

**CITY OF PINEY POINT VILLAGE
CITY COUNCIL**

Mark Kobelan, Mayor
Michael Herminghaus, Council Position 1
Dale Dodds, Council Position 2
Joel Bender, Council Position 3, Mayor Pro Tem
Aliza Dutt, Council Position 4
Jonathan C. Curth, Council Position 5



**PROVISIONAL COUNCIL CHAMBERS
325 PINEY POINT ROAD
HOUSTON, TEXAS 77024**

Robert Pennington, City Administrator
David Olson, City Attorney

Phone (713) 782-0271
www.cityofpineypoint.com

**THE CITY OF PINEY POINT VILLAGE
REGULAR COUNCIL MEETING
MONDAY, APRIL 15, 2024
6:00 PM**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE WILL HOLD A REGULAR COUNCIL MEETING ON MONDAY, APRIL 15, 2024, AT 6:00 P.M. LOCATED AT 325 PINEY POINT ROAD, PINEY POINT VILLAGE, TEXAS, TO DISCUSS THE AGENDA ITEMS LISTED BELOW.

I. DECLARATION OF QUORUM AND CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CITIZENS WISHING TO ADDRESS COUNCIL - *Any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not explicitly identified on the agenda, a member of the Council or a Staff Member may only respond by stating specific factual information or reciting existing policy. The City Council may not deliberate or vote on the non-agenda matter.*

IV. NEW BUSINESS

1. Consideration and possible action on the Memorial Villages Police Department.
 - a) Update on activities.
 - b) MVPD 2023 Review of Services and FY23 Budget Equitable Funding Review.
 - c) MVPD Budget Amendment to reclassify fiscal year 2023 budget line items, providing a surplus of \$48,600.
 - d) E-Bicycles (ORD 2024.04).
2. Consideration and possible action on the Village Fire Department.
 - a) Update on activities.
 - b) VFD Regular Agenda (03/27/24).
3. Consideration and possible action on the monthly report presented by the Mayor.
4. Consideration and possible action on the City Administrator's Monthly Report, including but not limited to:
 - a) Financial Related Items
 - i. Financial Report – March 2024.
 - ii. Property Tax Report.
 - iii. Investment Report – March 2024.
 - iv. Disbursements (greater than \$10,000).
 - b) Update on Current Specific Use Permit Projects.

- c) Arbor Day Foundation – 2023 Recognition.
- 5. Consideration and possible action on Spring Branch Independent School District's request for additional accessory structures at the new Memorial Drive Elementary, specifically two flagpoles.
- 6. Consideration and possible action on Spring Branch Independent School District's request for additional but limited work hours on the interior construction of Memorial Drive Elementary.
- 7. Consideration and possible action on authorizing HDR to negotiate a change order for additional point repairs in the Williamsburg Drainage Improvements Project.
- 8. Consideration and possible action on the signage of the four school zones within the city, including flashing beacons.
- 9. Consideration and possible action on the Engineer's Report.
- 10. Consideration and possible action on approval of the Regular Session Meeting Minutes held on March 25, 2024.
- 11. Discuss and consider possible action on any future agenda items, meeting dates, and similar matters.
 - a) Engineering Meeting - Wednesday, May 8, 2024.
 - b) Beautification Meeting – Monday, May 13, 2024.
 - c) Special Council Meeting – TBD with a tentative date of Tuesday, May 14, 2024, for Election Certification.
 - d) City Holiday – Monday, May 27, 2024.
 - e) Regular Council Meeting - Tuesday, May 28, 2024 (Adjusted – Memorial Day Observed).

V. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE

- 12. The City Council will now hold a closed executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in:
 - a) **Section 551.071**- Consultation with City Attorney.
 - b) **Section 551.072**- Real Estate Property.
 - c) Reconvene into an open session.
- 13. Consideration and possible action on items discussed in the Executive Session.

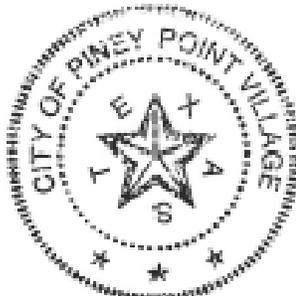
VI. ADJOURNMENT

CERTIFICATION

I certify that a copy of the April 15, 2024, agenda of items to be considered by the Piney Point Village City Council was posted in a place convenient to the general public in compliance with Chapter 551 of the Texas Government Code on April 12, 2024. (*revised 4/12/24 at 1:20 PM*).



Robert Pennington
City Administrator / City Secretary



In compliance with the Americans with Disabilities Act, the City of Piney Point Village will provide reasonable accommodations for persons attending City Council meetings. This facility is wheelchair-accessible, and accessible parking spaces are available. To better serve you, your requests should be received 48 hours before the meeting. Please contact Robert Pennington at 713-230-8703. The City Council reserves the right to adjourn into a Closed Executive Session at any time under the Texas Government Code, Section 551.071 to consult with an attorney.

TO: City Council

FROM: R. Pennington, City Administrator
VIA: R. Schultz, Police Chief

MEETING DATE: April 15, 2024

SUBJECT: Discuss and take possible action on Memorial Villages Police Department.

Agenda Item: 1

This agenda item is to discuss the MVPD department's monthly report, which includes call volume, traffic stops, citations, and other public safety incidents. The attached report contains all the details.

In addition to the monthly report, this item also covers the MVPD 2023 Review of Services, FY23 Budget Equitable Funding Review, and MVPD Budget Amendment to reclassify fiscal year 2023 budget line items. This reclassification will provide a surplus of \$48,600. Also included in the item is the discussion of E-Bicycles (ORD 2024.04).

Action:

(1) It is recommended that the Council approve the MVPD Budget Amendment as presented.

Review & Additional Action:

(2) It is recommended that the Council review the E-Bicycle Ordinance for possible approval.

Attachments:

- MVPD Monthly Report. *(Pages 1-21)*
- MVPD 2023 Review of Services and FY23 Budget Equitable Funding Review. *(Page 22)*
- MVPD Budget Amendment. *(Pages 23-24)*
- E-Bicycle Ordinance (ORD 2024.04). *(Pages 25-29)*



Memorial Villages Police Department
11981 Memorial Drive
Houston, Texas 77024
Tel. (713) 365-3701

Raymond Schultz
Chief of Police

April 8, 2024

TO: MVPD Police Commissioners

FROM: R. Schultz, Chief of Police

REF: March 2024 Monthly Report

During the month of March, MVPD responded/handled a total of 6,259 calls/incidents. 4,710 House Watch checks were conducted. 777 traffic stops were initiated with 794 citations being issued for 1344 violations. (Note: 21 Assists in Hedwig, 152 in Houston, 7 in Spring Valley and 0 in Hillshire)

Calls/Events by Village were:

| Village | Calls/YTD | House Watches/YTD | Accidents | Citations | Response Time |
|----------------|-----------|-------------------|-----------|------------------|---------------|
| Bunker Hill: | 2168/5043 | 1794/3892 | 2 | 252/139/391 | 8@4:15 |
| Piney Point: | 1440/3466 | 1027/2284 | 4 | 286/191/477 | 8@4:30 |
| Hunters Creek: | 2418/5401 | 1886/3864 | 5 | 315/161/476 | 13@3:05 |
| | | | | Cites/Warn/Total | 29@3:49 |

Type and frequency of calls for service/citations include:

| Call Type | # | Call Type | # | Citations | # |
|---------------|-----|-----------------------|----|-------------------|-----|
| False Alarms: | 132 | Ord. Violations: | 22 | Speeding: | 135 |
| Animal Calls: | 31 | Information: | 19 | Exp. Registration | 317 |
| ALPR Hits: | 30 | Suspicious Situations | 80 | No Ins | 192 |
| Assist Fire: | 39 | Loud Party | 13 | No License | 154 |
| Assist EMS: | 45 | Welfare Checks: | 14 | Stop Sign | 18 |
| Accidents: | 11 | | | Fake Plate | 23 |

*This month the department generated a total of 74 police reports.
 BH-20, PP-21, HC-27, HOU-0, HED-0, SV-0*

Crimes Against of Persons (1)

Assault (DV) 1

Crimes Against Property (13)

| | | | |
|-----------------------|---|-------------------|---|
| Burglary of a Vehicle | 3 | Fraud/ID | 6 |
| Unlawful Use of a MV | 1 | Theft Misdemeanor | 4 |

Petty/Quality of Life Crimes/Events (54)

| | | | |
|-------------------|----|-------------------|----|
| ALPR Hits (valid) | 3 | Reckless Driving | 2 |
| Accidents | 11 | Misc | 19 |
| Warrants | 15 | Public Intox | 1 |
| DWI | 2 | Criminal Mischief | 1 |

Arrest Summary: Individuals Arrested (23)

| | | | |
|-----------------|----|--------|---|
| Warrants | 15 | Felony | 2 |
| Class 3 Arrests | 4 | DWI | 2 |

| Budget YTD: | Expense | Budget | % |
|---------------------------|-----------|-----------|-------|
| • Personnel Expense: | 1,435,537 | 6,466,610 | 22.2% |
| • Operating Expense: | 355,180 | 1,110,490 | 31.9% |
| • Total M&O Expenditures: | 1,790,717 | 7,577,100 | 23.6% |
| • Capital Expenses: | 113,021 | 289,700 | 39.0% |
| • Net Expenses: | 1,903,738 | 7,866,800 | 24.0% |

Follow-up on Previous Month Items/Requests from Commission

- Completed the 2024 budget allocation review and analysis report.
- Auditors completed their work the week of April 25, 2024, and are preparing their findings and report.
- The 2023 MVPD Annual Report was completed and printed.

Personnel Changes/Issues/Updates

- Dispatcher Jeffery return to duty from maternity leave. We are fully staffed.
- Ms. Jennifer Sachs completed a review of a citizen complaint filed with the department.

Major/Significant Events

- There were 2 burglaries of habitations this month. Both occurred while the residents were home. The first burglary occurred on 3/16/24 in Bunker Hill Village. Detectives were working on that Saturday and at the time of the event. They responded within 3 minutes. A suspect was located through the combined use of both a city and a privately owned ALPR. MVPD detectives are working in conjunction with HPD on the identified suspect in hope of obtaining an arrest warrant. The second burglary occurred on 3/21/24 in Hunters Creek. The suspects fled from the home entering the old Las Alamedas site. Detectives were on duty and also responded within minutes. The investigation is pending results of latent fingerprints that were recovered from the scene.
- On 3/24/24 while patrolling Chapelwood Church Officer Nick Harwood's police vehicle was struck by another car in the parking lot. The new Dodge Charger with 2000 miles suffered damage to the rear quarter panel. The insurance company for the driver responsible for the accident is paying for repairs to the MVPD vehicle.

Status Update on Major Projects

- Work has started on the 2024 CIP HVAC replacement project.

Community Projects

- The 2024 Birdies Fore Blues event was held on March 5, 2024. The event was a huge success with over \$300,000 in donations to the foundation.
- March 6th was the Frostwood DARE graduation and BBQ hosted by MVPD.
- March 18th we hosted a community dialogue event at Ecclesia Church that was also our first livestream event that discussed Crimes Against Children and Internet safety.
- Officers attended the Chapelwood Community Easter Egg Hunt and the Memorial High School Baseball First Responder appreciation events.
- Officers were treated to a Ramadan meal by area residents at the MVPD.

V-LINC new registrations in March +19

BH – 1652(+8)
PP – 1166 (+4)

HC – 1655 (+5)
Out of Area – 608 (+2)

2024 Total Incidents

| 2024 | Crimes Against Persons | Crimes Against Property | Quality of Life Incidents | Total | Arrests | Incidents | House Checks | YTD BH INC | YTD BH HC | YTD PP INC | YTD PP HC | YTD HC INC | YTD HC HC |
|--------------|------------------------|-------------------------|---------------------------|------------|-----------|--------------|--------------|-------------|-------------|-------------|-------------|-------------|-------------|
| January | 1 | 15 | 56 | 72 | 16 | 4171 | 2668 | 1543 | 1139 | 1014 | 626 | 1391 | 902 |
| February | 0 | 14 | 54 | 68 | 20 | 4168 | 2666 | 1332 | 959 | 1012 | 631 | 1592 | 1076 |
| March | 1 | 13 | 60 | 74 | 23 | 6259 | 4710 | 2168 | 1794 | 1440 | 1027 | 2418 | 1886 |
| April | | | | | | | | | | | | | |
| May | | | | | | | | | | | | | |
| June | | | | | | | | | | | | | |
| July | | | | | | | | | | | | | |
| August | | | | | | | | | | | | | |
| September | | | | | | | | | | | | | |
| October | | | | | | | | | | | | | |
| November | | | | | | | | | | | | | |
| December | | | | | | | | | | | | | |
| Total | 2 | 42 | 170 | 214 | 59 | 14598 | 10044 | 5043 | 3892 | 3466 | 2284 | 5401 | 3864 |

| | | | | | |
|-------------|----|-----|-----|-----|-----|
| 2023 Totals | 17 | 165 | 707 | 890 | 182 |
| Difference | | | | | |
| % Change | | | | | |

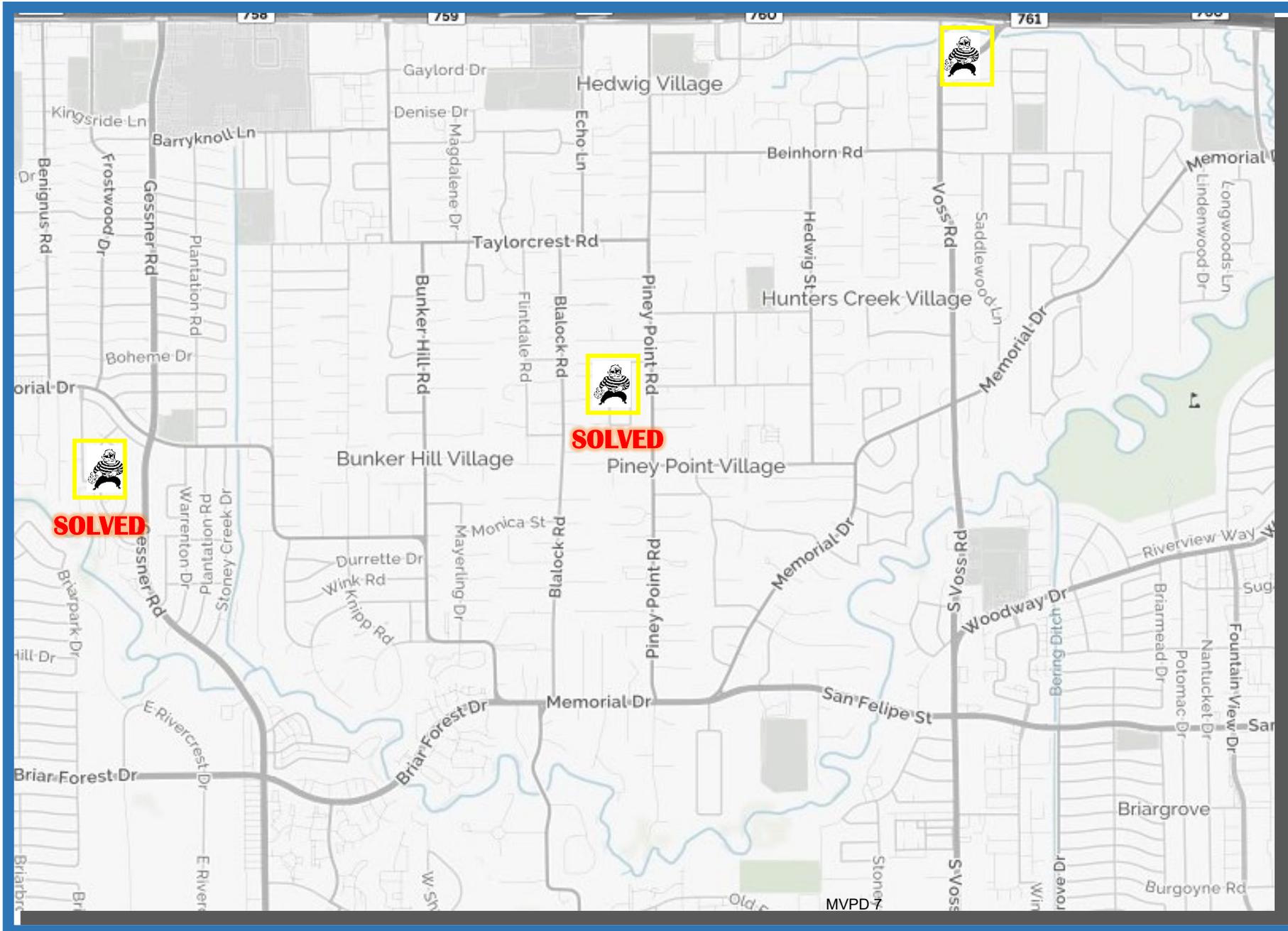
| | | | | | | | |
|-------|-------|-------|-------|-------|-------|-------|-------|
| 70947 | 54496 | 23709 | 19196 | 18915 | 14104 | 26305 | 20685 |
| | | | | | | | |

2022 Officer Committed Time to Service Report

| Employee Name | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Reports | Cites |
|------------------------|------------|----------|----------|-----|-----|-----|-----|-----|-----|-----|-----|-------|---------|-------|
| ALSALMANI, ALI | 42:52:14 | 21:30:58 | 37:06:28 | | | | | | | | | | 6 | 57 |
| BAKER, BRIAN C | * 1:42:24 | 0:00:00 | 0:35:27 | | | | | | | | | | | 1 |
| BALDWIN, BRIAN | 18:24:30 | 18:59:44 | 28:33:24 | | | | | | | | | | 2 | 24 |
| BIEHUNKO, JOHN | 29:52:43 | 23:36:19 | 16:45:56 | | | | | | | | | | 3 | 28 |
| BOGGUS, LARRY | * 17:35:09 | 2:23:10 | 2:22:51 | | | | | | | | | | | 1 |
| BURLESON, Jason | 15:26:34 | 17:28:59 | 23:36:15 | | | | | | | | | | 4 | 26 |
| BYRD, Rachied | 16:41:02 | 19:39:50 | 28:19:05 | | | | | | | | | | 4 | 22 |
| CANALES, RALPH EDWARD | 11:43:19 | 21:55:59 | 12:07:49 | | | | | | | | | | 2 | 18 |
| CERNY, BLAIR C. | * 8:13:37 | 4:59:13 | 6:27:38 | | | | | | | | | | | |
| ECKERFIELD, Dillion | 28:07:09 | 19:02:55 | 24:52:06 | | | | | | | | | | 3 | 35 |
| GONZALEZ, Jose | 25:11:16 | 38:38:30 | 42:44:53 | | | | | | | | | | 3 | 69 |
| HARWOOD, NICHOLAS | 23:18:34 | 3:07:14 | 17:43:56 | | | | | | | | | | 4 | 28 |
| JARVIS, RICHARD | 38:50:40 | 18:16:56 | 20:10:21 | | | | | | | | | | 3 | 27 |
| JOHNSON, JOHN | 23:33:58 | 25:28:12 | 17:06:23 | | | | | | | | | | 3 | 36 |
| JONES, ERIC | * 0:38:31 | 0:20:04 | 0:00:00 | | | | | | | | | | | |
| KING, JEREMY | 25:19:16 | 3:26:38 | 8:51:33 | | | | | | | | | | | 31 |
| KUKOWSKI, Andy | 17:46:52 | 28:55:17 | 26:00:53 | | | | | | | | | | 5 | 72 |
| MCELVANY, ROBERT | 9:50:58 | 13:31:08 | 15:27:23 | | | | | | | | | | | 32 |
| ORTEGA, Yesenia | 17:06:45 | 16:36:54 | 25:13:15 | | | | | | | | | | 2 | 34 |
| OWENS, LANE | * 0:00:00 | 0:00:00 | 0:00:00 | | | | | | | | | | | |
| PAVLOCK, JAMES ADAM | 18:45:35 | 13:47:20 | 4:25:06 | | | | | | | | | | 3 | 14 |
| RODRIGUEZ, CHRISTOPHER | * 10:18:14 | 7:50:54 | 8:54:16 | | | | | | | | | | 1 | |
| RODRIGUEZ, JOSE | 19:14:42 | 9:18:19 | 35:52:06 | | | | | | | | | | 8 | 57 |
| RODRIGUEZ, REGGIE | 21:17:14 | 16:39:22 | 21:01:10 | | | | | | | | | | 1 | 39 |
| SALAZAR, Efrain | * 5:05:08 | 9:09:05 | 19:39:29 | | | | | | | | | | | |
| SCHULTZ, RAYMOND | * 0:47:13 | 0:35:00 | 0:10:09 | | | | | | | | | | | |
| SILLIMAN, ERIC | 22:54:37 | 17:51:55 | 13:37:07 | | | | | | | | | | 1 | 40 |
| SPRINKLE, MICHAEL | 10:04:21 | 9:13:16 | 15:52:47 | | | | | | | | | | 2 | 17 |
| TAYLOR, CRAIG | 11:35:43 | 19:13:52 | 14:00:25 | | | | | | | | | | 1 | 26 |
| VALDEZ, JUAN | 20:53:02 | 25:56:16 | 30:29:02 | | | | | | | | | | 5 | 21 |
| VASQUEZ, MONICA | * 6:06:52 | 4:05:50 | 4:45:31 | | | | | | | | | | | |
| WHITE, TERRY | 16:04:09 | 18:55:51 | 33:33:09 | | | | | | | | | | 8 | 39 |
| * = Admin | | | | | | | | | | | | Total | 74 | 794 |

| Dispatch Committed Time | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------------|----------|----------|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 911 Phone Calls | 237 | 243 | 276 | | | | | | | | | |
| 3700 Phone Calls | 2489 | 2291 | 2385 | | | | | | | | | |
| DP General Phone Calls* | 78:37:52 | 57:41:47 | 60:05:17 | | | | | | | | | |
| Radio Transmissions | 9871 | 9754 | 10382 | | | | | | | | | |

* This is the minimal time as all internal calls route through the 3700 number.



