priced at what the market will bear Do stop loss or specific gene therapy protection programs have an impact?
Alliant POV	Cover under medical and/or pharmacy as appropriate	Generally covered under medical and excluded under pharmacy	To date, consider not covering until we have longer term clinical study data around efficacy and durability of therapy
	Recommendation: continue to adopt coverage under medical and pharmacy with applicable utilization management	Recommendation: cover under medical with applicable utilization management	Recommendation: consider excluding coverage under medical and pharmacy



Gene Therapy Overview





Current FDA Approved Gene Therapies

Therapy Name	Disease or Condition	Prevalence	Estimated Cost	Administration and Dosing	Efficacy	Standard of Care
Zolgensma	Spinal muscular atrophy Type 1	450 to 500 infants born per year in the U.S.	\$2.1M	One-time single-dose intravenous (IV) infusion	Decreases symptoms and extends life of affected children, but is not a full cure	Rehabilitation, orthopedic care, nutritional care, pulmonary and acute care, medications, supplements, and immunizations
Luxturna	A rare form of blindness caused by inherited retinal disease	1,000-2,000 patients in the U.S.	\$850k	One-time single injection into the back of each eye that are 6 days apart	Helps to maintain vision in people with this disease	Nutritional supplements and supportive measures to maintain daily living (i.e., low vision rehabilitation, optical and nonoptical corrective interventions, etc.)
Zynteglo	Transfusion-dependent beta-thalassemia	1,000 patients in the U.S.	\$2.8M	One-time single-dose IV infusion Requires bone marrow stem cells from patient	Transfusion independence is the goal; clinical studies to date seem promising	Hematopoietic stem cell transplant or Reblozyl
Skysona	Cerebral Adrenoleukodystrophy (CALD)	About 40 cases per year in the U.S.	\$3.0M	One-time single-dose IV infusion Requires patient to undergo hematopoietic stem cell mobilization and apheresis	To be determined; small trial of 67 patients will be studied for 15 more years for continued safety and efficacy monitoring	Stem cell transplant, adrenal insufficiency treatment, medications, physical therapy
Hemgenix	Hemophilia B	1 in 40,000 patients (15% of patients with hemophilia)	\$3.5M	One-time single-dose IV infusion	Reduction in annualized bleeding rate and need for routine Factor replacement therapy	Factor replacement therapy



2023/2024 Key Gene Therapy Pipeline

Therapy Name	Disease or Condition	Prevalence	Estimated Cost	Potential Approval Decision	Efficacy	Standard of Care
Rocktavian	Hemophilia A	1 in 5,000 live male births, with wide variation in disease. About 20,000 in US	Unknown but expected to exceed \$1-\$2M	1H 2023	Unknown, pending results from clinical trials	Factor replacement therapy or Hemlibra
Upstaza	Aromatic L-amino acid decarboxylase deficiency	1-3 in 100,000 live newborns	Unknown but expected to exceed \$1-\$2M	2Q 2023	Unknown, pending results from clinical trials	No current treatment
Lovotibeglogene autotemcel	Sickle Cell Disease	Affects approximately 100,000 Americans. (1 out of every 365 Black or African-American births and 1 out of every 16,300 Hispanic-American births)	Unknown but expected to exceed \$1-\$2M	4Q 2023	Unknown, pending results from clinical trials	Treating symptoms, blood transfusions, in children a stem cell transplant
Fidanacogene elaparvec	Hemophilia B	5.3 cases per 100,000 male individuals, with 44% of those having severe disease.	Unknown but expected to exceed \$1-\$2M	2024	Unknown, pending results from clinical trials	Factor replacement therapy
Giroctocogene fitelparvec	Hemophilia A	1 in 5,000 live male births, with wide variation in disease. About 20,000 in US	Unknown but expected to exceed \$1-\$2M	2024	Unknown, pending results from clinical trials	Factor replacement therapy or Hemlibra



Gene Therapy: To Cover or Not to Cover

<p>Cost</p>	<ul style="list-style-type: none"> • Financial risk is growing and many employers do not have the ability to absorb these costs if a case arises • Costs are NOT currently built into client projections unless there is a known risk, as the prevalence rate for these therapies is too low to assume any utilization • Financial protection - stop loss or specific gene therapy protection programs (new to market solutions - i.e. Embarc, OptumRx Gene Therapy Risk Protection) should allow for a stop loss premium offset but the benefit of these programs is limited due to exclusion criteria
<p>Administrator Consideration</p>	<ul style="list-style-type: none"> • Carrier partner medical policies may strongly support coverage of gene therapies • Excluded should mean <u>excluded</u> - no matter who is in need or individual circumstances
<p>Employee / Public Relations</p>	<ul style="list-style-type: none"> • Can an employer “afford” to not cover an FDA approved therapy? • Can an employer answer why other high-cost therapies are covered and these are not?
<p>Compliance</p>	<ul style="list-style-type: none"> • Based on discussions at Alliant, compliance review has determined that excluding gene therapies is not a discrimination issue • There is not a mandate to cover these therapies



Disclosures

- Plans and rates presented are generally effective **April 1, 2023 - March 31, 2024**.
- Rates quoted assume current employee contribution levels and participation levels unless otherwise stated. Final rates will be based upon final enrollment underwriting. Updated claims experience or other information may be required to finalize rates. If group demographics, enrollment levels or employer contributions change, rates may change or the quote may be withdrawn.
- In general, employees must be actively at work on the effective date of the plan. When implementing new coverage, employees who are not actively at work will not be covered under the plan until they return to active state. It may be possible to waive the actively at work provision upon approval of the carrier.
- This proposal should not be interpreted as inclusive of all plan provisions and limitations. For further details, refer to the insurance carrier proposals and carrier plan documents. Benefit coverage and eligibility provisions for fully insured health plans may vary from state to state, based on state mandates. Illustrated enrollment is based on the information provided (employee census, current premium statement and or carrier renewal).
- Coverage is not in effect until it is approved by the insurance carrier's underwriter.
- This proposal is for information purposes only and does not amend, extend or alter the policy in any way. Please refer to the policy form for completed coverage and exclusion information.
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- Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliantinsurance.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.
- Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

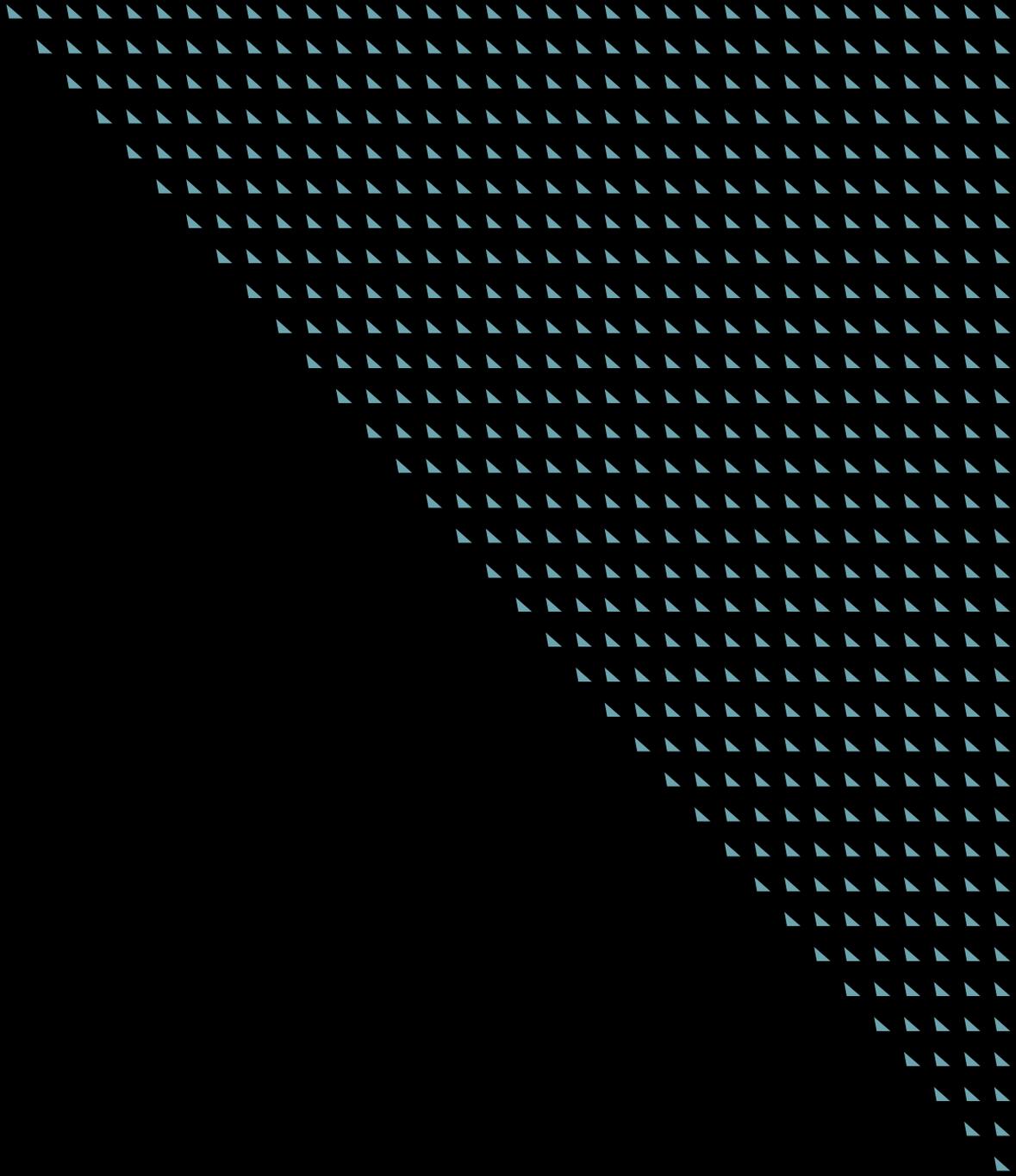


Disclosures

- A.M. Best has an extensive database of nearly 6,000 Life/ Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.
- To learn more about companies doing business in your state, visit the Department of Insurance website of that state.

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- Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.
- The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.



Thank you

contact@alliant.com

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TO: City Council

FROM: R. Pennington, City Administrator

VIA: H. Miller, Interim Fire Chief

MEETING DATE: February 26, 2024

SUBJECT: Discuss and take possible action on the Village Fire Department Monthly Report.

Agenda Item: 2

This agenda item is for VFD monthly reporting to hear and discuss the activity of the Department, including details on call volume and other public safety-related incidents.

Attachments:

December 2023 Summary – The report will be handed out at the meeting.
VFD Financials

Taber & Burnett, P.C.
P.O. Box 1519
412 Buchanan Drive
Burnet, TX 78611-7519
512-756-4904

To Management
Village Fire Department
Houston, TX

Management is responsible for the accompanying financial statements of Village Fire Department General Fund, Capital Replacement Fund, Facility Fund, and Ambulance Billing Fund, which comprise the statement of assets, liabilities, and fund balance - cash basis as of December 31, 9999, and the related statement of receipts and expenditures - from cash transactions for the one month and eleven months then ended, the changes in fund balance from cash transactions for the eleven months then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

However, we did become aware of departures from financial statements prepared from cash transactions. The Village Fire Department maintains its accounting records using the modified cash basis method of accounting. Such accounting method differs from U.S. generally accepted accounting principles. Inventory, prepaids, deferred revenue, and payroll payables are currently reported in the financial statements. The effects of these departures from the cash basis of accounting have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Department's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Taber & Burnett, P.C.
Taber & Burnett, P.C.

Burnet, TX
December 21, 2023

Village Fire Department
Statement Of Assets, Liabilities, and Fund Balance
Cash Basis
November 30, 2023

	<u>General</u> <u>Fund</u>	<u>Capital</u> <u>Replacement</u> <u>Fund</u>	<u>Facility</u> <u>Fund</u>	<u>Ambulance</u> <u>Billing</u> <u>Fund</u>	<u>Combined</u> <u>Total</u>
Assets					
Cash					
Allegiance Bank General Fund	\$ 154,952.47	\$ 0.00	\$ 0.00	\$ 0.00	\$ 154,952.47
Allegiance Bank-Savings	538,762.47	0.00	0.00	0.00	538,762.47
Allegiance Bank-Capital Replacement	0.00	128,668.55	0.00	0.00	128,668.55
Allegiance Bank-Ambulance Billing	0.00	0.00	0.00	42,427.90	42,427.90
WFB - Ambulance Billing Account	0.00	0.00	0.00	3,883.90	3,883.90
Allegiance Bank-Facility Fund	0.00	0.00	269,280.67	0.00	269,280.67
Total Cash & Certificates	<u>693,714.94</u>	<u>128,668.55</u>	<u>269,280.67</u>	<u>46,311.80</u>	<u>1,137,975.96</u>
Accounts Receivable	103,925.12	0.00	0.00	0.00	103,925.12
Gasoline & Oil Inventory	16,375.56	0.00	0.00	0.00	16,375.56
Prepaid Meal Allowances	2,610.00	0.00	0.00	0.00	2,610.00
Prepaid Insurance	6,691.05	0.00	0.00	0.00	6,691.05
Interfund Receivables/Payables	<u>32,470.71</u>	<u>(32,461.97)</u>	<u>(0.50)</u>	<u>(8.24)</u>	<u>0.00</u>
Total Assets	<u>\$ 855,787.38</u>	<u>\$ 96,206.58</u>	<u>\$ 269,280.17</u>	<u>\$ 46,303.56</u>	<u>\$ 1,267,577.69</u>
Liabilities and Fund Balance					
Liabilities					
Ambulance Funds Payable	\$ 0.00	\$ 0.00	\$ 0.00	\$ 46,303.56	\$ 46,303.56
Retainage Payable	0.00	0.00	234,038.74	0.00	234,038.74
Accounts Payable	1,704.79	0.00	0.00	0.00	1,704.79
Assessments Paid in Advance	353,743.97	8,333.59	0.00	0.00	362,077.56
Total Liabilities	<u>355,448.76</u>	<u>8,333.59</u>	<u>234,038.74</u>	<u>46,303.56</u>	<u>644,124.65</u>
Fund Balance	500,338.62	87,872.99	35,241.43	0.00	623,453.04
Total Liabilities & Fund Balance	<u>\$ 855,787.38</u>	<u>\$ 96,206.58</u>	<u>\$ 269,280.17</u>	<u>\$ 46,303.56</u>	<u>\$ 1,267,577.69</u>

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	Actual For 1 Month Ended <u>November 30, 2023</u>	Actual For 11 Months Ended <u>November 30, 2023</u>	Budget For 11 Months Ended <u>November 30, 2023</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Receipts					
City Assessments (Note 1)	\$ 805,378.30	\$ 8,369,706.28	\$ 8,369,706.28	\$ 0.00	\$ 9,175,085.00
Contributions - Roof & Gym Equipment	0.00	16,000.00	6,000.00	10,000.00	6,000.00
Miscellaneous Income	0.33	500.33	0.00	500.33	0.00
Interest Income	2,264.83	14,138.90	0.00	14,138.90	0.00
Total Receipts	<u>807,643.46</u>	<u>8,400,345.51</u>	<u>8,375,706.28</u>	<u>24,639.23</u>	<u>9,181,085.00</u>
Capital Expend. (Note 3)	<u>575.98</u>	<u>256,903.32</u>	<u>433,528.11</u>	<u>(176,624.79)</u>	<u>497,810.00</u>
Personnel Expenditures					
Salaries	421,501.27	4,625,116.23	4,619,451.42	5,664.81	5,041,944.00
Salaries-Overtime	46,657.71	432,532.12	494,764.76	(62,232.64)	560,817.00
Prof. Certification Pay	4,915.42	52,458.84	51,595.25	863.59	57,000.00
457 Plan Contribution	0.00	0.00	92,347.93	(92,347.93)	101,091.00
FICA Tax	35,039.64	382,267.09	378,409.17	3,857.92	412,810.00
Disability Insurance	2,494.06	27,207.64	28,608.00	(1,400.36)	33,000.00
Employee Retirement	30,655.22	334,278.90	341,867.11	(7,588.21)	373,951.00
Hospitalization Insurance	86,289.52	950,125.67	973,593.66	(23,467.99)	1,040,284.00
Meal Allowances	3,333.33	36,666.63	36,666.59	0.04	40,000.00
Workmens' Comp Insurance	0.00	54,211.73	60,955.89	(6,744.16)	66,964.00
Unemployment Claim Payment	0.00	8,760.77	6,666.66	2,094.11	10,000.00
Total Personnel Expenditures	<u>630,886.17</u>	<u>6,903,625.62</u>	<u>7,084,926.44</u>	<u>(181,300.82)</u>	<u>7,737,861.00</u>
Operational Expenditures					
Ambulance Medical Supplies	162.00	41,145.22	56,832.50	(15,687.28)	62,000.00
Bldg Supplies & Maint	1,594.79	28,657.43	41,250.00	(12,592.57)	45,000.00
Contingency	0.00	0.00	9,166.67	(9,166.67)	10,000.00
Dues/Subscriptions/Manuals	206.57	3,895.47	5,958.34	(2,062.87)	6,500.00
Fire Prevent/Public Relations	1,400.00	5,210.37	9,166.67	(3,956.30)	10,000.00
Gas & Oil (Note 5)	(16,412.43)	59,146.57	70,092.67	(10,946.10)	84,514.00
Insurance - Casualty	13,600.00	78,727.13	79,020.53	(293.40)	94,558.00
Maint. of Equip. (Note 6)	(14,396.84)	223,342.93	261,500.18	(38,157.25)	285,273.00
Miscellaneous Expense	0.33	4,248.47	5,683.34	(1,434.87)	6,200.00
Office Expenses	6,071.39	130,200.23	118,938.09	11,262.14	130,400.00
Professional Services	8,565.88	151,551.33	156,351.76	(4,800.43)	173,650.00
Public Utilities	5,688.02	55,827.32	58,982.66	(3,155.34)	60,349.00
Rent	0.00	10.00	9.17	0.83	10.00
State Certification Fees	1,074.34	2,690.70	5,500.00	(2,809.30)	6,000.00
Training Programs	4,388.32	40,263.88	43,083.34	(2,819.46)	47,000.00
Uniforms	235.58	5,602.59	13,750.00	(8,147.41)	15,000.00
Total Operational Expenditures	<u>12,177.95</u>	<u>830,519.64</u>	<u>935,285.92</u>	<u>(104,766.28)</u>	<u>1,036,454.00</u>
Transfers					
Total Expenditures	<u>643,640.10</u>	<u>7,991,048.58</u>	<u>8,453,740.47</u>	<u>(462,691.89)</u>	<u>9,272,125.00</u>
Excess of Receipts (Expenditures)	<u>\$ 164,003.36</u>	<u>\$ 409,296.93</u>	<u>\$ (78,034.19)</u>	<u>\$ 487,331.12</u>	<u>\$ (91,040.00)</u>

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	Actual For 1 Month Ended <u>November 30, 2023</u>	Actual For 11 Months Ended <u>November 30, 2023</u>	Budget For 11 Months Ended <u>November 30, 2023</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Receipts					
City Assesments (Note 2)	\$ 16,666.66	\$ 183,333.07	\$ 183,333.07	\$ 0.00	\$ 200,000.00
Interest Income	290.17	3,646.59	0.00	3,646.59	0.00
Total Receipts	<u>16,956.83</u>	<u>186,979.66</u>	<u>183,333.07</u>	<u>3,646.59</u>	<u>200,000.00</u>
Capital Expenditures					
Escrow	0.00	0.00	363,333.07	(363,333.07)	380,000.00
New Ambulance	0.00	373,420.00	0.00	373,420.00	0.00
Total Capital Expenditures	<u>0.00</u>	<u>373,420.00</u>	<u>363,333.07</u>	<u>10,086.93</u>	<u>380,000.00</u>
Excess of Receipts (Expenditures)					
	<u>\$ 16,956.83</u>	<u>\$ (186,440.34)</u>	<u>\$ 180,000.00</u>	<u>\$ (6,440.34)</u>	<u>\$ 180,000.00</u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>Actual For 1 Month Ended November 30, 2023</u>	<u>Actual For 11 Months Ended November 30, 2023</u>	<u>Budget For 11 Months Ended November 30, 2023</u>	<u>Variance Over/(Under) Budget</u>	<u>Total Annual Budget</u>
Receipts					
Interest/Dividend Income	\$ 607.28	\$ 5,397.09	\$ 0.00	\$ 5,397.09	\$ 0.00
Total Receipts	<u>607.28</u>	<u>5,397.09</u>	<u>0.00</u>	<u>5,397.09</u>	<u>0.00</u>
Operational Expenditures					
Professional Services	0.00	3,585.00	0.00	3,585.00	0.00
Capital Purchases	<u>0.00</u>	<u>6,000.00</u>	<u>0.00</u>	<u>6,000.00</u>	<u>0.00</u>
Total Operational Expenditures	<u>0.00</u>	<u>9,585.00</u>	<u>0.00</u>	<u>9,585.00</u>	<u>0.00</u>
Excess of Receipts (Expenditures)	<u>\$ 607.28</u>	<u>\$ (4,187.91)</u>	<u>\$ 0.00</u>	<u>\$ (4,187.91)</u>	<u>\$ 0.00</u>

See Accountants' Compilation Report

Village Fire Department
Statement of Changes in Fund Balance
From Cash Transactions
For the Eleven Months Ended November 30, 2023

	General Fund	Capital Replacement Fund	Facility Fund	Ambulance Billing Fund	Combined Total
Fund Balance - January 01, 2023	\$ 91,041.69	\$ 274,313.33	\$ 39,429.34	\$ 0.00	\$ 404,784.36
Excess of Receipts (Expenditures) for the Eleven Months Ended November 30, 2023	<u>409,296.93</u>	<u>(186,440.34)</u>	<u>(4,187.91)</u>	<u>0.00</u>	<u>218,668.68</u>
Fund Balance - November 30, 2023	<u>\$ 500,338.62</u>	<u>\$ 87,872.99</u>	<u>\$ 35,241.43</u>	<u>\$ 0.00</u>	<u>\$ 623,453.04</u>

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended</u> <u>November 30, 2023</u>	<u>11 Months Ended</u> <u>November 30, 2023</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 164,003.36	\$ 409,296.93
Other Sources of Cash		
Decrease in Accounts Receivable	(19,488.34)	(88,077.80)
Decrease in Due To/From	17,715.11	(32,505.82)
Prepaid Insurance Amortization	6,691.00	121,601.83
Assessments Paid in Advance	0.00	364,294.58
Retirement Contribution Accruals	63,770.45	695,382.81
Payroll Withholding		
FICA Withholding	70,079.28	764,134.18
Fed Income Tax Withholding	54,543.92	614,509.23
Employee Med Plan 125 W/H	15,039.94	161,922.82
Deferred Comp Withholding	17,194.00	186,416.00
Firefighters Dues W/H	2,000.00	22,000.00
Prepaid Legal Svcs W/H	146.50	1,625.90
Employee Savings Plan W/H	309,099.53	3,355,868.17
Special Employee Withholding	5,420.00	57,340.72
Supp. Life Ins. W/H	1,475.64	15,269.84
Total Other Sources of Cash	<u>543,687.03</u>	<u>6,239,782.46</u>
Uses of Cash		
Prepaid Insurance Payments	0.00	(124,304.12)
Advance Payments Amortization	0.00	(10,550.61)
Decrease in Accounts Payable	1,704.79	(76,567.34)
Retirement Plan Contribution Payments	(63,770.45)	(764,346.90)
Payroll Withholding Payments		
FICA Deposits	(70,079.28)	(776,337.80)
Fed Income Tax Deposits	(54,543.92)	(614,509.23)
Employee Med Plan 125 Paymnts	(15,039.94)	(161,922.82)
Deferred Comp Payments	(17,194.00)	(257,061.16)
Firefighters Dues Payments	(2,000.00)	(22,000.00)
Prepaid Legal Svcs Payments	(146.50)	(1,625.90)
Employee Savings Plan Paymnts	(309,099.53)	(3,355,868.17)
Spec Employee W/H Payments	(5,420.00)	(57,340.72)
Supp Life Ins W/H Payments	(1,475.64)	(15,269.84)
Total Uses of Cash	<u>(537,064.47)</u>	<u>(6,237,704.61)</u>
Increase (Decrease) in Cash	170,625.92	411,374.78
Cash - Beginning of Period	<u>523,089.02</u>	<u>282,340.16</u>
Cash - End of Period	<u>\$ 693,714.94</u>	<u>\$ 693,714.94</u>

