



Dear Prospective Candidate:

Thank you for your consideration to offer your services to the citizens of Piney Point Village by becoming a candidate in the 2023 municipal election. Information and links to websites which contain forms and instructions which inform you of compliance with state statutes and local law. Please review the referenced material prior to filling out the specific forms.

May 6, 2023, Council positions up for election:

- Councilmember, Position 1
- Councilmember, Position 2
- Councilmember, Position 5

The City Council called the annual election at the December 19, 2022, City Council Meeting. Filing Dates are Wednesday, January 18, 2023, through Friday, February 17, 2023. Last Day to file a Declaration for Write-in Candidacy is Tuesday, February 21, 2023. Piney Point Office Hours: Monday through Thursday 8:00 a.m. to 4:30 p.m. Friday 8:00 a.m. to 12:00 noon. The City Hall will be open until 5:00 p.m. on Friday, February 17, 2023. Candidate filing forms must be the original and be signed and notarized and received by the deadline. The date to draw for a place on the ballot will be determined in January 2023.

Available Resources:

Voter Qualifications

<http://www.statutes.legis.state.tx.us/Docs/EL/htm/EL.11.htm#11.002>

First Steps for Candidates Running for a City Office

<https://www.ethics.state.tx.us/data/resources/guides/CityCandidateGuide.pdf>

Application for Place on Ballot (SOS) The loyalty oath is included on this application and must be notarized.

<http://www.sos.state.tx.us/elections/forms/pol-sub/2-21f.pdf>

City's Sign Ordinance under Zoning, Chapter 74, Article V.

https://library.municode.com/tx/piney_point_village/codes/code_of_ordinances?nodeId=COOR_CH74ZO_ARTVSI

Declaration of Write-In Candidacy (SOS)

<https://www.sos.state.tx.us/elections/forms/pol-sub/2-23f.pdf>

Appointment of Poll Watcher (SOS)

<https://www.sos.state.tx.us/elections/forms/pol-sub/4-20f.pdf>

Political Advertising (TEC)

https://www.ethics.state.tx.us/data/resources/advertising/Gpol_adv.pdf

Texas Ethics Commission 2023 Filing Schedule for Reports

<https://www.ethics.state.tx.us/data/filinginfo/schedules/s23uniform.pdf>

Chapter 258, Election Code Fair Campaign Practices Act - Form CFCP (TEC)

<https://www.ethics.state.tx.us/data/statutes/ch258.pdf>

Code of Fair Campaign Practices Application – Form CFCP (TEC)

<http://www.ethics.state.tx.us/data/forms/coh/cfcp.pdf> Title 15,

Election Code (TEC)

<http://www.ethics.state.tx.us/statutes/title15.php>

Campaign Finance Guide for Candidates and Officeholders who File with Local Filing Authorities (TEC)

http://www.ethics.state.tx.us/data/resources/guides/coh_local_guide.pdf

Appointment of Campaign Treasurer by a Candidate Application – Form CTA (TEC)

<http://www.ethics.state.tx.us/data/forms/coh/cta.pdf>

Amendment: Appointment of a Campaign Treasurers Application - Form ACTA (TEC)

<http://www.ethics.state.tx.us/data/forms/coh/acta.pdf>

Candidate/Officeholder Campaign Finance Report Guide – Form C/OH (TEC)

http://www.ethics.state.tx.us/data/forms/coh/COH_ins.pdf

Candidate/Officeholder Campaign Finance Report Application – Form C/OH (TEC)

<http://www.ethics.state.tx.us/data/forms/coh/coh.pdf> 2023

Filing for a place on the general ballot begins January 1, 2023 and ends at 5:00 p.m. February 18, 2023. Each application must be carefully reviewed to determine whether it complies with the Election Code requirements as to content; please file your application as soon as practicable to allow sufficient time for this review.

Title 15 of the Texas Election Code pertains to campaign contributions and expenditures. Financial reports (forms included as referenced above) must be completed by the candidate's campaign treasurer (but signed only by the candidate) and filed in Piney Point Administration/Secretary office.

The candidate must adhere to the financial reporting procedures. Campaign reports are considered open records and will be viewed as such by reporters and opponents alike. Should you have any questions regarding the reporting procedures, contributions, or expenditures, please call the Texas Ethics

Commission, Disclosure Filings Division at (512) 463- 5800 for assistance or go online to www.ethics.state.tx.us. The duties of the City Secretary are limited to accepting and filing the various applications, affidavits, and statements, and noting the date and time of filing thereon.

Texas Election Law requires certain disclosures and notices on political advertising. Please review the political advertising guide and the City's current sign ordinance (both of which are also referenced above). There is no permit required for political signs; however, they may not be placed in public rights-of way.

The following telephone numbers and addresses for further assistance.

Secretary of State of Texas Election Division

P.O. Box 12060
Austin, Texas 78711-2060
(800) 252-VOTE (8683)
www.sos.state.tx.us

Texas Ethics Commission

P.O. Box 12070
Capital Station Austin, Texas 78711-2070
(512) 463-5800
www.ethics.state.tx.us

Harris County Voter Registration

Ann Harris Bennett
1001 Preston, Suite 200 (713) 368-2200
www.hctax.net

Again, thank you for your interest in serving the citizens of the City of Piney Point Village.

Sincerely,

Robert Pennington

Robert Pennington
City Administrator/Designated City Secretary