2024 Burglary Map

| Address | Alarm | POE |
|----------------|-------|----------------|
| 467 Jan Kelly | No | Open Garage |
| 250 Tamerlaine | No | Rear Door Kick |
| 8 Voss Park | No | R Door Removed |

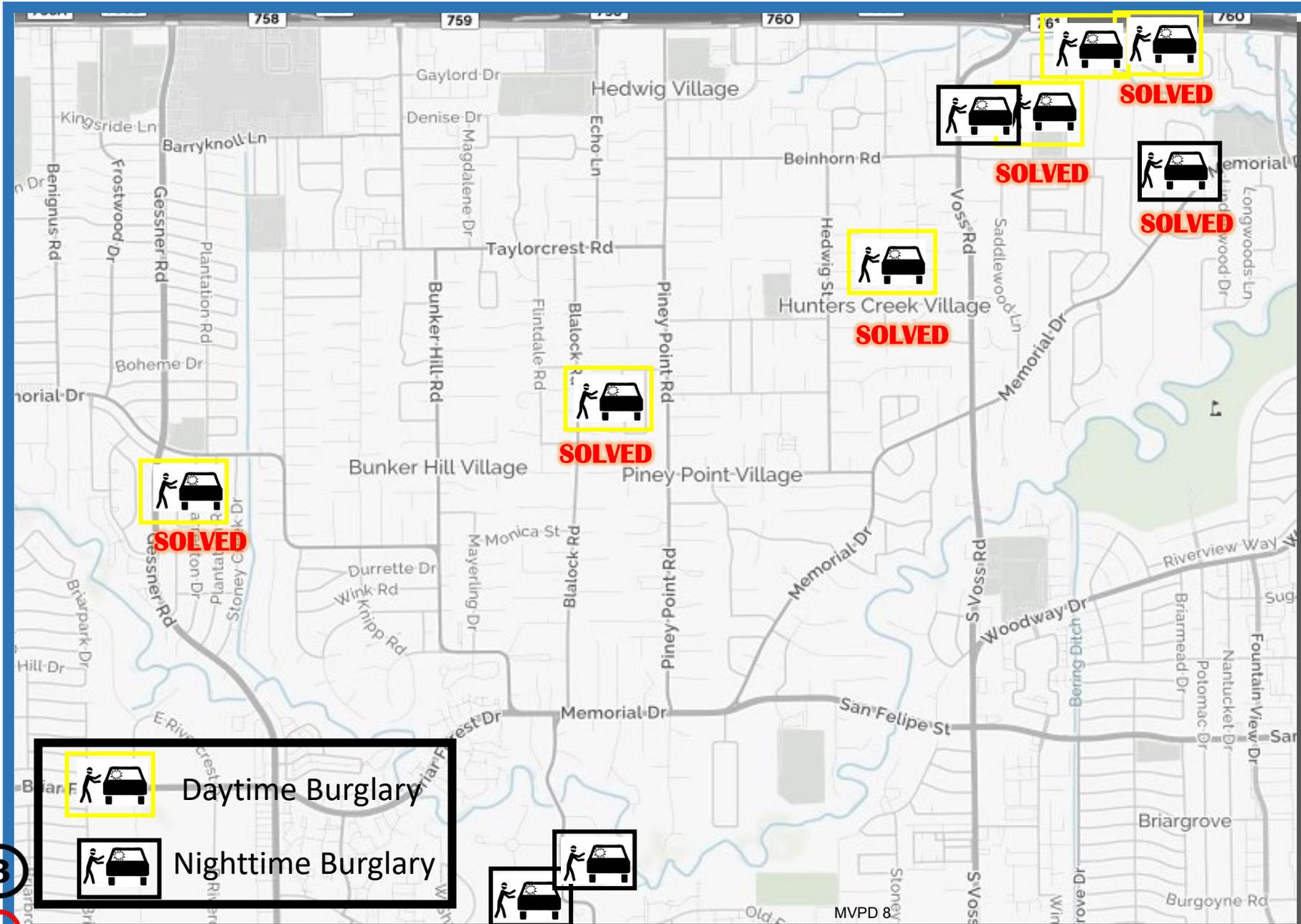
2024 Robberies

| Address | MO |
|---------|----|
|---------|----|

-  Daytime Burglary
-  Nighttime Burglary
-  Robbery

2024 Auto Burglary Map



| Address | POE |
|---------------------|------|
| 8333 Katy Fwy | Win |
| 8525 Katy Fwy | UNL* |
| 10614 Gawain | Win |
| 10611 Twelve Oaks | UNL |
| 11615 Starwood | UNL |
| 10710 Marsha | Win |
| 11321 Green Vale | UNL |
| 2102 S. Piney Point | UNL |
| 750 W. Creekside | UNL |
| 29 Windemere | UNL |

3
X



Daytime Burglary



Nighttime Burglary



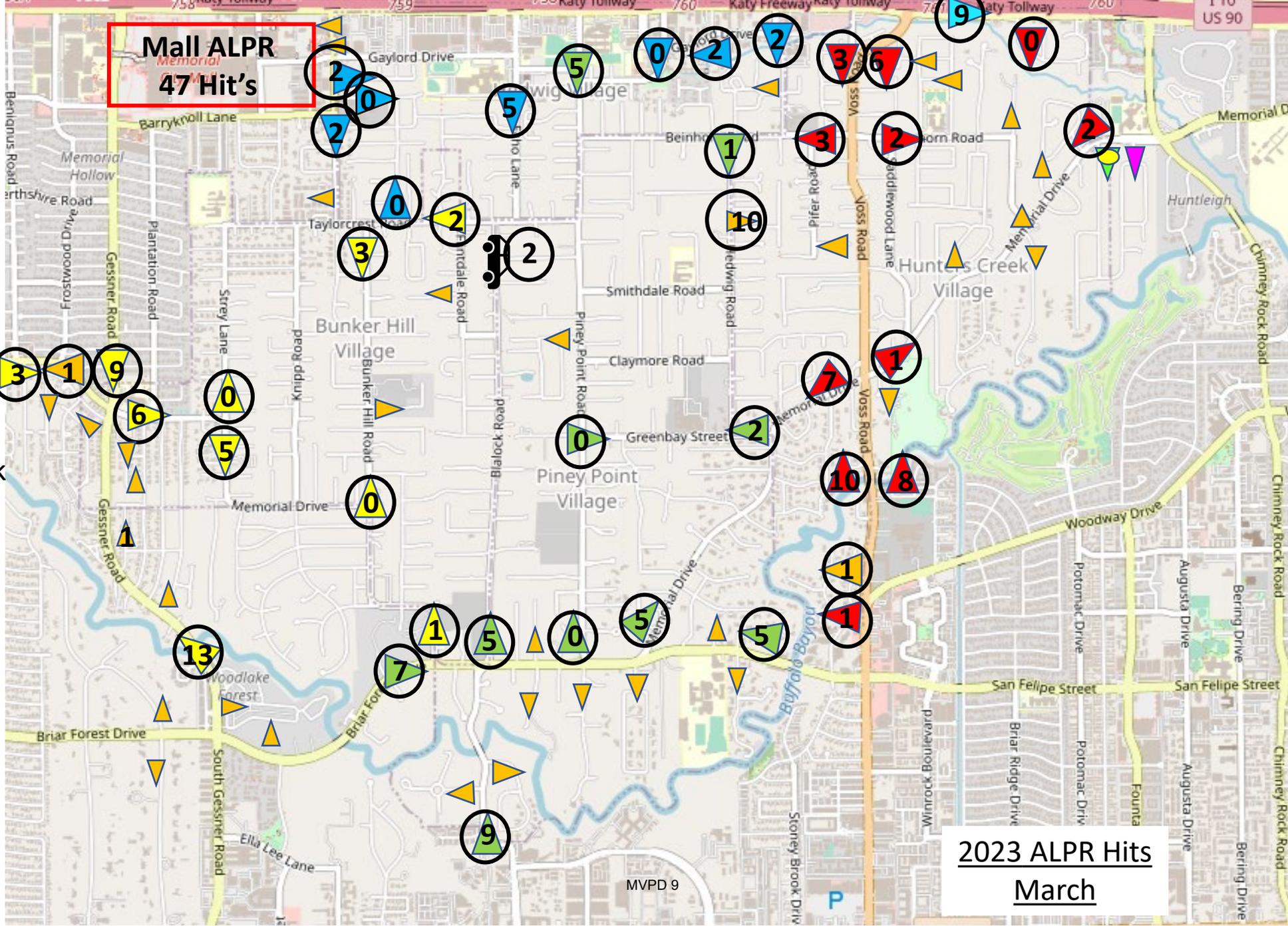
Blue Entry = Actual
Location Unknown
Underlined Contractor

SOLVED

3/31/24

Mall ALPR
47 Hit's

- Hedwig  
- Bunker Hill 
- Piney Point 
- Hunters Creek 
- Frequent Mobile Locations 
-  Total Hits
- 



- Lindenwood HOA 
- Longwoods HOA 
- US Coins 
- In Process 
- HOA Systems-32 
- 3/31/24 

2023 ALPR Hits
March

1

3/31/24

Mall ALPR
47 Hits

Hedwig
▼ (0)

Bunker Hill
▼

Piney Point
▼

Hunters Creek
▼

Frequent
Mobile
Locations
🚗

3 Recovered Vehicles
Recovered Plates - 2

4 Investigative
Leads

Lindenwood
HOA
▼

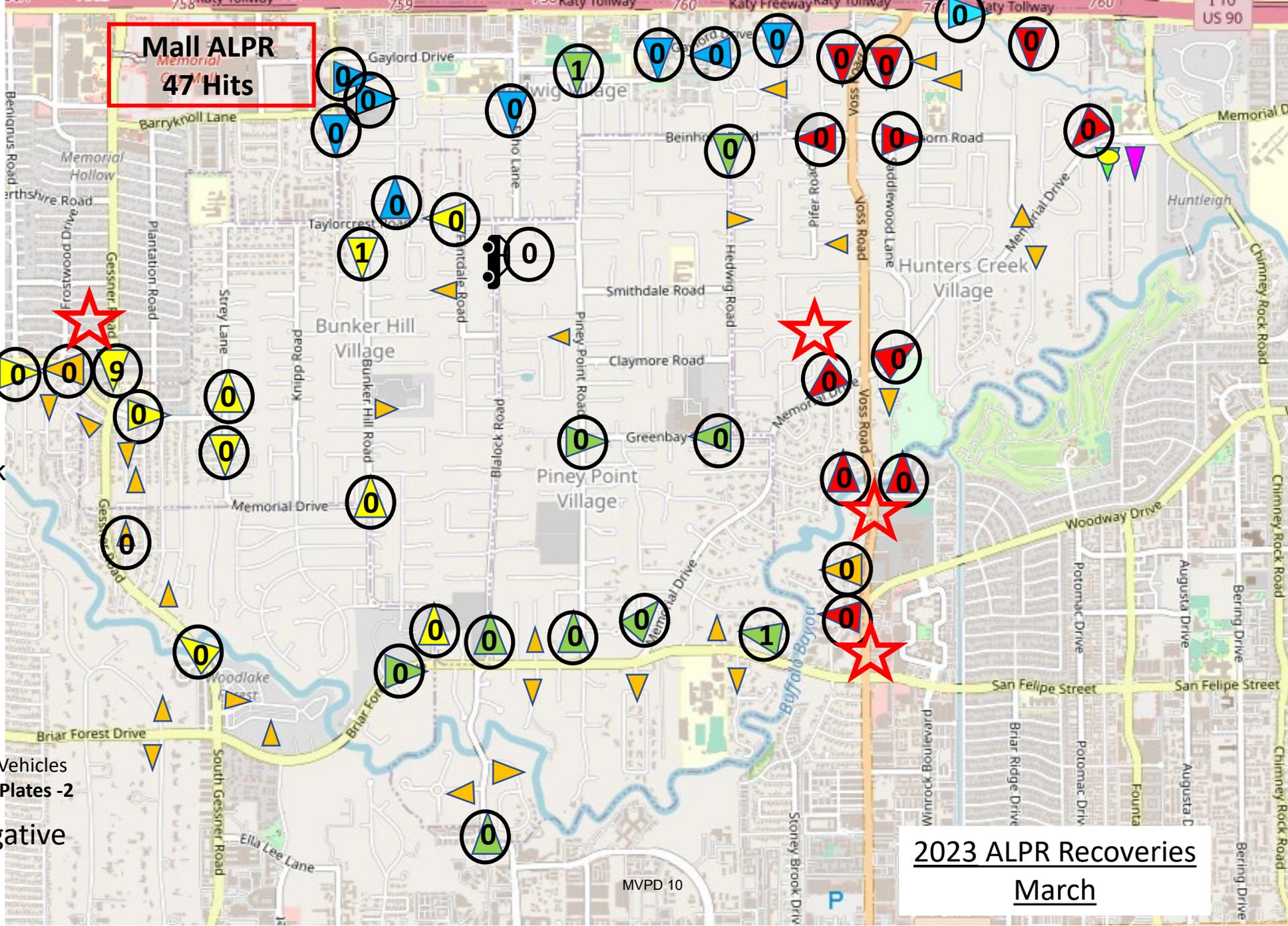
Longwoods
HOA
▼

US Coins
▼

In Process
▼

HOA
Systems
▼

3/31/24 ▼



2023 ALPR Recoveries
March



March 2024 ALPR REPORT



Total Plate Reads, Incl's multiple reads of same plate
Number of Unique Plates Read – Total without repeats
Number of Hits/Alerts - All 14 possible categories
Number of Hits/Alerts of the 6 monitored categories
Number of Sex Offender Hits (not monitored live)
Summary Report
Total Hits-Reads/total vehicles passed by each camera

2024 ALPR Data Report

Plate Reads Summary

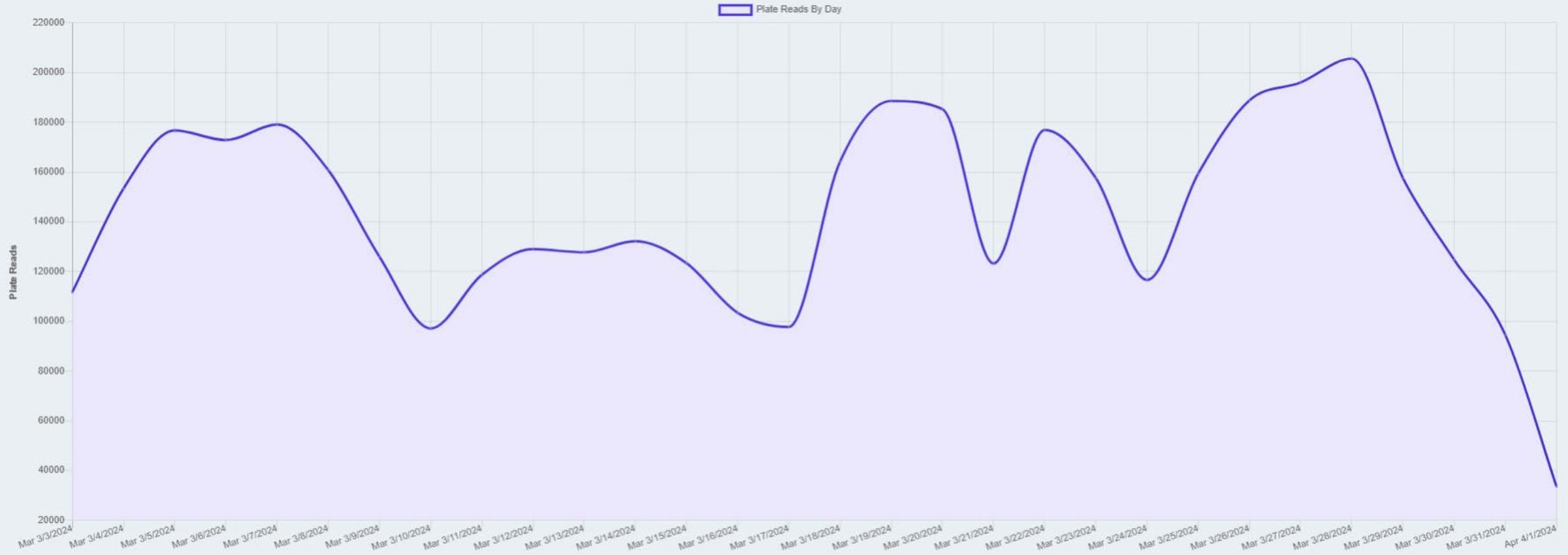
Total Plate Reads:
4,282,097

[DOWNLOAD CSV](#)

Mar 3 - Apr 1

Devices (38) ▾

[Search](#)



Unique Plate Reads Summary

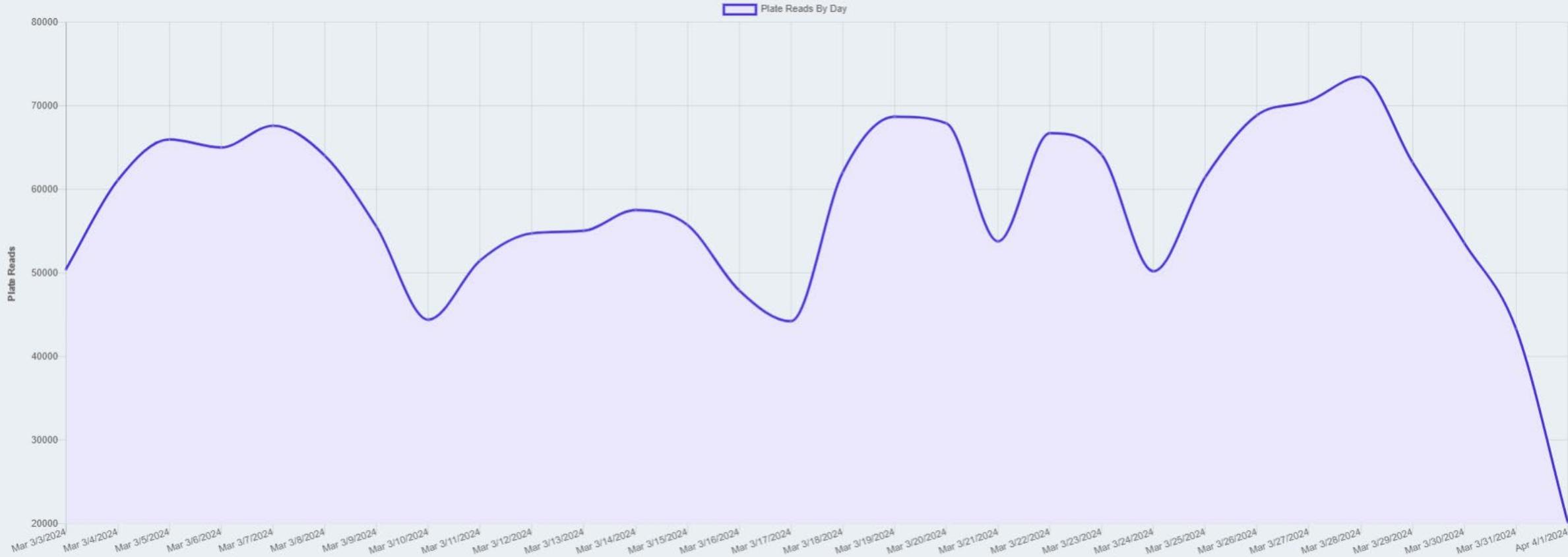
Total Unique Plate Reads:
552,795

[DOWNLOAD CSV](#)

Mar 3 - Apr 1

Devices (38) ▾

[Search](#)



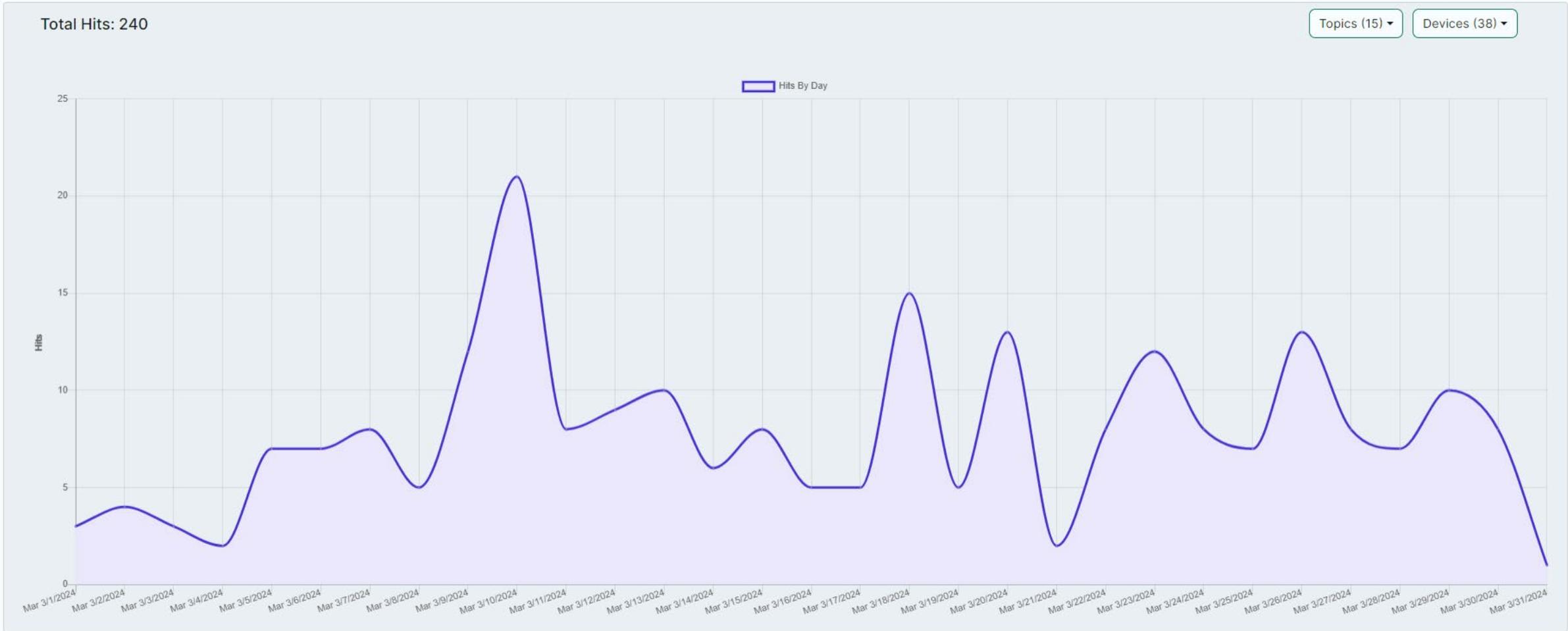
All Categories

Hits Report

To...

Select a date range up to 31 days

[DOWNLOAD CSV](#)



Top 7 Categories

Hits Report

03/01/2024

To...