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended</u> <u>November 30, 2023</u>	<u>11 Months Ended</u> <u>November 30, 2023</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 16,956.83	\$ (186,440.34)
 Other Sources of Cash		
Assessments Paid in Advance	0.00	8,333.59
Total Other Sources of Cash	<u>0.00</u>	<u>8,333.59</u>
 Uses of Cash		
Decrease in Due To/From	<u>(16,666.66)</u>	<u>32,497.58</u>
Total Uses of Cash	<u>(16,666.66)</u>	<u>32,497.58</u>
 Increase (Decrease) in Cash	290.17	(145,609.17)
 Cash - Beginning of Period	<u>128,378.38</u>	<u>274,277.72</u>
 Cash - End of Period	<u>\$ 128,668.55</u>	<u>\$ 128,668.55</u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended</u> <u>November 30, 2023</u>	<u>11 Months Ended</u> <u>November 30, 2023</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ <u>607.28</u>	\$ <u>(4,187.91)</u>
Other Sources of Cash		
Total Other Sources of Cash	<u>0.00</u>	<u>0.00</u>
Uses of Cash		
Decrease in Retainage Payable	0.00	0.00
Advance Payments Amortization	<u>0.00</u>	<u>0.00</u>
Total Uses of Cash	<u>0.00</u>	<u>0.00</u>
Increase (Decrease) in Cash	607.28	(4,187.91)
Cash - Beginning of Period	<u>268,673.39</u>	<u>273,468.58</u>
Cash - End of Period	<u>\$ 269,280.67</u>	<u>\$ 269,280.67</u>

See Accountants' Compilation Report

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
November 30, 2023

	Actual For 1 Month Ended <u>November 30, 2023</u>	Actual For 11 Months Ended <u>November 30, 2023</u>	Budget For 11 Months Ended <u>November 30, 2023</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Note 1: City Assessments - City Assessments as of November 30, 2023 Consist of the Following:					
Bunker Hill Village	\$ 153,021.88	\$ 1,590,244.16	\$ 1,590,244.16	\$ 0.00	\$ 1,743,266.00
Hedwig Village	148,995.00	1,548,395.77	1,548,395.77	0.00	1,697,391.00
Hilshire Village	24,161.35	251,091.26	251,091.26	0.00	275,253.00
Hunter's Creek Village	179,196.66	1,862,259.60	1,862,259.60	0.00	2,041,456.00
Piney Point Village	169,129.45	1,757,638.30	1,757,638.30	0.00	1,926,768.00
Spring Valley Village	130,873.96	1,360,077.19	1,360,077.19	0.00	1,490,951.00
Total City Assessments	<u>\$ 805,378.30</u>	<u>\$ 8,369,706.28</u>	<u>\$ 8,369,706.28</u>	<u>\$ 0.00</u>	<u>\$ 9,175,085.00</u>

Note 2: Capital Replacement Fund City Assessments - City Assessments as of November 30, 2023 Consist of the Following:					
Bunker Hill Village	\$ 3,166.67	\$ 34,833.33	\$ 34,833.33	\$ 0.00	\$ 38,000.00
Hedwig Village	3,083.33	33,916.59	33,916.59	0.00	37,000.00
Hilshire Village	500.00	5,500.00	5,500.00	0.00	6,000.00
Hunter's Creek Village	3,708.33	40,791.58	40,791.58	0.00	44,500.00
Piney Point Village	3,500.00	38,500.00	38,500.00	0.00	42,000.00
Spring Valley Village	2,708.33	29,791.57	29,791.57	0.00	32,500.00
Total City Assessments	<u>\$ 16,666.66</u>	<u>\$ 183,333.07</u>	<u>\$ 183,333.07</u>	<u>\$ 0.00</u>	<u>\$ 200,000.00</u>

Note 3: Capital Expenditures - Capital Expenditures from the General Fund as of November 30, 2023 Consist of the Following:					
Contingency-Physical Plant	\$ 0.00	\$ (24,705.00)	\$ 172,880.93	\$ (197,585.93)	\$ 200,000.00
Misc. Tools, Equip.,& Hose	575.98	42,769.14	45,833.34	(3,064.20)	50,000.00
Protective & Bunker Gear	0.00	140,809.12	120,956.67	19,852.45	140,810.00
Radio Purchases	0.00	70,649.44	0.00	70,649.44	0.00
SCBA	0.00	5,264.00	6,416.67	(1,152.67)	7,000.00
Comm./Computer Purchases	0.00	22,116.62	87,440.50	(65,323.88)	100,000.00
Total Capital Expenditures	<u>\$ 575.98</u>	<u>\$ 256,903.32</u>	<u>\$ 433,528.11</u>	<u>\$ (176,624.79)</u>	<u>\$ 497,810.00</u>

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
November 30, 2023

Note 5: Gas & Oil Expense - The cities of Bunker Hill, Hedwig Village, Hunter's Creek, Spring Valley, Piney Point, the Memorial Villages Police Department and the Memorial Villages Water Authority purchase gasoline from the Department at cost plus three cents per gallon administrative fee. Payments received from the cities for the gasoline cost are recorded as reductions in gas and oil expense. The administrative fees are recorded as an offset to maintenance expense.

	Actual For 1 Month Ended <u>November 30, 2023</u>	Actual For 11 Months Ended <u>November 30, 2023</u>	Budget For 11 Months Ended <u>November 30, 2023</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Purchases	\$ 9,505.75	\$ 192,433.42	\$ 70,092.67	\$ 122,340.75	\$ 84,514.00
Gasoline Cost Reimbursements:					
Hedwig Village	(4,148.91)	(39,043.19)	0.00	(39,043.19)	0.00
Spring Valley	(20,785.03)	(85,467.55)	0.00	(85,467.55)	0.00
Bunker Hill	(772.60)	(7,250.68)	0.00	(7,250.68)	0.00
Piney Point	(211.64)	(1,525.43)	0.00	(1,525.43)	0.00
Total Cost Reimbursements:	<u>(25,918.18)</u>	<u>(133,286.85)</u>	0.00	<u>(133,286.85)</u>	0.00
Net Gas & Oil Expense	<u>\$ (16,412.43)</u>	<u>\$ 59,146.57</u>	<u>\$ 70,092.67</u>	<u>\$ (10,946.10)</u>	<u>\$ 84,514.00</u>

1 Month Ended <u>November 30, 2023</u>	11 Months Ended <u>November 30, 2023</u>
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Note 6: Maintenance of Equipment - Maintenance of Equipment as of November 30, 2023 Consist of the Following:

Maintenance Of Equipment	\$ 0.00	\$ 3,080.31
Maint.-Chief's Truck	0.00	21,083.96
Maint.-Fire Marshall's Car	5,506.98	6,653.78
Maint.-Suburban	0.00	6,025.12
Maint.-Pumper (E1)	0.00	19,625.90
Maint.-Utility Vehicle	0.00	251.77
Maint.-Ladder (L1)	(18,612.89)	29,372.71
Maint.-Ambulance (Medic 1)	0.00	4,931.51
Maint.-Ambulance (Medic 2)	0.00	25,253.84
Maint.-Other	(1,290.93)	63,547.15
Maint.-Contracts	0.00	26,853.06
Maint.-Pumper (E2) 2000	0.00	12,128.20
Maint.-Ambulance (Medic 3)	0.00	4,535.62
Total Maint. of Equipment	<u>\$ (14,396.84)</u>	<u>\$ 223,342.93</u>

SUPPLEMENTARY INFORMATION

Taber & Burnett, P.C.
P.O. Box 1519
412 Buchanan Drive
Burnet, TX 78611-7519
512-756-4904

Village Fire Department
Houston, TX

The accompanying supplementary information contained in the supplementary schedule for the eleven months ended December 31, 9999, is presented only for analysis purposes and has been compiled by us without audit or review, from information that is the representation of management, and we do not express an opinion or any other form of assurance on such information.

Taber & Burnett, P.C.
Taber & Burnett, P.C.

Burnet, TX
December 21, 2023

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Receipts						
City Assessments (Note 1)	\$ 707,487.04	\$ 707,487.34	\$ 707,487.36	\$ 707,487.34	\$ 707,487.40	\$ 805,378.30
Contributions - Roof & Gym Equipment	0.00	6,000.00	0.00	0.00	10,000.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	400.00	100.00
Interest Income	1,031.74	1,074.49	1,296.46	989.61	680.96	990.55
Total Receipts	<u>708,518.78</u>	<u>714,561.83</u>	<u>708,783.82</u>	<u>708,476.95</u>	<u>718,568.36</u>	<u>806,468.85</u>
Capital Expend. (Note 4)	<u>0.00</u>	<u>117,275.45</u>	<u>1,394.12</u>	<u>1,023.00</u>	<u>(34,040.00)</u>	<u>2,036.00</u>
Personnel Expenditures						
Salaries	426,644.60	414,931.70	419,510.15	418,901.06	421,293.07	419,167.64
Salaries-Overtime	20,726.32	19,160.45	37,100.19	24,341.87	70,009.66	28,830.69
Prof. Certification Pay	4,548.90	4,586.40	4,623.90	4,691.40	4,691.40	4,803.90
FICA Tax	34,914.29	32,847.82	34,337.09	33,671.28	37,240.95	34,035.12
Disability Insurance	2,401.70	2,452.74	2,476.74	2,483.14	2,483.14	2,484.39
Employee Retirement	30,530.93	29,760.90	29,022.41	29,458.49	32,482.11	29,766.67
Hospitalization Insurance	94,880.86	85,475.77	84,543.58	86,436.76	83,596.99	84,543.58
Meal Allowances	3,333.33	0.00	6,666.66	3,333.33	3,333.33	3,333.33
Workmens' Comp Insurance	3,988.75	5,580.33	5,580.33	5,580.33	5,490.33	5,490.34
Unemployment Claim Payment	0.00	4,256.77	4,256.77	0.00	0.00	0.00
Total Personnel Expenditures	<u>621,969.68</u>	<u>599,052.88</u>	<u>628,117.82</u>	<u>608,897.66</u>	<u>660,620.98</u>	<u>612,455.66</u>
Operational Expenditures						
Ambulance Medical Supplies	1,223.24	(450.29)	5,684.07	10,377.62	1,111.54	14,033.04
Bldg Supplies & Maint	3,366.50	8,557.00	4,052.13	3,503.77	3,778.46	4,472.85
Dues/Subscriptions/Manuals	0.00	1,915.50	0.00	0.00	187.86	375.00
Fire Prevent/Public Relations	0.00	166.14	0.00	0.00	0.00	179.95
Gas & Oil (Note 5)	12,573.96	(12,031.95)	16,161.48	11,035.23	(1,249.60)	8,752.57
Insurance - Casualty	5,631.33	5,631.33	5,631.33	5,631.33	5,631.33	5,631.33
Maint. of Equip. (Note 6)	9,495.89	24,058.36	21,390.13	52,406.08	7,570.74	23,559.98
Miscellaneous Exp. (Note 7)	0.00	0.00	0.00	0.00	109.12	57.16
Office Expenses	1,077.79	9,198.03	3,020.68	1,970.92	42,922.75	4,169.18
Professional Services	1,250.00	17,473.83	16,070.00	50,113.00	5,250.00	15,573.50
Public Utilities	6,804.79	5,495.85	4,733.25	3,185.75	6,160.93	1,751.65
Rent	10.00	0.00	0.00	0.00	0.00	0.00
State Certification Fees	261.51	0.00	34.00	174.34	748.17	64.00
Training Programs	1,099.14	1,917.52	2,493.75	915.56	7,732.37	3,006.95
Uniforms	32.48	111.62	457.50	295.90	0.00	123.20
Total Operational Expenditures	<u>42,826.63</u>	<u>62,042.94</u>	<u>79,728.32</u>	<u>139,609.50</u>	<u>79,953.67</u>	<u>81,750.36</u>
Transfers						
Transfer to Facility Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	<u>664,796.31</u>	<u>778,371.27</u>	<u>709,240.26</u>	<u>749,530.16</u>	<u>706,534.65</u>	<u>696,242.02</u>
Excess of Receipts (Expenditures)	<u>\$ 43,722.47</u>	<u>\$ (63,809.44)</u>	<u>\$ (456.44)</u>	<u>\$ (41,053.21)</u>	<u>\$ 12,033.71</u>	<u>\$ 110,226.83</u>

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Receipts						
City Assessments (Note 1)	\$ 805,378.30	\$ 805,378.30	\$ 805,204.85	\$ 805,551.75	\$ 805,378.30	\$ 0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.33	0.00
Interest Income	1,052.08	1,267.87	1,578.71	1,911.60	2,264.83	0.00
Total Receipts	<u>806,430.38</u>	<u>806,646.17</u>	<u>806,783.56</u>	<u>807,463.35</u>	<u>807,643.46</u>	<u>0.00</u>
Capital Expend. (Note 4)	<u>25,695.17</u>	<u>66,883.70</u>	<u>1,277.00</u>	<u>74,782.90</u>	<u>575.98</u>	<u>0.00</u>
Personnel Expenditures						
Salaries	416,776.55	424,202.19	420,346.52	421,841.48	421,501.27	0.00
Salaries-Overtime	38,421.60	63,106.61	45,424.23	38,752.79	46,657.71	0.00
Prof. Certification Pay	4,850.53	4,859.66	4,915.42	4,971.91	4,915.42	0.00
FICA Tax	34,468.54	36,194.38	35,011.17	34,506.81	35,039.64	0.00
Disability Insurance	2,484.39	2,480.37	2,481.61	2,485.36	2,494.06	0.00
Employee Retirement	30,171.44	31,614.58	30,612.24	30,203.91	30,655.22	0.00
Hospitalization Insurance	86,289.46	86,363.11	85,416.52	86,289.52	86,289.52	0.00
Meal Allowances	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	0.00
Workmens' Comp Insurance	5,760.33	5,580.33	5,580.33	5,580.33	0.00	0.00
Unemployment Claim Payment	0.00	0.00	247.23	0.00	0.00	0.00
Total Personnel Expenditures	<u>622,556.17</u>	<u>657,734.56</u>	<u>633,368.60</u>	<u>627,965.44</u>	<u>630,886.17</u>	<u>0.00</u>
Operational Expenditures						
Ambulance Medical Supplies	(2,016.98)	6,801.21	1,367.13	2,852.64	162.00	0.00
Bldg Supplies & Maint	4,023.23	7,874.53	3,168.66	(15,734.49)	1,594.79	0.00
Dues/Subscriptions/Manuals	0.00	955.00	105.54	150.00	206.57	0.00
Fire Prevent/Public Relations	0.00	188.04	1,613.29	1,662.95	1,400.00	0.00
Gas & Oil (Note 5)	(820.07)	29,027.75	5,564.75	6,544.88	(16,412.43)	0.00
Insurance - Casualty	10,988.07	6,830.04	6,830.04	6,691.00	13,600.00	0.00
Maint. of Equip. (Note 6)	17,160.53	15,838.54	19,347.25	46,912.27	(14,396.84)	0.00
Miscellaneous Exp. (Note 7)	4,072.36	9.50	0.00	0.00	0.33	0.00
Office Expenses	34,577.86	3,102.01	4,578.38	19,511.24	6,071.39	0.00
Professional Services	9,810.00	4,489.16	13,113.46	9,842.50	8,565.88	0.00
Public Utilities	4,478.06	4,670.51	5,090.78	7,767.73	5,688.02	0.00
State Certification Fees	0.00	160.00	174.34	0.00	1,074.34	0.00
Training Programs	(516.97)	13,235.26	5,565.32	426.66	4,388.32	0.00
Uniforms	0.00	4,346.31	0.00	0.00	235.58	0.00
Total Operational Expenditures	<u>81,756.09</u>	<u>97,527.86</u>	<u>66,518.94</u>	<u>86,627.38</u>	<u>12,177.95</u>	<u>0.00</u>
Transfers						
Transfer to Facility Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	<u>730,007.43</u>	<u>822,146.12</u>	<u>701,164.54</u>	<u>789,375.72</u>	<u>643,640.10</u>	<u>0.00</u>
Excess of Receipts (Expenditures)	<u>\$ 76,422.95</u>	<u>\$ (15,499.95)</u>	<u>\$ 105,619.02</u>	<u>\$ 18,087.63</u>	<u>\$ 164,003.36</u>	<u>\$ 0.00</u>

Taber & Burnett, P.C.
P.O. Box 1519
412 Buchanan Drive
Burnet, TX 78611-7519
512-756-4904

To Management
Village Fire Department
Houston, TX

Management is responsible for the accompanying financial statements of Village Fire Department General Fund, Capital Replacement Fund, Facility Fund, and Ambulance Billing Fund, which comprise the statement of assets, liabilities, and fund balance - cash basis as of December 31, 2023, and the related statement of receipts and expenditures - from cash transactions for the one month and twelve months then ended, the changes in fund balance from cash transactions for the twelve months then ended, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

However, we did become aware of departures from financial statements prepared from cash transactions. The Village Fire Department maintains its accounting records using the modified cash basis method of accounting. Such accounting method differs from U.S. generally accepted accounting principles. Inventory, prepaids, deferred revenue, and payroll payables are currently reported in the financial statements. The effects of these departures from the cash basis of accounting have not been determined.

Management has elected to omit substantially all of the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Department's assets, liabilities, fund balance, receipts, and expenditures. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Taber & Burnett, P.C.
Taber & Burnett, P.C.

Burnet, TX
January 15, 2024

Village Fire Department
Statement Of Assets, Liabilities, and Fund Balance
Cash Basis
December 31, 2023

	<u>General Fund</u>	<u>Capital Replacement Fund</u>	<u>Facility Fund</u>	<u>Ambulance Billing Fund</u>	<u>Combined Total</u>
Assets					
Cash					
Stellar Bank General Fund	\$ 147,045.90	\$ 0.00	\$ 0.00	\$ 0.00	\$ 147,045.90
Stellar Bank Savings	208,656.94	0.00	0.00	0.00	208,656.94
Stellar Bank-Capital Replacement	0.00	128,969.07	0.00	0.00	128,969.07
Stellar Bank-Ambulance Billing	0.00	0.00	0.00	80,997.81	80,997.81
WFB - Ambulance Billing Account	0.00	0.00	0.00	4,658.88	4,658.88
Stellar Bank-Facility Fund	0.00	0.00	269,909.60	0.00	269,909.60
Total Cash & Certificates	<u>355,702.84</u>	<u>128,969.07</u>	<u>269,909.60</u>	<u>85,656.69</u>	<u>840,238.20</u>
Gasoline & Oil Inventory	8,691.84	0.00	0.00	0.00	8,691.84
Prepaid Meal Allowances	2,610.00	0.00	0.00	0.00	2,610.00
Prepaid Insurance	79,434.18	0.00	0.00	0.00	79,434.18
Interfund Receivables/Payables	24,129.13	(24,128.63)	(0.50)	0.00	0.00
Total Assets	<u>\$ 470,567.99</u>	<u>\$ 104,840.44</u>	<u>\$ 269,909.10</u>	<u>\$ 85,656.69</u>	<u>\$ 930,974.22</u>
Liabilities and Fund Balance					
Liabilities					
Ambulance Funds Payable	\$ 0.00	\$ 0.00	\$ 0.00	\$ 85,656.69	\$ 85,656.69
Retainage Payable	0.00	0.00	234,038.74	0.00	234,038.74
Total Liabilities	<u>0.00</u>	<u>0.00</u>	<u>234,038.74</u>	<u>85,656.69</u>	<u>319,695.43</u>
Fund Balance	<u>470,567.99</u>	<u>104,840.44</u>	<u>35,870.36</u>	<u>0.00</u>	<u>611,278.79</u>
Total Liabilities & Fund Balance	<u>\$ 470,567.99</u>	<u>\$ 104,840.44</u>	<u>\$ 269,909.10</u>	<u>\$ 85,656.69</u>	<u>\$ 930,974.22</u>

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	Actual For 1 Month Ended <u>December 31, 2023</u>	Actual For 12 Months Ended <u>December 31, 2023</u>	Budget For 12 Months Ended <u>December 31, 2023</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Receipts					
City Assessments (Note 1)	\$ 805,378.72	\$ 9,175,085.00	\$ 9,175,085.00	\$ 0.00	\$ 9,175,085.00
Contributions - Roof & Gym Equipment	0.00	16,000.00	6,000.00	10,000.00	6,000.00
Miscellaneous Income	384.45	884.78	0.00	884.78	0.00
Interest Income	1,954.40	16,093.30	0.00	16,093.30	0.00
Total Receipts	<u>807,717.57</u>	<u>9,208,063.08</u>	<u>9,181,085.00</u>	<u>26,978.08</u>	<u>9,181,085.00</u>
Capital Expend. (Note 3)	<u>15,472.21</u>	<u>272,375.53</u>	<u>497,810.00</u>	<u>(225,434.47)</u>	<u>497,810.00</u>
Personnel Expenditures					
Salaries	415,478.03	5,040,594.26	5,041,944.00	(1,349.74)	5,041,944.00
Salaries-Overtime	61,098.14	493,630.26	560,817.00	(67,186.74)	560,817.00
Prof. Certification Pay	4,810.42	57,269.26	57,000.00	269.26	57,000.00
457 Plan Contribution	98,401.47	98,401.47	101,091.00	(2,689.53)	101,091.00
FICA Tax	43,203.33	425,470.42	412,810.00	12,660.42	412,810.00
Disability Insurance	2,441.57	29,649.21	33,000.00	(3,350.79)	33,000.00
Employee Retirement	37,570.27	371,849.17	373,951.00	(2,101.83)	373,951.00
Hospitalization Insurance	84,403.08	1,034,528.75	1,040,284.00	(5,755.25)	1,040,284.00
Meal Allowances	3,333.33	39,999.96	40,000.00	(0.04)	40,000.00
Workmens' Comp Insurance	11,160.67	65,372.40	66,964.00	(1,591.60)	66,964.00
Unemployment Claim Payment	5,630.00	14,390.77	10,000.00	4,390.77	10,000.00
Total Personnel Expenditures	<u>767,530.31</u>	<u>7,671,155.93</u>	<u>7,737,861.00</u>	<u>(66,705.07)</u>	<u>7,737,861.00</u>
Operational Expenditures					
Ambulance Medical Supplies	4,318.47	45,463.69	62,000.00	(16,536.31)	62,000.00
Bldg Supplies & Maint	7,148.22	35,805.65	45,000.00	(9,194.35)	45,000.00
Contingency	0.00	0.00	10,000.00	(10,000.00)	10,000.00
Dues/Subscriptions/Manuals	1,000.00	4,895.47	6,500.00	(1,604.53)	6,500.00
Fire Prevent/Public Relations	0.00	5,210.37	10,000.00	(4,789.63)	10,000.00
Gas & Oil (Note 5)	3,352.83	62,499.40	84,514.00	(22,014.60)	84,514.00
Insurance - Casualty	6,691.05	85,418.18	94,558.00	(9,139.82)	94,558.00
Maint. of Equip. (Note 6)	20,689.35	244,032.28	285,273.00	(41,240.72)	285,273.00
Miscellaneous Expense	0.00	4,248.47	6,200.00	(1,951.53)	6,200.00
Office Expenses	149.09	130,349.32	130,400.00	(50.68)	130,400.00
Professional Services	4,755.05	156,306.38	173,650.00	(17,343.62)	173,650.00
Public Utilities	4,477.05	60,304.37	60,349.00	(44.63)	60,349.00
Rent	0.00	10.00	10.00	0.00	10.00
State Certification Fees	126.00	2,816.70	6,000.00	(3,183.30)	6,000.00
Training Programs	742.72	41,006.60	47,000.00	(5,993.40)	47,000.00
Uniforms	1,035.85	6,638.44	15,000.00	(8,361.56)	15,000.00
Total Operational Expenditures	<u>54,485.68</u>	<u>885,005.32</u>	<u>1,036,454.00</u>	<u>(151,448.68)</u>	<u>1,036,454.00</u>
Transfers					
Total Expenditures	<u>837,488.20</u>	<u>8,828,536.78</u>	<u>9,272,125.00</u>	<u>(443,588.22)</u>	<u>9,272,125.00</u>
Excess of Receipts (Expenditures)	<u>\$ (29,770.63)</u>	<u>\$ 379,526.30</u>	<u>\$ (91,040.00)</u>	<u>\$ 470,566.30</u>	<u>\$ (91,040.00)</u>

