



Demolition Permit Application

7660 Woodway Dr, Suite 460 Houston, Texas 77063, Phone: (713) 782-1757
bldgofficial@pineypt.org

Date: _____

Contractor Name: _____

Type of Application: Demolition Permit

Contractors Phone: _____

Property Address: _____

Contractors Email: _____

Note: Submittal will not be accepted unless all items in the checklist have been completed.

| Demolition Permit Application Checklist | | | |
|--|---|---|--|
| | Type of Application | Description | Application Form <small>(please print and attach forms)</small> |
| | Demo Permit Application | This permit application is required for any house demolition. The City Forester must authorize the permit before work begins. | Demolition Application Form |
| | Copy of the Survey | A copy of an existing survey is required with this application request. Survey copies do not need to be brand new. | *Attach Survey |
| | MVWA Approval for Demolition | The Memorial Village Water Authority must approve any house demolition application. | MVWA Application |
| | Proof of Ownership | The Applicant must provide proof of ownership, such as a copy of the deed, property title, or a record from HCAD. | *Attach Proof of Ownership |
| | Plumbing Permit for Sewer Disconnect | A plumbing sewer disconnect permit needs to be applied for. A site plan from the plumbing contractor on the proposed disconnects should be attached to your plumbing application for city foresters' approval. Do the best you can to show the sewer disconnect location. | Plumbing Permit Application |
| | Neighbor Notification Letter | Contractors must submit a friendly neighbor letter to everyone on the street. Friendly neighbor letters are submitted to the city as part of your demo application. The letter must be stamped and unsealed and submitted along with your demo application. The letter must include an estimate starting date and a point of contact in case they have any questions or concerns. | *These letters are mailed once the demo application is approved |
| | Helpful Notes | This is helpful information that is useful for the demolition permit. | Notes |

Tree Ordinance for your review: [Ordinance No. 2019.01.28B](#)
 Building Codes: IRC 2018, NFPA-70-2023, IPC 2018

**Please print this document and attach this to all the documents.
 You can drop off during normal business hours.**