03/31/2024

Search

Select a date range up to 31 days

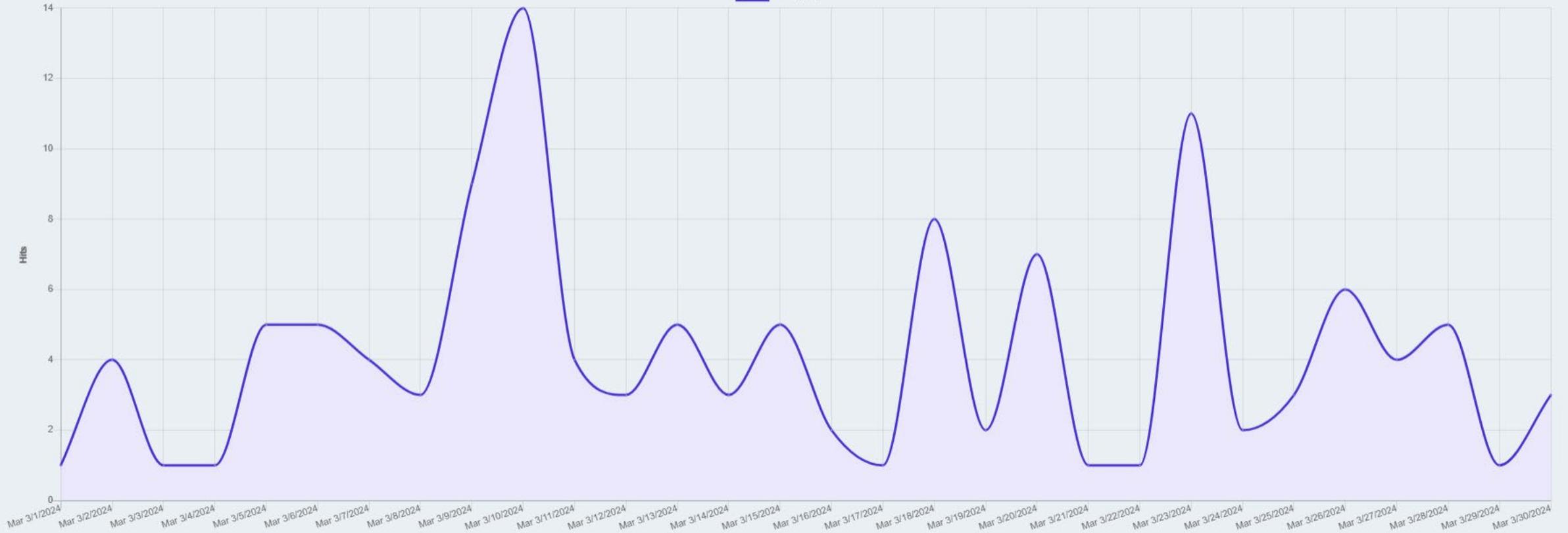
DOWNLOAD CSV

Total Hits: 124

Topics (7)

Devices (38)

Hits By Day



Sex Offenders

Hits Report

03/01/2024 To... 03/31/2024 [Search](#)

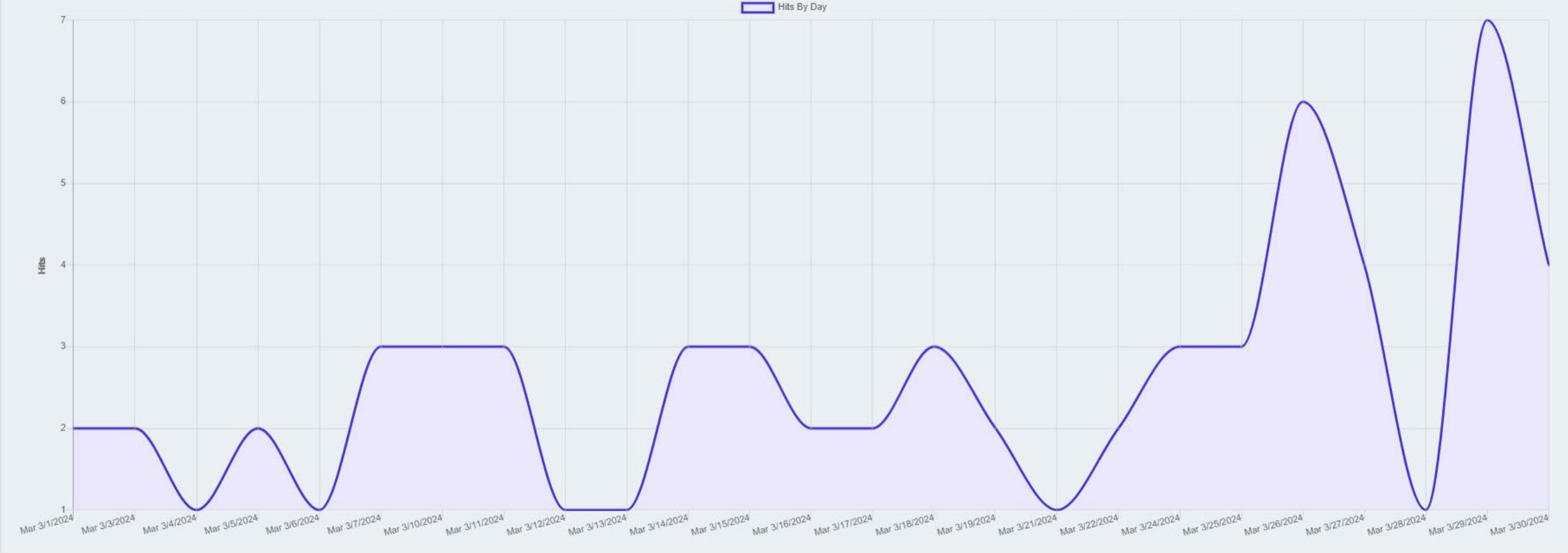
Select a date range up to 31 days

[DOWNLOAD CSV](#)

Total Hits: 65

Topics (1)

Devices (38)



Summary Report

Insights Dashboard



Device Sharing

Shared with
Lewisville TX PD,
Sansom Park TX PD,
and 335 others

Access Levels
Search
Hotlist Tool Access

Device Status

34 / 34 

Devices Online

< Previous Device

| Device Name | Battery | Latency |
|--------------------------------|---------|---------|
| #01 Inbound, Riverview Way, EB | 95% | 14.50 s |

Next Device >

#1 Gessner S/B at Frostwood

#2 Memorial E/B at Gessner

#3 NO ALPR - Future Location

#4 Memorial N/B at Briar Forrest

#5 Bunker Hill S/B at Taylorcrest

#6 Taylorcrest W/B at Flintdale

#7 Memorial E/B at Briar Forrest

#8 2200 S. Piney Point N/B

#9 N. Piney Point N/B at Memorial

#10 Memorial E/B at San Felipe

#11 Greenbay E/B Piney Point

#12 Piney Point S/B at Gaylord

#13 Gessner N/B at Bayou

#14 Beinhorn W/B at Pipher

#15 Hunters Creek Drive S/B at I-10

#16 Memorial W/B at Creekside

#17 Memorial W/B at Voss

#18 Memorial E/B at Voss

#19 S/B Voss at Old Voss Ln 1

#20 S/B Voss at Old Voss Ln 2

#21 N/B Voss at Magnolia Bend Ln 1

#22 N/B Voss at Magnolia Bend Ln 2

#23 W/B San Felipe at Buffalo Bayou

#24 N/B Blalock at Memorial

#25 N/B Bunker Hill at Memorial

#26 S/B Hedwig at Beinhorn

#27 Mobile Unit #181/Blalock

#28 Memorial Drive/Station

#29 Riverbend Main Entrance

#30 Beinhorn E/B at Voss

#31 Memorial E/B at Tealwood (new)

#32 Greenbay W/B at Memorial

#33 Strey N/B at Memorial

Private Systems monitored by MVPD

US COINS - I-10 Frontage Road

Memorial Manor NA Lindenwood/Memorial

Greyton Lane NA

Calico NA

Windemere NA

Mott Lane

Kensington NA

Stillforest NA

Farnham Park

Riverbend NA

Pinewood NA

Hampton Court

Bridlewood West NA

N Kuhlman NA

Longwoods NA

Memorial City Mall - 22



Yellow = Bunker Hill

Green = Piney Point

Red = Hunters Creek

Blue = MVPD Mobile

Purple = Privately Owned Systems

Total 'Plate Reads' by 'Device Name'

| Device Name | Sum of Plate Reads |
|--|--------------------|
| #22 - NB Voss x Magnolia Bend (Lane 2) | 383659 |
| #23 - WB San Felipe x Buffalo Bayou | 277045 |
| #08 2200 S Piney Point Rd NB at City Limit | 267972 |
| #23 - WB San Felipe x Buffalo Bayou | 254257 |
| #01 Gessner SB at Frostwood Elementary δΥ; | 245660 |
| #12 Piney Point Dr SB at Gaylord | 207420 |
| #04 Memorial Dr NB at Briar Forest δΥ CE | 196330 |
| #20 - SB Voss x Old Voss (Lane 2) | 182269 |
| #02 Memorial Dr EB at Gessner | 162013 |
| #24 - NB Blalock x Memorial | 159004 |
| #17 Memorial Dr WB at Voss δΥ CE | 154755 |
| #19 - SB Voss x Old Voss (Lane 1) | 144050 |
| #28 MVRP Station S/B Memorial Drive | 141671 |
| #31 EB Memorial Dr near Tealwood | 138798 |
| #07 Memorial Dr EB at Briar Forest δΥ; | 131279 |
| #18 Memorial Dr EB at Voss δΥ; | 124707 |
| #10 On Memorial Dr EB from San Felipe | 103323 |
| #14 Beinhorn Rd WB at Pipher | 93502 |
| #09 N Piney Point Rd at Memorial Dr | 84325 |
| #05 Bunkerhill Rd SB at Taylorcrest | 82165 |
| #16 Memorial Dr WB at E Creekside Dr δΥ; | 80665 |
| #06 Taylorcrest Rd WB at Flintdale | 63009 |
| #27 Unit 181 Blalock S/B at Taylorcrest | 61105 |
| #30 EB Beinhorn Rd @ Voss Rd | 60940 |
| #26 - SB Hedwig x Beinhorn | 47995 |
| #11 Greenbay St EB at Piney Point Rd | 32668 |
| #25 - NB Bunker Hill x Memorial δΥ CE | 24546 |
| Strey NB at Memorial δΥ CE | 16801 |
| #32 WB Greenbay @ Memorial Dr | 11714 |
| #15 Hunters Creek Dr SB at I-10 δΥ; | 6587 |
| #29 - Riverbend Main Entrance δΥ CE | 5428 |
| #01 Inbound, Riverview Way, EB | 4927 |
| C#002 Gessner Rd @ Memorial Dr - Avicore | 0 |
| C#002 Gessner Rd @ Memorial Dr | 0 |
| #03 Gessener Rd NB at Buffalo Bayou | 0 |
| C#001 Voss Rd @ Memorial Dr - Avicore | 0 |
| C#001 Voss Rd @ Memorial Dr | 0 |
| Grand Total | 4284674 |

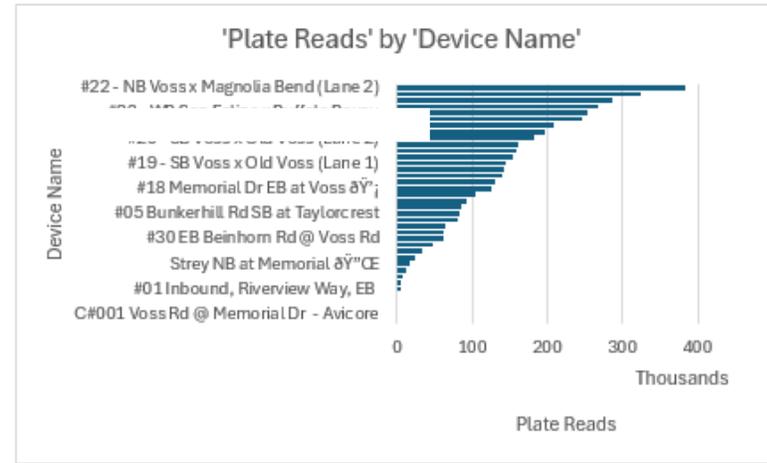
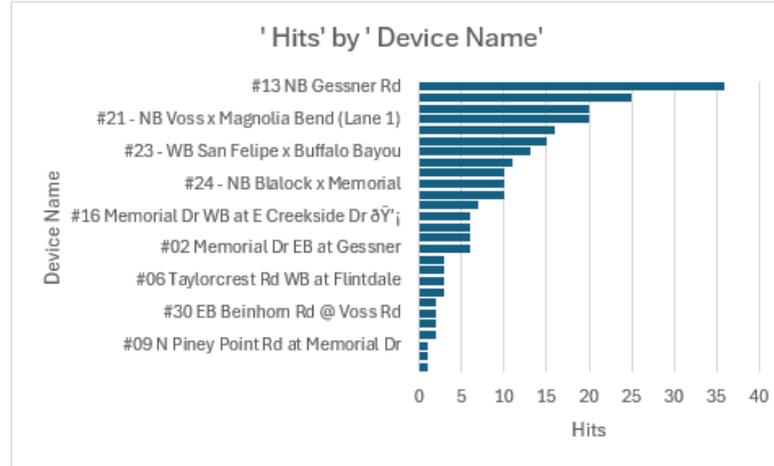


Plate Reads By Location

Hits By Camera

Total 'Hits' by 'Device Name'

| Device Name | Sum of Hits |
|--|-------------|
| #13 NB Gessner Rd | 36 |
| #01 Gessner SB at Frostwood Elementary δŸ; | 25 |
| #22 - NB Voss x Magnolia Bend (Lane 2) | 20 |
| #21 - NB Voss x Magnolia Bend (Lane 1) | 20 |
| #08 2200 S Piney Point Rd NB at City Limit | 16 |
| #07 Memorial Dr EB at Briar Forest δŸ; | 15 |
| #23 - WB San Felipe x Buffalo Bayou | 13 |
| #17 Memorial Dr WB at Voss δŸ"CE | 11 |
| #10 On Memorial Dr EB from San Felipe | 10 |
| #24 - NB Blalock x Memorial | 10 |
| #19 - SB Voss x Old Voss (Lane 1) | 10 |
| #12 Piney Point Dr SB at Gaylord | 7 |
| #16 Memorial Dr WB at E Creekside Dr δŸ; | 6 |
| #28 MVPD Station S/B Memorial Drive | 6 |
| #20 - SB Voss x Old Voss (Lane 2) | 6 |
| #02 Memorial Dr EB at Gessner | 6 |
| #14 Beinhorn Rd WB at Pipher | 3 |
| #31 EB Memorial Dr near Tealwood | 3 |
| #06 Taylorcrest Rd WB at Flintdale | 3 |
| #05 Bunkerhill Rd SB at Taylorcrest | 3 |
| #27 Unit 181 Blalock S/B at Taylorcrest | 2 |
| #30 EB Beinhorn Rd @ Voss Rd | 2 |
| #32 WB Greenbay @ Memorial Dr | 2 |
| #18 Memorial Dr EB at Voss δŸ; | 2 |
| #09 N Piney Point Rd at Memorial Dr | 1 |
| #04 Memorial Dr NB at Briar Forest δŸ"CE | 1 |
| #26 - SB Hedwig x Beinhorn | 1 |
| Grand Total | 240 |



Total Reads – 4,282,097

Unique Reads – 552,795

Hits- 240

7 Top Hits - 124

- Hotlist - 4
- Stolen Vehicle
- Stolen Plate
- Gang Member
- Missing
- Amber
- Priority Restraining Order



April 2, 2024

TO: Police Commission

FROM: R. Schultz, Chief of Police

REF: 2023 Review of Services and FY23 Budget Equitable Funding Review

In order to assist the Police Commission in reviewing the level of services and the distribution of services to the Cities of Bunker Hill Village, Piney Point Village and Hunters Creek Village. A review of 2023 productivity and calls for service has been conducted.

The below listed summary of 2023 total incidents/data, show calls for service, reports taken, arrests, house watches and citations issued by city.

Reports/Incidents

Bunker Hill-230

Piney Point-272

Hunters Creek-326

Arrests

Bunker Hill-47

Piney Point-65

Hunters Creek-51

CAD Events

Bunker Hill- 23,709

Piney Point- 18,915

Hunters Creek- 26,305

Accidents

Bunker Hill – 21

Piney Point – 27

Hunters Creek - 78

A review of traffic enforcement shows Citations by Village.

- Bunker Hill: 1,352
- Piney Point: 1,264
- Hunters Creek: 1,334

Each Village is assigned one officer per day, per shift. This is minimum staffing and is accomplished throughout the year.

It is recommended that funding continue to remain equal at 33.3% per village.



AMENDMENT NO.2023-02

**To
The Amended Budget of the Memorial Villages Police Department
For Fiscal Year 2023
General Fund**

DESCRIPTION/PURPOSE: Reclassify budget line items. - Operating Expenditures

| ACCOUNT-INCREASE IN APPROPRIATIONS | ACCOUNT NO. | AMOUNT |
|---|--------------------|--------------------|
| Workers Compensation | 140 | \$500.00 |
| Social Security | 170 | \$600.00 |
| Real & Personal Property | 240 | \$600.00 |
| Auto Maintenance | 310 | \$15,000.00 |
| Tires | 320 | \$2,100.00 |
| Water & Sewer | 620 | \$700.00 |
| Equipment Maintenance | 700 | \$14,000.00 |
| Software Maintenance | 740 | \$8,000.00 |
| Travel | 850 | \$1,100.00 |
| Recruiting costs | 860 | \$5,000.00 |
| Small Equipment | 890 | \$1,000.00 |
| | TOTAL | \$48,600.00 |

| ACCOUNT-(DECREASE) IN APPROPRIATIONS | ACCOUNT NO. | AMOUNT |
|---|--------------------|----------------------|
| Gas & Oil | 300 | (\$30,000.00) |
| Stationary/Expendables | 520 | (\$4,600.00) |
| Legal/Professional | 720 | (\$14,000.00) |
| | TOTAL | (\$48,600.00) |

NET EFFECT TO BUDGET IS: \$0.00

**Memorial Villages Police Department
General Fund
For the twelve months ended December 2023**

100.00% 100.00%

| DESCRIPTION | | AMENDED BUDGET | ACTUAL | DIFF | % Executed | Forecasted Annualized 12/31/23 | Projected Saving / (Deficits) | % Forecasted |
|---------------------|--------------------------------|------------------|------------------|----------------|---------------|--------------------------------|-------------------------------|---------------|
| Expenditures | | | | | | | | |
| 100 | Regular Wages | 4,100,675 | 4,088,505 | 12,170 | 99.70% | 4,088,505 | 12,170 | 100% |
| 110 | Overtime | 145,000 | 144,706 | 294 | 99.80% | 144,706 | 294 | 99.8% |
| 115 | Court/Bailiff OT | 5,000 | 0 | 5,000 | 0.00% | 0 | 5,000 | 0% |
| 120 | Retirement | 498,813 | 472,894 | 25,919 | 94.80% | 472,894 | 25,919 | 94.8% |
| 125 | 457b Employer contribution | 91,873 | 90,681 | 1,192 | 98.70% | 90,681 | 1,192 | 99% |
| 130 | Health Insurance | 692,808 | 618,254 | 74,554 | 89.24% | 618,254 | 74,554 | 89.2% |
| 140 | Workers Compensation | 78,000 | 78,402 | (402) | 100.52% | 78,402 | (402) | 101% |
| 150 | Life/LTD | 23,257 | 20,679 | 2,578 | 88.92% | 20,679 | 2,578 | 88.9% |
| 160 | Medicare | 61,713 | 61,678 | 35 | 99.94% | 61,678 | 35 | 100% |
| 170 | Social Security | 1,002 | 1,538 | (536) | 153.52% | 1,538 | (536) | 153.5% |
| | Personnel Services | 5,698,141 | 5,577,337 | 120,804 | 97.9% | 5,577,337 | 120,804 | 97.9% |
| 200 | Auto | 40,000 | 34,165 | 5,835 | 85.4% | 34,165 | 5,835 | 85% |
| 210 | General Liability | 720 | 641 | 79 | 89.0% | 641 | 79 | 89.0% |
| 220 | Public Official Bond | 960 | 844 | 116 | 87.9% | 844 | 116 | 88% |
| 230 | Professional Liability | 30,000 | 26,038 | 3,962 | 86.8% | 26,038 | 3,962 | 86.8% |
| 240 | Real & Personal Property | 9,000 | 9,593 | (593) | 106.6% | 9,593 | (593) | 107% |
| | Total Other Insurance | 80,680 | 71,280 | 9,400 | 88.3% | 71,280 | 9,400 | 88.3% |
| 300 | Gas & Oil | 145,000 | 111,551 | 33,449 | 76.9% | 111,551 | 33,449 | 77% |
| 310 | Maintenance | 45,000 | 59,461 | (14,461) | 132.1% | 59,461 | (14,461) | 132.1% |
| 320 | Tires | 7,000 | 9,049 | (2,049) | 129.3% | 9,049 | (2,049) | 129% |
| 330 | Damage Repair | 10,000 | 4,852 | 5,148 | 48.5% | 4,852 | 5,148 | 48.5% |
| | Maintenance & Misc. | 207,000 | 184,913 | 22,087 | 89.3% | 184,913 | 22,087 | 89.3% |
| 400 | General Maintenance | 61,700 | 56,264 | 5,436 | 91.2% | 56,264 | 5,436 | 91% |
| 410 | Janitorial Services | 21,600 | 20,400 | 1,200 | 94.4% | 20,400 | 1,200 | 94.4% |
| 420 | Jail | 1,000 | 0 | 1,000 | 0.0% | 0 | 1,000 | 0% |
| 430 | Building Furnishings | 10,000 | 4,023 | 5,977 | 40.2% | 4,023 | 5,977 | 40.2% |
| | Total Building | 94,300 | 80,687 | 13,613 | 85.6% | 80,687 | 13,613 | 85.6% |
| 500 | Computers | 15,000 | 12,878 | 2,122 | 85.9% | 12,878 | 2,122 | 86% |
| 510 | Postage/Postage Machine | 1,300 | 752 | 548 | 57.9% | 752 | 548 | 57.9% |
| 520 | Stationery/Expendables | 25,000 | 17,912 | 7,088 | 71.6% | 17,912 | 7,088 | 72% |
| 530 | Bank Finance Charges | 600 | 210 | 390 | 34.9% | 210 | 390 | 34.9% |
| 540 | Payroll | 20,000 | 19,968 | 32 | 99.8% | 19,968 | 32 | 100% |
| | Total Office | 61,900 | 51,720 | 10,180 | 83.6% | 51,720 | 10,180 | 83.6% |
| 600 | Telephone | 43,306 | 34,315 | 8,991 | 79.2% | 34,315 | 8,991 | 79% |
| 610 | Electric | 20,000 | 14,042 | 5,958 | 70.2% | 14,042 | 5,958 | 70.2% |
| 620 | Water/Sewer | 6,000 | 6,619 | (619) | 110.3% | 6,619 | (619) | 110% |
| 630 | Natural Gas | 1,000 | 648 | 352 | 64.8% | 648 | 352 | 64.8% |
| | Total Utilities | 70,306 | 55,624 | 14,682 | 79.1% | 55,624 | 14,682 | 79.1% |
| 700 | Equipment Maint Contracts | 121,710 | 135,543 | (13,833) | 111.4% | 135,543 | (13,833) | 111% |
| 710 | SETCIC fees | 3,600 | 3,028 | 572 | 84.1% | 3,028 | 572 | 84.1% |
| 720 | Legal/Professional | 71,830 | 56,785 | 15,045 | 79.1% | 56,785 | 15,045 | 79% |
| 730 | IT Services | 124,370 | 121,144 | 3,226 | 97.4% | 121,144 | 3,226 | 97.4% |
| 740 | Software Maintenance Contracts | 64,200 | 72,155 | (7,955) | 112.4% | 72,155 | (7,955) | 112% |
| | Total Contract Services | 385,710 | 388,655 | (2,945) | 100.8% | 388,655 | (2,945) | 100.8% |
| 800 | Accreditation | 1,440 | 1,440 | 0 | 100.0% | 1,440 | 0 | 100% |
| 810 | Uniforms | 35,000 | 32,897 | 2,103 | 94.0% | 32,897 | 2,103 | 94.0% |
| 820 | Radio parts and labor | 33,036 | 28,476 | 4,560 | 86.2% | 28,476 | 4,560 | 86% |
| 830 | Firearms Training & Ammo | 6,500 | 3,120 | 3,380 | 48.0% | 3,120 | 3,380 | 48.0% |
| 835 | Tasers | 15,000 | 13,153 | 1,848 | 87.7% | 13,153 | 1,848 | 88% |
| 840 | Training & Prof Dues | 60,000 | 51,648 | 8,352 | 86.1% | 51,648 | 8,352 | 86.1% |
| 850 | Travel | 7,000 | 8,067 | (1,067) | 115.2% | 8,067 | (1,067) | 115% |
| 860 | Recruiting Costs | 7,000 | 11,755 | (4,755) | 167.9% | 11,755 | (4,755) | 167.9% |
| 870 | Criminal Investigations | 3,720 | 2,175 | 1,545 | 58.5% | 2,175 | 1,545 | 58% |
| 880 | Contingency | 25,000 | 8,707 | 16,293 | 34.8% | 8,707 | 16,293 | 34.8% |
| 890 | Small Equipment | 2,500 | 3,497 | (997) | 139.9% | 3,497 | (997) | 140% |
| | Total Office | 196,196 | 164,934 | 31,262 | 84.1% | 164,934 | 31,262 | 84.1% |
| | TOTAL GENERAL | 6,794,233 | 6,575,150 | 219,084 | 96.8% | 6,575,149 | 219,084 | 96.8% |

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE, TEXAS, AMENDING SECTION 46-31, MOTOR VEHICLE AREAS, DIVISION 1, GENERALLY, OF ARTICLE II, STREETS, OF CHAPTER 46, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, ADDING ARTICLE III, ELECTRIC RIDING TOYS AND SMALL MOTOR VEHICLES, OF CHAPTER 58, TRAFFIC AND VEHICLES OF THE CODE OF ORDINANCES OF THE CITY OF PINEY POINT VILLAGE WITH UPDATED AND AMENDED RULES AND REGULATIONS RELATED TO ELECTRIC RIDING TOYS AND SMALL MOTOR VEHICLES; PROVIDING FOR PENALTY; AND PROVIDING FOR SEVERABILITY.