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>Actual For 1 Month Ended December 31, 2023</u>	<u>Actual For 12 Months Ended December 31, 2023</u>	<u>Budget For 12 Months Ended December 31, 2023</u>	<u>Variance Over/(Under) Budget</u>	<u>Total Annual Budget</u>
Receipts					
City Assesments (Note 2)	\$ 16,666.93	\$ 200,000.00	\$ 200,000.00	\$ 0.00	\$ 200,000.00
Interest Income	<u>300.52</u>	<u>3,947.11</u>	<u>0.00</u>	<u>3,947.11</u>	<u>0.00</u>
Total Receipts	<u>16,967.45</u>	<u>203,947.11</u>	<u>200,000.00</u>	<u>3,947.11</u>	<u>200,000.00</u>
Capital Expenditures					
Escrow	0.00	0.00	380,000.00	(380,000.00)	380,000.00
New Ambulance	<u>0.00</u>	<u>373,420.00</u>	<u>0.00</u>	<u>373,420.00</u>	<u>0.00</u>
Total Capital Expenditures	<u>0.00</u>	<u>373,420.00</u>	<u>380,000.00</u>	<u>(6,580.00)</u>	<u>380,000.00</u>
Excess of Receipts (Expenditures)	<u>\$ 16,967.45</u>	<u>\$ (169,472.89)</u>	<u>\$ 180,000.00</u>	<u>\$ 10,527.11</u>	<u>\$ 180,000.00</u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>Actual For 1 Month Ended December 31, 2023</u>	<u>Actual For 12 Months Ended December 31, 2023</u>	<u>Budget For 12 Months Ended December 31, 2023</u>	<u>Variance Over/(Under) Budget</u>	<u>Total Annual Budget</u>
Receipts					
Interest/Dividend Income	\$ 628.93	\$ 6,026.02	\$ 0.00	\$ 6,026.02	\$ 0.00
Total Receipts	<u>628.93</u>	<u>6,026.02</u>	<u>0.00</u>	<u>6,026.02</u>	<u>0.00</u>
Operational Expenditures					
Professional Services	0.00	3,585.00	0.00	3,585.00	0.00
Capital Purchases	0.00	6,000.00	0.00	6,000.00	0.00
Total Operational Expenditures	<u>0.00</u>	<u>9,585.00</u>	<u>0.00</u>	<u>9,585.00</u>	<u>0.00</u>
Excess of Receipts (Expenditures)	<u>\$ 628.93</u>	<u>\$ (3,558.98)</u>	<u>\$ 0.00</u>	<u>\$ (3,558.98)</u>	<u>\$ 0.00</u>

See Accountants' Compilation Report

Village Fire Department
Statement of Changes in Fund Balance
From Cash Transactions
For the Twelve Months Ended December 31, 2023

	General Fund	Capital Replacement Fund	Facility Fund	Ambulance Billing Fund	Combined Total
Fund Balance - January 01, 2023	\$ 91,041.69	\$ 274,313.33	\$ 39,429.34	\$ 0.00	\$ 404,784.36
Excess of Receipts (Expenditures) for the Twelve Months Ended December 31, 2023	<u>379,526.30</u>	<u>(169,472.89)</u>	<u>(3,558.98)</u>	<u>0.00</u>	<u>206,494.43</u>
Fund Balance - December 31, 2023	<u>\$ 470,567.99</u>	<u>\$ 104,840.44</u>	<u>\$ 35,870.36</u>	<u>\$ 0.00</u>	<u>\$ 611,278.79</u>

See Accountants' Compilation Report

**Village Fire Department
General Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	1 Month Ended	12 Months Ended
	<u>December 31, 2023</u>	<u>December 31, 2023</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ (29,770.63)	\$ 379,526.30
Other Sources of Cash		
Decrease in Accounts Receivable	103,925.12	15,847.32
Decrease in Due To/From	8,341.58	(24,164.24)
Prepaid Insurance Amortization	17,851.72	139,453.55
Assessments Paid in Advance	0.00	364,294.58
Retirement Contribution Accruals	78,155.37	773,538.18
Decrease Inventory	7,683.72	7,683.72
Payroll Withholding		
FICA Withholding	86,406.66	850,540.84
Fed Income Tax Withholding	56,892.19	671,401.42
Employee Med Plan 125 W/H	15,039.94	176,962.76
Deferred Comp Withholding	70,461.71	256,877.71
Firefighters Dues W/H	1,975.00	23,975.00
Prepaid Legal Svcs W/H	146.50	1,772.40
Employee Savings Plan W/H	313,936.55	3,669,804.72
Special Employee Withholding	5,420.00	62,760.72
Supp. Life Ins. W/H	1,302.74	16,572.58
Total Other Sources of Cash	<u>767,538.80</u>	<u>7,007,321.26</u>
Uses of Cash		
Prepaid Insurance Payments	(90,594.85)	(214,898.97)
Advance Payments Amortization	(353,743.97)	(364,294.58)
Decrease in Accounts Payable	(1,704.79)	(78,272.13)
Retirement Plan Contribution Payments	(78,155.37)	(842,502.27)
Payroll Withholding Payments		
FICA Deposits	(86,406.66)	(862,744.46)
Fed Income Tax Deposits	(56,892.19)	(671,401.42)
Employee Med Plan 125 Paymnts	(15,039.94)	(176,962.76)
Deferred Comp Payments	(70,461.71)	(327,522.87)
Firefighters Dues Payments	(1,975.00)	(23,975.00)
Prepaid Legal Svcs Payments	(146.50)	(1,772.40)
Employee Savings Plan Paymnts	(313,936.55)	(3,669,804.72)
Spec Employee W/H Payments	(5,420.00)	(62,760.72)
Supp Life Ins W/H Payments	(1,302.74)	(16,572.58)
Total Uses of Cash	<u>(1,075,780.27)</u>	<u>(7,313,484.88)</u>
Increase (Decrease) in Cash	(338,012.10)	73,362.68
Cash - Beginning of Period	<u>693,714.94</u>	<u>282,340.16</u>
Cash - End of Period	<u>\$ 355,702.84</u>	<u>\$ 355,702.84</u>

See Accountants' Compilation Report

**Village Fire Department
Capital Replacement Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended December 31, 2023</u>	<u>12 Months Ended December 31, 2023</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ <u>16,967.45</u>	\$ <u>(169,472.89)</u>
Other Sources of Cash		
Assessments Paid in Advance	<u>0.00</u>	<u>8,333.59</u>
Total Other Sources of Cash	<u>0.00</u>	<u>8,333.59</u>
Uses of Cash		
Decrease in Due To/From	<u>(8,333.34)</u>	<u>24,164.24</u>
Advance Payments Amortization	<u>(8,333.59)</u>	<u>(8,333.59)</u>
Total Uses of Cash	<u>(16,666.93)</u>	<u>15,830.65</u>
Increase (Decrease) in Cash	300.52	(145,308.65)
Cash - Beginning of Period	<u>128,668.55</u>	<u>274,277.72</u>
Cash - End of Period	<u>\$ <u>128,969.07</u></u>	<u>\$ <u>128,969.07</u></u>

See Accountants' Compilation Report

**Village Fire Department
Facility Fund
Statement of Changes in Cash Balances
From Cash Transactions**

	<u>1 Month Ended December 31, 2023</u>	<u>12 Months Ended December 31, 2023</u>
Sources (Uses) of Cash from Operations		
Excess of Receipts (Expenditures)	\$ 628.93	\$ (3,558.98)
Other Sources of Cash		
Total Other Sources of Cash	<u>0.00</u>	<u>0.00</u>
Uses of Cash		
Decrease in Retainage Payable	0.00	0.00
Advance Payments Amortization	<u>0.00</u>	<u>0.00</u>
Total Uses of Cash	<u>0.00</u>	<u>0.00</u>
Increase (Decrease) in Cash	628.93	(3,558.98)
Cash - Beginning of Period	<u>269,280.67</u>	<u>273,468.58</u>
Cash - End of Period	<u>\$ 269,909.60</u>	<u>\$ 269,909.60</u>

See Accountants' Compilation Report

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
December 31, 2023

	Actual For 1 Month Ended <u>December 31, 2023</u>	Actual For 12 Months Ended <u>December 31, 2023</u>	Budget For 12 Months Ended <u>December 31, 2023</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Note 1: City Assessments - City Assessments as of December 31, 2023 Consist of the Following:					
Bunker Hill Village	\$ 153,021.84	\$ 1,743,266.00	\$ 1,743,266.00	\$ 0.00	\$ 1,743,266.00
Hedwig Village	148,995.23	1,697,391.00	1,697,391.00	0.00	1,697,391.00
Hilshire Village	24,161.74	275,253.00	275,253.00	0.00	275,253.00
Hunter's Creek Village	179,196.40	2,041,456.00	2,041,456.00	0.00	2,041,456.00
Piney Point Village	169,129.70	1,926,768.00	1,926,768.00	0.00	1,926,768.00
Spring Valley Village	130,873.81	1,490,951.00	1,490,951.00	0.00	1,490,951.00
Total City Assessments	<u>\$ 805,378.72</u>	<u>\$ 9,175,085.00</u>	<u>\$ 9,175,085.00</u>	<u>\$ 0.00</u>	<u>\$ 9,175,085.00</u>

Note 2: Capital Replacement Fund City Assessments - City Assessments as of December 31, 2023 Consist of the Following:					
Bunker Hill Village	\$ 3,166.67	\$ 38,000.00	\$ 38,000.00	\$ 0.00	\$ 38,000.00
Hedwig Village	3,083.41	37,000.00	37,000.00	0.00	37,000.00
Hilshire Village	500.00	6,000.00	6,000.00	0.00	6,000.00
Hunter's Creek Village	3,708.42	44,500.00	44,500.00	0.00	44,500.00
Piney Point Village	3,500.00	42,000.00	42,000.00	0.00	42,000.00
Spring Valley Village	2,708.43	32,500.00	32,500.00	0.00	32,500.00
Total City Assessments	<u>\$ 16,666.93</u>	<u>\$ 200,000.00</u>	<u>\$ 200,000.00</u>	<u>\$ 0.00</u>	<u>\$ 200,000.00</u>

Note 3: Capital Expenditures - Capital Expenditures from the General Fund as of December 31, 2023 Consist of the Following:					
Contingency-Physical Plant	\$ 34,040.00	\$ 9,335.00	\$ 200,000.00	\$ (190,665.00)	\$ 200,000.00
Misc. Tools, Equip.,& Hose	0.00	42,769.14	50,000.00	(7,230.86)	50,000.00
Protective & Bunker Gear	(14,210.79)	126,598.33	140,810.00	(14,211.67)	140,810.00
Radio Purchases	0.00	70,649.44	0.00	70,649.44	0.00
SCBA	(4,357.00)	907.00	7,000.00	(6,093.00)	7,000.00
Comm./Computer Purchases	0.00	22,116.62	100,000.00	(77,883.38)	100,000.00
Total Capital Expenditures	<u>\$ 15,472.21</u>	<u>\$ 272,375.53</u>	<u>\$ 497,810.00</u>	<u>\$ (225,434.47)</u>	<u>\$ 497,810.00</u>

Village Fire Department
Selected Information - Substantially all Disclosures Required by
Generally Accepted Accounting Principles Are Not Included
December 31, 2023

Note 5: Gas & Oil Expense - The cities of Bunker Hill, Hedwig Village, Hunter's Creek, Spring Valley, Piney Point, the Memorial Villages Police Department and the Memorial Villages Water Authority purchase gasoline from the Department at cost plus three cents per gallon administrative fee. Payments received from the cities for the gasoline cost are recorded as reductions in gas and oil expense. The administrative fees are recorded as an offset to maintenance expense.

	Actual For 1 Month Ended <u>December 31, 2023</u>	Actual For 12 Months Ended <u>December 31, 2023</u>	Budget For 12 Months Ended <u>December 31, 2023</u>	Variance Over/(Under) <u>Budget</u>	Total Annual <u>Budget</u>
Purchases	\$ 17,212.61	\$ 209,646.03	\$ 84,514.00	\$ 125,132.03	\$ 84,514.00
Gasoline Cost Reimbursements:					
Hedwig Village	(3,003.47)	(42,046.66)	0.00	(42,046.66)	0.00
Spring Valley	(9,926.49)	(95,394.04)	0.00	(95,394.04)	0.00
Bunker Hill	(745.22)	(7,995.90)	0.00	(7,995.90)	0.00
Piney Point	(184.60)	(1,710.03)	0.00	(1,710.03)	0.00
Total Cost Reimbursements:	(13,859.78)	(147,146.63)	0.00	(147,146.63)	0.00
Net Gas & Oil Expense	<u>\$ 3,352.83</u>	<u>\$ 62,499.40</u>	<u>\$ 84,514.00</u>	<u>\$ (22,014.60)</u>	<u>\$ 84,514.00</u>

1 Month Ended <u>December 31, 2023</u>	12 Months Ended <u>December 31, 2023</u>
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Note 6: Maintenance of Equipment - Maintenance of Equipment as of December 31, 2023 Consist of the Following:

Maintenance Of Equipment	\$ 0.00	\$ 3,080.31
Maint.-Chief's Truck	0.00	21,083.96
Maint.-Fire Marshall's Car	136.11	6,789.89
Maint.-Suburban	0.00	6,025.12
Maint.-Pumper (E1)	0.00	19,625.90
Maint.-Utility Vehicle	0.00	251.77
Maint.-Ladder (L1)	10,312.39	39,685.10
Maint.-Ambulance (Medic 1)	0.00	4,931.51
Maint.-Ambulance (Medic 2)	0.00	25,253.84
Maint.-Other	5,745.23	69,292.38
Maint.-Contracts	1,806.60	28,659.66
Maint.-Pumper (E2) 2000	0.00	12,128.20
Maint.-Ambulance (Medic 3)	2,689.02	7,224.64
Total Maint. of Equipment	<u>\$ 20,689.35</u>	<u>\$ 244,032.28</u>

SUPPLEMENTARY INFORMATION

Taber & Burnett, P.C.
P.O. Box 1519
412 Buchanan Drive
Burnet, TX 78611-7519
512-756-4904

Village Fire Department
Houston, TX

The accompanying supplementary information contained in the supplementary schedule for the twelve months ended December 31, 2023, is presented only for analysis purposes and has been compiled by us without audit or review, from information that is the representation of management, and we do not express an opinion or any other form of assurance on such information.

Taber & Burnett, P.C.

Taber & Burnett, P.C.

Burnet, TX
January 15, 2024

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>
Receipts						
City Assessments (Note 1)	\$ 707,487.04	\$ 707,487.34	\$ 707,487.36	\$ 707,487.34	\$ 707,487.40	\$ 805,378.30
Contributions - Roof & Gym Equipment	0.00	6,000.00	0.00	0.00	10,000.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	400.00	100.00
Interest Income	1,031.74	1,074.49	1,296.46	989.61	680.96	990.55
Total Receipts	<u>708,518.78</u>	<u>714,561.83</u>	<u>708,783.82</u>	<u>708,476.95</u>	<u>718,568.36</u>	<u>806,468.85</u>
Capital Expend. (Note 4)	<u>0.00</u>	<u>117,275.45</u>	<u>1,394.12</u>	<u>1,023.00</u>	<u>(34,040.00)</u>	<u>2,036.00</u>
Personnel Expenditures						
Salaries	426,644.60	414,931.70	419,510.15	418,901.06	421,293.07	419,167.64
Salaries-Overtime	20,726.32	19,160.45	37,100.19	24,341.87	70,009.66	28,830.69
Prof. Certification Pay	4,548.90	4,586.40	4,623.90	4,691.40	4,691.40	4,803.90
FICA Tax	34,914.29	32,847.82	34,337.09	33,671.28	37,240.95	34,035.12
Disability Insurance	2,401.70	2,452.74	2,476.74	2,483.14	2,483.14	2,484.39
Employee Retirement	30,530.93	29,760.90	29,022.41	29,458.49	32,482.11	29,766.67
Hospitalization Insurance	94,880.86	85,475.77	84,543.58	86,436.76	83,596.99	84,543.58
Meal Allowances	3,333.33	0.00	6,666.66	3,333.33	3,333.33	3,333.33
Workmens' Comp Insurance	3,988.75	5,580.33	5,580.33	5,580.33	5,490.33	5,490.34
Unemployment Claim Payment	0.00	4,256.77	4,256.77	0.00	0.00	0.00
Total Personnel Expenditures	<u>621,969.68</u>	<u>599,052.88</u>	<u>628,117.82</u>	<u>608,897.66</u>	<u>660,620.98</u>	<u>612,455.66</u>
Operational Expenditures						
Ambulance Medical Supplies	1,223.24	(450.29)	5,684.07	10,377.62	1,111.54	14,033.04
Bldg Supplies & Maint	3,366.50	8,557.00	4,052.13	3,503.77	3,778.46	4,472.85
Dues/Subscriptions/Manuals	0.00	1,915.50	0.00	0.00	187.86	375.00
Fire Prevent/Public Relations	0.00	166.14	0.00	0.00	0.00	179.95
Gas & Oil (Note 5)	12,573.96	(12,031.95)	16,161.48	11,035.23	(1,249.60)	8,752.57
Insurance - Casualty	5,631.33	5,631.33	5,631.33	5,631.33	5,631.33	5,631.33
Maint. of Equip. (Note 6)	9,495.89	24,058.36	21,390.13	52,406.08	7,570.74	23,559.98
Miscellaneous Exp. (Note 7)	0.00	0.00	0.00	0.00	109.12	57.16
Office Expenses	1,077.79	9,198.03	3,020.68	1,970.92	42,922.75	4,169.18
Professional Services	1,250.00	17,473.83	16,070.00	50,113.00	5,250.00	15,573.50
Public Utilities	6,804.79	5,495.85	4,733.25	3,185.75	6,160.93	1,751.65
Rent	10.00	0.00	0.00	0.00	0.00	0.00
State Certification Fees	261.51	0.00	34.00	174.34	748.17	64.00
Training Programs	1,099.14	1,917.52	2,493.75	915.56	7,732.37	3,006.95
Uniforms	32.48	111.62	457.50	295.90	0.00	123.20
Total Operational Expenditures	<u>42,826.63</u>	<u>62,042.94</u>	<u>79,728.32</u>	<u>139,609.50</u>	<u>79,953.67</u>	<u>81,750.36</u>
Transfers						
Transfer to Facility Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	<u>664,796.31</u>	<u>778,371.27</u>	<u>709,240.26</u>	<u>749,530.16</u>	<u>706,534.65</u>	<u>696,242.02</u>
Excess of Receipts (Expenditures)	<u>\$ 43,722.47</u>	<u>\$ (63,809.44)</u>	<u>\$ (456.44)</u>	<u>\$ (41,053.21)</u>	<u>\$ 12,033.71</u>	<u>\$ 110,226.83</u>

**Village Fire Department
General Fund
Statement of Receipts and Expenditures
From Cash Transactions**

	<u>July</u>	<u>August</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>
Receipts						
City Assessments (Note 1)	\$ 805,378.30	\$ 805,378.30	\$ 805,204.85	\$ 805,551.75	\$ 805,378.30	\$ 805,378.72
Miscellaneous Income	0.00	0.00	0.00	0.00	0.33	384.45
Interest Income	<u>1,052.08</u>	<u>1,267.87</u>	<u>1,578.71</u>	<u>1,911.60</u>	<u>2,264.83</u>	<u>1,954.40</u>
Total Receipts	<u>806,430.38</u>	<u>806,646.17</u>	<u>806,783.56</u>	<u>807,463.35</u>	<u>807,643.46</u>	<u>807,717.57</u>
Capital Expend. (Note 4)	<u>25,695.17</u>	<u>66,883.70</u>	<u>1,277.00</u>	<u>74,782.90</u>	<u>575.98</u>	<u>15,472.21</u>
Personnel Expenditures						
Salaries	416,776.55	424,202.19	420,346.52	421,841.48	421,501.27	415,478.03
Salaries-Overtime	38,421.60	63,106.61	45,424.23	38,752.79	46,657.71	61,098.14
Prof. Certification Pay	4,850.53	4,859.66	4,915.42	4,971.91	4,915.42	4,810.42
457 Plan Contribution	0.00	0.00	0.00	0.00	0.00	98,401.47
FICA Tax	34,468.54	36,194.38	35,011.17	34,506.81	35,039.64	43,203.33
Disability Insurance	2,484.39	2,480.37	2,481.61	2,485.36	2,494.06	2,441.57
Employee Retirement	30,171.44	31,614.58	30,612.24	30,203.91	30,655.22	37,570.27
Hospitalization Insurance	86,289.46	86,363.11	85,416.52	86,289.52	86,289.52	84,403.08
Meal Allowances	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33	3,333.33
Workmens' Comp Insurance	5,760.33	5,580.33	5,580.33	5,580.33	0.00	11,160.67
Unemployment Claim Payment	0.00	0.00	247.23	0.00	0.00	5,630.00
Total Personnel Expenditures	<u>622,556.17</u>	<u>657,734.56</u>	<u>633,368.60</u>	<u>627,965.44</u>	<u>630,886.17</u>	<u>767,530.31</u>
Operational Expenditures						
Ambulance Medical Supplies	(2,016.98)	6,801.21	1,367.13	2,852.64	162.00	4,318.47
Bldg Supplies & Maint	4,023.23	7,874.53	3,168.66	(15,734.49)	1,594.79	7,148.22
Dues/Subscriptions/Manuals	0.00	955.00	105.54	150.00	206.57	1,000.00
Fire Prevent/Public Relations	0.00	188.04	1,613.29	1,662.95	1,400.00	0.00
Gas & Oil (Note 5)	(820.07)	29,027.75	5,564.75	6,544.88	(16,412.43)	3,352.83
Insurance - Casualty	10,988.07	6,830.04	6,830.04	6,691.00	13,600.00	6,691.05
Maint. of Equip. (Note 6)	17,160.53	15,838.54	19,347.25	46,912.27	(14,396.84)	20,689.35
Miscellaneous Exp. (Note 7)	4,072.36	9.50	0.00	0.00	0.33	0.00
Office Expenses	34,577.86	3,102.01	4,578.38	19,511.24	6,071.39	149.09
Professional Services	9,810.00	4,489.16	13,113.46	9,842.50	8,565.88	4,755.05
Public Utilities	4,478.06	4,670.51	5,090.78	7,767.73	5,688.02	4,477.05
State Certification Fees	0.00	160.00	174.34	0.00	1,074.34	126.00
Training Programs	(516.97)	13,235.26	5,565.32	426.66	4,388.32	742.72
Uniforms	0.00	4,346.31	0.00	0.00	235.58	1,035.85
Total Operational Expenditures	<u>81,756.09</u>	<u>97,527.86</u>	<u>66,518.94</u>	<u>86,627.38</u>	<u>12,177.95</u>	<u>54,485.68</u>
Transfers						
Transfer to Facility Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	<u>730,007.43</u>	<u>822,146.12</u>	<u>701,164.54</u>	<u>789,375.72</u>	<u>643,640.10</u>	<u>837,488.20</u>
Excess of Receipts (Expenditures)	<u>\$ 76,422.95</u>	<u>\$ (15,499.95)</u>	<u>\$ 105,619.02</u>	<u>\$ 18,087.63</u>	<u>\$ 164,003.36</u>	<u>\$ (29,770.63)</u>

TO: Mayor and City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 26, 2024

SUBJECT: Consideration and possible action on a revised resolution to establish a joint election with Spring Branch Independent School District for the General Municipal Election on May 4, 2024, designating a change in early voting venue.