WHEREAS, the City Council of the City of Piney Point Village, Texas, finds Section 46-31, Motor vehicle areas, Division 1, Generally, of Article II, Streets, of Chapter 46, Streets, Sidewalks, and other Public Places should be amended and Article III, Electric Riding Toys and Small Motor Vehicles of Chapter 58, Traffic and Vehicles, of its Code of Ordinances should be added in accordance with the provisions of this ordinance; and

WHEREAS, the City Council hereby finds that it is the purpose of this Ordinance to update the Code to promote the public health, safety, and general welfare of the citizens of the City and to minimize public and private injury and losses due to electric riding toys and small motor vehicles;

NOW THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PINEY POINT VILLAGE, TEXAS:

SECTION 1. The facts and matters set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2. Section 46-31, Motor vehicle areas, Division 1, Generally, of Article II, Streets, of Chapter 46, Streets, Sidewalks, and other Public Places of its Code of Ordinances is hereby amended by removing language struckthrough and adding thereto the language underscored below:

“Sec. 46-31. – Motor Vehicle areas.

(a) It shall be unlawful for any person to cause or permit any motor vehicle, as that term is defined in chapter 541, Texas Transportation Code, as amended, to be operated upon any lot or tract of land, public or private, within the city except upon areas paved for the purpose of motor vehicle parking or motor vehicular access to the lot upon which such vehicle is operated. It shall be a defense to prosecution hereunder that the operation of a vehicle in violation hereof (1) was upon a lot or

tract of land owned or occupied by the person operating the vehicle, or (2) was with the consent of the owner of the lot or tract upon which the vehicle was operated.

(b) It shall be unlawful for any person to cause or permit any Class 3 electric bicycle, as that term is defined by Section 58-50, Article III, Chapter 58, Traffic and Vehicles and Chapter 664, Texas Transportation Code, as amended, to be operated upon any lot or tract of land, public or private, within the city except upon areas paved for the purpose of motor vehicle parking or motor vehicular access to the lot upon which such vehicle is operated. It shall be a defense to prosecution hereunder that the operation of a vehicle in violation hereof (1) was upon a lot or tract of land owned or occupied by the person operating the vehicle, or (2) was with the consent of the owner of the lot or tract upon which the vehicle was operated.

~~(b)~~ (c) Any person who shall violate any provision of this article shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed \$2,000.00. Each day of violation shall constitute a separate offense.”

SECTION 3. Article III, Electric Riding Toys and Small Motor Vehicles, of Chapter 58, Traffic and Vehicles of the City’s Code of Ordinances is hereby amended adding new sections, Section 58-50, Definitions, Section 58-51, Electric Riding Toys – General Provisions, Section 58-52, Electric Bicycles – Bicycle Paths; Section 58-53, Electric Bicycles – Class 3 Electric Bicycles, Section 58-54, Electric Bicycles – Age Restrictions, Section 58-55, Electric Bicycles – Operation at Night, Section 58-56, Electric Scooters and Electric Skateboards, Section 58-57, Electric Riding Toy – Penalty, and Section 58-58, Small Motor Vehicles – General Provisions; Penalty as indicated in the language underscored below:

“ARTICLE III – ELECTRIC RIDING TOYS AND SMALL MOTOR VEHICLES

Sec. 58-50. – Definitions.

Class 1 electric bicycle means an electric bicycle equipped with a motor that assists the rider only when the rider is pedaling and with a top assisted speed of 20 miles per hour or less.

Class 2 electric bicycle means an electric bicycle equipped with a motor that may be used to propel the bicycle without the pedaling of the rider and with a top assisted speed of 20 miles per hour or less.

Class 3 electric bicycle means an electric bicycle equipped with a motor that assists the rider only when the rider is pedaling and with a top assisted speed of more than twenty (20) but less than twenty-eight (28) miles per hour (MPH).

Electric bicycle means a bicycle equipped with fully operable pedals and an electric motor of fewer than 750 watts and with a top assisted speed of twenty-eight (28) miles per hour or less.

Electric scooter means a scooter assisted by an electrical source or battery that allows for self-propulsion of three (3) miles per hour (MPH) or greater.

Electric skateboard means a skateboard assisted by an electrical source or battery that allows for self-propulsion of three (3) miles per hour (MPH) or greater.

Electric riding toys means any electric bike, electric skateboard, and / or electric scooter.

Top assisted speed means the speed at which the bicycle's motor ceases propelling the bicycle or assisting the rider.

“Sec. 58-51. Electric Riding Toys – General Provisions

(a) Operators and/or Riders of any Electric Riding Toy operating on a sidewalk where permissible by City Ordinance shall slow and yield to any vehicle exiting a driveway.

(b) Operators and/or Riders of any Electric Riding Toy operating on a sidewalk where permissible by City Ordinance shall yield and, if necessary, stop when crossing any street or roadway.

(c) Chapter 551 of the Texas Transportation Code, as amended, shall apply to the extent it does not conflict with City Ordinance.

Sec. 58-52. Electric Bicycles – Bicycle Paths

(a) Wherever a useable public path for bicycles has been provided adjacent to a public street, Class 1 and Class 2 electric bicycle riders may use such path.

(b) When operating on a sidewalk, Class 1 and Class 2 electric bicycle riders shall not exceed five (5) miles per hour.

(c) Class 1 and Class 2 electric bicycle riders shall yield and provide right-of-way to pedestrians, slow to no more than three (3) miles per hour and pass no closer than three (3) feet of while passing pedestrians, and clearly announce presence before overtaking a pedestrian. The pedestrian shall have the right-of-way.

(c) Class 3 electric bicycles shall not be used on bicycle paths but shall use the public street and shall comply with all applicable traffic ordinances.

Sec. 58-53. Electric Bicycles – Class 3 electric bicycles

Class 3 electric bicycle riders shall ride as near as practicable to the right curb or edge of the road way, unless:

(a) the person is passing another vehicle moving in the same direction; or

(b) the person is preparing to turn left at an intersection or onto a private road or driveway; or

(c) a condition on or of the roadway, including a fixed or moving object, parked or moving vehicle, pedestrian, animal, or surface hazard prevents the person from safely riding next to the right curb or edge of the roadway.

Sec. 58-54. Electric Bicycles – Age Restrictions

(a) All riders of Class 1 and 2 electric bicycles under the age of seventeen (17) shall wear a helmet. All riders of Class 3 electric bicycles under the age of twenty-one (21) shall wear a helmet.

(b) Class 1 and Class 2 electric bicycle riders under the age of twelve (12) shall be accompanied by an adult when on a public space.

(c) Class 3 electric bicycle riders shall be fifteen (15) or older to ride the electric bicycle on public space.”

Sec. 58-55. Electric Bicycles – Operation at Night

All electric bicycles operated at night on a public street, path or sidewalk shall be upfitted with lights and reflectors as required by Chapter 551 of the Texas Transportation Code, as amended.

Sec. 58-56. Electric Scooters and Electric Skateboards

(a) Electric Scooters and Electric Skateboards shall be ridden on sidewalks where sidewalks are available.

(b) Electric Scooters and Electric Skateboard riders shall yield to any pedestrian or bicycle when passing or overtaking on sidewalks. Pedestrians have the right of way.

Sec. 58-57. Electric Riding Toys - Penalty

(a) A first violation under this article may result in the violators being required to complete an electric riding toy safety class conducted by the Memorial Villages Police Department.

(b) A first violation under this article may be subject to a fine not to exceed \$50.

(c) Subsequent or repeat violations under this article may be subject to a fine not to exceed \$2,000.

(d) A parent or guardian of a minor, who knowingly allowed said minor to violate this ordinance and said minor is found in violation of this ordinance, may be subject to a fine not to exceed \$2,000.”

Sec. 58-58. Small Motor Vehicle – General Provisions; Penalty

(a) It shall be unlawful for any person to operate a moped or motor-assisted scooter upon any public sidewalk or public hike path or public bike path within the city.

(b) It shall be unlawful for any person to operate a pocket bike or minimotorbike upon any public sidewalk, public hike path, public bike path, highway, road, or street within the city.

(c) Any person who shall violate this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined not to exceed \$2,000.”

SECTION 4. Any person who intentionally, knowingly, recklessly, or with criminal negligence violates any provision of this Ordinance shall be guilty of a misdemeanor, and upon conviction, shall be subject to a fine in the amount not to exceed \$2,000.00 for any violation hereof, with each day being a separate violation.

SECTION 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Piney Point Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

SECTION 6. The amendment to the Code of Ordinances, City of Piney Point Village, Texas provided for in this Ordinance shall be in full force and effect on the date of its execution below.

PASSED, APPROVED and ORDAINED this _____ day of _____ 2024.

MARK KOBELAN, MAYOR

ATTEST:

BOBBY PENNINGTON, City Administrator / City Secretary

TO: City Council

FROM: R. Pennington, City Administrator

VIA: H. Miller, Fire Chief

MEETING DATE: April 15, 2024

SUBJECT: Consideration and possible action on the Village Fire Department.

Agenda Item: 2

Summary:

This agenda item is for VFD monthly reporting to hear and discuss the department's activity, including details on call volume and other public safety-related incidents.

During the month of March, the Village Fire Department received a total of 208 calls and incidents from all the villages within their service area. They had an average response time of 4 minutes and 38 seconds. Out of these 208 calls, 36 were related to Piney Point and had an average response time of 4 minutes and 47 seconds.

Attachments:

March 2024 Summary - All Cities

March 2024 Summary - Piney Point

VFD Agenda – March 27, 2024



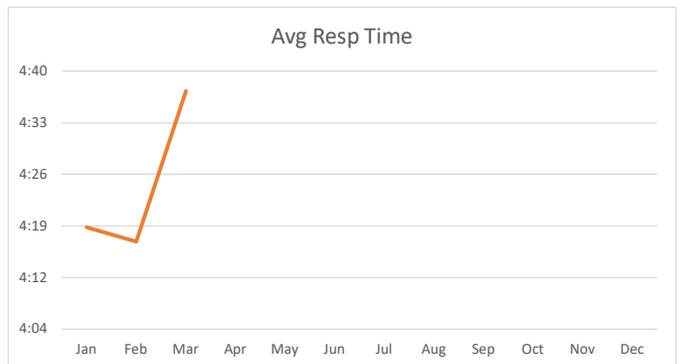
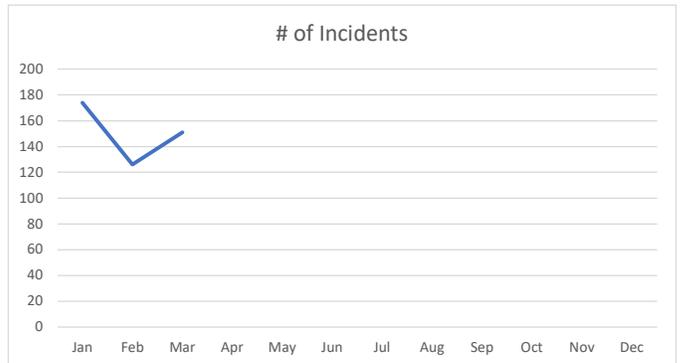
Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

March 2024 Summary - All Cities

| Call/Incident Type/Detail | Jan | Feb | Mar | Total YTD |
|--|------------|------------|------------|------------|
| TOTAL | 250 | 181 | 208 | 639 |
| Abdominal Pain | 0 | 1 | 1 | 2 |
| Allergic Reaction | 2 | 1 | 2 | 5 |
| Animal Bite | 0 | 0 | 1 | 1 |
| Assult | 0 | 1 | 1 | 2 |
| Automatic Aid | 3 | 2 | 3 | 8 |
| Automatic Aid- Apartment Fire | 13 | 6 | 13 | 32 |
| Automatic Aid- Building Fire | 4 | 2 | 2 | 8 |
| Automatic Aid- Elevator Rescue | 3 | 1 | 1 | 5 |
| Automatic Aid- Entrapment MVC | 1 | 3 | 1 | 5 |
| Automatic Aid- Gas Leak | 1 | 1 | 2 | 4 |
| Automatic Aid- High Rise Fire | 0 | 2 | 1 | 3 |
| Back Pain | 0 | 0 | 2 | 2 |
| Carbon Monoxide Detector With Symptoms | 0 | 1 | 0 | 1 |
| Carbon Monoxide Detector No Symptoms | 2 | 3 | 3 | 8 |
| Cardiac/Respiratory Arrest | 1 | 1 | 0 | 2 |
| Check a Noxious Odor | 2 | 1 | 0 | 3 |
| Check for Fire | 0 | 0 | 1 | 1 |
| Check for the Smell of Natural Gas | 2 | 3 | 6 | 11 |
| Check for the Smell of Smoke | 2 | 2 | 1 | 5 |
| Chest Pain | 3 | 1 | 4 | 8 |
| Child Locked in a Vehicle Engine Not Running | 0 | 1 | 0 | 1 |
| Choking | 1 | 1 | 2 | 4 |
| Diabetic Emergency | 1 | 2 | 2 | 5 |
| Difficulty Breathing | 9 | 5 | 8 | 22 |
| Electrical Fire | 0 | 0 | 1 | 1 |
| Elevator Rescue | 1 | 0 | 0 | 1 |
| Entrapment- Non MVC | 0 | 0 | 1 | 1 |
| Fall Victim | 10 | 8 | 13 | 31 |
| Fire Alarm Business | 8 | 6 | 3 | 17 |
| Fire Alarm Church or School | 10 | 6 | 3 | 19 |
| Fire Alarm Residence | 36 | 28 | 23 | 87 |
| Gas Leak | 3 | 0 | 5 | 8 |
| Heart Problems | 8 | 6 | 4 | 18 |
| Heat/Cold Exposure | 1 | 0 | 0 | 1 |
| Hemorrhage/Laceration | 1 | 2 | 1 | 4 |
| House Fire | 2 | 0 | 1 | 3 |
| Injured Party | 4 | 4 | 4 | 12 |
| Medical Alarm | 6 | 5 | 4 | 15 |
| Motor Vehicle Collision | 23 | 15 | 21 | 59 |
| Motor Vehicle Collision with Entrapment | 0 | 0 | 1 | 1 |
| Object Down in Roadway | 6 | 1 | 5 | 12 |
| Oven/Appliance Fire | 1 | 0 | 0 | 1 |
| Overdose/Poisoning | 1 | 1 | 2 | 4 |
| Possible D.O.S. | 1 | 0 | 1 | 2 |
| Powerlines Down Arcing/Burning | 3 | 0 | 3 | 6 |
| Pregnancy/ Childbirth | 1 | 0 | 0 | 1 |
| Psychiatric Emergency | 3 | 6 | 2 | 11 |
| Seizures | 4 | 2 | 8 | 14 |
| Service Call Non-emergency | 14 | 16 | 12 | 42 |
| Shooting/Stabbing | 1 | 0 | 0 | 1 |
| Sick Call | 21 | 15 | 15 | 51 |
| Smoke in Business | 1 | 0 | 0 | 1 |
| Smoke in Residence | 1 | 0 | 1 | 2 |
| Stroke | 5 | 1 | 3 | 9 |
| Transformer Fire | 3 | 0 | 2 | 5 |
| Traumatic Injury | 1 | 3 | 0 | 4 |
| Unconscious Party/Syncope | 14 | 9 | 7 | 30 |
| Unknown Medical Emergency | 1 | 2 | 3 | 6 |
| Vehicle Fire | 4 | 3 | 1 | 8 |
| Wash Down | 1 | 1 | 1 | 3 |

| Month | # of Incidents | Avg Resp Time |
|-------|----------------|---------------|
| Jan | 174 | 4:19 |
| Feb | 126 | 4:17 |
| Mar | 151 | 4:38 |
| Apr | | |
| May | | |
| Jun | | |
| Jul | | |
| Aug | | |
| Sep | | |
| Oct | | |
| Nov | | |
| Dec | | |
| 451 | | 4:24 |

Note: Nat'l Std Fire Response Time: 6:50
 Note: Nat'l Std Fire EMS Time: 6:30



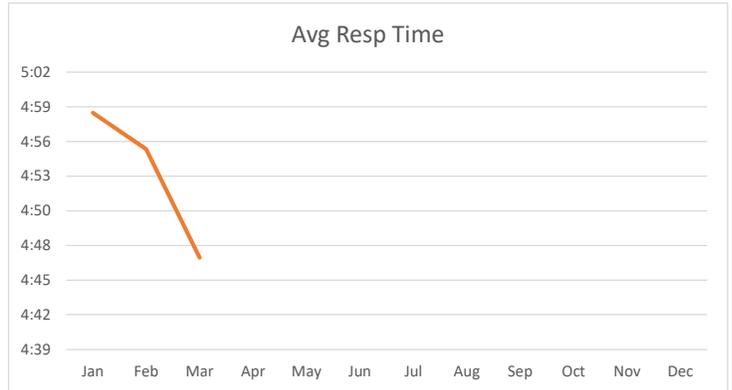
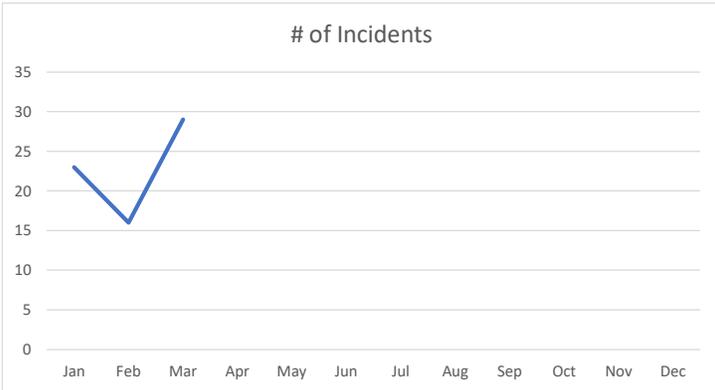


Village Fire Department
 901 Corbindale Rd
 Houston, TX, 77024
 Phone# (713) 468-7941 Fax# (713) 468-5039

March 2024 Summary - Piney Point

| Call/Incident Type/Detail | Jan | Feb | Mar | Total YTD |
|--------------------------------------|-----------|-----------|-----------|------------|
| TOTAL | 44 | 25 | 36 | 105 |
| Abdominal Pain | 0 | 0 | 1 | 1 |
| Allergic Reaction | 0 | 1 | 0 | 1 |
| Back Pain | 0 | 0 | 1 | 1 |
| Carbon Monoxide Detector No Symptoms | 0 | 0 | 1 | 1 |
| Cardiac/Respiratory Arrest | 0 | 1 | 0 | 1 |
| Check for the Smell of Natural Gas | 0 | 1 | 2 | 3 |
| Chest Pain | 0 | 0 | 2 | 2 |
| Choking | 0 | 1 | 0 | 1 |
| Difficulty Breathing | 2 | 2 | 3 | 7 |
| Fall Victim | 1 | 1 | 4 | 6 |
| Fire Alarm Church or School | 5 | 0 | 1 | 6 |
| Fire Alarm Residence | 13 | 7 | 7 | 27 |
| Gas Leak | 3 | 0 | 0 | 3 |
| Heart Problems | 0 | 1 | 1 | 2 |
| Hemorrhage/Laceration | 1 | 0 | 0 | 1 |
| Medical Alarm | 2 | 1 | 1 | 4 |
| Motor Vehicle Collision | 1 | 1 | 2 | 4 |
| Object Down in Roadway | 3 | 0 | 2 | 5 |
| Possible D.O.S. | 1 | 0 | 1 | 2 |
| Powerlines Down Arcing/Burning | 2 | 0 | 1 | 3 |
| Service Call Non-emergency | 4 | 4 | 3 | 11 |
| Sick Call | 2 | 1 | 1 | 4 |
| Stroke | 2 | 0 | 2 | 4 |
| Transformer Fire | 1 | 0 | 0 | 1 |
| Traumatic Injury | 1 | 0 | 0 | 1 |
| Unconscious Party/Syncope | 0 | 2 | 0 | 2 |
| Unknown Medical Emergency | 0 | 1 | 0 | 1 |

| Month | # of Incidents | Avg Resp Time |
|-------|----------------|---------------|
| Jan | 23 | 4:59 |
| Feb | 16 | 4:56 |
| Mar | 29 | 4:47 |
| Apr | | |
| May | | |
| Jun | | |
| Jul | | |
| Aug | | |
| Sep | | |
| Oct | | |
| Nov | | |
| Dec | | |
| | 68 | 4:54 |



VILLAGE FIRE DEPARTMENT

REGULAR MONTHLY BOARD

MEETING

Wednesday, March 27, 2024, 6:00 P.M

Notice is hereby given of a regular monthly meeting of the Fire Commission of the Village Fire Department, to be held on **WEDNESDAY, March 27, 2024, at 6:00 P.M.**, 901 Corbindale, Hedwig Village, Texas 77024.

1. **CALL TO ORDER**

2. **COMMENTS FROM THE PUBLIC (Comments are limited to 3 minutes each)**

3. **CONSENT AGENDA** – All Consent Agenda items listed are considered to be routine by the Board of Commissioners and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.
 - A. Approval of Minutes – February 2024 - Minutes

 - B. Approval of Bills Paid – February 2024

4. **REPORTS**
 - A. Steering committee report and possible action
 - a. Roof – any items associated with the Roof

 - B. Treasurer’s Financial Reports – February 2024
 - C. Fire Chief’s Report – Events of February 2024, Monthly Performance; Incidents, Record of Calls, Projects, Response Times, etc. 2024

5. **CONSIDERATION OF CONTRACTS/AGREEMENTS** – The Board will discuss and consider possible action on the following:
 - a. OLIVER, RAINEY & WOJTEK, L.L.P.– engagement letter 2024-2025

 - b. Claire B. – Agreement

6. **CONSIDERATION OF RESOLUTIONS** – The Board will discuss and consider possible action on the following:

None

7. **DISCUSSION ITEMS/PRESENTATION OF SPECIAL REPORTS** – The Board will discuss and consider possible action on the following:
- a. Texas Municipal Retirement System
 - b. Robert Belt – Special Audit
8. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
- a. 2023 Carry-over - US digital
 - b. Part-time dispatcher
9. **EXECUTIVE SESSION** - The Board of Commissioners will retire into Executive Session as authorized by Chapter 551; Texas Government Code, to seek legal advice related to the following matters:
- a. Executive session pursuant to Section 551.074 authorizing a governmental body to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the following positions:
 - (1) Finance Position
 - (2) Administrator
 - (3) Administrative Specialist
10. **ACTION – CLOSED SESSION** – The Board of Directors will consider and take any actions necessary on items discussed in Executive Session
11. **DISCUSSION OF AND POSSIBLE ACTION ON THE FOLLOWING** - The Board will discuss and consider possible action on the following:
- None
12. **FUTURE TOPICS**
12. **NEXT MEETING DATE**
- April 24, 2024

14. **ADJOURNMENT**

I certify that the agenda for the 27 of March 2024, Regular Monthly Meeting was posted at the fire department this the 22nd day of March 2024, at 4:00 P.M

Marlo Longoria, Administrator

The facility is wheelchair accessible and accessible parking is available. Requests for accommodation or interpretive service must be made at least forty-eight (48) hours prior to this meeting. Please contact the Fire Chief's Office at (713) 468-7941 or FAX (713) 468-5039 or longoria@villagefire.org for further information.

TO: City Council

FROM: Mark Kobelan, Mayor

MEETING DATE: April 15, 2024

SUBJECT: Consideration and possible action on the monthly report presented by the Mayor.

Agenda Item: 3

Summary:

This agenda item concerns the mayor's reports, which update the Council and Community on City operations.

TO: City Council

FROM: R. Pennington; City Administrator

MEETING DATE: April 15, 2024

SUBJECT: Discuss and take possible action on the City Administrator's Monthly Report, including selected items.

Agenda Item: 4

The City Administrator will provide information for the Council and the community that contains updates on important city initiatives that are not generally included on a city council agenda for action. Some items listed may call for Council approval and/or delegate authorization under the direction of the Council. Note the following items:

A. Financial Related Items:

- i. Financial Report: This report provides an overview of financial activity as of March 2024. Please find the latest report attached.
- ii. Property Tax Report: Attached is the latest report from our tax assessor-collector regarding tax collection.
- iii. Quarterly Investment Report: This report represents investment activity through March 31, 2024. The latest report is attached.
- iv. Disbursements:
 - (1) Michael W. Chapman (\$25,000.00): TCO Refund for 11214 Tynewood Dr. as all requirements have been met.

B. Update on Specific Use Permit Projects: The purpose of this listing is to share any current information or progress on these significant construction programs.

- i. Memorial Drive Elementary School Update.
- ii. The Kinkaid School Specific Use Permit Update.

C. Arbor Day Foundation – 2023 Tree City USA

Recommendation:

Approve the following required items:

- (1) Quarterly Investment Report ending March 31, 2024.
- (2) TCO refund for 11214 Tynewood Dr.



CITY OF PINEY POINT VILLAGE FINANCIAL REPORT

MARCH 2024 FINANCIALS (PRELIMINARY)

This report represents a general overview of the city’s financial operations through March 2024, which is the third month of the fiscal year 2024. Beginning balances are unaudited and subject to change until the city completes the annual 2023 audit. A presentation of this audit is scheduled for May 2024. Budgeted numbers represent the original adopted for the fiscal year.

General Fund

| | Prior YTD | Budget | Month | YTD |
|---------------------------|------------------|---------------|--------------|-------------|
| Total Revenues | \$7,055,430 | \$9,240,418 | \$294,705 | \$7,224,448 |
| Total Expenditures | \$2,281,961 | \$10,158,382 | \$655,383 | \$2,241,496 |
| Over/(Under) | \$4,773,469 | (\$917,964) | (\$360,678) | \$4,982,952 |

| | Prior YTD | Budget | Month | YTD |
|-------------------------------|------------------|---------------|--------------|-------------|
| Operating Revenues | \$6,976,489 | \$9,191,418 | \$293,159 | \$7,191,898 |
| Operating Expenditures | \$1,979,088 | \$7,695,482 | \$559,835 | \$2,104,036 |
| Over/(Under) | \$4,997,401 | \$1,495,936 | (\$266,675) | \$5,087,862 |

1. Total revenues are \$7,224,448 or 78.2% of the budget and 2.4% above the last YTD, mainly due to the timing of property tax collection.
 - a. Property tax received to date for the M&O or the general fund portion totals \$6,664,336, or 96.2% of the budget. The current YTD amount collected represents 92.2% of the total general fund revenue. Property Tax is \$272,584 more than the last YTD, trending a little higher than last year’s collection. The city anticipates collecting an additional \$265,820 for Maintenance and Operation. The adopted rate is \$0.255140, with \$0.226507 designated as M&O and the remaining \$0.028633 as the I&S requirement to finance the annual bond debt. Payments of property taxes are due by January 31, 2024, and are delinquent as of February 1, 2024. The City currently contracts with Spring Branch ISD as the tax assessor-collector. The budget incorporates a 99% collection rate on the total

taxable value. Please review the monthly tax office report for additional details and adjustments to current taxable values.

- b. Sales Tax collection for February totals \$133,606 or 27.5% of the total annual \$485,725 projection. March represents the third month of collection with a decrease of \$13,709 or 9.3% lower March 2023 collection of \$147,316. The budget projection on sales collection represents 5.26% of all general fund revenue.
 - c. Franchise tax collections are minimal due to the timing of collections. The only collection booked at this time is \$68,106 from Electric Franchise (CenterPoint). The city anticipates collecting over \$387 thousand in franchise tax.
 - d. Court revenue is \$36,364, 26.9% of the budget, and \$4,107 higher than last year. Court fines total \$33,819, and the remaining \$2,545 is primarily restricted for special use, such as court security or technology. The city collected \$135 thousand in court revenue for 2023. Current trends suggest lower collections for 2024.
 - e. License and permits total \$140,476, which is projected above the target at 22.6%. Permits and inspection fees alone account for 88% of the category revenue. Drainage reviews are currently at \$15,700.
 - f. Alarm registrations are \$20,350, 81.4% of the annual budget projection. This represents \$2,950 lower last YTD. Having an annual alarm registration is beneficial in keeping emergency information up-to-date for individual properties.
 - g. Interest revenue is \$128,659, 34.4% of the budget, and at a significant increase of \$49,864 more than last YTD. The Federal Reserve has decided to delay the planned reduction in the Fed rate, which means that our expected revenue interest projections will remain higher than anticipated.
2. The city allocated \$7,695,485 as operating with an additional \$2,462,900 as capital programming. Total expenditures are \$2,241,496, 22.1% of budget and 1.8% less than last YTD. Operating expenditures are \$2,104,036, or 27.3% of the budget and 6.3% more than the last YTD.
 3. Divisions and categories that are currently trending higher in expenditures are as follows:
 - a. Police Services at \$938,467 or 35.8% due to the practice of providing two months of service payments at the beginning of the year as agreed for adequate MVPD operational cash flow.
 - b. Fire Services at \$607,201 or 29.2%. representing 1.5 months of service payments at the beginning of the year for adequate VFD operational cash flow.
 4. Capital expenditures at \$137,460 or 5.6% due to the timing of this report. The following capital projects are scheduled for the current year.

- a. 96” Stormwater Replacement CIP – This project will be completed in the spring.
 - b. Other projects include Williamsburg, Bothwell Way, Windermere Outfall Project, Smithdale Landscape/Sidewalk, Community Beautification, and traffic signals.
5. The budget adopted the use of \$917,964 in reserved cash and is supporting a portion of the \$2,462,900 in capital programs. In 2023, the preliminary/unaudited revenue over expenditures was approximately \$1.1 million, increasing the fund balance to nearly \$5.0 million. Note that the fund balance remains unaudited, and a portion is restricted for specific uses, such as court-restricted Funds.

Debt Service Fund

| | Prior YTD | Budget | Month | YTD |
|---------------------------|------------------|---------------|--------------|------------|
| Total Revenues | \$921,455 | \$896,050 | \$22,733 | \$854,132 |
| Total Expenditures | \$839,075 | \$885,050 | \$0 | \$857,450 |
| Over/(Under) | \$82,380 | \$11,000 | \$22,733 | (\$3,318) |

6. Revenues are \$854,132, 95.3% of the budget, with \$842,322 from property tax collections. The adopted rate designated for interest and sinking is \$0.028633 as the requirement to finance the annual bond debt. The budget incorporates a 99% collection rate based on trends from past collection years.
7. Expenditures are \$857,450, 96.9% of the budget, as debt service principal payment payments are semiannual.
- a. Two Principal payments were disbursed, \$420,000 for GO Series 2015 and \$400,000 for GO Series 2017.
 - b. In addition, payments of interest due include \$9,575 for GO Series 2015 and \$27,050 for GO Series 2017. The city is obligated to pay the remaining \$24,425 in interest by August. Current debt obligations are scheduled through 2027.
8. Although revenues are under expenditures by \$3,318, debt service restricts a portion of cash to support fund balance. The budget projects an end-the-year reserve estimated at \$205K with a for the debt service fund.

FOR MORE INFORMATION: This summary report is based on detailed information generated by the City’s Administration. If you have any questions or would like additional information on this report, please contact city administration at 713-230-8703.



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: March 31, 2024

GENERAL FUND SUMMARY

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|-------------------------------------|--------------------|---------------------|-------------------|--------------------|--------------|--------------------|
| REVENUES | | | | | | |
| PROPERTY TAXES | 6,391,751 | 6,930,156 | 141,662 | 6,664,336 | 96.2% | 265,820 |
| SALES TAXES | 147,316 | 485,725 | 35,495 | 133,606 | 27.5% | 352,119 |
| FRANCHISE TAXES | 90,624 | 387,887 | 22,702 | 68,106 | 17.6% | 319,781 |
| COURT REVENUE | 32,257 | 135,000 | 19,709 | 36,364 | 26.9% | 98,636 |
| PERMITS & INSPECTIONS | 146,946 | 622,150 | 25,630 | 140,476 | 22.6% | 481,674 |
| ALARM REGISTRATIONS | 23,300 | 25,000 | 1,750 | 20,350 | 81.4% | 4,650 |
| GOVERNMENTAL CONT. (METRO) | 0 | 136,500 | 0 | 0 | 0.0% | 136,500 |
| PILOT FEES (KINKAID) | 65,500 | 95,000 | 0 | 0 | 0.0% | 95,000 |
| INTEREST | 78,795 | 374,000 | 46,212 | 128,659 | 34.4% | 245,341 |
| TOTAL OPERATING | 6,976,489 | 9,191,418 | 293,159 | 7,191,898 | 78.2% | 1,999,520 |
| OTHER NON-OPERATING PROCEEDS | 78,940 | 49,000 | 1,546 | 32,550 | 66.4% | 16,950 |
| TOTAL NON-OPERATING | 78,940 | 49,000 | 1,546 | 32,550 | 66.4% | 16,950 |
| TOTAL REVENUES | \$7,055,430 | \$9,240,418 | \$294,705 | \$7,224,448 | 78.2% | \$2,016,470 |
| EXPENDITURES | | | | | | |
| <u>PUBLIC SERVICE DIVISION</u> | | | | | | |
| POLICE SERVICES | 902,845 | 2,622,267 | 210,475 | 938,467 | 35.8% | 1,683,800 |
| FIRE SERVICES | 532,441 | 2,081,832 | 173,486 | 607,201 | 29.2% | 1,474,631 |
| SANITATION COLLECTION | 91,620 | 595,563 | 0 | 48,285 | 8.1% | 547,278 |
| OTHER PUBLIC SERVICES | 3,709 | 36,900 | 1,443 | 2,749 | 7.4% | 34,151 |
| PUBLIC SERVICE DIVISION | 1,530,615 | 5,336,562 | 385,404 | 1,596,702 | 29.9% | 3,739,860 |
| <u>OPERATIONS</u> | | | | | | |
| CONTRACT SERVICES | 71,391 | 475,500 | 35,295 | 76,014 | 16.0% | 399,486 |
| BUILDING SERVICES | 75,582 | 302,200 | 29,099 | 65,165 | 21.6% | 237,035 |
| GENERAL GOVERNMENT | 249,945 | 1,228,060 | 91,892 | 283,771 | 23.1% | 944,289 |
| MUNICIPAL COURT | 7,527 | 35,510 | 3,519 | 6,061 | 17.1% | 29,449 |
| PUBLIC WORKS | 44,028 | 317,650 | 14,624 | 76,322 | 24.0% | 241,328 |
| OPERATION DIVISIONS | 448,473 | 2,358,920 | 174,430 | 507,334 | 21.5% | 1,851,586 |
| TOTAL PUBLIC & OPERATING | \$1,979,088 | \$7,695,482 | \$559,835 | \$2,104,036 | 27.3% | \$5,591,446 |
| <u>NON-OPERATING</u> | | | | | | |
| CAPITAL PROGRAMS | 302,872 | 2,462,900 | 95,548 | 137,460 | 5.6% | 2,325,440 |
| TOTAL NON-OPERATING | 302,872 | 2,462,900 | 95,548 | 137,460 | 5.6% | 2,325,440 |
| TOTAL EXPENDITURES | \$2,281,961 | \$10,158,382 | \$655,383 | \$2,241,496 | 22.1% | \$7,916,886 |
| REVENUE OVER/(UNDER) EXPENDITURES | 4,773,469 | (917,964) | (360,678) | 4,982,952 | | |



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: March 31, 2024

GENERAL FUND REVENUES

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|--------------------|--------------------|-------------------|------------------|--------------|--------------------|
| <u>Tax Collection</u> | | | | | | |
| 10-4101 Property Tax (M&O) | 6,391,751 | 6,930,156 | 141,662 | 6,664,336 | 96.2% | 265,820 |
| <i>Unearned/Adjusted</i> | 0 | 0 | 0 | | | 0 |
| <i>Total Property Tax :</i> | <u>6,391,751</u> | <u>6,930,156</u> | <u>141,662</u> | <u>6,664,336</u> | <u>96.2%</u> | <u>265,820</u> |
| 10-4150 Sales Tax | 147,316 | 485,725 | 35,495 | 133,606 | 27.5% | 352,119 |
| Total Tax Collection: | 6,539,067 | 7,415,881 | 177,157 | 6,797,942 | 91.7% | 617,939 |
| <u>Permits & Inspections</u> | | | | | | |
| 10-4203 Plat Reviews | 1,750 | 9,750 | 0 | 0 | 0.0% | 9,750 |
| 10-4205 Contractor Registration | 3,180 | 10,650 | 510 | 2,100 | 19.7% | 8,550 |
| 10-4206 Drainage Reviews | 19,450 | 50,000 | 5,150 | 15,700 | 31.4% | 34,300 |
| 10-4207 Permits & Inspection Fees | 121,816 | 550,000 | 19,470 | 122,176 | 22.2% | 427,824 |
| 10-4208 Board of Adjustment Fees | 750 | 1,750 | 500 | 500 | 28.6% | 1,250 |
| Total Permits & Inspections: | 146,946 | 622,150 | 25,630 | 140,476 | 22.6% | 481,674 |
| <u>Municipal Court</u> | | | | | | |
| 10-4300 Court Fines | 29,464 | 126,000 | 18,247 | 33,819 | 26.8% | 92,181 |
| 10-4301 Building Security Fund | 977 | 3,000 | 512 | 891 | 29.7% | 2,109 |
| 10-4302 Truancy Prevention | 997 | 3,000 | 522 | 909 | 30.3% | 2,091 |
| 10-4303 Local Municipal Tech Fund | 798 | 2,950 | 418 | 727 | 24.7% | 2,223 |
| 10-4304 Local Municipal Jury Fund | 20 | 50 | 10 | 18 | 36.3% | 32 |
| Total Municipal Court: | 32,257 | 135,000 | 19,709 | 36,364 | 26.9% | 98,636 |
| <u>Investment Income</u> | | | | | | |
| 10-4400 Interest Revenue | 78,795 | 374,000 | 46,212 | 128,659 | 34.4% | 245,341 |
| Total Investment Income: | 78,795 | 374,000 | 46,212 | 128,659 | 34.4% | 245,341 |
| <u>Agencies & Alarms</u> | | | | | | |
| 10-4508 SEC-Registration | 23,300 | 25,000 | 1,750 | 20,350 | 81.4% | 4,650 |
| Total Agencies & Alarms: | 23,300 | 25,000 | 1,750 | 20,350 | 81.4% | 4,650 |
| <u>Franchise Revenue</u> | | | | | | |
| 10-4602 Cable Franchise | 20,808 | 85,153 | 0 | 0 | 0.0% | 85,153 |
| 10-4605 Power/Electric Franchise | 68,105 | 272,419 | 22,702 | 68,106 | 25.0% | 204,313 |
| 10-4606 Gas Franchise | 0 | 25,000 | 0 | 0 | 0.0% | 25,000 |
| 10-4607 Telephone Franchise | 861 | 3,515 | 0 | 0 | 0.0% | 3,515 |
| 10-4608 Wireless Franchise | 850 | 1,800 | 0 | 0 | 0.0% | 1,800 |
| Total Franchise Revenue: | 90,624 | 387,887 | 22,702 | 68,106 | 17.6% | 319,781 |
| <u>Donations & In Lieu</u> | | | | | | |
| 10-4702 Kinkaid School Contribution | 65,500 | 95,000 | 0 | 0 | 0.0% | 95,000 |
| 10-4703 Metro Congested Mitigation | | 136,000 | 0 | 0 | 0.0% | 136,000 |
| 10-4704 Intergovernmental Revenues | | 500 | 0 | 0 | 0.0% | 500 |
| 10-4705 Ambulance | | 48,000 | 0 | 17,988 | 37.5% | 30,012 |
| 10-4800 Misc Income | 54,940 | 1,000 | 0 | 0 | 0.0% | 1,000 |
| 10-4803 CIP Cost Share | 24,000 | 0 | 0 | 8,948 | | (8,948) |
| 10-4804 Credit Card Fees | | 0 | 1,546 | 5,614 | | (5,614) |
| Total Donations & In Lieu: | 144,440 | 280,500 | 1,546 | 32,550 | 11.6% | 247,950 |
| Total Revenue Received | 7,055,430 | 9,240,418 | 294,705 | 7,224,448 | 78.2% | 2,015,970 |
| <i>FY21: Unearned Adjusted</i> | 0 | 0 | 0 | 0 | | 0 |
| TOTAL REVENUES: | \$7,055,430 | \$9,240,418 | 294,705 | 7,224,448 | 78.2% | \$2,015,970 |