Agenda Item: 3

Summary

State election law states that the first Saturday in May is the uniform election date for May 4, 2024. The City and Spring Branch Independent School District have agreed to conduct a joint election. However, a revision to the call is provided, designating a change in the early voting venue due to facility conditions at 7676 Woodway.

Recommendation

The staff recommends the revised Resolution of Order, as presented, calling to establish a joint election with Spring Branch Independent School District for the General Municipal Election on May 4, 2024.

Attachments:

- Uniform Election Dates
- Resolution 2024.02

Saturday, May 4, 2024 – Uniform Election Date (Limited)

First Day to Apply for Ballot by Mail	Monday, January 1, 2024
First Day to File for a Place on the General Election Ballot	Wednesday, January 17, 2024
Last Day to File for a Place on the General Election Ballot	Friday, February 16, 2024 at 5:00 p.m.
Last Day to File a Declaration of Write-in Candidacy	Tuesday, February 20, 2024 at 5:00 p.m.
Last Day to Register to Vote	Thursday, April 4, 2024
First Day of Early Voting by Personal Appearance	Monday, April 22, 2024
Last Day to Apply for Ballot by Mail (Received, not Postmarked)	Tuesday, April 23, 2024
Last Day of Early Voting by Personal Appearance	Tuesday, April 30, 2024
Election Day	Saturday, May 4, 2024
Last day to Receive Ballot by Mail	Saturday, May 4, 2024

RESOLUTION No. 2024.02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PNEY POINT VILLAGE, TEXAS, AUTHORIZING AND CALLING FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON MAY 4, 2024, FOR THE PURPOSE OF ELECTING THE MAYOR AND TWO ALDERMEN; ESTABLISHING A JOINT ELECTION AGREEMENT WITH SPRING BRANCH INDEPENDENT SCHOOL DISTRICT; PROVIDING FOR THE USE OF DIRECT RECORDING VOTING DEVICES; PROVIDING FOR EARLY VOTING HOURS AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PNEY POINT VILLAGE, TEXAS.

Section 1. That a general regular municipal election is hereby ordered to be held on May 4, 2024, for the purpose of electing a Mayor and two Aldermen, for Position 3, and Position 4, by the qualified voters of the City of Piney Point Village, Texas.

Section 2. The City of Piney Point Village has entered into a joint election agreement with the Spring Branch Independent School District.

Section 3. The Office of the City Secretary shall perform all duties customarily performed by the County Clerk in general elections with respect to early voting, giving notice of the election, and preparing the official ballots.

Section 4. The early voting polling place shall be held at 325 Piney Point Rd, Houston, Texas 77024; early voting shall take place beginning April 22, 2024, and ending April 26, 2024, between the hours of 8:00 a.m. to 4:00 p.m. and on April 29, 2024, and April 29, 2024, from 7:00 a.m. to 7:00 p.m.

Section 5. Applications for ballots for voting by mail may be submitted to the City Secretary by mail or common or contract carrier at City of Piney Point Village, 7676 Woodway Drive, Suite 300, Houston, Texas 77063, by telephonic facsimile machine at (832) 952-1157, or by electronic transmission of a scanned application containing an original signature to the following email address: citysec@pineypt.org. Applications for ballots by mail must be received no later than April 23, 2024, by 5:00 p.m.

Section 6. The May 4, 2024, election day polling place shall be held at Spring Branch Middle School at 1000 North Piney Point Road, Houston, Texas 77024, from 7:00 a.m. to 7:00 p.m.

Section 7. The official Election Judge, Alternate Judge, and election clerks shall be appointed by and paid by the Spring Branch Independent School District.

Section 8. Direct recording electronic voting machines shall be used for voting at the foregoing election polling place, and electronic counting devices and equipment shall be used for counting the ballots at said election.

Section 9. An Early Voting Ballot Board is hereby designated to canvass the early votes cast by mail and by personal appearance. Spring Branch Independent School District shall appoint such members as provided in the Texas Election Code, Section 87.002(b).

Section 10. The Mayor is authorized to sign an Order of Election and a Notice of Election prescribed by the State of Texas on behalf of the City Council. Notice of Election shall be published in accordance with the provisions of the Texas Election Code.

Section 11. Should any part, section, subsection, paragraph, sentence, clause, or phrase contained in this resolution be held to be unconstitutional or of no force and effect, such holding shall not affect the validity of the remaining portion of this resolution, but in all respect shall remain in full force and effect.

Section 12. This resolution shall be effective immediately upon adoption.

PASSED, APPROVED, AND RESOLVED this 26th day of February 2024.

City of Piney Point Village, Texas

Mark Kobelan, Mayor

ATTEST:

Robert Pennington, City Secretary

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 26, 2024

SUBJECT: Consideration and possible action to request proposals for landscape installation of Greenbay landscape design near Hedwig Road.

Agenda Item: 4

The City of Piney Point Village is seeking proposals from qualified vendors who can provide all necessary equipment, materials, labor, and transportation to complete the City Landscape Project on Greenbay Street. The city will request sealed bids for the installation of the Greenbay landscape design. This process will take some time to reach out to vendors for proposals, as well as give public notice in the Memorial Examiner. The council is to review the design specifics before proceeding.

Attachments:

RFP Draft

**REQUEST FOR PROPOSALS
CITY LANDSCAPE PROJECT – GREENBAY STREET
BEAUTIFICATION**

DUE DATE: March 22, 2024- 2:00 p.m.

CITY OF PINEY POINT VILLAGE

Attention: City Administrator

325 Piney Point Road, Houston, Texas 77024



TERMS AND CONDITIONS

1. The City of Piney Point Village will be accepting sealed proposals from Monday to Thursday, between 8:30 a.m. to 12:00 p.m. and 1:00 p.m. to 4:30 p.m. On Fridays, proposals will be accepted from 8:00 a.m. to 12:00 p.m. The proposals must be submitted to the City Administrator before the specified date and time of the opening. At the time of the opening, the proposals will be publicly opened, and the names of the proposers will be read out loud.
2. All sealed proposals must be submitted in sealed envelopes with RFP number, time, and date of opening.
3. Proposals that are submitted after the deadline will not be accepted or reviewed.
4. Once the proposal is submitted, it cannot be changed or modified after the opening time. However, if any amendments are made before the opening time, they must be initialed by the offeror or their authorized agent. Once the proposal is opened, it cannot be withdrawn without prior approval based on an acceptable reason.
5. The City of Piney Point Village reserves the right to modify or update the specifications before the proposal opening date. Any changes or updates will be communicated to all potential offerors through amendments or addendums to the specifications. If an offeror has a valid reason for requesting a modification, they must provide at least five working days' notice to the City of Piney Point Village prior to the bid opening date.
6. If the offeror notices any discrepancies or omissions in the specifications or other documents, or has any doubts regarding their meaning, they should directly inform the City Administrator and request clarification before submitting a proposal.
7. Price should include all costs, including shipping, handling, and other related charges, FOB destination.
8. Proposals shall be valid for ninety (90) days from the opening date.
9. The City of Piney Point Village is exempt from taxes; therefore, do not include tax in the proposal.
10. The contract may be terminated by the City of Piney Point Village by providing written notice to the Contractor/Supplier, 30 days prior to the termination of this agreement.
11. The offeror is required to provide their full firm name and address. The person signing the bid should indicate their title or authority to bind their firm in a contract. An authorized signature should be included on every page of the proposal in the designated space provided.
12. The catalog, brand name, or manufacturer's reference used in the proposal invitation is for descriptive purposes only and not restrictive. It is used to indicate the type and quality required. Proposals on brands of similar nature and quality will also be considered. If you are proposing on other than reference specifications, you must provide details of the manufacturer, brand or trade name, lot number, etc., of the article offered. In case you are offering brands other than the specified ones, you need to provide illustrations and a complete description as part of the proposal. If you do not take any exceptions to specifications or reference data, you will be required to furnish brand names, numbers, etc. as specified. All items proposed should be new, in first-class condition, and the latest model and design of the manufacturer, including suitable containers for shipment and storage, unless specified otherwise in the RFP. Please note that verbal agreements contrary to this specification will not be recognized.
13. Please take note that if the brochure or information provided with your proposal does not accurately describe the item to be furnished, you must provide clarification in the attached form titled "EXCEPTIONS TO PROPOSAL". Any comments made in this form indicate that your proposal deviates from the stated specifications. Please be aware that exceptions taken may disqualify your proposal.
14. Substitutions or cancellations are not allowed unless approved by the City of Piney Point Village in writing.
15. To be considered a valid proposal, all offerors must meet or exceed the minimum specifications that are required. The City of Piney Point Village reserves the right to accept or reject any or all parts of any proposal and may waive minor technicalities. The proposal will be awarded to the offeror who provides goods or services that represent the best value for the City of Piney Point Village.

16. Delivery timeframes are specified based on the number of days required to place material in the designated location of the receiving department under normal conditions. If there is a tie between proposals, delivery promise could be a deciding factor. However, unrealistic delivery promises, either too short or too long, may result in the proposal being disregarded. Consistent failure to meet delivery promises without a valid reason may cause removal from the bid list. Deliveries should be made during normal working hours, unless prior approval is obtained for late delivery.
17. Consistent and continued tie bidding may result in bid rejection by the City of Piney Point Village and/or investigation for Anti-Trust violations.
18. If an offeror wants to keep any information in their proposal confidential, they must clearly label it as "PROPRIETARY".
19. The Contractor/Supplier agrees to indemnify the City of Piney Point Village from any claims involving infringement of patents or copyrights.
20. Purchase orders should include the order number and be sent to the City of Piney Point Village, Attn: Accounts Payable, 325 Piney Point Road, Houston, Texas 77024.
21. The City of Piney Point Village is expected to make payment for the product/service within thirty (30) days of receiving and approving it. The City's approval will be considered only if all the items mentioned in the bid are received and are in good working condition to the satisfaction of the City.

PRICE REVISION CLAUSE

The City of Piney Point Village is seeking firm prices for the entire contract period. However, it is acknowledged that manufacturers may impose unforeseen price changes on qualified vendors. In such cases, unit price changes resulting from manufacturer's increase or decrease will be treated as "pass-on" costs. Any "pass-on" increases must be confirmed in writing by the manufacturer and will be considered during the contract term. Please note that the City must receive written notice at least thirty (30) days prior to any increase in existing prices.

INTRODUCTION

The City of Piney Point Village is inviting proposals from qualified landscape management and irrigation firms to provide services for a beautification project on Greenbay Street (known as the "Greenbay Project"). The project will follow the approved landscape design and planting/materials matrix, as outlined in Attachment A and Attachment B respectively. The purpose of these specifications is to describe the minimum requirements of the Greenbay Project as determined by the City of Piney Point Village.

The contact person for additional information is Bobby Pennington, 713-230-8703, or cityadmin@pineypt.org.

PURPOSE

The purpose of this Request for Proposal (RFP) is to establish the minimum requirements, invite proposals and gather sufficient information to enable the City to evaluate the products and services offered by the Proposer. The evaluation will be based on a comparison with other service providers and their relevance to the needs of the City's organization, as specified in this document.

PROPOSAL PROCESS

Proposals must include qualifications, specifications, and cost components. You need to submit one original, one copy, and one electronic copy via flash drive. The original proposal must be clearly marked and contain original signatures. If you fail to mark the original and provide original signatures, your proposal may be found non-responsive and given no consideration. Faxed, email, or late proposals will not be accepted.

The proposals must be complete and comply with the terms and conditions of this Request for Proposal (RFP). The requested information and the format in which it is requested are essential to permit prompt evaluation of proposals on a fair and uniform basis. If the material presented is not furnished or if indirect or incomplete answers are provided, the proposal may be declared non-responsive and rejected.

The City reserves the right to reject any or all of the proposals received, to negotiate with the most qualified proposer based solely on proposal, or to cancel this RFP in part or wholly without explanation to proposers. The City may choose to interview only a select number of proposers at its own discretion.

PROJECT TIMELINE

Request for Proposals Issued	February 27, 2024
Pre-proposal Meeting	March 5, 2024 10:00 am
Deadline for Submitting Questions	March 12, 2022, 10:00 am
Proposal Submission Deadline	March 19, 2022, 5:00 pm
Anticipated Award of Contract	March 25, 2022

PRE-PROPOSAL MEETING

Please be advised that a pre-proposal meeting is scheduled to take place on March 5, 2024, at 10:00 am at the "Greenbay Project" site, situated at the intersection of Greenbay Street and Hedwig Street. It is recommended that you utilize the parking facility available at Chapelwood United Methodist Church, located at 11140 Greenbay Street, Houston, Texas 77024. We kindly request that you familiarize yourself with the

Request for Proposal (RFP) prior to attending the pre-proposal meeting. Furthermore, we encourage you to bring up any substantive questions that have not yet been addressed by the City during the meeting.

REQUIREMENTS

For a proposal to be valid, any variances in items must be clearly specified under Exceptions to Bidder's Proposal. Any exceptions taken may result in disqualification.

GENERAL CONDITIONS

It is necessary to fill out all sections completely in order to be considered for the contract. The City will award the contract to the vendor who provides the best value for goods or services.

AUDIT

Contractor must provide City of Piney Point Village with a detailed report of all materials, commodities, or services rendered, including quantities and expenditures upon request by the City Administrator.

NON-FUNDING CLAUSE

The City of Piney Point Village's budget operates on a fiscal year basis from January 1st to December 31st. Therefore, the City has the right to terminate this contract by providing the Offeror with a written notice of thirty (30) days, without any liability to the City, in case the funding for this contract is discontinued or becomes unavailable.

INSURANCE REQUIREMENTS

The Offeror is required to provide a Certificate of Insurance along with the RFP or before the award is made. The RFP number and description must be mentioned on the Certificate of Insurance by the Offeror or their Insurance Agent. The companies providing coverage and the producer of the Certificate of Insurance must be licensed by the State Board of Insurance to do business in Texas.

INDEMNITY AGREEMENT

The Contractor hereby agrees to and shall indemnify, hold harmless, and defend the City, its officers, agents and employees from and against any and all claims, losses, damages, demands, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs and attorneys' fees, for injury to or death of any person, for loss of use or revenue, or for damage to any property arising out of or in connection with the actual or alleged malfunction, design or workmanship in the manufacture of equipment, the fulfillment of the contract, or the breach of any express or implied warranties under this contract. Such

indemnity shall apply where the claims, losses, damages, causes of action, suits or liability arise in part from (i) the joint negligence of the City and the Contractor, and/or their respective officers, agents and/or employees or (ii) the sole negligence of the Contractor, its officers, agents and employees. It is the expressed intention of the parties hereto, both Contractor and the City, that the indemnity provided for in this paragraph is indemnity by Contractor to indemnify and protect the City from the consequence of (i) the City's own negligence where that negligence is a concurring cause with that of the Contractor of the injury, death or damage and/or (ii) the Contractor's own negligence where that negligence is the sole cause of the injury, death, or damage. Furthermore, the indemnity provided for in this paragraph shall have no application to any claim, loss, damage, cause of action, suit and liability where in injury, death or damage results from the sole negligence of the City unmixed with the fault of any other person or entity. In the event any action or proceeding is brought against the City by reason of any of the above, the Contractor agrees and covenants to defend the action or proceeding by counsel acceptable to the City. The indemnity provided for herein shall survive the termination or expiration of this agreement.

COMPLIANCE WITH LAWS

The Offeror is required to follow all applicable Federal and State laws as well as City Ordinances and Codes while operating under this contract. These Specifications and the resulting contract will be governed by the laws of the State of Texas and will be performed in Harris County, Texas. Any legal proceedings arising from this contract will take place in Harris County, Texas.

SILENCE OF SPECIFICATIONS

In the event that the specification appears to be lacking or incomplete with regard to any particular detail, it shall be deemed as an indication that the highest commercial standards are to be upheld, and that only the most superior quality of materials and craftsmanship shall be utilized. It is imperative that this statement serves as the foundation for all interpretations of the specifications.

SEVERABILITY

If any section, subsection, paragraph, sentence, clause, phrase or word of these requirements or specifications is found to be invalid, it shall not affect the remaining portions of these requirements and specifications. It is hereby declared that such remaining portions would have been included in these requirements and specifications, as though the invalid portion had been omitted.

CONFLICT OF INTEREST

Chapter 176 of the Texas Local Government Code stipulates that individuals who wish to engage in a contractual agreement for the purchase or sale of property, goods, or services with a local government entity must comply with certain requirements. Specifically, if such individuals have an existing employment or business relationship with a local government officer or their family member, as described by Texas Local Government Code Section 176.006, they are required to file a completed conflict of interest questionnaire with the City. This must be done within seven business days of starting negotiations or discussions regarding the contract, including submission of a bid or proposal, or upon

becoming aware of any facts that necessitate the filing. Additional information and the appropriate form can be obtained from the State website: <https://www.ethics.state.tx.us/forms/conflict/>

CONTRACT TERMINATION

Either party can terminate this contract by providing written notice within 30 days, stating the effective date of termination.

RIGHT OF ASSURANCE

If one party of this contract has reason to doubt the other party's willingness to perform the agreement in good faith, they may request that the other party provides a written assurance of their intent to perform. If the demanding party makes such a request and the other party fails to provide such assurance within five days, the demanding party may consider this a breach of the contract.

RFP DELIVERY

Please note the following instructions for submitting an RFP (Request for Proposal) for the CITY LANDSCAPE PROJECT-GREENBAY STREET, RFP 2024-01:

- The RFP must be enclosed in a sealed envelope.
- The envelope must be addressed to the City Administrator, City of Piney Point Village.
- If you choose to hand-deliver the envelope, please do so before 2:00 pm on Tuesday, March 19, 2024, at Piney Point Village offices located at 325 Piney Point Drive, Houston, TX 77024.
- If you choose to mail the envelope, please send it to 676 Woodway, Suite 300; Houston, Texas 77063, and make sure it is postmarked before Tuesday, March 19, 2024.
- The RFPs will be publicly opened at 2:00 pm on Tuesday, March 19, 2024 with the names of the vendors will be read aloud at that time.

Please ensure that you follow these instructions carefully to ensure that your RFP is considered.

RFP 2024-01
CITY LANDSCAPE PROJECT –Greebay Drive “Greenbay Project”

SPECIFICATIONS

SCOPE OF WORK

The City of Piney Point Village seeks proposals from qualified vendors to provide all equipment, materials, labor, and transportation necessary to complete the City Landscape Project –Greenbay Drive (herein known as the “Greenbay Project”) as specified in this RFP.

BASE LANDSCAPE BID ITEMS

- **Existing Trees and Shrubs to Remain** – per design, should be clearly marked to ensure they are NOT removed
- **Existing Trees and Shrubs to be Removed** – per design, should be marked and reviewed by City Administrator PRIOR to removal
- **General Ground Leveling** – Large low spots that would be prone to ponding water should be filled
- **Bed Prep** – per design
- **Removal of Gravel Pathways** – per design
- **Removal of Pavers and Bench Structure** – per design
- **Installation of Trees, Shrubs, Plantings, and Ground Cover** – per design
- **Installation of Hardscapes and Bed Edging**– per design
- **Sod or Seeding** – per design, all areas not otherwise marked should have grass installed
- **Pruning of Existing Trees and Shrubs Remaining in the design** – as necessary
- **Debris Removal** – Area should have debris removed.

BASE IRRIGATION BID ITEMS

- **Irrigation Plan** –should allow for appropriate water coverage of the approved landscape design (see Attachment A) and the plantings specified in Attachment B. The plan must be reviewed with the City Administrator prior to finalization.
- **Irrigation Installation** –per generally recognized industry practices
- **Irrigation Management System** –per generally recognized industry practices

Contractor shall be required to provide photographic documentation of services rendered. A minimum of two (2) pictures per Lot shall be attached to each invoice submitted for payment, documenting the condition of the property immediately prior to and immediately after completion of the work. Some work may require additional pictures to fully document services rendered. Photographic documentation may be provided by digital images (preferred). Pictures shall provide the name of the company, time taken, and date taken on each picture or on each page submitted (preferred). Contractor shall be responsible for all costs associated with the taking and of pictures. Photographic documentation shall

be attached with the invoice after completion of work to confirm inspection and payment for services rendered.

INSPECTION

All work performed must be satisfactory to the City of Piney Point Village and comply with all applicable laws and regulations. The City Administrator shall have the right to inspect any or all of the project area. Such inspections may be related to, but are not limited to, verification of work or conditions, safety, damages, or operational interests.

AVAILABILITY

Due to the need of the City of Piney Point Village to be in contact with the Contractor on a daily basis during the project period, the Contractor shall be available between the hours of 8:00 a.m. to 5:00 p.m., weekdays.

REFERENCES

Proposals shall include a minimum of three (3) clients to whom the vendor has supplied this service. Government entities are preferred.

PERFORMANCE

The contractor hired for the project must comply with the working hours allowed under City Ordinance: Sec. 56-3. According to the ordinance, working hours in the rights-of-way are from 7:00 a.m. to 7:00 p.m., Monday through Friday, and from 8:00 a.m. to 6:00 p.m. on Saturday, except for emergencies. Work on Sundays is prohibited unless it is an emergency. Directional boring is only allowed from Monday to Friday.

INSTRUCTIONS TO PROPOSERS

This section outlines specific instructions for proposal submissions. Proposers not adhering to these instructions may be disqualified without further consideration.

1. Statement of Compliance

By submission of a response to this RFP, Proposer acknowledges full compliance with required specifications and all terms and conditions as detailed in this RFP.

2. Experience

Describe the experience of the firm and the individuals assigned with related projects of similar nature. Provide at least three references.

3. Qualifications

Describe your staff's unique qualification and training for this type of work.

4. Schedule

Describe your plan/schedule for completing the work. Completion of work in phases may be proposed, although it will be subject to City approval.

5. Price

Please include as much line item detail pricing as possible for items included in the proposal.

6. Licenses and Certification

Include copies of all licenses and certifications which should be State of Texas Irrigation License, State of Texas Herbicide/Pesticide Chemical Applicators License, and Certificate of Liability Insurance form.

EVALUATION CRITERIA

The following criteria will be used by City staff to evaluate the proposals and make a selection:

- **30%** Qualifications and capability of the company providing similar services
- **10%** References – Respondents shall provide a minimum of three (3) references for which you have provided this type of service. Include the date(s), services furnished, client's name, address, and phone/fax/email of the client.
- **30 %** Pricing schedule/cost of service
- **30 %** Experience and history on like projects

City staff may choose to meet with representatives of top rated proposals. Any additional information requested shall be considered as part of the proposal and evaluated as such. The City reserves the right to negotiate a best and final offer with the selected vendor.

INSURANCE REQUIREMENTS

OFFEROR SHALL INCLUDE CERTIFICATE OF INSURANCE WITH THE PROPOSAL, OR PRIOR TO AWARD OF THE PROPOSAL THE COMPANIES AFFORDING COVERAGE AND THE PRODUCER OF THE CERTIFICATE OF INSURANCE SHALL BE LICENSED WITH THE STATE BOARD OF INSURANCE TO DO BUSINESS IN THE STATE OF TEXAS.

- (a) Workers' Compensation Insurance as required by laws and regulations applicable to and covering employees of Contract engaged in the performance of the work under this agreement;
- (b) Employer's Liability Insurance protecting contractor against common law liability, in the absence of statutory liability, for employee bodily injury arising out of the master-servant relationship with a limit of not less than \$500,000.
- (c) Comprehensive General Liability Insurance including products/completed operation with limits of liability of not less than: Bodily Injury \$500,000 per each person, \$1,000,000 per each occurrence/aggregate; Property Damage \$500,000 per each occurrence;
- (d) Excess Liability Insurance Comprehensive general Liability, Comprehensive Automobile Liability and coverage's afforded by the policies above, with the minimum limits of \$1,000,000 excess of specified limits;

CONDUCT OF WORK

Any work that is unsatisfactory to the City's Administrator will be called to the attention of the contractor and the contractor will be required to properly correct area in question. Failure by the contractor to comply with such requests will result either in the corrective work being done by others with the cost charged to the contractor, or by deductions being imposed. If the contractor fails to rectify the unsatisfactory conditions, the contractor will be terminated.

PROTECTION AND DAMAGES

The successful contractor shall, without additional expense to the City, be responsible for all damages to persons or property that occurs as a result of the contractor's fault or negligence in connection with the execution of the work, and shall be responsible for the proper care and protection of work performed.

The successful contractor shall take all precautions necessary for the protection against injury of all persons engaged at the project site. The contractor shall observe all pertinent safety practices and comply with applicable safety regulations, i.e. (OSHA).

EXECUTION OF OFFER

The undersigned, in submitting this proposal and their OFFER of same, represents that they are authorized to obligate their firm, that they have read this entire bid proposal package, are aware of the covenants contained herein, and will abide by and adhere to the expressed requirements.

Submittals will be considered as being responsive only if entire Bid Package plus any/all attachments is returned with all blanks filled in.

SUBMITTED BY:

(Original Signature)
Must be signed to be considered responsive

(Firm Name)

(Printed Name)

(Title)

(Date)

Remittance Address: _____

(City, State and Zip Code)

Phone: _____

E-Mail Address: _____

If an addendum is issued for this bid, please acknowledge receipt.

ADDENDUMS/AMENDMENTS: 1) _____ date acknowledged
2) _____ date acknowledged
3) _____ date acknowledged

Form 1: Statement of Organization

1. Proposer

Full Name of Business: _____

Principal Business Address: _____

Principal Phone Number: _____

Local Business Address: _____

Local Business Contact: _____

Local Business Phone: _____

Local Business E-mail: _____

Type of Organization: _____

Tax ID #: _____

License #: _____

Provide names of authorized representative(s) of the Respondent who has/have legal authority to bind the Respondent into contractual obligations:

(a) _____

(b) _____

(c) _____

2. Subcontractor(s)

List of all firms participating in this proposal

	Name	Address	Area of Responsibility
(a)	_____	_____	_____
(b)	_____	_____	_____
(c)	_____	_____	_____
(d)	_____	_____	_____

BIDDER'S CERTIFICATION

The 1985 Texas Legislature passed HB620 relating to bids by nonresident contractors. The pertinent portion of the Act has been extracted and is as follows:

Section 1. (a)

(2) "Nonresident bidder" means a bidder whose principal place of business is not in this state, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

(3) "Texas resident bidder" means a bidder whose principal place of business is in this state, and includes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

(b) The state or a governmental agency of the state may not award a contract for general construction, improvements, services, or public works projects or purchases of supplies, materials, or equipment to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

I certify that _____ is a resident bidder of Texas as defined in HB 620.
(Company Name)

Signature _____

Print Name _____

I certify that _____ is a Nonresident bidder as defined in HB 620
(Company Name)

and our principal place of business is _____.
(City and State)

Signature _____

Print Name _____

EXCEPTIONS TO SPECIFICATIONS

If any item, material or equipment submitted as a part of this bid does not fully meet or exceed the minimum specifications as published, the exception(s) MUST be listed on this sheet and attached to the bid.

Section	Item/Material Bid	Reason
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If no exceptions are listed, it will be assumed that the bid meets or exceeds the minimum specifications and any purchase contract as a result of this bid will be contingent on that condition.

Company _____

Agent _____

CONTRACTOR'S CAPACITY TO PERFORM

Based on the provider's response to this solicitation, please identify dedicated resources available for contract fulfillment (use extra pages as necessary):

1. Availability to perform: _____

(Include any additional personnel or equipment/assets contractor will acquire to complete contract performance)

2. Equipment and operational items: _____

(Identify by quantity and type any equipment/assets allocated to contract performance)

3. Personnel: _____

(Identify by quantity and category any personnel assigned to contract performance)

4. Other Resources: _____

(Identify any other resources to be allocated to complete contract performance)

ATTACHMENT A

Approved Landscape Design

Lot 1 thru Lot 7

ATTACHMENT B

Planting/Materials Lists

Lot 1 thru Lot 7

NOTE: All Bidders should perform their own site analysis to determine if the quantities and sizes used in the planting/materials lists are adequate for the project. Any changes a bidder determines need to be made for adequate installation of the project should be noted on the bidder's cost sheets, as well as the "Exceptions to Specifications" List.

TO: Mayor and City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 26, 2024

SUBJECT: Consideration and possible action on a three-year extended agreement with EZ-Task that includes a redesign of the website.

Agenda Item: 5

Summary

A municipal website serves many purposes in improving city operations. It offers enhanced communication, transparency, and improved service delivery. The website provides information and services related to the municipality such as online bill payments, service requests, and interaction with the government. Moreover, the website is an attraction for future residents to locate to the municipality. By providing online services and promoting civic engagement, a municipal website can make cities more efficient and effective, ultimately leading to an improved quality of life for residents.

Recommendation

It is recommended to renew the existing agreement with EZ-Task, which includes a redesign of their website.

Attachments:

- Invoice
- Agreement

PRODUCTS & SERVICES

Communicate & Connect

- **Communication Suite**
Push news, events, reminders, and more to an RSS feed you can place anywhere on your website.
- **Social Media Bridge**
Reach your community by posting both on your website and social media.
- **ezMobile™**
Send notifications, publish calendars, post news, and more on your Custom Mobile app -- all from within ezTaskTitanium™!
- **ezTaskConnect™**
Push unlimited SMS, email, and/or voicemail messages or alerts.
- **LiveChat™**
Connect with your community to answer questions in real-time.
- **Page Subscription Module**
Visitors can subscribe to any page on your website to be notified via email whenever it is updated.

Compliance & Security

- **Compliance Assurance**
Eliminate compliance confusion and stress for good with our ezTaskTitanium™ native plugin.
- **Intranet Gateway**
Secure, private intranet site with Active Directory (LDAP) or Google Sign-In.
- **SSL Security Upgrade**
Ensure your website is trusted by web browsers and secured with an SSL Certificate!

Leadership & Community Pride

- **Logo Design or Refresh**
Inspire your community with a new take on your classic logo, or create a brand-new look for your schools.
- **Onsite Training Workshop**
Make sure you're off to a great start with hands-on, real-time training for your entire team.
- **Website Redesign**
An all new look and feel brings a whole new wave of interest to your existing website.

Productivity

- **We ♥ Google!**
We support most all Google integrations, including Google for Schools, G-Suite, and personal Google apps.
- **Google Sign-In**
Use your Google account to sign into ezTaskTitanium™.
- **Advanced Document Manager**
Protect downloadable documents with a password, and keep the files on your website organized with ease.
- **Advanced Navigation Upgrade**
Mega Menus, Breadcrumbs, Sitemaps, and other tools so visitors get everything they need on your website.
- **Database Module**
Provide sortable, searchable, and automatically updated staff directories, job listings, and more.
- **e-Store w/PayPal™**
From t-shirts and tickets to notebooks and yearbooks, sell anything via the world's most secure payment platform.
- **ezSearch™ Pro**
Limit results to your web content with a comprehensive and powerful cloud search, with absolutely no pesky ads.
- **LDAP Connectivity**
Manage users and more in Active Directory and automatically sync accounts to your website
- **SmartForm Builder**
Go paperless and create unlimited forms, surveys, and other paperwork online
- **Total Website Management**
Eliminate the hassle completely and simply send us what you want to see on your website; we'll make all the updates for you in less than 24 hours.





PROJECT QUOTE

PREPARED FOR:
City of Piney Point
ATTN: Bobby Pennington
7676 Woodway Ste. 300
Houston, Texas 77063

PREPARED BY:
Glenn Schalles
glenn@eztask.com
Ph. (281) 239-3227

Upgrade Summary	Price
Website Redesign (Special Promotion w/3 Year Year Agreement) Regular Price \$2,500.00 Work one-on-one with our art team to develop a whole new look and feel from the ground up. Enjoy a total website redesign to take your ezTaskTitanium™ website to the next level!	\$1,500.00
Total	\$1,500.00

Quote Accepted by:

Next Steps:

Upon quote acceptance, you will receive an invoice for Year One. Upon receipt of payment or a valid purchase order, your Design Discovery Call will be scheduled, and your project will enter production!

MASTER PROFESSIONAL CONSULTING & WEB HOSTING SERVICES AGREEMENT

This Master Professional Consulting & Web Hosting Services Agreement (this "Agreement" or the "MSA") by and between **ezTask.com, Inc.** ("Company"), a Texas corporation with a principal place of business at 5560 FM-1640 Rd #977, Richmond, TX 77406, and City of Piney Point ("Client"), an organization with offices at 7676 Woodway Ste. 300, Houston, Texas 77063.. This Agreement sets forth the terms and conditions that govern this Agreement and any current or future Statements of Work (any "SOW") that reference this Agreement.

1. AGREEMENT DEFINITIONS

- 1.1. **"Auto Renewal"** is the process by which the Services Period of Web Hosting Services under an order is automatically extended for an additional Services Period unless such Services are otherwise terminated in accordance with this Agreement.
- 1.2. **"Web Hosting Services Provider"** means the Company providing services.
- 1.3. **"Web Hosting Services" and "Services"** means, the Web Hosting Services Provider services listed in the Statement of Work documents incorporated by reference.
- 1.4. **"Services Period"** refers to the period of time for which You ordered Services as specified in your Statement of Work.
- 1.5. **"Users"** means those employees, contractors, and end users, as applicable, authorized by You or on Your behalf to use the Services in accordance with this Agreement and Your order.
- 1.6. **"You" and "Your"** refers to the individual or entity that executed this Agreement.
- 1.7. **"Your Content"** means all text, files, images, graphics, information, data (including Data as defined later in this Agreement), audio, video, and other content and material, in any format, provided by You or Your Users that reside in, or run on or through the Services Environment.

2. TERMS OF AGREEMENT

- 2.1. Initial contract three (3) year contract (**04/01/2024 - 03/31/2027**). Contract shall automatically renew on an annual basis unless terminated by either party. Client agrees to provide Web Hosting Services Provider with written notice no later than ninety (90) days prior to the end of the applicable Services Period of your intention to not renew the Services, or (B) Web Hosting Service Provider provides You with written notice no later than thirty (30) days prior to the end of the applicable Services Period of its intention to not renew the Services.
- 2.2. If services are to be terminated, You no longer have any rights to access or use the Services; however at Your request, and for a period of up to seven (7) days after the Services terminate, Web Hosting Services Provider will make available to You Your Content as of the date of termination. At the end of that seven (7) day period, Cloud Provider will delete Your Content.
- 2.3. Web Hosting Services Provider may temporarily suspend Your password, account, and access to use the Services if You or Your Users violate any provisions in this Agreement, or if Your use of the Services are in danger of a significant threat to security.
- 2.4. If either party breaches a material term of this Agreement, and fails to correct that breach within seven (7) days of written notice, then the breaching party is in default and this Agreement may be terminated by the non-breaching party.

3. RIGHTS GRANTED

- 3.1. Subject to you meeting Your payment obligations, for the duration of the Services Period You have the non-exclusive, non-assignable right to access and use the Services that You ordered.

4. OWNERSHIP AND RESTRICTIONS

- 4.1. You retain all ownership and intellectual property rights in and to Your Content.
- 4.2. Company retains all ownership and intellectual property rights in the Content Management Systems (CMS), also known as ezTaskTitanium™.

5. SERVICE SPECIFICATIONS

- 5.1. All Services will be specified in Statements of Work that incorporate this Agreement by reference.

6. USE OF THE SERVICES

- 6.1. You may use the Services for any legal purpose. You may not use the Services for any illegal purpose.

7. FEES AND TAXES

- 7.1. All fees payable to Web Hosting Service Provider are due within 30 days from the invoice date. Any taxes due for providing the Services are to be paid by You to the Web Hosting Service Provider. If the invoice is not paid within the prescribed time period, then a 3.5% penalty will apply for each monthly period that the invoice is late.

8. NONDISCLOSURE AGREEMENT

- 8.1. Both parties agree to not disclose each other's confidential information to any third party.

9. DATA PROTECTION

9.1. Client agrees to the terms of the Privacy Policy ("**the Privacy Policy**") located at this URL:

www.eztask.com/page/privacypolicy.

9.2. Client will at all times remain the Controller for the purposes of this Agreement. Client is responsible for compliance with its obligations as a Controller under data protection laws.

9.3. Web Hosting Service Provider is a Processor for the purposes of this Agreement, and will not Process or disclose such Data to third parties unless instructed by Client or if required by law.

9.4. Web Hosting Service Provider will comply with applicable data privacy and protection laws if they impose obligations directly on a Processor.

9.5. Upon the termination of Services, Web Hosting Service Provider will allow You to obtain Your data, as otherwise specified in this Agreement. After the data has been given to You or the time period specified for post-termination data retention has expired, Web Hosting Service Provider will delete the data from its system.

9.6. If Web Hosting Service Provider is made aware of a Breach, then it will notify You within 24 hours or sooner if required by law.

9.7. Web Hosting Service Provider will investigate a Breach and take actions to prevent a recurrence.

9.8. You may audit Web Hosting Service Provider's compliance up to once a year. Any audits are at Your expense, and if you require Web Hosting Service Provider's assistance, then that will require execution of a separate Statement of Work.

10. WARRANTIES, DISCLAIMERS, AND EXCLUSIVE REMEDIES

10.1. Company makes no representation or warranty of other kind, express or implied, including without limitation implied warranty of merchantability or fitness for a particular purpose, or any implied warranty arising from statute, course of dealing, course of performance, or usage of trade. Without limiting the generality of the foregoing, the Company does not represent or warrant that work product will not infringe upon the intellectual property rights of third parties or that it will operate or perform without interruption or error.

11. LIMITATION OF LIABILITY

11.1. In no event will Company's liability exceed the value of the Services provided under an applicable Statement of Work. In no event will the Company be liable for any consequential, indirect, special, incidental, or punitive damages arising out of or related to this Agreement. The liabilities limited by this article apply:

11.1.1. To liability for negligence

11.1.2. Regardless of the form of action, whether in contract, tort, strict product liability, or otherwise

11.1.3. Even if Company is advised in advance of the possibility of the damages in question and even if such damages were foreseeable; and

11.1.4. Even if the Client's remedies fail of their essential purpose.

11.1.5. If applicable law limits the application of the provisions of this article, then Company's liability will be limited to the maximum extent permissible.

13. THIRD PARTY WEBSITES, CONTENT, PRODUCTS AND SERVICES

13.1. Client is responsible for obtaining and maintaining appropriate licensing for any third-party software, websites, products and services used.

14. FORCE MAJEURE

14.1. Neither party shall be responsible for failure or delay in performance caused by: an act of God; an act of war, hostility, or sabotage; electrical, internet, or telecommunication outage that is not caused by one of the parties; government restrictions; or any other event outside of the control of either party. We both will use reasonable efforts to mitigate a force majeure event, but if the event lasts for more than ten (10) days, either of us may cancel upon written notice.

15. GOVERNING LAW AND JURISDICTION

15.1. This Agreement is governed by the laws of the State of Texas and You and Web Hosting Service Provider agree to submit to the exclusive jurisdiction of, and venue in the courts in Fort Bend County in Texas in any dispute arising out of or relating to this Agreement.

16. NOTICE

16.1. Any notice required under this Agreement shall be provided to the other party in writing. If You have a dispute with Web Hosting Service Provider, You will promptly send written notice to: ezTask, Inc., 5560 FM-1640 Rd #977, Richmond, TX 77406. Web Hosting Service Provider will send written notice to 7676 Woodway Ste. 300, Houston, Texas 77063.

17. ASSIGNMENT

17.1. This Agreement and all obligations contained herein may be assigned by Company to other parties.

17.2. Client may not assign or transfer its obligations under this Agreement to any other party without prior written approval of Company.

18. ENTIRE AGREEMENT

ezTask.com, Inc.

210-A MORTON STREET, RICHMOND, TX 77469

WWW.EZTASK.COM | SUPPORT@EZTASK.COM | 800-921-6764

18.1. The parties agree that this Agreement is the entire agreement between the parties and that applicable Statements of Work incorporate this agreement by reference. In the event of a conflict between a Statement of Work and this Agreement, this Agreement shall prevail.

STATEMENT OF WORK

Exhibit A STATEMENT OF WORK

This Statement of Work Number 2017-09-1219 (this "SoW") is entered into pursuant to the MASTER PROFESSIONAL CONSULTING & WEB HOSTING SERVICES AGREEMENT (the "Agreement") by and between **ezTask.com, Inc.** ("Consultant"), a Texas corporation with a principal place of business at 5560 FM-1640 Rd #977, Richmond, TX 77406 USA and City of Piney Point ("Client"), an organization with offices at 7676 Woodway Ste. 300, Houston, Texas 77063.

This SoW is incorporated into the Agreement. In the event of any conflict with this SoW, the main body of the Agreement will govern. The provisions of this SoW govern only the subject matter hereof and not any other subject matter covered by the Agreement. Capitalized terms not otherwise defined in this SoW will have the meanings given in the main body of the Agreement.

ez365™ Total Protection (Annual Subscription) : **\$2150.00**

- State-of-the-art **Web Hosting Services** and **Bulletproof Security** with Rackspace™
- Peace of mind with **complete nightly backups**
- **100% Uptime** SLA Guarantee
- Realtime DDOS **Mitigation Protection**
- Periodic security **vulnerability scans**
- **Premier Support** (unlimited requests by phone, email, or support ticket)
- Unlimited, **24/7/365 access** to support knowledgebase and all training resource
- **Software updates**, including new features, usability improvements, and more
- **SSL Security Subscription Service**

IN WITNESS THEREOF, the parties have executed this Agreement as of the Effective Date ("Date").

CLIENT
[CLIENT]

COMPANY
ezTask.com, Inc.

By:

By:

George Doherty

Title:

Title:

President

Date:

Date:

02 / 19 / 2024

TO: Mayor and City Council

FROM: R. Pennington, City Administrator

MEETING DATE: February 26, 2024

SUBJECT: Consideration and possible action on the purchase and planned placement of school zone flashing beacons.

Agenda Item: 6

Summary

School zones have reduced speed limits to ensure the safety of children and pedestrians near schools. They are marked with special signs, pavement markings, and traffic calming devices to alert drivers. In Texas, school zone speed limits are usually in effect before and after the school day, with increased fines for speeding. These laws are designed to protect children who are more vulnerable to accidents.

The purpose of school zone flashing beacons is to alert drivers to slow down and watch out for children who are walking to or from school. These lights usually turn on automatically by a timer and operate for one hour before and after school hours when pedestrian traffic is high. The lights are designed to be visible at 200 yards or more and only flash when children are likely to be present. This helps drivers notice the flashing lights and take necessary precautions by slowing down.

This agenda item proposes discussing the purchase and implementation of school zone beacons prior to the opening of Memorial Drive Elementary.

Recommendation

Staff is requesting direction in implementing the school zone flashing beacons at the entrance of the zone on Hedwig and Piney Point roads. Four units are to be installed, with a dedicated beacon for Northbound and Southbound traffic on both roads. Please note that the existing signs within the zone, such as those along Smithdale, will remain without the beacon, as is typical in other school zones. The funding will be sourced from the safety allocations that were set aside from court fines specifically designated for child safety.