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: March 31, 2024

GENERAL FUND EXPENDITURES

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---------------------------------------|--------------------|--------------------|-------------------|--------------------|--------------|--------------------|
| <u>PUBLIC SERVICE DIVISION</u> | | | | | | |
| <u>Community Events</u> | | | | | | |
| 10-510-5001 | | 6,000 | | | 0 | 5,000 |
| 10-510-5002 | | 15,000 | 0 | 0 | 0.0% | 15,000 |
| Community Events: | 0 | 21,000 | 0 | 0 | 0.0% | 15,000 |
| <u>Police Services</u> | | | | | | |
| 10-510-5010 | 754,921 | 2,525,700 | 210,475 | 841,900 | 33.3% | 1,683,800 |
| 10-510-5011 | 53,333 | 46,667 | 0 | 46,667 | 100.0% | 0 |
| 10-510-5012 | 94,591 | 49,900 | 0 | 49,900 | n/a | 0 |
| Police Services: | 902,845 | 2,622,267 | 210,475 | 938,467 | 35.8% | 1,683,800 |
| <u>Miscellaneous</u> | | | | | | |
| 10-510-5020 | | 0 | 0 | 0 | n/a | 0 |
| Total Miscellaneous: | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Sanitation Collection</u> | | | | | | |
| 10-510-5030 | 90,722 | 578,520 | 0 | 47,338 | 8.2% | 531,182 |
| 10-510-5031 | 898 | 17,043 | 0 | 947 | 5.6% | 16,096 |
| Sanitation Collection: | 91,620 | 595,563 | 0 | 48,285 | 8.1% | 547,278 |
| <u>Library Services</u> | | | | | | |
| 10-510-5040 | | 1,500 | | | 0.0% | 1,500 |
| Library Services: | 0 | 1,500 | 0 | 0 | 0.0% | 1,500 |
| <u>Street Lighting Services</u> | | | | | | |
| 10-510-5050 | 3,709 | 14,400 | 1,443 | 2,749 | 19.1% | 11,651 |
| Street Lighting Services: | 3,709 | 14,400 | 1,443 | 2,749 | 19.1% | 11,651 |
| <u>Fire Services</u> | | | | | | |
| 10-510-5060 | 532,441 | 2,081,832 | 173,486 | 607,201 | 29.2% | 1,474,631 |
| Fire Services: | 532,441 | 2,081,832 | 173,486 | 607,201 | 29.2% | 1,474,631 |
| TOTAL PUBLIC SERVICE: | \$1,530,615 | \$5,336,562 | \$385,404 | \$1,596,702 | 29.9% | \$3,733,860 |

| | | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|--------------------------------|-----------------|-------------------|-------------------|-----------------|--------------|-------------------|
| <u>CONTRACT SERVICE DIVISION</u> | | | | | | | |
| 10-520-5101 | Grant Administration | 0 | 0 | | | n/a | 0 |
| 10-520-5102 | Accounting/Audit | 5,000 | 25,000 | 0 | 0 | 0.0% | 25,000 |
| 10-520-5103 | Engineering | 25,891 | 220,000 | 20,595 | 37,957 | 17.3% | 182,043 |
| 10-520-5104 | Legal | 16,113 | 100,000 | 8,106 | 14,326 | 14.3% | 85,674 |
| 10-520-5105 | Tax Appraisal-HCAD | 20,159 | 63,000 | 6,595 | 23,607 | 37.5% | 39,393 |
| 10-520-5107 | Animal Control | 240 | 2,300 | 0 | 124 | 5.4% | 2,176 |
| 10-520-5108 | IT Hardware/Software & Support | 2,189 | 41,200 | 0 | 0 | 0.0% | 41,200 |
| 10-520-5110 | Mosquito Control | 1,800 | 24,000 | | | 0.0% | 24,000 |
| TOTAL CONTRACT SERVICE DIVISION: | | \$71,391 | \$475,500 | \$35,295 | \$76,014 | 16.0% | \$399,486 |
| <u>BUILDING SERVICE DIVISION</u> | | | | | | | |
| <u>Building & Inspection Services</u> | | | | | | | |
| 10-530-5108 | Information Technology | 0 | | | | | |
| 10-530-5152 | Drainage Reviews | 23,668 | 103,000 | 13,066 | 25,676 | 24.9% | 77,324 |
| 10-530-5153 | Electrical Inspections | 4,725 | 15,000 | 1,980 | 3,960 | 26.4% | 11,040 |
| 10-530-5154 | Plat Reviews | 0 | 500 | 0 | 0 | 0.0% | 500 |
| 10-530-5155 | Plan Reviews | 12,000 | 50,000 | 4,000 | 8,000 | 16.0% | 42,000 |
| 10-530-5156 | Plumbing Inspections | 5,580 | 18,000 | 3,150 | 5,940 | 33.0% | 12,060 |
| 10-530-5157 | Structural Inspections | 9,540 | 30,000 | 4,410 | 8,010 | 26.7% | 21,990 |
| 10-530-5158 | Urban Forester | 12,120 | 45,000 | 0 | 6,400 | 14.2% | 38,600 |
| 10-530-5160 | Mechanical Inspections | 2,115 | 8,500 | 990 | 1,890 | 22.2% | 6,610 |
| Building and Inspection Services: | | 69,748 | 270,000 | 27,596 | 59,876 | 22.2% | 210,124 |
| <u>Supplies and Office Expenditures</u> | | | | | | | |
| 10-530-5204 | Dues & Subscriptions | 0 | 500 | 0 | 0 | 0.0% | 500 |
| 10-530-5207 | Misc Supplies | | 1,000 | 0 | 350 | 35.0% | 650 |
| 10-530-5209 | Office Equipment & Maintenance | | 500 | 0 | 0 | 0.0% | 500 |
| 10-530-5210 | Postage | | 900 | 0 | 0 | 0.0% | 900 |
| 10-530-5215 | Travel & Training | | 300 | 0 | 0 | 0.0% | 300 |
| Supplies and Office Expenditures: | | 0 | 3,200 | 0 | 350 | 10.9% | 2,850 |
| <u>Insurance</u> | | | | | | | |
| 10-530-5403 | Credit Card Charges | 5,834 | 29,000 | 1,503 | 4,939 | 17.0% | 24,061 |
| Insurance: | | 5,834 | 29,000 | 1,503 | 4,939 | 17.0% | 24,061 |
| TOTAL BUILDING SERVICE DIVISION: | | \$75,582 | \$302,200 | \$29,099 | \$65,165 | 21.6% | \$237,035 |

| | | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|------------------------------------|---|------------------|--------------------|-------------------|------------------|--------------|-------------------|
| GENERAL GOVERNMENT DIVISION | | | | | | | |
| <u>Administrative Expenditures</u> | | | | | | | |
| 10-540-5108 | Information Technology | 4,367 | 22,000 | 4,964 | 8,149 | n/a | 13,851 |
| 10-540-5201 | Administrative/Professional Fe | | 0 | 0 | 2,155 | #DIV/0! | (2,155) |
| 10-540-5202 | Auto Allowance/Mileage | 2,210 | 7,200 | 787 | 2,135 | 29.6% | 5,065 |
| 10-540-5203 | Bank Fees | 905 | 3,000 | 8 | 176 | 5.9% | 2,824 |
| 10-540-5204 | Dues/Seminars/Subscriptions | 548 | 3,600 | 0 | 139 | 3.9% | 3,461 |
| 10-540-5205 | Elections | 375 | 3,000 | 0 | 300 | 10.0% | 2,700 |
| 10-540-5206 | Legal Notices | 0 | 3,500 | 0 | 0 | 0.0% | 3,500 |
| 10-540-5207 | Miscellaneous | 0 | 5,000 | 0 | 348 | 7.0% | 4,652 |
| 10-540-5208 | Citizen Communication | 3,888 | 5,000 | 2,150 | 4,486 | 89.7% | 514 |
| 10-540-5209 | Office Equipment & Maintenance | 1,421 | 10,000 | 0 | 308 | 3.1% | 9,692 |
| 10-540-5210 | Postage | 360 | 2,000 | 0 | 27 | 1.4% | 1,973 |
| 10-540-5211 | Meeting Supplies | 1,313 | 7,500 | 171 | 388 | 5.2% | 7,112 |
| 10-540-5212 | Rent/Leasehold/Furniture | 33,196 | 146,000 | 17,515 | 46,544 | 31.9% | 99,456 |
| 10-540-5213 | Supplies/Storage | 2,242 | 10,000 | 0 | 2,375 | 23.7% | 7,626 |
| 10-540-5214 | Telecommunications | 2,455 | 16,000 | 942 | 3,168 | 19.8% | 12,832 |
| 10-540-5215 | Travel & Training | 0 | 3,000 | 0 | 0 | 0.0% | 3,000 |
| 10-540-5216 | Statutory Legal Notices | 180 | 1,500 | 0 | 0 | 0.0% | 1,500 |
| | Administrative Expenditures: | 53,460 | 248,300 | 26,536 | 70,698 | 28.5% | 177,602 |
| <u>Wages & Benefits</u> | | | | | | | |
| 10-540-5301 | Gross Wages | 129,374 | 662,745 | 50,185 | 140,809 | 21.2% | 521,936 |
| 10-540-5302 | Overtime/Severance | 600 | 20,809 | 427 | 865 | 4.2% | 19,944 |
| 10-540-5303 | Temporary Personnel | 3,302 | 0 | 0 | 0 | | 0 |
| 10-540-5306 | FICA/Med/FUTA Payroll Tax Exp | 11,078 | 50,035 | 3,739 | 12,255 | 24.5% | 37,780 |
| 10-540-5310 | TMRS (City Responsibility) | 15,100 | 138,135 | 10,767 | 26,926 | 19.5% | 111,209 |
| 10-540-5311 | Payroll Process Exp-Paychex | 815 | 4,000 | 239 | 1,099 | 27.5% | 2,902 |
| | Wages & Benefits: | 160,268 | 875,724 | 65,357 | 181,954 | 20.8% | 693,771 |
| <u>Insurance</u> | | | | | | | |
| 10-540-5353 | Employee Insurance | 35,051 | 88,836 | 0 | 31,120 | 35.0% | 57,716 |
| 10-540-5354 | General Liability | | 10,000 | 0 | 0 | 0.0% | 10,000 |
| 10-540-5356 | Workman's Compensation | (33) | 4,000 | 0 | 0 | 0.0% | 4,000 |
| | Insurance: | 35,018 | 102,836 | 0 | 31,120 | 30.3% | 71,716 |
| <u>Other</u> | | | | | | | |
| 10-540-5403 | Credit Card Charges (Adm) | 1,199 | 1,200 | 0 | 0 | n/a | 1,200 |
| 10-540-5710 | Intergovernmental Expenditure | | 0 | | | | |
| | Intergovernmental: | 1,199 | 1,200 | 0 | 0 | n/a | 1,200 |
| | TOTAL GENERAL GOVERNMENT DIVISION: | \$249,945 | \$1,228,060 | \$91,892 | \$283,771 | 23.1% | \$944,289 |

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|-----------------|-------------------|-------------------|-----------------|--------------|-------------------|
| <u>MUNICIPAL COURT DIVISION</u> | | | | | | |
| <u>Supplies & Office Expenditures</u> | | | | | | |
| 10-550-5207 Misc Supplies | | 250 | 0 | 0 | n/a | 250 |
| 10-550-5211 Meeting Supplies | | 2,000 | 0 | 0 | n/a | 2,000 |
| 10-550-5215 Travel & Training | 0 | 1,750 | 0 | 500 | n/a | 1,250 |
| Supplies and Office Expenditures: | 0 | 4,000 | 0 | 500 | n/a | 3,500 |
| <u>Insurance</u> | | | | | | |
| 10-550-5353 Employee Insurance | | 0 | | | n/a | 0 |
| Insurance: | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Court Operations</u> | | | | | | |
| 10-550-5403 Credit Card Charges | 616 | 6,510 | 719 | 1,761 | 27.0% | 4,749 |
| 10-550-5404 Judge/Prosecutor/Interpreter | 6,911 | 25,000 | 2,800 | 3,800 | 15.2% | 21,200 |
| Court Operations: | 7,527 | 31,510 | 3,519 | 5,561 | 17.6% | 25,949 |
| TOTAL MUNICIPAL COURT DIVISION: | \$7,527 | \$35,510 | \$3,519 | \$6,061 | 17.1% | \$29,449 |
| <u>PUBLIC WORKS MAINTENANCE DIVISION</u> | | | | | | |
| <u>Supplies & Office Expenditures</u> | | | | | | |
| 10-560-5108 Information Technology | | 0 | 0 | 765 | | (765) |
| 10-560-5207 Misc Supplies | | 500 | 0 | 0 | n/a | 500 |
| 10-560-5213 Office Supplies | | 0 | | | n/a | 0 |
| 10-560-5215 Travel & Training | | 1,000 | 0 | 0 | n/a | 1,000 |
| Supplies and Office Expenditures: | 0 | 1,500 | 0 | 765 | n/a | 735 |
| <u>Insurance</u> | | | | | | |
| 10-560-5353 Employee Insurance | | 0 | | | n/a | 0 |
| Insurance: | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Maintenance & Repair</u> | | | | | | |
| 10-560-5501 TCEQ & Harris CO Permits | 100 | 0 | 105 | 1,761 | n/a | (1,761) |
| 10-560-5504 Landscaping Maintenance | 23,374 | 1,850 | 0 | 11,190 | 604.9% | (9,340) |
| 10-560-5505 Gator Fuel & Maintenance | 0 | 165,000 | 238 | 238 | 0.1% | 164,762 |
| 10-560-5506 Right of Way Mowing | 0 | 1,000 | 11,190 | 22,380 | 2238.0% | (21,380) |
| 10-560-5507 Traffic Control | 1,573 | 15,000 | 1,775 | 11,888 | 79.3% | 3,112 |
| 10-560-5508 Water Utilities | 1,034 | 2,800 | 281 | 673 | 24.0% | 2,127 |
| 10-560-5509 Tree Care/Removal | 5,325 | 16,000 | 0 | 13,060 | 81.6% | 2,940 |
| 10-560-5510 Road/Drainage Maintenance | 0 | 1,500 | 485 | 485 | 32.3% | 1,015 |
| 10-560-5515 Community Beautification | 12,214 | 100,000 | 0 | 10,975 | 11.0% | 89,025 |
| 10-560-5516 Equipment Maintenance | 408 | 3,000 | 0 | 131 | 4.4% | 2,869 |
| 10-560-5517 Street Maintenance | 0 | 10,000 | 550 | 2,776 | 27.8% | 7,225 |
| Maintenance and Repair: | 44,028 | 316,150 | 14,624 | 75,557 | 23.9% | 240,593 |
| TOTAL PUBLIC WORKS DIVISION: | \$44,028 | \$317,650 | \$14,624 | \$76,322 | 24.0% | \$241,328 |

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|---|----------------------|---------------------------|---------------------------|-----------------------|---------------------|---------------------------|
| <u>CAPITAL OUTLAY PROGRAMS</u> | | | | | | |
| <u>General Capital / Maintenance Programs</u> | | | | | | |
| 10-570-5602 | | 0 | | | | 0 |
| 10-570-5606 | | 0 | | | n/a | 0 |
| 10-570-5701 | | 0 | | | n/a | 0 |
| 10-570-5702 | | 0 | | | n/a | 0 |
| 10-570-5703 | | 0 | | | n/a | 0 |
| 10-570-5806 | | 0 | | | n/a | 0 |
| | 0 | 0 | 0 | 0 | n/a | 0 |
| <u>Major Capital / Maintenance Programs</u> | | | | | | |
| | | 0 | | | n/a | 0 |
| 10-570-5808 | 0 | 0 | | | n/a | 0 |
| 10-580-5809 | 66,103 | 0 | 588 | 3,516 | n/a | (3,516) |
| 10-580-5810 | 221,289 | 0 | 0 | 0 | | |
| 10-580-5811 | | 2,462,900 | 94,960 | 127,050 | | |
| 10-580-5821 | 15,480 | 0 | | | | |
| 10-580-5822 | | 0 | | | | |
| 10-580-5823 | | 0 | | | | |
| 10-580-5824 | | 0 | | | | |
| 10-580-5825 | | 0 | 0 | 6,894 | | |
| 10-580-5826 | | 0 | | | | |
| | | 0 | | | | |
| | 302,872 | 2,462,900 | 95,548 | 137,460 | n/a | (3,516) |
| TOTAL CAPITAL OUTLAY PROGRAMS: | \$302,872 | \$2,462,900 | \$95,548 | \$137,460 | 5.6% | (\$3,516) |
| TOTAL EXPENDITURES: | \$2,281,961 | \$10,158,382 | \$655,383 | \$2,241,496 | 22.1% | \$5,581,930 |



Piney Point Village TEXAS

Statement of Revenue & Expenditures For Month Ended: March 31, 2024

DEBT SERVICE FUND

| | PRIOR YTD | CURRENT BUDGET | MONTHLY ACTUAL | YTD ACTUAL | % BUDGET | BUDGET BALANCE |
|-----------------------------------|------------------|-------------------|-------------------|------------------|--------------|-------------------|
| REVENUES | | | | | | |
| PROPERTY TAXES | 888,584.25 | 881,050 | 17,859 | 842,322 | 95.6% | 38,728 |
| <i>Unearned/Adjusted</i> | <i>0</i> | <i>0</i> | | <i>0</i> | | <i>0</i> |
| <i>Total Property Tax :</i> | <i>888,584</i> | <i>881,050</i> | <i>17,859</i> | <i>842,322</i> | <i>95.6%</i> | <i>38,728</i> |
| INTEREST | 32,871 | 15,000 | 4,874 | 11,810 | | 3,190 |
| TOTAL OPERATING | 921,455 | 896,050 | 22,733 | 854,132 | 95.3% | 41,918 |
| TOTAL REVENUES | \$921,455 | \$896,050 | \$22,733 | \$854,132 | 95.3% | \$41,918 |
| EXPENDITURES | | | | | | |
| TAX BOND PRINCIPAL | 790,000 | 820,000 | 0 | 820,000 | 100.0% | 0 |
| TAX BOND INTEREST | 48,325 | 61,050 | 0 | 36,625 | 60.0% | 24,425 |
| FISCAL AGENT FEES | 750 | 4,000 | 0 | 825 | 20.6% | 3,175 |
| OPERATING EXPENDITURES | 839,075 | 885,050 | 0 | 857,450 | 96.9% | 27,600 |
| TOTAL EXPENDITURES | \$839,075 | \$885,050 | \$0 | \$857,450 | 96.9% | \$27,600 |
| REVENUE OVER/(UNDER) EXPENDITURES | 82,380 | 11,000 | 22,733 | (3,318) | | |

**City of Piney Point Village
Monthly Tax Office Report
March 31, 2024**

Prepared by: Elizabeth Ruiz, Tax Assessor/Collector

A. Current Taxable Value \$ 3,076,602,666

B. Summary Status of Tax Levy and Current Receivable Balance:

| | | Current 2023 Tax Year | Delinquent 2022 & Prior Tax Years | Total |
|------------------------|----|-----------------------------|---|----------------------|
| Original Levy 0.25514 | \$ | 7,602,266.60 | \$ - | \$ 7,602,266.60 |
| Carryover Balance | | - | 142,575.84 | 142,575.84 |
| Adjustments | | 247,377.56 | (7,820.22) | 239,557.34 |
| Adjusted Levy | | 7,849,644.16 | 134,755.62 | 7,984,399.78 |
| Less Collections Y-T-D | | 7,487,614.35 | (4,822.09) | 7,482,792.26 |
| Receivable Balance | \$ | <u>362,029.81</u> | \$ <u>139,577.71</u> | \$ <u>501,607.52</u> |

C. COLLECTION RECAP:

| | | Current 2023 Tax Year | Delinquent 2022 & Prior Tax Years | Total |
|--------------------|----|-----------------------------|---|----------------------|
| Current Month: | | | | |
| Base Tax | \$ | 150,343.52 | \$ (1,740.28) | \$ 148,603.24 |
| Penalty & Interest | | 11,034.04 | (147.62) | 10,886.42 |
| Attorney Fees | | - | - | - |
| Other Fees | | 11.53 | 19.65 | 31.18 |
| Total Collections | \$ | <u>161,389.09</u> | \$ <u>(1,868.25)</u> | \$ <u>159,520.84</u> |

| | | Current 2023 Tax Year | Delinquent 2021 & Prior Tax Years | Total |
|--------------------|----|-----------------------------|---|------------------------|
| Year-To-Date: | | | | |
| Base Tax: | \$ | 7,487,614.35 | \$ (4,822.09) | \$ 7,482,792.26 |
| Penalty & Interest | | 23,556.56 | 249.82 | 23,806.38 |
| Attorney Fees | | - | 64.79 | 64.79 |
| Other Fees | | 39.67 | 19.65 | 59.32 |
| Total Collections | \$ | <u>7,511,210.58</u> | \$ <u>(4,487.83)</u> | \$ <u>7,506,722.75</u> |

| | | | | |
|--------------------------|--|---------------|--|---------------|
| Percent of Adjusted Levy | | <u>95.69%</u> | | <u>95.63%</u> |
|--------------------------|--|---------------|--|---------------|

MONTHLY TAX OFFICE REPORT
Tax A/R Summary by Year
March 31, 2024

| YEAR | BEGINNING BALANCE AS OF 12/31/2023 | ADJUSTMENTS | COLLECTIONS | ENDING BALANCE AS OF 03/31/2024 |
|------|--|----------------------|----------------------|---------------------------------------|
| 22 | \$ 34,483.77 | \$ (6,685.81) | \$ (3,971.68) | \$ 31,769.64 |
| 21 | 25,589.37 | (899.69) | (615.69) | 25,305.37 |
| 2020 | 16,377.43 | - | - | 16,377.43 |
| 19 | 16,339.74 | - | - | 16,339.74 |
| 18 | 10,157.48 | (234.72) | (234.72) | 10,157.48 |
| 17 | 4,616.54 | - | - | 4,616.54 |
| 16 | 4,546.52 | - | - | 4,546.52 |
| 15 | 4,154.86 | - | - | 4,154.86 |
| 14 | 3,771.63 | - | - | 3,771.63 |
| 13 | 3,443.45 | - | - | 3,443.45 |
| 12 | 2,672.50 | - | - | 2,672.50 |
| 11 | 3,180.89 | - | - | 3,180.89 |
| 10 | 3,007.68 | - | - | 3,007.68 |
| 09 | 2,737.28 | - | - | 2,737.28 |
| 08 | 2,491.47 | - | - | 2,491.47 |
| 07 | 2,455.76 | - | - | 2,455.76 |
| 06 | 2,365.71 | - | - | 2,365.71 |
| 05 | 75.13 | - | - | 75.13 |
| 04 | 63.95 | - | - | 63.95 |
| 03 | 44.68 | - | - | 44.68 |
| 02 | - | - | - | - |
| | <u>\$ 142,575.84</u> | <u>\$ (7,820.22)</u> | <u>\$ (4,822.09)</u> | <u>\$ 139,577.71</u> |



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

QUARTERLY INVESTMENT REPORT PERIOD ENDED MARCH 31, 2024

April 11, 2024

Following the Public Funds Investment Act, Chapter 2256.023 of the Government Code, the Investment Officer shall prepare and submit to the City Council a quarterly report of investment transactions of all funds for the preceding period.

The City invests cash that is not immediately needed for operations in Certificates of Deposit, TexPool, Texas Class, and Securities issued by Agencies of the Federal Government as allowed by the Public Funds Investment Act and the City's Investment Policy.

Portfolio Recap:

- ✓ The TexPool earned an average yield of 5.33%.
- ✓ The Texas Class earned an average yield of 5.50%.
- ✓ Throughout the quarter, the City's investments earned interest of \$140,469.12.

During the first quarter of FY 2024, the Federal Open Market Committee (FOMC) maintained the same interest rate range of 5.0% to 5.25%, reaffirming its commitment to combat price pressures in an economy operating well beyond full employment. Staff will continue to monitor all accounts.

Enclosed are investment transaction details for the Quarter that Ended March 31, 2024. This information shows that the beginning market value was \$8,557,582.68 as of January 1, 2024, and the ending market value was \$11,265,249.58 on March 31, 2024. Also included is documentation showing the book value additions of \$10,081,512.39 and book value withdrawals of \$7,514,314.61 for the first quarter.

Compliance: The City requires its depository banks to provide collateral for all deposits over Federal Deposit Insurance. As of March 31, 2024, the market value of collateral pledged to the City by Amegy Bank is through Zions Bank Corporation National Association.

Market Value: The City currently holds no investments in which the book value differs from the market value. For all holdings, the book value is equal to the market value.