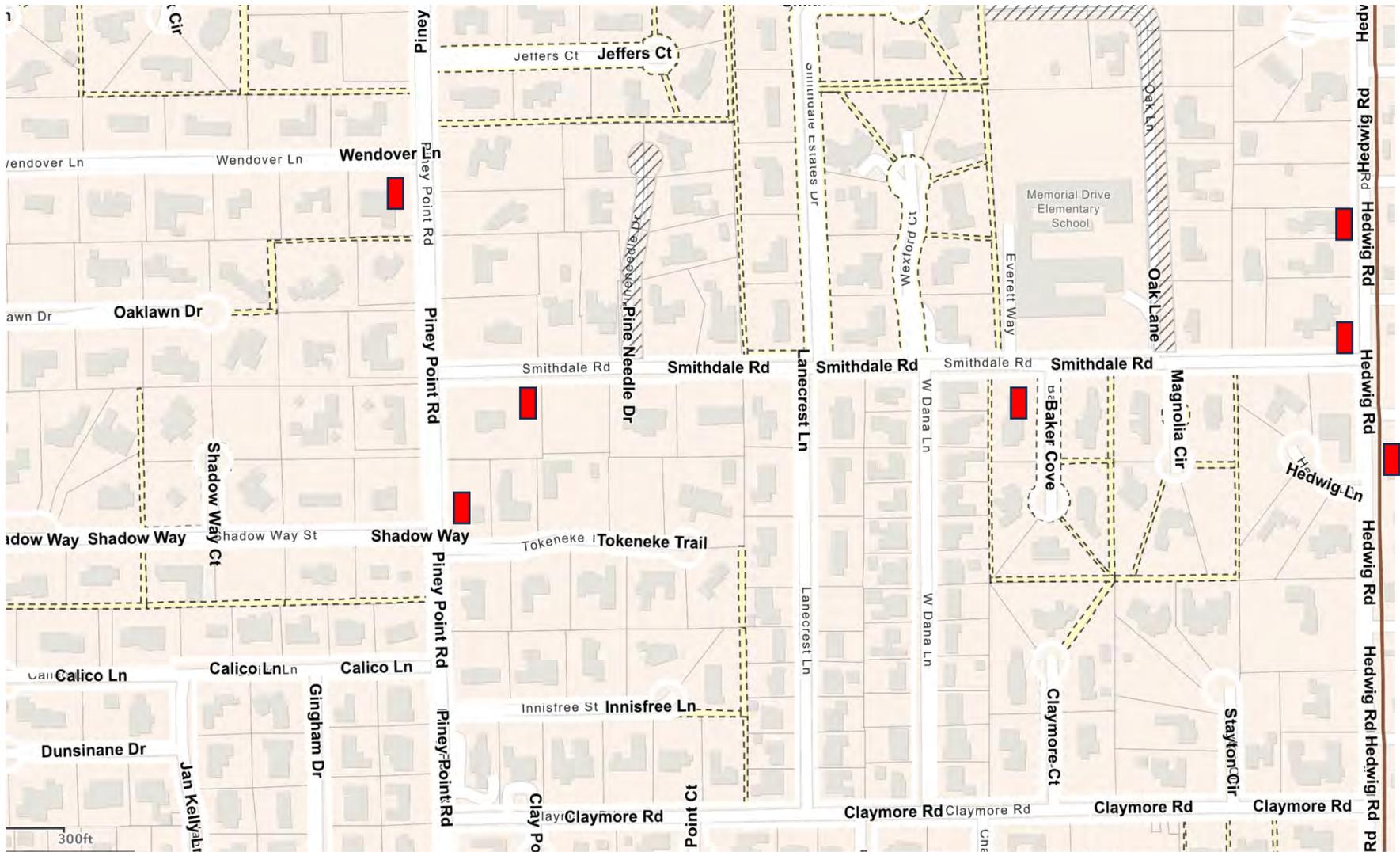
Attachments:

- Quotes

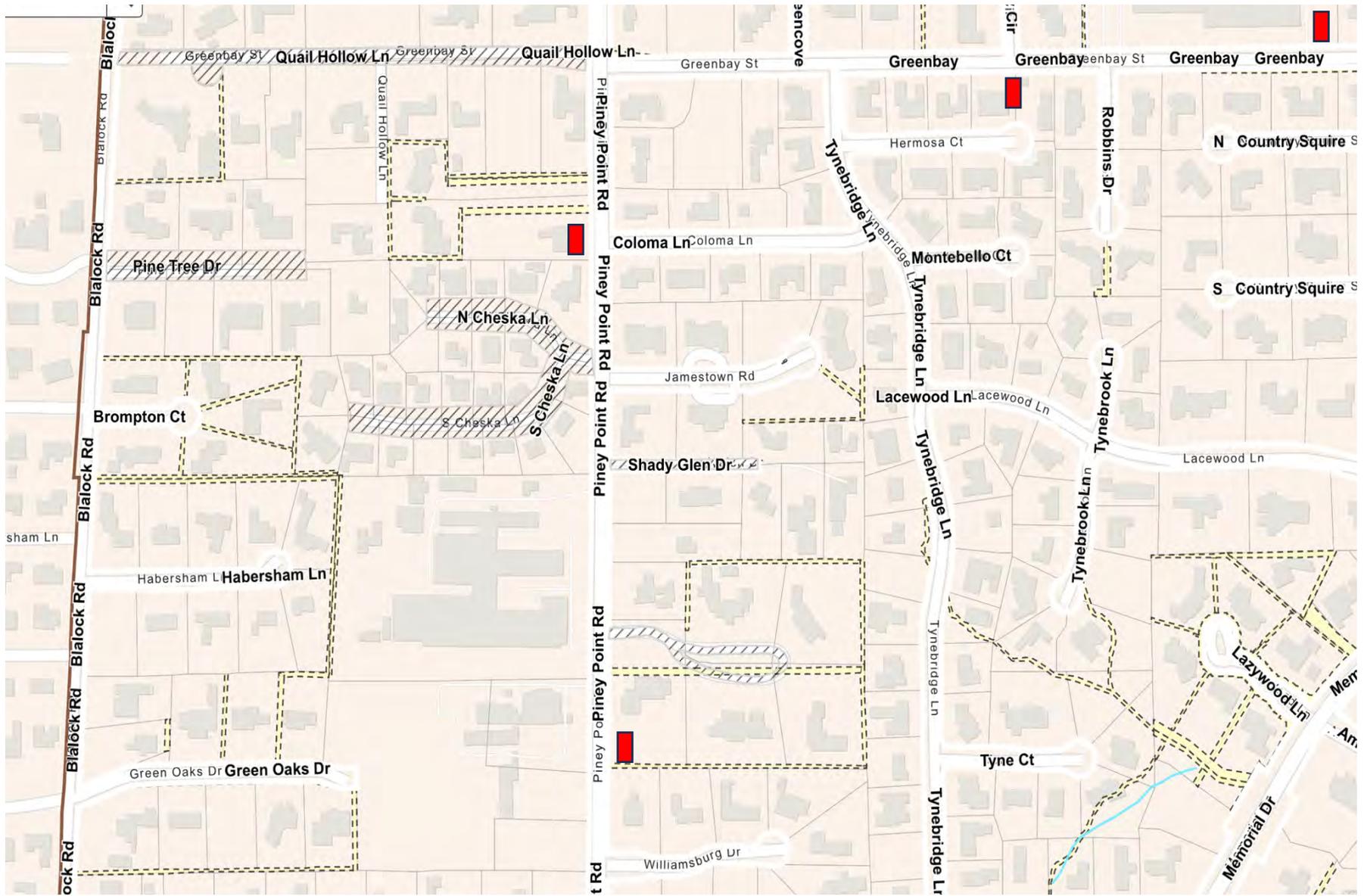
HGACBuy		CONTRACT PRICING WORKSHEET For Catalog & Price Sheet Type Purchases		Contract No.:	PE-05-21	Date Prepared:	1/31/2024
This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents <u>MUST</u> be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.							
Buying Agency:	City of Piney Point Village-Public Works			Contractor:	Consolidated Traffic Controls, Inc.		
Contact Person:	Jose Gomez			Prepared By:	Steven Sprague		
Phone:	832-849-8446			Phone:	800-448-8841		
Fax:				Fax:	800-448-8850		
Email:	jgomez@pineypt.org			Email:	steve.sprague@ctc-traffic.com		
Catalog / Price Sheet Name:	Traffic Control, Enforcement & Signal Preemption Equipment						
General Description of Product:	Traffic Control Equipment						
A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary							
PAINT COLOR- Hunter Green							
Line Number	Quan	Description				Unit Pr	Total
49	2	PNS10-503333GK One Battery Cabinet Including Panel No. 2 lock, Regulator and 4.5" Ubolt Mount 18W"x17H"x				\$ 1,548.00	\$ 3,096.00
91	2	PNS10-SP65 65 Watt Solar Panel Assy incl Top of Pole Mount and Wiring				\$ 612.00	\$ 1,224.00
104	2	PNS10-500645-104 104 Amp Hour Gel Cell Battery Interstate				\$ 463.00	\$ 926.00
118	6	PNS10-SIGPY 12" Signal Heads Poly Yellow (1, 2 or 3 per flasher)				\$ 222.00	\$ 1,332.00
125	6	PNS10-502463 12" Amber DC 5 Watt LED IL (RTC Standard) (1, 2 or 3 per flasher)				\$ 68.00	\$ 408.00
136	2	PNS10-S1S5-1-MPH? S5-1 Speed Limit Sign High Vis Florescent Green (24"x48")				\$ 306.00	\$ 612.00
144	2	PNS10-S1S7-1TK Cell Phone Prohibited Sign (24"x18")				\$ 130.00	\$ 260.00
224	2	PNS10-503644 Include an AP22 with ANY Modem and Plan				\$ 438.00	\$ 876.00
230	2	PNS10-M2MYagi 7-10 Db M2M Yagi Antenna with 15' Lead and 20" Offset Mounting Bracket				\$ 269.00	\$ 538.00
308	2	PNS10-M2M5YR-4AK Add Five Year Communicaion Plan With Modem, RTC Connect™ Software, Premium "Al				\$ 1,300.00	\$ 2,600.00
1125	2	20PB-5364 4" Screw in Anchor				\$ 527.00	\$ 1,054.00
1128	2	Paint Adder Painted Base				\$ 231.00	\$ 462.00
1133	2	PB-5325-PXX Painted Collar				\$ 101.00	\$ 202.00
1150	2	201044 15' Aluminum Pole Schedule 80				\$ 730.00	\$ 1,460.00
1157	2	PB-5402-PNC Cap-Painted				\$ 25.00	\$ 50.00
1158	30	Paint Adder Paint for pole (per ft)				\$ 3.00	\$ 90.00
3342	12	CTCINSTALL On Site Time One Man and Pickup Truck (2 Hr minimum including drive time)				\$ 180.00	\$ 2,160.00
3343	12	CTCINSTALL Second Man (Include Both Drive and On Site time)				\$ 180.00	\$ 2,160.00
Total From Other Sheets, If Any:							
Subtotal A:						\$	19,510.00
B. Unpublished Options, Accessory or Service items - Itemize Below - Attach Additional Sheet If Necessary (Note: Unpublished Items are any which were not submitted and priced in contractor's bid.)							
Quan	Description					Unit Pr	Total
							\$ -
							\$ -
							\$ -
							\$ -
Total From Other Sheets, If Any:							
Subtotal B:						\$	-
Check: The total cost of Unpublished Options (Subtotal B) cannot exceed 25% of:						For this transaction the percentage is:	0%
C. Other Allowances, Discounts, Trade-Ins, Freight, Make Ready or Miscellaneous Charges							
Quan	Description					Unit Pr	Total
							\$ -
							\$ -
Subtotal C:						\$	-
Delivery Date:			45 to 90 Days ARO	D. Total Purchase Price (A+B+C):			\$ 19,510.00

HGACBuy		CONTRACT PRICING WORKSHEET For Catalog & Price Sheet Type Purchases		Contract No.:	PE-05-21	Date Prepared:	2/22/2024
<i>This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents <u>MUST</u> be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.</i>							
Buying Agency:	City of Piney Point Village Public Works			Contractor:	Consolidated Traffic Controls, Inc.		
Contact Person:	Jose Gomez			Prepared By:	Steven Sprague		
Phone:	832-849-8446			Phone:	800-448-8841		
Fax:				Fax:	800-448-8850		
Email:	jgomez@pineypt.org			Email:	steve.sprague@ctc-traffic.com		
Catalog / Price Sheet Name:	Traffic Control, Enforcement & Signal Preemption Equipment						
General Description of Product:	Traffic Control Equipment						
A. Catalog / Price Sheet Items being purchased - Itemize Below - Attach Additional Sheet If Necessary							
PAINT COLOR - Hunter Green							
Line Number	Quan	Description				Unit Pr	Total
59	2	PNS10-503333K One Battery Cabinet Including Panel No. 2 lock, Regulator and 4.5" Ubolt Mount 18W"x17H"x14				\$ 1,132.00	\$ 2,264.00
91	2	PNS10-SP65 65 Watt Solar Panel Assy incl Top of Pole Mount and Wiring				\$ 612.00	\$ 1,224.00
104	2	PNS10-500645-104 104 Amp Hour Gel Cell Battery Interstate				\$ 463.00	\$ 926.00
118	6	PNS10-SIGPY 12" Signal Heads Poly Yellow (1, 2 or 3 per flasher)				\$ 222.00	\$ 1,332.00
125	6	PNS10-502463 12" Amber DC 5 Watt LED IL (RTC Standard) (1, 2 or 3 per flasher)				\$ 68.00	\$ 408.00
136	2	PNS10-S1S5-1-MPH? S5-1 Speed Limit Sign High Vis Florescent Green (24"x48")				\$ 306.00	\$ 612.00
144	2	PNS10-S1S7-ITK Cell Phone Prohibited Sign (24"x18")				\$ 130.00	\$ 260.00
183	2	PNS10-503644 AP22 Time Switch W/ Harness				\$ 503.00	\$ 1,006.00
1127	2	20PB-5364 4" Screw in Anchor				\$ 522.00	\$ 1,044.00
1130	2	Paint Adder Painted Base				\$ 229.00	\$ 458.00
1135	2	PB-5325-PXX Painted Collar				\$ 101.00	\$ 202.00
1152	2	201044 15' Aluminum Pole Schedule 80				\$ 695.00	\$ 1,390.00
1159	2	PB-5402-PNC Cap-Painted				\$ 24.00	\$ 48.00
1160	30	Paint Adder Paint for pole (per ft)				\$ 3.00	\$ 90.00
3412	8	CTCINSTALL On Site Time One Man and Pickup Truck (2 Hr minimum including drive time)				\$ 180.00	\$ 1,440.00
3413	8	CTCINSTALL Second Man (Include Both Drive and On Site time)				\$ 180.00	\$ 1,440.00
Total From Other Sheets, If Any:							
Subtotal A:							\$ 14,144.00
B. Unpublished Options, Accessory or Service items - Itemize Below - Attach Additional Sheet If Necessary (Note: Unpublished Items are any which were not submitted and priced in contractor's bid.)							
Quan	Description	Unit Pr	Total				
			\$ -				
			\$ -				
			\$ -				
			\$ -				
Total From Other Sheets, If Any:							
Subtotal B:			\$ -				
Check: The total cost of Unpublished Options (Subtotal B) cannot exceed 25% of:			For this transaction the percentage is: 0%				
C. Other Allowances, Discounts, Trade-Ins, Freight, Make Ready or Miscellaneous Charges							
Quan	Description	Unit Pr	Total				
			\$ -				
			\$ -				
Subtotal C:			\$ -				
Delivery Date: 45 to 90 Days ARO			D. Total Purchase Price (A+B+C): \$ 14,144.00				

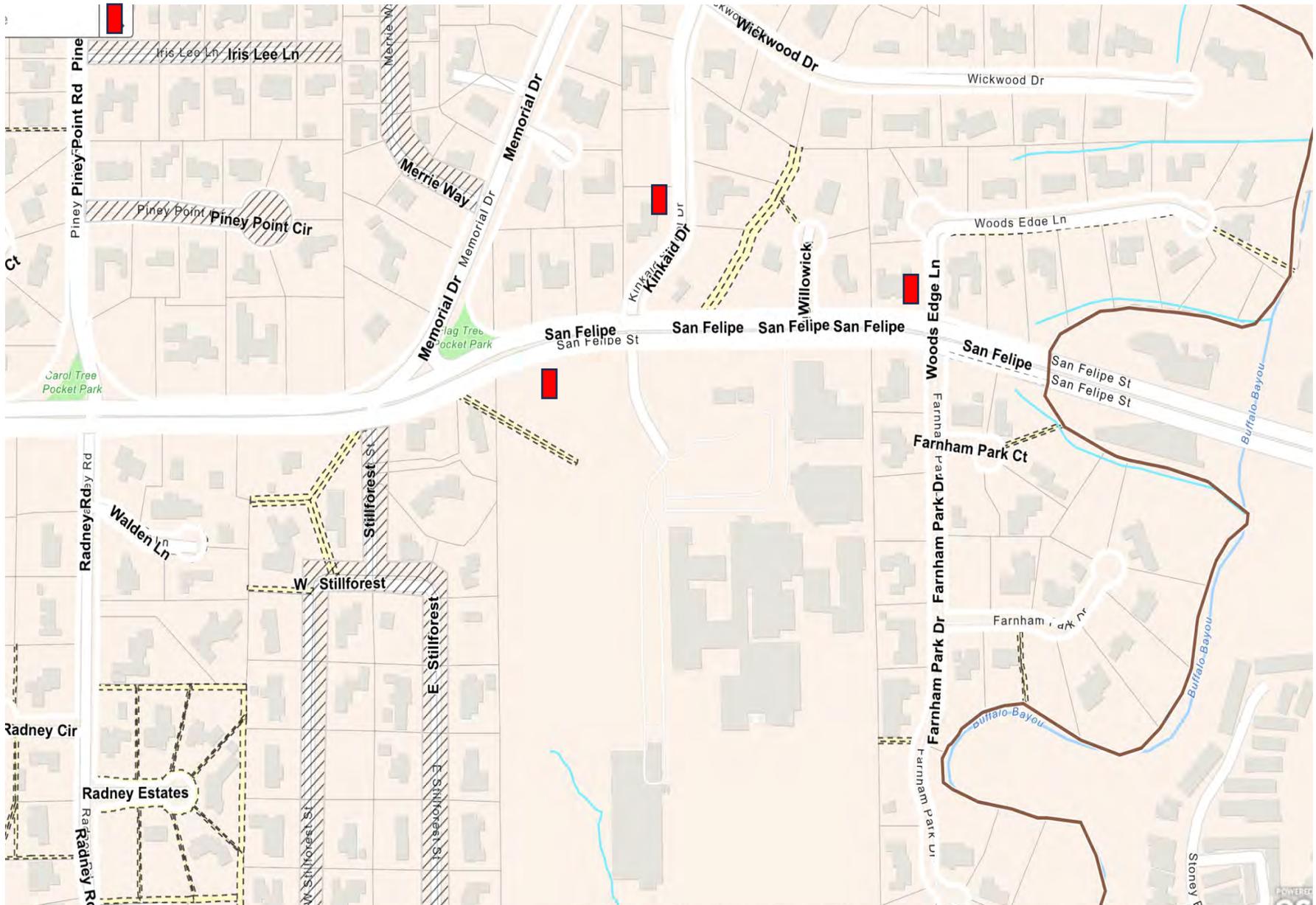
Memorial Drive Elementary School



Saint Francis Episcopal Schools



Kinkaid School



Current School Signs Conditions



TO: City Council

FROM: Mark Kobelan, Mayor

MEETING DATE: February 26, 2024

SUBJECT: Consideration and possible action on the monthly report presented by the Mayor.

Agenda Item: 7

Summary:

This agenda item concerns the mayor's reports, which update the Council and Community on City operations.

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: February 26, 2024

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including, but not limited to selected items.

Agenda Item: 8

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives that are not generally included on a city council agenda for action. Some items listed may call for Council approval and/or delegate authorization under the direction of the Council. Note the following items:

A. Financial Related Items:

- i. Financial Report: This report provides an overview of financial activity as of January 2024. Please find the latest report attached.
- ii. Property Tax Report: Attached is the latest report from our tax assessor-collector regarding tax collection.
- iii. Disbursements:
 - i. Tree Services; \$12,825.00: This invoice is for the purchase of 46 trees for \$10,975.00 and the repair of the inlet cap at the corner of Piney Point and Smithdale for \$1,850.00.
 - ii. 800 Builders; \$27,000: TCO Reimbursement for 3 Farnham Park as all requirements have been met.

B. Update on Specific Use Permit Projects: The purpose of this listing is to share any current information or progress on these significant construction programs.

- i. Memorial Drive Elementary School Update.
- ii. St. Francis Episcopal Church Specific Use Permit Update.
- iii. The Kinkaid School Specific Use Permit Update.

Recommendation:

Approve the following required items:

- (1) Disbursement for Tree Services at \$12,825.00.
- (2) Disbursement for 800 Builders at \$27,000



CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

JANUARY 2024 FINANCIALS (PRELIMINARY)

This report represents a general overview of the city’s financial operations through January 2024, which is the first month of the fiscal year 2024. Beginning balances are unaudited and subject to change until the city completes the annual 2023 audit. A presentation of this audit is scheduled for April/May 2024. Budgeted numbers represent the original adopted for the fiscal year.

General Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$5,572,328	\$9,240,418	\$5,785,697	\$5,785,697
Total Expenditures	\$872,421	\$10,158,382	\$936,402	\$936,402
Over/(Under)	\$4,699,907	(\$917,964)	\$4,849,295	\$4,849,295
	Prior YTD	Budget	Month	YTD
Operating Revenues	\$5,572,328	\$9,191,418	\$5,765,508	\$5,765,508
Operating Expenditures	\$872,421	\$7,695,482	\$928,402	\$928,402
Over/(Under)	\$4,699,907	\$1,495,936	\$4,837,106	\$4,837,106

1. Total revenues are \$5,785,697 or 62.6% of the budget and 3.8% above last YTD, mainly due to the timing of property tax collection.
 - a. Property tax received to date for the M&O or the general fund portion totals \$5,558,829, or 80.2% of the budget. The current YTD amount collected represents 96.1% of the total general fund revenue. Property Tax is \$179,070 more than the last YTD, trending similar to last year’s collection. The city anticipates collecting an additional \$1,371,327 for maintenance and operation. The adopted rate is \$0.255140, with \$0.226507 designated as M&O and the remaining \$0.028633 as the I&S requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2024, and are delinquent as of February 1, 2024. The City currently contracts with Spring Branch ISD as the tax assessor-collector. The budget incorporates a 99% collection rate on the total taxable value. Please

review the monthly tax office report for additional details and adjustments to current taxable values.

- b. Sales Tax collection for January totals \$43,377 or 8.9% of the total annual \$485,725 projection. January represents the first month of collection with a decrease of \$4,448 or 9.3% lower January 2023 collection of \$47,825. This year's actual collection less budgeted expectations by \$4,448, representing 9.3% less. The budget projection on sales collection represents 5.26% of all general fund revenue.
 - c. Franchise tax collections are minimal due to the timing of collections. The only collection booked at this time is \$22,702 from Electric Franchise (CenterPoint). The city anticipates collecting over \$387 thousand in franchise tax.
 - d. Court revenue is \$4,966, 3.7% of budget and \$6,533 lower than last year. Court fines total \$4,428 and the remaining \$538 is primarily restricted for special use such as court security or technology. The city collected \$135 thousand in court revenue for 2023. Current trends suggest lower collections for 2024.
 - e. License and permits total \$64,098, projection on target at 10.3%. Permits and inspection fees alone account for 89.2% of the category revenue. Drainage reviews are currently at \$6,050.
 - f. Alarm registrations are \$11,600, 46.4% of the annual budget projection. This represents \$6,700 lower last YTD. Annual alarm registrations prove to be beneficial in maintaining up-to-date emergency information for individual properties.
 - g. Interest revenue is \$39,747, 10.6% of the budget, and at a significant increase of \$22,485 more than last year.
2. The city allocated \$7,695,485 as operating with an additional \$2,462,900 as capital programming. Total expenditures are \$928,402, 12.1% of budget and 9.3% more than last YTD. Operating expenditures are \$843,075, at 12.3% of budget and 6.4% more than last YTD.
 3. Divisions and categories that are currently trending higher in expenditures are as follows:
 - a. Police Services at \$517,517 or 19.7% due to the practice of providing two months of service payments at the beginning of the year as agreed for adequate MVPD operational cash flow.
 - b. Fire Services at \$260,229 or 12.5%. representing 1.5 months of service payments at the beginning of the year for adequate VFD operational cash flow.
 - c. General Government at \$121,504 and \$225 lower than last year similar trending to last YTD.

4. Capital expenditures remain unposted for January due to the timing of this report. The following capital projects are scheduled for the current year.
 - a. 96” Stormwater Replacement CIP – This project will be completed in the spring.
 - b. Other projects include Williamsburg, Bothwell Way, Windermere Outfall Project, Smithdale Landscape/Sidewalk, Community Beautification, and traffic signals.
5. The budget adopted the use of \$917,964 in reserved cash and is supporting a portion of the \$2,462,900 in capital programs. In 2023, the preliminary/unaudited revenue over expenditures was approximately \$1.1 million, increasing the fund balance to nearly \$5.0 million. Note that fund balance remains unaudited, and a portion is restricted for specific uses, such as court-restricted Funds.

Debt Service Fund

	Prior YTD	Budget	Month	YTD
Total Revenues	\$761,684	\$896,050	\$705,719	\$705,719
Total Expenditures	\$839,075	\$885,050	\$857,450	\$857,450
Over/(Under)	(\$77,391)	\$11,000	(\$151,731)	(\$151,731)

6. Revenues are \$705,719, 78.8% of the budget, with \$702,641 from property tax collections. The adopted rate designated for interest and sinking is \$0.028633 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.
7. Expenditures are \$857,450, 96.9% of the budget, as debt service principal payment payments are semiannual.
 - a. Two Principal payments were disbursed, \$420,000 for GO Series 2015 and \$400,000 for GO Series 2017.
 - b. In addition, payments of interest due include \$9,575 for GO Series 2015 and \$27,050 for GO Series 2017. The city is obligated to pay the remaining \$24,425 in interest by August. Current debt obligations are scheduled through 2027.
8. Although revenues are under expenditures by \$151,731, debt service restricts a portion of cash to support fund balance. The budget projects an end-the-year reserve estimated at \$205K with a for the debt service fund.

FOR MORE INFORMATION: This summary report is based on detailed information generated by the City's Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.