This report follows the investment strategy of Piney Point Village Investment Policy and with the Texas Public Funds Investment Act, V.T.C.A., Government Code Ch. 2256, as amended.

Investment Officer:

Joel Bender

Michael Herminghaus

Robert Pennington

CITY OF PINEY POINT VILLAGE QUARTERLY INVESTMENT REPORT MARCH 2024 QUARTER END

SUMMARY

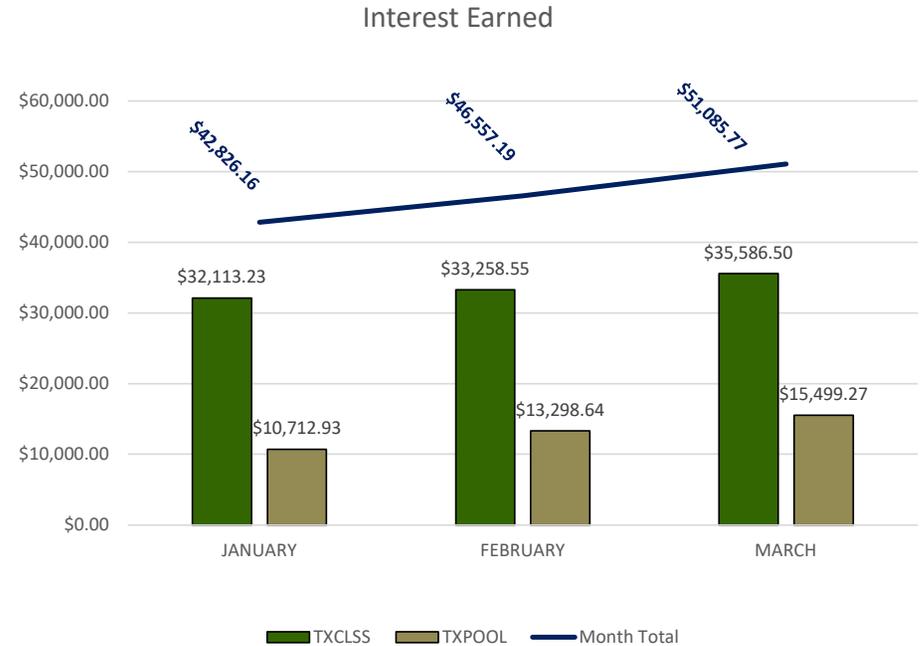
| ALL FUNDS | JANUARY | FEBRUARY | MARCH | TOTAL |
|-----------------------|------------------------|------------------------|------------------------|------------------------|
| Beginning Balance | \$8,557,582.68 | \$10,806,213.14 | \$11,653,588.54 | \$8,557,582.68 |
| Deposits | \$5,815,211.09 | \$3,716,114.91 | \$550,186.39 | \$10,081,512.39 |
| Interest | \$42,826.16 | \$46,557.19 | \$51,085.77 | \$140,469.12 |
| Withdrawals | \$3,609,406.79 | \$2,915,296.70 | \$989,611.12 | \$7,514,314.61 |
| ENDING BALANCE | \$10,806,213.14 | \$11,653,588.54 | \$11,265,249.58 | \$11,265,249.58 |

| Average Monthly Rate | JANUARY | FEBRUARY | MARCH | TOTAL |
|------------------------------|---------|----------|-------|--------------|
| Amegy Interest Revenue | 0.00% | 0.00% | 0.00% | \$0.00 |
| Texas Class Interest Revenue | 5.54% | 5.48% | 5.47% | \$100,958.28 |
| Texpool Interest Revenue | 5.35% | 5.33% | 5.32% | \$39,510.84 |

| Net Asset Value (NAV) | JANUARY | FEBRUARY | MARCH |
|-----------------------------|---------|----------|---------|
| Texas Class NAV (Month End) | 1.00000 | 1.00000 | 1.00000 |
| Texpool NAV | 0.99997 | 1.00000 | 0.99997 |

| Value | JANUARY | FEBRUARY | MARCH |
|-----------------------|------------------|------------------|------------------|
| Texas Class Market | \$24,929,295,214 | \$26,196,999,365 | \$25,963,119,192 |
| Texas Class Amortized | \$24,929,295,214 | \$26,196,737,535 | \$25,970,984,180 |
| Texpool Market | \$35,747,148,862 | \$37,032,391,185 | \$35,458,583,870 |
| Texpool Book | \$35,746,685,549 | \$37,033,289,073 | \$35,460,238,861 |

| | | |
|--------------------|-------------------|------|
| Texas Class Rating | Standard & Poor's | AAAm |
| Texpool Rating | Standard & Poor's | AAAm |



At the end of the quarter, yields on 1-, 3-, 6- and 12-month U.S. Treasuries were 5.40%, 5.40%, 5.33% and 5.00%, respectively;

**CITY OF PINEY POINT VILLAGE
 QUARTERLY INVESTMENT REPORT
 MARCH 2024 QUARTER END**

AMEGY ACCOUNTS

| GENERAL OPERATING | JANUARY | FEBRUARY | MARCH | TOTAL |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Fund 10 - General | | | | |
| Beginning Balance | \$286,857.31 | \$327,679.68 | \$383,494.72 | \$286,857.31 |
| Deposits | \$1,200,229.16 | \$1,621,111.74 | \$419,592.67 | \$3,240,933.57 |
| Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Withdrawals | \$1,159,406.79 | \$1,565,296.70 | \$689,611.12 | \$3,414,314.61 |
| ENDING BALANCE | \$327,679.68 | \$383,494.72 | \$113,476.27 | \$113,476.27 |

| NON-MAJOR | JANUARY | FEBRUARY | MARCH | TOTAL |
|------------------------|--------------------|--------------------|--------------------|--------------------|
| Fund 30 - Child Safety | | | | |
| Beginning Balance | \$38,891.80 | \$39,142.91 | \$39,421.98 | \$38,891.80 |
| Deposits | \$251.11 | \$279.07 | \$279.51 | \$809.69 |
| Interest | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Withdrawals | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ENDING BALANCE | \$39,142.91 | \$39,421.98 | \$39,701.49 | \$39,701.49 |

TEXAS CLASS ACCOUNTS

| GENERAL FUND | JANUARY | FEBRUARY | MARCH | TOTAL |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Fund 10 | | | | |
| Beginning Balance | \$5,932,266.86 | \$7,463,563.85 | \$7,496,063.04 | \$5,932,266.86 |
| Deposits | \$1,500,000.00 | \$0.00 | \$0.00 | \$1,500,000.00 |
| Interest | \$31,296.99 | \$32,499.19 | \$34,773.98 | \$98,570.16 |
| Withdrawals | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ENDING BALANCE | \$7,463,563.85 | \$7,496,063.04 | \$7,530,837.02 | \$7,530,837.02 |

| DEBT SERVICE | JANUARY | FEBRUARY | MARCH | TOTAL |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Fund 20 | | | | |
| Beginning Balance | \$173,573.61 | \$174,389.85 | \$175,149.21 | \$173,573.61 |
| Deposits | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Interest | \$816.24 | \$759.36 | \$812.52 | \$2,388.12 |
| Withdrawals | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ENDING BALANCE | \$174,389.85 | \$175,149.21 | \$175,961.73 | \$175,961.73 |

TEXPOOL ACCOUNTS

| GENERAL OPERATING | JANUARY | FEBRUARY | MARCH | TOTAL |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Fund 10 /1100 | | | | |
| Beginning Balance | \$1,824,936.20 | \$2,148,615.24 | \$2,668,419.73 | \$1,824,936.20 |
| Deposits | \$2,765,228.55 | \$1,859,603.46 | \$115,790.79 | \$4,740,622.80 |
| Interest | \$8,450.49 | \$10,201.03 | \$11,437.64 | \$30,089.16 |
| Withdrawals | \$2,450,000.00 | \$1,350,000.00 | \$300,000.00 | \$4,100,000.00 |
| ENDING BALANCE | \$2,148,615.24 | \$2,668,419.73 | \$2,495,648.16 | \$2,495,648.16 |

| DEBT SERVICE | JANUARY | FEBRUARY | MARCH | TOTAL |
|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Fund 20 /1105 | | | | |
| Beginning Balance | \$301,056.90 | \$652,821.61 | \$891,039.86 | \$301,056.90 |
| Deposits | \$349,502.27 | \$235,120.64 | \$14,523.42 | \$599,146.33 |
| Interest | \$2,262.44 | \$3,097.61 | \$4,061.63 | \$9,421.68 |
| Withdrawals | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| ENDING BALANCE | \$652,821.61 | \$891,039.86 | \$909,624.91 | \$909,624.91 |

Check Refund Request

(Temporary Certificate of Occupancy)

| | | |
|--|---|---|
| Date Request: 04/11/2024 | Check Request Amount: \$25,000.00 | Trans Code: Incode |
| Original Check Payment Received on Date: 10/05/2023 | Original Check Processed Date: 10/05/2023 | Property Address: 11214 Tynewood Dr (New Single Family) |
| Permit #: Incode; P# 18674 | Applicant Name: Michael Wayne Chapman Resident | Contact Phone Number: |
| Builder Contact Name and Address: Corbel Custom Homes Nick Bregenzer 10710 Burgoyne Road Houston, Texas 77042 [REDACTED] | Original Resident Address: | *Notes: The resident paid by check for the temporary certificate of occupancy. The temporary extension deadline was on; Monday, November 27th, 2023. HDR Engineering approved the final as built topo on. March 28th, 2024. With the resident being actively involved with the builder they met all other requirements by the city. I recommend approval. |
| Builder Phone/ E-Mail; | Resident Name: Michael Wayne Chapman Resident | Original Permit Number: P#18674 |
| Original Receipt Transaction Receipt: #00025925 Trans: # 110.0000 Term: 998 Ref: Check Date: 10/05/2023 Time: 01:32 p.m. | Notes: See the attached copy of the supporting documents. | Make Check Payable: Michael Wayne Chapman 11214 Tynewood Dr \$25,000.00 Check Request Houston, Tx 77024 |



City of Piney Point Village

7676 WOODWAY DR., SUITE 300
HOUSTON, TX 77063-1523

TELEPHONE (713) 782-0271
FAX (713) 782-0281

Monday, October 9th, 2023

Corbel Custom Homes
9525 Katy Freeway Suite 492
Houston, Texas 77024

RE: Temporary Certificate of Occupancy

Ref: 11214 Tynewood Drive, Houston, Texas (City of Piney Point Village).

The City of Piney Point Village is issuing a Temporary Certificate of Occupancy authorizing your occupancy of 11214 Tynewood Drive before the completion of the final City checklist.

Your signature below indicates that you have agreed to complete all City requirements within the next (45) days. Specifically, you agree that the \$25,000 fiscal security posted to the city will serve as a security to the city that the following items will be completed no later than the end of the day, Monday, November 27, 2023:

- Decking Final
- Drainage Final
- Driveway/Flatwork Final
- Electrical Final -Generator
- Generator Final
- Final As-Built Topo Final
- Fence Final
- Irrigation Final
- Mailbox Final
- MVWA Clean Out
- Pool Final
- Tree Final

Failure to comply with or complete any item on the City's checklist for occupancy by the agreed upon such time, will result in the City revoking the Temporary Certificate of Occupancy and levying a fine of \$2,000 per day, to be taken from the posted security.

By signing below, you are acknowledging that you have requested and been given a Temporary Certificate of Occupancy and failure to perform as agreed will result in the revocation of the Temporary Certificate of Occupancy.

Sincerely,

Robert Pennington
City Administrator

Agreed: Nick Bregenzer w/ Corbel Custom Homes

Owner: Michael Wayne Chapman:



Fwd: 11214 Tynewood Dr - Request for full Reimbursement

Jaycie Chapman <chapmanjaycie@gmail.com>

Thu 4/11/2024 2:23 PM

To: Annette Arriaga <bldgofficial@pineypt.org>

Hello Annette,

Just to recap our experience. We recently completed construction of our new home in Piney Point at 11214 Tynewood Dr and are so excited to join the area and contribute to our new town.

We received our Temporary Occupancy Permit mid October 2023. Our slated due date for all outstanding items was Nov 22, 2023.

We received our first revision of As Built Survey from Survey company on Nov 7th, 2023. Then we identified issues to be addressed and revised on the property. During the 45 day period we completed all outstanding inspections and received all approvals EXCEPT the As Built Survey.

The As Built was just approved for a final (and 4th revision) end of March- early April 2024.

I have lost track of how many emails, phone calls and communications I personally have had with the Survey Company (who had a hard time executing an accurate survey to reflect my home), with HDR Engineers (who contract for the city), with Annette, and with my builder. To obtain final approval I had to figure out how to PERSONALLY create online signature fields and include them all as the Survey company and my Builder submitted on the first 3 submissions signed copies that did not maintain the accurate scale. This process has been a long and gritty one. If I personally did not have knowledge of engineering drawings and processes I'm not sure if we would even have the As Built Complete today. I certainly would rethink using the survey company recommended to us.

As an account to the City of good faith to show we were trying to push forward throughout the past 5 months below are emails, I personally sent/received trying to complete our As Built Survey Process on:

- November 7, 2023 (5 emails from me back and forth with HDR Engineering, our Landscaper and Builder)
- Nov 15, 2023 - Received response from HDR engineering provide direction
- Nov 20, 2023 - First draft Signed and Submitted to Piney Point, Communications with Builder about completion of Fence Permit and MWVA Final Inspection
- Dec 1, 2023 - First Draft Comments Received From Piney Point
- December 18, 2023 - Received the Revised As Built Survey from Builder
- Jan 4, 2024 - We Received Revised Second Draft Comments from Piney Point, I responded with Questions to Piney Point regarding the comments. Survey company was left off communications and builder did not forward.
- Jan 19th, 2024 - I personally forwarded the As Built 2nd Draft Comments to our Survey Company with markup for review.
- Feb 28, 2024 - Third Draft As Built Survey from Survey Company submitted to Piney Point
- March 6, 2024 - Third Draft Comments received from Piney Point, I personally spoke to HDR that day and worked to close the loop on submission issues between hard copy and digital to use all digital submission personally and ensure digital signatures.

- March 12, 2024 - Sent Third Draft Comments to Survey Company personally (as they again were left off communications from Piney Point and Builder), with details of what to do to revise drawing and resubmit.
- March 19, 2024 Received Final and 4th Revision of As Built from Survey Company
- March 20, 2024 - Completed digital signature process and submitted to Piney Point Personally

As we were able to complete all functional permits, inspections and approvals on our property PRIOR to the 45 day deadline, and the only outstanding issue holding up our permanent occupancy was our As Built, I am respectfully requesting the City waive the timeline restriction and return our \$25,000 fee in full.

Thank you for your considerations,
Jaycie Chapman
11214 Tynewood Dr
Piney Point

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

11214 Tynewood As Built Question

Jaycie Chapman <chapmanjaycie@gmail.com>

Tue 11/7/2023 1:30 PM

To: Annette Arriaga <bldgofficial@pineypt.org>; Marco@gtoservices.net <Marco@gtoservices.net>; Nick Bregenzer <nickb@corbelcustomhomes.com>

📎 2 attachments (8 MB)

IMG_8112.jpg; IMG_8115.jpg;

Good Afternoon Annette,

We just got first draft of our as built survey. Marco and I noticed there is over a 1' discrepancy on back portion of our lot in two spots. Best we can figure it was an error on the first survey. The attached picture shows a small spigot circled in white, where that spot is, the initial survey shows over a foot lower. We did not backfill or change any topo on the lot. Additionally there is a survey point about between the two trees behind and to the right of circled spigot, and the point between those trees was initially surveyed over a foot lower as well.

We are trying our best to comply across the board but wanted to ask, if there was any way we could review these two points interior to our lot and leave them flat to match grade as is?

If we need to match previous survey points (which could only have been that low in error) we need to dig a 1' trench between the trees, and in the middle of the flat ground right there. We are willing to do this, but wanted to check before significantly altering the topo of the only flat grassy portion of our yard.

I appreciate your insight and quick feedback so we can make a decision to excavate tomorrow or Thursday.

I can provide pictures of both 4-6-23 pool survey points and proposed as built survey points if that is helpful.

Thank you,
Jaycie Chapman
11214 Tynewood Dr
[REDACTED]

----- Forwarded message -----

From: **Jaycie Chapman** <chapmanjaycie@gmail.com>

Date: Tue, Nov 7, 2023 at 1:22 PM

Subject:

To: Jaycie Chapman <chapmanjaycie@gmail.com>

Mayor Mark Kobelan
7676 Woodway suite 300
suite 300
Houston, TX 77063

Dear Tree City USA Community Member,

On behalf of the Arbor Day Foundation, I'm thrilled to congratulate Piney Point Village on earning recognition as a 2023 Tree City USA. Residents of Piney Point Village should be proud to live in a community that makes the planting and care of trees a priority.

Founded in 1976, Tree City USA is a partnership between the Arbor Day Foundation, the U.S. Forest Service, and the National Association of State Foresters. Piney Point Village is part of an incredible network of more than 3,600 Tree City USA communities nationwide, with a combined population of 155 million.

Over the last few years, the value and importance of trees has become increasingly clear. Cities and towns across the globe are facing issues with air quality, water resources, personal health and well-being, and energy use. Piney Point Village has taken steps to create to a brighter, greener future.

We hope you are as excited as we are to share this accomplishment with your local media and your residents. Enclosed in this packet is a press release for you to distribute at your convenience.

We're excited to celebrate your commitment to the people and trees of Piney Point Village. Thank you, again, for your efforts.

Best Regards,



Dan Lambe
Arbor Day Foundation Chief Executive



Arbor Day Foundation®

211 N. 12th Street • Lincoln, NE 68508 • 888-448-7337 • arborday.org

We inspire people to plant, nurture, and celebrate trees.

FOR IMMEDIATE RELEASE

Contact:

Jasmine Putney

Arbor Day Foundation

402-216-9307

jputney@arborday.org

Arbor Day Foundation Names Piney Point Village a 2023 Tree City USA®

LINCOLN, Nebraska (3/29/2024) – Piney Point Village was named a 2023 Tree City USA by the Arbor Day Foundation to honor its commitment to effective urban forest management.

Piney Point Village achieved Tree City USA recognition by meeting the program's four requirements: maintaining a tree board or department, having a tree care ordinance, dedicating an annual community forestry budget of at least \$2 per capita, and hosting an Arbor Day observance and proclamation.

The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

“Tree City USA communities see the positive effects of an urban forest firsthand,” said Dan Lambe, chief executive of the Arbor Day Foundation. “The trees being planted and cared for by Piney Point Village are ensuring that generations to come will enjoy to a better quality of life. Additionally, participation in this program brings residents together and creates a sense of civic pride, whether it’s through volunteer engagement or public education.”

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, energy use, and extreme heat and flooding. Piney Point Village is doing its part to address these challenges for residents both now and in the future.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation

Founded in 1972, the Arbor Day Foundation has grown to become the largest nonprofit membership organization dedicated to planting trees, with more than one million members, supporters and valued partners. Since 1972, almost 500 million Arbor Day Foundation trees have been planted in neighborhoods, communities, cities and forests throughout the world. Our vision is to lead toward a world where trees are used to solve issues critical to survival.

As one of the world's largest operating conservation foundations, the Arbor Day Foundation, through its members, partners and programs, educates and engages stakeholders and communities across the globe to involve themselves in its mission of planting, nurturing and celebrating trees. More information is available at arborday.org.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: April 15, 2024

SUBJECT: Consideration and possible action on Spring Branch Independent School District's request for additional accessory structures at the new Memorial Drive Elementary, specifically two flagpoles.

Agenda Item: 5

Memorial Drive Elementary School in Piney Point Village has requested a Specific Use Permit from the City Council and Planning & Zoning. The permit was approved to construct a new two-story facility. The Planning and Zoning Board discussed this item on October 27th and November 8th and made final edits to a recommended ordinance, which was then approved by the Council on November 28th.

However, the plan did not include standard flagpoles that all schools in the district have. It is believed that the addition of flagpoles would meet both the "minor and non-substantive" and "no adverse effect or impact" tests of the SUP Section 3, as long as it complies with the particular building setbacks for schools. Adding flagpoles would bypass the need for a formal SUP amendment.

Attachments:

Excerpt of MDE SUP Section 3

Stantec Letter – MDE Flagpoles

Section 3. Nonmaterial Amendments to the Specific Use Permit. City staff is authorized to consider a minor, nonmaterial change to the Memorial Drive Elementary School Plans, Improvements or other conditions provided herein if such proposed change is considered minor and non-substantive, and if such proposed change has no adverse effect or impact on any adjacent property owner. City staff will require an engineer, architect, or other qualified expert, on behalf of the Memorial Drive Elementary School, to provide written confirmation, with evidence if applicable, that the proposed change satisfies the two-part test provided for in this Section. If City staff determines that the proposed change does satisfy the aforementioned test, then a permit may be issued for such change; provided, however, if City staff determines that the proposed change does not satisfy the test, then Memorial Drive Elementary School will be required to apply for another Specific Use Permit to obtain permission to proceed with the proposed change. Requested Administrative Changes must not:

- Violate any other current City Ordinance, except non-substantive changes to those ordinances granted specific waivers from in the original SUP;
- Exceed any maximum noise level requirements contained in the original SUP, as measured at the affected property line(s);
- Exceed drainage calculations, other than those approved by the City Engineer;
- Exceed the approved design square-footage by more than 2% of that approved in the original SUP, as long as additional square-footage does not exceed impervious coverage requirements;
- Make any changes to the stated height(s) of the approved building(s);
- Make any changes to the stated height and type of fencing approved in the original SUP;
- Violate the City's Tree Ordinance, or any tree allotments specified in the original SUP;
- Make any changes to signage specifically granted in the SUP that is within 100 feet of the front property line, or add any permanent signage that is within 100 feet of the front property line.

For purposes of this Section, City staff includes the City Administrator, Building Official, City Engineer, City Attorney, and the Mayor. Any administratively permitted changes will be placed on the next regular City Council agenda under City Administrator's report as an informational item so that the public is informed of such change.

Sec. 74-214. Schools.

Buildings and structures lawfully existing and used for educational purposes upon the effective date of this division may be continued and maintained subject to the following:

- (1) Provisions of this division and any other ordinance pertinent to the development and use of land is observed.
- (2) Parking shall be screened from adjoining property by a wall or fence, properly drained and paved in accordance with city specifications.
- (3) Where lighting is provided, it shall be in conformity with section 74-245 (d) herein.
- (4) Accessory buildings shall be located on the same tract of land as the main building.
- (5) No structure shall be built or expanded closer than 50 feet from the front property line or 30 feet from the side or rear property line.