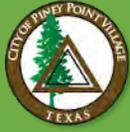


Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: January 31, 2024

GENERAL FUND SUMMARY

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	5,379,759	6,930,156	5,558,829	5,558,829	80.2%	1,371,327
SALES TAXES	47,825	485,725	43,377	43,377	8.9%	442,348
FRANCHISE TAXES	(11,560)	387,887	22,702	22,702	5.9%	365,185
COURT REVENUE	11,499	135,000	4,966	4,966	3.7%	130,034
PERMITS & INSPECTIONS	43,743	622,150	64,098	64,098	10.3%	558,052
ALARM REGISTRATIONS	18,300	25,000	11,600	11,600	46.4%	13,400
GOVERNMENTAL CONT. (METRO)	0	136,500	0	0	0.0%	136,500
PILOT FEES (KINKAID)	65,500	95,000	20,189	20,189	21.3%	74,811
INTEREST	17,263	374,000	39,747	39,747	10.6%	334,253
TOTAL OPERATING	5,572,328	9,191,418	5,765,508	5,765,508	62.7%	3,425,910
OTHER NON-OPERATING PROCEEDS	0	49,000	20,189	20,189	41.2%	29,311
TOTAL NON-OPERATING	0	49,000	20,189	20,189	41.2%	29,311
TOTAL REVENUES	\$5,572,328	\$9,240,418	\$5,785,697	\$5,785,697	62.6%	\$3,455,221
EXPENDITURES						
PUBLIC SERVICE DIVISION						
POLICE SERVICES	525,389	2,622,267	517,517	517,517	19.7%	2,104,750
FIRE SERVICES	228,109	2,081,832	260,229	260,229	12.5%	1,821,603
SANITATION COLLECTION	0	595,563	0	0	0.0%	595,563
OTHER PUBLIC SERVICES	1,281	36,900	1,281	1,281	3.5%	35,619
PUBLIC SERVICE DIVISION	754,779	5,336,562	779,027	779,027	14.6%	4,557,535
OPERATIONS						
CONTRACT SERVICES	16,994	475,500	124	124	0.0%	475,376
BUILDING SERVICES	4,419	302,200	4,194	4,194	1.4%	298,006
GENERAL GOVERNMENT	74,880	1,228,060	121,504	121,504	9.9%	1,106,556
MUNICIPAL COURT	2,987	35,510	275	275	0.8%	35,235
PUBLIC WORKS	18,362	317,650	23,278	23,278	7.3%	294,372
OPERATION DIVISIONS	117,642	2,358,920	149,375	149,375	6.3%	2,209,545
TOTAL PUBLIC & OPERATING	\$872,421	\$7,695,482	\$928,402	\$928,402	12.1%	\$6,767,080
NON-OPERATING						
CAPITAL PROGRAMS	0	2,462,900	8,000	8,000	0.3%	2,454,900
TOTAL NON-OPERATING	0	2,462,900	8,000	8,000	0.3%	2,454,900
TOTAL EXPENDITURES	\$872,421	\$10,158,382	\$936,402	\$936,402	9.2%	\$9,221,980
REVENUE OVER/(UNDER) EXPENDITURES	4,699,907	(917,964)	4,849,295	4,849,295		



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: January 31, 2024

GENERAL FUND REVENUES

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>Tax Collection</u>						
10-4101 Property Tax (M&O)	5,379,759	6,930,156	5,558,829	5,558,829	80.2%	1,371,327
<i>Unearned/Adjusted</i>	0	0	0			0
<i>Total Property Tax :</i>	5,379,759	6,930,156	5,558,829	5,558,829	80.2%	1,371,327
10-4150 Sales Tax	47,825	485,725	43,377	43,377	8.9%	442,348
Total Tax Collection:	5,427,584	7,415,881	5,602,206	5,602,206	75.5%	1,813,675
<u>Permits & Inspections</u>						
10-4203 Plat Reviews	1,750	9,750	0	0	0.0%	9,750
10-4205 Contractor Registration	1,500	10,650	870	870	8.2%	9,780
10-4206 Drainage Reviews	3,300	50,000	6,050	6,050	12.1%	43,950
10-4207 Permits & Inspection Fees	36,943	550,000	57,178	57,178	10.4%	492,822
10-4208 Board of Adjustment Fees	250	1,750	0	0	0.0%	1,750
Total Permits & Inspections:	43,743	622,150	64,098	64,098	10.3%	558,052
<u>Municipal Court</u>						
10-4300 Court Fines	10,291	126,000	4,428	4,428	3.5%	121,572
10-4301 Building Security Fund	423	3,000	188	188	6.3%	2,812
10-4302 Truancy Prevention	431	3,000	192	192	6.4%	2,808
10-4303 Local Municipal Tech Fund	345	2,950	154	154	5.2%	2,796
10-4304 Local Municipal Jury Fund	9	50	4	4	7.7%	46
Total Municipal Court:	11,499	135,000	4,966	4,966	3.7%	130,034
<u>Investment Income</u>						
10-4400 Interest Revenue	17,263	374,000	39,747	39,747	10.6%	334,253
Total Investment Income:	17,263	374,000	39,747	39,747	10.6%	334,253
<u>Agencies & Alarms</u>						
10-4508 SEC-Registration	18,300	25,000	11,600	11,600	46.4%	13,400
Total Agencies & Alarms:	18,300	25,000	11,600	11,600	46.4%	13,400
<u>Franchise Revenue</u>						
10-4602 Cable Franchise	347	85,153	0	0	0.0%	85,153
10-4605 Power/Electric Franchise	22,702	272,419	22,702	22,702	8.3%	249,717
10-4606 Gas Franchise	(34,639)	25,000	0	0	0.0%	25,000
10-4607 Telephone Franchise	0	3,515	0	0	0.0%	3,515
10-4608 Wireless Franchise	29	1,800	0	0	0.0%	1,800
Total Franchise Revenue:	(11,560)	387,887	22,702	22,702	5.9%	365,185
<u>Donations & In Lieu</u>						
10-4702 Kinkaid School Contribution	65,500	95,000	0	0	0.0%	95,000
10-4703 Metro Congested Mitigation		136,000	0	0	0.0%	136,000
10-4704 Intergovernmental Revenues		500	0	0	0.0%	500
10-4705 Ambulance		48,000	17,988	17,988	37.5%	30,012
10-4706 Donations		1,000	0	0	0.0%	1,000
10-4803 CIP Cost Share		0	0	0		0
10-4804 Credit Card Fees		0	2,201	2,201		(2,201)
Total Donations & In Lieu:	65,500	280,500	20,189	20,189	7.2%	260,311
Total Revenue Received	5,572,328	9,240,418	5,765,508	5,765,508	62.4%	3,474,910
<i>FY21: Unearned Adjusted</i>	0	0	0	0		0
TOTAL REVENUES:	\$5,572,328	\$9,240,418	5,765,508	5,765,508	62.4%	\$3,474,910



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: January 31, 2024

GENERAL FUND EXPENDITURES

	<u>PRIOR YTD</u>	<u>CURRENT BUDGET</u>	<u>MONTHLY ACTUAL</u>	<u>YTD ACTUAL</u>	<u>% BUDGET</u>	<u>BUDGET BALANCE</u>
<u>PUBLIC SERVICE DIVISION</u>						
<u>Community Events</u>						
10-510-5001		6,000			0	5,000
10-510-5002		15,000	0	0	0.0%	15,000
Community Events:	0	21,000	0	0	0.0%	15,000
<u>Police Services</u>						
10-510-5010	377,465	2,525,700	420,950	420,950	16.7%	2,104,750
10-510-5011	53,333	46,667	46,667	46,667	100.0%	0
10-510-5012	94,591	49,900	49,900	49,900	n/a	0
Police Services:	525,389	2,622,267	517,517	517,517	19.7%	2,104,750
<u>Miscellaneous</u>						
10-510-5020		0	0	0	n/a	0
Total Miscellaneous:	0	0	0	0	n/a	0
<u>Sanitation Collection</u>						
10-510-5030	0	578,520	0	0	0.0%	578,520
10-510-5031	0	17,043	0	0	0.0%	17,043
Sanitation Collection:	0	595,563	0	0	0.0%	595,563
<u>Library Services</u>						
10-510-5040		1,500			0.0%	1,500
Library Services:	0	1,500	0	0	0.0%	1,500
<u>Street Lighting Services</u>						
10-510-5050	1,281	14,400	1,281	1,281	8.9%	13,119
Street Lighting Services:	1,281	14,400	1,281	1,281	8.9%	13,119
<u>Fire Services</u>						
10-510-5060	228,109	2,081,832	260,229	260,229	12.5%	1,821,603
Fire Services:	228,109	2,081,832	260,229	260,229	12.5%	1,821,603
TOTAL PUBLIC SERVICE:	\$754,779	\$5,336,562	\$779,027	\$779,027	14.6%	\$4,551,535

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CONTRACT SERVICE DIVISION</u>						
10-520-5101	Grant Administration	0	0		n/a	0
10-520-5102	Accounting/Audit	0	25,000	0	0.0%	25,000
10-520-5103	Engineering	0	220,000	0	0.0%	220,000
10-520-5104	Legal	16,113	100,000	0	0.0%	100,000
10-520-5105	Tax Appraisal-HCAD	0	63,000	0	0.0%	63,000
10-520-5107	Animal Control	240	2,300	124	5.4%	2,176
10-520-5108	IT Hardware/Software & Support	641	41,200	0	0.0%	41,200
10-520-5110	Mosquito Control	0	24,000		0.0%	24,000
TOTAL CONTRACT SERVICE DIVISION:		\$16,994	\$475,500	\$124	0.0%	\$475,376
<u>BUILDING SERVICE DIVISION</u>						
<u>Building & Inspection Services</u>						
10-530-5108	Information Technology	1,307				
10-530-5152	Drainage Reviews	0	103,000	0	0.0%	103,000
10-530-5153	Electrical Inspections	0	15,000	0	0.0%	15,000
10-530-5154	Plat Reviews	0	500	0	0.0%	500
10-530-5155	Plan Reviews	0	50,000	0	0.0%	50,000
10-530-5156	Plumbing Inspections	0	18,000	0	0.0%	18,000
10-530-5157	Structural Inspections	0	30,000	0	0.0%	30,000
10-530-5158	Urban Forester	0	45,000	2,800	6.2%	42,200
10-530-5160	Mechanical Inspections	0	8,500	0	0.0%	8,500
Building and Inspection Services:		1,307	270,000	2,800	1.0%	267,200
<u>Supplies and Office Expenditures</u>						
10-530-5204	Dues & Subscriptions	0	500	0	n/a	500
10-530-5207	Misc Supplies		1,000	0	n/a	1,000
10-530-5209	Office Equipment & Maintenance		500	0	n/a	500
10-530-5210	Postage		900	0	n/a	900
10-530-5215	Travel & Training		300	0	n/a	300
Supplies and Office Expenditures:		0	3,200	0	n/a	3,200
<u>Insurance</u>						
10-530-5403	Credit Card Charges	3,112	29,000	1,394	n/a	27,606
Insurance:		3,112	29,000	1,394	n/a	27,606
TOTAL BUILDING SERVICE DIVISION:		\$4,419	\$302,200	\$4,194	1.4%	\$298,006

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE	
GENERAL GOVERNMENT DIVISION							
<u>Administrative Expenditures</u>							
10-540-5108	Information Technology	352	22,000	1,887	1,887	n/a	20,113
10-540-5201	Administrative/Professional Fe		0	2,155	2,155	#DIV/0!	(2,155)
10-540-5202	Auto Allowance/Mileage	862	7,200	1,017	1,017	14.1%	6,183
10-540-5203	Bank Fees	246	3,000	103	103	3.4%	2,897
10-540-5204	Dues/Seminars/Subscriptions	259	3,600	42	42	1.2%	3,558
10-540-5205	Elections	0	3,000	375	375	12.5%	2,625
10-540-5206	Legal Notices	0	3,500	0	0	0.0%	3,500
10-540-5207	Miscellaneous	0	5,000	348	348	7.0%	4,652
10-540-5208	Citizen Communication	1,738	5,000	0	0	0.0%	5,000
10-540-5209	Office Equipment & Maintenance	0	10,000	0	0	0.0%	10,000
10-540-5210	Postage	360	2,000	18	18	0.9%	1,982
10-540-5211	Meeting Supplies	394	7,500	217	217	2.9%	7,283
10-540-5212	Rent/Leasehold/Furniture	11,065	146,000	14,515	14,515	9.9%	131,485
10-540-5213	Supplies/Storage	414	10,000	453	453	4.5%	9,547
10-540-5214	Telecommunications	214	16,000	541	541	3.4%	15,459
10-540-5215	Travel & Training	0	3,000	0	0	0.0%	3,000
10-540-5216	Statutory Legal Notices	180	1,500	0	0	0.0%	1,500
	Administrative Expenditures:	16,084	248,300	21,670	21,670	8.7%	226,630
<u>Wages & Benefits</u>							
10-540-5301	Gross Wages	42,152	662,745	67,116	67,116	10.1%	595,629
10-540-5302	Overtime/Severance	316	20,809	523	523	2.5%	20,286
10-540-5303	Temporary Personnel	3,302	0	0	0		0
10-540-5306	FICA/Med/FUTA Payroll Tax Exp	4,450	50,035	5,103	5,103	10.2%	44,932
10-540-5310	TMRS (City Responsibility)	3,970	138,135	0	0	0.0%	138,135
10-540-5311	Payroll Process Exp-Paychex	331	4,000	632	632	15.8%	3,369
	Wages & Benefits:	54,521	875,724	73,374	73,374	8.4%	802,350
<u>Insurance</u>							
10-540-5353	Employee Insurance	4,236	88,836	26,460	26,460	29.8%	62,376
10-540-5354	General Liability		10,000	0	0	0.0%	10,000
10-540-5356	Workman's Compensation		4,000	0	0	0.0%	4,000
	Insurance:	4,236	102,836	26,460	26,460	25.7%	76,376
<u>Other</u>							
10-540-5403	Credit Card Charges (Adm)	39	1,200	0	0	n/a	1,200
10-540-5710	Intergovernmental Expenditure		0				
	Intergovernmental:	39	1,200	0	0	n/a	1,200
	TOTAL GENERAL GOVERNMENT DIVISION:	\$74,880	\$1,228,060	\$121,504	\$121,504	9.9%	\$1,106,556

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>MUNICIPAL COURT DIVISION</u>						
<u>Supplies & Office Expenditures</u>						
10-550-5207		250	0	0	n/a	250
10-550-5211		2,000	0	0	n/a	2,000
10-550-5215	0	1,750	0	0	n/a	1,750
Supplies and Office Expenditures:	0	4,000	0	0	n/a	4,000
<u>Insurance</u>						
10-550-5353		0			n/a	0
Insurance:	0	0	0	0	n/a	0
<u>Court Operations</u>						
10-550-5403	212	6,510	275	275	4.2%	6,235
10-550-5404	2,775	25,000	0	0	0.0%	25,000
Court Operations:	2,987	31,510	275	275	0.9%	31,235
TOTAL MUNICIPAL COURT DIVISION:	\$2,987	\$35,510	\$275	\$275	0.8%	\$35,235
<u>PUBLIC WORKS MAINTENANCE DIVISION</u>						
<u>Supplies & Office Expenditures</u>						
10-560-5108		0	765	765		(765)
10-560-5207		500	0	0	n/a	500
10-560-5213		0			n/a	0
10-560-5215		1,000	0	0	n/a	1,000
Supplies and Office Expenditures:	0	1,500	765	765	n/a	735
<u>Insurance</u>						
10-560-5353		0			n/a	0
Insurance:	0	0	0	0	n/a	0
<u>Maintenance & Repair</u>						
10-560-5501	100	0			n/a	0
10-560-5501	10,334	1,850	1,656	1,656	89.5%	194
10-560-5504	0	165,000	11,190	11,190	6.8%	153,810
10-560-5505	0	1,000	0	0	0.0%	1,000
10-560-5507	0	15,000	1,056	1,056	7.0%	13,944
10-560-5508	566	2,800	0	0	0.0%	2,800
10-560-5509	0	16,000	8,480	8,480	53.0%	7,520
10-560-5510	0	1,500	0	0	0.0%	1,500
10-560-5515	7,211	100,000	0	0	0.0%	100,000
10-560-5516	151	3,000	131	131	4.4%	2,869
10-560-5517	0	10,000	0	0	0.0%	10,000
Maintenance and Repair:	18,362	316,150	22,513	22,513	7.1%	293,637
TOTAL PUBLIC WORKS DIVISION:	\$18,362	\$317,650	\$23,278	\$23,278	7.3%	\$294,372

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
<u>CAPITAL OUTLAY PROGRAMS</u>						
<u>General Capital / Maintenance Programs</u>						
10-570-5602		0				0
10-570-5606		0			n/a	0
10-570-5701		0			n/a	0
10-570-5702		0			n/a	0
10-570-5703		0			n/a	0
10-570-5806		0			n/a	0
	0	0	0	0	n/a	0
<u>Major Capital / Maintenance Programs</u>						
		0			n/a	0
10-570-5808	0	0			n/a	0
10-580-5809		0			n/a	0
10-580-5810		0				
10-580-5811		2,462,900	8,000	8,000		
10-580-5821		0				
10-580-5822		0				
10-580-5823		0				
10-580-5824		0				
10-580-5825		0				
10-580-5826		0				
	0	2,462,900	8,000	8,000	n/a	0
TOTAL CAPITAL OUTLAY PROGRAMS:	\$0	\$2,462,900	\$8,000	\$8,000	0.3%	\$0
TOTAL EXPENDITURES:	\$872,421	\$10,158,382	\$936,402	\$936,402	9.2%	\$6,761,080



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: January 31, 2024

DEBT SERVICE FUND

	PRIOR YTD	CURRENT BUDGET	MONTHLY ACTUAL	YTD ACTUAL	% BUDGET	BUDGET BALANCE
REVENUES						
PROPERTY TAXES	745,327	881,050	702,641	702,641	79.8%	178,409
<i>Unearned/Adjusted</i>	<i>0</i>	<i>0</i>		<i>0</i>		<i>0</i>
<i>Total Property Tax :</i>	<i>745,327</i>	<i>881,050</i>	<i>702,641</i>	<i>702,641</i>	<i>79.8%</i>	<i>178,409</i>
INTEREST	16,357	15,000	3,079	3,079		11,921
TOTAL OPERATING	761,684	896,050	705,719	705,719	78.8%	190,331
TOTAL REVENUES	\$761,684	\$896,050	\$705,719	\$705,719	78.8%	\$190,331
EXPENDITURES						
TAX BOND PRINCIPAL	790,000	820,000	820,000	820,000	100.0%	0
TAX BOND INTEREST	48,325	61,050	36,625	36,625	60.0%	24,425
FISCAL AGENT FEES	750	4,000	825	825	20.6%	3,175
OPERATING EXPENDITURES	839,075	885,050	857,450	857,450	96.9%	27,600
TOTAL EXPENDITURES	\$839,075	\$885,050	\$857,450	\$857,450	96.9%	\$27,600
REVENUE OVER/(UNDER) EXPENDITURES	(77,391)	11,000	(151,731)	(151,731)		

**City of Piney Point Village
Monthly Tax Office Report
December 31, 2023**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 3,080,422,989

B. Summary Status of Tax Levy and Current Receivable Balance:

		Current 2023 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Original Levy 0.25514	\$	7,602,266.60	\$ -	\$ 7,602,266.60
Carryover Balance		-	142,575.84	142,575.84
Adjustments		257,124.73	(3,631.40)	253,493.33
Adjusted Levy		7,859,391.33	138,944.44	7,998,335.77
Less Collections Y-T-D		6,264,033.90	(2,752.88)	6,261,281.02
Receivable Balance	\$	<u>1,595,357.43</u>	<u>\$ 141,697.32</u>	<u>\$ 1,737,054.75</u>

C. COLLECTION RECAP:

		Current 2023 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Current Month:				
Base Tax	\$	3,546,565.33	\$ (2,752.88)	\$ 3,543,812.45
Penalty & Interest			160.52	160.52
Attorney Fees		-	-	-
Other Fees		6.11	-	6.11
Total Collections	\$	<u>3,546,571.44</u>	<u>\$ (2,592.36)</u>	<u>\$ 3,543,979.08</u>

		Current 2023 Tax Year	Delinquent 2021 & Prior Tax Years	Total
Year-To-Date:				
Base Tax:	\$	6,264,033.90	\$ (2,752.88)	\$ 6,261,281.02
Penalty & Interest		-	160.52	160.52
Attorney Fees		-	-	-
Other Fees		28.14	-	28.14
Total Collections	\$	<u>6,264,062.04</u>	<u>\$ (2,592.36)</u>	<u>\$ 6,261,469.68</u>

Percent of Adjusted Levy		<u>79.70%</u>		<u>79.67%</u>
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MONTHLY TAX OFFICE REPORT
Tax A/R Summary by Year
January 31, 2024

YEAR	BEGINNING BALANCE AS OF 12/31/2023	ADJUSTMENTS	COLLECTIONS	ENDING BALANCE AS OF 01/31/2024
22	\$ 34,483.77	\$ (3,396.68)	\$ (2,518.16)	\$ 33,605.25
21	25,589.37	-	-	25,589.37
2020	16,377.43	-	-	16,377.43
19	16,339.74	-	-	16,339.74
18	10,157.48	(234.72)	(234.72)	10,157.48
17	4,616.54	-	-	4,616.54
16	4,546.52	-	-	4,546.52
15	4,154.86	-	-	4,154.86
14	3,771.63	-	-	3,771.63
13	3,443.45	-	-	3,443.45
12	2,672.50	-	-	2,672.50
11	3,180.89	-	-	3,180.89
10	3,007.68	-	-	3,007.68
09	2,737.28	-	-	2,737.28
08	2,491.47	-	-	2,491.47
07	2,455.76	-	-	2,455.76
06	2,365.71	-	-	2,365.71
05	75.13	-	-	75.13
04	63.95	-	-	63.95
03	44.68	-	-	44.68
02	-	-	-	-
	<u>\$ 142,575.84</u>	<u>\$ (3,631.40)</u>	<u>\$ (2,752.88)</u>	<u>\$ 141,697.32</u>



INVOICE

3652

Date: Feb 19, 2024

Balance Due: \$10,975.00

Tree Service and Design
409 Ripple Creek Dr.
Houston Tx 77024

Bill To:

City of Piney Point
7676 Woodway St 300
Houston Tx 77063

Item	Quantity	Rate	Amount
10 Bald Cypress 15 Gallon	10	\$195.00	\$1,950.00
10 Montezuma Cypress 15 Gallon	10	\$195.00	\$1,950.00
20 White Oak 15 Gallon	20	\$195.00	\$3,900.00
20 Cedar Elms 15 Gallon	15	\$195.00	\$2,925.00
Transport fees from the farm	1	\$250.00	\$250.00
		Total:	\$10,975.00

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.



INVOICE

3653

Date: Feb 19, 2024

Tree Service and Design
409 Ripple Creek Dr.
Houston Tx 77024

Balance Due: \$1,850.00

Bill To:

City of Piney Point
7676 Woodway St 300
Houston Tx 77063

Item	Quantity	Rate	Amount
Repaired city street inlet cap on the corner of Piney Point and Smithdale. Removed the broken cap, cleaned, resurfaced and regROUTED back on.	1	\$1,850.00	\$1,850.00
		Total:	\$1,850.00

Terms:

Customer represents and warrants that all trees, plant material and property upon which Work to be performed are either owned by Customer or, if not owned by Customer, that the owner of such trees, plant materials and property has authorized Customer to have the Work Performed. Customer hereby grants Tree Service and Design a license to access and use such trees, plant materials and property in order to perform the Work. All work to be paid upon completion.



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

Wednesday, January 24th, 2024

800 Builders/
Metropolitan Custom Homes
950 Echo Lane Suite 130
Houston, Texas 77024
(713) 301-2567 cell
(832) 617-5514 office

RE: Temporary Certificate of Occupancy

Ref: 3 Farnham Park Drive, Houston, Texas 77024 (City of Piney Point Village)

The City of Piney Point Village is issuing a Temporary Certificate of Occupancy, authorizing your occupancy of 3 Farnham Park Drive before the completion of the final City checklist.

Your signature below indicates that you have agreed to complete all City requirements within the next (45) days. Specifically, you agree that the \$25,000 fiscal security posted to the city will serve as a security to the city that the following items will be completed no later than the end of the day, **Monday, March 10th 2024.**

- Drainage Final
- Final As Built Topo
- MVWA Clean Out Inspection
- Pool Final
- Deck Final
- Generator Final

Failure to comply with or complete any item on the City's checklist for occupancy by the agreed upon such time, will result in the city revoking the Temporary Certificate of Occupancy and levying a fine of \$2,000 per day, to be taken from the posted security.

By signing below, you are acknowledging that you have requested and been given a Temporary Certificate of Occupancy and failure to perform as agreed will result in the revocation of the Temporary Certificate of Occupancy.

Sincerely,

Robert Pennington
City Administrator/City of Piney Point Village

Agreed: (Builder) Brad Carter:

Agreed: (Builder) Clayton Langhoff:



January 30, 2024

Mr. Elias Hourani
H E Hourani Consulting Engineers, Inc
2906 Carrolton Street
Houston, Texas 77023

Re: On-Going Services
As-Built Review of 3 Farnham Park – Second Submittal, **EXPEDITED REVIEW**
Piney Point Village, Texas
HDR Job No. 10391488

Dear Mr. Hourani,

We are in receipt of the As-Built Drainage Plan for the above referenced address, dated 1/26/2024. Based on the submitted elevations, as well as your review and statement that the plan conforms to the approved drainage plan, the City interposes no objection to the as-built drainage plan. Please note, this does not necessarily mean that the entire plans, including all supporting data and elevations, have been completely checked and verified. However, the plan is signed, dated, and sealed by both a Professional Land Surveyor and a Professional Engineer, both of which are registered to practice in the State of Texas, which therefore conveys their professional responsibility and accountability.

Please contact Ms. Annette Arriaga with the City of Piney Point Village at 713-782-0271 to obtain your approved As-Built plan.

Sincerely,

HDR Engineering, Inc.

Aaron Croley, P.E., CFM
Project Engineer

Enclosures

cc: Annette Arriaga – City of Piney Point Village





City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

CITY OF PINEY POINT VILLAGE

Certificate of Occupancy



THIS FORM WAS PRINTED ON 01/31/2024

3 FARNHAM PARK

This Certificate issued pursuant to the requirements of the Standard Building Code certifying that at the time of issuance, this structure was in compliance with the various ordinances of the Jurisdiction regulating building construction or use.

PROJECT #: 19309

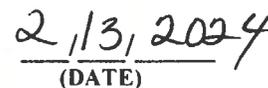
**OCCUPATION TYPE: NEW SINGLE
FAMILY HOME**

**PROPERTY OWNER: 800 BUILDERS LLC-
METROPOLITAN CUSTOM HOMES**

**BUILDER/CONTRACTOR NAME: 800 BUILDERS LLC-
METROPOLITAN CUSTOM HOMES**

PROJECT COMPLETION DATE: JANUARY 30TH, 2024


(APPROVED BY)


(DATE)

Director of Planning, Development & Permits
City Building Official



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

CITY OF PINEY POINT VILLAGE

Certificate of Occupancy



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PROJECT #: 19309

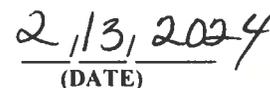
**OCCUPATION TYPE: NEW SINGLE
FAMILY HOME**

**PROPERTY OWNER: 800 BUILDERS LLC-
METROPOLITAN CUSTOM HOMES**

**BUILDER/CONTRACTOR NAME: 800 BUILDERS LLC-
METROPOLITAN CUSTOM HOMES**

PROJECT COMPLETION DATE: JANUARY 30TH, 2024


(APPROVED BY)


(DATE)

Director of Planning, Development & Permits
City Building Official

TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: February 26, 2024

SUBJECT: Consideration and possible action on the Engineer's Report.

Agenda Item: 9

Summary

The city has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the 96-inch CMP Replacement Project, Williamsburg, Green Oaks, Wendover, other various maintenance projects, and future projects.

Attachments:

Engineer Report.



Engineer's Status Report
City of Piney Point Village
HDR Engineering, Inc.

City Council Meeting Date: February 26, 2024
Submit to City: February 22, 2024

CURRENT PROJECTS:

1. 96-inch CMP Replacement Project

The Contractor has completed all items on the punch except for the hydro-mulch seeding of the disturbed area. Between retainage and unpaid bid items, the City is holding approximately \$246,000 from AR Turnkey. The Contractor submit a pay estimate this month for payment of outstanding items but it also included a reduction of retainage. The retainage amounts are included in the contract and a reduction would require City Council approval. Per feedback received during the Engineering Meeting, City Council is not willing to entertain a retainage reduction due to the slow response to completing the punch list.

2. Williamsburg/Wendover Drainage Improvements

HDR has received signed copies of all resident cost share agreements and has submit them to the City. HDR is now working with the Contractor to execute all contract documents. A pre-construction meeting and a resident construction informational meeting will be scheduled with the Contractor in the next 2-3 weeks. Once all contract documents are executed, HDR will work with the Contractor to review their schedule and issue a Notice to Proceed. It is anticipated that the Notice to Proceed will be issued in approximately 4 weeks.

3. Green Oaks Drainage

The ditch regrading and culvert cleaning work in front of 11531 and 11527 has been completed. The storm sewer easement installed by Mr. Phan at 11527 has been repair and reset as well.

4. South Country Squire

As reported during the February Engineering Meeting, one last additional point repair must be made on the storm sewer pipe. The below photograph shows the root blockage at this location:

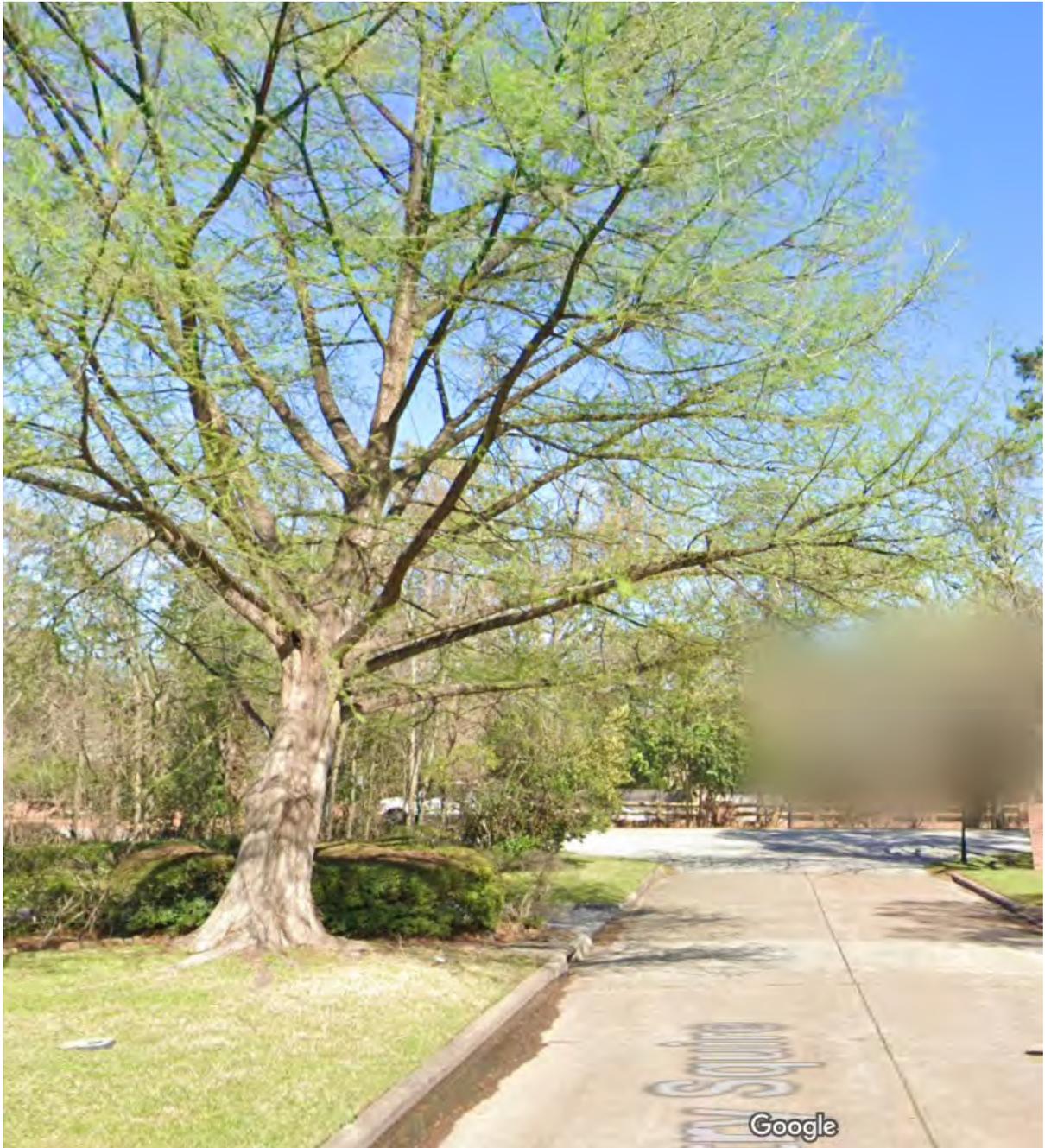


It is located underneath the west driveway of 11010 South Country Squire. An additional cost of \$3,200 to remove and replace the driveway apron was approved by the Mayor. HDR has contacted the resident to notify them of the driveway replacement and to notify the resident that they must coordinate any upgrades such as stamps or stains with the Contractor. HDR has requested that they respond by Friday, February 23rd.

The Mayor requested the total amount of cost associated with either televising the storm sewer line to identify blockages or on point repairs completed to address root blockages in the vicinity of two cypress trees located at 11010 South Country Squire. This total cost is \$64,180. The Mayor would like to have discussion on cypress trees in the City and the future of these two specific cypress trees.



11010 South Country Squire – west tree



11010 South Country Squire – east tree

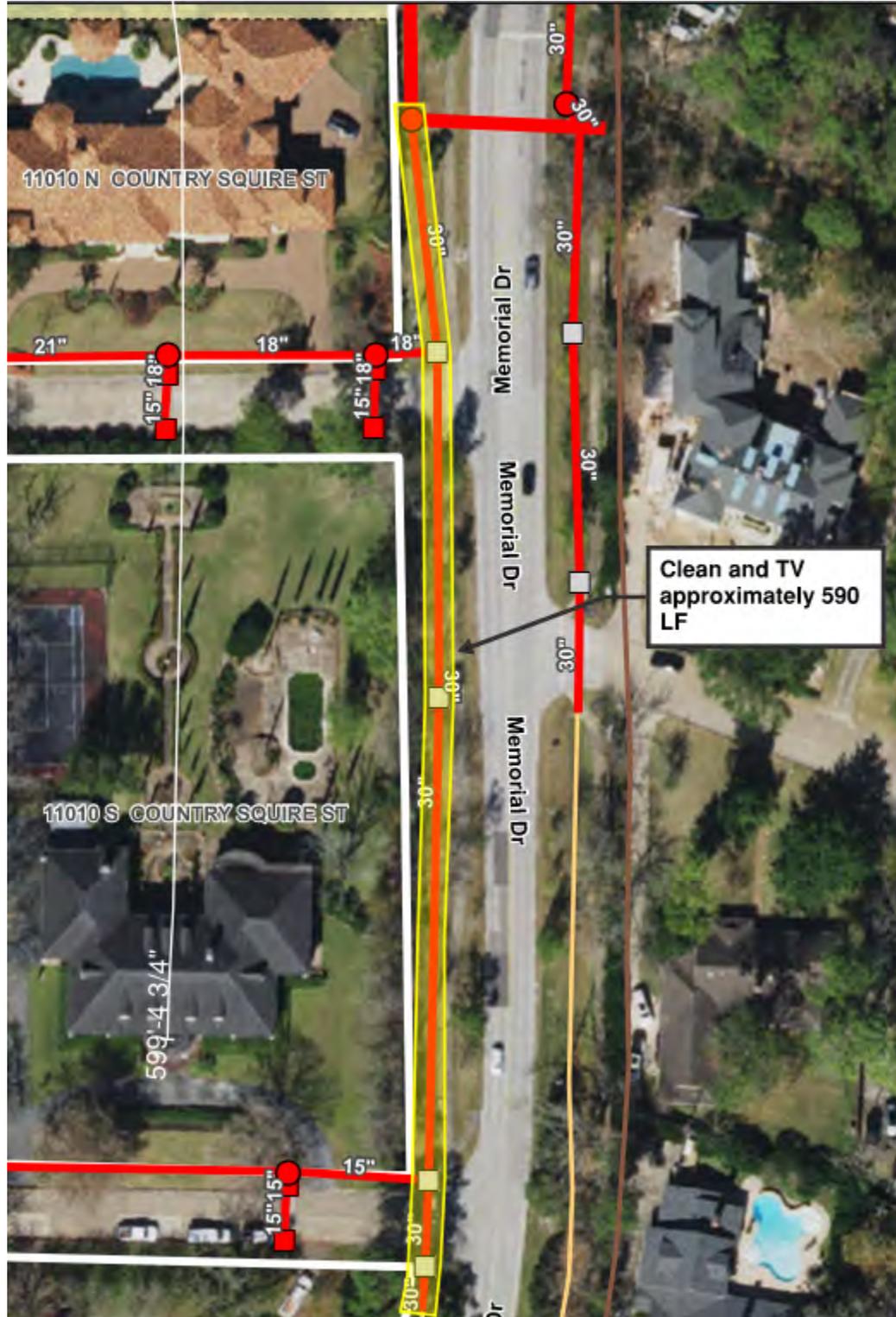
5. Memorial Drive Clean & TV

It was noted by field observation that both North and South Country Squires held approximately 6-inches of water during a rain event on January 26th. Councilman Dodds questioned why the streets were holding that much water. HDR informed him that the storm sewer that drains these two streets on Memorial Drive is undersized and may be the reason for the backup. We also noted that we do not have any TV footage of the storm sewer and it is unknown if there is any other issue, blockage, or deficiency with the pipe that could exacerbate the pipes undersized performance. Councilman Dodds requested that HDR obtain a quote to inspect the storm sewer on the west side of Memorial from South Country Squire



north to its outfall in the RCB at Wickline Ravine. This cost of \$7,080 was approved by the Mayor.

Limits of the TV investigation:





The results of the TV investigation show that there is one root blockage:



At the time of this report, it is unknown where the root blockage is in relation to the above exhibit. HDR is coordinating with the Contractor to obtain the location of their inlet numbering system and will provide an update on recommended actions at the Council Meeting.

6. 2023 Paving Improvement Project

At HDR is working completing the design of this project and is currently performing reviews of the projects design. Plans will be sent to the Memorial Villages Water Authority for their review as well. HDR has contact the City to schedule a resident townhall meeting. The intent of this meeting is the inform the residents of the upcoming project and to collect any input prior to advertising the project for bidding. The anticipated project schedule is as follows:

- Design Completion: February 2024
- Resident Townhall Meeting: Week of March 3rd (tentative)
- Request Council approval to Advertise for bidding: March 25th, 2024
- Bid Opening & Award: April/May2024
- Construction Begin: May 2024
- Construction Completion: August 2024

7. COH Windermere Outfall Repair Project

The City of Houston also submit a 100% set of the plans and contract document for HDR to review. HDR returned comments on the 100% set of plans on January 3, 2024 and has not received any further correspondence from the City of Houston.

8. Dana Lane

Uretek has notified that they need to shift their anticipated work at 566 and 582 W. Dana Lane from February 26 & 27 to March 4th and 5th. Residents will be notified of the schedule work and impacts that work may have on their regular traffic patterns.



FUTURE PROJECTS FOR CONSIDERATION:

9. Chuckanut Lane Drainage Improvements

Councilman Dodds and HDR met with residents on Chuckanut to discuss the opportunity for a resident cost share storm sewer project. Generally there is some interest a project. HDR and Councilman Dodds will be providing a letter to obtain official interest in the project. An update will be provided to City Council based on the responses received from residents on willingness to participate in a cost share project.

10. Memorial Drive (Greenbay to San Felipe) Roadway Reconstruction

11. North & South Country Squire concrete point repairs

12. Soldiers Creek Sidewalk (Holidan Way to White Pillars)

13. Shadow Way Drainage Improvements

14. List of Potential Storm Sewer Cost Share Projects

- Innisfree
- Jamestown
- Piney Point Circle (if made public)
- Wendover

TO: Mayor and City Council

FROM: R. Pennington; City Administrator

MEETING DATE: February 26, 2024

SUBJECT: Consideration and possible action on approval of the minutes for the Regular Session Council Meeting held on January 22, 2024.

Agenda Item: 10

Informational Summary

The following is the draft of minutes from the regular council meeting held on Monday, January 22, 2024.

Recommendation

Staff recommends approving minutes from the council meeting on January 22, 2024.

**MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING MONDAY, JANUARY 22, 2024,
6:00 P.M. AT ECCLESIA CHURCH, 325 PINEY POINT ROAD, PINEY POINT VILLAGE, TEXAS.**

Councilmembers Present: Mayor Mark Kobelan, Michael Herminghaus, Joel Bender, Aliza Dutt, and Jonathan Curth.

Councilmembers Absent: Dale Dodds.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; Ray Schultz, Police Chief; Zeb Nash, Fire Commissioner; Howard Miller, Interim Fire Chief; Joe Moore, City Engineer.

I. Call To Order

- At 6:00 p.m., Mayor Kobelan declared a quorum and called the meeting to order.
- Council led the Pledge of Allegiance to the United States of America Flag.

II. Citizens Wishing to Address Council

- There were no public comments.

III. NEW BUSINESS

1. Hear and consider possible action regarding the progress report on construction and traffic management under the Special Use Permit of Saint Francis Episcopal Church.

- At a recent meeting held under a Special Use Permit, a verbal report was presented regarding the construction and traffic management of Saint Francis Episcopal Church. Representatives from SFEC and city staff convened on January 17th to discuss the ongoing progress of the construction work. During the meeting, the SFEC team demonstrated their commitment to addressing any traffic issues and completing all outstanding construction-related tasks. Moreover, it was noted that the removal of the construction fencing, and the use of the new parking lot had improved traffic queuing. A comprehensive inspection has been scheduled to identify any outstanding issues, including a meticulous review of the lighting on the second floor. Matters related to drainage and additional fees are forthcoming and will be communicated in due course.

2. Consideration and possible action on the Memorial Villages Police Department Monthly Report.

- In the month of December, the MVPD responded to and handled a total of 1,504 calls and incidents for Piney Point Village alone. Additionally, 1,114 House Watch checks were conducted, and 383 citations were issued, with 157 as warnings during this period.

3. Consideration and possible action on the Village Fire Department Monthly Report.

- During December, VFD responded to 341 incidents across all villages in the service area with an average response time of 4:31.

4. Consideration and possible action on the monthly report presented by the Mayor.

- The mayor and members of the council discussed the potential of seeding wildflowers.

5. Consideration and possible action on the City Administrator's Monthly Report, including but not limited to: Financial Report for December 2023, Property Tax Report, Quarterly Investment Report for December 2023, Disbursements, TCO Reimbursements, Contract for Temporary Office Space at 325 Piney Point Road, Signage for Greenbay Crosswalk, and Update on Current Specific Use Permit Projects.

- It was noted that TCO reimbursements meeting criteria do not require formal approval.
- The council requested details regarding specific payments made in lieu of taxation as part of the financial report.
- Councilmember Bender moved to approve the Quarterly Investment Report for December 2023, the disbursement for Tree Service and Design at \$13,965. The motion was seconded by Herminghaus.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
- The motion carried.

- 6. Consideration and possible action on a resolution to designate the official newspaper of the city for 2024.**
 - Councilmember Bender moved to approve Resolution 2024.01, designating the Memorial Examiner as the official newspaper of the city, and authorizing the city administrator to contract with Houston Community Newspapers. The motion was seconded by Herminghaus.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.
- 7. Consideration and possible action on a resolution adopting the annual financial investment policy and investment strategy of the city for 2024.**
 - Councilmember Bender moved to approve Resolution 2024.01-A, adopting the annual financial investment policy and investment strategy of the city. The motion was seconded by Herminghaus.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.
- 8. Consideration and possible action on recommended annual adjustments to the accounts payable process of the city for 2024.**
 - The council discussed the broader use of ACH (Automated Clearing House) as a safer and more efficient method of payment over physical checks.
 - Councilmember Bender moved to approve the revision to the accounts payable process of the city, as presented. The motion was seconded by Herminghaus.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.
- 9. Consideration and possible action to accept quotes for point repairs to South Country Squire storm sewer and re-grade Green Oaks Drive drainage.**
 - Councilmember Bender motioned to approve the T-Construction bid of \$46,850 for point repairs to South Country Squire storm sewer and re-grade Green Oaks Drive drainage, as presented. The motion was seconded by Dutt.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.
- 10. Consideration and possible action to accept a quote from Uretek for Dana Lane pavement lifting.**
 - Councilmember Herminghaus motioned to approve the quote from Uretek for Dana Lane pavement lifting for \$37,850. The motion was seconded by Bender.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.
- 11. Consideration and possible action for revisions and clarifications of the city drainage and as-built criteria.**
 - City Engineer J. Moore recommended changes to the As-Built Checklist and Drainage Checklist.
 - Councilmember Bender motioned to approve the revisions and clarifications of the city drainage and as-built criteria as presented. The motion was seconded by Herminghaus.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.

12. Consideration and possible action on the Engineer's Report.

- The Engineer Report highlighted drainage updates to the 96-inch CMP Replacement Project, Williamsburg, Green Oaks, and South Country Squire.
- No further action was taken.

13. Consideration and possible action on approval of the Regular Session Meeting Minutes held on December 18, 2023.

- Councilmember Herminghaus moved to approve the meeting minutes from December 18, 2023, as presented. The motion was seconded by Bender.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
- The motion carried.

14. Consideration and possible action on approval of the Special Session Meeting Minutes held on January 10, 2024.

- Councilmember Herminghaus moved to approve the meeting minutes from January 10, 2024, as presented. The motion was seconded by Bender.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
- The motion carried.

15. Discuss and consider possible action on any future agenda items, meeting dates, and similar matters.

- The upcoming regular council meeting has been scheduled for February 26. The Engineering meeting has been planned for February 14, while the Beautification meeting has been arranged for February 12.

IV. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE

16. The City Council executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in Section 551.071, Consultation with City Attorney and Section 551.072, Real Estate Property. Section 551.074, Personnel Matters, specifically to deliberate the duties of the City's Commissioner to the Village Fire Commission.

- The council convened into executive session at 7:35 p.m.
- The council reconvened into the regular public meeting at 8:23 p.m.

17. Consideration and possible action on items discussed in the Executive Session.

- Councilmember Bender moved to approve the contract for temporary office rental space at 325 Piney Point Road. The motion was seconded by Herminghaus.
 - AYES: Herminghaus, Bender, Dutt, and Curth.
 - NAYS: None.
- The motion carried.
- No other formal action was taken from the Executive Session.

V. ADJOURNMENT

18. Adjourn.

- Councilmember Bender made a motion for adjournment, seconded by Councilmember Herminghaus.
- Mayor Kobelan adjourned the meeting at 8:23 p.m.

PASSED AND APPROVED this 26th day of February 2024.

Mark Kobelan
Mayor

Robert Pennington
City Administrator / City Secretary