Stantec Architecture Inc.
910 Louisiana Street, Suite 2600
Houston TX 77002-4916

September 21, 2023

Project/File: SBISD Memorial Drive ES

Bobby Pennington, City Administrator

City of Piney Point Village
7676 Woodway, Suite 300
Houston, Texas 77063

Dear Mr. Pennington and City of Piney Point Village City Council,

Reference: MDE Flagpoles

During the course of the Memorial Drive Elementary School replacement project to date it has been realized that there was an item omitted from specific reference for inclusion in the City of Piney Point Village Specific Use Permit (SUP) Ordinance No. 2022-11-28. Spring Branch Independent School District (SBISD) has always intended to provide 2 flag poles at the front of the campus as is customary for all Public buildings in the State of Texas, including public schools. These flagpoles have been indicated on the Site Plan on sheet AS001 and detailed in E5/AS006 of the approved Permit drawings for the project, as well as appearing in renderings presented to both City Council and Piney Point Village Planning & Zoning in the Fall of 2022. Though it is now realized that no specific reference as a site element was appropriated for them in Ordinance No. 2022-11-28.

The scope would include two flag poles meeting SBISD Design & Construction Standards for all campuses. Flags of the United States of America and the State of Texas would be displayed on separate poles as outlined in Texas Government Code, Title 11, Chapter 3100. Poles would be tapered aluminum, 30' above Natural Grade in height. Finish would be a Satin bronze color similar to the color of all exterior window frames on the building. Flags displayed will be 4' x 6' in dimension. Halyards will be of braided steel cable with UV protected nylon sleeves. No in ground lighting will be provided for the flagpoles. Poles would be installed approximately 7.5' from the forward most South face of the building, well beyond the 10' requirement from any street right-of-way line as defined in Piney Point Ordinance No. 647, Sec. 74-280. All concrete sidewalks around the poles have been previously included in impervious cover calculations for the project.

SBISD and Stantec Architecture humbly request permission for inclusion of these flagpoles in the construction of the new Memorial Drive Elementary School and that approval be granted thru a Permit submission for the project to the City Building Official.

Respectfully,

STANTEC ARCHITECTURE INC.

Gary Dunn

Senior Project Manager
Phone: (713) 548-5722
gary.dunn@stantec.com

Design with community in mind

Doing business as: Stantec Architecture and Engineering (NY) | Stantec Architecture P.C. (DC, MS, MO, NE) | For a list of our registered architects, please visit stantec.com/registeredarchitects.

TO: City Council

FROM: R. Pennington, City Administrator

MEETING DATE: April 15, 2024

SUBJECT: Consideration and possible action on Spring Branch Independent School District's request for additional but limited work hours on the interior construction of Memorial Drive Elementary.

Agenda Item: 6

Memorial Drive Elementary School in Piney Point Village has requested a Specific Use Permit from the City Council and Planning & Zoning. The permit was approved to construct a new two-story facility. The Planning and Zoning Board discussed this item on October 27th and November 8th and made final edits to a recommended ordinance, which was then approved by the Council on November 28th.

However, the plan did not include extending work hours beyond those stated in the City Ordinance is not covered under Section 3 of the current SUP. Therefore, it would need to go through the entire P&Z and Council process as an amendment to the original SUP.

MDE should inform the City on Monday if they need us to proceed with this request. Additionally, they should commit to providing all the necessary items to the city to meet the tight timeline. We anticipate the following timeline:

- April 15th –MDE project timeline discussion with City Council
- April 19th –last day for SBISD to submit all documentation needed for hearing (including draft wording of the proposed amended SUP; wording for the public notice; sending required 200ft notice letters; see Annette for all details as I'm not sure about all of her requirements)
- April 22nd –last day to begin 15-day public notice for P&Z hearing (and combined Council hearing)
- Week of May 13th –special P&Z Meeting and Public Hearing on amended SUP
- Week of May 20th –Draft Ordinance markup from P&Z meeting; posting on Council's 5/28 Agenda May 28th –City Council Public Hearing on amended SUP (at regular meeting)

Attachments:

Excerpt of MDE SUP Sec. 10-1. Time limitations on building activities.

Sec. 10-1. Time limitations on building activities.

- (a) It shall be unlawful for any person to cause, permit or perform any construction, renovation, alteration, repair or demolition of any building or structure, or any excavation related thereto ("building activities"), within the city, except between the hours of 7:00 a.m. and 7:00 p.m. on Mondays through Fridays, and between the hours of 8:00 a.m. and 6:00 p.m. on Saturdays. All building activities are strictly prohibited on Sundays and Holidays. Holidays shall include Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and New Years Day.
- (b) The provisions of subsection (a) shall not apply to any construction, renovation, alteration, repair, demolition or related excavation which is conducted by a governmental entity, or for which a city permit is not required.
- (c) The city building official is hereby authorized and directed to issue stop work orders as are necessary to assure compliance with the provisions of this section.
- (d) Any person who shall violate any provision of this section shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined as prescribed in section 1-11.

TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: April 15, 2024

SUBJECT: Consideration and possible action on authorizing HDR to negotiate a change order for additional point repairs in the Williamsburg Drainage Improvements Project.

Agenda Item: 7

Summary

The council has expressed interest in performing additional concrete point repairs on North & South Country Squire to address areas where the pavement has failed or where complaints have been received for standing water. HDR has identified several panels that are good candidates for replacement. A handout is provided at the time of the meeting detailing the street panels for consideration. As discussed during the April Engineering Meeting, the Williamsburg Drainage Improvements Project has a change order capacity of \$52,599 (25% of the original contract amount). HDR is requesting authorization to negotiate change order pricing with OnPar Civil Services for the addition of concrete point repairs not-to-exceed \$42,000 (20% of the original contract amount).

Attachments:

Photo Exhibits - Recommended street panel replacements. *(handout)*

TO: City Council

FROM: R Pennington, City Administrator
Joe Moore, City Engineer

MEETING DATE: April 15, 2024

SUBJECT: Consideration and possible action on the signage of the four school zones within the city, including flashing beacons.

Agenda Item: 8

Summary

The City requested that HDR provide an assessment of the existing school zone signage and recommendations for improvements required to bring the signage into compliance with the Texas Manual on Uniform Traffic Control Devices. An Opinion of Probable Construction Cost for each school zone will be provided at the City Council meeting, and HDR and City staff are requesting directions on the path forward.

It is important to note that the installation of new school signage and reduction of speed limit zones must undergo the ordinance process. The timeline for adopting this ordinance is tight, as it needs to be approved before the zones can be enforced for the new school year. Our team will collaborate with the schools to determine the placement of school zone signage, the timing of reduced speeds, the positioning of crosswalks, and the use of crossing guards.

Recommendations:

The council may want to recommend that Planning and Zoning begin drafting an ordinance regarding school zones.

Attachments:

Opinion of Probable Construction Cost (*Handout*).

TO: City Council

FROM: Joe Moore, City Engineer

MEETING DATE: April 15, 2024

SUBJECT: Consideration and possible action on the Engineer's Report.

Agenda Item: 9

Summary

The City has requested that updates to current projects be summarized in an Engineer's Report. The Engineer's Report for this month includes updates to the 96-inch CMP Replacement Project, Windermere, Williamsburg, School Zones, 7 Smithdale Estates, other various maintenance projects, and future projects.

Attachments:

Engineer Report.



Engineer's Status Report
City of Piney Point Village
HDR Engineering, Inc.

City Council Meeting Date: April 15, 2024
Submit to City: April 11, 2024

CURRENT PROJECTS:

1. 96-inch CMP Replacement Project

Project closeout paperwork is the only item outstanding on this project. HDR will review and submit all closeout paperwork to the City for processing and final payment upon receipt from the Contractor. Approximately \$246,000 is still owed the Contractor include payment for items installed and retainage. The Contractor has not submitted a correct invoice for payment of items installed and the release of retainage will not be completed until all project closeout paperwork is received.

2. Williamsburg/Wendover Drainage Improvements

The Contractor has installed a majority of the storm sewer on Williamsburg Drive and will be working on driveway replacements and site restoration before moving to Wendover in the coming weeks. Eric Estopinal (11310 Williamsburg – 3rd house on north side) contacted HDR about updating the original Opinion of Probable Construction Cost (OPCC) for the north side in hopes of getting commitment from the resident at 11318 Williamsburg (1st house on north side). Per discussion at the Engineering Meeting, HDR will be updating the OPCCs to represent to residents on the north side. If the residents on the north side agree to participate, this additional work could be included in the 2023 Paving Improvements Project which includes the reconstruction of the pavement on Williamsburg.

City Council previously requested that HDR review the condition of concrete panels on South and North Country Squire. This is in response to complaints received from 11125 North Country Squire regarding standing water in the street. HDR has identified panels in top priority in need or replacement and has included a separate agenda item for approval for HDR to negotiate a change order with the Contractor for this additional work.

3. South Country Squire

The final storm sewer point repair on South Country Squire at 11010 South Country Squire has been completed. The Contractor is currently working with the homeowner on an agreement for additional costs to rebuild the driveway with a matching stain/stamp. After an agreement has been made, the Contractor will rebuild the driveway which will complete the project.

4. 2023 Paving Improvement Project

Per discussion at the April Engineering Meeting, HDR will hold on advertising this project for bidding until a decision is reach on the possible inclusion of drainage on the north side of Williamsburg into the project. Also as discussed, a storm sewer point repair on Blalock at Green Oaks will be added into this project.



5. COH Windermere Outfall Repair Project

The City of Houston is requesting that the City of Piney Point Village execute the Interlocal Agreement for PPVs share of the Windermere Outfall Repair Project. Project includes repair of COH 102-inch diameter storm sewer outfall that has collapsed in Buffalo Bayou at 15 Windermere and repair of CoPPV 24-inch diameter storm sewer outfall between 14/15 Windermere. The OPCC included in original ILA executed in 2018 was \$406,688.75. The new OPCC included in the ILA is \$991,448 plus an additional \$122,228 for construction phase engineering services, plus a proportionate share of \$275,000 of legal fees to date, plus any additional legal fees incurred in the future.

At the April Engineering Meeting, City Council asked HDR to do some preliminary engineering to prepare an OPCC if the City was to pursue completing the repair on the City 24-inch outfall pipe as a standalone project.

6. School Zones Improvements

HDR was asked to review the current signage at the City's four school zones for conformance to current TxMUTCD standards and provide recommendations for proposed improvements at each school zone. HDR presented the improvements required by the TxMUTCD and then optional signage to be selected by the City. The City has requested that this project be expedited as much as possible with a goal of having the signage installed by August 2024. A separate agenda item has been included for review of an OPCC

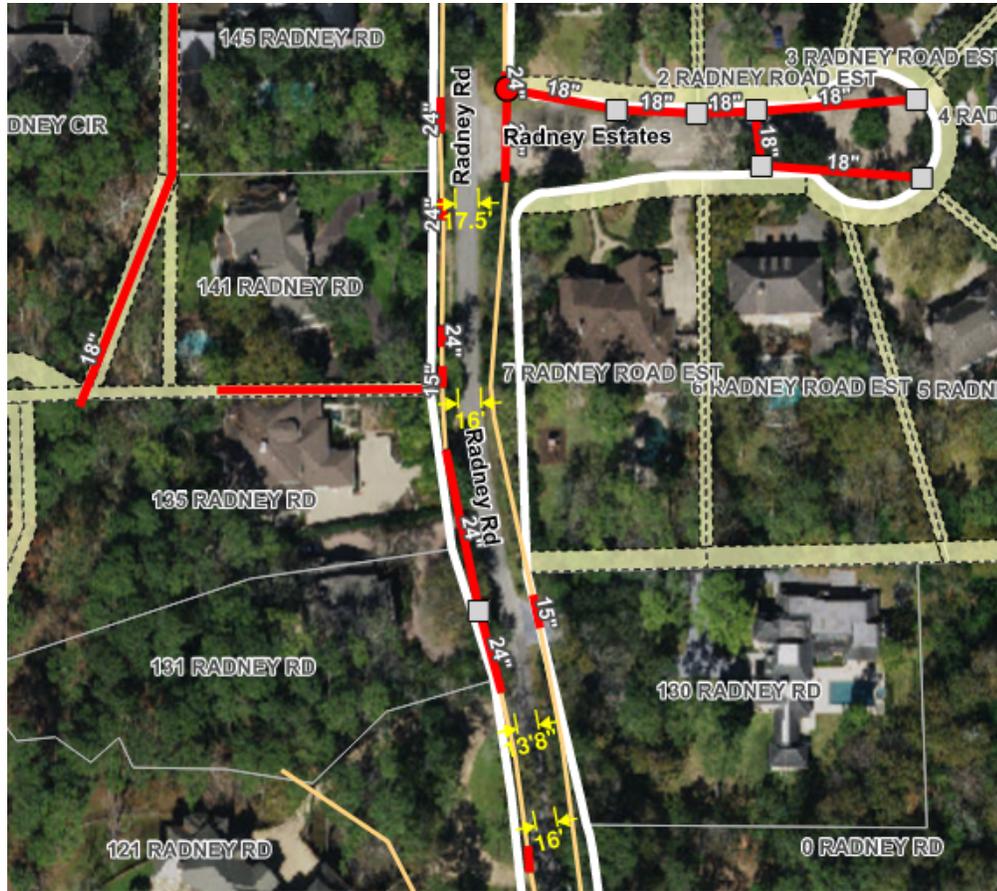
7. St. Francis Update

HDR is currently working with St. Francis to address concerns expressed by two South Cheska residents regarding the drainage and elevation of the St. Francis property as well as grading of the property "gained" by the shifting of the common fence.

8. 9A Woods Edge

HDR has reviewed the as-built drawing for 9A Woods Edge on two occasions (1/19/2023 and 5/3/2023) each time providing several comments back to the developer's engineer/surveyor. The last as-built submittal included eight comments. The City has held several conversations and meetings with the developer of the new home at 9A Woods Edge. During these meetings the developer has indicated that they do not intend of making any field revisions to address the comments. HDR and the City have informed the developer that these comments must be addressed in order to receive a permanent Certificate of Occupancy. One comment is regarding apparent fill in the floodplain of Buffalo Bayou. Based on the elevations provided in the as-built drawing, it appears there are a significant number of final elevations that exceed the proposed elevations, some in excess of 4-feet. A copy of the as-built review with the addition of elevations show on the permitted drainage plan will be distributed at the meeting.

HDR strongly recommends that no permanent Certificate of Occupancy be issued and this violation of City, Harris County Flood Control District, and FEMA regulation be resolved as soon as possible.



Direction received from the April Engineering Meeting was that the City would contact several homeowners that would be effected by a potential street widening to see what their opinion is.

12. Memorial Drive (Greenbay to San Felipe) Roadway Reconstruction

13. Soldiers Creek Sidewalk (Holidan Way to White Pillars)

14. Shadow Way Drainage Improvements

15. List of Potential Storm Sewer Cost Share Projects

- Innisfree
- Jamestown
- Piney Point Circle (if made public)
- Wendover

TO: Mayor and City Council

FROM: R. Pennington; City Administrator

MEETING DATE: April 15, 2024

SUBJECT: Consideration and possible action on approval of the Regular Session Meeting Minutes held on March 25, 2024.

Agenda Item: M1

Informational Summary

The following is the draft of minutes from the regular council meeting held on March 25, 2024.

Recommendation

Staff recommends approving minutes from the council meeting on March 25, 2024.

**MINUTES OF A CITY OF PINEY POINT VILLAGE REGULAR COUNCIL MEETING MONDAY, MARCH 25, 2024,
6:00 P.M. AT ECCLESIA CHURCH, 325 PINEY POINT ROAD, PINEY POINT VILLAGE, TEXAS.**

Councilmembers Present: Mayor Mark Kobelan, Michael Herminghaus, Dale Dodds, Joel Bender, Aliza Dutt, and Jonathan Curth.

City Representatives Present: Bobby Pennington, City Administrator; David Olson, City Attorney; James Huguenard, Police Commissioner; Adam Pavlock, Police Sargent; Henry Kollenberg, Fire Commissioner; Howard Miller, Fire Chief; Joe Moore, City Engineer.

I. Call To Order

- At 6:02 p.m., Mayor Kobelan declared a quorum and called the meeting to order.

II. Pledge of Allegiance

- Council led the Pledge of Allegiance to the United States of America Flag.

III. Citizens Wishing to Address Council

- Jacqueline Wright, a Wexford Court resident, expressed her concern regarding the installation of a generator under a neighboring lot.
- Yoni Sade, who lives on Woods Edge Lane, recently discussed the drainage issues on his residential lot as well as the requirements for finalizing his permit. He also mentioned the difficulties he is facing in stabilizing the bank of the Buffalo Bayou and the significant amount of water displaced from the neighboring office complex located within the City of Houston.
- Leon and Donna Freedman, residents of Piney Point Road (Shadow Glen), expressed concern about their neighbor's unsightly trailer and the general enforcement of permits after a neighbor had bragged about not complying with the permit process.

IV. NEW BUSINESS

1. Consideration and possible action on the Memorial Villages Police Department: Update on activities.

- Adam Pavlock reported on monthly activity. In February, the MVPD responded to and handled 1,012 calls and incidents for Piney Point Village alone. Additionally, 631 house watch checks were conducted, and 240 citations were issued, with 196 warnings.
- No further action was taken.

2. Consideration and possible action on the Village Fire Department: a) Update on activities, b) Fire Commissioner Resolution (RES 2024.03), c) VFD Special Meeting Agenda (03/20/24), d) VFD Workshop Agenda (03/20/24); e) VFD Financials, f) VFD Minutes (02/28/24).

- Chief Miller reported on the monthly activities. In February, VFD responded to 300 incidents across all the villages in the service area, with an average response time of 4 minutes and 18 seconds.
- Henry Kollenberg intends to include additional documents in the council packet in the future, such as the list of VFD calls, financial reports, and the most recent commission agenda and minutes. Currently, the commission is focusing on the budget for VFD FY2025 and will take into account the anticipated wage increases for the Houston Fire Department to maintain competitiveness.
- Councilmember Bender moved to approve a resolution (RES. 2024.03) to confirm Henry Kollenberg as the Fire Commissioner of the Village Fire Department. The motion was seconded by Dodds.
 - AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
 - NAYS: None.
- The motion carried.

- 3. Consideration and possible action on a suspension resolution over CenterPoint's transmission and distribution rates. (RES 2024.03-A)**
 - Councilmember Bender moved to approve a suspension resolution (RES. 2024.03-A) over CenterPoint's transmission and distribution rates, as presented. The motion was seconded by Dodds.
 - AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.

- 4. Consideration and possible action on a resolution appointing a member to the Board of Directors of the Harris Galveston Subsidence District.**
 - Councilmember Herminghaus moved to approve a resolution (RES 2024.03-B) appointing Kyle R. Sears to the Board of Directors of the Harris Galveston Subsidence District. The motion was seconded by Bender.
 - AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.

- 5. Consideration and possible action to select a proposal for landscape installation of Greenbay landscape and irrigation design near Hedwig Road.**
 - Councilmember Dodds made a motion to approve the Westco bid for the landscape installation of Greenbay landscape and irrigation design near Hedwig Road. The cost of the installation is \$112,901.36, with an additional 10 percent contingency added to cover any additional irrigation coverage as needed. The motion was seconded by Herminghaus.
 - AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.

- 6. Consideration and possible action on the monthly report presented by the Mayor.**
 - The Mayor announced the appointment of Robert A. Fry and Alexandra Mealor to the Metro Board of Directors as representatives of the 14 multi-cities in the METRO service area.
 - No further action was taken.

- 7. Consideration and possible action on the City Administrator's Monthly Report, including but not limited to a) Financial Related Items, (Financial Report – February 2024, Property Tax Report, Disbursements); b) Update on School Zones; c) Update on Current Specific Use Permit Projects; d) Residential Request – As-Built Requirements.**
 - The City Administrator updated the Council on a comprehensive review of the designated zones, signage, flashing beacons, and opportunities for joint participation with schools in the school zone safety programs.
 - MDE is requesting additional hours for completion of interior work. The consensus is that the Council is open to the idea as long as the work does not extend over to the evening requiring extensive lighting.
 - The staff are to finalize the hours for SFEC SUP billing.
 - Councilmember Herminghaus moved to approve disbursements as presented. The motion was seconded by Bender.
 - AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
 - NAYS: None.
 - The motion carried.

- 8. Consideration and possible action to advertise and bid on the 2023 Paving Improvements Project.**
 - HDR has completed designing the 2023 Paving Improvements Project and is waiting for MVWA's feedback. The project is now at a stage where HDR is prepared to advertise it to the public with

- an estimated \$71,000 to account for contingencies.
- Councilmember Dodds motioned to approve the advertisement for bids for the 2023 Paving Improvement Project as presented. The motion was seconded by Bender.
 - AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
 - NAYS: None.
- The motion carried.

9. Consideration and possible action on the Engineer's Report.

- The point repair for 11010 South Country Squire is scheduled, and the notice to proceed is issued for Williamsburg. The next engineering meeting will discuss the other listed items in detail.
- No further action was taken.

10. Consideration and possible action on approval of the Regular Session Meeting Minutes held on February 26, 2024.

- Councilmember Bender moved to approve the meeting minutes from February 26, 2024, as presented. The motion was seconded by Herminghaus.
 - AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
 - NAYS: None.
- The motion carried.

11. Consideration and possible action on approval of the Special Session Meeting Minutes held on March 7, 2024.

- Councilmember Bender moved to approve the meeting minutes from March 7, 2024, as presented. The motion was seconded by Herminghaus.
 - AYES: Herminghaus, Dodds, Bender, Dutt, and Curth.
 - NAYS: None.
- The motion carried.

12. Discuss and consider possible action on any future agenda items, meeting dates, and similar matters.

- March 29 is a city holiday, and it is observed on Good Friday.
- It was announced that there are three meetings scheduled in April: a beautification meeting on Monday, April 8, 2024, an Engineering Meeting on Wednesday, April 10, 2024, and a Regular Council Meeting on Monday, April 15, 2024 (adjusted to the 3rd Monday).
- No further action was taken.

V. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE

13. The City Council executive meeting pursuant to the provision of Chapter 551, Texas Government Code, in accordance with the authority contained in Section 551.071, Consultation with City Attorney and Section 551.072, Real Estate Property. Section 551.074.

- a. The council convened into executive session at 7:24 p.m.
- b. The council reconvened into the regular public meeting at 7:42 p.m.

14. Consideration and possible action on items discussed in the Executive Session.

- No other formal action was taken from the Executive Session.

VI. ADJOURNMENT

- Councilmember Bender made a motion for adjournment, seconded by Councilmember Dodds.
- Mayor Kobelan adjourned the meeting at 7:42 p.m.

PASSED and APPROVED, this 15th day of April 2024.

Mark Kobelan, Mayor

ATTEST:

Robert Pennington, City Secretary